



## HCCC Food Policy Council Subcommittee Meeting Minutes

August 13<sup>th</sup> 11:45 A.M.-12:30 P.M.

### **STAFF PRESENT:**

CPT Courtney Moore  
Dr. Jared McGuirt  
Sheena Butler

### **ATTENDEES PRESENT:**

Sherry Kenney  
Dr. Rita Gunter  
Devon Newton

### **INTRODUCTION:**

Ms. Sheena Butler welcomed all committee members. The meeting started at 11:49 a.m. with introductions of subcommittee members. Ms. Butler briefed the group on the HCCC's project updates, food policy networking opportunities, and Food Policy Council application process.

### **DISCUSSION POINTS:**

#### *A. HCCC Grant Updates*

Ms. Butler reviewed the HCCC's project updates which included:

- June 2021 Interim Report Submitted
- HCCC Challenge Plan Revised
- PIO Food Policy Council Submission

#### *B. Food Policy Networking Opportunities*

Ms. Butler informed the committee of networking opportunities offered through the Healthiest Cities and Counties Challenge agency. Members can register for future sessions or review previous recordings on the agency's webpage:

<http://healthiestcities.org/technical-assistance-resources>.

*C. Joint Cumberland Co.-Fort Bragg Food Policy Council*

Ms. Butler reviewed the process for applying to the Food Policy Council. The committee was shown the Cumberland County website where the application can be accessed and the available positions. Based on the Bylaws and Resolutions, the Food Policy Council will have a maximum of 15 seats. Members on the council should be residents of the Cumberland County and Fort Bragg areas. The Executive Committee should be composed of the following: two co-chairs (one Cumberland Co. co-chair and one Fort Bragg co-chair) one secretary, and 13-elected officials. Ms. Butler reviewed potential interview questions for candidates who apply to serve on the council. The Food Policy Council Flyer and council application must be approved by the Public Information Office (PIO) at the Cumberland County Department of Public Health before it is distributed. The project team will submit the PIO application by the end of August.

*D. Closing/Next Meeting*

The subcommittee discussed combining the Food Policy Council Subcommittee meeting with the Food Environment Assessment Subcommittee meeting to reduce various meeting times. Ms. Butler will email the groups with new dates and times for future meetings.

**Food Policy Council Subcommittee next steps:**

- Notify subcommittee when Food Policy Council application is available
- Present and distribute Food Policy Council Flyer to subcommittee members
- Attend HCCC's food policy online discussions

Ms. Butler informed members that the next meeting is in **September**. The **Time/Date: TBA**. The meeting closed at 12:15 p.m.