Dear Prospective Exhibitor / Vendor:

February ,

13,

, 2025

Cumberland County Department of Public Health (CCDPH) will host its *4th Annual “Fun in the Sun with Public Health” Fair* on **Saturday, September 13, 2025, from 10:00 a.m. – 2:00 p.m**. Setup for the event will begin at 8:00 a.m. - 10:00 a.m. at CCDPH, located at 1235 Ramsey Street, Fayetteville, NC, 28301.

Please accept our invitation to partner with us for this exciting event. The goal is to bring community awareness to CCDPH services, provide health and wellness information to community members, and highlight community partners in a fun atmosphere! This event will be an opportunity for you to continue to support your local health department and provide community members with information on your agency’s services. We expect individuals from our local churches, their families, and the residents of the Cumberland County community to attend this Fun in the Sun event.

There is no charge for this event. We are asking you to provide any educational materials, informational brochures, and free promotional items that you feel are beneficial to the community. We believe that as you partner with us, this will encourage the community residents to patronize our facility and utilize your agency as a community resource. Participants will be given a ticket and encouraged to visit vendor tables for a chance to win a door prize provided by the health department and vendors. Please bring a door prize to donate to our giveaways.

**To either confirm or decline this invitation**, please complete the enclosed Health Fair

Exhibitor/Vendor Registration Form and return it at your earliest convenience but no later than ***Friday, April 4, 2025,*** via email to Leah Rhone at lrhone@cumberlandcountync.gov or Kelly Smith at ksmith@cumberlandcountync.gov. we thank you for your consideration to partner with us for this meaningful event. **There will be a cap of 20 indoor tables this year, unlimited outdoors.**

Please contact me, Martina Sconiers-Talbert, Administrative Officer III, 910-433-3672 or email me at mtalbert@cumberlandcountync.gov with any additional questions or concerns.

Sincerely,

# Martina Sconiers-Talbert

Martina Sconiers-Talbert, Administrative Officer III

Cumberland County Department of Public Health

**Vendor name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Vendor Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Description of Services: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Preference for table**

**4**

**th**

 **Annual “Fun in the Sun with Public Health”**

**HEALTH FAIR VENDOR /REGISTRATION FORM**

o **Indoor**

o **Outdoor**

**Date:** Saturday, September 13, 2025

**Location of Fair:** Cumberland County Department of Public Health 1235 Ramsey Street, Fayetteville, NC **Time:** 10:00 a.m. - 2:00 p.m.

**Set Up Time/Registration:** 8:00a.m. - 10:00a.m. You will be provided with a table and 2 chairs for inside - Outside vendors - please bring your own table and chairs/tent.

**Please return form no later than COB Friday, April 4, 2025**

**Email to Leah Rhone at** **lrhone@cumberlandcountync.gov** **or Kelly Smith at ksmith@cumberlandcountync.gov**

Thank you for your consideration to partner with us in this meaningful event.

If you have any questions, please do not hesitate to contact Martina Sconiers-Talbert, Administrative Officer

III, 910-433-3672 or email mtalbert@cumberlandcountync.gov