# AGENDA CUMBERLAND COUNTY BOARD OF COMMISSIONERS COURTHOUSE – ROOM 118 AUGUST 4, 2008 9:00 AM

INVOCATION

Commissioner Diane Wheatley

Minister:

Pledge of Allegiance

Recognition of Retired County Employees:

Iris Autry - Cumberland County Tax Department
Olivia McCormick - Cumberland County Health Department
Bobby McKoy - Cumberland County Library System - Maintenance Section
Beverly Oaks - Cumberland County Tax Department

Recognition of Doug Peters, President of the Fayetteville-Cumberland County Chamber of Commerce

Recognition of and Presentation to Retired General Dan K. McNeill

#### 1. Public Hearing

- A. Public Hearing on the FY 2008-2009 Annual Rural Operating Assistance Program (ROAP) Grant.
- B. Public Hearing Regarding Franchise and Permit Renewal for the Operation of the Ann Street Municipal Solid Waste and C&D Landfill.

#### 2. Consent Agenda

A. Approval of minutes for the June 16, 2008 regular meeting and minutes of the June 16, 2008 Budget Work Session.

B. Approval of Proposed Additions to the State Secondary Road System:

<u>Canady Crossing Subdivision</u>: Sunshine Court, Pineville Drive

<u>Firestone Hills Subdivision</u>: Red Oak Drive Ivey Commons Road

Cameron Woods Lane Forest Lodge Drive

Springfield Subdivision: Sharpsburg Rd (SR 2522 Ext.)

Riverwalk Place Shakerstone Drive Abbey Forde Drive Brecknock Court Beaconfield Drive

- C. Approval of Emplo yment Contracts for County Manager, Finance Director, County Attorney and Clerk to the Board.
- D. Approval of 2008 Agriculture Hall of Fame Nominations.
- E. Approval of Ratification of Bid Award to Global Tel\*Link for Inmate Telephone System Provider for the Cumberland County Detention Center.
- F. Approval of Bid Award for Life Safety Improvements Project Ann Street Landfill Baling Facility.
- G. Approval of Franchise Ordinance and Franchise Agreement to Marcella Thompson D/B/A Marcey's Garden to Provide Food Services at Mental Health Authority's Bradford Avenue Facility (1st Reading).
- H. Approval of Franchise Ordinance and Franchise Agreement to Perkins Management System Company, Inc. to Provide Food Services at Mental Health Authority's Roxie Avenue Center (1<sup>st</sup> Reading).
- I. Approval of Scheduling a Public Hearing on September 15, 2008 and Consideration of Resolution of Intent to Close a Portion of Gainey Road in Grays Creek Township.
- J. Approval for Department of Social Services to Submit an Application to the State for Designation as Work First Electing County.
- K. Approval of Proposed Increase in Health Department's Environmental Health Fees.
- L. Approval and Acknowledgement of Reversion of Former Animal Shelter Property Back to City of Fayetteville.

- M. Approval of Department of Transportation Request to Disinter and Reinter Five Graves Within the Eureka Chapel Baptist Church Cemetery.
- N. Approval of Adoption of Resolution of Tax-Exempt Loan from North State Bank to Stoney Point Volunteer Fire Department to Build New Fire Station on Lake Upchurch Road.
- O. Approval of the Tax Collector's Preliminary Collection Report and Proposed Annual Settlement for FY08.
- P. Approval of FY09 Tax Charge to the Collector.
- Q. Approval of Sale of Surplus County-Owned Real Property Acquired by Tax Foreclosure:
  - 1) Lot 176 Town Oaks Section 5, Part 5 Located on Bankston Court off Aladdin Drive PIN: 0442-56-1644; Gray's Creek Township
- R. Approval of Report on Formal Bid Awards of \$100,000 or Less Approved by Management.
- S. Approval of Report on the Disposal of Surplus Property Pursuant to NCGS 160A-226(a).
- T. Budget Revisions:
  - (1) Education

Revision in the amount of \$12,338 to budget additional current year (2008) ad valorem taxes received to fund the Board of Education's current expense allocation per our interlocal agreement. (B08-388) Funding Source – Ad Valorem Tax

#### (2) Recreation and Parks

Revision in the amount of \$47,208 to budget additional current year (2008) ad valorem taxes received to fund Recreation per our interlocal agreement. (B08-401) **Funding Source – Ad Valorem Tax** 

#### (3) Cooperative Extension

Revision in the amount of \$12,879 to budget 4-H Military Grant awarded in late June 2008 and to reduce appropriated fund balance by same amount. The grant period is from October 1, 2007 to September 30, 2008 and will reimburse County for eligible expenditures already incurred. (B08-403) Funding Source – Grant

#### (4) Community Development

Revision in the amount of \$32,975 to appropriate fund balance from rent received in the prior year from the Robin Meadow's project. (B09-035) Funding Source – Fund Balance Appropriated

#### (5) Mental Health-Smart Start

Revision in the amount of \$32,558 to recognize additional state funding to upgrade a part-time position to full-time. (B09-009) **Funding Source-State** 

#### (6) Tourism Development Authority

Revision in the amount of \$318,879 to appropriate fund balance to distribute funds received in the prior year. (B09-003) Funding Source-Fund Balance Appropriated

#### (7) Fire Districts

- a. Pearces Mill Fire District: Revision in the amount of \$4,180 to appropriate fund balance for ad valorem taxes collected in FY2008. (B09-005) Funding Source Fund Balance Appropriated
- b. Cotton Fire District: Revision in the amount of \$1,133 to appropriate fund balance for ad valorem taxes collected in FY2008. (B09-004) Funding Source Fund Balance Appropriated

- c. Westarea Fire District: Revision in the amount of \$420 to appropriate fund balance for ad valorem taxes collected in FY2008. (B09-008) Funding Source Fund Balance Appropriated
- d. Wade Fire District: Revision in the amount of \$1,364 to appropriate fund balance for ad valorem taxes collected in FY2008. (B09-007) Funding Source Fund Balance Appropriated
- e. Stedman Fire District: Revision in the amount of \$463 to appropriate fund balance for ad valorem taxes collected in FY2008. (B09-006) Funding Source Fund Balance Appropriated

#### (8) Health Department

- a. Laboratory: Revision in the amount of \$5,000 to appropriate fund balance to hire a temporary phlebotomist. (B09-016) Funding Source Health Department Fund Balance
- b. Regional Bioterrorism Response Team: Revisions in the total amount of \$89,426 to budget additional fees to create a new Emergency Planner I position and to increase the salary for the newly adopted Emergency Planner I position. (B09-026 and B09-036) Funding Source –Emergency Planning Fees
- c. Regional Bioterrorism Response Team: Revision in the amount of \$45,515 to recognize additional state funding. (B09-020) **Funding Source**—**State**
- d. Environmental Health: Revision in the amount of \$4,831 to appropriate fund balance to fund salary increase for an Environmental Health Program specialist. (B09-037) Funding Source -Fund Balance Appropriated
- e. Maternal Health/Child Care Coordination/Maternal Care Coordination: Revisions to reallocate \$40,000 of expenditures and to appropriate \$15,596 of fund balance to create two new Public Health Nurse Supervisor I positions. (B09-027, B09-027A and B09-27B) Funding Source —Reallocation of Budgeted Expenditures and Health Fund Balance Appropriated

- f. Maternal Health Clinic: Revision to recognize additional fees of \$4,967 to fund an increase in salary to provide increase services to patients. (B09-014C) **Funding Source Fees**
- g. NC Bioterrorism Preparedness and Response: Revision to reduce funding \$9,525 to align the County budget with State allocations. (B09-017) **Funding Source –State**
- h. Breast and Cervical Cancer Control Program: Revision to recognize additional state funding of \$2,617 and to appropriate fund balance of 24,000 to fund additional services. (B09-014a) Funding Source State and Health Department Fund Balance
- i. Breast and Cervical Cancer Control Program: Revision to reduce state funding of \$40,623 and to appropriate fund balance of \$13,636 to adjust the County budget to state allocations. (B09-014) Funding Source –State and Health Department Fund Balance
- j. South Central Partnership for Public Health: Revision to recognize state funding of \$136,665 for the South Central Partnership for Public Health Incubator project. (B09-013) **Funding Source –State**
- k. Tuberculosis Chest Clinic: Revision to recognize state funding of \$21,468 and to appropriate fund balance of \$3,214 to create a new Medical Office Assistant position. (B09-028) Funding Source –State and Health Department Fund Balance
- 1. Family Planning Clinic: Revision to appropriate fund balance of \$63,000 to provide additional services to patients. (B09-015) **Funding Source**—**Health Department Fund Balance**
- m. Family Planning Clinic: Revision to appropriate fund balance of \$20,456 to provide additional services to patients. (B09-014b) Funding Source Health Department Fund Balance
- n. Women's, Infants and Children (WIC): Revision to recognize additional state funding of \$68,590 to budget a Nutritionist and Medical Office Assistant positions that were previously unbudgeted. (B09-038) Funding Source Health Department Fund Balance

o. Women's, Infants and Children (WIC): Revision to reallocate budgeted expenditures to create a new part-time Medical Office Assistant position. (B09-039) Funding Source – Reallocation of Budgeted Expenditures

#### (9) US DOT 104(f)

Revision to rebudget unexpended funds of \$100,000 and in-kind match of \$25,000 to conduct a transportation survey of the Murchison Road corridor. (B09-040) **Funding Source – State and In-kind** 

#### (10) Library

- a. Library Grants: Revision to recognize a Lifelong Learning grant of \$15,000 to be used to improve services for actively-engaged older adults and a Technology Planning Grant of \$20,000 to create an IT plan to address speed and service issues. (B09-023) Funding Source-Grants
- b. Library Grants: Revision to recognize two grants totaling \$11,332 to purchase additional computers for the Cliffdale Branch Library. (B09-024) Funding Source- Grants
- c. Smart Start: Revision to reduce the County budget \$37,554 to adjust to the State budget. (B09-010) **Funding Source State**
- d. Library MotherRead: Revision to increase the County budget \$406 to adjust to the State budget. (B09-011) **Funding Source State**
- e. Library Foreign Language: Revision to recognize grant of \$133,764 and increased fees of \$24,600 to purchase additional books. (B09-025) **Funding Source- Grant and Fees**

#### (11) Sheriff

a. Revision in the amount of \$96 to appropriate fund balance to recognize interest on grant funds received in the prior year. (B09-001) Funding Source –Fund Balance Appropriated

Revision in the amount of \$58,259 to recognize NC Governor's Crime Commission grant and to appropriate fund balance of \$19,420 for required match. (B09-002) Funding Source – State and Fund Balance Appropriated

(12) Solid Waste – Recycling

Revision in the amount of \$264,799 to award construction bid in the amount of \$240,699 and to establish contingency in the amount of \$24,100 for the Life Safety Improvements Project at the Ann Street Landfill Baling Facility. (B09-043) Funding Source – Reallocation of Budgeted Expenditures

#### ITEMS OF BUSINESS

- 3. Consideration of Designation of a Voting Delegate to the NCACC Annual Conference in New Bern, North Carolina, August 21-24, 2008.
- 4. Consideration of a Request from the Civic Center Commission for Board of Commissioners Support to Name the Cumberland County Crown Coliseum Ice Rink Floor in Honor Of Mr. Thomas Meredith Bolton, Sr.
- 5. Nominations to Boards and Committees
  - A. Adult Care Home Community Advisory Committee (1 Vacancy)
  - B. Animal Control Board (1 Vacancy)
  - C. Child Homicide Identification and Prevention (CHIP) Council (1 Vacancy)
  - D. Joint Appearance Commission (1 Vacancy)
  - E. Workforce Development Board (1 Vacancy)
- 6. Appointments to Boards and Committees
  - A. Appointment of ABC Board Chairman

Nominees: Chairman: Edward Maynor

B. Cumberland County Juvenile Crime Prevention Council (4 Vacancies)

Nominees: Juvenile Defense Attorney: Beth Hall (Reappointment)

United Way or Non-Profit: Patrick Hurley

At-Large Representative: Joan Blanchard

Shanessa Fenner

C. Joint Appearance Commission (1 Vacancy)

Nominee: Louis Gloston (Reappointment)

D. Mental Health Board (2 Vacancies)

Nominees: Licensed Physician: Dr. Zane Walsh

<u>Developmental Disabilities, Family Consumer:</u> Annie Owens

E. Nursing Home Advisory Board (3 Vacancies)

Nominees: Clyde Hammond (Reappointment)

Tom Lloyd (Reappointment)
Teresa McNeill (Reappointment)

F. Storm Water Advisory Board (1 Vacancy)

Nominee: Joint Appointee: Carlon Mercer

(Appointed by Chairman and Mayor)

G. Workforce Development Board (1 Vacancy)

Nominee: Private Sector: John Davidson

7. Closed Session If Needed

#### **ADJOURN**

THIS MEETING WILL BE BROADCAST LIVE ON TIME WARNER COMMUNITY CHANNEL 7.

**MEETINGS:** August 18, 2008 (Monday) – 6:45 PM

**September 2, 2008 (Tuesday) – 9:00 AM September 15, 2008 (Monday) – 6:45 PM**  Tom Lloyd Chairman

Victor Sharpe, AICP Vice Chairman



Kristine Wagner Transportation Coordinator

> 130 Gillespie Street Fayetteville, NC 28301 910-678-7624

#### **CUMBERLAND COUNTY**

#### TRANSPORTATION ADVISORY BOARD

July 24, 2008

ITEM NO.

MEMORANDUM - BOARD OF COMMISSIONERS MEETING

TO:

**BOARD OF COUNTY COMMISSIONERS** 

FROM:

THOMAS LLOYD, DIRECTOR OF PLANNING AND INSPECTIONS

THRU:

JAMES MARTIN, COUNTY MANAGER

JUANITA PILGRIM, DEPUTY COUNTY MANAGER

SUBJECT:

PUBLIC HEARING FOR THE ANNUAL RURAL OPERATING ASSISTANCE

PROGRAM (ROAP) GRANT

#### **BACKGROUND:**

According to the attached memo from our Transportation Program Coordinator, the NCDOT deadline for our yearly application for ROAP funds is August 15, 2008. The required Public Hearing has been advertised in the Fayetteville Observer on Monday, July 21, 2008 for the Board's August 4, 2008 9:00 A.M. meeting. This application may be inspected at the Historic County Courthouse located at 130 Gillespie Street from 8:00 am to 4:00 pm, Monday thru Friday.

This Grant incorporates three parts of the Community Transportation Program as described in the memo and attached application.

#### RECOMMENDATION:

Review the attached application and conduct a Public Hearing on August 4, 2008.

#### **PROPOSED ACTION**

Conduct the Public Hearing and approve the FY 2008-2009 Application for ROAP grant funds.

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#### **ATTACHMENTS**

FY 2008-2009 Rural Operating Assistance Program (ROAP) Grant Application

Tom Lloyd Chairman

Victor Sharpe, AICP Vice Chairman



Kristine Wagner Transportation Coordinator

130 Gillespie Street Fayetteville, NC 28301 910-678-7624 kwagner@co.cumberland.nc.us

#### **CUMBERLAND COUNTY**

### TRANSPORTATION ADVISORY BOARD

July 24, 2008

#### MEMORANDUM

To:

Thomas Lloyd, Planning & Inspections Director

From:

Kristine Wagner, Transportation Program Coordinator

Subject:

FY 2008-2009 ROAP Application

Enclosed you will find the FY 2008-2009 Rural Operating Assistance Program Grant Application and all supporting documentation. It is requested that the Public Hearing be held on August 4, 2008 at the 9:00 am Commissioners' Meeting. In addition to holding the Public Hearing on that date, it is requested that the Board of Commissioners approve the application as presented. The due date for the project to be turned in to the NCDOT Public Transportation Division is August 15, 2008.

The ROAP Grant incorporates three parts of the Community Transportation Program, the Rural General Public allotment, Elderly and Disabled Transportation Assistance Program (EDTAP) allotment, and the Work First allotment. The total awarded amount for the FY 2008-2009 ROAP Grant is \$252,698. The breakdown of funding is as follows: Elderly and Disabled Transportation Assistance Program (EDTAP): \$112,153, Work First: \$47,037, Rural General Public (RGP): \$93,508.

There is no local match required for the EDTAP or Work First funds. RGP funds do require a 10% local match. RGP funds are currently being used for a bus route to Spring Lake from the Cross Creek Mall. The Board of Alderman of the Town of Spring Lake has committed to provide the required local match if enough funding is not generated from the fares collected from passengers to cover the local match. The Transportation Advisory Board is not requesting that Cumberland County provide any local match.

In addition, we have the opportunity to apply for supplemental funds in the amount of \$103,477. The breakdown of funding is as follows: \$65,849 for EDTAP and \$37,628 for Work First.

If you have any questions or if I can be of further assistance please contact me.

Thank you.

NORTH CAROLINA

# DEPARTMENT OF TRANSPORTATION



# FY 2008 - 2009 RURAL OPERATING ASSISTANCE PROGRAM APPLICATION

**JUNE 2008** 

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
1550 MAIL SERVICE CENTER
RALEIGH, NC 27699-1550

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# FY09 STATE RURAL OPERATING ASSISTANCE PROGRAM North Carolina Department of Transportation Public Transportation Division

#### Introduction

The Rural Operating Assistance Program (ROAP) is a state funded public transportation grant program administered by the North Carolina Department of Transportation Public Transportation Division (NCDOT-PTD). ROAP includes the following programs:

- Elderly and Disabled Transportation Assistance Program (EDTAP)
- Employment Transportation Assistance Program (EMP)
- Rural General Public (RGP) Program

A county has the option of requesting ROAP funds for a single program or all programs. Counties also have the option of requesting an amount less than the total funds allocated in any program. A county should only apply for an amount of ROAP funds that can be expended by June 30, 2009, as the funds cannot be carried over into the next fiscal year. Total allocations of the funds should be managed so that services can be continued for the twelve-month period of July 1, 2008 to June 30, 2009.

We anticipate receiving similar authorization as we did this fiscal year to move funds from the Public Transportation Division's consolidated rural capital program to the operating assistance programs upon General Assembly adoption of the FY09 budget. These funds will be allocated using the same formulas used to allocate the formula ROAP funds. These Supplemental ROAP funds shall be used to initiate new or expanded service or continue a service that began operating after *July 1, 2006* with Supplemental ROAP funds as the funding source. Requesting some or all of these supplemental funds is optional.

Increased fuel prices have made it difficult to maintain current service levels. The impact of the increase in operating costs on the county's ability to provide increased service levels will be taken into consideration when evaluating the funding application. ROAP funds are to be used for operating cost of trips or for other services, but not for administrative or capital costs. Refer to the Matrix of Eligible Transportation Expenses for examples of allowable operational assistance that can be provided under these programs.

#### Eligibility/Responsibilities

County governments (Board of County Commissioners) are the only eligible applicants for ROAP funds. All counties must submit an annual application to receive ROAP funds. Each county is eligible to receive an allocation for each program, with the exception that those counties not providing transportation services to the general public are not provided a RGP allocation.

It will be the responsibility of county governments to sub-allocate and distribute the funds to local agencies as allowed within the program guidelines. While fuel prices have substantially increased the cost of service, it is the intent of the program that these funds provide additional transportation and not replace current funding sources and levels of service. The General Assembly must have an approved and certified state budget before funds can be disbursed. One-half of the formula and supplemental funds will be disbursed between August and September and the remainder of the formula and supplemental funds will be disbursed in January 2009. The period of performance will remain July 1, 2008 - June 30, 2009 regardless of the date the ROAP funds are disbursed to the county.

#### **Application Requirements**

Carefully review and complete all of the material within the ROAP application package. The application materials are designed to enable PTD staff to better understand the services to be provided and assure that the funds are utilized as intended. Failure to complete any portion of the application may result in processing delays.

Complete applications for ROAP funds must be submitted to PTD by July 25, 2008 to receive one-half of the approved formula and supplemental disbursement on August 29, 2008. Complete applications received between July 26 and August 15 will receive their disbursement the last week in September following review and approval of the application. The application for ROAP funds includes a project description questionnaire and a sub-allocation worksheet. A separate sub-allocation worksheet is provided for formula and supplemental program funds. All applications must be accompanied by an originally-signed Certified Statement, affidavit of publication of public hearing, minutes from the public hearing, and documentation of public involvement.

For FY09, all required application information must be submitted to PTD electronically, at <a href="mailto:ctptransportation@ncdot.gov">ctptransportation@ncdot.gov</a>. All applicants are required to mail a hard copy of the ROAP application including the Certified Statement with original signature, original affidavit of publication of public hearing notice, and documentation of public and supporting documents to:

US Mail

Faye McCullen NCDOT - Public Transportation Division 1550 Mail Service Center Raleigh, NC 27699-1550 Priority Mail (FedEx, UPS)
Faye McCullen
NCDOT - Public Transportation
1 S. Wilmington Street - Rm. 548
Raleigh, NC 27601

#### I. General Guidelines

#### A. Eligible Recipients

All one hundred (100) North Carolina counties are eligible to receive a formula-based allocation for EDTAP and EMP funds. Only those counties providing transportation services to the general public will receive a RGP allocation.

#### **B.** Allocation of Funds

The FY09 allocation for ROAP programs are listed, by county, in Appendix A of this application. The methodology for calculating these allocations is described in the Program Guidelines section of this document. The county can request an amount less than the total allocation for each of these programs. Each applicant should carefully evaluate past program expenditures and escalating fuel and other operating costs to determine the amount to apply for within each program. ROAP funds will only be disbursed to the county finance officer. The county finance officer will be responsible for program administration at the local level. While the county finance officer may delegate some program administrative duties to the community transportation system, the county finance officer is considered the accountable county official for ROAP.

Due to the increase in the annual funding available for this program from a \$12 million annual program to in excess of \$20 million, the NCDOT will enter into a formal agreement for the ROAP program similar to the grant programs administered by the Public Transportation Division. The agreement will include the disbursement formulas for each program, program eligibility requirements, and reporting and program oversight responsibilities, in addition to standard Title VI and Equal Employment Opportunity clauses. The

agreement for FY09 will be transmitted to county officials once the application is approved, with a copy to the community transportation program director. The agreement must be executed before the second disbursement of funds in January 2009.

#### C. County Sub-Allocation Determination

It will be the responsibility of the county government to sub-allocate and distribute the funds to local agencies according to program guidelines. A FY09 Sub-Allocation Worksheet must be completed by each county to document how the ROAP allocations will be distributed locally. If the county applies for Supplemental ROAP funds, the county is required to complete a second Sub-Allocation Worksheet documenting the local distribution of these supplemental funds. This will enable PTD staff to better understand the services you plan to provide and assure that the funds are utilized as intended. Each county shall have and employ a documented methodology for sub-allocating ROAP funds.

#### D. Public Outreach/Involvement Requirement

The county should determine what the transportation needs of agencies/individuals are in the county before making application. It is important that eligible local agencies and interested citizens have the opportunity to participate in the sub-allocation decision. Outreach efforts must be conducted to inform the public (including minority, women, elderly, disabled, Limited English Proficiency (LEP), low income, and non human service individuals) about the availability of ROAP funds in addition to holding a public hearing on the ROAP application. Efforts should include distribution of information: on vehicles, to human service agencies, at local community/public events, to local organizations, on public access channels, etc. For LEP individuals, applicants should translate and send information to newspapers, radio stations, etc. based on the population being served. Applicants will be required to complete the Documentation of Outreach Efforts form stating how public involvement was addressed.

#### E. Public Hearing Requirement

It is required that the Board of County Commissioners hold a public hearing to provide the opportunity for local input regarding the sub-allocation of ROAP funds. A public hearing notice must be published in a newspaper having general circulation in the county. The notice should be published at least fourteen (14) days prior to the date of the public hearing. Applicants must use the Sample Public Hearing Notice included with this application package. The public hearing must be accessible to individuals with disabilities in accordance with provisions of the Americans with Disabilities Act of 1990. These provisions include having written material available in alternative, accessible formats upon request, and providing special accommodations at your public hearing, such as a sign language interpreter, as may be requested. The public hearing shall be held at a time of day that affords a majority of the public an opportunity to attend and make comments. Applicants must make the Voluntary Title VI Public Involvement form readily available to all individuals attending the public hearing for ROAP funds.

The applicant must submit with the hardcopy of their application all completed Voluntary Title VI Public Involvement forms and must keep a copy for their records.

#### F. Local Matching Requirement

EDTAP and EMP funding can be used to provide up to one hundred percent (100%) of the fully allocated cost of the trip or other service and requires no local match. RGP funds may be used to provide up to ninety percent (90%) of the fully allocated cost of each general public trip. The remaining ten percent (10%) must be provided from fares, local funds or a combination of the two. Fares and/or local funds used to meet the 10% RGP match requirement should be used to provide additional service, not as a source of match for administrative and capital needs. PTD encourages Community Transportation Systems to keep fares reasonable so as to encourage ridership.

The ten percent local match requirement is based on the fully allocated cost of the program, not the amount allocated from NCDOT. The example below is provided to help counties determine the required local match amount.

Assume: \$45,000 is the RGP amount allocated from NCDOT						
Local match						
10%	20%	30%				
\$45,000 ÷.90 (90%) = \$50,000 -	$$45,000 \div \text{by } .80 (80\%) =$	$$45,000 \div \text{ by } .70 (70\%) =$				
\$45,000 <u>= <b>\$5,000</b></u>	\$56,250 - \$45,000 = \$11,250	<b>\$64,248</b> - \$45,000 = \$ <b>19,286</b>				
local match	local match	local match				

Substitute the amount of the county's allocation into the example to calculate the fully allocated cost and local match requirement.

#### G. Eligible Expenses

The fully allocated cost of a trip or other service, which has traditionally been eligible for the EDTAP, EMP, and RGP programs, will continue to be eligible under ROAP and Supplemental ROAP. See the Eligible Transportation Expenses Matrix for examples of allowable expenditures that can be provided under these programs. This matrix *must* be shared with any agency that receives a sub-allocation of ROAP funds to assure that funds are expended according to program guidelines.

#### H. Funds Management

The basic grant/funds management requirements in G.S. 159, Local Government Finance, and in the Policies Manual for Local Governments apply to ROAP funds. The cost principles of OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments and OMB Circular A-122, Cost Principles for Non-Profit Organizations also apply to ROAP funds. Additionally, funds must be expended according to the program guidelines in the grant application for eligible program expenses identified.

The period of performance for these funds will be <u>July 1, 2008 to June 30, 2009</u>. The period of performance will remain the same regardless of the date on which ROAP funds are disbursed to the county. Allowable expenses incurred from July 1, 2008 for each program are eligible for reimbursement. <u>Any interest earned on the funds will be retained by the transportation program and must be used for transportation related expenses according to program guidelines</u>. Following receipt of the annual ROAP Report, NCDOT will invoice the county to collect any ROAP funds not expended by June 30, 2009.

Counties will have the ability to transfer Employment Transportation Assistance funds, all or in part, to the EDTAP and/or RGP programs, provided such funds are not needed to provide employment trips or eligible other services. The applicant attests via the Certified Statement that an assessment of employment transportation needs has occurred prior to any transfer of funds. Employment Transportation Assistance funds that are transferred assume the requirements of the program to which they are transferred. However, prior to transferring the funds the County Manager must provide written assurance to the Public Transportation Division that the employment transportation needs in the county have substantially been met. This assurance can take the form of a letter to the regionally assigned consultant/planner which should describe the process used to make this determination, i.e. Employment Security Commission data, DSS data, surveys, etc. For example, Employment Transportation Assistance funds transferred to the RGP program can be used to provide up to ninety percent (90%) of the fully allocated cost of each general public trip. The remaining ten percent (10%) must be provided from fares, local funds or a combination of the two. Additionally, Employment Transportation Assistance funds that are transferred to provide additional rural general public transportation services must be allocated to the Community Transportation System. The annual ROAP Report includes a Local Transfer of Funds form to document the transfer of Employment Transportation Assistance funds to

EDTAP or RGP within the county. Supplemental funds may not be transferred and applied to formula ROAP funded services.

For regional transportation systems only, ROAP funds and Supplemental ROAP funds may be transferred between and/or among member counties of a regional transportation system. EDTAP and RGP funds must remain within the same program if such funds are transferred between and/or among counties. EMP funds may be transferred either to the same program or to EDTAP or RGP. Note that the annual ROAP Report form has been revised to include a Regional Transfer of Funds form and a Regional Receipt of Funds form to document any transfer or receipt of ROAP funds between and/or among member counties of the regional transportation system. The regional transportation systems that are eligible for this additional flexibility are:

- Albemarle Regional Health Services (Inter-County Public Transportation Authority)
- Choanoke Public Transportation Authority
- City of Rocky Mount (Tar River Transit)
- Craven County (Craven Area Rural Transit System)
- Kerr Area Transportation Authority
- Randolph County Senior Adults Association, Inc. (Randolph County Regional Coordinated Area Transit System)
- Yadkin Valley Economic Development District, Inc. (Yadkin Valley Public Transportation)
- Western Piedmont Regional Transit Authority

#### **Matching Other Grant Programs**

ROAP funds may be used as matching funds for other grant programs such as Section 5310 – Elderly Individuals and Individuals with Disabilities, Section 5311 – Non-urbanized Formula Program, Section 5316 – Job Access and Reverse Commute (JARC) Program, and Section 5317 – New Freedom Program.

#### I. Monitoring and Evaluation

ROAP services should be routinely monitored to determine whether they are meeting program objectives. The program should also be routinely evaluated to verify that funds are being spent on allowable expenditures, the eligibility of service recipients is being properly documented, and sub-allocated funds will be expended by June 30, 2009.

#### J. Reporting Requirements

There will be an annual ROAP Report for the grant cycle FY09. The county will be required to report trip and expense data associated with the Supplemental ROAP funds separately from the data reported for formula ROAP funds. This information may be due in advance of the annual report to NCDOT due to legislative reporting requirements. The County Finance Officer must certify and sign this annual ROAP Report as it identifies the amount of unexpended funds to be returned to NCDOT. Based on this report, counties are invoiced for any unexpended funds for the given fiscal year. Upon receipt of the invoice for unexpended funds, the finance officer shall immediately reimburse NCDOT. The county may find it useful for agencies that have been sub-allocated ROAP funds to provide monthly or quarterly reports of the expenditure of funds and number of trips provided. Close monitoring by the finance officer is highly recommended in order to ensure appropriate and maximum utilization of all program funds. It is the responsibility of the finance officer to:

- Record the receipt of ROAP grant funds in a manner that will disclose the source and the purpose/program to which the funds belong, together with evidence of deposit in a financial institution;
- Ensure that ROAP funds and any interest earned on the funds are expended for eligible program expenses, that services are provided to eligible persons, and that written documentation that supports the expenditures is maintained for at least five years;

- Advise any sub-recipients of the source of the funds, specific program requirements, eligible program
  expenses and reporting requirements;
- Include ROAP funds received and expended in its annual independent audit on the Schedule of Expenditures of Federal and State Awards and identify any of the funds passed through to other agencies;
- Complete and submit the annual ROAP report; and
- Return unexpended ROAP funds as invoiced by NCDOT.

#### K. Program Auditing

The Public Transportation Division (PTD) is responsible for providing sufficient program monitoring and oversight to ensure that the state funds are used for the intended purpose. PTD has historically relied upon annual reporting information that identifies the number of passenger trips, other services, and expenditures by program. The department's External Audit Branch compares information in this report to the ROAP expenses reported in the counties annual independent audit report. NCDOT's External Audit Branch has begun on-site audits of ROAP expenditures. This requires meeting with the county finance officer to obtain documentation of costs reported to NCDOT in the annual reporting form. Common areas of deficiency include inadequate documentation of passenger eligibility and trips. Both EDTAP and EMT programs serve specific populations. Without documentation of eligibility, i.e. elderly or disabled, the auditor cannot determine if the rider met the program eligibility criteria that would allow the trip to be charged to the program. In addition, documentation of trips reported to NCDOT must be retained for up to *five* years following submittal of annual ROAP reports. The inability to document trips charged with driver manifests, gasoline receipts, or any invoices associated with costs charged to the program would be considered ineligible expenses. The county will be invoiced for any undocumented costs.

#### **II. Program Guidelines**

# Elderly and Disabled Transportation Assistance Program Formula Allocated and Supplemental Funds

#### Description

The EDTAP, originally enacted by legislation in the 1989 Session of the North Carolina General Assembly, provides operating assistance funds for the transportation of the state's elderly and disabled citizens. This transportation assistance allows the elderly and disabled to reside for a longer period in their homes, thereby enhancing their quality of life.

#### **Allocation Formula**

The following formula was used to determine the county allocation of the funds available:

- 50% divided equally among all counties;
- 22 ½ % based upon the number of elderly (60 years or older) residents per county as a percentage of the state's total elderly population;
- 22 ½ % based upon the number of disabled residents per county as a percentage of the state's total disabled population; and
- 5% based upon a population density factor that recognizes the higher transportation costs in rural, sparsely populated counties.

#### **Eligibility Criteria**

For the purposes of EDTAP, an elderly person is defined as one who has reached the age of 60 or more years. A disabled person is defined as one who has a physical or mental impairment that substantially limits one or

more major life activity, an individual who has a record of such impairment, or an individual who is regarded as having such impairment. Certification of eligibility will be the responsibility of the county.

#### **Eligible Expenses**

ROAP funds are to be used for trips or other services; not for capital or administrative expenses. Refer to the Matrix of Eligible Transportation Expenses for examples of allowable expenses that can be provided under these programs. A fare may be charged for eligible EDTAP services. Any fares collected must be used to provide more EDTAP transportation service.

#### Restrictions

EDTAP funds are to be used to provide trips and/or other services for elderly and disabled individuals and may not supplant funds being used by local governments for this purpose prior to the application. The funds are intended to provide transportation for eligible individuals when no other transportation funding sources are available. The county can sub-allocate EDTAP funds to any government agency or 501(c)3 non-profit organization that provides services to individuals with transportation needs. Priority should be given to the Section 5311 Community Transportation System providing coordinated transportation services in the county. If the EDTAP funds are sub-allocated to other agencies besides the Community Transportation System, these other agencies are encouraged to coordinate EDTAP-funded transportation trips with the local Community Transportation System.

EDTAP funded services are expected to be offered throughout the entire period of performance.

Supplemental EDTAP funds cannot be used to continue a service previously funded with formula EDTAP funds unless the service has been <u>expanded</u> to include one or more of the following:

New routes	New destinations
Days of operation	New customer group(s)
Hours of operation	not new individuals

## **Employment Transportation Assistance Program Formula Allocated and Supplemental Funds**

#### Description

The Employment Transportation Assistance Program is intended to help transitional DSS Work First clients, Workforce Development Program participants and/or the general public to travel to work and/or employment training.

Priority should be given to the employment transportation needs of individuals that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program or to participants in Workforce Development Programs. If none of the Employment Transportation Assistance funds are sub-allocated to the Community Transportation System, these agencies are encouraged to coordinate EMP-funded trips with the Community Transportation System.

EMP funded services are expected to be offered throughout the entire period of performance.

#### **Allocation Formula**

The following formula was used to determine the county allocation of the funds available:

- 10% divided equally among all counties;
- 45% based upon the population of each county as a percentage of the total state population\*; and
- 45% based upon the number of Work First caseloads per county as a percentage of the number of Work First caseloads in the state as of January 2008.
- \*Excludes the municipal population for counties with urbanized areas within their boundaries.

#### Eligibility Criteria

The purpose of these transportation funds is to assist transitional Work First participants after eligibility for cash assistance has concluded; participants in local Workforce Development Programs and/or the general public with employment-related transportation needs. Certification of eligibility will be the responsibility of the county.

#### **Eligible Expenses**

ROAP funds are to be used for operational activities; not for capital or administrative positions. Refer to the Eligible Transportation Expenses Matrix for examples of allowable expenses under these programs.

#### Restrictions

Employment Transportation Assistance funds can only be sub-allocated to the Department of Social Services, Workforce Development Programs or to the Community Transportation System.

Formula Employment Transportation Assistance funds may be transferred to EDTAP or RGP if the funds are not needed for employment transportation needs within the county. The county must ensure that Work First and general public employment transportation needs are carefully and thoroughly assessed prior to transferring any EMP funds to EDTAP or RGP. *Prior to transferring the funds the County Manager must provide written assurance to the Public Transportation Division that the employment transportation needs in the county have substantially been met.* EMP funds that are transferred to EDTAP or RGP assume the requirements of the program to which the funds are transferred. Additionally, Employment Transportation Assistance funds that are transferred to provide additional rural general public transportation services must be allocated to the Community Transportation System.

Supplemental EMP funds cannot be used to continue a service previously funded with formula EMP funds unless the service has been <u>expanded</u> to include one or more of the following:

New routes	New destinations
Days of operation	New customer group(s)
Hours of operation	not new individuals

# Rural General Public Program Formula Allocated and Supplemental Funds

#### **Description**

The RGP operating assistance funds are intended to provide transportation services to individuals from the general public who are not human service agency clients. The county, in consultation with the Community Transportation System, must determine the RGP services to be provided with the formula RGP and Supplemental RGP funds.

#### **Allocation Formula**

The following formula was used to determine the county allocation of the funds available:

- 50% divided equally among all eligible counties; and
- 50% based upon the rural population of each county as a percentage of the total state rural population.

#### Restrictions

The formula RGP and Supplemental RGP funds must be sub-allocated to the Community Transportation System. To use RGP funds, either the origin or destination of the trip must be in the rural area. RGP

<sup>\*</sup>Excludes the municipal population for counties with urbanized areas within their boundaries.

Supplemental RGP funds should be used to provide transportation services to individuals not eligible for transportation services funded by any other means.

RGP funded services are expected to be offered throughout the entire period of performance.

Supplemental RGP funds can only be used to begin a <u>new</u> transportation service for the general public or to continue a service previously funded with Supplemental RGP funds.

#### III. PROGRAM SCHEDULE

#### FY09 Timetable

	Application Solicitation	June 13, 2008
=	Applications due for August disbursement	July 25, 2008
#	Applications due for September disburseme	nt August 15, 2008
	Disbursement (July 25 deadline)	August 29, 2008
•	Disbursement (August 15 deadline)	September 26, 2008
	NCDOT/County Agreement Executed	no later than November 30, 2008
•	Second FY09 disbursement	week of January 26, 2009

NOTE: Counties will be notified as soon as possible of the disbursement of the supplemental ROAP funds

# **Application for Operating Assistance FY09 Rural Operating Assistance Program Funds**

Name of Applicant (County)	County of Cumberland		
County Manager	James E. Martin		
County Manager's Email Address	jmartin@co.cumberland.nc.us		
County Finance Officer	Amy H. Cannon		
CFO's Email Address	acannon@co.cumberland.nc.us		
Mailing Address	130 Gillespie Street, Fayetteville, NC 28301 117 Dick Street, Fayetteville, NC 28301		
Person Completing this Application	Kristine A. Wagner		
Email Address	kwagner@co.cumberland.nc.us		
Phone Number	910-678-7624		
Supplemental ROAP Funding Request Included:	Yes No		
Application Completed by:	Signature J	Date:	7/24/08
Application Reviewed by: _	Signature	Date:	

#### **Application Instructions**

- Read each question carefully. Be sure to answer all the questions.
- Answer questions with complete sentences, providing enough detail to completely answer the question.
- Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If there are questions regarding this application, contact the NCDOT-PTD Mobility Development Specialist assigned to the area served by the transit system.
- Outreach and public involvement in the use of the ROAP funds is key to providing service that meets
  the needs of individuals within the community. County managers and finance officers are encouraged
  to discuss the Limited English Proficiency (LEP) requirements with the local system transportation
  directors.

#### I. PROJECT DESCRIPTION FOR FORMULA FUNDS – EDTAP

These funds may be sub-allocated to the transit system or human service agencies in the county. EDTAP funds will be used to provide transportation services for elderly and disabled individuals when other funding sources are not available. If an individual meets the eligibility criteria of both EDTAP and an agency transportation program, the agency's program funds will be used as long as they are available before using EDTAP funds.

**EDTAP-1** Describe the process for determining which organizations will receive a sub-allocation of EDTAP funds. The response should address:

- (1) assessment of needs in the service area
- (2) equity in requesting and disbursement of funds
- (3) criteria for determining amount of funds sub-allocated to each organization and
- (4) projected units of service.
- (1) The assessment of needs in the service area are determined by placing an advertisement in the local newspaper, for any agency who serves the elderly and/or disabled population within Cumberland County, to inform them of the opportunity to apply for a sub-allocation of EDTAP funds through the Community Transportation Program.
- (2) Current and potential recipients of EDTAP funds are required to submit an application to the Community Transportation Program Coordinator. The application entails a description of the agency and the services offered to the clients, how the agency would use the allocation of funds, a projection of units, and the amount of funding the agency would require to serve their clients. For FY 09, the applications were reviewed and six agencies were deemed eligible recipients of EDTAP funds. If agencies have clients that can be served under an existing EDTAP agency or the Community Transportation Program, these clients are referred to the appropriate contact person.
- (3) The allocations are determined by the projected units of service per the EDTAP Agency application submitted by each agency, as well as the agencies history of allocations and units served.
- (4) Projected units are based upon the history of units served, while also factoring in new clients.

**EDTAP-2** Describe the transportation or other services that will be provided by the transit system or human service agencies with EDTAP funds (i.e. trips by transit system or private providers, agency staff transportation, volunteers, mileage reimbursement, etc.)

The Community Transportation Program will continue to provide transportation to medical appointments throughout Cumberland County. Trips are provided by a private contractor based upon a per unit rate. Bethel Adult Day Health Care Center, Independent Living Rehabilitation Program, and the Retired Seniors Volunteer Program, will provide transportation for their clients through the same private contractor. Transportation to and from the center will be provided for Bethel Adult Day Health Care clients. Transportation to volunteer sites will be provided for the Retired Seniors Volunteer Program clients. Transportation to medical appointments and grocery trips will be provided to Independent Living clients. Hope Mills Sunshine Center and Cape Fear Adult Day Health Care Center will supply their own vehicle and driver, for which EDTAP funds will be used to provide transportation to and from the center. Employment Source will be reimbursed on a per-mile cost for employment trips provided to their disabled clients.

**EDTAP-3** Not all elderly and disabled citizens in the service area are human service agency clients. <u>Describe</u> efforts to reach out to these citizens who may need transportation to medical appointments, grocery stores or other destinations. (Public Outreach)

Individuals seeking transportation who are not clients of a human service agency are instructed to contact the Community Transportation Program directly. These referrals typically come from the Fayetteville Area System of Transit, the Department of Social Services, and the medical facilities throughout Cumberland County. The Community Transportation Program provides an informational booth at many events including the Cumberland County Fair, the Dogwood Festival, and the DSS Senior Health Fair. Frequently throughout the year, we place marketing advertisements in the Fayetteville Observer and other local publications. Flyers are distributed to medical facilities and human service agencies. In addition, we have an informational DVD available for use by the Community Transportation Program as well as by each agency receiving EDTAP funds.

**EDTAP-4** Describe the process for monitoring the EDTAP Program throughout the year to assure that (1) EDTAP funded services are provided to elderly and disabled individuals not receiving transportation assistance from another funding source and (2) that all expenditures are allowable. (See Eligible Transportation Expenses Matrix)

- (1) All potential clients who wish to receive transportation through EDTAP funding must complete a client intake form. This form is used to determine the eligibility of the client, and must be approved by the Community Transportation Program Coordinator prior to receiving service. The Community Transportation Program Coordinator uses the client intake form to verify that the potential client is not eligible for other means of transportation, such as ADA or DSS Medicaid. If the potential client is eligible for other transportation funds, they will be referred to the proper source. For individuals under the age of 60 seeking transportation because of a disability, a professional verification form is required to certify and determine eligibility. All forms are kept on file with the Community Transportation Program.
- (2) Trips provided by agencies are initially verified by the application which displays how the agency intends to use the funds. In addition, expenditures for trips provided using EDTAP funds are verified for eligibility by the Community Transportation Program Coordinator before invoices are paid.

**EDTAP-5** Does the transit system or any human service agency prioritize or restrict EDTAP funded services based on the purpose, origin or destination of the trip? If yes, describe the prioritization process or restrictions.

Cumberland County has an urgent need for transportation to medical appointments, dialysis treatment centers, and cancer centers. Because of this need, the Community Transportation Program limits its use of EDTAP funds to medical appointments only. The agencies that receive a sub-allocation are allowed to provide transportation as they desire as long as it is an allowable expenditure.

**EDTAP-6** What is done by the transit system and/or agencies to assure that EDTAP funded services are provided for as long as possible during FY2008-FY2009?

The Community Transportation Program Coordinator monitors monthly agency expenditures. If funding can be shifted between agencies in order to sustain transportation, it will be done. If funds are not available to shift, agencies can limit the number of trips a client can take per month in order to sustain services throughout the twelve months. In addition, agencies that provide transportation based upon a per unit cost are urged to combine appointments, which will provide transportation at a lower cost.

**EDTAP-6a** What will the county do to keep the services operating if the EDTAP funds are expended in less than twelve months?

Since FY 2007, the Cumberland County Board of Commissioners have approved an additional \$15,000 for the Community Transportation Program to assist in meeting the transportation needs of the County.

EDTAP-7 What objectives will the county use to evaluate the effectiveness/efficiency of the program?

Monthly invoices are used to determine the effectiveness and efficiency of the EDTAP funded services. The Community Transportation Program Coordinator compiles the ridership information and compares the data with that of the previous year. Also, expenditure amounts for the agencies are reviewed. It is noted when a specific agency overspends and when one underspends. This information is combined with previous years' information to determine the next year's funding allotment. Those who consistantly underspend have reduced funding levels. Those agencies that overspend or spend to a zero balance have increased funding allotments when possible. Funds may also be shifted between agencies throughout the year if it is determined to be the best use of the funds.

#### EDTAP-7a When will the EDTAP funded services be evaluated?

The Community Transportation Program Coordinator monitors the agencies monthly. The Transportation Advisory Board recieves quarterly budget information that illustrates each EDTAP agency's allotment and expenditures.

# II. PROJECT DESCRIPTION FOR FORMULA FUNDS – Employment Transportation Assistance Funds

These funds can only be sub-allocated to the Department of Social Services, Workforce Development Programs and/or the Community Transportation System in the county. Funds can only be transferred to EDTAP and RGP following certification by the county manager that the employment transportation needs of the county have substantially been met.

**EMP-1** Describe the transportation or other services that will be provided by the transit system or DSS with EMP funds. (i.e. trips by transit system or private providers, agency staff transportation, volunteers, mileage reimbursement, automobile repairs, etc.)

Services provided by WF/EMP funds include vehicle repairs, taxi fares, bus passes, towing assistance, vehicle insurance assistance, and mileage reimbursements for eligible applicants.

EMP-2 Describe the process for monitoring the EMP Program throughout the year to assure that expenses by the transit system and/or DSS are allowable. (See Eligible Transportation Expenses Matrix)

Each expenditure must be authorized by two DSS employees, signed off on by a manager, and then verified by the finance office. All expenditures are then checked against the DOT matrix before authorization is given.

**EMP-3** What is done by the transit system and/or DSS to assure that EMP funded services are provided for as long as possible during FY2008-FY2009?

Historically, the WF/EMP funds have sustained throughout the entire fiscal year.

**EMP-3a** What will the county do to keep the services operating if the EMP formula allocation is expended in less than twelve months?

If at any point funds are expected to run out, no further expenditures will be made by DSS without first contacting the Transportation Program Coordinator to inquire about the possibility of additional funds from the County level.

**EMP-4** Describe the process for determining when it is appropriate or necessary to transfer EMP funds to EDTAP or RGP funds as allowed in the program guidelines?

Historically, \$20,000 is transferred annually to the RGP program, meanwhile, still meeting the needs of the clients who use the WF/EMP funds. Without this transfer, it would be impossible to provide the RGP service at its current capacity. In the event that some WF/EMP funds remain unspent near the end of the fiscal year, the Transportation Program Coordinator may evaluate and transfer funds to the EDTAP program.

**EMP-5** Define the objectives that the county will use to evaluate the effectiveness/efficiency of the program?

The effectiveness of the program is measured by the number of families that are able to retain employment due to assistance received through this funding.

EMP-5a When will the EMP funded services be evaluated?

Services are evaluated monthly to ensure the best possible use of the funds.

EMP-6 Describe the public outreach efforts for this program.

Information about this program is available online at <a href="https://www.dss.co.cumberland.nc.us">www.dss.co.cumberland.nc.us</a>. In addition, information is shared with the public through daily informational sessions at the DSS office and the Cumberland County Public Information Office.

# III. PROJECT DESCRIPTION FOR FORMULA FUNDS –Rural General Public Funds

These funds are intended to provide transportation services for individuals who are not human service agency clients. These funds can only be sub-allocated to the community transportation system.

**RGP-1** Describe the process for (1) assessing transportation needs in the service area and (2) determining the projected units of service.

The County of Cumberland, Fayetteville Area System of Transit, and the Town of Spring Lake established the need for a route from the Town of Spring Lake area to the City of Fayetteville. The projected units of service are based upon a review of prior ridership data. All RGP funding, including \$20,000 transferred from Work First Funds, are used to provide this route.

RGP-2 Describe the transportation services that will be provided with RGP funds and the geographic area in which the services will be provided.

The Town of Spring Lake will be the focus area for transportation services provided outside of the Fayetteville City limits. This area is not connected to the Fayetteville Area System of Transit by any other means. The RGP system provides access to human service agencies, city and county government, higher education, medical services, employment opportunities, and retail centers.

RGP-3 Will a passenger pay a fare for RGP service?

_				
$\mathbb{N}$	X7.00	1 1	TAT -	
121	Yes		No	

**RGP- 4** Describe the process for monitoring the RGP Program throughout the year to insure that all expenses by the transit system are allowable? (See Eligible Transportation Expenses Matrix)

The Fayetteville Area System of Transit is required to produce a quarterly report of service hours, ridership, and fare box revenue. All reports and invoices are reviewed by the Community Transportation Program Coordinator to ensure all expenses are allowable.

RGP-5 Describe how the local match requirement for RGP funds will be met.

The local match requirement is primarily generated through fare box revenue collections. If the fare box revenue does not generate the required local match amount, the Town of Spring Lake has agreed to cover the difference.

**RGP-6** Does the transit system prioritize or restrict RGP funded services based on the purpose, origin or destination of the trip? If yes, describe the prioritization process or restrictions.

The Fayetteville Area System of Transit does not prioritize or restrict the RGP funded services. Any person, who wishes to pay the fare, may use RGP services to any location accessible by this route, or to transfer to other FAST routes throughout the City of Fayetteville limits.

**RGP-7** What does the transit system do to assure that RGP funded services are provided throughout FY09 with these funds?

The Fayetteville Area System of Transit provides Route 40 based upon a per hour rate. Service hours are determined by RGP funds, fare box revenue, and any additional funding provided by the Town of Spring Lake.

**RGP-8** What will the county do to keep the services operating if the RGP funds are expended in less than twelve months?

For FY 09, the RGP funds are not sufficient to provide the service at its current level. Therefore, the Town of Spring Lake will be responsible for the difference, in order to sustain services throughout the entire fiscal year.

**RGP-9** What objectives will the county use to evaluate the effectiveness/efficiency of the program? When will the RGP funded services be evaluated?

The Fayetteville Area System of Transit is required to produce a quarterly report of the service hours, ridership and

fare box revenue to the Community Transportation Program Coordinator. The data is analyzed and compared against the data from the previous year to determine an increase or decrease of service. Services are evaluated by the Community Transportation Program Coordinator and the Cumberland County Transportation Advisory Board quarterly.

#### RGP-10 Describe public outreach efforts for this program.

RGP services are marketed by the same means as EDTAP services. The Community Transportation Program provides an informational booth at many events including the Cumberland County Fair, the Dogwood Festival, and the DSS Senior Health Fair. In addition, we have an informational DVD available for use by the Community Transportation Program as well as by each agency receiving EDTAP funds.

#### IV. PROJECT DESCRIPTION –SUPPLEMENTAL ROAP Funds

Complete responses to the following questions are necessary to make an assessment of the eligibility of the proposed service. Incomplete responses will delay PTD review of the application.

Describe the proposed new or expanded service? (demand response/subscription/fixed route; within or outside normal service area, i.e. out of county employment route; days and hours of operation; service area; fare structure; provision of gas vouches, volunteer reimbursement, etc.) Describe each program separately.

**SuppEDTAP** - Supplemental EDTAP funds will be used to provide trips, through a private provider, for new clients obtained through marketing of the program, as well as those who are on a waiting list for transportation to dialysis appointments. There is an urgent need in Cumberland County for transportation to dialysis appointments, which these funds will greatly assist those who are waiting for transportation.

**SuppEMP** - Supplemental WF/EMP funds will be used for eligible clients not currently being served under the program. Public outreach will be completed to inform the community of these available funds.

#### SuppRGP - N/A

How were the projected units of additional service with supplemental EDTAP, Employment and RGP funds determined? What will be done to assure that the service to be provided throughout the twelve months of FY08-09? (CT System requirement). Describe each program separately. See the Supplemental ROAP Sub-allocation Worksheet in Appendix B

**SuppEDTAP** - For EDTAP funds, projected units of service are based on the current price per unit. The Transportation Program Coordinator can determine how much service can be provided with the supplemental funds, in order to sustain transportation throughout the twelve months because of the per unit cost of transportation provided by a private contractor.

**SuppEMP** - For WF/EMP funds, projected units of service are based on the prior year's figures. The Transportation Program Coordinator and DSS work together to verify that the employment transportation needs are being met in the county. The funds will be used by DSS for new clients through marketing, or the Transportation Program Coordinator can transfer unused funds over to EDTAP if needed.

#### SuppRGP-N/A

The supplemental EDTAP, Employment and RGP funds must be used to provide an increased level of service, including serving eligible individuals not currently served by the regular ROAP program. Describe how the agencies that receive the supplemental funds will notify eligible users about the new Supplemental EDTAP funded service. Be specific. Describe each program separately.

**SuppEDTAP** - All EDTAP agencies will notify any clients currently on a waiting list that additional funds are available. In addition, a notice will be posted in each EDTAP agency office for clients who may have a need for the service, and were unaware of the availability to obtain transportation with EDTAP funds.

**SuppEMP** – Notices will be posted within the Department of Social Services office for clients who may have a need for the service, and were unaware of the availability to obtain transportation with WF/EMP funds.

#### SuppRGP - N/A

Describe in detail efforts made to reach out to the community to make them aware of the additional funding and to identify service needs beyond those currently provided with the formula allocation.

Additional marketing will be completed by the CTP office to include advertisements in local publications, as well as information disbursement at local medical facilities. Historically it has been difficult to market the program without the availability of additional funds needed to provide transportation for new clients. The supplemental funds will allow further marketing and growth of our program, as it will ensure we have the funds available to provide transportation for our new clients.

escribe how the Supplemental ROAP funded services will be monitored throughout the year to assure that services are provided to eligible individuals and expenses and service statistics are tracked separately from the regular ROAP program.

The Transportation Program Coordinator compiles the units provided to new clients and/or new dialysis subscription clients separately than those of the regular EDTAP clientele. New clients, as well as all units paid for by ROAP funds, must be approved by the Transportation Program Coordinator.

What objectives will the county use to evaluate the effectiveness/efficiency of the supplemental funded services? When will these services be evaluated?

Monthly invoices, as well as a decrease in the waiting list, are what is used to determine the effectiveness and efficiency of the EDTAP funded services. The Community Transportation Program Coordinator monitors the supplemental funded services monthly. In addition, the Transportation Advisory Board recieves quarterly budget information for their review.

# APPENDIX A FY09 ROAP Sub-Allocation Worksheet

	Elderly and Disabled Transportation Assistance Program		Employment Transportation Assistance Program			Rural General Public Transporation Program		
Agencies Receiving Sub-Allocations	Proposed		Proposed		Proposed			
	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be sub-allocated	Passenger Trips
Bethel Adult Day Health Care Center	\$20,000	808						
Cape Fear Adult Day Health Care Center	\$6,900	1150					ļ	
Community Transportation Program	\$55,343	2236						
Employment Source	\$4,216	1100						
Hope Mills Sunshine Center	\$4,833	4000						
Independent Living Rehabilitation	\$17,000	687			i			
Retired Seniors Volunteer Program	\$3,861	156						
DSS Work First		-		\$47,037		60		
FAST			1				\$93,508	20,000
		-	1					
	-							
	,							
TOTAL AMOUNT	\$112,153	10137	0	\$47,037	0	60	\$93,508	20000

#### **FOOTNOTES:**

Elderly is defined as a person who has reached the age of 60 or more years.

Disabled is defined as a person who has physical or mental impairment that substantially limits one or more life activities, an individual who has record of such impairment, or who is regarded as having such an impairment.

Employment - Eligible passengers are defined as individuals with employment transportation needs that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.

Rural General Public is defined as person whose transportation is not subsidised by a human service agency and requests a trip that begins and/or ends at a rural location.

Allocation of funds should be based on the decision of the Board of Commissioners. The total allocation should be equal to or less than the amount available in each program.

Passenger Trips are defined as each time a passenger boards a vehicle at a location and alights at another location.

# APPENDIX A-1 FY09 ROAP Sub-Allocation Worksheet for Supplemental Funds

_	Elderly and Disabled Transportation Assistance Program			n Employment Transportation Assistance Program			Rural General Public Transporation Program	
Agencies Receiving Sub-Allocations		Proposed		Proposed		Proposed		
	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be suballocated	Passenger Trips	Number of Other Services	Amount of request to be sub-allocated	Passenger Trips
Bethel Adult Day Health Care Center	\$12,175	492						
Cape Fear Adult Day Health Care Center	\$8,100	1350						
Community Transportation Program	\$41,455	1675		:				
Hope Mills Sunshine Center	\$1,220	700						
Independent Living Rehabilitation	\$2,899	117						
DSS Work First				\$37,628		50		
			_					
						:		
TOTAL AMOUNT	\$65,849	4334	0	\$37,628	0	50	\$0	0

#### FOOTNOTES:

**Elderly** is defined as a person who has reached the age of 60 or more years.

Disabled is defined as a person who has physical or mental impairment that substantially limits one or more life activities, an individual who has record of such impairment, or who is regarded as having such an impairment.

Employment - Eligible passengers are defined as individuals with employment transportation needs that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.

Rural General Public is defined as person whose transportation is not subsidised by a human service agency and requests a trip that begins and/or ends at a rural location.

Allocation of funds should be based on the decision of the Board of Commissioners. The total allocation should be equal to or less than the amount available in each program.

Passenger Trips are defined as each time a passenger boards a vehicle at a location and alights at another location.

#### CERTIFIED STATEMENT FY09

County of Cumberland

#### RURAL OPERATING ASSISTANCE PROGRAM

Whereas Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering all federal and/or state programs related to public transportation, and grants NCDOT authority to do all things required in applicable federal and/or state legislation to properly administer the public transportation programs within the State of North Carolina;

WHEREAS, G.S. 136-44.27 established the Elderly and Disabled Transportation Assistance Program;

WHEREAS, funds will be used for transportation related expenditures as specified in the FY09 Rural Operating Assistance Program (ROAP) application;

WHEREAS, information regarding use of the funds will be provided at such time and in such a manner as NCDOT may require;

WHEREAS, it is the policy of the North Carolina Department of Transportation that Disadvantaged Business Enterprises, Minority Owned Business Enterprises and Women Owned Business Enterprises shall have the opportunity to participate in the performance of contracts financed in whole or part by Federal and State funds in order to create a level playing field, and the county shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract.

WHEREAS, ROAP funds will be used to provide eligible services during the period July 1, 2008 through June 30, 2009;

WHEREAS, any interest earned on ROAP funds will be expended for eligible program uses as specified in the ROAP application; and

WHEREAS, the County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.

This is to certify that the undersigned is duly elected, qualified and acting chairperson of the Board of County Commissioners of the County of Cumberland North Carolina, and that the following statements are true and accurate:

#### Elderly and Disabled Transportation Assistance Program

1. The funds received from G.S. 136-44.27 will be used to provide transportation services for the elderly and disabled allowing individuals to reside for a longer period in their homes, thereby enhancing their quality of life.

2. The funds will not be used to supplant or replace existing federal, state or local funds designated to provide elderly and disabled transportation services in the county.

#### **Employment Transportation Assistance Program**

- The purpose of these transportation funds is to assist transitional Work First participants after eligibility for cash assistance has concluded, participants in local Workforce Development Programs, and/or the general public with employment-related transportation needs
- 2. The funds are limited to use by the local Department of Social Services, Work Force Development Program or the community transportation system.
- 3. The funds may be transferred to the Elderly and Disabled Transportation Assistance Program or the Rural General Public Program after an assessment of employment transportation needs in the service area indicates that employment transportation needs are substantially being met. This assessment will occur prior to any transfer of funds and following submission of a statement to that effect from the County Manager to the Public Transportation Division.

,						
Affix Seal Here  The funds are limited to use by the community transportation system						
2. The funds will not be used to provide human serv	ice agency trips.					
WITNESS my hand and official seal, this day	of, <u>2008</u> .					
Attest:						
	The second secon					
Signature, Certifying Official*	Signature, Board of County Commissioners Chairperson*					
State of North Carolina County						
	Signature, County Manager/Administrator*					
*Note that the Certifying Official, Board of County Official, Board of						
manager/manumistrator must be three separate main	iteottess.					

#### **Public Hearing Notice**

This is to inform the public of the opportunity to attend a public hearing on the proposed Rural Operating Assistance Program (ROAP) application to be submitted to the North Carolina Department of Transportation no later than August 15, 2008 by the County of Cumberland. The public hearing will be held on August 4, 2008 at 9:00 am at the Cumberland County Commissioners meeting in the County Courthouse located at 117 Dick Street. Cumberland County will provide auxiliary aids and services under the ADA for disabled persons who wish to participate in the hearing. Anyone requiring special services should contact Ms. Kristine Wagner as soon as possible so that arrangements can be made.

The programs included in the Rural Operating Assistance Program application are:

- 1. Elderly & Disabled Transportation Assistance (EDTAP) Program provides operating assistance for the transportation of elderly and disabled citizens. This transportation assistance allows for the individual to reside for longer periods in their homes, thereby enhancing their quality of life. For the purpose of EDTAP, an elderly person is defined as one who reaches the age of 60 or more years. A disabled person is defined as one who has a physical or mental impairment that substantially limits one or more major life activity, an individual who has a record of such impairment, or an individual who is regarded as having such impairment.
- 2. Employment Transportation Assistance Program is intended to provide operating assistance for transitional Work First, Workforce Development Programs and general public employment transportation needs. These funds are used to support the employment transportation needs of individuals that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.
- 3. Rural General Public (RGP) Program funds are intended to provide transportation service to individuals who are not human service agency clients.

The period of performance for Rural Operating Assistance Program funds is <u>July 1, 2008 through June</u> 30, 2009. The FY09 ROAP individual program totals are:

PROGRAM	TOTAL
EDTAP	\$178,002
EMP	\$84,665
RGP	\$93,508
TOTAL	\$356,175

This application may be inspected at the Historic County Courthouse located at 130 Gillespie Street from 8:00 am to 4:00 pm, Monday thru Friday. Written comments should be directed to Ms. Kristine Wagner, Transportation Program Coordinator, 130 Gillespie Street, Fayetteville, NC 28301, before July 31, 2008.

#### Comunicado publico

Este llamado es para invitar a la comunidad a asistir a la audiencia pública sobre la propuesta para someter una aplicación del programa Rural Operating Assistance Program (ROAP) al Departamento de Transporte de Carolina del Norte para el condado de Cumberland. Las aplicaciones se aceptarán hasta el 15 de agosto del 2008. La audiencia pública se llevara a cabo el 4 de agosto del 2008 a las 9:00 am durante la reunión de los Comisionados del condado de Cumberland en el Palacio de Justicia ubicado en la calle 117 Dick Street. El Condado de Cumberland proveerá ayuda y servicios auxiliares bajo el programa "ADA" a aquellas personas descapacitadas que deseen participar en la audiencia. Alguna otra persona que requiera de estos servicios especiales deberá contactar a la señora Kristine Wagner lo antes posible para hacer los arreglos necesarios.

Los programas incluidos en la aplicación para el programa "Rural Operating Assistance Program" son:

- 1. Programa "Elderly & Disabled Transportation Assistance (EDTAP)", es un programa que proveerá asistencia para la transportación de ancianos y ciudadanos descapacitados. Este programa permitirá a cada individuo a residir en sus hogares por más tiempo, de esta manera mejorará su calidad de vida. El propósito del programa EDTAP, se basa en que considera una persona anciana a aquella que haya cumplido 60 años o más, y considera una persona descapacitada a aquella que tenga un impedimento físico o mental la cual limita una o más de sus actividades diarias.
- 2. Programa "Employment Transportation Assistance", proveerá asistencia para los programas de transición tales como Work First, Workforce Development Programs y General Public Employment Transportation. Estos fondos se usarán para respaldar a las necesidades de transporte para el empleo de los personas que no sean elegibles a recibir los beneficios del programa "Temporary Assistance for Needy Families (TANF)."
- 3. Los fondos del programa "Rural General Public (RGP)" se usarán para proveer servicios de transporte a aquellas personas que no sean clientes de la agencia de los servicios humanos.
- 4. Los fondos del programa "Rural Operating Assistance (ROAP)" se usarán para iniciar un nuevo servicio o para continuar algún servicio que fuera financiado anteriormente por los fondos suplementarios del ROAP.

El periodo de cumplimiento de los fondos del programa "Rural Operating Assistance Program" se llevará a cabo desde el <u>1 de julio del 2008 hasta el 30 de junio del 2009</u>. Los totales de cada programa del año fiscal 2008 al 2009 son:

PROGRAMA	TOTAL
EDTAP	\$178,002
EMP	\$84,665
RGP	\$93,508
TOTAL	\$356,175

Esta aplicación puede ser examinada en el Historico Palacio de Justicia del Condado de Cumberland ubicada en la calle 130 Gillespie Street desde las 8:00am hasta las 4:00 pm de Lunes a Viernes. Si tiene algún comentario por escrito, envíelo a la Sra. Kristine Wagner, 130 Gillespie St, Fayetteville, NC 28301, antes del 31 de julio del 2008.

<b>Documentation of Public Hearing Process</b>				
DATE: August	4, 2008			
PLACE:	Cumberland County Courthouse Room 118			
SUBJECT: Grant	Public Hearing on the annual FY 2008-2009 Rural Operating Assistance Program (ROAP)			
BOARD MEMI	BERS PRESENT: Cumberland County Board of Commissi	<u>oners</u>		
	PUBLIC IN ATTENDANCE (the number):  py of sign-in sheet and original Voluntary Title VI Particip	ation Forms		
Provide an overa	Il assessment of the public comments that were made, if any.	Check here if none		
COMMENTS:				
		•		

# **Documentation of Outreach Efforts**

Provide a *detailed description* of outreach meetings and other efforts (including date, time, and location) held within the transportation service to be served with FY 08-09 ROAP funds. Outreach efforts must be conducted and documented by the applicant as to how the public and populations being served (including minority, women, elderly, disabled, Limited English Proficiency (LEP), low income, and non human service individuals) were informed about the availability of funds and the public hearing on the ROAP grant.

The public hearing notice was advertised in the Fayetteville Observer on Monday, July 21, 2008. In addition, the public hearing notice was also posted for the public on our website, as well as human service agencies throughout the county.

# **Eligible Transportation Assistance Expenses**

**Trip Based Services** - Trips may be provided by car/vanpool, taxi, public transit vehicle, private transit vehicle, agency vehicle or mileage reimbursement to a volunteer. The most cost-effective option should be chosen. Public /Private transportation providers shall be reimbursed based on the fully allocated cost per mile, per hour, or per passenger trip. Volunteers can be reimbursed for mileage only. If a human service agency uses an agency vehicle to provide the trip, the agency must include the fully allocated cost of a trip in their reimbursement request including fuel, staff time and benefits, depreciation, vehicle insurance and licensing.

Trip Purpose	EDTAP	NCDOT EMP	RGP
Personal care, non-emergency medical appointments, pharmacy pickup, shopping, bill paying, public hearings, committee meetings, classes, banking, etc.	Yes	NO	Yes
Job fair attendance, job readiness activities or training	Yes	Yes	Yes
Transportation to Workplace (trip must be scheduled by the individual passenger)	Yes	Yes	Yes
Child(ren) of Working Parent transported to Child Care	NO	Yes	Yes
Group field trips/tours to community special events	Yes	NO	*
Overnight trips to out-of-county destinations	Yes	NO	*
Human Service Agency appointments	Yes	NO	Yes

**Other Services** — Includes expenses incurred transporting a passenger to a destination without using a public transit system, private transit or agency vehicle.

Other Services	EDTAP	NCDOT EMP	RGP
Fuel (gas voucher, gas card, reimbursement to fuel provider)	Yes	Yes	Yes
Maintenance Repairs to personal cars (must own the car).	NO	Yes	NO
Personal car insurance 1 time payment that can cover needs up to 3 months.	NO	Yes	NO

<sup>\*</sup> Must be provided under the provisions of the federal Charter regulations which can be viewed at <a href="http://www.fta.dot.gov/laws/leg\_reg\_179.html">http://www.fta.dot.gov/laws/leg\_reg\_179.html</a>

# Voluntary Title VI Public Involvement

Title VI of the Civil Right's Act of 1964 requires North Carolina Department of Transportation to gather statistical data on participants and beneficiaries of the agency's federal-aid highway programs and activities. The North Carolina Department of Transportation collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population affected by a proposed project.

The North Carolina Department of Transportation wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested in order to participate in this meeting. This form is a public document.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact Sharon Lipscomb, the Title VI Manager at telephone number 919.508.1830 or email at slipscomb@ncdot.gov.

Project Name:	Date:	
Meeting Location:		
Name (please print)	Gender:	
	☐ Male ☐ Female	
General ethnic identification cate	egories (check one):	
Caucasian Hispanic American	American Indian/Alaskan Native	
African American Asian/Pacific Islander	Other:	
Color:	National Origin:	

After you complete this form, please fold it and place it inside the designated box on the registration table.

Thank you for your cooperation.



# OFFICE OF THE COUNTY ATTORNEY

Courthouse, II7 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 (910) 678-7762 • Fax: (910) 678-7758

July 29, 2008

# MEMORANDUM FOR BOARD OF COMMISSIONERS' AUGUST 4, 2008 AGENDA

TO:

BOARD OF COUNTY COMMISSIONERS

FROM:

HARVEY W. RAYNOR III, DEPUTY COUNTY ATTORNEY

THRU:

GRAINGER R. BARRETT, COUNTY ATTORNEY

SUBJECT:

CONSIDERATION OF REQUEST TO APPROVE CONTINUED USE OF ANN

STREET LANDFILL FOR MUNICIPAL SOLID WASTE AND CONSTRUCTION AND DEMOLITION WASTE FACILITY.

#### **BACKGROUND:**

The North Carolina Department of Environment and Natural Resources has recently enacted new regulations which were interpreted by the Attorney General on June 4<sup>th</sup> as requiring any entity which sought to obtain or renew a state permit for municipal solid waste and/or construction and demolition waste to obtain a franchise agreement or "approval" from any local jurisdiction in which the facility was located. Since the County's C&D permit is currently up for renewal by the state the Ann Street Landfill requires "approval" of the Board. The Board has called a public hearing for this meeting to consider that approval.

#### **RECOMMENDATION / PROPOSED ACTION:**

Hold the public hearing regarding the continued County operation of a municipal solid waste and construction and demolition waste facility at the Ann Street for a thirty year period.

Upon completion of the public hearing approve the following motion: "Move that the Board approve the continued operation of a municipal solid waste and construction and demolition waste facility at the present Ann Street site for a period of thirty years."



# COUNTY of CUMBERLAND

James E. Martin County Manager

Juanita Pilgrim Deputy County Manager Office of the County Manager

Cliff Spiller Assistant County Manager

Amy H. Cannon Assistant County Manager

# MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 4, 2008

TO:

BOARD OF COUNTY COMMISSIONERS

FROM:

JAMES E. MARTIN, COUNTY MANAGER

DATE:

**JULY 25, 2008** 

**SUBJECT:** 

PROPOSED ADDITIONS TO THE STATE SECONDARY ROAD

**SYSTEM** 

# **BACKGROUND**

The North Carolina Department of Transportation has received petitions requesting the following streets be placed on the State Secondary Road System for maintenance (see attached):

Canady Crossing Subdivision:

Sunshine Court, Pineville Drive

Firestone Hills Subdivision:

Red Oak Drive

Ivey Commons Road

Cameron Woods Lane

Forest Lodge Drive

Springfield Subdivision:

Sharpsburg Rd (SR 2522 Ext.)

Riverwalk Place

Shakerstone Drive

Abbey Forde Drive

Brecknock Court

Beaconfield Drive

DOT has determined that the above streets are eligible for addition to the state system.

#### RECOMMENDATION

NCDOT recommends that the above named streets be added to the State Secondary Road System. County Management concurs.

#### PROPOSED ACTION

Approve the above listed streets for addition to the State Secondary Road System.

/ct

Attachments



# STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPEIT
SECRETARY

July 7, 2008

Division Six - District Two Cumberland County

Mr. J. Breeden Blackwell, Chairman Cumberland County Board of Commissioners Post Office Box 1829 Fayetteville, North Carolina 28302

Subject: Secondary Road Addition

Dear Mr. Blackwell,

This is reference to a petition submitted to this office requesting street(s) in Cumberland County be placed on the State's Secondary Road System. Please be advised that these street(s) have been investigated and our findings are that the below listed street(s) are eligible for addition to the State System.

### **Canady Crossing Subdivision**

- Sunshine Court
- Pineville Drive

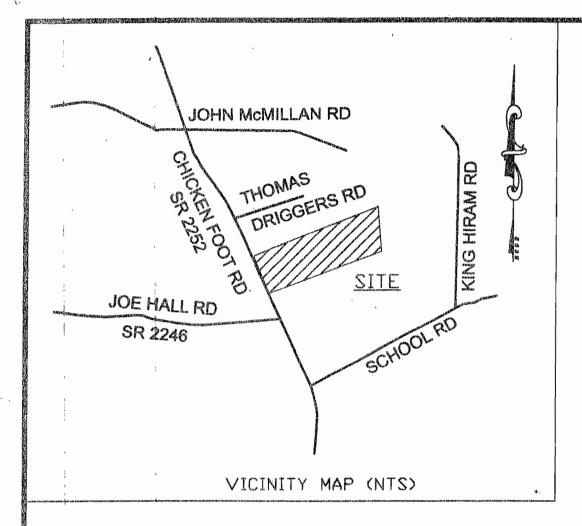
It is our recommendation that the above named street(s) be placed on the State's Secondary Road System. If you and your Board concur in our recommendation, please submit a resolution to this office.

Sincerely,

Christopher W. McGee, P.E. District Engineer

CWM:rdp

P.O. Box 1150, Fayetteville, N.C. 28302 Voice: 910.486.1496 Fax: 910.437.2529



	SKON E
LINE	(2,)
L1	64
1.2	64

		SIGN	EASEM
CURVE	RADIUS	LENGTH	TAN
C1	50.00	9.06	4.
C2	50.00	64.35	37
C3	50.00	9.06	4.
C4	50.00	5.13	2.
C5	50.00	64.35	37
C6	50.00	5.13	2.

I, HARVEY H. ALLEN, Registered Land
Surveyor, hereby certify in accordance
with G.S. 47-30 (f) (11) a. that this
survey creates a subolivision of land
within the area of a county or
municipality that has an ordinance that
regulates parcels of land.

CARO

Harvey H. Allen, PLS

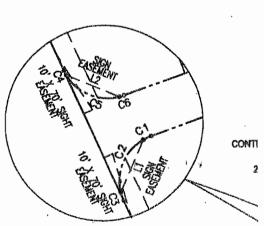
SEAL

L-3171 8

SURVEY H. Allen, PLS

SURVEY H. Allen, PLS

NORTH CAROLINA
CUMBERLAND COUNTY
I, HARVEY H. ALLEN, certify that
this map was drawn under my supervision
from an actual survey made under my
supervision, deed and description
recorded in Book\_\_\_\_, Page \_\_\_\_, that
the ratio of precision as calculated
by latitudes and departures is 1/10000+



STON EASEMENT METES & BOUND'S





# STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY GOVERNOR

LYNDO TIPPETT SECRETARY

July 7, 2008

Division Six - District Two Cumberland County

Mr. J. Breeden Blackwell, Chairman **Cumberland County Board of Commissioners** Post Office Box 1829 Fayetteville, North Carolina 28302

Subject: Secondary Road Addition

Dear Mr. Blackwell,

This is reference to a petition submitted to this office requesting street(s) in Cumberland County be placed on the State's Secondary Road System. Please be advised that these street(s) have been investigated and our findings are that the below listed street(s) are eligible for addition to the State System.

#### **Firestone Hills Subdivision**

- Red Oak Drive
- Cameron Woods Lane
- Ivey Commons Road
- Forest Lodge Drive

It is our recommendation that the above named street(s) be placed on the State's Secondary Road System. If you and your Board concur in our recommendation, please submit a resolution to this office.

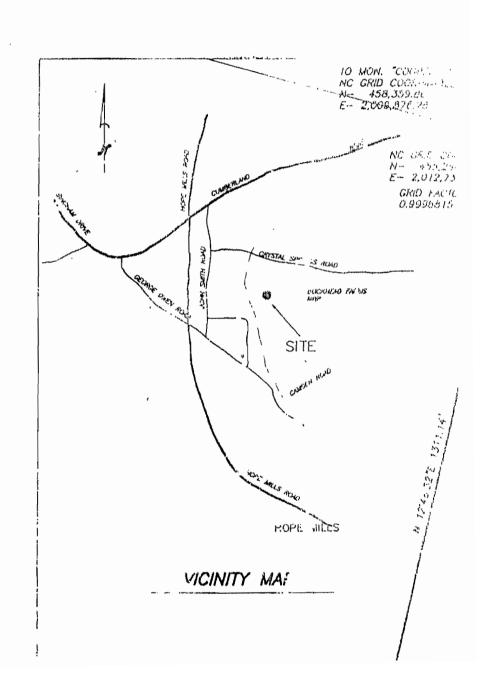
Sincerely,

Christopher W. McGee, P.E.

**District Engineer** 

CWM:rdp

P.O. Box 1150, Fayetteville, N.C. 28302 Voice: 910.486.1496 Fax: 910.437.2529





# STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT SECRETARY

July 22, 2008

Division Six - District Two Cumberland County

Mr. J. Breeden Blackwell, Chairman Cumberland County Board of Commissioners Post Office Box 1829 Fayetteville, North Carolina 28302

Subject: Secondary Road Addition

Dear Mr. Blackwell,

This is reference to a petition submitted to this office requesting street(s) in Cumberland County be placed on the State's Secondary Road System. Please be advised that these street(s) have been investigated and our findings are that the below listed street(s) are eligible for addition to the State System.

### **Springfield Subdivision**

- Sharpsburg Road (SR 2522 Ext.)
- Shakerstone Drive
- Brecknock Court
- Riverwalk Place
- Abbey Forde Drive
- Beaconfield Drive

It is our recommendation that the above named street(s) be placed on the State's Secondary Road System. If you and your Board concur in our recommendation, please submit a resolution to this office.

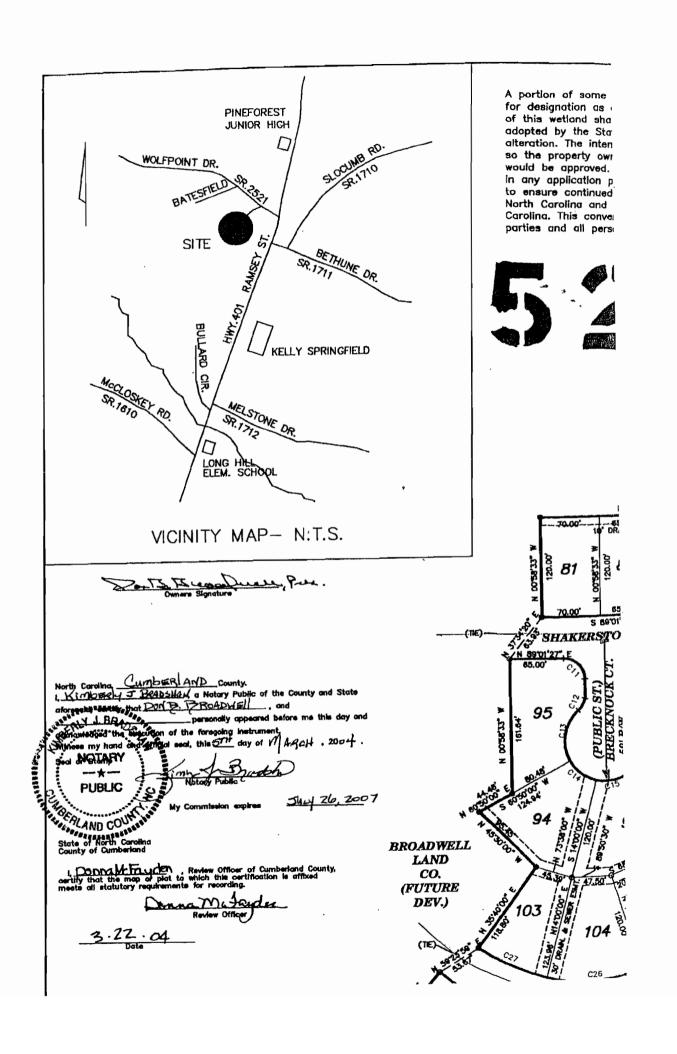
Sincerely,

Christopher W. McGee, P.E.

District Engineer

CWM:rdp

P.O. Box 1150, Fayetteville, N.C. 28302 Voice: 910.486.1496 Fax: 910.437.2529





# OFFICE OF THE COUNTY ATTORNEY

Courthouse, II7 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 (910) 678-7762 • Fax: (910) 678-7758

July 21, 2008

MEMORANDUM FOR BOARD OF COMMISSIONERS' MEETING OF AUGUST 4, 2008

TO:

**BOARD OF COMMISSIONERS** 

FROM:

GRAINGER R. BARRETT, COUNTY ATTORNEY

SUBJECT:

APPROVAL OF EMPLOYMENT CONTRACTS

**BACKGROUND:** Enclosed are the FY 2009 employment contracts for the County Manager, County Attorney, Finance Officer and Clerk to the Board. The terms of the contracts are the same as prior years, but with the compensation approved by the Board in the FY 2009 budget.

**RECOMMENDATION:** Approve the FY 2009 employment contracts for the County Manager, County Attorney, Finance Officer and Clerk to the Board, and authorize the Chairman to execute them on behalf of the Board of Commissioners.

Encl.

STATE OF NORTH CAROLINA

**EMPLOYMENT AGREEMENT** 

**COUNTY OF CUMBERLAND** 

WHEREAS, the Board of Commissioners of each county is authorized to "appoint a County

Manager to serve as its pleasure" pursuant to N.C.G.S. 153A-81; and

WHEREAS, this appointed position requires special managerial and administrative

qualifications and requires a large degree of trust and confidence to be reposed in said official; and

WHEREAS, the Cumberland County Board of Commissioners (hereinafter referred to as

BOARD) having determined that JAMES E. MARTIN is qualified to hold said position; and

WHEREAS, the BOARD has appointed JAMES E. MARTIN (hereinafter referred to as

COUNTY MANAGER) to serve as its County Manager; and

WHEREAS, the BOARD is authorized to "fix or approve the schedule of pay, expense

allowances and other compensation of all County officials..." pursuant to N.C.G.S. 153A-92; and

WHEREAS, the County is authorized to enter into employment agreements pursuant to

N.C.G.S. 153A-11 and the Cumberland County Code, Section 10-83; and

WHEREAS, the COUNTY MANAGER'S position is a management and executive position

with special needs and requirements apart from the conditions of normal county employment; and

WHEREAS, according to North Carolina law and custom, the COUNTY MANAGER'S

position is terminable at will by majority vote of the BOARD.

NOW THEREFORE, in order to clearly define the responsibilities and terms and conditions

of employment of the COUNTY MANAGER, the County of Cumberland (hereinafter referred to as

COUNTY) and COUNTY MANAGER hereby agrees as follows:

OFFICE OF THE COUNTY ATTORNEY County of Cumberland P.O. Drawer 1829 Fayetteville, NC 28302-9990

MARTIN EMPLOYMENT AGREEMENT

I.

#### **COUNTY MANAGER WILL:**

- Have the powers and duties of County Manager conferred upon him pursuant to N.C.G.S.
   153A-82.
- 2. Serve as Budget Officer for the COUNTY pursuant to N.C.G.S. 159-9.
- 3. Perform, and be invested with the authority to perform, other miscellaneous responsibilities conferred upon the COUNTY MANAGER by the North Carolina General Statutes.
- 4. Perform, and be invested with the authority to perform, all responsibilities required of the COUNTY MANAGER by the Cumberland County Code.
- 5. Perform the following additional specific duties:
  - a. Prepare BOARD'S meeting agenda and distribute the agenda for meeting information material to the necessary parties.
  - b. Serve as the agent of the BOARD in coordinating activities of the BOARD and other local, state, and federal boards, commissions, and agencies.
  - c. Provide information regarding government and County policies to the public.
- 6. Perform any special assignments as may be given by the BOARD.
- 7. Work an average of at least 40 hours a week inclusive of authorized leave time and holidays.
- 8. Provide the COUNTY with one month's written notice of his intentions to terminate his employment with the COUNTY deliverable to the BOARD through its Clerk.

OFFICE OF
THE COUNTY ATTORNEY
County of Cumberland
P.O. Drawer 1829
Fayetteville, NC 28302-9990

II.

#### THE COUNTY WILL:

- 1. Pay the COUNTY MANAGER a yearly salary of ONE HUNDRED EIGHTY ONE THOUSAND SIX HUNDRED SEVENTY EIGHT DOLLARS (\$181,678.00), plus an employer 401(k) account contribution of one percent of salary.
- 2. Pay the COUNTY MANAGER a monthly in-County travel allowance of SIX HUNDRED SEVENTY-FIVE DOLLARS and 00/100 (\$675.00).
- 3. Pay the COUNTY MANAGER'S share of his employee's group health insurance premium.

# III. THE COUNTY AND THE COUNTY MANAGER

#### MUTUALLY AGREE AND ACKNOWLEDGE THAT:

- 1. All provisions of the County Personnel Code which are applicable to the COUNTY MANAGER and not in conflict with the provisions of this contract shall continue to govern and supplement the terms and conditions of employment of the COUNTY MANAGER.
- 2. The COUNTY MANAGER is active, and holds leadership positions, in several local community organizations and also has a personal need for occasional incidental secretarial assistance and office equipment for document drafting and written and telephonic correspondence needs.
- The COUNTY MANAGER may have access to the use of said secretarial and office
  equipment within his department so long as it does not interfere with the conduct of
  COUNTY business.

OFFICE OF THE COUNTY ATTORNEY County of Cumberland P.O. Drawer 1829 Fayetteville, NC 28302-9990

- 4. This agreement shall be effective July 1, 2008 and shall continue to and through June 30, 2009.
- 5. The BOARD has the right with or without cause to terminate the employment of the COUNTY MANAGER. In such event, the COUNTY shall provide the COUNTY MANAGER with the greater of six months' salary or one month's salary for each 2 years of COUNTY service as severance pay in addition to any accrued annual leave and compensatory time.
- 6. This agreement may be modified at anytime by mutual agreement in writing.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals effective the 1st day of July, 2008.

ATTEST	COUNTY OF CUMBERLAND
BY:	J. BREEDEN BLACKWELL, Chairman Board of Commissioners
MARSHA FOOLE, County Clerk	Board of Commissioners

#### **COUNTY MANAGER**

BY:		
	JAMES E. MARTIN	

THE COUNTY ATTORNEY
County of Cumberland
P.O. Drawer 1829
Fayetteville, NC 28302-9990

This instrument has been
pre-audited in the manner
required by the Local
Government Budget and

Fiscal Control Act.

OFFICE OF

Approved for Legal Sufficiency

BY: County Attorney's Office

BY:\_\_\_\_

County Finance Director

MARTIN EMPLOYMENT AGREEMENT

STATE OF NORTH CAROLINA

**EMPLOYMENT AGREEMENT** 

COUNTY OF CUMBERLAND

WHEREAS, the Board of Commissioners of each county is authorized, pursuant to N.C.G.S.

159-24, to appoint a Finance Director to serve at its pleasure and to perform those duties specified in

N.C.G.S. 159-25; and

WHEREAS, this appointed position requires special technical and administrative skills and

requires a large degree of trust and confidence to be reposed in said official; and

WHEREAS, the Cumberland County Board of Commissioners (hereinafter referred to as

BOARD) having determined that AMY H. CANNON is qualified to hold said position; and

WHEREAS, the BOARD has appointed AMY H. CANNON (hereinafter referred to as

FINANCE DIRECTOR) to serve as its Finance Director; and

WHEREAS, the BOARD is authorized to "fix or approve the schedule of pay, expense

allowances and other compensation of all County officials..." pursuant to N.C.G.S. 153A-92; and

WHEREAS, the County is authorized to enter into employment agreements pursuant to

N.C.G.S. 153A-11 and the Cumberland County Code, Section 10-83; and

WHEREAS, according to North Carolina law and custom, the Finance Director's position is

terminable at will by majority vote of the BOARD.

NOW THEREFORE, in order to clearly define the responsibilities and terms and conditions

of employment of the FINANCE DIRECTOR, the County of Cumberland (hereinafter referred to as

COUNTY) and FINANCE DIRECTOR hereby agrees as follows:

OFFICE OF THE COUNTY ATTORNEY County of Cumberland P.O. Drawer 1829 Fayetteville, NC 28302-9990

CANNON EMPLOYMENT AGREEMENT

1

#### I. FINANCE DIRECTOR WILL:

Serve as FINANCE DIRECTOR to the Board of County Commissioners and to perform all duties inherent therein.

### II. THE COUNTY WILL:

- Pay the FINANCE DIRECTOR a yearly salary of ONE HUNDRED TWENTY SIX
   THOUSAND TWO HUNDRED TWENTY DOLLARS (\$126,220.00), plus an employer
   401(k) account contribution of one percent of salary.
- 2. Pay the FINANCE DIRECTOR a monthly in-County travel allowance of ONE HUNDRED TWENTY-FIVE DOLLARS (\$125.00).

III.

# THE COUNTY AND THE FINANCE DIRECTOR

#### MUTUALLY AGREE AND ACKNOWLEDGE THAT:

- 1. All provisions of the County Personnel Code which are applicable to the FINANCE

  DIRECTOR and not in conflict with the provisions of this contract shall continue to
  govern and supplement the terms and conditions of employment of the FINANCE

  DIRECTOR.
- This agreement shall be effective July 1, 2008 and shall continue to and through June 30, 2009.
- 3. The BOARD has the right with or without cause to terminate the employment of the FINANCE DIRECTOR. In such event, the COUNTY shall provide the FINANCE DIRECTOR with the greater of six months' salary or one month's salary for each 2 years of

CANNON EMPLOYMENT AGREEMENT

OFFICE OF
THE COUNTY ATTORNEY
County of Cumberland
P.O. Drawer 1829
Fayetteville, NC 28302-9990

COUNTY service as severance p	pay in addition to any accrued annual leave and
compensatory time.	
4. This agreement may be modified at	anytime by mutual agreement in writing.
IN WITNESS WHEREOF, the parti	es have hereunto set their hands and seals effective the
1st day of July, 2008.	
ATTEST	COUNTY OF CUMBERLAND
BY:MARSHA FOGLE, County Clerk	BY:  J. BREEDEN BLACKWELL, Chairman Board of Commissioners
	FINANCE DIRECTOR
	BY:AMY H. CANNON
This instrument has been pre-audited in the manner required by the Local	Approved for Legal Sufficiency
Government Budget and Fiscal Control Act.	BY: County Attorney's Office
BY:  County Finance Director	County Attorney's Office

OFFICE OF THE COUNTY ATTORNEY County of Cumberland P.O. Drawer 1829 Fayetteville, NC 28302-9990 STATE OF NORTH CAROLINA

EMPLOYMENT AGREEMENT

**COUNTY OF CUMBERLAND** 

WHEREAS, the Board of Commissioners of each county is authorized to "appoint a County

Attorney to serve as its pleasure and be its legal advisor" pursuant to N.C.G.S. 153A-114; and

WHEREAS, this appointed position requires special professional and administrative skills

and requires a large degree of trust and confidence to be reposed in said official; and

WHEREAS, the Cumberland County Board of Commissioners (hereinafter referred to as

BOARD) having determined that GRAINGER R. BARRETT is qualified to hold said position; and

WHEREAS, the BOARD has appointed GRAINGER R. BARRETT (hereinafter referred to

as COUNTY ATTORNEY) to serve as its County Attorney; and

WHEREAS, the BOARD is authorized to "fix or approve the schedule of pay, expense

allowances and other compensation of all County officials..." pursuant to N.C.G.S. 153A-92; and

WHEREAS, the County is authorized to enter into employment agreements pursuant to

N.C.G.S. 153A-11 and the Cumberland County Code, Section 10-83; and

WHEREAS, according to North Carolina law and custom, the County Attorney's position is

terminable at will by majority vote of the BOARD.

NOW THEREFORE, in order to clearly define the responsibilities and terms and conditions

of employment of the COUNTY ATTORNEY, the County of Cumberland (hereinafter referred to as

COUNTY) and COUNTY ATTORNEY hereby agrees as follows:

OFFICE OF
THE COUNTY ATTORNEY
County of Cumberland
P.O. Drawer 1829
Fayetteville, NC 28302-9990

BARRETT EMPLOYMENT AGREEMENT

1

#### I. COUNTY ATTORNEY WILL:

Serve as COUNTY ATTORNEY to the BOARD and perform all duties at the pleasure and direction of the BOARD and as may be inherent therein.

### II. THE COUNTY WILL:

- 1. Pay the COUNTY ATTORNEY a yearly salary of ONE HUNDRED FOURTY THOUSAND ONE HUNDRED THIRTY FOUR DOLLARS (\$140,134.00), plus an employer 401(k) account contribution of one percent of salary.
- 2. Pay the COUNTY ATTORNEY a monthly in-County travel allowance of TWO HUNDRED FIFTY DOLLARS (\$250.00).

III.

# THE COUNTY AND THE COUNTY ATTORNEY MUTUALLY AGREE AND ACKNOWLEDGE THAT:

- All provisions of the County Personnel Code which are applicable to the COUNTY
   ATTORNEY and not in conflict with the provisions of this contract shall continue to
   govern and supplement the terms and conditions of employment of the COUNTY
   ATTORNEY.
- This agreement shall be effective July 1, 2008 and shall continue to and through June 30, 2009.
- 3. The BOARD has the right with or without cause to terminate the employment of the COUNTY ATTORNEY. In such event, the COUNTY shall provide the COUNTY ATTORNEY with the greater of six months' salary or one month's salary for each 2 years of

BARRETT EMPLOYMENT AGREEMENT

THE COUNTY ATTORNEY
County of Cumberland
P.O. Drawer 1829
Fayetteville, NC 28302-9990

OFFICE OF

	COUNTY service as severance p	pay in addition to any accrued annual leave and
	compensatory time.	
4.	This agreement may be modified at	anytime by mutual agreement in writing.
	IN WITNESS WHEREOF, the parti-	es have hereunto set their hands and seals effective the
1st day	of July, 2008.	
ATTES	ST	COUNTY OF CUMBERLAND
BY:	ARSHA FOGLE, County Clerk	BY:  J. BREEDEN BLACKWELL, Chairman  Board of Commissioners
		COUNTY ATTORNEY
		BY:GRAINGER R. BARRETT
pre-aud	strument has been lited in the manner d by the Local	Approved for Legal Sufficiency
Govern	ament Budget and Control Act.	BY: County Attorney's Office
BY:	County Finance Director	

OFFICE OF THE COUNTY ATTORNEY County of Cumberland P.O. Drawer 1829 Fayetteville, NC 28302-9990 STATE OF NORTH CAROLINA

**EMPLOYMENT AGREEMENT** 

**COUNTY OF CUMBERLAND** 

WHEREAS, the Board of Commissioners of each county is authorized to "appoint a County

Clerk to serve as its pleasure and to perform any duties that may be required by law or the Board

pursuant to N.C.G.S. 153A-111; and

WHEREAS, this appointed position requires special administrative skills and requires a large

degree of trust and confidence to be reposed in said official; and

WHEREAS, the Cumberland County Board of Commissioners (hereinafter referred to as

BOARD) having determined that MARSHA FOGLE is qualified to hold said position; and

WHEREAS, the BOARD has appointed MARSHA FOGLE (hereinafter referred to as

COUNTY CLERK) to serve as its County Clerk; and

WHEREAS, the BOARD is authorized to "fix or approve the schedule of pay, expense

allowances and other compensation of all County officials..." pursuant to N.C.G.S. 153A-92; and

WHEREAS, the County is authorized to enter into employment agreements pursuant to

N.C.G.S. 153A-11 and the Cumberland County Code, Section 10-83; and

WHEREAS, according to North Carolina law and custom, the COUNTY CLERK'S position

is terminable at will by majority vote of the BOARD.

NOW THEREFORE, in order to clearly define the responsibilities and terms and conditions

of employment of the COUNTY CLERK, the County of Cumberland (hereinafter referred to as

COUNTY) and COUNTY CLERK hereby agrees as follows:

OFFICE OF THE COUNTY ATTORNEY County of Cumberland P.O. Drawer 1829 Fayetteville, NC 28302-9990

FOGLE EMPLOYMENT AGREEMENT

1

#### I. **COUNTY CLERK WILL:**

Serve as COUNTY CLERK to the Board of County Commissioners and to perform all duties inherent therein.

#### II. THE COUNTY WILL:

- Pay the COUNTY CLERK a yearly salary of SEVENTY ONE THOUSAND FOUR 1. HUNDRED THIRTEEN DOLLARS (\$71,413.00), plus an employer 401(k) account contribution of one percent of salary.
- 2. Pay the COUNTY CLERK a monthly in-County travel allowance of ONE HUNDRED DOLLARS (\$100.00).

#### III.

#### THE COUNTY AND THE COUNTY CLERK

#### MUTUALLY AGREE AND ACKNOWLEDGE THAT:

- All provisions of the County Personnel Code which are applicable to the COUNTY 1. CLERK and not in conflict with the provisions of this contract shall continue to govern and supplement the terms and conditions of employment of the COUNTY CLERK.
- This agreement shall be effective July 1, 2008 and shall continue to and through June 30, 2009.
- The BOARD has the right with or without cause to terminate the employment of the COUNTY CLERK. In such event, the COUNTY shall provide the COUNTY CLERK with the greater of six months' salary or one month's salary for each 2 years of COUNTY service as severance pay in addition to any accrued annual leave and compensatory time.
- 4. This agreement may be modified at anytime by mutual agreement in writing.

OFFICE OF COUNTY ATTORNEY ounty of Cumberland

P.O. Drawer 1829 ayetteville, NC 28302-9990

FOGLE EMPLOYMENT AGREEMENT

IN WITNESS WHEREOF, the parties have	ve hereunto set their hands and seals effective the
1st day of July, 2008.	
ATTEST '	COUNTY OF CUMBERLAND
BY: MARIE COLGAN Deputy County Clerk	BY:  J. BREEDEN BLACKWELL, Chairman  Board of Commissioners
	COUNTY CLERK
,	BY:MARSHA FOGLE, Clerk
This instrument has been pre-audited in the manner required by the Local	Approved for Legal Sufficiency
Government Budget and	BY:
Fiscal Control Act.	BY:County Attorney's Office
BY:	
BY: County Finance Director	

OFFICE OF THE COUNTY ATTORNEY County of Cumberland P.O. Drawer 1829 Fayetteville, NC 28302-9990



# COUNTY of CUMBERLAND

James E. Martin County Manager

Juanita Pilgrim Deputy County Manager Office of the County Manager

Cliff Spiller Assistant County Manager

Amy H. Cannon Assistant County Manager

# MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 4, 2008

TO:

**BOARD OF COUNTY COMMISSIONERS** 

FROM:

JAMES E. MARTIN, COUNTY MANAGER

DATE:

**JULY 11, 2008** 

**SUBJECT:** 

APPROVAL OF 2008 AGRICULTURE HALL OF FAME NOMINATION

### **BACKGROUND**

The Cumberland County Agriculture Hall of Fame nominating committee met and selected Mr. John Davis Gillis Sr. as the 2008 Agriculture Hall of Fame inductee.

# RECOMMENDATION/PROPOSED ACTION

Approve the induction of Mr. John Davis Gillis Sr. into the 2008 Agricultural Hall of Fame.

/cp

CM071108-1

# **NC STATE** UNIVERSITY

July 10, 2008

Cumberland County Center North Carolina Cooperative Extension 301 East Mountain Drive Fayetteville, North Carolina 28306 Phone: (910) 321-6860 Fax: (910) 321-6883 http://cumberland.ces.ncsu.edu

To:

James Martin

County Manager

From:

George R. Autry

County Extension Director

Re:

2008 Agriculture Hall of Fame Nomination

The Cumberland County Agriculture Hall of Fame nominations committee met and selected Mr. John Davis Gillis Sr. as the Hall of Fame inductee for 2008. Please submit Mr. Gillis to the Board of Commissioners for approval for induction into the Agriculture Hall of Fame.

Enclosed is supporting background information on Mr. Gillis.

GRA/si

enclosure

# JOHN DAVIS GILLIS SR. 2008 Hall of Fame Nominee

A lifetime farmer, John Gillis has been a Cumberland County producer of beef cattle, tobacco, corn, soybeans, wheat and oats. During the winter months of the 1940s and 1950s he also operated a sawmill, which was located on the family farm. A resident of the 71<sup>st</sup> community, Mr. Gillis continues the farming heritage on the same land which his family has farmed since the late 1700s. He is a graduate of 71<sup>st</sup> High School where he was an active member of FFA, earning many awards during his participation. He then served in the U.S. Army from 1952 until 1954. He is married and the father of four children. His two sons, John II and David, now manage the farming operation.

Mr. Gillis has served as a member of USDA Agricultural Stabilization Conservation Service and Farm Service Agency committees for 48 years. He also served on the Joint Planning Board and the Board of Equalization and Review. He has been a member of the Cumberland County Farm Bureau for over 50 years. Mr. Gillis served as a Scout Master for the Boy Scouts and Assistant Scout Master for Troop 722 at Galatia Church. He is a life member of Galatia Presbyterian Church were he has served as a Deacon and Elder, Sunday School Teacher and Sunday School Superintendent. Mr. Gillis has also been an active supporter of the Cumberland County Livestock Association and the youth livestock shows.

Mr. Gillis and his family's future plans are to continue the rich farming legacy of Gillis Hill Farm as they have done for over 200 years.



# COUNTY of CUMBERLAND

James E. Martin County Manager

Juanita Pilgrim
Deputy County Manager

Cliff Spiller Assistant County Manager

Amy H. Cannon Assistant County Manager

# MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 4, 2008

TO:

**BOARD OF COUNTY COMMISSIONERS** 

FROM:

JAMES E. MARTIN, COUNTY MANAGER

**DATE:** 

**JULY 30, 2008** 

**SUBJECT:** 

APPROVAL OF RATIFICATION OF SHERIFF'S AWARD OF THE

BID TO GLOBAL TEL\*LINK FOR INMATE TELEPHONE SYSTEM

PROVIDER FOR THE CUMBERLAND COUNTY DETENTION

CENTER FOR A PERIOD OF FIVE YEARS

#### BACKGROUND

Bids were received for the inmate telephone system provider for the Cumberland County Detention Center. The Sheriff's Office, Cumberland County Detention Center and Purchasing thoroughly reviewed the bids and recommended that the bid be awarded to Global Tel\*Link. Detailed pricing information pertaining to the bid award is attached.

The Cumberland County Board of Commissioners approved resolutions on March 21, 1988 and October 7, 1996 authorizing the Sheriff to operate an Inmate Welfare Fund and to use the income for the benefit of the inmates. The recommendation for the Sheriff to award the contract to Global Tel\*Link for a 5 year period has been reviewed by Amy Cannon, Assistant County Manager and Grainger Barrett, County Attorney.

The Sheriff's Office is requesting approval of ratification of the Sheriff's award of the bid to Global Tel\*Link.

### RECOMMENDATION/PROPOSED ACTION

Consider approval and ratification of the Sheriff's award of the bid to Global Tel\*Link for inmate telephone system provider in the Cumberland County Detention Center.

/ct CM073008-1 THELMA S. MATTHEWS Purchasing Accounts Manager (910) 678–7743



DEBBIE H. MILLER Buyer (910) 678–7746

# FINANCE DEPARTMENT PURCHASING DIVISION

4th Floor, Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302–1829 • Fax (910) 323–6120

# **MEMO**

TO:

JAMES E. MARTIN, COUNTY MANAGER

FROM:

\* THELMA S. MATTHEWS, PURCHASING ACCOUNTS MANAGER

DATE:

**JULY 28, 2008** 

REF:

INMATE TELEPHONE SYSTEM CONTRACT

Proposals were solicited for an inmate telephone system provider for the Cumberland County Detention Center and were received on June 4, 2008.

Howard Lloyd, Sheriff's Office accountant, Major John McRainey, Chief Jailer and myself spent many hours reviewing the proposals and after thorough consideration, recommended the Sheriff request the contract be awarded to Global Tel\*Link.



# EARL R. BUTLER, SHERIFF CUMBERLAND COUNTY SHERIFF'S OFFICE



An Internationally Accredited Law Enforcement Agency

TO:

Members of the Board of Commissioners

THRU:

James E. Martin, County Manager

FROM:

Earl R. Butler, Sheriff

DATE:

July 10, 2008

SUBJECT:

Inmate Telephone System Contract

Background: Board of Commissioners Resolutions of March 21, 1988 and October 7, 1996 authorized the Sheriff to operate an Inmate Welfare Fund, and to use the income for the benefit of inmates.

By NC General Statutes, the Jail is required to operate a commissary store from which inmates may buy soft drinks, snack foods, greeting eards, and similar sundries. The Jail also operates an inmate telephone system which is limited to collect calls from inmates (no incoming earls are permitted).

The Inmate Welfare Fund receives profits/commissions from these activities. Items typically provided by the Fund are salary & benefit costs of three employees who package and deliver the commissary store purchases and account for the inmate's personal trust fund accounts; support of the high school GED program; purchase of televisions and washers/dryers for inmate's personal underwear; haircuts and snack foods to indigent inmates; maintenance on the video visitation system; purchase of inmate jump suits, sandals, security razors, and similar items.

The Sheriff's Office, through the County Purchasing Office, solicited proposals for a new contract for telephone services. Four responses were received and evaluated by the Chief Jailer, the County Purchasing Officer, and the Sheriff's Office Accountant.

The recommendation for the Sheriff to award the contract to Global Tel\*Link for a 5 year period has been reviewed by Amy Cannon, Assistant County Manager, and Grainger Barrett, County Attorney.

For your information and ratification.



# EARL R. BUTLER, SHERIFF CUMBERLAND COUNTY SHERIFF'S OFFICE



An Internationally Accredited Law Enforcement Agency
TO: Sheriff Butler

THRU:

Amy Cannon, Assistant County Manager

FROM:

Major John McRainey, Chief Jailer

Thelma Matthews, Purchasing Officer

Howard M. Lloyd, Sheriff's Office Accountant

DATE:

June 18, 2008

SUBJECT:

Selection of Inmate Phone Service Provider

Inmate phone systems make one-way collect calls from the Detention Center to family & friends, and the company pays a commission to the limate. Welfare Fund The Fund needs \$165,000 annually to continue operating at its present level of support to inmates; the Fund receives 72 percent of its income from telephone commissions.

Proposals were solicited and the following yendors responded with detailed responses to our specifications:

(the current provider)

-Global Tel-Com

Pay-Tel

Securus

From reviewing each proposal and contacting references (current users of their system), all firms appear qualified and their systems would meet our needs. All offered new features not presently used (ex: debit eards sold inside the Jail, individual inmate PIN so that calls can be tracked to a specific inmate and additional investigative and security features). All proposed a detailed implementation schedule using a qualified team. Each offered investigative tools and screening programs in sufficient detail to satisfy and exceed our present needs for recording calls for possible evidence and investigative leads.

Each offered the possibility of recording video visitation (not presently done). After review, we discarded this initiative as too costly.

The various rate structures offered ranged from 80 cents to \$1.71 for a local 15 minute call (present rate is 85 cents). We do not recommend the following providers, based on their local call charge:

Vendor

Proposed Local

Embarg

\$1.40

Pay-Tel

\$1.35 or \$1.55 or \$1.71

While these rate structures would bring in sufficient revenue, they would charge local family and friends far in excess of what the other vendors would charge.

Two other vendors, Global Tel\*Link and Securus, offered local rates that are more reasonable and commissions that would meet our needs:

Company	Local Call	Potential Revenue to Welfare Fund	Potential Overall Cost to families and inmates
Global Tel*Link	85 cents	\$211,146	\$383,902
Global Tel*Link	80 cents	\$167,830	\$349,647
Securus	\$1.05	\$156,152 ** **marginally sufficient	\$315,460
Securus	85 cents	\$132,551 ** **insufficient	\$288,155

From January through December 2007, 89.4% of our calls were local or 910 area; and 10.5% of the calls were outside this area. Global Tel\*Link is the most expensive overall to the family & friends from outside our calling area (ex: \$13.35 for 15 minutes to Raleigh and \$17.30 outside of NC). Global Tel\*Link fees for pre-paid accounts (for families who cannot accept collect calls) are also higher.

Acknowledging the higher cost structure that would affect a small percentage of telephone users of Global Tel\*Link, we support the lower local call cost for our county citizens and the size of the commission offered (55.0%).

#### Recommendation:

That the Sheriff award the Inmate Telephone contract for 5 years to Global Tel\*Link and their 85 cents local call/55.0% commission structure.

Enclosure—Summary Bid Tabulations

Inmate Telephone Prop	osals	18-Jun-08									
						-					
Volume for 2007 12 mo	157,287										
Local calls	86.800%			VIT 00 VITD	105						
INTRA-LATA	2.640%		PRESE	NT CONTR	ACT						
INTER-LATA	5.370%										
INTER-STATE	5.120%		EMBARQ				<b>EMBARQ</b>				
International	??				Actual				Potential		
Max Call Length	15.000				Revenue				Revenue		
				Cost Per	Jan-Dec 07			Cost for			
		Flat	Per Min	CALL		Flat	Per Min	15 Min			
					### ##################################			<u> </u>	6404 43E	••••	
Local	-	\$0.85	XX	\$0.85	\$116,124	\$1.40	XX	\$1.40	\$191,135		
INTRA				\$3.18	\$13,250	\$1.25	\$0.17	\$3.80	\$15,779		
HILLA				ψ3.10	Ψ10,200	Ψ1.23	Ψ0.17	Ψ0.00	Ψ10,779		
INTER				\$5,83	\$49,383	\$2.25	\$0.35	\$7.50	\$63,347		
					, , , , , , , , , , , , , , , , , , , ,		77.77	, , , , ,	7 - 2,2 - 1		
I-STATE				\$8.37	\$67,499	\$3.35	\$0.50	\$10.85	\$87,376		
				_							
INT'L	_	xx				xx					
Gross Revenue					\$246,256				\$357,638		
		15.000/									
Commission	_	45.00%			\$110,815	51.00%			\$182,395		
										_	
·		-				-				_	
PrePay Minimum						None					
						140116					
Process Fee Start						\$4.95	if not done	on website		-	
							if less than \$50.00				
Refund of Excess\$\$						Yes, no chg					
Close Account Fee						?					
A 11 / 1 / 15°											
Add to Local Bill						no charge	_				
other					1						
Outel						Enforcer high	ny recomme	ended by re	terences		
	-	-			-	Voice ID 4	Voice ID to stop impostors				
	+				<del>                                     </del>	Optional Voice	top imposto	ıs			
					-	Optional Void	e man				
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Inmate Telephone Prop	osals												
Volume for 2007 12 mo	457.007												
Local calls	157,287 86.800%												
INTRA-LATA	2.640%		_		<del></del>	<del></del>							
INTER-LATA	5.370%	<u> </u>		. —	<del>                                     </del>					_			
				DAY TE				DAY TE			DAY TE		
INTER-STATE	.5.120%			PAY-TEL				PAY-TEL			PAY-TE		
International Max Call Length	?? 15.000				Potential Revenue			Potential Revenue					Potential
Max Call Length	15.000			Cost for	Revenue			Cost for	Revenue			Cost for	Revenue
		Flat		15 Min		Flat	Per Min	15 Min		Flat	Per Min	15 Min	
Local		\$1.35		\$1.35	\$184,309	1.55		1.55	\$211,614	1.71		1.71	\$233,458
		<del>_</del>		\$1.55	ψ104,503	1.55	l	1.00	Ψ211,014	1.71		1.71	\$233,430
INTRA		\$1.85	\$0.40	\$7.85	\$32,596	\$1.85	\$0.40	\$7.85	\$32,596	\$1.85	\$0.40	\$7.85	\$32,596
INTER		\$1.85	\$0.40	\$7.85	\$66,304	\$1.85	\$0.40	\$7.85	\$66,304	\$1.85	\$0.40	\$7.85	\$66,304
I-STATE		\$2.85	\$0.40	\$8.85	\$71,270	\$2.85	\$0.40	\$8.85	\$71,270	\$2.85	\$0.40	\$8.85	\$71,270
INT'L													
Gross Revenue					\$354,478				\$381,784				\$403,628
Commission		52.120%			\$184,754	53.96%			\$206,010	56.18%			\$226,758
PrePay Minimum		\$25.00											
T TOT MY IVIII III III III		\$25.00											
Process Fee Start		\$3.00											
Refund of Excess\$\$		no chargema	il card back										
Close Account Fee		??											
Add to Local Bill		\$1.90											
other		no-on-site Tecl											
		Weekly pre-pa	id statemen	t									
		Email incost	of US posta	ge									
		Biometrics/void				_							
		make appointn	nents featur	e			-				-	<del> </del>	

inmate Telephone Prop	oosals								
Volume for 2007 12 mo	157,287				-				
Local calls	86.800%								
INTRA-LATA	2.640%								
INTER-LATA	5.370%	-							
INTER-STATE	5.120%			SECUR	US		SECUR	US	
International	??				Potential _				Potential
Max Call Length	15.000				Revenue			0 16	Revenue
		Flat	Per Min	Cost for 15 Min		Flat	Per Min	Cost for 15 Min	
	-	Flat	Per IVIII	19 14111					
Local		1.05		1.05	\$143,351	0.85		0.85	\$116,046
INTRA		\$1.25	\$0.26	\$5.15	\$21,385	\$1.25	\$0.26	\$5.15	\$21,385
INTER		\$2.25	\$0.35	\$7.50	\$63,347	\$2.25	\$0.35	\$7.50	\$63,347
I-STATE		\$3.35	\$0.50	\$10.85	\$87,376	\$3.35	\$0.50	\$10.85	\$87,376
INT'L								_	
Gross Revenue	-				\$315,460				\$288,155
Commission		49.500%			\$156,152	46.000%			\$132,551
PrePay Minimum		\$50.00	if credit car	rd					
Process Fee Start	+	\$6.95	if credit ca	rd					
Refund of Excess\$\$		use xtra mir	after relea	se					
Close Account Fee									
Add to Local Bill		\$2.49	Yes, but w	aivable					
other		Voice mail		30 second					
		_	φυ.25	COMMISSIO	JII				
		Email	\$0.60	2 pages			<del>-</del>		
			\$0.30	additional	pages				
		optional cos	t facial rec	ognition					-

Inmate Telephone Prop	oosals								
Volume for 2007 12 mo	157,287								
Local calls	86.800%				-				L
INTRA-LATA	2.640%						,		
INTER-LATA	5.370%							L	
INTER-STATE	5.120%			Global	Tel-Link		Global	Tel-Linl	
International	??	,			Potential				Potential
Max Call Length	15.000				Revenue				Revenue
<u> </u>			- · · ·	Cost for				Cost for	
		Flat	Per Min	15 Min		Flat	Per Min	15 Min	
Local		0.85		0.85	\$116,046	\$0.80		\$0.80	\$109,220
Local		0.65		0.65	\$116,046	\$0.00		\$0.00	\$109,220
INTRA		\$2.00	\$0.12	\$3.80	\$15,779	\$2.00	\$0.10	\$3.50	\$14,533
INTER		\$3.00	\$0.69	\$13.35	\$112,758	\$2.75	\$0.50	\$10.25	\$86,575
I-STATE		\$3.95	\$0.89	\$17.30	\$139,319	\$3.95	\$0.89	\$17.30	\$139,319
INT'L									
Gross Revenue					\$383,902				\$349,647
0.000.1000.100					4000,002				ψ0+3,0+1
Commission		55.000%			\$211,146	48.000%			\$167,830
PrePay Minimum		\$25.00							
Process Fee Start		\$4.75	for \$25						
Defind of Figure 66			for \$50 or						
Refund of Excess\$\$	<u> </u>	use card o	utside-thru	1-800 ###					
Close Account Fee		\$5.00							
Add to Local Bill		\$1.95							
other		Gang Trac	king modul	e					
		calls to sar	me number	by 2 or mo	re				
		Emailno							
		Email 410						-	
		optional co	st-FT ons	ite tech					



SAM LUCAS Engineering Technician II

WAYNE DUDLEY, CFM Engineering Technician I

#### ENGINEERING DEPARTMENT

Historic Courthouse, I30 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 Telephone (910) 678-7636 • Fax (910) 678-7635

July 25, 2008

**MEMORANDUM** 

ITEM NO. \_ 21

TO:

**BOARD OF COUNTY COMMISSIONERS** 

FROM:

ROBERT N. STANGER, COUNTY ENGINEER

THROUGH: CLIFF SPILLER, ASSISTANT COUNTY MANAGER

**SUBJECT:** 

BID AWARD FOR LIFE SAFETY IMPROVEMENTS

ANN STREET LANDFILL BALING FACILITY

#### **BACKGROUND**

Bids were received on July 24, 2008 for the Life Safety Improvements Project at the Ann Street Landfill Baling Facility. The scope of work includes repair to the automatic sprinkler system, fire alarm system, electrical system and other improvements in the baling facility required by the City Fire Marshall's Office for continued use of the building by the Solid Waste Department. Attached is a copy of the certified bid tabulation together with the project engineer's letter of recommendation. The low bid was submitted by M&E Contracting in the amount of \$240,699.00. In addition to the base bid amount, a contingency in the amount of \$24,100.00 is requested. Sufficient monies are available in the Solid Waste Department budget to fund this project.

#### RECOMMENDATION/PROPOSED ACTION

The recommendation of the County Engineer, Solid Waste Director, Detter & Associates, and management is to:

- 1. Accept the bids for the Life Safety Improvements Project at the Ann Street Landfill Baling Facility and award a contract to M&E Contracting in the amount of \$240,699.00.
- 2. Establish a project contingency in the amount of \$24,100.00 to be used for justifiable changes in the scope of work recommended by the County Engineer and approved by the County Manager.
- 3. Approve the attached budget revision.

The proposed action by the Board is to follow the staff recommendation.

Celebrating Our Past...Embracing Our Future

#### **BID TABULATION**

# LIFE SAFETY IMPROVEMENTS ANN STREET LANDFILL BALING FACILITY 698 Ann Street Fayetteville, N C

Owner: CUMBERLAND COUNTY

County Engineer: Robert N. Stanger, P. E.

Bid Opening: 2:00 PM

Thursday, July 24, 2008

**Engineer: Detter & Associates** 

BIDDER	License Number	Bid Bond	MBE Requirements	BASE BID
M & E Contracting Fayetteville, N C	32417-UL	YES	YES	\$240,699.00
Hayes Inc. Fayetteville, N C	42892-UL	YES	YES	\$259,000.00
ARC Building Concepts, LLC Fayetteville, N C	48109-UL	YES	YES	\$279,125.00

Bids were solicited from six general contractors; however, three elected not to participate.

James D. Detter, P. E. certify this to be a true and accurate tabulation of the bids received for this project.

#### **DETTER & ASSOCIATES**

#### **Consulting Engineer**

Post Office Box 53827
Fayetteville, N C 28305
910/485-7778:voice
910/485-5883:fax
E-mail: jamesdetter@embargmail.com

July 25, 2008

Mr. Robert N. Stanger, P. E. County Engineer Engineering Department Cumberland County P O Drawer 1829 Fayetteville, N C 28302 Fax: 678.7631

RE: Life Safety Improvements – Ann Street Landfill Baling Facility 698 Ann Street Fayetteville N C

Dear Bob:

Attached is the certified bid tabulation and the original proposals submitted by the three contractors.

I recommend the project be awarded to the low bidder, M & E Contracting of Fayetteville in the amount of \$240,699.00. I look forward to working with you on the construction phase of this project.

If you have any questions, please give me a call.

Sincerely yours,

**DETTER & ASSOCIATES** 

ames D. Dette

James D. Detter, P. E.

Enclosures as



ITEM NO. \_\_ 2G

#### OFFICE OF THE COUNTY ATTORNEY

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 (910) 678-7762 • Fax: (910) 678-7758

July 23, 2008

MEMORANDUM FOR BOARD OF COMMISSIONERS' AGENDA OF AUGUST 4, 2008:

TO:

**BOARD OF COMMISSIONERS** 

FROM:

**GRAINGER R. BARRETT, COUNTY ATTORNEY** 

SUBJECT:

FIRST READING OF FRANCHISE ORDINANCE AND FRANCHISE AGREEMENT TO

MARCELLA THOMPSON D/B/A MARCEY'S GARDEN TO PROVIDE FOOD SERVICES

AT MENTAL HEALTH AUTHORITY'S BRADFORD AVENUE FACILITY

**Background:** The Mental Health Authority proposes to contract with Marcella Thompson d/b/a Marcey's Garden to provide snack bar services at its Bradford Avenue facility. The Authority has terminated an agreement entered into in 2007 with Carolina Residential Services, Inc. to provide such services. The enclosed ordinance and franchise agreement would grant a franchise to and authorize Ms. Thompson to provide those snack bar services for a term from July 1, 2008 through June 30, 2011 in consideration for a franchise fee of \$350 per month. The proposed franchise ordinance is before the Board on first reading.

**Recommendation:** Approve franchise ordinance on first reading and proposed franchise agreement with Marcella Thompson d/b/a Marcey's Garden in the form attached hereto.

## AN ORDINANCE OF THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS GRANTING A FRANCHISE TO MARCELLA THOMPSON D/B/A MARCEY'S GARDEN TO PROVIDE FOOD SERVICES AT THE CUMBERLAND COUNTY MENTAL HEALTH AUTHORITY'S BRADFORD AVENUE FACILITY

WHEREAS, the County of Cumberland has certain property on Bradford Avenue, Fayetteville, North Carolina used by the Cumberland County Mental Health, Developmental Disabilities and Substance Abuse Authority (the "Mental Health Authority");

WHEREAS, the Board of Commissioners wishes to grant a franchise to provide food services at the Mental Health Authority's Bradford Avenue facility.

NOW THEREFORE, the Board of Commissioners of Cumberland County, North Carolina, hereby ORDAINS that the following ordinance be, and it is hereby, enacted:

#### Section 1. Purpose:

The purpose of this ordinance is to grant a franchise to Carolina Residential Services, Inc. to provide food services at the Mental Health Authority's Bradford Avenue Facility, Fayetteville, North Carolina and to ensure such use contributes to the general welfare of the citizens of this County.

#### Section 2. Franchise Granted:

The Board of Commissioners hereby grants a franchise to Marcella Thompson, d/b/a Marcey's Garden, to provide food services at the Mental Health Authority's Bradford Avenue Facility, Fayetteville, North Carolina. The terms and conditions of such franchise shall be set forth in a Franchise Agreement by and between said franchisee and the County of Cumberland and such terms and conditions are hereby incorporated by this reference into this ordinance. An executed original of such Agreement shall be on file at the Mental Health Authority during the term of the Agreement.

#### Section 3. Prior Franchises Rescinded:

All prior franchises to provide food services at the Mental Health Authority's Bradford Avenue Facility, Fayetteville, North Carolina are hereby rescinded and shall be of no further force or effect.

#### Section 4. Effective Date:

Upon its final adoption as by law provided, this ordinance shall be effective as of July 1, 2008.

Adopted by the Cumberland County Board of Commissioners this 4th day of August, 2008 and the 18th day of August, 2008.

	J. BREEDEN BLACKWELL Chairman
Clerk to the Board	-

4857067

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SENTIFICATE MOLDEN

ATTN: VIRGINIA ROBERTS

CUMBERLAND GO AREA MENTAL HEALTH,
DEVELOPEMNYAL & SUBSTANCE ABUSE AUTHORITIES
PO BOX 3069
FAYETTEVILLE NC 28302

910 485 7067

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES SE CANCELLED BEFORE THE EXPIRATION DATE THEREOP, THE ISSUING INSURER WILL ENDEAVOR TO MAIL O DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Haif St. Cuddington

#### NORTH CAROLINA COUNTY OF CUMBERLAND

	THIS AGR	EEMENT, r	nade and e	entered	into thi	s day	of	, 2008, b	y and
betwee	en MARCE	LLA THOM	PSON d/b/a	a MAR	CEY'S	GARDEN,	operating	under the la	ws of
North	Carolina wit	th its principa	l place of t	ousiness	located	at 5052 Wo	oodspring I	Orive, Hope	Mills,
North	Carolina,	hereinafter	referred	to as	"FRA1	VCHISEE",	and the	COUNTY	OF.
<b>CUM</b>	BERLAND,	a body poli	tic and co	rporate	of No	rth Carolina	a, hereinaf	ter referred	to as
"COU	NTY".			_					

#### WITNESSETH:

WHEREAS, the COUNTY is desirous of granting a franchise to a food services vendor for the purpose of operating a Snack Bar to provide food services to the visitors and staff of the Cumberland County Mental Health Center's facility located at 109 Bradford Avenue, Fayetteville, North Carolina, 28301;

WHEREAS, FRANCHISEE is a food services vendor and has expressed an interest in operating a Snack Bar to provide said food services at the 109 Bradford Avenue facility; and

WHEREAS, the Board of Commissioners of Cumberland County, North Carolina has granted the FRANCHISEE a franchise to use certain kitchen facilities and equipment located at the 109 Bradford Avenue facility to operate a Snack Bar; and

WHEREAS, said franchise requires that the terms and conditions of such services be set forth in an agreement.

NOW, THEREFORE, for and in consideration of the promises and agreements hereafter set forth and the mutual benefits to be derived by the parties therefrom, the FRANCHISEE and the COUNTY promise and agree as follows:

- 1. <u>TERM</u>: The FRANCHISEE shall utilize said premises and equipment for the operation of a Snack Bar from July 1, 2008 through June 30, 2011, and, subject to the approval of the parties, shall renew thereafter for periods of three (3) years each.
- 2. <u>AGENCY AND AUTHORITY</u>: The COUNTY hereby designates the Area Director of the Cumberland County Mental Health Center as its exclusive agent with respect to this Agreement. The Area Director is authorized, on behalf of the COUNTY, to negotiate directly with the FRANCHISEE on all matters pertaining to this Agreement. The FRANCHISEE agrees that all of its dealings with the COUNTY in respect to the terms and conditions of this Agreement shall be exclusively with the Area Director. Further, the FRANCHISEE specifically agrees that it shall not implement any requested modifications in the specifications of any of the services subject to this Agreement except in the manner described in the paragraph entitled MODIFICATION.

#### 3. **SERVICES:**

- a. During the term of this Agreement, COUNTY agrees that the FRANCHISEE shall be authorized to operate a Snack Bar for the purpose of providing food services at the Cumberland County Mental Health Center's 109 Bradford Avenue facility, Fayetteville, North Carolina 28301. The COUNTY licenses to the FRANCHISEE for these purposes the use of the kitchen facilities and equipment located at the 109 Bradford Avenue facility.
- b. Food and drink items which are sold at the Snack Bar shall be palatable and of high quality. Prices charged for food and drink shall be approved by the Area Director of the Cumberland County Mental Health Center with the understanding that the prices shall be no higher than that charged for similar merchandise in other similarly situated local places of business. Said prices are subject to reasonable, periodic adjustments by the FRANCHISEE in order to maintain reasonable profit margins in the operation of the Snack Bar. If FRANCHISEE deems it necessary to make other changes in any of said prices, (except those reasonable, periodic changes mentioned above), FRANCHISEE may submit a request for change to the Area Director of the Cumberland County Mental Health Center which shall review said request and will accept or reject any such change, or will negotiate with FRANCHISEE the amount of said change.
- c. The hours of operation for the FRANCHISEE to provide food services at the 109 Bradford Avenue facility shall be weekdays from 7:30 a.m. until 2:00 p.m., closed Saturdays and Sundays, and COUNTY recognized holidays. The FRANCHISEE will operate a Snack Bar during such hours to provide food services to customers. In any event, the hours of operation of the Snack Bar are subject to the approval of the Cumberland County Mental Health Center Area Director.
- d. The FRANCHISEE shall make all reasonable efforts to provide a high quality and enjoyable food services product for use by visitors and staff of the 109 Bradford Avenue facility. The FRANCHISEE shall employ adequate personnel to provide the needed food services and render prompt, courteous service. The FRANCHISEE will keep the kitchen facilities and equipment clean and orderly.
- e. A limited dry storage area will be available to the FRANCHISEE for use by the Snack Bar in an area so designated by the COUNTY. Said storage will be accessible to the FRANCHISEE between the hours of 7:00 a.m. and 7:30 p.m., Monday through Friday.
- f. Trash disposal services, convenient to the Snack Bar, shall be provided by the COUNTY.
- g. The FRANCHISEE shall operate the Snack Bar as an independent business enterprise, and shall hire and pay the wages and compensation of all its employees and

- agents. The FRANCHISEE shall be responsible for the conduct of its employees and agents.
- h. The FRANCHISEE shall be permitted to utilize the Snack Bar and its equipment in the preparation of food for its catering services.
- i. The FRANCHISEE shall not use or occupy, nor permit the Snack Bar or any part thereof to be used or occupied for any unlawful business use or purpose deemed disreputable or extra hazardous or which will constitute a public or private nuisance or which is in any way detrimental, harmful, or prejudicial to the COUNTY, or is in violation of any laws, regulations, ordinances or codes, present or future.
- j. If the COUNTY shall deem the performance of the FRANCHISEE and the operation of the Snack Bar as unsatisfactory for any reason, COUNTY shall notify the FRANCHISEE in writing, providing details of said unsatisfactory performance. FRANCHISEE will have fifteen (15) days to eliminate any deficiencies. Failure to eliminate the deficiencies may result in termination.
- k. In its operation of the Snack Bar, FRANCHISEE shall maintain a Grade "A" Health Inspection Rating issued by the North Carolina Department of Health and Natural Resources, Division of Environmental Health.
- 1. Only those foods that have been properly inspected by U.S. Government agencies, and maintained according to Cumberland County Health Department standards may be utilized by the Snack Bar.
- 4. <u>MAINTENANCE OF RECORDS</u>: The FRANCHISEE agrees to keep their books, documents, and records relating to the provision of food services under this Agreement for a minimum of one year after the expiration of this franchise and a maximum of three years or as provided by law.
- 5. **FEES:** During the term of this Agreement, FRANCHISEE shall pay to the COUNTY Three Hundred Fifty Dollars (\$350.00) per month ("the Commission"). The Commission shall be paid monthly, by the 15th day of the following month (i.e.: the Commission payable for the month of July shall be paid by August 15). Payments shall be made by check payable to the "Cumberland County Mental Health Center". Monthly checks shall be mailed to: Cumberland County Mental Health Center, P.O. Box 3069, Fayetteville, NC 28302.
- 6. <u>TAXES</u>: The FRANCHISEE agrees to pay all sales tax, food and beverage tax, and any other taxes or fees as required by local, state, or federal law.
- 7. <u>UTILITIES</u>: The COUNTY shall provide, at its own expense, to the FRANCHISEE power and water utilities necessitated by the operation of the Snack Bar to include the provision of potable water, all lighting, heating, cooling, and ventilation requirements for the operation of the Snack Bar. The COUNTY shall provide electrical and/or natural gas service for all equipment and outlets at the Snack Bar.

- 8. **EQUIPMENT:** The FRANCHISEE shall maintain and leave said premises and equipment in substantially as good condition as when received by it, excepting reasonable wear and tear.
- 9. <u>LICENSING</u>: The FRANCHISEE shall obtain, at its expense, the necessary business and health inspection licenses from the State of North Carolina and the Cumberland County Board of Health and shall continuously comply with all applicable State and Federal laws and regulations and County ordinances and regulations.
- 10. **INSURANCE AND HOLD HARMLESS PROVISIONS**: The FRANCHISEE shall, at its sole cost and expense, secure and constantly maintain during the term of this Agreement public and product liability insurance and Workmen's Compensation insurance in the minimum amounts as follows:

a. Bodily Injury \$ 500,000.00 for each occurrence, and

\$1,000,000.00 aggregate

b. Property Damages \$ 100,000.00 for each occurrence, and

\$ 100,000.00 aggregate

c. Product Liability \$1,000,000.00 minimum coverage

d. Workmen's Compensation insurance covering all of the FRANCHISEE's employees who are engaged in any work at the Snack Bar. The coverage shall meet all statutory requirements.

The FRANCHISEE shall furnish the COUNTY a certificate of insurance evidencing the coverage set out above prior to FRANCHISEE beginning any work under this franchise agreement. The FRANCHISEE hereby agrees to release and hold harmless the COUNTY from all liability for personal injury and property damage arising out of the provision of food services under this Franchise Agreement, except that which is due to the active fault or negligence of the COUNTY. The insurance policy shall cover any such liability asserted against the COUNTY and the aforesaid obligation of the FRANCHISEE to hold the COUNTY harmless.

FRANCHISEE shall not be liable for injury or damage to persons or property except those resulting from the acts or negligence of FRANCHISEE or its employees. Neither FRANCHISEE nor the COUNTY shall be held responsible or liable for any loss or damage due to fire, flood, or by insurrection or riot, or other causes which are not avoidable or beyond the control of FRANCHISEE or the COUNTY, or in any event for consequential damages.

11. **NOTICES:** Unless otherwise specified herein: Any written notice to FRANCHISEE shall be sufficient if sent by certified mail, return receipt requested or given to:

Marcella Thompson d/b/a Marcey's Garden 5052 Woodspring Drive Hope Mills, NC 28348

or to such other address provided by FRANCHISEE to the COUNTY in writing and delivered to the COUNTY by certified mail, return receipt requested; and any notice to the COUNTY shall be sufficient if sent by certified mail, return receipt requested or given to the:

Hank Debnam, Area Director Cumberland County Mental Health Center Post Office Box 3069 Fayetteville, NC 28302-3069

or to such other person at such address provided by the COUNTY to FRANCHISEE in writing and delivered to FRANCHISEE by certified mail, return receipt requested, notice being effective upon mailing.

- 12. **ASSIGNMENT:** The FRANCHISEE shall not assign its contract rights under this Agreement or any part thereof, nor delegate any performance hereunder, nor subcontract without first obtaining the COUNTY'S written approval.
- 13. **TERMINATION:** This Agreement may be terminated immediately by the COUNTY or the COUNTY may pursue any other remedy recognized in law or equity upon the violation of any of the terms of the contract. Either party may terminate the contract upon thirty (30) days notice in writing to the other party.

Upon the entering of a judgment of bankruptcy or insolvency by or against the FRANCHISEE, the COUNTY may immediately terminate this Agreement for cause.

Upon termination or expiration of this Agreement, FRANCHISEE will immediately remove all equipment, food products, etc., owned by FRANCHISEE from the Snack Bar or any other area at the Cumberland County Mental Health Center controlled by FRANCHISEE.

#### 14. MISCELLANEOUS:

a. The parties hereto, for themselves, their agents, officials, employees, and servants agree not to discriminate in any manner on the basis of race, color, creed, handicap, disability, gender, or national origin in the course of fulfilling any obligation, duty, or service that arises as a result of this Agreement. More specifically, FRANCHISEE shall comply with Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (ADA), and all requirements imposed by Federal regulations, rules, and guidelines issues pursuant to these Titles for both personnel employed and customers served.

b.	The FRANCHISEE will make no alterations or changes in the present facilities without prior approval of the Area Director of the Cumberland County Mental Health Center.
	MODIFICATION: This Franchise Agreement may be modified only by an instrument uted by the parties or their respective successors.

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IN WITNESS WHEREOF, the FRANCHISEE and the COUNTY have caused their duly authorized officers to execute this Instrument the day and year first above written, in triplicate originals, one copy being retained by the FRANCHISEE, one copy by the COUNTY, and one copy by the Cumberland County Mental Health Center.

ATTEST:	COUNTY OF CUMBERLAND
BY:MARSHA FOGLE, Clerk to the Board	BY:  J. BREEDEN BLACKWELL, Chairman Board of Commissioners
[COUNTY SEAL]	
WITNESS:	MARCELLA THOMPSON d/b/a MARCEY'S GARDEN
BY: WING OUT VIRGINIA ROBERTS Contracts Manager Cumberland County Mental Health Center	BY: Marcella Thompson
Per G.S. 159-28, this Instrument has been pre- audited in the manner required by the Local Government Budget and Fiscal Control Act.	Approved for Legal Sufficiency.
AMY H. CANNON Assistant County Manager	COUNTY ATTORNEY'S OFFICE (X) Renewable ( ) Non-renewable Expiration Date: 6/30/2011



#### OFFICE OF THE COUNTY ATTORNEY

Courthouse, II7 Dick Street – Suite 55I • P.O. Box I829 • Fayetteville, North Carolina 28302-I829 (910) 678-7762 • Fax: (910) 678-7758

July 23, 2008

MEMORANDUM FOR BOARD OF COMMISSIONERS' AGENDA OF AUGUST 4, 2008:

TO:

**BOARD OF COMMISSIONERS** 

FROM:

GRAINGER R. BARRETT, COUNTY ATTORNEY

SUBJECT:

FIRST READING OF FRANCHISE ORDINANCE AND FRANCHISE AGREEMENT TO

PERKINS MANAGEMENT SYSTEM COMPANY, INC. TO PROVIDE FOOD SERVICES

AT MENTAL HEALTH AUTHORITY'S ROXIE AVENUE CENTER

**Background:** The Mental Health Authority proposes to renew the franchise agreement with Perkins Management Services Company to provide food services at the Mental Health Authority's Roxie Avenue facility. The enclosed franchise ordinance and franchise agreement would grant a franchise to and authorize Perkins Management Services Company Inc. to provide those food services for a term from July 1, 2008 through June 30, 2011.

**Recommendation:** Approve franchise ordinance on first reading and proposed franchise agreement with Perkins Management Services Company, Inc. in the form attached hereto.

## AN ORDINANCE GRANTING A FRANCHISE TO PERKINS MANAGEMENT SERVICES COMPANY, INC. TO PROVIDE FOOD SERVICES AT THE CUMBERLAND COUNTY MENTAL HEALTH AUTHORITY'S ROXIE AVENUE CENTER

WHEREAS, the County of Cumberland has certain property on Roxie Avenue, Fayetteville, North Carolina used by the Cumberland County Mental Health, Developmental Disabilities and Substance Abuse Authority (the "Mental Health Authority");

WHEREAS, the Board of Commissioners wishes to grant a franchise to provide food services at the Mental Health Authority's Roxie Avenue Center.

NOW THEREFORE, the Board of Commissioners of Cumberland County, North Carolina, hereby ORDAINS that the following ordinance be, and it is hereby, enacted:

#### Section 1. Purpose:

The purpose of this ordinance is to grant a franchise to Perkins Management Services Company, Inc. to provide food services at the Mental Health Authority's Roxie Avenue Center, Fayetteville, North Carolina and to ensure such use contributes to the general welfare of the citizens of this County.

#### Section 2. Franchise Granted:

The Board of Commissioners hereby grants a franchise to Perkins Management Services Company, Inc. to provide food services at the Mental Health Authority's Roxie Avenue Center, North Carolina. The terms and conditions of such franchise shall be set forth in a Franchise Agreement by and between said franchisee and the County of Cumberland and such terms and conditions are hereby incorporated by this reference into this ordinance. An executed original of such Agreement shall be on file at the Mental Health Authority during the term of the Agreement.

#### Section 3. Prior Franchises Rescinded:

All prior franchises to provide food services at the Mental Health Authority's Bradford Avenue Facility, Fayetteville, North Carolina are hereby rescinded and shall be of no further force or effect.

#### Section 4. Effective Date:

Upon its final adoption as by law provided, this ordinance shall be effective as of July 1, 2008.

Adopted by the Cumberland County Board of Commissioners this 4th day of August, 2008 and the 18th day of August, 2008.

	J. BREEDEN BLACKWELL Chairman
Clerk to the Board	_

DESCRIPTION OF OPERATIONS / VEHICLES / SPECIALTY ITEMS

Caterers

CUMBERLAND COUNTY AREA MENTAL HEALTH ARE NAMED AS ADDITIONAL INSUREDS AS RESPECTS TO GENERAL LIABILITY

CERTIFICATE HOLDER
CUMBERLAND COUNTY AREA MENTAL HEALTH
DEVELOPMENTAL DISABILITIES SUBSTANCE ABUSE
AUTHORITY PO BOX 3069
FAYETTEVILLE, NC 28302

Should any of the above described policies be cencelled before the expiration date, the company shall endeavor to mail 30 days written notice to the certificate holder named to the left, but feiture to mail such notice shall impose no obligation or liability of any kind upon the company, its agents, or representatives.

111

LOSS OF USE

AUTHORIZED SIGNATURE

6438

ACORD CERT	IFICATE OF LIABIL	ITY INSUR	RANCE	DATE (MM/DD/YY) 07/08/2008			
PRODUCER SURETY AGENCY, LLC 552-B NEW HAW CREEK R	828-236-1000 OAD	ONLY AND CO	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.				
ASHEVILLE, NC 28805		l!	NSURERS AFFORDING COVER	GE			
PERKINS MANAGE 2520 MURCHISON F ADDRESS	MENT SERVICES COMPANY, INC. ROAD, SUITE 9A	INSURER A: AMER INSURER B: INSURER C:	ICAN INTERSTATE INSURANC	E COMPANY			
FAYETTEVILLE, NC 28301							
COVERAGES		INSURER E:					
ANY REQUIREMENT, TERM OR CO MAY PERTAIN, THE INSURANCE AF	ED BELOW HAVE BEEN ISSUED TO THE IN NDITION OF ANY CONTRACT OR OTHER FORDED BY THE POLICIES DESCRIBED H WN MAY HAVE BEEN REDUCED BY PAID	DOCUMENT WITH RESI EREIN IS SUBJECT TO A CLAIMS.	PECT TO WHICH THIS CERTIFICATE LL THE TERMS, EXCLUSIONS AND C	MAY BE ISSUED OR			
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GENERAL LIABILITY  COMMERCIAL GENERAL LIABILITY  CLAIMS MADE OCCUR	]		FIRE DAMAGE (Any one fire) MED EXP (Any one person)	***************************************			
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HIRED AUTOS NON-OWNED AUTOS			BODILY INJURY (Per accident)	\$			
			PROPERTY DAMAGE (Per accident)	\$			
GARAGE LIABILITY			AUTO ONLY - EA ACCIDENT				
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DESCRIPTION OF OPERATIONS/LOCATIONS/VE	HICLES/EXCLUSIONS ADDED BY ENDORSEMENT	SPECIAL PROVISIONS					
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SERTIFICATE HOLDER ADD	DITIONAL INSURED; INSURER LETTER:		OVE DESCRIBED POLICIES BE CANCELLED				
<b>-</b>	ITY AREA MENTAL HEALTH SABILITIES & SUBSTANCE ABUSE	NOTICE TO THE CERTIFE	Suing insurer will endeavor to mail cate holder named to the left, but i n or liability of any kind upon, the i	ALURE TO DO SO SHALL			
ATTN: CONTRACT O P. O. BOX 3069	FFICIAL	REPRESENTATIVES. AUTHORIZED REPRESENT		NOUNEK, IIS AGENTS OR			
FAYETTEVILLE, NC 2	28302-3069	Bares		en Beard ORPORATION 1988			

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#### STATE OF NORTH CAROLINA COUNTY OF CUMBERLAND

#### FRANCHISE AGREEMENT FOR CUMBERLAND COUNTY MENTAL HEALTH CENTER'S ROXIE AVENUE CENTER

THIS AGREEMENT, made and entered into this	day of	, 2008, by and
between PERKINS MANAGEMENT SERVICES COMPA	NY, INC., a North	Carolina corporation, with
its principal place of business located at 3934 Village Di	rive, Fayetteville, I	North Carolina, hereinafter
referred to as "FRANCHISEE", and the COUNTY OF CUI	MBERLAND, a bo	dy politic and corporate of
North Carolina, hereinafter referred to as "COUNTY".		

#### WITNESSETH:

WHEREAS, the COUNTY is desirous of granting a franchise to a food services company for the purpose of providing food services to the clients, employees, and visitors of the Cumberland County Mental Health Center's Roxie Avenue Center located at 1724 Roxie Avenue, Fayetteville, North Carolina, 28304; and,

WHEREAS, FRANCHISEE is a food services company and has expressed an interest in providing said food services at the Roxie Avenue Center ("the Roxie facility"); and,

WHEREAS, the Board of Commissioners of Cumberland County, North Carolina has granted the FRANCHISEE a franchise to use certain kitchen facilities and equipment located at the Roxie facility to provide food services to the clients, employees, and visitors of the Roxie facility;

AND, WHEREAS, said franchise requires that the terms and conditions of such services be set forth in an agreement.

**NOW, THEREFORE,** for and in consideration of the promises and agreements hereafter set forth and the mutual benefits to be derived by the parties therefrom, the FRANCHISEE and the COUNTY promise and agree as follows:

- 1. <u>PURPOSE</u>: The COUNTY grants to the FRANCHISEE a franchise to provide food services at the Roxie facility located at 1724 Roxie Avenue, Fayetteville, North Carolina, 28304.
- 2. <u>TERM</u>: The FRANCHISEE shall use said premises and equipment from July 1, 2008 through June 30, 2011, and shall continue using said premises and equipment at the Roxie facility until its food service contract with the Cumberland County Mental Health Center is terminated.
- 3. AGENCY AND AUTHORITY: The COUNTY hereby designates the Area Director of the Cumberland County Mental Health Center as its exclusive agent with respect to this Agreement. The Area Director is authorized, on behalf of the COUNTY, to negotiate directly with the FRANCHISEE on all matters pertaining to this Agreement. The FRANCHISEE agrees that all of its dealings with the COUNTY regarding this Agreement shall be exclusively with the Area Director. Further, the FRANCHISEE specifically agrees that it shall not modify any of the services subject to this Agreement except as described in the paragraph entitled MODIFICATION.

#### 4. SERVICES:

- a. During the term of this Agreement, the COUNTY agrees that the FRANCHISEE shall be authorized to provide food services at the Roxie facility located at 1724 Roxie Avenue, Fayetteville, North Carolina, 28304. The COUNTY licenses to the FRANCHISEE for these purposes the use of the kitchen facilities and equipment located at the Roxie facility.
- b. The FRANCHISEE will provide food services at the Roxie facility 365 days a year.
- c. The FRANCHISEE shall make all reasonable efforts to provide a high quality and enjoyable food services product for consumption by the clients, visitors, and employees of the Roxie facility. The FRANCHISEE shall employ adequate personnel to provide the needed food services and to render prompt, courteous service. The FRANCHISEE will keep the kitchen facilities and equipment clean and orderly and in compliance with all ordinances, regulations, codes, and laws.
- d. The FRANCHISEE shall not advertise or publicize to the general public its services rendered in said premises and shall not prepare food at said premises for service/delivery outside of said premises.
- 5. PREMISES AND EQUIPMENT: The FRANCHISEE shall make no alterations or changes in the present facility without the prior approval of the COUNTY. The FRANCHISEE shall maintain and leave said premises and equipment in substantially as good condition as when received by it, excepting reasonable wear and tear. Any additions, fixtures, or improvements placed or made by the FRANCHISEE in or upon the premises, which are permanently affixed to the leased premises and which cannot be removed without unreasonable damage to said premises, shall become the property of the COUNTY and remain upon the premises as a part thereof upon the termination of this Agreement. All other additions, fixtures, or improvements to include trade fixtures, office furniture and equipment, and similar items which can be removed without irreparable damage to the premises, shall be and remain the property of the FRANCHISEE and should be removed from the premises by the FRANCHISEE within thirty (30) days from the termination of this Agreement, provided that the FRANCHISEE shall bear the expense of any repairs of the premises, other than reasonable wear and tear, caused by such removal. If FRANCHISEE does not remove said items within thirty (30) days of termination, the COUNTY shall have the option to: (1) declare such fixtures abandoned and the COUNTY becomes the owner; (2) demand that FRANCHISEE remove the same at FRANCHISEE'S expense, returning the premises to the condition required herein; or (3) remove all items and clean the area, with FRANCHISEE being responsible for reimbursing the COUNTY for any expense incurred for the removal and cleaning.
- 6. <u>LICENSING</u>: The FRANCHISEE shall obtain, at its expense, all necessary business and health inspection licenses from the State of North Carolina and the Cumberland County Board of Health and shall continuously comply with all applicable State and Federal laws and regulations and County ordinances and regulations.
- 7. <u>INSURANCE AND HOLD HARMLESS PROVISIONS</u>: The FRANCHISEE shall, at its sole cost and expense, secure and constantly maintain during the term of this Agreement public and product liability insurance and Worker's Compensation insurance in the minimum amounts as follows:

a. Bodily Injury \$ 500,000.00 for each occurrence, and

, , , , , , ,

\$ 1,000,000.00 aggregate

b. Property Damage \$ 100,000.00 for each occurrence, and

\$ 100,000.00 aggregate

c. Product Liability \$ 1,000,000.00 minimum coverage

d. To the extent required by law, the FRANCHISEE shall secure Worker's Compensation insurance covering any of the FRANCHISEE'S employees engaged in any work at the kitchen facilities of the Roxie facility. The coverage shall meet all statutory requirements.

The FRANCHISEE shall furnish the COUNTY a certificate of insurance evidencing the coverage set out above prior to the FRANCHISEE beginning work under this Franchise Agreement. The FRANCHISEE shall name the COUNTY as an additional insured. The FRANCHISEE hereby agrees to release and hold harmless the COUNTY from all liability for personal injury and property damage arising out of the provision of food services under this Franchise Agreement, except that which is due to the active fault or negligence of the COUNTY. The insurance policy shall cover any such liability asserted against the COUNTY and the aforesaid obligation of the FRANCHISEE to hold the COUNTY harmless.

FRANCHISEE shall not be liable for injury or damage to persons or property except those resulting from the acts or negligence of FRANCHISEE or its employees. Neither FRANCHISEE nor the COUNTY shall be held responsible or liable for any loss or damage due to fire, flood, or by insurrection or riot, or other causes which are not avoidable or beyond the control of FRANCHISEE or the COUNTY, or in any event for consequential damages.

**8. NOTICES:** Unless otherwise specified herein: Any written notice to FRANCHISEE shall be sufficient if sent by certified mail, return receipt requested or personally delivered to:

Mr. Nicholas M. Perkins, President Perkins Management Services Company, Inc. 3934 Village Drive Fayetteville, NC 28304

or to such other address provided by FRANCHISEE to the COUNTY in writing and delivered to the COUNTY by certified mail, return receipt requested; and any notice to the COUNTY shall be sufficient if sent by certified mail, return receipt requested or personally delivered to the:

Area Director Cumberland County Mental Health Center P. O. Box 3069 Fayetteville, NC 28302-3069

or to such other person at such address provided by the COUNTY to FRANCHISEE in writing and delivered to FRANCHISEE by certified mail, return receipt requested, notice being effective upon mailing.

- 9. <u>ASSIGNMENT</u>: The FRANCHISEE shall not assign all or part of its contract rights under this Agreement; or delegate any performance; or subcontract; without first obtaining the COUNTY'S written approval.
- 10. <u>TERMINATION</u>: This Agreement may be terminated immediately by the COUNTY or the COUNTY may pursue any other remedy recognized in law or equity upon the violation of any of the terms of this Agreement.

Either party may terminate this Agreement upon thirty (30) days notice in writing to the other party.

Upon the entering of a judgment of bankruptcy or insolvency by or against the FRANCHISEE, the COUNTY may immediately terminate this Agreement for cause.

Upon termination or expiration of this Agreement, FRANCHISEE shall immediately remove all equipment, food products, etc., owned by FRANCHISEE from the kitchen facilities or any other area controlled by the FRANCHISEE at the Cumberland County Mental Health Center's Roxie facility.

#### 11. MISCELLANEOUS:

14,6

- a. The parties hereto, for themselves, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, sex, color, creed, handicap, disability, gender, or national origin in the course of fulfilling any obligation, duty, or service that arises under this Agreement. More specifically, FRANCHISEE shall comply with Title VI and VII of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990 (ADA); and all requirements imposed by Federal regulations, rules, and guidelines issued pursuant to these Titles for both personnel employed and customers served.
- b. This Agreement is non-exclusive. The COUNTY reserves the right to provide additional specific food or drink services at the Roxie facility.
- 12. <u>MODIFICATION</u>: This Franchise Agreement may be modified only by an instrument duly executed by the parties or their respective successors.

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Remainder of This I	) ) Page Inte	ENTIONALI	Ly Left B	LANK
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IN WITNESS WHEREOF, the FRANCHISEE and the COUNTY have caused their duly authorized officers to execute this Instrument on the day and year first above written, in triplicate originals, one copy being retained by the FRANCHISEE, one copy by the COUNTY, and one copy by the Cumberland County Mental Health Center.

ATTEST:	COUNTY OF CUMBERLAND		
BY: MARSHA FOGLE, Clerk to the Board	BY: J. BREEDEN BLACKWELL, Chairman Board of Commissioners		
[COUNTY SEAL]			
MARILI S. MELCHIONNE Processing Assistant V Cumberland County Mental Health Center	PERKINS MANAGEMENT SERVICES COMPANY, INC.  BY: Hicholas M. PERKINS, President		
Per N.C.G.S. § 159-28, this Instrument has Been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.	Approved for Legal Sufficiency.		
AMY H. CANNON Assistant County Manager	COUNTY ATTORNEY'S OFFICE (X) Renewable ( ) Non-renewable Expiration Date: 6/30/2011		



#### OFFICE OF THE COUNTY ATTORNEY

Courthouse, II7 Dick Street – Suite 55I • P.O. Box I829 • Fayetteville, North Carolina 28302-I829 (910) 678-7762 • Fax: (910) 678-7758

July 21, 2008

#### **MEMORANDUM FOR COMMISSIONERS' AGENDA OF AUGUST 4, 2008**

TO:

**BOARD OF COMMISSIONERS** 

FROM:

HARVEY W. RAYNOR III, DEPUTY COUNTY ATTORNEY HORTE

SUBJECT:

APPROVAL OF SCHEDULING A PUBLIC HEARING AND CONSIDERATION OF RESOLUTION OF INTENT TO CLOSE A PORTION OF GAINEY RD IN GRAYS CREEK TOWNSHIP.

**BACKGROUND:** Property owner Sharlene Williams has petitioned that a portion of Gainey Road in Grays Creek Township be closed. Their petition is attached as Exhibit A. Two maps of the area are attached as Exhibits B and C.

The Department of Transportation confirms that portion of Gainey Road is a State maintained road and has no objection to the abandonment. The Fire Marshall also does not object. The Planning Department recommends approval of the closing provided the following conditions are complied with:

WHEREAS, the Cumberland County Planning Department approves of the closing provided the following conditions are complied with:

- That the entire proposed street closing not be approved as requested, but the developer be required to properly end SR 2221 (Gainey Road) with a cul-de-sac turn around as shown on the attached sketch.
- The turn around area within the cu-de-sac must be constructed to NC Department of Transportation standards prior to the recombination plat being approved.
- The property owner who will be titled as the owner of the land within the right-of-way must ensure that a "No Approval Required" recombination plat be approved by the Planning & Inspections Department and recorded thus absorbing the land area within the right-of-way to the adjoining properties and creating the cul-de-sac turnaround.

Pursuant to G. S. 153A-241, if the Board desires to honor the request, the Board must declare its intent to close a portion of Gainey Road and call for a public hearing on the matter. I have attached a resolution for your consideration. The resolution will (1) authorize the Board to set a public hearing to consider whether to close a portion of Gainey Road, (2) direct that notice be published once a week for four successive weeks before the hearing, and (3) direct that a notice of the closing and public hearing be prominently posted in at least two places along the street during that time. Staff will also mail a copy of the notice to the other property owners adjoining Gainey Road.

**RECOMMENDATION AND PROPOSED ACTION:** That the Board of Commissioners consider adoption of the attached resolution calling a public hearing to consider the petition to close a portion of Gainey Road and declaring the Board's intent to consider the petition to close a portion of Gainey Road.

Celebrating Our Past...Embracing Our Future

#### RESOLUTION OF INTENT TO CLOSE PUBLIC ROAD AND CALL FOR PUBLIC HEARING ON THE QUESTION

WHEREAS, Sharlene Williams submitted a petition to the Cumberland County Board of Commissioners (the "Board") to close a portion of Gainey Road in Grays Creek Township, Cumberland County; and

WHEREAS, it appears that such public street is not under the control of the North Carolina Department of Transportation: that no person would be deprived of reasonable means of ingress and egress to his or her property by such closing; and that such closing would therefore not be contrary to the public interest;

NOW, THEREFORE, BE IT RESOLVED, that the Board will consider the issue of whether to close the following public street in accordance with North Carolina General Statute, Section 153A-241:

Beginning at a point in the southern line of a tract belonging to Simon F Burney and wife Margaret, recorded in Deed Book 2894 Page 771, Cumberland County Registry. Said point also being in the eastern R/W of Gainey road. Thence for the first call crossing said road, South 85-52-02 West 60 feet to a point. Thence with the western R/W, South 04-08-58 East 529.25 feet to a point of curvature. Thence with a curve to the left, cord bearing South 10-21-58 East 200 feet more or less to a point. Thence South 17-06-28 east 66.33 feet to a point of curvature. Thence with a curve to the left, cord bearing North 39-47-56 East, a radius of 50 feet to a point of reverse curvature, thence with a curve to the right, cord bearing North 42-05-57 West 22.57 feet more or less to a point. Thence with a curve to the right, cord bearing North 10-21-28 West 187 feet more or less to a point. Thence North 04-08-58 West 529.25 feet to the point and place of beginning.

- That the entire proposed street closing not be approved as requested, but the developer be required to properly end SR 2221 (Gainey Road) with a cul-de-sac turn around as shown on the attached sketch.
- The turn around area within the cu-de-sac must be constructed to NC Department of Transportation standards prior to the recombination plat being approved.
- The property owner who will be titled as the owner of the land within the right-of-way must ensure that a
  "No Approval Required" recombination plat be approved by the Planning & Inspections Department and
  recorded thus absorbing the land area within the right-of-way to the adjoining properties and creating the culde-sac turnaround.

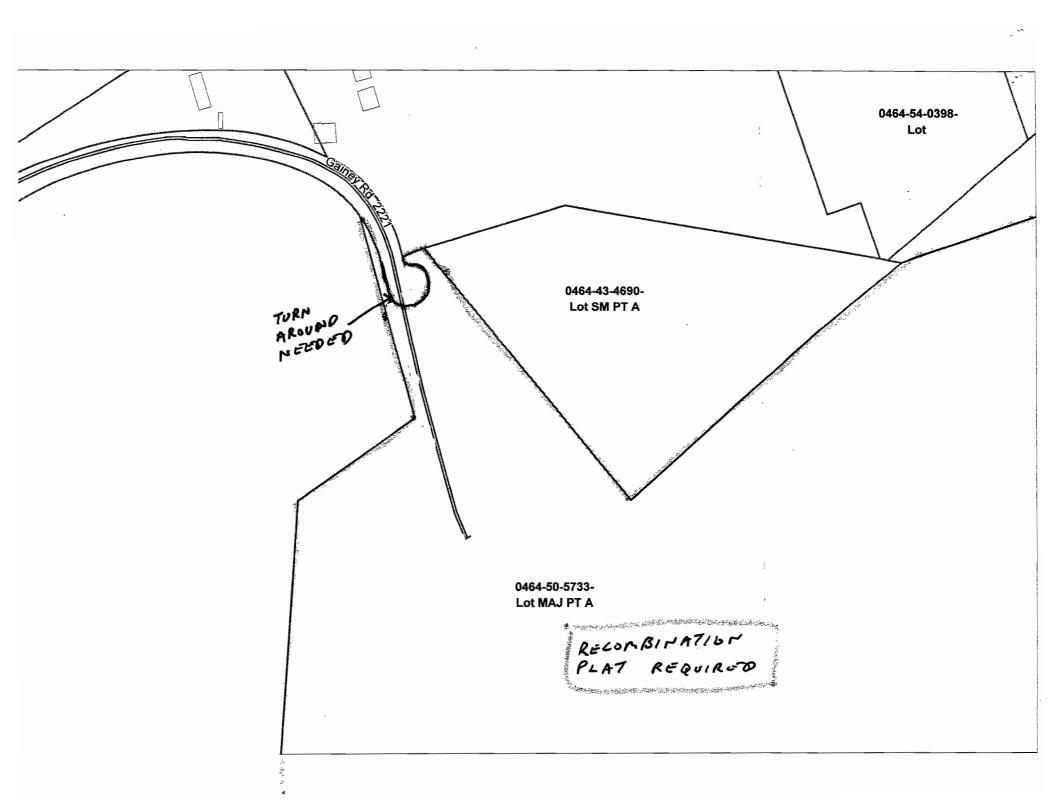
AND BE IT FURTHER RESOLVED, that the Board calls for and shall hold a public hearing on the question of the closing of such street on the 15<sup>th</sup> day of September, 2008 at 6:45 p.m. in the Commissioners Meeting Room (Room 118), First Floor, New Courthouse, 117 Dick Street, Fayetteville, North Carolina. The Board shall hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual's property rights.

AND BE IT FURTHER DIRECTED, that notice of consideration of whether to close said street and of the public hearing on such matter shall be published once week for four successive weeks before the hearing in a newspaper of general circulation in Cumberland County and posted in at least two places along the street during the time; and that a copy of this resolution shall be sent by mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed.

This the 4<sup>th</sup> day of August, 2008.

J. BREEDEN BLACKWELL, Chairman Board of Commissioners

MARSHA FOGLE Clerk to the Board



#### NORTH CAROLINA



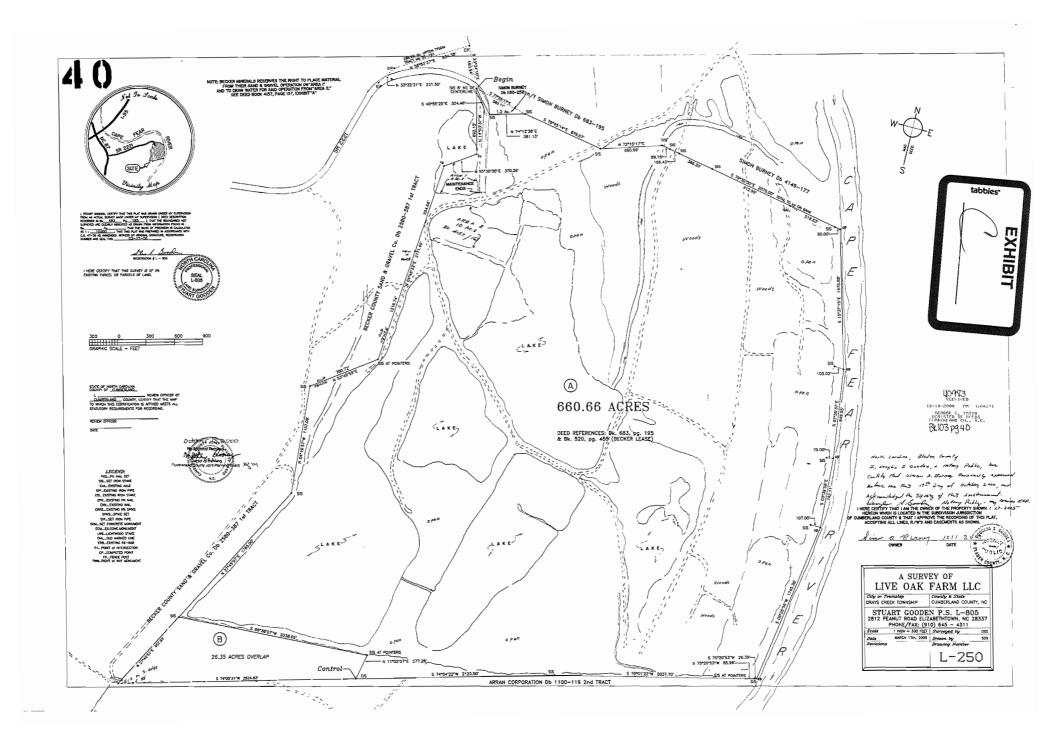
COUNTY OF CUMBERLAND

## PETITION REQUEST FOR CLOSING OF SR-2221 Gainey ROAD/STREET

We the undersigned, being property owners on SR 2221 - Gainey
Road/Street in Cumberland County, North Carolina do hereby request that the
Cumberland County Board of Commissioners close Portion of SR 2221-Gainey
Road/Street.

Description of the closing End section of SR2221-Gainey Road that enters Ms. Williams' property Pin #0464-50-5733 as shown on the attached GIS aerial, and starting at PT Sta. 27+07.18 and ending at PC Sta. 34+94.74 as shown on the attached drawing. Lakewood River Farms, LLC Sharlene R. Williams, Manager Name of Owner(s) Address of Owner(s) P.O. Box 53646 Fayetteville, NC 28805 Address of Property - Butch Dunkap Contact Numbers Susan Llanus PIN of Property In witness whereof, Sharlene R. Williams, has hereunto set his/her hand seal. (SEAL) (STATE) COUNTY I, Susun M. Llanes, of this county do hereby certify that Sharlene R. Williams his county do nereoy certify ..... , grantor, personally appeared before me this , grantor, personally appeared before me this day and acknowledged the foregoing petition. Witness my hand and official seal this 29 day of May, 200 **Notary Public** 







### COUNTY of CUMBERLAND

James E. Martin County Manager

Juanita Pilgrim Deputy County Manager Office of the County Manager

Cliff Spiller Assistant County Manager

Amy H. Cannon Assistant County Manager

#### MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 4, 2008

TO:

**BOARD OF COUNTY COMMISSIONERS** 

FROM:

JAMES E. MARTIN, COUNTY MANAGER

DATE:

**JULY 30, 2008** 

SUBJECT:

APPROVAL OF CHANGE IN COUNTY DESIGNATION OF

WORK FIRST BIENNIAL PROGRAM TO AN ELECTING COUNTY

#### **BACKGROUND**

Each county must notify the North Carolina Department of Health and Human Services about their decision on the status for administering the Work First Program as either a standard or electing county. This decision requires support from three-fifths of the Board of County Commissioners. The Department of Health and Human Services must be notified about Cumberland County's decision by September 26, 2008.

The Department of Social Services is recommending that we consider changing the designation this year from Standard to an Electing County. An Electing County has policy that differs from state policy and this decision is critical to the continued success of the Work First Program.

The Cumberland County Board of Social Services met on July 30, 2008 and has approved the County's designation as an Electing County for the Work First Program. Attached is the recommendation from the Cumberland County Department of Social Services Board approving the designation.

#### RECOMMENDATION/PROPOSED ACTION

Management recommends approval of the designation of Electing County status of the Work First Program.

/ct CM073008-2



#### DEPARTMENT OF SOCIAL SERVICES

P.O. Box 2429 · Fayetteville, North Carolina 28302-2429 (910) 323-1540 • Fax: (910) 677-2801

July 30, 2008

Mr. James Martin, County Manager Ms. Juanita Pilgrim, Deputy County Manager County of Cumberland P. O. Box 1829 Fayetteville, NC 28302

Dear Mr. Martin and Ms. Pilgrim:

The Cumberland County Board of Social Services voted in regular session today to recommend to the Board of County Commissioners that Cumberland County's status for the Work First Program be designated as an electing county. Electing status will permit Cumberland County to present a Work First Plan to the State that includes innovative policies for implementing and achieving state goals set for the Work First Program.

Thank you for your consideration of this request.

Sincerely,

Chester G. Oehme

Social Services Board

/sp

Enclosure

 County,	North	Carolina
 J		

#### Request for Standard or Electing Status for the Work First Program

The Board o	f Commissioners	ofCounty voted on
to request Program.		Electing (Check one) Status for the Work First
The vote wa	s for and	d against (at least two-thirds in favor).
Commission Chair	Signaturo	Dute
The primar be:	y contact person	for our Work First Block Grant planning process will
N	lame:	
P	osition/Title:	
P	Address:	
F	hone:	
F	₹ax;	
F	Email:	
Due Date:	September 26	i, 2008
Submit to:	Work First/CF Family Suppo	rvice Center 27699- <b>2408</b>



## North Carolina Department of Health and Human Services Division of Social Services

325 North Salisbury Street• MSC 2408 • Raleigh, North Carolina 27699-2408

Courier # 56-20-25

Michael F. Easley, Governor Carmen Hooker Odom, Secretary

Sherry Bradsher, Director (919) 733-3055

June 19, 2008

#### DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: Work First Program Administrators, Managers, and Supervisors

Subject: Work First Biennial County Planning

The Work First Block Grant planning cycle has begun again. This letter includes the designation letter that your agency must submit to the Division that will designate whether your county will operate as either a Standard or Electing County. Guidance is also provided on completing the county Work First Block Grant plan for the biennium that includes FFY's 2009-2010 and 2010-2011 (hereby referred to as the 2010-2011 biennium.)

The deadline to return the Standard or Electing County designation form is by close of business September 26, 2008. All county Departments of Social Services must submit a designation form. The decision must have the support of three-fifths of your county commissioners. Designation letters with original signatures should be submitted to the Division of Social Services no later than the established deadline. Counties providing the designation letter after the deadline will be considered a standard county.

Planning can be challenging with the many variables of uncertainty that currently exist. Designating standard or electing can be equally as difficult. Frequently, counties will submit the designation to be a standard county by the deadline and later decide that they would prefer to change their designation to be an electing county. The reverse is also true. North Carolina General Statute §108A-27(e) allows that counties desiring to "redesignate" their county status must notify the Department in writing at least six months prior to the effective date of the next State Plan. Six months prior to the next TANF State Plan is **April 1, 2009** for this state plan cycle. In the request for redesignation, the county must submit documentation that three-fifths of its county commissioners support the redesignation. This provision gives each county an opportunity to ensure the most appropriate designation.

Funds available for distribution to electing counties will be adjusted based on State and/or Fe deral legislation. When counties are preparing their plan and deciding whether to change or remain as standard or electing, they need to be cognizant that any estimates received from the Division of Social Services' (DSS) Budget Office will be based on current available doll ars and subject to change based on legislative decisions. Electing County budgets will be effective July 1, 2009 and the programmatic changes will be effective October 1, 2009 during this planning period.

When completing the county Work First Block Grant plan, instructions are included in North Carolina General Statute §108A.27 and Work First Policy Section 003, *The Planning Process for Work First.* The planning process is an important component of Work First and consists of several significant criteria. Those criteria include:

- the selection of county status (electing or standard)
- the composition of the planning committee

- the county plan model
- public comment
- · the primary contact designee.

A successful county plan also includes involvement from multiple community partners. This is an opportunity for counties to take full advantage of the localized flexibility provided for in the Work First Program. Preparations should begin now in the development of the Work First Block Grant Plans for the 2010-2011 biennium. Current and/or former Work First recipients, employers, child care providers, child welfare staff, private sector organizations, and others may prove to be valuable resources in the planning process.

The county Work First Block Grant Plans are due to the Division of Social Services **no later than close of business on October 31, 2008.** County Work First Block Grant plans should be submitted by the established deadline to allow for the plans to be reviewed according to schedule. A plan that is not reviewed can not be approved for the upcoming 2010-2011 biennium.

Attached, you will find a Work First Planning Outline, Submission Requirements, designation letter, and timelines for submitting the county plans. Review the planning outline and the submission requirements thoroughly, as some changes have been made. Changes are easily identified in the planning outline as they are in bold font. A highlight of the changes includes the following:

- Revisions on submitting the electronic Work First plan,
- Electronic plans have a naming convention.
- All counties should provide their work participation rates and a discussion of what the county is doing to increase it's work participation rates,
- Work First Block Grant plans must be family centered,
- A copy of the Memorandum of Agreement (MOA) with the Local Management Entity (LME),
- Citizenship/Identity requirements that are mandatory for both Electing and Standard Counties, and
- Demonstration grant initiatives may be included as innovative strategies.

With the effective date of October 1, 2008 for the federal TANF Final Rule resulting from the Deficit Reduction Act of 2005, the Division asks that each county approach this planning process with a strong focus on strategies for increasing the work participation rate, while providing family centered non-punitive services. Questions regarding this matter should be directed to your Work First Representative or the Work First/CPS Policy Team at (919)733-4622.

Sincerely, Chausse S. Johnson

Charisse S. Johnson, Chief

Family Support and Child Welfare Services

CSJ: cem

Attachments
2010-2011 Designation Form
WF Plan Outline 2010-2011

cc: Sherry S. Bradsher
Sarah Barham
Local Business Liaisons Managers
Jo Ann Lamm
Children' Services Program Representatives
Family Support and Child Welfare Services Team Leaders
Work First Representatives
Hank Bowers
Carlotta Dixon



#### DEPARTMENT OF PUBLIC HEALTH

227 Fountainhead Lane • Fayetteville, North Carolina 28301 (910) 433-3600 • Fax: (910) 433-3659

#### **MEMORANDUM**

To:

**Board of County Commissioners** 

Thru:

Mrs. Juanita Pilgrim, Deputy County Manager
Mr. A. Wayne Raynor, Health Director

From:

Date:

June 18, 2008

Subject:

Approval of Proposed Increase in Environmental Health Fees

#### **Background**

At the Board of Health meeting on June 17, 2008, the Board approved the increase of Environmental Health Fees as shown below:

Line #	DESCRIPTION OF SERVICE	Current Fee	Current Cost	Proposed Fee
1	SEPTIC TANK PERMIT & SOIL EVALUATION	150	389	400
2	REPAIR PERMIT	25	389	25
3	REDRAW PLOT PLAN WITHOUT VISIT	20	25	25
4	REDRAW PLOT PLAN WITH VISIT	60	125	125
5	CALL BACK FEE	60	74	75
6	LENDING PAPERWORK NEW SEPTIC SYSTEM	10	15	15
7	INSPECTION OF EXISTING SEPTIC TANK/ROOM ADDITION/POOL	100	170	170
8	NEW WELL PERMIT, INSPECTION & BACTERIOLOGICAL SAMPLE	120	320	320
9	WATER SAMPLE-COMPLIANCE BACTERIOLOGICAL	70	103	100
10	WATER SAMPLE-BACTERIOLOGICAL	20	93	45
11	WATER SAMPLE-INORGANIC CHEMICAL	20	93	45
12	WATER SAMPLE-PETROLEUM/PESTICIDE	40/40	116/113	50/50
13	WATER SAMPLE - NITRATE	N/A	97	40
14	INSPECTION OF EXISTING SEPTIC TANK IN MOBILE HOME PARK (A-I-W)	50	92	90
15	INSPECTION OF EXISTING SEPTIC TANK FOR REUSE, CHANGE OF USE, OR MOBILE HOME RELOCATION	50	88	90
16	PUBLIC SWIMMING POOL/SEASONAL	150	197	200
17	PUBLIC SWIMMING POOL/YEAR ROUND	220	222	225

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Line #	DESCRIPTION OF SERVICE	Current Fee	Current Cost	Proposed Fee
18	PUBLIC SWIMMING POOL PLAN REVIEW	100	105	150
19	TATTOO LICENSE-PERMANENT LOCATION	250	112	250
20	TATTOO LICENSE-CONVENTIONS	150	136	150
21	SOLID WASTE TRANSPORTER PERMIT	40	52	50
22	INSPECTION FEE PER VEHICLE	10	12	10
23	BUILDING DEMOLITION/RELOCATION (RODENT INSPECTION)	20	50	50
24	PLAN REVIEW FOOD SERVICES ESTABLISHMENT	200	369	200

# **Recommendation/Proposed Action**

Management requested to have this item placed on the next County Commissioners meeting agenda for their approval to increase the Environmental Health fees.



#### OFFICE OF THE COUNTY ATTORNEY

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 (910) 678-7762 • Fax: (910) 678-7758

July 22, 2008

MEMORANDUM FOR BOARD OF COMMISSIONERS' MEETING OF AUGUST 4, 2008

TO: BOARD OF COMMISSIONERS

FROM: GRAINGER R. BARRETT, COUNTY ATTORNEY

SUBJECT: APPROVAL AND ACKNOWLEDGEMENT OF REVERSION OF

FORMER ANIMAL SHELTER PROPERTY BACK TO CITY OF

**FAYETTEVILLE** 

**BACKGROUND:** The former Cumberland County Animal Shelter was located on property leased from the City of Fayetteville. That lease provided that the property had to be used by the County as an animal shelter and that the property would revert to the City should that use cease. The County has now, of course, moved the animal shelter and vacated the previously leased premises. I recommend that the Board of Commissioners approve and acknowledge, as a matter of record, the reversion of the former animal shelter site back to the City of Fayetteville and the termination of the former lease.

**RECOMMENDATION:** Approve and acknowledge, as a matter of record, the reversion of the former animal shelter site back to the City of Fayetteville and the termination of the lease for the County's use of the property for an animal shelter.





#### OFFICE OF THE COUNTY ATTORNEY

Courthouse, II7 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 (910) 678-7762 • Fax: (910) 678-7758

July 24, 2008

#### MEMORANDUM FOR BOARD OF COMMISSIONERS' AGENDA OF AUGUST 4, 2008

TO: BOARD OF COMMISSIONERS

FROM: PHYLLIS P. JONES, ASSISTANT COUNTY ATTORNEY

SUBJECT: APPROVAL OF DEPARTMENT OF TRANSPORTATION REQUEST TO

DISINTER AND REINTER FIVE GRAVES WITHIN THE EUREKA

CHAPEL BAPTIST CHURCH CEMETERY

**BACKGROUND:** Anytime a state agency finds it necessary to disinter a grave to perform its governmental function and the duties delegated to it by law, the disinterment, removal, and reinterment must be made under the supervision and direction of the County Board of Commissioners. N.C. Gen. Stat. § 65-106 (g).

The NCDOT finds it necessary to disinter five (5) graves within the Eureka Chapel Baptist Church Cemetery because these graves are located in the proposed right of way of the Fayetteville Outer Loop. NCDOT will re-inter the deceased within the same cemetery. Relocation is governed by N.C. Gen. Stat. §65-106. There are significant procedural safeguards mandated by statute which include written notice to and reimbursement of reasonable expenses incurred by the next of kin, notice published in a newspaper of general circulation, and the filing of a written certification of the removal facts with the County Register of Deeds.

**RECOMMENDATION:** Approve the NCDOT request to disinter the five graves in the Eureka Chapel Baptist Church Cemetery located in the proposed right of way of the Fayetteville Outer Loop and reinter the graves within the same cemetery; and authorize the Clerk to submit two certified copies of the minutes of this meeting to NCDOT.

Attch.



# STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY

GOVERNOR

May 20, 2008

LYNDO TIPPETT

SECRETARY

PARCEL #913

ID #: WBS: X-0002C

35196.2.4

COUNTY:

Cumberland

DESCRIPTION:

Fayetteville Outer Loop (McArthur Road)

SUBJECT:

Relocation of 5 graves within Eureka Chapel Baptist Church Cemetery

Cumberland County Board of Commissioners 117 Dick Street Fayetteville, NC 28301

Members of the Board:

This is to confirm that it will be necessary to disinter five (5) graves within the above mentioned cemetery location in Cumberland County. These graves are located in the proposed right of way of the Fayetteville Outer Loop.

Upon approval of the Cumberland County Board of Commissioners, regarding the necessity to disinter and re-inter the deceased within the mentioned site, please submit to this office a certified copy of the resolution in accordance with NC General Statue Chapter 65-13G.

Should additional information be needed, please contact this office by calling John Moore or me locally at 486-1554.

Sincerel

Division Right of Way Agent

CC: Mr. Wayne Raynor, Cumberland County Health Director

Mr. J. G. Creech, Jr., Real Property Agent Mr. Terry Gibson, PE, Div 6, Div Engineer



#### OFFICE OF THE COUNTY ATTORNEY

Courthouse, II7 Dick Street – Suite 55I • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 (910) 678-7762 • Fax: (910) 678-7758

July 21, 2008

#### MEMORANDUM FOR BOARD OF COMMISSIONERS' AUGUST 4, 2008 AGENDA

TO: BOARD OF COMMISSIONERS

FROM: GRAINGER BARRETT, COUNTY ATTORNEY

SUBJECT: ADOPTION OF RESOLUTION OF APPROVAL OF TAX-EXEMPT

LOAN TO STONEY POINT V.F.D. TO BUILD NEW FIRE STATION

**BACKGROUND:** Under the Internal Revenue Code, the Board of Commissioners must adopt the attached resolution of approval of tax-exempt loan for Stoney Point V.F.D. in order for its \$1,102,000 financing from North State Bank to qualify as tax-exempt to the lender. This loan is for the purpose of building a new fire station. This approval does not obligate the County in any way regarding repayment of the financing. Stoney Point's counsel has requested that the Board of Commissioners approve the attached resolution.

**RECOMMENDATION:** Adopt resolution of approval of tax exempt financing by Stoney Point V.F.D. in the amount of \$1,102,000 from North State Bank for the purpose of building a new fire station, and direct the clerk to deliver a certified copy of this resolution to the Fire Chief of Stoney Point V.F.D.

Attch.

# A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CUMBERLAND COUNTY APPROVING A TAX-EXEMPT FINANCING IN THE AMOUNT OF \$1,102,000 FOR STONEY POINT V.F.D., INC.

BE IT RESOLVED that the Board of Commissioners of the County of Cumberland hereby approves a tax-exempt loan to the Stoney Point Volunteer Fire Department, Inc. from North State Bank in the principal amount of \$1,102,000 for the purpose of building a new fire station.

BE IT FURTHER RESOLVED that the approval of the loan is given solely for purposes of the public approval requirements for tax-exempt financing applicable to the Volunteer Fire Department and such approval does not obligate the County of Cumberland or its Board of Commissioners in any way regarding repayment of the debt.

This the 4<sup>th</sup> day of August, 2008.

J. BREEDEN BLACKWELL Chairman

MARSHA FOGLE Clerk to the Board

### THE YARBOROUGH LAW FIRM, P.A.

115 E. Russell Street Fayetteville, North Carolina 28301

Garris Neil Yarborough Hugh Addison Winters, III John H. Jackson Charles E. Sweeny Elizabeth M. Prewitt Telephone: (910) 433-4433 Facsimile: (910) 433-2233 www.yarboroughlawfirm.com

July 8, 2008

Mr. Grainger Barrett Cumberland County Attorney's Office PO Box 1829 Fayetteville NC 28302

RE: Stoney Point Fire Department, Inc.

Dear Grainger:

The Stoney Point Fire Department, Inc. is getting a loan for \$1,102,000 from North State Bank to build their new fire department on Lake Upchurch Road and they would like to have tax exempt status. Please place this matter on the Commissioner's August 4, 2008 agenda. Attached is a proposed resolution.

If you have any questions, do not hesitate to contact my office.

Yours truly,

GARRIS NEIL YARBOROUGH

Attorney at Law

GNY:kbb Enclosure



#### OFFICE OF THE TAX ADMINISTRATOR

117 Dick Street, 5th Floor, New Courthouse • PO Box 449 • Fayetteville, North Carolina • 28302 Phone: 910-678-7507 • Fax: 910-678-7582 • www.co.cumberland.nc.us

#### MEMORANDUM

TO:

**Board of County Commissioners** 

FROM:

Aaron Donaldson, Tax Administrator

Date:

August 4, 2008

RE:

Action on Tax Collector's Preliminary Report and Proposed Annual Settlement

**BACKGOUND:** North Carolina General Statutes, Section 105-373 requires the Tax Collector of Cumberland County after the 1<sup>st</sup> day of July of each year to render a preliminary report to the Board of County Commissioners concerning persons whose tax liabilities remain unpaid and to propose an annual settlement of taxes charged to him for collection for the past year. The Tax Collector has submitted such preliminary report and proposed settlement. The preliminary report consists of (i) a list of persons owning real property whose taxes for the tax year of 2006-2007 remain unpaid, (ii) a list of the persons not owning real property whose taxes for the year 2006-2007 remain unpaid (the proposed insolvent list), and (iii) a statement under oath by the Tax Collector that he has made diligent efforts to collect such taxes. The proposed settlement consists of the amounts of taxes with which the Tax Collector has been charged for the year and the amounts of credits against such charges, the real and personal property tax balance is charged to the forthcoming tax year. See Exhibits A, B and C in the County Clerks Office.

**RECOMMENDATIONS:** The statute requires the Board to review the preliminary report, determine the insolvent list to be entered into the minutes, credit the Tax Collector with the insolvent list and make a settlement, i.e., approve or correct the proposed settlement. The Legal Department has reviewed for legal sufficiency.

**PROPOSED ACTION:** That the Board adopt the resolution attached as Exhibit D.

#### EXHIBIT D

Resolution accepting preliminary report of the Tax Collector, crediting the insolvent list, and approving proposed annual settlement.

Whereas, North Carolina General Statutes, Section 105-373, requires the Tax Collector of Cumberland County after the 1<sup>st</sup> day of July of each year to render a preliminary report to the Board of County Commissioners concerning persons whose tax liabilities remain unpaid and to propose an annual settlement of taxes charged to the Tax Collector for collection for the past ten years; and

Whereas, the Tax Collector has submitted such preliminary report and proposed settlement.

Now therefore, the Board of Commissioners of Cumberland County hereby resolves:

- 1. That the preliminary report of the Tax Collector of Cumberland County, consisting of (i) a list of persons owning real property whose taxes for the year 2007- 2008 remain unpaid and the principal amount owned by each person; (ii) a list of the persons not owning or who have not listed real property whose taxes for the tax year 2007 2008 remain unpaid and the principal amount owned by each person (the proposed insolvent list) and (iii) a statement under oath by the Tax Collector that he has made diligent efforts to collect such taxes, be and it hereby is, accepted;
- 2. That the Board hereby finds that the persons in the list of those that do not own or have not listed real property are insolvent as that term is used in G.S. 105-373, directs that the list of such person be entered into the minutes of the meeting of the Board as the insolvent list, and further directs that the amounts in such list be, and hereby are, credited to the Tax Collector in his annual settlement;
- 3. That the proposed settlement of the Tax Collector, appended hereto, for taxes in his hands for collection for the tax year 2007 2008, be and it hereby is, approved and that he be, and thereby is, charged with the amounts set forth in the settlement under the heading "Charges" and credited with the amounts set forth in the settlement under the heading "Credits".



#### OFFICE OF THE TAX ADMINISTRATOR

117 Dick Street, 5th Floor, New Courthouse • PO Box 449 • Fayetteville, North Carolina • 28302 Phone: 910-678-7507 • Fax: 910-678-7582 • www.co.cumberland.nc.us

# County Settlement June 30, 2008

# Charge:

Real and Personal Charge 2007	\$	133,606,791.55
Vehicles Charge 2007	\$	19,887,963.79
Added Charge Real & Personal 2007	\$	1,304,321.42
Added Charge 2007 Vehicles	\$	62,286.26
Solid Waste 2007	\$	4,738,752.00
Added Solid Waste 2007	\$	768.00
Total Tax Interest	\$	1,074,874.71
Total Discount	\$	
Added Charge 2007 Advertising Cost	\$	49,067.00
Asbestos Removal	\$	-
Interest Collected Asbestos Removal	\$	_
County Demolition Fee	\$	19,814.60
Interest Collected County Demolition	\$	2,679.18
Certified Mail Fee Collected	\$	7,169.82
Garnishment Fee Collected	\$ \$ \$ \$ \$ \$	158,451.75
Return Check Processing Fee Collected	\$	14,444.17
Worthless Check Penalty Collected	\$	19,432.71
Prepared Food & Beverage Tax Collected	\$	4,678,935.12
Prepared Food & Beverage Tax Collected Interest & Penalty	\$	41,234.08
Room Occupancy Tax Collected	\$	4,077,846.46
Room Occupancy Tax Collected Interest & Penalty	\$	30,128.35
Interest on Judgments	\$	-
County Gross Receipts Vehicle Tax Current Year	\$	447,223.77
County Gross Receipts Vehicle Tax Interest & Penalty	\$	6.17
Windridge Water Extension Project	\$	68,073.99
Windridge Water Extension Project Interest	\$	13,293.26
McFadyen Lake Dam Restoration	\$	-
Interest Collected McFadyen Lake Dam Restoration	\$	-
Sanders Street Water	\$	2,767.60
Interest Collected Sanders Street Water	\$	2,878.30
Adjustment - Advertising Beginning Balance Booked	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	48,823.76
	\$	170,358,027.82

Credits:		
Danasit with Einenes	ф	1/2 20/ 100 47
Deposit with Finance	\$	162,286,108.47
Advertising Cost Deposited with Finance	\$	58,918.70
Interest Deposited with Finance	\$	1,165,094.05
Real & Personal Releases Allowed	\$	348,826.98
Vehicles Releases Allowed	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1,833,701.40
Solid Waste Releases Allowed	\$	3,216.00
Total Discount Allowed	\$	-
Real & Personal Balance	\$	1,231,824.02
Advertising Cost Balance	\$	38,972.06
Vehicle Balance	\$	3,325,106.17
Solid Waste Balance	\$	66,259.97
Adjustment	\$ <b>\$</b>	170,358,027.82
	<u> </u>	170,550,027.02
Charge:		
Real & Personal Balance 2006	\$	1,854,782.43
Vehicle Balance 2006	\$	3,115,788.20
Solid Waste Balance 2006	\$ \$ \$ \$	98,174.83
County Gross Receipts Vehicle Tax 1st Year Prior	\$	-
Prepared Food & Beverage Tax All Prior	\$	57,607.44
Room Occupancy Tax Collected All Prior	\$	69,753.83
Real & Personal Balance 2005	\$	622,363.24
Vehicle Balance 2005	\$	716,323.79
Solid Waste Balance 2005	\$ \$	28,670.95
Real & Personal Balance 2004 & Prior	\$	1,579,141.72
Vehicle Balance 2004 & Prior	\$	4,217,537.38
Solid Waste Balance 2004 & Prior	\$	31,094.85
1996 & Prior Taxes Collected After Being Barred	\$ \$	1,789.55
Ç	\$	12,393,028.21
Credits:		
Real & Personal Collected 2006	\$	1,379,930.27
Vehicles Collected 2006	\$	2,113,482.91
Solid Waste Collected 2006	\$	80,718.72
County Gross Receipts Vehicle Tax 1st Year Prior	\$	-
Prepared Food & Beverage Tax All Prior	\$	57,607.44
Room Occupancy Tax Collected All Prior	\$	69,753.83
Real & Personal Collected 2005	\$	303,011.84
Vehicles Collected 2005	\$	113,829.96
Solid Waste Collected 2005	\$	17,608.55
Real & Personal Collected 2004 & Prior	\$ \$	216,296.57
Vehicles Collected 2004 & Prior	\$	198,613.83
Solid Waste Collected 2004 & Prior	\$	11,137.67
Real & Personal Releases Allowed 2006	\$	23,530.35
Vehicle Releases Allowed 2006	\$	297,440.90
Solid Waste Releases Allowed 2006	\$	288.00
Real & Personal Releases Allowed 2005	\$ \$ \$	9,343.96
Vehicle Releases Allowed 2005	\$	29,622.51
Solid Waste Releases Allowed 2005	\$	192.00
Real & Personal Releases Allowed 2004 & Prior	\$	14,829.89
Vehicle Releases Allowed 2004 & Prior	\$	40,624.58
Solid Waste Releases Allowed 2004 & Prior	\$	432.00
1996 & Prior Taxes Collected After Being Barred	\$	1,789.55
· ·	\$	4,980,085.33
		, ,

Taxes Barred by Statute: 1997	
Real Property	\$ 9,275.78
Personal	\$ 87,440.98
Vehicles	\$ 506,027.91
Public Service	\$ -
Solid Waste Fees	\$ 720.00
Advertising	\$ 411.43
Credit for Five Year & Prior Insolvents	\$ -
	\$ 603,876.10
Balance Prior Years Taxes:	·
Real & Personal Balance 2006	\$ 451,321.81
Vehicles Balance 2006	\$ 704,864.39
Solid Waste Balance 2006	\$ 17,168.11
Real & Personal Balance 2005	\$ 310,007.44
Vehicles Balance 2005	\$ 572,871.32
Solid Waste Balance 2005	\$ 10,870.40
Real & Personal Balance 2004 & Prior	\$ 1,250,887.07
Vehicles Balance 2004 & Prior	\$ 3,472,271.06
Solid Waste Balance 2004 & Prior	\$ 18,805.18
	\$ 6,809,066.78
TOTAL CREDITS:	\$ 12,393,028.21



### OFFICE OF THE TAX ADMINISTRATOR

117 Dick Street,  $5^{th}$  Floor, New Courthouse • P0 Box 449 • Fayetteville, North Carolina • 28302 Phone: 910-678-7507 • Fax: 910-678-7582 • www.co.cumberland.nc.us

#### Summary of 1997 Real/Personal & Vehicles Taxes to be Barred

•				Public			
	Vehicles	Personal	Real	Service	Fees	Total	
County	506,027.91	85,711.57	9,275.78	-	<u>-</u>	601,015.26	
County Pets					1,729.41	1,729.41	
Fayetteville	139,572.37	18,023.43	1,724.46	-		159,320.26	
FVT - Faye Veh Fee	21,773.17					21,773.17	
Revit	60.47	37.96				98.43	
·	7,000,45	040.05	054.04			0.500.04	
Hope Mills	7,382.15	949.25	254.81	-	CE 00	8,586.21 65.00	
Hope Mills Pets	4 000 40				65.00		
HVT - Hope Mills Veh	1,832.13					1,832.13	
Carina Lako	12,699.67	826.53		_		13,526.20	
Spring Lake	12,099.07	620.55		_		10,520.20	
Stedman	50.32			_		50.32	
SVT - Stedman Veh	35.00					35.00	
OV1 - Otodinan von							
Godwin	80.78	0.66		_		81.44	
o danni	555						
Wade	193.24	32.51	8.40	-		234.15	
Falcon	111.19	0.01	-	-		111.20	
Linden	8.95	1.67		-		10.62	
Solid Waste User Fee					720.00	720.00	
Storm Water Fee					1,548.00	1,548.00	
Advertising Fee					411.43	411.43	
Total	689,827.35	105,583.59	11,263.45	0.00	4,473.84	811,148.23	
	_						
TA500 MR VEHICLES	689,827.35						
TA500 MR CC	121,320.88						
TA500 MR PS	0.00						
	811,148.23						

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#### OFFICE OF THE TAX ADMINISTRATOR

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#### MEMORANDUM

TO: Board of County Commissioners

FROM: Aaron Donaldson, Tax Administrator

DATE: August 4, 2008

RE: FY09 Tax Charge to the Collector

**BACKGOUND:** In accordance with NCGS 105-321(b) before delivering the tax receipts to the Tax Collector in any year, the Board of County Commissioners shall adopt and enter into its minutes an order directing the Tax Collector to collect the taxes charged in the tax records and receipts.

**<u>RECOMMENDATIONS:</u>** A copy of the order must be delivered to the Collector at the time the tax receipts are delivered to him.

**PROPOSED ACTION:** That the Board approve the levy and charge the Collector with the responsibility to collect the taxes.

2008-2009 TAX LEVY

11171107177	OVERENT OO LEIN	LATELION	CURRENT	CC LEVY	TOTAL
AUTHORITY	CURRENT CC LEVY	LATE LIST	PUBLIC SERVICE	PS LEVY	CC LEVY, PS LEVY & LATE LIST
BEAVER DAM	85,462.99	161.62		85,462.99	85,624.61
BETHANY	127,366.37	159.07	_	127,366.37	127,525.44
BONNIE DOONE	1,577.58	5.33	_	1,577.58	1,582.91
COTTON	497,669.94	2,619.06	_	497,669.94	500,289.00
CUMBERLAND RD FD	317,508.53	279.99	_	317,508.53	317,788.52
EASTOVER FIRE	110,154.33	119.87	_	110,154.33	110,274.20
GODWIN-FALCON	52,725.76	86.21	_	52,725.76	52,811.97
GRAYS CREEK	402,400.04	544.25	_	402,400.04	402,944.29
LAFAYETTE	133.45	544.25	_	133.45	133.45
	4,024.65	0.12	_	4,024.65	4,024.77
LAKE RIM	·	120.74	-	62,582.06	62,702.80
MANCHESTER DEADOSIS MILL	62,582.06	1,248.81	-	550,253.78	551,502.59
PEARCE'S MILL	550,253.78	332.41	-	209,973.36	210,305.77
SPECIAL FIRE	209,973.36		-		86,729.77
STEDMAN FIRE	86,634.41	95.36	-	86,634.41	527,214.26
STONEY POINT	526,973.26	241.00	-	526,973.26	528,257.09
VANDER FIRE	527,693.72	563.37	-	527,693.72	51,456.03
WADE FIRE	51,390.58	65.45	-	51,390.58	· ·
WESTAREA	793,629.78	351.22	-	793,629.78	793,981.00
FIRE DIST SUBTOTAL	4,408,154.59	6,993.88	-	4,408,154.59	4,415,148.47
EASTOVER	361,934.80	305.20	-	361,934.80	362,240.00
FALCON	15,549.53	19.64	-	15,549.53	15,569.17
FAYETTEVILLE	48,519,518.12	36,881.63	-	48,519,518.12	48,556,399.75
FAYET STORM WATER	3,374,160.00	-	-	3,374,160.00	3,374,160.00
FAYET RECYCLING	2,551,500.00	-		2,551,500.00	2,551,500.00
REVITALIZATION	80,367.54	173.66	-	80,367.54	80,541.20
GODWIN	6,047.97	1.95	-	6,047.97	6,049.92
HOPE MILLS TOWN	2,888,297.69	2,479.95	-	2,888,297.69	2,890,777.64
HOPE MILLS REFUSE	680,544.00	-	-	680,544.00	680,544.00
HOPE MILLS STORM WAT	394,512.00	-		394,512.00	394,512.00
LINDEN TOWN	8,028.55	5.75	-	8,028.55	8,034.30
SPRING LAKE	2,187,384.49	1,718.88	-	2,187,384.49	2,189,103.37
SPRING LAKE REFUSE	464,786.00		-	464,786.00	464,786.00
SL STORM WATER	413,556.00	-	-	413,556.00	413,556.00
STEDMAN TOWN	180,094.37	42.55	-	180,094.37	180,136.92
WADE TOWN	48,653.62	62.24	_	48,653.62	48,715.86
CITY SUB-TOTALS	62,174,934.68	41,691.45	-	62,174,934.68	62,216,626.13
COUNTY WIDE	125,250,907.84	127,926.49	_	125,250,907.84	125,378,834.33
COUNTY PETS	348,457.00	127,020.40		348,457.00	348,457.00
RECREATION	2,140,303.94	3,356.82	_	2,140,303.94	2,143,660.76
HOPE MILLS REC	313,946.60	269.56		313,946.60	314,216.16
SOLID WASTE	4,809,312.00	203.50		4,809,312.00	4,809,312.00
STORM WATER	2,298,654.00	-		2,298,654.00	2,298,654.00
SUB TOTAL	135,161,581.38	131,552.87		135,161,581.38	135,293,134.25
CRAND TOTAL	204 744 670 65	190 220 20		201,744,670.65	201,924,908.85
GRAND TOTAL	201,744,670.65	180,238.20	-	201,744,070.00	201,924,900.00



#### OFFICE OF THE COUNTY ATTORNEY

Courthouse, II7 Dick Street – Suite 551 • P.O. Box I829 • Fayetteville, North Carolina 28302-1829 (910) 678-7762 • Fax: (910) 678-7758

June 20, 2008

#### **MEMORANDUM FOR BOARD OF COMMISSIONERS' AUGUST 4, 2008 AGENDA:**

TO: BOARD OF COMMISSIONERS

FROM: GRAINGER R. BARRETT, COUNTY ATTORNEY

SUBJECT: APPROVAL OF SALE OF SURPLUS-COUNTY OWNED REAL

PROPERTY ACQUIRED BY TAX FORECLOSURE

LOT 176 TWIN OAKS SECTION 5, PART 5

(LOCATED ON BANKSTON CT OFF ALADDIN DR.) PIN 0442-56-1644; GRAYS CREEK TOWNSHIP

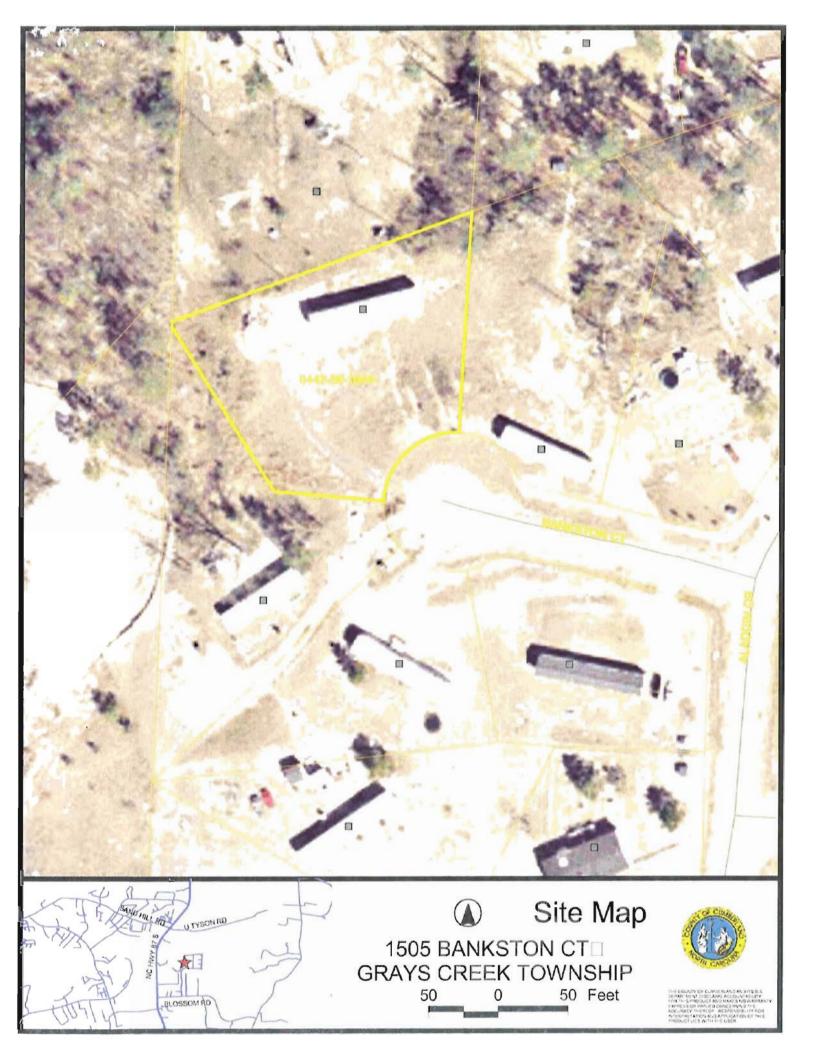
**BACKGROUND:** On or about May 3, 2005, the County acquired by tax foreclosure the above property. The amount currently owed on the foreclosure judgment including interest and cost for the property is \$3,753.59.

Upton Tyson was the last and highest bidder offering to purchase the County's interest in the property for \$4,128.95 and has deposited \$412.89 in the Finance Office. The tax value of the property is \$13,500.00.

This property is surplus to the needs of the County and, according to N.C.G.S. 153A-176 and N.C.G.S. 105-376, the County has the authority to sell such property. Management has reviewed this offer and it is now being submitted for the Board to consider whether or not to accept Upton Tyson's bid. The property has been advertised and has received several bids; however, Mr. Tyson was the final and highest bidder. The bid period is now closed.

**RECOMMENDATION AND PROPOSED ACTION:** That the Board of Commissioners consider whether to accept the offer of Upton Tyson to purchase the above property for the sum of **\$4,128.95**, plus costs, and authorize the Chairman to execute a deed upon receipt of the balance of the purchase price.

GRB/hnw Attachment





# COUNTY of CUMBERLAND

James E. Martin County Manager

Juanita Pilgrim Deputy County Manager Office of the County Manager

Cliff Spiller Assistant County Manager

Amy H. Cannon Assistant County Manager

#### MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 4, 2008

TO:

**BOARD OF COUNTY COMMISSIONERS** 

FROM:

JAMES E. MARTIN, COUNTY MANAGER

DATE:

**JULY 25, 2008** 

**SUBJECT:** 

REPORT ON FORMAL BID AWARDS OF \$100,000 OR LESS APPROVED

BY MANAGEMENT

#### **BACKGROUND**

The County Purchasing Policy delegates authority to the County Manager to award formal bids for purchases of \$100,000 or less. To assure an adequate public record is maintained, management periodically submits a report to the Board for inclusion in the official minutes listing the purchases approved by management pursuant to the County Purchasing Policy.

The following bid was awarded to Johnson Controls in the amount of \$64,175 for the Air Handling Units for the New Courthouse and the Historical Courthouse.

/ct

CM072508-2



THELMA S. MATTHEWS
PURCHASING/CONTRACTS OFFICER
(910) 678–7743

County of Cumberland

Debbie H. Miller Buyer (910) 678-7746

Finance Department Purchasing Division 1-23-08 April 2000 Als

# Memo

To:

James E. Martin, County Manager

From:

Thelma S. Matthews, Purchasing Contracts Manager

Date:

July 23, 2008

Re:

Air Handling Units (AHU)

Formal bids for Air Handling Units were received on June 30, 2008.

Please see attached recommendation from Al Brunson for AHU (s) in the Cumberland County Courthouse and the Historical Courthouse. I agree with the recommendation and request your approval.

#### PUBLIC BUILDINGS EQUIPMENT MAINTENANCE Albert Brunson Manager

LANDSCAPING Jeff DeVore Manager



PUBLIC BUILDINGS & GROUNDS Legrand Hucks Supervisor

TED WILLIAMS Carpentry Supervisor

#### BUILDING MAINTENANCE FACILITY

Buildings & Grounds (910) 678-7699 • Public Building Equipment Maintenance (910) 678-7699 • Carpentry (910) 678-7698 420 Mayview Street • Fayetteville, North Carolina 28306-1748 • Fax (910) 223-3360

#### MEMORANDUM

THRU:

Thelma Matthews, Purchasing/Contracts Officer

Purchasing Department

TO:

James Martin, County Manager

FROM:

Al Brunson, Facilities Maintenance Manager Al Buun 21 Jul 08

**SUBJECT:** 

Request for Air Handling Units (AHU)

Date:

21 July 2008

Purpose: The purpose of this memorandum is to obtain approval for the purchase of AHU (s) for the New Courthouse and Historical Courthouse.

1. New Courthouse: The AHU (s) in the Courthouse were installed in 1977 when Discussion: the Courthouse became operational. A total of eighty three (83) AHUs are utilized to manage the indoor environment within the facility. In recent years many of the AHUs have been replaced due to age and this request is no exception. Since this building became operational a total of eighteen (18) AHUS have been replaced.

2. Historical Courthouse, the twenty-five (25) ton air conditioner on the roof of this facility has not been replaced since it was installed. This unit has a manufactured year of 1983.

PER-BID CONFERENCE: A Pre-Bid conference was held at 08:30 A.M. on June 18, 2008 to review the specifications and allow the vendors an opportunity to inspect the Air Handling Units (AHU) scheduled to be replaced. Vendors were informed during the meeting and again during the walk through inspection that the unit located in room 448 is a McQuay unit and must be replaced with a McQuay unit. They were also informed that the other units to be evaluated for replacement were Florida Heat Pumps (FHP) and the County <u>preferred</u> they be replaced with a Florida Heat Pump (FHP). Vendors were also told during the conference that these projects would be reviewed and awarded as two (2) separate projects; the units in the New Courthouse would be awarded as one (1) project and the Historical Courthouse likewise would be awarded as one project. Vendors were advised they could bid both projects as a complete unit.

<u>SPECIFICATION:</u> Vendors were advised (during the Pre-Bid Conference and again during the inspection of the unit located in room 448) that the heat pump for room 448 on the fourth (4th) floor must be replaced with a McQuay heat pump. The fourth floor was converted from a storage area to office space in 1998, and McQuay heat pumps were installed (<u>Five ten tons and ten five tons</u>).

- Heat pumps are ten (10) years old.
- Common faults found with McQuay pumps is that the drain pan has a short life span.
- Cumberland County plans to retain the unit from room 448, have a drain pan made for it and the next time a unit on the fourth floor needs a drain pan we will have a unit in stock.
- Current cost for a McQuay heat pump is \$18,250.00-\$21,162.00. The cost to have a drain pan made for a ten (10) ton AHU at today's price is \$2,000.00. The spare unit will allow County staff to replace the next ten ton unit on the 4<sup>th</sup> floor themselves at a savings of \$16,250.00 \$19, 162.00 and continue this process with replacing the drain pan and switching out the units.

#### **REVIEW OF PROPOSALS:**

#### New Courthouse:

The staff of Public Building Equipment Maintenance reviewed each proposal and found the following in respect to the heat pumps replacement in the Courthouse:

- - Did not bid a McQuay heat pump for room 448 as directed at the Pre-Bid Conference;
     instead Ivey Mechanical bided Mammoth brand heat pumps.
- - Followed instructions and provided requested information.
- Brady Services \$65,185.00
  - o Bid a McQuay heat pump for room 448 as directed, however the other three (3) heat pumps are Axiom brand.

Staff recommends Johnson Controls be selected for procurement and installation of the four (4) heat pumps in the New Courthouse due to the fact the lowest bidder (Ivey Mechanical) did not provide a bid for the brand (McQuay) specified at the Pre-Bid Conference.

#### **Historical Courthouse:**

The staff of Public Building Equipment Maintenance reviewed each proposal and found the following in respect to replacement of the Twenty-five (25) ton Air Conditioner unit on the roof of the Historical Courthouse. Although the staff strongly recommended replacing the air conditioner unit with a heat pump, two options were sought. Option one was to replace with another twenty-five (25) ton Air Conditioner unit, option two was to replace with a twenty-five (25) ton heat pump with heat strips.

•	Ivey Mechanical	Option 1 (Air Conditioner)	\$28,900.00
		Option 2 (Heat Pump)	\$28,500.00
			425 200 00
•	Johnson Controls	Option 1 (Air Conditioner)	\$26,290.00
		Option 2 (Heat Pump)	\$28,850.00
			40= 000 00
•	Brady Services	Option 1 (Air Conditioner)	\$35,993.00
		Option 2 (Heat Pump)	\$49,246.00

Staff recommends Johnson Controls be selected for procurement and installation of one (1) twenty-five (25) ton Air Conditioner at a cost of \$26,290.00 bringing the total cost of these two projects to \$90,465.00.



# COUNTY of CUMBERLAND

James E. Martin County Manager

Juanita Pilgrim Deputy County Manager Office of the County Manager

Cliff Spiller Assistant County Manager

Amy H. Cannon Assistant County Manager

#### MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 4, 2008

TO:

**BOARD OF COUNTY COMMISSIONERS** 

FROM:

CLIFF SPILLER, ASSISTANT COUNTY MANAGER

DATE:

JULY 11, 2008

**SUBJECT:** 

REPORT ON THE DISPOSAL OF SURPLUS PROPERTY PURSUANT TO

N.C.G.S. 160A-226(a)

#### **BACKGROUND**

On June 15, 1998, the Board adopted a resolution founded in the statutes allowing the Assistant County Manager to dispose of certain "personal property, worth less than \$5000 per item or group of items, which have become obsolete, unusable, economically unrepairable, or otherwise surplus to the needs of the county".

The resolution stipulated further that the Assistant County Manager "shall render semi-annual reports to the Board of County Commissioners summarizing disposals between the preceding January 1 and June 30<sup>th</sup>". Accordingly, attached herewith is that report.

#### RECOMMENDATION/PROPOSED ACTION

That the Board accept and approve the attached report of personal county personal disposed of by the Assistant County Manager. That the Board adopts the attached report and that the report be duly recorded in the official minutes.

/do

Attachments:

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_					REPORT NO. 37	PAGE 1 OF 2	
_			DEDORT OF	N THE DISPOSAL OF SURPLUS	COLINITY BRODERTY		
				, 2008 - JUNE 30, 2008	COUNTY PROPERTY		_
			JANOAKII	, 2006 - JUNE 30, 2000			
ΞM	DATE	DESCRIPTION		RENDERING	METHOD	LANDFILL	SOLD TO/GIVEN TO
Ο.	RECEIVED	OF PROPERTY	QTY	DEPARTMENT	OF DISPOSAL	LOCATION	10/0/12/17
1	1/3/2008	WHITE BOARDS	2	FACVB	LANDFILL	ANN STREET	
2	1/17/2008	CABINET	1	CLERK OF COURT	LANDFILL	ANN STREET	
3	2/13/2008	CHAIRS	13	DAY REPORTING CENTER	LANDFILL	ANN STREET	
4	2/13/2008	FAX MACHINE	1	DAY REPORTING CENTER	LANDFILL	ANN STREET	_
5	2/13/2008	PHONE BOOKS	I BOX	DAY REPORTING CENTER	LANDFILL	ANN STREET	
6	2/20/2008	K-9 KENNEL INSERTS	2	SHERIFF'S OFFICE			HILLSBOROUGH SHERIFF'S OFFICE
7		COUCHES	2	FACVB	LANDFILL	ANN STREET	
8	4/7/2008	FABRIC CHARGES	3	FACVB	LANDFILL	ANN STREET	
9	4/7/2008	COFFEE TABLE W/GLASS TOP	1	FACVB	LANDFILL	ANN STREET	
10	4/7/2008	ACCENT TABLE	1	FACVB	LANDFILL	ANN STREET	
11	4/16/2008	SEWING TABLES	4	EXTENSION SERVICES	LANDFILL	ANN STREET	
12	4/17/2008		1	JUVENILE JUSTICE	LANDFILL	ANN STREET	
13	4/17/2008		2	JUVENILE JUSTICE	LANDFILL	ANN STREET	
14	4/18/2008		_21	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
15		STORAGE LOCKERS	2	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
16	4/18/2008		3	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
17	4/18/2008	5-DRAWER FILING CABINET	1	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
18	4/18/2008	4-DRAWER FILING CABINET	1	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
19		MICROWAVE	1	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
20		SHELF UNITS	2	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
21	4/18/2008	REFRIGERATOR	1	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
22	4/18/2008	TV'S	3	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
23		MONITORS	4	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
24	4/18/2008	COMPUTERS	4	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
25	4/18/2008	DIGITAL MONITOR	1	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
26	4/18/2008	BATTERY PACK	1	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
27	4/18/2008	COMPUTER AND PRINTER CABLES	assorted	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
28	4/18/2008	COMPUTER CASE	1	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
29	4/18/2008	PRINTERS	4	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
30	4/18/2008	CAMERA PAN BOX	1	SHERIFF'S OFFICE	LANDFILL	ANN STREET	
31	4/28/2008	TRASH COMPACTORS	5	SOLID WASTE			SOLD FOR SCRAP METAL BY DEPARTMENT

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NO.         RECEIVED         OF PROPERTY         QTY         DEPARTMENT         OF DISPOSAL         LOCATION           32         5/7/2008 PITNEY BOWES SCALE         1         EXTENSION SERVICES         LANDFILL         ANN STREET           33         6/11/2008 AIR FILTERS         182         BMF         RE-STORE WAREHO           34         6/28/2008 DESKS         2         TAX ADMINISTRATION         LANDFILL         ANN STREET           35         6/208/2008         CHAIRS         3         TAX ADMINISTRATION         LANDFILL         ANN STREET	
REPORT ON THE DISPOSAL OF SURPLUS COUNTY PROPERTY   JANUARY 1, 2008 - JUNE 30, 2008	
REPORT ON THE DISPOSAL OF SURPLUS COUNTY PROPERTY   JANUARY 1, 2008 - JUNE 30, 2008	
JANUARY 1, 2008 - JUNE 30, 2008	
JANUARY 1, 2008 - JUNE 30, 2008	
ITEM   DATE   DESCRIPTION   RENDERING   METHOD   LANDFILL   SCONTINUS	
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NO.         RECEIVED         OF PROPERTY         QTY         DEPARTMENT         OF DISPOSAL         LOCATION           32         5/7/2008 PITNEY BOWES SCALE         1         EXTENSION SERVICES         LANDFILL         ANN STREET           33         6/11/2008 JAIR FILTERS         182         BMF         RE-STORE WAREHO           34         6/28/2008 DESKS         2         TAX ADMINISTRATION         LANDFILL         ANN STREET           35         6/208/2008         CHAIRS         3         TAX ADMINISTRATION         LANDFILL         ANN STREET	OLD TO/GIVEN TO
32   5/7/2008   PITNEY BOWES SCALE   1   EXTENSION SERVICES   LANDFILL   ANN STREET	
33   6/11/2008 AIR FILTERS   182   BMF   RE-STORE WAREHO	
34         6/28/2008 DESKS         2         TAX ADMINISTRATION LANDFILL         ANN STREET           35         6/208/2008 CHAIRS         3         TAX ADMINISTRATION LANDFILL         ANN STREET	USE
35 6/208/2008 CHAIRS 3 TAX ADMINISTRATION LANDFILL ANN STREET	
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	,
1-17-08	
CLIFF SPILLER ASSISTANT COUNTY MANAGER DATE	
CCSPDL37.XLS	1

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Budget Office Use

Budget Revision No.

Date Received

B08-388 7/8/2008

**Date Completed** 

Fund No.	101	Agency No.	470	Organ. No.	4702

2 T/2

Organization Name: Education			ITEM 1	10. <u>2</u>	1(1)	
			REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budget
101-999-99 1000	999	Taxes Current		124,607,235	12,338	124,619,573
		E	Total XPENDITURES	124,607,235	12,338	124,619,573
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
3820	378	Schools Current Expense		69,946,854	12,338	69,959,192
				69,946,854	12,338	69,959,192
Justificatio Revision to funding agree	recognize	e 50% of additional ad valorem taxe	s collected and pay	ment to the CC Bo	DE per our curre	nt expense
Funding So State: _ Other: _		Fund Ba Federal: County Fees:			Other: _	
Submitted B Reviewed B Reviewed B	sy: 1	Department Head  Ouxoro Abru  Finance Department  Deputy/Assistant County Mgr	Date: 7/8/88  Date: 7/8/88	Cou	inty Manager ard of County	Date:

442

Agency No.

420

Fund No.

**Budget Office Use** 

**Budget Revision No.** 

B08-401 7/10/2008

DODGET REVIOION REQUEST	Baaget Nevision i
	Date Received
	Date Completed

Organ. No.

Organization Name: Recreation and Parks ITEM NO. **REVENUE** Revenue Current Increase Revised Source Description Budget (Decrease) **Budget** Code 1010 Motor Vehicle Tax 203,245 47,208 250,453 203,245 47,208 250,453 **EXPENDITURES** Object Current Increase Revised Appr Description Code Unit **Budget** (Decrease) **Budget** 726 Contracted Services 2,429,793 47,208 2,477,001 3391 Total 2,429,793 47,208 2,477,001 Justification: Revision in the amount of \$47,208 to budget additional revenue for fiscal year 2008 and payout contract to City of Fayetteville. **Funding Source: Fund Balance:** New: State: Federal: Other: 47,208 County: Prior Year: Other: Fees: Approved By: Submitted By: Date: Department Head Date: **County Manager Board of County** Reviewed By: Date: Commissioners Date:

**Budget Office Use** 

**Budget Revision No.** 

B08-403

Date Received
Date Completed

7/30/2008

						Date con
Fund No	101	_Agency No.	450	Organ. No.	4506	
Organizatio	n Name	: Cooperative	Extension	า		ITEMAN

ITEM NO. 2T(3)

Organization Hamo. Octoberative Extension		HEM NO.				
			REVENUE	-		
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budget
4018 9901 (101-999-999	9)	4-H Military Grant Fund Balance Appropriated		0	12,879 (12,879)	12,879
			Total		0	
		WALL THE TOTAL PROPERTY OF THE TOTAL PROPERT	EXPENDITURES			
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget

-		
	Ctal	
	Ulai	

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# Justification:

Revision to budget 4-H Military Grant (\$12,879) awarded on June 20, 2008 and to reduce County appropriated fund balance for the same amount. The grant period is from October 1, 2007 to September 30, 2008. The 4-H Military Grant is a reimbursement grant and will reimburse the County for eligible expenditures already incurred by the County which the County would have incurred with or without the grant.

Funding Source: State: Other:		d Balance: ounty: New: Prior Year:	Other: _	
Submitted By:	Department Head	Date:	Approved By:	
Reviewed By:	Bob Juchen Finance Department	Date: 7 30 08	County Manager	Date:
Reviewed By:	Assistant County Mgr	Date: 7 30 00	Board of County Commissioners	Date:

Reviewed By:

**Board of County** Commissioners

Date:

Budget Revision No. Date Received

Budget Office Use

				Date Com	pleted	
Fund No.	448	Agency No450Organ. N	o. <u>4589</u>			. `
Organizati	ion Name	e: Community Development - SI	HP Prog	ITEM I	vo 2T	(4)
		F	REVENUE			
Revenue Source Code	id-uu soomus vaide kirjahis kultuuri ja	Description		Current Budget	Increase (Decrease)	Revised Budge
9901		Fund Balance Appropriation		0	32,975	32,975
			Total	0	32,975	32,975
		EXP	ENDITURES			
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budge
344Z	781	Robins Meadow Local		30,000	32,975	62,975
			Total	30,000	32,975	62,975
Justification To carry for		ts from prior year for Robins Meadow	project into FY 08	3-09 budget.	WW.	da esemble de la constante de
Funding S State: Other:	ource:	Fund Bala Federal: × County: Fees:			Other:	
Submitted ,7(22/2008	Ву:(	Department Head	Date: 7/22/08		Approved By:	
Reviewed I	Ву:	Budget Analyst	Date: 7/22/08	Cou	Da Inty Manager	ite:

**Budget Office Use** 

**Budget Revision No. Date Received** 

**Date Completed** 

309-009

Fund No. 112 Agency No. 43A Organ. No. 434W

MH Smart Start Organization Name:

ITEM NO. \_

Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budge
4211		NC DHR-SMART START		231,165.00	32,558.00	- 263,723.00
				•	,	-
						-
						-
			Total	224 465 00	22 550 00	-
· · · · · ·		FVI		231,165.00	32,558.00	263,723.00
		EXI	PENDITURES			
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
1210	429	Salaries		163,262.00	40,524.00	203,786.00
1265	429	P/T COUNTY		20,261.00	(20,261.00)	203,700.00
1810	429	FICA MATCHING		14,212.00	1,551.00	15,763.00
1820	429	RETIREMENT		9,103.00	994.00	10,097.00
1824	429	401K COUNTY		1,858.00	203.00	2,061.00
1830	429	MEDICAL INSURANCE		21,200.00	5,300.00	26,500.00
1860	429	WORKERS COMP		4,629.00	1,962.00	6,591.00
1000		SALARY ADJUSTMENT		2,240.00	2,285.00	4,525.00
1991	429	OVEVIL VIDEOOLMEIAL				

**REVENUE** 

**Funding Source:** Fund Balance: State: 32,558 Other: \_\_ Federal: County: New: Other: Fees: Prior Year: Submitted By: Approved By: Department Head Reviewed By: Date: Date: Finance **County Manager** Reviewed By: **Board of County** Deputy/Assistant County Mgr Commissioners Date:

#### **COUNTY OF CUMBERLAND**

Pg 2 of 2

## **POSITION SUPPORT FORM FOR SALARY BUDGET REVISION**

TO: James Lawson, Personnel Director

DEPARTMENT NUMBER AND NAME: 112-43A-434W MH Smart Start

NUMBER

POSITION BI-WEEKLY PAY PERIODS TOTAL BUDGETED NUMBER(S) POSITION TITLE(S) PAY RATE FUNDED SALARY M401302 Human Svcs Clinical Counselor \$1,558.62 26 \$40,524

Changing position from Part-time to Full-time.

#### **TOTAL SALARY BUDGET:**

\$ 203,786.

(Rounded to nearest whole)

NOTE: List all new positions or existing positions involving a salary budget revision on this sheet and attach a copy of the approved budget revision form. This form must be submitted prior to hiring new personnel or may be attached to the Personnel Action forms. The total salary budget on this form must match the salary line item on the budget revision form.

Budget Office Use

Budget Revision No. 809-003
Date Received 7-//-08

Date Completed

Fund No.	824	Agency No.	450	Organ. No.	4599	

Organization Name: TDA			ITEM NO2 T (6)			
			REVENUE			
Revenue Source Code	No.	Description		Current Budget	Increase (Decrease)	Revised Budget
9901		FUND BALANCE APPROPIATED		50,000.	318,879	368,8 <b>79</b>
		FXF	Total PENDITURES	50,000	318,87 <b>9</b>	368,87 <b>9</b>
Object Code	Appr Unit	Description	LIDITOREO	Current Budget	Increase (Decrease)	Revised Budget
349R 349S	942 942	TDA - FACVB TDA - ARTS COUNCIL		1,870,000 1,017,500	10,033.00 308,846.00	1,880,033 1,326,346
<b>Justificatio</b> To appropri		balance for FY08 revenue that could	Total not be distribu	2,887,500 ted in FY08	318,879.	3,206,379.
Funding Source: Fund Balance:  State: Federal: County: New: Other: Other: Prior Year: xxx						
Submitted  Reviewed E	Зу:	Finance Finance	Date: 7.11.08  Date: 7.2000		Approved By: County Manager Coard of County Commissioners	Date:

**Budget Office Use** 

**Budget Revision No.** 

B09-005

**Date Received Date Completed**  7/11/2008

Fund No. 492 Agency No. 429 Organ. No. 4284 Organization Name Pearces Mill Fire District ITEM NO. -REVENUE Revenue Current Increase Revised Source Description **Budget Budget** (Decrease) Code 0 9901 Fund Balance 4,180 4,180 Total 0 4,180 4,180 **EXPENDITURES** Object Current Increase Revised Appr Description Code Unit **Budget** (Decrease) **Budget** 849 5552 Fire Protection 667,621 4,180 671,801 Total 667,621 4,180 671,801 Justification: Revision in the amount of \$4,180 to budget additional revenue earned in prior fiscal year. **Funding Source: Fund Balance:** County: State: Federal: New: Other: Prior Year: 4,180 Other: Fees: Submitted By: Date: Approved By: **Department Head** Date: **County Manager** Reviewed By: **Board of County** Commissioners Date:

Budget Office Use

Budget Revision No.

B09-004

**Date Received** 

7/11/2008

**Date Completed** 

Organizat		ne Cotton Fire District		ITEM N	10 2 T	d(n)-
			REVENUE	116-141	W	
Revenue Source Code		Description	NEVENOL	Current Budget	Increase (Decrease)	Revise Budge
9901		Fund Balance		0	1,133	1,133
			Total <b>EXPENDITURES</b>	0	1,133	1,133
Object Code	Appr Unit	Description	EXI ENDITORES	Current Budget	Increase (Decrease)	Revise Budge
5552	840	Fire Protection		615,264	1,133	616,397
			Total	615,264	1,133	616,397
Justification Revision in		ount of \$1,133 to budget	additional revenue earned i	n prior fiscal ye	еаг.	
Funding So State: _ Other: _		_ Federal: Fees:	Fund Balance: County: New: Prior Year: 1,13	33	Other:	
Submitted A Reviewed I		Department H	Date: lead		Approved By:	) ata
Reviewed I		Finance  Paputy Assistant Co	M Date: 7 30 00	Во	unty Manager  pard of County  mmissioners [	Date:

Agency No. 429 Organ. No. 4296

499

Fund No.

**Budget Office Use** 

Budget Revision No.

B09-008

Date Received
Date Completed

7/11/2008

**Organization Name** Westarea Fire District ITEM NO. **REVENUE** Revenue Current Increase Revised Source Description **Budget** (Decrease) **Budget** Code 9901 Fund Balance 0 420 420 Total 0 420 420 **EXPENDITURES** Revised Object Current Appr Increase Description Code Unit **Budget** (Decrease) **Budget** 420 868,906 5552 854 Fire Protection 868,486 420 Total 868.486 868.906 Justification: Revision in the amount of \$420 to budget additional revenue earned in prior fiscal year. **Funding Source:** Fund Balance: State: New: Other: Federal: County: Prior Year: 420 Other: Fees: Approved By: Submitted By: Date: Department Head Reviewed By: Date: **County Manager** Reviewed By: **Board of County** Commissioners Date: **Deputy/Assistant County Mgr** 

Budget Office Use

Budget Revision No. B09-007

Date Received 7/11/2008

Date Completed

7/11/2008

Fund No	498	Agency No429O	rgan. No	4294			
Organizati	ion Nam	ne Wade Fire District			ITEM N	vo 2	T (7) d
			DEVI	ENUE		Emanual Property Communication of the Communication	
Revenue Source Code		Description	KLVI	LNOE	Current Budget	Increase (Decrease)	Revised Budge
9901		Fund Balance			0	1,364	1,364
			EXPENI	Total DITURES	0	1,364	1,364
Object Code	Appr Unit	Description			Current Budget	Increase (Decrease)	Revised Budget
5552	853	Fire Protection			66,456	1,364	67,820
				Total	66,456	1,364	67,820
<b>Justificatio</b> Revision in		ount of \$1,364 to budget add	itional rever	nue earned ir	n prior fiscal yea	ar.	
Funding So State: _ Other: _	ource:		nd Balance County: Pric	e: New: or Year: <u>1,36</u>	4	Other: _	
Submitted Reviewed B	-` Зу: <b>Д</b>	Department Head  Lettry Finance  The American Street Control of the American Street Control o	Date Date	7-11-08	Cou	Approved By: Inty Manager ard of County	_Date:
		Deputy/Assistant County		11		nmissioners	Date:

**Budget Office Use** 

Budget Revision No.

B09-006

**Date Received Date Completed**  7/11/2008

Fund No. 494 Agency No. 429 Organ. No. 4288 ITEM NO. \_\_ Organization Name Stedman Fire District **REVENUE** Revenue Current Increase Revised Source Description **Budget** (Decrease) **Budget** Code 0 463 9901 Fund Balance 463 Total 0 463 463 **EXPENDITURES** Object Current Increase Revised Appr Description Code Unit **Budget** (Decrease) **Budget** 5552 850 110,902 463 111,365 Fire Protection Total 110,902 463 111,365 Justification: Revision in the amount of \$463 to budget additional revenue earned in prior fiscal year. **Funding Source: Fund Balance:** County: State: Federal: New: Other: Prior Year: 463 Other: Fees: Submitted By: Date: Approved By: Department Head Date: **County Manager** Reviewed By: **Board of County** Commissioners Date:

artment

Assistant County Mgr

**Budget Office Use** 

Budget Revision No. Date Received B09.016 7.14.08

Date:

Date:

**County Manager** 

**Board of County** 

Commissioners

**Date Completed** 4302 Fund No. 101 Agency No. 431 Organ. No. ITEM NO. 2 Organization Name: LABORATORY REVENUE Revenue Current Increase Revised Source Description Budget Budget (Decrease) Code 0 5,000 5,000 9903 FUND BALANCE - HEALTH BALANCE SHEET ACCOUNT # 295B 5,000 5.000 **EXPENDITURES** Revised Current Increase Object Appr Description Budget (Decrease) **Budget** Code Unit 23,916 5,000 28,916 3390 CONTRACTED SERVICES Total 23,916 5,000 28,916 Justification: THIS BUDGET REVISION REQUESTS TO UTILIZE FUND BALANCE - HEALTH IN ORDER TO OBTAIN A TEMPORARY PHLEBOTOMIST FROM CAPE FEAR STAFFING. Fund Balance: New: Other: 5,000 State: Federal: County: Prior Year: Other: Fees: Date: Approved By: Submitted By:

Date:

Date:

Reviewed By:

Reviewed By:

Budget Office Use

Budget Revision No. Date Received

**Date Completed** 

B09.026 7.22.08

 Fund No.
 101
 Agency No.
 431
 Organ. No.
 4308

Organization Name: N.C. REGIONAL BIOTERRORISM RESPONSE TEAM TEM NO. 2 T (8) b

		REVENUE		paloh	4
Revenue Source Code	Description		Current Budget	Increase (Decrease)	Revised Budget
6011	EMERGENCY PLANNING FEES	(	66,574	78,000	144,574

66,574

78,000

144,574

	EXPENDITURES						
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget	
1210		SALARIES - REGULAR		193,191	42,399	235,590	
1810		FICA MATCH		14,858	3,244	18,102	
1820		RETIREMENT		9,517	2,078	11,595	
1824		401K COUNTY		1,942	424	2,366	
1830		MEDICAL INSURANCE		21,200	5,300	26,500	
1860		WORKERS COMPENSATION		436	85	521	
1991		SALARY ADJUSTMENTS		0	8,380	8,380	
2601		OFFICE SUPPLIES		1,090	340	1,430	
2992		DEPARTMENT SUPPLIES		1,150	400	1,550	
			Total	243,384	62,650	306,034	

Justification:

THIS BUDGET REVISION REQUESTS TO CREATE A NEW POSITION (EMERGENCY PLANNER I, GRADE 70). A REQUEST FOR NEW POSITION FORM IS ATTACHED.

State: Federal: 78,000	Fund Balance: County:	New: Prior Year:	Other:
Submitted By: Department		Date:	Approved By:
Reviewed By:		Date:	Date:
Reviewed By:    Finance Department   Property   Propert	<u>un 1/20/08</u>	Date:	County Manager  Board of County  Commissioners Date:

**Budget Office Use** 

**Budget Revision No. Date Received** 

**Date Completed** 

B09-026 7/22/08

page Z

4308 Fund No. 101 Agency No. 431 Organ. No.

Organization Name: N.C. REGIONAL BIOTERRORISM RESPONSE TEAM

REVENUE Revenue Current Increase Revised Source Description Budget **Budget** (Decrease) Code

EXPENDITURES						
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revise Budge
2995		COMPUTER SOFTWARE		2,018	1,000	3,018
3440		POSTAGE		275	75	350
3445		TELEPHONE		11,125	1,000	12,125
3450		COPIER CHARGE		1,375	75	1,450
3470		TRAVEL		3,315	12,500	15,815
3474		TRAINING		11,815	700	12,515
						-
						-
			Total	29,923	15,350	45,273

THIS BUDGET REVISION REQUESTS TO CREATE A NEW POSITION ( EMERGENCY PLANNER I , GRADE 70 ) . A REQUEST FOR NEW POSITION FORM IS ATTACHED.

State: Federal: Fees:		New Prior Year		
	arment Head	14/08 Date:	Approved By:	
Reviewed By:		Date:		Date:
Reviewed By:	Stant County Mgr	30/00 Date:	County Manager  Board of County Commissioners	Date:

### COUNTY OF CUMBERLAND REQUEST FOR NEW POSITIONS/ CHANGE IN POSITION

pg 384

Submitted By:	A. WAYNE	RAYNOR		Date:11	-Jul-08
Organization:	HEALTH:	N.C. REGIONAL BIOTERRORISI	M RESPONSE TEAM : ORG	G. # 4308	
Position Reques	ted: <u>E</u>	EMERGENCY MANAGEMENT PL	ANNER I ( GRADE 70 ) - N	IEW POSITION	
		Current FY FISCAL YEAR 2009		Upcoming I	FΥ
Salary: Fringe Benefits: Longevity FICA Retiremer 401-K Man Medical Ir Workers' Other:	nt tch nsurance	\$		\$ \$ \$ \$ \$	
Total:		\$		\$	
Other associated	l cost (list):				
Object  1. 2. 1991 3. 2601 4. 2992 5. 2995 6. 3440 7. 3445 8. 3450 9 3470 10 3474		Current FY Amount  8,380 340 400 1,000 75 1,000 75 12,500 700	Upcoming FY Amount	Description  SALARY ADJUST OFFICE SUPPLIE DEPARTMENT S COMPUTER SOF POSTAGE TELEPHONE COPIER CHARGI TRAVEL TRAINING	ES UPPLIES TWARE
Position's Fundir <u>Source</u> 1. 101-431-43 2.	e Code	Current FY <u>Amount</u> 78,000	Upcoming FY Amount 78,000	Description EMERGENCY PL	ANNING

Justification for Request:

This position will provide regional planning for three (3) of the six (6) counties currently served by the Regional Bioterrorism Response Team #3. This position will work under the auspices of Regional Bioterrorism Team #3, which is located in Cumberland County and will make planning more efficient and uniform throughout the region for which Regional Bioterrorism Response Team #3 is responsible and Cumberland County is viewed as the leader.

Budget Office Use

Budget Revision No.
Date Received

BB9.036 1.25.08

	REVENUE	_	Ŧ	9 4014	,
Revenue Source Code	Description		Current Budget	Increase (Decrease)	Revise Budge
6011	EMERGENCY PLANNING FEES		66,574	11,426	78,000
			66,574	11,426	78,000
Object App Code Unit			Current Budget	Increase (Decrease)	Revise Budge
1210 /67 1810 /67 1820 /67 1824 /67 1830 /67 1860 /67 3470 /68	SALARIES - REGULAR FICA MATCH RETIREMENT 401K COUNTY MEDICAL INSURANCE WORKERS COMPENSATION TRAVEL		193,191 14,858 9,517 1,942 21,200 436 3,315	6,601 505 323 66 0 13 3,918	199,792 15,363 9,840 2,008 21,200 449 7,233
Justification:	EVISION REQUESTS TO BUDGET FOR ADDITIONAL REVENUE TH	Total	244,459	11,426	255,885

Fund Balance: State: New: Other: Federal: County: Other: Prior Year: Fees: 11,426 Date: Approved By: Date: Date: County Manager Date: Reviewed By: **Board of County** puty/Assistant County Mgr Commissioners Date:

Budget Office Use

Budget Revision No. Date Received

Date Completed

B09.020 7.21.08

Fund No. 101 Agency No. 431 Organ. No. 4308 Organization Name: N.C. REGIONAL BIOTERRORISM RESPONSE TEAM ITEM NO REVENUE Revenue Current Increase Revised Description Source Budget (Decrease) **Budget** Code 4187 N.C. REGIONAL BIOTERRORISM RESPONSE TEAM 428,782 45,515 474,297 428,782 45,515 474,297 **EXPENDITURES** Object Current Increase Revised Appr Description Code Unit Budget (Decrease) Budget 2,800 2510 **FUEL - VEHICLE** 5,000 7,800 168 299A COMPUTER HARDWARE 10,000 10,000 0 168 2994 MISCELLANEOUS FURNITURE AND EQUIPMENT 0 4,515 4,515 168 3474 **TRAVEL** 3,815 15,000 18,**8**15 **TRAINING** 16**.3**15 347**0** 11,315 5,000 168 **TELEPHONE** 11.125 3445 6,000 17,125 168 29,055 Total 45,515 74,570 Justification: THIS BUDGET REVISION REQUESTS TO BUDGET FOR ADDITIONAL STATE FUNDING THAT THE DEPARTMENT HAS BEEN NOTIFIED THAT IT CAN EXPECT TO RECEIVE. Fund Balance: State: Federal: County: New: 45,515 Other: Other: Prior Year: Fees: Submitted By: Date: Approved By: Date: Date: /Finance Department County Manager Reviewed By: Date: **Board of County** Commissioners Assistant County Mar Date:

Finance Department

Deputy/Assistant County Mgr

Budget Office Use

County Manager

**Board of County** 

Commissioners

Date:

Budget Revision No. Date Received 309.037 1.23.08

**Date Completed** 4310 Fund No. 101 Agency No. 431 Organ. No. Organization Name: ENVIRONMENTAL HEALTH ITEM NO. REVENUE Revenue Current Increase Revised Description Source Budget (Decrease) Budget Code 9903 FUND BALANCE HEALTH 43,000 4,831 47,831 BALANCE SHEET ACCOUNT # 295D 43,000 4,831 47,831 **EXPENDITURES** Object Current Increase Revised Appr Description Code Unit **Budget** (Decrease) Budget SALARY - REGULAR 1,039,516 3,398 1,042,914 1210 170 1270 20,963 750 21,713 LONGEVITY 170 81,447 FICA MATCH 81,130 317 1810 170 RETIREMENT 51,963 204 52,167 1820 170 401K COUNTY 10,601 42 10,643 1824 170 1830 MEDICAL INSURANCE 120,522 0 120,522 170 1860 WORKERS COMPENSATION 28,156 120 28,276 170 Total 1,352,851 4,831 1,357,682 Justification: THIS BUDGET REVISION REQUESTS TO BUDGET FUND BALANCE HEALTH IN ORDER TO FUND THE SALARY INCREASE FOR POSITION # PHD-0508. Fund Balance: State: Federal: County: New: Other:\_ 4,831 Other: Prior Year: Fees: Date: Approved By: Date: Date:

Date:

Reviewed By:

Budget Office Use

**Board of County** Commissioners

Date:

Budget Revision No. Date Received

Date Completed

runa No.	101	Agency No451 Organ. No	4319			$\alpha$
Organizati	ion Name	e: MATERNAL HEALTH CLINIC		ITEM NO.	at(	816
			REVENUE		DOI LOAS	
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revise Budge
			EXPENDITURES		(	
Object Code	Appr Unit	Description	EXPLINITIONES	Current Budget	Increase (Decrease)	Revised Budge
3390		CONTRACTED SERVICES		70,900	(40,000)	30,900
			Total	70,900	(40,000)	30,900
	GET REV	/ISION REQUESTS TO REDUCE BUDGET 432N and ORGANIZATION # 432P.	ED EXPENDITURES AND TO TRA	NSFER COUNTY	FUNDING INTO	
State: _ Other: _		Federal: County:	New: _ Prior Year: _	(40,000)	Other:	
Submitted	ву: 🔏	Worghelp Buyers Department Head	7/11/08 Date:	-	Approved By:	
Reviewed E	Зу:	Finance Department	Date:	Cou	Da	ate:

Reviewed By:

Budget Office Use

Budget Revision No. Date Received

**Date Completed** 

1.22.08

Fund No. 101 Agency No. 431 Organ. No. 432N

Organization Name: CHILD CARE COORDINATION

		REVENUE		Da 2 0	x+5
Revenue Source Code	Description		Current Budget	Increase (Decrease)	Revised Budget
9903	FUND BALANCE - HEALTH		0	7,798	7,798

Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budge
1210		SALARIES - REGULAR		474,833	21,496	496,329
1810		FICA MATCH		36,480	1,644	38,124
1820		RETIREMENT		23,362	1,053	24,415
1824		401K COUNTY		4,768	215	4,983
1830		MEDICAL INSURANCE		59,095	2,039	61,134
1860		WORKERS COMP		10,380	451	10,831
3470		TRAVEL.		25,000	712	25,712
3474		TRAINING		3,500	188	3,688
			Total	637,418	27,798	665,216

Justification:

THIS BUDGET REVISION REQUESTS TO TRANSFER COUNTY FUNDING FROM ORGANIZATION # 4319 AND TO CREATE A NEW POSITION ( PUBLIC HEALTH NURSE SUPERVISOR I , GRADE 74 ) FOR THE PAY PERIOD BEGINNING SEPTEMBER 28, 2008 . A REQUEST FOR NEW POSITION FORM IS ATTACHED.

State: Federal: County:		20,000 Other:
Submitted By: Department Head	7/11/18 Date:	Approved By:
Reviewed By:	Date:	Date:
Finance Department	1-10	County Manager
Reviewed By: Deputy/Assistant County Mgr	7 30 18 Date:	Board of County Commissioners Date:

Budget Office Use

Budget Revision No. Date Received Date Completed B09.027B 7-22.08

Fund No. 101 Agency No. 431 Organ. No. 432P

Organization Name: MATERNAL CARE COORDINATION

		REVENUE		na 3	95
Revenue Source Code	Description		Current Budget	Increase (Decrease)	Revised Budget
9903	FUND BALANCE - HEALTH	•	24,000	7,798	31,798

EXPENDITURES						
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
1210		SALARIES - REGULAR		478,246	21,496	499,742
1810		FICA, MATCH		36,948	1,644	38,592
1820		RETIREMENT		23,664	1,053	24,717
1824		401K COUNTY		4,829	215	5,044
1830		MEDICAL INSURANCE		57,770	2,039	59,809
1860		WORKERS COMP		10,867	451	11,318
3470		TRAVEL		19,000	713	19,713
3474		TRAINING		3,500	187	3,687
			Total	634,824	27,798	662,622

Justification:

THIS BUDGET REVISION REQUESTS TO TRANSFER COUNTY FUNDING FROM ORGANIZATION # 4319 AND TO CREATE A NEW POSITION ( PUBLIC HEALTH NURSE SUPERVISOR I , GRADE 74 ) FOR THE PAY PERIOD BEGINNING SEPTEMBER 28, 2008 . A REQUEST FOR NEW POSITION FORM IS ATTACHED.

State: Other:		nd Balance: County:	New: Prior Year:	20,000	Other: _	7,798
Submitted By:	Department Head	7/4/08	Date:		Approved By:	
Reviewed By:	Finance Pepartmen	nt	Date:	Cou	ınty Manager	_Date:
Reviewed By:	eputy/Assistant County N	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Date:		ard of County nmissioners	Date:

#### COUNTY OF CUMBERLAND REQUEST FOR NEW POSITIONS/ CHANGE IN POSITION

pg 4 of 5

Submitted By: A	. WAYNE RAYNOR			Date: <u>11-Jul-08</u>
Organization: H	ealth : ORG. # 432N (	SC ) 50% and ORG. # 4	132P ( MCC ) 50%	
Position Requested:	PUBLIC HEA	LTH NURSE SUPERVIS	ORI: GRADE 74	
		Current FY		Upcoming FY
Salary: Fringe Benefits: Longevity	\$ \$	42,992	\$ _ \$	55,889
FICA Retirement 401-K Match	\$ \$ \$ \$	3,288 2,107 430	\$ _ \$ _ \$ _	4,275 2,739 559
Medical Insu Workers' Co Other:	·	4,077 902 1,800	\$ _ \$ _ \$ _	5,300 1,173
Total:	\$	55,596	\$_	69,935

note: salary is computed at 10% above the minimum in order to provide for the nurses experienced based hiring plan.

#### Other associated cost (list):

		Current FY	Upcoming FY	
	Object Code	<u>Amount</u>	AmountDesc	cription
1.	3470	1,425	Travel	
2.	3474	375	Training	
3.				
4.				
5.				
6.				
7.				
8.				
9				

#### Position's Funding Source:

	Current FY	Upcoming FY	
Source Code	<u>Amount</u>	Amount	<u>Description</u>
1. 101-431-432N-9901	20,000	34,968	EXISTING COUNTY FUNDING
2. 101-431-432P-9901	20,000	34,967	EXISTING COUNTY FUNDING
3 101-431-432N-9903	7,798	-	FUND BALANCE HEALTH
4 10 <u>1-4</u> 31-432P-9903	7,798		FUND BALANCE HEALTH

Justification for Request:

This position will serve as the immediate Nursing Supervisor to a team of lower level nurses and ancillary staff for the Maternity Care Coordination Program and Child Service Coordination Program. The staff consists of (2) PHN III Program Coordinators; (5) PHN II, (4) PHN I, (9) SW II, Care Coordinators; (1) FLI; (1) Processing Assistant IV. Creating this position brings this Nursing Service inline with the established agency nursing management model. The position will organize and direct work plans; participate in establishing, reviewing and revising program Policies and Procedures; access personnel assignments to meet program and client need; manage program budget; complete and submit annual agreement addenda's; prepare for biennial program reviews; provide ongoing quality assurance and initiate quality improvement plans as needed; access staff development needs and provide training opportunities; conduct mentoring and coaching sessions as well as initiate disciplinary action as needed; participate inemployment and employee activities i.e. hiring,

termination, promotion, and performance appraisals; establish ongoing communication with team member through regular meetings; meet regularly with Public Health Nursing Supervisor II (Program Manager) to review program and staff needs; participate in local, regional and state program meetings; and become an active member of the regional and staff Nurse Administrators Association.

CUMBERLAND COUNTY DEPARTMENT OF PUBLIC HEALTH
CHILD CARE COORDINATION PROGRAM & MATERNAL CARE COORDINATION PROGRAM
ORG. # 432N ( 50% )& ORG. # 432P ( 50% )
FY 2009

REQUESTED NEW POSITION

PUBLIC HEALTH NURSE SUPERVISOR I GRADE 74

20 PAY PERIODS BEGINNING SEPTEMBER 28, 2008 - JUNE 30, 2009

	TOTAL	TOTAL	ORG. # 432N	ORG. # 432P
	FY 2009	FY 2009	FY 2009	FY 2009
	ANNUAL	REQUESTED	REQUESTED	REQUESTED
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
SALARY	55,889	42,992	21,496	21,496
FICA	4,275	3,288	1,644	1,644
RETIREMENT	2,739	2,107	1,054	1,053
401K COUNTY	559	430	215	215
MEDICAL INSURANCE	5,300	4,077	2,038	2,039
WORKERS COMP.	1,173	902	451	451
	69,935	53,796	26,898	26,898

NOTE: SALARY IS COMPUTED AT 10% ABOVE THE MINIMUM IN ORDER TO PROVIDE FOR THE NURSES EXPERIENCED BASED HIRING PLAN

**Budget Office Use** 

**Board of County** 

Commissioners

Date:

Budget Revision No. Date Received Date Completed B09.014C

Fund No. 101 Agency No. 431 Organ. No. Organization Name: MATERNAL HEALTH CLINIC ITEM NO. REVENUE Revenue Current Increase Revised Source Description Budget (Decrease) Budget Code 6045 **ESCROW - MATERNAL HEALTH** 190,792 4,967 195,759 190,792 4,967 195,759 **EXPENDITURES** Object Appr Current Revised Increase Description Code Unit Budget (Decrease) Budget 190 SALARIES - REGULAR 1210 323,268 4,002 327,270 1270 190 LONGEVITY 2,794 130 2,924 1810 190 FICA MATCH 24,943 316 25,259 1820 RETIREMENT 190 15,977 203 16,180 1824 401K COUNTY 190 3,259 41 3,300 1830 MEDICAL INSURANCE 265 190 42,241 42,506 1860 WORKERS COMPENSATION 190 4,319 10 4,329 Total 416,801 4,967 421,768 Justification: THIS BUDGET REVISION REQUESTS TO BUDGET FOR ADDITIONAL REVENUE THAT THAT DEPARTMENT ANTICIPATES TO EARN IN ORDER TO FUND THE INCREASE IN THE PERCENTAGE OF TIME POSITION # PHD-1403 PROVIDES MEDICAL SERVICES TO PATIENTS ON THE MATERNAL HEALTH CLINIC. Fund Balance: State: Federal: County: New: Other: Other: 4,967 Prior Year: Fees: Date: Approved By: Date: Date: County Manager

Date:

Reviewed By:

Deputy/Assistant County Mgr

**Budget Office Use** 

Budget Revision No. Date Received Date Completed B09-017 7-15-08

Fund No. 101 Agency No. 431 Organ. No. Organization Name: N.C. BIOTERRORISM PREPAREDNESS and RESPONSE ITEM NO REVENUE Revenue Current Increase Revised Source Description Budget (Decrease) Budget Code N.C. BIOTERRORISM PREPAREDNESS & RESPONSE 4187 132,070 (9,525)122,545 132,070 (9,525)122,545 **EXPENDITURES** Object Appr Current Revised Increase Description Code Unit **Budget** (Decrease) Budget 3390 CONTRACTED SERVICES 17,785 (9,525)8,260 Total 17,785 (9,525)8,260 Justification: THIS BUDGET REVISION REQUESTS TO BUDGET FOPR AN UNANTICIPATED REDUCTION IN STATE FUNDING. Fund Balance: Federal: State: (9,525)County: New: Other: Other: Fees: Prior Year: Date: Approved By: Date: Date: Finande Department **County Manager** Reviewed By: Date: **Board of County** Commissioners Date:

Budget Office Use

Budget Revision No. Date Received Date Completed B09.014A 7.14.08

Fund No. \_\_\_101 \_\_ Agency No. \_\_\_431 \_\_ Organ. No. \_\_\_\_432G

Organization Name: BREAST and CERVICAL CANCER CONTROL PROGRAM

ITEM NO. 2 T (8)h

		REVENUE			
Revenue Source Code		Description	Current Budget	Increase (Decrease)	Revised Budget
4171 9903		N.C. BREAST & CERVICAL CANCER CONTROL FUND BALANCE - HEALTH ( BALANCE SHEET A/C # s 2945 & 295B )	49,350 0	2,617 24,000	51,967 24,000
	_	EVENDITUES	49,350	26,617	75,967
		EXPENDITURES			
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210 1270	204	SALARIES - REGULAR	24,081 501	1,355 (49)	25,436 452

Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
1010	0.54	CALABIEC BEOLILAB		24.004	1 255	25 426
1210	204	SALARIES - REGULAR		24,081	1,355	25,436
1270	204	LONGEVITY		501	(49)	452
1810	204	FICA MATCH		1,881	99	1,980
1820	204	RETIREMENT		1,205	63	1,268
1824	204	401K COUNTY		246	13	259
1830	204	MEDICAL INSURANCE		2,120	265	2,385
1860	204	WORKERS COMPENSATION		357	103	460
1991	204	SALARY ADJUSTMENTS		0	768	768
3390	205	CONTRACTED SERVICES		25,000	24,000	49,000
	•		Total	55,391	26,617	82,008
le difficati	··		lotal	55,391	26,617	82,0

Justification:

THIS BUDGET REVISION REQUESTS TO BUDGET FOR AN INCREASE IN STATE FUNDING THAT THE HEALTH DEPARTMENT HAS BEEN NOTIFIED THAT IT CAN EXPECT TO RECEIVE AND TO BUDGET ADDITIONAL FUNDS INTO THE CONTRACTED SERVICES OBJECT CODE.

	ınd Balance: County:	New: Other:	24,000
Submitted By: Mounday was		ate: Approved By:	
Reviewed By: Selly Cutry		ate:	_Date:
Reviewed By: Deputy/Assistant County	M 7/30/06 D	ate: County Manager  Board of County  Commissioners	Date:

**Budget Office Use** 

Budget Revision No. BO9.014 Date Received Date Completed

Fund No. 101 Agency No. 431 Organ. No. \_ 432W

Organization Name: BREAST and CERVICAL CANCER CONTROL PROGRAM

- CVD SCREENING

REVENUE							
Revenue Source Code	-	Description	Current Budget	Increase (Decrease)	Revised Budge		
4177 9903		NORTH CAROLINA BREAST / CERVICAL CANCER CONTROL FUND BALANCE - HEALTH ( BALANCE SHEET ACCOUNT # 295B )	58,800 0	(40,623) 13,636	18,177 13,636		
			58,800	(26,987)	31,813		
		EXPENDITURES		-			
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget		
1210 1270 1810 1820 1824 1830 1860 3419	215 215 215 215 215 215 215 216	SALARIES - REGULAR LONGEVITY FICA MATCH RETIREMENT 401K COUNTY MEDICAL INSURANCE WORKERS COMPENSATION MISCELLANEOUS EXPENSES	32,150 483 2,496 1,598 327 3,180 674 192	(21,433) (323) (1,663) (1,065) (219) (2,120) (449) 285	10,717 160 833 533 108 1,060 225 477		
		Total	41,100	(26,987)	14,113		

THIS BUDGET REVISION REQUESTS TO BUDGET FOR AN UNANTICIPATED REDUCTION IN STATE FUNDING.

	nd Balance: County: Prior Year:	Other: 13,636
Submitted By: Department Head	7/10/08 Date:	Approved By:
Reviewed By: Ally Cutsy Figshca, Departme	7.14.08 Date:	Date:
Reviewed By: Deputy Assistant County I		Board of County Commissioners Date:

**Budget Office Use** 

Budget Revision No. Date Received Date Completed B09.013 1.14.08

Agency No. 431 Organ. No. 432M Organization Name: SOUTH CENTRAL PARTNERSHIP FOR PUBLIC HEALTH ITEM NO. REVENUE Revenue Current Revised Increase Source Description **Budget** (Decrease) **Budget** Code 0 136.665 136.665 4154 SOUTH CENTRAL PARTNERSHIP FOR PUBLIC HEALTH 136,665 136,665 **EXPENDITURES** Current Increase Revised Object Appr Description Code Unit **Budget** (Decrease) **Budget** 208 0 136,665 136,665 4154 SOUTH CENTRAL PARTNERSHIP FOR PUBLIC HEALTH Total 136,665 136,665 Justification: THIS BUDGET REVISION REQUESTS TO BUDGET FOR FUNDING THAT THE HEALTH DEPARTMENT HAS BEEN NOTIFIED THAT IT CAN EXPECT TO RECEIVE FOR THE SOUTH CENTRAL PARTNERSHIP FOR PUBLIC HEALTH INCUBATOR PROJECT. Fund Balance: State: Federal: County: New: Other: 136,665 Other: Prior Year: Fees: Date: Approved By: Date: Date: County Manager Department **Board of County** Reviewed By: Date: Commissioners Date:

**Budget Office Use** 

Budget Revision No. Date Received **Date Completed** 

Fund No. 101 Agency No. 431 Organ. No. 4321

Organization Name: TUBERCULOSIS CHEST CLINIC

ITEM NO. \_

Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budget
NEW		NORTH CAROLINA HEALTH SERVICES		0	21,468	21,468
9903		FUND BALANCE - HEALTH (BALANCE SHEET A/C # 2937)		0	3,214	24,000
				_	24,682	45,468
		EXPENDITUR	ES			
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
1210		SALARIES - REGULAR		137,886	 18,108	155,994
1270		LONGEVITY		296	10,100	296
1810		FICA MATCH		10,167	1,385	11,552
1820		RETIREMENT		6,771	888	7,659
1824		401K COUNTY		1,382	181	1,563
1830		MEDICAL INSURANCE		10,070	4,077	14,147
1860		WORKERS COMPENSATION		2,026	43	2,069
						-
			Total	168,598	24,682	193,280

REVENUE

Justification:

THIS BUDGET REVISION REQUESTS TO BUDGET FOR BUDGET FOR ADDITIONAL RECURRING STATE FUNDING THAT THE HEALTH DEPARTMENT HAS BEEN NOTIFIED THAT IT CAN EXPECT TO RECEIVE AND TO CREATE A NEW POSITION (MEDICAL OFFICE ASSISTANT, GRADE 57) FOR THE PAY PERIOD BEGINNING SEPTEMBER 28, 2008. A REQUEST FOR NEW POSITION FORM JUSTIFYING THIS REQUEST IS ATTACHED.

State: 21,468 Federal: County:	ce: New: Prior Year:	Other: 3,214
Submitted By: Department Head	7/14/08 Date:	Approved By:
Reviewed By: Finance Department	Date:	Date: County Manager
Reviewed By: Deputy/Assistant County Mgr	7/30/98 Date:	Board of County Commissioners Date:

#### **COUNTY OF CUMBERLAND** REQUEST FOR NEW POSITIONS/ **CHANGE IN POSITION**

pg 2 of 3

Submitted By: A. WAYN	E RAYNOR	Date:10-Jul-08		
Organization: TUBERC	ULOSIS CHEST CLINIC : ORG. #4	321		
Position Requested:	MEDICAL OFFICE ASSISTANT -	GRADE 57		
	Current FY		Upcoming FY	
Salary: Fringe Benefits:	\$18,108		\$ 23,541	
Longevity FICA Retirement 401-K Match Medical Insurance Workers' Comp Other:	\$ 1,385 \$ 888 \$ 181 \$ 4,077 \$ 43		\$ 1,801 \$ 1,154 \$ 235 \$ 5,300 \$ 56	
Total:	\$24,682_		\$32,087_	
Other associated cost (list)	:			
Object Code  1. 2. 3. 4. 5. 6. 7. 8.	Current FY <u>Amount</u>	Upcoming FY Amount	<u>Description</u>	
Position's Funding Source:  Source Code 1. 101-431-4321-NEW 2. 101-431-4321-9903 3. 101-431-4321-9901	Current FY <u>Amount</u> 21,468 3,214	Upcoming FY Amount 21,468 - 10,619	<u>Description</u> NEW RECURRING ADDITIONAL STATE FUNDING FUND BALANCE - HEALTH RECURRING EXISTING COUNTY FUNDING	

Justification for Request:

This new position will support the work of theTB Program in medical and administrative functions. It will perform limited nursing tasks under the direction of a registered nurse. Some clients are contagious or suspected to have illness that requires they not mix with other clients or staff. This position will be located inside the Epi clinic and will also make some home visits to clients that are too contagious to be in the health department. Currently there is no permanent medical office staff inside this specialized area. Temporary staffing has been used in the past but the funds are no longer available. Sample duties include working with disease oubreaks and entering data into state and local databases, delivering TB meds to clients on mandatory isolation and those required by law to take medication. It also includes obtaining sputum collections, recording in medical charts, creating forms, tracking medical regimens, assisting with the new state electronic reporting system for communicable diseases (approximately 5400 per year). This position allows the RNs to concentrate on nursing duties that only nurses can perform. This position requires both the ability to perform clerical/administrative services and lim CUMBERLAND COUNTY DEPARTMENT OF PUBLIC HEALTH TUBERCULOSIS CHEST CLINIC ORG. # 4321 FY 2009

REQUESTED NEW POSITION

MEDICAL OFFICE ASSISTANT GRADE 57

20 PAY PERIODS BEGINNING SEPTEMBER 28, 2008 - JUNE 30, 2009

	FY 2009	FY 2009
•	ANNUAL	REQUESTED
	AMOUNT	AMOUNT
SALARY	23,541	18,108
FICA	1,801	1,385
RETIREMENT	1,154	888
401K COUNTY	235	181
MEDICAL INSURANCE	5,300	4,077
WORKERS COMP.	56	43
	32,087	24,682

Budget Office Use Budget Revision No. Date Received Date Completed

Jse	
B09-N15	
7.14-08	
	ī

Organization	. 1441116					_		
				REVENUE				_
Revenue Source Code		Description				Current Budget	Increase (Decrease)	Revised Budget
9903		FUND BALANCE - HEA BALANCE SHEET		2946		69,000	63,000	132,000
				EXPENDITURE		69,000	63,000	132,000
	Appr Unit	Description		EXPENDITORS		Current Budget	Increase (Decrease)	Revised Budget
3390		CONTRACTED SERVIC	CES			600	63,000	63,600
HIS BUDGET		SION REQUESTS TO UT						
HIS BUDGET NC. TO PROVI		LOCUM TENEN SERVE Federal:		N THE FAMILY PLA	IN ORDER TO CO ANNING CLINIC TH New:	ONTRACT WITH	H PHYSICIAN SOL	LUTIONS ER 2008.
NC. TO PROVI		LOCUM TENEN SERVE	PATIENTS OI  Fund Balance	N THE FAMILY PLA	New:	ONTRACT WITH	H PHYSICIAN SOL	LUTIONS ER 2008.
State:	/IDE A	LOCUM TENEN SERVE Federal:	Fund Balance County:	N THE FAMILY PLA	New:	ONTRACT WITH	H PHYSICIAN SOL	LUTIONS ER 2008.
HIS BUDGET NC. TO PROVI	/IDE A	Federal: Fees:	Fund Balance County:	N THE FAMILY PLA	New:	ONTRACT WITH HROUGH THE E	Other:	LUTIONS ER 2008.

Budget Office Use

Budget Revision No.
Date Received
Date Completed

809.014B 7.14.08

101 Agency No. 431 Organ. No. 4323 Organization Name: FAMILY PLANNING CLINIC ITEM NO. REVENUE Revenue Current Increase Revised Source Description Budget (Decrease) Budget Code FUND BALANCE - HEALTH 9903 69,000 20,456 89,456 BALANCE SHEET ACCOUNT # 2946 69,000 20,456 89,456 **EXPENDITURES** Object Appr Current Increase Revised Description Code Unit Budget (Decrease) Budget 1210 SALARIES - REGULAR 429,762 16,075 445,837 LONGEVITY 2,806 1270 242 3,048 34,339 1810 FICA MATCH 33,091 1,248 1820 21,200 21,999 RETIREMENT 799 1824 401K COUNTY 4,488 4,324 164 1830 MEDICAL INSURANCE 59,996 61,586 1,590 1860 WORKERS COMPENSATION 338 3,815 3,477 Total 554,656 20.456 575,112 Justification: THIS BUDGET REVISION REQUESTS TO UTILIZE FUND BALANCE - HEALTH IN ORDER TO FUND THE INCREASE IN THE PERCENTAGE OF TIME POSITION # PHD-0007 PROVIDES MEDICAL SERVICES TO PATIENTS ON THE FAMILY PLANNING CLINIC. Fund Balance: State: Federal: County: New: Other: 20,456 Other: Prior Year: Fees: Date: Approved By: Date: Date: Department **County Manager** Reviewed By: Date: **Board of County** Deput Assistant County Mgr Commissioners Date:

Budget Office Use

Budget Revision No. Date Received Date Completed BOJ.038 7:23:08

Fund No. 101 Agency No. 431 Organ. No. 4334

Organization Name: WOMEN'S, INFANTS & CHILDREN

ITEM NO. 2T(8)n

		REVENUE			
Revenue Source Code		Description	Current Budget	Increase (Decrease)	Revised Budget
4152		WOMEN'S , INFANTS and CHILDREN - CLIENT SERVICES	1,229,122	68,590	1,297,712
	_	EXPENDITURES	1,229,122	68,590	1,297,712
<b></b>		LAF ENDITORES			
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210	243	SALARY - REGULAR	1,258,729	52,062	1,310,791

1270	243	LONGEVITY		14,690	0	14,690	
1810	243	FICA MATCH		97,417	3,982	101,399	
1820	243	RETIREMENT		62,395	2,550	64,945	
1824	243	401K COUNTY		12,732	521	13,253	
1830	243	MEDICAL INSURANCE		216,770	10,600	227,370	
1860	243	WORKERS COMPENSATION		3,962	125	4,087	
3390	244	CONTRACTED SERVICES		16,189	(1,250)	14,939	
	00 7					-	
			Total	1,682,884	68,590	1,751,474	

Justification:

THIS BUDGET REVISION REQUESTS TO BUDGET FOR ADDITIONAL STATE FUNDING THAT THE HEALTH DEPARTMENT HAS BEEN NOTIFIED THAT IT CAN EXPECT TO RECEIVE AND TO TRANSFER POSITION # PHD-2413 AND POSITION # PHD-2446 FROM STATUS II INTO AN ACTIVE STATUS.

State: 68 Other:	3,590 Federal: Fees:	Fund Balance: County:	3	New: Prior Year:	Other:
Submitted By:	Mayne on Separtment He	<u> </u>	7/21/08	Date:	Approved By:
Reviewed By:	Kelly autry		7.23.08	Date:	Date:
Reviewed By:	Peputy/Assistant Cour	MM =	7/30/98	Date:	County Manager  Board of County  Commissioners Date:

Budget Office Use Budget Revision No. Date Received

**Date Completed** 

809.039 7.23.08

Fund No	101 Agency No. <u>431</u> Organ	. No4334		\	
Organization I	Name: WOMEN'S, INFANTS & CHI	LDREN	— ITEM NO.	2T(8)	0
, i	•	REVENUE		2011	<del></del>
Revenue Source Code	Description		Current Budget	Increase (Decrease)	Revised Budget

Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budge
1265	243	SALARIES - PART TIME	_	0	11,722	11,722
1270	243	LONGEVITY		14,690	0	14,690
1810	243	FÌCA MATCH		97,417	897	98,314
1820	243	RETIREMENT		62,395	574	62,969
1824	243	401K COUNTY		12,732	117	12,849
1830	243	MEDICAL INSURANCE		216,770	0	216,770
1860	243	WORKERS COMPENSATION		3,962	28	3,990
4103	244	BREASTFEEDING PEER COUNSELOR		30,366	(13,338)	17,028
			Total	438,332	-	438,332

THIS BUDGET REVISION REQUESTS TO TRANSFER FUNDS FROM OBJECT CODE # 4103 INTO SALARIES PART TIME AND FRINGE BENEFITS IN ORDER TO CREATE A NEW PART TIME MEDICAL OFFICE ASSISTANT POSITION FOR FISCAL YEAR 2009. A REQUEST FOR NEW POSITION FORM IS ATTACHED.

State: XXXXXX Other:	Federal:	Fund Balance: County:	Nev Prior Yea		Other:
Submitted By:	House by by bepartment the	ead _	7/21/08 Date:	Ap	pproved By:
Reviewed By:			Date:		Date:
Reviewed By:	Finance Departs  Deputy/Assistant Coun	NM	7/30/18 Date:	Board	ty Manager i of County nissioners Date:

### COUNTY OF CUMBERLAND REQUEST FOR NEW POSITIONS/ CHANGE IN POSITION

Submitted By: A.WAYNE	RAYNOR	_	Date:	17-Jul-08
Organization: <u>HEALTH</u> :	WOMEN'S, INFANTS & CHILDREN	<u>l -</u> ORG. # 4334		
Position Requested:	MEDICAL OFFICE ASSISTANT (	RADE 57), PART T	TIME ( 20 HOURS PE	R WEEK )
	Current FY		Upco	ming FY
Salary: Fringe Benefits: Longevity FICA Retirement 401-K Match Medical Insurance Workers' Comp Other: Special Duty Pay	\$ 11,722 \$ 0 \$ 897 \$ 574 \$ 117 \$ - \$ 28		\$ \$ \$ \$ \$ \$ \$	
Total:	\$13,338_		\$	_
Other associated cost (list):				
Object Code  1. 2. 3. 4. 5. 6. 7. 8.	Current FY <u>Amount</u>	Upcoming FY Amount	<u>Description</u>	
Position's Funding Source:  Source Code 1. 101-431-4334-4103 2. 3.	Current FY <u>Amount</u> 13,338	Upcoming FY Amount 13,338 W	<u>Description</u> /IC - BREASTFEEDI	NG PEER COUNSELOR

Justification for Request:

The Cumberland County WIC Program is the third largest program the state currently serving 13,000 clients per month. Of those clients 2024 are pregnant or breastfeeding women. The request for this part-time peer counselor position is to help our program reach our goal of assisting and educating pregnant and breastfeeding women and offering hands on help to mothers who are breastfeeding to ensure a successful experience. At present we have only one full time peer counselor and it is difficult for her to meet this goal. The part-time peer counselor would assist in making follow-up calls and make referrals to the Breastfeeding Consultant for those women who need help beyond the scope of the peer counselor. This position would also allow the full-time peer counselor to stay on target with charting, filing and completing reports in a timely manner. This position will be funded with money from the USDA Loving Support Breastfeeding Peer Counselor funds.

**Budget Office Use** 

**Budget Revision No.** 

B09-040

Date Received

Date Completed

7/24/2008

Fund No. 452 Agency No. 450 Organ. No. 4571

Organization Name: US DOT 104(f)

ITEM NO. 2T

2T(9)

	REVENUE							
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budget		
4541 4634		NC DOT PL112 Fayetteville Inkind		581,376 11,250	100,000 25,000	681,376 36,250		
		EXF	Total PENDITURES	592,626 \$	125,000	717,626		
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget		
3495 5510	790 790	Fayetteville Inkind Fayetteville Planning Projects		11,250 45,000	25,000 100,000	36,250 145,000		
			Total	56,250	125,000	181,250		

#### Justification:

Revision to rebudget U.S. DOT 104(f) grant funds in the amount of \$100,000 as approved by the Transportation Advisory Committee of the Fayetteville Area Metropolitan Planning Organization on July 23, 2008. The City of Fayetteville will use these carryover funds to conduct a transportation survey for the Murchison Road corridor. Since there is a required 20% local match, the City of Fayetteville will have to expend \$125,000 to receive reimbursement of \$100,000.

Funding Source: State: Other:	Fund E Federal: Cour Fees:	Balance: nty: New: Prior Year:	Other:
Submitted By: _	Department Head	Date:	Approved By:
Reviewed By: _	Bob Juche 1 Finance/Pepartment	Date: 7/24/08	Date: County Manager
Reviewed By: _	Assistant County Mgr	Date: 73/16	Board of County Commissioners Date:

**Budget Office Use** 

Budget Revision No. Date Received

<u>B09-023</u> 7/21/2008

Date Completed

Fund No.	101	Agency No	440	_Organ. No.	4408
Organizati	on Name:	Library Grants	S		

ITEM NO. 2T(10)a

		RI	EVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revis Budg
4666		Library Grants		0	35,000	35,00
		EVDE	NDITURES	0	35,000	35,00
Object	Appr		NUTTORES	Current	Increase	Revise
Code	Unit	Description		Budget	(Decrease)	Budg
4402 NEW		LSTA Planning Grant Technology Planning Grant		0	15,000 20,000	15,00 20,00
			Total	0	35,000	35,000
nprove serv the amour	has been vices for a nt of \$20,	awarded a Planning Grant (Lifelong lactively-engaged older adults. The lactively-engaged older adults. The lactively-engaged older adults. The lactively-engaged older adults.	ibrary has also be	een awarded a	Technology Plannir	ng Grant
unding So State: _ Other:	35,000	Fund Bala _ Federal: County: Fees:			Other:	

**Budget Office Use** 

Budget Revision No. Date Received

B09.024 7/21/2008

Date Completed

Fund No.	101	_Agency No.	440	Organ. No.	4408
		_		•	

Deputy/Assistant County Mgr

Organization Name: Library Grants

ITEM NO. 2 T(10) b

**Board of County** 

Commissioners

Date:

V 111			REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budget
4666 4641		Library Grants E-Rate Local		35,000 0	9,632 1,700	44,632 1,700
			EVENDITUES	35,000	11,332	46,332
Object Code	Appr Unit	Description	EXPENDITURES	Current Budget	Increase (Decrease)	Revised Budget
4406	306	LSTA Equipment		0	11,332	11,332
			Total	0	11,332	11,332
Cliffdale Bra Funding So State:	has beer nch. The	e grant is for \$9,632 wit  Federal:	puter Grant from the State Libra h an additional \$1,700 match fro Fund Balance: County: New:			rs at our
Other:_	11,332	Fees:	Prior Year:			
Submitted E	Зу:	pd Roschi Department	Date: 7/31/0 S		Approved By:	
Reviewed B	y: A	elly (utry) Finance Dec	Date: 7.22.08	Co	D unty Manager	ate:

Reviewed By:

**Budget Office Use** 

Budget Revision No.

*B09-010* 6/23/2008

Date Received

**Date Completed** 101 Agency No. 440 Fund No. Organ. No. 4411 ITEM NO. 2T (10)C Organization Name: Library Smart Start REVENUE Revenue Current Increase Revised Source Description **Budget** (Decrease) **Budget** Code 4411 NC Smart Start 288,195 (37,554)250,641 288,195 (37,554)250,641 **EXPENDITURES** Object Appr Current Increase Revised Description Unit Code Budget (Decrease) **Budget** 3470 Employee Travel 312 16,815 (7,000)9,815 2996 312 Books & Periodicals 61,504 (139)61,365 299A 312 Computer Hardware 4,160 (3,120)1,040 1265 311 Salaries-Part Time (County) 92,437 65,142 (27,295)174,916 137,362 Total (37,554)Justification: Revision in the amount of \$37,554 to reconcile County budget with State budget. **Funding Source: Fund Balance:** State: (37,554) Federal: County: New: Other: Other: Fees: Prior Year: Submitted By: Approved By: Date: **County Manager** inance Department **Board of County** Reviewed By: Deput#Assistant County Mgr Commissioners Date:

**Budget Office Use** 

Budget Revision No. Date Received

<u>B09.011</u> 6/23/2008

Date Completed

Fund No. 101 Agency No. 440 Organ. No. 4412

ITEM NO. 2T(10)d

Organization Name: Library MotheRead			11EM NO. 21(10)a			
			REVENUE	-		
Revenue Source Code	· · · · · · · · · · · · · · · · · · ·	Description		Current Budget	Increase (Decrease)	Revised Budget
4412		NC MotheRead		76,867	406	77,273
		EXI	PENDITURES	76,867	406	77,273
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
3470 299A 2992 2996 1265	315 315 315 315 314	Employee Travel Computer Hardware Department Supplies & Materials Books & Periodicals Salaries-Part time		2,336 2,000 500 6,265 45,099	1,600 (1,000) 750 (515) (429)	3,936 1,000 1,250 5,750 44,670
Justification			Total	56,200	406	56,606
Revision in	tne amol	unt of \$406.00 to reconcile County b	buaget with State b	uaget.		
Funding So State: _ Other: _	ource: 406	Fund Bases Federal: County Fees:			Other:	
Submitted Reviewed E	6	Department Head	Date: 6/23/68  Date: 7.14.08			Date:
Reviewed E	Зу:	Finance Department  Company  Deput  Assistant County Mgr	Date: 7/30/6	Boa	unty Manager ard of County mmissioners I	Date:

**Budget Office Use** 

**Board of County** 

Commissioners

Date:

Budget Revision No. **Date Received** 

<u>B09-025</u> 7/21/2008

•			Date Comp	oleted	
Fund No. Organizati	101 ion Name	Agency No. 440 Organ. No. 4418 e: Library Foreign Language	ITEM NO.	2T(10	<u>de</u>
		REVENUE			
Revenue Source Code		Description	Current Budget	Increase (Decrease)	Revise Budge
4666 6129		Library Grants Foreign Language Subscriptions	0	133,764 24,600	133,764 24,600
		EVEN DITUES	0	158,364	158,364
	1	EXPENDITURES			
Object Code	Appr Unit	Description	Current Budget	(Decrease)	Revised Budge
2996	317	Books and Periodicals	1,805	158,364	160,169
		Total	1,805	158,364	160,169
-	has been the Subs	n awarded a Colelction Funds for the Foreign Languaç scriptions to the Foreign Language Center. The grant	age Center. We have	ve a \$24,600 mato	ch that will
Funding So State: _ Other: _	ource: 158,364	Fund Balance:  Federal: County: New: Fees: Prior Year:		Other:	
Submitted I	· _	Department Head  Department Head  Lily Cutry  Date: 7:22-02	A COUL	Approved By:	ate:
		// // / rigarica/pepartinent	Cour	ity manager	

Reviewed By:

Deputy/Assistant County Mgr

Budget Office Use

Budget Revision No. Date Received

809-601 7110108

Fund No. 101 Agency No. 422 Organ. No. 422U

Organization Name: Byrne Justice Assistance Grant 2006

TEM NO

**Date Completed** 

27 (11)a

Organization I	Name: <u>Byrne Justice Assistance G</u>	rant 2006	ITEM NO.	TORONO MANTENANTE AND STORY OF THE PROPERTY OF	1)a
		REVENUE			
Revenue Source Code	Description		Current Budget	Increase (Decrease)	Revised Budge
9901	Fund Balance Appropriated		0	96	96
		Total <b>EXPENDITURES</b>	0	96	96
	ppr Description		Current Budget	Increase (Decrease)	Revised Budge
4003	Police Info Net		0	96	96
ustification: lecognize Inter	rest Revenue from prior year. US De	Total pt of Justice Grant 200	0 6-DJ-BX-0840	96	96
unding Sourc State: Other <u>:</u>		Balance: Inty: New: Prior Year: <u>96</u>		Other:	
ubmitted By:	Fail R Bulle.  Department Head	Date: 7-10-66	Ap	proved By:	
eviewed By: eviewed By:	Budget Analyst  Deputy Assistant County Mgr	Date: 7/10/08 _	Board	Daty Manager  of County issioners Dat	
eviewed By:	Information Services	Date:			

**Budget Office Use** 

Budget Revision No. **Date Received Date Completed** 

	9-007
7.	10/08

Fund No. 101 Agency No. 422 Organ. No. 4218
Organization Name: Sheriff Grants

2-121

Organization Name: Sheriff Grants		ITEM N	vo. 2T1	11) 6				
	REVENUE							
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budget		
9901		Fund Balance Appropriated			19,420			
4569		NC Crime Commission		0	58,259	58,259 -		
			Total	0	77,679	58,259		
Object	A		EXPENDITURES	0	Inches	Revised		
Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Budget		
299A	<b></b>	Computer Hardware		0	40,559	40,559		
2995		Computer Software		0	26,800	26,800		
3445		Telephone Services		0	7,560	7,560		
3474		Training		0	2,760	2,760		
Justification Recognize R Grant 026-1-	Revenue	from NC Governor's Crime Cor BH-780	Total nmission and accept gra	0 nt for Sheriff's	77,679 s Office equipment.	77,679		
Funding Source:         Fund Balance:           State:         58,259         Federal:         County:         New:         19,420         Other:         Other:								
Submitted E	By: <i>£</i>	Department Head	Date: <u>7-10-08</u>		Approved By:			
Reviewed B	y:	Haward Han Budget Analyst	Date: 7/10/08	Co	Da unty Manager	te:		
Reviewed B	_	Deputy Assistant County Mg	Date: 7/30/98	Во	ard of County mmissioners Date	te:		

Date:\_

Information Services

Reviewed By:

Budget Office Use

Budget Revision No. Date Received

B09-043 7/28/2008

Date Completed

Fund No. 625 Agency No. 460 Organ. No. 4615

Organization Name: Solid Waste Recycling

ITEM NO. 2T (12)

		REVENUE			
Revenue Source Code	Description		Current Budget	Increase (Decrease)	Revised Budget

#### Total

EXPENDITURES							
Object	Appr	Description	Current	Increase	Revised		
Code	Unit		Budget	(Decrease)	Budget		
3610	910	Capital Outlay Equipment Capital Outlay Other Improvements	350,000	(264,799)	85,201		
3650	910		0	264,799	264,799		

Total 350,000

350,000

#### Justification:

Revision in the amount of \$264,799 to award bid (\$240,699) and establish contingency (\$24,100) for the Life Safety Improvements Project at the Ann Street Landfill. The scope of the work includes repair to the automatic fire sprinkler system, fire alarm system, electrical system and other improvements to the baling facility as required by the City Fire Marshall's Office. Sufficient funds for this project have been included in the Adopted Budget (prior to the receipt of bids) and are being reallocated to a different line item per request of the County engineer.

Funding Source: State: Other:	Fund E Federal: Coul	Balance: nty: New: Prior Year:	Other:
Submitted By:	Department Head	_ Date:	Approved By:
Reviewed By:	Bot Suche Finance Department	Date: <u>7/28/08</u>	Date: County Manager
Reviewed By:	Assistant County Mgr	Date: (3)(6)	Board of County Commissioners Date:

#### J. BREEDEN BLACKWELL Chairman

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 (910) 678-7771 • Fax: (910) 678-7770

June 26, 2008

ITEM NO. 3

### AGENDA ITEM FOR AUGUST 4, 2008 MEETING

To: Board of Commissioners

From: Marsha Fogle, Clerk

Re: Designation of a voting delegate for the NCACC Conference

ACTION: Appoint a voting delegate.



# **Designation of Voting Delegate** to NCACC Annual Conference

Ι,	, hereby certify that I am the duly designated voting
delegate for	County at the 101st Annual Conference of the North
Carolina Association of County	Commissioners to be held in Craven County, North Carolina, on
August 21-24, 2008.	
	Signed:
	Title:

### Article VI, Section 2 of our Constitution provides:

"On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues."

Please return this form by: Wednesday, August 6, 2008:

NCACC 215 N. Dawson St. Raleigh, NC 27603 Fax: 919-733-1065



# COUNTY of CUMBERLAND

James E. Martin County Manager

Juanita Pilgrim Deputy County Manager Office of the County Manager

Cliff Spiller Assistant County Manager

Amy H. Cannon Assistant County Manager

### MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 4, 2008

TO:

BOARD OF COUNTY COMMISSIONERS

FROM:

JAMES E. MARTIN, COUNTY MANAGER

DATE:

**JULY 30, 2008** 

**SUBJECT:** 

CONSIDERATION OF A REQUEST FROM THE CIVIC CENTER

COMMISSION FOR BOARD OF COMMISSIONERS SUPPORT TO NAME THE CUMBERLAND COUNTY CROWN COLISEUM ICE RINK FLOOR IN

HONOR OF MR. THOMAS MEREDITH BOLTON, SR.

### **BACKGROUND**

The Civic Center Commission Board is requesting that the Cumberland County Board of Commissioners support the naming of the Cumberland County Crown Coliseum Ice Rink Floor in honor of Mr. Thomas Meredith Bolton, Sr.

Mr. Bolton Sr. was a key member of and contributor to many area committees and civic organizations. He worked tirelessly as a Civic Center Commission Board member to promote the virtues of Cumberland County and the City of Fayetteville. Mr. Bolton was also a member of the Vision '96 Committee formed to secure financing for and approval of the concept of the new "arena" our own Crown Coliseum.

### RECOMMENDATION / PROPOSED ACTION

Management recommends approval of the request from the Civic Center Commission to name the Cumberland County Crown Coliseum Ice Rink Floor in honor of Mr. Thomas Meredith Bolton, Sr.

/ct

CM073008-3



1960 Coliseum Drive Fayetteville, NC 28306

Phone: 910. 438.4100 Fax: 910.323.0489 Email: pjbeard@crowncoliseum.com

# **MEMORANDUM**

TO:

JAMES MARTIN, COUNTY MANAGER

FROM:

PAUL BEARD, CEO

DATE:

7/14/2008

RE:

REQUEST FOR APPROVAL OF RESOLUTION

I am forwarding a request from the Civic Center Commission Board asking that the Cumberland County Commissioners formally support the naming of the Cumberland County Crown Coliseum ice rink floor in honor of Mr. Thomas Meredith Bolton, Sr. A formal ceremony, unveiling the inscription and highlighting the hanging of his portrait, will be held on November 1, 2008.

Mr. Bolton, Sr. was a key member of and contributor to many area committees and civic organizations. He worked tirelessly as a Civic Center Commission Board member to promote the virtues of Cumberland County and the City of Fayetteville. Mr. Bolton, Sr. was also a member of the Vision '96 Committee, formed to secure financing for and approval of the concept of a new "arena" – our own Crown Coliseum.

The members of the 2008 Civic Center Commission Board ask for the support of the Cumberland County Commissioners in bestowing this honor, posthumously, upon Mr. Bolton, Sr.

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

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ITEM NO. \_SA

July 23, 2008

### August 4, 2008 Agenda Item

TO:

**Board of Commissioners** 

FROM:

Marie Colgan, Deputy Clerk

1C

SUBJECT:

Adult Care Home Community Advisory Committee Vacancy

The Adult Care Home Community Advisory Committee has the following vacancy:

James Ingram has resigned as he has relocated out of the County.

I have attached the current membership and applicant list for this board.

PROPOSED ACTION: Make nomination to fill the vacancy.

Attachments

pc: Andrea Wright-Valdez

Mid-Carolina Area Agency on Aging

# ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Initial Appointment 1 Year/Subsequent Term 3 Years

Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment
Marian J. Hackett (B /F) 4184 Ferncreek Drive Fayetteville, NC 28314 323-3060/672-2129	4/08	Initial	Apr/09 4/30/09	Yes
Toney Edwards (B/M) 3622 Clearwater Drive Fayetteville, NC 28311 822-4261/864-6262	04/08	Initial	Apr/09 4/30/09	Yes
Mary Ann Brown-Jackson 1959B James Hamner Way Fayetteville, NC 28311 822-1311/893-8151 x330 (W)	1/06	$1^{st}$	Jan/09 1/31/09	Yes
Rev. Nanette Tomlinson-Knoell (V 609 Tallstone Drive Fayetteville, NC 28311 339-2201/489-2198(W)	W/F) 10/07	Initial	Feb/09 2/28/09	Yes
Herma Jean Bradley (/F) 714 Topeka Street Fayetteville, NC 28301 822-3689	6/06	1 <sup>st</sup>	June/09 6/30/09	Yes
Mexie Fields ( /F) 1815 Primrose Drive Fayetteville, NC 28301 488-8432	1/06	1 <sup>st</sup>	Jan/10 1/31/10	Yes
James Ingram (B/M) P.O. Box 87671 Fayetteville, NC 28304 257-1831/488-8415(W)	1/05	1 <sup>st</sup>	Jan/10 1/31/10	Yes
Brenda Douglas (B/F) 6109 Garden Court Fayetteville, NC 28311 717/0123/677-2965 (W)	5/08	Initial	May/09 5/31/09	Yes

Adult Care Home Community Advisory Committee, page 2

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Dell Caramanno (W/F) 5578 Quietwood Place Fayetteville, NC 28304 423-2622	4/08	Initial	Apr/09 4/30/09	Yes
Stephanie Hodges (W/F) 3424 Harrisburg Road Fayetteville, NC 28306 429-9300/584-0358 (C)	10/06	1 <sup>st</sup>	Nov/09 11/30/09	Yes
Wynella A. Myers (B/F) 706 Sarazan Drive Fayetteville, NC 28303 822-5526/273-8483 (C)	8/07	1 st	Aug/10 8/31/10	Yes
Janet Pelley 18 Adams Street Ft. Bragg, NC 28307 497-4947	4/06	2 <sup>nd</sup>	April/09 4/30/09	No
John Poulos (W/M) 3025 Brechin Road Fayetteville, NC 28303 867-2622/424-4242(W)	6/06	2 <sup>nd</sup>	June/09 6/30/09	No
Teresa R. McNeill (B/F) 3518 Pickerel Street Fayetteville, NC 28306 480-0313/483-3648, Ext. 1109 (W)	2/08	1 <sup>st</sup>	Feb/11 2/28/11	Yes
Dr. Claudett Tompkins (B/F) 260 Old Farm Road Fayetteville, NC 28314 864-5336/424-4797(W)	9/06	2 <sup>nd</sup>	Aug/09 8/31/09	No
Kim Howard (_/F) 6018 Lakaway Drive Fayetteville, NC 28306 308-5974	4/08	1 <sup>st</sup>	Apr/11 4/30/11	Yes

CONTACT: Andrea Wright-Valdez, Regional Ombudsman, Mid-Carolina Area Agency on Aging, P. O. Box 1510, Fayetteville, NC 28302. Phone: 323-4191, x 25, fax # 323-9330 MEETINGS: Quarterly: March, June, September, December 3<sup>rd</sup> Thursday of Particular Month, 10:00 AM, Blue Street Senior Center

<u>APPLICANTS FOR</u>
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

NAME/ADDRESS/TELEPHONE OCCUPATION BACKGROUND

BOOTH, YVONNE (B/F) 4568 TURQUOISE RD FAYETTEVILLE, NC 28311 488-7260

STUDENT

MEDICAL/ EDUC CNA MED TECH, PHLEBOTOMY

TECH

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

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ITEM NO. \_5B

July 23, 2008

## August 4, 2008 Agenda Item

TO: Board of Commissioners

FROM: Marie Colgan, Deputy Clerk

SUBJECT: Animal Control Board

The Animal Control Board has the following vacancy:

<u>City of Fayetteville Resident Positions</u> Linda Lewis has resigned.

I have attached the current membership and applicant list for this Board.

<u>PROPOSED ACTION:</u> Make nomination to fill the vacancy.

pc: Larry Philpott, Interim Animal Control Director

## ANIMAL CONTROL BOARD

### 3 Year Term

(Terms extended from 2 to 3 years on 8/5/02.)

	<u>Date</u>			Eligible For
Name/Address	Appointed	<u>Term</u>	Expires	Reappointment
Knowledge & Experience in Dog Bo		-		
Paula Thomason	5/06	2nd	June/09	No
1660 River Road			6/30/09	
Fayetteville, North Carolina 28312				
483-9213				
Promoting Goals of the Animal Prot	ection Society or t	he Humane Soc	piety or Another 9	Such Broadly.
Based and Representative Organizat				
Tommy Griffin	5/06	2nd	June/09	No
530 Lennox Drive	3/00	2110	6/30/09	INO
			0/30/09	
Fayetteville, North Carolina 28303				
868-4242				
Ex-Officio, The Veterinarian on Con	ntract to the Anima	al Control Depa	rtment Position	
Dr. John Lauby (W/M)	6/07	4 <sup>th</sup>	June/10	
East Fayetteville Veterinary Clinic	0/0/	•	6/30/10	
118 Cedar Creek Road			0/30/10	
Fayetteville, North Carolina 28312				
323-5845				
At-Large Positions				
Dr. Kimberly Luddington (W/F)	8/07	1 st	June/10	Yes
5429 Kentucky Lane			6/30/10	
Hope Mills, NC 28348			0/20/10	
425-0720				
123 0720				
Wallace Owens	6/07	$2^{\text{nd}}$	June/10	No
1888 Cascade Street		_	6/30/10	110
Fayetteville, North Carolina 28301			0/30/10	
488-9064				
City of Fayetteville Resident Position		, et		
Rose Marie Bonavia (_/F)	6/08	$1^{st}$	June/11	Yes
7338 Pebblebrook Drive			6/30/11	
Fayetteville, North Carolina 28314				
487-4790				
(inda Hardy Lavvia (rasioned)	5/06	254	I	Ma
Linda Hardy Lewis (resigned)	3/00	2nd	June/09	No
411 Lakeshore Drive			6/30/09	
Fayetteville, North Carolina 28305				
485-4960				
Board was Established by Ordinance	adopted on Japua	rv 4 1999		

# APPLICANTS FOR ANIMAL CONTROL BOARD

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BRIGGS, DR. JOHN G. (W/M) 2910 HYBART STREET FAYETTEVILLE, NC 28303	RETIRED PLASTIC SURGEON	DR OF MEDICINE BS BIOLOGY
867-1493 **SERVES ON	THE NURSING HOME ADVISORY BOARD	**
CARAMANNO, DELL (W/F) 5578 QUIETWOOD PLACE FAYETTEVILLE, NC 28304	RETIRED	SOME COLLEGE
423-2622 **SERVES ON THE ADULT C	ARE HOME COMMUNITY ADVISORY COM	/IMITTEE**
FLEMING JR., DR. REV. JOE (B/M) 7235 RYAN STREET FAYETTEVILLE, NC 28314 868-1428/257-7323	RETIRED	16 YEARS
HAIR, ANTHONY D. (B/M) 6344 MURPHY ROAD STEDMAN, NC 28391 486-9794/592-1575 (W)	CUSTOMER SOLUTIONS REP EMBARQ	BS - EDUCATION
HASAPIS, GERI T. (_/F) 356 EDINBURG DRIVE FAYETTEVILLE, NC 28303 864-7433/497-8830 **SERVES 6	ENTREPENEUR & HOMEMAKER COUNTRY FISH FRY ON THE MINIMUM HOUSING AUTHORITY	HIGH SCHOOL REAL ESTATE LICENSE
HOMER, MARILYN ( /F) 701 EMELINE AVENUE FAYETTEVILLE, NC 28303 678-8020/609-0639 (W)	ADVERTISING/MARKETING SERVICES MANAGER THE FAYETTEVILLE OBSERVER	BA/GENERAL STUDIES
JAMES, THEADY E. ( / ) 3523 WORLEY STREET FAYETTEVILLE, NC 28311 339-5312	RETIRED (UNKNOWN)	HS GRAD, 1 YR-FTCC
RIGSBY, PATRICIA A. (W/F) 705 MCPHERSON AVENUE FAYETTEVILLE, NC 28303 717-0921/308-8999 (W)	CUMBERLAND CO. SCHOOLS SUBSTITUTE TEACHER	SOME COLLEGE SHIPYARD APPRENTICE SCHOOL; DESIGN TRAINING SCHOOL
TOWNSEND, SHELBY T. (W/F) 7132 SIM CANADY HOPE MILLS, NC 28348 425-0967	RETIRED SELF EMPLOYED	SOME FTCC CLASSES

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

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ITEM NO. 5C

June 12, 2008

### August 4, 2008 Agenda Item

TO:

**Board of Commissioners** 

FROM:

Marie Colgan, Deputy Clerk

WC

SUBJECT:

Child Homicide Identification and Prevention (CHIP) Council

The CHIP Council has the following vacancy:

<u>A Representative of the Cumberland County Board of Commissioners:</u> **Diane Wheatley** – completing first term. Eligible for reappointment.

I have attached the current membership and applicant list for this board.

PROPOSED ACTION: Make nomination to fill the vacancy.

Attachments

pc: Dr. Sharon Cooper

# CHILD HOMICIDE IDENTIFICATION AND PREVENTION (CHIP) COUNCIL

3 Year Term (1, 2, 3 year initial terms set. After initial terms are served, all terms are for 3 years)

Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment
A Representative of the Medical Community Whose Specialty is Children Dr. Sharon Cooper PO Box 72929 Ft. Bragg, NC 28307-2929 488-9304	05/07 (3-year term)	1 <sup>st</sup>	05/10 05/31/10	Yes
A Representative of the Business Council Board Chairman (or designee) PO Box 9 Fayetteville, NC 28302 484-4242 x223	05/07 (2-year term)	1 <sup>st</sup>	05/09 05/31/09	Yes
A Representative of the Military Community Thomas M. Hill Family Advocacy Program Army Community Service ATTN: IMSE-BRG-MWA 2175 Reilly Road, Stop A Ft. Bragg, NC 28310-5000 907-3491/303/5306	02/08 (2-year term)	1 <sup>st</sup>	02/10 02/28/10	Yes
A Representative from District Court Judge Beth Keever PO Box 363 Fayetteville, NC 28302 678-2901	05/07 (3-year term)	1 <sup>st</sup>	05/10 05/31/10	Yes
A Representative of the Fayetteville Cumberland County Ministerial Association Dr. Allen McLaughlin Cumberland County Ministerial Co 1430 Hoke Loop Road Fayetteville, NC 28314-6489 867-0443	05/07 (2-year term) ouncil	1 <sup>st</sup>	05/09 05/31/09	Yes

# Child Homicide Identification Council (CHIP), page 2

Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment
A Representative of Primary Care Dr. Eugene Wright 101 Robeson Street, Suite 400 Fayetteville, NC 28301 829-1705	05/07 (2-year term)	1 <sup>st</sup>	05/09 05/31/09	Yes
A Representative of Cumberland County Department of Social Service Rosemary Zimmerman, Director Cumberland County Department of PO Box 2429 Fayetteville, NC 28302 677-2035	(3-year term)	1 <sup>st</sup>	05/10 05/31/10	Yes
A Representative of the General Public Louis Hackett 4184 Ferncreek Drive Fayetteville, NC 28314 323-3060/322-5324 (c)	05/07 (2-year term)	1 <sup>st</sup>	05/09 05/31/09	Yes
Lois A. Kirby 112 N. Churchill Drive Fayetteville, NC 28303 484-6055	02/08 (2-year term)	1 <sup>st</sup>	02/10 02/28/10	Yes
A Representative of Methodist University School of Social Work Mary Deyampert-McCall 1220 Wild Pine Drive Fayetteville, NC 28312 630-7698	02/08 (3-year term)	1 <sup>st</sup>	02/11 02/28/11	Yes
A Representative of the Cumberland County Mental Health Center Debbie Jenkins Cumberland County Mental Health PO Box 787 Fayetteville, NC 28302	(3-year term)	1 <sup>st</sup>	02/11 02/28/11	Yes

Child Homicide Identification Council (CHIP), page 3	
•	

·				
Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment
A Representative of Health Education Wendy Breeden Cape Fear Valley Medical Center PO Box 2000 Fayetteville, NC 28302 609-6060	02/08 (2-year term)	1 <sup>st</sup>	02/10 02/28/10	Yes
A Representative of Law Enforcement Detective Lynette Hodges Cumberland County Sheriff's Dept. 131 Dick Street Fayetteville, NC 28301 677-5433	02/08 (2-year term)	1 <sup>st</sup>	02/10 02/28/10	Yes
A Representative of the Legal Community Joanna Shober 2018 Ft. Bragg Road, Suite 116A Fayetteville, NC 28303 488-8600	02/08 (2-year term)	1 <sup>st</sup>	02/10 02/28/10	Yes
A Representative of the Cumberland County School System Natasha Scott, Social Work Dept. Cumberland County Schools PO Box 2357 Fayetteville, NC 28302 678-2419	02/08 (2-year term)	1 <sup>st</sup>	02/10 02/28/10	Yes
A Representative of the Cumberland Interfaith Hospitality Network Denise Giles Cumberland Interfaith Hospitality No. 101 Stein Street Fayetteville, NC 28303 826-2454	02/08 (2-year term) etwork	1 <sup>st</sup>	02/10 02/28/10	Yes

# Child Homicide Identification Council (CHIP), page 4

Floor

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
A Representative of Womack Army Medical Center Gladys Cartwright Department of Social Work Womack Army Medical Center WAMC Stop A 4-2817 Reilly Road, MCXC Ft. Bragg, NC 28310-7301 907-7869	02/08 (2-year term)	1 <sup>st</sup>	02/10 02/28/10	Yes
A Representative of the Local Media Charles Broadwell Fayetteville Observer Times 458 Whitfield Street Fayetteville, NC 28306 486-3501	02/08 (2-year term)	1 <sup>st</sup>	02/10 02/28/10	Yes
A Representative of Fayetteville State University School of Social Work Densie Lucas FSU, School of Social Work 1200 Murchison Road Fayetteville, NC 28301 672-2287	02/08 (3-year term)	1 st	02/11 02/28/11	Yes
A Representative of the Cumberland County Board of Commissioners Commissioner Diane Wheatley Board of Commissioners PO Box 1829 Fayetteville, NC 28302 678-7772	05/07 (1-year term)	1 <sup>st</sup>	05/08 05/31/08	Yes
Contact: Dr. Sharon Cooper – 4 Meetings: Meets every other more		oruary), 6 pm, P	olice Dept Asse	embly Room, 1 <sup>st</sup>

# APPLICANTS FOR CHILD HOMICIDE IDENTIFICATION & PREVENTION COUNCIL

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BOOTH, YVONNE (B/F) 4568 TURQUOISE RD FAYETTEVILLE, NC 28311 488-7260	STUDENT	MEDICAL/ EDUC CNA MED TECH, PHLEBOTOMY TECH
DOUGLAS, BRENDA (B/F) 6109 GARDEN COURT FAYETTEVILLE, NC 28311 717-0123/677-2965 (W) **SERVES ON THE A	SOCIAL WORKER III DEPT. OF SOCIAL SERVICES DULT CARE HOME COMMUNITY A	5
GRINDLE, SHEILA (W/F) 804 TULSA COURT FAYETTEVILLE, NC 28311 488-9020/286-7991 (W)	SOCIAL WORKER HOKE CO. DSS	BSW
HOMER, MARILYN ( /F) 701 EMELINE AVENUE FAYETTEVILLE, NC 28303 678-8020/609-0639 (W)	ADVERTISING/MARKETING SERVICES MANAGER THE FAYETTEVILLE OBSERV	
JOHNSON, LENNIE R. (W/M) 6360 SMITHFIELD WADE, NC 28395 980-1401	RETIRED – LAW ENFORCEMENT	SOME COLLEGE L.E. ACADEMY
O'DONNELL, DAWN 2072 BIRCHCREFT DRIVE FAYETTEVILLE, NC 28304 425-3619/916-1207 (W)	RETIRED ARMY/TAX PREPARER - H&R BLOCK	AA – ACCOUNTING
VASILOPOULOS, NATALIE 1833 CAMELOT DRIVE FAYETTEVILLE, NC 28304 425-5116/(828) 467-9300 (C)	HOMEMAKER	BA - CRIMINAL JUSTICE
WHITTEMORE, APRIL (I/F) 4823 REDWOOD DRIVE FAYETTEVILLE, NC 28304 977-7796	HUMAN RESOURCES	DOUBLE MASTERS – COUNSELING/HR

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

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July 29, 2008

ITEM NO. <u>5D</u>

### August 4, 2008 Agenda Item

TO: Board of Commissioners

FROM: Marie Colgan, Deputy Clerk N

SUBJECT: Joint Appearance Commission

The Joint Appearance Commission will have the following vacancy as of August 31, 2008.

Cindy Allen – Ms. Allen was nominated for reappointment at the June 16, 2008 meeting; however, she just advised that she will be unable to serve a second term (see attached).

I have attached the membership list and applicant list for this commission.

PROPOSED ACTION: Make nomination to fill the vacancy.

**Attachments** 

pc: Jimmy Teal, Chief Planning Officer City of Fayetteville

# JOINT APPEARANCE COMMISSION 2-Year Terms

Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible for Reappointment
Allen, Cindy(W/F) 2233 Wilmington Highway Fayetteville, NC 28306 483-3213/323-8811(W)	9/06	1 <sup>st</sup> full	Aug/08 8/31/08	Yes
Gloston, Louis (B/M) 2000 Greendale Drive Fayetteville, NC 28304 867-5724/484-7869(W)	9/06	1 <sup>st</sup>	Aug/08 8/31/08	Yes
Smith, Nancy W. (W/F) 5731 Christmasberry Court Fayetteville, NC 28312 487-1578/850-9398 (W)	8/07	1 <sup>st</sup>	Aug/09 8/31/09	Yes
McFadyen, William David (W/M) 7122 Hunters Point Drive Fayetteville, NC 28311 822-2362	8/07	1 <sup>st</sup>	Aug/09 8/31/09	Yes

Meetings: First Monday of Month – 5:15 PM – City Hall, 1st Floor, Cape Fear Room

Contact: Jimmy Teal

City of Fayetteville

# APPLICANTS FOR JOINT APPEARANCE COMMISSION

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
ARNOLD, KEN (B/M) 1005 OUR STREET FAYETTEVILLE, NC 28314 867-3114/222-2800 (W)	REALTOR KELLER WILLIAMS REALTY	WORKING ON AA DEGREE
COGDELL, EDNA A. (B/F) 734 ASHBURTON DR FAYETTEVILLE, NC 28301 488-4582	RETIRED EDUCATOR	MASTERS – LIBRARY SCIENCE, BS – ENGLISH
FLEMING JR., DR REV JOE (B/M) 7235 RYAN STREET FAYETTEVILLE, NC 28304 339-5648	CHURCH PASTOR CHURCH OF GOD	SOME COLLEGE
HOGAN, STEVE (W/M) 4585 CANASTA COURT HOPE MILLS, NC 28348 868-9807/797-1910	REAL ESTATE BROKER RE/MAX ALLSTARS	BA – POLITICAL SCIENCE
MITCHELL, SANDRA (B/F) 121 MULLINS AVENUE FAYETTEVILLE, NC 28301 483-2978/323-2732 (W)	BUSINESS OWNER SANDY'S FASHION BOUTIQUE	HS; VOCATIONAL TRNG
SYED, NADEEM (_/M) 525 ABBOTTLAND CIRCLE FAYETTEVILLE, NC 28314 587-3087 (W)	GENERAL CONTRACTOR	MASTERS - ACCOUNTING

## Marie Colgan

From: Cindy Allen [cindy.allen@greenbiznursery.com]

Sent: Tuesday, July 29, 2008 2:58 PM

To: Marie Colgan

Subject: Appearance Commission

Dear Marie,

Per our conversation this morning, I will not accept another term on the Appearance Commission. My business and family responsibilities are all consuming. I do appreciate the opportunity to serve the community and perhaps at a later date I will consider it again. Do I attend the meeting in August and is that the last meeting?

Thank you,

Cindy Allen

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

### **BOARD OF COMMISSIONERS**

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July 23, 2008

ITEM NO. <u>5E</u>

### August 4, 2008 Agenda Item

TO:

**Board of Commissioners** 

FROM:

Marie Colgan, Deputy Clerk

SUBJECT:

Workforce Development Board

The Workforce Development Board has the following vacancy:

### **Economic Development**

This slot was vacated by Bill Martin. The Workforce Development Board has requested on behalf of Doug Peters to have **Catherine Johnson** fill the unexpired term of this position.

I have attached the current membership list and applicant list for this board.

PROPOSED ACTION: Make nomination to fill the vacancy.

Attachments

pc:

Geneva Mixon, Director

Workforce Development

6/08

# CUMBERLAND COUNTY WORKFORCE DEVELOPMENT BOARD (FORMERLY, PRIVATE INDUSTRY COUNCIL)

3 Year Terms

	<u>Date</u>	Date		
Name/Address	Appointed	Term	Expires	Reappointment
Private Sector:				
Kathy Olsen (W/F) Olsen Realty 854 S. Reilly Road	9/05	1 <sup>st</sup>	Sept/08 9/30/08	Yes
Fayetteville, NC 28314 964-1459				
Bob Dickerson (W/M) Tire Battery Corporation 107 Tom Starling Road, Suite 10	9/05	2 <sup>nd</sup>	Sept/08 09/30/08	No
Fayetteville, NC 28306	<i>J</i> 1			
Loleta L. Wilkerson ( /F) Pentagon Federal Credit Union	10/05	1 <sup>st</sup>	Oct/08 10/31/08	Yes
1800 Skibo Road, Suite 320 Fayetteville, NC 28303 487-3404/868-5594(W)				
Annie Hasan (B/F) Children's World Creative Scho 408 Spring Avenue Spring Lake, NC 28390 497-8770	9/05 ol	2 <sup>nd</sup>	Sept/08 09/30/08	No
Brad Loase (W/M) 815 Stamper Road Fayetteville, NC 28303	6/08	1 <sup>st</sup>	Feb/10 2/28/10	Yes
-	erving unexpired term			
Michael Karaman (W/M) 4424 Bragg Blvd. # 101 Fayetteville, NC 28303 860-1000	2/07	1 <sup>st</sup>	Feb/10 2/28/10	Yes
JoLeita Evans (W/F) 2974 Evans Dairy Road Fayetteville, NC 28312 483-9065/484-5972(W)	11/05	1 <sup>st</sup>	Nov/08 11/30/08	Yes
Dina Simcox (W/F) 3628 Heatherbrooke Drive Fayetteville, NC 28306 717-2448/868-7668 (W)	4/08	1 <sup>st</sup>	Apr/11 4/30/11	Yes

Cumberland County Workforce Development Board, page 2 <u>Date</u> <u>Eligible For</u>				
Name/Address	<u>Appointed</u>	Term	Expires	Reappointment
Wendall Troy (B/M) School Link, Inc. P.O. Drawer 36067 Fayetteville, NC 28303 223-2116, Ext. 101	2/06	2 <sup>nd</sup>	Feb/09 2/28/09	No
Charles A. Richter (/M) NCNG 235 N. McPherson Church Rd. – Ste. Fayetteville, NC 28303 401-6063	10/05	1 <sup>st</sup>	Oct/08 10/31/08	Yes
Mike Baldwin (W/M) 1337 Sawyer Court Hope Mills, NC 28348 323-9493/426-5000(W)	6/06	1 st	June/09 6/30/09	Yes
Jean Harrison (/F) Cape Fear Valley Medical Center P.O. Box 2000 Fayetteville, NC 28302-2000	6/06	1 st	June/09 6/30/09	Yes
Public Sector: Social Services Representative: Vivian Tookes(B/F) Dept. of Social Services P. O. Box 2429 Fayetteville, NC 28302 323-1540	9/05	2 <sup>nd</sup>	Sept/08 9/30/08	No
Rehabilitation: Ellen Morales (/F) North Carolina Department of Human Division of Vocational Rehabilitation 1200 Fairmont Court Fayetteville, NC 28304		(unlimited term - rep	placed by state ag	gency)
Community Based Organization: Patricia Tyson(W/F) Consumer Credit Counseling Service 316 Green Street Fayetteville, NC 28301 323-3192	9/05	2 <sup>nd</sup>	Sept/08 9/30/08	No

# Cumberland County Workforce Development Board, page 3

Name/Address	<u>Date</u> Appointed	Term	Expires_	Eligible For Reappointment
Dr. Robin Jenkins (W/M) Communicare, Inc. P.O. Box 30 Fayetteville, NC 28302 433-1116	2/06	2 <sup>nd</sup>	Feb/09 2/28/09	No
J. Carl Manning (B/M) Kingdom CDC PO Box 1402 Fayetteville, NC 28302 630-1000/484-2722	5/08	1 <sup>st</sup>	May/11 5/31/11	Yes
Economic Development: (vacant) Cumberland Co. Business Council P. O. Box 9 Fayetteville, NC 28302 484-4242, ext. 228	11/06	2 <sup>nd</sup>	Nov/09 11/30/09	No
Employment Service: Glenn McQueen (B/M) Employment Security Comm. 414 Ray Avenue Fayetteville, NC 28301 486-1010	8/02	(unlimited term - re	placed by state	agency)
Labor: Damita Rucker-Ash(B/F) United Steelworkers of America 5839 Corner Oaks Drive Hope Mills, NC 28348 423-8479	9/05	2 <sup>nd</sup>	Sept/08 9/30/08	No
Education: Dr. Joe Mullis, (/M) FTCC PO Box 35236 Fayetteville, NC 28303	8/07	1 <sup>st</sup>	Aug/10 8/31/10	Yes
(vacant) Fayetteville State University 1200 Murchison Road Fayetteville, NC 28301 486-1141	1/05	1 <sup>st</sup>	Jan/08 1/31/08	Yes

Cumberland	County	Workforce	Develo	nment Board.	page 4
O CHILLO OX LOVILOR		,, orrerore		DILITUILU AD COLL CI	, p.,,,,,,,

Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment
Tunio/Tunio/	пррописа	TOTH	Едерись	ксарропшист
County Representative: Juanita Pilgrim Deputy County Manager P. O. Box 1829 Fayetteville, NC 28302 678-7726	7/93	N/A	N/A	N/A

Contact: Geneva Mixon, Director, CC Workforce Development Center (or Linda Morrison – 323-2498, X2126- fax # 323-5755)

Regular Meetings: 1st Tuesday, every other month, noon, Job Link Career Center (Name Changed to Cumberland County Workforce Development Board, November, 1995)

# APPLICANTS FOR WORKFORCE DEVELOPMENT BOARD

WORKFOR	CE DEVELOPMENT BOARL	2
NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BRIGGS, BENITA Y. (B/F) 1116 BINGHAM DRIVE FAYETTEVILLE, NC 28304	OFFICE ASSISTANT IV FSU	BA IN HISTORY; 08 GRAD – BA IN SOCIOLOGY
822-1154/672-1294 (W) **SERVES ON THE A	ADULT CARE HOME ADVISORY BO	DARD**
COLEY, TIAWANNIA A. (B/F) 6115 LAKE TRAIL DRIVE FAYETTEVILLE, NC 28304 860-4872/321-6794 (W)	SUBSTANCE ABUSE COUNSELOR- MENTAL HEALTH/TASC	BS – COMPUTER SCIENCE AA – MATHEMATICS WORKING ON MASTERS -
DAVIDSON, JOHN (W/M) 674 GLENDA STREET FAYETTEVILLE, NC 28311 482-4338/308-3255	DIRECTOR, RESEARCH OPERATIONS CARCO GROUP, INC.	HIGH SCHOOL DIPLOMA
HICKS, SARA JEAN (W/F) 2303 MORGANTON RD #2 FAYETTEVILLE, NC 28305 417-9072/483-8309 (W)	ACCOUNTANT ABERDEEN/ROCKFISH RAILROAD	BS/BA – ACCOUNTING MBA
HOLLOMAN, GWEN (B/F) 721 EDGEHILL ROAD FAYETTEVILLE, NC 28314 868-1691/822-7968 (W)	HIGH PERFORMANCE DEVELOPMENT COORD. VA HOSPITAL	RHIA/M.Ed
JOHNSON, CATHERINE (W/F) 524 DEERPATH DRIVE FAYETTEVILLE, NC 28311 822-4809/484-4242 X247 (W)	EXISTING INDUSTRY MGR FAY-CC CHAMBER	ASSOCIATE - BUS. ADMIN.
MANNING, J. CARL (B/M) PO BOX 1402 FAYETTEVILLE, NC 28302 630-1000/484-2722	EXECUTIVE DIRECTOR KINGDOM CDC	COLLEGE DEGREE
MARSHALL, BARBARA SUMMEY (B/F) 7640 WILKINS DRIVE FAYETTEVILLE, NC 28311	VOLUNTEER/ADVOCATE RETIRED MILITARY	MASTERS - RELIGIOUS EDUCATION
488-2615/977-2303 (W) **SERVES ON I	BOARD OF HEALTH**	
McALLISTER, MEREDITH (B/F) 553 HOLLYBERRY LANE FAYETTEVILLE, NC 28314 867-8564/222-8751 (W)	CERTIFIED PERSONAL FINANCE COUNSELOR CONSUMER EDUCATION SERVICES, INC.	BUSINESS – UNC AT CHAPEL HILL
McCUNE SR, DAVID (_/M) 4801 RESEARCH DRIVE FAYETTEVILLE, NC 28306 476-2976/424-2978 (W)	OWNER/PRESIDENT McCUNE TECHNOLOGY	NOT LISTED

## WORKFORCE DEVELOPMENT BOARD, PAGE 2

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
McLEAN, ALICIA RENEE (B/F) 5058 SUMMER RIDGE DRIVE FAYETTEVILLE, NC 28303 487-0390/323-5288 (W)	DIALYSIS TECHNICIAN FAY. KIDNEY CENTER	BS - PSYCHOLOGY
OKHOMINA, DR. DON A. (B/M) 494 DUNLOE COURT FAYETTEVILLE, NC 28311 868-1618/672-2148 (W)	ASST PROFESSOR OF MANAGEMENT FSU	BS – BUSINESS ADMIN MBA, PHD – MGT.
WHITTEMORE, APRIL (I/F) 4823 REDWOOD DRIVE FAYETTEVILLE, NC 28304 977-7796	HUMAN RESOURCES NATIVE ANGELS	DOUBLE MASTERS – COUNSELING/HR

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

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ITEM NO. \_\_\_\_\_\_\_\_\_

July 28, 2008

### August 4, 2008 Agenda Item

TO:

Board of Commissioners

FROM:

Marie Colgan, Deputy Clerk

SUBJECT:

Appointment of Chairman of ABC Board

Pursuant to the General Statutes, the Board of Commissioners shall appoint the Chair of the ABC Board.

The ABC Board recommends that **Edward Maynor** remain the Chairman and that Stephen Horne remain the Vice-chairman (see attached).

PROPOSED ACTION: Appoint the ABC Board Chairman

Attachments

Cc: Gene Webb, ABC Board General Manager

# CUMBERLAND COUNTY ALCOHOLIC BEVERAGE CONTROL BOARD

1705 OWEN DRIVE • P.O. BOX 64857 FAYETTEVILLE, N.C. 28306

July 10, 2007

Ms. Marie Cogan Clork of County Commissioners Cumberland County – 5<sup>th</sup> Floor P.O. Box 1829 Fayetteville, NC 28302-1829

Dear Ms. Cogan:

The Cumberland County ABC Board has recommended that Edward Maynor remains the chairman and Stephen Horne remains the vice-chairman for the 2008-2009 year. Please add these recommendations to the County Commissioners' August 2008 agenda.

Thank you,

Carolyn S. Parker Secretary to the Board

Finance Officer

C. Park

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

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ITEM NO. \_ 6B

June 17, 2008

### August 4, 2008 Agenda Item

TO: Board of Commissioners

FROM: Marie Colgan, Deputy Clerk

me

SUBJECT: Cumberland County Juvenile Crime Prevention Council

BACKGROUND: On June 16, 2008, the Board of Commissioners nominated the following to fill four vacancies on the Juvenile Crime Prevention Council:

Juvenile Defense Attorney: Beth Hall (reappointment)

<u>United Way or Non-Profit:</u> Patrick Hurley (new appointment)

At Large Representative: Joan Blanchard (new appointment)

Shanessa Fenner (new appointment)

I have attached the current membership list for this council.

PROPOSED ACTION: Appoint the above four (4) vacancies.

Attachment

pc: Sarah Hemingway, CCJCPC Coordinator

## CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL

(Two year terms)

Date Eligible For Reappointment Name/Address Appointed Term **Expires** Local School Superintendent or designee Carol Hudson 1/99 **Cumberland County Schools** P.O. Box 2357 Fayetteville, North Carolina 28302 Phone: 678-2495 Chief of Police or designee Lt. Sherry Sparks 11/05 Fayetteville Police Department 467 Hay Street Phone: 433-1910 Local Sheriff or designee Lt. Lynette Hodges 1/07 Cumberland County Sheriff's Office 131 Dick Street Fayetteville, North Carolina 28301 Phone: 677-5474 District Attorney or designee Cheri Siler-Mack 1/99 Assistant District Attorney District Attorney's Office 117 Dick Street, Suite 427 Fayetteville, North Carolina 28301 Phone: 678-2915 Chief Court Counselor or designee Michael Strickland 08/07 Department of Juvenile Justice P.O. Box 363 Fayetteville, North Carolina 28302 Phone: 678-2947 Director of Mental Health or designee Debbie Jenkins Cumberland County Mental Health Center P.O. Box 3069 Fayetteville, North Carolina 28302

Phone: 323-0510

### Cumberland County Juvenile Crime Prevention Council Page 2 Eligible For Date Name/Address Appointed Term Expires Reappointment Director of Social Services or designee 1/99 Ms. Lee Roberts Child Protection and Placement Treatment Program Manager Cumberland County Department of Social Services P.O. Box 2429 Fayetteville, North Carolina 28302-2429 Phone: 677-2422 County Manager or designee Juanita Pilgrim, Deputy Co. Mgr. 1/99 Cumberland County Courthouse P.O. Box 1829 Fayetteville, North Carolina 28302-1829 Phone: 678-7726 Chief District Judge or designee Judge Ed Pone 1/99 P.O. Box 363 Fayetteville, North Carolina 28302 Phone: 678-2901 Health Director or designee Archie Malloy 3/06 Jail Health Administrator 205 Gillespie Street Fayetteville, North Carolina 28301 Phone: 672-5723 Parks and Recreation Representative Melvin Lindsay 2/05 City of Fayetteville Parks and Recreation Dept. 433 Hay Street Fayetteville, North Carolina 28301 Phone: 433-1547 County Commissioner Billy R. King 1/99 P.O. Box 1829 Fayetteville, NC 28302-1829

Phone: 678-7771

Cumberland County	Juvenile	Crime	Prevention	Council, Pag	e 3
•					

	<u>Date</u>			Eligible For
Name/Address	Appointed	<u>Term</u>	Expires	Reappointment
Fayetteville, NC 28302	8/07 ired term – eligible	1 <sup>st</sup> full for 2 full terms)	Aug/09 8/31/09	Yes
Member of Faith Community Rev. Brian Thompson 3942 Gaithersburg Lane Hope Mills, NC 28348 (5/07 – to 436-2462/867-2708(W)	5/07 erm extended to 8/3	1st 1/07 and renewed	Aug/09 8/31/09 d to 8/09)	No
Person Under Age 21 vacant (vacated by Shakeema Bur  Juvenile Defense Attorney Beth A. Hall 4508 Weaverhall Drive Fayetteville, NC 28314 257-0847(Cell)	ns) 9/06	1st full	Aug/08 8/31/08	Yes
Member of Business Community Gene Hallock 173 Aloha Drive Fayetteville, NC 28311 822-5409	8/07	2 <sup>nd</sup>	Aug/09 8/31/09	No
United Way or Non-Profit Margarita Dostall ESL Dept (Extended from 1-3 Ashley Elementary 810 Trainer Drive Fayetteville, NC 28304 484-1176	12/07 1-08 to 8-31-08 on	2nd 12-17-07)	Aug/08 8/31/08	No
At Large Representatives Henry Berry 1722 Eldridge Street Fayetteville, NC 28301 396-5521 (W)	8/07	1 <sup>st</sup>	Aug/09 8/31/09	Yes

## Cumberland County Juvenile Crime Prevention Council, Page 4

	<u>Date</u>			Eligible For
Name/Address	Appointed	Term	Expires	Reappointment
John Clark Juvenile Assessment Center 121 Lamon Street Fayetteville, North Carolina 28301 Phone: 323-5070/433-1116	9/06	2 <sup>nd</sup>	Aug/08 8/31/08	No
Dr. Polly Davis FTCC P.O. Box 35236 Fayetteville, North Carolina 28303 Phone: 678-8322	8/07	1st	Aug/09 8/31/09	No
Chris McLamb 5005 South River School Road Wade, North Carolina 28395 Phone: 483-0973/716-3039 (w)	2/08 serving an unexpired te	1 <sup>st</sup> erm)	Aug/09 8/31/09	Yes
Sue Thomas 3741 Harrisburg Drive Fayetteville, North Carolina 28306 Phone: 425-8868	8/07	1st	Aug/09 8/31/09	No
Geneva Mixon PO Box 1829 Fayetteville, North Carolina 28302 Phone: 323-3421(W)	8/07	1 <sup>st</sup>	Aug/09 8/31/09	Yes
Krista Hancock 4H Agent – Cooperative Extension 301 E. Mountain Drive	4/06	2nd	Aug/08 8/31/08	No
Fayetteville, North Carolina 28306	(extension granted 3-17-08 to 8-31-08)			

Phone: 321-6867

## Non-Voting Member

Cindy Holmes

DJJDP Regional Consultant

108 N. Orange Street

Dunn, North Carolina 28334 Phone: 919-733-3388(W)

Meetings: Second Wednesday of each month at 8:00 AM. CC CommuniCare Conference Room – 711B

**Executive Place** 

Contact: Sarah Hemingway – Phone: 829-9017 - Fax: 485-4752

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

### **BOARD OF COMMISSIONERS**

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July 29, 2008

ITEM NO. \_\_\_\_\_

## August 4, 2008 Agenda Item

TO:

**Board of Commissioners** 

FROM:

Marie Colgan, Deputy Clerk M<sup>C</sup>

SUBJECT:

Joint Appearance Commission

BACKGROUND: On June 16, 2008, the Board of Commissioners nominated the following to fill a vacancy on the Joint Appearance Commission:

Louis Gloston (reappointment)

I have attached the current membership list.

PROPOSED ACTION: Appoint the above vacancy.

Attachment

pc: Jimmy Teal, Chief Planning Officer City of Fayetteville

## JOINT APPEARANCE COMMISSION 2-Year Terms

	<u>Date</u>			Eligible for
Name/Address	Appointed	Term	Expires	Reappointment
Allen, Cindy(W/F) 2233 Wilmington Highway Fayetteville, NC 28306 483-3213/323-8811(W)	9/06	1 <sup>st</sup> full	Aug/08 8/31/08	Yes
Gloston, Louis (B/M) 2000 Greendale Drive Fayetteville, NC 28304 867-5724/484-7869(W)	9/06	1 <sup>st</sup>	Aug/08 8/31/08	Yes
Smith, Nancy W. (W/F) 5731 Christmasberry Court Fayetteville, NC 28312 487-1578/850-9398 (W)	8/07	1 <sup>st</sup>	Aug/09 8/31/09	Yes
McFadyen, William David (W/M) 7122 Hunters Point Drive Fayetteville, NC 28311 822-2362	8/07	1 <sup>st</sup>	Aug/09 8/31/09	Yes

Meetings: First Monday of Month – 5:15 PM – City Hall, 1st Floor, Cape Fear Room

Contact: Jimmy Teal

City of Fayetteville

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

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ITEM NO. \_ GD

June 17, 2008

#### August 4, 2008 Agenda Item

TO:

**Board of Commissioners** 

FROM:

Marie Colgan, Deputy Clerk

SUBJECT:

Mental Health Board

BACKGROUND: On June 16, 2008, the Board of Commissioners nominated the following to fill two vacancies on the Mental Health Board:

Licensed Physician: Dr. Zane Walsh (new appointment)

Developmental disabilities, Family Consumer: Annie Owens

I have attached a current membership list for this board.

PROPOSED ACTION: Appoint the above two (2) vacancies.

Attachment

pc: Hank Debnam, Mental Health Department

## MENTAL HEALTH BOARD

12/07

(Cumberland County Area Mental Health, Developmental Disabilities and Substance Abuse Board)
4 Year Term (for current members as of 6-06)

3 Year Term (for members appointed after 6-06)

<u>Date</u>	T.		Eligible For
Appointed	Term	Expires	Reappointment
11/02	1 <sup>st</sup>	Dec/09 12/31/09	No
12/06	1 <sup>st</sup>	Dec/09 12/31/09	Yes
12/06	1 <sup>st</sup>	Dec/09 12/31/09	Yes
ial Work, Nursing 12/04	g, Religion) 1 <sup>st</sup>	Dec/08 12/31/08	Yes
oer or from a Citiz	zen's Organizatio	n who Advocates	s for Persons with a
12/02	2 <sup>nd</sup>	Dec/09 12/31/09	No
<u>r)</u> 12/07	2 <sup>nd</sup>	Dec/10 12/31/10	No
<u>Consumer)</u> 06/06	1 <sup>st</sup>	June/10 6/30/10	Yes
	Appointed  11/02  12/06  12/06  12/06  ial Work, Nursing 12/04  per or from a Citiz 12/02  12/07  Consumer)	Appointed Term  11/02 1 <sup>st</sup> 12/06 1 <sup>st</sup> 12/06 1 <sup>st</sup> 12/06 1 <sup>st</sup> ial Work, Nursing, Religion) 12/04 1 <sup>st</sup> per or from a Citizen's Organization 12/02 2 <sup>nd</sup> Consumer)	Appointed   Term   Expires

Mental Health Board – page 2				
Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Drug Abuse, Primary Consumer, Pr Gladys Hunt (I/F) 7158 Eagle Spring Drive Hope Mills, NC 28348 425-7409/483-8442(W) Mental Health Board, Page 2	resently in Recovery 1/06	1 <sup>st</sup> full	Dec/09 12/31/09	Yes
Mental Health Rep. from a Citizens Luis M. Collazo (H/M) 2051 Merrimac Drive Fayetteville, NC 28314 864-1818/433-1697(W)	Organization or Prima 12/04	ry Consumer 1 <sup>st</sup>	Dec/08 12/31/08	Yes
Mental Health Rep. (Family Consur Albert Bleakley (W/M) 3018 Ravenhill Drive Fayetteville, NC 28303 484-9406	<u>ner)</u> 12/04	2 <sup>nd</sup>	Dec/08 12/31/08	No
Alcoholism (Family Consumer) Phyllis M. Spain (B/F) P.O. Box 821 to fill Spring Lake, NC 28390 484-4726/916-4974(W)	06/06 unexp. term	1 <sup>st</sup>	Dec/09 12/31/09	Yes
Alcoholism, Primary Consumer, Pre Nathan Taylor (B/M) 6819 Mangrove Drive Fayetteville, NC 28314 864-8742	esently in Recovery 11/04	2 <sup>nd</sup>	Dec/08 12/31/08	No
Individual with Management or Bus Liliana C. Parker (W//H/F) PO Box 58064 Fayetteville, NC 28305 433-0791/551-4611 (W)	iness Expertise 11-07 filling unexpired term	1 <sup>st</sup>	Dec/09 12/31/09	Yes
At Large Members Evelyn O. Shaw (B/F) P.O. Box 1195 Fayetteville, NC 28302 488-3562/323-5303	05/04 to fill unexp. term	2 <sup>nd</sup>	Dec/09 12/31/09	No

## Mental Health Board, page 3

Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment
Individual Representing the Interes	t of Children			
Pam McEvoy (W/F)	12/06	1 st	Dec/09	Yes
PO Box 488			12/31/09	
Fayetteville, NC 28302-0488				
424-0117/486-9700(W)				
Openly Declared Consumer with M	Iental Illness			
Nancy Capps (I/F)	12/02	$2^{nd}$	Dec/09	No
1343 Devonshire Drive			12/31/09	
Fayetteville, NC 28304				

County Commissioner (2)\* (Voting Members) - Billy R. King and Ed Melvin Contact: Hank Debnam, Mental Health Director, Ph # 222-6126, Fax # 323-0096 Meetings: 1<sup>st</sup> Wednesday of the month at 5:15 PM, 711 Executive Place, Board Room 124.

- Board expanded to 18 members 11-06-02.\*
- Board terms changed to 3 year terms as of 6-06

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

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ITEM NO. <u>6E</u>

June 17, 2008

### August 4, 2008 Agenda Item

MC

TO: Board of Commissioners

FROM: Marie Colgan, Deputy Clerk

SUBJECT: Nursing Home Advisory Board

BACKGROUND: On June 16, 2008, the Board of Commissioners nominated the following to fill three vacancies on the Nursing Home Advisory Board:

Clyde Hammond (reappointment)
Tom Lloyd – (reappointment)
Teresa McNeill – (reappointment)

I have attached the current membership list for this board.

PROPOSED ACTION: Appoint the above three (3) vacancies.

Attachment

pc: Andrea Wright-Valedez, Mid-Carolina Area Agency on Aging

# NURSING HOME ADVISORY BOARD 3 Year Term (Initial Appointment One Year)

No / A. I. Janes	<u>Date</u>	Т	Ein	Eligible For
Name/Address Mandella Edwards ( /F) 7076 Candlewood Drive Fayetteville, NC 28314 429-0790(H)	Appointed 4/07	Term 1 <sup>st</sup>	Expires April/10 4/30/10	Reappointment Yes
Tom Lloyd (W/M) 1306 Berkshire Road Fayetteville, NC 28305 484-6762/678-7618(W)	8/07	Initial	Aug/08 8/31/08	Yes
Martha McKoy P.O. Box 42152 Fayetteville, NC 28309 423-0771	9/05	1st	Sept/08 9/30/08	Yes
Dr. John Briggs (W/M) 2910 Hybart Street Fayetteville, NC 28303 867-1493	2/08	Initial	Feb/09 2/28/09	Yes
William R. Nichols(W/M) 1240 Magnolia Church Road Stedman, NC 28391 483-3934/433-1924(W)	2/07	1 <sup>st</sup>	Feb/10 2/28/10	Yes
Hervenna Pannell (B/F) 1821 Eichelberger Drive Fayetteville, NC 28303 822-8516/907-9355(W)	2/06	1st	Feb/09 2/28/09	Yes
Clyde E. Hammond (W/M) 1802 Flintshire Road Fayetteville, NC 28304 425-2774	08/07	Initial	Aug/08 8/31/08	Yes
Teresa Rena McNeill (B/F) 3518 Pickerel Street Fayetteville, NC 28306 480-0313/483-3648 x1109 (W)	8/07	Initial	Aug/08 8/31/08	Yes
Toney Edwards (B/M) 3622 Clearwater Drive Fayetteville, NC 28311 822-4261/864-6262	1/08	Initial	Jan /09 1/31/09	Yes

## Nursing Home Advisory Board, page 2

	<u>Date</u>			Eligible For
Name/Address	Appointed	Term	<u>Expires</u>	Reappointment
Stephanie Hodges (W/F) 3424 Harrisburg Road Fayetteville, NC 28306 429-9300/292-5651 (C)	6/08	1 <sup>st</sup>	June/11 6/30/11	Yes
Lora L. Watson 1516 Chedington Road Hope Mills, NC 28348 485-3558/824-0993	4/07	2 <sup>nd</sup>	April/10 4/30/10	No

CONTACT: Andrea Wright-Valdez, Mid-Carolina Area Agency on Aging P. O. Box 1510, Fayetteville, NC 28302, (Phone: 323-4191, ext. 25)

Quarterly, (March, June, September & December) at 1:00 PM on the 3<sup>rd</sup> Thursday - at various nursing homes in the county.

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

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ITEM NO. \_ 6F

June 17, 2008

## August 4, 2008 Agenda Item

TO:

**Board of Commissioners** 

FROM:

Marie Colgan, Deputy Clerk N

SUBJECT:

Storm Water Advisory Board

BACKGROUND: On June 16, 2008, the Board of Commissioners nominated the following to fill one vacancy on the Storm Water Advisory Board:

Joint Appointee (appointed by Chairman and the Mayor)

Carlon Mercer (new appointment)

I have attached the current membership list for this board.

PROPOSED ACTION: Appoint the above vacancy.

Attachment

pc: Greg Caison, Storm Water Services Manager

## STORM WATER ADVISORY BOARD 2 Year Term

(Staggered Terms Initially)

Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment			
	COUNTY APPOINTEES						
Nancy Smith ( /F) 573 Christmasberry Court Fayetteville, NC 28312 487-1578/850-9398(Cell)	6/07	2 <sup>nd</sup>	June/09 6/30/09	No			
Jennings McArthur (W/M) 3827 Butler Nursery Road Fayetteville, NC 28306 323-5576/527-4824(Cell)	6/07	2 <sup>nd</sup>	June/09 6/30/09	No			
Dennis Gould (W/M) 7099 Calamar Drive Fayetteville, NC 28314 860-2563/818-6384(Cell)	6/08	2 <sup>nd</sup>	June/10 6/30/10	No			
	CITY APPOIN	<u>rees</u>					
Wendy Michener (W/F) 223 Hillside Avenue Fayetteville, NC 28301 323-3912/485-4108(W)	8/06	1 <sup>st</sup>	June/08 6/30/08	Yes			
Charles A. Donnell (W/M) 1931 Dante Lane #204 (14) Fayetteville, NC 28314 433-2399/323-3400 (W)	7/07	1 <sup>st</sup>	June/09 6/30/09	Yes			
Don Stewart (W/M) 312 Murray Hill Road Fayetteville, NC 28303 868-3421/583-5758 (C)	7/07	1 <sup>st</sup>	June/09 6/30/09	Yes			

Storm Water Advisory Boa	rd, page 2			
Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment
JOINT APPOINTEE  (Appointed by the Chairman and the Mayor)				
Dohn Broadwell, Jr. 1600 Rock Hill Road Fayetteville, NC 28301 485-6065(H)	6/06	$2^{\mathrm{nd}}$	June/08 6/30/08	No
Ex-Officio Members: Fort	Bragg, Pope Air Force Bas	se and N.C.D.O.	Г.	
Contact: Sally Dahlstrom (	City) 433-1648 - fax # 433	3-1058		
Meetings: 1 <sup>st</sup> Tues – 5:30 pm, City Hall, 1 <sup>st</sup> Floor, LaFayette Room				

Board was established July, 1995.

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE JOHN T. HENLEY, JR. BILLY R. KING EDWARD G. MELVIN DIANE WHEATLEY



MARSHA S. FOGLE Clerk to the Board

MARIE COLGAN Deputy Clerk

#### **BOARD OF COMMISSIONERS**

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 (910) 678-7771 • Fax: (910) 678-7770

June 17, 2008

ITEM NO. \_ 6G

## August 4, 2008 Agenda Item

TO:

**Board of Commissioners** 

FROM:

Marie Colgan, Deputy Clerk

Wo

SUBJECT:

Workforce Development Board

BACKGROUND: On June 16, 2008, the Board of Commissioners nominated the following to fill one vacancy on the Workforce Development Board:

Private Sector:

John Davidson (new appointment)

I have attached the current membership list for this board.

PROPOSED ACTION: Appoint the above vacancy.

Attachment

pc: Geneva Mixon, Director

5/08

## CUMBERLAND COUNTY WORKFORCE DEVELOPMENT BOARD (FORMERLY, PRIVATE INDUSTRY COUNCIL) 3 Year Terms

	3 i ear	Terms		
	<u>Date</u>	m.	***	Eligible For
Name/Address	Appointed	Term	Expires	Reappointment
Private Sector: Kathy Olsen (W/F) Olsen Realty 854 S. Reilly Road Fayetteville, NC 28314 964-1459	9/05	1 <sup>st</sup>	Sept/08 9/30/08	Yes
Bob Dickerson (W/M) Tire Battery Corporation 107 Tom Starling Road, Suite 101 Fayetteville, NC 28306	9/05	2 <sup>nd</sup>	Sept/08 09/30/08	No
Loleta L. Wilkerson ( /F) Pentagon Federal Credit Union 1800 Skibo Road, Suite 320 Fayetteville, NC 28303 487-3404/868-5594(W)	10/05	1 <sup>st</sup>	Oct/08 10/31/08	Yes
Annie Hasan (B/F) Children's World Creative School 408 Spring Avenue Spring Lake, NC 28390 497-8770	9/05	2 <sup>nd</sup>	Sept/08 09/30/08	No
Michael E. Axelrod (W/M) 5144 Goshawk Drive Hope Mills, NC 28348	2/07	1 <sup>st</sup>	Feb/10 2/28/10	Yes
Michael Karaman (W/M) 4424 Bragg Blvd. # 101 Fayetteville, NC 28303 860-1000	2/07	1 <sup>st</sup>	Feb/10 2/28/10	Yes
JoLeita Evans (W/F) 2974 Evans Dairy Road Fayetteville, NC 28312 483-9065/484-5972(W)	11/05	1 <sup>st</sup>	Nov/08 11/30/08	Yes

Cumberland County Workforce De	evelopment Boa Date	ard, page 2		Eligible For
Name/Address	<u>Appointed</u>	Term	Expires	Reappointment
Dina Simcox (W/F) 3628 Heatherbrooke Drive Fayetteville, NC 28306 717-2448/868-7668 (W)	4/08	1 <sup>st</sup>	Apr/11 4/30/11	Yes
Wendall Troy (B/M) School Link, Inc. P.O. Drawer 36067 Fayetteville, NC 28303 223-2116, Ext. 101	2/06	2 <sup>nd</sup>	Feb/09 2/28/09	No
Charles A. Richter (/M) NCNG 235 N. McPherson Church Rd. – S Fayetteville, NC 28303 401-6063	10/05 te. 203	1 <sup>st</sup>	Oct/08 10/31/08	Yes
Mike Baldwin (W/M) 1337 Sawyer Court Hope Mills, NC 28348 323-9493/426-5000(W)	6/06	1 <sup>st</sup>	June/09 6/30/09	Yes
Jean Harrison (/F) Cape Fear Valley Medical Center P.O. Box 2000 Fayetteville, NC 28302-2000	6/06	1 <sup>st</sup>	June/09 6/30/09	Yes
Public Sector: Social Services Representative: Vivian Tookes (B/F) Dept. of Social Services P. O. Box 2429 Fayetteville, NC 28302 323-1540	9/05	2 <sup>nd</sup>	Sept/08 9/30/08	No
Rehabilitation: Ellen Morales (/F) North Carolina Department of Hum Division of Vocational Rehabilitation 1200 Fairmont Court Fayetteville, NC 28304		(unlimited term - re	placed by state	agency)

## Cumberland County Workforce Development Board, page 3

Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment
Community Based Organization: Patricia Tyson(W/F) Consumer Credit Counseling Services 316 Green Street Fayetteville, NC 28301 323-3192	9/05 ce	2 <sup>nd</sup>	Sept/08 9/30/08	No
Dr. Robin Jenkins (W/M) Communicare, Inc. P.O. Box 30 Fayetteville, NC 28302 433-1116	2/06	2 <sup>nd</sup>	Feb/09 2/28/09	No
J. Carl Manning (B/M) Kingdom CDC PO Box 1402 Fayetteville, NC 28302 630-1000/484-2722	5/08	1 <sup>st</sup>	May/11 5/31/11	Yes
Economic Development: (vacant) Cumberland Co. Business Council P. O. Box 9 Fayetteville, NC 28302 484-4242, ext. 228	11/06	$2^{\mathrm{nd}}$	Nov/09 11/30/09	No
Employment Service: Glenn McQueen (B/M) Employment Security Comm. 414 Ray Avenue Fayetteville, NC 28301 486-1010	8/02	(unlimited term - rep	laced by state a	gency)
Labor: Damita Rucker-Ash(B/F) United Steelworkers of America 5839 Corner Oaks Drive Hope Mills, NC 28348 423-8479	9/05	2 <sup>nd</sup>	Sept/08 9/30/08	No

## Cumberland County Workforce Development Board, page 4

Name/Address	<u>Date</u> Appointed	Term_	Expires	Eligible For Reappointment
Education: Dr. Joe Mullis, (/M) FTCC PO Box 35236 Fayetteville, NC 28303	8/07	1 <sup>st</sup>	Aug/10 8/31/10	Yes
(vacant) Fayetteville State University 1200 Murchison Road Fayetteville, NC 28301 486-1141	1/05	1 <sup>st</sup>	Jan/08 1/31/08	Yes
County Representative: Juanita Pilgrim Deputy County Manager P. O. Box 1829 Fayetteville, NC 28302 678-7726	7/93	N/A	N/A	N/A

Contact: Geneva Mixon, Director, CC Workforce Development Center (or Linda Morrison – 323-2498, X2126 – fax # 323-5755)

Regular Meetings: 1st Tuesday, every other month, noon, Job Link Career Center (Name Changed to Cumberland County Workforce Development Board, November, 1995)