

CUMBERLAND COUNTY BOARD OF HEALTH  
OCTOBER 20, 2020 – 6:00p.m.  
1235 RAMSEY STREET, THIRD, GO TO MEETING  
REGULAR MEETING  
MINUTES

MEMBERS PRESENT: Dr. Connette McMahon, Chair  
Dr. Olusola Ojo, Pharmacist, Vice Chair  
Dr. Kent Dean, Veterinarian  
Dr. Cynthia McArthur-Kearney, Registered Nurse  
Mr. John Larch III, Professional Engineer  
Dr. Hakkam Alsaidi, Optometrist  
Dr. Sam Fleishman, Physician  
Dr. Kingsley Momodu, Dentist  
Ms. Sonja Council, Public Representative  
Mrs. Stacy Cox, Public Representative

MEMBERS ABSENT: Dr. Jeanette Council, County Commissioner

STAFF PRESENT: Dr. Jennifer Green, Health Director  
Mrs. Candice York, Accountant  
Mrs. Kelly Smith, Administrative Assistant to the Health Director  
Mr. Darryl Ferguson, IS Technical Support Specialist  
Mrs. Ann Thomas, Coordinator Adolescent Parenting Program (APP)  
Dr. Krystle Vinson, Director of Nursing  
Dr. Lori Haigler, Medical Director  
Ms. Ashley, Curtice, Deputy Health Director

**WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE**

Dr. Connette McMahon welcomed all guests and called the meeting to order. Introductions were given. A moment of silence was taken.

**ACTION ITEMS**

A. Approval of Agenda

MOTION: Mr. John Larch moved to approve the Board of Health Meeting Agenda  
SECOND: Dr. Kingsley Momodu  
VOTE: Unanimous (10-0)

B. Approval of August 18, 2020 Regular Meeting Minutes

MOTION: Dr. Cynthia McArthur-Kearney moved to approve the Board of Health Meeting Minutes  
SECOND: Ms. Stacy Cox  
VOTE: Unanimous (10-0)

C. Approval of October 9, 2020 Special Meeting Minutes

MOTION: Dr. Cynthia McArthur-Kearney moved to approve the Board of Health Special Meeting Minutes

SECOND: Mr. Olusola Ojo  
VOTE: Unanimous (10-0)

D. Approval of Bad Debt Write Off

MOTION: Ms. Stacy Cox moved to approve the Bad Debt Write Off  
SECOND: Dr. Cynthia McArthur-Kearney  
VOTE: Unanimous (10-0)

E. Approval of Fee Policy

MOTION: Dr. Olusola Ojo moved to approve the Fee Policy  
SECOND: Dr. Cynthia McArthur-Kearney  
VOTE: Unanimous (10-0)

F. Approval of Closed Session for personnel matter pursuant to NCGS 143-318.11 (a) (6)

MOTION: Dr. Olusola Ojo moved to approve the closed session  
SECOND: Dr. Hakkam Alsaïdi  
VOTE: Unanimous (10-0)

**INFORMATIONAL/DISCUSSION ITEMS**

A. Public Comment

Dr. McMahon opened the floor for public comments at 6:10p.m. There being no public comments registered, Dr. McMahon closed the floor for public comment at 6:11 p.m.

B. Financial Reports and Budget Update

Mrs. Candice York presented her financial reports. The statement of revenues and expenditures for the month closing September 30, 2020, exceeded our expenditures of \$53,059.18. Expenditures by programs are at 18.72% reporting as of September 30, 2020. Dr. McMahon asked why the Opioid Grant had not used any money and Mrs. York explained that we had just filled that position and they were starting on Monday.

C. Cumberland Adolescent Parenting Program

Ms. Ann Thomas presented a brief overview of the Adolescent Parenting Program (APP) that she oversees at the Health Department. This program is a free program that serves any Cumberland County pregnant or parenting teen 19 years of age and younger, who wants support achieving life goals and establishing family plans. Supportive agencies that collaborate with the APP program consist of Department of Social Services and the school system. Eligibility into this program requires you to be 19 year of age and younger, pregnant, or parenting for the 1<sup>st</sup> time, currently enrolled in school, a resident of Cumberland County and willing to postpone 2<sup>nd</sup> pregnancy.



D. Public Health Accreditation Training, Benchmark 38

Ms. Curtice presented a power-point training the Board members on Benchmark 38 and how to determine what is needed to meet our accreditation. For each section of Benchmark 38, Ms. Curtice explained what was needed and gave examples of what could be used towards accreditation. Ms. Curtice pointed out that we would need reports from each year since the previous site visit except when notated in red that 2020 will suffice. The State of the County Health Report (SOTCH) and Community Health Assessment (CHA) will be used, and we also need to show that the public participated in the CHA. The public will need to have an opportunity to give feedback via email, Board of Health meetings or surveys.

E. External Reports and Audits

Dr. Green discussed 3 external reports that we have received to keep the Board and public aware of reports we receive about our programs. There were not any corrective actions for the Breast and Cervical Cancer Control Program (BCCCP) report. Dr. McMahon asked if the comment about telehealth was perceived as a positive or negative. Dr. Green explained that it was just noted that we were doing telehealth and then gave us some guidance on doing this. The administrative monitoring report showed no corrective actions and provided 4 recommendations but are not required. Recommendation 1 is the practice of referring patients to apply for Medicaid. Recommendation 2 is to not deny anyone services based on inability to pay. It was recommended that women and children such as maternal and child health services will not be denied based on a patient's inability to pay. Recommendation 3 is that the fee schedule shows 340b acquisition is being charged to Medicaid, insurance, and self-pay. It was recommended to add UD modifier to the fees on fee schedule that are 340B. The last recommendation is a procedure to be in place of identifying aging accounts. This is already written out in our billing guide. The final report is the Child Health Accreditation letter, and all requirements were met. Again, no deficiencies or corrective actions for all 3 reports.

F. Director's Report

- A. Dr. Green presented COVID-19 cases in Cumberland County data. Total cases to date are 6,482. For a 7- day moving average we saw 380 cases in 7 days, 709 cases in 14 days with an average daily case of 56.7. Cumberland County has a case positivity rate of 5.9% and our target is 5%. Currently we are testing on an average of 4,200 tests weekly. According to our recovery data, 5,721 have recovered from COVID-19. In addition, we have received funding from North Carolina Department of Human Services (NC DHHS) to provide on-site infection prevention and control training and consultation to long term care facilities. This is to reduce introduction of disease, use evidence-based infection control procedures. We have hired 1 coordinator and 3 trainers to support Region 6. As of today, we have 1 vacant position we are trying to fill. NC DHHS submitted vaccination plan to Centers of Disease Control and Prevention. The Health Department submitted our Vaccination Provider Agreement to NC DHHS yesterday. In their plan of phase 1 there will be a limited supply of doses that will be given to critical healthcare workers, essential workers, long-term care staff and residents, congregate settings, workers in high density occupations and frontline workers.

- B. Dr. Green did a review of the strategic plan. Dr. Green explained the timeline and activities that will be implemented. Dr. Green explained that there is a strategic planning team at the Health Department, and they have been working to get these priorities defined. We want to roll out the strategies and get a baseline and meet our target. We will have a year to move the needle and that is why we are starting now. Our goal is to make a measurable change to our goals that are outlined. Dr. McMahon asked how our yearly retreat will change. Dr. Green explained that we will not set new priorities every year, we can look at the ones that we want to take off that we never meet and discuss where to focus on. The strategic plan will have the plan ready for review in January and will be ready for publication in February. Board of Health members provided feedback on the strategic plan. Board members indicated the plan was through and well thought out.
- C. Dr. Green thanked the Board for allowing the special meeting to approve Flu shot fees. They were approved at the Commissioners meeting last night. We will take appointments only for flu shots, and as well we are planning outreach flu clinics for drive up in the communities.
- D. Our Healthiest Cities and Counties grant – we are ready to start, just finished interviews for the community liaison position. The purpose is to address healthy eating and access in our community.
- E. Gen X Update – Dr. Hoppin and her group will be here 2 weekends in December to do a study with blood collection. We will be onsite to help as needed and will provide the Board an update when this is complete.

G. Membership Roster/Attendance Roster

Dr. McMahon asked the Board to review the attendance roster and let it be known if there were any errors.

H. Board Member Comments

Dr. Fleishman commended Dr. Green for all her efforts for keeping our community informed and helping to educate our community on COVID-19. Dr. Green acknowledged his compliment and again said this is truly a team effort by all at the Health Department.

The meeting was moved to closed session by approval of the board.

As a reminder, the next regular meeting is Tuesday, November 17, 2020 at 6pm.

ADJOURNMENT

MOTION: Dr. Hakkam Alsaidi moved to adjourn.  
SECOND: Dr. Olusola Ojo  
VOTE: Unanimous (10-0)

The meeting was adjourned at 7:30 p.m.

October 20, 2020 Board of Health Meeting Minutes

Jennifer Green 11/9/2020  
Dr. Jennifer Green, Health Director Date

Connetta McMahon 11-8-2020  
Dr. Connetta McMahon, Chair Date