

CUMBERLAND COUNTY BOARD OF HEALTH  
MARCH 19, 2024 – 6:00 PM  
1235 RAMSEY STREET  
REGULAR MEETING  
MINUTES

MEMBERS PRESENT: Dr. Kent Dean, Veterinarian, Chair  
Mr. Joseph Fiser, General Public Representative  
Mr. John Larch III, Professional Engineer  
Dr. Hakkam Alsaïdi, Optometrist  
Dr. Jennifer Brayboy-Locklear, General Public Representative  
Dr. Olusola Ojo, Pharmacist  
Dr. Cynthia McArthur-Kearney, Registered Nurse

MEMBERS ABSENT: Dr. Jeanette Council, County Commissioner  
Dr. Kingsley Momodu, Dentist  
Dr. Sam Fleishman, Physician  
Mr. Dakota Wright, General Public Representative

STAFF PRESENT: Dr. Jennifer Green, Health Director  
Mrs. Candice York, Business Officer  
Mrs. Kelly Smith, Administrative Assistant to the Health Director  
Ms. Tamra Morris, Deputy Health Director  
Dr. Krystle Vinson, Nursing Director  
Mrs. Heather Skeens, Deputy County Manager  
Dr. Lori Haigler, Medical Director

**WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE**

Dr. Kent Dean welcomed all guests and called the meeting to order. Introductions were given. A moment of silence was taken.

**ACTION ITEMS**

A. Approval of Agenda

MOTION: Dr. Jennifer Brayboy-Locklear moved to approve the Board of Health Meeting Agenda  
SECOND: Mr. John Larch III  
VOTE: Unanimous (7-0)

B. Approval of February 9, 2024 Regular Meeting Minutes

MOTION: Dr. Cynthia McArthur-Kearney moved to approve the Board of Health Meeting Minutes  
SECOND: Dr. Jennifer Brayboy-Locklear  
VOTE: Unanimous (7-0)

C. Approval of FY25 Budget

MOTION: Dr. Cynthia McArthur-Kearney moved to approve the FY25 Budget  
SECOND: Mr. John Larch III  
VOTE: Unanimous (7-0)

**INFORMATIONAL/DISCUSSION ITEMS**

**Action Item C:** Mrs. Candi York presented the proposed FY 25 Budget to the Board of Health Members. Activity 33.2 for Accreditation purposes states that the local health department shall assure its financial accountability with evidence that they current budget has received official approval from the appropriate authority. Activity 39.1 states that the local board of health shall assure the availability of resources to implement the essential services described in G.S. 130A-34.1(e)(2). Mrs. York gave a handout to each Board Member and shared on screen. The first pages were outlining the expenditures for each program. Costs outlined were FY2022 Actuals, FY2023 Actuals, FY2024 Adopted and FY2025 Requested with the percent change noted. Variances for all services were listed in detail and explained. Revenues were also listed out under State/Federal, Medicaid Fee for service, Medicaid for Case Management, Local fees, Grants, Funds balance assigned and County funding. Each line item had FY2022 Actuals, FY2023 Actuals, FY2024 Adopted and FY2025 Requested with a percent change. Variances were also listed out with explanation. A pie chart showed that 49% of the funding comes from County Funding with 22% coming from State/Federal. Fund balance showed clinic amounts for FY2024 Beginning and FY2024 Projected Ending Balance with FY2025 Requested Budget. Building debt was listed as \$265,248. There is a request for a temp Social Worker for Care Coordination for Children for \$44,755 and a continuation of Maternal Mortality Pilot Program which was \$100,180. There were requests for some abolishments of positions that had been vacant over a year or more, some being 3 years. The positions were 3 Nutritionist I and 1 Medical Office Assistant to be abolished effective July 1, 2024. Supplemental Requests included \$335,343 for Salary and Fringe Benefits. The WIC allocation was reduced for FY25 due to Federal funding cuts to the State. In addition, the classification/compensation study increased salary/fringe benefits expenses. The shortfall projected to support the WIC program was \$891,427. Staff identified other State funding (\$348,960) to support WIC expenses. Additionally, 3 positions (Nutritionist III, Processing Assistant IV and Medical Office Assistant) were proposed to be unfunded for FY25(\$207,124). The Health Department is requesting County funding to support the remaining expense (\$335,343). Additional requests were for Doulas. The proposed project will support a request for proposals to provide **Doulas** services to uninsured and underinsured citizens. Doulas can have a positive impact on the health outcomes for both mothers and infants. **AED/Narcan Education** - Cumberland County Schools has requested for the Health Department to purchase 66 AEDs to be placed on buses. Also, they would like the Health Department to provide ongoing Narcan administration training/education to their staff. This proposal for \$100,000, includes hiring a Public Health Educator II and a Peer Support Specialist. **Family Connects** is proposing a community wide in home nurse visiting program available to families with newborns. Families receive 12 weeks of support for in home or virtual visits by a trained RN. Proposal includes 5 Public Health Nurses, 2 Public Health Educators and a Public Health Nursing Supervisor. We are also asking for an additional Licensed Practical Nurse II to perform vaccinations in the Immunizations Clinic and at Community Outreach Events. Total Budget Request for FY2025 is \$30,443,550. Mrs. York was available to discuss any questions that the Board had.

A. Public Comment

Dr. Dean opened the floor for public comments at 6:10pm. There being no public comments registered, Dr. Dean closed the floor for public comment at 6:11pm.

B. Financial Reports

Mrs. Candi York presented the financial reports for the month ending February 2024. The revenues and expenditures report reflected that we were above by \$1,132,998.63. The Expenditures by Program report showed we were at 52.83% so far this budget year. Mrs. York explained the differences in some of the line items as to why they were 0 or an extremely low number compared to the others. The Revenue by Source report included Medicaid, fees, fund balance and County funds allocated, total revenue earned, state and federal allocations and grants. Currently, we are earning 54.15% in total revenue. The accounts receivable report was shared and showed the percentages of Private Pay, Private Insurance, Medicaid, and Medicare. The last report shared was the aging report for accounts receivable by programs. Each clinic showed the amount due, the current and then 30 days, 60 days, 90 days 120 days and 150 days to also include 1 year plus. Mrs. York presented these reports by distributing them to each Board Member and displaying on the screen to discuss. Mrs. York was available for any questions after her presentation.

C. GenX Update

Dr. Jane Hoppin gave a presentation to the Board Members about the GenX Exposure Study within Cumberland County. Dr. Hoppin said the research focused on 3 things: Community Engagement, Exposure Characterization and Health effects assessment. The study design enrolled people ages 6 and older from 3 regions in the Cape Fear Basin. This started in late 2020 and over 1000 people were enrolled and then resampled in 2023. They collected blood and urine and analyzed for lipids, thyroid hormones and comprehensive metabolic panels. The resample results will be available in summer of 2024. At this time, community meetings will be held to discuss results. Dr. Hopping said there would be another collection for people in Summer to Fall of 2024 for those that were missed in the first sampling. Dr. Hopping is developing a survey to gauge barriers/facilitators of participation, and explore possible other models for sample collection. Dr. Hopping shared her presentation with the board afterwards and was available for questions and answers.

D. **2023 SOTCH**

Ms. Morris explained that the SOTCH was last completed in 2021. In between SOTCH years, we complete the CHA report which started in April with the collection of data and will be published next year in Spring. The 2022 SOTCH was approved and the 2023 was sent to the state for evaluation.

E. **External Reports**

Dr. Green reviewed the STI/CD program monitoring visit report as well as the WIC monitoring report and Integrated Targeted Testing Services monitoring report. All reports were given to Board members in their packet as well.

F. **Directors Report**

Dr. Green reminded Board Members about our Hello Health Series the last Wednesday of each month on public health topics. Dr. Green also shared a flyer for our Vax Yourself/Vax Your Pet event being held on April 13th.

**G. Upcoming Events**

Vax Your Pet, Vax Yourself - April 13th

**H. Membership Roster/ Attendance Roster**

Dr. Dean asked the Board to review the attendance roster and let it be known if there were any errors.

**I. Board Member Comments**

None

**As a reminder, the next regular meeting is Tuesday, April 16, 2024 at 6pm.**

ADJOURNMENT

MOTION: Dr. Cynthia McArthur-Kearney moved to adjourn.


SECOND: Mr. John Larch

VOTE: Unanimous (7-0)

The meeting was adjourned at 7:31pm

  
\_\_\_\_\_  
Dr. Jennifer Green, Director

4/16/2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Dr. Kent Dean, Chair

4/16/2024  
\_\_\_\_\_  
Date