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Policy Letter #22

TO: All Cumberland County Workforce Development Service Providers

FROM: Nedra Clayborne Rodriguez, Interim Director

SUBJECT: Enrollment of WIOA Customers into NCWorks Online

BACKGROUND

Due to changes in reporting requirements for Workforce Innovation and Opportunity Act (WIOA), NCWorks Online has been updated to comply with these changes.

ACTION

Whereas the previous policy on “Dual Enrollment of Customers” required all customers to be enrolled in Wagner-Peyser and Workforce Innovation and Opportunity Act (WIOA Title I) career services, the point of enrollment into NCWorks Online has changed.

There will no longer be an “ABC” Core-only application. Staff must now complete a full WIOA application, including the collection of all WIOA data validation source documents when enrolling in WIOA Title I programs (Youth, Adult, Dislocated Worker, and NDWG). *(Note: Awaiting additional instruction from NC Department of Commerce DWS regarding which supporting documents must be required and documented for each individual enrolled.)*

Staff-assisted Wagner-Peyser (WIOA Title III) enrollment will be the method used to enroll all participants who are receiving Basic Career services. Staff will only add WIOA Title I applications and enrollments when providing Individualized and/or Training Services. Refer to the USDOL performance guidance (TEGL No. 10-16) for additional information regarding how services are categorized.

Creation Date

August 2014

Revised Date

February 2017

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