

CUMBERLAND COUNTY BOARD OF HEALTH
December 1, 2021 – 6:00p.m.
1235 RAMSEY STREET, THIRD FLOOR
SPECIAL MEETING, NOMINATIONS SUBCOMMITTEE
MINUTES

MEMBERS PRESENT: Dr. Cynthia McArthur-Kearney, Registered Nurse, Vice Chair
Dr. Sam Fleishman, Physician
Dr. Hakkam Alsaidi, Optometrist
Dr. Connette McMahon, General Public Representative
Ms. Sonja Council, Public Representative

STAFF PRESENT: Dr. Jennifer Green, Health Director
Mrs. Kelly Smith, Administrative Assistant to the Health Director

WELCOME

Dr. Cynthia McArthur-Kearney welcomed all guests and called the meeting to order at 6:00 PM.

ACTION ITEMS

A. Approval of Agenda

MOTION: Dr. Connette McMahon moved to approve the Board of Health (BOH) Special Meeting Agenda
SECOND: Dr. Hakkam Alsaidi
VOTE: Unanimous (5-0)

INFORMATIONAL/DISCUSSION ITEMS

A. Subcommittee Review of Board of Health Applications

The subcommittee received applications and resumes for 18 Board of Health candidates. There are three vacancies on the Board of Health beginning in January 2022. The subcommittee considered the following the factors when reviewing applications.

- 1) Diversity and equity of the current board and potential candidates to assure the Board of Health would remain representative
- 2) The professional experience of current Board of Health members. Professional experience that may be missing from the Board of Health to advance Board priorities
- 3) Unique professional experience candidates may bring to the Board
- 4) County of residence.

The subcommittee reviewed and discussed each application and resumes. Based on the factors above, subcommittee members identified seven candidates to present at the full Board of Health meeting, on December 14, 2021. The seven candidates will have three minutes each during public comment to present and respond to the following questions

- 1) As it relates to health, what direction do you think the county is moving in?

VOTE: Unanimous (8-0)

- D. Approval of Closed Session for personnel matter pursuant to NCGS 143-318.11(a)(6).

MOTION: Dr. Jeanette Council moved to approve the Closed Session

SECOND: Dr. Sam Fleishman

VOTE: Unanimous (8-0)

INFORMATIONAL/DISCUSSION ITEMS

- A. Public Comment

Dr. Cynthia McArthur-Kearney opened the floor for public comments at 6:05p.m. There being no public comments registered, Dr. McArthur-Kearney closed the floor for public comment at 6:06 p.m.

- B. Financial Reports

Mrs. Candice York presented her financial reports. The statement of revenues and expenditures for the month closing October 31, 2021, exceeded our expenditures of \$284,617.47. Expenditures by programs are at 22.69% reporting as of October 31, 2021. We have earned 15.57% for State and Federal Allocations and 1.25% for Grants as of October 31, 2021. Over-all we have earned 21.06% of revenue by source. Accounts Receivable was broken down by payor source with an accounts receivable aging report available for private pay as of October 31, 2021.

- C. Review of Board of Health Applications

Dr. Green asked the Board Members how they wanted to proceed with the 10 plus applications we received for our 3 open positions on the Board. Board Members discussed the best scenario and wanted to be fair to each individual that applied and didn't feel they had enough time to review the resume's that were received. The Board Members decided to form a sub-committee to meet at a separate date to review the applications and gather a list of applicants to invite back to the next Board Meeting to speak for 3 minutes. Interested members were told to email Kelly and let her know of their intent and a meeting will be scheduled to review the resumes.

- D. Annual Review of Local Health Director's Job Description

Dr. Green reviewed her job description and how she is responsible for each category and how much each category carries a weight when calculating her overall score of effectiveness. The Board was reminded that in addition to this job description, there are competencies as well that have to be incorporated into her evaluation that must be done before the end of the year. All Board members will receive a scoring sheet and a factual sheet of accomplishments done this year by Dr. Green and will need to have those turned into Kelly by December 17, 2021 so that she can report out to Human Resources and input data in NeoGov.

- E. Director's Report

Dr. Green gave a snapshot of the County's overall data on COVID. Cumberland County currently has a case positivity rate of 6.82% and out community transmission is high but overall trends are improving. In the last 7 days, we have had 232 cases, and a positivity rate of 5.1%. Dr. Green explained that we must have 2 indicators in the moderate to low range to reduce restrictions and currently we are substantial in new cases where we are moderate in percentage of positive tests during the last 7 days. Dr. Green reports that 57.5% of the population in Cumberland County are fully vaccinated while 85.2% are of the population 65 years of age and older. When asked when are we going to be able to take off our masks, Dr. Green explained that we are following the CDC and NC DHHS guidelines for masking and are not there yet. We can consider making face coverings optional for vaccinated individuals if we have moderate or low levels for at least 7 consecutive days. We can consider masks optional for everyone when community transmission is low for at least 7 consecutive days. You must wear a mask in all indoor public spaces, regardless of vaccination status. In general, you do not need to wear a mask outdoors. Dr. Green suggests that you consider wearing a mask outdoors if you are in a crowded setting. By CDC Order, a mask is required for everyone 2 years of age and older on a bus, van or other group transportation vehicle. The Health Department is encouraging school age children to take advantage of days off of school to come get their shot. We are holding clinics at parks and recreation center rotating daily from 3pm-7pm as well as at libraries on Saturdays. Cumberland County Health Department will now while supplies last start giving \$100 gift card incentives for 1st time shots.

F. Membership Roster

Dr. Cynthia McArthur-Kearney encouraged Board Members to review the attendance roster and let Kelly know if there were any discrepancies.

G. Board Member Comments

As a reminder, the next regular meeting is Tuesday, December 14, 2021, at 6pm.

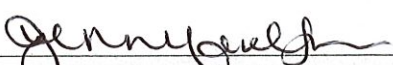
ADJOURNMENT


MOTION: Ms. Sonja Council moved to adjourn.

SECOND: Dr. Kent Dean

VOTE: Unanimous (10-0)

The meeting was adjourned at 6:54 p.m.


Dr. Jennifer Green, Health Director 11/16/2021
Date


Dr. Cynthia McArthur-Kearney, Vice Chair 11-16-2021
Date