CUMBERLAND COUNTY DEPARTMENT OF PUBLIC HEALTH
FORT LIBERTY & CUMBERLAND COUNTY FOOD POLICY COUNCIL
REGULAR MEETING MINUTES

November 6th, 2023, 6:00-7:30pm

MEMBERS PRESENT: *LTC Katina Foxworth, Fort Liberty Co-Chair*
Robert Elliott, Farming/Agriculture Representative
Shannon Gettings, Healthcare Representative
Kenny Bailey, Local Government Representative
Shella Korch, Public Health Representative

MEMBERS ABSENT: *Alexis McClain, Farming/Agriculture Representative*
Clifton Johnson, Community Representative

STAFF PRESENT: *LaToya Bell, WIC Outreach Coordinator*
Amy Lo, FPC/WIC CIAO Liaison

Item 1. Call to Order:

LTC Foxworth welcomed everyone and called the meeting to order.

Approval of Agenda
MOTION: *Kenny Bailey* moved to approve the agenda
VOTE: *Unanimous (5-0)*

Approval of October Regular Meeting Minutes:
MOTION: *Kenny Bailey* moved to approve the August minutes
VOTE: *Unanimous (5-0)*

Item 2 Action Items: *LTC Foxworth*, Ft. Liberty Co-Chair

a.   LaToya Bell Introduction
    i.   *LaToya Bell* introduced herself, explained her role as the WIC Outreach Coordinator, and shared WIC information. Her position is funded by the WIC CIAO grant. She connects with the community and strives to expand WIC enrollment.
b.   Prospective Council Member: *Tracey Sherrod* - She has withdrawn her application
    i.   *Tracey Sherrod* is a Librarian at Methodist University and enjoys research, reading technical documents, and organization.
    ii.   *Shella Korch*, who has been on the council the longest, shared her experiences and the history of the council. *LTC Foxworth* emphasized that recruitment is of utmost importance at the moment.
    iii.   After the Q and A, *Tracey Sherrod* left the meeting so the council could vote.

MOTION: *Shella Korch* moved to finalize *Tracey Sherrod's* membership.

VOTE: *Unanimous (5-0)*

c. Review the bylaws on term time and limit

    i. *Amy Lo* introduced changing the bylaws on membership terms after a discussion between *Martina Sconiers-Talbert* and *Dr. Jennifer Green*. Terms will be three-years long and members can apply to renew their membership up to three times.

MOTION: *LTC Foxworth* moves to approve changes to the bylaws.

VOTE: *Unanimous (5-0)*

d. Photo Release Form

    i. All members of the council have turned in their photo release forms.

Item 4. Workgroup - Food Distribution (30 minutes)

a. Food Distribution Events Debrief

    i. Mt. Sinai

        1. The original date of the Mt. Sinai food distribution event was October 28th but due to miscommunication, the event was canceled. In an effort to prevent future miscommunication, the council decided if *Clifton Johnson* (POC for Mt. Sinai) does not hear from Mt. Sinai by November 10th about a date for the event, the council would not hold a food distribution event.

    ii. Ft. Liberty WIC Office

        1. The food distribution event at the Ft. Liberty WIC Office occurred on November 2. Approximately forty boxes were given out along with diapers from the WIC Office.

        2. Post-Surveys were collected and are with *LTC Foxworth*, who will publish results on Basecamp.

    iii. Next Steps?

        1. *LTC Foxworth* pointed out that going forward, food distribution events must be planned better so that multiple council members can attend.

        2. The goal of facilitating food distributions is to initiate partnerships between agencies in the community. The council does not intend to keep facilitating food distribution events with the same agencies.

        3. *Robert Elliot* proposed that the council's next focus be small food retail business incentives. The council plans to research current programs that revolve around such incentives and come back next month with ideas.

Item 5. Conclusion   *LTC Foxworth*, Ft. Liberty Co-Chair

a. Introduction of Visitors

b. Public Comment

c. Announcements   Council Members

d. Dismissal of Visitors

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NEXT REGULAR MEETING:

Monday, December 4, 2023 6-7:30pm