**September 15, 2020 @ 11 AM**

**Virtual Meeting**

**Courthouse \* Fayetteville, NC**

**Call To Order**  **Dina Simcox, Board Chair**

**Welcome and Roll Call of Guests Ms. Simcox**

**Ethics Awareness and Conflict of Interest Statement Ms. Simcox**

**Approval of Minutes from July 21, 2020 Meeting Ms. Simcox**

**Director’s Report**  **Tracy Jackson**

* Contract Updates
* Annual Plan Update
* PY20 MOU and IFA Update
* Building Plan Update

**Career Center Updates** **Ashley Duncan**

1. DWS Update **Greggory Wade**
2. Service Provider Update **Victoria Grey-Allen**
3. Business Engagement SOP **Teddy Warner**

**New Items**

1. Policy Updates (**Approval Action Required**)   **Ms. Simcox**
   1. Policy #5 Selective Service Policy
   2. Policy #10 Monitoring Policy
   3. Policy #17 Selective Services and Needs Related Payment
   4. Policy #18 Youth Services Policy
   5. Policy #25 Electronic File Storage and Protecting PII Policy
2. Announcement of the WDB Vice-Chair **Ms. Simcox**

**Next Board meeting:**

Tuesday, November 17, 2020, @ 11 am

Location: TBD