
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
MAY 3, 2010
9:00 AM

INVOCATION Commissioner Marshall Faircloth

Minister: Rev. John J. Cook, Jr.
 Pastor-Synder Memorial Baptist Church

Pledge of Allegiance

1. Approval of Agenda

2. Consent Agenda
 - A. Approval of minutes for the April 19, 2010 special meetings with the Fayetteville Technical Community College Board of Trustees, the Water Project Update and the regular Board of Commissioners meeting.
 - B. Approval of Submission of 2010 Community Development Annual Action Plan.
 - C. Approval of Declaration of Surplus County Property and Authorization to Accept Insurance Settlement.
 - D. Approval of Report to the Board of Commissioners of Settlement of Lawsuit: Darden V. Smith, 09 CVS 882.
 - E. Approval of a Resolution Requesting that North Carolina Department of Transportation Install Signage in Cumberland County Designating Certain Roadways as “Purple Heart Highways”.
 - F. Approval of a Proclamation Proclaiming May 2010 as Mental Health Month in Cumberland County.
 - G. Approval of a Proclamation Proclaiming May 9-15, 2010 as “Cumberland County Law Enforcement Officers Week and May 12, 2010 as “Peace Officers Memorial Day” in Cumberland County.

H. Budget Revisions:

(1) Sheriff School Law Enforcement

Revision in the amount of \$1,174 to appropriate fund balance to establish a new Crossing Guard/Traffic Control Officer for Sherwood Park Elementary. (B10-330) **Funding Source – General Fund Fund Balance**

(2) Sheriff- Federal Forfeiture Fund

Revision in the amount of \$80,000 to appropriate fund balance for renovations to the second floor of the Law Enforcement Center for crime scene investigators’ offices, work areas and labs. (B10-332) **Funding Source – Federal Forfeiture Fund Balance**

(3) Child Support Enforcement

Revision to establish and hire a CSE Director to assist in the initial transition from a State operated Child Support Enforcement agency to a county operated department. (B10-333) **Funding Source – General Fund Fund Balance**

ITEMS OF BUSINESS

3. Consideration of Bids for Crown Arena & Theater Project (Contingent Upon Bids Received in Compliance with General Statutes).

4. Nominations to Boards and Committees

****There are no nominations for the May 3, 2010 Board of Commissioners Meeting. ****

5. Appointments to Board and Committees

A. Adult Care Home Community Advisory Committee (2 Vacancies)

Nominees: George W. Mitchell
Daniel Rodriguez (Reappointment)

B. Child Homicide Identification and Prevention (CHIP) Council (3 Vacancies)

Nominees:

A Representative of the Medical Community Whose Specialty is Children:

Dr. Sharon Cooper (Reappointment)

A Representative from District Court:

Judge Beth Keever (Reappointment)

A Representative of Cumberland County Department of Social Services:

Rosemary Zimmerman (Reappointment)

C. Cumberland County Home and Community Care Block Grant (1 Vacancy)

Nominee:

Older Consumer Representative: Edwin Deaver (Reappointment)

6. Closed Session: A. Attorney Client Matter(s)
Pursuant to NCGS 143-318.11(a)(3).

ADJOURN

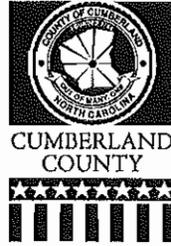
THIS MEETING WILL BE BROADCAST LIVE ON TIME WARNER COMMUNITY CHANNEL 7.

REGULAR MEETINGS: May 17, 2010 (Monday) – 6:45 PM
June 7, 2010 (Monday) – 9:00 AM
June 21, 2010 (Monday) – 6:45 PM

BUDGET MEETINGS:

Tuesday, May 25, 2010	5:30 PM	Budget Presentation	Room 118
Thursday, May 27, 2010	5:30 PM	Department Head Appeals	Room 564
Monday, June 7, 2010	5:30 PM	Budget Work Session	Room 564
Tuesday, June 8, 2010	7:00 PM	Budget Public Hearing	Room 118
Thursday, June 10, 2010	5:30 PM	Budget Work Session	Room 564
Monday, June 21, 2010	6:45 PM	Adopt Budget	Room 118

***** NO BOARD OF COMMISSIONER MEETINGS IN JULY *****



COMMUNITY DEVELOPMENT
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 (910) 323-6112 • Fax: (910) 323-6114

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA
MAY 3, 2010

TO: BOARD OF COUNTY COMMISSIONERS

THRU: JUANITA PILGRIM, DEPUTY COUNTY MANAGER

FROM: THANENA S. WILSON, COMMUNITY DEVELOPMENT DIRECTOR

DATE: April 27, 2010

SUBJECT: 2010 CONSOLIDATED PLAN AND ANNUAL ACTION PLAN

BACKGROUND:

Community Development is completing the 2010 Consolidated Plan and Annual Action Plan. Both of these reports are required documents that must be submitted to the U.S. Department of Housing and Urban Development (HUD) by May 15, 2010 in order to receive our annual entitlements of Community Development Block Grant (CDBG) and Home Investment Partnership Act (HOME) funds. The purpose of this memorandum is to request approval for submission of the Consolidated Plan and Annual Action Plan (Attachment A).

The draft plan was presented and a public hearing held at the April 19, 2010 Board of Commissioners meeting. The document has also been available at 10 locations throughout the County since April 9, 2010 for a 30-day public review and comment period. No comments have been received to date; however, any comments received will be addressed by the Director within 15 days and forwarded to HUD along with the plan submission. A final copy of the plan will be available through the Community Development Office beginning May 7, 2010.

RECOMMENDATION AND PROPOSED ACTION:

Community Development recommends that the Board of Commissioners approve submission of the Consolidated Plan and Annual Action Plan to HUD on or before May 15, 2005.

Attachment- As stated

2010 CONSOLIDATED PLAN

Period Covered: July 1, 2010 thru June 30, 2015

2010 Annual Action Plan

Period Covered: July 1, 2010 thru June 30, 2011

CUMBERLAND COUNTY, NORTH CAROLINA

CUMBERLAND COUNTY COMMISSIONERS

Billy R. King, Chairman

Kenneth S. Edge, Vice Chairman

Dr. Jeannette M. Council

Marshall Faircloth

Phillip Gilfus

Jimmy Keefe

Edward Melvin

County Manager

James E. Martin

Deputy County Manager

Juanita Pilgrim

Community Development Department

Thanena S. Wilson, Director

**CUMBERLAND COUNTY
COMMUNITY DEVELOPMENT
CONSOLIDATED PLAN / ANNUAL ACTION PLAN**

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**CUMBERLAND COUNTY
COMMUNITY DEVELOPMENT
CONSOLIDATED PLAN**

EXECUTIVE SUMMARY

Background

The Consolidated Plan is intended to assist Cumberland County in developing a collaborative process to establish a unified vision for community development actions. The Plan enables the County to view its HUD programs, not as isolated tools to solve narrow problems, but rather as an invitation to embrace a comprehensive vision of housing and community development. The Consolidated Plan serves four separate, but integrated, functions:

- A planning document for the County that is developed with participation from the community's local government municipalities, public and private agencies, as well as the general public;
- An application for federal funds under HUD's entitlement grant programs:
 - Community Development Block Grant (CDBG),
 - Home Investment Partnership Act (HOME),
 - Emergency Shelter Grant (ESG), and
 - Housing Opportunities for Persons with AIDS (HOPWA);
- A strategic plan to be followed in carrying out housing and community development programs; and
- An annual action plan that provides a basis for assessing the County's performance.

Cumberland County is the recipient of entitlement funds from the Community Development Block Grant (CDBG) and Home Investment Partnership Act (HOME) programs. The Cumberland County Community Development Department (CCCD) is the lead agency responsible for compiling and implementing the Consolidated Plan for Cumberland County.

Methodology

The Consolidated Planning process began in the late fall of 2009 and ran through early spring 2010. During this process, a review was conducted of the community's housing market and services/facilities currently available. CCCD staff also sought input from both public and private agencies as well as the general public to assist in determining priority needs in the community. From these resources, CCCD staff established priority needs that will be addressed with the County's entitlement funds.

Priority Needs

Based on agency surveys and interviews, citizen surveys and community meetings, the following responses were noted priority needs:

Public / Private Agency Results 23 responses (ranked in order of priority)	Citizen Results 800 responses (ranked in order of priority)
1. Employment Services / Job Skills Training (11) ¹ 2. Housing (7) 3. Educational Services (literacy, secondary education) (5) 4. Homeless Services (3) 5. Health / Dental Services (3) 6. Transportation (3) 7. Rent/ Utility Assistance (2) 8. Childcare assistance (2) 9. Crime prevention (1) 10. Substance Abuse (1)	1. Affordable Rental Housing 2. Health Care Services 3. Job Creation 4. Services for the Disabled 5. Job Training 6. Services for the Homeless 7. Mental Health Services 8. Homeownership Assistance 9. Transportation Assistance 10. Street/Side Walk Improvements

¹Denotes # of responses

Municipality Results 8 municipalities responses ¹	Mandatory Consultation Results Agencies interviewed: DSS, MH, HD, PD, WFD, PHA ²
1. Water/sewer & street improvements (4) 2. Facade improvements for commercial buildings (2) 3. Homeless Services (2) 4. Transportation (2) 5. Historic Preservation (2)	1. Affordable housing for the homeless, youth (aging out of foster care), and the disabled 2. Services for youth aging out of foster care system (life skills, money management etc.) 3. Services for disabled adults (mental and physical)

¹Municipalities: Eastover, Falcon, Godwin, Hope Mills, Linden, Spring Lake, Stedman, & Wade

²Agencies: Department of Social Services (DSS); Mental Health (MH); Health Department (HD); Planning Department (PD); Work Force Development Department (WFD); & Public Housing Authority (PHA)

Priorities Identified - Housing & Homeless Needs Assessment

Housing Needs <ul style="list-style-type: none"> • <u>Expand Affordable Housing Choice</u> <ul style="list-style-type: none"> ○ Options to assist in the area of affordable rental housing as more than 48% of residents are rent burdened (paying 30% or more of their income on rent alone) ○ Options to assist with single family homeownership as much of the housing for sale, even at the lower end, is priced beyond the means of lower-income families with average cost of a new home at \$200,718. • <u>Education on Affordable Mortgage Lending and Fair Housing Practices</u> <ul style="list-style-type: none"> ○ Need for distribution of educational materials on predatory lending to vulnerable groups, including minorities and seniors. ○ Conduct an education and outreach campaign targeting housing providers and consumers using multiple media vehicles in English, Spanish, and other major languages common to Cumberland County and the City of Fayetteville residents. • <u>Land Use and Zoning Revisions</u> - The County should consider adopting: <ul style="list-style-type: none"> ○ Reasonable accommodation zoning 	Homeless Needs Housing/Services Emergency Shelter¹ Households <i>without</i> children – 80 additional beds Households <i>with</i> children – 55 additional beds Transitional Housing¹ Households <i>with</i> children – 232 additional beds Households <i>without</i> children – 105 additional beds Permanent Supportive Housing¹ Households <i>without</i> children – 100 additional beds Households <i>with</i> children – 80 additional beds ¹ Based on 2009 HUD Gaps Analysis <ul style="list-style-type: none"> • <u>Implement 10 Year Plan to End Homelessness Priorities:</u> • Priority 1: Community Awareness and Education Campaign • Priority 2: Lobby Congress for special appropriations to assist homeless veterans (and the homeless population in general) • Priority 3: Identify additional funding sources for local programs • Priority 4: Create a day resource center • Priority 5: Establish Childcare Subsidy for Homeless Families • Priority 6: Additional Shelter Space
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<p>ordinances for persons with disabilities, especially as it relates to housing.</p> <ul style="list-style-type: none"> ○ Inclusionary zoning as a means of promoting fair housing choice by directly allocating a percentage of new housing to low and very low-income residents. Its effect is to distribute lower income residents throughout a city, increasing neighborhood diversity. Larger numbers of affordable units can be realized, funded in part by private investment. <ul style="list-style-type: none"> • <u>Expand Accessibility to Effective Public Transportation</u> to assist low to moderate income with access to employment opportunities, in particular for those working 2nd, 3rd shift or weekend hours. 	<ul style="list-style-type: none"> • Priority 7: Transportation • Priority 8: Family Reunification Program • Priority 9: Development of Additional Affordable Housing Options • Priority 10: Outreach Network
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As a result of information obtained from citizen and agency surveys, public meetings, and mandatory consultations with community agencies, CCCD will address the following priority needs during the next five years:

Cumberland County Community Development Priority Needs
1. Affordable Housing
2. Employment Services/Job Training
3. Human Services (specifically health care and homeless services)
4. Services for the Disabled
5. Water & Sewer Improvements

THE FIVE YEAR CONSOLIDATED PLAN

Cumberland County's Consolidated Plan covers actions that will be taken to address priority needs in the community between July 1, 2010 and June 30, 2015. From identified priority needs, CCCD has developed specific goals and strategies that will be undertaken using the County's CDBG and HOME entitlement funds. The goals/objectives identified will fall in the categories of housing, homelessness, and non-housing community development.

I. MANAGING THE PROCESS

A. Lead Agency

The Community Development Department serves as the lead agency responsible for preparation and submission of the Consolidated Plan and will administer all programs covered in the Consolidated Plan.

B. Consultation/Coordination

Cumberland County's 2010 Consolidated Plan was prepared by the Community Development Department through the solicitation and consultation with other agencies providing services in the community. To the extent possible, the following steps were taken to solicit input from local agencies.

1. Local Jurisdictions. To assess the impact of needs and activities to be addressed in the Consolidated Plan, the Community Development Department consulted with all municipalities within its geographic area. The geographic area is comprised of the Towns of Eastover, Falcon, Godwin, Hope Mills, Linden, Spring Lake, Stedman, Wade and the unincorporated areas of the County. Letters outlining the consolidated planning process and requesting meetings were sent to each locality. Meetings were held with the municipal leader (or his/her designee) for each town within the geographic area.

Municipality	Consultation Meeting Date	Needs Discussed
Town of Eastover		<ul style="list-style-type: none"> ▪ Town will serve as referral source for housing repair and homeownership assistance ▪ Water & Sewer
Town of Falcon	March 3, 2010	<ul style="list-style-type: none"> ▪ Historic preservation ▪ Water/Sewer line improvements (identified as critical need) ▪ Streets and sidewalks improvements (identified as critical need) ▪ Health care services (identified as critical need) ▪ Crime prevention
Town of Godwin	February 17, 2010	<ul style="list-style-type: none"> ▪ Segment of housing along Highway 82 without drinkable water
Town of Hope Mills	February 9, 2010	<ul style="list-style-type: none"> ▪ Sewer installation for small "donut hole" areas without services ▪ Refacing of building in former downtown area ▪ Sidewalk and street improvements in certain blighted areas ▪ Cotton community (off Cameron Road) could benefit from revitalization of homes, streets ▪ Homeless services are handled thru local non-profit – Alms House ▪ Alms House is seeking funding for new facility to expand its services
Town of Linden	February 10, 2010	<ul style="list-style-type: none"> ▪ Transportation for elderly to attend dr's appointments ▪ Water & Sewer ▪ Paving dirt roads to improve emergency vehicle access
Town of Spring Lake	February 5, 2010	<ul style="list-style-type: none"> ▪ Reimplementation of satellite offices for Dept of Social Services ▪ Funding for municipalities transit authority – estimated implementation 4/2010 ▪ Water/sewer extensions & streets/side walks (identified as top priority) ▪ Demolition and removal of blighted/condemned property (houses and mobile homes) ▪ Façade program for commercial development downtown ▪ Splash pad for children

Municipality	Consultation Meeting Date	Needs Discussed
		<ul style="list-style-type: none"> ▪ Coordination of services for the homeless ▪ Developing loan pool for downtown area to spur development and job creation ▪ Recycling program
Town of Stedman	March 17, 2010	<ul style="list-style-type: none"> ▪ Housing renovations for owner-occupied units or landlords ▪ Homeownership assistance (down payment assistance interest subsidies) (identified as a critical need) ▪ Historic Preservation ▪ Water/sewer improvements (identified as a critical need) ▪ Streets and sidewalks (identified as a critical need) ▪ Neighborhood facilities for persons with special needs
Town of Wade	February 8, 2010	<ul style="list-style-type: none"> ▪ Installation of community wells to add to current water system ▪ Water/sewer lines on Snelling Street to tie into lines on Clara ▪ Street paving in area that has illegal dumping ▪ Have not had issue with homeless – however have noticed occasional person staying in community park ▪ Sharing of community resources on serving homeless

The City of Fayetteville is also an entitlement jurisdiction located within Cumberland County. As such, this agency is also required to conduct its own consolidated planning process regarding the needs within the city limits of Fayetteville.

2. Public Housing Authority. Community Development staff met with the Fayetteville Metropolitan Housing Authority (FMHA) on February 16, 2010. FMHA staff assisted in verifying and updating information regarding its current housing stock and Section 8 Program as well as future plans. FMHA conducts its own 5-year plan that addresses the needs of the public housing authority – in particular upgrades of current facilities. Future plans include:
- Replacing the community center building in the Old Wilmington Road community that was demolished as a part of a HOPE VI revitalization project;
 - Revitalization of the Grove View community will be included in the next 5 year plan;
 - Pursuing tax credit funding for future mixed use units.

Additional issues discussed include:

- Section 8 Vouchers – Currently have approximately 1,600 vouchers, however will see reduction to approximately 1,500 due to funding reductions. There are currently 357 on waiting list – not accepting new applicants at this time. However, community will receive 20 additional Section 8 vouchers specifically for veterans.
- Public Housing Units – Currently have 1,045 units (24 units are completely Section 504 compliant). Number of public housing units will be reduced to 796 after HOPE VI revitalization. Waiting time for public housing units currently takes about 6-8 months.
- Scattered Site Housing – FMHA owns 124 scattered site housing units – these are not Section 8 voucher units. Must be current resident in good standing for a least 1 year before approved for scattered site housing. Rent is structured on a flat rate based on bedroom size. These residents are often good candidates for homeownership.
- Homeless – There is currently no emergency housing or a preference for the homeless. Homeless individuals are worked into the system just as other citizens needing housing. Obstacles to assisting homeless individuals include:
 - Failure to have proper identification documents and birth certificates in order to apply for housing;
 - Criminal history such as felonies or current drug abuse prohibit their entry (per HUD mandates);
 - Need for continued case management to help resolve issues that resulted in homelessness. Often those same issues lead to their eviction. All residents evicted are referred to Legal Aide for consultation.

Identified Needs include:

- Funding for security deposits and utilities to assist applicants;
- Additional affordable housing units;
- Funding for legal representation to assist persons with felonies obtain affordable housing;
- Funding for advocates to assist people with old criminal records move into affordable housing.

3. Department of Social Services. Community Development staff met with

Cumberland County Department of Social Services (DSS) March 3, 2010. DSS staff expressed needs in the following areas:

Identified Needs:

- Adult Services
 - Gap in services for customers that do not fit adult care home facility (40 to 60 years old)
 - Guardian issues for people who are incompetent
- Children Services
 - Currently there are 30-100 children about to age out of foster care. Need housing and supportive services around money management
 - Job skills/readiness training to equip youth with ability to pay for housing
 - Lack of parenting skills and general life skills are needed as well as housing
 - Childcare assistance currently has waiting list of at least 2,000 children. No homeless preference - priorities slots are for Work First parents (those seeking employment or employed full-time and child protective services (CPS) cases).
- Faith Team
 - Seeking agencies to serve as mentors to families
 - Funding resources to assist faith based organization build homeless facilities
- General – Services for mentally disabled adults that are falling thru the cracks (i.e. do not qualify for Medicaid or medicare).

4. Health Department. Community Development staff met with Cumberland County Health Department February 4, 2010. DSS staff expressed needs in the following areas:

- Primary Care
 - New patients are not being accepted due to lack of funding
 - Services for clients with chronic conditions

Since many areas outside the city limits of Fayetteville are without public sewer systems, inquiry regarding the number of failures netted the following results:

- Septic failures/repairs requires – 454 over the past 26 months
- **Information on contaminated wells is pending.

Due to a high percentage of the County's housing stock based on age having the potential of lead-based paint hazards, staff also inquired about the number of lead poisoning cases in small children. Health Department staff estimate that the number of cases of children reported with elevated blood levels total less than five (5) each year.

5. Mental Health Department. Community Development staff met with Cumberland County Local Management Entity (Mental Health Department)

February 2, 2010. Mental Health staff Consultants contracted by the City of Fayetteville and Cumberland County met with a representative from the Mental Health Department. The following needs were expressed needs in the following areas:

- Lack of services for children between the age of 16 and 21 who have aged out of the foster care system.
- There are problems helping children transition out of foster care. Plenty of assistance while the consumer is foster care age, but no assistance once they “age out”. Those individuals are technical adults but still need guidance.
- Shelters that can house children with mental illness.
- Decent safe housing for those with disabilities (both mental and physical).
- Transportation to take adults from home to services (i.e. appointments for mental health, substance abuse treatment group meetings, and other treatment)
- Medical assistance – funds to pay for lab work to determine if mental health medication levels are within limits and ensure medication is working correctly.
- Childcare/summer camps need staff training so that autistic children can participate. Services are limited for children in this category due to their mental disability.
- Transitional housing for single women and women and children
- Agencies that provide inpatient substance abuse treatment as “no show” rate is often high; particularly for substance Abuse Intensive Outpatient Treatment.¹

Noted Gaps in Services from 2009 Needs Assessment:

A Gaps and Needs Analysis was conducted in 2009 assessing mental health needs of the community – results are noted below:

Cumberland Service Needs Identified in Surveys & Forums¹			
	Providers	Community-Stakeholders	Community Forums
General Services Needed	<ul style="list-style-type: none"> ▪ Youth Services ▪ Psychiatrists ▪ Crisis services ▪ Language services 	<ul style="list-style-type: none"> ▪ Substance abuse for youth ▪ Co-occurring Services ▪ Access to Interpreters for language barriers ▪ Child Psychiatrist ▪ Emergency services/ ER wait times too long 	<ul style="list-style-type: none"> ▪ Improve overall quality of provider services ▪ Provider training/Customer service ▪ Transportation ▪ Reduce wait times for services ▪ Consumer education
Developmental Disabilities	<ul style="list-style-type: none"> ▪ Day Activities ▪ Parental Training ▪ Respite ▪ CAP Services 	<ul style="list-style-type: none"> ▪ School-based Services ▪ Transportation 	<ul style="list-style-type: none"> ▪ Quality day programs ▪ Improve crisis services ▪ Expand education on available services & supports ▪ More CAP services ▪ Peer Support Services ▪ Employment training
Mental Health	<ul style="list-style-type: none"> ▪ Psychiatric/Medication ▪ More Psychiatrists ▪ Community-based Inpatient Psychiatric 	<ul style="list-style-type: none"> ▪ Mobile Crisis ▪ State funded Substance Abuse services ▪ Psychiatric Care 	<ul style="list-style-type: none"> ▪ Medication ▪ Support to achieve Independence ▪ Affordable housing

Cumberland Service Needs Identified in Surveys & Forums ¹			
	Providers	Community-Stakeholders	Community Forums
	<ul style="list-style-type: none"> ▪ Clubhouse/Drop-in Center ▪ Licensed Therapists ▪ Partial hospitalization 		<ul style="list-style-type: none"> ▪ Employment opportunities
Substance Abuse	<ul style="list-style-type: none"> ▪ Medically monitored Community Residential Treatment ▪ More Detox/Inpatient Residential Treatment for women ▪ Comprehensive SAIOP 	<ul style="list-style-type: none"> ▪ Detox ▪ Residential Treatment ▪ Day Treatment 	<ul style="list-style-type: none"> ▪ Limited services for very young children at risk of substance abuse ▪ More qualified service providers
Child & Adolescent	<ul style="list-style-type: none"> ▪ Partial Hospitalization ▪ School-based services ▪ Psychiatric/Medication ▪ Substance Abuse ▪ PRTF Residential ▪ Sex offender Treatment ▪ MST 	<ul style="list-style-type: none"> ▪ School-based services ▪ Psychiatric Care ▪ Inpatient services 	<ul style="list-style-type: none"> ▪ Limited services for very young children ▪ Improve communication between PRTF's and school system ▪ Family involvement in treatment team meetings

¹ Excerpt from Cumberland local Management Entity Community Assessment of Service Needs, Service Gaps and Provider Capacity – March 2009.)

6. Planning Department. Community Development staff met with the Cumberland County Planning Department February 12, 2010. Planning staff expressed needs in the following areas:
- Drainage issues in the area east of the Cape Fear River
 - The Town of Stedman's main canal is blocked

Planning Department currently administrators transportation program to assist rural elderly residents with transportation to medical appointments and shopping trips. CD and Planning staff will further discuss possibility of partnership to fund transportation needs for homeless, disabled, and elderly citizens.

7. Workforce Development. Community Development staff met with the Cumberland County Workforce Development Department March 5, 2010. Staff discussed the following:
- Workforce Development can provide the following for those in their program:
 - Employment training
 - Rent assistance
 - Transportation (travel reimbursement to attend training, etc.)
 - Funds for tuition, books, supplies, permits, licenses, or equipment necessary for training program.
 - Program length is based on each applicants needs (no maximum time limit)

Agency does not collect data on the number of homeless individuals that come

through its program. However, would be willing to consider future ways that it could partner with CCCD to better serve the needs of Cumberland County residents.

8. Other Agencies, Groups, and Organizations. Community Development staff developed a survey to be distributed to local non-profit groups and agencies. The purpose of the survey was two-fold. It served as a means of identifying the services that are currently available in the community as well as the specific needs of the community. Letters outlining the consolidated planning process as well as the survey were sent to the following agencies in the community:

<p>Special Population Groups</p> <ul style="list-style-type: none"> · NAACP · Hispanic Latino Center · Fayetteville Cumberland County Advisory Council (for persons with disabilities) · The ARC of Cumberland County · Catholic Social Ministries · Consumer Credit Counseling · Cumberland County Association for Indian People · Cumberland County Coordinating Council on Older Adults · Cumberland County Veterans Services · NC Independent Living Services · NC Indian Housing Authority · Fayetteville/Cumberland County Continuum of Care Planning Council 	<p>Interagency Network of Cumberland County</p> <ul style="list-style-type: none"> · Carolina Treatment Center · CC Communicate · Cape Fear Regional Bureau for Community Action · B.I.G. 8 Ministries · KISS 107.7 · Bragg N' Barn · Continuous Flow Center · Department of Social Services · United Way · CC Care Center · Catholic Social Services · Boys and Girls Club · Cumberland County Community Action · CC Workforce Development · City Rescue Mission · Better health · Parks Chapel · Better Opportunity for Single Soldiers · FTCC · The Salvation Army · Mt Olive Missionary Baptist Church · Mt. Sinai Baptist Church · Mt. Zion AME Church · Northwood Temple · Outreach Ministries New Beginnings · Cumberland County Schools · Prosperity Properties · NABVETS · Save the Babies House of Refuge · Fayetteville Urban Ministries · CC Sheriff's Office · Rape Crisis Center · Simon Temple AMZE · Operation In as Much · Legal Aid · Valor Explosion · Myrover Reese 																																		
<p>Cumberland County Departments</p> <table border="0"> <tr> <td>Animal Services</td> <td>Maintenance</td> </tr> <tr> <td>Board of Elections</td> <td>Mental Health</td> </tr> <tr> <td>Central Maintenance</td> <td>Parks & Recreation</td> </tr> <tr> <td>Clerk of Court</td> <td>Planning & Inspections</td> </tr> <tr> <td>Coliseum Complex</td> <td>Pre-trial Release</td> </tr> <tr> <td>Cooperative Extension</td> <td>Print Shop</td> </tr> <tr> <td>County Management</td> <td>Public Information</td> </tr> <tr> <td>Day Reporting Center</td> <td>Public Utility</td> </tr> <tr> <td>Emergency Services</td> <td>Register of Deeds</td> </tr> <tr> <td>Engineering</td> <td>Sheriff's Department</td> </tr> <tr> <td>Finance</td> <td>Social Services</td> </tr> <tr> <td>Health</td> <td>Soil & Water Conserv.</td> </tr> <tr> <td>Human Resources</td> <td>Solid Waste Management</td> </tr> <tr> <td>IS Technology</td> <td>Tax Administration</td> </tr> <tr> <td>Legal</td> <td>Veterans Services</td> </tr> <tr> <td>Library System</td> <td>Workforce Development</td> </tr> <tr> <td>Mail Management</td> <td></td> </tr> </table>	Animal Services	Maintenance	Board of Elections	Mental Health	Central Maintenance	Parks & Recreation	Clerk of Court	Planning & Inspections	Coliseum Complex	Pre-trial Release	Cooperative Extension	Print Shop	County Management	Public Information	Day Reporting Center	Public Utility	Emergency Services	Register of Deeds	Engineering	Sheriff's Department	Finance	Social Services	Health	Soil & Water Conserv.	Human Resources	Solid Waste Management	IS Technology	Tax Administration	Legal	Veterans Services	Library System	Workforce Development	Mail Management		
Animal Services	Maintenance																																		
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Health	Soil & Water Conserv.																																		
Human Resources	Solid Waste Management																																		
IS Technology	Tax Administration																																		
Legal	Veterans Services																																		
Library System	Workforce Development																																		
Mail Management																																			

C. Institutional Structure

Cumberland County, through its Community Development Department, will monitor the use of entitlement grant program funding as provided by the U.S. Department of Housing and Urban Development for the purpose of implementing and assessing this five-year strategy and action plans. At the time of this submission, Cumberland County is unaware of any gaps in its institutional structure that would impair its ability to effectively carry out this plan and annual action plans.

Cumberland County, as specified in this plan, subcontracts with area non-profit organizations, serves as lead entity for certain Supportive Housing Programs, and is represented on various boards and committees that undertake some of the program aspects of this plan. As funds are limited and as program source guidelines dictate, networking by the County is vital to the depth and effectiveness of executing overall housing and community development strategies.

D. Citizen Participation

To ensure that all citizens are afforded the opportunity to participate in the process of planning the Consolidated Plan and Annual Action Plan, Community Development conducted several public meetings, public hearings, and distributed surveys throughout Cumberland County to solicit input from the citizens to find out the needs of the community.

1. Public Meetings. Community Development conducted six public meetings during the month of January (2010) to inform the citizens about the five-year Consolidated Plan and to solicit input from the citizens. In order to ensure that all areas of the County had an opportunity and access to attend the public meetings, locations were selected from various sections of the County. Public Meetings were held at the following locations:

Hope Mills Community Center	January 19, 2010
Pine Forest Recreation Center	January 21, 2010
Spring Lake Community Center	January 26, 2010
Eastover Recreation Center	January 28, 2010

2. Public Hearing.
The a Public Hearing before the Board of County Commissioners will be held on April 19, 2010 in the Commissioners Meeting Room, at the County Courthouse, 117 Dick Street. The hearing will start at 6:45 p.m. The presentation will include any citizens' comments received regarding the 2010 consolidated planning process.
3. Citizen Surveys. As an additional means of obtaining citizen input into the planning process, Community Development staff developed a citizen survey that was distributed in the following manner:

Citizen Survey Distribution Methods

Elementary Schools

Survey Location	# of Surveys Distributed
Gray's Creek	100
Manchester	100
Rockfish	200
Stedman	100

Community Non-Profit /Service Agencies Clients

Survey Location	# of Surveys Distributed
Cumberland County Health Department clients	500
Department of Social Services	400
Fayetteville Metropolitan Housing Authority	640
Town of Spring Lake	100
Continuum of Care Planning Council	100

Public Meetings Participants

Survey Location	# of Surveys Distributed
Pine Forest Recreation Center	7
Eastover Community Center	6
Hope Mills Community Center	22
Spring Lake Community Center	17

II. **STRATEGIC PLAN**

A. **Time Period**

Cumberland County's 5-Year Plan will cover the period July 1, 2010 through June 30, 2015 and the Annual Action Plan will cover the period July 1, 2010 through June 30, 2011.

Priorities Needs Analysis and Strategies

1. Homeless Population

Cumberland County addresses the needs of the homeless through a continuum of care system as prescribed by the Department of Housing and Urban Development (HUD). The Cumberland county Continuum of Care is an on-going process in which service providers in the community develop and plan strategies to address the various issues that affect the homeless population. The service area of the continuum includes the entire county, including the areas within the city limits of Fayetteville. The lead entity for the homeless continuum of care efforts in community is the Fayetteville – Cumberland County Continuum of Care Planning Council (COCCPC).

HUD mandates that each continuum of care conduct a point in time count of the homeless individuals in it community on an annual basis. Based on the 2010 Point in Time (PiT) Survey (conducted January 27, 2010), 1,033 homeless individuals were identified in the community. However, it should be noted that the Point in Time Survey is only a snapshot of

homeless persons identified during a 24 hour period and the numbers identified are attributed to the extent of volunteers available to conduct the count. The results of 2010 PiT on shown on the following table.

2010 Point in Time Survey Results – Fayetteville/ Cumberland County CoC (HUD Table 2A)					
		Sheltered		Unsheltered	Total
		Emergency	Transitional		
Homeless Population	Homeless Individuals	72	6	460	538
	Homeless Families w/ Children	13	44	88	145
	Persons in Homeless Families w/Children	40	176	279	495
	Total Homeless Persons	112	182	739	1033*
Homeless Subpopulations	Chronically Homeless	4	2	28	32
	Severely Mentally Ill	1	5	12	18
	Chronic Substance Abuse	2	6	118	126
	Veterans	1	1	51	53
	Persons with HIV/AIDS	0	1	9	10
	Victims of Domestic Violence	11	13	27	51
	Youth (Under 18 years of age)	0	0	0	0

* Sum of homeless individuals and persons in homeless families with children

The needs of the homeless can only be met by having viable agencies and citizen groups available to provide housing and services. The following charts from the 2009 HUD Housing Inventory Charts submitted to HUD on behalf of the COCPC provide an inventory of the current housing available within the continuum of care for the homeless.

2009 HUD Housing Inventory Chart: Emergency Shelter

Program Information			Target Population		HUD Funding Information	All Year-Round Beds/Units			
Organization Name	Program Name	Inventory type	A	B	Does this program receive HUD McKinney-Vento funding?	Beds for HH with Children	Units for HH with Children	Beds for HH w/o Children	Total Year-Round Beds
Care Family Violence Center	Care Center	C	SFHC	DV	Yes	9	3	5	14
City Rescue Mission	City Rescue Mission	N	SF		No	0	0	6	6
Cumberland IHN	CIHN Emergency Shelter	C	HC		Yes	14	4	0	14
Green's Shelter for Women	Green's Shelter for Women	C	SF		No	0	0	10	10
Salvation Army	Salvation Army Shelter	C	SMF+ HC		Yes	8	2	48	56
Gospel Services Benevolent Society	Hope Center	U	SM		No	0	0	21	21

2009 HUD Housing Inventory Chart: Transitional Housing

Organization Name	Program Name	Inventory type	A	B	Does this program receive HUD McKinney-Vento funding?	Beds for HH with Children	Units for HH with Children	Beds for HH w/o Children	Total Year-Round Beds
Cumberland County Community Development	Robins Meadow	C	HC		Yes	32	12	0	32
Cumberland IHN	Ashton Woods	C	HC		Yes	80	20	0	80
Lisa House of Care	Lisa House of Care	C	SMF	HIV	No	0	0	5	5
Salvation Army	Step Up Program	C	SM		Yes	0	0	6	6
Salvation Army	Care Transitional Housing	C	SMF+HC	DV	Yes	33	14	0	33
Save The Babies House of Refuge	Save The Babies House of Refuge	C	SF		No	0	0	10	10

2009 HUD Housing Inventory Chart: Permanent Supportive Housing

Organization Name	Program Name	Inventory type	A	B	Does this program receive HUD McKinney-Vento funding?	Beds for HH with Children	Units for HH with Children	Beds for HH w/o Children	CH Beds	Total Year-Round Beds
Cumberland IHN	Leath Commons	C	HC		Yes	15	5	0	0	15
Cumberland IHN	Genesis Cedric St	U	SMF+HC		No	0	0	0	0	0
Cumberland IHN	Genesis Kincaide 1	N	HC		No	8	2	0	0	8
Cumberland IHN	Genesis Kincaide 2	U	HC		No	0	0	0	0	0
Salvation Army	Bonanza	U	SMF+HC		Yes	0	0	0	0	0

Further analysis of the 2009 Gaps Analysis submitted to the Department of Housing and Urban Development by the Fayetteville / Cumberland County Continuum of Care Planning Council, highest needs are in the areas of:

- **Emergency Shelter**
 - Households *without* children – 80 additional beds
 - Households *with* children – 55 additional beds
- **Transitional Housing**
 - Households *with* children – 232 additional beds
 - Households *without* children – 105 additional beds
- **Permanent Supportive Housing**
 - Households *without* children – 100 additional beds
 - Households *with* children – 80 additional beds

2009 HUD Housing Inventory Chart – Unmet Need

All Year-Round Beds/Units			
Beds for Households with Children	Units for Households with Children	Beds for Households without Children	Total Year-Round Beds
Emergency Shelter			
55	15	80	135
Transitional Housing			
232	58	105	337
Safe Haven			
0	0	50	50
Permanent Supportive Housing			
80	20	100	180

The County will continue to partner with the COCP, the City of Fayetteville and other community agencies to implement the community's 10 Year Plan to End Homelessness (The 10-Year Plan). The 10 Year Plan, adopted by the Board of County Commissioners October 20, 2008, addresses the following the 10 priority areas:

- **Priority 1: Community Awareness and Education Campaign**
Goal: To change the face of homelessness in the community from that of the panhandler on the street to a more sympathetic icon that brings citizens into the support network.
- **Priority 2: Lobby Congress for special appropriations to assist homeless veterans (and the homeless population in general)**
Goal: To have dedicated funding by Congress for homeless assistance to veterans (and other homeless populations) added to the City and County legislative agenda.
- **Priority 3: Identify additional funding sources for local programs**
Goal: Increase available funding for local homeless service/housing providers
- **Priority 4: Create a day resource center**
Goal: Provide opportunity for homeless to access needed services and avoid duplication of effort.
- **Priority 5: Establish Childcare Subsidy for Homeless Families**
Goal: Provide opportunity for homeless families to obtain employment.
- **Priority 6: Additional Shelter Space**
Goal: Provide additional shelter to eliminate the number of homeless who spend nights on the street.
- **Priority 7: Transportation**
Goal: Increase transportation options for the homeless.
- **Priority 8: Family Reunification Program**
Goal: To reunite homeless individuals with family in a permanent housing situation.
- **Priority 9: Development of Additional Affordable Housing Options**
Goals:
 - Provide housing options by creating new permanent housing beds for the homeless (chronic and/or families).

- Increase the percentage of homeless persons remaining in permanent housing over six months.
- Increase the percentage of homeless persons moving from transitional housing to permanent housing.
- Provide the homeless with needed supportive services to remain in permanent housing (such as obtaining employment, education, etc.).

- **Priority 10: Outreach Network**

Goal: Expand outreach network to coordinate annual outreach efforts currently being undertaken.

Priority Need to be Addressed: Homeless Services

CCCD will undertake the following actions to address the homeless from 2010-2015:

Priority 3: Identify additional funding sources for local programs

Goal: Increase available funding for local homeless service/housing providers

Objective: Provide financial stability for local homeless initiatives in order to eliminate potential gaps in services by at least 25% of the Public Services annual allocation from 2010 – 2015.

Strategy: During the Request for Proposal period for the Public Service Program, have funding set-aside specifically to serve applications geared towards the homeless population.

Priority 9: Development of Additional Affordable Housing Options

Goals:

- 1) Provide housing options by creating new permanent housing beds for the homeless (chronic and/or families).
- 2) Increase the percentage of homeless persons remaining in permanent housing over six months.

Objectives:

- 1) Provide 24 additional permanent housing units for homeless veteran households from 2010 -2015 to get them “off the street.”
- 2) Provide the 24 homeless veteran households with needed supportive services to remain in permanent housing (such as obtaining employment, education, etc.) from 2010-2015.

Strategy 1: During the Request for Proposal period for the Affordable Housing Program, seek viable housing developers to construct housing units for homeless veterans.

2. Special Populations

Services for Disabled

Based on citizen input and agency surveys some of the major concerns identified were housing and services for the disabled.

Goal 1: Increase supportive services and activities in Cumberland County for the disabled (mental and physical).

Objective 1: Provide funding to programs that will assist at a total of 100 disabled persons between 2010 and 2015.

Strategy 1: During the Request for Proposal period for the Public Service Program, give priority to those applications that are geared towards the disabled population.

Goal 2: Increase affordable housings opportunities in Cumberland County for the disabled (mental and physical).

Objective 1: Provide funding for 24 additional affordable housing units for the disabled between 2010 and 2015.

Strategy 1: During the Request for Proposal period for the Affordable Housing Program, seek viable housing developers to construct housing units for the disabled population.

3. Housing

Based on citizen input, agency surveys and the housing needs assessment, the major need identified was affordable housing. Affordable housing encompasses provision of assistance for rental housing development and home ownership initiatives, as well as assistance to homeowners in maintaining housing affordability.

Goal 1: Increase the availability and accessibility of decent, safe, and affordable housing in Cumberland County.

Objective1: To rehabilitate 125 owner-occupied units and 20 rental units from 2010 to 2015.

Strategy 1: Provide low interest loans to leverage private investment in rental rehabilitation projects that create affordable housing units.

Strategy 2: Provide low interest rehabilitation loans to homeowners to perform minor to substantial rehabilitation on houses owned and occupied by low income persons.

Strategy 3: Provide grants to low income homeowners in need of emergency home repairs.

Strategy 4: Identify methods of making rehabilitation more affordable while still meeting minimum safety and quality standards.

Goal 2: Increase home ownership opportunities for residents of Cumberland County.

Objective 1: Provide assistance to 75 low/moderate income citizens to become first-time home buyers from 2010 to 2015.

Strategy 1: Acquire and rehabilitate substandard residential property for resale to first-time home buyers.

Strategy 2: Work with for-profit and non-profit developers and CDC's to build infill housing intended for first-time home buyers.

Strategy 3: Provide low-income first-time home buyers with down payment and closing cost assistance through deferred and forgivable loans and/or grants.

Strategy 4: Provide low-income first-time home buyers with GAP financing to make home loans more affordable.

Strategy 5: Support the creation of new nonprofit groups (particularly Community Housing Development Organizations) that facilitate the development of affordable housing.

Strategy 6: Refer prospective home buyers to financial assistance programs offered by the North Carolina Housing and Finance authority, Self-Help Credit Union, Fannie Mae, Freddie Mac, and private market lenders.

Strategy 7: Partner with nonprofit agencies to provide counseling to potential low and moderate income home buyers on credit repair, budgeting, and other financial issues.

Strategy 8: Utilize public information activities to promote affordable home ownership opportunities in the County.

Goal 3: A County in which all rental housing is affordable and in standard condition.

Objective 1: Provide 125 additional standard rental units that are affordable to very low-and-income residents from 2010-2015.

Strategy 1: Acquire dilapidated/abandoned housing units in low income neighborhoods to preserve them for future rehabilitation into standard, affordable rentals.

Strategy 2: Acquire vacant lots in low-income neighborhoods for future development of infill affordable housing.

Strategy 3: Provide support services, training, funding, and financial incentives to landlords to encourage rehabilitation and maintenance of rental units.

Strategy 4: Provide low-interest loans for affordable rental rehabilitation and new construction projects.

Strategy 5: Partner with locally-based nonprofit housing organizations (such as CDC's) to develop and manage standard affordable rental units with 3 or more bedrooms.

Strategy 6: Provide financial incentives and low-interest loans for developers to build and manage standard affordable rental units with 3 or more bedrooms.

Lead Based Paint Hazards

Lead is classified as a toxic substance and is known to cause adverse health effects in humans and the environment. In 1978 lead-based paint for residential uses was banned by the Consumer Products Safety Commission. Although lead-based paint was banned, in a deteriorated form it presents a major public health challenge. Deteriorated lead-based paint can take many forms, including chipping, peeling, cracking, or chalking. In these forms lead-based paint may contaminate soil and housing dust which can be ingested by children. Among children, normal hand-to-mouth contact and other activities can result in lead poisoning. In fact today most lead poisoned children are poisoned by lead contaminated dust, generated by deteriorated lead-based paint.

Current statistics for evidence of lead-based paint in the Cumberland County housing stock and cases of lead poisoning are being gathered and will be available in the final plan.

HUD's final rule on lead-based paint, effective September 15, 2000, will have a substantial impact on the County's housing programs. There is the possibility of significantly more funds being required per unit for rehabilitation activities. The County will continue to comply with HUD regulations concerning lead-based paint testing, abatement, and education.

Age of Housing

Most of the occupied housing in Cumberland County (40.1%) was built between 1980 and 1999. Almost 11.5% of the occupied housing (13,285 units) was built since 2000. Only 12.5% of the housing stock is much older with 14,690 units built prior to 1960; with less than 25% of those built before 1940.

According to the data, rental housing is older than owner-occupied housing. with 14.4% of renter-occupied housing built before 1960 compared to 11.0% of owner-occupied housing. The median year that owner-occupied housing was built is 1971; the median year that rental housing was built is 1969.

Year Built	Owner-Occupied		Renter Occupied	
	Units	Percent	Units	Percent
2000 or Later	7,545	11.0%	5,740	11.7%
1980 to 1999	27,275	39.8%	19,850	40.6%
1960 to 1979	26,150	38.1%	16,265	33.2%
1940 to 1959	6,295	9.2%	5,245	10.7%
1939 to Earlier	1,330	1.9%	1,820	3.7%
Total	68,595	100.0%	48,920	100.0%

According to HUD, lead paint is typically found in homes that were constructed prior to 1978. Based on the table above 48.3% of Cumberland County's housing inventory,

¹ U.S. Department of Commerce, Bureau of the Census (Census 2000 Summary File 3)

in the County outside of the City, was built prior to 1980. Therefore, the probability of finding lead paint in existing residential units is very high. Although, the number lead-based paint poisoning cases in small children reported to the Cumberland County Public Health Department are on average fewer than five (5) cases per year, this may not be indicative of the actual number of units containing lead-based paint hazards.

In an effort to educate and make citizens aware of potential lead-based paint hazards, CCCD will address this issue through the following activities:

Goal 1: Alleviate lead-based paint hazards in Cumberland County's housing inventory.

Objective 1: Make available educational literature to at least 500 households that may be potentially affected by lead-based paint.

Strategy 1: Target neighborhoods in which housing was constructed pre-1978 by distributing door hangers and flyers.

Strategy 2: Publish public service announcements through available media outlets on a quarterly basis.

Strategy 3: Ensure that all households applying for funds from CCCD's Housing Rehabilitation, Emergency Repair, or First-Time Home Buyer's Programs are given brochures on the hazards of lead-based paint; and

Strategy 4: Conduct workshops for new contractor so that they are trained to perform lead hazard control work as required by the Lead Safe Housing Rules.

Affirmatively Furthering Fair Housing Choice

The draft Analysis of Impediments (AI) study was completed in March of 2010 and is available for review in the Cumberland County Community Development Office. The study was a collaborative effort between Cumberland County and the City of Fayetteville Community Development Departments and assisted by a consulting firm, WFN, Inc. The following plan will outline efforts to Affirmatively Further Fair Housing countywide for program year 2010-2015.

Geographic Distribution

The Fayetteville-Cumberland County Human Relations Department has made progress in the elimination of housing discrimination, primarily by the expansion of human relations services to extend to all of Cumberland County.

Citizen Participation

In developing the Consolidated Plan, data was collected through citizen participation. This included: supportive housing providers, CHDO groups and the general public. Data collection also included a housing needs assessment and fair housing surveys.

Citizens were asked to participate in several ways: by completing surveys via internet, completing surveys mailed directly to supportive housing groups and distributed among clientele. Citizens were also invited to community meetings. The aim was to determine what specific concerns they had on the subject of fair housing.

Adaptive partnerships

The newest challenge in inter-agency cooperation is the lack of being able to adapt to the change in departmental structure or monetary resources of partnering agencies. In this era of economic uncertainties, it behooves us as an organization to facilitate the needs of partnering organizations as well as the needs of the greater community at large in order to maximize the potential to reach the people we serve. As we address impediments found in the AI, we will look to evolving our partnerships with grassroots organizations and community agencies. Likewise, the successful partnership between the City and County that resulted in a countywide human relations department should continue. The partnership is an example of City and County agencies working together to affirmatively further fair housing.

Summary of Findings and Fair Housing Action Plan

The Analysis of Impediments study determined the following: “The most substantial impediments to Fair Housing Choice in Cumberland County and the City of Fayetteville result from a combination of both the private and public sector. Transportation issues, lack of affordable rental housing, and an overall lack of general education about citizens’ rights as it relates to Fair Housing Choice and its laws, are the overarching impediments.”

The inquiries from the citizen participation efforts resulted in the following:

- 1) “58% of all respondents said they were not familiar with the Fair Housing laws. When asked if they knew how to file a Fair Housing report in Cumberland County and the City of Fayetteville, 77% did not know how.”
- 2) “Out of a 108 total respondents, 40% said FAST (Fayetteville Area System of Transit) did not offer easy access to Cumberland County & Fayetteville Employers, while 42% said they did not know and 18% agreed that FAST did provide easy transportation access to Cumberland County.”
- 3) The AI study also reported that: “Although Cumberland County has relatively low-cost housing, not all groups benefit. Much of the housing for sale, even at the lower end, is priced beyond the means of lower-income families. While rental housing is less expensive, the majority of multi-family housing consists of smaller one- and two-bedroom units.”

In our commitment to affirmatively further fair housing, Cumberland County Community Development will implement the following actions to eliminate impediments to fair housing choice during the 2011 – 2015 program years.

➤ ***Issue 1: Continued Need for a Fair Housing Education Campaign County-wide***

Actions:

- Use popular media tools such as internet social networking sites to convey ideas and stimulate conversation and awareness as relates to local housing and lending practices
- The Fayetteville-Cumberland Human Relations Department act as Clearing-House to information regarding housing rights
- Develop a county-wide annual fair housing questionnaire to stay current on public attitudes and trends as relates to housing
- Continues distribution of booklets and literature on fair housing
- Continue annual workshops on housing awareness and increase equal housing training through agency partners
- Require all HOME funds recipients, particularly property managers and housing intake officers to received annual training in fair housing law

➤ ***Issue 2: Affordable Housing will continue to be one of the most important activities in support of expanding fair housing choice.***

Actions:

- Increase incentives for CHDO applicants to encourage new development of affordable housing
- Increase Homeowner Assisted units, Multi-Family and Rental Rehab units
- Continued marketing of CCCD's Rental Rehab Program to property owners of dilapidated rental housing
- Targeted marketing to minority populations of the availability of existing affordable housing units

Issue 3: Increase Availability of Public Transportation as an option

Actions:

- Explore options with county officials on ways to offer shuttles in rural services in rural regions to bus routes

Fair Housing Administration

In addition to the duties outlined in the above Fair Housing Action Plan, the Fair Housing Specialist serves as a liaison to the Fayetteville-Cumberland Human Relations Commission and the Fayetteville Fair Housing Board.

Program Specific Requirements

Cumberland County Community Development has an approved Affirmative Marketing Policy. To ensure ongoing programmatic compliance, policy updates were approved by the Board of County Commissioners April 20, 2009.

Affirmatively Furthering Fair Housing Certification

The jurisdiction will affirmatively further fair housing choice, which means it has conducted an analysis of impediments to fair housing choice within the jurisdiction, taken appropriate actions to overcome the effects of any impediments identified through that analysis, and maintained records reflecting that analysis and actions in this regard.

Section 3 / MWBE Narrative

Cumberland County, NC ensures that it follows the requirements for Section 3 and MWBE as outlined in its Affirmative Contracting / MWBE Policy. Please refer to Appendix G for a copy of the current Affirmative Contracting / MWBE Policy.

4. Community Development

Based on citizen input, agency surveys, and the mandatory consultations, some of the major non-housing community development concerns identified were employment services/job training and water & sewer improvements.

Economic Development

Goal 1: Improve self-sufficiency for Cumberland County residents by increasing the number of new private sector full time permanent jobs, available to, or taken by, low and moderate income persons.

Objective 1: Creation of 25 new full-time permanent jobs for low/moderate residents of Cumberland County from 2010-2015.

Strategy 1: Give priority to businesses that create jobs with wages that lift people out of poverty and create jobs at entry level wages which have a definite plan for employee advancement.

Objective 2: Assist 25 individuals with job training or enhanced job skills from 2010 - 2015.

Strategy 1: Partner with area colleges/universities, Workforce Development, and local non-profit organizations to provide job skills courses and other services needed to obtain employment.

Human Service Needs

Goal 1: Maximize use, coordination, and delivery of human services.

Objective 1: Work with human services agencies to maximize use, coordination and delivery of human services for 5000 residents, with a priority given to agencies providing health care services and services to the homeless from 2010-2015.

Strategy 1: Give priority funding to agencies proposing projects that address health care needs and services to the homeless.

Strategy 2: Support projects which identify gaps in services or barriers to existing services and who convert these problems to positive solutions.

Public Improvements

Goal 1: To make public water and sewer facilities available to low to moderate income neighborhoods located within our participating jurisdiction.

Objective1: Make public water/sewer available to 3 low to moderate income neighborhoods from 2010-2015.

Strategy 1: Coordinate with the Cumberland County Public Utilities Department to provide funding when feasible for water/sewer improvements.

B. Anti-Poverty Strategy

In evaluating the priority needs established for this document, it is evident that our deficiencies in the areas of housing and services for low and moderate income persons contribute to the poverty and overall economic health of our community. While permanent solutions are long-range, we must continue ongoing coordinated efforts to reach the goal of an economically healthy and viable community.

Affordable rental and homeownership opportunities must be developed to alleviate rent burdens and promote affordable purchase options for the economically disadvantaged. In the ever changing business arena, job training is a must for skills improvement for individuals, and to offer relocating companies a well-trained and knowledgeable workforce. Relevant social services, better education, and health care services for the indigent who live in Cumberland County are also issues that must be components of comprehensive community and economic development planning.

CUMBERLAND COUNTY

2010 ANNUAL ACTION PLAN

Prepared by: Cumberland County Community Development
(Public Hearing 4/19/2010)

**CUMBERLAND COUNTY
2010-2011 ACTION PLAN BUDGET
2010 PROGRAM YEAR (7/1/10 – 6/30/11)**

<u>HOUSING ACTIVITIES</u>	<u>CDBG</u>	<u>HOME</u>
• Emergency Repair	\$50,000	
• Housing Rehabilitation	\$423,996	\$ 405,777
• New Construction		\$ 200,000
• Homeownership Assistance		\$ 35,000
• CHDO Set-Aside		\$ 101,155
• Housing Project Delivery	\$240,335	
<u>ECONOMIC DEVELOPMENT</u>		
• Economic Development Loans	\$150,000	
• Activity Delivery	\$ 13,332	
<u>PUBLIC SERVICES</u>		
• RFP	\$159,322	
• CC MAP		
• Robins Meadow		
• Better Health		
• Activity Delivery	\$14,886	
ADMINISTRATION / PLANNING	\$341,443	\$ 68,950
TOTAL	\$1,393,314	\$810,882
<u>REVENUE SOURCES</u>		
GRANT FUNDS	\$1,161,390	\$ 539,495
PROGRAM INCOME	\$ 150,000	\$ 150,000
GENERAL FUNDS	\$ 81,924	
COUNTY MATCH REQUIREMENT		\$ 121,387
TOTAL	\$1,393,314	\$810,882

COMPETITIVE GRANT FUNDS

PROJECT	TYPE FUNDS	GRANT TERM EXTENSIONS	GRANT AWARD Estimated Balance
Robin's Meadow Transitional Housing Program	SHP	1 YR 4/1/10-3/31/11	\$ 84,184

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT 2010 ANNUAL ACTION PLAN

A. PURPOSE

Cumberland County Community Development's Annual Action Plan provides a narrative description of the projects and activities that are expected to be implemented and funded with entitlement funding that Cumberland County Community Development will receive from the United States Department of Housing and Urban Development for the 2010 Program Year. The projects described on the following pages will be provided by Community Development with Community Development Block Grant (CDBG) and Home Investment Partnership Act (HOME) entitlement funds.

The 2010 Annual Action Plan strives to reflect the County's continued efforts and commitment to address Affordable Housing issues, public facility and infrastructure improvements, and the provision of homeless services as a part of the Continuum of Care for the residents of Cumberland County. Additionally, Cumberland County will continue to undertake specific actions in order to address the National Objectives outlined by the U.S. Department of Housing and Urban Development by providing for increased activity involving resident initiatives, evaluation and reduction of lead-based paint hazards, increased employment opportunities, the further development of community based institutional facilities and the enhancement of coordination between public and private housing and human service agencies.

B. GEOGRAPHIC DISTRIBUTION

The Towns of Eastover, Falcon, Godwin, Hope Mills, Linden, Spring Lake, Stedman, and Wade have all elected to remain parties to Cumberland County's designation as an Urban County. All of the programs described on the following pages, with the exception of certain Public Service and Supportive Housing Program projects, will be accomplished in one of these municipal areas of the County.

C. SOURCES OF FUNDS

FEDERAL SOURCES: The following information describes the sources and amounts which will be made available to Cumberland County for the implementation of 2010-2011 program goals and objectives:

Entitlement Grants

Source: Community Development Block Grant (CDBG) - Amount \$1,161,390

Source: Home Investment Partnership Act (HOME) - Amount \$539,495

Local Sources

Matching Requirements - As a federal requirement, Cumberland County is to provide matching funds for the HOME entitlement program in the amount of \$121,386.

Program Income

Cumberland County Community Development projects that it will receive program income from repayment of loans for the housing rehabilitation and first-time homebuyer programs, and economic development loans:

- CDBG Entitlement Program: \$150,000
- HOME Entitlement Program: \$150,000

Community Development Block Grant, Home Investment Partnership Act Funds, local sources match, and program income will be used to address priority needs identified in the Consolidated Plan by conducting the following eligible activities:

D. DESCRIPTION OF PROJECTS

1. HOUSING ACTIVITIES:

- a. **Housing Rehabilitation Program - Housing Goal 1, Housing Strategies 1.1, 1.2, and 1.4; Housing Goal 2, Housing Strategy 2.1; Housing Goal 3, Housing Strategy 3.1 - CDBG: \$423,996. National Objective: Low/Mod Housing, Eligibility Citation: 24 CFR Part 570.202; HOME: \$405,777. Eligibility Citation: 24 CFR Part 92.205(a)(1);**

1) Owner-Occupied Rehabilitation: This program will address housing repair needs of households whose annual income is at or below 80% of the median income for Cumberland County based on household size (\$51,600 for a family of four). The types of repairs to be addressed are those items that do not meet Minimum Housing Code Standards, and general property improvements. All Housing Rehabilitation Program funds will be in the form of loans with repayment obligations determined by the applicant's ability to meet additional financial obligations. Applicants may qualify for a deferred, forgivable loan with a note rate of 3% for 15 years. Forgiveness begins on the 6th anniversary and each year thereafter over the 15-year term. Applications for this program are accepted on an on-going basis.

2) Rental Rehabilitation (Investor-Owner): Property owners with 10 or fewer units are able to access low-interest housing rehabilitation loans for rental property. The types of repairs to be addressed are those items that do not meet Minimum Housing Code Standards and general property improvements. All funds are in the form of a loan with terms of 3% amortized over 15 years or 5% amortized over 30 years. Property owners are required to lease to renters with incomes at or below 80% of the median income for Cumberland County for a minimum 3-year period.

3. Purchase/ Rehab / Resale: This program establishes a mechanism that may be used to acquire properties for future development as affordable housing. The objectives of the of the program are to remove blighting conditions in low and moderate income neighborhoods, increase the county's stock of standard affordable housing units, increase the county's tax base, and create homeownership opportunities for first-time homebuyers. Properties will be acquired through donation, deed and tax sales, the foreclosure of government liens, and through private purchases. Community Development will acquire substandard single-family units, rehabilitate the units to meet Community Development Rehabilitation Standards, and then sell the units to income eligible first-time homebuyers. Community Development may also acquire vacant lots or substandard units not suitable for rehabilitation for demolition. This will allow the Department to take advantage of infill housing opportunities to further stabilize and strengthen our low and moderate-income neighborhoods through homeownership

- b. **Housing Rehabilitation Emergency Repair Program. Housing Goal 1, Housing Strategy 1.3 - CDBG: \$50,000, National Objective: Low/Mod Housing, Eligibility Citation: 24 CFR Part**

570.202.

This program will address immediate health and safety risks for residents with an annual household income that is at or below 80% of the median income for Cumberland County based on household size (\$51,600 for a family of four). Each project will have a maximum of \$7,500 per housing unit. Applications for this program are accepted on an on-going basis.

c. New Construction (Affordable Housing Program) Priority Need: Affordable Housing, Housing Goal 3, Housing Strategies 3.2, 3.3, 3.4, 3.5 and 3.6 - HOME: \$200,000, Eligibility Citation: 24 CFR Part 92.205(a)(1).

This program provides funds to local housing providers to assist with acquisition, rehabilitation and/or construction costs of an affordable housing development for low/moderate income residents.

Southview Villas II (\$400,000*) – This is an affordable rental housing project for families that will consist of 64 two and three bedroom units with rents targeted to residents whose incomes fall between 40%-60% of the area median income. The project will be located in Hope Mills.

Freedom Ridge (\$325,000*) – This is a transitional housing project consisting of 24 efficiency units for homeless veterans.

*Funding for these projects will be phased over the next 3 program years.

d. Homeownership Assistance (The First Time Home Buyer Program). Priority Need: Affordable Housing; Housing Goal 2, Housing Strategies 2.3, 2.4, 2.6, 2.7, and 2.8 - HOME: \$35,000. Eligibility Citation: 24 CFR Part 92.205(a)(1).

1) Down Payment/Closing Costs Assistance. This program coordinates with local financial institutions in order to provide up to \$10,000 to first time home buyers for down payment and/or closing costs. Applicants must meet income requirements (earning no more than 80% of the median income) as well as attend a class on homeownership. All assistance is in the form of a deferred, forgivable loan with forgiveness beginning in the 61st month and on each anniversary thereafter over a 15-year term.

2) Gap Financing. CCCD will continue to offer Gap financing assistance to very low and low income residents seeking homeownership. The amount of assistance that can be provided will not exceed \$20,000 per applicant. Such assistance will be used as a subsidy to make up the difference between the market value of the property and the sales price that is affordable to the purchaser. Gap Financing Assistance shall be in the form of a first, second, or third mortgage (whichever is applicable) for a term of thirty (30) years. All assistance is in the form of a deferred, forgivable loan with forgiveness beginning in the 61st month and on each anniversary thereafter over a 30-year term

GENERAL PROGRAM GUIDELINES

Principal Residence: The property must be occupied by the homebuyer and retained as the principal residence by the owners for the full period of affordability, which is contingent upon the amount of per unit subsidy received and may be 5, 10, or 15 years (20 if new construction). The property owner agrees to allow Cumberland County Community Development to verify principle residence status annually. Homeowner agrees to provide Community Development with a written certification of residence status to become a permanent part of the applicant file. Subletting or renting is not permitted.

Refinance: During the period of affordability, a homebuyer will not be permitted to refinance the property without the approval of Cumberland County Community Development, nor will the department agree to a subordination of its lien interest at any time.

Recapture Provision: All units receiving HOME Program subsidies are required to comply with a

designated affordability period as described above. CCCD can ensure continued affordability through the recapture of its initial investment (plus interest, if debt is structured to be repaid with interest). The proceeds will be reprogrammed and used for other HOME eligible activities (i.e., assisting another eligible homebuyer in obtaining a home). Once the HOME funds are repaid, the property is no longer subject to the affordability requirements.

CCCD will make every effort to preserve affordability and avoid project default; however, in the event of a foreclosure, a transfer in lieu of foreclosure, or an assignment to HUD, the PJ must repay the HOME account. If the ownership of the housing is conveyed pursuant to a foreclosure sale, the amount of recapture due will be only the net proceeds from the sale. The recapture provisions and period of affordability on each HOME-assisted unit are enforced through the deed restrictions that are recorded as a part of each real estate closing.

Homeownership Counseling: As a requirement of the CCCD First-time Homebuyers Program, applicants are required to successfully complete a First-time Homebuyers Class prior to being awarded community development funding. CCCD contracts with a local agency qualified to provide homeownership education classes. The following services are included in the scope of services of the contract:

- Provide monthly homeownership education workshops
- Coordinate all preparation of the workshops, including advertising
- Conduct the workshop with certified housing counselors
- Provide evaluations of workshop effectiveness

Marketing: In keeping with special outreach activities outlined in CCCD's Affirmative Fair Housing Marketing Plan, certain marketing efforts (i.e. direct mailings, postings on community bulletins, PSA's, coordination with the Fayetteville Area Metropolitan Housing Authority and the Fayetteville Apartment Association, etc.) will be undertaken to ensure that residents and tenants of public and manufactured housing, and other families assisted by public housing agencies, are aware of the ADDI program.

- e. **Community Housing Development Organization (CHDO) Set-Aside. Priority Need: Affordable Housing; Housing Goal 2, Housing Strategy 2.1, 2.2, and 2.5; Housing Goal 3, Housing Strategy 3.1, 3.2, and 3.5 - HOME: \$101,155. Eligibility Citation: 24 CFR Part 92.300**

Federal regulations require that 15% of the HOME entitlement funds be set-aside for affordable housing development by CHDOs. In order to be designated a CHDO, a non-profit organization must meet the qualifying criteria as established by HUD. CCCD continues to meet and seek qualified organizations to identify possible CHDOs.

- f. **Housing Project Delivery Costs** – CCCD staff and overhead costs directly related to carrying out housing projects, such as work specifications preparation, loan processing, inspections, and other services related to assisting potential owners, tenants, and homebuyers. Staff and overhead costs directly related to providing advisory and other relocation services to persons displaced by the project, including timely written notices to occupants, referrals to comparable and suitable replacement property, property inspections, counseling and other assistance necessary to minimize hardship.

2. **ECONOMIC DEVELOPMENT**

Business Loan Program: CDBG: \$163,332; National Objective: Low/Mod Jobs; Eligibility Citation: 24 CFR Part 570.201(o).

Low interest business loans are offered to for-profit business that will create viable/permanent job opportunities for low to moderate-income residents. Loans are available for property acquisition, site improvements, capital equipment, machinery, and/or inventory and working capital. Loan interest rates are at 5% for a maximum term of 15 years.

Economic Development Project Delivery Costs – CCCD staff costs directly related to carrying out economic development projects, such as application intake, eligibility review; loan processing, and other technical assistance necessary to ensure program compliance.

3. PUBLIC SERVICES

Public Service Program: CDBG: \$174,206. National Objective: Low/Mod Limited Clientele; Eligibility Citation: 24 CFR Part 570.201(e).

All projects listed under this program were selected based on identified needs in the community. The following agencies were conditionally selected for funding:

<u>Agency</u>	<u>Service Provided</u>
• Better Health of Cumberland County	health care assistance
• Cape Fear Valley Medical Assistance Program	prescription drug assistance
• Fayetteville Metropolitan Housing Authority (Robin's Meadow)	transitional housing & services for homeless families

Public Services Project Delivery Costs – CCCD staff costs directly related to carrying out public services projects, such as eligibility review and processing of pay requests, and other technical assistance necessary to ensure program compliance.

4. GENERAL ADMINISTRATION/PLANNING

GENERAL ADMINISTRATION: CDBG: \$341,443, Eligibility Citation: 24 CFR Part 570.206; HOME: \$68,950 Eligibility Citation: 24 CFR Part 92.207.

Funds have been allocated under this activity for costs related to the administration and execution of Community Development projects under each of the entitlement programs. Eligible administrative costs may include, but not be limited to:

- a. General management, oversight, and coordination;
- b. Salaries, wages, and related costs of the participating jurisdiction's staff;
- c. Monitoring progress and compliance with program requirements;
- d. Preparing reports and other documents related to the program for submission to HUD;
- e. Evaluating program results against stated objectives;
- f. Travel costs incurred for official business in carrying out the program;
- g. Administrative services performed under third party contracts or agreements;
- h. Capacity building and training for staff and non-profits; and
- i. Activities to affirmatively further fair housing.

5. COMPETITIVE GRANTS

Source: Supportive Housing Program (SHP) Amount \$84,134

The Supportive Housing Program grant funds will be used specifically to continue the implementation of several projects as a part of the Continuum of Care process for Cumberland County. Those projects include the operation of the following projects:

<u>Project</u>	<u>Project Sponsor</u>	<u>Activity</u>
ROBIN'S MEADOW	Fayetteville Metropolitan Housing Authority	12 unit transitional housing with supportive services for homeless families

AMOUNT AWARDED: **\$84,134**

D. GEOGRAPHIC DISTRIBUTION

The towns of Eastover, Falcon, Godwin, Hope Mills, Linden, Spring Lake, Stedman, and Wade have all elected to be party to Cumberland County's designation as an Urban County. All of the programs described on the preceding pages, with the exception of certain Public Service Programs and Supportive Housing Program projects, will be accomplished in one of these municipal areas or the unincorporated areas of the County.

E. NEEDS OF PUBLIC HOUSING

Based on consultation with the Fayetteville Metropolitan Housing Authority (FMHA) during the consolidated planning process, the majority of public housing developments are located outside of Cumberland County's geographic area. The only public housing properties located within our jurisdiction are scattered site single-family housing units used as a part of FMHA's Section 8 Program. The FMHA is not designated as "troubled." During the 2010 Program Year, CCCD plans to expand its marketing and outreach efforts to include coordination with the FMHA to make presentations to public housing/Section 8 program residents, specifically related to the First-time Homebuyers Program.

F. ANTI-POVERTY STRATEGY

In evaluating the priority needs established for this document, it is evident that our deficiencies in the areas of housing and services for low and moderate income persons contribute to the poverty and overall economic health of our community. While permanent solutions are long-range, we must continue ongoing coordinated efforts to reach the goal of an economically healthy and viable community.

Affordable rental and homeownership opportunities must be developed to alleviate rent burdens and promote affordable purchase options for the economically disadvantaged. In the ever changing business arena, job training is a must for skills improvement for individuals, and to offer relocating companies a well-trained and knowledgeable workforce. Relevant social services, better education, and health care services for the indigent who live in Cumberland County are also issues that must be components of comprehensive community and economic development planning.

The County's 2010-2011 Annual Action Plan addresses poverty issues throughout all sections of the plan. The Goals, Objectives, and Strategies in the plan were developed based on the results of citizen and agency surveys as well as consultations with local health, social service, and public housing agencies. Concerns of the poorest members of our community were considered throughout the development of the plan and are an integral part of the plan itself. Refer to Section B above for relevant goals, objectives, and strategies.

G. LEAD-BASED PAINT HAZARDS

In an effort to educate and make citizens aware of potential lead-based paint hazards, CCCD will address this issue through the following activities:

Goal 1: Alleviate lead-based paint hazards in Cumberland County's housing inventory.

Objective 1: Make available educational literature to at least 500 households that may be potentially affected by lead-based paint.

Strategy 1: Target neighborhoods in which housing was constructed pre-1978 by distributing door hangers and flyers.

Strategy 2: Publish public service announcements through available media outlets on a quarterly basis.

Strategy 3: Ensure that all households applying for funds from CCCD's Housing Rehabilitation, Emergency Repair, or First-Time Home Buyer's Programs are given brochures on the hazards of lead-based paint; and

Strategy 4: Conduct workshops for new contractor so that they are trained to perform lead hazard control work as required by the Lead Safe Housing Rules.

H. OTHER ACTIONS

The following additional actions are projected to be undertaken by Cumberland County Community Development during the 2010-2011 Program year:

1. Development of Institutional Structure

- There is still an under supply of seasoned non-profit housing development organizations in Cumberland County that have hands-on experience in real estate development. A small number of private for profit developers are active in the local low -income housing tax credit market. In order, however, for Cumberland County to make advances in affordable housing, it must nurture the growth and development of non-profit developers that can access the full range of State, Federal and other subsidies needed to finance affordable housing. Non-profit organizations must develop the necessary background and experience in real estate development and affordable housing finance in order to serve the housing needs of Cumberland County over the long term.
- Cumberland County Community Development will continue to provide technical assistance to non-profit agencies through staff and the use of technical assistance funding provided by HUD.

2. Foster and Maintain Affordable Housing

- Offer affordable mortgage products through the Downpayment Assistance Program (DAP) and the Gap Assistance Program (GAP).
- Partner with local lenders and the U.S. Department of Agriculture Rural Development to maximize the use of HOME funds for the Homebuyers Program.
- To preserve affordable rental housing, offer low interest loans for rehabilitation of rental property through the Rental Rehabilitation Program.
- Seek eligible organizations for designation as Community Housing Development Organizations (CHDOs) to increase the production and supply of affordable housing.
- Low interest loans for non-profit and for-profit developers to build affordable rental and homeownership units.

2. Remove Barriers to Affordable Housing

- Interagency partnership and coordination with Kingdom CDC and the NC Department of Labor through the Cumberland County Individual Development Account (CCIDA) Program will provide clientele with education and counseling services designed to remove barriers and make homeownership a reality for low-income families.
- Interagency partnership to provide homebuyer counseling will provide increased knowledge and resources for low to moderate-income citizens seeking to purchase a home.
- Unemployment in Cumberland County is on the rise and for those who are employed, many households in the community work for low wages, which limits their housing choices and their ability to maintain their housing. Community Development will provide economic development funds, specifically geared toward job creation, to help attract higher paying industry to Cumberland County. We will continue to work with local companies as well as County Management and the other area economic development agencies in developing incentive packages to attract business to the area.
- Lack of adequate infrastructure greatly impacts the type and location of development in Cumberland County. With the use of CDBG funds, Community Development will work with the County Public Utilities Department to identify low- and moderate- income areas that may be assisted with installation of water and sewer facilities.

I. MONITORING

The County of Cumberland will continue to improve its established monitoring system of CDBG, HOME, and SHP housing and community development activities to ensure both short-term and long-term contract and regulatory compliance. Monitoring is the responsibility of the Cumberland County Community Development Department.

3. Subrecipient Projects:

Monitoring of sub-recipient projects has five major components:

- a. Grant Applications: Requests for funding application is made on a standard form and is carefully reviewed and evaluated. Points are given for each of 19 criteria covering community need, program effectiveness, financial record, and capacity. Recommendations for funding are based on evaluation of the above criteria.
 - b. Contractual Agreements: Cumberland County Community Development enters into a two-part contractual grant agreement with each sub-recipient. Part I of the agreement describes the tasks to be performed with the grant funds, the results to be achieved, and other conditions specific to the project. Part II lists all Federal standards with which the agency must comply. Each funded activity is assigned to the Compliance Officer. The Compliance Officer conducts pre-monitoring, desk monitoring, and on-site monitoring visits at least once a year to review for contractual and regulatory compliance.
 - c. Monitoring Records: For each sub-recipient, the staff maintain monitoring records that include the following:
 - 1) Basic information.
 - 2) Monitoring Plan - A risk assessment is carried out to determine the appropriate frequency of on-site visits, and the areas to be reviewed, including some or all of: financial management, client eligibility, program effectiveness, property, procurement, program income, fair housing and equal opportunity.
 - 3) Sub-recipient training and technical assistance provided.
 - 4) Review of the agency's CPA audit (if required).
 - 5) Quarterly financial reports and monthly draw requests from the sub-recipient.
 - 6) Quarterly programmatic reports.
 - 7) On-site monitoring reports.
 - 8) Correspondence and notes of significant telephone conversations.
2. On-Site Visits: Staff performs on-site monitoring reviews at least annually, depending on the assessment of risks for non-compliance. Program operations are observed, sub-recipient staff interviewed, client eligibility confirmed, and financial and programmatic reports verified from original documentation.

3. Long-Term Compliance: Activities involving real property acquisition or improvement require long-term compliance with the original purpose of the federal assistance. Cumberland County Community Development maintains a CDBG Real Property Inventory that is updated annually, and confirms that such property is still being used for the intended purpose. Cumberland County Community Development also carries out an annual review of HOME-assisted rental units, to ensure compliance with Housing Quality Standards, tenant eligibility, and rent ceilings.

The CCCD staff has developed detailed written guidelines for monitoring sub-recipients to ensure more uniform and comprehensive reviews. CCCD monitors the federally funded projects that are implemented by the department through a simple project tracking and management reporting system. This process includes monthly management reports, frequent inter-departmental reports and meetings, and financial reports. Project expenditures are compared with budgets on a monthly basis.

CCCD relies heavily on standard operating procedures that have been designed to be in compliance with federal standards, for example, its purchasing policy. HUD monitoring and CCCD's Single Audit provide annual independent checks on compliance by both CCCD and sub-recipients.

SPECIAL MONITORING FOR PARTICULAR ACTIVITIES

Rehabilitation 24 CFR 570.202 (Eligible Activities)

Review of File Records and Progress

Regulatory Compliance

- Location (census tract, redevelopment area)
- Type of housing (SF/MF), commercial
- Number of units per structure
- Historic preservation
- Lead-based paint (inspection/remediation)
- Household income (L/M benefit)
- Procurement and Bonding
- Labor Standards Review
- Relocation and Real Property Acquisition
- Environmental Review (date/findings)
- Project in Special Flood Hazard Area?
- Section 504/ADA compliance?

Comparison of Performance Records with Agreement/Application

- Scope of Work (work write-up, plans and specs, and original cost estimate)
- Contract award date, date work began
- Date final inspection; completion notice
- Number of dwelling units completed, comparison with Application/Agreement

- Actual delivery schedule v. Application and Agreement

In-House Cost and Productivity Review

- Method used to assure reasonable costs
- Direct construction costs (per unit)
- Indirect/administrative costs; comparison with cost allocation plan; percent of total
- Costs within 10% of in-house estimate
- Cost per unit v/ Budget

Community Housing Development Organizations 24 CFR Part 92 Subpart G

- .300 Set-Aside for Community Housing Development Organizations
- .301 Project-Specific Assistance to Community Housing Development Organizations
- .302 Housing Education and Organizational Support
- .303 Tenant Participation Plan

Community Housing Development Organization (CHDO) Monitoring Activities

All CHDOs will be monitored annually for recertification purposes using the following criteria:

- **Non-profit Status** – The CHDO must maintain its status as a non-profit corporation with a 501(c)(3) or 501(c)(4) IRS tax-exempt ruling.
- **Affordable Housing Commitment** – The CHDO must have a stated commitment to the development or affordable housing in the community it serves. The commitment must continue to be in at least one of the following: a) articles of incorporation, b) by-laws of the organization, c) board resolution, or d) charter.
- **Not Controlled by Public or For-profit** – The CHDO must continue to be free of external controls, either from public or for-profit interests.
- **Capacity** – The CHDO must have its own staff and must be capable of engaging in the housing development activity it intends to pursue. The CHDO must currently have adequate capacity or must have demonstrated capacity building activities.
- **Board Composition** – The CHDO's board structure must continue to reflect the community that it intends to serve and otherwise meet the regulatory requirements of the HOME program.

ON-SITE REVIEWS

Staff will perform on-site monitoring reviews at least annually, depending on the risk assessment for non-compliance. Program operations are observed, CHDO staff interviewed, client eligibility confirmed, and financial and programmatic reports verified from original documentation.

MONITORING CHDO PROJECTS

Eligible CHDO activities include: acquisition and/or rehabilitation of rental housing; new construction of rental housing; acquisition and/or rehabilitation of homebuyer property; new construction of homebuyers property; provide direct homebuyers assistance.

Monitoring activities will be conducted in accordance with Special Monitoring for Particular Activities as outlined in Item G, *Monitoring*, of the Annual Action Plan. Monitoring activities specified for rehabilitation and rental housing projects will be followed. Staff will also ensure that the Uniform Relocation Act and 49 CFR Part 24 are adhered to for acquisition projects.

**Staff will use the handbook Monitoring HOME Program Performance (HUD-2030-CPD, October 2000) as its primary guide and resource in conducting monitoring for CHDOs and all HOME program projects.

Rental Housing Monitoring Process

Project Eligibility Determination

HOME program staff should determine whether a project is eligible for HOME funding:

- Property type eligibility
- HOME subsidy limits,
- Environmental review, and
- Site and Neighborhood standards (if applicable)

Project Tracking

HOME program staff should track progress through all stages of a project's development. When a project is in the construction phase, monitoring staff should be reviewing all documents to check the following:

- Subcontractor management and review; and
- Labor standards, Davis-Bacon (if applicable)
- Section 3 (if applicable)
- Compliance with contract deadlines;
- Comparison of payment requests with eligible costs
- Completed items on work item lists or an addendum/change order.

All work should be inspected before a payment is processed. If a project appears to be experiencing difficulties, monitoring staff should perform an on-site visit.

Project Completion Review

When a project is complete, monitoring staff should make an on-site visit to monitor compliance with the following requirements:

- Property standards,
- Only eligible costs have been reimbursed,
- Construction management records,
- Lien waivers from both general contractor and all subcontractors,
- Proper data is collected to prepare women business enterprise and minority business

enterprise (WBE/MBE) reports, and

- If match is being provided, the monitor should check that all proper documents have been submitted for review and calculation.

Initial Rent and Occupancy Review

Before a project reaches stabilized occupancy (95 percent or more), monitoring staff must review the Project Compliance Report and conduct an on-site visit to confirm that rent and occupancy standards have been met.

Ongoing Monitoring

Monitoring staff must review annual Project Compliance Reports and perform regular on-site visits throughout the affordability period to ensure continued compliance with:

- Rent and occupancy requirements;
- Property standards;
- Other Federal requirements (fair housing, lead-based paint, affirmative marketing, etc.).

COMMUNITY DEVELOPMENT SUBGRANTEE MONITORING PLAN

Grantee:	Cumberland County	Period:	PY 2010
Subject:	CDBG, HOME & SHP Subrecipients	Contact:	Sonya Green/Delores Taylor

MONITORING OBJECTIVES

Primary: To ensure that subrecipients are:

- 1) complying with all applicable Federal requirements under the above named programs and local regulations, when applicable.
- 2) complying with administrative and financial management standards.
- 3) performing and delivering services in a timely manner.

Secondary: To identify any potential areas of non-compliance and offer technical assistance to the subrecipient to ensure the continued success of both the subrecipient and Cumberland County.

PROCEDURES

Step #1 In-house reviews (desk audits) of subrecipient materials & regulations review

Step #2 Pre-monitoring visits with subrecipients

Step #3 Conduct visit as follows:

- a. Notify of date, scope, focus of review
- b. Hold entrance conference with chief official
- c. Document, gather & analyze
- d. Hold exit conference to report results, hear reaction & form conclusions

Step #4 Follow-up with letter that both praises & raises finding/concerns

RISK ASSESSMENT

- Factors:**
- a) New subrecipients and/or new programs
 - b) Subrecipients receiving multiple Federal funding and carrying out multiple activities
 - c) Subrecipients carrying out high risk activities (housing development, leasing, homeless activities, economic development)
 - d) Subrecipients with previous compliance or performance problems
 - e) Subrecipients that have experienced turnover in key personnel

Ranking: Ranking is applied based on the above criteria. A maximum of 5 points is given for each factor considered (5 being considered the lowest risk). Subrecipients may receive a maximum score of 25 (highest risk).

For the PY 2010, the risk assessment is as follows:

Agency	Score	Risk Level	Main Factors Considered
Fayetteville Metropolitan Housing Authority	18	High	a, b, c
United Management (Blanton Green, Crosswinds Green, Golfview, Haymount Manor, Legion Crossings, Legion Manor, Southview Green, Southview Villas, and Spring Lake Green)	15	High	a, c
Kingdom Community Development Corp.	14	High	a, c
Bragg Hospitality, LLC (Candlewood Suites / IHOP)	13	High	a, c
Terry Spell Realty/Excel Property Management, Inc. (Pine Ridge Manor Apts)	11	Moderate	c
Happy Hound	9	Moderate	c
A Taste of Europe	8	Moderate	c
Blue Sky Grading	6	Low	c
Cape Fear Valley Medical Center/Cumberland County Medication Access Program	3	Low	b
Better Health of Cumberland County	3	Low	b

SCHEDULE

Pre-monitoring: A pre-monitoring visit will be scheduled with each subrecipient receiving funds for PY2010. These visits will be conducted at the beginning of the program year.

Desk Monitoring: Desk monitoring will be conducted throughout the program year on all subrecipients.

Program/Financial Monitoring	Agency
July 2010 – September 2010	<ul style="list-style-type: none"> ▪ Program/Financial Management (Desk) Reviews for All Subgrantees
October 2010 – December 2010	<ul style="list-style-type: none"> ▪ Fayetteville Metropolitan Housing Authority ▪ United Management ▪ Kingdom Community Development Corp.
January 2011 – June 2011	<ul style="list-style-type: none"> ▪ Bragg Hospitality, LLC ▪ Terry Spell Realty/Excel Property Management, Inc. ▪ Happy Hound ▪ A Taste of Europe ▪ Blue Sky Grading ▪ Cape Fear Valley Hospital / Cumb. Co. Medication Access Program ▪ Better Health

Monitoring plan is subject to change if certain issues should arise during the program year.

For more information on the Consolidated Plan or the Annual Action Plan, contact:

Cumberland County Community Development
P. O. Drawer 1829, 245 Person Street
Fayetteville, NC 28302
Telephone: (910) 323-6112 Facsimile: (910) 323-6114
TDD: (910) 323-6109



ITEM NO. 20

OFFICE OF THE RISK MANAGER
P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 223-3327 / (910) 323-6107 • Fax: (910) 323-6106

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JAMES B. SILMAN, RISK MANAGEMENT DIRECTOR *JS*

DATE: April 14, 2010

SUBJECT: CONSENT ITEM - CONSIDERATION OF DECLARATION OF SURPLUS COUNTY PROPERTY AND AUTHORIZATION TO ACCEPT INSURANCE SETTLEMENT

BACKGROUND

DATE OF ACCIDENT	March 12, 2010
VEHICLE	2010 Ford Crown Victoria
VIN	2FABP7BV4AX17255
FLEET #	FL442
MILEAGE	1,685
DEPARTMENT	Sheriff's Office
SETTLEMENT OFFER	\$21,427.50
INSURANCE COMPANY	Travelers

This is a total loss settlement offer.

RECOMMENDATION/PROPOSED ACTION

Management recommends that the Board of Commissioners:

1. declare the vehicle described above as surplus
2. authorize the Risk Manager to accept \$21,427.50 as settlement
3. allow Travelers Insurance to take possession of the wrecked (surplus) vehicle.

Celebrating Our Past...Embracing Our Future



Travelers
Michael Maystadt
215 Shuman Blvd.
Naperville IL 60563-7095
630-961-7428 Office
877-795-9975 Fax

April 13, 2010

Cumberland County
Attn Chico Silman
P. O. Box 1829
Fayetteville, NC 28302

RE: Our Claim No.: EHE3009-001
Date of Loss: 3/12/2010

To whom it may concern;

We have determined the actual cash value of your total loss vehicle (2010 Ford Crown Victoria Police, VIN #2FABP7BV4AX117255) from CCC, a computerized valuation service, using current market data. The actual cash value of your vehicle, including options, has been determined to be:

Actual Cash Value:	\$20750.00
Taxes:	622.50
Fees:	55.00
Tow Bill:	Pending Receipt
Equipment:	Pending Receipt
Labor:	Pending Receipt
Graphics:	Pending Receipt
Deductible:	- Waived
Total Settlement:	\$21427.50

In order for the Saint Paul Fire and Marine Insurance Company ("Travelers") to comply with the salvage title law, this offer of settlement is contingent upon our receipt of the properly endorsed and **notarized** title. Such title must presently be issued in the name (s) of the person (s) to whom we are obligated to make payment. Our settlement check cannot be issued until we receive the lien free and **notarized** title from you.

Upon receipt of the correctly signed and notarized title and upon Travelers moving the loss vehicle to our salvage vendor a check will be sent to you as outlined above.

Very truly yours,

Michael Maystadt
mmaystad@Travelers.com



ITEM NO. 2D

OFFICE OF THE COUNTY ATTORNEY

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7762 • Fax: (910) 678-7758

April 27, 2010

MEMORANDUM FOR BOARD OF COMMISSIONERS' AGENDA OF MAY 3, 2010

TO: BOARD OF COMMISSIONERS

FROM: PHYLLIS P. JONES, ASSISTANT COUNTY ATTORNEY 

SUBJECT: SETTLEMENT OF LAWSUIT: DARDEN V. SMITH, 09 CVS 8882

BACKGROUND: On April 9, 2010, the County Manager approved offering \$3,000.00 in settlement of this claim against the County. The claim was for negligence on behalf of a minor child injured while riding a pony at a carnival held at the Crown Center on March 10, 2006. The offer was accepted and the court entered an Order approving the settlement involving the minor child. Attached is a copy of the court order.

RECOMMENDATION: Accept this report of settlement of the claim as meeting the requirement of §10-175 of the County Code.

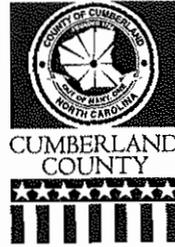
Attch.

Celebrating Our Past...Embracing Our Future

BILLY R. KING
Chairman

KENNETH S. EDGE
Vice Chairman

JEANNETTE M. COUNCIL
MARSHALL FAIRCLOTH
PHILLIP GILFUS
JIMMY KEEFE
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
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ITEM NO. 2E

CONSENT AGENDA ITEM FOR MAY 3, 2010 MEETING

MEMO TO: Board of Commissioners

MEMO FROM: Marie Colgan, Clerk to the Board *MC*

DATE: April 26, 2010

RE: Resolution Request

BACKGROUND: On April 15, 2010, Senator Margaret Dickson contacted the Clerk to the Board to request that the Board approve the attached Resolution requesting that the NCDOT install signage in Cumberland County designating certain roadways as "Purple Heart Highways".

ACTION: Adopt resolution as requested.

Celebrating Our Past... Embracing Our Future

**A RESOLUTION REQUESTING THAT NCDOT INSTALL SIGNAGE
IN CUMBERLAND COUNTY DESIGNATING CERTAIN ROADWAYS
AS PURPLE HEART HIGHWAYS**

WHEREAS, numerous persons have bravely and dutifully served the United States during time of war and military conflict; and

WHEREAS, many of these citizens, while serving to protect the rights and privileges afforded by citizenship in this great nation, were wounded in combat and had their personal sacrifice recognized by award of the Purple Heart Medal; and

WHEREAS, other local governments in this area are seeking or have sought to recognize such sacrifice by ceremonial designation of certain roadways as Purple Heart Highways; and

WHEREAS, the Cumberland County Board of Commissioners wishes to afford similar recognition and honor to the sacrifice and bravery of those persons.

NOW THEREFORE, BE IT RESOLVED by the Cumberland County Board of Commissioners that the North Carolina Board of Transportation is requested to install signage in Cumberland County designating certain roadways as "Purple Heart Highways".

Adopted this 3rd day of May, 2010.

BILLY R. KING, Chairman
Cumberland County Board of Commissioners

ATTEST:

Marie Colgan, County Clerk

COUNTY OF CUMBERLAND

NORTH CAROLINA

PROCLAMATION

WHEREAS, caring for the mind, as well as the body, is good for overall health and key to success at home, at work and at school; and

WHEREAS, more than 54 million Americans have a mental disorder in any given year and mental health issues affect all segments of society, from the very young to the very old; and

WHEREAS, mental health problems, including depression and anxiety disorders, are as treatable as many physical illnesses; and

WHEREAS, the stigma and lack of understanding about mental illness continues to present the single most significant barrier to care for those in need; and

WHEREAS, the National Institute of Mental Health has found that the treatment success rates for disorders such as depression, panic disorder and schizophrenia surpass those of other medical conditions, such as heart disease; and

WHEREAS, evidence-based treatments are highly effective, resulting in a significant reduction of symptoms and improved quality of life for over 70% of individuals; and

WHEREAS, Mental Health America and their national partners observe Mental Health Month each May to raise awareness and understanding of mental health and illness;

NOW THEREFORE BE IT PROCLAIMED, that the Cumberland County Board of Commissioners proclaims MAY, 2010, "MENTAL HEALTH MONTH" in Cumberland County. The Board also calls upon its citizens, government agencies, public and private institutions, businesses and schools in Cumberland County to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health and the need for appropriate and accessible services for all people with mental health conditions.

This 3rd day of May, 2010.

BILLY R. KING, CHAIRMAN

COUNTY OF CUMBERLAND

NORTH CAROLINA

PROCLAMATION

WHEREAS, Cumberland County recognizes the heroism of all law enforcement officers who have died in the line of duty – giving Their lives to protect and serve the citizens of our county; and

WHEREAS, the Cumberland County Sheriff's Office has lost twelve officers in the line of duty; and

WHEREAS, a permanent memorial had been designated and erected in memory of all those fallen officers and placed on the grounds of the Cumberland County Courthouse and Law Enforcement Center.

NOW, THEREFORE, BE IT RESOLVED, that the Cumberland County Board of Commissioners hereby proclaim May 9-15, 2010 "CUMBERLAND COUNTY LAW ENFORCEMENT OFFICERS WEEK" and May 12, 2010 "PEACE OFFICERS MEMORIAL DAY";

BE IT FUTHER RESOLVED that the Board encourages all citizens of Cumberland County to recognize the contributions of those who serve their community in potentially dangerous circumstances and the ultimate sacrifice by those who have given their lives protecting and serving this county.

Adopted this 3rd day of May, 2010.

Billy R. King
Chairman

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B10-330</u>
Date Received	_____
Date Completed	_____

Fund No. 101 Agency No. 422 Organ. No. 422F
 Organization Name: School Law Enforcement

ITEM NO. 24(1)

REVENUE

page 1 of 2

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated		1,174	1,174
Total		0	1,174	1,174

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1265	117	Salary-Part time	551,115	824	551,939
1810	117	FICA Employer Match	172,826	63	172,889
1860	117	Worker's Comp	45,360	17	45,377
2120	118	Uniforms	23,206	270	23,476
Total			792,507	1,174	793,681

Justification:

Establish 1 Crossing Guard/Traffic Control Officer for Sherwood Park Elementary School, due to heavy traffic and congestion as five lanes of traffic on Hope Mills Road pass the Butternut St intersection.

Funding Source:

State: _____ Federal: _____ County: _____ New: 1,174 Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: Earl R Bertles Date: 4-23-10
 Sheriff
 Reviewed By: Howard Stone Date: 4/23/10
 Budget Analyst
 Reviewed By: Amyd Cannon Date: 4/27/10
 Deputy Assistant County Mgr
 Reviewed By: _____ Date: _____
 Information Services

Approved By:	
_____	Date: _____
County Manager	
Board of County Commissioners	
_____	Date: _____

Pg 2 of 2

**COUNTY OF CUMBERLAND
REQUEST FOR NEW POSITIONS/
CHANGE IN POSITION**

Submitted By: Sheriff's Office

Date: 23-Apr-10

Organization: 101-422-422F School Law Enforcement

Position Requested: Traffic Control Officer

	Current FY	Upcoming FY
Salary:	\$ <u>824</u>	\$ <u>5,627</u>
Fringe Benefits:		
FICA	\$ <u>63</u>	\$ <u>431</u>
Retirement	\$ <u>0</u>	\$ <u>0</u>
Medical Insurance	\$ <u>0</u>	\$ <u>0</u>
Workers' Comp	\$ <u>17</u>	\$ <u>115</u>
401-K Contrib 1%	\$ <u>0</u>	\$ <u>0</u>
Other: 401-K Contrib 5%	\$ <u>0</u>	\$ <u>0</u>
Total:	\$ <u>904</u>	\$ <u>6,173</u>

Other associated cost (list):

	<u>Object Code</u>	<u>Amount</u>	<u>Description</u>
1.	2120	270	Uniforms
2.			
3.			
4.			
5.			
6.			
7.			
8.			
	Total Other	270	

Position's Funding Source:

	<u>Source Code</u>	<u>Amount</u>	<u>Description</u>
1.	101-422-422F-6423	1,174	Security Board of Education
2.			
3.			

Justification for Request:

Due to the amount of traffic trying to enter and leave Sherwood Park Elementary School on the major traffic artery of Hope Mills Road/Butternut intersection, the five lanes are too much for one Guard, and the Cumberland County Schools have requested a second Traffic Control Officer.

The Sheriff's Office does not currently have sufficient guards to re-allocate to this new requirement. The CC Schools have stated they do not have funds to reimburse the County for the added expense.

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B10-333
Date Received	_____
Date Completed	_____

Fund No. 101 Agency No. 439 Organ. No. 4396
 Organization Name: Child Support Enforcement

ITEM NO. 24(3)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated	91,815	15,073	106,888
Total		91,815	15,073	106,888

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210		Salaries	0	12,423	12,423
1810		Social Security	0	951	951
1820		Retirement	0	609	609
1830		Medical	0	841	841
1860		Workers Compensation	0	249	249
Total			0	15,073	15,073

Justification:

Revision to establish and hire a CSE Director to assist in the initial transition from a State operated Child Support Enforcement agency to a county operated department.

Funding Source: State: _____ Federal: _____ Other: _____
 Fund Balance: County: _____ New: _____ Prior Year: _____
 Fees: _____

Submitted By: _____ Date: _____
 Department Head
 Reviewed By: Howard R. [Signature] Date: 4/27/10
 Finance
 Reviewed By: Amy H. Cannon Date: 4/27/10
 Deputy Assistant County Mgr

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

ROBERT N. STANGER, P.E.
County Engineer



ITEM NO. 3

SAM LUCAS
Engineering Technician II

WAYNE DUDLEY, CFM
Engineering Technician I

ENGINEERING DEPARTMENT

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
Telephone (910) 678-7636 • Fax (910) 678-7635

April 26, 2010

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ROBERT N. STANGER, COUNTY ENGINEER *BOB*

THROUGH: AMY H. CANNON, ASSISTANT COUNTY MANAGER

**SUBJECT: BIDS FOR CROWN ARENA & THEATER
PME & LIFE SAFETY IMPROVEMENTS PROJECT**

BACKGROUND

The Board of County Commissioners, at its April 19, 2010 meeting, rejected the bids for the above referenced project and instructed staff to make necessary revisions to the scope of work and re-bid the project. In lieu of single-prime bids from general contractors, separate bids for mechanical, electrical and plumbing (multi-prime) will be received on April 29, 2010. Provided a minimum of three (3) bids for each discipline are received, the bids will be opened, reviewed, and a certified bid tabulation prepared by the project architect. The bid results will be presented to the Board at its May 3, 2010 meeting with a recommendation to award contracts to the lowest responsible bidders.

If there are an insufficient number of bids to open on April 29, 2010, the project will be re-advertised and bids taken on May 11, 2010. A recommendation of award of contracts would be presented to the Board at its May 17, 2010 meeting.

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ENGINEERING DEPARTMENT

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April 30, 2010

MEMORANDUM

ITEM NO. 3

May 3, 2010 Agenda
(Additional Material
for Item # 3)

TO: BOARD OF COUNTY COMMISSIONERS
FROM: ROBERT N. STANGER, COUNTY ENGINEER
THROUGH: AMY H. CANNON, ASSISTANT COUNTY MANAGER
**SUBJECT: CONSIDERATION OF BIDS FOR CROWN ARENA & THEATER
PME & LIFE SAFETY IMPROVEMENTS PROJECT**

BACKGROUND

Bids for mechanical, electrical and plumbing construction for the Crown Arena & Theater PME & Life Safety Improvements Project were received on April 29, 2010. Attached is the certified bid tabulation and letter of recommendation of award of contracts prepared by the project architect, LSV Partnership. Base bids for each discipline and a number of alternate bids were received. The low bids are summarized as follows:

Mechanical:	Bass Air Conditioning Co., Inc.	\$1,148,000 (includes Alt M1)
Electrical:	T&H Electrical Corporation	\$1,237,500 (includes Alt E1, E2 & E3)
Plumbing:	Ivey Mechanical Co., LLC	\$ 38,000

The life safety improvements (fire alarm system) are included in the electrical work. The total amount of the bids including all the alternates is \$2,423,500. In addition, a construction contingency of \$242,350 (10%) is recommended for a total project construction budget of \$2,665,850 which is significantly below the construction budget initially established for this project.

RECOMMENDATION/PROPOSED ACTION

The recommendation of the County Engineer, Crown Management, County Manager and LSV Partnership, contingent upon approval from the LGC for the project financing is to:

1. Accept the bids for the Crown Arena & Theater PME & Life Safety Improvements Project.
2. Award contracts to the low bidders as identified above in the amounts indicated.
3. Establish a construction contingency in the amount of \$242,350 to be used for changes in the scope of work recommended by the engineer and approved by the County Manager.
4. Approve the attached budget revision.

The proposed action by the Board of Commissioners is to approve the staff recommendation.

Celebrating Our Past...Embracing Our Future

Crown Arena & Theater Renovations
Proposed Project Budget
Revisions B10-261 (3/1/10) & B10-334 (5/3/10)
May 3, 2010

<u>Rev Code</u>	<u>Revenue</u>	
620-444-4442-NEW	Recovery Zone Economic Development Bonds (RZEDs)	1,138,000
620-444-4442-NEW	Build America Bonds (BABs)	<u>1,980,050</u>
		<u>3,118,050</u>

<u>Exp Code</u>	<u>Expenditure (budgeted in total)</u>	
620-444-4442-3748	Closing Costs	75,000
620-444-4442-3748	Architect (LSV Partnership)	377,200
620-444-4442-3748	Mechanical (Bass Air Conditioning)	1,148,000
620-444-4442-3748	Electrical (T&H Electrical)	1,237,500
620-444-4442-3748	Plumbing (Ivey Mechanical)	38,000
620-444-4442-3748	Construction Contingency	<u>242,350</u>
		<u>3,118,050</u>

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B10-334
Date Received	4/30/2010
Date Completed	

Fund No. 620 Agency No. 444 Organ. No. 4442
 Organization Name Crown Center

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
NEW	Recovery Zone Economic Development Bonds (RZED)	0	1,138,000	1,138,000
NEW	Build America Bonds (BAB)	0	1,980,050	1,980,050
9124	Transfer from Prepared Food & Beverage Tax	3,040,385	(377,200)	2,663,185
Total		3,040,385	2,740,850	5,781,235

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3748	858	Arena/Theater Upgrades	377,200	2,740,850	3,118,050
Total			377,200	2,740,850	3,118,050

Justification:

Revision to budget contracts for the Arena & Theater renovation project as follows: Mechanical (Bass Air Conditioning \$1,148,000), Electrical (T&H Electrical \$1,237,500), and Plumbing (Ivey Mechanical \$38,000). This revision includes a 10% construction contingency (\$242,350) and provides \$75,000 for closing costs related to the financing. This revision also eliminates food & beverage taxes (\$377,200 was previously budgeted for architectural services) as a funding source since the entire project will be financed.

Funding Source: State: _____ Federal: _____ County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: _____
 Department Head

Date: _____

Reviewed By: Bob Tucker
 Finance Department

Date: 4/30/10

Reviewed By: AMC
 Assistant County Mgr

Date: 4/30/10

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

BILLY R. KING
Chairman

KENNETH S. EDGE
Vice Chairman

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Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

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April 23, 2010

ITEM NO. 5A

May 3, 2010 Agenda Item

TO: Board of Commissioners
FROM: Candice H. White, Deputy Clerk to the Board *CU*
SUBJECT: Adult Care Home Community Advisory Committee

BACKGROUND: On April 19, 2010, the Board of Commissioners nominated the following individuals to fill two (2) vacancies on the Adult Care Home Community Advisory Committee:

George W. Mitchell (new appointment)

Daniel Rodriguez (reappointment)

I have attached the current membership list for this committee.

PROPOSED ACTION: Appoint individuals to fill the two (2) vacancies above.

Attachment

pc: Andrea Wright-Valdez, Mid-Carolina Area Agency on Aging

Celebrating Our Past... Embracing Our Future

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE
Initial Appointment 1 Year/Subsequent Term 3 Years

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
VACANT (vacated by Terri Thomas)	4/09	Initial	Apr/10 4/30/10	Yes
Toney Edwards (B/M) 3622 Clearwater Drive Fayetteville, NC 28311 822-4261/391-7910 (C)	04/09	1 st	Apr/12 4/30/12	Yes
Mary Ann Brown-Jackson 1959B James Hamner Way Fayetteville, NC 28311 822-1311/893-8151 x330 (W)	1/09	2 nd	Jan/12 1/31/12	No
Sandra Ebron (B/F) PO Box 65306 Fayetteville, NC 28306 424-3932/922-9446(C)	12/09	1st	Dec/12 12/31/12	Yes
Herma Jean Bradley (/F) 714 Topeka Street Fayetteville, NC 28301 822-3689	5/09	2 nd	June/12 6/30/12	No
Mexie Fields (/F) 1815 Primrose Drive Fayetteville, NC 28301 488-8432	1/10	2nd	Jan/13 1/31/13	No
Yvonne Booth (B/F) 4568 Turquoise Road Fayetteville, NC 28311 488-7260	8/09	1st	Aug/12 8/31/12	Yes
Daniel Rodriguez (H/M) 2634 Franciscan Drive Fayetteville, NC 28306 425-2746/432-9701 (W)	5/09	Initial	May/10 5/31/10	Yes
Dell Caramanno (W/F) 5578 Quietwood Place Fayetteville, NC 28304 423-2622	4/00	1 st	Apr/12 4/30/12	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
VACANT (vacated by J. Wolfe)	3/09	Initial	Mar/10 3/31/10	Yes
Wynella A. Myers (B/F) 706 Sarazan Drive Fayetteville, NC 28303 822-5526/273-8483 (C)	8/07	1 st	Aug/10 8/31/10	Yes
October Morales (W/F) 1917 Daphne Circle Fayetteville, NC 28304 (831)601-7217/689-0150 (W)	4/09	Initial	April/10 4/30/10	Yes
Ralph T. Cascasan (A/M) 910 Alexwood Drive Hope Mills, NC 28348-1695 425-9704/433-1039 (W)	5/09	Initial	June/10 6/30/10	Yes
Alfonso Ferguson, Sr. 3329 Eastgate Street Eastover, NC 28312-9311 401-2313/483-9916 ext. 5551235 (W)	8/09	Initial	Aug/10 8/31/10	Yes
Cassandra W. Haire (B/F) 515 Albany Street Fayetteville, NC 28301 728-0175	12/09	1 st	Dec/12 12/31/12	Yes
Kim Howard (_/F) 6018 Lakaway Drive Fayetteville, NC 28306 308-5974	4/08	1 st	Apr/11 4/30/11	Yes

CONTACT: Andrea Wright-Valdez, Regional Ombudsman, Mid-Carolina Area Agency on Aging,
P. O. Box 1510, Fayetteville, NC 28302 - Phone: 323-4191, ext. 25 – Fax: 323-9330

MEETINGS: Quarterly: 3rd Thursday of the last month of each quarter - 10:00 am - various adult care homes in Cumberland County

BILLY R. KING
Chairman

KENNETH S. EDGE
Vice Chairman

JEANNETTE M. COUNCIL
MARSHALL FAIRCLOTH
PHILLIP GILFUS
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MARIE COLGAN
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BOARD OF COMMISSIONERS

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April 23, 2010

ITEM NO. 5B

May 3, 2010 Agenda Item

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board

SUBJECT: Child Homicide Identification and Prevention (CHIP) Council

BACKGROUND: On April 19, 2010, the Board of Commissioners nominated the following individuals to fill three (3) upcoming vacancies on the Child Homicide Identification and Prevention (CHIP) Council:

A Representative of the Medical Community Whose Specialty is Children
Dr. Sharon Cooper (reappointment)

A Representative from District Court
Judge Beth Keever (reappointment)

A Representative of Cumberland County Department of Social Services
Rosemary Zimmerman (reappointment)

I have attached the current membership list for this Council.

PROPOSED ACTION: Appoint individuals to fill the three (3) vacancies above.

pc: Dr. Sharon Cooper

Celebrating Our Past... Embracing Our Future

CHILD HOMICIDE IDENTIFICATION AND PREVENTION (CHIP) COUNCIL
3 Year Term
(1, 2, 3 year initial terms set. After initial terms are served, all terms are for 3 years)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>A Representative of the Medical Community Whose Specialty is Children</u> Dr. Sharon Cooper PO Box 72929 Ft. Bragg, NC 28307-2929 488-9304	05/07 (3-year term initially)	1 st	May/10 05/31/10	Yes
<u>A Representative of the Business Council Board-Chairman (or designee)</u> VACANT (vacated by G. Cooper)	05/07 (2-year term initially)	1 st	May/09 05/31/09	Yes
<u>A Representative of the Military Community</u> Thomas M. Hill Family Advocacy Program Army Community Service ATTN: IMSE-BRG-MWA 2175 Reilly Road, Stop A Ft. Bragg, NC 28310-5000 907-3491/303/5306	02/10 (2-year term initially)	2 nd	Feb/13 02/28/13	No
<u>A Representative from District Court</u> Judge Beth Keever PO Box 363 Fayetteville, NC 28302 678-2901	05/07 (3-year term initially)	1 st	May/10 05/31/10	Yes
<u>A Representative of the Fayetteville Cumberland County Ministerial Association</u> Dr. Allen McLaughlin Cumberland County Ministerial Council 1430 Hoke Loop Road Fayetteville, NC 28314-6489 867-0443	05/09	2 nd	May/12 05/31/12	No

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>A Representative of Primary Care</u> VACANT (vacated by Dr. E. Wright) (2-year term initially)	05/07	1 st	May/09 05/31/09	Yes
<u>A Representative of Cumberland County Department of Social Services</u> Rosemary Zimmerman (3-year term initially) Cumberland County Department of Social Services PO Box 2429 Fayetteville, NC 28302 677-2035	05/07	1 st	May/10 05/31/10	Yes
<u>A Representative of the General Public</u> Louis Hackett 4184 Ferncreek Drive Fayetteville, NC 28314 323-3060/322-5324 (c)	05/09	2 nd	May/12 05/31/12	No
Lois A. Kirby 112 N. Churchill Drive Fayetteville, NC 28303 484-6055	02/10	2 nd	Feb/13 02/28/13	No
<u>A Representative of Methodist University School of Social Work</u> Mary Deyampert-McCall (3-year term initially) 1220 Wild Pine Drive Fayetteville, NC 28312 630-7698	02/08	1 st	Feb/11 02/28/11	Yes
<u>A Representative of the Cumberland County Mental Health Center</u> Debbie Jenkins (3-year term initially) Cumberland County Mental Health Center PO Box 787 Fayetteville, NC 28302	02/08	1 st	Feb/11 02/28/11	Yes
<u>A Representative of Health Education</u> Wendy Breedon (2-year term initially) Training and Development Cape Fear Valley Medical Center PO Box 2000 Fayetteville, NC 28302 609-6060	02/10	2 nd	Feb/13 02/28/13	No

Child Homicide Identification and Prevention (CHIP) Council, page 3

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>A Representative of Law Enforcement</u> Detective Lynette Hodges Cumberland County Sheriff's Dept. 131 Dick Street Fayetteville, NC 28301 677-5433 .	02/10 (2-year term initially)	2nd	Feb/13 02/28/13	No
<u>A Representative of the Legal Community</u> VACANT (vacated by Joanna Shober) 2018 Ft. Bragg Road, Suite 116A Fayetteville, NC 28303 488-8600	02/08 (2-year term initially)	1 st	Feb/10 02/28/10	Yes
<u>A Representative of the Cumberland County School System</u> Natasha Scott, Social Work Dept. Cumberland County Schools PO Box 2357 Fayetteville, NC 28302 678-2419	02/10 (2-year term initially)	2nd	Feb/13 02/28/13	No
<u>A Representative of the Cumberland Interfaith Hospitality Network</u> VACANT (vacated by Denise Giles) (2-year term initially)	02/08	1 st	Feb/10 02/28/10	Yes
<u>A Representative of Womack Army Medical Center</u> Gladys Cartwright Department of Social Work Womack Army Medical Center WAMC Stop A 4-2817 Reilly Road, MCXC Ft. Bragg, NC 28310-7301 907-7869	02/10 (2-year term, initially)	2nd	Feb/13 02/28/13	No
<u>A Representative of the Local Media</u> VACANT (vacated by Charles Broadwell) (2-year term, initially)	02/08	1 st	Feb/10 02/28/10	Yes

Child Homicide Identification and Prevention (CHIP) Council, page 4

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>A Representative of Fayetteville State University School of Social Work</u> Densie Lucas FSU, School of Social Work 1200 Murchison Road Fayetteville, NC 28301 672-2287	02/08	1 st	Feb/11 02/28/11	Yes
	(3-year term, initially)			
<u>A Representative of the Cumberland County Board of Commissioners</u> Phillip Gilfus Board of Commissioners PO Box 1829 Fayetteville, NC 28302 678-7772	04/10	1 st	Aug/11 08/31/11	Yes
	(serving unexpired term)			

Contact: Dr. Sharon Cooper (Blanche-OA) – 488-9304; Fax 488-8705
 Meetings: Meets 3rd Thursday of every other month (beginning in February), 6 pm, Mental Health Center Board Room, 651 Executive Place

BILLY R. KING
Chairman

KENNETH S. EDGE
Vice Chairman

JEANNETTE M. COUNCIL
MARSHALL FAIRCLOTH
PHILLIP GILFUS
JIMMY KEEFE
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7771 • Fax: (910) 678-7770

April 23, 2010

ITEM NO. 5C

May 3, 2010 Agenda Item

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *CHW*

SUBJECT: Cumberland County Home and Community Care Block Grant Committee

BACKGROUND: On April 19, 2010 the Board of Commissioners nominated the following individual to fill one (1) upcoming vacancy on the Cumberland County Home and Community Care Block Grant Committee.

Older Consumer
Edwin Deaver (reappointment)

I have attached the current membership list for this Committee.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Glenda Dye, Mid-Carolina Area Agency on Aging

Celebrating Our Past... Embracing Our Future

CUMBERLAND COUNTY
HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE
(PLANNING COMMITTEE FOR AGING SERVICES)
4 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Older Consumer</u> Elma Jorgensen 2321 Colgate Drive Fayetteville, NC 28305	1/07	1 st	Dec/10 12/31/10	Yes
Janice Lucas P.O. Box 61 Falcon, NC 28342 980-1296	1/07	2 nd	Dec/10 12/31/10	No
Mary Mack 5471 Maplewood Fayetteville, NC 28314 867-9533	4/08	1 st	April/12 4/30/12	Yes
Edwin Deaver P.O. Box 127 Hope Mills, NC 28348	5/06	1 st	May/10 5/31/10	Yes
Deborah J. Atkinson (B/F) 217 Andover Road Fayetteville, NC 28311 822-5441/494-1288 (C)	5/09	1 st	May/13 5/31/13	Yes
Barbara Marshall (B/F) 7640 Wilkins Drive Fayetteville, NC 28311 488-2615/977-2303 (C)	4/08	1 st	Apr/12 4/30/12	Yes
Ethel Hennessee 647 Edgehill Road Fayetteville, NC 28314 867-8910	12/07	1 st	Dec/11 12/31/11	Yes
Annie R. Hasan 1340 McArthur Road Fayetteville, NC 28311 630-0688/482-3513 (W)	2/08	1 st	Feb/12 2/28/12	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Aging Service Provider</u>				
Karin Simkin Department of Social Services PO Box 2429 Fayetteville, NC 28302-2429	4/09	2 nd	April/13 4/30/13	No
Rosa Crowe PO Box 64526 Fayetteville, NC 28306 424-2993	4/09	2 nd	April/13 4/30/13	No
Mary Brymer Fayetteville-Cumberland Senior Center 739 Blue Street Fayetteville, NC 28301	4/09	1 st	April/13 4/30/13	Yes
Toney McCray Bethel Adult Day Health Care 1065 Progress Street Fayetteville, NC 28306 484-8727	12/07	2 nd	Dec/11 12/31/11	No
Catherine VanSickle CCCCOA, INC. 339 Devers Street Fayetteville, NC 28303 484-0111	12/09	1 st	Dec/13 12/31/13	No
Tina Dicke Legal Aid of NC PO Box 1268 Fayetteville, NC 28302	4/09	2 nd	April/13 4/30/13	No
Judy Dawkins RSVP 739 Blue Street Fayetteville, NC 28301 433-1136	1/07	2 nd	Dec/10 12/31/10	No
Patricia Edwards Hope Mills Sunshine Center 3226 Davis Street Hope Mills, NC 28348	1/07	2 nd	Dec/10 12/31/10	No

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Aging Service Provider</u>				
Kristine Wagner (W/F) 130 Gillespie Street Fayetteville, NC 28301 436-0340/678-7624 (W)	1/07	1 st	Dec/10 12/31/10	Yes
<u>Civic Representative</u>				
Crystal McNair United Way of Cumberland Co. PO Box 303 Fayetteville, NC 28302-0303	11/07	2 nd	Nov/11 11/30/11	No
<u>Elected Official</u>				
Richard Higgins Town of Spring Lake 1309 Mack Street Spring Lake, NC 28390 497-1027	2/07	1 st	Dec/10 12/31/10	Yes
<u>County Representatives</u>				
Amy Cannon Assistant County Manager PO Box 1829 Fayetteville, NC 28302-1829				
Juanita Pilgrim Deputy County Manager PO Box 1829 Fayetteville, NC 28302-1829				

Meets the 3rd Thursday, 2nd month of quarter, at 2 pm at various service providers within county
 Contact: Glenda Dye - 323-4191 x22 - Fax 323-9330 – gdye@mccog.org