

CUMBERLAND COUNTY BOARD OF HEALTH

January 16, 2024 - 6:00p.m.  
1235 RAMSEY STREET, BOARDROOM  
REGULAR BOARD MEETING

MEMBERS PRESENT: Dr. Kent Dean, Veterinarian, Chair  
Mr. John Larch III, Professional Engineer  
Dr. Sam Fleishman, Vice Chair, Physician  
Mr. Joseph Fiser, General Public Representative  
Dr. Kingsley Momodu, Dentist  
Dr. Hakkam Alsaïdi, Optometrist

MEMBERS ABSENT:  
Dr. Jeannette Council, County Commissioner  
Mr. Dakota Wright, General Public Representative  
Dr. Olusola Ojo, Pharmacist  
Dr. Cynthia McArthur-Kearney, Registered Nurse  
Dr. Jennifer Brayboy-Locklear, Public Representative

STAFF PRESENT: Dr. Jennifer Green, Health Director  
Mrs. Candi York, Business Officer  
Dr. Lori Haigler, Medical Director  
Mrs. Kelly Smith, Administrative Assistant to the Health Director  
Ms. Nupur Sharma, Regional Epidemiologist Coordinator  
Ms. Shelley Hudson, Cumberland HealthNet  
Mrs. Brenda Sparks, Cumberland HealthNet  
Dr. Tandeka Burks, Stedman-Wade Clinic

WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE

Dr. Kent Dean welcomed all guests and called the meeting to order.

ACTION ITEMS

A. Approval of Agenda

MOTION: Dr. Kingsley Momodu moved to approve the Board of Health (BOH) Meeting Agenda

SECOND: Dr. Sam Fleishman

VOTE: Unanimous: (6-0)

B. Approval of meeting minutes from December 12, 2023

MOTION: Dr. Sam Fleishman moved to approve the meeting minutes from the December 12, 2023, BOH meeting

SECOND: Dr. Hakkam Alsaïdi

VOTE: Unanimous (6-0)

C. Approval of Fee Schedule for FY24

MOTION: Mr. John Larch moved to approve the fee schedule for FY24

SECOND: Dr. Sam Fleishman

VOTE: Unanimous (6-0)

D. Approval of Bad Debt

MOTION: Dr. Kingsley Momodu moved to approve the bad debt write off over 90 days

SECOND: Mr. Joseph Fiser

VOTE: Unanimous (6-0)

E. Approval to combine Board of Health Retreat on 2/9 with monthly BOH meeting for February

MOTION: Dr. Hakkam Alsaïdi moved to approve combining the BOH retreat with the regular monthly meeting for February on February 9, 2024.

SECOND: Mr. John Larch

VOTE: Unanimous (6-0)

INFORMATIONAL/DISCUSSION ITEMS

**A. Public Comment:**

Dr. Dean opened the floor for public comments at 6:09pm, being none, the floor was closed at 6:10pm.

**B. Financial Reports:**

Mrs. Candi York presented the financial reports ending December 31, 2023. Our expenditures exceeded by \$1,008,659.60. Expenditures were broken down by program as of December 31, 2023, showing budgeted, as of date, balance and percentage used. We are at 41.38%. The revenue by source report was shared to include grants, Medicaid, fees and fund balance and county funds allocated all as of December 31, 2023. Total revenue earned was at 44.69% in the current fiscal year. The accounts receivables were shared for the month ending December 31, 2023, as well as the aging report for private pay. Mrs. York was available for questions about the monthly financial reports.

**Action Item C - FY25 Proposed Fee Changes**

Mrs. York handed out a fee schedule and presented on screen, proposing new fees on vaccines, lab services, medical services and Environmental Health services. There are 3 services that are decreasing due to the medicaid rate and a NC General Statute. Mrs. York explained that all fees are reviewed for cost of medicine or to perform service, the medicaid/medicare rate, other healthcare facility rates. All of these factors go into the decision to raise or lower a fee, and of course, depending on the patients income, they will be charged on a sliding fee scale. All of these fees were discussed and the Board voted unanimously to approve the fees which will become effective July 1, 2024.

**Action Item D - Bad Debt Write Off**

Mrs. York presented to the Board a listing of delinquent accounts for Adult Health, Child Health, Family Planning, Immunizations and Maternal Health Clinic that are over 90 days as of 9/30/2023. These accounts have been worked for 90 days by sending statements and phone calls to resolve the debt with no success. Mrs. York requested that these accounts be turned over to the NC Debt Set-Off Program, which can attach a debtor's State Income Tax Refund for payment of bad debts. The Board voted unanimously to turn over the bad debt write off #71 dated January 1, 2024.

**C. Annual Update from Cumberland Health Net**

Mrs. Shelley Hudson presented some statistics and logistics of what Cumberland HealthNet Services is doing for our Health Department. The clinic currently does not have a provider, which they hope to fill that position next month, they are provided RN Nurse/Medication Clinic to established patients. These visits are for patients that have seen the provider within 6 months and they can get med refills, labs, referrals, disease management, healthy lifestyle education and Medicaid expansion education. These are held 3 to 4 times a month average 9-10 patients per clinic. The clinic has had a big problem with no-shows in the past but are doing more to call and remind patients of their upcoming appointments as well as providing transportation for them. The clinic is doing coordinated entry for homeless, doing street outreach, and working the Fayetteville Day Resource Center. Mrs. Hudson said that to improve clinical experience, they are having increased communication with the Dr. Haigler, our Medical Director, having monthly clinical staff meetings and doing patient satisfaction surveys and calls to see how they can better serve our customers.

**D. Annual Update from Stedman-Wade Health Services**

Dr. Tandeka Burks presented some statistics and logistics of what Stedman-Wade provides for the Health Department. Stedman Wade operates our Adult Health Clinic 5 days a week to include comprehensive primary and preventative medical and dental care. They also address integrated behavioral health and substance use disorders. Currently there is only 1 provider which pushes new appointments back. Usually a new patient can be seen within 2 months, however; at this time they are booking in July. There is 1 slot dedicated each day for established patients to be seen on an emergent basis. Currently, they are seeing an average of 61 patients each week. The majority of patients seen are uninsured with a close second to those that have Medicaid, then Medicare or private insurance. Dr. Burks showed statistics of patients 18-75 years of age with diabetes. Of those patients who had hemoglobin A1C greater than 9.0% was currently at 70% and their goal was to bring it to 75%.

**E. Tobacco Ordinance Update**

Dr. Green gave a brief update on what was going on with the Tobacco Ordinance. Sanquis Graham was currently at the Board of Commissioners meeting with our Deputy Health Director, Tamra Morris to answer questions about this ordinance. Cumberland County wants a Text Amendment to the County Zoning Ordinance to regulate tobacco and hemp retail products within Cumberland County. The Text Amendment adds a definition of tobacco and hemp retail establishments to mean the principal sales and/or distribution of those products. Such establishments will only be permitted in Commercial Districts and may be no fewer than 1,000 feet from any other Tobacco and Hemp Retail Establishment that exists or has been permitted, or from any schools, day care facilities, group homes, public parks, halfway houses, or residential habilitation support facilities. There can also be no more than one such establishment on a single property or in the same building. The Text Amendment only applies to future establishments in the county's unincorporated areas.

**F. Director's Report**

Dr. Green explained that our Local Public Health Administrator had resigned his position in early January due to family obligations. We will be holding an Assessment Center on February 2, 2024, at an offsite location involving a 3-step interview process. Each candidate will perform a mock presentation to the County Commissioners - our staff will play roles of the Commissioners, a formal interview and a writing sample. Mr. John Larch offered his services to evaluate the writing samples along with another staff member.

Hello Health is a series that will kick off this month (next Wednesday) and is designed to help improve external communication through varying platforms to better explain "what we do", educate and ensure literacy and equity. Our goal is to improve Health Literacy within at risk residential communities and schools. This monthly health literacy webinar series will take place the 4th Wednesday of the month at noon. This series will be a live webinar on CCNTV (Spectrum News Channel 5) and any emails can be sent directly to HelloHealth@Cumberlandcountync.gov. Topics include respiratory viruses, substance use and recovery month, STD's, nutrition and maternal health, teen clinic, sex education for all month, positive parenting program and many more topics.

Dental Health Month is in February. Our Health Educators are planning events for schools ages k-2 and will be handing out goody bags to include toothbrushes and toothpaste.

**G. Membership Roster/ Attendance Roster**

Dr. Dean asked Board Members to check the membership roster and report any discrepancies to Kelly.

**H. Board Member Comments**

None

As a reminder, the next regular meeting is Friday, February 9, 2024, at 9am at the Health Department.

ADJOURNMENT: 7:04 pm

MOTION: Dr. Sam Fleishman

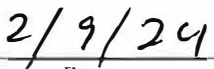
SECOND: Mr. John Larch

VOTE: Unanimous (6-0)

  
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Dr. Jennifer Green, Director

  
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Date

  
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Dr. Kent Dean, Chair

  
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Date