

CUMBERLAND COUNTY BOARD OF HEALTH  
FEBRUARY 14, 2025 – 11:00 AM  
1235 RAMSEY STREET  
REGULAR MEETING  
MINUTES

MEMBERS PRESENT: Dr. Kingsley Momodu, Dentist, Chair  
Dr. Olusola Ojo, Vice Chair, Pharmacist  
Commissioner Vice Chair Woman Veronica Jones  
Dr. Sam Fleishman, Physician  
Dr. Hakkam Alsaidi, Optometrist  
Mr. Joseph Fiser, General Public Representative  
Mr. Dakota Wright, General Public Representative

MEMBERS ABSENT: Dr. Kent Dean, Veterinarian  
Dr. Jennifer Brayboy-Locklear, General Public Representative  
Dr. Cynthia McArthur-Kearney, Registered Nurse

STAFF PRESENT: Dr. Jennifer Green, Health Director  
Mrs. Candice York, Business Officer  
Mrs. Kelly Smith, Administrative Assistant III  
Dr. Krystle Vinson, Nursing Director  
Mrs. Heather Skeens, Assistant County Manager  
Dr. Lori Haigler, Medical Director  
Ms. Sanquis Graham, Local Public Health Administrator  
Ms. Tamra Morris, Deputy Health Director  
Ms. Kyara Crocker, Health Educator

**WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE**

Dr. Kingsley Momodu welcomed all guests and called the meeting to order. Introductions were given. A moment of silence was taken.

**ACTION ITEMS**

A. Approval of Agenda

MOTION: Mr. Bart Fiser moved to approve the Board of Health Meeting Agenda  
SECOND: Dr. Olusola Ojo  
VOTE: Unanimous (7-0)

B. Approval of December 17, 2024 Regular Meeting Minutes

MOTION: Dr. Samuel Fleishman moved to approve the Board of Health Meeting Minutes  
SECOND: Mr. Bart Fiser  
VOTE: Unanimous (7-0)

C. Approval of the 2025 Board of Health Handbook along with the Operating Procedures, Compliance with Public Health Laws and Regulations Policy, Hearing Appeals to the Board of Health Policy and the Board of Health Adjudication Policy.

MOTION: Dr. Hakkam Alsaidi moved to approve the Handbook and policies

SECOND: Dr. Olusola Ojo

VOTE: Unanimous (7-0)

D. Approval of FY2026 Proposed Fee Changes

MOTION: Dr. Samuel Fleishamn moved to approve the FY2026 Proposed Fee Changes

SECOND: Mr. Bart Fiser

VOTE: Unanimous (7-0)

E. Approval of Dental Health Proclamation

MOTION: Mr. Joseph Fiser moved to approve the Dental Health Proclamation

SECOND: Mr. Dakota Wright

VOTE: Unanimous (7-0)

## **INFORMATIONAL/DISCUSSION ITEMS**

### **Action Item C:**

The 2025 Board of Health handbook was presented to members, as well as an electronic copy sent. Board Members had a chance to review the handbook for errors. The operating procedures, as well as policies 00-01, 00-02, 00-03 were presented and all were approved by the Board Members. The handbook will be sent for print and each member will receive a copy at the next board member and be asked to sign their attestation statement.

### **Action Item D:**

Mrs. Candi York presented a proposed FY 2026 Fee Changes to include Vaccines, Medical Services, Lab Services and Environmental Health. The fee for Environmental Health would be waived from July-December 2025 and start in January 2026 as advertised. Mrs. York explained that these fees are being brought up to at the minimum, the Medicaid fee rate. These fees are reviewed for cost of medicine to perform service, healthcare facility rates and Medicaid/Medicare rates. All of these factors go into the decision to raise or lower a fee, with the understanding that if a patient is unable to afford the fee, they will be charged on a sliding fee scale to accommodate them. The Board of Health approved these fees with a unanimous vote and this will now go to Finance for review.

### **Action Item E:**

Ms. Kyara Crocker read the Dental Health Proclamation to the Board and they unanimously approved.

### **Public Comment**

Dr. Momodu opened the floor for public comments at 11:10am. There being no public comments registered, Dr. Momodu closed the floor for public comment at 11:11am.

**Financial Reports:**

Mrs. York presented the monthly financial reports for the month ending January 31, 2025. The statement of Revenues and Expenditures exceeded in the amount of \$1,111,878.44 Expenditures by program was reviewed and overall are at 53.17% for the month ending January 31, 2025. Revenue by source was reviewed as well showing we have earned 56.63% as of the end of January 2025. Accounts receivables were reviewed by clinics as well as the private pay aging report ending January 31, 2025.

**Cumberland Health Net Presentation:**

Mrs. Shelley Hudson presented a snapshot of what Cumberland HealthNet services are at the Health Department. The three top services are medical home for patients with chronic conditions, certified navigators and homeless services. Mrs. Hudson said their no show rate has decreased by 20% from previous year. This clinic sees an average of 7 patients per day with an active caseload of 130 patients. Patient satisfaction surveys were sent out and 97% of patients were very satisfied. All patients are assessed for dental needs and referred out to local dental providers, since we do not currently have dental services here at the Health Department. Mrs. Hudson discussed their steps to increase number of patients at clinic to include transportation assistance, and targeting uninsured and underinsured patients. By March, 2025, Cumberland Health Net plans on partnering with CFV Coordination of Care Team regarding care management care plans.

**Public Health Nursing Certification:**

Dr. Krystle Vinson discussed with the Board Members that by 2027, all Public Health Nurses will be credentialed. NCCPHN is the first program of its kind in the country. Since May, 2023, 809 nurses have completed this course. The goal of the NCCPHN course is for participants to demonstrate the foundational knowledge, skills, and judgements associated with the roles and functions of public health nurses. This course replaces Principles and Practice of Public Health Nursing course. This course is 5 weeks long and is self-paced and virtual with 15 contact hours available. The course is offered 4x a year with a max enrollment of 600 learners a year. The award is CPHN credential.

**Director's Report:**

Dr. Green acknowledged the priorities that the Commissioner's set in their strategic planning meeting. Two of the priorities involve enhancing health and wellness and ensuring a safe community for all residents. The Public Health Department is committed and looking forward to working with the County Board of Commissioners to help achieve these 2 priorities.

**Legislative Update** - The long session work begins January 29th. House public bills must be filed by April 3rd and Senate public bills by March 25th. The crossover deadline is May 8th. Crossover is when a bill must pass at least one chamber to continue being eligible for consideration; some bills, such as those with budgetary implications, are not subject to the crossover deadline.

**Upcoming Events** - March 21st there will be a CFORT Outreach Event at our Recovery Center. There will be a Childcare rules review on Thursday, February 13th from 6pm-7pm at the health department in person, as well as Tuesday, March 11th from 6pm-7pm. The class on March 13th from 6pm-7pm will be virtual. Also, we will hold Child Birth Education Classes at our Recovery Center. Beyond the Tap: PFAS in your home and garden will be held on February 20th from 5:30pm-7:30pm at the crown complex.

Membership Roster/Attendance Roster:

Dr. Momodu ask the Board Members to review the attendance roster and let it be known if there were any errors.

Board Member Comments: None

As a reminder, the next regular meeting is Tuesday, March 18, 2025 at 6pm.

ADJOURNMENT

MOTION: Commissioner Veronica Jones moved to adjourn.

SECOND: Dr. Hakkam Alsaidi

VOTE: Unanimous (7-0)

The meeting was adourned at 12:00pm.

*Jennifer Green*

Dr. Jennifer Green, Director

3/18/2025

Date

*Dr. Kingsley Momodu*

Dr. Kingsley Momodu, Chair

03/18/2025

Date