

CUMBERLAND COUNTY BOARD OF HEALTH
JANUARY 21, 2020 – 6:00p.m.
1235 RAMSEY STREET, THIRD FLOOR BOARD ROOM
REGULAR MEETING
MINUTES

MEMBERS PRESENT: Dr. Connette McMahon, Chair
Dr. Sam Fleishman, Vice Chair (Arrived at 6:10pm)
Dr. Cynthia McArthur-Kearney, Registered Nurse
Dr. Kent Dean, Veterinarian
Dr. Olusola Ojo, Pharmacist
Mr. John Larch III, Professional Engineer
Ms. Sonja Council, Public Representative

MEMBERS ABSENT: Dr. Jeannette Council, County Commissioner
Mrs. Stacy Cox, Public Representative
Dr. Kingsley Momodu, Dentist

STAFF PRESENT: Dr. Jennifer Green, Health Director
Dr. Lori Haigler, Medical Director
Dr. Krystle Vinson, Director of Nursing
Candice York, Accountant
Ashley Curtice, Local Public Health Administrator
Adrian Jones, Environmental Health Director
Stepheria Nicholson, Health Education Supervisor
Johnnie Butterfield, Public Health Hygienist
Joshua Harrell, Triple P Data Coordinator
Tameria Ferguson, Triple P Coordinator
Kelly Smith, Administrative Assistant to the Health Director
Sang Nguyen, Software Support Analyst

GUESTS PRESENT: Rev. Dorothy McNeil
Dr. Jane Hoppins
Dr. Nadine Cutler

WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE

Dr. Connette McMahon welcomed all guests and called the meeting to order. Introductions were given. A moment of silence was taken.

ACTION ITEMS

A. Approval of Agenda

MOTION: Ms. Sonja Council moved to approve the Board of Health Regular Meeting
Agenda
SECOND: Dr. Kent Dean
VOTE: Unanimous (6-0)

B. Approval of December 17, 2019 Regular Meeting Minutes

MOTION: Ms. Sonja Council moved to approve the minutes.
SECOND: Dr. Cynthia McArthur-Kearney
VOTE: Unanimous (6-0)

C. Election of Board Chair

MOTION: Dr. Samuel Fleishman moved to nominate Dr. McMahon to another term as Chair
SECOND: Ms. Sonja Council
VOTE: Unanimous (6-0)

D. Approval of Oral Health Month Proclamation

MOTION: Dr. Cynthia McArthur-Kearney moved to approve the Oral Health Month Proclamation

SECOND: Mr. John Larch III

VOTE: Unanimous (6-0)

The proclamation was read by Mrs. Stepheria Nelson and Ms. Johnnie Butterfield. Dr. McMahon signed the proclamation.

E. Appointment of Optometrist Representative

Board members decided to table the vote until next month when they can review all the applicants' CVs.

F. Approval of Fees Schedule

MOTION: Dr. Fleishman moved to approve the Fees Schedule, including quarterly adjustment that may need to be made to the 340B Fees.

SECOND: Mr. John Larch III

VOTE: Unanimous (6-0)

G. Bad Debt Write Off

MOTION: Dr. Fleishman moved to approve the Bad Debt Write Off

SECOND: Mr. John Larch III

VOTE: Unanimous (6-0)

INFORMATIONAL/DISCUSSION ITEMS

A. Public Comment

Dr. McMahon opened the floor for public comments at 6:03 p.m. There being no public comments registered, Dr. McMahon closed the floor for public comment at 6:03 p.m.

B. Financial Reports

Mrs. Candice York presented her financial reports. There are 11 proposed fee schedule changes that will be affected for fiscal year 2021. Clinical Services were listed that need to be adjusted to the Medicaid reimbursement rate. The 340 B rates need to be adjusted quarterly to the acquisition rate. Delinquent accounts to be turned over to collections were \$26,895.68, and accounts were old or older than 90 days as of 9/30/19. Revenue earned and expenses for the month closing 12/31/19 was \$43,697. Medicaid has earned 50.01% and we are on target for what should have been earned by this time. The fiscal year has exceeded 56.7% on the fees. Rabies clinic fees were low as we only hold clinic one Saturday and then again in Spring.

Dr. Fleishman arrived at 6:10pm.

C. Introduction of Triple P Staff

Mrs. Ashley Curtice introduced Joshua Harrell and Tameria Ferguson as the new Triple P Staff. Both staff provided a brief summary of their role with Triple P. Triple P is a parenting intervention with the main goals of increasing the knowledge, skills, and confidence of parents and reducing the prevalence of mental health, emotional, and behavioral problems in children and adolescents.

Mr. John Larch III asked how families get enrolled or is it primarily through the justice system or school system. Mrs. Curtice explained that parents can take classes online for free as well as regional group sessions and discussion groups and seminars.

D. Clinic Reports

Dr. Jennifer Green went over clinic reports showing how many patients were scheduled, seen, no-show's and statistics of services rendered. Dr. McMahon asked about the high cancellation and no-show rate. Dr. Green explained that this is something that has been talked about in great length during times of her shadowing different departments. Dr. Green said that with our new EHR, patients will be able to text right back after they get a reminder text for their appointment. Certain clinics give baby bucks for incentives to patients to spend in the baby store for coming to their appointments. Departments are strategizing to find creative ways to get patients in the door and to keep them coming back.

E. Oral Health Month Activities

Mrs. Curtice spoke about the Get a Gold Smile event that bring awareness to communities for oral health. Providers will be here to screen children and pregnant mothers in the third floor Auditorium. There will be coloring books and another tabletop information. This event is in coordination with Fayetteville Technical Community College (FTCC). This event is to raise awareness; however, they can go over to FTCC and get a dental cleaning for \$5.00. Advertising will consist of posters in lobby.

F. Tobacco Updates

Mrs. Curtice announced the first new federal tobacco regulation was raising the age for all tobacco products to age 21 which happened right before Christmas. North Carolina (NC) is working on public education for retail merchants and signage, this way our stores are consistent with the federal law currently in NC. The second federal regulation was the flavors, so they did ban all flavors except for regular tobacco flavor and menthol. NC is going through a process to figure out if it is safe to be on the market or not, and this should happen in the next year or two.

G. Gen X Exposure Study

Dr. Jane Hoppins presented a Power Point on her study where she had been testing water sampling since 2017 in Wilmington. Dr. Hoppins also brought with her, Dr. Nadine Cutler, an environmental engineer that has been doing research with her and was there to answer questions. Dr. Hoppins has extended her research to Fayetteville within 6 miles of the chemical plant. Dr. Hoppins said that the residents in Fayetteville were among the best research subjects she had ever met. They gave out 99 wristbands and got 91 back. Continued testing has been done in families with at least 5 in the home. Dr. Hoppins is working on getting more funding and of course they have been delayed by Hurricane Florence and Matthew or they would have been in this area sooner.

Dr. Fleishman left at 7:26pm.

H. Friends of the Health Department:

Rev. Dorothy McNeil introduced herself and explained that the reason Friends of Health Department was formed was so that the BOH could help increase public awareness of what goes on in our public health department. Although membership recruitment is not yet complete, the team is working hard to get a team that mirrors what our community is made up of. Rev McNeil spoke briefly about reducing food insecurity in our children and plans to have food available to those parents that are in dire need.

I. Director's Report:

A. Board of Health Retreat Update – Dr. Green announced that it would be held on February 7th and will be held at the Bordeaux Library from 12 pm-4pm. This meeting goal is for the board to help us set priorities for the health department.

B. Deputy Director Search Update – Dr. Green added that the position should be posted tomorrow, as there were some revisions to include salary and some of the job description and it would stay open for about 2 weeks.

C. Upcoming Events:

- i. NCPHA Public Health Leadership Conference, Raleigh, NC, January 23-24, 2020
- ii. Eastern NCPHA Nags Head, NC, April 29- May 1
- iii. NCPHA Spring Conference Raleigh, NC, May 19
- iv. NACCO Denver, CO, July 7-9
- v. NALBOH Grand Rapids, MI, Aug 18-20

J. Membership Roster/Attendance Roster:

Dr. McMahon reviewed the membership roster and the attendance report for 2019.

K. Board Comments:

Mr. John Larch III asked about any confirmed cases of the Corona Virus. Dr. Green said she had not heard of any but would provide an update at the next meeting.

Dr. McMahon asked that CV's be provided for the Optometrist at next meeting for review.

As a reminder, the next regular meeting is Tuesday, February 18, 2020 at 6 p.m.

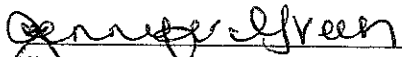
ADJOURNMENT

MOTION: Ms. Sonja Council moved to adjourn.

SECOND: Dr. Ojo

VOTE: Unanimous (7-0)

The meeting was adjourned at 7:51 p.m.


Dr. Jennifer Green, Health Director

2-18-2020
Date


Dr. Connette McMahon, Chair

2-18-2020
Date