
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
DECEMBER 21, 2009
6:45 PM

INVOCATION - Commissioner Jeanette Council

PLEDGE OF ALLEGIANCE – Morgan Graves, Our Lady of Grace School

Recognition of Outgoing Board Member: Geneva Mixon- Transportation Advisory Board

Special Recognition of Mary Brymer and the Fayetteville-Cumberland Senior Center:

- Fayetteville-Cumberland Senior Center was awarded National Accreditation from the National Institute of Senior Centers (NISC).

PUBLIC COMMENT PERIOD (6:45 PM – 7:00 PM)

1. Approval of Agenda.
2. Consent Agenda
 - A. Approval of minutes for the December 7, 2009 regular meeting.
 - B. Approval of Formal Bid Award to CenturyLink for E-911 Power Phones for Cumberland County Emergency Services Department.
 - C. Approval of Destruction of Finance Department Records.
 - D. Approval of Destruction of Crown Center Records.
 - E. Approval of the Adoption of the State of North Carolina Records Retention and Disposition Schedule Amendment for County Sheriffs' Offices.
 - F. Approval of Declaration of two Harley Davidson Road King Motorcycles as Surplus and Authorize for Trade-in.

G. Approval of Ordinance Assessing Property for the cost of Demolition:

- 1) Case Number: MH5729-2008
- Property Owner: Stephanie L. Baker
- Property Location: 5905 St. Michaels Drive, Fayetteville, NC
- Parcel Identification Number: 0454-51-5679

H. Approval of Ordinance Assessing Property for cost of Abatement of a Public Nuisance (Clean Up and Debris Removal):

- 1) Case Number: MH5725-2008
- Property Owner: Martha Freeman
- Property Location: 1646 Shaw Road, Fayetteville, NC
- Property Identification Number: 0429-05-1771

I. Budget Revisions:

- (1) Register of Deeds Automation

Revision in the amount of \$100,000 to appropriate automation fund balance to contract services for the removal of sensitive information appearing on land records from the internet. (B10-194) **Funding Source – Register of Deeds Automation Fund Balance**

- (2) Community Development –Support Housing Program Grant

Revision in the amount of \$48,035 to appropriate fund balance from rent received in the prior year from the Robin Meadow’s project. (B10-192) **Funding Source – Fund Balance Appropriated**

- (3) Juvenile Crime Prevention Council

Revision to budget a \$62,500 ARRA Gang Prevention Grant. JCPC will contract with the Fayetteville Urban Ministry to hire 1.5 FTEs to administer the after school program to at risk youth. (B10-200) **Funding Source – ARRA Funds**

(4) Sheriff

Revision in the amount of \$7,798 to establish two new CrossingGuard/Traffic Control Officer positions for Raleigh Road Elementary School. (B10-201) **Funding Source – BOE**

3. Public Hearings

Amendment to Cumberland County Code of Ordinances

A. Watershed Protection Map Amendment

Case P09-50. Revision and amendment to the Cumberland County Code of Ordinances, Appendix C, Water Supply Watershed Management and Protection Ordinance, amending the *Watershed Protection Map of Cumberland County, North Carolina* by reflecting the recent re-classification of the extreme southern Cumberland County portion of the Cape Fear River (including tributaries) from Class C to Class WS-IV waters, affecting properties in the lower Grays Creek and southwestern Turnbull areas of the County.

Contested Rezoning Case

- B. Case P09-51. Rezoning of 1.28+/- acres from CD Conservancy and R6A Residential to C2(P) Planned Service and Retail, or to a more restrictive zoning district; located between SR 1118 (Parkton Road) and NC HWY 59 (South Main Street), across from SR 1125 (Porter Road) intersection; submitted by Neal Wyce; owned by David and Claire McMillan.

Other Public Hearings

- C. Public Hearing on Taxpayers Request for a Refund for Overpayment of Excise Tax Pursuant to NCGS 105-228.37.

Items of Business

4. Presentation of the FY 2009 Annual Audit by Michelle Loyd Thompson, CPA, Partner, Cherry, Bekaert and Holland, L.L.P.
5. Presentation of the Child Support Task Force Report by Brenda Jackson.

6. Consideration of Cumberland County Facilities Committee Report & Recommendation:
 - A. Alternatives for Relocation of County Administrative Offices.
 - B. Authorize Staff to Move forward with Demolition of the Legal Aid Building and Conversion into Paved Parking.
7. Consideration of Cumberland County Policy Committee Report & Recommendations:
 - A. Proposed Policy Regarding County Financial Participation in Water and/or Sewer Utility Line Extensions.
 - B. Proposed Revision to County Fire Inspection Fee Schedule.
 - C. Proposed Addition to County Ordinance to Permit a Burning Ban Within 100 Feet of a Structure When a State or Federal Burning Ban has been Declared Within the County.
8. Consideration of a Resolution to Oppose Transfer of State Secondary Road Program to Counties.
9. Nominations to Boards and Committees
 - A. Adult Care Home Community Advisory Committee (1 Vacancy)
 - B. Board of Adjustment (1 Vacancy)
 - C. Board of Health (3 Vacancies)
 - D. Child Homicide Identification and Prevention (CHIP) Council (1 Vacancy)
 - E. Civic Center Commission (5 Vacancies)
 - F. Community Child Protection Fatality Prevention Team (3 Vacancies)
 - G. Cumberland County Public Library Board of Trustees (1 Vacancy)
 - H. Mid-Carolina Aging Advisory Committee (1 Vacancy)
 - I. Nursing Home Advisory Board (1 Vacancy)

10. Appointments to Boards and Committees

A. Cumberland County Local Emergency Planning Committee (1 Vacancy)

Nominee: Transportation Representative: Eddie Smith

11. Closed Session: IF NEEDED.

ADJOURN

THIS MEETING WILL BE BROADCAST LIVE ON TIME WARNER COMMUNITY CHANNEL 7.

MEETINGS: **January 4, 2010 (Monday) – 9:00 AM**
 January 19, 2010 (Tuesday) – 6:45 PM
 February 1, 2010 (Monday) – 9:00 AM

Senior Center Receives National Accreditation

The award-winning Fayetteville-Cumberland Senior Center has received its biggest honor yet. The center, operated by Fayetteville-Cumberland Parks & Recreation, was awarded national accreditation by a unanimous vote from the National Institute of Senior Centers (NISC). By receiving national accreditation, the center is the first N.C. Recreation & Parks affiliated senior center to achieve this honor and only the second facility in the state.

To receive the award, the center had to meet the following criteria: The National Institute of Senior Centers is a constituent unit of the National Council on Aging. The Senior Center Assessment and Accreditation consists of nine standards, to include: Purpose, Community, Governance, Administration, Program Planning, Evaluation, Fiscal Management, Records & Reports and Facility. Required documentation for each standard is compiled in a 'Accreditation Manual' that is reviewed by an Off-Site Reviewer, National Accreditation Office and On-Site Reviewer. An On-Site Review is conducted over two-days to ensure information included in the 'Manual' is accurate. Once the review is completed, a recommendation is made and the National Institute of Senior Centers Accreditation Board must vote on whether or not the center will receive Accreditation. Accreditation is for five years, and must be applied for every five years thereafter. The process, from beginning to completion, is approximately two years and included: participants, community agencies, governing boards, volunteers and staff. Since 1998, only 100 out of 15,000 Senior Centers across the United States have achieved Accreditation. Accreditation assures excellence, credibility and endorses competency with a certainty of purpose.

“(Senior Center Supervisor) Mary (Brymer) is to be commended for leading her center through the self-assessment and review process that has culminated in this honor,” said Rick Eldridge, a member of the NISC Accreditation Board. “We hope that this will be an affirmation of the great things happening in our community, Parks & Recreation Department and City. The achievement is shared by many who helped with its accomplishment!” (Mary Brymer)

High quality programming is a hallmark of the center, which also is a Senior Center of Excellence, as decided by the N.C. Division of Aging and Adult Services. In addition, Brymer was recently named the N.C. Recreation and Park Association Young Professional award winner for 2009, another example of the center’s dedication to offering top-notch activities for citizens.

“Mary and her staff consistently do a great job with providing local seniors with good, informative and active programs that keep our seniors kicking,” said Michael Gibson, Fayetteville-Cumberland Parks & Recreation director. “Congratulations to her and her staff for being honored with national accreditation and kudos to them for being the first N.C. Recreation & Parks affiliated senior center to reach this plateau.”

BRYMER RECEIVES YOUNG PROFESSIONAL AWARD

Mary Brymer, Senior Center supervisor, has been named the 2009 North Carolina Recreation & Parks Association (NCRPA) Young Professional award winner.

The North Carolina Recreation & Parks Association is a nonprofit education and advocacy organization dedicated to the advancement of the parks, recreation and leisure profession in North Carolina.

Brymer has been a good standing member with NCRPA since 1999, when becoming employed by Fayetteville Parks & Recreation. She is currently a certified senior center manager through the North Carolina Division of Aging and Adult Services – Ann Johnson Institute.

Through Brymer's supervision, there has been a 30% increase in club membership and a 20% increase in center participation.

JAMES E. MARTIN
County Manager

JUANITA PILGRIM
Deputy County Manager



AMY H. CANNON
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

ITEM NO. 2B

5th Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 21, 2009

MEMORANDUM

TO: BOARD OF COMMISSIONERS

FROM: JAMES E. MARTIN, COUNTY MANAGER

DATE: DECEMBER 15, 2009

SUBJECT: APPROVAL OF BID AWARD TO CENTURY LINK (FORMERLY SPRINT) FOR E-911 POWER PHONES FOR CUMBERLAND COUNTY EMERGENCY SERVICES

BACKGROUND

One bid was received from Century Link (formerly Sprint) to purchase E-911 Power Phones along with a request to declare as surplus (10) Simon positrons and authorize for trade-in for the Emergency Services Department. (bid information attached).

RECOMMENDATION/PROPOSED ACTION

Consider approval of the bid award to Century Link (formerly Sprint) for the purchase of E-911 Power Phones for the Cumberland County Emergency Services Department.

/cp

CM121509-2

Celebrating Our Past...Embracing Our Future

THELMA S. MATTHEWS
Purchasing Accounts Manager
(910) 678-7743



DEBBIE H. MILLER
Buyer
(910) 678-7746

FINANCE DEPARTMENT
PURCHASING DIVISION

4th Floor, Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 • Fax (910) 323-6120

December 7, 2009

MEMO

To: James Martin, County Manager

From: Thelma S. Matthews, Purchasing Accounts Manager *TM*

Re: Formal Bid Award

"Formal Bids" were sent out requesting bids on E-911 Power Phones for Cumberland County Emergency Services along with a request for a trade-in allowance for ten (10) Simon positrons.

One bid was received in response to request from CenturyLink (formally Sprint) in the amount of \$273,264.61. This figure includes a \$15,000.00 trade-in allowance.

I request the bid be awarded to CenturyLink for a total of \$273,264.61 and that the ten (10) Simon positrons be declared surplus at the next Cumberland County Commissioners meeting.

Thank you.

Celebrating Our Past... Embracing Our Future

Kenneth Currie
Director/Fire Marshal

James "Timmy" Mitchell
Deputy Director



CUMBERLAND
COUNTY



COUNTY OF CUMBERLAND

EMERGENCY SERVICES DEPARTMENT

P.O. DRAWER 1829 FAYETTEVILLE, NORTH CAROLINA

Phone (910) 678-7688 Fax (910) 677-5552

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November 17, 2009

Memorandum

To: James Martin, County Manager

Thru: Thelma S. Matthews, Purchasing Accounts Manager *TM*

From: Kenneth Currie, Emergency Services Director *KC*

Re: Bid No: 10-18-ES-F-E-911 Power Phones

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A request for formal bids for E-911 Power Phones for Emergency Services was advertised in the Fayetteville Observer on October 17, 2009. Requests to bid were also sent to six vendors.

We received one response to our requests. We reviewed the bid submitted by Jimmy Pappas, CenturyLink, and recommend that it be accepted.

The total bid, which includes \$15,000 trade-in allowance for 10 Simon Positrons is \$273,264.61. The additional 7 x 24 Maintenance cost per year is \$29,774.64.

We request that the ten Simon Positrons be declared surplus and that the award of this bid to CenturyLink be approved by the Board of Commissioners in the amount of \$273,264.61.

If you have any questions, please call me at 678-7688.

Thank you

KC/gs



**County of Cumberland – Emergency Services**  
**E-911 Power Phones**  
**Bid No: 10-18-ES(F)**  
**Specifications – Page 2**

| <u>Description</u>                                                                               | <u>Qty.</u> | <u>Amt.</u>       | <u>Total</u>       |
|--------------------------------------------------------------------------------------------------|-------------|-------------------|--------------------|
| <b>Power 911 Software (Newest Version)</b>                                                       |             |                   |                    |
| Power 911 Workstation Software License                                                           | 10          | <u>\$8,666.87</u> | <u>\$86,668.70</u> |
| Power 911 Server Software License                                                                | 10          | <u>\$1,732.64</u> | <u>\$17,326.40</u> |
| Redundant Server Software (per system)                                                           | 1           | <u>Included</u>   | <u>Included</u>    |
| Power 911 Integrated Call Recorder (per position)                                                | 10          | <u>Included</u>   | <u>Included</u>    |
| Power 911 Integrated TDD                                                                         | 10          | <u>Included</u>   | <u>Included</u>    |
| IWS Underlying System Software – Workstation                                                     | 10          | <u>\$449.94</u>   | <u>\$4,499.40</u>  |
| IWS Underlying System Software – Server                                                          | 1           | <u>\$3,742.95</u> | <u>\$3,742.95</u>  |
| IWS Underlying System S/W – Object Server                                                        | 1           | <u>\$2,213.69</u> | <u>\$2,213.69</u>  |
| IAP/PC Card (6 wire handset/for IAP backroom)                                                    | 10          | <u>\$3,469.62</u> | <u>\$34,696.20</u> |
| <b>Power MIS Software (Newest Version)</b>                                                       |             |                   |                    |
| Power MIS 3.0 Software & Documentation                                                           | 1           | <u>\$860.91</u>   | <u>\$860.91</u>    |
| Power MIS 3.0 Data License                                                                       | 10          | <u>\$737.58</u>   | <u>\$7,375.80</u>  |
| IWS Underlying system software – server                                                          | 1           | <u>\$3,742.95</u> | <u>\$3,742.95</u>  |
| Additional Backup EXEC server agent                                                              | 1           | <u>\$Included</u> | <u>\$Included</u>  |
| Additional Backup EXEC SQL agent                                                                 | 1           | <u>\$1,487.96</u> | <u>\$1,487.96</u>  |
| <b>Power IWS Hardware</b>                                                                        |             |                   |                    |
| IWS G2 Workstation Computer (no monitor)                                                         | 10          | <u>\$1,926.15</u> | <u>\$19,261.50</u> |
| Dell UltraSharp 1908FP Flat Panel w/height adj<br>Stand, 19.0" VIS(Changed to Viewsonic 19" LCD) | 10          | <u>\$353.03</u>   | <u>\$3,530.30</u>  |
| IWS G2 Server (5-15 positions) rack mount                                                        | 1           | <u>\$6,915.27</u> | <u>\$6,915.27</u>  |
| IWS 24-Port 10/100 auto-sensing switch                                                           | 1           | <u>\$450.58</u>   | <u>\$450.58</u>    |
| IWS G2 Server Redundant Disk Array (5-15 pos)                                                    | 1           | <u>Included</u>   | <u>Included</u>    |
| IWS G2 object server rack mount                                                                  | 1           | <u>\$3,042.29</u> | <u>\$3,042.29</u>  |
| IWS G2 Server Tape backup system                                                                 | 1           | <u>\$4,382.01</u> | <u>\$4,382.01</u>  |
| Power MIS 3.0 – G2 Server (Rackmount)                                                            | 1           | <u>\$6,915.27</u> | <u>\$6,915.27</u>  |
| Power 911 Agent tool kit                                                                         | 10          | <u>Included</u>   | <u>Included</u>    |

## Specifications – Page 3

| <u>Description</u>                                                                 | <u>Qty.</u> | <u>Amt.</u>       | <u>Total</u>                   |
|------------------------------------------------------------------------------------|-------------|-------------------|--------------------------------|
| <b>Installation</b>                                                                |             |                   |                                |
| Positron IWS Staging – up to 8 positions                                           | 1           | <u>\$4,026.85</u> | <u>\$4,026.85</u>              |
| Position IWS Staging – each add'l position                                         | 2           | <u>\$335.37</u>   | <u>\$671.14</u> 6710.174 dlvsm |
| Professional Services – Price Per Day                                              | 8           | <u>\$2,013.42</u> | <u>\$16,107.36</u>             |
| Installation – Living expense per day                                              | 10          | <u>\$268.46</u>   | <u>\$2,684.60</u>              |
| Installation-Travel fee                                                            | 1           | <u>\$1,677.85</u> | <u>\$1,677.85</u>              |
| <b>Training</b>                                                                    |             |                   |                                |
| Power 911 Administrator training (per day)                                         | 4           | <u>\$2,013.42</u> | <u>\$8,053.68</u>              |
| Power 911 Call Taker Training (per day)                                            | 2           | <u>\$2,013.42</u> | <u>\$4,026.84</u>              |
| Training – Living Expense (per day)                                                | 8           | <u>\$268.46</u>   | <u>\$2,147.68</u>              |
| Training – Travel fee                                                              | 1           | <u>\$1,677.85</u> | <u>\$1,677.85</u>              |
| <b>ePrinter</b>                                                                    |             |                   |                                |
| ePrinter software                                                                  | 1           | <u>\$1,390.27</u> | <u>\$1,390.27</u>              |
| ePrinter self tutorial CD                                                          | 1           | <u>\$140.43</u>   | <u>\$140.43</u>                |
| IWS DVD backup system                                                              | 1           | <u>\$626.85</u>   | <u>\$626.85</u>                |
| Dell E177FP, 17" flat panel 17.0" viewable<br>Image (changed to Viewsonic 19" LCD) | 1           | <u>\$353.03</u>   | <u>\$353.03</u>                |
| IWS Workstation Computer (no monitor)                                              | 1           | <u>\$1,926.15</u> | <u>\$1,926.15</u>              |
| IWS Workstation – Configuration and S/W                                            | 1           | <u>\$449.94</u>   | <u>\$449.94</u>                |
| <b>Back Room Upgrade</b>                                                           |             |                   |                                |
| Universal Position Controller Upgrade Kit<br>(newest Version)                      | 1           | <u>\$265.14</u>   | <u>\$265.14</u>                |
| Concentrator Upgrade Kit (600320/B)                                                | 10          | <u>\$265.14</u>   | <u>\$2,651.40</u>              |
| Misc. cables and accessories                                                       |             | <u>\$1,453.62</u> | <u>\$1,453.62</u>              |
| <b>Additional Equipment</b>                                                        |             |                   |                                |
| Power 911 Version 5.0 Media                                                        | 1           | <u>\$87.23</u>    | <u>\$87.23</u>                 |
| Power MIS Version 4.2 Media                                                        | 1           | <u>\$87.23</u>    | <u>\$87.23</u>                 |
| Power MIS Concurrent Client Access License                                         | 1           | <u>\$351.49</u>   | <u>\$351.49</u>                |

|                                                |    |                    |                    |
|------------------------------------------------|----|--------------------|--------------------|
| Power MIS Server 146GB SAS Hot Plug Hard Drive | 2  | <u>\$643.75</u>    | <u>\$1,287.50</u>  |
| Power 911 Server 146GB SAS Hot Plug Hard Drive | 2  | <u>\$643.75</u>    | <u>\$1,287.50</u>  |
| Serial Port Expansion Board (4 Port)           | 1  | <u>\$1,155.98</u>  | <u>\$1,155.98</u>  |
| Belkin 16FT USB A?B CBL Shield                 | 1  | <u>\$20.77</u>     | <u>\$20.77</u>     |
| IWS EXT. PROG. Keypad Model 683                | 10 | <u>\$186.90</u>    | <u>\$1,869.00</u>  |
| HP DeskJet 6940 PR InkJet BLT IN NTWRK         | 1  | <u>\$134.29</u>    | <u>\$134.29</u>    |
| Project Management                             | 1  | <u>\$5,098.90</u>  | <u>\$5,098.90</u>  |
| CenturyLink Labor                              | 1  | <u>\$18,181.12</u> | <u>\$18,181.12</u> |
| Shipping                                       | 1  | <u>\$1,260.74</u>  | <u>\$1,260.74</u>  |

**Total Bid (Includes Simon Trade In Allowance) \$273,264.61** ✓ 273,264.61

*dhm  
11-16-09*

**Additional 7 x 24 Maintenance cost per yr  
(Addition Equipment Maintenance) \$29,774.64**  
**Trade in allowance for (10) Simon positions \$<15,000.00>**

**County of Cumberland – Emergency Services  
E-911 Power Phones  
Bid No: 10-18-ES (F)  
Bidder Response Page**



ITEM NO. 2C

## COUNTY of CUMBERLAND

James E. Martin  
County Manager

Cliff Spiller  
Assistant County Manager

Juanita Pilgrim  
Deputy County Manager

*Office of the County Manager*

Amy H. Cannon  
Assistant County Manager

### MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 21, 2009

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JAMES E. MARTIN, COUNTY MANAGER**

**DATE: DECEMBER 1, 2009**

**SUBJECT: DESTRUCTION OF FINANCE DEPARTMENT RECORDS**

#### BACKGROUND

Pursuant to a resolution adopted by the Board of County Commissioners on February 4, 1985, the County Manager has authorized destruction of certain Finance Department records (see attachment).

The destruction of these records is in accordance with the Records Retention and Disposition Schedule issued by the North Carolina Division of Archives and History and adopted by the Board of County Commissioners'.

#### RECOMMENDATION/PROPOSED ACTION

Accept the report on disposition of records and include same in minutes of the December 21, 2009 Board of Commissioners' Meeting.

/cas

Attachment

JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



CLIFF SPILLER  
Assistant County Manager

AMY H. CANNON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

December 1, 2009

MEMORANDUM

TO: JAMES E. MARTIN, COUNTY MANAGER

FROM: AMY H. CANNON, ASSISTANT COUNTY MANAGER 

SUBJECT: DESTRUCTION OF FINANCE DEPARTMENT RECORDS

Pursuant to the resolution adopted by the Board of County Commissioners on February 4, 1985, authorization is requested to destroy Finance Department records noted below. The destruction of these records is in accordance with the Records Retention and Disposition Schedule issued by the North Carolina Division of Archives and History which was previously adopted by the Board of County Commissioners.

1. Records with three-year retention requirement (**dated prior to July 1, 2006**).
  - a. Fiscal correspondence/memorandums.
  - b. Bank statements, canceled checks. Deposit slips, and reconciliation file.
  - c. Purchasing – request for proposals for purchase contracts, purchase orders, and requisitions.
  - d. Cash receipt report files.
  - e. Check registers.
  - f. Investment records.
  - g. Journal vouchers.
  - h. LGC financial statements.
  - i. Invoices.
  - j. Employee Earnings Record File – Local government retirement system monthly reports.  
Payroll file – salaries paid and deductions file.
2. Records with two-year retention requirement (**dated prior to July 1, 2007**).
  - a. Employee benefits register file.
3. Records with one-year retention requirement (**dated prior to July 1, 2008**).
  - a. Daily journal and ledger printouts
  - b. Monthly detail reports, **except June 30 which is permanent**.
4. Records that have been superseded or obsolete.
  - a. Property and equipment inventory files.

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JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



ITEM NO. 2D

AMY H. CANNON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 21, 2009**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JAMES E. MARTIN, COUNTY MANAGER** 

**DATE: NOVEMBER 30, 2009**

**SUBJECT: REPORT ON THE DESTRUCTION OF CROWN CENTER RECORDS**

**BACKGROUND**

Pursuant to a resolution adopted by the Board of County Commissioners on February 4, 1985, the County Manager has authorized the destruction of certain Crown Center Records (see Attachment).

The destruction of these records is in accordance with the Records Retention and Disposition Schedule issued by the North Carolina Division of Archives and History and adopted by the Board of County Commissioners.

**PROPOSED ACTION**

Accept the report on disposition of records and include same in the Board's official minutes of the December 21, 2009 Board meeting.

/ct

CM113009-1

*Celebrating Our Past... Embracing Our Future*



**CROWN CENTER**

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**MEMORANDUM**

**TO: AMY CANNON, ASSISTANT COUNTY MANAGER - FINANCE**

**FROM: ANNETTE NUNNERY, ADMINISTRATIVE COORDINATOR** *ANN*

**DATE: 11/2/2009**

**RE: RECORDS DESTRUCTION REQUEST**

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I am attaching a formal request for destruction of records currently stored at the Crown Center. The records have been reviewed and catalogued based on guidelines specified by the N.C. Department of Cultural Resources in the Records Retention and Disposition Schedule for County Management.

There are 8 boxes listed. We are requesting that the current accumulation of records be approved for destruction as of January 01, 2008.

If there is any other paperwork required please let me know.

attachment

**North Carolina Department of Cultural Resources  
Division of Historical Resources  
Government Records Branch**

**REQUEST FOR DISPOSAL OF UNSCHEDULED RECORDS**

**TO** Assistant Records Administrator  
N.C. Division of Historical Resources  
Government Records Branch  
4615 Mail Service Center  
Raleigh, NC 27699-4615

**FROM** Name Annette R. Nunnery  
County Cumberland  
Agency or department Crown Center  
Phone number (910) 438-4100

In accordance with the provisions of G.S. 121 and 132, approval is requested for the destruction of records listed below. These records have no further use or value for official or administrative purposes.

| RECORDS TITLE | DESCRIPTION | INCLUSIVE DATES | QUANTITY | MICROFILMED?<br>(YES OR NO) | RETENTION PERIOD |
|---------------|-------------|-----------------|----------|-----------------------------|------------------|
|---------------|-------------|-----------------|----------|-----------------------------|------------------|

|                     |                                  |                      |         |    |             |
|---------------------|----------------------------------|----------------------|---------|----|-------------|
| EVENT FILES         | event information, fees, records | 2001 to 2003         | 1 box   | NO | One year    |
| TICKET STUBS        | Ticket stubs by event            | 2003 to 2004         | 1 box   | NO | Three years |
| SHOW INCOME REPORTS | Show receipts, payments          | Jan 2004 to Feb 2005 | 1 box   | NO | Three years |
| CASH RECEIPTS       | receipts                         | 3/05 to 06/05        | 1 box   | NO | Two years   |
| EVENT SETTLEMENTS   | Show receipts, settlements       | 1998-2004            | 1 box   | NO | Three years |
| ACCNTS PAYABLE      | Invoices, receipts               | 2003 and 2004        | 2 boxes | NO | Three years |
| TIME CARDS          | p/t employee time cards          | 2003 - 2004          | 1 box   | NO | Four years  |

Requested by: \_\_\_\_\_  
Signature

Administrative Coordinator  
Title

11/02/2009  
Date

Approved by: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Head of Governing Board

\_\_\_\_\_  
Date

Concurred by: \_\_\_\_\_  
(as indicated) Signature

\_\_\_\_\_  
Assistant Records Administrator  
NC Division of Historical Resources

\_\_\_\_\_  
Date

JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



AMY H. CANNON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

ITEM NO. 2E

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 21, 2009**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JAMES E. MARTIN, COUNTY MANAGER** 

**DATE: DECEMBER 15, 2009**

**SUBJECT: APPROVAL OF THE ADOPTION OF THE STATE OF NORTH CAROLINA RECORDS RETENTION DISPOSITION SCHEDULE AMENDMENT FOR COUNTY SHERIFFS' OFFICES**

**BACKGROUND**

On September 17, 2009, the State of North Carolina Records and Retention Disposition Schedule was amended. The Sheriff's Office relies on the North Carolina Records and Retention Schedule published by the Department of Cultural Resources.

**RECOMMENDATION/PROPOSED ACTION**

Adopt the Amendment of the State of North Carolina Records and Retention Disposition Schedule for County Sheriffs' offices.

/cp

CM121509-4

*Celebrating Our Past...Embracing Our Future*



**EARL R. BUTLER, SHERIFF  
CUMBERLAND COUNTY SHERIFF'S OFFICE**



---

*An Internationally Accredited Law Enforcement Agency*

TO: Mr. James E. Martin, County Manager  
FROM: Earl R. Butler, Sheriff   
DATE: December 4, 2009  
SUBJECT: Agenda Item—Consent

The Sheriff's Office relies on the State of North Carolina Records Retention and Disposition Schedule published by the Department of Cultural Resources.

That Department requires that Board of Commissioners signature on the Summary and any Amendments. Please forward the enclosed for that signature and return for further processing.

Thank you.

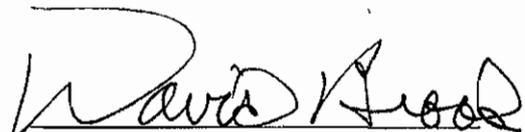
**RETENTION AND DISPOSITION SCHEDULE AMEDMENT**

**COUNTY SHERIFF'S OFFICE**

Amend the records retention and disposition schedule for County Sheriff's Office by amending item 89, Sexual Offender Records, as shown on new page 64 and 64a dated September 17, 2009.

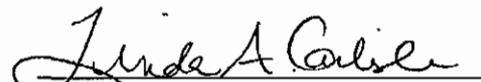
**APPROVAL RECOMMENDED**

  
County Sheriff

  
David Brook, Director  
Division of Historical Resources

**APPROVED**

\_\_\_\_\_  
Chairman, Bd. County Commissioners

  
Linda A. Carlisle, Secretary  
Department of Cultural Resources

September 28, 2009

**COUNTY SHERIFF'S OFFICE**  
**Records Retention**  
**and Disposition Schedule**

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provision of Chapter 121 and 132 of the General Statutes of North Carolina, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

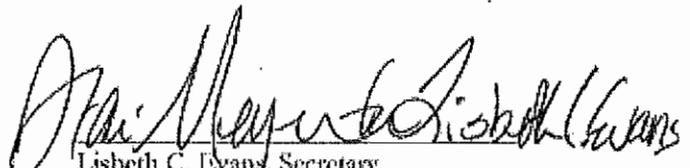
**APPROVAL RECOMMENDED**

  
\_\_\_\_\_  
County Sheriff

  
\_\_\_\_\_  
David Brook, Director  
Division of Historical Resources

**APPROVED**

\_\_\_\_\_  
Chairman, Bd. County Commissioners

  
\_\_\_\_\_  
Lisbeth C. Evans, Secretary  
Department of Cultural Resources

November 10, 2008

\_\_\_\_\_  
County Name

JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



AMY H. CANNON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

ITEM NO. 2F

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 21, 2009**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JAMES E. MARTIN, COUNTY MANAGER** 

**DATE: DECEMBER 11, 2009**

**SUBJECT: APPROVAL OF DECLARATION OF TWO HARLEY DAVIDSON ROAD KING MOTORCYCLES AS SURPLUS AND AUTHORIZE FOR TRADE-IN.**

**BACKGROUND**

The Sheriff's office is in the process of purchasing two new 2010 Harley Davidson's for use in the Operations Division. They would like to trade in a 1998 Harley Davidson Road King (serial # 1HD1FJL1XWY631702) and a 2001 Harley Davidson Road King (serial # 1HD1FHW191Y615620) valued at \$7,500.

**RECOMMENDATION/PROPOSED ACTION**

Approval declaring the two Harley Davidson Road King motorcycles as surplus and authorize to be used as trade-in.

/cp

CM121109-2

*Celebrating Our Past...Embracing Our Future*



**EARL R. BUTLER, SHERIFF  
CUMBERLAND COUNTY SHERIFF'S OFFICE**



---

*An Internationally Accredited Law Enforcement Agency*

To: County Manager James Martin

From: Sheriff Earl Butler

Date: December 7, 2009

Ref: Surplus Equipment

The Sheriff's Office is in the process of purchasing two Harley Davidson motorcycles for use in the Operations Division. We would like to trade a 1998 Harley Davidson and a 2001 Harley Davidson on two new 2010 Harley Davidson's.

It is requested that the 1998 Harley Davidson Road King, serial number 1HD1FJL1XWY631702 valued at \$6,400.00 and the 2001 Harley Davidson Road King, serial number 1HD1FHW191Y615620 valued at \$ 7,500.00 be declared surplus so they can be traded to Cape Fear Harley Davidson for trade-in value.

Thank you for your attention in this matter.

ORDINANCE ASSESSING PROPERTY FOR THE COSTS  
OF DEMOLITION OF A STRUCTURE PURSUANT TO  
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on April 20, 2009, enacted an ordinance directing the demolition by the owner(s) of the structure(s), Stephanie L. Baker, located at 5905 St. Michaels Drive, Fayetteville, NC, PIN: 0454-51-5679, said ordinance being recorded in Book 8136, page 240, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$1,250.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

- (1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$1,250.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated April 20, 2009, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 5905 St. Michaels Drive, Fayetteville, NC, as described in Deed Book 5506, page 546, of the Cumberland County Registry and identified in County tax records as PIN 0454-51-5679.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

\* \* \* \* \*

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of December, 2009, at 6:45 p.m. o'clock.

\_\_\_\_\_  
Cumberland County Clerk

ORDINANCE ASSESSING PROPERTY FOR THE COSTS  
OF ABATEMENT OF A PUBLIC NUISANCE (CLEAN UP AND DEBRIS REMOVAL)  
OF A PROPERTY PURSUANT TO  
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on October 19, 2009, enacted an ordinance directing the rehabilitation by the owner(s) of the premises, Martha Freeman, located at 1646 Shaw Road, Fayetteville, NC, PIN: 0429-05-1771, said ordinance being recorded in Book 8274, page 384, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said rehabilitation was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the rehabilitation of the property in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$950.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$950.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated October 19, 2009, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 1646 Shaw Road, Fayetteville, NC, as described in Deed Book 6346, page 768, of the Cumberland County Registry and identified in County tax records as PIN 0429-05-1771.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

\* \* \* \* \*

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of December, 2009, at 6:45 p.m. o'clock.

---

Cumberland County Clerk

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

| Budget Office Use   |            |
|---------------------|------------|
| Budget Revision No. | B10-194    |
| Date Received       | 12/16/2009 |
| Date Completed      |            |

Fund No. 101 Agency No. 410 Organ. No. 4146

Organization Name: Register of Deeds Automation

ITEM NO. 2I(1)

**REVENUE**

| Revenue Source Code | Description               | Current Budget | Increase (Decrease) | Revised Budget |
|---------------------|---------------------------|----------------|---------------------|----------------|
| 9901                | Fund Balance Appropriated |                | 100,000             |                |
|                     |                           | 0              | 100,000             |                |

**EXPENDITURES**

| Object Code | Appr Unit | Description         | Current Budget | Increase (Decrease) | Revised Budget |
|-------------|-----------|---------------------|----------------|---------------------|----------------|
| 3390        | 025       | Contracted Services | 124,209        | 100,000             | 224,209        |
| Total       |           |                     | 124,209        | 100,000             | 224,209        |

**Justification:**

Revision in the amount of \$100,000 to appropriate automation fund balance to contract the removal of sensitive information from appearing on land records on the internet.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: 100,000 Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

**Fund Balance:**

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department Head  
 Reviewed By: Billy Centry Date: 12-16-09  
 Finance  
 Reviewed By: Amey Cannon Date: 12/16/09  
 Deputy Assistant County Mgr

|                               |             |
|-------------------------------|-------------|
| <b>Approved By:</b>           |             |
| _____                         | Date: _____ |
| County Manager                |             |
| _____                         | Date: _____ |
| Board of County Commissioners |             |
| _____                         | Date: _____ |

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

| Budget Office Use   |         |
|---------------------|---------|
| Budget Revision No. | B10-192 |
| Date Received       | 12/3/09 |
| Date Completed      |         |

Fund No. 448 Agency No. 450 Organ. No. 4589  
 Organization Name: Community Development - SHP Prog.

ITEM NO. 2I(2)

**REVENUE**

| Revenue Source Code | Description                | Current Budget | Increase (Decrease) | Revised Budget |
|---------------------|----------------------------|----------------|---------------------|----------------|
| 9901                | Fund Balance Appropriation | 0              | 48,035              | 48,035         |
| Total               |                            | 0              | 48,035              | 48,035         |

**EXPENDITURES**

| Object Code | Appr Unit | Description         | Current Budget | Increase (Decrease) | Revised Budget |
|-------------|-----------|---------------------|----------------|---------------------|----------------|
| 344Z        | 781       | Robins Meadow Local | 40,000         | 48,035              | 88,035         |
| Total       |           |                     | 40,000         | 48,035              | 88,035         |

**Justification:**

To carryforward rents from prior year for Robins Meadow program into FY 09-10 budget.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year:

**Fund Balance:**

Submitted By: Shanena S. Miller Date: 12/2/09  
12/2/2009  
 Reviewed By: Bob Williams Date: 12/3/09  
 Reviewed By: Ameyl Cannon Date: 12/15/09  
Finance  
 Deputy/Assistant County Mgr

|                               |             |
|-------------------------------|-------------|
| Approved By:                  |             |
|                               | Date: _____ |
| County Manager                |             |
|                               | Date: _____ |
| Board of County Commissioners |             |
|                               | Date: _____ |

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

| Budget Office Use   |            |
|---------------------|------------|
| Budget Revision No. | B10-200    |
| Date Received       | 12/15/2009 |
| Date Completed      |            |

Fund No. 430 Agency No. 438 Organ. No. 4385  
 Organization Name: Juvenile Crime Prevention Program

ITEM NO. 2I(3)

**REVENUE**

| Revenue Source Code | Description           | Current Budget | Increase (Decrease) | Revised Budget |
|---------------------|-----------------------|----------------|---------------------|----------------|
| 438M                | Gang Prevention- ARRA | 0              | 62,500              | 62,500         |
| Total               |                       | 0              | 62,500              | 62,500         |

**EXPENDITURES**

| Object Code | Appr Unit | Description           | Current Budget | Increase (Decrease) | Revised Budget |
|-------------|-----------|-----------------------|----------------|---------------------|----------------|
| 438m        | 728       | Gang Prevention- ARRA | 0              | 62,500              | 62,500         |
| Total       |           |                       | -              | 62,500              | 62,500         |

**Justification:**

Revision to budget a \$62,500 ARRA Gang Prevention Grant. JCPC will contract with the Fayetteville Urban Ministry to hire 1.5 FTEs to administer the after school program to at risk youth.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

**Fund Balance:**

Submitted By: \_\_\_\_\_  
 Department Head  
 Reviewed By: Howard Bone  
 Finance Department  
 Reviewed By: Amyl Cannon  
 Deputy Assistant County Mgr

Date: \_\_\_\_\_  
 Date: 12/15/09  
 Date: 12/15/09

|                               |             |
|-------------------------------|-------------|
| <b>Approved By:</b>           |             |
| _____                         | Date: _____ |
| County Manager                |             |
| _____                         | Date: _____ |
| Board of County Commissioners |             |
| _____                         | Date: _____ |

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

|                          |                |
|--------------------------|----------------|
| <i>Budget Office Use</i> |                |
| Budget Revision No.      | <u>B10-201</u> |
| Date Received            | _____          |
| Date Completed           | _____          |

Fund No. 101 Agency No. 422 Organ. No. 422F  
 Organization Name: School Law Enforcement

ITEM NO. 2I(4)

**REVENUE**

| Revenue Source Code | Description                 | Current Budget | Increase (Decrease) | Revised Budget |
|---------------------|-----------------------------|----------------|---------------------|----------------|
| 6423                | Security Board of Education | 1,522,939      | 7,798               | 1,530,737      |
|                     |                             |                |                     | -              |
|                     |                             |                |                     | -              |
|                     |                             |                |                     | -              |
|                     |                             |                |                     | -              |
|                     | Total                       | 1,522,939      | 7,798               | 1,530,737      |

**EXPENDITURES**

| Object Code | Appr Unit | Description         | Current Budget | Increase (Decrease) | Revised Budget |
|-------------|-----------|---------------------|----------------|---------------------|----------------|
| 1265        | 117       | Salary-Part time    | 542,849        | 6,222               | 549,071        |
| 1810        | 117       | FICA Employer Match | 172,194        | 476                 | 172,670        |
| 1860        | 117       | Worker's Comp       | 45,190         | 128                 | 45,318         |
| 2120        | 118       | Uniforms            | 21,964         | 972                 | 22,936         |
|             |           |                     |                |                     | -              |
|             |           |                     |                |                     | -              |
|             |           |                     |                |                     | -              |
|             |           |                     |                |                     | -              |
|             |           |                     |                |                     | -              |
|             |           | Total               | 782,197        | 7,798               | 789,995        |

**Justification:**

Establish 2 Crossing Guard/Traffic Control Officers for Raleigh Road Elementary School, due to heavy traffic and high speeds even within school zone. There is no protected turning lane for south-bound traffic.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: 7,798 Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

**Fund Balance:**

|                                                                  |                       |                                                                                                          |
|------------------------------------------------------------------|-----------------------|----------------------------------------------------------------------------------------------------------|
| Submitted By: <u>Earl R Butler</u><br>Department Head            | Date: <u>12-16-09</u> | Approved By:<br><br>_____ Date: _____<br>County Manager<br><br>Board of County Commissioners Date: _____ |
| Reviewed By: <u>Howard Baer</u><br>Budget Analyst                | Date: <u>12/16/09</u> |                                                                                                          |
| Reviewed By: <u>Amy N. Cannon</u><br>Deputy Assistant County Mgr | Date: <u>12/16/09</u> |                                                                                                          |
| Reviewed By: _____<br>Information Services                       | Date: _____           |                                                                                                          |

Lori Epler,  
Chair  
Cumberland County

Roy Turner,  
Vice-Chair  
Cumberland County

Garland C. Hostetter,  
Town of Spring Lake  
Harvey Cain, Jr.,  
Town of Stedman  
Patricia Hall,  
Town of Hope Mills  
Charles C. Morris,  
Town of Linden



## COUNTY of CUMBERLAND

*Planning and Inspections Department*

Thomas J. Lloyd,  
Director

Cecil P. Combs,  
Deputy Director

Walter Clark,  
Sara E. Piland,  
Cumberland County

Benny Pearce,  
Town of Eastover

Donovan McLaurin,  
Wade, Falcon & Godwin

DECEMBER 11, 2009

MEMO TO: Cumberland County Board of Commissioners

ITEM NO. 3A

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P09-50:** Revision and amendment to the Cumberland County Code of Ordinances, Appendix C, Water Supply Watershed Management and Protection Ordinance, amending the *Watershed Protection Map of Cumberland County, North Carolina* by reflecting the recent re-classification of the extreme southern Cumberland County portion of the Cape Fear River (including tributaries) from Class C to Class WS-IV waters, affecting properties in the lower Grays Creek and southwestern Turnbull areas of the County.

ACTION: Members present at the November 17, 2009 meeting voted unanimously to recommended approval of the revision and amendment to the Cumberland County Code of Ordinances amending the Watershed Protection Map of Cumberland County, North Carolina with the recommendation that a Cumberland County representative be appointed to the Lower Cape Fear Water Authority.

SITE INFORMATION: **Watershed Classification:** WS-IV-PA (Protected Area) [also known as WS-IV-BW (Balance of Watershed)] – the proposed area is commonly known as the *Bladen Bluff Watershed*; **Acreeage of Area:** 16,280+/-; **Number of Parcels Affected:** 1,588; **Number of Notices Mailed:** 1,130

MINUTES OF NOVEMBER 17, 2009

Mr. Lloyd gave some background on this case. It was decided by the Lower Cape Fear River Authority to provide an intake at Bladen Bluffs for the Smithfield Packing Plant. Because of that water intake, the State felt that one public hearing in Dublin at Bladen Community College was sufficient. No one from Grays Creek showed up at that meeting, which this area affects; that area is shown on the map. Mr. Lloyd stated that he wanted to make sure no one confused this with the County-wide water that is going on right now. This is the Watershed regulations and the reason for these regulations is to protect the Cape Fear River above the intake, which is at Bladen Bluffs, and how the State says that's done is to provide these regulations which govern the amount of development you can put on your property. The State held one public hearing and no one from Grays Creek showed up because they didn't know about it. The County decided to hold citizen meetings in December 2008 and February 2009, where we tried to explain as best we could the Watershed regulations and the difference between them and the County-wide water. These regulations that are being imposed on Grays Creek will have no more of affect on individual property owners than what already exists with Phase II Stormwater regulations, meaning if you develop over 24% of your property with impervious surface, which is hard to do for individual property owners, you would essentially have to build a detention pond or some other form of adequate drainage. It will mostly apply to large scale development. The State has mandated that we will adopt these regulations.

The Planning & Inspections Staff recommends approval of the amendment to the County's Watershed Protection Map, based on the following:

1. On December 4, 2006 the County Board of Commissioners by resolution endorsed, without objection, to the reclassification of this portion of the Cape Fear River basin to facilitate the construction of the Bladen Bluffs Regional Surface Water System;
2. The N.C. General Assembly approved the reclassification of this portion of the Cape Fear River for the purpose of protecting water supply intakes for consumption by significant human populations in the region on July 16, 2008; and
3. Because the addition of this area to the existing County Watershed Protection Map will help ensure adequate filtering of pollutants in stormwater runoff before the runoff reaches the streams and creeks feeding directly into the Cape Fear River in this area.

Note: There are no changes proposed to the current Water Supply Watershed Management and Protection Ordinance.

Mr. McLaurin asked if the Lower Cape Fear River Authority will manage the intake. Mr. McLaurin stated that the Board had representatives from Bladen, Pender, New Hanover, and Brunswick counties, because they are slated to use water from this intake as well as Smithfield. But, Cumberland County who is providing much of the watershed for the intake had no representative, that was Mr. McLaurin's understanding from the public meetings that were held. The only way for Cumberland County to get water from this intake would be to buy water from Bladen County. Mr. McLaurin asked Mr. Lloyd if that was correct. Mr. Lloyd stated that it was. Mr. McLaurin stated that he was disappointed that Cumberland County was providing so much of the watershed but didn't have a representative. Another concern was that the water that was to be taken out was slated for *Smithfield Packing*. Later it was said that the counties that have representation will start drawing water from the intake and would maybe increase the amount of water, and that would probably cause further restrictions on the watershed in that area. Mr. McLaurin stated that this was a concern to him mainly because the County doesn't have a representative, but we stand for a lot of the liability as far as providing good water for the watershed and the loss of use for a lot of land, possibly. Mr. McLaurin stated that he is not objecting to good water, he's all for it and has been saying for years that we should have something similar to this on Rockfish Creek.

Chair Epler asked if the Lower Cape Fear Water Authority (LCFWA) would have a say so in watershed regulations, should the regulations change down the road.

Mr. Lloyd stated that we had an option to do stricter than this, and that this is sufficient to protect the water.

Chair Epler stated that should the watershed regulations change, will that board have a say so in whether those new regulations are adopted.

Mr. Lloyd stated no, the State would mandate to us if we had to do it.

Chair Epler asked if Cumberland County ever decided to buy water from Bladen County, does that Board regulate rates.

Mr. Lloyd stated that his understanding was that the County would negotiate.

Chair Epler stated that she agreed with Mr. McLaurin, if Cumberland County is going to set aside that much land to a watershed for the benefit of someone else, we should at least have a representative on that board.

**Mr. Morris made a motion to approve P09-50 with the recommendation that someone from the County be appointed to the Lower Cape Fear Water Authority due to the sixteen thousand plus acres of which this encompasses of the County, seconded by Mrs. Piland. Unanimous approval.**

**First Class and Record Owners' Mailed Notice Certification**

*A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith. The record owners' certified receipt of notice is also included.*

**P09-50**

REVISION AND AMENDMENT TO THE CUMBERLAND COUNTY CODE OF ORDINANCES, APPENDIX C, WATER SUPPLY WATERSHED MANAGEMENT AND PROTECTION ORDINANCE, AMENDING THE *WATERSHED PROTECTION MAP OF CUMBERLAND COUNTY, NORTH CAROLINA* BY REFLECTING THE RECENT RE-CLASSIFICATION OF THE EXTREME SOUTHERN CUMBERLAND COUNTY PORTION OF THE CAPE FEAR RIVER (INCLUDING TRIBUTARIES) FROM CLASS C TO CLASS WS-IV WATERS, AFFECTING PROPERTIES IN THE LOWER GRAYS CREEK AND SOUTHWESTERN TURNBULL AREAS OF THE COUNTY.

**Watershed Classification:** WS-IV-PA (Protected Area) [also known as WS-IV-BW (Balance of Watershed)]  
– the proposed area is commonly known as the *Bladen Bluff Watershed*

**Acreage of Area:** 16,280+/-

**Number of Parcels Affected:** 1,588

**Number of Notices Mailed:** 1,130

**Brief Explanation:**

The primary goal of the watershed regulations is to protect the public drinking water supply. This addition to the existing County Watershed Protection Map is proposed because of the State's recent reclassification of the Cape Fear River which was required prior to approval of a new public water facility in Bladen County, north of Tar Heel.

Generally the properties, within the boundary area shown on the map and proposed to be made subject to the existing County Watershed Ordinance, are included because of the location of the river, creeks and streams that feed directly into the Cape Fear River approximately ten miles upstream from the proposed intake point for the new public water facility.

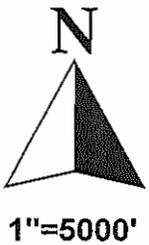
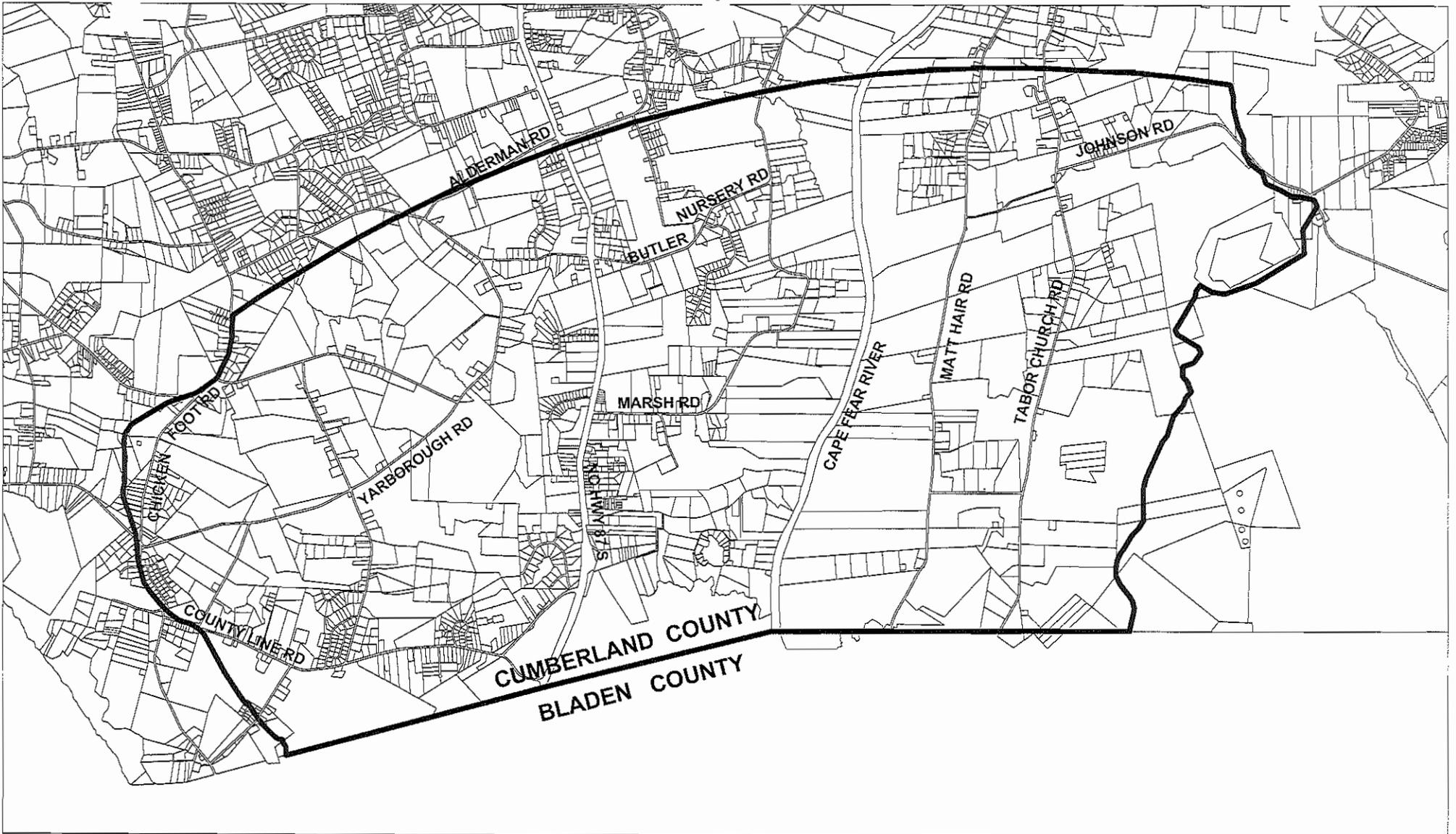
The watershed regulations are very similar to the existing State stormwater regulations that Cumberland County is already subject to. The primary difference is the width of riparian buffers required from perennial or "blue line" streams, with the watershed regulations requiring a 100 foot buffer for high density developments whereas stormwater regulations require a 30 foot buffer.

**Development Criteria:**

1. Applies only if erosion/sedimentation control plan required under State regulations, one acre or more of land is disturbed; does not apply to existing development, pre-existing lot developed for single family residential purposes.
2. Low Density Development
  - a. Development limited to 2 dwelling units per acre or up to 24% impervious area
  - b. Staff approval
3. High Density Development (with stormwater control structure, i.e., wet retention pond)
  - a. Development limited to up to 70% impervious area
  - b. County Board of Adjustment approval required
4. Variances
  - Heard by County Board of Adjustment, then submitted to the NC Environmental Management Commission for review and approval.

**First Class and Record Owners' Mailed Notice Certification**

*A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith. The record owners' acknowledgement of notice is also included in the case file.*



**LEGEND**

————— BLADEN BLUFFS  
WS-IV WATERSHED  
BOUNDARY LINE

**AMENDMENT  
WATERSHED PROTECTION MAP  
OF CUMBERLAND COUNTY**

|                                |                           |               |
|--------------------------------|---------------------------|---------------|
| <b>ACREAGE: 16,280 ACS +/-</b> | <b>HEARING NO: P09-50</b> |               |
| <b>ORDINANCE: COUNTY</b>       | <b>HEARING DATE</b>       | <b>ACTION</b> |
| <b>STAFF RECOMMENDATION</b>    |                           |               |
| <b>PLANNING BOARD</b>          |                           |               |
| <b>GOVERNING BOARD</b>         |                           |               |

Lori Epler,  
Chair  
Cumberland County

Roy Turner,  
Vice-Chair  
Cumberland County

Garland C. Hostetter,  
Town of Spring Lake  
Harvey Cain, Jr.,  
Town of Stedman  
Patricia Hall,  
Town of Hope Mills  
Charles C. Morris,  
Town of Linden



## COUNTY of CUMBERLAND

### Planning and Inspections Department

Thomas J. Lloyd,  
Director

Cecil P. Combs,  
Deputy Director

Walter Clark,  
Sara E. Piland,  
Cumberland County

Benny Pearce,  
Town of Eastover

Donovan McLaurin,  
Wade, Falcon & Godwin

DECEMBER 11, 2009

MEMO TO: Cumberland County Board of Commissioners      ITEM NO. 3B

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P09-51:** Rezoning of 1.28+/- acres from CD Conservancy and R6 Residential to C2(P) Planned Service and Retail or to a more restrictive zoning district; located between SR 1118 (Parkton Road) and NC HWY 59 (South Main Street), across from SR 1125 (Porter Road) intersection; submitted by Neal Wyce; owned by David and Claire McMillan.

ACTION: Members present at the November 17, 2009 meeting voted unanimously to follow the staff recommendation of denial of the C2(P) Planned Service and Retail district.

**SITE INFORMATION: Frontage & Location:** 210.00'+/- on South Main Street (NC HWY 59); **Depth:** 265.00'+/-; **Jurisdiction:** Cumberland County; **Adjacent Property:** Yes: north, south & west sides of subject property; **Current Use:** Vacant (Woodlands); **Initial Zoning:** R6A & CD – February 3, 1977 (Area 7); **Nonconformities:** None; **Zoning Violation(s):** None; **Surrounding Zoning:** North: C(P), O&I(P) (Hope Mills), R10, R7.5 (Hope Mills), R6A & CD; South: C3, C1(P), O&I(P), R10, R6A & CD; East: R10 & R6A; West: R10, R6A & CD; **Surrounding Land Use:** Residential (including manufactured dwellings), convenience retail w/ gasoline sales (2), religious worship, telephone switching/booster station, medical office & woodlands; **2030 Land Use Plan:** Urban; **Special Flood Hazard Area (SFHA):** No; **Water/Sewer Availability:** Well/Septic; **Soil Limitations:** Yes, hydric – JT Johnston loam & LY Lynchburg sandy loam; **School Capacity/Enrolled:** Gallberry Farm Elementary: 900/789; Gray's Creek Middle: 1000/863; Gray's Creek High: 1270/1223; **Subdivision/Site Plan:** If approved, site plan review required; **Municipal Influence Area:** Town of Hope Mills'; **Average Daily Traffic Count (2006):** 16,000 on South Main Street (NC HWY 59); **Highway Plan:** South Main Street is identified in the Highway Plan as a major thoroughfare. This proposal calls for a multi-lane facility (4 lane-divided). Road Improvements are not included in the 2009-2015 MTIP. This is a Priority One Project under the LRTP; **Note:** C2(P) Minimum Yard Setback Regulations: Front yard: 50', Side yard: 30', Rear yard: 30'.

#### MINUTES OF NOVEMBER 17, 2009

Mr. Lloyd reviewed the site information and stated that the Planning & Inspections Staff recommends denial of the request for C2(P) Planned Service and Retail district based on the following:

1. The district requested is inconsistent with the location criteria for light commercial as listed in the Land Use Policies Plan of the 2030 Growth Vision Plan because public water and sewer

is not available and this area is predominantly surrounded by residential, office & institutional and light commercial;

2. Although South Main Street is an existing major thoroughfare, the subject property is located on a hill which could prove to create an unsafe situation for vehicular traffic especially when considering the congestion currently existing at this location coupled with any possible driveway locations in relation to the SR 1125 (Porter Road); and
3. The district requested is unreasonable since it is not consistent with the 2030 Comprehensive Plan as it does not serve as a transition between heavy commercial, office & institutional or residential development.

There are no other districts to be considered suitable regarding this request, at this time.

Mr. Lloyd stated that the applicant was not present and had been notified and there was one person present to speak in opposition.

Mr. Morris asked where the hundred year flood plain was located.

Mr. Lloyd stated that it was way off to the north. Back when this was initially zoned they went by contour maps and back then they were not very accurate.

Chair Epler stated that there was very little of the subject property that is high. Most of the highland is near Hope Mills Road or South Main Street; it drops off pretty quick and pretty deep in the back. Back then whenever they zoned a piece of property, if that much of it was downhill and down the slope they just took the whole tract and zoned it CD and said if anyone wanted to develop any of it they could have it rezoned. This is a small tract of land that is still part of a very large tract of land, it hasn't been cut out.

Mr. Morris asked if this was a straight rezoning.

Mr. Lloyd stated that it was. The applicant knows that we are recommending denial, when he came in we advised him of the Land Use Policies Plan and what the staff recommendation would probably be based on the Plan. He didn't show any interest in rezoning to any residential.

Mr. Morris asked what the traffic count was on that road.

Chair Epler said it was sixteen thousand.

Mr. Lloyd stated that the traffic count was two years behind.

Mr. Morris asked with sixteen thousand cars a day, what use do you put on it?

Mr. Lloyd stated that they didn't want a lot of curb cuts for commercial. Technically the Board can rezone this to anything you want.

Chair Epler stated that there was another suitable zoning, it's just not what the applicant asked for. The applicant can't use it for the use they determined. Any transitional zoning is suitable.

Mr. Lloyd stated that staff doesn't see it as a transition. You have the Short Stop on Parkton Road, Rita's commercial and the pediatric office to the south of that. There's really not much commercial development in that area that we would consider it a transition. There's denser residential, any residential zoning, but again he's not here and traditionally we don't rezone without the applicant being present, although, legally you could.

William H. Fairley spoke in opposition. Mr. Fairley stated that his property comes right up to the subject property. The topography of the area right now is mostly swamp and lowland; there is a hill right behind his property that drops off about forty-five degrees right on to an abandoned railroad path.

Chair Epler asked Mr. Fairley if his property fronted Parkton Road.

Mr. Fairley stated that his property fronts on Virsalli Loop. Mr. Fairley stated that from the abandoned railroad bed it drops down again to a creek that runs through there all the way to behind the Virsalli Loop area. Right now we have beavers back there that are building a dam and it will soon flood that area out. The subject property is a drop off and any kind of building there will end up changing the topography all together and we will run into a situation where there will be erosion and stand a chance of someday having that area flooded out. We're looking at a big impact on the environment if someone should ever decide to rezone it to become commercial or residential. The area in question, in Mr. Fairley's opinion, would be a very dangerous area for traffic, that's another problem on Hope Mills Road. Mr. Fairley stated that he lived off of Parkton Road and each day is a trying task to get out to Hope Mills Road, because of all of the development on the south side going back towards Parkton there is a tremendous amount of cars coming through. In the last few years there have been a lot of emergency equipment that runs through there, there is the fire department, sheriff's department and up to a point there is the Hope Mills Police department that comes into the area at times. Mr. Fairley stated that he thought that in the planning and growth in the Hope Mills area the infrastructure was not considered to ensure uniform and smooth growth. The traffic is going to be the main problem, and right now in the Hope Mills area, they are building up like crazy and every road that leads into and coming out of Hope Mills is a bottle neck. It may come in as four lanes, but goes through as two lanes and you can barely get through there at any time of the day. We need to take a little more physical responsibility in the growth of this area and a little more scrutinizing of planning and rezoning.

Public Hearing closed.

Mr. Lloyd stated that the County along with the State is looking into alleviating the problems on Main Street in Hope Mills.

Chair Epler stated that she talked to someone who lives in that neighborhood and they say from Virsalli Loop out old Parkton Road onto South Main Street going south towards I-95 it can take as long as 25-30 minutes.

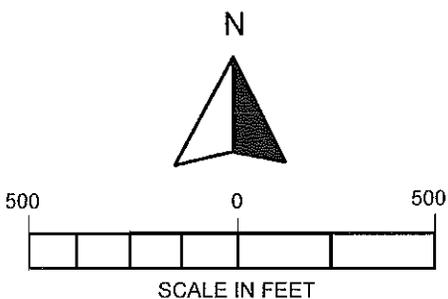
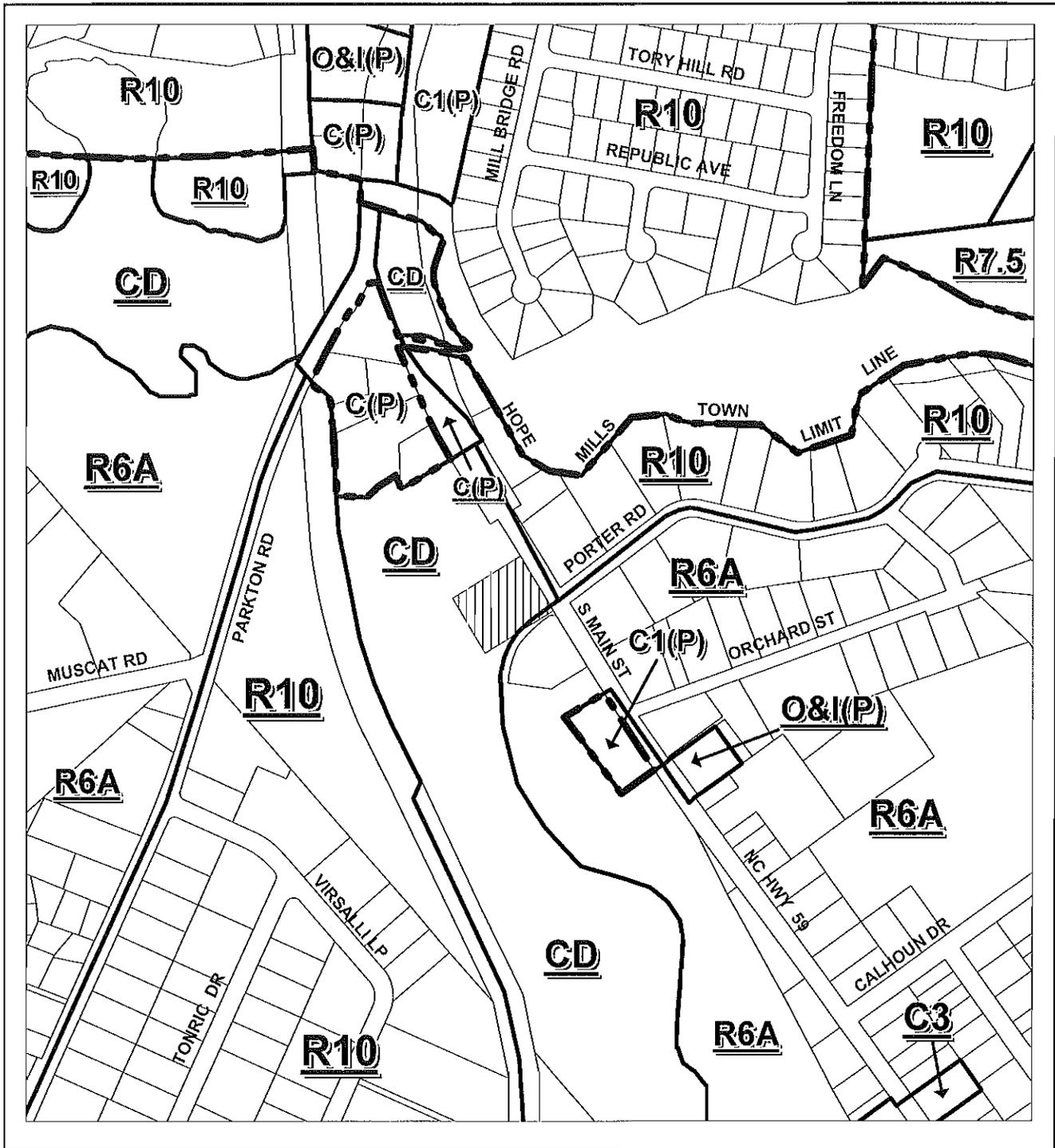
Mr. Lloyd stated that he understood what Mr. Morris was saying about building more houses and unload it. Eventually if there is some development, let's exclude the drop-off to the rear of this property, if nothing else we'd need to really work with the State at limiting curb cuts and doing lateral access.

Chair Epler stated that this situation is the perfect place to do that because this one owner owns so much land. The problem comes in with lateral access when there are different owners that own two hundred foot of road frontage and for whatever reason you can't force that other owner to give someone lateral access after their business is already established. But in larger tracts of land like this, like Millstone for instance, that was the perfect opportunity to make sure that we controlled those curb cuts.

**Mr. Turner made a motion to follow the staff recommendation for denial of Case P09-51, seconded by Ms. Hall. Unanimous approval.**

**First Class and Record Owners' Mailed Notice Certification**

*A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith. The record owners' certified receipt of notice is also included.*



PORT. OF PIN: 0414-50-9242

## REQUESTED REZONING CD & R6A TO C2(P)

|                      |              |                    |  |
|----------------------|--------------|--------------------|--|
| ACREAGE: 1.28 AC.+/- |              | HEARING NO: P09-51 |  |
| ORDINANCE: COUNTY    | HEARING DATE | ACTION             |  |
| STAFF RECOMMENDATION |              |                    |  |
| PLANNING BOARD       |              |                    |  |
| GOVERNING BOARD      |              |                    |  |



ITEM NO. 3C

**OFFICE OF THE COUNTY ATTORNEY**

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762 • Fax: (910) 678-7758

December 15, 2009

**MEMORANDUM FOR BOARD OF COMMISSIONERS' DECEMBER 21, 2009**  
**AGENDA**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: HARVEY W. RAYNOR III, DEPUTY COUNTY ATTORNEY THRU *HW III*  
PHYLLIS P. JONES, INTERIM COUNTY ATTORNEY *PJ*

SUBJECT: HEARING ON TAXPAYERS REQUEST FOR A REFUND FOR  
OVERPAYMENT OF EXCISE TAX PURSUANT TO NCGS 105-228.37

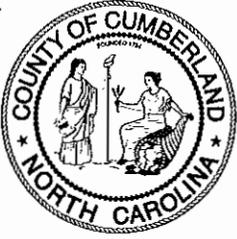
**BACKGROUND:**

C. F. Pearce, Jr., General Manager of CMH Homes, Inc., has filed a written request to be refunded the County's portion of excises taxes paid when deed was inadvertently recorded in Cumberland County which should have been recorded in Harnett County. The excise tax paid was \$29.00 and the County's portion was \$14.50.

**RECOMMENDATION / PROPOSED ACTION:**

Hold the hearing required by the statute and then refund the County portion, \$14.50 to CMH Homes, Inc.

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# COUNTY of CUMBERLAND

## Office of the Register of Deeds

OCT 15 2009

**J. Lee Warren, Jr.**  
*Register of Deeds*

**Pamela H. Stultz**  
*Sr. Assistant Register of Deeds*

**Diana H. Fisher**  
*Assistant Register of Deeds*

**Michelle W. Mackey**  
*Assistant Register of Deeds*

**Lisa A. Scales**  
*Assistant Register of Deeds*

**Jacqueline Thomas**  
*Administrative Deputy*

### MEMORANDUM

TO: Harvey Raynor  
County Attorney

FROM: Pam Stultz   
Sr. Asst. Register of Deeds

REF: Reimbursement of Excise Tax

DATE: October 15, 2009

Attached please find a request from Clayton Homes for reimbursement of Excise Tax for a deed erroneously recorded in Cumberland County in Book 8187 Page 751 that should have been recorded in Harnett County.

The amount of Excise tax was \$29.00. We are requesting approval from the Board of Commissioners to reimburse the County's portion of the revenue in the amount of \$14.50 to Clayton Homes. Upon approval, I will submit a request to the Finance Department to have a check issued.

Thank you for your assistance.



September 21, 2009

County of Cumberland  
Office of the Register of Deeds  
P. O. Box 2039  
Fayetteville, N. C. 28302-2039

Ms. Lisa Scales:

On June 29, 2009 a deed from CMH Homes, Inc. to Rendal Phillips and wife Jackie was inadvertently recorded in your Registry. This deed should have been recorded in Harnett County and has since been done. It was mentioned at this time that I should be able to receive a refund of the \$29.00 excise tax that has been paid twice. This letter is to request that refund please. The deed was recorded in Book 08187 Page 0751 and 0752.

Thank you in advance,

A handwritten signature in black ink, appearing to read "C. F. Pearce, Jr.", with a long horizontal flourish extending to the right.

C. F. Pearce, Jr.  
General Mgr.

8187  
0751

EX 8187PG0751

FILED  
 CUMBERLAND COUNTY NC  
 J. LEE WARREN, JR.  
 REGISTER OF DEEDS

---

FILED Jun 29, 2009  
 AT 10:54:00 am  
 BOOK 08187  
 START PAGE 0751  
 END PAGE 0752  
 INSTRUMENT # 24192  
 RECORDING \$17.00  
 EXCISE TAX \$29.00  
 DJ

**NORTH CAROLINA NON-WARRANTY DEED**

Excise Tax: \$ 29.00  
 Parcel Identifier No. \_\_\_\_\_ Verified by \_\_\_\_\_ County on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
 By: \_\_\_\_\_

Mail/Box to: Law Office of Miranda R. McCoy, 201 S. McPherson Church Road, Fayetteville, NC 28303

This instrument was prepared by: Law Office of Miranda R. McCoy, 201 S. McPherson Church Road, Fayetteville, NC 28303

Brief description for the Index: LT 14, NO TITLE SEARCH PERFORMED TITLE NOT EXAMINED

THIS DEED made this 9th day of June, 2009, by and between

| GRANTOR                                                  | GRANTEE                                                                                                          |
|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| CMH Homes, Inc<br>500 Alcoa Trail<br>Maryville, TN 37802 | Rendal Phillips and wife<br>Jackie Phillips, as husband and wife<br>3932 Draughon Road<br>Fayetteville, NC 28312 |

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of Fayetteville, \_\_\_\_\_ Township, Cumberland County, North Carolina and more particularly described as follows:  
 BEING ALL OF LOT 14, AS SHOWN ON A SURVEY FOR BARRY PATTERSON, ACCORDING TO A SURVEY DATED 7-9-1998 AND FILED JULY 17, 1998 IN BOOK 98, PAGE 320 AND REVISED IN BOOK 98, PAGE 375 & IN BOOK 99, PAGE 126 HARNETT COUNTY REGISTRY. TOGETHER WITH IMPROVEMENTS LOCATED THEREON, INCLUDING A 2001 CMH DOUBLEWIDE MANUFACTURED HOME BEARING A SERIAL NUMBER OHCO11978NCAB

The property hereinabove described was acquired by Grantor by instrument recorded in Book 2568 page 001.

A map showing the above described property is recorded in Plat Book 99 page 126.

NC Bar Association Form No. L-7 © 1977, 2002

Printed by Agreement with the NC Bar Association - 1981 SoftPro Corporation, 333 E. Six Forks Rd., Raleigh, NC 27609

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

The Grantor makes no warranty, express or implied, as to title to the property hereinabove described.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be duly executed and delivered.

\_\_\_\_\_  
 (Corporate Name) \_\_\_\_\_ (SEAL)  
 By: [Signature] \_\_\_\_\_ (SEAL)  
Vice President  
 ATTEST: \_\_\_\_\_ (SEAL)  
 \_\_\_\_\_  
 Secretary (Corporate Seal) \_\_\_\_\_ (SEAL)

State of North Carolina - County of \_\_\_\_\_  
 I, the undersigned Notary Public of the County and State aforesaid, certify that \_\_\_\_\_ personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My Commission Expires: \_\_\_\_\_  
 \_\_\_\_\_  
 Notary Public

State of North Carolina - County of Blount  
 I, the undersigned Notary Public of the County and State aforesaid, certify that Hugh [Signature] personally came before me this day and acknowledged that he is the Vice President of CMH Homes Inc a North Carolina corporation/limited liability company/general partnership/limited partnership (strike through the inapplicable), and that by authority duly given and as the act of such entity, he signed the foregoing instrument in its name on its behalf and deed. Witness my hand and Notarial stamp or seal, this 12 day of June, 20\_\_.

My Commission Expires: 12-9-12  
[Signature]  
 Notary Public

(N.P. SEAL)

State of North Carolina - County of \_\_\_\_\_  
 I, the undersigned Notary Public of the County and State aforesaid, certify that \_\_\_\_\_

Witness my hand and Notarial stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My Commission Expires: \_\_\_\_\_  
 \_\_\_\_\_  
 Notary Public

The foregoing Certificate(s) of \_\_\_\_\_ is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

By: \_\_\_\_\_ Register of Deeds for \_\_\_\_\_ County  
 Deputy/Assistant - Register of Deeds

JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



ITEM NO. 4

AMY H. CANNON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 21, 2009**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: AMY H. CANNON, ASSISTANT COUNTY MANAGER**

*Amy Cannon*

**DATE: NOVEMBER 25, 2009**

**SUBJECT: PRESENTATION OF THE FY2009 AUDIT**

**BACKGROUND**

The annual audit has been completed by the independent certified public accounting firm of Cherry, Bekaert and Holland. Mrs. Michelle Loyd Thompson, Partner, with Cherry, Bekaert & Holland, L.L.P., is prepared to present the results of the annual audit to the Board of County Commissioners at the December 21, 2009 Commissioners' Meeting.

**RECOMMENDATION**

Recommend that the Board of County Commissioners accept the independent auditor's report.

AHC:cas

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ITEM NO. 5

**DEPARTMENT OF SOCIAL SERVICES**  
P.O. Box 2429 • Fayetteville, North Carolina 28302-2429  
(910) 323-1540 • Fax: (910) 677-2801

December 14, 2009

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA DECEMBER 21, 2009

TO: Cumberland County Board of Commissioners  
FROM: Brenda Reid Jackson, Director *BRJ*  
RE: CHILD SUPPORT ADMINISTRATION OPTIONS

**BACKGROUND:**

The North Carolina Senate Bill 202 eliminated funding for the state operated child support offices in 28 counties including Cumberland County effective July 1, 2010. On September 8<sup>th</sup> the Cumberland County Board of Commissioners designated administrative responsibilities to the Department of Social Services (DSS). While DSS is the designated agency, this transition is a county venture. The legislation sets specific options for administering the program including various deadlines for submitting and implementing a transition plan. In an effort to meet the deadlines, DSS created a Child Support Task Force to investigate the options.

DSS and County Management are exploring a dual track process that gives serious consideration to two of the three administrative options for counties: they are privatization and DSS administration. A Request for Proposal (RFP) has been initiated to determine any performance enhancements that can increase child support incentive revenues which could offset net county cost for the program. The Task Force Oversight Committee and County Management will review the proposals submitted by the contractors, and a DSS administered program. They will make a recommendation to the Board of County Commissioners for the administration of the child support program on March 1, 2010. The county would then submit a comprehensive transition plan to the Division of Social Services.

**RECOMMENDATION/PROPOSED ACTION:**

We request that the Board of County Commissioners submit a Letter of Intent outlining the dual track process to the N.C. Department of Health and Human Services Division of Social Services by January 1, 2010.

Cc: DSS Board  
James Martin, County Manager  
Juanita Pilgrim, Deputy County Manager

BRJ/AT

## Cumberland County Department of Social Services

### CHILD SUPPORT TASK FORCE

#### OVERVIEW

##### ***What is child support?***

- Child Support Enforcement (CSE) works to ensure that both parents are responsible for the financial support of their children to the best of their ability.
  - The CSE program provides services to the custodians of minor children, regardless of income level.
  - CSE agents help locate noncustodial parents, establish the paternity of the child(ren), petition the court to order child support payments, and enforce child support court orders.
- 

##### ***Make-Up of Cumberland County State Operated Child Support Office***

- Located at Eutaw Shopping Center on Bragg Blvd.
  - 63 full-time positions made up of agents, supervisors/manager, clerical and other support, and attorneys.
    - 57 funded positions (39 agents)
    - 6 unfunded agent positions
    - 7 agent positions vacant
    - Hiring range for a Child Support Agent II is \$31,622 to \$34,463
  - State will continue Call Center and Centralized Collection support.
  - Organizational structure: establishment, enforcement & interstate.
  - Total estimated number of active cases: 24,236
  - FY 2008-2009 met annual collection goal: \$35.7 million
- 

##### ***Options for County Administration***

- Option 1: Provide full child support administrative responsibilities.
  - Option 2: Privatize – Currently seven counties in NC contract child support administration
  - Option 3: Regionalize – Share administrative responsibilities with another county or multiple counties through direct service or contract.
-

ROBERT N. STANGER, P.E.  
County Engineer



ITEM NO. 6A

SAM LUCAS  
Engineering Technician II  
WAYNE DUDLEY, CFM  
Engineering Technician I

**ENGINEERING DEPARTMENT**

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
Telephone (910) 678-7636 • Fax (910) 678-7635

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 21, 2009**

**MEMORANDUM**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: ROBERT N. STANGER, COUNTY ENGINEER** *BOC*

**THROUGH: JAMES E. MARTIN, COUNTY MANAGER** *James Martin*

**DATE: DECEMBER 8, 2009**

**SUBJECT: CONSIDERATION OF ALTERNATIVES FOR RELOCATION OF COUNTY ADMINISTRATIVE OFFICES**

**BACKGROUND**

At the Board of Commissioners September 21, 2009 meeting, staff was prepared to discuss the recommendations approved by the County Facilities Committee at its September 8, 2009 meeting regarding consideration of alternatives for relocation of County Administrative Offices. See the attached memorandum to Facilities Committee dated August 25, 2009. However, the County Manager requested the Board delay any action on this matter for 90 days to allow staff the opportunity to evaluate additional properties that management became aware of after the Facilities Committee meeting in September. The Board approved this request and in the interim, staff has attempted to explore other alternatives which never materialized. As such, the matter was brought back to the Facilities Committee at its December 7, 2009 meeting for further discussion. Refer to the attached meeting minutes.

The consensus of the Facilities Committee was that renovation of the existing Public Health Center remains the preferred alternative for relocation of County Administrative Offices, however, the urgency to act on this matter was questioned. Although there is pressure from the Court System for additional space in the New Courthouse as well as space needs of some county offices in the facility, the Manager indicated that there was not an immediate need to relocate county functions out of the New Courthouse. The County Engineer advised the Committee that the Health Department would be moving into its new facility in January and that the existing building should not be left vacant for an extended period of time. A decision on the disposition of the existing building should be made in the near future and in order to provide the Board with the best available information to assist in making

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this decision, the County Engineer suggested that Facilities Committee endorse the previous staff recommendation to procure architectural services to develop a building program and prepare more detailed estimates of renovation costs which could be completed by May 2010.

The County Facilities Committee approved the following recommendations which differ slightly from the previous recommendations.

RECOMMENDATION/PROPOSED ACTION

The recommendation of management and staff with approval of the County Facilities Committee is to:

1. Continue to evaluate renovation of the existing Public Health Center as the preferred alternative for relocation of County Administrative functions by procuring architectural services to develop a building program and more detailed estimates of renovation costs. \$100,000 has been budgeted for this purpose.
2. Provided funding is available, instruct staff to move forward with demolition of the Legal Aid Building and conversion of the property into paved parking.

The proposed action of the Board is to follow the staff recommendation.

# DRAFT

CUMBERLAND COUNTY FACILITIES COMMITTEE  
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564  
DECEMBER 7, 2009 – 10:30 AM  
MINUTES

MEMBERS PRESENT: Commissioner Jimmy Keefe, Chairman  
Commissioner Billy R. King  
Commissioner Ed Melvin

OTHERS PRESENT: Commissioner Kenneth Edge  
Commissioner Jeannette Council  
Commissioner Breeden Blackwell  
James Martin, County Manager  
Juanita Pilgrim, Deputy County Manager  
Amy Cannon, Assistant County Manager  
Phyllis Jones, Interim County Attorney  
Harvey Raynor, Deputy County Attorney  
Bob Stanger, County Engineer  
Sally Shutt, Communications Manager  
Candice H. White, Deputy Clerk to the Board  
Press

Commissioner Keefe called the meeting to order and recognized Commissioners Edge, Council and Blackwell who were also in attendance.

1. Approval of Minutes: November 10, 2009 Meeting

MOTION: Commissioner King moved to approve.  
SECOND: Commissioner Melvin  
VOTE: UNANIMOUS

2. Update Regarding Alternative for Relocation of County Administrative Offices

Commissioner Keefe called on James Martin, County Manager. Mr. Martin stated at the September 8, 2009 meeting of the Facilities Committee, discussion was held regarding alternatives for the relocation of county administrative offices and subsequent to that meeting, the board was requested to delay action on the matter for sixty to ninety days to allow staff the opportunity to evaluate additional properties of which management had become aware. Mr. Martin further stated staff attempted to explore other alternatives that never materialized and the matter was being brought back to the committee for further discussion and direction.

Commissioner King inquired regarding the amount of pressure from the court system for additional space in the new courthouse and the space needs of county departments within the facility. Mr. Martin stated there is a constant need for additional space for the Clerk

# DRAFT

of Court office, the Guardian ad litem office, probation and parole, the judges office to include their staff and to some extent, there is a projected need for additional courtroom space within three to five years. Mr. Martin further stated one of the issues driving the court system's need for additional space is the anticipation the Base Realignment and Closing (BRAC) may have on the court system and the future staffing/spatial needs therein. Mr. Martin stated although there is not a pressing need for the county to vacate the new courthouse building, the county is at capacity for the departments housed within the facility and there is a continuing need for additional space for which there is none. Mr. Martin stated one consideration could be to move a single department or two and thereby free up space into which the other departments could move.

Mr. Martin stated management and staff recommended renovation of the health department because it is believed to be the low cost alternative, even though it is likely not the most desirable location. Mr. Martin called on Bob Stanger, County Engineer, who stated space on each floor of the health department would need to be reconfigured and new plumbing, electrical and a mechanical distribution system would be needed. Mr. Stanger further stated the major mechanical plant was in excellent shape as it was recently replaced.

Commissioner King inquired whether it would be feasible to renovate the health department one floor at a time. Mr. Stanger stated although it could be done, it would ultimately be more expensive to phase in construction and there would be a disruption to activities in the building while it was undergoing renovation. Mr. Stanger noted that once the health department vacated the building, it would be important for the board to make a decision regarding the disposition of the building so it would not remain vacant. Mr. Stanger stated the building would need to have some level of conditioned air to prevent mold related issues.

Commissioner Keefe inquired whether there would be a sense of urgency for the county to relocate after the first of the year if the health department was not a readily available option. Mr. Martin stated with or without the option of the health department, his response would be no. Mr. Martin stated, however, there is the continuous need for additional space by several county departments within the new courthouse.

Commissioner Melvin inquired regarding costs to renovate the health department building. Mr. Stanger responded \$9 million to \$10 million. Commissioner Melvin spoke to future uncertainties and inquired whether the county could satisfactorily withstand the renovations. Mr. Martin responded in the affirmative and stated the county had money that was targeted as reserves for the renovations and there may be additional funds derived from last year's financial operations.

Commissioner Blackwell inquired whether the architectural plans for renovation of the health department could be used as a means to save money. Mr. Stanger responded in the negative and stated plans for the actual renovation design did not get far because of the decision to construct a new health department.

# DRAFT

Commissioner Council inquired when the Community Development department would need to vacate their current location. Mr. Martin stated he received a letter from John Meroski, President of the Fayetteville Area Convention and Visitor's Bureau (FACVB), and although they are clearly set on acquiring the space as soon as possible in order to expand their operations, he had advised them although there were plans to move the Community Development department, it would be some time away.

Commissioner Edge inquired regarding the number of parking spaces that would be freed up at the new courthouse if the county were to relocate its offices. Mr. Martin estimated one hundred fifty. Commissioner Melvin inquired regarding the parking capacity of the health department building. Mr. Martin estimated it would be over two hundred, which would be sufficient.

Mr. Martin reviewed the recommendations/proposed action as presented in the committee's agenda packet and spoke to initial plans for the legal aid building, which were no longer viable. Commissioner Keefe inquired whether the space for the legal aid building would be needed for parking if the relocation of county offices were to free up one hundred fifty spaces. Mr. Martin stated the legal aid building either needed to undergo major costly renovations or be demolished; were it to be demolished, it would yield approximately twenty-five parking spaces.

Commissioner Keefe inquired regarding cost projections for expansion of the jail facility. Mr. Martin stated a recent estimate he received from Major John McRainey, Detention Center Chief Jailer, was approximately \$12 million for construction costs and an additional \$1 to \$1.5 million for operating costs.

Commissioner Keefe opened the floor for discussion as to whether the county should move forward with renovations and relocate the county offices or remain in the courthouse. Commissioner King inquired whether the county had been notified by authorities that additional space was needed. Mr. Martin stated county administration has received vague requests by just about every agency in the new courthouse that they need additional space either in the present, mid term or long term. Commissioner King inquired whether it would be possible for the county to postpone their response. Mr. Martin responded if the county did not have the vacant health department building, that would likely be the recommendation.

Mr. Martin stated given the vacant building, the available parking and other associated issues, the health department building seemed to be a low cost alternative for providing additional administrative office space for the county. Mr. Martin further stated he did not foresee a mass directive from the court system for the county to relocate its offices as eminent. Mr. Martin emphasized that provisions do need to be made for freeing up space in the new courthouse and should the suspension of the health department building as an option be long term, then other facilities would need to be looked at for the relocation of some of the county departments in order to free up space for the expansion of other county departments and maybe even the court system. A brief discussion followed.

# DRAFT

MOTION: Commissioner Melvin moved to recommend that staff further explore renovation of the public health center, the procurement of architectural services and more detailed cost estimates to bring back to the board for future consideration.

SECOND: Commissioner King

Commissioner Keefe inquired regarding the timeframe. Mr. Stanger stated the procurement process would take one to one and one half months and development of a building program would take six to eight weeks.

VOTE: UNANIMOUS

Mr. Stanger inquired regarding the disposition of the legal aid building.

MOTION: Commissioner King moved to demolish the building and pave the property.

SECOND: Commissioner Melvin

VOTE: UNANIMOUS

### 3. Other Matters of Concern

There were no other matters of concern.

MEETING ADJOURNED



**ENGINEERING DEPARTMENT**

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
Telephone (910) 678-7636 • Fax (910) 678-7635

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**MEMORANDUM**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: ROBERT N. STANGER, COUNTY ENGINEER** *Bob*

**THROUGH: JAMES E. MARTIN, COUNTY MANAGER**

**DATE: SEPTEMBER 14, 2009**

**SUBJECT: CONSIDERATION OF FACILITIES COMMITTEE RECOMMENDATION  
REGARDING ALTERNATIVES FOR RELOCATION OF COUNTY  
ADMINISTRATIVE OFFICES**

**BACKGROUND**

The County Facilities Committee, at its September 8, 2009 meeting, discussed the alternatives for relocation of County Administrative offices. See the attached memorandum to Facilities Committee dated August 26, 2009. This discussion was prompted by the March 2007, directive from the Facilities Committee to management to begin exploring the facility needs of the County to include the disposition of the existing Public Health Center. Initial efforts focused on the alternatives to relocate County Administrative functions from the New Courthouse given the increased pressure from the Court System for additional space.

A Feasibility Study/Needs Assessment regarding "Consideration of the Relocation of County Administrative Functions from the Courthouse" was prepared by the Public Utilities and Engineering Departments of which a copy is attached. Of the alternatives evaluated, renovation of the existing Public Health Center, construction of a new County Administration Building or purchase of the Robert C. Williams Building were the most likely candidates for relocation of County Administrative functions. Each alternative was weighed against three major criteria; (1) location with respect to the central business district (CBD), (2) existing county facilities suitable for renovation, and (3) estimated project cost.

The alternative recommended by management is renovating the existing Public Health Center which appears to be the least cost option. Renovating the existing Public Health Center is estimated to cost between \$9 and \$10 Million and would likely take 14 to 16 months to complete. Construction of a new County Administration Building with a minimum 80,000 SF is estimated to cost between \$12.8 and \$16 Million with land acquisition and demolition costs estimated to be \$1.4 Million. A new facility would take 20 to 24 months to design and construct.

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Property acquisition and demolition of existing buildings could add 6 to 8 months on the project timeframe. Using the 2009 tax value as a basis, purchasing the Robert C. Williams Building would cost \$10.95 Million. In addition, interior renovations could add \$0.3 to \$0.5 Million to the cost of this alternative. Given the limited onsite parking, there may be additional costs to add parking most likely in the form of a parking structure. The County may also have costs to buy out the leases of non-PWC entities in the building.

After considerable discussion, the Facilities Committee concurred with management's recommendation which would be forwarded to the Board of Commissioners for their consideration.

### **RECOMMENDATION/PROPOSED ACTION**

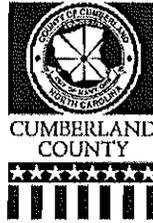
The recommendation of management and staff with approval of the County Facilities Committee is to:

1. Renovate the existing Public Health Center as the preferred alternative for relocation of County Administrative functions.
2. Instruct staff to procure architectural services to develop a building program and prepare more detailed estimates of renovation costs. \$100,000 has been budgeted for this purpose.
3. Instruct staff to move forward with demolition of the Legal Aid Building and conversion of the property into paved parking.

**PS** - Following the Cumberland County Facilities Committee meeting on Tuesday, September 8, 2009, Management has become aware of additional properties which should be explored. Therefore, Management would further recommend that any decision regarding alternatives for relocation of County Administration Offices be delayed for 60 to 90 days to allow for further research.

The proposed action of the Board is to allow Management and staff to explore other alternatives.

ROBERT N. STANGER, P.E.  
County Engineer



SAM LUCAS  
Engineering Technician II  
WAYNE DUDLEY, CFM  
Engineering Technician I

## ENGINEERING DEPARTMENT

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August 25, 2009

### MEMORANDUM

**TO: COUNTY FACILITIES COMMITTEE**

**FROM: ROBERT N. STANGER, COUNTY ENGINEER** *RNS*

**THROUGH: JAMES E. MARTIN, COUNTY MANAGER**

**SUBJECT: CONSIDERATION OF ALTERNATIVES FOR RELOCATION OF  
COUNTY ADMINISTRATIVE OFFICES**

### BACKGROUND

In March 2007, the County Facilities Committee instructed management to begin exploring the facility needs of the County to include the disposition of the existing Public Health Center. Initial efforts focused on the alternatives to relocate County Administrative functions from the New Courthouse given the increased pressure from the Court System for additional space. A Feasibility Study/Needs Assessment regarding "Consideration of the Relocation of County Administrative Functions from the Courthouse" was prepared by the Public Utilities and Engineering Departments of which a copy is attached as Exhibit A. The study addressed the current and future space needs of the following county departments and alternatives for relocation:

Board of County Commissioners  
Administration  
Finance  
Attorney's Office  
Information Services  
Tax Administration  
Human Resources  
Risk Management  
Community Development (from CVB Building)

These departments currently occupy 51,314 SF of floor space. The projected 5 to 7 year space requirement is estimated to be 70,200 SF. The only existing building in the County's inventory that could accommodate the needs of these departments is the current Public Health Center which has a gross square footage of 88,000. With the relocation of Public Health Services into a new facility in November/December 2009, the existing facility would become available for renovation.

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The alternatives evaluated to address the space needs of County Administrative functions included the following:

- **Renovate the former Legal Services of North Carolina Building on Gillespie Street purchased by the County in 2008.** This two-story building, constructed in 1949, contains 10,560 SF of floor space and would not meet the needs of all the county departments. It could serve as a short-term solution to some of the County's space needs provided renovations are made to address ADA compliance issues, interior wall and floor covering improvements, minor electrical and mechanical work, exterior wall and window repairs and installation of fiber optic cable and network servers to tie into the County IT. The estimated cost of renovations and improvements is \$300,000. The building is in close proximity to the Courthouse and has adequate parking adjacent to it, however, given its age, condition and limited floor space the property is more valuable to the County than the building itself. As such, the most practical dispensation of the building is demolition. The conclusion of management and staff is that this building is not a good candidate for renovation and re-use. (No discussion of this alternative appears in the Feasibility Study)
- **Expand the New Courthouse.** The Courthouse was designed structurally to be expanded vertically two additional floors. Due to major disruption of services, this alternative did not merit additional consideration.
- **Renovate Winding Creek Office Building.** With the major restructuring of the method in which Mental Health services are being provided in the County, the Winding Creek Office Building was considered as a potential site to relocate County Administrative functions. This would require Mental Health Administration to relocate to the Mental Health Center on Bradford Avenue. The building has 45,000 SF of floor space and does not meet the current space needs and would require some minor renovations to meet the needs of those departments chosen to be relocated in this facility. The location is not near the center of town where most governmental facilities are typically located. The conclusion of management and staff is that this alternative is not a good candidate for relocation of County Administrative functions.
- **Renovate Mental Health Center on Bradford Avenue.** This alternative requires Mental Health functions to relocate to Winding Creek Office Building. The Mental Health Center has 53,500 SF of floor space which meets to current needs for County Administrative functions but provides little to no capacity for expansion. In addition the parking is woefully inadequate and the potential to acquire additional property is very limited. The conclusion of management and staff is that this alternative is not a good candidate for relocation of County Administrative functions.
- **Renovate Public Health Center on Fountain Head Lane.** With the relocation of Public Health services to a new facility, the existing building becomes available for renovation and re-use by the County or it could be put on the market for sale. The building is a four-story structure containing 88,000 SF of floor space. This building meets both the current and future (5 to 7 years) needs of County Administrative functions. The facility would require extensive interior renovations and parking lot repairs estimated at \$9 to \$10 Million. However, the building is structurally sound and the main energy plant (boilers, chillers & cooling tower) were recently replaced. On-site parking is adequate, the site location is good and there is room to expand the facility if needed in the future. The conclusion of management and staff is that the existing Public Health Center offers the greatest potential for renovation and re-use as a new County Administration Center than any of the alternatives previously discussed.

- **New Construction.** Acquisition of land and construction of a new County Administration Building merits consideration. The major advantage of this alternative is that the facility will be designed to meet the functional needs of the end users rather than trying to fit the existing functional needs into a pre-defined space (i.e. existing building). The major disadvantage is cost. New construction is typically in the \$160 to \$200 per square foot for institutional facilities. Locating a suitable site in downtown would be difficult if the County had no existing property of adequate size. However, the property between the New Courthouse and Historic Courthouse is a good candidate for new construction. Acquisition of the properties in private ownership in the block bounded by Gillespie Street, Otis Jones Parkway, Dick Street and Russell Street would be required. This site is conveniently located to other governmental facilities and parking, if deemed inadequate, could be supplemented by a parking structure. Cost is a major concern but this alternative warrants further consideration.
- **Robert C. Williams Building.** Subsequent to completion of the Feasibility Study, the County became aware of the availability of the Robert C. Williams Building on Hay Street (PWC Customer Service Center). This four-story building contains 60,500 SF of floor space which meets the current needs of County Administrative functions and provides for limited future needs. The building was constructed in 2000 and is in very good condition. The 2009 tax value is \$10.95 Million. The major disadvantages of this site are (1) limited on-site parking; (2) difficult ingress and egress from Franklin Street; and (3) no expansion capability. Some minor interior renovations are likely to be required to fit the County's needs. The major advantage to purchasing this facility is the ability to move in quicker than any other alternative evaluated. This alternative is likely to be more expensive than renovating the existing Public Health Center which offers more floor space and parking. The conclusion of management and staff is that purchasing the Robert C. Williams Building may warrant additional consideration.

Of the alternatives outlined above, renovation of the existing Public Health Center, construction of a new County Administration Building or purchase of the Robert C. Williams Building were the most likely candidates for relocation of County Administrative functions. In order to develop the following staff recommendation, each alternative was weighed against three major criteria; (1) location with respect to the central business district (CBD), (2) existing county facilities suitable for renovation, and (3) estimated project cost.

Since county government administrative functions are typically located within the central business district of the county seat, the staff believed this to be an important consideration. Of the three candidates, the Robert C. Williams Building is located in the CBD, however, both the existing Public Health Center and the proposed location for a new Administration Building are in close proximity to the CBD and staff feels that none of the alternatives has an overwhelming advantage when measured against this criteria. Other considerations such as adequate parking, ease of ingress/egress and potential for future expansion become more important determining factors in ranking the alternatives.

The availability of an existing County facility suitable for renovation is an important consideration because this tends to be the least cost approach. The only facility that meets this condition is the existing Public Health Center which will be vacated once the Public Health Department moves into its new building. As previously stated, this facility is of sufficient size to accommodate the needs of County Administrative functions as well as allow for future growth. Staff recognizes that this building has a resale value should the County choose not to renovate and reuse, however, it is difficult to determine its marketability. The 2009 tax value of the building is \$10.8 Million.

Estimated project cost may well be the determining factor in deciding which alternative to pursue. Renovating the existing Public Health Center is estimated to cost between \$9 and \$10 Million and would likely take 14 to 16 months to complete. Construction of a new County Administration Building with a minimum 80,000 SF is estimated to cost between \$12.8 and \$16 Million with land acquisition and demolition costs estimated to be \$1.4 Million. A new facility would take 20 to 24 months to design and construct. Property acquisition and demolition of existing buildings could add 6 to 8 months on the project timeframe. Using the 2009 tax value as a basis, purchasing the Robert C. Williams Building would cost \$10.95 Million. In addition, interior renovations could add \$0.3 to \$0.5 Million to the cost of this alternative. Given the limited onsite parking, there may be additional costs to add parking most likely in the form of a parking structure. The County may also have costs to buy out the leases of non-PWC entities in the building. Based on this evaluation, the least cost option is renovating the existing Public Health Center without taking into account the resale value of the building.

#### RECOMMENDATION/PROPOSED ACTION

After careful consideration, the recommendation of management and staff is to:

1. Renovate the existing Public Health Center as the preferred alternative for relocation of County Administrative functions.
2. Instruct staff to procure architectural services to develop a building program and prepare more detailed estimates of renovation costs. \$100,000 has been budgeted for this purpose.
3. Instruct staff to move forward with demolition of the Legal Aid Building and conversion of the property into paved parking.

The proposed action of the County Facilities Committee is to approve the staff recommendation and forward it to the Board of Commissioners for their consideration.

February 1, 2008

# FEASIBILITY STUDY / NEEDS ASSESSMENT

## CONSIDERATION OF THE RELOCATION OF COUNTY ADMINISTRATIVE FUNCTIONS FROM THE COURTHOUSE

Prepared by the:

Cumberland County Public Utilities Department

In cooperation with the:

Cumberland County Engineering Department

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## INTRODUCTION

### Purpose of this Report:

During the past several years there has been increased pressure from the Court System for Cumberland County to provide additional floor space to meet the needs of the ever expanding Court System. As our population has increased so has the burden on the Courts. Appended are Memo's from both E. Lynn Johnson, Senior Resident Superior Court Judge and Beth Kever, Senior District Court Judge outlining some their immediate and future needs. At the present time the Board of Commissioners Hearing Room is being used as a makeshift courtroom to take pleas and set court dates for traffic related offenses.

Many of the County's Administrative Departments presently located in the Courthouse are out of room with nowhere to expand. There is also pressure to move the Community Development section out of its present location on Person Street to accommodate an expanding Greater Fayetteville Visitors Bureau.

With the recent decision to relocate the Health Department into a new facility, the Board of Commissioners has requested that management evaluate our space needs and determine if it is feasible to develop a plan to re-use / renovate the building or to recommend it be declared surplus and offer it for sale.

## EXECUTIVE SUMMARY

The Court System has run out of room and is requesting additional floor space to accommodate additional judges and staff. Many of the Departments that are presently located in the Courthouse have run out of room as well with nowhere to expand.

County Management, the County Engineer and the Public Utilities Director met on several occasions to discuss what would be the best use for the present Health Department Building once it is vacated by the Health Department. Bob Stanger the County Engineer had been tasked with determining the existing floor space being used by the departments housed in the Courthouse as well as determining the future floor space requirements. This was accomplished using the plans from the Courthouse. There was also a questionnaire sent to each department head to determine their future space requirements. The departments that are being considered for relocation are;

- Tax Administration
- County Commissioners
- County Administration
- County Finance
- Information Services / IT
- County Personnel
- County Attorney's Office
- Risk Management
- Community Development

These departments are utilizing roughly 51,314 square feet (SQFT) of floor space. Their future floor space requirement (next 5 to 7 years) is estimated to be 70,200 SQFT. The only existing building in the county's inventory is the present Health Department building

The present Health Department Building has approximately 88,000 SQFT and will easily accommodate the administrative needs for Cumberland County into the near term future. After evaluating the costs associated with the various options from renovation to new construction it was agreed that renovation of the Health Department building would be the most cost effective and least disruptive option for the County to pursue.

Therefore it is the staff recommendation to retain the existing building and begin the process of planning for the funding needed to renovate the building and relocate the County's Administrative functions to the former Health Department building.

## ANALYSIS

### Existing Space Utilization

The existing floor space being used by the county's various departments housed in the Courthouse was determined by looking at the floor plans of the space being occupied by the individual departments and measuring that floor space from the drawings. The following is a list of the departments and their respective floor space utilization:

|                                          |               |
|------------------------------------------|---------------|
| Tax Administration                       | 13,300        |
| County Commissioners                     | 5,480         |
| County Administration                    | 3,750         |
| County Finance                           | 3,690         |
| Information Services / IT                | 3,430         |
| County Personnel                         | 3,000         |
| County Attorney's Office                 | 1,650         |
| Risk Management                          | 1,180         |
| Community Development                    | <u>2,500</u>  |
| Total occupied space                     | 38,010        |
| Multiplier for halls, baths & mechanical | <u>1.35</u>   |
| <b>Total usage for planning purposes</b> | <b>51,314</b> |

### Projected Space Needs

The County Engineer sent out a questionnaire to each department head to determine if the present space allocation was sufficient and whether the department had any projected staffing changes to determine the floor space requirement for the near future. Copies of the response are appended. The following is a summary of what we feel is a realistic space need for the near future ( 3 to 5 years ).

|                                          |               |
|------------------------------------------|---------------|
| Tax Administration                       | 17,500        |
| County Commissioners                     | 6,500         |
| County Administration                    | 6,500         |
| County Finance                           | 5,000         |
| Information Services / IT                | 5,000         |
| County Personnel                         | 4,000         |
| County Attorney's Office                 | 2,500         |
| Risk Management                          | 1,500         |
| Community Development                    | <u>3,000</u>  |
| Total occupied space                     | 52,000        |
| Multiplier for halls, baths & mechanical | <u>1.35</u>   |
| <b>Total usage for planning purposes</b> | <b>70,200</b> |

There is clearly a need for the County to provide additional floor space for the Court System as well as for the Departments presently housed in the Courthouse. This does not represent a critical space shortage at this time but it will not be long (2 to 5 years) before it will become a critical needs issue.

## **EVALUATION**

Management and staff evaluated what was felt to be all of our available options. These discussions ranged from no action is required to constructing a new facility. The management and staff where very concerned about the impact not only to services of all of the agencies and departments affected but to the budget considerations as well for each option considered. The following is a list of the options considered and a summary of the discussions pertaining to each option.

### **No action at this time:**

There was a consensus among the group that this was not really an option for serious consideration. With both the Court System and the Administrative Departments needing additional floor space to meet the needs of providing their respective services at the present time, meant that this shortage of space will only make matters worse.

### **Renovation / Relocation to an existing facility:**

Several locations were given consideration for the possibility of relocation of the administrative departments including the expansion of the existing Courthouse, Mental Health's Winding Creek Facility, Mental Health's main Center on Bradford Avenue and the Health Department Facility on Fountain Head Lane. A Summary of our discussions follows:

## **Courthouse**



The present Courthouse was designed to be expanded vertically two additional floors. It was felt by the group that cost of this expansion due to its complexities and the disruption to existing operations would be so significant that this option does not really merit any serious consideration. The court system has been so sensitive to any type of inconvenience during small projects that we have done so far that a major project would be unacceptable. There was no cost estimate developed for this option.

No further consideration of this option is recommended.

## **Winding Creek Office Building**



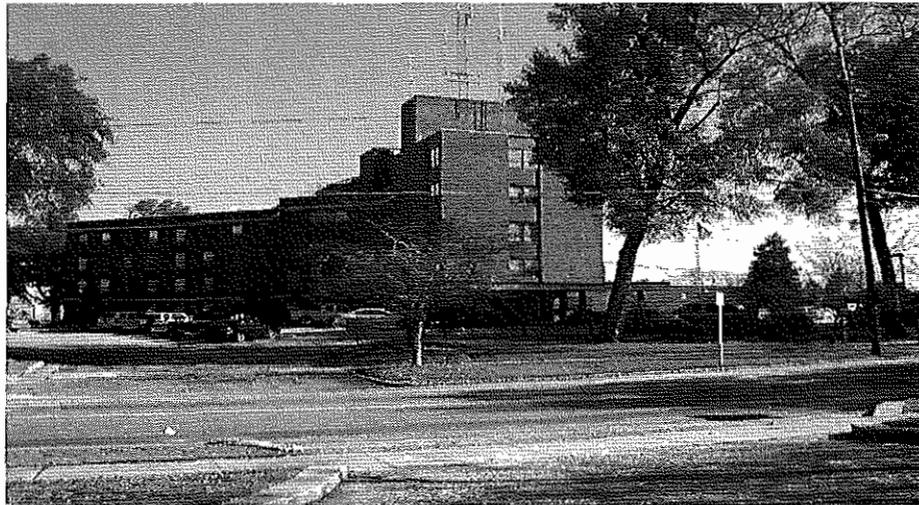
The Mental Health system has been undergoing some major restructuring in the way it provides services, which has resulted in a reduction in staff

and space needs. Mental Health has chosen to lease out space to some of the contract service providers. If the buildings met the requirements for our needs then Mental Health personnel could relocate to one facility and the contractors would be required to find outside housing for their respective programs.

This building has 45,000 SQFT of floor space and does not meet the present needs of the Administrative Departments. Another disadvantage is the location of the building which is not near the center of Town where most governmental facilities are typically located. Also, many of the clients that are served by Mental Health have become accustomed to the location of their treatment and disruption of the treatment by relocation could have some negative impacts on the individuals.

No further consideration of this site is recommended.

### **Main Mental Health Center on Bradford Avenue**



This is the former hospital building, presently being used by Mental Health to provide services to clients. This building has approximately 53,500 SQFT of floor space and does not meet the future needs of the Administration Departments. In addition there is insufficient parking with no prospect of acquiring land for additional parking.

No further consideration of the site is recommended.

## Health Department Building on Fountain Head Lane



There is approximately 88,000 SQFT of floor space in this building which adequately meets the needs of County Departments considered for relocation, it will require a complete interior renovation. There should be plenty of parking for staff and the citizens who need to visit for service.

The cost of renovation is much less than new construction, although we estimate this renovation project to be between nine (9) and ten (10) million dollars. This is based on an average cost of \$100 per square foot plus the cost to repair the parking lots. There is roughly 88,000 SQFT available in this building.

Disadvantages of this site:

- The facility does not lend itself to office use as currently configured;
- The plumbing, mechanical (HVAC) and electrical systems are thirty (30) years old with documented problems;

Advantages of this site include:

- This is a structurally sound building with a good exterior;
- The main energy plant (boilers, chiller & cooling tower) were recently replaced;
- This building is centrally located downtown;
- There is adequate parking available on-site, however, the parking lot does require extensive repair work.

## **New Construction**

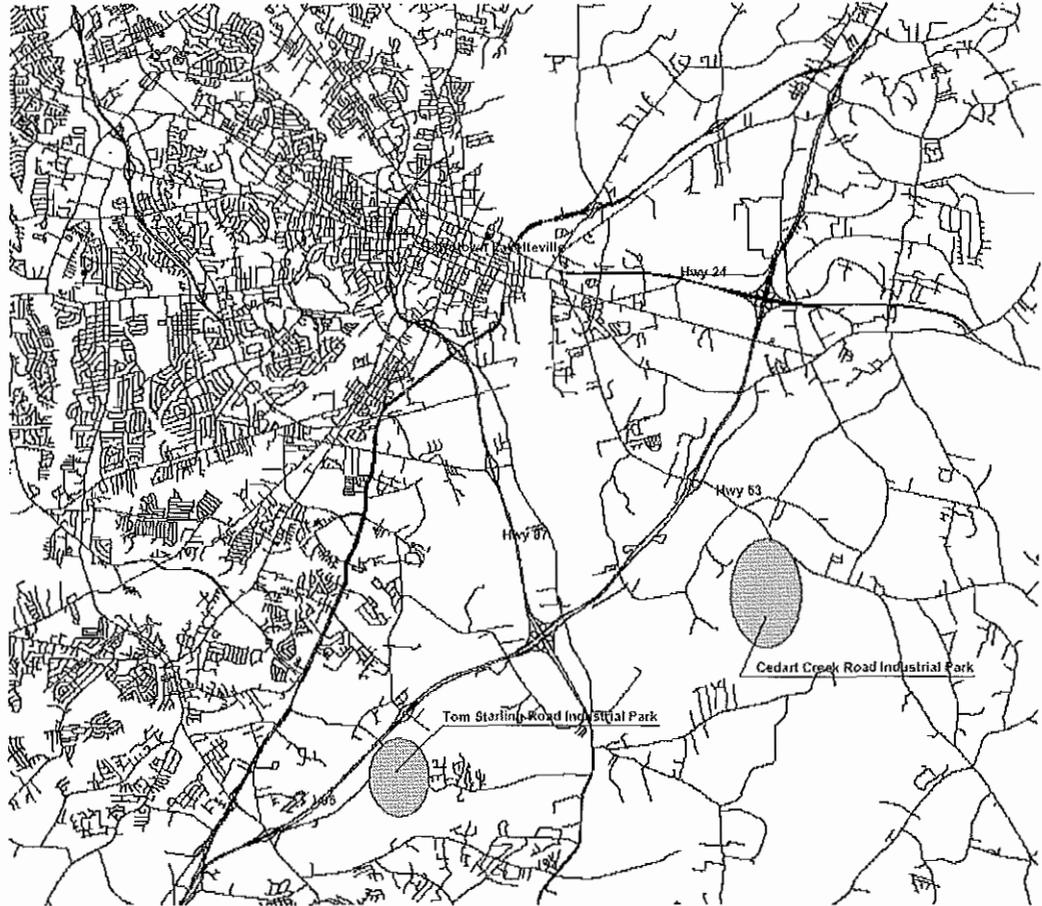
Acquisition of land and construction of a new Administration Building was considered by the group. This becomes the only option other than to take no action when there is no existing county owned property or facility of adequate size that is in inventory and available for conversion. The average cost for new institutional construction is now running between \$160 and \$200 per square foot, therefore the cost of a new building would be between sixteen (16) and twenty (20) million dollars depending upon the final design. The following locations were considered:

### **Parking Lot between the two Courthouses**



The parking conditions downtown are already near a critical state. It was felt that to remove available parking would not be in the best interest of our community, especially those needing access to the Courthouse. Part of our discussion involved the possibility of a combined construction project that would include a parking deck/garage in conjunction with the Office building. Unfortunately the cost of parking structures and the poor soil conditions found downtown make this such a costly endeavor that we do not feel it is justified at this time.

## Industrial Park Sites



The County does own property located in our industrial parks. One of which is on Tom Starling Road south of the Airport the other is on Highway 53 (Cedar Creek road near the former Monsanto Plant). Neither location is centrally located nor convenient to the public. The primary purpose of these parks is to induce development to locate in Cumberland County. It is envisioned that the Cedar Creek Park would be appropriate for large office structures but due to its location we felt that this would not be in the best interest of the County with alternate options available to us.

### Acquisition of a Site Downtown

There was discussion of the possibility of selling the Health Department Building, using those revenues to offset the cost of a new building at a location downtown yet to be determined. The consensus was, that cost of real estate in the downtown area has escalated to such a degree that it is not feasible at this time to look further into this possibility. There are other factors that may require us to do so in the future such as the need to participate in downtown redevelopment to spur additional growth similar

to the Detention Center Project but at this time there are other more cost effective options available that deserve consideration.

## **CONCLUSIONS AND RECOMMENDATIONS**

The findings of the study group have concluded that the most cost effective and feasible solution to the space needs of the County Departments in the Courthouse as well as the Court system can be accomplished with the remodeling of the Health Department Building on Fountain Head Lane near the former Highsmith Hospital.

The cost of remodeling that building is half of the cost associated with new construction. When renovations are complete we have, essentially a new building with only an older exterior that is structurally sound.

The Courts, Clerk of Court, District Attorney's Office, Public Defenders Office and Register of Deeds Office are all in need of immediate expansion. The Tax Department, IT and Personnel Department are need of additional space as well.

The flow of citizen traffic to the Tax counters located on the 5<sup>th</sup> floor has put an additional burden on the public elevators. In a revamped building it is projected that these high traffic areas will be located on the ground floor for the convenience of the public.

In conclusion Management, the County Engineer and the Public Utilities Director all agree that the best and most feasible course of action is to convert the former Health Department Building into a County Administration Building once the construction and relocation of the Health Department is complete.

It is recommended that this issue be presented to the Board of Commissioners for planning purposes. We are still a couple of years away from completion of the new Health Department Building. If it is agreed that this is a direction we are to proceed in, then budgeting for the programming and design of the renovation work should be considered for FY 09 unless funding is available sooner, with funding for the construction phase of the project in FY 10.

# APPENDIX

# A



*State of North Carolina  
General Court of Justice  
Superior Court District 12*

E. LYNN JOHNSON  
SENIOR RESIDENT SUPERIOR COURT JUDGE

POST OFFICE BOX 383  
FAYETTEVILLE, N.C.  
28302  
TELEPHONE: (910) 678-2800

GREGORY A. WEEKS  
RESIDENT SUPERIOR COURT JUDGE

JACK A. THOMPSON  
RESIDENT SUPERIOR COURT JUDGE

JAMES FLOYD AMMONS, JR.  
RESIDENT SUPERIOR COURT JUDGE

April 11, 2006

***MEMORANDUM***

**TO:** Cliff Spiller  
Assistant County Manager  
County of Cumberland  
117 Dick Street  
Fayetteville, NC 28301

**FROM:** E. Lynn Johnson  
Senior Resident Superior Court Judge

**RE:** Court House Space and Management Issues

Thank you for the opportunity to participate in an assessment of the future space needs of our present Courthouse facility. Our present courthouse was a well-designed facility when we moved to this facility in 1978. Historically, we are the fourth largest Judicial District in the State in terms of our workload.

With the normal growth of our county and the additional impact of BRAC adding approximately 20,000 additional residents to our area, certainly all of the county resources will be impacted including your court system. I shall try to give you an overview of our forecasted needs from the Superior Court level.

**Courtrooms:**

We presently operate routinely three Superior Courts, two criminal and one civil. On a number of occasions we operate four Superior Courts when we have lengthy trials engaged in one courtroom such as State vs. Michelle Theret, the "Crips" gang trials, special occasion matters

such as State v. Anthony Allen, or long civil cases such as medical negligence cases. In coordination with the Administrative Office of the Courts, Ellen Hancox, Trial Court Administrator has made arrangements to add additional sessions of Superior Court beginning January 2007 so in effect we shall be adding a fourth Superior Court. It is difficult to assess, but depending upon the growth of our county and our court workload, it may be necessary to request the legislature to add another Superior Court Judge's position to the Twelfth Judicial District which may call for a fifth Superior Court Room.

#### Jury Assembly Room

The Jury Room needs to be upgraded. There is no need for additional room at this time because the current trend indicates fewer jury trials. (This is a state and national trend in part due to arbitration and/or mediation and in the criminal arena due to the case management system.) The upgrades include better seating. The current chairs are very old and uncomfortable. Many jurors have requested coffee, we hope the electrical system will support a coffee machine. The current jury system is one day/one trial so we are trying to bring less people in for jury service but on a daily basis. Parking for jurors and members of the public continues to be a challenge but we believe the new jury system has decreased some of the problem. During long trials, our judges reserve parking for jurors.

#### Jury Deliberation Rooms

Behind Courtrooms 3A, 3B, 3C need general maintenance. The rooms are very worn and in disrepair. The chairs need to be replaced and the blinds need to be replaced or cleaned and repaired.

#### Old Superior Court Judges Office

The old Superior Court Judges Office needs to be retrofitted. These offices desperately need new furniture. It may be helpful to look at partitioning parts of the office space to make the space available function better as a multi purpose Superior Court mediation/arbitration center for our mandatory ADR programs. These mandatory programs have been successful at resolving cases or we would have needed more courtrooms sooner.

#### Technology

We need electrical power at counsel tables in all courtrooms and the ability to add on other technology for courtrooms of the future document management systems. Currently, the North Carolina Business Court uses this technology for complex business cases and the increase in business cases, identity theft and "white collar crime" warrant this type of equipment.

The Child Advocacy Center with cooperation of the courts have requested a grant to fund a mobile video cart to be used in juvenile abuse and superior court felonies involving child abuse and sex offenses involving child victims. This technology would allow the defendant to testify via video so the minor child is not intimidated by the defendant in the open courtroom. Additionally, we would need a closet with a different lock to secure this expensive equipment. Unfortunately, the plasma monitor installed with the new video arraignment system in Courtroom 3C was stolen from the courtroom one weekend last year.

#### Miscellaneous Space Issues

- The offices located behind Courtroom 4A are now occupied by personnel who are supporting the needs of the District Attorneys Office. During most criminal trials there is a need to sequester witnesses waiting their turn to testify. On the third floor we have adequate space, but because of the expanded needs of the District Attorney's Office we only have one room for two courts on the fourth floor.
- Consideration should be given to seating in the public waiting area and seating for witnesses, particularly in the Superior Court, who have been ordered sequestered. Current Fire Code Occupancy Rates have highlighted the problem and having people standing in the hallways creates another problem.

#### Other Agency Issues

We need to look at other agencies housed in the courthouse who provide ancillary services to the courts including pre-trial services, probation, and space requirements for the taking of DNA samples. It seems that every year new legislation is enacted that requires additional space and/or staff to support new programs and additional court programs.

#### Present Superior Court Judges Office

We need the flexibility in terms of space, not immediately, but in the not too distant future to possibly add office space for an additional Superior Court Judge. If an additional Superior Court Judge is provided, there is a probability of additional support personnel of a Judicial Assistant and Court Reporter with the requisite offices.

Date: April 10, 2005  
To: Cliff Spiller  
From: Judge Beth Keever *BK*  
Re: Space Needs

#### District Court

In the next 5 to 7 years, I would anticipate that we would be allocated 1 additional district court judge bringing our number of judges to 10 and that we would also receive additional support staff of 2 to 3 persons. Currently, we have no extra office space in either suite 211, the main judges' suite or in suite 240 where I have some program staff.

Currently there are 8 courtrooms primarily assigned to district court. I would anticipate use of the jail courtroom as a result of expanding the number of judges but we will eventually need at least one more courtroom in the main courthouse. Our areas of greatest need for courtroom space are juvenile, domestic violence, and domestic. Our need for courtroom space is reduced somewhat by our continuing development of alternative dispute resolution, but we are also in desperate need of conference and mediation rooms. Waiting space is also a problem.

The custody mediation suite and the guardian ad litem suite will likely be sufficient over that period of time. The Department of Juvenile Justice is currently evaluating the number of cases statewide that each court counselor should carry but the Court Counselors suite has a little space to grow (2 offices) and Joan Blanchard does not feel that they will outgrow their space in that time period.

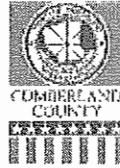
It is very important that Room 119 remain available for use by all offices in the courthouse for larger meetings, seminars, and gatherings.

There is also a need for storage space for files and other materials.

# APPENDIX

# B

ROBERT N. STANGER, P.E.  
County Engineer



RAM LACAS  
Engineering Technician

WAYNE FORTNEY, LTM  
Engineering Technician

ENGINEERING DEPARTMENT

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
Telephone (910) 678-7636 • Fax (910) 678-7635

April 2, 2007

MEMORANDUM

**TO:** DEPARTMENT HEADS IN NEW COURTHOUSE

**FROM:** ROBERT N. STANGER, COUNTY ENGINEER

**THROUGH:** JAMES E. MARTIN, COUNTY MANAGER

**SUBJECT:** SPACE UTILIZATION AND NEEDS ASSESSMENT OF COUNTY ORGANIZATIONS IN THE NEW COURTHOUSE

**BACKGROUND**

In January 2007, the Board of Commissioners approved the construction of a new Public Health Facility as their top priority for funding in FY2008 and the architectural design work has commenced for this project. The County Facilities Committee at its March 13, 2007, meeting instructed management to begin exploring the facility needs of the County including the disposition of the existing Public Health Center which may include renovation and re-use by other County departments or putting the building on the market for sale.

A meeting with management was held on March 26, 2007 to develop an action plan for addressing the issue of space needs for the County. Discussions focused on the New Courthouse and how the future needs of the judicial system would impact continued use of the facility by non-court related agencies. The Engineering Department with assistance from the Public Utilities Department has been tasked with conducting a space utilization and needs assessment of County departments located in the new Courthouse. This study will address current as well as future needs of those departments in the new Courthouse identified for possible relocation in the future.

A kick-off meeting has been scheduled for Tuesday, April 10, 2007, at 2:00PM in Room 564 for the Space Utilization and Needs Assessment Study. Attached are the floor plans of the new Courthouse indicating the current areas occupied by those departments included in the study. Please review this information and be prepared to discuss your current and future needs. Thank you in advance for your attendance.

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FALCON • FAYETTEVILLE • GODWIN • HICKORY MILLS • LINDEN • SPRING LAKE • STEINMAN • WADE

ROBERT N. STANCER, J.P.R.  
County Taxpayer



SAM LUCAS  
Engineering Technician  
WAYNE D. DUDLEY, CEM  
Engineering Technician

ENGINEERING DEPARTMENT  
Historic Courthouse, 130 Gillespie Street • P.O. Box 1329 • Fayetteville, North Carolina 28302-1329  
Telephone (910) 678-7636 • Fax (910) 678-7635

## NEW COURTHOUSE COUNTY DEPARTMENTS - SPACE UTILIZATION SURVEY

DEPARTMENT: TAX ADMINISTRATION  
CURRENT SQUARE FOOTAGE: 13,330 SF

IS CURRENT SPACE ALLOCATED  
SUFFICIENT FOR YOUR PRESENT NEEDS? YES / NO

IF NOT EXPLAIN: No stock room/storage area, meeting or conference room. Not enough work area space, inadequate space for file and record cabinets. We are using office walkways for employee work areas. We are currently sharing storage and work area with County Administration. No office space for revaluation and taxpayers hearings. We have 85 people working in an area designed for about 60-65 work stations. Break room is not adequate for the number of people that currently use it.

DOES CURRENT ARRANGEMENT OF SPACE  
PROMOTE EFFICIENT OPERATION OF YOUR DEPARTMENT? YES / NO

IF NOT EXPLAIN: Collections area is too small, taxpayers are counseled in walkways (blocking back door exit) and same area where payments are made and where the safe is located. Appraisers are located in three different areas of the office to include the mapping area. We use Room 139 several times a month which is four floors below us. File cabinets are spread all across the office, not always convenient to the area that uses them.

DO YOU ANTICIPATE ANY SHORT-TERM (<5 years) AND/OR LONG-TERM (>5 years) GROWTH  
IN YOUR DEPARTMENT REQUIRING ADDITIONAL SPACE?

The number of accounts increase annually therefore, additional support, appraisers, collectors, customer service personnel have to increase. Just before and during a revaluation year the support, appraisers and customer service staff is increased. More fees are being billed and collected as municipalities provide additional taxpayer funded services and create new fees requiring more customer service and collection personnel.

DO YOU ANTICIPATE ANY REORGANIZATION OF YOUR DEPARTMENT THAT WILL AFFECT  
YOUR SPACE NEEDS?

Possible reorganization of all GIS (mapping related) users to one common location.

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FALCON FAYETTEVILLE GORDON HERRINGTON LENOIR SPOTSWOOD STURM WAYS

ROBERT N. STANOUR, P.E.  
County Engineer



SAH LUCAS  
Engineering Technician

WAYNE DUDLEY, CFM  
Engineering Technician

ENGINEERING DEPARTMENT

Historic Courthouse, 130 Gillespie Street • P.O. Box 1828 • Fayetteville, North Carolina 28302-1828  
Telephone (910) 678-7636 • Fax (910) 678-7635

NEW COURTHOUSE COUNTY DEPARTMENTS - SPACE UTILIZATION SURVEY

DEPARTMENT: COUNTY COMMISSIONERS

CURRENT SQUARE FOOTAGE: 5,480 SF

IS CURRENT SPACE ALLOCATED  
SUFFICIENT FOR YOUR PRESENT NEEDS? YES  NO

IF NOT EXPLAIN: More space is needed for files/minute books.

DOES CURRENT ARRANGEMENT OF SPACE  
PROMOTE EFFICIENT OPERATION OF YOUR DEPARTMENT? YES  NO

IF NOT EXPLAIN: Currently the two employees are at opposite ends of the hall.  
They need to work in closer proximity.

DO YOU ANTICIPATE ANY SHORT-TERM (<5 years) AND/OR LONG-TERM (>5 years)  
GROWTH IN YOUR DEPARTMENT REQUIRING ADDITIONAL SPACE?

No growth as far as the number of employees, but will need additional space  
for files, etc.

DO YOU ANTICIPATE ANY REORGANIZATION OF YOUR DEPARTMENT THAT WILL  
AFFECT YOUR SPACE NEEDS?

No

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FAYETTEVILLE • GODWIN • HUNTERVILLE • LENOIR • SPRING LAKE • STATESBORO • WACE

ROBERT N. STANGER, P.E.  
County Engineer



ENGINEERING DEPT.  
Historic Courthouse, 130 Gillespie Street • P.O. Box 1829  
Telephone (910) 678-7636 • Fax

*Quanta* *4-10-07*  
*Ang*  
*Cliff*  
*Please, just our*  
*needs as you please*  
*them & return to me*  
*by Fri Apr 13, 2007*

**NEW COURTHOUSE COUNTY DEPARTMENTS - SPACE UTILIZATION SURVEY**

DEPARTMENT: COUNTY ADMINISTRATION

CURRENT SQUARE FOOTAGE: 3,750 SF

IS CURRENT SPACE ALLOCATED  
SUFFICIENT FOR YOUR PRESENT NEEDS? YES / NO

IF NOT EXPLAIN: \_\_\_\_\_

DOES CURRENT ARRANGEMENT OF SPACE  
PROMOTE EFFICIENT OPERATION OF YOUR DEPARTMENT? YES / NO

IF NOT EXPLAIN: \_\_\_\_\_

DO YOU ANTICIPATE ANY SHORT-TERM (<5 years) AND/OR LONG-TERM (>5 years)  
GROWTH IN YOUR DEPARTMENT REQUIRING ADDITIONAL SPACE?

- (1) Office for Asst. PIO (12x15?)
- (2) Office for Asst. Auditor (12x15?)
- (3) Records/File Room (16x20)?
- (4) Conference Room (16x20)?

DO YOU ANTICIPATE ANY REORGANIZATION OF YOUR DEPARTMENT THAT WILL  
AFFECT YOUR SPACE NEEDS?

\_\_\_\_\_  
\_\_\_\_\_

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FALCON DANETTEVILLE • GOWEN • HOPE MILLS LINDEN SPRING LAKE STEEDMAN • WASH

ROBERT N. SLINGER, P.E.  
County Engineer



ENGINEERING DEPT.  
Historic Courthouse, 130 Gillespie Street • P.O. Box 1829  
Telephone: (910) 678-7636 • Fax

*4-18-07*  
*Quanta*  
*Cliff*  
*Please put on*  
*needs as you please*  
*them & return to me*  
*by Fri Apr 13, 4:00*  
*pm*

NEW COURTHOUSE COUNTY DEPARTMENTS - SPACE UTILIZATION SURVEY

DEPARTMENT: COUNTY ADMINISTRATION

CURRENT SQUARE FOOTAGE: 3,750 SF

IS CURRENT SPACE ALLOCATED  
SUFFICIENT FOR YOUR PRESENT NEEDS?  YES / NO

IF NOT EXPLAIN: \_\_\_\_\_

DOES CURRENT ARRANGEMENT OF SPACE  
PROMOTE EFFICIENT OPERATION OF YOUR DEPARTMENT?  YES / NO

IF NOT EXPLAIN: \_\_\_\_\_

DO YOU ANTICIPATE ANY SHORT-TERM (<5 years) AND/OR LONG-TERM (>5 years)  
GROWTH IN YOUR DEPARTMENT REQUIRING ADDITIONAL SPACE?

*Space for Community Development.*

*① Hosts Writers*

*② larger conference room*

*③ larger file room/library*

DO YOU ANTICIPATE ANY REORGANIZATION OF YOUR DEPARTMENT THAT WILL  
AFFECT YOUR SPACE NEEDS?

*Quanta*  
Celebrating Our Past...Embracing Our Future

FALCON - FAYETTEVILLE - GOSWIN - HOPKINSON - LINCOLN - ROBINSON - STEINMAN - WATSON

ROBERT N STANGER, P.E.  
County Engineer



ENGINEERING DEPT  
Historic Courthouse, 130 Gillespie Street • P.O. Box 1829  
Telephone (910) 878-7636 • Fax

*Juanita*  
*4-11-07*  
*Please just see*  
*Needs as you please*  
*than I return to me*  
*by Fri Apr 13, 7:45*  
*am*

**NEW COURTHOUSE COUNTY DEPARTMENTS - SPACE UTILIZATION SURVEY**

DEPARTMENT: COUNTY ADMINISTRATION

CURRENT SQUARE FOOTAGE: 3,750 SF

IS CURRENT SPACE ALLOCATED  
SUFFICIENT FOR YOUR PRESENT NEEDS?  YES / NO

IF NOT EXPLAIN: \_\_\_\_\_

DOES CURRENT ARRANGEMENT OF SPACE  
PROMOTE EFFICIENT OPERATION OF YOUR DEPARTMENT?  YES / NO

IF NOT EXPLAIN: \_\_\_\_\_

DO YOU ANTICIPATE ANY SHORT-TERM (<5 years) AND/OR LONG-TERM (>5 years)  
GROWTH IN YOUR DEPARTMENT REQUIRING ADDITIONAL SPACE?

No - None Anticipated.

DO YOU ANTICIPATE ANY REORGANIZATION OF YOUR DEPARTMENT THAT WILL  
AFFECT YOUR SPACE NEEDS?

No!

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FALLON - PAYETTEVILLE - GODWIN - HOWEMILLS - LINDEN - SPRINGCREEK - STEEDMAN - WADE

ROBERT N. STANBICK, P.E.  
County Engineer



SAM JONES  
Engineering Technician

WAYNE DUDLEY, CPM  
Engineering Technician

ENGINEERING DEPARTMENT

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
Telephone (910) 578-7636 • Fax (910) 678-7635

NEW COURTHOUSE COUNTY DEPARTMENTS - SPACE UTILIZATION SURVEY

DEPARTMENT: INFORMATION SERVICES

CURRENT SQUARE FOOTAGE: 3,430 SF

IS CURRENT SPACE ALLOCATED  
SUFFICIENT FOR YOUR PRESENT NEEDS? YES  NO

IF NOT EXPLAIN: Entire staff needs to be in secure area (exception of Admin person), small conf area to meet with users

DOES CURRENT ARRANGEMENT OF SPACE  
PROMOTE EFFICIENT OPERATION OF YOUR DEPARTMENT? YES  NO

IF NOT EXPLAIN: Too many interruptions not enough work space, not in secure area for data and equipment, no meeting area

DO YOU ANTICIPATE ANY SHORT-TERM (<5 years) AND/OR LONG-TERM (>5 years)  
GROWTH IN YOUR DEPARTMENT REQUIRING ADDITIONAL SPACE?

yes - more personnel may require more space

DO YOU ANTICIPATE ANY REORGANIZATION OF YOUR DEPARTMENT THAT WILL  
AFFECT YOUR SPACE NEEDS?

No

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FALCON • FAYETTEVILLE • GODWIN • HIGGS MILLS • LINDEN • SPRING LAKE • STEPHEN • WACH

ROBERT N. SLINGER, P.E.  
County Engineer



GAM LUCAS  
Engineering Technician

WAYNE DUDLEY, CDM  
Engineering Technician

ENGINEERING DEPARTMENT  
Historic Courthouse, 130 Callespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
Telephone (910) 678-7636 • Fax (910) 678-7635

NEW COURTHOUSE COUNTY DEPARTMENTS - SPACE UTILIZATION SURVEY

DEPARTMENT: LEGAL SERVICES

CURRENT SQUARE FOOTAGE: 1,650 SF

IS CURRENT SPACE ALLOCATED  
SUFFICIENT FOR YOUR PRESENT NEEDS? YES  NO

IF NOT EXPLAIN: We are already cramped, with personnel in open areas; we do not have sufficient records space; no expansion personnel space.

DOES CURRENT ARRANGEMENT OF SPACE  
PROMOTE EFFICIENT OPERATION OF YOUR DEPARTMENT? YES  NO

IF NOT EXPLAIN: Visitors can intrude on personnel; not enough privacy; personnel working in open. Too many distractions.

DO YOU ANTICIPATE ANY SHORT-TERM (<5 years) AND/OR LONG-TERM (>5 years)  
GROWTH IN YOUR DEPARTMENT REQUIRING ADDITIONAL SPACE?  
Yes. Long-term. Two offices. Larger conference room. Records storage.

In building, would want training area, as well as suitable location for depositions.

DO YOU ANTICIPATE ANY REORGANIZATION OF YOUR DEPARTMENT THAT WILL  
AFFECT YOUR SPACE NEEDS?  
No.

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ALIXIN - BAYLE EBEL - LIZ - GOOWIN - LEIPOLD - LINDAN - MCKELLEN - STEWART - WALKER

ROBERT N. STANGE, P.E.  
County Engineer



RAM LIGAS  
Engineering Technician

WAYNE DUDLEY, CFM  
Engineering Technician

ENGINEERING DEPARTMENT

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
Telephone (910) 678-7636 • Fax (910) 678-7635

NEW COURTHOUSE COUNTY DEPARTMENTS - SPACE UTILIZATION SURVEY

DEPARTMENT: RISK MANAGEMENT

CURRENT SQUARE FOOTAGE: 1,180 SF

IS CURRENT SPACE ALLOCATED  
SUFFICIENT FOR YOUR PRESENT NEEDS?  YES /  NO

IF NOT EXPLAIN: \_\_\_\_\_

DOES CURRENT ARRANGEMENT OF SPACE  
PROMOTE EFFICIENT OPERATION OF YOUR DEPARTMENT?  YES /  NO

IF NOT EXPLAIN: \_\_\_\_\_

DO YOU ANTICIPATE ANY SHORT-TERM (<5 years) AND/OR LONG-TERM (>5 years)  
GROWTH IN YOUR DEPARTMENT REQUIRING ADDITIONAL SPACE?

No

DO YOU ANTICIPATE ANY REORGANIZATION OF YOUR DEPARTMENT THAT WILL  
AFFECT YOUR SPACE NEEDS?

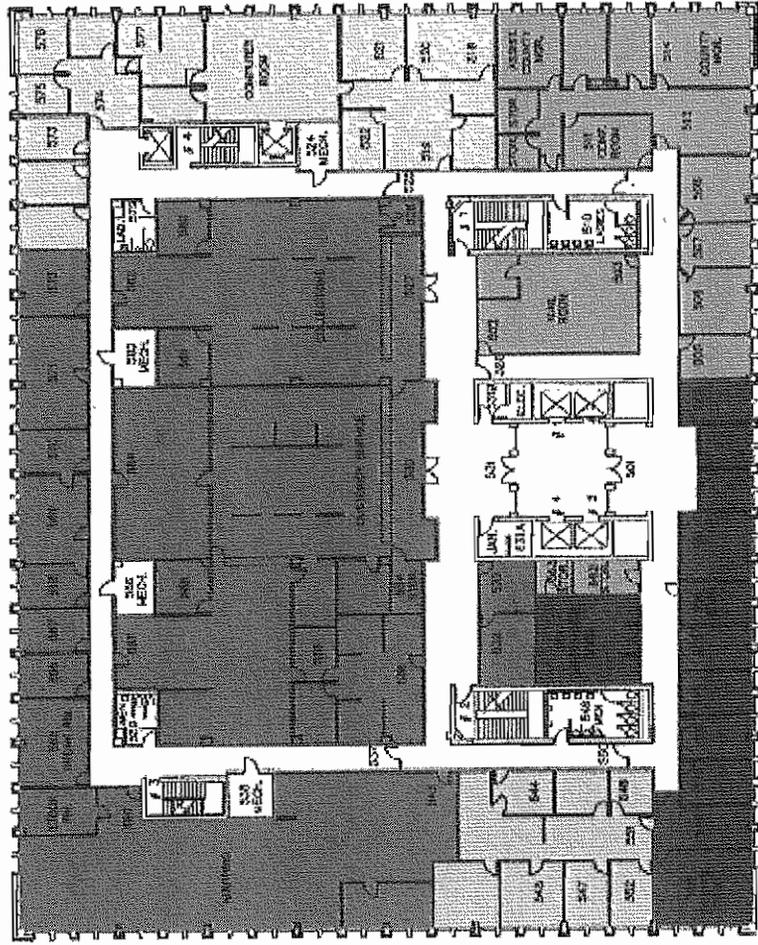
No

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JALCON FAYETTEVILLE GODWIN DEERHILLS LINCOLN SPRING LAKE SHERMAN WADE

# APPENDIX

# C



OUTLINE OF ROOMS

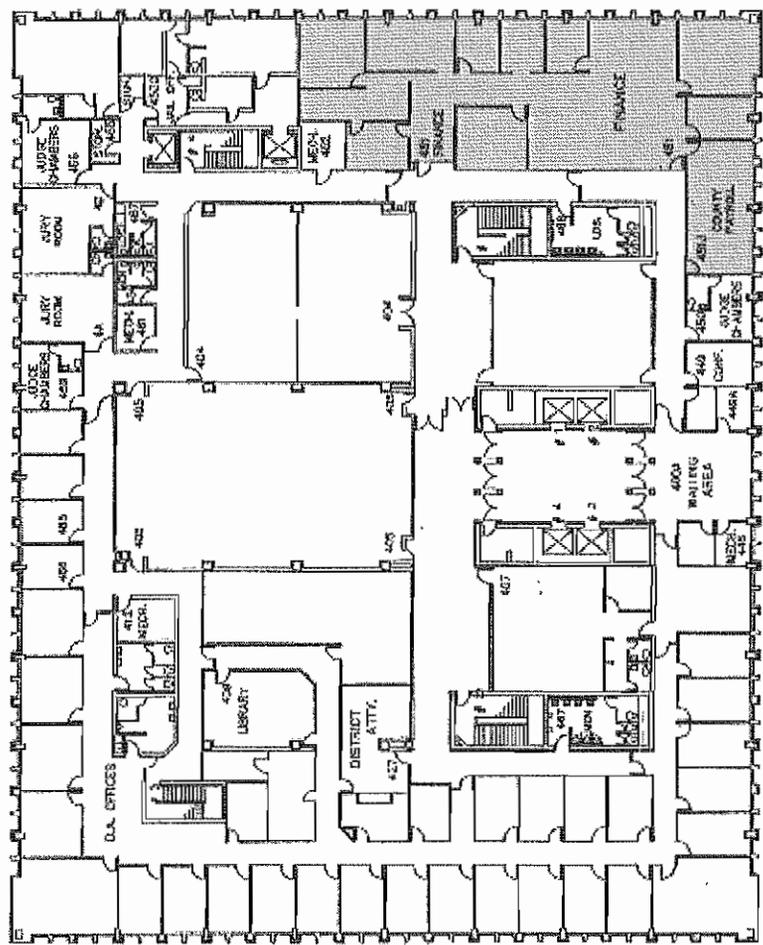
|                       |               |
|-----------------------|---------------|
| TAX ADMINISTRATION    | 1,230-80 P.L. |
| COUNTY COMMISSIONERS  | 2,485-80 P.L. |
| COUNTY ADMINISTRATION | 3,788-80 P.L. |
| COAST GUARD           | 3,882-80 P.L. |
| INFORMATION SERVICES  | 1,492-80 P.L. |
| COUNTY PERSONNEL      | 1,482-80 P.L. |
| COUNTY A. TURNLEY     | 608-80 P.L.   |
| R.M. MANAGEMENT       | 1,190-80 P.L. |

FIFTH FLOOR PLAN



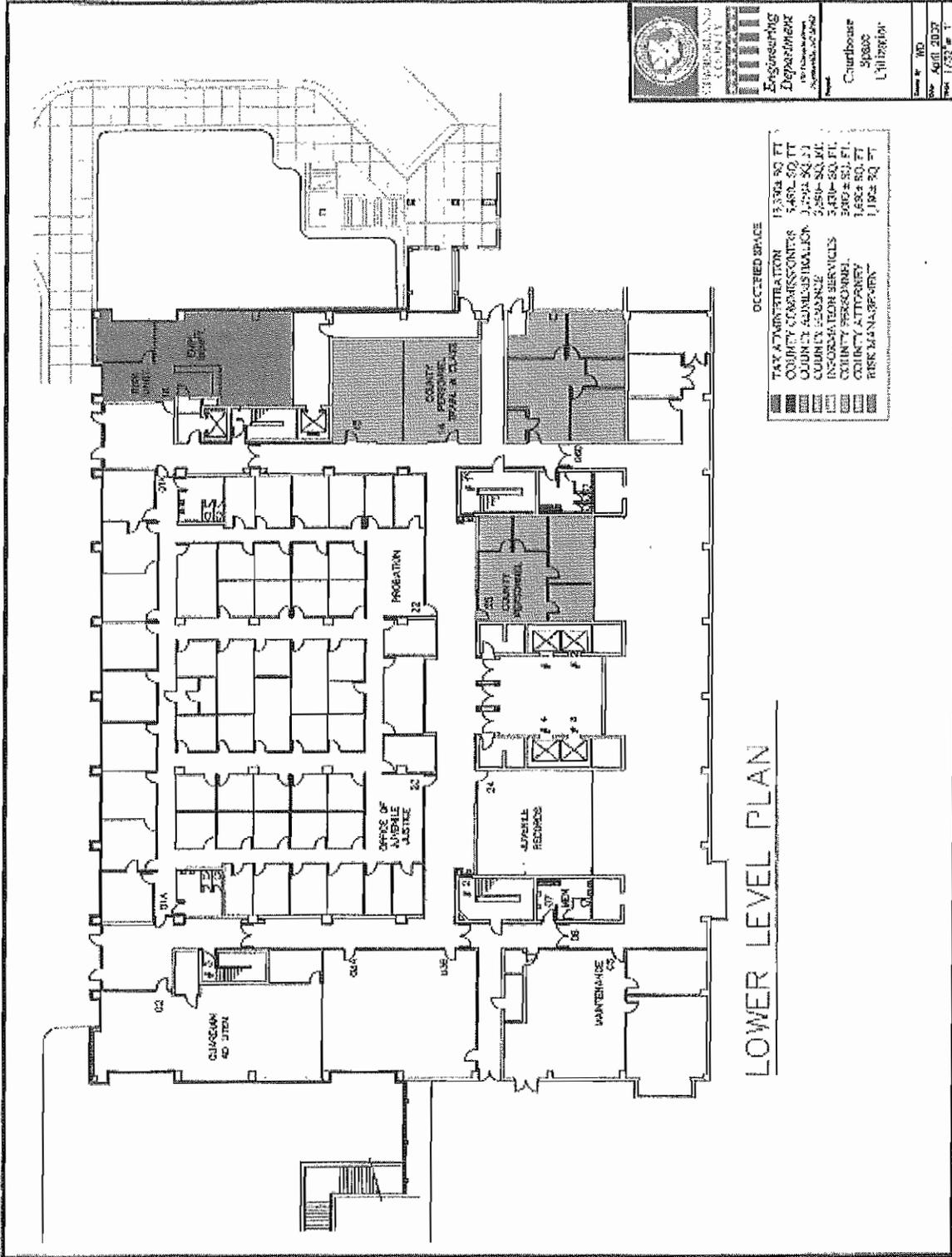
ACQUIRED SPACE

|                         |                |
|-------------------------|----------------|
| TAX ADJUSTERS - RABIBOS | 3,250 - 50 FT. |
| COUNTY COMMISSIONERS    | 2,800 - 50 FT. |
| COUNTY ADMINISTRATION   | 3,250 - 50 FT. |
| COUNTY FINANCE          | 3,600 - 50 FT. |
| INFORMATION SERVICES    | 3,400 - 50 FT. |
| COUNTY PERSONNEL        | 1,600 - 50 FT. |
| COUNTY AUTHORITY        | 1,850 - 50 FT. |
| RISK MANAGEMENT         | 1,150 - 50 FT. |



FOURTH FLOOR PLAN





LOWER LEVEL PLAN

OCCUPIED SPACE

|                       |                |
|-----------------------|----------------|
| TAX ADMINISTRATION    | 13,374 SQ. FT. |
| COUNTY COMMISSIONER'S | 5,482 SQ. FT.  |
| COUNTY ADMINISTRATION | 1,774 SQ. FT.  |
| COUNTY CLERK          | 2,254 SQ. FT.  |
| INFORMATION SERVICES  | 5,470 SQ. FT.  |
| COUNTY PERSONNEL      | 5,010 SQ. FT.  |
| COUNTY ATTORNEY       | 1,632 SQ. FT.  |
| RISK MANAGEMENT       | 1,192 SQ. FT.  |

Engineering Department  
 1001 Harrison Avenue  
 Springfield, MO 65802

Countdown  
 Space  
 Utilization

Scale: 1/32" = 1'

# DRAFT

CUMBERLAND COUNTY FACILITIES COMMITTEE  
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564  
SEPTEMBER 8, 2009 – 10:00 AM  
MNUTES

MEMBERS PRESENT: Commissioner Billy R. King, Chairman  
Commissioner Jimmy Keefe

OTHERS PRESENT: Commissioner Jeannette Council  
Commissioner Marshall Faircloth  
Commissioner Kenneth Edge  
Commissioner Breeden Blackwell (arrived 10:45)  
James Martin, County Manager  
Juanita Pilgrim, Deputy County Manager  
Amy Cannon, Assistant County Manager  
Harvey Raynor, Interim County Attorney  
Bob Stanger, County Engineer  
Sam Lucas, Engineering Technician  
Tom Cooney, Public Utilities Director  
Sally Shutt, Communications Manager  
Ed Grannis, District Attorney  
Claire Hill, Assistant District Attorney  
Earl "Moose" Butler, Sheriff  
Paul Hinson, Chief Deputy  
Major John McRaney, Detention Center Chief Jailer  
Jake Regennas, JCI Performance Assurance Engineer  
Candice H. White, Deputy Clerk  
Press

ABSENT: Commissioner Ed Melvin

Commissioner King, Chair, called the meeting to order and recognized the Commissioners in attendance. Commissioner King stated Commissioner Melvin was absent due to his recent surgery.

1. Approval of Minutes: September 9, 2008 Meeting

MOTION: Commissioner Keefe moved to approve.

SECOND: Commissioner King

VOTE: UNANIMOUS

2. Selection of Committee Chair

MOTION: Commissioner King moved to nominate Commissioner Keefe as Chairman.

# DRAFT

SECOND: Commissioner Keefe  
VOTE: UNANIMOUS

### 3. Review of Annual Report on Guaranteed Energy Contract

Mr. Stanger introduced Jake Regennas, Johnson Controls Inc. (JCI) Performance Assurance Engineer, and stated Mr. Regennas monitors energy savings for the county through a guaranteed energy savings contract. Mr. Stanger explained the county installed energy saving lighting retrofits in thirteen county facilities under a \$4.5 million project that was financed through a bank loan. Mr. Stanger further explained avoided energy costs are used to repay the loan and every year JCI prepares an annual report that indicates how the county is doing with energy avoidance.

Mr. Regennas distributed the "Performance Contracting Value Report for Cumberland County Government, NC – Year Three" and provided a brief overview of a Savings Detailed Analysis that compared years two and three total avoidance yields of \$695,302 and \$693,081 respectively. Mr. Regennas noted Year 2 figures had been revised and updated from the prior year's report due to changes in Baseline Year and Water and Sewer Rates used in the calculation for contract avoidance.

Mr. Regennas reviewed the Summary of Results and stated the total project target or guarantee was \$6.2 million over twelve years with actual avoidance being \$2.2 million to date. Mr. Regennas reported each year the avoidance had been exceeded by a considerable amount and the belief was that this would continue every year. Mr. Regennas stated the county's energy efficient efforts also result in community benefits such as savings equating to almost 7,000 tons of greenhouse gas emissions. Mr. Regennas reviewed recommendations for further improvement to include demand limiting at the courthouse facility, expanding thermostat control of newer heat pumps at the courthouse and Solar Thermal and Solar PV opportunities.

Mr. Regennas reviewed modifications to baseline values during Years 1, 2, and 3 followed by an overview of the following future objectives:

- Identify additional facility improvement measures.
- Verification of building automated systems network to increase the integrity and reliability of system performance and energy savings.
- Proactive design review/analysis of upcoming projects based upon operation and energy management savings.
- Change all Metasys building schedules, where possible, to utilize staggered start times in order to avoid additional demand kW charges.
- Add schedule to control LEC Penthouse air handling unit for night setback of 3<sup>rd</sup> and 4<sup>th</sup> floor evidence storage.
- Demand limiting control for LEC/Courthouse meter to reduce monthly electric bills.

Mr. Regennas noted the Total Adjusted Cost of \$71,160 reflected the amount of additional dollars it cost the county to operate the buildings beyond their baseline

# DRAFT

contract year agreed upon hours of operation. Mr. Regennas called attention to tables containing meter data for the year ending December 31, 2008 and responded to questions regarding readings and adjustments under the county's utility bill analysis.

## 4. Update on Recent Jail Population

Mr. Martin recognized District Attorney Ed Grannis, Assistant District Attorney Claire Hill, Sheriff Earl "Moose" Butler, Chief Deputy Paul Hinson and Detention Center Chief Jailer Major John McRainey.

Major McRainey stated the city and county each rank fifth overall in the terms of crime among the largest cities and counties and when adjusted for population, the county as a whole ranks second in the state for crime per 100,000 in population. Major McRainey further stated within the next twenty-four months, the area will have an estimated 40,000 new residents associated with the Base Realignment and Closing (BRAC). Major McRainey reported the county has operated the existing 568 bed jail for six and one-half years and the jail initially began with an Average Daily Population (ADP) of 400 people. Major McRainey reviewed graphs depicting admissions and releases, and noted the escalation in 2009 monthly ADP numbers.

Major McRainey provided an overview of bookings by law enforcement agencies and stated factors driving the bookings include: expansion of the Fayetteville Police Department following the "Big Bang" annexation, increase in the number of arrests by the Division of Adult Probation, increase in arrests for probation violations, and changes in the law governing bonds for persons on probation. Major McRainey stated other factors that have increased the number of people in jail include county population growth, low median age population, and increase in people in mental health crisis as a result of the state closing down mental health beds and other treatments. Major McRainey stated on Friday, September 4, 2009, there were ninety-nine people out on the pretrial release program with another nineteen under consideration. Major McRainey reviewed inmate status and graphs depicting beds needed now and predications for the future.

Major McRainey stated the county's needs are going to continue to grow and several public and private agencies are already complaining that the size of the jail is too small for current needs. Major McRainey encouraged the Commissioners to begin the process of planning and funding a jail expansion. Major McRainey explained that state regulations and court tolerance for jail crowding has stiffened and if the county does not begin the process, it could well be forced to do so under the supervision of the courts. A handout was provided comparing population numbers and average beds per population for twenty counties.

Commissioner Keefe inquired regarding other types of incarceration. Major McRainey spoke briefly to GPS and electronic home confinement and stated bottom line was most of the people in jail should not be put back on the streets. Commissioner Faircloth inquired regarding the average length of stay. Major McRainey stated he did not have the actual statistics, but 55% of the people in jail get out during the first three days and those

# DRAFT

charged with offenses similar to breaking and entering get out in ninety days to six months. Claire Hill, Assistant District Attorney, advised length of stay can be affected by a bad prior criminal record or failure to appear in court. Ed Grannis, District Attorney, spoke to trial processes that can vary widely depending on the type of felony involved and issues associated with mental health of the accused individuals.

Commissioner Edge asked how many additional people could be housed in a new wing and whether estimated staffing and costs had been determined. Major McRainey stated a unit management area would be four to five pods, which would house approximately 400-500 people. Major McRainey further stated about thirty-five staff would be needed and early construction costs figures were approximately \$60 per bed.

In response to a question posed by Commissioner King regarding the flow of cases through the court system, Mr. Grannis compared Cumberland County statistics to those for Robeson and Forsyth counties, spoke to the lack of current capacity, and stated in order for Cumberland County to compete with its surrounding counties for BRAC families and be more marketable, there would either need to be less crime or more jail beds per capita.

Commissioner Edge stated the challenge before the Commissioners is to find a balance to fund all county agencies. Commissioner Edge also stated when property taxes were reduced by 2%, Assistant County Manager Amy Cannon presented a capital campaign that included the jail and several other county projects that are in desperate need. Commissioner Edge further stated although he does not dispute the need for a new jail, the Commissioners have a lot to consider and everyone is going to need to work together in order to solve the problem.

Mr. Grannis advised statistics show that our court operations run better than most of the other thirty-nine or forty prosecutorial districts in the state. Mr. Grannis stated were the county to fund active versus passive GPS, another ten to fifteen slots may be picked, but it will only serve as a band aid approach compared to the long term issues. Mr. Grannis further stated there has been a significant increase in the Fayetteville Police Department capacity and funding for arrests and putting people in jail.

Commissioner Keefe asked Mr. Grannis if it was his feeling that a bigger jail would keep people charged with property crimes from being released to become repeat offenders. Mr. Grannis responded in the affirmative. Additional questions followed. Mr. Grannis stated he has operated under extreme jail conditions for as long as he can remember and for that reason there has been a very aggressive pre-trial release program in place for a long time. Mr. Grannis further stated out of sheer necessity, he has had to be way ahead on the cutting edge because he has always had to run a very lean operation. Mr. Grannis advised conditions are not dire today; however, the Commissioners are being apprised of the situation because it is going to require a three to five year fix. Mr. Grannis stated he is not aware of any measures that can be implemented and in his opinion, the Commissioners need to begin to develop the issue.

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Commissioner King acknowledged the time consuming and involved nature of the issues were the Commissioners to consider a jail expansion project. Commissioner King asked that Mr. Martin and his senior level staff bring recommendations to the Commissioners within one to three months based on discussions that had occurred during the meeting. Mr. Martin recognized the personal diligence of Mr. Grannis and his staff in their efforts to help the county manage the jail population.

## 5. Discussion Regarding Alternatives for Relocation of County Administrative Offices

Mr. Martin provided background information regarding the exploration of facilities for the relocation of county administrative offices to include the disposition of the existing Public Health Center. Mr. Martin advised the sale of the Robert C. Williams building made it a recent addition to the report. Commissioner Keefe stated some of the locations do not need to be discussed because judging from discussion among the Commissioners, they want the new location to be in the Central Business District (CBD) as close to the courthouse as possible.

Bob Stanger, County Engineer, advised renovation of the existing Public Health Center, construction of a new county administration building or purchase of the Robert C. Williams Building were the most likely candidates. Mr. Stanger stated criteria used for weighing alternatives were: 1) location with respect to the CBD, 2) existing county facilities suitable for renovation, and 3) estimated project cost. Mr. Stanger further stated the existing Public Health Center and proposed location for a new administrative building are in close proximity to the CBD and staff contend that none of the alternatives have an overwhelming advantage when measured against the criteria. Mr. Stanger advised more important considerations for ranking alternatives are adequate parking, ease of ingress/egress, and potential for further expansion.

Mr. Stanger stated the only county facility suitable for renovation in location and size is the Public Health Center and it also allows for future growth. Mr. Stanger advised the tax value of the Public Health Center is \$10.8 million and should the county choose not to renovate, it would be difficult to determine its marketability. Mr. Stanger further advised renovating the Public Health Center is estimated to cost between \$9 and \$10 million and would likely take fourteen to sixteen months to complete. Mr. Stanger stated construction of a new county administrative building would cost between \$12.8 and \$16 million with land acquisition and demolition costs estimated to be \$1.4 million. Mr. Stanger further stated it would take twenty to twenty-four months to design and construct and property acquisition and demolition could add six to eight months. Mr. Stanger advised purchase of the Robert C. Williams Building, using the 2009 tax value as a basis, would cost \$10.95 million and interior renovations could add \$0.3 to \$0.5 million. Mr. Stanger further advised additional costs would include a parking structure and a lease buy out of non-PWC entities.

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Mr. Stanger stated recommendations of management and staff are:

1. Renovate the existing Public Health Center as the preferred alternative for relocation of county administrative functions.
2. Instruct staff to procure architectural services to develop a building program and prepare more detailed estimates of renovation costs of which \$100,000 has been budgeted.
3. Instruct staff to move forward with demolition of the Legal Aid Building and conversion of the property into paved parking.

Mr. Stanger further stated the proposed action of the Committee is to approve the staff recommendation and forward to the Board of Commissioners for their consideration.

Mr. Martin advised \$3 million has been set aside for some portion of the renovation costs of the Public Health Center.

Commissioner Keefe stated the Public Health Center would require serious renovations and repairs and stated he did not like that it was located outside the CBD because county government should be close to other county governments and the court system. Commissioner Keefe inquired regarding the value of the Robert C. Williams Building. Mr. Martin responded there had been discussions regarding the tax value of the building and the number being considered is \$7 to \$7.5 million. Commissioner Keefe stated a more user-friendly environment should be taken into consideration when investing in a major location downtown and he liked the fact that the Robert C. Williams Building offered drive-through capability.

Commissioner Keefe asked whether the idea had been explored for an add-on to the Historic Courthouse in combination with a parking deck project. Commissioner Keefe stated it could be built to the county's satisfaction, already houses county departments and includes chambers. Commissioner Keefe further stated the Public Health Center would require a lot of renovations, would be out of the area and people want their government downtown. Commissioner Keefe also stated he liked the idea of the Tax Department being more user-friendly, whether with drive-throughs or satellite locations. Mr. Martin advised in terms of the Tax Department, the addition of drive-through payments had been discussed.

Commissioner Keefe inquired of Mr. Stanger whether he was aware of any issues associated with adding onto or building beside the Historic Courthouse. Mr. Stanger stated it had not been given serious consideration because the area is limited. Commissioner Keefe stated building a parking deck across the street would take care of parking issues. Mr. Stanger advised the old courthouse was on the historic register, which could present problems, and a new building would likely be needed. Mr. Stanger stated if the county were to build a new facility, it would make more sense to locate it across the street from the Historic Courthouse. Commissioner Keefe asked whether that would involve a parking issue. Mr. Stanger stated some of the parking would have to be reduced to accommodate the footprint of the building and three parcels would have to be

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acquired for the county to own the entire block. Mr. Stanger stated in his opinion it would make more sense than attempting to work with the Historic Courthouse. Commissioner Keefe asked if this opinion was based on room. Mr. Stanger responded in the affirmative and stated the parking lot behind the Historic Courthouse parking lot is owned by the city. Commissioner Keefe stated the city could likely work with a parking deck across the street from the Historic Courthouse. Commissioner Keefe further stated he would like for the area behind the Historic Courthouse to be looked at as an option. Mr. Stanger stated he did not see it as a workable solution. Commissioner King stated in his judgment it did not fit logistically. Commissioner Edge pointed out it would not cost as much to build a facility there as it would somewhere else.

Commissioner King asked if the Public Health Department could be renovated without any major surprises. Mr. Stanger stated he did not anticipate any major surprises and stated plans were to totally gut the building down to a shell. Mr. Stanger further stated the building is structurally sound, has a fairly new roof, core mechanical systems are intact and fairly new, the air distribution system would be totally gutted and redone, and the total electrical system would be gutted and reconfigured.

Commissioner Faircloth inquired regarding the addition of two floors to the new courthouse building. Mr. Stanger responded the court system would basically have to be shut down to avoid the noise, which would pose a problem for the courts.

Commissioner Keefe expressed concern that renovations can sometimes exceed construction costs and it would only take an additional \$4 million to construction a brand new building to exact specifications. Commissioner Keefe stated he would like for the county to utilize what it has and it would be ideal for county offices to be in the CBD.

MOTION: Commissioner Keefe moved to look at the feasibility of the area behind the Historic Courthouse and possibly the adjacent parking lot as a location.

Motion died due to lack of a second.

MOTION: Commissioner King moved to forward to the full board the recommendation from staff and that staff look at the location Commissioner Keefe wants to consider with recommendations regarding that location.

Mr. Stanger stated if the location contained in the motion was behind the Historic Courthouse, it was not county property and was owned by the city.

Commissioner King withdrew his motion that staff look at the location referenced by Commissioner Keefe. Commissioner King asked Commissioner Keefe to clarify his position. Commissioner Keefe stated the Commissioners know there is discussion on the table about a parking deck and would be remiss to consider a possible \$20 million project in the new courthouse area without also looking at a parking deck. Commissioner Keefe further stated it is known that the courthouse does not have adequate parking and that the

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city wants the county to work with them on a parking deck. Commissioner Keefe suggested putting both things together under one project.

Commissioner King stated he was okay with the Public Health Department building and inquired regarding the boundaries for what is considered the old downtown. Mr. Martin responded the boundaries are generally the Municipal Services District (MSD) area to include Robeson Street on the upper end. Mr. Stanger stated the Public Health Department is located one block off of the CBD and when the three alternatives were weighed, there were no significant advantages to the other two locations.

Commissioner Edge stated the Historic Courthouse is likely out of the question and the Robert C. Williams building has no parking, has problems with ingress and egress, has lease related issues, and has problems with narrow streets and limited access. Commissioner Edge further stated of the alternative brought before the Committee, the Public Health Department is the most logical if the county plans to move out of the new courthouse building. Commissioner Edge stated the parking deck is a totally different issue and he thought the matter had already been settled until the Policy Committee began talking about other possibilities. Commissioner Edge stated he did not think there was an issue with the county helping the city with a parking deck. Commissioner Edge further stated should the Policy Committee be unable to come to an agreement regarding the location, he hoped the matter could be sent to the full board for consideration.

MOTION: Commissioner King moved to bring the recommendation from the Committee to the full board.

SECOND: Commissioner Keefe

VOTE: Unanimous

Commissioner Faircloth asked if the Commissioners would be further involved with costs associated with the renovations. Mr. Martin responded in the affirmative.

## 6. Other Matters of Concern

There were no other matters of concern.

MEETING ADJOURNED: 12:15 PM

ROBERT N. STANGER, P.E.  
County Engineer



ITEM NO. 6B

SAM LUCAS  
Engineering Technician I I

WAYNE DUDLEY, CFM  
Engineering Technician I

**ENGINEERING DEPARTMENT**

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
Telephone (910) 678-7636 • Fax (910) 678-7635

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 21, 2009**

**MEMORANDUM**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: ROBERT N. STANGER, COUNTY ENGINEER** *Bob*

**THROUGH: JAMES E. MARTIN, COUNTY MANAGER**

**DATE: DECEMBER 16, 2009**

**SUBJECT: AUTHORIZE STAFF TO MOVE FORWARD WITH DEMOLITION OF THE LEGAL AID BUILDING AND CONVERSION INTO PAVED PARKING**

**BACKGROUND**

The Legal Aid Building on Gillespie Street was purchased by the County in 2007 at a cost of \$305,000 for the purpose of providing a short-term solution to some of the County's space needs. This two-story building constructed in 1949 contains 10,560 square feet of floor space. The building would require extensive renovations to address ADA compliance issues, interior wall and floor covering improvements, minor electrical and mechanical work, exterior wall and window repairs, life safety improvements (fire alarm system) and installation of fiber optics and network servers to tie into the County Information Services. The estimated cost of renovations is \$350,000 to \$400,000.

Management elected not to pursue the renovation of this facility after the Board of Commissioners decided to build a new Public Health Center which would free-up the existing Health Center for potential re-use by the County. Given the age of the Legal Aid Building, its condition and limited floor space, and the availability of other county facilities, it became apparent to management and staff that this building was not a good candidate for renovation and re-use. The property is more valuable to the County than the building. As such, management recommended to the County Facilities Committee at its September 8, 2009 meeting that the Legal Aid Building be demolished and the property be converted into paved parking. This recommendation was again made to the County Facilities Committee at its December 7, 2009 meeting and unanimously approved by the committee. Refer to the attached minutes of the County Facilities Committee.

The estimated cost to demolish the building and construct paved parking lot on the subject property is \$300,000.

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RECOMMENDATION/PROPOSED ACTION

The recommendation of management and staff with approval of the County Facilities Committee is to instruct staff to move forward with demolition of the Legal Aid Building and conversion of the property into paved parking.

The proposed action of the Board is to follow the staff recommendation.

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CUMBERLAND COUNTY FACILITIES COMMITTEE  
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564  
DECEMBER 7, 2009 – 10:30 AM  
MINUTES

MEMBERS PRESENT: Commissioner Jimmy Keefe, Chairman  
Commissioner Billy R. King  
Commissioner Ed Melvin

OTHERS PRESENT: Commissioner Kenneth Edge  
Commissioner Jeannette Council  
Commissioner Breeden Blackwell  
James Martin, County Manager  
Juanita Pilgrim, Deputy County Manager  
Amy Cannon, Assistant County Manager  
Phyllis Jones, Interim County Attorney  
Harvey Raynor, Deputy County Attorney  
Bob Stanger, County Engineer  
Sally Shutt, Communications Manager  
Candice H. White, Deputy Clerk to the Board  
Press

Commissioner Keefe called the meeting to order and recognized Commissioners Edge, Council and Blackwell who were also in attendance.

1. Approval of Minutes: November 10, 2009 Meeting

MOTION: Commissioner King moved to approve.  
SECOND: Commissioner Melvin  
VOTE: UNANIMOUS

2. Update Regarding Alternative for Relocation of County Administrative Offices

Commissioner Keefe called on James Martin, County Manager. Mr. Martin stated at the September 8, 2009 meeting of the Facilities Committee, discussion was held regarding alternatives for the relocation of county administrative offices and subsequent to that meeting, the board was requested to delay action on the matter for sixty to ninety days to allow staff the opportunity to evaluate additional properties of which management had become aware. Mr. Martin further stated staff attempted to explore other alternatives that never materialized and the matter was being brought back to the committee for further discussion and direction.

Commissioner King inquired regarding the amount of pressure from the court system for additional space in the new courthouse and the space needs of county departments within the facility. Mr. Martin stated there is a constant need for additional space for the Clerk

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of Court office, the Guardian ad litem office, probation and parole, the judges office to include their staff and to some extent, there is a projected need for additional courtroom space within three to five years. Mr. Martin further stated one of the issues driving the court system's need for additional space is the anticipation the Base Realignment and Closing (BRAC) may have on the court system and the future staffing/spatial needs therein. Mr. Martin stated although there is not a pressing need for the county to vacate the new courthouse building, the county is at capacity for the departments housed within the facility and there is a continuing need for additional space for which there is none. Mr. Martin stated one consideration could be to move a single department or two and thereby free up space into which the other departments could move.

Mr. Martin stated management and staff recommended renovation of the health department because it is believed to be the low cost alternative, even though it is likely not the most desirable location. Mr. Martin called on Bob Stanger, County Engineer, who stated space on each floor of the health department would need to be reconfigured and new plumbing, electrical and a mechanical distribution system would be needed. Mr. Stanger further stated the major mechanical plant was in excellent shape as it was recently replaced.

Commissioner King inquired whether it would be feasible to renovate the health department one floor at a time. Mr. Stanger stated although it could be done, it would ultimately be more expensive to phase in construction and there would be a disruption to activities in the building while it was undergoing renovation. Mr. Stanger noted that once the health department vacated the building, it would be important for the board to make a decision regarding the disposition of the building so it would not remain vacant. Mr. Stanger stated the building would need to have some level of conditioned air to prevent mold related issues.

Commissioner Keefe inquired whether there would be a sense of urgency for the county to relocate after the first of the year if the health department was not a readily available option. Mr. Martin stated with or without the option of the health department, his response would be no. Mr. Martin stated, however, there is the continuous need for additional space by several county departments within the new courthouse.

Commissioner Melvin inquired regarding costs to renovate the health department building. Mr. Stanger responded \$9 million to \$10 million. Commissioner Melvin spoke to future uncertainties and inquired whether the county could satisfactorily withstand the renovations. Mr. Martin responded in the affirmative and stated the county had money that was targeted as reserves for the renovations and there may be additional funds derived from last year's financial operations.

Commissioner Blackwell inquired whether the architectural plans for renovation of the health department could be used as a means to save money. Mr. Stanger responded in the negative and stated plans for the actual renovation design did not get far because of the decision to construct a new health department.

# DRAFT

Commissioner Council inquired when the Community Development department would need to vacate their current location. Mr. Martin stated he received a letter from John Meroski, President of the Fayetteville Area Convention and Visitor's Bureau (FACVB), and although they are clearly set on acquiring the space as soon as possible in order to expand their operations, he had advised them although there were plans to move the Community Development department, it would be some time away.

Commissioner Edge inquired regarding the number of parking spaces that would be freed up at the new courthouse if the county were to relocate its offices. Mr. Martin estimated one hundred fifty. Commissioner Melvin inquired regarding the parking capacity of the health department building. Mr. Martin estimated it would be over two hundred, which would be sufficient.

Mr. Martin reviewed the recommendations/proposed action as presented in the committee's agenda packet and spoke to initial plans for the legal aid building, which were no longer viable. Commissioner Keefe inquired whether the space for the legal aid building would be needed for parking if the relocation of county offices were to free up one hundred fifty spaces. Mr. Martin stated the legal aid building either needed to undergo major costly renovations or be demolished; were it to be demolished, it would yield approximately twenty-five parking spaces.

Commissioner Keefe inquired regarding cost projections for expansion of the jail facility. Mr. Martin stated a recent estimate he received from Major John McRainey, Detention Center Chief Jailer, was approximately \$12 million for construction costs and an additional \$1 to \$1.5 million for operating costs.

Commissioner Keefe opened the floor for discussion as to whether the county should move forward with renovations and relocate the county offices or remain in the courthouse. Commissioner King inquired whether the county had been notified by authorities that additional space was needed. Mr. Martin stated county administration has received vague requests by just about every agency in the new courthouse that they need additional space either in the present, mid term or long term. Commissioner King inquired whether it would be possible for the county to postpone their response. Mr. Martin responded if the county did not have the vacant health department building, that would likely be the recommendation.

Mr. Martin stated given the vacant building, the available parking and other associated issues, the health department building seemed to be a low cost alternative for providing additional administrative office space for the county. Mr. Martin further stated he did not foresee a mass directive from the court system for the county to relocate its offices as eminent. Mr. Martin emphasized that provisions do need to be made for freeing up space in the new courthouse and should the suspension of the health department building as an option be long term, then other facilities would need to be looked at for the relocation of some of the county departments in order to free up space for the expansion of other county departments and maybe even the court system. A brief discussion followed.

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MOTION: Commissioner Melvin moved to recommend that staff further explore renovation of the public health center, the procurement of architectural services and more detailed cost estimates to bring back to the board for future consideration.

SECOND: Commissioner King

Commissioner Keefe inquired regarding the timeframe. Mr. Stanger stated the procurement process would take one to one and one half months and development of a building program would take six to eight weeks.

VOTE: UNANIMOUS

Mr. Stanger inquired regarding the disposition of the legal aid building.

MOTION: Commissioner King moved to demolish the building and pave the property.

SECOND: Commissioner Melvin

VOTE: UNANIMOUS

### 3. Other Matters of Concern

There were no other matters of concern.

MEETING ADJOURNED



ITEM NO. 7A

**PUBLIC UTILITIES DEPARTMENT**

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
Telephone (910) 678-7682 • Fax (910) 678-7635

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THOMAS B. COONEY III, P.E.  
Public Utilities Director

December 4, 2009

**MEMORANDUM**

**TO: BOARD OF COMMISSIONERS**

**FROM: TOM COONEY, DIRECTOR** *TBC*

**THROUGH: JAMES MARTIN, COUNTY MANAGER** *James Martin*

**SUBJECT: PROPOSED POLICY REGARDING COUNTY FINANCIAL PARTICIPATION IN WATER AND/OR SEWER UTILITY LINE EXTENSIONS**

BACKGROUND

Although the County has been involved in the extension of public water and sanitary sewer for many years, there has never been a formal policy for consideration by the Board of Commissioners that sets forth the guidelines in which the County will provide assistance, financial or otherwise, to property owners requesting water and/or sewer service. Given the Board has made county-wide water service a high priority, the Safe Water Task Force and management believed it was necessary to develop a policy that would guide the decision making process regarding water and/or sewer utility line extensions. As such, an Ad-Hoc committee of the Safe Water Task Force consisting of representatives from the County Attorney's Office, Public Health, Planning, Engineering and Public Utilities departments was formed for the purpose of developing such a policy.

Attached is a draft of the proposed Policy for County Financial Participation in Water and/or Sewer Line Extensions for consideration by the Board of Commissioners. This draft was reviewed with management on November 2, 2009 and with the Safe Water Task Force on November 4, 2009. It also incorporates the comments and endorsement of the Safe Water Task Force. This policy was also reviewed by the Policy Committee on December 3, 2009.

RECOMMENDATION

The recommendation of the Public Utilities Director, the Safe Water Task Force, Management and the Policy Committee is for the Board of Commissioners to consider adopting the proposed Policy for County Financial Participation in Water and/or Sewer Line Extensions.

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# **DRAFT**

## **PROPOSED POLICY**

**For**

## **COUNTY FINANCIAL PARTICIPATION IN WATER AND/OR SEWER LINE EXTENSIONS**

It is the policy of the Cumberland County Board of Commissioners to consider financial assistance in projects to provide for the extension of water and/or sewer utility lines based on the following project classifications. However, in locations that are near or are located within a Municipal Influence Area (MIA), the County will encourage the municipality to extend its service to the area requesting water and/or sewer service.

### **PROJECT CLASSIFICATIONS**

#### **SPECIAL ASSESSMENT BY PETITION (WATER AND/OR SEWER)**

This policy allows for property owners to request assistance from the Board of Commissioners to undertake a project to provide the requested services. Special Assessments for water and/or sewer extension projects are authorized by State Statute (§ 153A-185) to allow for the County to finance the project. If petitioned to do so by a majority of the property owners, the County Board of Commissioners may authorize loaning County funds, if available, to finance the project on behalf of the property owners. If the loan is authorized, the majority of the property owners in the project area must agree to a special assessment levied on their property for a term and interest rate to be set by the Board of Commissioners prior to initiating the project. For this type of project, the entire cost of the project is to be paid for by the property owners with no financial participation from the County other than to provide the loan. The Commissioners may consider County participation on a case-by-case basis, when the assessments pose an undue burden on the property owners.

#### **PROJECTS IN COMMUNITIES WITH CONTAMINATED WATER SUPPLY SYSTEMS (WATER)**

In communities where water supply systems have been identified as being contaminated to the extent that the water is not safe to use, it is the policy of the Board of Commissioners to attempt to locate grant or program funds to assist the property owners to obtain public water. In the absence of grants and/or loans from other funding agencies, the County may consider participating in the project cost on a case-by-case basis.

## **SEWER PROJECTS IN COMMUNITIES WITH FAILED SEPTIC TANK SYSTEMS (SEWER)**

Sewer Projects due to failed septic tank systems, as determined by the Cumberland County Health Department, will be evaluated on a case-by-case basis. In the event this is an isolated case or that sewer service is not readily available, there will be no financial participation by the County to remedy or repair the failed system. In the event the Health Department has proceeded with actions declaring multiple properties in the same area uninhabitable, the County will attempt to secure grants and low-interest loans from State and Federal programs to extend public sewer. Financial participation in these projects by the County will be evaluated on a case-by-case basis.

## **INDIVIDUAL PROPERTY OWNER REQUEST (WATER AND/OR SEWER)**

It is the policy of the Board of Commissioners not to participate in individual property owners' requests for assistance other than in projects outlined above.

Recommended Approval by the Safe Water Task Force - November 4, 2009

Recommended Approval by the Board of Commissioners Policy Committee – December 3, 2009

Approved by the Board of Commissioners -

# DRAFT

CUMBERLAND COUNTY POLICY COMMITTEE  
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564  
DECEMBER 3, 2009 – 9:30 AM  
MNUTES

MEMBERS PRESENT: Commissioner Billy R. King, Chairman  
Commissioner Marshall Faircloth  
Commissioner Kenneth Edge

OTHERS PRESENT: James Martin, County Manager  
Amy Cannon, Assistant County Manager  
Phyllis Jones, Interim County Attorney  
Harvey Raynor, Deputy County Attorney  
Tom Cooney, Public Utilities Director  
Kenny Currie, Emergency Services Director  
Bob Stanger, Engineering Director  
Sally Shutt, Communications Manager  
Candice H. White, Deputy Clerk to the Board  
Press

Commissioner King, Chairman, called the meeting to order.

1. Approval of Minutes: October 1, 2009 Meeting

MOTION: Commissioner Edge moved to approve.  
SECOND: Commissioner Faircloth  
VOTE: UNANIMOUS

2. Consider Amendment to Ordinance Regarding Open Burning During Drought Conditions

Commissioner King called on Deputy County Attorney Harvey Raynor who explained federal agencies do not impose burning bans , but reference to federal agencies was included in the proposed ordinance amendment in the event it should occur. Mr. Raynor further explained that under North Carolina General Statutes when the Department of Environmental and Natural Resources (DENR) imposes an open burning ban, it does not apply within 100 feet of an occupied dwelling. Mr. Raynor stated the inability to impose the open burning ban within 100 feet of an occupied dwelling could, under certain conditions, cause health and safety issues. Mr. Raynor further stated the health and safety issues could be resolved by the proposed ordinance amendment, which would allow the county Fire Marshall to ban open burning within 100 feet of an occupied dwelling anytime DENR imposes a ban in the county. Mr. Raynor explained a ban would not be imposed within 100 feet of an occupied dwelling unless an open burning ban had been imposed by a state or federal agency. Mr. Raynor responded to questions.

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Commissioner Edge inquired whether there would be situations in which the Fire Marshal would not impose an open burning ban. Kenny Currie, Emergency Services Director, stated there could be occasions in which concern in Cumberland County might not be as significant as it would across other counties within the state. Mr. Currie further stated should a statewide open burning ban be imposed, the county would automatically abide by the state recommendation.

In response to a question posed by James Martin, County Manager, Mr. Raynor clarified without an open burning ban by a state or federal agency, the county could not impose a burning ban within 100 feet of an occupied dwelling.

Commissioner Faircloth inquired whether state law would preclude the county from having the ordinance amendment as proposed. Mr. Raynor responded in the negative.

Commissioner Edge inquired regarding federal and state law versus local government law. Mr. Raynor explained there is a specific exemption under state law for the 100 feet from an occupied dwelling and the ordinance amendment as proposed is an attempt to cover open burning in that particular area.

Commissioner Faircloth inquired regarding burning permits. Mr. Currie explained burning permits are not required unless the burn is forestry related and air quality, DENR and the forestry service determine whether permits are issued. Mr. Currie further explained there is no permit required to burn vegetative or yard debris and it is illegal to burn man-made materials or household trash out in the open.

Commissioner Faircloth inquired what the proposed ordinance amendment would prevent what the non-issuance of a burning permit would not prevent. Mr. Currie explained the Fire Marshal does not have jurisdiction over residential properties because they are not covered under the state fire code. Mr. Currie further explained the ordinance amendment as proposed would provide the Fire Marshall with the authority to order the extinguishing of burnings on residential properties. Mr. Raynor stated this would prevent the burning of leaves, pine straw, twigs and limbs, fire pits and charcoal grills under extreme conditions.

Commissioner Edge inquired regarding the penalty for violation of the proposed ordinance amendment. Mr. Raynor explained any violation of the current fire ordinance carries a penalty of \$100 and it would remain the same for violations under the proposed ordinance amendment.

Commissioner Faircloth inquired regarding the penalty for burning without a permit. Mr. Currie explained there is no penalty except through the forestry service. A brief discussion followed regarding rural burning and the proposed restrictions on burning. Mr. Currie explained that air quality and DENR prohibit the burning of materials within a barrel, which is outside the county's jurisdiction. Mr. Currie further explained major forest fires and the burning of property during drought conditions, which result in millions of dollars in damages, are caused by residential burnings.

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MOTION: Commissioner Edge moved to recommend the ordinance to the board.  
SECOND: Commissioner Faircloth  
VOTE: UNANIMOUS

### 3. Consideration of Recommendation from Safe Water Task Force for Proposed Policy for County Participation in Water and Sewer Line Extensions

Tom Cooney, Public Utilities Director, stated the proposed policy regarding county financial participation in water and/or sewer utility line extensions arose from the lack of a formal policy that sets forth the guidelines in which the county will provide assistance, financial or otherwise, to property owners requesting water and/or sewer service. Mr. Cooney further stated that in the past, the board would consider special assessment projects by community petition.

Mr. Cooney outlined the four project classifications as contained in the proposed policy.

1) Special assessments by petition for water and/or sewer: standard procedure in which the majority of a community requests water and/or sewer by petition with entire cost financed by a special assessment levied on property owners.

2) Projects in communities with contaminated water supply systems (water): overriding health and safety issues in which attempts are made to locate grant or program funds to assist property owners and in absence of the same, the county may consider participating in project costs on a case-by-case basis.

3) Sewer projects in communities with failed septic tank systems (sewer): evaluated on a case-by-case basis; for isolated cases that lack community support for a project or when sewer service is not readily available, there is no financial participation by the county to remedy or repair the failed system; the county will attempt to secure grants and low-interest loans from state and federal programs in order to extend public sewer in the event the Health Department proceeds with actions declaring multiple properties in the same area uninhabitable.

4) Individual property owner request (water and/or sewer): no financial participation in individual property owner requests for assistance other than in projects outlined in numbers one through three.

# DRAFT

Mr. Cooney emphasized the policy states the county will make every effort to find available state and federal funds. Mr. Cooney stated the Board of Commissioners would have discretion in all cases and would not be limited by the policy or guidelines set therein. Mr. Cooney noted issues typically considered are whether there is a repository or sewer line nearby and whether there is an entire community need.

A brief discussion followed regarding a property with sewage draining into ditch and efforts to obtain repair easements from property owners. Mr. Cooney responded to questions regarding leaking underground storage tanks under DENR's storage tank trust program and stated the county is still expected to act in the best interest of its citizens. In response to a question posed by Commissioner King, Mr. Cooney stated the Public Works Commission is attempting to establish a similar policy and has verbally indicated they will participate in areas with contamination.

Mr. Martin advised the proposed policy had been under review by the Safe Water Task Force and was the best product at this particular point time. Mr. Martin stated revisions could be considered as future situations arise.

MOTION: Commissioner Faircloth moved to recommend to the full board these policy changes.

SECOND: Commissioner Edge

VOTE: UNANIMOUS

#### 4. Consider Request to Change County Ordinance-Fire Inspection Fee Schedule

Mr. Currie stated all fees as outlined in the fee schedule for the North Carolina Fire Prevention Code are mandated and 2003 was the last time revisions to the fee schedule were approved. Mr. Currie further stated in an effort to align county fire inspection fees with other surrounding jurisdictions and to help recoup the cost to the county for providing the service, the proposal is to change from a permit fee basis to a fee charge per square foot. Mr. Currie stated current revenues range from \$12,000 to \$13,000 a year and projected revenues under the proposed change could be \$100,000 a year or more. Mr. Currie stated the Public Safety Task Force supports the alignment of fire inspection fees across all jurisdictions within the county.

Commissioner King inquired regarding the impact to small businesses within the county if the proposed fire inspection fee schedule were to be approved. Mr. Currie stated the current fee for places of assembly is \$35 permit fee regardless of the square footage or time involved in the inspection and code review process. Mr. Currie further stated the proposed fire inspection fee would more adequately reflect the time, effort and actual cost to the county even though it would probably not recoup the total expense to the county for fire inspections. Mr. Currie explained the county provides fire inspections for the county and the towns of Stedman, Eastover, Godwin, Wade, Falcon and Linden.

Commissioner Faircloth inquired regarding the classifications as outlined in the fee schedule. Mr. Currie explained for some buildings or agencies, the fee was based on

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square footage and would not otherwise change. Mr. Currie further stated inspection fees would be based on the different classifications within a building. Mr. Currie responded to brief questions regarding one, two, or three year inspections as mandated by the international fire code, which is adopted by the state and the county.

MOTION: Commissioner Edge moved to recommend to the full board effective July 1, 2010.  
SECOND: Commissioner Faircloth  
VOTE: UNANIMOUS

## 5. Other Matters of Business

There were no other matters of business.

MEETING ADJOURNED: 10:15 AM.

Kenneth Currie  
Director/Fire Marshal



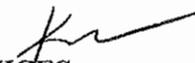
James "Timmy" Mitchell  
Deputy Director

ITEM NO. 7B

**COUNTY OF CUMBERLAND**  
EMERGENCY SERVICES DEPARTMENT  
P.O. DRAWER 1829 FAYETTEVILLE, NORTH CAROLINA  
Phone (910) 678-7688 Fax (910) 677-5552  
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**MEMORANDUM FOR BOARD OF COMMISSIONERS' AGENDA OF DECEMBER 21, 2009**

TO: BOARD OF COMMISSIONERS

FROM: KENNY CURRIE, DIRECTOR EMERGENCY SERVICES 

SUBJECT: REQUEST TO CHANGE COUNTY FIRE INSPECTION FEE SCHEDULE

**BACKGROUND**

Cumberland County Emergency Services- Fire Marshal Division is proposing changes to the fees for issuing permits, for inspections, and for other services performed by the Fire Marshal as authorized by section 6.2-24 of the Cumberland County Code. We are proposing to change from a permit fee basis to fee charge per square foot. See the attached proposed Fire Inspection Fee Schedule.

Currently, there is no charge for the inspection of the buildings. The only charge that is incurred by the occupant of the business is *if* there is a required permit associated with the nature of the operation being conducted.

One reason for the change is to align Cumberland County fire inspection fees with other surrounding jurisdictions, and second, to help recoup some of the cost to the county for providing this service.

The Interim County Attorney reviewed this request.

**RECOMMENDATION/PROPOSED ACTION:**

It is the unanimous recommendation of the Policy Committee that the Board approve the proposed fee schedule to become effective July 1, 2010.



**Cumberland County Fire Prevention Ordinance**  
**Fee Schedule for the NC Fire Prevention Code**  
**Effective July 1, 2009**

**“Proposed” Fire Inspection Fees**

**Annual Inspections:**

| Type Agency             | Sq. Footage       | Fee    |
|-------------------------|-------------------|--------|
| Assembly – Place of:    | Up to 2,500       | 75.00  |
| A-1, A-2, A-3, A-4, A-5 | 2,501 - 10,000    | 100.00 |
|                         | 10,001 - 50,000   | 150.00 |
|                         | 50,001 - 100,000  | 200.00 |
|                         | 100,001 - 150,000 | 250.00 |
|                         | 150,001 - 200,000 | 300.00 |
|                         | Over 200,000      | 350.00 |

|                     |                   |        |
|---------------------|-------------------|--------|
| Factory/Industrial: | Up to 2,500       | 75.00  |
|                     | 2,501 - 10,000    | 100.00 |
|                     | 10,001 - 50,000   | 150.00 |
|                     | 50,001 - 100,000  | 200.00 |
|                     | 100,001 - 150,000 | 250.00 |
|                     | 150,001 - 200,000 | 300.00 |
|                     | Over 200,000      | 350.00 |

|                                      |                   |        |
|--------------------------------------|-------------------|--------|
| Educational:                         | Up to 2,500       | 75.00  |
| Day Cares (Not in Residential Homes) | 2,501 - 10,000    | 100.00 |
| Public (Inspected every 6 months)    | 10,001 - 50,000   | 150.00 |
| Private Schools                      | 50,001 - 100,000  | 200.00 |
|                                      | 100,001 - 150,000 | 250.00 |
|                                      | 150,001 - 200,000 | 300.00 |
|                                      | Over 200,000      | 350.00 |

|            |                   |        |
|------------|-------------------|--------|
| Hazardous: | Up to 2,500       | 75.00  |
|            | 2,501 - 10,000    | 100.00 |
|            | 10,001 - 50,000   | 150.00 |
|            | 50,001 - 100,000  | 200.00 |
|            | 100,001 - 150,000 | 250.00 |
|            | 150,001 - 200,000 | 300.00 |
|            | Over 200,000      | 350.00 |

|                                       |                   |        |
|---------------------------------------|-------------------|--------|
| Institutional:                        | Up to 2,500       | 75.00  |
| Nursing Home, Hospital, Mental        | 2,501 - 10,000    | 100.00 |
| Health Facility, Jail or Detox Center | 10,001 - 50,000   | 150.00 |
|                                       | 50,001 - 100,000  | 200.00 |
|                                       | 100,001 - 150,000 | 250.00 |
|                                       | 150,001 - 200,000 | 300.00 |
|                                       | Over 200,000      | 350.00 |

**Fee Schedule for the NC Fire Prevention Code  
Effective July 1, 2009  
Continued**

|                   |                   |        |
|-------------------|-------------------|--------|
| <b>High Rise:</b> | Up to 2,500       | 75.00  |
|                   | 2,501 - 10,000    | 100.00 |
|                   | 10,001 - 50,000   | 150.00 |
|                   | 50,001 - 100,000  | 200.00 |
|                   | 100,001 - 150,000 | 250.00 |
|                   | 150,001 - 200,000 | 300.00 |
|                   | Over 200,000      | 350.00 |

|                           |                 |        |
|---------------------------|-----------------|--------|
| <b>Residential:</b>       |                 |        |
| Group Homes               | Per Visit       | 75.00  |
| Day Care (In A Residence) | Per Visit       | 75.00  |
| Foster Care               | Per Visit       | 75.00  |
|                           | 11 - 20 Units   | 100.00 |
|                           | 21 - 40 Units   | 125.00 |
|                           | 41 - 100 Units  | 150.00 |
|                           | 101 - 200 Units | 200.00 |
|                           | 201 - 300 Units | 250.00 |
|                           | 301 - 400 Units | 300.00 |
|                           | 401 - 500 Units | 350.00 |
|                           | Over 500 Units  | 400.00 |

|                                     |                   |        |
|-------------------------------------|-------------------|--------|
| <b>3-Year Inspection Fee</b>        | Up to 2,500       | 75.00  |
| Business, Mercantile, Storage       | 2,501 - 10,000    | 100.00 |
| Church, /Synagogue, Misc. (Group U) | 10,001 - 50,000   | 150.00 |
|                                     | 50,001 - 100,000  | 200.00 |
|                                     | 100,001 - 150,000 | 250.00 |
|                                     | 150,001 - 200,000 | 300.00 |
|                                     | Over 200,000      | 350.00 |

**Plan Reviews and Construction Permits**

|                              |           |        |
|------------------------------|-----------|--------|
| Re-inspection Fee            | Per Visit | 50.00  |
| A.L.E.                       | Per Visit | 75.00  |
| Amusement Buildings          | Per Visit | 75.00  |
| Carnival and Fair            | Per Visit | 75.00  |
| Circus Tent                  |           | 250.00 |
| Courtesy/Requested Inspect.  | Per Visit | 75.00  |
| Covered Mall Bldg. Displays  | Per Visit | 75.00  |
| Exhibits/Trade Shows         | Per Visit | 75.00  |
| Fireworks/Explosives Permit  |           | 250.00 |
| LP or Gas Equip. in Assemble | Per Visit | 75.00  |
| Tent Permit                  | Per Visit | 75.00  |

|                                           |       |
|-------------------------------------------|-------|
| Alarm Detection Systems Equipment         | 75.00 |
| Compressed Gas                            | 75.00 |
| Fire Pump and Related Material            | 75.00 |
| Hazardous Material Install/Abandon Repair | 75.00 |
| Industrial Oven Install                   | 75.00 |
| Private Fire Hydrants                     | 75.00 |
| Sprinkler Auto Extinguisher System        |       |
| - 1.05 per sprinkler head minimum         | 50.00 |
| Spray Rooms/Booth Dipping Operations      | 75.00 |
| Stand Pipe Install/Modify                 | 75.00 |
| Tanks, Pumps, Piping New Construction     | 75.00 |

# DRAFT

CUMBERLAND COUNTY POLICY COMMITTEE  
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564  
DECEMBER 3, 2009 – 9:30 AM  
MINUTES

MEMBERS PRESENT: Commissioner Billy R. King, Chairman  
Commissioner Marshall Faircloth  
Commissioner Kenneth Edge

OTHERS PRESENT: James Martin, County Manager  
Amy Cannon, Assistant County Manager  
Phyllis Jones, Interim County Attorney  
Harvey Raynor, Deputy County Attorney  
Tom Cooney, Public Utilities Director  
Kenny Currie, Emergency Services Director  
Bob Stanger, Engineering Director  
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Press

Commissioner King, Chairman, called the meeting to order.

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MOTION: Commissioner Edge moved to recommend the ordinance to the board.  
SECOND: Commissioner Faircloth  
VOTE: UNANIMOUS

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Mr. Martin advised the proposed policy had been under review by the Safe Water Task Force and was the best product at this particular point time. Mr. Martin stated revisions could be considered as future situations arise.

MOTION: Commissioner Faircloth moved to recommend to the full board these policy changes.

SECOND: Commissioner Edge

VOTE: UNANIMOUS

#### 4. Consider Request to Change County Ordinance-Fire Inspection Fee Schedule

Mr. Currie stated all fees as outlined in the fee schedule for the North Carolina Fire Prevention Code are mandated and 2003 was the last time revisions to the fee schedule were approved. Mr. Currie further stated in an effort to align county fire inspection fees with other surrounding jurisdictions and to help recoup the cost to the county for providing the service, the proposal is to change from a permit fee basis to a fee charge per square foot. Mr. Currie stated current revenues range from \$12,000 to \$13,000 a year and projected revenues under the proposed change could be \$100,000 a year or more. Mr. Currie stated the Public Safety Task Force supports the alignment of fire inspection fees across all jurisdictions within the county.

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MOTION: Commissioner Edge moved to recommend to the full board effective July 1, 2010.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS

## 5. Other Matters of Business

There were no other matters of business.

MEETING ADJOURNED: 10:15 AM.



ITEM NO. 7C

OFFICE OF THE COUNTY ATTORNEY

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762 • Fax: (910) 678-7758

December 15, 2009

**MEMORANDUM FOR BOARD OF COMMISSIONERS' AGENDA OF DECEMBER 21, 2009**

TO: BOARD OF COMMISSIONERS

FROM: HARVEY W. RAYNOR III, DEPUTY COUNTY ATTORNEY *HW Raynor III*

SUBJECT: CONSIDERATION OF REQUEST OF FIRE MARSHALL FOR A COUNTY ORDINANCE TO PERMIT A BURNING BAN WITHIN 100 FEET OF A STRUCTURE WHEN A STATE OR FEDERAL BURNING BAN HAS BEEN DECLARED WITHIN THE COUNTY.

**BACKGROUND:**

The Secretary of the North Carolina Department of Environment and Natural Resources ("DENR") is authorized to prohibit open burning during times of hazardous forest fire conditions or during air pollution episodes under Section 60.25 of Chapter 113 of the General Statutes. N.C.G.S. § 113-60.31, however, specifically states that DENR's authority does not apply to fires within 100 feet of an occupied dwelling. Consequently, when a State ban on open burning is in effect, neither DENR nor the County can stop open burning within 100 feet of an occupied dwelling. A County ordinance allowing the Fire Marshal to ban open burning within 100 feet of an occupied dwelling would prevent health and safety issues that might otherwise arise.

**RECOMMENDATION / PROPOSED ACTION:**

It is the unanimous recommendation of the Policy Committee that the Board adopt the following ordinance allowing the Fire Marshal to impose an open fire ban.

**Sec. 6.2-26 Open Burning Ban**

The Fire Marshal may impose an open burning ban within 100 feet of an occupied dwelling whenever a burning ban in the County has been imposed by a State or Federal Agency and said ban does not extend into the 100 foot area described herein.

*Celebrating Our Past... Embracing Our Future*

# DRAFT

CUMBERLAND COUNTY POLICY COMMITTEE  
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564  
DECEMBER 3, 2009 – 9:30 AM  
MNUTES

MEMBERS PRESENT: Commissioner Billy R. King, Chairman  
Commissioner Marshall Faircloth  
Commissioner Kenneth Edge

OTHERS PRESENT: James Martin, County Manager  
Amy Cannon, Assistant County Manager  
Phyllis Jones, Interim County Attorney  
Harvey Raynor, Deputy County Attorney  
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Commissioner Faircloth inquired regarding burning permits. Mr. Currie explained burning permits are not required unless the burn is forestry related and air quality, DENR and the forestry service determine whether permits are issued. Mr. Currie further explained there is no permit required to burn vegetative or yard debris and it is illegal to burn man-made materials or household trash out in the open.

Commissioner Faircloth inquired what the proposed ordinance amendment would prevent what the non-issuance of a burning permit would not prevent. Mr. Currie explained the Fire Marshal does not have jurisdiction over residential properties because they are not covered under the state fire code. Mr. Currie further explained the ordinance amendment as proposed would provide the Fire Marshall with the authority to order the extinguishing of burnings on residential properties. Mr. Raynor stated this would prevent the burning of leaves, pine straw, twigs and limbs, fire pits and charcoal grills under extreme conditions.

Commissioner Edge inquired regarding the penalty for violation of the proposed ordinance amendment. Mr. Raynor explained any violation of the current fire ordinance carries a penalty of \$100 and it would remain the same for violations under the proposed ordinance amendment.

Commissioner Faircloth inquired regarding the penalty for burning without a permit. Mr. Currie explained there is no penalty except through the forestry service. A brief discussion followed regarding rural burning and the proposed restrictions on burning. Mr. Currie explained that air quality and DENR prohibit the burning of materials within a barrel, which is outside the county's jurisdiction. Mr. Currie further explained major forest fires and the burning of property during drought conditions, which result in millions of dollars in damages, are caused by residential burnings.

# DRAFT

Commissioner Faircloth inquired regarding the use of charcoal grills. Mr. Raynor stated the use of covered charcoal grills would be permitted as opposed to open grills ignited by lighter fluid. A brief discussion followed regarding the practical side of the use of charcoal grills. Mr. Currie clarified under state regulations, the use of covered pit cookers and charcoal grills are permitted during burning bans; burning in open fire pits during burning bans would be a violation.

MOTION: Commissioner Edge moved to recommend the ordinance to the board.  
SECOND: Commissioner Faircloth  
VOTE: UNANIMOUS

### 3. Consideration of Recommendation from Safe Water Task Force for Proposed Policy for County Participation in Water and Sewer Line Extensions

Tom Cooney, Public Utilities Director, stated the proposed policy regarding county financial participation in water and/or sewer utility line extensions arose from the lack of a formal policy that sets forth the guidelines in which the county will provide assistance, financial or otherwise, to property owners requesting water and/or sewer service. Mr. Cooney further stated that in the past, the board would consider special assessment projects by community petition.

Mr. Cooney outlined the four project classifications as contained in the proposed policy.

1) Special assessments by petition for water and/or sewer: standard procedure in which the majority of a community requests water and/or sewer by petition with entire cost financed by a special assessment levied on property owners.

2) Projects in communities with contaminated water supply systems (water): overriding health and safety issues in which attempts are made to locate grant or program funds to assist property owners and in absence of the same, the county may consider participating in project costs on a case-by-case basis.

3) Sewer projects in communities with failed septic tank systems (sewer): evaluated on a case-by-case basis; for isolated cases that lack community support for a project or when sewer service is not readily available, there is no financial participation by the county to remedy or repair the failed system; the county will attempt to secure grants and low-interest loans from state and federal programs in order to extend public sewer in the event the Health Department proceeds with actions declaring multiple properties in the same area uninhabitable.

4) Individual property owner request (water and/or sewer): no financial participation in individual property owner requests for assistance other than in projects outlined in numbers one through three.

# DRAFT

Mr. Cooney emphasized the policy states the county will make every effort to find available state and federal funds. Mr. Cooney stated the Board of Commissioners would have discretion in all cases and would not be limited by the policy or guidelines set therein. Mr. Cooney noted issues typically considered are whether there is a repository or sewer line nearby and whether there is an entire community need.

A brief discussion followed regarding a property with sewage draining into ditch and efforts to obtain repair easements from property owners. Mr. Cooney responded to questions regarding leaking underground storage tanks under DENR's storage tank trust program and stated the county is still expected to act in the best interest of its citizens. In response to a question posed by Commissioner King, Mr. Cooney stated the Public Works Commission is attempting to establish a similar policy and has verbally indicated they will participate in areas with contamination.

Mr. Martin advised the proposed policy had been under review by the Safe Water Task Force and was the best product at this particular point time. Mr. Martin stated revisions could be considered as future situations arise.

MOTION: Commissioner Faircloth moved to recommend to the full board these policy changes.  
SECOND: Commissioner Edge  
VOTE: UNANIMOUS

#### 4. Consider Request to Change County Ordinance-Fire Inspection Fee Schedule

Mr. Currie stated all fees as outlined in the fee schedule for the North Carolina Fire Prevention Code are mandated and 2003 was the last time revisions to the fee schedule were approved. Mr. Currie further stated in an effort to align county fire inspection fees with other surrounding jurisdictions and to help recoup the cost to the county for providing the service, the proposal is to change from a permit fee basis to a fee charge per square foot. Mr. Currie stated current revenues range from \$12,000 to \$13,000 a year and projected revenues under the proposed change could be \$100,000 a year or more. Mr. Currie stated the Public Safety Task Force supports the alignment of fire inspection fees across all jurisdictions within the county.

Commissioner King inquired regarding the impact to small businesses within the county if the proposed fire inspection fee schedule were to be approved. Mr. Currie stated the current fee for places of assembly is \$35 permit fee regardless of the square footage or time involved in the inspection and code review process. Mr. Currie further stated the proposed fire inspection fee would more adequately reflect the time, effort and actual cost to the county even though it would probably not recoup the total expense to the county for fire inspections. Mr. Currie explained the county provides fire inspections for the county and the towns of Stedman, Eastover, Godwin, Wade, Falcon and Linden.

Commissioner Faircloth inquired regarding the classifications as outlined in the fee schedule. Mr. Currie explained for some buildings or agencies, the fee was based on

# DRAFT

square footage and would not otherwise change. Mr. Currie further stated inspection fees would be based on the different classifications within a building. Mr. Currie responded to brief questions regarding one, two, or three year inspections as mandated by the international fire code, which is adopted by the state and the county.

MOTION: Commissioner Edge moved to recommend to the full board effective July 1, 2010.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS

## 5. Other Matters of Business

There were no other matters of business.

MEETING ADJOURNED: 10:15 AM.

**THE BOARD OF COUNTY COMMISSIONERS  
OF CUMBERLAND COUNTY**

**A RESOLUTION TO OPPOSE TRANSFER OF SECONDARY ROAD PROGRAM TO  
COUNTIES**

**WHEREAS**, Cumberland County opposes (1) the transfer of Secondary Road Program funding to the Primary Road Program or any other program that will reduce funding for secondary road construction, improvement and maintenance, (2) any efforts by the General Assembly or NCDOT to shift any transportation costs formerly paid by the State to the counties, and (3) any efforts by the General Assembly to appropriate local revenues whether property tax, sales tax or any other local revenue for State transportation programs or any other State programs; and

**WHEREAS**, legislation has now been introduced (Senate Bill 758) that would transfer responsibility for and maintenance of secondary roads from the State to counties beginning in 2011; and

**WHEREAS**, according to statistics compiled by the North Carolina Association of County Commissioners in 2008, there are 903 miles of secondary roads located in Cumberland County; and

**WHEREAS**, without the continuation of existing State revenue streams to pay for road upkeep and construction, Cumberland County would be forced to raise the property tax rate by approximately \$0.05 cents in order to keep up the current level of funding needed to maintain our existing secondary roads; and

**WHEREAS**, Cumberland County does not have the equipment or capital to take on this massive additional responsibility.

**NOW, THEREFORE, BE IT RESOLVED** that the Cumberland County Board of Commissioners

1. Strongly opposes SB 758, which, if ratified would transfer responsibility for and maintenance of secondary roads from the State to counties.
2. Strongly urge all counties to contact their legislative delegation to solicit their support in defeating this proposed legislative.
3. Direct that a copy of this resolution be transmitted to the members of the North Carolina General Assembly representing Cumberland County with each Commissioner's heartfelt concern about the transfer of this and future State cost shifts to counties.
4. Direct that a copy of this resolution be sent to the North Carolina Association of County Commissioners and to the other North Carolina counties

**ADOPTED THIS 21<sup>st</sup> DAY OF DECEMBER, 2009.**

By: \_\_\_\_\_  
Billy R. King, Chairman

**ATTEST:**

\_\_\_\_\_  
Marie Colgan, Clerk to the Board

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
JIMMY KEEFE  
EDWARD G. MELVIN



MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

BOARD OF COMMISSIONERS

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December 11, 2009

ITEM NO. 9A

**December 21, 2009 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board *CHW*  
SUBJECT: Adult Care Home Community Advisory Committee

The Adult Care Home Community Advisory Committee will have the following one (1) vacancy on January 31, 2010:

**Mexie Fields** – completing first term. Eligible for reappointment.

I have attached the current membership and applicant list for this board.

**PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.**

Attachments

pc: Andrea Wright-Valdez  
Mid-Carolina Area Agency on Aging

*Celebrating Our Past...Embracing Our Future*

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE  
Initial Appointment 1 Year/Subsequent Term 3 Years

| <u>Name/Address</u>                                                                                      | <u>Date Appointed</u> | <u>Term</u>     | <u>Expires</u>     | <u>Eligible For Reappointment</u> |
|----------------------------------------------------------------------------------------------------------|-----------------------|-----------------|--------------------|-----------------------------------|
| Terri Thomas (B/F)<br>508 Spaulding Street<br>Fayetteville, NC 28301<br>485-4764/988-7672 (C)            | 4/09                  | Initial         | Apr/10<br>4/30/10  | Yes                               |
| Toney Edwards (B/M)<br>3622 Clearwater Drive<br>Fayetteville, NC 28311<br>822-4261/391-7910 (C)          | 04/09                 | 1 <sup>st</sup> | Apr/12<br>4/30/12  | Yes                               |
| Mary Ann Brown-Jackson<br>1959B James Hamner Way<br>Fayetteville, NC 28311<br>822-1311/893-8151 x330 (W) | 1/09                  | 2 <sup>nd</sup> | Jan/12<br>1/31/12  | No                                |
| Sandra Ebron (B/F)<br>PO Box 65306<br>Fayetteville, NC 28306<br>424-3932/922-9446(C)                     | 12/08                 | Initial         | Dec/09<br>12/31/09 | Yes                               |
| Herma Jean Bradley ( /F)<br>714 Topeka Street<br>Fayetteville, NC 28301<br>822-3689                      | 5/09                  | 2 <sup>nd</sup> | June/12<br>6/30/12 | No                                |
| Mexie Fields ( /F)<br>1815 Primrose Drive<br>Fayetteville, NC 28301<br>488-8432                          | 1/06                  | 1 <sup>st</sup> | Jan/10<br>1/31/10  | Yes                               |
| Yvonne Booth (B/F)<br>4568 Turquoise Road<br>Fayetteville, NC 28311<br>488-7260                          | 8/09                  | 1st             | Aug/12<br>8/31/12  | Yes                               |
| Daniel Rodriguez (H/M)<br>2634 Franciscan Drive<br>Fayetteville, NC 28306<br>425-2746/432-9701 (W)       | 5/09                  | Initial         | May/10<br>5/31/10  | Yes                               |

| Name/Address                                                                                                                         | Date Appointed | Term            | Expires             | Eligible For Reappointment |
|--------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------|---------------------|----------------------------|
| Dell Caramanno (W/F)<br>5578 Quietwood Place<br>Fayetteville, NC 28304<br>423-2622                                                   | 4/00           | 1 <sup>st</sup> | Apr/12<br>4/30/12   | Yes                        |
| Jacqueline Wolfe (W/F)<br>1812 Manchester Street<br>Fayetteville, NC 28303<br>484-8588/818-2201 (C)                                  | 3/09           | Initial         | Mar/10<br>3/31/10   | Yes                        |
| Wynella A. Myers (B/F)<br>706 Sarazan Drive<br>Fayetteville, NC 28303<br>822-5526/273-8483 (C)                                       | 8/07           | 1 <sup>st</sup> | Aug/10<br>8/31/10   | Yes                        |
| October Morales (W/F)<br>1917 Daphne Circle<br>Fayetteville, NC 28304<br>(831)601-7217/689-0150 (W)                                  | 4/09           | Initial         | April/10<br>4/30/10 | Yes                        |
| Ralph T. Cascasan (A/M)<br>910 Alexwood Drive<br>Hope Mills, NC 28348-1695<br>425-9704/433-1039 (W)                                  | 5/09           | Initial         | June/10<br>6/30/10  | Yes                        |
| Alfonso Ferguson, Sr.<br>7796 Pintail Drive<br>Fayetteville, NC 28311<br>401-2313/483-9916 ext. 5551235 (W) (serving unexpired term) | 8/09           | Initial         | Feb/10<br>2/28/10   | Yes                        |
| Cassandra W. Haire (B/F)<br>515 Albany Street<br>Fayetteville, NC 28301<br>728-0175                                                  | 12/08          | Initial         | Dec/09<br>12/31/09  | Yes                        |
| Kim Howard (F)<br>6018 Lakaway Drive<br>Fayetteville, NC 28306<br>308-5974                                                           | 4/08           | 1 <sup>st</sup> | Apr/11<br>4/30/11   | Yes                        |

CONTACT: Andrea Wright-Valdez, Regional Ombudsman, Mid-Carolina Area Agency on Aging,  
P. O. Box 1510, Fayetteville, NC 28302 - Phone: 323-4191, ext. 25 – Fax: 323-9330

MEETINGS: Quarterly: 3<sup>rd</sup> Thursday of the last month of each quarter - 10:00 am - various adult care homes in Cumberland County

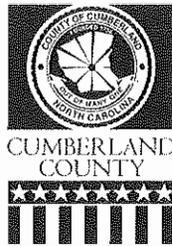
APPLICANTS FOR  
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

| <u>NAME/ADDRESS/TELEPHONE</u>                                                                     | <u>OCCUPATION</u>                     | <u>EDUCATIONAL<br/>BACKGROUND</u>          |
|---------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|
| BRUNSON, FRANCES (B/F)<br>1308 DEEP CREEK ROAD<br>FAYETTEVILLE, NC 28312<br>578-3825/671-5147 (W) | CASE MANAGER<br>SOUTHEASTERN REGIONAL | LTC ASSISTED LIVING<br>ADMIN. LICENSE, EMT |
| DOUGLAS, BRENDA<br>6109 GARDEN COURT<br>FAYETTEVILLE, NC 28311<br>488-1663/677-2078 (W)           | SOCIAL WORKER III<br>DSS              | ASSOC & BACHERLORS<br>DEGREE               |
| MURCHISON, KARLENE<br>623 DEVOE AVENUE<br>FAYETTEVILLE, NC 28314<br>868-2199 (H) / 920-5420 (W)   | ACCOUNTING TECHNICIAN                 | HS, FSU                                    |
| VINSON, LINDA<br>7494 ELKHORN DRIVE<br>FAYETTEVILLE, NC 28314<br>309-7225/919-733-9733 EXT. 245   | SOCIAL SVCS PROGRAM<br>DIRECTOR       | BS, MPA                                    |

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
JIMMY KEEFE  
EDWARD G. MELVIN



MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

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December 11, 2009

ITEM NO. 9B

**December 21, 2009 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board *cu*  
SUBJECT: Board of Adjustment

The Board of Adjustment will have the following one (1) vacancy for an alternate member position on January 31, 2010:

**Randy A. Newsome** – completing unexpired term. Eligible for reappointment.

I have attached the current membership and applicant list for this board.

**PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.**

Attachments

pc: Tom Lloyd, Planning and Inspections Director

*Celebrating Our Past... Embracing Our Future*

BOARD OF ADJUSTMENT  
3 Year Term

| <u>Name/Address</u>                                                                                | <u>Date Appointed</u> | <u>Term</u>     | <u>Expires</u>     | <u>Eligible For Reappointment</u> |
|----------------------------------------------------------------------------------------------------|-----------------------|-----------------|--------------------|-----------------------------------|
| Joseph M. Dykes (B/M)<br>PO Box 41604<br>Fayetteville, NC 28309<br>813-4193 (C)                    | 6/09                  | 1st             | June/12<br>6/30/12 | Yes                               |
| Oscar L. Davis, III (C/M)<br>3320 Rustburg Drive<br>Fayetteville, NC 28303<br>867-2950/977-3101(W) | 6/07                  | 2 <sup>nd</sup> | June/10<br>6/30/10 | No                                |
| Melree Hubbard Tart (W/F)<br>300 Andrews Road<br>Fayetteville, NC 28311<br>488-1208/497-3712 (W)   | 6/07                  | 1 <sup>st</sup> | Aug/10<br>8/31/10  | Yes                               |
| John R. Swanson (W/M)<br>6416 Coachman's Way<br>Fayetteville, NC 28303<br>987-1972/822-2000(W)     | 9/09                  | 1st             | Sept/12<br>9/30/12 | Yes                               |
| George Quigley (W/M)<br>616 Blawell Circle<br>Stedman, NC 28391<br>485-2980                        | 6/09                  | 2nd             | June/12<br>6/30/12 | No                                |
| <u>Alternate Members:</u>                                                                          |                       |                 |                    |                                   |
| Carrie Tyson-Autry ( /F)<br>5951 NC Hwy 87 South<br>Fayetteville, NC 28306-379<br>483-0087         | 6/08                  | 1 <sup>st</sup> | Aug/10<br>8/31/10  | Yes                               |
| Horace Humphrey (- /M)<br>1852 Cascade Street<br>Fayetteville, NC 28301<br>488-5143                | 01/08                 | 1st             | Aug/10<br>8/31/10  | Yes                               |
| William Lockett Tally (W/M)<br>414 Vista Drive<br>Fayetteville, NC 28305<br>489-3533/483-4175 (W)  | 1108                  | 1 <sup>st</sup> | June/10<br>6/30/10 | Yes                               |

| <u>Name/Address</u> | <u>Date<br/>Appointed</u> | <u>Term</u> | <u>Expires</u> | <u>Eligible For<br/>Reappointment</u> |
|---------------------|---------------------------|-------------|----------------|---------------------------------------|
|---------------------|---------------------------|-------------|----------------|---------------------------------------|

Alternate Members Continued:

|                                                                                                       |       |                 |                   |     |
|-------------------------------------------------------------------------------------------------------|-------|-----------------|-------------------|-----|
| Randy A. Newsome (W/M)<br>232 Croydon Avenue<br>Fayetteville, NC 28311<br>717-5754 (H) / 436-0414 (W) | 10/09 | 1 <sup>st</sup> | Jan/10<br>1/31/10 | Yes |
| (serving unexpired term-eligible for two additional terms)                                            |       |                 |                   |     |

|                                                                                                    |      |     |                   |    |
|----------------------------------------------------------------------------------------------------|------|-----|-------------------|----|
| Martin J. Locklear (I/M)<br>1611 Four Wood Drive<br>Fayetteville, NC 28312<br>672-0323/893-7525(W) | 8/09 | 2nd | Aug/12<br>8/31/12 | No |
|----------------------------------------------------------------------------------------------------|------|-----|-------------------|----|

Meets 3<sup>rd</sup> Thursday of each month at 7:00 PM – Historic Cumberland County Courthouse, 130 Gillespie Street, Room 3

Contact: Tom Lloyd, County Planning Department - 678-7627  
Patti Speicher – 678-7605

APPLICANTS FOR  
BOARD OF ADJUSTMENT

| <u>NAME/ADDRESS/TELEPHONE</u>                                                                     | <u>OCCUPATION</u>                                  | <u>EDUCATIONAL<br/>BACKGROUND</u>                                                                 |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------------------------------------------------------|
| CHESTNUTT, A. JOHNSON (W/M)<br>578 MILDEN ROAD<br>FAYETTEVILLE, NC 28314<br>484-6365/323-1040(W)  | ACCOUNTANT<br>FAIRCLOTH & CO.                      | BSBA                                                                                              |
| DONALDSON, ED (W/M)<br>4606 HOE COURT<br>FAYETTEVILLE, NC 28314<br>484-3640                       | RETIRED JUDGE                                      | LAW DEGREE<br>POLITICAL SCIENCE                                                                   |
| GAMBILL, DONALD W. (-/M)<br>822 MUSKEGON DRIVE<br>FAYETTEVILLE, NC 28311<br>480-2337/396-1750 (W) | SAFETY SPECIALIST/<br>HEALTH PHYS.<br>WOMACK       | BS – MATHEMATICS/EDUC<br>MA – POLITICAL SCIENCE                                                   |
| McHENRY, WINTON G. (W/M)<br>3648 LAKESHORE DRIVE<br>HOPE MILLS NC 28348<br>429-1101/308-3987 (C)  | VP OPERATIONS MGT.<br>ROLANDS DANCE STUDIO         | BIBLE COLLEGE,<br>AIR FORCE INSTITUTE<br>OF TECHNOLOGY<br>EMERGENCY RESPONSE<br>MARKET DRIVEN MGT |
| MCMANUS, LUTHER M. (B/M)<br>3472 THORNDIKE DRIVE<br>FAYETTEVILLE, NC 28311<br>488-1314 (H)        | RETIRED – FEDERAL<br>GOVT/ DC HOUSING<br>AUTHORITY | MA-ELEMENTARY ED                                                                                  |

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
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BOARD OF COMMISSIONERS

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December 11, 2009

ITEM NO. 9C

**December 21, 2009 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board  
SUBJECT: Board of Health

The Board of Health will have the following three (3) vacancies on December 31, 2009:

Dentist:

**Dr. Walter S. Scott, III** - completing first term. Eligible for reappointment.

General Public Representatives:

**Barbara S. Marshall** – completing first term. Eligible for reappointment.

**Carol E. Schaeffer** – completing first term. Eligible for reappointment.

I have attached the current membership list and applicant list for this Board.

**PROPOSED ACTION: Make nominations to fill the three (3) vacancies above.**

Attachments

pc: Buck Wilson, Health Director

*Celebrating Our Past... Embracing Our Future*

BOARD OF HEALTH  
3 Year Term

| <u>Name/Address</u>                                                                                                 | <u>Date Appointed</u>                                            | <u>Term</u>     | <u>Expires</u>     | <u>Eligible For Reappointment</u> |
|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-----------------|--------------------|-----------------------------------|
| <u>Veterinarian</u>                                                                                                 |                                                                  |                 |                    |                                   |
| Dr. Ennis V. Williams (B/M)<br>4617 Bent Grass Drive<br>Fayetteville, NC 28312<br>867-2248/578-1877 (W)             | 01/07                                                            | 2nd             | Dec/09<br>12/31/09 | No                                |
|                                                                                                                     | (already served as in position of General Public Representative) |                 |                    |                                   |
| <u>Physician</u>                                                                                                    |                                                                  |                 |                    |                                   |
| Dr. Cynthia Norris (W/F)<br>6525 Windy Creek Way<br>Fayetteville, NC 28306<br>429-3258/323-9111 (W)                 | 12/08                                                            | 2 <sup>nd</sup> | Dec/11<br>12/31/11 | No                                |
| <u>Dentist</u>                                                                                                      |                                                                  |                 |                    |                                   |
| Dr. Walter S. Scott, III (B/M)<br>686 Stockbridge Court<br>Fayetteville, NC 28311<br>811-3543/323-3133(W)           | 01/07                                                            | 1 <sup>st</sup> | Dec/09<br>12/31/09 | Yes                               |
| <u>Registered Nurse</u>                                                                                             |                                                                  |                 |                    |                                   |
| Kim S. McDonald (W/F)<br>VA Medical Center<br>2300 Ramsey Street<br>Fayetteville, NC 28311<br>822-9703/482-5262 (W) | 01/07                                                            | 1 <sup>st</sup> | Dec/09<br>12/31/09 | Yes                               |
| <u>Optometrist</u>                                                                                                  |                                                                  |                 |                    |                                   |
| Barbara Ciampa (W/F)<br>3006 Metthame Drive<br>Fayetteville, NC 28306<br>648-0680/484-7139(W)                       | 12/07                                                            | 1 <sup>st</sup> | Dec/10<br>12/31/10 | Yes                               |
| <u>Pharmacist</u>                                                                                                   |                                                                  |                 |                    |                                   |
| Tom Nicholson (W/M)<br>274 Saint Johns Wood<br>Fayetteville, NC 28303<br>485-1059/609-6839                          | 12/08                                                            | 1 <sup>st</sup> | Dec/11<br>12/31/11 | Yes                               |
| <u>Engineer</u>                                                                                                     |                                                                  |                 |                    |                                   |
| Jimmy Kizer (W/M)<br>214 Woodcrest Road<br>Fayetteville, NC 28305<br>484-0508/484-5191(W)                           | 12/07                                                            | 1 <sup>st</sup> | Dec/10<br>12/31/10 | Yes                               |

| <u>Name/Address</u>                                                                                          | <u>Date Appointed</u> | <u>Term</u>     | <u>Expires</u>     | <u>Eligible For Reappointment</u> |
|--------------------------------------------------------------------------------------------------------------|-----------------------|-----------------|--------------------|-----------------------------------|
| <u>General Public Reps.</u>                                                                                  |                       |                 |                    |                                   |
| Rev. Dr. Cureton L. Johnson (AA/M)<br>1909 Bellemeade Road<br>Fayetteville, NC 28303<br>485-3025/483-6505(W) | 12/08                 | 2 <sup>nd</sup> | Dec/11<br>12/31/11 | No                                |
| Barbara S. Marshall (B/F)<br>7640 Wilkins Drive<br>Fayetteville, NC 28311<br>488-2615/977-2303 (W)           | 01/07                 | 1 <sup>st</sup> | Dec/09<br>12/31/09 | Yes                               |
| Carol E. Schaeffer (W/F)<br>809 Camwheel Drive<br>Hope Mills, NC 28348<br>223-3030/483-1437 (W)              | 01/07                 | 1 <sup>st</sup> | Dec/09<br>12/31/09 | Yes                               |

COMMISSIONER APPOINTED VOTING MEMBER: Commissioner Billy King

Contact: Buck Wilson, Health Director  
Tracy Gurganus, Secretary  
Phone: 433-3721  
Fax: 433-3659

Meetings: 3rd Tuesday of the month 6:00 PM, Board Room, Health Department (July and August meetings take place only if desired).

APPLICANTS FOR  
BOARD OF HEALTH

| <u>NAME/ADDRESS/TELEPHONE</u>                                                                                  | <u>OCCUPATION</u>                                             | <u>EDUCATIONAL<br/>BACKGROUND</u>                                |
|----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------|
| BERRY-CABAN, CRISTOBAL S. (H/M)<br>412 CITY VIEW LANE<br>FAYETTEVILLE, NC 28301<br>(813) 451-3004/907-8844 (W) | CHIEF-CLINICAL INVESTIG.<br>WOMACK                            | PhD; MA                                                          |
| <b>**SERVES ON ANIMAL SERVICES BOARD**</b>                                                                     |                                                               |                                                                  |
| BREWER, PATRICIA (W/F)<br>909 CALAMINT LANE<br>FAYETTEVILLE, NC 28305<br>484-1524/818-0908                     | PHYSICIAN ASSISTANT<br>WOMACK                                 | MASTERS – PHYSICIAN ASST<br>DOCTORATE – VETERINARY<br>MEDICINE   |
| KIZER, JIMMY (W/M)<br>214 WOODCREST ROAD<br>FAYETTEVILLE, NC 28305<br>484-0508/484-5191 (W)                    | CIVIL ENGINEER                                                | BS – CIVIL ENGINEERING                                           |
| MURCHISON, KARLENE<br>623 DEVOE AVENUE<br>FAYETTEVILLE, NC 28314<br>868-2199 (H) / 920-5420 (W)                | ACCOUNTING TECHNICIAN                                         | HS, FSU                                                          |
| NORRIS, CYNTHIA M., MD (W/F)<br>6525 WINDY CREEK WAY<br>FAYETTEVILLE, NC 28306<br>429-3258/323-9111 (W)        | FAMILY PHYSICIAN                                              | BS, MD                                                           |
| SMITH, AMANDA H. (W/F)<br>110 ALOHA DRIVE<br>FAYETTEVILLE, NC 28311<br>308-3847/433-3702 (W)                   | CCMAP, PROGRAM<br>COORDINATOR/<br>MANAGER<br>CAPE FEAR VALLEY | PHARMACY TECHNICIAN<br>BS – BUSINESS ADMIN.                      |
| SPAIN, PHYLLIS M. (B/F)<br>PO BOX 821<br>SPRING LAKE, NC 28390<br>484-4726/916-4974(W)                         | MINISTER/CHAPLAIN                                             | DOCTORATE OF MINISTRY<br>CLINICAL PASTORAL ED.                   |
| <b>**SERVES ON THE MENTAL HEALTH BOARD**</b>                                                                   |                                                               |                                                                  |
| WHEATLEY, DIANE (W/F)<br>9774 RAMSEY STREET<br>LINDEN, NC 28356<br>980-0161/728-7126 (C)                       | NURSE                                                         | (NOT LISTED)                                                     |
| WILLIAMS, MICHAEL D. (W/M)<br>516 LEVENHALL DRIVE<br>FAYETTEVILLE NC 28314<br>(919) 868-8443/987-1016 (C)      | RETIRED<br>INSURANCE AGENT                                    | BS – BUSINESS ADMIN.<br>ENROLLED FOR MBA-<br>HEALTH CARE PROGRAM |

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
JIMMY KEEFE  
EDWARD G. MELVIN



MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

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ITEM NO. 9D

December 11, 2009

**December 21, 2009 Agenda Item**

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *clw*

SUBJECT: Child Homicide Identification and Prevention (CHIP) Council

The Child Homicide Identification and Prevention (CHIP) Council has a vacancy for an unexpired term, which expires August 31, 2011, for A Representative of the Cumberland County Board of Commissioners.

The CHIP Council meets the third Thursday of every month at 6:00 p.m. in the Board Room at the Mental Health Center, 651 Executive Place.

The CHIP Council Mission Statement: To identify conditions in families and in our community that are associated with child homicides by parents or caretakers and to change those conditions.

I have attached the current membership list for this board.

**PROPOSED ACTION: Make nomination of a County Commissioner to fill the one (1) vacancy above.**

pc: Dr. Sharon Cooper

*Celebrating Our Past... Embracing Our Future*

CHILD HOMICIDE IDENTIFICATION AND PREVENTION (CHIP) COUNCIL  
3 Year Term

(1, 2, 3 year initial terms set. After initial terms are served, all terms are for 3 years)

| Name/Address                                                                                                                                                                                                                     | Date<br>Appointed                    | Term            | Expires            | Eligible For<br>Reappointment |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------------|--------------------|-------------------------------|
| <u>A Representative of the Medical<br/>Community Whose Specialty<br/>is Children</u><br>Dr. Sharon Cooper<br>PO Box 72929<br>Ft. Bragg, NC 28307-2929<br>488-9304                                                                | 05/07<br><br>(3-year term initially) | 1 <sup>st</sup> | May/10<br>05/31/10 | Yes                           |
| <u>A Representative of the Business<br/>Council Board -Chairman (or designee)</u><br>VACANT (vacated by G. Cooper)                                                                                                               | 05/07<br><br>(2-year term initially) | 1 <sup>st</sup> | May/09<br>05/31/09 | Yes                           |
| <u>A Representative of the Military<br/>Community</u><br>Thomas M. Hill<br>Family Advocacy Program<br>Army Community Service<br>ATTN: IMSE-BRG-MWA<br>2175 Reilly Road, Stop A<br>Ft. Bragg, NC 28310-5000<br>907-3491/303/5306  | 02/08<br><br>(2-year term initially) | 1 <sup>st</sup> | Feb/10<br>02/28/10 | Yes                           |
| <u>A Representative from District<br/>Court</u><br>Judge Beth Keever<br>PO Box 363<br>Fayetteville, NC 28302<br>678-2901                                                                                                         | 05/07<br><br>(3-year term initially) | 1 <sup>st</sup> | May/10<br>05/31/10 | Yes                           |
| <u>A Representative of the<br/>Fayetteville Cumberland County<br/>Ministerial Association</u><br>Dr. Allen McLaughlin<br>Cumberland County Ministerial Council<br>1430 Hoke Loop Road<br>Fayetteville, NC 28314-6489<br>867-0443 | 05/09                                | 2 <sup>nd</sup> | May/12<br>05/31/12 | No                            |

Child Homicide Identification and Prevention (CHIP) Council, page 2

| <u>Name/Address</u>                                                                                                                                                                                                              | <u>Date Appointed</u> | <u>Term</u>                                | <u>Expires</u>     | <u>Eligible For Reappointment</u> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------------------------|--------------------|-----------------------------------|
| <u>A Representative of Primary Care</u><br>VACANT (vacated by Dr. E. Wright) (2-year term initially)                                                                                                                             | 05/07                 | 1 <sup>st</sup>                            | May/09<br>05/31/09 | Yes                               |
| <u>A Representative of Cumberland County Department of Social Services</u><br>Rosemary Zimmerman (3-year term initially)<br>Cumberland County Department of Social Services<br>PO Box 2429<br>Fayetteville, NC 28302<br>677-2035 | 05/07                 | 1 <sup>st</sup>                            | May/10<br>05/31/10 | Yes                               |
| <u>A Representative of the General Public</u><br>Louis Hackett<br>4184 Ferncreek Drive<br>Fayetteville, NC 28314<br>323-3060/322-5324 (c)                                                                                        | 05/09                 | 2 <sup>nd</sup>                            | May/12<br>05/31/12 | No                                |
| Lois A. Kirby<br>112 N. Churchill Drive<br>Fayetteville, NC 28303<br>484-6055                                                                                                                                                    | 02/08                 | 1 <sup>st</sup><br>(2-year term initially) | Feb/10<br>02/28/10 | Yes                               |
| <u>A Representative of Methodist University School of Social Work</u><br>Mary Deyampert-McCall (3-year term initially)<br>1220 Wild Pine Drive<br>Fayetteville, NC 28312<br>630-7698                                             | 02/08                 | 1 <sup>st</sup>                            | Feb/11<br>02/28/11 | Yes                               |
| <u>A Representative of the Cumberland County Mental Health Center</u><br>Debbie Jenkins (3-year term initially)<br>Cumberland County Mental Health Center<br>PO Box 787<br>Fayetteville, NC 28302                                | 02/08                 | 1 <sup>st</sup>                            | Feb/11<br>02/28/11 | Yes                               |
| <u>A Representative of Health Education</u><br>Wendy Breeden (2-year term initially)<br>Cape Fear Valley Medical Center<br>PO Box 2000<br>Fayetteville, NC 28302<br>609-6060                                                     | 02/08                 | 1 <sup>st</sup>                            | Feb/10<br>02/28/10 | Yes                               |

| <u>Name/Address</u>                                                                                                                                                                                                      | <u>Date Appointed</u> | <u>Term</u>                                     | <u>Expires</u>     | <u>Eligible For Reappointment</u> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------|--------------------|-----------------------------------|
| <u>A Representative of Law Enforcement</u><br>Detective Lynette Hodges<br>Cumberland County Sheriff's Dept.<br>131 Dick Street<br>Fayetteville, NC 28301<br>677-5433                                                     | 02/08                 | 1 <sup>st</sup><br><br>(2-year term initially)  | Feb/10<br>02/28/10 | Yes                               |
| <u>A Representative of the Legal Community</u><br>Joanna Shober<br>2018 Ft. Bragg Road, Suite 116A<br>Fayetteville, NC 28303<br>488-8600                                                                                 | 02/08                 | 1 <sup>st</sup><br><br>(2-year term initially)  | Feb/10<br>02/28/10 | Yes                               |
| <u>A Representative of the Cumberland County School System</u><br>Natasha Scott, Social Work Dept.<br>Cumberland County Schools<br>PO Box 2357<br>Fayetteville, NC 28302<br>678-2419                                     | 02/08                 | 1 <sup>st</sup><br><br>(2-year term initially)  | Feb/10<br>02/28/10 | Yes                               |
| <u>A Representative of the Cumberland Interfaith Hospitality Network</u><br>Denise Giles<br>Cumberland Interfaith Hospitality Network<br>101 Stein Street<br>Fayetteville, NC 28303<br>826-2454                          | 02/08                 | 1 <sup>st</sup><br><br>(2-year term initially)  | Feb/10<br>02/28/10 | Yes                               |
| <u>A Representative of Womack Army Medical Center</u><br>Gladys Cartwright<br>Department of Social Work<br>Womack Army Medical Center<br>WAMC Stop A<br>4-2817 Reilly Road, MCXC<br>Ft. Bragg, NC 28310-7301<br>907-7869 | 02/08                 | 1 <sup>st</sup><br><br>(2-year term, initially) | Feb/10<br>02/28/10 | Yes                               |

Child Homicide Identification and Prevention (CHIP) Council, page 4

| <u>Name/Address</u>                                                                                                                                                                       | <u>Date Appointed</u> | <u>Term</u>                                     | <u>Expires</u>     | <u>Eligible For Reappointment</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------|--------------------|-----------------------------------|
| <u>A Representative of the Local Media</u><br>Charles Broadwell<br>Fayetteville Observer Times<br>458 Whitfield Street<br>Fayetteville, NC 28306<br>486-3501                              | 02/08                 | 1 <sup>st</sup><br><br>(2-year term, initially) | Feb/10<br>02/28/10 | Yes                               |
| <u>A Representative of Fayetteville State University School of Social Work</u><br>Densie Lucas<br>FSU, School of Social Work<br>1200 Murchison Road<br>Fayetteville, NC 28301<br>672-2287 | 02/08                 | 1 <sup>st</sup><br><br>(3-year term, initially) | Feb/11<br>02/28/11 | Yes                               |
| <u>A Representative of the Cumberland County Board of Commissioners</u><br>VACANT<br>Board of Commissioners<br>PO Box 1829<br>Fayetteville, NC 28302<br>678-7772                          | 02/09                 | 1 <sup>st</sup><br><br>(serving unexpired term) | Aug/11<br>08/31/11 | Yes                               |

Contact: Dr. Sharon Cooper – 488-9304, fax # 488-8705  
 Meetings: Meets 3<sup>rd</sup> Thursday of every other month (beginning in February), 6 pm, Mental Health Center Board Room, 651 Executive Place

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
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December 15, 2009

ITEM NO. 9E

**December 21, 2009 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board  
SUBJECT: Civic Center Commission

The Civic Center Commission will have the following five (5) vacancies on January 1, 2010:

**Alicia S. Chisolm** – completing first term. Eligible for reappointment. Recommendation of the Civic Center Commission is for reappointment. (See attached.)

Ken Lancaster – completing second term. Not eligible for reappointment. Recommendation of the Civic Center Commission is for **Robert “Bob” Smith** to fill this vacancy. (See attached.)

Dr. Jack Freeman – completing second term. Not eligible for reappointment. Recommendation of the Civic Center Commission is for **Harry Sherrill** to fill this vacancy. (See attached.)

**Floyd L. Shorter** – completing first term. Eligible for reappointment. Recommendation of the Civic Center Commission is for reappointment. (See attached.)

Ronnie Matthews – completing second term. Not eligible for reappointment. Recommendation of the Civic Center Commission is for **Thaddeus Jenkins** to fill this vacancy. (See attached.)

I have attached the current membership list and applicant list for this Commission.

**PROPOSED ACTION: Make nominations to fill the five (5) vacancies above.**

Attachments

pc: Karen Long, General Manager/CEO

*Celebrating Our Past... Embracing Our Future*



MEMORANDUM

TO: BILLY R. KING, CHAIRMAN,  
CUMBERLAND COUNTY BOARD OF COMMISSIONERS

FROM: DR. JACK FREEMAN,   
CIVIC CENTER COMMISSION CHAIRMAN

DATE: DECEMBER 15, 2009

RE: BOARD APPOINTMENT RECOMMENDATIONS

---

Please accept the following as the Cumberland County Civic Center Commission's recommendations for appointments to our Board:

The Cumberland County Civic Center Commission recommends:

**Mr. Harry Sherrill** to fill the vacancy left by Dr. Jack Freeman;

**Mr. Thaddeus Jenkins** to fill the vacancy left by Mr. Ron Matthews; and

**Mr. Robert "Bob" Smith** to fill the vacancy left by Mr. Ken Lancaster.

In addition, we would like to *recommend the re-appointment* of:

**Mr. Floyd Shorter** and **Mrs. Alicia Chisolm** for new 3-year terms.

Thank you for your consideration of this request.

JF/an

---

CIVIC CENTER COMMISSION  
3 Year Term

| <u>Name/Address</u>                                                                                            | <u>Date Appointed</u> | <u>Term</u>     | <u>Expires</u>   | <u>Eligible For Reappointment</u> |
|----------------------------------------------------------------------------------------------------------------|-----------------------|-----------------|------------------|-----------------------------------|
| Alicia S. Chisolm (AA/F)<br>1855 Cascade Street<br>Fayetteville, NC 28301<br>488-7820/488-5935(W)              | 02/07                 | 1 <sup>st</sup> | Jan/10<br>1/1/10 | Yes                               |
| Ryan C. Aul (W/M)<br>163 S. Churchill Drive<br>Fayetteville, NC 28303<br>487-1000/321-7772 (W)                 | 1/08                  | 1 <sup>st</sup> | Jan/11<br>1/1/11 | Yes                               |
| George Turner (W/M)<br>1012 Cain Road<br>Fayetteville, NC 28303<br>977-3228, 867-1100/867-2116 (W)             | 1/08                  | 1 <sup>st</sup> | Jan/11<br>1/1/11 | Yes                               |
| Ken Lancaster<br>Lancaster Real Estate<br>2413 Robeson Street, Unit 1<br>Fayetteville, NC 28305<br>323-2181(W) | 1/04                  | 2 <sup>nd</sup> | Jan/10<br>1/1/10 | No                                |
| Dr. Jack Freeman<br>203 Chloe Drive<br>Fayetteville, NC 28301<br>488-4744/672-1797(W)                          | 01/04                 | 2 <sup>nd</sup> | Jan/10<br>1/1/10 | No                                |
| Richard L. Player, III (W/M)<br>2220 Bayview Drive<br>Fayetteville, NC 28305<br>678-8772/868-2121(W)           | 12/07                 | 2 <sup>nd</sup> | Jan/11<br>1/1/11 | No                                |
| Ralph Spivey (W/M)<br>3113 Baker Street<br>Fayetteville, NC 28303<br>867-3201                                  | 12/07                 | 2 <sup>nd</sup> | Jan/11<br>1/1/11 | No                                |
| Olivia Chavis (B/F)<br>309 Springbrooke Place<br>Fayetteville, NC 28305<br>483-2200/672-2503/672-1201 (W)      | 12/08                 | 1 <sup>st</sup> | Jan/12<br>1/1/12 | Yes                               |

| <u>Name/Address</u>                                                                                                    | <u>Date Appointed</u> | <u>Term</u>     | <u>Expires</u>   | <u>Eligible For Reappointment</u> |
|------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------|------------------|-----------------------------------|
| Carl P. Williford (W/M)<br>951 S. McPherson Church Road<br>Fayetteville, NC 28303<br>223-0223/484-2168 (W)             | 12/08                 | 1 <sup>st</sup> | Jan/12<br>1/1/12 | Yes                               |
| Floyd L. Shorter (AA/M)<br>6438 Touchstone Drive<br>Fayetteville, NC 28311<br>822-6403/222-8915(W)                     | 02/07                 | 1 <sup>st</sup> | Jan/10<br>1/1/10 | Yes                               |
| Elizabeth Varnedoe (W/F)<br>6028 Bartlett Court<br>Fayetteville, NC 28314<br>864-5144                                  | 12/08                 | 2 <sup>nd</sup> | Jan/12<br>1/1/12 | No                                |
| John L. Elliott (W/M)<br>6224 Kirkwall Road<br>Fayetteville, NC 28311<br>822-4458/678-2257                             | 12/07                 | 2 <sup>nd</sup> | Jan/11<br>1/1/11 | No                                |
| Ramona Moore (-/F)<br>602 Pilot Avenue<br>Fayetteville, NC 28303<br>527-3015/323-0871/323-0111 (W)                     | 12/08                 | 1 <sup>st</sup> | Jan/12<br>1/1/12 | Yes                               |
| Wayne Beard, Sr. (W/M)<br>1514 Middle Road<br>Fayetteville, NC 28312<br>483-9165                                       | 12/08                 | 1 <sup>st</sup> | Jan/12<br>1/1/12 | Yes                               |
| <u>Restaurant Owner</u><br>Ronnie Matthews (W/M)<br>1046 Bragg Blvd.<br>Fayetteville, NC 28301<br>980-1420/323-9700(W) | 01/04                 | 2 <sup>nd</sup> | Jan/10<br>1/1/10 | No                                |

Commissioner Liaisons: Commissioner Kenneth Edge

Ex Officio Member: James Martin, County Manager

Meetings: 4th Tuesday of the month at 5:30 PM, Coliseum Board Room

Contact: Karen Long, General Manager/CEO, Coliseum Complex (or Annette Nunnery – 438-4102/Fax 323-8423)

Per their by-laws, Civic Center Commission Nominating Committee meets each December to make recommendations for vacancies; vacancies are to be placed on Commissioners' January agenda for nominations.

APPLICANTS FOR  
CIVIC CENTER COMMISSION

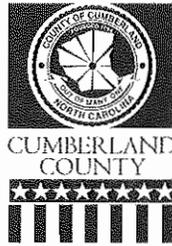
| <u>NAME/ADDRESS/TELEPHONE</u>                                                                           | <u>OCCOUPATION</u>                                                  | <u>EDUCATIONAL<br/>BACKGROUND</u>                                                 |
|---------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| COLEMAN, STEVEN (B/M)<br>271 KINGS CREEK DRIVE<br>FAYETTEVILLE, NC 28311<br>229-8043 (W) / 583-4488 (W) | MANAGEMENT                                                          | COLLEGE                                                                           |
| FLEMING JR., DR REV JOE (B/M)<br>7235 RYAN STREET<br>FAYETTEVILLE, NC 28304<br>339-5648                 | CHURCH PASTOR<br>CHURCH OF GOD                                      | SOME COLLEGE                                                                      |
|                                                                                                         | <b>**SERVES ON THE HUMAN RELATIONS COMMISSION**</b>                 |                                                                                   |
| FOGLE, MARSHA (W/F)<br>PO BOX 278<br>STEDMAN, NC 28391<br>483-9579 (H)                                  | RETIRED COUNTY CLERK                                                | NONE LISTED                                                                       |
| HALES, DR. MARY A. (B/F)<br>3490 HASTINGS DRIVE<br>FAYETTEVILLE, NC 28311<br>482-3390/822-2570          | CC SCHOOLS -<br>ADMINISTRATOR - NICK<br>JERALDS MIDDLE SCHOOL       | BS – PSYCHOLOGY<br>MA – ELEM. EDUCATION<br>MS – SCHOOL ADMIN.<br>EDUC. LEADERSHIP |
|                                                                                                         | <b>**SERVES ON THE MENTAL HEALTH BOARD**</b>                        |                                                                                   |
| HERRINGDINE JR., LARRY (W/M)<br>3539 HARRISBURG DRIVE<br>FAYETTEVILLE, NC 28306<br>425-1517/672-2066    | OPS & LOGISTICS DIRECTOR<br>FSU                                     | BS – BUSINESS ADMIN<br>WORKING ON MASTERS –<br>PUBLIC ADMIN                       |
| INGRAM, JAMES (B/M)<br>PO BOX 87671<br>FAYETTEVILLE, NC 28304<br>257-1831/488-8415(W)                   | EDUCATION ADMIN.                                                    | BA/MA/ED.S                                                                        |
|                                                                                                         | <b>**SERVES ON THE ADULT CARE HOME COMMUNITY ADVISORY COUNCIL**</b> |                                                                                   |
| JAMES, THEADY E. ( / )<br>3523 WORLEY STREET<br>FAYETTEVILLE, NC 28311<br>339-5312                      | RETIRED (UNKNOWN)                                                   | HS GRAD, 1 YR-FTCC                                                                |
| KITCHEN, DOROTHY (-/F)<br>1258 RINGWOOD ROAD<br>EASTOVER, NC 28312-8866<br>485-1752/583-5086 (C)        | RETIRED                                                             | SOME COLLEGE                                                                      |
| MACK, DAVID J. (B/M)<br>5479 LYNBROOK COURT<br>FAYETTEVILLE, NC 28314<br>867-1214                       | RETIRED                                                             | MASTERS – ED.                                                                     |
|                                                                                                         | <b>**SERVES ON THE EQUALIZATION &amp; REVIEW BOARD**</b>            |                                                                                   |
| McINNIS, NEILL M. (W/M)<br>3039 GILLIS HILL ROAD<br>FAYETTEVILLE NC 28306<br>867-7687/624-9215 (C)      | INSTRUCTOR – CRIMINAL<br>JUSTICE<br>NC DEPT OF CORRECTIONS          | AS – CRIMINAL JUSTICE                                                             |

| NAME/ADDRESS/TELEPHONE                                                                                       | OCCUPATION                                                                                 | EDUCATIONAL<br>BACKGROUND      |
|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|--------------------------------|
| McLAMB, CHRIS (W/M)<br>5005 SOUTH RIVER SCHOOL RD<br>WADE, NC 28395<br>483-0973/(919)716-3039 (W)            | PROGRAM DIRECTOR<br>NC DEPT OF CORRECTIONS                                                 | BA – SOCIOLOGY                 |
| **SERVES ON THE JUVENILE CRIME PREVENTION COUNCIL**                                                          |                                                                                            |                                |
| MERCER, CARLON G. (W/M)<br>1846 WAYNE LANE<br>FAYETTEVILLE, NC 28304<br>425-0243/624-4334 (C)                | RETIRED<br>CC SCHOOLS                                                                      | HS, CONTINUING<br>EDUC COURSES |
| **SERVES ON THE STORM WATER ADVISORY BOARD**                                                                 |                                                                                            |                                |
| O'NEAL, VANESSA (B/F)<br>PO BOX 27041<br>FAYETTEVILLE, NC 28314<br>764-0760/822-2628 (W)                     | DIRECTOR – FAY. COLLEGE<br>OF ADULT & PROF. EDUC.                                          | MPA – PUBLIC ADMIN.            |
| OXENDINE, LAVERN S. (I/M)<br>2361 WILMINGTON HIGHWAY<br>FAYETTEVILLE, NC 28306-3119<br>618-3834/739-6624 (W) | PUBLIC RELATIONS; MGT<br>PSYCHIATRIC AND<br>ADDICTION SERVICES<br>FAMILY ALTERNATIVES, INC | MASTERS – SOCIAL WORK          |
| SHERRILL, HARRY SR.<br>5509 YADKIN ROAD<br>FAYETTEVILLE, NC 28303<br>867-2732 (H) / 867-2116 (W)             | REAL ESTATE BROKER                                                                         | SOME COLLEGE                   |
| SMITH, JAMES ROBERT "BOB"<br>110 CALRENDON STREET #612<br>FAYETTEVILLE, NC 28305<br>423-6400 (W)             | CONSULTANT-PREFERRED<br>PERSONAL SPECIALIST                                                | BS, MBA                        |
| WHEATLEY, DIANE (W/F)<br>9774 RAMSEY STREET<br>LINDEN, NC 28356<br>980-0161/728-7126 (C)                     | NURSE                                                                                      | (NOT LISTED)                   |

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
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MARIE COLGAN  
Clerk to the Board

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BOARD OF COMMISSIONERS

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ITEM NO. 9F

December 11, 2008

**December 21, 2009 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board  
SUBJECT: Community Child Protection Fatality Prevention Team

The Cumberland County Community Child Protection Fatality Prevention Team has the following three (3) vacancies:

Law Enforcement officer Position-Sheriff's Office

Barry Childers – unavailable to continue to serve. Recommendation is for **Leslie Campbell** to serve unexpired term. (See attached.)

EMS Provider or Firefighter Position

Melody Farnham – unavailable to continue to serve. Recommendation is for **Tim Britt** to serve unexpired term. (See attached.)

At-Large

Maxine Anders – term expired. Unable to serve a second term. Fill the vacancy.

I have attached the current membership list and applicant list for this board.

**PROPOSED ACTION: Make nominations to fill the three (3) vacancies above.**

Attachments

pc: Jean Harrington, Department of Social Services

*Celebrating Our Past...Embracing Our Future*

CUMBERLAND COUNTY  
 COMMUNITY CHILD PROTECTION/FATALITY PREVENTION TEAM  
 (County Commissioner Appointees)  
 3 Year Terms

| Name/Address                                                                                                   | Date<br>Appointed | Term            | Expires             | Eligible For<br>Reappointment |
|----------------------------------------------------------------------------------------------------------------|-------------------|-----------------|---------------------|-------------------------------|
| <u>Law Enforcement Officer Position</u>                                                                        |                   |                 |                     |                               |
| <u>Sheriff's Office:</u>                                                                                       |                   |                 |                     |                               |
| VACANT (vacated by M. Farnham)<br>CC Sheriff's Office<br>131 Dick Street<br>Fayetteville, NC 28301<br>677-5475 | 4/07              | 1st             | Apr/10<br>4/30/10   | Yes                           |
| <u>Fayetteville City Police Department:</u>                                                                    |                   |                 |                     |                               |
| Bill Mitrusin<br>Fayetteville Police Dept.<br>467 Hay Street<br>Fayetteville, NC 28301<br>433-1855             | 4/07              | 1st             | Apr/10<br>4/30/10   | Yes                           |
| <u>EMS Provider or Firefighter Position</u>                                                                    |                   |                 |                     |                               |
| VACANT (vacated by B. Childers)                                                                                | 9/08              | 2 <sup>nd</sup> | Sept/11<br>9/30/11  | No                            |
| <u>Parent of a Child Who Died Before Reaching Their 18th Birthday Position</u>                                 |                   |                 |                     |                               |
| Bobbie Bethea<br>4916 Short jesters Court<br>Hope Mills, NC 28348<br>339-1234/677-2046 (W)                     | 11/08             | 1 <sup>st</sup> | May/10<br>5/31/10   | Yes                           |
| (serving unexpired term)                                                                                       |                   |                 |                     |                               |
| <u>At-Large Positions</u>                                                                                      |                   |                 |                     |                               |
| Allie D. Wiggins<br>5222 Brookfield Road<br>Fayetteville, NC 28303<br>868-4219/988-4267(Cell)                  | 11/09             | 2nd             | Nov/12<br>11/30/12  | No                            |
| VACANT (vacated by M. Anders)                                                                                  | 5/07              | 1 <sup>st</sup> | Nov/09<br>11/30/09  | Yes                           |
| Mr. Trace Griffin<br>2915 Dark Branch Road<br>Fayetteville, NC 28304<br>484-1284/609-7169 (W)                  | 9/08              | 1 <sup>st</sup> | Sept/11<br>09/30/11 | Yes                           |

Contact: Jean Harrington (DSS) – 677-2619 (Fax: 677-2091)  
 Meets the 3<sup>rd</sup> Thursday of each month at 3:00 pm – DSS, 4<sup>th</sup> Floor, Room 440

APPLICANTS FOR  
CUMBERLAND COUNTY COMMUNITY CHILD PROTECTION/FATALITY PREVENTION TEAM

| <u>NAME/ADDRESS/TELEPHONE</u>                                                                                  | <u>OCCUPATION</u>                                    | <u>EDUCATIONAL BACKGROUND</u>                    |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------|--------------------------------------------------|
| BERRY-CABAN, CRISTOBAL S. (H/M)<br>412 CITY VIEW LANE<br>FAYETTEVILLE, NC 28301<br>(813) 451-3004/907-8844 (W) | CHIEF-CLINICAL INVESTIG.<br>WOMACK                   | PhD; MA                                          |
| <b>**SERVES ON ANIMAL SERVICES BOARD**</b>                                                                     |                                                      |                                                  |
| BROWN, KRAIG (B/M)<br>2909 WYCLIFFE COURT<br>FAYETTEVILLE, NC 28306<br>964-0503/424-7678 (W)                   | TEACHER<br>CUMBERLAND CO. SCHOOLS                    | BS.MA – CRIMINAL JUSTICE<br>MA – HUMAN RESOURCES |
| <b>**SERVES ON THE CRIMINAL JUSTICE PARTNERSHIP ADVISORY BOARD**</b>                                           |                                                      |                                                  |
| CARAMANNO, DELL (W/F)<br>5578 QUIETWOOD PLACE<br>FAYETTEVILLE, NC 28304<br>423-2622                            | RETIRED                                              | HS; SOME COLLEGE                                 |
| <b>**SERVES ON THE ADULT CARE HOME ADVISORY BOARD**</b>                                                        |                                                      |                                                  |
| FERGUSON SR., ALFONSO (B/M)<br>7796 PINTAIL DRIVE<br>FAYETTEVILLE, NC 28311<br>401-2313/483-9916 X5551235      | PROGRAM CONTROL ANALYST<br>MANTECH INTERN'L, INC.    | MASTERS – HEALTH CARE<br>ADMIN                   |
| <b>**SERVES ON ADULT CARE HOME COMMUNITY ADVISORY BOARD**</b>                                                  |                                                      |                                                  |
| GRINDLE, SHEILA (W/F)<br>804 TULSA COURT<br>FAYETTEVILLE, NC 28311<br>286-7991                                 | CHILD ADVOCATE TRAINER<br>FAMILY ADVOCACY<br>PROGRAM | BSW (SOCIAL WORK)                                |
| JAMES, THEADY E. ( / )<br>3523 WORLEY STREET<br>FAYETTEVILLE, NC 28311<br>339-5312                             | RETIRED (UNKNOWN)                                    | HS GRAD, 1 YR-FTCC                               |
| LESICA, CATHERINE (W/F)<br>2910 SWIFTCREEK DRIVE<br>FAYETTEVILLE, NC 28303<br>867-7784/323-1425 (W)            | ATTORNEY<br>MCLEOD LAW FIRM                          | BS; JD                                           |
| McLAUGHLIN, CENITRA (B/F)<br>6220 BIRCHBROOK DRIVE<br>HOPE MILLS, NC 28348<br>868-4966/229-6441                | REAL ESTATE AGENT<br>WEICHERT REALTORS               | HS; SOME COLLEGE                                 |
| McLEAN, ALICIA RENEE (B/F)<br>5058 SUMMER RIDGE DRIVE<br>FAYETTEVILLE, NC 28303<br>487-0390/323-5288 (W)       | DIALYSIS TECHNICIAN<br>FAY. KIDNEY CENTER            | BS – PSYCHOLOGY                                  |
| <b>**SERVES ON WORKFORCE DEVELOPMENT BOARD**</b>                                                               |                                                      |                                                  |
| McMILLAN, ROSIE G. (B/F)<br>1972 CULPEPPER LANE<br>FAYETTEVILLE, NC 28304<br>864-0158/672-1105 (W)             | PROJECT COORDINATOR<br>FSU                           | BS – CRIMINAL JUSTICE<br>M.A. – SOCIOLOGY        |
| <b>**SERVES ON THE WORKFORCE DEVELOPMENT BOARD**</b>                                                           |                                                      |                                                  |

| <u>NAME/ADDRESS/TELEPHONE</u>                                                                              | <u>OCCUPATION</u>                      | <u>EDUCATIONAL BACKGROUND</u>                   |
|------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------------------------------------------|
| MITCHELL, SANDRA<br>414 BARBOUR COURT<br>PO BOX 9912 (MAILING)<br>FAYETTEVILLE, NC 28301<br>257-5492 (H)   | PASTOR, SMALL BUSINESS<br>OWNER        | SOME COLLEGE                                    |
| NEWCOMER, RANDALL (-/M)<br>109 CYPRESS LAKES CIRCLE<br>HOPE MILLS, NC 28348<br>308-5432/424-1776 (W)       | PROJECT MANAGER<br>BROCK CABINETS      | BA – BUSINESS                                   |
| RAY, KARSTEN J. (-/M)<br>5249 SUNDOWN DRIVE<br>FAYETTEVILLE, NC 28303<br>487-6347/366-6935 (W)             | GOV'T CONTRACTOR<br>PROPERTY MGT       | BS – CRIMINAL JUSTICE<br>AA – PARALEGAL STUDIES |
| SKINNER-COLEMAN, ANNETTE (O/F)<br>916 BRAMBLEWOOD COURT<br>FAYETTEVILLE, NC 28314<br>869-7949/907-0209 (W) | GUIDANCE COUNSELOR<br>FT BRAGG SCHOOLS | MA – SPECIAL EDUC.<br>BA – SOCIOLOGY            |
| WARREN, JOHNETTA (B/F)<br>411 HALCYON CIRCLE<br>FAYETTEVILLE, NC 28306<br>868-4002/261-3735 (C)            | WORK FIRST PROGRAM                     | GED                                             |
| WINFIELD, LEA (-/-)<br>427 TRADEWINDS DRIVE<br>FAYETTEVILLE, NC 28314<br>964-1640                          | MGT TRAINEE<br>ENTERPRISE RENT A CAR   | BS – PUBLIC RELATIONS<br>WORKING ON MASTERS     |

**COUNTY OF CUMBERLAND  
COMMUNITY CHILD PROTECTION/FATALITY  
PREVENTION TEAM**

**P.O. Box 2429  
FAYETTEVILLE, NC 28302-2429  
FAX: 910-677-2091**

**Debbie Jenkins, Chairperson  
910-323-0601**

**Jean Harrington, Staff Support  
910-677-2619**

**MEMORANDUM**

November 19, 2009

**To:** Candice White, Deputy Clerk of the  
Board of County Commissioners

**FROM:** Jean Harrington, Review Coordinator  
Community Child Protection Fatality Prevention Team

**SUBJECT:** Appointment to CCCCP/FPT

The CCP/FPT would like to recommend Ms. Leslie Campbell for the EMS/Firefighter position; due to Barry Childer's unavailability to continue to serve.

Ms. Leslie Campbell  
610 Gillespie Street  
Fayetteville, NC 28306  
Phone: 910-615-5629

The CCP/FPT would like to recommend Tim Britt for the Law Enforcement Officer position; due to Melody Farnham unavailability to continue to serve.

Tim Britt  
Cumberland County Sheriff Office  
131 Dick Street  
Fayetteville, NC 28301  
Phone: 677-5475 Fax: 677-5593

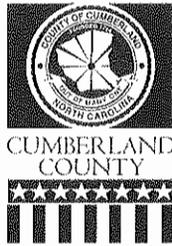
The CCP/FPT At-Large position has become vacant; due to term expiration. Maxine Anders has not served in this position for quit a while. Does the CCCCP/FPT have a recommendation for the Board of Commissioners?

Thank you for your assistance in regards to these matters.

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
JIMMY KEEFE  
EDWARD G. MELVIN



MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

BOARD OF COMMISSIONERS

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December 11, 2009

ITEM NO. 96

**December 21, 2009 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board (cs)  
SUBJECT: Cumberland County Public Library Board of Trustees

The Library Board of Trustees has the following one (1) vacancy for an unexpired term:

Susan Walters – resigned. Recommendation of the Library Board of Trustees is for **Gail A. Riddle** to serve the unexpired term. (See attached.)

I have attached the current membership list and applicant list for this board.

**PROPOSED ACTION: Make nomination to fill the one (1) vacancy.**

Attachments

pc: Jody Risacher, Library Director

*Celebrating Our Past... Embracing Our Future*

LIBRARY BOARD OF TRUSTEES  
3 Year Term

11/09

| Name/Address                                                                                           | <u>Date</u><br>Appointed   | Term            | Expires            | <u>Eligible For</u><br>Reappointment |
|--------------------------------------------------------------------------------------------------------|----------------------------|-----------------|--------------------|--------------------------------------|
| Dr. Polly Davis (W/F)<br>2542 South Edgewater Drive<br>Fayetteville, NC 28303-5202<br>484-5887         | 11/09                      | 2nd             | Dec/12<br>12/31/12 | No                                   |
| Mary E. Thomas (B/F)<br>217 Cecil Avenue<br>Spring Lake, NC 28390-2522<br>497-7574/436-0000 (W)        | 11/09<br>(first full term) | 1st             | Dec/12<br>12/31/12 | Yes                                  |
| Ole M. Sorensen (W/M)<br>2817 Briarcreek Place<br>Fayetteville, NC 28304-3879<br>867-9403/309-0000 (C) | 10/08                      | 1 <sup>st</sup> | Dec/11<br>12/31/11 | Yes                                  |
| Sara VanderClute (W/F)<br>7669 Heriot Drive<br>Fayetteville, NC 28311-9409<br>488-9202 (H)             | 11/09                      | 1st             | Dec/12<br>12/31/12 | Yes                                  |
| Willie Wright (B/M)<br>196 Darrock Court<br>Fayetteville, NC 28311-2914<br>822-6415/484-4156 (W)       | 10/07                      | 1 <sup>st</sup> | Dec/10<br>12/31/10 | Yes                                  |
| VACANT (vacated by Susan Walters)                                                                      | 10/08                      | 2 <sup>nd</sup> | Dec/11<br>12/31/11 | No                                   |
| Robbin MacGregor (W/F)<br>2309 Crosshill Drive<br>Fayetteville, NC 28312-9313<br>339-7552/678-2402(W)  | 10/07                      | 2 <sup>nd</sup> | Dec/10<br>12/31/10 | No                                   |

Library Liaison: Commissioner J. Breeden Blackwell

Contact: Jody Risacher, Library Director (or Wendy Fraser – 483-1580 x102)

Meeting Date: 3rd Thursday of each month at 9:05 AM; exception would be 2nd Thursday in December and no regularly scheduled meetings in July and August) – Meeting locations are different libraries within the County.

*NOTE: Take the Library Board's recommendations for nominations forward to the first meeting in October and take nominations for appointments forward to the second meeting in October. Although terms will not begin until the following January, the Library takes their new appointees through an orientation process in December before they begin serving in January.*

APPLICANTS FOR  
PUBLIC LIBRARY BOARD

| <u>NAME/ADDRESS/PHONE</u>                                                                                                                                             | <u>OCCUPATION</u>                                       | <u>EDUCATIONAL<br/>BACKGROUND</u>                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------|
| CEZAIR, DR. JOAN (B/F)<br>737 MAXINE STREET<br>FAYETTEVILLE, NC 28303<br>822-0759/672-1009 (W)                                                                        | ASSISTANT PROFESSOR<br>FSU                              | BBA; MBA; DOCTORATE                                                                |
| COGDELL, EDNA A. (B/F)<br>734 ASHBURTON DR<br>FAYETTEVILLE, NC 28301<br>488-4582 <b>**SERVES ON THE JOINT APPEARANCE COMMISSION**</b>                                 | RETIRED EDUCATOR                                        | MASTERS – LIBRARY<br>SCIENCE, BS – ENGLISH                                         |
| COLEY, TIAWANNIA A. (B/F)<br>6115 LAKE TRAIL DRIVE<br>FAYETTEVILLE, NC 28304<br>860-4872/321-6794 (W)                                                                 | SUBSTANCE ABUSE COUNSELOR<br>MENTAL HEALTH/TASC         | BS – COMPUTER SCIENCE<br>AA – MATHEMATICS<br>WORKING ON MASTERS -<br>MH COUNSELING |
| COLLINS, RICKEY (W/M)<br>4876 US HWY 3015<br>HOPE MILLS, NC 28348<br>425-9990                                                                                         | RETIRED<br>ELECTRICIAN NC                               | SOME COLLEGE<br>ELEC. LICENSE                                                      |
| EBRON, SANDRA (B/F)<br>PO BOX 65306<br>FAYETTEVILLE, NC 28306<br>424-3932/(919) 922-9446 (C)                                                                          | UTILIZATION MGT SPECIALIST<br>MENTAL HEALTH – LUMBERTON | MASTERS – SOCIAL WORK                                                              |
| HACKETT, MARIAN J. (B/F)<br>4184 FERNCREEK DRIVE<br>FAYETTEVILLE, NC 28314<br>323-3060/672-2129 <b>**SERVES ON THE ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**</b> | RN – LECTURER<br>FSU                                    | MASTER – NURSING                                                                   |
| LAVOIE, MARY ELLEN (W/F)<br>PO BOX 53295<br>FAYETTEVILLE, NC 28305<br>257-5529                                                                                        | SOCIAL WORKER<br>BIBLICAL COUNSELING                    | MSW – SOCIAL WORK                                                                  |
| LONG, ANN C. (W/F)<br>PO BOX 159<br>WADE, NC 28395<br>323-5123/489-3161 (C)                                                                                           | RETIRED                                                 | SOME COLLEGE                                                                       |
| MARSHALL, BARBARA SUMMEY (B/F)<br>7640 WILKINS DRIVE<br>FAYETTEVILLE, NC 28311<br>488-2615/977-2303 (W)                                                               | VOLUNTEER/ADVOCATE<br>RETIRED MILITARY                  | MASTERS - RELIGIOUS<br>EDUCATION                                                   |
| McCOLLUM, DEMETRIUS (-/M)<br>1222 NORTH STREET<br>FAYETTEVILLE, NC 28301<br>568-3209/978-0237                                                                         | DISABLED                                                | HS; SOME COLLEGE                                                                   |

## LIBRARY BOARD OF TRUSTEES, PAGE 2

| NAME/ADDRESS/PHONE                                                                                     | OCCUPATION                                         | EDUCATIONAL BACKGROUND                |
|--------------------------------------------------------------------------------------------------------|----------------------------------------------------|---------------------------------------|
| MILLS, SUSAN (W/F)<br>4158 BENT GRASS DR<br>FAYETTEVILLE, NC 28312<br>485-1385/308-2409 (W)            | PT PHARMACEUTICAL REP<br>PDT/SELECT ACCESS         | BS PUBLIC REALTIONS<br>MINOR-BUSINESS |
| NEWSOME, RANDY A. (W/M)<br>232 CROYDON AVENUE<br>FAYETTEVILLE, NC 28311<br>717-5754/436-0414 (W)       | GENERAL MANAGER<br>BEACON AUTOMOTIVE               | BBA                                   |
| <b>**SERVES ON THE BOARD OF ADJUSTMENT**</b>                                                           |                                                    |                                       |
| O'DONNELL, DAWN (W/F)<br>2072 BIRCHCREFT DRIVE<br>FAYETTEVILLE, NC 28304<br>425-3619/916-1207 (W)      | RETIRED ARMY/TAX PREPARER<br>H&R BLOCK             | AA – ACCOUNTING                       |
| POWERS, MERRI JO MCINTOSH (W/F)<br>PO BOX 106<br>LINDEN, NC 28356<br>980-1937                          | UNEMPLOYED (HR AND LAW<br>ENFORCEMENT BACKGROUND)  | SOME COLLEGE                          |
| RIDDLE, GAIL A. (W/F)<br>3175 ODOM ROAD<br>HOPE MILLS, NC 28348<br>424-6142 (H) / 425-8181 EXT. 355    | ACADEMICALLY/INTELLECTUALLY<br>GIFTED CONSULTANT   | BS – MEEd                             |
| SHELTON SR., MICHAEL TORAIN (-/M)<br>3529 THAMESFORD RD<br>FAYETTEVILLE, NC 28311<br>482-4495/630-3830 | TRAVEL AGENT<br>SELF EMPLOYED                      | AS – BANKING/FINANCE                  |
| SIMPSON, PATRICIA G. (B/F)<br>3760 HUCKLEBERRY ROAD<br>FAYETTEVILLE, NC 28312<br>323-4558/386-7030 (C) | RETIRED<br>JACKSON-HEWITT                          | HS                                    |
| SMALL, BETSY<br>4835 MAIN STREET<br>LINDEN, NC 28356<br>980-0821 (H&W)                                 | BOOK SALES REP.<br>ED. CONSULTANT<br>ELEM. TEACHER | BA – ELEMENTARY ED.                   |
| STEWART, JAMESON C. (W/M)<br>3533 GODWIN CIRCLE<br>FAYETTEVILLE, NC 28312<br>874-5930/678-9897 (W)     | SENIOR AUDIO VISUAL<br>TECH – FTCC                 | AAA – ELECTRONICS ENG.                |
| TYSON-AUTRY, CARRIER (/_/_)<br>5951 NC HWY 87 SOUTH<br>FAYETTEVILLE, NC 28306-7379<br>483-0087         | RETIRED TEACHER                                    | PhD, MA, BA & BS<br>1 YEAR LAW SCHOOL |
| <b>**SERVES ON BOARD OF ADJUSTMENT**</b>                                                               |                                                    |                                       |

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
JIMMY KEEFE  
EDWARD G. MELVIN



MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

**BOARD OF COMMISSIONERS**

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December 11, 2009

ITEM NO. 94

**December 21, 2009 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board  
SUBJECT: Mid-Carolina Aging Advisory Committee

Mid-Carolina Aging Advisory Committee has the following one (1) vacancy for an unexpired term:

Volunteers

Elizabeth Deane – resigned. Recommendation is for **Rebecca Campbell** to fill the vacancy.

I have attached the current membership list and applicant list for this board.

**PROPOSED ACTION: Make nomination to fill the one (1) vacancy above.**

pc: Carolyn Tracy, Aging Administrator  
Mid-Carolina Area Agency on Aging

*Celebrating Our Past... Embracing Our Future*

MID-CAROLINA AGING ADVISORY COMMITTEE  
3 Year Term

2/09

| <u>Name/Address</u>                                                                        | <u>Date Appointed</u> | <u>Term</u>          | <u>Expires</u>    | <u>Eligible For Reappointment</u> |
|--------------------------------------------------------------------------------------------|-----------------------|----------------------|-------------------|-----------------------------------|
| <u>Volunteers</u>                                                                          |                       |                      |                   |                                   |
| Carolyn Owens (W/F)<br>205 Bobbie Street<br>Fayetteville, NC 28306<br>425-8657/483-8442(W) | 8/07                  | 1 <sup>st</sup>      | Aug/10<br>8/31/10 | Yes                               |
| David V. McMillan (_/M)<br>632 Tokay Drive<br>Fayetteville, NC 28301<br>488-7643           | 4/07                  | 1 <sup>st</sup> full | Aug/10<br>8/31/10 | Yes                               |
| VACANT (vacated by Elizabeth Deane) 2/09<br>(serving an unexpired term)                    |                       | 1 <sup>st</sup>      | Aug/10<br>8/31/10 | Yes                               |
| <u>Consumers</u>                                                                           |                       |                      |                   |                                   |
| Daniel DeCriscio (_/M)<br>3604 Crampton Road<br>Hope Mills, NC 28348<br>425-6365           | 8/07                  | 1 <sup>st</sup> full | Aug/10<br>8/31/10 | Yes                               |
| Eleanor Ayers (W/F)<br>6750 Clinton Road<br>Stedman, NC 28391-8836<br>483-1875             | 8/07                  | 2 <sup>nd</sup>      | Aug/10<br>8/31/10 | No                                |

Elected Official

VACANT (vacated by Huell Aekins)

Veterans Hospital Rep.

VACANT (vacated by Nina Davis)

Contact: Mid-Carolina Council of Governments (Carolyn Tracy, 323-4191 x26) – F # 323-9330

Meetings: 1<sup>st</sup> Tuesday, 2:00 PM, Various Locations  
Meetings are held the last month of each quarter.

APPLICANTS FOR  
MID-CAROLINA AGING ADVISORY COMMITTEE

| <u>NAME/ADDRESS/TELEPHONE</u>                                                                                                                                         | <u>OCCUPATION</u>                                                               | <u>EDUCATIONAL<br/>BACKGROUND</u>                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------------------------------------------------------------------|
| BURGESS, PAUL F. (??)<br>5620-C CHASON RIDGE DRIVE<br>FAYETTEVILLE, NC 28314<br>864-2186                                                                              | RETIRED MILITARY                                                                | AS – BUSINESS MGT<br>AS – CRIMINAL JUSTICE                        |
| CAMPBELL, REBECCA<br>7027 DARNELL STREET<br>FAYETTEVILLE, NC 28314<br>487-1555 (H)                                                                                    | RETIRED-DEPT OF EDU<br>JFK SPECIAL WARFARE<br>CENTER                            | DOCTORATE                                                         |
| CEZAIR, DR. JOAN (B/F)<br>737 MAXINE STREET<br>FAYETTEVILLE, NC 28303<br>822-0759/672-1009 (W)                                                                        | ASSISTANT PROFESSOR<br>FSU                                                      | BBA; MBA; DOCTORATE                                               |
| COGDELL, EDNA A. (B/F)<br>734 ASHBURTON DR<br>FAYETTEVILLE, NC 28301<br>488-4582 <b>**SERVES ON THE JOINT APPEARANCE COMMISSION**</b>                                 | RETIRED EDUCATOR                                                                | MASTERS – LIBRARY<br>SCIENCE, BS – ENGLISH                        |
| HACKETT, MARIAN J. (B/F)<br>4184 FERNCREEK DRIVE<br>FAYETTEVILLE, NC 28314<br>323-3060/672-2129 <b>**SERVES ON THE ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**</b> | RN – LECTURER<br>FSU                                                            | MASTER – NURSING                                                  |
| HICKS, MARYBETH (W/F)<br>936 McKIMMON ROAD<br>FAYETTEVILLE, NC 28303<br>229-3145/(614)595-3857 (C)                                                                    | HOMEMAKER                                                                       | SOME COLLEGE                                                      |
| HOGAN, GEORGE (B/M)<br>2641 ADAMS LAKE ROAD, APT A<br>FAYETTEVILLE, NC 28304<br>339-0536                                                                              | RETIRED: ARMY &<br>EDUCATION                                                    | Ph.D – EDUCATION<br>MA – HE ADMINISTRATION<br>BA – SOCIAL SCIENCE |
| McALLISTER, MEREDITH (B/F)<br>553 HOLLYBERRY LANE<br>FAYETTEVILLE, NC 28314<br>867-8564/222-8751 (W)                                                                  | CERTIFIED PERSONAL<br>FINANCE COUNSELOR<br>CONSUMER EDUCATION<br>SERVICES, INC. | BUSINESS – UNC<br>AT CHAPEL HILL                                  |
| MORALES, OCTOBER R. (W/F)<br>1917 DAPHNE CIRCLE<br>FAYETTEVILLE, NC 28304<br>(831) 601-7217/689-0150                                                                  | ACTIVITIES DIRECTORS<br>HAYMOUNT REHAB &<br>NURSING CENTER                      | BA – MIDDLE EASTERN<br>STUDIES                                    |
| PAUL, ROBIN (B/F)<br>363 KIMBERWICKE DRIVE<br>FAYETTEVILLE, NC 28311<br>424-2278/237-2829 (W)                                                                         | SELF-EMPLOYED<br>CARE FINDERS FIRST                                             | MASTERS-TEACHING<br>READING K-6                                   |

MID-CAROLINA AGING APPLICANTS, PAGE 2

| NAME/ADDRESS/TELEPHONE                                                                               | OCCUPATION                                        | EDUCATIONAL BACKGROUND                      |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------|
| SMITH, CARLA (B/F)<br>1004 WILLOW STREET<br>FAYETTEVILLE NC 28303<br>323-8841/6289-0150 (W)          | SOCIAL WORKER<br>HAYMOUNT REHAB &<br>NURSING CTR. | MSW                                         |
| TOMLINSON-KNOELL, REV. NANETTE<br>609 TALLSTONE DRIVE<br>FAYETTEVILLE, NC 28311<br>339-2201/489-2198 | PASTOR                                            | BA – ELEMENTARY EDUC.<br>MASTER OF DIVINITY |
| WATSON, WILLIAM J. (B/M)<br>1881 GOLA DRIVE<br>FAYETTEVILLE, NC 28301<br>488-6600                    | RETIRED TEACHER                                   | BS & MASTERS – SCIENCE                      |
| WOLFE, JACQUELINE B. (W/F)<br>1812 MANCHESTER STREET<br>FAYETTEVILLE, NC 28303<br>484-8588           | RETIRED -<br>FAYETTEVILLE POSTAL CU               | HS; SOME TECH<br>COURSES                    |
| <b>**SERVES ON THE ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**</b>                                |                                                   |                                             |

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
JIMMY KEEFE  
EDWARD G. MELVIN



MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

BOARD OF COMMISSIONERS

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December 11, 2009

ITEM NO. 91

**December 21, 2009 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board *ow*  
SUBJECT: Nursing Home Advisory Board

The Nursing Home Advisory Board will have the following one (1) vacancy on January 31, 2010:

**Terri Thomas** – completing initial term. Eligible for reappointment.

I have attached the current membership and applicant list for this board.

**PROPOSED ACTION: Make nomination to fill the one (1) upcoming vacancy above.**

Attachments

pc: Andrea Wright-Valdez, Mid-Carolina Area Agency on Aging

*Celebrating Our Past... Embracing Our Future*

NURSING HOME ADVISORY BOARD  
3 Year Term  
(Initial Appointment One Year)

| <u>Name/Address</u>                                                                                 | <u>Date Appointed</u> | <u>Term</u>     | <u>Expires</u>      | <u>Eligible For Reappointment</u> |
|-----------------------------------------------------------------------------------------------------|-----------------------|-----------------|---------------------|-----------------------------------|
| Mandella Edwards ( /F)<br>7076 Candlewood Drive<br>Fayetteville, NC 28314<br>429-0790(H)            | 4/07                  | 1 <sup>st</sup> | April/10<br>4/30/10 | Yes                               |
| Tom Lloyd (W/M)<br>1306 Berkshire Road<br>Fayetteville, NC 28305<br>574-3177/678-7618(W)            | 8/08                  | 1 <sup>st</sup> | Aug/11<br>8/31/11   | Yes                               |
| Martha McKoy<br>P.O. Box 42152<br>Fayetteville, NC 28309<br>423-0771                                | 9/08                  | 2 <sup>nd</sup> | Sept/11<br>9/30/11  | No                                |
| Dr. John Briggs (W/M)<br>2910 Hybart Street<br>Fayetteville, NC 28303<br>867-1493                   | 2/09                  | 1 <sup>st</sup> | Feb/12<br>2/28/12   | Yes                               |
| Terri Thomas (B/F)<br>508 Spaulding Street<br>Fayetteville, NC 28301<br>988-7672/485-4765(W)        | 1/09                  | Initial         | Jan/10<br>1/31/10   | Yes                               |
| Hervenna Pannell (B/F)<br>1821 Eichelberger Drive<br>Fayetteville, NC 28303<br>822-8516/907-9355(W) | 2/09                  | 2 <sup>nd</sup> | Feb/12<br>2/28/12   | No                                |
| Clyde E. Hammond (W/M)<br>1802 Flintshire Road<br>Fayetteville, NC 28304<br>425-2774                | 08/08                 | 1 <sup>st</sup> | Aug/11<br>8/31/11   | Yes                               |
| Cenitra McLaughlin (B/F)<br>6220 Birchbrook Drive<br>Hope Mills, NC 28348<br>868-4966/229-6441      | 04/09                 | Initial         | Apr/10<br>4/30/10   | Yes                               |
| Toney Edwards (B/M)<br>3622 Clearwater Drive<br>Fayetteville, NC 28311<br>822-4261/864-6262         | 1/09                  | 1 <sup>st</sup> | Jan /12<br>1/31/12  | Yes                               |

| <u>Name/Address</u>                                                                              | <u>Date Appointed</u> | <u>Term</u> | <u>Expires</u>     | <u>Eligible For Reappointment</u> |
|--------------------------------------------------------------------------------------------------|-----------------------|-------------|--------------------|-----------------------------------|
| Tolulope Adeyemi (-/M)<br>8118 French Horn Lane<br>Fayetteville, NC 28314<br>583-9408 / 487-3959 | 11/09                 | Initial     | Nov/10<br>11/30/10 | Yes                               |
| Cassandra White Haire (B/F)<br>515 Albany Street<br>Fayetteville, NC 28301<br>728-0175 (C)       | 4/09                  | Initial     | Apr/10<br>4/30/10  | Yes                               |

CONTACT: Andrea Wright -Valdez, Mid-Carolina Area Agency on Aging  
P. O. Box 1510, Fayetteville, NC 28302, (Phone: 323-4191, ext. 25)

Quarterly, 3<sup>rd</sup> Monday (March, June, September & December) at 1:00 PM - at various nursing homes in the county.

APPLICANTS FOR  
NURSING HOME ADVISORY BOARD

| <u>NAME/ADDRESS/TELEPHONE</u>                                                                                                                                              | <u>OCCUPATION</u>                                       | <u>EDUCATIONAL<br/>BACKGROUND</u>                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|---------------------------------------------------|
| BOOTH, YVONNE (B/F)<br>4568 TURQUOISE RD<br>FAYETTEVILLE, NC 28311<br>488-7260 <b>**SERVES ON THE ADULT CARE HOME ADVISORY BOARD**</b>                                     | STUDENT                                                 | MEDICAL/ EDUC CNA<br>MED TECH, PHLEBOTOMY<br>TECH |
| EBRON, SANDRA (B/F)<br>PO BOX 65306<br>FAYETTEVILLE, NC 28306<br>424-3932/(919) 922-9446 (C) <b>**SERVES ON THE ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**</b>         | UTILIZATION MGT SPECIALIST<br>MENTAL HEALTH – LUMBERTON | MASTERS – SOCIAL WORK                             |
| FERGUSON SR., ALFONSO (B/M)<br>7796 PINTAIL DRIVE<br>FAYETTEVILLE, NC 28311<br>401-2313/483-9916 X5551235 <b>**SERVES ON ADULT CARE HOME COMMUNITY ADVISORY BOARD**</b>    | PROGRAM CONTROL ANALYST<br>MANTECH INTERN'L, INC.       | MASTERS – HEALTH CARE<br>ADMIN                    |
| HACKETT, MARIAN J. (B/F)<br>4184 FERNCREEK DRIVE<br>FAYETTEVILLE, NC 28314<br>323-3060/672-2129 <b>**SERVES ON THE ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**</b>      | RN – LECTURER<br>FSU                                    | MASTER – NURSING                                  |
| TOMLINSON-KNOELL, REV. NANETTE<br>609 TALLSTONE DRIVE<br>FAYETTEVILLE, NC 28311<br>339-2201/489-2198 <b>**SERVES ON THE ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**</b> | PASTOR                                                  | BA – ELEMENTARY EDUC.<br>MASTER OF DIVINITY       |
| WOLFE, JACQUELINE B. (W/F)<br>1812 MANCHESTER STREET<br>FAYETTEVILLE, NC 28303<br>484-8588 <b>**SERVES ON THE ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**</b>           | RETIRED -<br>FAYETTEVILLE POSTAL CU                     | HS; SOME TECH<br>COURSES                          |

APPLICANTS FOR

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

J. BREEDEN BLACKWELL  
JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
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December 11, 2009

ITEM NO. 10A

**December 21, 2009 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board *(CW)*  
SUBJECT: Cumberland County Local Emergency Planning Committee

BACKGROUND: On December 7, 2009, the Board of Commissioners nominated the following individual to fill one (1) upcoming vacancy on the Cumberland County Local Emergency Planning Committee:

Transportation Representative: Eddie Smith (new appointment)

I have attached the current membership list for this committee.

**PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.**

Attachment

pc: Kenny Currie, Emergency Services Director

*Celebrating Our Past... Embracing Our Future*

CUMBERLAND COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
3 Year Term  
(Staggered Terms Initially)

| Name/Address                                                                                                                      | Date<br>Appointed        | Term                 | Expires            | Eligible For<br>Reappointment |
|-----------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------|--------------------|-------------------------------|
| <u>Print and Broadcast Media Representative</u>                                                                                   |                          |                      |                    |                               |
| Doug Hewett, Director<br>City of Fayetteville Management Services<br>433 Hay Street<br>Fayetteville, NC 28301<br>Phone: 433-1978  | 8/07                     | 1 <sup>st</sup> full | Aug/10<br>8/31/10  | Yes                           |
| Sally Shutt (W/F)<br>CC Communications Manager<br>P.O. Box 1829<br>Fayetteville, NC 28302<br>Phone: 437-1921                      | 8/09                     | 2 <sup>nd</sup>      | Aug/10<br>8/31/10  | Yes                           |
|                                                                                                                                   | (serving unexpired term) |                      |                    |                               |
| <u>Operators of Facilities Representative</u>                                                                                     |                          |                      |                    |                               |
| Catherine Grazioli<br>Safety Manager<br>Hexion Specialty Chemicals<br>1411 Industrial Drive<br>Fayetteville, NC 28301<br>485-9269 | 11/08                    | 1 <sup>st</sup>      | Nov/11<br>11/30/11 | Yes                           |
| Gene D. Smith (/M)<br>Goodyear Tire and Rubber<br>6650 Ramsey Street<br>Fayetteville, NC 28311<br>893-8213/630-5678 (W)           | 8/09                     | 1 <sup>st</sup>      | Aug/12<br>8/31/12  | Yes                           |
| Joel Blake<br>Dupont<br>22828 NC Hwy 87W<br>Fayetteville, NC 28306<br>424-4083/678-1285(W)                                        | 4/07                     | 2 <sup>nd</sup>      | Dec/09<br>12/31/09 | No                            |
| Antionette Barnes (/F)<br>Purolator Filters<br>3200 Natal Road<br>Fayetteville, NC 28306<br>426-4283 (W)                          | 8/09                     | 2 <sup>nd</sup>      | Dec/09<br>12/31/09 | Yes                           |
|                                                                                                                                   | (serving unexpired term) |                      |                    |                               |

Cumberland County Local Emergency Planning Committee, page 2

| <u>Name/Address</u>                                                                                                                          | <u>Date Appointed</u> | <u>Term</u>     | <u>Expires</u>      | <u>Eligible For Reappointment</u> |
|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------|---------------------|-----------------------------------|
| <u>Law Enforcement Representative</u>                                                                                                        |                       |                 |                     |                                   |
| Sgt. Erwin Montgomery<br>NC Highway Patrol<br>2435 Gillespie Street<br>Fayetteville, NC 28306-3053<br>486-1334                               | 9/09                  | 1st             | Sept/12<br>9/30/12  | Yes                               |
| Lt. Charles Parker<br>Cumberland Co. Sheriff's Office<br>131 Dick Street<br>Fayetteville, NC 28301-5750 (serving unexpired term)<br>677-5412 | 5/08                  | 1 <sup>st</sup> | Aug/10<br>8/31/10   | Yes                               |
| VACANT(vacated by Capt. CF Kimble)<br>Fayetteville Police Department<br>467 Hay Street<br>Fayetteville, NC 28301                             | 9/09                  | 1 <sup>st</sup> | Sept/09<br>09/30/12 | Yes                               |
| <u>Emergency Management Representative</u>                                                                                                   |                       |                 |                     |                                   |
| Greg Phillips<br>Cumberland County Emergency Services<br>131 Dick Street<br>Fayetteville, NC 28301 (filling unexpired term)<br>321-6736      | 5 /08                 | 1 <sup>st</sup> | Sept/10<br>9/30/10  | Yes                               |
| <u>Community Group Representative</u>                                                                                                        |                       |                 |                     |                                   |
| Jeffrey Womble<br>Fayetteville State University<br>Office of Public Relations<br>1200 Murchison Road<br>Fayetteville, NC 28301<br>Phone:     | 8/07                  | 2 <sup>nd</sup> | Aug/10<br>8/31/10   | No                                |
| <u>Transportation Representative</u>                                                                                                         |                       |                 |                     |                                   |
| David Boyette<br>466 Baywood Road<br>Fayetteville, NC 28301<br>485-2439/433-4468(W)/670-0954 (C)                                             | 4/07                  | 2 <sup>nd</sup> | Dec/09<br>12/31/09  | No                                |
| <u>Health Representative</u>                                                                                                                 |                       |                 |                     |                                   |
| Jane Stevens<br>Cumberland County Health Dept.<br>227 Fountainhead Lane<br>Fayetteville, NC 28301-5417<br>433-3673(W)/987-2892(Cell)         | 1/09                  | 2 <sup>nd</sup> | Jan/12<br>1/31/12   | No                                |

Cumberland County Local Emergency Planning Committee, page 3

| <u>Name/Address</u>                                                                                                                                                            | <u>Date Appointed</u> | <u>Term</u>     | <u>Expires</u>     | <u>Eligible For Reappointment</u> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------|--------------------|-----------------------------------|
| <u>Hospital Representative</u>                                                                                                                                                 |                       |                 |                    |                                   |
| Scott Tanner<br>Cape Fear Valley Health System<br>1638 Owen Drive<br>Fayetteville, NC 28304<br>615-7914 (W) / 315-4672 (H)                                                     | 9/09                  | 1st             | Sept/12<br>9/30/12 | Yes                               |
| <u>Fire Fighting Representative</u>                                                                                                                                            |                       |                 |                    |                                   |
| Assistant Chief Thomas M. Allen<br>Fire/Emergency Management<br>City of Fayetteville<br>433 Hay Street<br>Fayetteville, NC 28301<br>433-1009                                   | 10/05                 | 1 <sup>st</sup> | Dec/11<br>12/31/11 | Yes                               |
| <u>First Aid Representative</u>                                                                                                                                                |                       |                 |                    |                                   |
| Chief Michael D. Roye<br>Cape Fear Valley Emergency Medical Services<br>610 Gillespie Street<br>Fayetteville, NC 28306 (filling unexpired term)<br>615-5651 (W) / 309-7228 (C) | 11/07                 | 1st             | Nov/10<br>11/30/10 | Yes                               |
| <u>At-Large Representative</u>                                                                                                                                                 |                       |                 |                    |                                   |
| Bill Cross<br>2086 Tailwinds Road<br>Fayetteville, NC 28312 (filling unexpired term)<br>222/8893/429-4217                                                                      | 6/08                  | 1 <sup>st</sup> | Dec/09<br>12/31/09 | Yes                               |
| Dawn O'Donnell<br>2072 Birchcreeft Drive<br>Fayetteville, NC 28304<br>425-3619/864-2470(W)                                                                                     | 8/07                  | 2 <sup>nd</sup> | Aug/10<br>8/31/10  | No                                |
| <u>Local Environmental Representative</u>                                                                                                                                      |                       |                 |                    |                                   |
| VACANT (vacated by Hughie White)                                                                                                                                               | 9/06                  | 2 <sup>nd</sup> | Sept/09<br>9/30/09 | No                                |
| <u>Utilities Representative</u>                                                                                                                                                |                       |                 |                    |                                   |
| Ray Jackson (/M)<br>Public Works Commission<br>955 Old Wilmington Road<br>Fayetteville, NC 28301<br>223-4118                                                                   | 8/09                  | 1 <sup>st</sup> | Aug/12<br>8/31/12  | Yes                               |

| <u>Name/Address</u>                                                                                                                                                 | <u>Date Appointed</u> | <u>Term</u>     | <u>Expires</u>    | <u>Eligible For Reappointment</u> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------|-------------------|-----------------------------------|
| Suzanne Rohrs<br>Attn: Environmental Branch<br>HQ XVIII Airborne Corps<br>Public Works Business Center (filling unexpired term)<br>Fort Bragg, NC 28307<br>396-7432 | 6/08                  | 1 <sup>st</sup> | Aug/10<br>8/31/10 | Yes                               |

Ex-Officio Members

Elected Official Representative (Liaison)

Ed Melvin, County Commissioner

Emergency Management

Kenny Currie, Cumberland County Emergency Services

Fayetteville Fire/Emergency Management

Bennie Nichols, Chief, Fayetteville Fire Department

Dale Iman, City Manager

James Martin, County Manager

Contact: Kenny Currie, Director – Emergency Services – 678-7688 or Gloria Simms  
Meets quarterly, 4<sup>th</sup> Thursday in January, April, July and October at 10:00 am – PWC Office