

CUMBERLAND COUNTY BOARD OF HEALTH

December 13, 2022 - 6:00p.m.

1235 RAMSEY STREET, THIRD FLOOR BOARDROOM  
REGULAR MEETING MINUTES

MEMBERS PRESENT: Dr. Olusola Ojo, Pharmacist, Chair  
Dr. Sam Fleishman, Physician  
Ms. Kiera Wade, General Public Representative  
Dr. Hakkam Alsaidi, Optometrist  
Mr. Joseph Fiser, General Public Representative  
Dr. Jeanette Council, County Commissioner  
Dr. Kent Dean, Veterinarian  
Dr. Kingsley Momodu, Dentist

MEMBERS ABSENT:

Dr. Cynthia Mc-Arthur-Kearney, Registered Nurse, Vice Chair  
Dr. Jennifer Brayboy-Locklear, Public Representative  
Mr. John Larch III, Professional Engineer

STAFF PRESENT: Dr. Jennifer Green, Health Director  
Ms. Ashley Curtice, Deputy Health Director  
Dr. Krystle Vinson, Director of Nursing  
Mrs. Amichia Gainey-Jones - Workforce Development Coordinator  
Mrs. Kelly Smith, Administrative Assistant to the Health Director

**WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE**

Dr. Olusola Ojo welcomed all guests and called the meeting to order. Introductions were given. A moment of silence was taken.

**ACTION ITEMS**

A. Approval of Agenda

MOTION: Dr. Hakkam Alsaidi moved to approve the Board of Health (BOH) Meeting Agenda  
SECOND: Dr. Jeannette Council  
VOTE: Unanimous: (8-0)

B. Approval of November 15, 2022, Regular Meeting Minutes

MOTION: Dr. Sam Fleishman moved to approve the Board of Health Meeting Minutes  
SECOND: Dr. Hakkam Alsaidi  
VOTE: Unanimous (8-0)

C. Approval of Amended Meeting minutes from August 16, 2022

MOTION: Dr. Kent Dean moved to approve the amended meeting minutes from August 16, 2022  
SECOND: Dr. Sam Fleishman  
VOTE: Unanimous (8-0)

D. Approval of 2023 Regular Meeting Schedule

MOTION: Dr. Hakkam Alsaïdi moved to approve the 2023 Regular Meeting Schedule  
SECOND: Ms. Kierra Wade  
VOTE: Unanimous: (8-0)

E. Nomination of 2023 Board of Health Candidates

MOTION: Dr. Jeannette Council moved to nominate Dr. Alsaïdi and Dr. Fleishman to another term on the Board of Health  
SECOND: Dr. Kent Dean  
VOTE: Unanimous: (8-0)

F. Election of Chair and Vice Chair for 2023

MOTION: Dr. Kingsley Momodu moved to nominate Dr. Kent Dean for Chair for 2023 and Dr. Fleishman for Vice Chair  
SECOND: Dr. Hakkam Alsaïdi  
MOTION: Dr. Jeannette Council moved to nominate Ms. Kierra Wade for Chair for 2023  
SECOND: Dr. Hakkam Alsaïdi  
MOTION: Dr. Olusola Ojo moved to close nominations  
SECOND: Dr. Kingsley Momodu  
VOTE: Chair - Dean- 6 votes, Wade - 2 votes, Vice Chair - Fleishman 8 votes

G. Approval of Closed Session for personnel matter pursuant to NCGS 143-318.11(a)(6).

MOTION: Mr. Joseph Fiser moved to approve the closed session  
SECOND: Dr. Kent Dean  
VOTE: 8-0

INFORMATIONAL/DISCUSSION ITEMS

**A. Public Comment:**

Dr. Olusola Ojo opened the floor for public comments at 6:30p.m. There being no public comments registered, Dr. Ojo closed the floor for public comment at 6:31pm.

**B. Financial Reports**

Mrs. Candi York presented the financial reports for the month ending November 30, 2022. The statement of revenues and expenditures for the month closing November 30, 2022, exceeded our expenditures of \$460,140.71. Expenditures by programs expended 29.32% and 8.86% COVID reporting as of November 30, 2022. We have earned 30.86% of revenue by source which is in line with our budget. Accounts Receivable was broken down by payor source with an accounts receivable aging report available for private pay as of November 30, 2022.

**C. External Reports:**

BCCCP Triennial Visit

Dr. Green showed the findings (attached in the handouts) from the most recent audit of the BCCCP Program which showed 100% compliance.

#### **D. Director's Report**

**Annual Immunization/Flu Update** - Dr. Green presented a power point, and handed out a printed version to Board Members. Dr. Green discussed NC Laboratory Surveillance for 2021-2022, NC Influenza-Like Illness Surveillance Summary for years 2019-2022 as well as influenza deaths and trends in shots. To date, there has been 1 flu related death in Cumberland County, and in North Carolina, there have been 1 pediatric flu related death and 59 Adult deaths.

**Board of Health Retreat** - Dr. Green spoke about the annual Board of Health Retreat which will be held on February 10, 2023 from 1pm-4pm at DSS. The group were asked what topics they would like to learn more on. This is an opportunity to train on specifics relating to the job responsibilities as a Board Member. The group will also review the 2022 Community Health Data and Utilization of Services as well as the Strategic Plan Updates and Priorities for 2022.

**Health Department Senior Leadership Team Structure** - Dr. Green presented an Organization chart of Administration. In this chart, a new role was announced for a Local Public Health Administrator which will report directly to Dr. Green. In this role, the person will also be responsible for the new Social Worker II for the Jail, our current Social Worker II, C-FORT Coordinator, Admin Officer II, and Human Service Planner. Some of these direct reports are currently reporting to our Admin Officer III, however; taking these reports away from her will allow her to focus more on Accreditation. The Admin Officer III job duties will now be Accreditation, Policy Review, Training, Triple P, Food Policy Council, Annual Report and New and existing grants. This position has been posted and will close at the end of December with an assessment center to follow shortly after. Dr. Fleishman asked about the new Social Worker II position and if they would help with MAT in the jail. This position will help oversee MAT in the detention center, but will not be responsible for it.

**Accreditation Updates**- The Health Department Dashboard Team has been uploading documentation and has until December 23rd when the dashboard closes. The dashboard will re-open 3 days prior to the site visit to upload additional documents for personnel records, equipment audits, etc. Dr. Green spoke about the Interview process for the Board Members that will be present on January 26th from 12:30-1:00pm. Dr. Green reviewed specific benchmarks which are related directly to the Board of Health. Dr. Green reviewed and discussed benchmarks 34-39 and how each benchmark involves work that the Board of Health does each month of the year.

**Move to Closed Session for personnel matter pursuant to NCGS 143-318.11(a)(6).**

**E. Membership Roster** - Dr. Ojo reminded Board Members to check the attendance roster and let Kelly know if there are any discrepancies.

**F. Board Member Comments:** Dr. Kent Dean asked about what we could do to help Hope Mills out as they were trying to get something passed where vape shops could not open up near schools. Dr. Green explained that you would have to change zoning laws, however; you could start with the county commissioners or Planning Board. Dr. Green said she would pass along information to the town of Hope Mills to help them navigate through the process of how we handled our smoking ordinance.

**G. Motion to move out of closed session:**

Motion: Dr. Jeannette Council moved to move out of closed session.

Second: Dr. Sam Fleishman

Vote: Unanimous (8-0)

As a reminder, the next regular meeting is Tuesday, January 17, 2023, at 6pm and will be held in person at the Health Department.

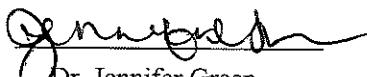
**ADJOURNMENT**

MOTION: Mr. Joseph Fiser moved to adjourn.


SECOND : Dr. Jeannette Council

VOTE: Unanimous ( 8-0)

The meeting was adjourned at 7:27pm

  
\_\_\_\_\_  
Dr. Jennifer Green

1/18/23  
Date

  
\_\_\_\_\_  
Dr. Olusola Ojo, Chair

01/18/23  
Date