

CUMBERLAND COUNTY BOARD OF HEALTH
JANUARY 17, 2023 - 6:00p.m.
1235 RAMSEY STREET, THIRD FLOOR BOARDROOM
REGULAR MEETING MINUTES

MEMBERS PRESENT: Dr. Kent Dean, Veterinarian, Chair
Dr. Sam Fleishman, Vice Chair, Physician
Ms. Kiera Wade, General Public Representative
Dr. Hakkam Alsaïdi, Optometrist
Mr. Joseph Fiser, General Public Representative
Dr. Cynthia Mc-Arthur-Kearney, Registered Nurse
Dr. Kingsley Momodu, Dentist
Dr. Jennifer Brayboy-Locklear, Public Representative
Mr. John Larch III, Professional Engineer
Dr. Olusola Ojo, Pharmacist

MEMBERS ABSENT:
Dr. Jeannette Council, County Commissioner

STAFF PRESENT: Dr. Jennifer Green, Health Director
Ms. Ashley Curtice, Deputy Health Director
Mrs. Candi York, Business Officer
Dr. Krystle Vinson, Director of Nursing
Dr. Lori Haigler, Medical Director
Mrs. Kelly Smith, Administrative Assistant to the Health Director
Dr. Tandeka Burks, Stedman-Wade Provider
Mrs. Tasha Smith, Executive Director Cumberland HealthNet

WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE

Dr. Kent Dean welcomed all guests and called the meeting to order. Introductions were given. A moment of silence was taken.

ACTION ITEMS

A. Approval of Agenda

MOTION: Dr. Sam Fleishman moved to approve the Board of Health (BOH) Meeting Agenda
SECOND: Dr. Cynthia McArthur-Kearney
VOTE: Unanimous: (10-0)

B. Approval of December 13, 2022, Regular Meeting Minutes

MOTION: Dr. Cynthia McArthur-Kearney moved to approve the Board of Health Meeting Minutes
SECOND: Mr. Joseph Fiser
VOTE: Unanimous (10-0)

C. Approval of Proposed Fees for the FY 24 Budget

MOTION: Dr. Jennifer Brayboy-Locklear moved to approve the Proposed Fees for the FY 24 Budget
SECOND: Dr. Sam Fleishman
VOTE: Unanimous (10-0)

INFORMATIONAL/DISCUSSION ITEMS

A. Public Comment:

Dr. Kent Dean opened the floor for public comments at 6:30p.m. There being no public comments registered, Dr. Ojo closed the floor for public comment at 6:31pm.

B. Presentation of Award to Dr. Ojo:

Dr. Green presented a plaque to Dr. Ojo for her service as Board Chair for 2021-2022.

C. Financial Reports

Mrs. Candi York presented the financial reports for the month ending December 31, 2022.

The statement of revenues and expenditures for the month closing December 31, 2022, exceeded our expenditures of \$484,375.61.

Expenditures by programs expended 36.59% and 11.97% COVID reporting as of December 31, 2022.

Mrs. York pointed out that the Child Fatality Prevention was only at 25.83% used because we were waiting for the TaskForce to let us know what they wanted to purchase.

We have earned 38.20% of revenue by source which is in line with our budget.

Accounts Receivable was broken down by payor source with an accounts receivable aging report available for private pay as of December 31, 2022.

D. Annual Update for Cumberland HealthNet

Mrs. Tasha Smith presented a power-point focusing on services offered by Cumberland HealthNet Clinic. In 2022, 696 clients were served. Average wait time for an appointment is 2-3 weeks. Cumberland HealthNet were 1 of 14 across the county that received a million dollar grant for vaccines. Cumberland HealthNet gave a total of 1,733 vaccines at various pop-up clinics which included churches, FAST Transit, Recreation Centers and Senior apartment complexes. In addition, they partnered with the Health Department at 28 clinics to give an additional 635 vaccines. July 1st a Day Resource Center will open for at risk homeless populations. This center will provide mental health, veteran services, DMV, documentation, care management - understanding medicines and follow up that they get medications regularly, wellness checks. The mental health side received a grant and has a therapist that can provide regular care at the Systel building at 225 Green Street. They soon hope to have a Psychiatrist there that can assist with the purchase of medications. The mission of Cumberland HealthNET is to provide access to holistic wraparound services that improve outcomes for individuals with health inequities.

E. Annual Update for Stedman-Wade

Dr. Tandeka Burks presented a power-point focusing on services offered by Stedman-Wade. Services offered are Comprehensive Primary and Preventative Medical and Dental care as well as Integrated Behavioral Health/Substance Use Disorder Program. Stedman-Wade usually provides dental care on Friday's, however; their Dentist is out on maternity leave at this time. Total encounters for 2022 were 3,196 patients. Total number of unduplicated patients served were 951. Telehealth visits were 249 with an average of 60 patients seen each week. There is a wait until June 2023, to be seen as a new patient. Dr. Burks exclaimed that their successes include continuing telehealth visits have been advantageous for the patient population. Increase in the number of patients who recognize that they are their primary care medical home. The Social Worker stationed here at the Health Department has been very beneficial to the patients as they can just go upstairs to get the help they need. The Behavioral health program is growing. Challenges include the wait time to get a new patient in, space, coordination of care and providing immunizations and tracking immunizations. Dr. Burks gave a snapshot of the Diabetes picture in their clinic of patients 18-75 years of age with diabetes. Currently the HbA1C level is at 71% with a goal of 75%. The goal levels were very close to being met as well, when screening for hypertension, BMI screening and tobacco cessation.

F. Substantial Equivalency

Dr. Green shared an informative discussion about how Human Resources is exploring Recruitment, Selection, Advancement as well as Classification/Compensation for the County. To be substantially equivalent, is an exemption or condition of privilege approved by the State Human Resources Commission under NCGS 126-II that refers a County's ability to establish and maintain a personnel system for all employees subject to its jurisdiction (DSS&DPH) as long as the local system remains substantially equivalent to the basic requirements. We are the largest county that is not substantially equivalent and there will be a long term effort to solve our issues. If we pursue this, it will be a 12-18 month time frame as we would have to get our HR staff trained and review of all Policies and Procedures of System Portions. There would also be meetings between all local entities and OSP and visits by OSP.

G. External Reports - Dr. Green reviewed the findings from the TB Assessment that was completed on November 15, 2022, on the tuberculosis control activities. The review covered TB cases, contact investigations, targeted testing data, and completion of treatment of latent TB infection data for the calendar year of 2021. It was noted by the consultant that 2021 was a year of extremely difficult patients and she noted that our TB team is outstanding and how much she enjoyed working with Heather and Samantha. Overall, no issues were noted that needed addressing. Dr. Green also reviewed the Child Health Program. The consultant reviewed the agency's CH 351 AA End of year report to ensure that we met the performance measures and reporting requirements for all negotiated deliverables for the FY 21-22 CH 351 AA End of Year report. Our deliverables were not met due to demands of COVID-19 Response.

H. Director's Report:

Approval of Proposed Fees for the FY 24 Budget - Mrs. Candi York handed out a packet for the Board of Health Members to review. Accreditation requires that we review fee schedules with all principles at the Health Department and establish fee for all payors but never lower than the Medicaid rate. Mrs. York described how the rates are evaluated - private insurance, other Health Department fees, Medicaid, cost to provide the services, cost to purchase the vaccines, and if any will be absorbed by the patient. Last year we moved our rates to the Medicaid fees and then rates changed again due to pre-COVID. We would now like to adjust our rates again so that they are in line with Medicaid. Patients that do not fall into an insurance category will be eligible for the sliding scale fee. Most patients pay 0 to 10% with a few paying 20%. Immunizations does not fall under the sliding fee scale. Mrs. York explained that while we are transferring from CVMS to our own Electronic System, we will record the service established COVID Admin Fee and this rate is being proposed at \$65.00. This fee will be charged to private insurance and she is asking that the Board waive the fee for a private paying patient. All other vaccines are adjusted to the Medicaid rate. Under Injections/Medications - Mrs. York said they can only bill the acquisition cost and she is requesting to change all to the acquisition charge. Environmental Health - Mrs. York has added some fees here. When evaluation the cost, she looked at the cost to perform the service, Admin time, process of paperwork, supply, with the exception of not exceeding the general statute. We are normally allowed to charge 30% of normal fee. Dr. Ojo asked what happens if fee changes next year and Mrs. York explained that we only evaluate fees once a year so unless its a major change, it would stay the same. The Board unanimously approved the proposed fees for the FY 24 Budget in a 10-0 vote.

Accreditation Update:

Dr. Green reminded the Board members that had volunteered to come be interviewed that their designated time was 12:30-1:00 on Thursday, January 26th. Kelly will send out a calendar request for your reminder. Dr. Green finished by giving a quick update on the rest of the benchmarks that pertained directly to the Board of Health.

NCIOM Task Force on the Future of Local Public Health:

Dr. Green let the Board Members know that this report is over 100 pages and will be send to them electronically. Dr. Green explained that the report explains how the local public health's role as the Chief Health Strategist evolves by implementing a collective impact framework to address community health priorities. It transforms local public health's capacity to collect, share, using and communicate data to drive continuous improvement. It strengthens capabilities and builds trust to communicate effectively with diverse community members, media and policymakers. They also bolster local public health's capacity to promote community health and well-being by sustaining and supporting the current workforce by valuing public health workforce, updating job classifications and supporting the development of public health workforce. They build local public health's future capacity to serve the community by growing a diverse and skilled workforce by funding internship opportunities, raising awareness of public health careers and supporting new to public health careers. Dr. Green also mentioned that they pursue innovative strategies to address broader population health and meet the organizational, funding, and workforce challenges that governmental public health faces. They ensure governmental local public health is sufficiently and consistently funded to carry out Foundational Public Health Services by structuring for determining funding needs, predicatable funding for local public health, collaborative funding for innovation and local funding to support community specific needs.

Dr. Green reminded Board Members that we have a Board of Health Retreat on Friday, February 10th at 1pm at DSS, Room D. January is Radon month and February is Dental Health Month and we will have someone here next month to talk about that. Also a reminder that National Black HIV/AIDS Awareness Day is February 7th and the Health Department has some events planned for that, which will be discussed at the next Board Meeting.

I. Membership Roster/ Attendance Roster:

Dr. Dean reminded all members to review the 2022 Attendance Roster and let Kelly know if there were any discrepancies.

J. Board Member Comments: None

As a reminder, the next regular meeting is Tuesday, February 21, 2023, at 6pm and will be held in person at the Health Department.

ADJOURNMENT

MOTION: Dr. Sam Fleishman

SECOND : Dr. Olusola Ojo

VOTE: Unanimous (10-0)

The meeting was adjourned at 7:27pm



Dr. Jennifer Green, Health Director

3/27/23
Date



Dr. Kent Dean, Chair

3/21/23
Date