

CUMBERLAND COUNTY PUBLIC LIBRARY

MINUTES LIBRARY BOARD OF TRUSTEES JUNE 16, 2022

I. CALL TO ORDER

Chair Grimes called the regular meeting of the Library Board of Trustees to order at 9:05 a.m. on Thursday, June 16, 2022 in the Boardroom of the Headquarters library.

Trustees Present: Chair Irene Grimes and Bart Fiser

Trustees Absent: Vice Chair Ann McRae, Trustees Dennis Cedzo, Jeremy Fiebig, Pamela Story and Ariel Matthews (who resigned from the board 6/15/22).

Present from the Library: Interim Deputy Director Heather Hall, Community Engagement Division Manager Nora Armstrong, Collection Development Division Manager Pamela Kource, Programs Division Manager Carla Brooks, Programming Librarian I Marissa Mace and Admin. Coordinator to the Director Marili Melchionne. Newly hired staff (see table below). Service Award recipients (see table below) and Admin. Coordinator to the Director Marili Melchionne

Others Present: Friends of the Library West Regional Branch Representative Debra Melvin

MEETING NOTE: There was not a quorum for this meeting. Therefore, everything that needed to be approved at this meeting will be approved at the July 21, 2022 meeting.

A. INTRODUCTION OF SPECIAL GUEST(S):

- Chair Grimes welcomed and introduced Friends of the Library West Regional Branch Representative Debra Melvin and she gave the following report on behalf of the Friends Executive Board:
 - ✓ There are now 374 Friends members for 2022.
 - ✓ The May book sales were very successful – \$8,879 and the .25 bargain books brought in \$223.50.
 - ✓ The next book sales begin August 15th.
 - ✓ July 29th is the Friends “Nonprofit Night” at Segra Stadium – details will be sent out via email.

II. APPROVAL OF TODAY’S AND MEETING AGENDA

With no quorum, the agenda was not approved but the meeting went forward.

III. APPROVAL OF APRIL 21, 2022 REGULAR BOARD MEETING MINUTES

With no quorum, the minutes were not able to be approved.

IV. DIRECTOR’S REPORT

A. Introduction of newly hired staff: Hall introduced the following new staff:

Name	Title	Branch Location
Sarah Goggio	YS Library Associate (former NRL Intern)	Headquarters
Connie Hallman	YS Library Associate	Spring Lake
Chicara Williams	Library Page	Headquarters
Taylor Sanders	Library Page	Spring Lake

B. Director's Report – Interim Deputy Director Heather Hall
Hall gave the following report:

1. Expanding Sunday Hours:

Beginning July 10, 2022, in addition to Headquarters library, North Regional, Cliffdale Regional and Hope Mills libraries will be open on Sundays from 2:00 to 6:00p.m. These libraries have the largest door counts. All of the public services (front of the house) staff will be working in pairs to maximize time off. The locations that are not open are pairing with locations that are open. Staff will work together to rotate for equity of staffing.

We are also extending our weekend programming so locations will provide programming for youth services once per month on Saturdays and Local & State History will continue their weekend programming.

2. Library Pickup Lockers:

The library lockers initiative was grant funded and the first lockers will be installed in the lobby of the Godwin Town Hall. The ribbon cutting ceremony will take place at 10:00 a.m. on June 28, 2022.

3. Library Services & Technology Act (LSTA) Grant for Forward Together Funded:

The library has received a \$135,000 for FY 1 of a 2-year project to expand programming, technology and multi-sensory items. These funds will be used to make changes at various library locations.

Grimes suggested that the FY 23 Budget Update and the Library Endowment Annual Comparison Report be moved to the July 21st Trustee meeting so that the rest of the board members could be present.

VI. NEW BUSINESS

A. Summer Reading Program (SRP) Report, Programs Division Manager Carla Brooks

This summer the library wants participants to read books, attend programs, and win prizes. The SRP theme is Oceans of Possibilities and it started on June 1st and will run through August 15th.

People can stop by any library branch and pick up a reading record or go online to print one at home. This year, participants will have the option of using an online reading app called READSquared. They can sign up online to track their reading or use a paper reading record. Once children and teens read for 5 hours, they receive a free book. Continue reading for 10 hours to receive a limited-edition Summer Reading T-Shirt. Keep on reading for more chances to be entered into the drawings for gift cards or the grand prize of a one-year family pass to all three North Carolina Aquariums.

Adults who read 5 books will receive a limited-edition Summer Reading T-Shirt. Keep on reading for more chances to be entered into the drawings for a one-year family pass to all three NC Aquariums and a grand prize of a \$100 gift card. Participants can go to the library's web page: cumberlandcountync.gov/library or follow the library on Facebook (Cumberland County Public Library) and watch some online programs.

B. Board of Trustee Social Media Participation: Chair Irene Grimes

Grimes expressed that she realizes that most library staff do not know who the trustees are, what they do and what their purpose is. She would like the board members to post twice on social media per month, one on the third Thursdays (when the board meets) and one two weeks later. Social media posts could involve items the trustees are reading, recent ways they have used the library, positive interactions with library staff, etc. Posting on social media would increase the trustee's profile and make them more approachable.

Grimes said that she will start by posting twice on social media in June on the Library's Facebook page.

C. July 21, 2022 Trustee Meeting: Chair Irene Grimes

Before today, Grimes had intended to cancel the July 21st Trustee meeting but with recent events, she decided to leave it on the calendar right now and depending what happens with appointing a new trustee, we may need to have the meeting.

D. Other Business: None

VII. ADJOURNMENT

With no other business to discuss, Chair Grimes adjourned the meeting at 9:26 a.m.

SIGNATURE OF BOARD CHAIR OR VICE CHAIR

APPROVAL DATE