
**ACTION AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
SEPTEMBER 6, 2016 (TUESDAY)
9:00 AM**

INVOCATION Commissioner Jeannette Council

Minister:

Pledge of Allegiance –

Recognition of Crisis Intervention Team Award Winners

CIT Founders Award:	Gail Staley
CIT Deputy of the Year:	Deputy Duvan Sanchez, Cumberland County Sheriff's Office
CIT Officer of the Year:	Sgt. Melton Brown, Spring Lake Police Department Officer Jeffery Prevatte, Fayetteville Police Department
CIT Detention Officer of the Year:	Sgt. Anita Johnson, Cumberland County Detention Center
CIT Paramedic of the Year:	Lt. Leslie Campbell, Cumberland County Emergency Medical Services
CIT Telecommunicator of the Year:	Marisol Olivo, Fayetteville Police Department
CIT Trainer of the Year:	Detective Sgt. Melissa Jeffries, Robeson County Sheriff's Office
CIT Champion of the Year:	Hannah Carroll, NAMI of Cumberland, Harnett and Lee counties
CIT Exemplary Service Award:	Assertive Community Treatment (ACT) Team, Carolina Outreach

Presentation of Government Finance Officers Association Award – Fiscal Year 2015 –
Certificate of Achievement for Excellence in Financial Reporting **(Pg. 10)**

REQUEST TO ADD APPROVAL OF WINDING CREEK CHILLER REPLACEMENT PROJECT AS ITEM 2.G. AND APPROVAL OF A MEMORANDUM OF UNDERSTANDING FOR THE CUMBERLAND COUNTY PRECHARGE MISDEMEANOR DIVERSION PROGRAM AS ITEM 2.H. AND REMOVAL OF ITEM 5.B. CLOSED SESSION FOR ATTORNEY/CLIENT MATTER(S) PURSUANT TO NCGS 143-318.11(a)(3).

1. Approval of Agenda – **APPROVED WITH ADDITIONS AND DELETION AS REQUESTED**
2. Consent Agenda – **APPROVED CONSENT AGENDA ITEMS 2.A. – 2.H.**
 - A. Approval of minutes for the August 15, 2016 regular meeting.
 - B. Approval of Proposed Additions to the State Secondary Road System:

(Pg. 11)

Arlington Plantation Subdivision: Kentucky Lane (SR 3718 Ext.),
Slew Drive, Northern Dancer Place,
Finish Line Drive, Quarter Pole Lane,
Starting Gate Drive, Rio Dosa Downs,
Trotter Court, Prospector Court

- C. Approval of Submission of the FY17 Rural Operating Assistance Program (ROAP) Grant. **(Pg. 14)**
- D. Approval of Disposition of Records Request for the Crown Complex. **(Pg. 24)**
- E. Approval of a Proclamation Recognizing September 2016 as “Cumberland County Emergency Preparedness Month”. **(Pg. 26)**
- F. Budget Revisions: **(Pgs. 27-32)**

General Fund 101

- 1) **Health Department - Budget Ordinance Amendment B170702 to appropriate health department fund balance and increase contracted services in the amount of \$150,000 for scanning of active health files**

The Board is requested to approve Budget Ordinance Amendment B170702 in the amount of \$150,000 utilizing Medicaid settlement funds. These funds are to be used to begin Phase 2 of the document imaging project. This will be the final phase for scanning all medical records and will be completed in the current fiscal year.

Please note this amendment requires the use of health department fund balance.

- 2) **Health Department - Budget Ordinance Amendment B170740 to recognize \$17,865 to increase contracted services**

The Board is requested to approve Budget Ordinance Amendment B170740 in the amount of \$17,865 representing grant funds from the state of North Carolina, Department of Public Health, Aid to Counties. These funds are to be used for the Care and Prevention in the United States program for Human Immunodeficiency Virus (HIV) positive minorities.

Please note this amendment requires no additional county funds.

- 3) **Health Department - Budget Ordinance Amendment B170749 to recognize grant funds of \$945 to increase miscellaneous expenses**

The Board is requested to approve Budget Ordinance Amendment B170749 in the amount of \$945 representing grant funds from the

American Lung Association of the Southeast, Inc. These funds are reimbursement for emergency lodging for a tuberculosis patient who did not have electricity or water at home.

Please note this amendment requires no additional county funds.

4) Health Department - Budget Ordinance Amendment B170760 to recognize \$11,202 to increase contracted services

The Board is requested to approve Budget Ordinance Amendment B170760 in the amount of \$11,202 representing additional grant funds from the state of North Carolina, Department of Public Health, Aid to Counties. These funds are to be used for the Vaccines for Children program.

Please note this amendment requires no additional county funds.

5) Health Department - Budget Ordinance Amendment B170761 to recognize \$10,000 to increase the Ebola expense line

The Board is requested to approve Budget Ordinance Amendment B170761 in the amount of \$10,000 representing grant funds from the state of North Carolina, Department of Public Health, Aid to Counties. These funds are to be used for Ebola preparedness related expenses.

Please note this amendment requires no additional county funds.

6) Health Department - Budget Ordinance Amendment B170764 to recognize \$3,848 to increase the breast feeding counseling expense line

The Board is requested to approve Budget Ordinance Amendment B170764 in the amount of \$3,848 representing grant funds from the state of North Carolina, Department of Public Health, Aid to Counties. These funds are to be used for breast feeding counseling services.

Please note this amendment requires no additional county funds.

7) Health Department - Budget Ordinance Amendment B170872 to recognize \$20,000 to increase computer software for the Foodborne Illness and Food Defense Preparedness and Response Project

The Board is requested to approve Budget Ordinance Amendment B170872 in the amount of \$20,000 representing grant funds from the Food and Drug Administration (FDA). These funds are to be used to upgrade the Custom Data Processing (CDP) software, used when conducting food/lodging inspections, to be in compliance with FDA requirements.

Please note this amendment requires no additional county funds.

8) Mental Health - Budget Ordinance Amendment B170002 to recognize \$750,000 to increase Mental Health Services expenses

The Board is requested to approve Budget Ordinance Amendment B170002 in the amount of \$750,000. The revision is necessary to cover contracts with Mental Health and Cape Fear Valley Medical Center. The use of fund balance for this purpose was discussed in the County Manager's Budget Message, however, the actual appropriation was not included in the budget ordinance.

Please note this amendment requires the use of fund balance.

9) Sobriety Court - Budget Ordinance Amendment B170845 to recognize continuation funding of \$58,845 for salaries and operational expenses

The Board is requested to approve Budget Ordinance Amendment B170845 in the amount of \$58,845 representing funds from the North Carolina Governor's Highway Safety Program. These funds are to be used for the Traffic Safety Project Contract which includes pretrial monitoring of high risk drunk drivers.

Please note this amendment requires no additional county funds.

10) Transportation - Budget Ordinance Amendment B170008 to recognize increased funding of \$28,302 for transportation services

The Board is requested to approve Budget Ordinance Amendment B170008 in the amount of \$28,302 representing additional grant funds from the state of North Carolina, Department of Transportation, Rural Operating Assistance Program. These funds are to be used for transportation services for the Elderly and Disabled Transportation Assistance Program (EDTAP), Workfirst employment, and the Rural General Public Program (RGP).

Please note this amendment requires no additional county funds.

Juvenile Crime Prevention Fund 245

11) Juvenile Crime Prevention Alternatives to Commitment Program– Budget Ordinance Amendment B170004 to recognize grant amount of \$80,000 for the Intensive Services Network

The Board is requested to approve Budget Ordinance Amendment B170004 in the amount of \$80,000 representing grant funds from the state of North Carolina, Department of Public Safety, Juvenile Crime Prevention. These funds are to be used to provide parent/family skill building services through the Intensive Services Network.

Please note this amendment requires no additional county funds.

Solid Waste Fund 625

- 12) Solid Waste - Budget Ordinance Amendment B170010 to recognize \$401,886 to increase salary related expenses**

The Board is requested to approve Budget Ordinance Amendment B170010 in the amount of \$401,886. The revision is necessary to cover salary related expenses which were inadvertently understated during the FY 17 budget process.

Please note this amendment requires the use of solid waste fund balance.

Fayetteville Cumberland Economic Development Corporation Fund 631

- 13) Fayetteville-Cumberland County Economic Development Corporation - Budget Ordinance Amendment B170480 to recognize additional grant amount of \$250,000 for the State of NC Innovation Grant**

The Board is requested to approve Budget Ordinance Amendment B170480 in the amount of \$250,000 representing additional grant funds from the State of North Carolina General Assembly. These funds are to be used to boost entrepreneurship, create jobs and connect the region through a broadband network.

Please note this amendment requires no additional county funds.

REGARDING THE FOLLOWING ITEMS 14 – 21 PLEASE NOTE:

Each fiscal year County departments may have projects that are not complete by the fiscal year end (6/30/16) or items ordered that have not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2016 budget however the money was not spent by June 30, 2016. The following amendments seek to bring those funds forward from FY 2016 into the current fiscal year, allowing departments to complete and pay for these items. These revisions are not using 'new' funds, but are recognizing the use of FY16 funds in FY17.

General Fund 101

- 14) Crown - Budget Ordinance Amendment B170005 to appropriate FY16 fund balance in the amount of \$170,919 to increase capital outlay and maintenance and repair of buildings**

The Board is requested to approve Budget Ordinance Amendment B170005 in the amount of \$170,919 to appropriate fund balance. These

funds are for completion of repairs to washouts around the Coliseum and update to the camera system.

Please note this amendment requires a re-appropriation of FY16 fund balance to the current year.

15) Health Department - Budget Ordinance Amendment B170858 to appropriate FY16 fund balance in the amount of \$44,512 to upgrade the Teen Wellness Clinic

The Board is requested to approve Budget Ordinance Amendment B170858 in the amount of \$44,512 to appropriate fund balance. These funds represent grant funds received in FY 15-16, for the purpose of upgrading the Teen Wellness Clinic.

Please note this amendment requires a re-appropriation of FY16 fund balance to the current year.

16) Health Department - Budget Ordinance Amendment B170974 to appropriate FY16 fund balance in the amount of \$29,729 increasing capital outlay equipment

The Board is requested to approve Budget Ordinance Amendment B170974 in the amount of \$29,729 to appropriate fund balance. These funds are being used for implementation of the lab records interface for Insight, which is the final component of the electronic health records project.

Please note this amendment requires a re-appropriation of FY16 fund balance to the current year.

17) Sheriff's Department - Budget Ordinance Amendment B170769 to appropriate FY16 fund balance in the amount of \$5,869 increasing departmental supplies and materials

The Board is requested to approve Budget Ordinance Amendment B170869 in the amount of \$5,869 to appropriate fund balance. These funds are being used to purchase accessories for vehicles that were replaced by insurance in FY 16.

Please note this amendment requires a re-appropriation of FY16 fund balance to the current year.

18) Information Services - Budget Ordinance Amendment B170009 to appropriate FY16 fund balance in the amount of \$7,794 increasing computer software

The Board is requested to approve Budget Ordinance Amendment B170009 in the amount \$7,794 to appropriate fund balance. These funds

are to be used for an add on to the Voice Over Internet Phone (VOIP) project from FY 16. This will allow compliance with the Sheriff's Department recording policy.

Please note this amendment requires a re-appropriation of FY16 fund balance to the current year.

19) Sheriff - Budget Ordinance Amendment B170771 to appropriate FY16 fund balance to increase maintenance and repair of buildings in the amount of \$46,691

The Board is requested to approve Budget Ordinance Amendment B170771 in the amount of \$46,691 to appropriate fund balance. These funds are for completion of the upgrade to the closed circuit television/camera equipment in the Detention Center.

Please note this amendment requires a re-appropriation of FY16 fund balance to the current year.

20) Tax Administration - Budget Ordinance Amendment B170006 to appropriate FY16 fund balance to increase audit expenses in the amount of \$82,375

The Board is requested to approve Budget Ordinance Amendment B170006 in the amount of \$82,375 to appropriate fund balance. These funds are being used for ongoing audit services to verify the accuracy of taxpayer listings.

Please note this amendment requires a re-appropriation of FY16 fund balance to the current year.

Contingency Funds Report

- 21)** The County Manager approved the use of contingency funds of \$14,024. The funds were used to address repairs to security equipment at the entrances of the Courthouse and to replace the identification badge machine.

2.G. APPROVAL OF WINDING CREEK CHILLER REPLACEMENT PROJECT

2.H. APPROVAL OF A MEMORANDUM OF UNDERSTANDING FOR THE CUMBERLAND COUNTY PRECHARGE MISDEMEANOR DIVERSION PROGRAM

ITEMS OF BUSINESS **(Pgs. 33-99)**

3. Nominations to Boards and Committees **(Pgs. 33-92)**

A. Animal Control Board (1 Vacancy) **(Pg. 33)**

NOMINEE(S): MICHELLE HARRIS

B. Board of Adjustment (1 Vacancy) **(Pg. 47)**

NOMINEE(S): ROBERT E. DAVIS

C. Cumberland County Home and Community Care Block Grant Committee
(8 Vacancies) **(Pg. 52)**

**NOMINEE(S): SUSAN HESNARD
REBECCA CAMPBELL
DIANE TOWNSEND
EDNA COGDELL
RAYMOND JACKSON
DORIS SNIDER
HELEN GODWIN
FRANCES COLLIER**

D. Cumberland County Juvenile Crime Prevention Council (8 Vacancies)
(Pg. 67)

**NOMINEE(S): AUGUSTA NEWMAN
JONATHAN WARREN
DEBORAH ROSEN
REBECCA CAMPBELL
DENSIE LUCAS
CRYSTAL BENNETT
REBECCA BECK
LOUIS LEAKE**

E. Mid-Carolina Aging Advisory Council (2 Vacancies) **(Pg. 85)**

**NOMINEE(S): SUSAN HESNARD
DIANE TOWNSEND**

4. Appointments to Boards and Committees **(Pg. 93-99)**

A. Alliance Behavioral Healthcare Board of Directors (3 Vacancies) **(Pg. 93)**

Nominees: Christopher Bostock
Lodies Gloston
Kenneth Edge

**APPOINTEE(S): CHRISTOPHER BOSTOCK
LODIES GLOSTON
KENNETH EDGE**

B. Cumberland County Workforce Development Board (4 Vacancies) **(Pg. 95)**

Nominees:

Representative of Business: Joy Miller
Jimmy Driscoll

Representative of Workforce: David Servie

Representative – Other: Jody Risacher (Reappointment)

**APPOINTEE(S): JOY MILLER
JIMMY DRISCOLL
DAVID SERVIE
JODY RISACHER**

RECESSED THE BOARD OF COMMISSIONERS' MEETING

OVERHILLS PARK WATER & SEWER DISTRICT GOVERNING BOARD:

CONVENED THE OVERHILLS PARK WATER & SEWER DISTRICT GOVERNING BOARD MEETING (SEE SEPARATE AGENDA)

1. Items of Business

A. Approval of minutes of August 15, 2016 meeting. - **APPROVED**

B. Consideration of Resolution Authorizing the Issuance and Sale of Water and Sewer System Revenue Bond Anticipation Notes in the Aggregate Principal Amount of \$1,379,000 **(Pg. 101) - APPROVED**

ADJOURNED THE OVERHILLS WATER & SEWER DISTRICT GOVERNING BOARD MEETING

RECONVENED THE BOARD OF COMMISSIONERS' MEETING

5. Closed Session
- A. Economic Development Matter(s)
Pursuant to NCGS 143-318.11(a)(4).
 - B. Attorney-Client Matter(s)
Pursuant to NCGS 143-318.11(a)(3) - **REMOVED**

ADJOURNED