

**CUMBERLAND COUNTY DEPARTMENT OF PUBLIC HEALTH
FORT BRAGG & CUMBERLAND COUNTY FOOD POLICY COUNCIL
REGULAR MEETING
MINUTES**

November 2nd, 2022 @ 5:00 PM

MEMBERS PRESENT: *LTC Tathetra Joseph, Fort Bragg Co-chair
Veronica Feliciano, Community Representative
Stephanie White, Fort Bragg Schools Representative
Natasha Randall, Local Government Representative
Candace Scott, Child and Adult Care Representative*

MEMBERS ABSENT: *Dr. Anicca Cox, Community Representative
Lauren Tyler, Community Representative
Shella Korch, Public Health Representative*

STAFF PRESENT: *Martina Sconiers-Talbert, Cumberland County Grants Manager
Callia Cox, Intern*

Item 1. Call to Order:

LTC Joseph welcomed everyone and called the meeting to order.

a. Roll Call taken by *LTC Joseph*. Quorum was met based on current membership status.

b. Approval of Agenda

MOTION: *LTC Joseph* moved to approve the Food Policy Council meeting agenda.

SECOND: *Veronica Feliciano*

VOTE: *Approved (5 - 0)*

c. Approval of Minutes: Regular Meeting October 5, 2022

MOTION: *Candance Scott* moved to approve the Minutes from August 3, 2022

SECOND: *Stephanie White*

VOTE: Unanimous (5-0)

Item 2. Executive Reports: Reviewing [By-Laws](#) ([Presentation linked here](#))

a. Discussion

- i. IV.I: Please notify *Martina Sconiers-Talbert* ASAP if you would like to resign or extend your term for 2023. The county clerk requires a membership update to be given in November. The council also needs to know the total vacancies.

- ii. IV:I: *Veronica Feliciano* asked if the co-chair one-year extension applied to ad-hoc committee co-chairs. *Martina Sconiers-Talbert* explained that at the time the bylaws were written ad-hoc committee chairs were not included in the extension.

- iii. VI.I,V: *Martina Sconiers-Talbert* suggested that regular meetings become bi-monthly for 2023. Members discussed making ad-hoc meetings bi-monthly as well. *Stephanie White* asked if the bylaws allow for Special Meetings to be called to discuss urgent matters. *Callia Cox* ensured the provisions for Special Meetings are in Article VI Section VIII.
 - a. MOTION: *Veronica Feliciano* moves to make regular FPC meetings and ad-hoc meetings bi-monthly. FPC regular meetings would be held in January, March, May, July, September, November. Ad-hoc committee meetings would be held February, April, August, October, December.
 - b. SECOND: *Candance Scott*
 - c. VOTE: Unanimous (5-0)

-*Martina Sconiers-Talbert* explained that the public health department is suggesting that meetings be held at a consistent time throughout the year. The council now needs to determine a time for 2023 regular council meetings. -
Candance Scott expressed that if the council wants more input from the community, the meeting time needs to be convenient for members, but also a time where the public is most likely able to give feedback. *Candance Scott* explains that 6:30pm tends to be a good time to get full attendance in other organizations. Council members agree that meetings should be modified from 120 minutes to 90 minutes.

 - a. MOTION: *Stephanie White* moves that regular council meetings run from 6pm-7:30pm.
 - b. SECOND: *Candance Scott*
 - c. VOTE: Unanimous (5-0)

-Time needed to establish quorum in meeting

 - a. MOTION: *LTC Joseph* moves that the council will wait 15 minutes to establish quorum.
 - b. SECOND: *NaTasha Randall*
 - c. VOTE: Unanimous (5-0)

-*Stephanie White* expresses that Wednesday evenings can conflict with community members' religious obligations, therefore other days of the week should be explored.

-*LTC Joseph* asked that the day of the week and week of the month for regular meetings be decided upon through a poll.

The poll results determined that 2023 meetings will be held on Mondays from 6-7:30pm during the first week of every other month starting in January.

- iv. IV.II.C: *Candace Soctt* makes a recommendation that the General Council Membership Seats for the Food Policy Council include a spot for a representative from the Corporate Extension Office because the personnel are connected to the

food system and agriculture field. *Martina Sconiers-Talbert* explained that she is unsure if the council can specify representatives from a specific agency, however she encourages council members to target members of Corporate Extension to apply for the council under the local government seats. *Candance Scott* suggests that the organization examples be added to the application to make the options more detailed. *Martina Sconiers-Talbert* will follow up with the county clerk to have the application updated.

-*Veronica Feliciano* makes a recommendation that the General Council Membership Seats for the Food Policy Council include juvenile's represented because of their higher risk of food insecurity. A potential member could come from the county's youth council, 4-H, etc. *LTC Joseph* clarifies if youth should be in a mentee position or a membership position.

-*Stephanie White* suggested that the council host a food insecurity stakeholder fair to involve the many organizations in food system work to join the council as members or ad-hoc committees.

-*Veronica Feliciano* and *Stephanie White* know youth are interested in joining the ad-hoc committees

Item 3. Action Items

a. Applicant Status

- i. LTC Joseph provided a summary of the two applicants introduced at the October 26th Special Meeting. LTC Joseph reminds council members to be cognizant of individual welfare competing with the council's agenda to better the community.
 1. MOTION: NaTasha Randall moves to submit the two applicants to the Board of Commissioners for appointment to the Food Policy Council to represent local agriculture and Community members who do not work in local government or health agencies.
 2. SECOND: Candance Scott
 3. VOTE: Unanimous (5-0)
- ii. Callia Cox explained that there are two more new applicants for the Cumberland County Co-Chair position and local agriculture.
- iii. Determining if the council would like new applicants to introduce themselves at another Special Meeting or at the December regular meeting decided upon through poll. **Based on the poll results, new applicants will be invited to the December 7th regular meeting.**

b. Current Membership Status

c. Orientation & 2023 Planning

d. Funding Sources ([Presentation linked here](#))

- i. Callia Cox will contact Community Food Strategies for additional information about the Food Council Discretionary Funds scholarship
- ii. LTC Joseph highlights that these grants may be beneficial to the council but also the respective organizations council members work with

Item 4. Informational & Discussion Items

- a. Ad-hoc Committee Assignments
 - i. WIC/EBT Access
 1. LTC Joseph announced that the Fort Bragg WIC Office will be opening in March 2023
 - ii. Transportation (*Veronica Felicano & NaTasha Randall*) ([Presentation linked here](#))
 1. RideFast.net, is not effective to find food resources on the route, therefore the committee will plan to ride the routes to identify food access.
 - a. Identifying one route per month to assess
 2. The committee will meet 5:30pm-6:30pm on the 3rd Thursday of every other month starting in February 2023.
 3. The ad-hoc committee stays abreast on the FACT meetings
 - a. discussed new bus shelters that can incorporate WayFinding options that direct users to food pantries and grocery stores.
 4. Advertising on Transit is an opportunity for the FPC to receive public input. The FPC would be able to advertise at a discounted rate because the organization is a non-profit
 - iii. Communication & Outreach (*Candance Scott*)
 1. Currently ads for the Food Policy Council are in circulation from October -December. These ads are through a \$11,000 contract with Beasley. The ads will play on WZFX, WUKS, ZFXHDH2, WFLB, and WAZZ MyKiss
 2. The FPC is not subject to their own social media pages, therefore the council should direct any post to the health department's social media
 3. The committee has been successful in relaying information within the PIO timeframe
 4. LTC Joseph will work with the committee to identify a contact person for Fort Bragg communications and outreach
 5. The committee is planning to meet with the Family Readiness Group in February
- b. Introduction of Visitors
- c. Public Comment
- d. Announcements

ADJOURN

MOTION: *LTC Joseph* moves to adjourn the meeting.

SECOND: *Candance Scott*

VOTE: *Unanimous (5-0)*

This meeting was adjourned at 7:05 PM.



FORT BRAGG
DEPARTMENT
OF
PUBLIC HEALTH
PREVENT. PROMOTE. PROTECT.

NEXT REGULAR MEETING: Wednesday, December 7th, 2022 at 12pm