



**TOWN of HOPE MILLS**  
◆  
**BOARD OF COMMISSIONERS**

CASE #: \_\_\_\_\_

HOPE MILLS BOC  
MEETING DATE: \_\_\_\_\_

DATE APPLICATION  
SUBMITTED: \_\_\_\_\_

RECEIPT #: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

**APPLICATION  
REQUEST FOR BOARD OF COMMISSIONERS' CONSIDERATION  
HOPE MILLS ZONING ORDINANCE**

The Town Board of Commissioners meetings are held in Town Hall at 5770 Rockfish Road, unless otherwise specified. The Commissioners will advertise the public hearing and a notice will be mailed or delivered to surrounding residents or property owners that may be affected by this request, giving notice of date and time of the meeting.

The Commissioners will conduct a quasi-judicial hearing on the request and all persons wishing to appear before the board should be prepared to give sworn testimony on relevant facts. Applicants for alternate yards or aggrieved developers are encouraged to read Section 102A-1504, entitled: *Board of Commissioners' consideration*, of the Hope Mills Zoning Ordinance to establish whether or not their case merits further consideration by the board (see next page).

**The following items are to be submitted with the complete application:**

- 1. A copy of the recorded deed and/or plat;**
- 2. If a portion of an existing tract, an accurate written legal description of only the area to be considered;**
- 3. A copy of a detailed site plan drawn to an engineering scale – see attached for site plan specifications; and**
- 4. Cash or check payable to "Town of Hope Mills" in the amount of \$200.**

**NOTE: Any revisions, inaccuracies or errors to the application or site plan may cause the case to be delayed and will be scheduled for the next available Town Board meeting according to the board's meeting/deadline schedule. Also, the application fee is nonrefundable.**

**EXCERPT FROM  
THE HOPE MILLS ZONING ORDINANCE**

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**Sec. 102A-1504. Board of Commissioners' consideration.**

The Board of Commissioners shall hear and approve the plan and state the conditions of the approval, if any, or shall disapprove the plan and state its reasons. Where a development plan meets the provisions of Chapter 86, approval of the development plan shall constitute preliminary subdivision plan approval for the purposes of Chapter 86. The decision of the Board of Commissioners shall be the final decision on the plan. The approved plan shall be filed with the Chief Building Inspector and may be amended in the same manner as provided for original plan approval.

The Board of Commissioners may approve alternate yard setbacks for developments in any planned zoning district if such approval will provide a more logically planned development. The Board shall give careful consideration to the relation and effect on the surrounding properties and the intent of this ordinance prior to granting such approval.

**Any request/appeal granted becomes null and void if not exercised within the time specified in such approvals, or if no date is specified, within two calendar years from the date of such approval. If the board denies the request/appeal, it shall enter the reason for its action in the minutes of the meeting at which the action is taken. In the event of a denial, the Board of Commissioners shall not consider re-submission of the application for the same request/appeal on the same property without a substantial material change concerning the property and the application.**

TO THE BOARD OF COMMISSIONERS, TOWN OF HOPE MILLS, NORTH CAROLINA:

I (We), the undersigned, hereby submit this application, and petition the Hope Mills Board of Commissioners to consider the request specified below and as provided for under the terms of the zoning Ordinance. In support of this petition, the following facts are submitted:

1. Address/location of subject property: \_\_\_\_\_
2. Parcel Identification Number (PIN) of property: \_\_\_\_\_  
(also known as Tax ID Number or Property Tax ID)
3. Acreage: \_\_\_\_\_ Frontage (feet): \_\_\_\_\_ Depth (feet): \_\_\_\_\_
4. Water Provider: Well \_\_\_\_\_ PWC \_\_\_\_\_ Other (name) \_\_\_\_\_
5. Sewer Provider: Septic Tank \_\_\_\_\_ PWC \_\_\_\_\_ Other (name) \_\_\_\_\_
6. Deed Book \_\_\_\_\_, page \_\_\_\_\_, Cumberland County Register of Deeds. (Attach copy of deed of subject property as it appears in Registry).
7. Existing and/or proposed use(s) of property: \_\_\_\_\_
8. Proposed use(s) of the property: \_\_\_\_\_  
\_\_\_\_\_
9. Do you own any property adjacent to, including across the street from, the subject property? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, where? \_\_\_\_\_
10. Has a violation been issued on this property? Yes \_\_\_\_\_ No \_\_\_\_\_
11. Section and provision of the Zoning Ordinance from which a consideration is requested:  
\_\_\_\_\_  
\_\_\_\_\_
12. Nature and extent of hardship involved in strict application of the terms of the Town Zoning Ordinance – attach additional sheet if necessary:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*The County Planning Staff is available for advice on completing this application; however, they are not permitted to complete the application.*

**STATEMENT OF ACKNOWLEDGEMENT**

Regarding appearance before the Board of Commissioners, the undersigned owner(s), agents, or their assigns, by virtue of their signature(s) to this application, hereby acknowledge the following:

- That although appearance before the board is not required, it is strongly encouraged;
- The board will hear any and all arguments for and against this matter before them and such relevant facts will be given under sworn testimony;
- At the public hearing the board has the authority to approve, deny, or defer the request for additional information to be provided;
- If the petitioner or their representative for this application does not appear personally before the board, whether there is opposition or not, the board has full authority to consider the application and defer, approve, or deny the case.
- If the board's decision is to deny the matter before them, the course of appeal to the decision will be that of Cumberland County Superior Court. (Affected parties of the board's decision have 30 days from date of proper notification of the board's action in which to serve notice of appeal.)
- Any petition for review by Superior Court shall be file with the Cumberland County Clerk of Superior Court within 30 days after the decision of the board is made final.

Signed acknowledgement that the County Planning Staff has explained the application process and procedures regarding this request and the public hearing procedure stated above and that the application is complete and accurate..

\_\_\_\_\_  
Property owner(s)' signature(s)

\_\_\_\_\_  
Property owner(s)' signature(s)

\_\_\_\_\_  
Complete mailing address of property owner(s)

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Alternative telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
FAX number

Date: \_\_\_\_\_

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Agent, attorney, or applicant's signature(s) (other than property owner)

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Agent, attorney, or applicant's signature(s) (other than property owner)

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Complete mailing address of property owner(s)

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Telephone number

---

Alternative telephone number

---

Email address

---

FAX number

Date: \_\_\_\_\_

Note: Only expressly authorized agents or assigns may sign this acknowledgement in lieu of the tax record owners' signatures.

**Upon submission, the contents of this application becomes "public record" and is available for review and/or copies upon request.**