

**CUMBERLAND COUNTY DEPARTMENT OF PUBLIC HEALTH
FORT BRAGG & CUMBERLAND COUNTY FOOD POLICY COUNCIL
REGULAR MEETING MINUTES**

January 9, 2023 @ 6:00-7:30pm

MEMBERS PRESENT: *LTC Tathetra Joseph, Fort Bragg Co-chair
Veronica Feliciano, Community Representative
Lauren Tyler, Community Representative
Shella Korch, Public Health Representative
Natasha Randall, Local Government Representative*

MEMBERS ABSENT: *Dr. Anicca Cox, Community Representative*

GUEST: *Kara Gagnon*

STAFF PRESENT: *Martina Sconiers-Talbert, Cumberland County Grants Manager
Callia Cox, Intern*

Item 1. Call to Order:

Martina Sconiers-Talbert welcomed everyone and called the meeting to order.

1. Roll Call taken by *Callia Cox*

Approval of Minutes: Regular Meeting November 2, 2022

MOTION: *Lauren Tyler* moved to approve the Minutes from November 2, 2022

SECOND: *Veronica Feliciano*

VOTE: *Unanimous (4-0)*

Item 2. Executive Report

- a. The Food Policy Council was notified that the membership has decreased to six members due to numerous people resigning and/or not renewing their positions. However, three new members will be added to the council once approved by the County Board of Commissioners
 - i. Robert Elliott - farming/agriculture representative
 - ii. Clifton Johnson - representative who do not work in local government or health agencies
 - iii. Alexis McClain - farming/agriculture representative
- b. Food Policy Council members were encouraged to review the [contact list](#) and send any updates to staff
- c. Orientation Planning
 - i. Members decided that the orientation will be solely for new members. FPC staff will coordinate a 1.5hr orientation for Tuesday, January 31st or Wednesday, February 1st. (virtual or in-person TBD)
 - ii. Materials discussed at orientation will include FPC history, by-laws, food environment assessment, FPC structure

Item 3. Action Items

- a. Update to FPC Bylaws
 - i. will be uploaded to Basecamp and reviewed at *Planning Session Meeting*
- b. 2023 Goals & Objectives
 - i. The membership expressed they need a Planning Process Session before the business of the council starts for 2023
 1. Planning Process Session includes (*potential agenda items - please respond to this email with feedback*)
 - a. Checkpoint/Review of last work session
 - b. Team Building Activity
 - c. Calendar & Determine Key milestones of the year that the council wants to attend
 - d. Partner organizations
 - e. Ad-hoc Committee restructure & FPC meeting structure
 - f. FPC Website Resources & Internal Knowledge Center
 - g. New Co-Chair appointments
 - h. Final Review of Bylaws
 - i. Increased Membership/Marketing ([Promotional](#) Flyer - will be updated)
 - ii. The membership decided to have the Planning Process Session on *Thursday, January 18, 2023*
- c. Community Food Strategies \$500 Scholarship
 - i. The FPC's goal is to have the grant submitted by the middle of February. The council will decide on concrete marketing/messaging ideas for the funds at the Planning Process Session.
 1. Transit promotional posters
 2. Radio Advertisements
- d. Miscellaneous
 - i. Council members interested in the return on investment from the Radio Advertisements from Fall/Winter 2022.
 - ii. Updates to Basecamp Calendar & future use of Basecamp after 2-yr subscription

Introduction of Visitors/Public Comment

Kara Gagnon is from Carolina Collaborative Care and will be sitting in for Shella Korch in her absence. Kara is also working on a 1-yr. planning grant from the CDC that is prioritizing community clinical linkages and food/nutrition security based on conversation with Dr. Green, Cumberland County Health Director, and their leadership team (also Shella Korch, Lauren Tyler, and other county personnel). The goal of the grant is to create a SDOH leadership team and create a plan to address the two SDOHs prioritized. Kara is looking to align the FPC and the grant since the county already has an FPC, food environment assessment, and has identified priority needs. The leadership team meets monthly on Thursday 2pm-3pm. Kara believes that a lot of the questions from the FPC are aligned with the leadership team and believes it could be a useful participation.

Council members agreed in their interest in a future partnership with the SDOH leadership team.



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ADJOURN

MOTION: *LTC Joseph* moves to adjourn the meeting.

SECOND: *Shella Korch*

VOTE: *Unanimous (5-0)*

This meeting was adjourned at 7:36 PM.