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**AGENDA**  
**CUMBERLAND COUNTY BOARD OF COMMISSIONERS**  
**COURTHOUSE – ROOM 118**  
**OCTOBER 4, 2010**  
**9:00 AM**

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INVOCATION            Commissioner Kenneth Edge, Vice Chairman

Minister:              Reverend Haywood A. Smith  
                             Camp Ground United Methodist Church

Pledge of Allegiance

Recognition of Outstanding Performance Awards to Austin Keating, Director and George Shepherd on behalf of the Cumberland County Child Support Enforcement Department

1.     Approval of Agenda
  
2.     Consent Agenda
  - A.     Approval of minutes for the September 20, 2010 regular meeting.
  - B.     Approval of Proposed Additions to the State Secondary Road System:

Churchill Downs Subdivision:    Salem Prince Drive, Secretariat Place,  
   Thunder Gulch Trail, Storm Cat Lane  
   Citidancer Court
  - C.     Approval of Change Order P-2 for Coffman Plumbing Detention Center Domestic Water Lines and Mains Replacement Project.
  - D.     Approval of Proposed Changes in Fluzone Fee and Administrative Fees for Vaccines at the Cumberland County Health Department.
  - E.     Approval of Health Department Delinquent Accounts to be Written Off and/or Turned Over to Collectors.

- E. Approval of Health Department Delinquent Accounts to be Written Off and/or Turned Over to Collectors.
- F. Approval of Cumberland County Facilities Committee Report.
- G. Approval of a Resolution Declaring Cumberland County 911 Equipment as Surplus Equipment and Transferring Said Equipment to Pope Air Force Base.
- H. Approval of a Resolution in Support of the Selection by the Democratic National Committee of Charlotte/Mecklenburg County as the Site for the 2012 Democratic National Convention.
- I. Approval of Proposed Lease Agreement with Coastal Horizon Center for a Portion of Day Reporting Center Office Space.
- J. Budget Revisions:
  - (1) Juvenile Crime Prevention Programs  
  
Revision in the net amount of \$2,139 to adjust the JCP programs to the final State allocation and to refund revenue received (\$1,986) in FY2010 and not spent. (B11-104) **Funding Source – State and Fund Balance Appropriated.**
  - (2) Sheriff Grants  
  
Revision in the amount of \$150,000 to recognized a US Department of Justice COPS Technology Grant to be used for an automated records system, laptop computers and printers for vehicles, crime mapping software and portable radio repeaters. (B11-103) **Funding Source – Federal**
  - (3) Social Services  
  
Revision in the amount of \$135,729 to recognized additional TANF funds for a subsidized employment grant. (B11-098) **Funding Source – Federal**

#### ITEMS OF BUSINESS

- 3. Presentation of the Tourism Development Authority (TDA) Annual Report for FY09-10 by Vivek Tandon, Chairman.
- 4. Presentation by Mark Culbreth from the Cumberland County School System on the Reading Rocks Program.

5. Presentation on the Behavioral Task Force Report by Dr. Deborah Teasley, President & CEO of the Southern Regional Area Health Education Center.
6. Presentation by Ms. Sharon Phillips, Judicial District Manager and Betty Ann Crawford of the North Carolina Department of Correction on the Cooperative Efforts and Success of the Community Service Workers Program in Cumberland County.
7. Presentation of the Consolidated Transportation Development Plan by RLS Consultants.
8. Nominations to Boards and Committees
  - A. Cumberland County Public Library Board of Trustees (2 Vacancies)
  - B. Human Relations Commission (1 Vacancy)
9. Appointments to Boards and Committees
  - A. Animal Services Board (1 Vacancy)

Nominee:

City of Fayetteville Resident Position: Dell Caramanno
  - B. Cumberland County Local Emergency Planning Committee (1 Vacancy)

Nominee:

Operators of Facilities Representative: Mark J. Faircloth
  - C. Cumberland County Public Library Board of Trustees (1 Vacancy)

Nominee: Daisy D. Maxwell
  - D. Human Relations Commission (1 Vacancy)

Nominee: Vincent Francis

E. Minimum Housing Appeals Board (4 Vacancies)

Nominees:

Regular Members: Charles Lewis (Reappointment)  
Linda J. Miller (Reappointment)

Alternate Members: Luther M. McManus (Reappointment)  
Steve Hogan (Reappointment)

F. Nursing Home Advisory Board (2 Vacancies)

Nominees:

Norton Campbell  
Luada Patrick

10. Closed Session – A. Economic Development Matter(s)  
Pursuant to NCGS 143-318.11(a)(4).

**ADJOURN**

**THIS MEETING WILL BE BROADCAST LIVE ON TIME WARNER  
COMMUNITY CHANNEL 7.**

**MEETINGS:           October 18, 2010 (Monday) – 6:45 PM  
November 1, 2010 (Monday) – 9:00 AM  
November 15, 2010 (Monday) – 6:45 PM**

JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



ITEM NO. 2B


AMY H. CANNON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 4, 2010**

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** JAMES E. MARTIN, COUNTY MANAGER 

**DATE:** SEPTEMBER 24, 2010

**SUBJECT:** PROPOSED ADDITIONS TO THE STATE SECONDARY ROAD SYSTEM

**BACKGROUND**

The North Carolina Department of Transportation has received petitions requesting the following streets be placed on the State Secondary Road System for maintenance (see attached):

Churchill Downs Subdivision: Salem Prince Drive, Secretariat Place,  
Thunder Gulch Trail, Storm Cat Lane  
Citidancer Court

DOT has determined that the above streets are eligible for addition to the state system.

**RECOMMENDATION**

NCDOT recommends that the above named streets be added to the State Secondary Road System. County Management concurs.

**PROPOSED ACTION**

Approve the above listed streets for addition to the State Secondary Road System.

/ct  
Attachments

*Celebrating Our Past...Embracing Our Future*





STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

September 21, 2010

Division Six - District Two  
Cumberland County

Mr. Billy R. King, Chairman  
Cumberland County Board of Commissioners  
Post Office Box 1829  
Fayetteville, North Carolina 28302

Subject: Secondary Road Addition

Dear Mr. King,

This is in reference to a petition submitted to this office requesting street(s) in Cumberland County be placed on the State's Secondary Road System. Please be advised that these street(s) have been investigated and our findings are that the below listed street(s) are eligible for addition to the State System.

**Churchill Downs Subdivision**

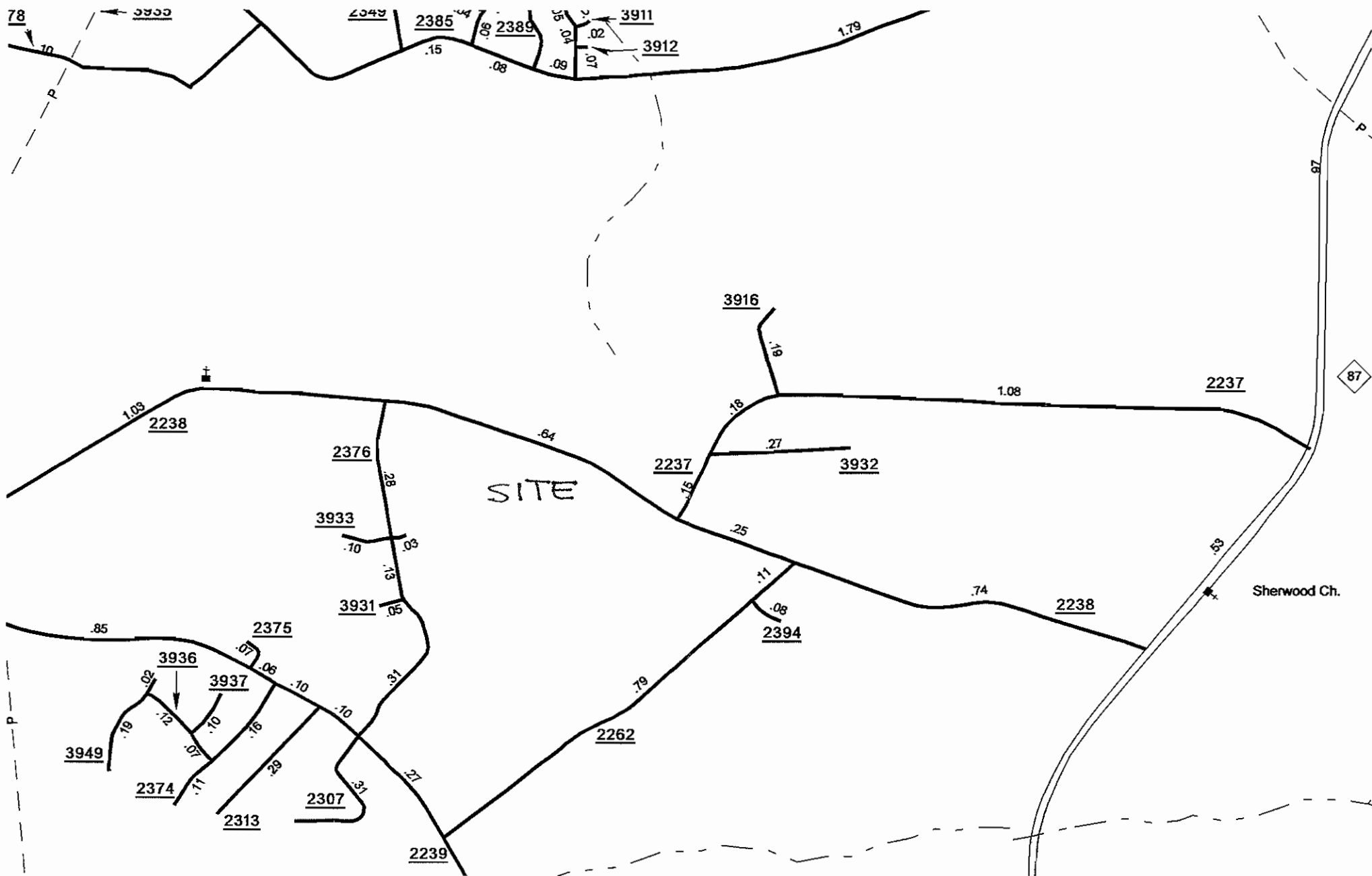
- Salem Prince Drive
- Secretariat Place
- Thunder Gulch Trail
- Storm Cat Lane
- Citidancer Court

It is our recommendation that the above named street(s) be placed on the State's Secondary Road System. If you and your Board concur in our recommendation, please submit a resolution to this office.

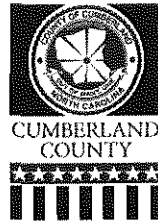
Sincerely,

A handwritten signature in cursive script that reads "David Plummer".

David Plummer  
Transportation Tech. IV



ROBERT N. STANGER, P.E.  
County Engineer



ITEM NO. 20  
SAM LUCAS  
Engineering Technician II  
WAYNE DUDLEY, CFM  
Engineering Technician I

ENGINEERING DEPARTMENT

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
Telephone (910) 678-7636 • Fax (910) 678-7635

September 24, 2010

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ROBERT N. STANGER, COUNTY ENGINEER *Bob*

THROUGH: AMY H. CANNON, ASSISTANT COUNTY MANAGER

SUBJECT: APPROVAL OF CHANGE ORDER P-2 FOR COFFMAN PLUMBING  
DETENTION CENTER DOMESTIC WATER LINES AND MAINS  
REPLACEMENT PROJECT

BACKGROUND

The Board of Commissioners, at its May 17, 2010 meeting, awarded a contract to Coffman Plumbing Company, Inc., to replace galvanized water lines and mains in the Detention Center. During prosecution of the work, undisclosed conditions became known that resulted in additional work. Attached is Change Order P-2 in the amount of \$13,738.00 for the following additional work:

- Replace existing 2½-inch galvanized water line that serves Housing Unit C, Pod D, that was mislabeled. The pipe was initially believed to be copper when in fact, after removing a portion of the insulation, was found to be galvanized and required replacement.
- Install eight (8) access panels in the drywall ceiling in Housing Unit C, Pods B & C, required to gain access to the pipe to be replaced and provide a means for future access for maintenance.

There are sufficient monies in the Maintenance and Repair Buildings line item in the General Government Other organization budget to fund this change order.

RECOMMENDATION/PROPOSED ACTION

The recommendation of the County Engineer and Management is to approve Change Order P-2 for Coffman Plumbing in the amount of \$13,738.00 for the Water Line Replacement project at the Detention Center and increase the contract amount to \$273,497.04

The proposed action by the Board is to follow the staff recommendation.

*Celebrating Our Past...Embracing Our Future*



## CHANGE ORDER

### Distribution To:

OWNER	<input type="checkbox"/>
ENGINEER	<input type="checkbox"/>
CONTRACTOR	<input type="checkbox"/>
FIELD	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

PROJECT: Cumberland County  
Detention Center Domestic  
Water Lines and Mains Replacement

CHANGE ORDER NUMBER: P-2

INITIATION DATE: August 27, 2010

TO: Coffman Plumbing Company, Inc.  
4251 Legion Road, Suite 103  
Hope Mills, NC 28348

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Plumbing Construction

CONTRACT DATE: July 13, 2010

You are directed to make the following changes in this Contract:

Additional labor, materials and equipment to replace existing 2 ½" galvanized water lines not indicated on the plans with copper lines and install access panels in drywall ceilings for future maintenance of the water lines as directed by the County Engineer.

**ADD: \$13,738.00**

Through the acceptance of this Change Order, the Contractor acknowledges that he has reviewed the status of the work to date and that this Change Order represents the final and complete payment for the above stated additional work on the Cumberland County Detention Center Domestic Water Lines and Mains Replacement Project and includes any and all costs for delays, claims or demands against the Owner. The Contractor by accepting the Change Order agrees to indemnify the Owner and all other parties associated with this project forever from liens or claims from the Contractor or any other person directly or indirectly acting for, through, or under the Contractor.

Not valid until signed by the Owner and Contractor.

Signature of the Contractor indicates agreement herewith, including any adjustment in the Contract Sum or the Contract Time.

The original (Contract Sum) ( <del>Guaranteed Maximum Cost</del> ) was.....	\$ 257,000.00
Net change by previously authorized Change Orders.....	\$ 2,759.04
The (Contract Sum) ( <del>Guaranteed Maximum Cost</del> ) prior to this Change Order was.....	\$ 259,759.04
The (Contract Sum) ( <del>Guaranteed Maximum Cost</del> ) will be (increased) (decreased) ( <del>unchanged</del> ) by this Change Order.....	\$ 13,738.00
The new (Contract Sum) ( <del>Guaranteed Maximum Cost</del> ) including this Change Order will be.....	\$ 273,497.04
The Contract Time will be (increased) (decreased) ( <del>unchanged</del> ) by	(--9--) Days

The Date of Substantial Completion as of the date of this Change Order therefore is October 21, 2010.

Cumberland County Engineering  
ENGINEER

Coffman Plumbing Company, Inc.  
CONTRACTOR

County of Cumberland  
OWNER

P.O. Box 1829  
Fayetteville, NC 28302

4251 Legion Road, Suite 103  
Hope Mills, NC 28348

P.O. Box 1829  
Fayetteville, NC 28302

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

Since 1974  
**Coffman Plumbing**  
**Co. Inc.**  
4251 Legion Rd Suite 103  
Hope Mills, NC 28348  
910-424-4060 \* 910-425-4393 fax

**COST BREAKDOWN SUMMARY SHEET**

CHANGE ORDER REQUEST NO: 2

DATE: August 25th, 2010

PROJECT: Cumberland Cty Detention Center

ARCHITECT'S PROJ. NO.: 19601

DESCRIPTION: Additional 2 1/2" water line.

1 Material:	\$2,950.50	1
2 Rent if Equipment:	\$0.00	2
3 Freight:	\$50.00	
TOTAL OF 1+2+3	\$3,000.50 A	
4 Labor ( 96.40 hours at \$30/hour)	\$2,892.00	4
5 Workman's Compensation:	\$723.00	5
TOTAL (A)+4+5	\$6,615.50 B	
6 Overhead and Profit (10% of Total (B):	\$661.55	6
TOTAL OF (B)+6	\$7,277.05 C	
7 Sales Tax on Total (A)	\$240.04	7
TOTAL OF (C)+7	\$7,517.09 D	
8 Subcontractor: Insulation at Mechanical Room	\$380.00	8
9 Overhead and Profit (10% of Total (8):	\$38.00	9
10 Subcontractor: Insulation at additional 2 1/2" water line.	\$1,236.00	10
11 Overhead and Profit (10% of Total (10):	\$123.60	11
12 Subcontractor: Ceiling at additional 2 1/2" water line.	\$959.00	12
13 Overhead and Profit (10% of Total (12):	\$95.90	13
TOTAL OF (D)+8+9+10+11+12+13	\$10,349.59 E	
14 Bond	\$206.99	14
TOTAL OF (E)+14	\$10,556.58 D	
<b>TOTAL CHANGE ORDER</b>	<b>\$10,556.58</b>	
Extension of time requested:	<u>7 days</u>	

Since 1974  
**Coffman Plumbing**  
**Co. Inc.**  
4251 Legion Rd Suite 103  
Hope Mills, NC 28348  
910-424-4060 \* 910-425-4393 fax

**COST BREAKDOWN SUMMARY SHEET**

CHANGE ORDER REQUEST NO: 3

DATE: August 27th, 2010

PROJECT: Cumberland Cty Detention Center

ARCHITECT'S PROJ. NO.: 19601

DESCRIPTION: Furnish & Install access panels.

1 Material:	\$928.00	1
2 Rent if Equipment:	\$0.00	2
3 Freight:	\$0.00	
TOTAL OF 1+2+3	\$928.00 A	
4 Labor ( 32.00 hours at \$30/hour)	\$960.00	4
5 Workman's Compensation:	\$240.00	5
TOTAL (A)+4+5	\$2,128.00 B	
6 Overhead and Profit (10% of Total (B):	\$212.80	6
TOTAL OF (B)+6	\$2,340.80 C	
7 Sales Tax on Total (A)	\$74.24	7
TOTAL OF (C)+7	\$2,415.04 D	
8 Subcontractor: Framing at Access panels	\$640.00	8
9 Overhead and Profit (10% of Total (8):	\$64.00	9
TOTAL OF (D)+8+9+10+11+12+13	\$3,119.04 E	
10 Bond	\$62.38	10
TOTAL OF (E)+14	\$3,181.42	
TOTAL CHANGE ORDER	\$3,181.42	

Extension of time requested: 2 days

ITEM NO. 2D

DEPARTMENT OF PUBLIC HEALTH  
1235 Ramsey Street • Fayetteville, North Carolina 28301  
(910) 433-3600 • Fax: (910) 433-3659

### MEMORANDUM

TO: Board of County Commissioners

THRU: Mrs. Juanita Pilgrim, Deputy County Manager

FROM: Mr. Buck Wilson, Health Director *BW*

DATE: September 22, 2010

RE: Approval of Proposed Changes in Fluzone Fee and  
Administrative Fees for Vaccines

#### **BACKGROUND**

At the Board of Health meeting on September 21, 2010, the Board voted to set the fee for the Fluzone Vaccine at \$30.00. The Board also voted to charge \$20.00 for the Administrative Fee for all vaccines given in the Health Department. This will allow the Health Department to recoup more of the Medicare reimbursable rates for the Administrative Fee.

#### **RECOMMENDATION**

Management requests to have this item placed on the next County Commissioners' meeting agenda for their approval to change the aforementioned fee for Fluzone and the Administrative Fee for all vaccines.

VACCINE NAME	MEDICAID REIMB RATE	MEDICARE REIMB RATE	BCBS REIMB RATE	CCDPH ADMIN COSTS/ DOSE	CURRENT FEE	PROPOSED FEE
High Dose Fluzone	Rate Not Set Yet	\$29.21	Rate Not Set Yet	\$26.00	0.00	\$30.00
Admin. Fee	\$17.25	\$19.70	\$9.04	\$11.00	\$18.00	\$20.00

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ITEM NO. 2E

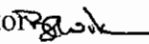
**DEPARTMENT OF PUBLIC HEALTH**

227 Fountainhead Lane • Fayetteville, North Carolina 28301  
(910) 433-3600 • Fax: (910) 433-3659

**MEMORANDUM**

TO: Board of County Commissioners

THRU: Mrs. Juanita Pilgrim, Deputy County Manager

FROM: Mr. Buck Wilson, Health Director 

DATE: September 22, 2010

RE: Approval of Delinquent Accounts to Be Written Off and/or Turned Over to Collectors

**BACKGROUND**

At the Board of Health meeting on September 21, 2010, the Board approved writing off a total of \$28,446.76 as bad debts. Family Planning accounts in the amount of \$3,336.58 will be written off as bad debt, however cannot be sent to our collection agency, Professional Recovery Consultants, Inc. pursuant to North Carolina Division of Health and Human Services Guidelines. The amount to be sent to the collection agency will be \$25,110.18. This write-off of bad debts is in compliance with the Board of Health's recommendation to write-off bad debts every quarter.

**RECOMMENDATION/PROPOSED ACTION**

Management requests to have this item placed on the next County Commissioners' meeting agenda for their approval to write off bad debts in the amount of \$28,446.76 and to turn over to Professional Recovery Consultants, Inc. the amount of \$25,110.18 for collection.

/dwmc  
:Attachment

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**CUMBERLAND COUNTY DEPARTMENT  
OF PUBLIC HEALTH**

**DELINQUENT ACCOUNTS TO BE TURNED OVER FOR COLLECTION**

**BAD DEBT WRITE-OFF # 29**

**September 21, 2010**

<b>PROGRAM</b>	<b>AMOUNT</b>
ADULT HEALTH	\$18,074.68
BCCCP	\$28.80
CHILD HEALTH	\$4,356.99
DENTAL	\$0.00
FAMILY PLANNING *****	\$3,336.58
GYN/POSTPARTUM	\$0.00
IMMUNIZATIONS	\$0.00
MATERNITY	\$2,539.06
MEDICAL RECORDS	\$0.00
PAP	\$110.65
T.B.	\$0.00
<b>TOTAL</b>	<b>\$28,446.76</b>

**\*\*\*\*\*Family Planning Accounts will adjusted (as Bad Debt) from the Accounts Receivable, however will not be sent to the Collection Agency pursuant to NC Division of Health and Human Services guidelines.**

**The above accounts are 90 days old or older as of September 1, 2010.**

# DRAFT

ITEM NO. 2F

CUMBERLAND COUNTY FACILITIES COMMITTEE  
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564  
SEPTEMBER 14, 2010 – 9:30 AM  
MINUTES

MEMBERS PRESENT: Commissioner Jimmy Keefe, Chair  
Commissioner Jeannette Council  
Commissioner Phillip Gilfus

OTHER COMMISSIONERS  
PRESENT: Commissioner Kenneth Edge

OTHERS PRESENT: James Martin, County Manager  
Juanita Pilgrim, Deputy County Manager  
Amy Cannon, Assistant County Manager  
James Lawson, Assistant County Manager  
Sally Shutt, Communications and Strategic Initiatives  
Manager  
Rick Moorefield, County Attorney  
Jane Stevens, Public Health Department Environmental  
Health Director  
Hank Debnam, Mental Health Director  
Robert N. Stanger, County Engineer  
Al Brunson, Facilities Maintenance Manager  
Major John McRainey, Detention Center Chief Jailer  
Candice H. White, Deputy Clerk to the Board  
Press

Commissioner Keefe called the meeting to order and welcomed those in attendance. Commissioner Keefe recognized Fayetteville City Manager Dale Iman and Commissioner Kenneth Edge. Congratulations were also extended to recently promoted Assistant County Manager James Lawson.

1. APPROVAL OF MINUTES – AUGUST 10, 2010 REGULAR MEETING

MOTION: Commissioner Gilfus moved to approve the minutes.  
SECOND: Commissioner Council  
VOTE: UNANIMOUS

2. INFORMATION REGARDING MENTAL HEALTH TREATMENT FOR  
DETENTION CENTER INMATES

Commissioner Keefe called on County Manager James Martin who advised Mental Health Authority Director Hank Debnam, Chief Detention Center Jailer Major McRainey

# DRAFT

and Public Health Department Environmental Health Director Jane Stevens were in attendance to provide information regarding mental health services for detention center inmates. Mr. Martin noted the Public Health Department is responsible for jail health services. Commissioner Gilfus stated his interest is to determine what might be done to decrease jail overcrowding and whether there are alternatives that might be explored to deal with the mental health cycle in the criminal justice system. Commissioner Keefe stated the concern of the Facilities Committee is to understand the effect mental health patients have on the detention center so a realistic choice can be made when moving forward with the new construction.

Ms. Stevens stated the Public Health Department has a contract with a psychiatrist who works from 28-35 hours a week at the detention center and the Mental Health Authority provides a social worker who works four days a week at the detention center. Ms. Stevens explained individuals can be seen by the social worker during the first week and by the psychiatrist in two weeks; however, if an individual is detained less than two weeks, they may not be seen. Ms. Stevens further explained when inmates leave the jail, they can go to the Public Health Department for a seven-day supply of their medication, which gives them time to go to the Mental Health Authority for intake and continuation of their meds should they so choose.

Major McRainey explained the social worker spends half the time working at the jail and half the time providing follow up to keep individuals maintained so they do not return to jail. Major McRainey further explained there is nothing being done at the jail in an attempt to break the cycle of drug abuse and alcohol. Major McRainey stated during discussions with mental health staff, it was noted that there are individuals who will not respond to treatment and will be left on the streets because there are no residential programs for them and no place for them to go. Major McRainey advised that because of its current architecture and training, the detention center is not a mental institution.

Mr. Debnam stated one of the problems is Medicaid services are taken away when an individual is incarcerated. Mr. Debnam further stated another problem is that unless a judge issues an order, adults can not be required to receive services once they are released from jail. Mr. Debnam explained attempts are made to take care of the needs of detainees while they are incarcerated, but following their release from jail, they could possibly be returned to jail because of their substance abuse or mental illness.

Commissioner Gilfus inquired where individuals with mental illness are sent and how long it takes to get them admitted. Mr. Debnam responded they are sent to Cherry Hospital and there is usually a delay for admitting adults or geriatric clients. Commissioner Keefe asked whether Cherry Hospital will accept clients pending criminal charges. Major McRainey responded there are three ways to place an individual in the state mental health system: 1) if the District Attorney requests a forensic exam; 2) if a Safe Keeping Order is issued; or 3) under HB 95 for the criminally insane.

At the request of Mr. Martin, Major McRainey explained that special housing units in the current jail are used for inmates who engage in behavior that is destructive to the

# DRAFT

institution and for people with mental health issues that function well within the jail environment. Major McRainey stated from his perspective, there is a desperate need for a residential program because there are people who need a structured environment in which to function in order not to self-medicate with alcohol and street drugs.

Commissioner Keefe inquired whether there was a need for a facility for non-violent individuals that would not require as much supervision as the jail. Major McRainey stated there are individuals within the community who languish on the streets and within the jail who, with the proper treatment and counseling, could lead productive lives. Major McRainey also stated from his perspective, when these individuals are placed in jail, they are only made worse because his job is to lock up criminals and the jail is not a mental health facility. Mr. Debnam spoke to services provided by the Assertive Community Treatment (ACT) teams and through the Treatment Accountability for Safer Communities (TASC) program.

Commissioner Keefe stated he did not want to rush to build a facility that does not address the needs and asked Mr. Martin for comments. Mr. Martin stated he agreed with the issue regarding the need for additional space and stated he may engage the assistance of Major McRainey to lead the effort with regard to special housing. Mr. Martin further stated there is already a comprehensive Jail Health Committee and stated the Facilities Committee could consider asking the Jail Health Committee to look at mental health issues of inmates and make suggestions as to how to track inmates once they are discharged from the jail or judicial system.

Commissioner Keefe stated he was not convinced that the jail expansion should not include a dormitory style pod for special housing for mental health patients. Mr. Martin opined that there is likely the need to provide a variety or combination of housing to manage the inmate population in any expansion that is undertaken; however, that decision has not yet been made because the Request for Qualifications (RFQ) process has just begun. Mr. Martin further opined that he did not necessarily believe the needs fit a 250-bed dormitory style facility. Mr. Martin stated these are some of the issues that will need to be addressed before anything is brought back to the committee and the full board.

Major McRainey suggested that the architects be engaged in the programming so they are aware of exactly is needed and can update the board before the design process begins. Mr. Martin advised there is a provision in the RFQ that will task the architect selected with determining what kind of space is needed.

Additional comments and discussion followed. Commissioner Keefe requested that all discussion be taken into consideration before coming back to the committee.

James Lawson, Assistant County Manager, provided information on a Coastal Horizons' contract for the provision of TASC services and their request to rent space in a county facility. Mr. Martin stated they would like to occupy the space on October 1st so a proposed lease may be presented to the Board at their October 4, 2010 meeting.

# DRAFT

## 3. UPDATES FROM COUNTY ENGINEER

### Detention Center Expansion Project

Robert N. Stanger, County Engineer, reported an RFQ had been prepared and distributed to the Detention Center Project Committee for review and comments. Mr. Stanger advised there had been a recommendation by the county manager to add Al Brunson, Facilities Maintenance Manager, to the project committee. Mr. Stanger further advised appointment of the county commissioner representative was still pending. Mr. Stanger called attention to the RFQ as distributed and stated responses had been requested no later than September 21st. Mr. Stanger stated the RFQ provides a general description of the project as initially envisioned and the scope of services to be provided by the architectural team. Mr. Stanger further stated there is a programming phase to the scope of services which will identify what type of beds are needed based on the projected inmate population and types of inmates. Mr. Stanger reported the RFQ also provides information required in the written qualification statement from the architectural team. Mr. Stanger stated all RFQs will be distributed to members of the committee and based on the committee's evaluation of the written responses, the qualification statements will be ranked and a minimum of three firms will be invited to deliver oral presentations to the committee. Mr. Stanger further stated based on the oral presentations and written qualification statements, a firm will be selected and a fee for services will be negotiated, which will be brought back through the Facilities Committee to the full board.

Commissioner Gilfus requested that the update be provided to the city of Fayetteville. Commissioner Edge stated based on earlier discussion, he felt it was important to involve all stakeholders in the facility design. Commissioner Keefe expressed a sense of urgency regarding the appointment of a county commissioner to the Detention Center Project Committee and requested that the commissioners be notified of all project committee meeting dates in the event they want to attend.

Commissioner Keefe posed questions regarding capacity of the property. Mr. Stanger stated the information presented to date regarding the types of housing units had been based on needs expressed by the Sheriff's Office. Mr. Stanger further stated the types of housing units will be revisited during the programming phase of the project. Commissioner Keefe stated dormitory style housing should not be taken off the table because of the significant cost difference and additional capacity. Mr. Stanger responded to additional questions regarding the site. At the request of Mr. Martin, Major McRainey explained the capacity of the current facility. Mr. Stanger advised it will be three to four weeks following the RFQ submittal date before a recommendation can be brought forward. Commissioners Keefe and Edge concurred that the detention center expansion project should move forward as expeditiously as possible.

### Public Health Department Renovation Project

Mr. Stanger reported at their August 16, 2010 meeting, the Board authorized management to proceed with the initial phase of renovations for the retired public health

# DRAFT

building. Mr. Stanger briefly outlined some of the renovations that would be involved and stated with the impetus for the project being to get emergency services into the building with adequate space for a potential consolidated 911 call center, the initial task is to develop a scope of services that would include upgrade designs and construction administration. Mr. Stanger stated in order to meet state building codes for an E-911 center, structural upgrades would be needed to meet seismic loads, which would add \$.5 million to the \$5 million budget. Mr. Stanger responded to questions and stated Emergency Services plans to retain their current space in the Law Enforcement Center for back up.

Mr. Martin advised from a management standpoint, the project was being driven by the potential to consolidate emergency dispatch services with the city of Fayetteville. Mr. Martin stated he has communicated with Fayetteville City Manager Dale Iman in attempt to set up a meeting, but no meeting has been scheduled to date. Mr. Martin further stated unless the city of Fayetteville has an interest in consolidating its communications center, there has never been a need to do anything to the third floor of the retired public health building. Mr. Martin advised should the county not receive a commitment from the Fayetteville City Council within a relatively short timeframe, then there should be no further movement on the third floor of the retired public health building. Mr. Martin responded to questions.

Commissioner Keefe suggested that Mr. Martin send a letter to Mr. Iman that renovations for a E-911 center have been placed on hold until a commitment is received from the city of Fayetteville and that consolidation of emergency dispatch services be added to the agenda for the joint meeting that is in the process of being scheduled. Rick Moorefield, County Attorney, advised terms of the commitment also need to be addressed and the city needs to be put on notice that the county needs to know their expectations. Mr. Stanger confirmed that he was to hold further discussions with the architect pending contact with the city of Fayetteville. Mr. Martin spoke to plans for the state VIPER system to go digital in 2014 and the fact that the city of Fayetteville does not plan to utilize the state VIPER system until that time.

Commissioner Council inquired whether the county should consider other alternatives for the retired public health building. Mr. Martin spoke briefly to the hospital's possible interest in using a portion of the first floor. Mr. Martin stated thought should be given to whether to proceed with demolition of the interior in order to rent or sell the building. Mr. Martin further stated the tax appraised value was \$8 million. Mr. Stanger stated monies from the E-911 surcharge have to be used by June 2012 and this could potentially add to the urgency in determining the city of Fayetteville's commitment.

## 4. OTHER MATTERS OF BUSINESS

There were no additional matters of business.

MEETING ADJOURNED AT 11:30 AM

JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



ITEM NO. 26

AMY H. CANNON  
Assistant County Manager


JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM**

**TO:** BOARD OF COMMISSIONERS

**FROM:** AMY H. CANNON, ASSISTANT COUNTY MANAGER 

**DATE:** SEPTEMBER 27, 2010

**SUBJECT:** APPROVAL OF A RESOLUTION DECLARING CUMBERLAND COUNTY 911 EQUIPMENT AS SURPLUS EQUIPMENT AND TRANSFERRING SAID EQUIPMENT TO POPE AFB

**BACKGROUND**

Ft Bragg will be taking over Pope AFB in October due to the BRAC realignment. Currently, the County has some 911 equipment located on Pope AFB. These assets were purchased with 911 surcharge funds collected from that area. As a result of the base realignment, the County will no longer be able to collect 911 funds from Pope. The assets listed below are currently located on Pope AFB. These assets need to be declared surplus property and transferred to POPE AFB.

<u>Asset Number</u>	<u>Description</u>	<u>Value</u>
907780	Emergency Dispatch Equipment	\$126,670.00
910397	Backup EOC @ Pope AFB	25,737.00
910606	Positron Workstation	19,878.73
910607	Positron Workstation	19,878.73
910608	Positron Workstation	19,878.73
910609	Positron Workstation	19,878.73
	<b>Total Value of Assets</b>	<b>\$231,921.92</b>

**RECOMMENDATION**

Recommend declaring 911 equipment located on Pope AFB as surplus property and transferring them to POPE AFB and approve the attached resolution.

AHC/cas

*Celebrating Our Past...Embracing Our Future*

**CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
RESOLUTION APPROVING TRANSFER OF CERTAIN 9-1-1 EMERGENCY  
DISPATCH EQUIPMENT LOCATED AT POPE AIR FORCE BASE TO THE  
UNITED STATES AIR FORCE PURSUANT TO N.C.G.S § 160A-266(d)**

Whereas, Cumberland County has maintained certain 9-1-1 emergency dispatch equipment at Pope Air Force Base as a back-up system for the county's primary 9-1-1 emergency dispatch equipment; and

Whereas, the county's equipment located at Pope Air Force Base is now surplus to the needs of the county, is obsolete, is incompatible with the county's current primary 9-1-1 emergency dispatch system, and has no value.

Be it therefore resolved that the Board of Commissioners hereby donates the county's 9-1-1 emergency dispatch equipment located on Pope Air Force Base to the United States Air Force.

This disposition of personal property is made pursuant to N.C.G.S. § 160A-266(d).

Adopted this 4<sup>th</sup> day of October, 2010.

Cumberland County Board of Commissioners  
by Mr. Billy King, its Chair

---

ATTEST:

---

Marie Colgan, Clerk to the Board

COUNTY OF CUMBERLAND

NORTH CAROLINA

**RESOLUTION IN SUPPORT OF THE SELECTION BY THE DEMOCRATIC NATIONAL COMMITTEE OF  
CHARLOTTE/MECKLENBURG COUNTY AS THE SITE FOR THE 2012 DEMOCRATIC NATIONAL  
CONVENTION**

WHEREAS, the state of North Carolina is one of the most energetic, innovative, and diverse states in the Union;

WHEREAS, Charlotte/Mecklenburg County has the needed infrastructure, support, experience, people and can-do spirit to host a successful national political convention;

WHEREAS, the last Democratic convention in the South was in 1988 (Atlanta, GA), and the last one in the Carolinas was in 1860 (Charleston, S.C.);

WHEREAS, the state of North Carolina played a pivotal role in both the 2008 Democratic presidential primary election and the 2008 presidential general election;

WHEREAS, the state of North Carolina is a "swing state" in the presidential election of 2012;

WHEREAS, the selection of Charlotte/Mecklenburg County as the site of the 2012 Democratic National Convention has the bipartisan support of its residents, as well as the site selection leadership team of North Carolina Governor Beverly Perdue, Charlotte Mayor Anthony Foxx, and Duke Energy CEO Jim Rogers;

WHEREAS, Charlotte/Mecklenburg County offers a premier international airport offering non-stop service to more than 125 destinations worldwide and more than 650 daily flights, a state-of-the-art arena and newly expanded convention center within close proximity to plenty of hotels, restaurants, entertainment and shopping, and a vibrant sports, entertainment and cultural district;

WHEREAS, the Cumberland County Board of Commissioners is comprised of seven Democratic county commissioners whom represent a diverse constituency of 310,000 civilian and military residents, representing the best of North Carolina;

WHEREAS, Cumberland County Commissioners Jeanette Council and Phillip Gilfus are two of North Carolina's five elected national committee members to the Democratic National Committee;

THEREFORE, BE IT RESOLVED that the Cumberland County Board of Commissioners proudly supports and recommends to the Democratic National Committee the selection of Charlotte/Mecklenburg County as the site of the 2012 Democratic National Convention. The Board of Commissioners also directs that copies of this resolution are to be forwarded to the clerk of the Mecklenburg County Board of Commissioners and to the Secretary of the Democratic National Committee.

Adopted this 4<sup>th</sup> day of October, 2010.

---

Billy R. King, Chairman

ATTEST:

---

Marie Colgan, County Clerk



ITEM NO. 21

## COUNTY of CUMBERLAND

James E. Martin  
County Manager

Amy H. Cannon  
Assistant County Manager

*Office of the County Manager*

Juanita Pilgrim  
Deputy County Manager

### MEMORANDUM FOR THE BOARD OF COMMISSIONERS AGENDA OF OCTOBER 4, 2010

**TO: BOARD OF COUN TY COMMISSIONERS**

**THRU: JAMES E. MARTIN, COUNTY MANAGER**

**FROM: JUANITA PILGRIM, DEPUTY COUNTY MANAGER** *Juanita Pilgrim*

**SUBJECT: APPROVAL OF PROPOSED LEASE AGREEMENT WITH COASTAL HORIZONS CENTER, INC FOR THE PERIOD OF OCTOBER 1, 2010-JUNE 30, 2011 FOR SPACE LOCATED IN THE CUMBERLAND COUNTY DAY REPORTING CENTER AT 412 RUSSELL STREET**

### BACKGROUND

Coastal Horizons Center will provide TASC services to Cumberland County participants effective October 1, 2010 and will lease on a month-to-month basis 1,505.9 square feet of office space at 412 West Russell Street at a rate of \$14.08 per square foot. In the event Coastal Horizons Center decides to terminate the lease prior to June 30, 2011, it will provide Cumberland County with a thirty day notice of intent to vacate.

### RECOMMENDATIONS

Staff recommends the Board approve the lease agreement with Coastal Horizons on a month-to-month basis through June 30, 2011 at a rental rate of \$14.08 per square foot and a thirty day notice of intent to vacate and to approve the resolution for the lease agreement with Coastal Horizons.

CM092910-1

**CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
RESOLUTION PROPOSING TO ACCEPT AN OFFER TO LEASE CERTAIN  
REAL PROPERTY PURSUANT TO N.C.G.S § 160A-272**

Whereas, the Board of Commissioners hereby determines that the real property described herein is not needed by the County during the term of the proposed lease; and therefore the Board proposes to lease the property described herein pursuant to the terms and conditions herein set forth.

412 Russell Street, Cumberland County, Fayetteville, North Carolina at a rate of \$14.08 per square foot from October 1, 2010 thru June 30, 2011.

The term of this lease shall be October 1, 2010 through June 30, 2011.

Adopted this 4th day of October, 2010.

Cumberland County  
Board of Commissioners

By: \_\_\_\_\_  
Billy R. King, Chairman

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-104
Date Received	9/28/2010
Date Completed	

Fund No. 430 Agency No. 438 Organ. No. 4385

Organization Name: Juvenile Crime Prevention Program

ITEM NO. 25(1)

REVENUE				
Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
438D	NC JCP Juvenile Assessment Center	185,474	(4,637)	180,837
4382	NC JCP Dispute Resolution- Teen Court	55,319	(1,383)	53,936
438A	NC JCP Find-A-Friend	53,813	(1,345)	52,468
669A	JCP Find-A-Friend In-Kind	55,406	805	56,211
4397	NC JCP Court Outreach	136,721	(3,419)	133,302
6696	NC JCP Staff Support	15,500	(1,162)	14,338
9901	Fund Balance Appropriated	10,068	9,002	19,070
Total		512,301	(2,139)	510,162

EXPENDITURES					
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2620	728	Refunds	0	1,986	1,986
345T	728	Juvenile Assessment Center	202,928	(4,637)	198,291
5018	728	Dispute Resolution- Teen Court	69,960	4,471	74,431
438A	728	NC JCP Find-A-Friend	63,470	(1,345)	62,125
348D	728	JCP Find-A-Friend In-Kind	55,406	805	56,211
438E	728	JCP Court Outreach	162,135	(3,419)	158,716
Total			553,899	(2,139)	549,774

**Justification:**

Revision to refund revenue received (HOPE \$1,958 and Cumberland Intensive Services Grant \$28) and not spent in FY2010. Also to adjust various JCP programs to final State budget.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_  
Reviewed By: Howard Abner Date: 9/28/10  
Reviewed By: Amy Cannon Date: \_\_\_\_\_  
Deputy Assistant County Mgr

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

Budget Office Use	
Budget Revision No.	B11-103
Date Received	
Date Completed	

ITEM NO. 25(2)

Total	0	150,000	150,000
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## Information Services

**Board of County  
Commissioners**

COUNTY OF CUMBERLAND  
REQUEST FOR CAPITAL OUTLAY

pg 2 of 2

DEPT: Sheriff ORGAN: Sheriff's Grants FUND: 101 AGENCY: 422 Org: 4218

ORGAN MGR: Earl R. Butler PRIORITY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

*Earl R Butler*

DESCRIPTION OF REQUEST:

Portable Digital Radio Repeaters

two each x \$17,000

\$34,000

JUSTIFICATION:

In outlying areas of the County and in the higher-density buildings, radio reception is not adequate. These grant funds would purchase portable radio repeaters that could be transported to the scene of any emergency and enhance radio coverage for all deputies, police, fire, and medical responders that would be present at any emergency.

REVENUE			EXPENDITURE		
Code	Funding Source	Amount	Object Code	Object Name	Amount
101-422-4218-	COPS Technol Grant 2010	\$34,000	3610	CO-Equipment	\$34,000

Expected Results/Alternatives if NOT Approved:

Radio coverage among responders at emergencies in high density building and in out-lying areas of the county would continue as potentially insufficient for clear communications.

<u>Replacement Item:</u>	<u>Property #</u>	<u>Location</u>	<u>Disposition of Equipment</u>
None			

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B11 - 098</u>
Date Received	<u>9/15/10</u>
Date Completed	

Fund No. 101 Agency No. 437 Organ. No. 4365  
 Organization Name: SOCIAL SERVICES

ITEM NO. 25(3)

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
435A	NC TANF	6,284,269	135,729	6,419,998
Total		6,284,269	135,729	6,419,998

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	262	CONTDSERVICE	221,625	135,729	357,354
Total			221,625	135,729	357,354

To recognize funding for a subsidized employment grant. Selected participants will be paid through County contract with Cape Fear Staffing.

Funding Source: State: \_\_\_\_\_ Federal: 135,729 County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: <u>[Signature]</u> Department Head	Date: <u>9-10-10</u>	Approved By:  _____ Date: _____ County Manager  Board of County Commissioners Date: _____
Reviewed By: <u>[Signature]</u> Budget Analyst	Date: <u>9/16/10</u>	
Reviewed By: <u>[Signature]</u> Deputy Assistant County Mgr	Date: <u>9/29/10</u>	
Reviewed By: _____ Information Services	Date: _____	

**CUMBERLAND COUNTY  
TOURISM DEVELOPMENT AUTHORITY**

PO Drawer 1829  
Fayetteville, NC 28302-1829

Vivek Tandon, Chairman  
Patricia Bush McManus  
James Martin  
Douglas Peters

Daniel E. Roberts  
William Wellons, Jr.  
Sue Wooster

**MEMORANDUM**

**AGENDA ITEM FOR OCTOBER 4, 2010 BOARD OF COMMISSIONERS' MEETING**

TO: Board of Commissioners

FROM: Vivek Tandon, Chair, Tourism Development Authority

DATE: September 1, 2010

SUBJECT: Annual Report on TDA Funding – FY 09-10

BACKGROUND: The TDA is required to make an annual report each year to the Board of Commissioners. Attached for your information is the report.

I will be present at the October 4<sup>th</sup> meeting to review the report and answer any questions.

ACTION: Accept the Report

Attachment: Report for fiscal year ending June 30, 2010

**August 31, 2009**

**MEMORANDUM**

**To:** Tourism Development Authority  
**From:** Terry A. Gagnon, Assistant Finance Director  
**Subject:** Fiscal Year 09-10 Annual Status

For the fiscal year ended June 30, 2010 the Occupancy Tax has netted \$4,129,345.96 in revenue.

These funds have been distributed as follows:

Cumberland County Crown Coliseum	\$ 1,032,336.50
Arts Council of Fayetteville	1,032,336.49
Fayetteville Area Visitors and Convention Bureau	1,892,616.89
TDA Discretionary Funds	172,056.08
<b>Total</b>	<b>\$ 4,129,345.96</b>

TDA Discretionary Funds:

Balance July 1, 2009 (unobligated)	\$ 455,103.88
Funds received for the fiscal year	172,056.08
Funds returned to TDA by recipient	-
Less obligations during the fiscal year	(54,000.00)
Less minimum balance	(50,000.00)
<b>Balance June 30, 2010 (unobligated)</b>	<b>\$ 523,159.96</b>

During the year, the TDA obligated funds for the following projects:

Wilmington Road Heritage Reunion	3,500.00
Fayetteville Museum of Art	10,500.00
Fayetteville State University	15,000.00
Fayetteville Dogwood Festival	25,000.00
<b>Total</b>	<b>\$ 54,000.00</b>

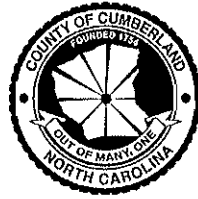
As of June 30, 2010 the TDA had the following outstanding obligations:

NC Civil War Trails / FAVCB	11,500.00
Airborne & Special Operations Museum (2 years)	25,000.00
Triangle Futbol Club (maximum)	25,000.00
Fayetteville State University	15,000.00
Fayetteville Dogwood Festival	25,000.00
<b>Total</b>	<b>\$ 101,500.00</b>

Note; some of the obligations mentioned above span more than one fiscal year.

JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



ITEM NO. 4

AMY H. CANNON  
Assistant County Manager

JAMES E. LAWSON  
Assistant County Manager

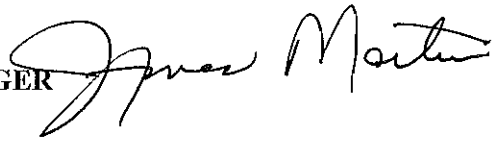
OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 4, 2010**

**MEMORANDUM**

**TO:** BOARD OF COMMISSIONERS

**FROM:** JAMES E. MARTIN, COUNTY MANAGER 

**DATE:** SEPTEMBER 24, 2010

**SUBJECT:** PRESENTATION BY MR. MARK CULBRETH OF THE  
CUMBERLAND COUNTY SCHOOL SYSTEM ON THE  
"READING ROCKS" PROGRAM

Mr. Mark Culbreth, of the Cumberland County School System will be attending the October 4, 2010 Board of Commissioners meeting to make a presentation on the "Super 7<sup>th</sup> Year" Reading Rocks! Walk-a-thon which is scheduled for Saturday, October 16, 2010.

/ct

Attachment

CM092410-1

*Celebrating Our Past...Embracing Our Future*



## Cumberland County Schools

P.O. Box 2357

Fayetteville, North Carolina 28302

910-678-2300

DR. FRANK TILL  
SUPERINTENDENT

MACK Y HALL, CHAIR  
CARRIE SUTTON, VICE CHAIR  
ALICIA S. CHISOLM  
KIMBERLY P. FISHER  
GREG WEST

LARRY L. LANCASTER  
JAMES A. MCLAUCHLIN  
MARY EMILY ROYAL  
MAC WILLIAMS

August 31, 2010

Mr. Billy R. King  
Chairman, Cumberland County Board of Commissioners  
P.O. Box 1829  
Fayetteville, NC 28302

Ref: *Reading Rocks* Walk-a-thon

Dear Chairman King:

This year Cumberland County Schools, in partnership with the Cumberland County Education Foundation, is pleased to announce our **"Super 7th Year" Reading Rocks!** Walk-a-thon on October 16, 2010 at 9:00 a.m. in Festival Park, Downtown Fayetteville. Last year law enforcement officials estimated that over 16,000 walkers participated, and over \$165,000 was raised by our schools and donated by many generous sponsors. All money has gone directly back to our schools to support literacy efforts throughout our school system. Our slogan for this year is **"Super 7th Year... 17,000 Walkers!"**

The Cumberland County Schools have consistently enjoyed the support of the Cumberland County Board of Commissioners, and we know you will want to be involved in this event if your schedule allows. Please accept our invitation to join us as local dignitaries on stage as we kick off this community-wide program. Please contact Nancy Kebort at 910-678-2613 to let her know if you or other members of the Cumberland County Board of Commissioners will be able to attend.

On behalf of over 54,000 Cumberland County School students, we thank you for your support of our schools and hope to see you on October 16 as we celebrate literacy and its power to create an informed citizenry.

With warmest regards,

Mark Culbreth  
Member, *Reading Rocks* Walk-a-thon Planning Team



JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



ITEM NO. 5

AMY H. CANNON  
Assistant County Manager

JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
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**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 4, 2010**

**TO: BOARD OF COMMISSIONERS**

**FROM: JUANITA PILGRIM, DEPUTY COUNTY MANAGER**

**DATE: SEPTEMBER 29, 2010**

**SUBJECT: PRESENTATION ON THE BEHAVIORIAL HEALTH TASK FORCE BY  
DR. DEBORAH TEASLEY, PRESIDENT & CEO OF SOUTHERN  
REGIONAL AREA HEALTH EDUCATION CENTER**

Dr. Deborah Teasley, President & CEO of Southern Regional Area Health Education Center will be making a presentation on the Behavioral Health Task Force at the October 4, 2010 Board of Commissioner's meeting.

/ct

Attachment

CM092910-1

*Celebrating Our Past...Embracing Our Future*



## Greater Fayetteville Futures 2 Behavioral Health Task Force Report

### Cumberland County Commissioners and Fayetteville City Council

September 14, 2010

The Behavioral Health task force began work in September 2009. Its purpose was to expand the supply of and access to quality behavioral health and substance-abuse treatment services in the context of the predicted rapid population growth related to the BRAC project. The core issue in behavioral health and substance abuse services is insufficient numbers of providers to meet the existing needs of the military or the community. The problem is expected to intensify as the population increases. The professionals needed are those who can prescribe and monitor medications (psychiatrists and midlevels).

The team identified a few high impact goals. The goals did not attempt to address all behavioral health needs in the region or policy issues beyond the ability of the community to readily change. After a demographic and service analysis, the following nine goals were identified by the task force.

Improve TriCare payments to providers. The group explored the feasibility of obtaining a fee schedule waiver to increase payment to providers in region. Since most providers in the region have signed provider contracts, this nullified the option of a waiver. There is no acknowledgement that providers must restrict the number of people they are able to treat under a low fee schedule. Non-participating providers are not authorized through referrals to provide care.

Identify best practices in substance abuse services. Community substance abuse academies develop and support a designated team of influential community members to improve substance abuse services by improving their knowledge and understanding of science-based perspectives and best practices. The team includes persons working in mental health organizations, healthcare systems, faith communities, law enforcement, judicial systems, social service agencies, public centers, educational institutions and others who routinely encounter persons with substance use disorders.

Hold a legislative forum targeting key legislators to inform them about unmet needs in the community and the impact costs of these unmet needs on the community. This was done in May, 2010.

Ascertain the potential for adapting Carolinas Health System's behavioral health Emergency Hospital in Charlotte for the Roxie Clinic. Transition of the management of the Roxie Clinic to Cape Fear Valley Hospital is in progress.

Increase the number of psychiatrists, Physician Assistants and Nurse Practitioners working in behavioral health. A grant proposal has been developed with Duke University to establish a year -long continuing education program for midlevel providers in behavioral health. This would provide academic training and clinical supervision. This proposal will be submitted to two foundations for funding consideration.

Pursue the potential for Cumberland County Community Care Network to hire a psychiatrist to provide training and support for primary care practitioners in medication and behavioral health management based on the ICARE models. This funding has been obtained.

Despite the significant accomplishments of this team, the key issue remains that there are not enough behavioral health providers or services available in the community to meet needs. This problem is exacerbated by the needs of the military community that are unmet for a variety of reasons. The need for qualified providers is particularly serious for children. Children are frequently being seen by providers without a specialty in the care of children. This is not consistent with best practices. Children with complex behavioral health needs are referred to Cumberland County Mental Health. The economics of payment prevent most private practitioners from being able to deliver the comprehensive care these children need.

There is no continuum of behavioral health care for people in this community. There is no coordinated case management since that was eliminated by state mental health "reform" in 2001. People linger for weeks trying to find a provider who can care for them.

There are virtually no substance abuse treatment services in this community. A huge stigma still exists in this community associated with substance abuse.

#### **Recommendations to the City Council and County Commissioners.**

- 1) Use a business recruitment model to create an incentive for psychiatrists and substance abuse treatment services to come to this area and stay. This could be by a relocation subsidy, waiving property taxes for a designated period, a wage subsidy for a designated period such as the model used by the VA and Ft Bragg (Fayetteville is in the Raleigh-Durham locality pay scale so they receive higher pay than the cost of living in Fayetteville would indicate) or a business incentive to establish and maintain needed services
- 2) Hold a community wide Substance Abuse Academy to educate influential people about substance abuse treatment and reduce the stigma associated with substance abuse. This comprehensive best practice is offered through Duke University and Southern Regional AHEC Evidence based Practices Center.
- 3) Encourage the creation of an APA approved psychology internship in Fayetteville. This should be done as a collaboration of interested academic and service agencies.
- 4) Establish a joint Cumberland County/Fayetteville/Ft. Bragg lobby for behavioral health issues in this region that is part of a broader health care initiative. There should be state and federal funds made available to support the needs of the military families and the associated civilian population growth that is occurring in this region.

## **Greater Fayetteville Futures 2- Behavioral Health Care Task Force**

### **Chair**

**Deborah Teasley, PhD  
President & CEO  
Southern Regional AHEC**

### **Members**

**Linda Alkove  
Executive Director, Behavioral Health  
Cape Fear Valley Health System**

**Sarah Danks  
Director-Behavioral Health  
VA Medical Center**

**Hank Debnam  
Director  
Cumberland County Mental Health**

**Lt Col Jay Earles, PsyD  
Commander Behavioral Health Services Ft Bragg**

**Eva Hansen  
President  
Cumberland County Partnership for Children**

**Tammy Laurence  
Partnership for Children**

**Prasanthi Myneni, MD  
Head Department of Psychiatry  
VA Medical Center**

**Brenda Sparks  
Executive Director  
Carolina Collaborative Community Care (Medicaid CCNC)**

**Lucinda Williams  
Behavioral Health Services  
Ft Bragg**

JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



ITEM NO. 6

AMY H. CANNON  
Assistant County Manager

JAMES E. LAWSON  
Assistant County Manager


OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
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**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 4, 2010**

**MEMORANDUM**

**TO:** BOARD OF COMMISSIONERS

**FROM:** JAMES E. MARTIN, COUNTY MANAGER 

**DATE:** SEPTEMBER 24, 2010

**SUBJECT:** PRESENTATION BY MS. SHARON PHILLIPS, JUDICIAL DISTRICT  
MANAGER AND BETTY ANN CRAWFORD OF THE NORTH  
CAROLINA DEPARTMENT OF CORRECTION ON THE  
COOPERATIVE EFFORTS AND SUCCESS OF THE COMMUNITY  
SERVICE WORKERS PROGRAM IN CUMBERLAND COUNTY

Ms. Sharon Phillips, Judicial District Manager and Betty Ann Crawford of the North Carolina Department of Correction will be attending the October 4, 2010 Board of Commissioners meeting to make a presentation on Cooperative Efforts and Success of the Community Service Workers Program in Cumberland County.

/ct

Attachment

CM092410-2

*Celebrating Our Past...Embracing Our Future*

JAMES E. MARTIN  
County Manager

JUANITA PILGRIM  
Deputy County Manager



ITEM NO. 7

AMY H. CANNON  
Assistant County Manager

JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

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**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 4, 2010**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JUANITA PILGRIM, DEPUTY COUNTY MANAGER**

**DATE: SEPTEMBER 29, 2010**

**SUBJECT: CONSOLIDATED TRANSPORTATION DEVELOPMENT PLAN**

Rich Garrity of RLS Associates, Inc. will be making a presentation of the Final Report on the Consolidated Transportation Development Plan. (a copy of the Draft Report dated April 12, 2010 on the Consolidated Transportation Development Plan is attached). Also attached is a memo from Tom Lloyd, Planning and Inspections Director, of some concerns with the reports methodology and conclusions.

/cp  
JP092910-1

*Celebrating Our Past...Embracing Our Future*



**Lori Epler,  
Chair  
Cumberland County**

**Roy Turner,  
Vice-Chair  
Cumberland County**

Garland C. Hostetter,  
Town of Spring Lake  
Harvey Cain, Jr.,  
Town of Stedman  
Patricia Hall,  
Town of Hope Mills  
Charles C. Morris,  
Town of Linden



**COUNTY of CUMBERLAND**  
—◆—  
*Planning & Inspections Department*

**Thomas J. Lloyd,  
Director**

**Cecil P. Combs,  
Deputy Director**

Walter Clark,  
Sara E. Piland,  
Cumberland County

Benny Pearce,  
Town of Eastover

Donovan McLaurin  
Wade, Falcon, &  
Godwin

September 28, 2010

ITEM NO. \_\_\_\_\_

**MEMORANDUM**

To: Juanita Pilgrim, Deputy County Manager  
From: Tom Lloyd, Planning and Inspections Director  
Subject: Consolidated Transportation Development Plan

County staff met with Rich Garrity of RLS on February 24, 2010 to discuss the Draft Report of the Consolidated Transportation Development Plan (hereafter referred to as the Plan). Several issues were raised concerning the methodology used by RLS and thus the conclusions reached by using either inaccurate data or erroneous methodology.

Although dated April 12, 2010 county staff received the Final Draft of the Plan on September 16, 2010. The final draft is in a different format than the draft we reviewed. Some of our concerns were addressed, yet other parts were vague and not specific enough for us to address.

Some of our concerns with the Plan are as follows:

- Services are not duplicated as we do not serve the same clients. In order for clients to be eligible with the County, they must not be eligible for ADA paratransit with the City or with Medicaid transportation.
- Cumberland County Transportation currently promotes all available transportation and uses County sources of information (such as the County's Exponare program and MapInfo software) to determine if a client should be referred to the City.
- The study provides the assumption that the cost of services provided can be lowered through consolidation. However, unit costs are lowered by removing elderly clients from a "human service transportation" which provides door-to-door service with the County and placing them on a regular fixed route transit service with the City.
- We strive to add a personal touch to transportation. As an example, a disabled rider with the City must carry their own grocery shopping bags. Clients riding with the County

transportation can ask for assistance from the driver, who will carry the bags to the door for the client.

- The study provides information about creating opportunities to leverage additional federal funding to support JARC or New Freedom projects. Will funds currently be used for rural county residents be instead used to leverage additional funding for urban clients of Fayetteville?
- The study estimates that contractor rates are projected to grow in subsequent years by 4.0 percent. Over the last four fiscal years, rates have decreased.

FY 2008	\$25.00 per unit
FY 2009	\$24.75 per unit
FY 2010	\$20.00 per unit
FY 2011	\$19.00 per unit

However, it should be made aware that the rates between FAST and DSS have been increasing drastically (as shown below).

FY 2008	\$1.46/mile	
FY 2009	\$3.23/mile	121% increase
FY 2010	\$3.74/mile	16% increase

- The study provides information that ridership is declining on the County's programs. In fact, ridership has been increasing. As shown below, just looking at medical transportation provided to the elderly and disabled, ridership has increased. In addition, in FY 2010 the County began three new programs (Rural transportation, non-medical for elderly and disabled, and employment transportation) which have been very successful and have also increased County ridership totals.

FY 2006	2,501	
FY 2007	7,182	187% increase
FY 2008	8,188	14% increase
FY 2009	10,736	31% increase
FY 2010	13,206	23% increase

- The study provides information to explain the ridership decline. First, it is stated that Route 40 ridership (fixed route in Spring Lake by FAST) was in decline. Route 40 ridership was incorrectly reported (as a very large overage) by FAST one year, then corrected the next year, therefore showing a major decrease in ridership in comparison to subsequent years. In addition, Route 40 was no longer eligible as a rural transportation expense, therefore, causing the County to use the funding on a demand response program for our rural citizens.
- The study assumes that ridership in some "program" categories are down due to increased costs and constrained funding. It is shown above how costs have been decreasing. In addition, funding has remained relatively the same over the last few fiscal years.

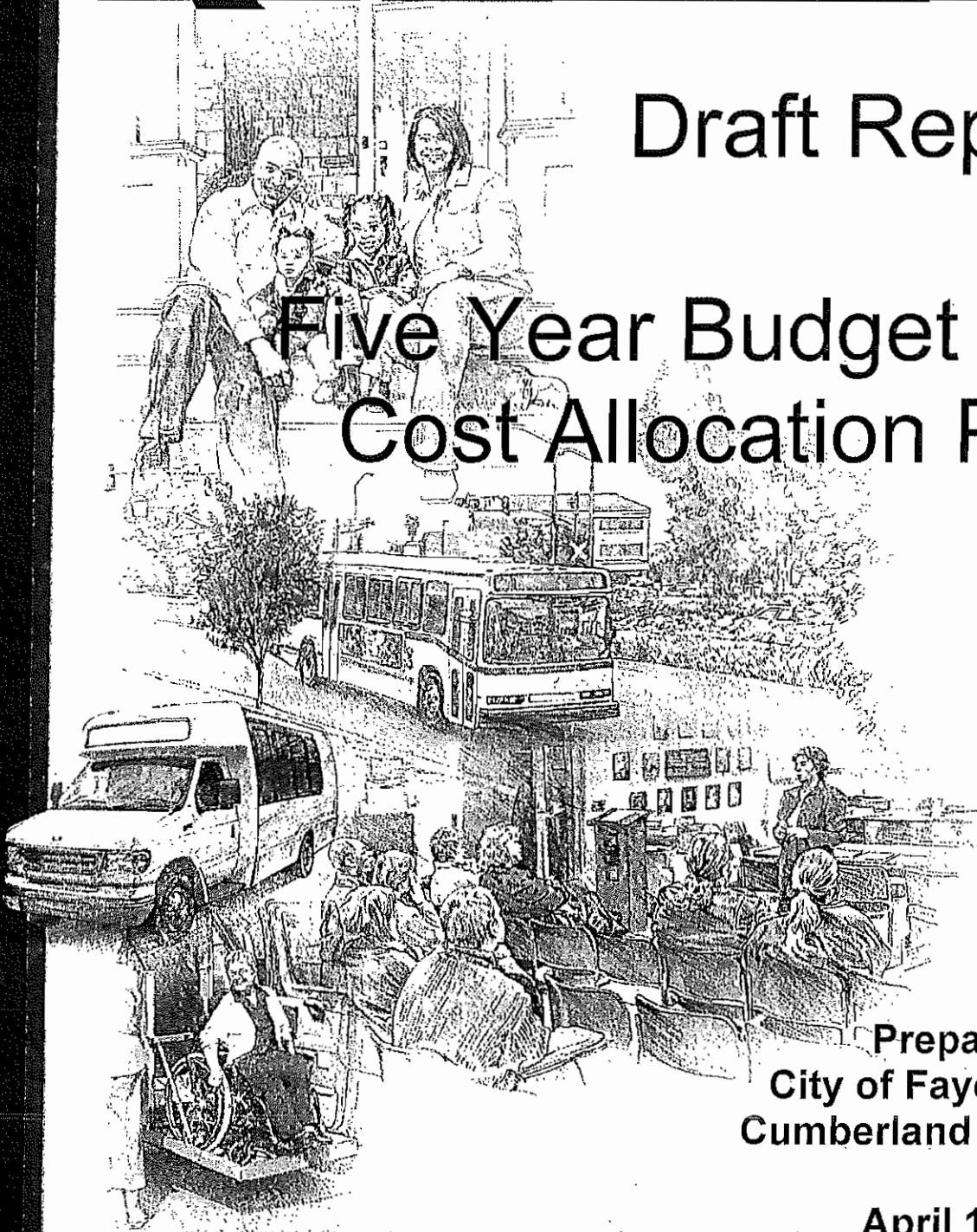
In summary, this Plan doesn't go into any benefit to the County, doesn't provide the same level of service to current county clients, and uses incorrect or misleading data to arrive at the conclusions. Along with the Transportation Program Coordinator, I look forward to discussing these issues with you in the near future.

*Rec'd 9/16/2010  
from city*



# Draft Report:

## Five Year Budget and Cost Allocation Plan



Prepared for:  
City of Fayetteville  
Cumberland County

April 12, 2010

**Technical Memorandum No. 4  
Consolidated Transportation Development Plan  
Five Year Capital, Administration, and Operations Budget**

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Appendix A - F.A.S.T Five-Year Paratransit Improvements in City TDP

## **INTRODUCTION**

Phase I of the Cumberland County Consolidated Transportation Plan that there were tangible benefits to be gained from the coordination of services between the City of Fayetteville. These benefits were focused in the areas of demand responsive transit operations; due to the nature and scope of County services, no tangible operational impacts on City fixed route services were projected. Nevertheless, coordination of demand response services would produce benefits to both the managing entities and consumers. Coordination of services will:

- Reduce the duplication of paratransit management functions now performed by both City and County entities;
- Result in better utilization of paratransit vehicles, yielding greater productivities and lower unit costs for all users;
- Create a more seamless experience for the consumer in seeking access to transit information and services;
- Create opportunities to increase the level of state financial assistance through award of incentive grants to fund one-time transitional activities; and
- Create opportunities to leverage additional Federal funding to support JARC or New Freedom projects by utilizing revenues earned by the provision of services under contract to match Federal transit funds thereby mitigating the need to use local funds for this purpose.

In the first technical memorandum developed in Phase II of this study, the administrative structure and organizational elements of a consolidated City/County transit program were developed. This coordination would be accomplished through the execution of an intergovernmental cooperative agreement as provided under N.C.G.S. § 160-A, Article 20.

A formal presentation of Technical Memorandum No. 3 was made before the Project Advisory Committee on September 24, 2009. At the request of local officials, a second meeting was held between the City and County local government managers and transit and planning officials on November 19, 2009. At that time, both City and County officials requested that all assumptions and computations/computation methods employed in the development of the five year budget be distributed to the City and County prior to the issuance of this technical memorandum. These documents were sent on January 6, 2010.

During the preparation of the five year budget computations, two issues are of note:

- The consultant sought and after some delay incorporated the most recent operation statistics reported by the County (FY 2009 OpStat Report);
- The City revised its approach to cost allocation between fixed route and demand response modes since the issuance of Technical Memorandum No. 3. This necessitated a re-computation of some of the administrative allocations for use in this memorandum and may result in inconsistencies with previously presented results.

Review comments from the City were received on January 19, 2010. As of this writing, no review comments have been received from Cumberland County.

### **Purpose of this Technical Memorandum**

Based on the administrative arrangements detailed in the previous technical memorandum, a five-year administrative/operations budget was developed in this task. This task involved three (3) subtasks. The first step is to prepare the operating budget. Second, a capital budget was prepared. Finally, an urban/rural cost allocation methodology was developed to distribute costs between the Section 5307 and Section 5311 programs, pursuant to FTA Circular 9040.1F.

### **Five-Year Operating Budget**

First, using previously projected service units and zero-based budgeting techniques, and taking into various assumptions (documented in the next section), the administrative, maintenance, and operating budgets were prepared. In this task, we utilize the four basic USOA function codes, reflecting expenses for operations, vehicle maintenance, non-vehicle maintenance, and general administration.

### **Five-Year Capital Plan**

A capital plan that supports the services and implementation schedule was generated. To prepare this task, information from the City's own five-year TDP was used in combination with projected utilization in a consolidated plan.

**Urban/Rural Cost Allocation Plan**

Because the agreement entails consolidation of designation of a single entity to receive and administer both Federal and state transit funds, a cost allocation plan to assign costs equitably to the two respective programs is required. The Federal Transit Administration looks to the state, NCDOT, as the entity that must approve the cost allocation methodology.

## CUMBERLAND COUNTY

### CONSOLIDATED TRANSPORTATION DEVELOPMENT PLAN

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## FIVE YEAR BUDGET

### Assumptions and Approach

#### Base Budgets

Budget details for both transit programs for FY 2010 were obtained for purposes of building a five year operating plan. Because the proposed program only addresses demand response service, only this component of the respective budgets of each organization is impacted. For Cumberland County, the CCCTP program operates exclusively in demand response mode (even though some purchased services have, in the past, included fixed route service). All administrative expenses incurred by the County are categorized in the demand response mode accordingly. All operating expenses represent purchase of service and are classified as such.

The City's budget is more complex in that both fixed route and paratransit expenses are included in a single budget. In previous iterations, the City approached cost allocation using a methodology that assigned a fixed percentage of various line item costs to the paratransit mode. This methodology was in place during the preparation of Technical Memorandum No. 3. Since that time, the City has adopted a "departmental" approach to cost classification, permitting some identification of costs directly associated with paratransit. Additionally, rather than using a single percentage to allocate shared costs between the two modes, some efforts were made to assign an appropriate percentage to individual line items. Base budget information for both entities is presented in Exhibits 1 and 2.

#### Budget Assumptions – City of Fayetteville

The administrative budget was constructed based on existing FAST personnel commitments and the consultant's projected organizational structure for a new Mobility Management Program to be operated by F.A.S.T. It was necessary to construct a new cost allocation model to prepare the five year budget. The cost allocation model was necessary due to several factors:

## CUMBERLAND COUNTY

## SECTION 2

## CONSOLIDATED TRANSPORTATION DEVELOPMENT PLAN

## PHASE II

## Exhibit 1. F.A.S.T. Base Budget

Category/ Object Code	Expense Object	Vehicle Operating Expenses 010	Vehicle Maintenance Expenses 044	Non-Vehicle Maintenance Expenses 042	General Administration Expenses 160	Total Expenses
<b>Labor</b>						
45330.8111.	Salaries and Wages – Regular	1,420,212	358,574	20,890	173,303	1,972,979
45330.8112.	Salaries and Wages – Overtime	109,500				109,500
45300.8113.	Longevity Pay	27,224	9,960		1,234	38,418
45330.8115.	Temporary/Seasonal Pay (Intermittent driver wages)	167,250				167,250
<b>Fringe Benefits</b>						
45300.8121.	FICA - Social Security	131,901	28,354	1,599	13,353	175,207
45300.8122.	Retirement - City Contribution	76,290	18,059	1,024	8,553	103,926
45300.8131.	Health Insurance	313,953	64,780	5,633	45,946	430,312
45300.8133.	Dental Insurance	18,513	4,175	363	1,815	24,866
45300.8132.	Life Insurance	2,016	318	84	1,248	3,666
45300.8137.	Worker's Compensation	53,275	9,582	544	4,538	67,939
45300.8603.	Employee Relations (Employee meetings, functions, etc.)				5,000	5,000
45320.8134.	Tool Allowance (Payments for mechanics who provide their own tools)		2,100			2,100
45330.8212	Uniforms (Also covers PPE - gloves, vests, etc., rugs/mats)	25,000	4,412	370		29,782
<b>Services</b>						
45300.8286.	Professional Contract (Management)				216,740	216,740
45330.8430.	Medical Services (City employee examination costs)	6,400				6,400
45310.8231.	Building Maintenance (Repairs on City-owned buildings - labor & materials)	15,000		98,000		113,000
45300.8233.	Maintenance - Other (Service contracts/repairs for equipment)	17,000	12,400	3,000	500	32,900
45310.8490.	Other Contract Services (Independent contractor/ personnel costs - not City)			1,000		1,000
<b>Materials and Supplies</b>						
45300.8245.	Vehicle Fuel	609,000	208,500	4,500	7,350	829,350
45300.8242.	Vehicle Parts (Parts for minor maintenance)	220,000	25,000	500	1,500	247,000

Category Object Code	Expense Object	Vehicle Operating Expenses 040	Vehicle Maintenance Expenses 041	Non-Vehicle Maintenance Expenses 042	General Administration Expenses 160	Total Expenses
45300.8244.	Vehicle Expenditures - Other (Contracted, tags, & other - not capitalized)	220,000	20,000	500	200	240,700
45300.8211.2	Small Equipment (Not computer equipment)	1,250	3,000		1,551	5,801
45300.8213.	Food (Not employee functions: TAC, Meetings, etc.)				400	400
45300.8211.	Supplies and Materials	26,000	22,000	9,000	6,699	63,699
<b>Utilities</b>						
45300.8251.	Telephone	9,700	1,890		6,960	18,550
45300.8205.	Utilities			40,950	1,396	42,346
<b>Casualty &amp; Liability</b>						
45300.8285.	Insurance (Covers losses, person/property, stop loss, excess WC & bonds)	8,681			42,495	51,176
45300.8286.	Claim Settlements (Filed against the City)				32,900	32,900
<b>Purchased Transportation Services</b>						
	In Report					
	Filing Separate Report					
<b>Miscellaneous Expenses</b>						
45300.8270.	Memberships & Dues (Prof. Dues for City, Departments, and individuals)				2,200	2,200
45300.8263.	Travel, Training and Conferences (Cost for travel, per diem, meals, etc.)	1,500	2,900		4,100	8,500
45300.8261.	Local Mileage (Personal vehicles for local City business)	500			100	600
45300.8254.	Advertising				2,500	2,500
45300.8253.	Printing	12,000			1,500	13,500
45300.8255.	Photo Copier				4,000	4,000
45300.8252.	Postage				800	800
Cost Redistribution					(125,000)	(125,000)
Indirect Cost Allocation			71,550	16071	335,489	423,110
<b>Total Costs</b>		<b>\$ 3,492,165</b>	<b>\$ 867,554</b>	<b>\$ 204028</b>	<b>\$ 799,370</b>	<b>\$ 5,353,117</b>

**Note:** The FY 2010 budget includes a \$675,000 line item designed to fund fixed route expansion that had not been distributed to the respective categories in the most recent budget provided by F.A.S.T.; they have been excluded from the cost allocation analysis.

**Source:** City of Fayetteville, 2009.

## Exhibit 2 CCCTP Base Budget

Category Object Code	Expense Object	Total Expenses
<b>Labor</b>		
	Salaries and Wages – Regular	\$ 54,578
	Salaries and Wages – Overtime	
	Longevity Pay	375
	Temporary/Seasonal Pay (Intermittent driver wages)	
<b>Fringe Benefits</b>		
	FICA - Social Security	3,768
	Retirement - City Contribution	2,906
	Health Insurance	5,750
	Dental Insurance	
	Life Insurance	
	Worker's Compensation	115
	Uniforms	
<b>Services</b>		
	Professional Contract (Management)	
	Medical Services (City employee examination costs)	700
<b>Materials and Supplies</b>		
	Supplies and Materials	1,500
<b>Utilities</b>		
	Telephone	
	Utilities	
<b>Purchased Transportation Services</b>		
	In Report	541,860
	Filing Separate Report	
<b>Miscellaneous Expenses</b>		
	Memberships & Dues (Prof. Dues for City, Departments, and individuals)	2,240
	Travel, Training and Conferences (Cost for travel, per diem, meals, etc.)	1,500
	Local Mileage (Personal vehicles for local City business)	
	Advertising	2,200
	Printing	300
	Photo Copier	
	Postage	
<b>Total Costs</b>		<b>\$ 627,088</b>

**Notes:**

(1) Labor includes full year of 0.75 FTE Administrative Assistant's position.

(2) Purchased transportation includes: EDTAP (\$144,025); RGP (\$154,965); DSS Work First (\$100,708); Employment Source (\$5,000); RSVP (\$3,840); Hope Mills Sunshine Center (\$7,047); AAA Medical (\$107,120); and AAA General (\$19,155).

Source: NCDOT and Cumberland County.

- a. F.A.S.T. does not routinely distinguish paratransit costs from fixed route costs.<sup>1</sup> Within the paratransit program, there was a need to allocate and assign costs between ADA services and human services transportation services.
- b. There is a need, for grants purposes, to distinguish between nonurbanized area CTP grant program costs from urbanized area costs.

### **Cost Allocation – City of Fayetteville**

#### **Assumptions**

The cost allocation methods employed herein differ from current F.A.S.T. allocation practices described above. In this analysis, we adopted procedures that are a derivative of the original cost allocation model developed by Price Waterhouse on behalf of the Federal Transit Administration in the 1980s.<sup>2</sup> A slight variation of this model was then developed in the manual, *Comprehensive Financial Management Guidelines for Rural and Small Urban Public Transportation Providers*, developed by AASHTO/MTAP.<sup>3</sup> This model was developed by a consortium of state DOTs. The modifications made by AASHTO/MTAP make this model more suited to demand response transportation. Moreover, the basic model is comparable to the model used by NCDOT.

Factors built into the cost allocation model for F.A.S.T. included the following considerations:

1. Service hours and service miles are required in this model. FAST was only able to provide an estimate of 84,000 service hours for FY 2010. Based on actual

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<sup>1</sup> In prior analysis, FAST used a model based on salary costs to assign administrative and operating personnel costs the respective modes of fixed route and demand response. In the FY 2010 budget, F.A.S.T. used a modified approach based on service hours and vehicles utilized in each mode to assign operating and administrative expenses, resulting in varied percentages being assigned to specific objects of expenditure in the modal allocation process.

<sup>2</sup> *Fully Allocated Cost Analysis*, prepared for the U.S. Department of Transportation, Urban Mass Transportation Administration, prepared by Price Waterhouse, April 1987.

<sup>3</sup> *Comprehensive Financial Management Guidelines for Rural and Small Urban Public Transportation Providers*, prepared by the American Association of State Transportation Officials/Multi-State Technical Assistance Program (MTAP), September 12, 1992.

data from a previous year, we estimated average FAST speed at 14.92387 MPH. Therefore, we estimate F.A.S.T. service miles for FY 2010 at 1,253,605 miles.<sup>4</sup>

2. Historical data on hours and miles of service were collected from F.A.S.T. or NTD reports. These data suggest that consistently over the last several years, the split between fixed route and demand response service hours has consistently hovered around 74 percent. In our analysis, we used a multi-year average of 73.79% of total system service hours attributable to fixed route service. Using a similar methodology, we computed a multi-year average of 74.02% for the split of service miles for the fixed route mode.
3. Growth in system hours and miles in the F.A.S.T. were based on estimates provided in Chapter 6 of the recent *City of Fayetteville Transit Development Plan* (TDP). Quantitative summaries of these projections are contained in Appendix A to this technical memorandum.

Because of programmed expansion of fixed route services later in FY 2010, existing ADA paratransit service availability will necessarily increase, irrespective of any operational coordination that may occur between the City and the County. The TDP did not provide a break-out in proposed service expansion budgets that distinguished between costs directly attributable to fixed route expansion versus costs directly attributable to paratransit services required to meet the "same hours and days" requirement of Federal ADA regulations (49 CFR part 37.131(e)). As City/County coordination only impacts paratransit service, estimates of paratransit improvements had to be prepared prior to preparing consolidation costs

### **Cost Allocation Output**

Operating costs associated with expanded ADA service necessary to ensure regulatory compliance with the Americans with Disabilities Act will occur prior to any additional costs associated with coordinated service operation.

In order to estimate these costs, we used a standardized cost allocation model (a model used by NCDOT for more than a decade, derived from FTA research) to estimate paratransit costs. The marginal (or incremental) costs associated with the model are as follows for FY 2010:

- \$34.24 per hour plus
- \$1.05 per mile.<sup>5</sup>

<sup>4</sup> These estimates were shared with F.A.S.T. prior to issuance of this report to ensure management acceptance of all assumptions.

Projected City-operated ADA service cost estimates are based on these 2010 rates; improvements in subsequent years are inflated at an annual rate of 2.5 percent. Thus, we project marginal (variable) operating costs for F.A.S.T. are as follows:

**Exhibit 3. Projected F.A.S.T. Marginal Operating Costs, 2010 - 2015**

Year	Marginal Costs Per Hour	Marginal Costs Per Mile
2010	\$34.24	\$1.05
2011	\$35.09	\$1.08
2012	\$35.97	\$1.11
2013	\$36.87	\$1.13
2014	\$37.79	\$1.16
2015	\$38.74	\$1.19

Source: RLS & Associates, Inc. projections.

The 2010 marginal costs are derived directly from the FTA/NCDOT cost allocation modeling process. This process requires that for any service under consideration, the marginal hourly and mileage costs are computed and added together to derive the fully allocated marginal cost of a service. This method, again advocated by FTA and NCDOT, is a generally recognized strategy for allocating costs and we believe more accurate than F.A.S.T.'s current methods of assigning a fixed (estimated) percentage to individual line items.

Similar analysis was conducted on the plan's mid-range improvements. See Attachment 2. Long-range improvements will also have substantial impact, however, these improvements are beyond the planning horizon of this study (e.g., 2015 and beyond).

<sup>5</sup> The cost allocation model produces three outputs: marginal cost per hour, marginal cost per mile, plus fixed or overhead expenses. For purpose of this analysis, a budget line item of \$675,000 was excluded from the analysis. This is an outlay associated with the City's decision to expand fixed route services (and correspondingly, paratransit services) that have not been implemented. This amount was budgeted as a lump sum item in the administrative budget and excluded herein.

**Budget Assumptions – Cumberland County****Assumptions**

Cumberland County's CTP operations budget/program will undergo some change in the delivery of services in FY 2010 over that provided in previous years (and as documented in Technical Memorandum No. 1 in the Phase I study).

The Community Transportation Program will continue to provide transportation to medical appointments and pharmacy trips throughout Cumberland County as the primary service provided directly through the CTP program and its contractor. Trips are provided by the private contractor based upon a one-way trip rate. This rate has been reduced (due to contractor switch in types of vehicles operated under contract to the County).

In addition to the services provided directly through the County's CTP program, other services are provided as the County sub-allocates a portion of CTP program funding directly to individual agencies that, in turn, operate their own program transportation independent of CCCTP. While services are operated by the respective entity, the CCCTP office is responsible for determining eligibility, approving trip orders, and paying for services.

These operations are summarized as follows:

1. Bethel Adult Day Health Care Center and the Retired Seniors Volunteer Program provide transportation for their clients through use of the same private contractor. This service generally involves transportation to/from the Health Care Center on behalf of program clients. Transportation to volunteer sites is provided for the Retired Seniors Volunteer Program clients.

We have been subsequently advised that Bethel Adult Day Health Care Center recently closed due to budget and funding issues; therefore, this program no longer will receive a sub-allocation of CTP funding.<sup>6</sup>

2. Hope Mills Sunshine Center supplies their own vehicle and driver and EDTAP funds are used to provide transportation to and from the Center. Again, this service is operated independent of CCCTP services; however, CCCTP provides a payment of \$7.25 per hour to subsidize these services.

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<sup>6</sup> The County reports that clients who had participated in this program have been re-assigned to two (2) for-profit adult day centers. As for-profit providers, these organizations do not meet guidelines as a subrecipient of NCDOT ROAP funding.

3. Employment Source is reimbursed on a per-mile cost (\$0.31 per mile) for employment trips provided by their own vehicles and drivers for their disabled clients.
4. Independent Living Rehabilitation Program clients are now being served directly by the Community Transportation Program, and will no longer receive a sub-allocation of funds. This introduces a greater level of coordination in the CCCTP program than existed previously.

Total ROAP operating funding is projected at \$241,811. Supplemental ROAP funding is projected at \$193,774, for a total NCDOT operating budget of \$435,585. Additional AAA funding brings the total CTP program budget to \$561,860.

Contractor unit rates in FY 2010 are considerably lower than in FY 2009 in the CTP program. A historical review of CCCTP contract rates over the last three fiscal years is as follows:

**Exhibit 4. CCCTP Contract Unit Rates,  
FY 2008 – FY 2010**

Year	CCCTP Contract Rate Per Trip
2008	\$25.00
2009	\$24.75
2010	\$20.00

Source: CCCTP, February 2010.

The County has indicated that lower rates are due to use of smaller vehicles in service delivery (e.g., sedans and minivans versus 15-passenger vans) and increased competition among private operators bidding on these services.

For purposes of this plan, it is estimated that contractor rates are projected to grow in subsequent years (e.g., FY 2011 and beyond) by 4.0 percent. This rate is higher than assumed rate for F.A.S.T. costs due to contractor use of retail gasoline vs. wholesale gasoline for the transit system.

Cumberland County's FY 2010 administrative budget was based on the County's administrative budget submitted to NCDOT. The County has also advised that the CCCTP's administrative staffing costs have gone up since January 1, 2010 due to the

increase to 0.75 FTE from 0.50 FTE for an administrative assistant. An adjustment in salary and FICA expenses was made accordingly.<sup>7</sup>

As CCCTP does not currently receive Federal Transit Administration assistance as part of their NCDOT funding package (all funds used to support Cumberland County are state funds), National Transit Database reporting does not apply to this program. However, this status could change in the future; thus, it may be required that CCCTP report service hours and miles for all operators. This is not present practice, as CCCTP only requires reporting of service units consistent with the billing rate in use (e.g., trips when the billing rate is cost per trip, miles when the rate is cost per mile, etc.).

This creates some issues when attempting to project potential County costs via alternative service delivery models (e.g., an EDTAP individual riding on an ADA vehicle). As virtually all costing models require some input of time and distance to estimate costs, it was necessary to build assumptions regarding average trip distance and travel time on contractor trips.

Based on the one-month sample of ridership which had been previously geocoded to determine trip origin and destination patterns (the data used to generate Exhibits 9 – 11 in Technical Memorandum No. 3), we took an 19.3 percent random sample of trips and, using a web-based commercial routing engine (Mapquest), we plotted the least distance travel path between origin and destinations to derive trip mileage. We then incorporated a 15 percent addition to account for deadhead mileage. Finally, we used an average speed of 22 MPH to impute service hours based on computed revenue and deadhead mileage.

Based on CCCTP state operating reports, the system notes that it has been attempting to combine trips. By "combining trips," the County means taking an individual's travel needs and combining two trips into one, three-leg trip. This is a demand management strategy. This practice complements "ridesharing," a strategy that involves the loading of two or more unrelated passenger trips on a single vehicle tour; both strategies are aimed at reducing operating costs on either a total or aggregate basis. At present, CCCTP does not employ ridesharing.

### ***Ridership Assumptions***

According to the various NCDOT operating reports, ridership is declining on the CCCTP program. Ridership nationally is expected to decline across most public transportation systems in 2010 due to the nation's economy, according to the American Public Transportation Association.

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<sup>7</sup> These adjustments are reflected in Exhibit 2.

In explaining these declines, CCCTP offers the following factors:

- Ridership on the program's RGP service (Route 40) has been in decline;
- Mode shift from fixed route to a demand response mode to accommodate rural general public ridership will produce less ridership; and
- Ridership in some "program" categories are down due to increased costs and constrained funding.<sup>8</sup>

CCCTP officials have noted that some segments of the County's program have generated increases. For example, it was reported that EDTAP and Senior Medical transportation categories have seen double digit increases in each of the last several years. Thus, in examining ridership trends for the County, specific ridership segments must be examined to determine trends.

Trend analysis, without regard to ridership segmentation, suggests that CCCTP system ridership will be 29,791 if system trends continue. However, continued growth in demand in EDTAP and AAA Medical transportation, along with lower contractor costs, will have offsetting impacts on ridership levels. However, we further anticipate that funding limitations in both programs (we anticipate only inflationary growth in either programs) will also dampen efforts to turn around declining ridership totals. Based on these considerations, we project a reversal in ridership declines in 2010, but anticipate small or modest growth over the next five years as "program" demand will be constrained in a recession economy (Exhibit 5).

#### **Exhibit 5. Projected CCCTP Ridership**

<b>Ridership</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Passenger Trips	32,212	32,424	32,636	32,847	33,059

Source: RLS & Associates, Inc. projections.

#### **Operational Coordination Assumptions**

There are two opportunities for CCCTP to achieve economies under this coordination plan:

1. **Mode switch from paratransit to fixed route:** This opportunity usually involves mode switch from the more expensive paratransit mode to fixed route service

<sup>8</sup> "Program transportation" is a term used to describe transportation sponsored by a human service agency program. Research has shown that demand for these services is driven by funding and not subject to typical demand generation factors.

and provision of subsidy for the fixed route fare. When such switch occurs, substantial savings can be achieved according to well-documented studies in the literature.

Prerequisites:

In order for this action to occur, a client on the CCCTP system must:

- a. Be physically capable of utilizing an accessible fixed route bus;
  - b. Be capable of independently navigating the fixed route system; and
  - c. Have trip origins and destinations within walking distance of a F.A.S.T. fixed route.
2. **Rideshare:** As defined earlier, this represents scheduling two or more clients on-board a paratransit vehicle during a run to achieve higher load factors. Load factors must be sufficiently high to reduce F.A.S.T. paratransit costs, expressed on a unit basis as "cost per passenger" in order to be of value to the County. With lower unit costs, there must be sufficient productivity achieved before assignment to a F.A.S.T. paratransit run would be a cost effective option.

Prerequisites:

In order for this action to occur, the candidate CCCTP system trips must:

- a. Have origins and destinations within the ADA service area;
- b. Have trip times consistent with ADA paratransit service hours; and
- c. Require only a level of passenger assistance no greater than that afforded to persons with disabilities who are ADA certified clients of the F.A.S.T. system.

***Analysis – Mode Switch from Fixed Route to Paratransit***

In previous analysis, we computed potential coordination under either of these strategies. In the first case, we cited 2009 NCDOT statistics to quantify the number of CCCTP consumers with mobility impairments (Item No. 28 of the state report requests community transportation systems to list the "Number of mobility impaired passenger trips." CCCTP reported this number as approximately 9.64 percent (3,449 passenger trips out of the total of 35,786 passenger trips). However, in reviewing this data,

CCCTP notes that they report only trips that must be taken on a lift equipped vehicle (e.g., individual with disabilities who use a wheelchair); the agency's passenger accounting practices do not count in this category individuals who use other mobility aides, travel with portable oxygen, etc. CCCTP estimates that 64 percent of their registered client list uses some type of mobility aide. The agency further stated some additional, but undefined percent of registered CCCTP users, have some type of disability that would prevent them from independently using the fixed route system. Based on 2000 Census data, approximately 4.2 percent of all Cumberland County residents ages 5 and above have a mental disability. We have assumed that CCCTP users reflect this incidence rate.

While these percentages are high when contrasted with other community transportation programs, we have no basis to dispute these numbers. These figures suggest that of the customers directly registered with the CCCTP program have low levels of mobility; this would be particularly true since Medicaid clients are all handled independently through the Department of Social Services and are not coordinated with CCCTP from an operational standpoint.

Based on GIS analysis conducted on CCCTP trip samples, approximately 30 percent of all trips handled by CCCTP have both origins and destinations within the City limits. Thus for 2010, approximately 30 percent (trips within the service area) of about 34 percent of trips (trips taken by ambulatory clients) could potentially be coordinated with FAST fixed routes. Thus, we estimate that there are about 9,664 passenger trips with and origins and destinations within the FAST fixed route service area. However, after taking into account CCCTP reported disability or mobility impairment incidence rates, the total number of trips that could potentially be subject to mode shift represent about 3,071 trips. The actual number of trips that would likely be taken on F.A.S.T. fixed routes, however, would not represent the projected maximum; some smaller number would be more likely. We estimate the actual number of mode shift trips to be between 151 and 307 trips per year.

These numbers are modest and reflect the demographics of CCCTP ridership; these numbers could be increased, however, if the Department of Social Services were included in the coordination mix. While the County staff believes that zero mode shift is possible, we continue to disagree with this position, as community transportation programs in other urban North Carolina counties and other communities across the United States have found mode shift rates in the 5 – 10 percent range possible, particularly with the DSS option.

### ***Analysis – Ridesharing in Paratransit Mode***

The second coordination strategy represents a more viable strategy for potential operational coordination between the two entities.

If all CCCTP customers were to be assigned to F.A.S.T. paratransit, we project the cost per trip to CCCTP to be \$22.49 per trip. This computation is based on average trip distances, F.A.S.T. average speed, and the output from the 2010 cost allocation model. Key elements in the computations include:

- Average CCCTP trip length computations include city and county based trips; trips in the City would likely have somewhat shorter trip distances, thereby reducing the \$22.49 cost cited above in practice.
- Not all trips, even though in the City, would not likely fall in the ADA service area, thus, F.A.S.T. paratransit service would not be an option for all trips. These excluded trips, however, would be longer trips, again having the effect of reducing the F.A.S.T. cost per trip if such trips were removed from the analysis.
- No mode shift from paratransit to fixed route is included in the analysis; these computations assume zero percent mode shift.
- Data used in the computations above are based on exclusive ride mode. Shared ride mode will increase both hours and miles in the assumptions, but will reduce cost per trip rates. With a modest level of 30 percent of trips delivered in a ridesharing mode, F.A.S.T. cost per trip would be reduced to \$15.07 per trip.

A critical component of this coordination strategy is the implementation of mobility management. As part of this strategy, customer service representatives would conduct an individual evaluation of each trip to determine the potential cost advantage of scheduling a trip on F.A.S.T. paratransit versus a trip on a County contractor vehicle. As noted earlier, unless there is an opportunity to rideshare, assigning a County client on a County is the more cost effective option, as we project lower unit costs for the County. When ridesharing occurs, however, the unit costs, expressed on a per trip basis, drops on FAST paratransit to \$15.07.

Additionally, some of the service delivery strategies employed by the County in its decentralized model will always be more cost-effective in current service mode, regardless of the level of ridesharing. AAA General trips, for example, with a modest \$10.01 billing rate per trip, will always be the more cost effective alternative (e.g., the private contractors will be less expensive than F.A.S.T. paratransit costs in all instances).

Again, these decisions, under a mobility management scenario, would be made on a case-by-case basis. Moreover, by incorporating CCCTP personnel on the mobility management staff, the individuals who are most familiar with County clientele would be involved in this decision-making.

Given this analysis, current service delivery methods employed by the County (e.g., the contractors billing on a cost per trip basis) would be a more effective means of service delivery based on this worst case scenario. However, when such trips could be delivered in ridesharing mode, F.A.S.T. paratransit would be more cost effective for EDTAP and AAA Medical trips.

## Five-Year Operating Budget

### Overview

Based on the foregoing analysis and assumption, a five-year consolidated operating budget was developed. Key considerations include:

- All elements of administrative coordination noted in the Technical Memorandum No 3 are incorporated.<sup>9</sup>
- The FTA/NCDOT cost allocation model has been used to develop allocated unit rates based on F.A.S.T. marginal costs of operations. F.A.S.T. internal allocation numbers are incorporated to reflect a "low" value while output from the FTA/NCDOT model represents the "high" estimate.
- Positions, expressed in terms of FTEs, have been maintained for County staffing, pursuant to the County position of protecting positing. Thus, 1.75 FTEs are assumed in the assessment and projection of administrative costs in the coordinated program.
- Operational coordination primarily consists of individual trip analysis of all EDTAP and AAA Medical trips as part of the organization's Mobility Management strategy. Based on the analysis of individual trip characteristics (spatial and temporal considerations), only those trips where ridesharing would occur would be assigned to F.A.S.T. paratransit. Otherwise, private contractors would continue to be used for county-based trip origins and for trips originating in the City that could not be effectively coordinated with F.A.S.T. paratransit.

<sup>9</sup> One requested element suggested after presentation of Technical Memorandum No. 3 has not been incorporated into the organizational assumption. The County proffered an alternative wherein the County's transportation coordination would remain a County employee and stay on the County payroll while performing the functions of the mobility manager under F.A.S.T. While cost-sharing of positions has not been uncommon in the history of coordination in NCDOT's Community Transportation Program, having an individual who would not be responsible to transit management would be unique. After further analysis, we deemed such that such an arrangement would be unworkable; strong chain of command is a hallmark of good paratransit program management; having a mobility manager who did not report to the transit director is not recommended.

- Based on individual assessments, some minor mode shift to fixed route is incorporated into the service delivery strategy, consistent with earlier analysis.
- Potential to shift DSS clients to the fixed route mode should begin as a trial program in FY 2015.

**Staging of Implementation Actions**

Staging of implementation activity is as follows:

- Organizational coordination would begin in FY 2011. This year will be primarily dedicated to organizational re-structuring, training, developing all Mobility Management protocols and procedures, and marketing to customers of the new one-stop mobility management center effective July 1, 2012.
- CCCTP and F.A.S.T operational coordination would begin in FY 2012.
- Coordination of most other CCCTP program affiliates would begin in 2013.
- DSS coordination would begin in 2014.

The five year operating budget is reflected in Exhibit 5.

## Exhibit 5. Projected Five-Year Operating Costs

Cost Category	2010		2011		2012		2013		2014		2015	
	Low	High	Low	High	Low	High	Low	High	Low	High	Low	High
F.A.S.T. Paratransit	\$ 911,820	\$ 1,401,929	\$ 1,011,949	\$ 1,514,310	\$ 1,079,850	\$ 1,594,771	\$ 1,106,847	\$ 1,634,640	\$ 1,262,557	\$ 1,803,545	\$ 1,294,120	\$ 1,848,633
Additional Costs due to TDP Improvements	\$ 77,333	\$ 77,333	\$ 42,603	\$ 42,603	\$ -	\$ -	\$ 128,039	\$ 128,039	\$ -	\$ -	\$ -	\$ -
<b>Total F.A.S.T.</b> (Projected F.A.S.T. costs w/o any coordination)	\$ 989,153	\$ 1,479,262	\$ 1,054,552	\$ 1,556,913	\$ 1,079,850	\$ 1,594,771	\$ 1,234,885	\$ 1,762,679	\$ 1,262,557	\$ 1,803,545	\$ 1,294,120	\$ 1,848,633
<b>Consolidation Costs</b>												
Administrative Salaries	\$ -	\$ -	\$ 69,876	\$ 69,876	\$ 71,623	\$ 71,623	\$ 73,414	\$ 73,414	\$ 75,249	\$ 75,249	\$ 77,130	\$ 77,130
Other Administrative Direct Expenses	\$ -	\$ -	\$ 12,777	\$ 12,777	\$ 13,096	\$ 13,096	\$ 13,424	\$ 13,424	\$ 13,759	\$ 13,759	\$ 14,103	\$ 14,103
Operations												
Total purchase of service w/o coordination	\$ -	\$ -	\$ -	\$ -	\$ 459,967	\$ 459,967	\$ 518,733	\$ 518,733	\$ 657,297	\$ 657,297	\$ 683,589	\$ 683,589
Ridesharing Savings	\$ -	\$ -	\$ -	\$ -	\$ 14,873	\$ 14,775	\$ 15,468	\$ 15,366	\$ 16,087	\$ 15,981	\$ 16,730	\$ 16,620
Mode Shift Savings	\$ -	\$ -	\$ -	\$ -	\$ 959	\$ 1,918	\$ 997	\$ 1,995	\$ 1,037	\$ 2,075	\$ 1,079	\$ 2,158
Total Operational Savings	\$ -	\$ -	\$ -	\$ -	\$ 15,832	\$ 16,694	\$ 16,466	\$ 17,361	\$ 17,124	\$ 18,056	\$ 17,809	\$ 18,778
Net New Operations Cost Under Consolidation	\$ -	\$ -	\$ -	\$ -	\$ 444,134	\$ 443,273	\$ 502,268	\$ 501,372	\$ 640,173	\$ 639,241	\$ 665,779	\$ 664,811
<b>Total Consolidated Cost</b>	\$ 989,153	\$ 1,479,262	\$ 1,124,428	\$ 1,626,789	\$ 1,595,608	\$ 2,109,667	\$ 1,810,567	\$ 2,337,465	\$ 1,977,978	\$ 2,518,035	\$ 2,037,030	\$ 2,590,574
<b>CTP Affiliates Outside the Coordinated System</b>												
Bethel Adult Day Health Care Center	\$ 20,000.00	\$ 20,000.00	\$ 20,800.00	\$ 20,800.00	\$ 21,632.00	\$ 21,632.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Transportation Program (EDTAP)	\$ 144,025.00	\$ 144,025.00	\$ 149,786.00	\$ 149,786	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Transportation Program (RGP)	\$ 154,965.00	\$ 154,965.00	\$ 161,163.60	\$ 161,164	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DSS Work First	\$ 100,708.00	\$ 100,708.00	\$ 104,736.32	\$ 104,736	\$ 108,925.77	\$ 108,925.77	\$ 113,283	\$ 113,283	\$ -	\$ -	\$ -	\$ -
Employment Source	\$ 5,000.00	\$ 5,000.00	\$ 5,200.00	\$ 5,200	\$ 5,408.00	\$ 5,408.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retired Seniors Volunteer Program	\$ 3,840.00	\$ 3,840.00	\$ 3,993.60	\$ 3,994	\$ 4,153.34	\$ 4,153.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hope Mills Sunshine Center	\$ 7,047.00	\$ 7,047.00	\$ 7,328.88	\$ 7,329	\$ 7,622.04	\$ 7,622.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AAA Medical	\$ 107,120.00	\$ 107,120.00	\$ 111,404.80	\$ 111,405	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AAA General	\$ 19,155.00	\$ 19,155.00	\$ 19,921.20	\$ 19,921	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ 561,860.00	\$ 561,860.00	\$ 584,334.40	\$ 584,334.40	\$ 147,741.15	\$ 147,741.15	\$ 113,282.80	\$ 113,282.80	\$ -	\$ -	\$ -	\$ -

Source: RLS &amp; Associates, Inc. Projections

### Five-Year Capital Plan

The capital plan necessary to support this program is relatively modest, given the County's service delivery model that contracts service to the private sector. Moreover, the City recently initiated a technology upgrade in its scheduling/dispatching technology that has the capacity to incorporate the volume of County-based trips without additional expansion.

The City's TDP projected vehicle needs for paratransit. In the roster of short-range improvements, no projected vehicle acquisitions in the paratransit program were programmed other than vehicle replacement. In the plan's mid-term and long-range improvements, some paratransit capital costs for expansion and replacement are programmed and included herein.

The City's TDP programmed \$70,000 for the expansion vehicle in FY 2012; for consistency, we have utilized this pricing, while inflating future year replacements of like-kind vehicles at three percent (Exhibit 6).

#### Exhibit 6. Projected Five Year Capital Costs

Qty.	Item	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
<b>Expansion Vehicles</b>						
1	Paratransit Vehicle	\$ -	\$ 70,000	\$ -	\$ -	
<b>Replacement Vehicles</b>						
2	Paratransit Vehicles	\$ -	\$ 140,000	\$ -	\$ -	\$ -
6	Paratransit Vehicles	\$ -	\$ -	\$ 432,600		
<b>Total</b>		\$ -	\$ 210,000	\$ 432,600	\$ -	\$ -
<b>Total Five Year Costs</b>						\$ 642,600

Source: City of Fayetteville Transit Development Plan

## Cost Allocation Between City and County

An essential element of this cost allocation plan is manner in which the two jurisdictions will share cost of a consolidated paratransit mobility management center.

Given that the two entities desire to keep the service model constant, the primary cost sharing centers include the following:

- Administrative salaries;
- Other direct administrative costs;
- Operations costs when trips are shared.

### • Methodologies

#### ***Administrative Salaries and Other Direct Costs***

The County is contributing 1.75 FTE positions to the consolidated mobility management center. The method of allocation of the County's share for these positions is simply to compute actual salary and fringe expenses of the two positions. The City will bill 85 percent of these costs to the NCDOT CTP program while the remaining 15 percent would be billed to the County on an annual basis.

Other direct costs would be billed to the County on the basis of a ratio of the County's 1.75 position salary and fringe costs to the total salary and fringe costs of the mobility management center. This ratio would then be applied to the total of other direct expenses (office supplies, etc.) and be assigned to the County:

$$\text{County Share} = \frac{\text{County (1.75 FTEs) Salaries \& Fringe}}{\text{Total City/County Paratransit Salaries \& Fringe}} \times \text{Mobility Management Center Other Direct}$$

Again, the County's share of these expenses would be 15 percent – the local share of NCDOT CTP program costs. The City would bill NCDOT for the remaining 85 percent.

#### ***Operating Costs***

Given the differing operating models, the City would bear all direct expenses, since all ADA paratransit services are provided in a direct service provision mode. The County uses a contractor-based service delivery model; all "purchased" transportation would be the County's responsibilities.

When either of the operational coordination strategies are used, this method of cost allocation requires expansion. If mode switch is used, it is recommended that F.A.S.T.

create a special pass that would be purchase by the County sponsoring entity; the respective sponsoring entity would be billed at the pass's cost time the total number of passes used each month.

When a ridesharing strategy is deemed a cost-effective method to coordinate trips, a more complex procedure must be developed.

It is recommended that F.A.S.T. adopt a cost allocation strategy similar to the FTA/NCDOT recommended model. Current practices entail the assignment of a fixed percentage (a budget estimate) to each line item in the budget believed to represent the consumption by the paratransit mode of each expense. In many cases, a 10 percent allocation rate is used. This study has determined that paratransit consistently consumes 23 to 25 percent of all system service hours and miles. Thus, we believe that F.A.S.T. understates its paratransit costs. This service based approach should be used to determine cost assignment to the County.

In this method, the County would develop, on an annual basis, projected fully allocated costs, then use the NCDOT model to compute a rate based on cost per passenger. Then a rate structure, similar to that used in the Florida Transportation Disadvantaged Program, is recommended for use. In this rate model, the fully allocated costs per passenger is charged for the first passenger, then a lower rate is used for the second, third, fourth, etc. passenger that is scheduled on the same run. When these rates are lower than the unit rates negotiated annually with the private contractors, then mobility management personnel would have options to assign trips to ADA runs. Although the current NCDOT rate setting model does not have this last element built into the model's output, this would be relatively easy to compute.

These rates would be computed at the beginning of each fiscal year. When mobility manager staff believes trip assignment to an ADA paratransit run was feasible and cost effective (a function that could be determined by the software), a special billing code would be attached to that trip so that the software could automatically generate a billing report each month.

Each of the primary sponsor sources currently used by the County (e.g., EDTAP, AAA Medical, etc.) would be charged a F.A.S.T. rate only when the mobility management staff had determine a F.A.S.T. paratransit run was the cost effective option. Thus, in the future, sponsor program costs would consist of private contractor billings (units x bid rate) plus F.A.S.T. billings (units x annual rate).

## Summary and Conclusions

Analysis of the projected five-year budget is complicated by the fact that F.A.S.T. will grow the paratransit program due to expansion of the fixed route program and the requirements to match hours and days of service in the complementary paratransit program.

Due to the County's position of protecting all employment positions, there are only modest projections of cost savings in the administration of a consolidated program (primarily in the reduction of duplication of certain administrative services. These savings are accrued by Cumberland County, thereby enabling the County to provide additional trips (approximately 350 trips per year).

There are no administrative cost savings to the City. However, due to the introduction of Mobility Management, the City will, through re-structuring of the paratransit program, be able to shift some administrative expenditures from City funding to FTA and CTP funding, ultimately reducing the amount paid by the City by approximately \$110,321 per year (see Technical Memorandum No. 3). Like the County, the City has indicated that it will use any cost savings to provide additional service and will not reduce City contributions to the transit program.

FTA funding is apportioned to the City every year through the appropriations process through the JARC and New Freedom programs, but historically, these funds go unused and are returned to the U.S. Treasury. Since issuance of Technical Memorandum No. 3, the City has formulated a plan that will enable the City to utilize its New Freedom (FTA Section 5317) to make accessibility improvements at various bus stops and improve accessible pathways to these bus stops. We continue to advocate use of both Section 5316 (Job Access and Reverse Commute) and remaining Section 5317 to fund the mobility management aspects of this coordination strategy.

Operations costs savings have been estimated using the most conservative of parameters; thus, this five year budget projects only modest costs savings to the County through enhanced coordination.

The primary benefits to implementation remained as outlined in Technical Memorandum No. 3:

- Efficiency in administrative structure by having one organization, rather than two, manage and administer transportation programs and grants.
- Modest administrative efficiencies in the elimination of duplication of functions performed by both City and County employees.

- Creation of a more consumer friendly method by which the public and human service agency clients access services through a centralized, one-stop mobility management center.
- Enhanced use of technology through the City's initial 2009 ITS investment to bring greater efficiency and coordination to County trips (the impact of this potential benefit cannot be measured).
- Opportunity to maximize Federal apportionments, without returning funds to the Federal treasury, of FTA dollars designated for public transportation in the greater Fayetteville/Cumberland County area.

## **Appendix A. City of Fayetteville Transit Development Plan**

### **Estimated FAST Paratransit Impacts Based on TDP Short-Range Improvements to Fixed Route Services**

## Appendix A – Estimated FAST Paratransit Impacts Based on TDP Short-Range Improvements to Fixed Route Services

F.A.S.T. Improvement	ADA Operational Impact (Y or N)	Additional Hours of ADA Service	Additional Miles of ADA Service	TDP Projected Total Op Costs	Estimated Marginal Costs ADA Service	Notes
<b>FY 2010 Improvement</b>						
1. Three-hour evening extension of service Routes 14, 12, and 6 (TDP estimates that two additional ADA paratransit vehicles will need to be in operation)	Yes	1,548	23,102	\$ 372,397	\$ 77,333	Estimates based on TDP; assumed 258 weekday days of operation, and imputed mileage.
2. Extend Route 6 to Ramsey Street* Proposal expands hours on Saturday, adding 2.5 hours to schedule	Yes	NCI	NCI	\$ 329,163	NCI	Expanded service area; demand can be accommodated with ADA expansion associated with Improvement FY 2010, No. 1
3. Re-configure Route 16 Proposal may impact ADA service area, but not hours and days of operation	Yes	NCI	NCI	NCI	NCI	No ADA operating cost impacts.
4. Split Route 15 Proposal may impact ADA service area, but not hours and days of operation	Yes	NCI	NCI	NCI	NCI	No cost impact associated with this fixed with this fixed route option.
5. Improved public information	Yes	NCI	NCI	\$ 25,000	NCI	ADA impact will be in costs associated with printing material in alternative formats; no service related operational impacts
<b>FY 2010 Subtotals</b>		<b>1,548</b>	<b>23,102</b>	<b>\$ 726,560</b>	<b>\$ 77,333</b>	

**Appendix A – Estimated FAST Paratransit Impacts Based on TDP Short-Range Improvements to Fixed Route Services (Con't.)**

F.A.S.T. Improvement	ADA Operational Impact (Y or N)	Additional Hours of ADA Service	Additional Miles of ADA Service	TDP Projected Total Op Costs	Estimated Marginal Costs ADA Service	Notes
<b>FY 2011 Improvement</b>						
1. Three-hour evening extension of service Route 8 extension to ensure access to Cape Fear Valley Hospital in the evening5.	Yes	-	-	\$ 62,000	-	Expanded service area; demand can be accommodated with ADA expansion associated with Improvement FY 2010, No. 1
2. Sunday Service Routes 14, 12, 6, and 8 - Eight hour span of service	Yes	832	12,417	\$ 220,679	\$ 42,603	Estimates based on TDP; assumed 52 weekend days of operation, and imputed mileages.
3. Develop transit center at Cross Creek Mall	No	NCI	NCI	NCI	NCI	No ADA operating cost impacts.
4. Extend Route 5 Proposal holds hours constant but extends route	Yes			\$ 239,800		Expanded service area; demand can be accommodated within scope of current ADA services in place.
5. Mid-day service on Routes 15/16	Yes	NCI	NCI	\$ 68,166 \$ 64,917	NCI	Option has no impact on existing ADA service.
<b>FY 2011 Subtotals</b>		832	12,417	\$ 655,562	42,603	

**Appendix A – Estimated FAST Paratransit Impacts Based on TDP Short-Range Improvements to Fixed Route Services (Con't.)**

F.A.S.T. Improvement	ADA Operational Impact (Y or N)	Additional Hours of ADA Service	Additional Miles of ADA Service	TDP Projected Total Op Costs	Estimated Marginal Costs ADA Service	Notes
<b>FY 2012 Improvement</b>						
1. Improved frequency Reduce headways on Route 14 to 30-minutes	No	NCI	NCI	\$ 662,000	NCI	No ADA operating cost impacts.
<b>FY 2012 Subtotals</b>		-	-	\$ 662,000	-	
<b>Multi-year Improvements</b>						
Benches and Shelters	No	NCI	NCI	NCI	NCI	No ADA operating cost impacts.
Bus stop signage	No	NCI	NCI	NCI	NCI	No ADA operating cost impacts.
<b>Multi-Year Subtotals</b>		-	-	\$ -	-	

**Attachment 2 – Estimated FAST Paratransit Impacts Based on TDP Mid-Range Improvements to Fixed Route Services**

F.A.S.T. Improvement	ADA Operational Impact (Y or N)	Additional Hours of ADA Service	Additional Miles of ADA Service	TDP Projected Total Op Costs	Estimated Marginal Costs ADA Service	Notes
<b>FY 2013 Improvement</b>						
1. Three-hour evening extension of service Routes 4, 5, 7, 15 (TDP estimates that two additional ADA paratransit vehicles will need to be in ) operation)	Yes	1,548	23,102	\$ 496,529	\$ 83,279	Estimates based on TDP; assumed 258 weekday days of operation, and imputed mileage.
2. Improved service frequency on existing routes Routes 5 and 6	No	NCI	NCI	\$ 818,000	NCI	There are no projected operational ADA cost impacts associated with improvements in fixed route frequencies.
2. Continued expansion of Sunday service Routes 4, 5, 7, 15 with two additional paratransit vehicles per TDP	Yes	832	12,417	\$ 220,679	\$ 44,760	Estimates based on TDP; assumed 52 weekend days of operation, and imputed mileages.
3. New FSU - Cross Creek Route	Yes	NCI	NCI	\$ 331,000	NCI	This improvement adds an additional fixed route in areas already included in the ADA service area. No additional ADA operating costs projected.
<b>FY 2013 Subtotals</b>		<b>2,380</b>	<b>35,519</b>	<b>\$ 1,866,208</b>	<b>\$ 128,039</b>	

**Appendix A – Estimated FAST Paratransit Impacts Based on TDP Mid-Range Improvements to Fixed Route Services (Con't.)**

F.A.S.T. Improvement	ADA Operational Impact (Y or N)	Additional Hours of ADA Service	Additional Miles of ADA Service	TDP Projected Total Op Costs	Estimated Marginal Costs ADA Service	Notes
<b>FY 2014 Improvement</b>						
1. Three-hour evening extension of service Routes 3, 16, and 17	Yes	NCI	NCI	\$ 186,198	NCI	This improvement can be accommodated by the ADA service expansion included under 2013, No. 1. No additional ADA costs are projected.
2. Continued expansion of Sunday Service Routes 3, 16, and 17	Yes	NCI	NCI	\$ 82,754	NCI	This improvement can be accommodated by the ADA service expansion included under 2013, No. 2. No additional ADA costs are projected.
3. Improved service frequency on existing routes Routes 3, 7, and 8	No	NCI	NCI	\$ 613,500	NCI	There are no projected operational ADA cost impacts associated with improvements in fixed route frequencies.
4. Multimodal Transportation Center	No	NCI	NCI	\$ -	NCI	A major capital project that will take ADA considerations into building design; no direct operating impacts.
<b>FY 2014 Subtotals</b>		\$ -	\$ -	\$ 882,452	\$ -	

# **Appendix A – Estimated FAST Paratransit Impacts Based on TDP Mid-Range Improvements to Fixed Route Services (Con't.)**

F.A.S.T. Improvement	ADA Operational Impact (Y or N)	Additional Hours of ADA Service	Additional Miles of ADA Service	TDP Projected Total Op Costs	Estimated Marginal Costs ADA Service	Notes
<b>FY 2015 Improvement</b>						
1. Improved service frequency on existing routes Routes 15, 16, and 17	No	NCI	NCI	\$ 818,000	NCI	There are no projected operational ADA cost impacts associated with improvements in fixed route frequencies.
<b>FY 2014 Subtotals</b>		\$ -	\$ -	\$ 818,000.00	\$ -	
<b>Multi-Year Improvements</b>						
1. Benches and Shelters 2013 - 2015	No	NCI	NCI	\$ -	NCI	No operational cost impacts; strictly capital.
2. Bus stop signage 2013 - 2015	No	NCI	NCI	\$ -	NCI	No operational cost impacts; strictly capital.
<b>Multi-Year Improvement Totals</b>		\$ -	\$ -	\$ -	\$ -	

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

JEANNETTE M. COUNCIL  
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MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

BOARD OF COMMISSIONERS

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September 24, 2010

ITEM NO. 8A

**October 4, 2010 Agenda Item**

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *cw*

SUBJECT: Cumberland County Public Library Board of Trustees

The Library Board of Trustees will have the following two (2) vacancies on December 31, 2010:

Robbin MacGregor – completing second term. Not eligible for reappointment. Recommendation of the Library Board of Trustees is for **Susan Mills**. (See attached.)

Willie Wright – completing first term. Eligible for reappointment. Recommendation of the Library Board of Trustees is for the reappointment of **Willie Wright** to a second term. (See attached.)

I have attached the current membership list and applicant list for this board.

**PROPOSED ACTION: Make nominations to fill the two (2) vacancies above.**

Attachments

pc: Jody Risacher, Library Director

*Celebrating Our Past...Embracing Our Future*



**PUBLIC LIBRARY & INFORMATION CENTER**

300 Maiden Lane • Fayetteville, North Carolina 28301-5000

Telephone: (910) 483-7727

**MEMORANDUM**

**DATE:** September 16, 2010  
**TO:** Billy R. King, Chairman, Board of County Commissioners  
**FROM:** Ole Sorensen, Chair, Library Board of Trustees  
**THRU:** Jody Risacher, Library Director  
**RE:** Trustee Nominations for Library Board Vacancies

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At today's Library Board of Trustees' meeting, the Trustees approved the Nominating Committee's recommendations for: 1) Susan Mills to fill the upcoming vacancy which will be created when Robbin MacGregor completes her second term at the end of December 2010; and for 2) the reappointment of Trustee Willie Wright to a second term.

The Trustees respectfully request the Commissioners consider the reappointment of Trustee Wright, as well as the nomination of Susan Mills which may be placed on the Commissioners' October 4, 2010 agenda, and we hope will be completed at a November meeting. This will allow the Board to invite Ms. Mills to the December Board of Trustees' meeting, and to be sworn in at the January 2011 meeting.

We appreciate you and your fellow Commissioners' consideration.

Sincerely,

Ole Sorensen, Chair

LIBRARY BOARD OF TRUSTEES  
3 Year Term

1/10

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<b>VACANT</b> (vacated by P. Davis)	11/09	2nd	Dec/12 12/31/12	No
Mary E. Thomas (B/F) 217 Cecil Avenue Spring Lake, NC 28390-2522 497-7574/436-0000 (W)	11/09  (first full term)	1st	Dec/12 12/31/12	Yes
Ole M. Sorensen (W/M) 2817 Briarcreek Place Fayetteville, NC 28304-3879 867-9403/309-0000 (C)	10/08	1 <sup>st</sup>	Dec/11 12/31/11	Yes
Sara VanderClute (W/F) 7669 Heriot Drive Fayetteville, NC 28311-9409 488-9202 (H)	11/09	1st	Dec/12 12/31/12	Yes
Willie Wright (B/M) 196 Darrock Court Fayetteville, NC 28311-2914 822-6415/484-4156 (W)	10/07	1 <sup>st</sup>	Dec/10 12/31/10	Yes
Gail A. Riddle (W/F) 3175 Odom Road Hope Mills, NC 28348 424-6142 (H) / 425-8181 ext. 355	1/10  (serving unexpired term; eligible for 1 additional term)	1st	Dec/11 12/31/11	Yes
Robbin MacGregor (W/F) 2309 Crosshill Drive Fayetteville, NC 28312-9313 339-7552/678-2402(W)	10/07	2 <sup>nd</sup>	Dec/10 12/31/10	No

Library Liaison: Commissioner Phillip Gilfus

Contact: Jody Risacher, Library Director (or Marili Melchionne – 483-1580 x106)

Meeting Date: 3rd Thursday of each month at 9:05 AM; exception would be 2nd Thursday in December and no regularly scheduled meetings in July and August – Meeting locations are different libraries within the County.

*NOTE: Take the Library Board's recommendations for nominations forward to the first meeting in October and take nominations for appointments forward to the second meeting in October. Although terms will not begin until the following January, the Library takes their new appointees through an orientation process in December before they begin serving in January.*

APPLICANTS FOR  
PUBLIC LIBRARY BOARD

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BEYER, FRED L. 1709 HATHERLEIGH PLACE FAYETTEVILLE, NC 28304-2510 860-0610 (H) / 818-6855 (C)	RETIRED CC SCHOOL SYSTEM	BS/MEd
CARAMANNO, DELL (W/F) 5578 QUIETWOOD PLACE FAYETTEVILLE, NC 28304 423-2622	RETIRED	SOME COLLEGE
EATMAN-JACKSON, REBECCA (W/F) 6061 CLINTON ROAD STEDMAN, NC 28391 323-4663 / 862-2018 (W)	REGIONAL SALES MGR LAMAR ADVERTISING	BA; MASTERS
LONG, ANN C. (W/F) PO BOX 159 WADE, NC 28395 323-5123/489-3161 (C)	RETIRED	SOME COLLEGE
MAXWELL, DAISY D. 7113 FILLYAW ROAD FAYETTEVILLE, NC 28303 868-5611 (H)	RETIRED LIBRARIAN	BS – BUSINESS MSLS – LIBRARY SCIENCE
McCOLLUM, DEMETRIUS (-/M) 1222 NORTH STREET FAYETTEVILLE, NC 28301 568-3209/978-0237	DISABLED	HS; SOME COLLEGE
MILLS, SUSAN (W/F) 4158 BENT GRASS DR FAYETTEVILLE, NC 28312 485-1385/308-2409 (W)	PT PHARMACEUTICAL REP PDT/SELECT ACCESS	BS PUBLIC REALTIONS MINOR-BUSINESS
POWERS, MERRI JO MCINTOSH (W/F) PO BOX 106 LINDEN, NC 28356 980-1937	UNEMPLOYED (HR AND LAW ENFORCEMENT BACKGROUND)	SOME COLLEGE
PREWITT, MRS. A. N. (W/F) 416 DEVANE STREET FAYETTEVILLE NC 28305 484-1615	ARTIST-HOMEMAKER	BA – MATHEMATICS
SHELTON SR., MICHAEL TORAIN (-/M) 3529 THAMESFORD RD FAYETTEVILLE, NC 28311 482-4495/630-3830	TRAVEL AGENT SELF EMPLOYED	AS – BANKING/FINANCE

## LIBRARY BOARD OF TRUSTEES, PAGE 2

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SMALL, BETSY 4835 MAIN STREET LINDEN, NC 28356 980-0821 (H&W)	BOOK SALES REP. ED. CONSULTANT ELEM. TEACHER	BA – ELEMENTARY ED.
STEWART, JAMESON C. (W/M) 3533 GODWIN CIRCLE FAYETTEVILLE, NC 28312 874-5930/678-9897 (W)	SENIOR AUDIO VISUAL TECH – FTCC	AAA – ELECTRONICS ENG.
WADDLE, ROBERTA (W/F) 3941 GAINES ROAD FAYETTEVILLE, NC 28306 484-7938	RETIRED	BS; MS
WRIGHT, ROGER "BRYAN" 2212 WESTHAVEN DRIVE FAYETTEVILLE, NC 28303 920-3354/339-2494 (W)	MORTGAGE LENDER	COLLEGE

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
PHILLIP GILFUS  
JIMMY KEEFE  
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MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

BOARD OF COMMISSIONERS

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September 24, 2010

ITEM NO. 8B

**October 4, 2010 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board *cu*  
SUBJECT: Human Relations Commission

BACKGROUND: The Human Relations Commission requests that the Board of Commissioners consider the removal of Dr. Rev. Joe Fleming, Jr. due to non-attendance. The Human Relations Commission recommends that the Board of Commissioners consider **Sandra Mitchell** for nomination to fill the vacancy for the unexpired term created by their request. (See attached.)

I have attached the current membership list and applicant list for this board.

**PROPOSED ACTION:** Remove appointee and nominate individual to fill the vacancy.

pc: Ron McElrath - Human Relations Director

*Celebrating Our Past...Embracing Our Future*

*Fayetteville*  *Cumberland*  
HUMAN RELATIONS COMMISSION

28 September 2010

Cumberland County Board of Commissioners  
Post Office Box 1829  
Fayetteville, North Carolina 28302

Dear Commissioners:

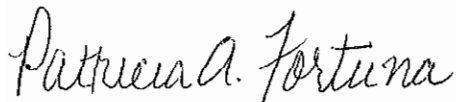
I am requesting that Commissioner Joe Fleming, a county appointee to the Fayetteville-Cumberland Human Relations Commission, be removed from the commission for failure to attend meetings.

Commissioner Fleming has missed seven (7) of the last fourteen (14) commission meetings, or 50%. He has missed the last six (6) consecutive meetings. I presented this issue to the commission's Executive Committee and all ten (10) members present voted unanimously to recommend his removal.

I would like to recommend that the vacancy on the commission created by this request be filled by a county applicant to the Human Relations Commission, Ms. Sandra Mitchell of 414 Barbour Court, Fayetteville, North Carolina, 28301.

If you have any questions, please feel free to contact me at 910-222-6496.

Sincerely,



Commissioner Patricia A. Fortuna, Chairman  
Fayetteville-Cumberland Human Relations Commission

Cc: Dr. Muhammad Lodhi, Vice-Chairman  
Professor Robin Greene, Secretary

HUMAN RELATIONS COMMISSION  
 (County Commissioner Appointees)  
 2Year Term

Name/Address	Date Appointed	Term	Expires	Eligible for Reappointment
Cornelius Williams (B/M) 1327 Four Wood Drive Fayetteville, NC 28312 484-5044/308-4882 (C) <i>(Due to typographical error, first term was for 3 years. Therefore, second term is for 1 year.)</i>	10/09	2nd	Nov/10 11/01/10	No
Elvin McNeill (B/M) 2280 Spindletree Drive Fayetteville, NC 28304 423-7027/677-2552	12/08	1 <sup>st</sup>	Dec/10 12/01/10	Yes
Dr. Rev. Joe Fleming, Jr. (B/M) 7235 Ryan Street Fayetteville, NC 28304 339-5648	6/09	1st	July/11 07/01/11	Yes
Muhammad A. Lodhi (A/M) 2008 Ashridge Drive Fayetteville, NC 28304 401-2137/672-1658 (W)	6/09	1st	July/11 07/01/11	Yes

Contact: Ronald McElrath – 433-1605 – Fax # 433-1535  
 Human Relations Director  
 City of Fayetteville

Meetings: 2<sup>nd</sup> Thursday of every month – 5:30 pm  
 City Hall – Lafayette Room

APPLICANTS FOR  
HUMAN RELATIONS COMMISSION

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BARNARD, JEAN JEAN (W/F) 211 AZALEA BLUFF DRIVE FAYETTEVILLE, NC 28301 263-8320 (H) / (443) 454-5177 (W)	BUSINESS CONSULTANT COLLEGE INSTRUCTOR	BS, M.HR. BUSINESS LEADERSHIP CERTIFICATE
BRIGGS, BENITA Y. (B/F) 1639 RUDOLPH STREET FAYETTEVILLE, NC 28301 822-1154/672-1294	OFFICE ASSISTANT IV FSU	BA – HISTORY/SOCIOLOGY
BRUNSON, FRANCES (B/F) 1308 DEEP CREEK ROAD FAYETTEVILLE, NC 28312 578-3825/671-5147 (W)	CASE MANAGER SOUTHEASTERN REGIONAL	LTC ASSISTED LIVING ADMIN. LICENSE, EMT
DEES, JULIE ANNETTE 5630 WALKING TRAIL WAY HOPE MILLS, NC 28348 476-9418/484-9031	ASST PRINCIPAL CUMBERLAND CO SCHOOLS	BS; MS; PHD
DREW, HARRY N. (B/M) 902 ARSENAL AVENUE FAYETTEVILLE, NC 28305 301-537-5118	RETIRED	2 YRS BUSINESS SCHOOL
FRANCIS, VINCENT S. (B/M) 341 ABBOTTSWOOD DRIVE FAYETTEVILLE, NC 28301 488-2608/497-1175	SCHOOL COUNSELOR CUMBERLAND COUNTY SCHOOLS	BA; MS
MITCHELL, SANDRA 414 BARBOUR COURT PO BOX 9912 (MAILING) FAYETTEVILLE, NC 28301 257-5492 (H)	PASTOR, SMALL BUSINESS OWNER	SOME COLLEGE
PERSON, ELECTA E. (AA/F) 1851 GOLA DRIVE FAYETTEVILLE, NC 28301 480-2772	RETIRED	SOME COLLEGE
WRIGHT, ROGER "BRYAN" 2212 WESTHAVEN DRIVE FAYETTEVILLE, NC 28303 920-3354/339-2494 (W)	MORTGAGE LENDER	COLLEGE

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
PHILLIP GILFUS  
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MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

ITEM NO. 9A

BOARD OF COMMISSIONERS

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(910) 678-7771 • Fax: (910) 678-7770

September 24, 2010

**October 4, 2010 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board *CW*  
SUBJECT: Animal Services Board

BACKGROUND: On September 20, 2010, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Animal Services Board:

City of Fayetteville Resident Position  
**Dell Caramanno** (new appointment)

I have attached the current membership list for this board.

**PROPOSED ACTION:** Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Dr. John Lauby, Interim Animal Services Director

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ANIMAL SERVICES BOARD  
3 Year Term  
(Terms extended from 2 to 3 years on 8/5/02)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Knowledge &amp; Experience in Dog Behavior and/or Handling Position</u>				
Tolulope Adeyemi (M) 8118 French Horn Lane Fayetteville, North Carolina 28314 583-9408/487-3959	8/09	1st	Aug/12 8/31/12	Yes
<u>Promoting Goals of the Animal Protection Society or the Humane Society or Another Such Broadly-Based and Representative Organization Interested in the Care and Protection of Animals Position</u>				
Cristobal S. Berry-Caban (H/M) 412 City View Lane Fayetteville, North Carolina 28301 813-451-3004/907-8844 (W)	8/09	1st	Aug/12 8/31/12	Yes
<u>Ex-Officio - The Veterinarian on Contract to the Animal Services Department Position</u>				
<b>VACANT</b> (Dr. J. Lauby resigned) East Fayetteville Veterinary Clinic 118 Cedar Creek Road Fayetteville, North Carolina 28312	6/07	4 <sup>th</sup>	June/10 6/30/10	Yes
<u>At-Large Positions</u>				
Dr. Kimberly Luddington (W/F) 5429 Kentucky Lane Hope Mills, NC 28348 425-0720	6/10	2nd	June/13 6/30/13	No
<b>VACANT</b> (vacated by W. Owens)	6/07	2 <sup>nd</sup>	June/10 6/30/10	No
<u>City of Fayetteville Resident Positions</u>				
<b>VACANT</b> (vacated by R. Bonavia)	6/08	1 <sup>st</sup>	June/11 6/30/11	Yes
Patricia Rigsby 705 McPherson Avenue Fayetteville, North Carolina 28303 717-0921/308-8999 (W)	6/09	2nd	June/12 6/30/12	No

Commissioner Liaison:

Chairman Billy R. King (Beginning in March 2010, Chairman will serve as Commissioner Liaison.)

Board was established by ordinance adopted on January 4, 1999.

Meetings: Bi monthly (Feb./Apr./June/Aug./Oct./Dec.) – 1<sup>st</sup> Monday, 6:00PM - 4704 Corporation Dr.

Contact: Linda Morrison/or Animal Services Director 321-6851

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
PHILLIP GILFUS  
JIMMY KEEFE  
EDWARD G. MELVIN



MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

ITEM NO. 93

BOARD OF COMMISSIONERS

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September 24, 2010

**October 4, 2010 Agenda Item**

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *cu*

SUBJECT: Cumberland County Local Emergency Planning Committee

BACKGROUND: On September 20, 2010, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Cumberland County Local Emergency Planning Committee:

Operators of Facilities Representative  
**Mark J. Faircloth** (new appointment)

I have attached the current membership list for this committee.

**PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.**

Attachment

pc: Kenny Currie, Emergency Services Director

*Celebrating Our Past...Embracing Our Future*

CUMBERLAND COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
3 Year Term  
(Staggered Terms Initially)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Print and Broadcast Media Representative</u>				
Jackie Tuckey City of Fayetteville Environmental Services 455 Grove Street Fayetteville, NC 28301 Phone: 433-1854	8/10	1 <sup>st</sup>	Aug/13 8/31/13	Yes
Sally Shutt CC Communications Manager P.O. Box 1829 Fayetteville, NC 28302 Phone: 437-1921	6/10	1 <sup>st</sup> full	Aug/13 8/31/13	Yes
(eligible to serve an additional 3-year term)				
<u>Operators of Facilities Representative</u>				
Rayford Hunt Hexion Specialty Chemicals 1411 Industrial Drive Fayetteville, NC 28301 485-9269	4/10	1 <sup>st</sup>	Nov/11 11/30/11	Yes
(serving unexpired term)				
<b>VACANT</b> (vacated by Gene Smith) Goodyear Tire and Rubber 6650 Ramsey Street Fayetteville, NC 28311 893-8213/630-5678 (W)	8/09	1 <sup>st</sup>	Aug/12 8/31/12	Yes
<b>VACANT</b> (vacated by Joel Blake)	4/07	2 <sup>nd</sup>	Dec/09 12/31/09	No
Antionette Barnes ( /F) Purolator Filters 3200 Natal Road Fayetteville, NC 28306 426-4283 (W)	2/10	1 <sup>st</sup>	Dec/12 12/31/12	Yes
(serving 1 <sup>st</sup> full term-eligible for another 3-year term)				

Cumberland County Local Emergency Planning Committee, page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Law Enforcement Representative</u>				
Sgt. Erwin Montgomery NC Highway Patrol 2435 Gillespie Street Fayetteville, NC 28306-3053 486-1334	9/09	1st	Sept/12 9/30/12	Yes
Lt. Charles Parker Cumberland Co. Sheriff's Office 131 Dick Street Fayetteville, NC 28301-5750 677-5412	6/10	1 <sup>st</sup> full	Aug/13 8/31/13	No
Lieutenant Wade Owen Fayetteville Police Department 467 Hay Street Fayetteville, NC 28301-5565 433-1819	12/09	1 <sup>st</sup>	Dec/12 12/31/12	Yes
<u>Emergency Management Representative</u>				
Greg Phillips Cumberland County Emergency Services 131 Dick Street Fayetteville, NC 28301 321-6736	9/10	2nd	Sept/13 9/30/13	No
<u>Community Group Representative</u>				
Jeffrey Womble Fayetteville State University Office of Public Relations 1200 Murchison Road Fayetteville, NC 28301	8/07	2 <sup>nd</sup>	Aug/10 8/31/10	No
<u>Transportation Representative</u>				
<b>VACANT</b> (vacated by Eddie Smith)	12/09	1st	Dec/12 12/31/12	Yes
<u>Health Representative</u>				
Jane Stevens Cumberland County Health Dept. 227 Fountainhead Lane Fayetteville, NC 28301-5417 433-3673(W)/987-2892(Cell)	1/09	2 <sup>nd</sup>	Jan/12 1/31/12	No

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Hospital Representative</u>				
Scott Tanner Cape Fear Valley Health System 1638 Owen Drive Fayetteville, NC 28304 615-7914 (W) / 315-4672 (H)	9/09	1st	Sept/12 9/30/12	Yes
<u>Fire Fighting Representative</u>				
Assistant Chief Thomas M. Allen Fire/Emergency Management City of Fayetteville 433 Hay Street Fayetteville, NC 28301 433-1009	10/08	1 <sup>st</sup>	Dec/11 12/31/11	Yes
<u>First Aid Representative</u>				
Kevin Brunson Cape Fear Valley Emergency Medical Services 610 Gillespie Street Fayetteville, NC 28306 615-5651 (W) / 309-7228 (C)	6/10	1st	Nov/10 11/30/10	Yes
(serving unexpired term-eligible for 2 additional terms)				
<u>At-Large Representative</u>				
Phillip McCorquodale 2413 Cleveland Avenue Fayetteville, NC 28312 323-4112/323-9600 (W)	4/10	1 <sup>st</sup>	April/13 04/30/13	Yes
Richard A. King 658 Glenola Street Fayetteville, NC 28311 488-2492/977-3118 (W)	6/10	1st	Aug/13 08/31/13	Yes
<u>Local Environmental Representative</u>				
Paul Rawls 225 Green Street, Suite 714 Fayetteville, NC 28301 424-5556 (H) / 433-3324 (W)	2/10	1st	Feb/13 2/28/13	Yes
<u>Utilities Representative</u>				
Ray Jackson (/M) Public Works Commission 955 Old Wilmington Road Fayetteville, NC 28301 223-4118	8/09	1 <sup>st</sup>	Aug/12 8/31/12	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Andrew Moore Directorate of Public Works Environmental Compliance Brance 2175 Reilly Road, Stop A Fort Bragg, NC 28310 813-8506	8/10	1 <sup>st</sup>	Aug/13 8/31/13	Yes

Ex-Officio Members:

Elected Official Representative (Liaison)

Ed Melvin, County Commissioner

Emergency Management

Kenny Currie, Cumberland County Emergency Services

Fayetteville Fire/Emergency Management

Bennie Nichols, Chief, Fayetteville Fire Department

Dale Iman, City Manager

James Martin, County Manager

Contact: Kenny Currie, Director – Emergency Services – x7688 or Gloria Simms

Meets quarterly, 4<sup>th</sup> Thursday in January, April, July & October at 10:00 am – PWC Office

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
PHILLIP GILFUS  
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MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

ITEM NO. 9C

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7771 • Fax: (910) 678-7770

September 24, 2010

**October 4, 2010 Agenda Item**

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *cu*

SUBJECT: Cumberland County Public Library Board of Trustees

BACKGROUND: On September 20, 2010, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Cumberland County Public Library Board of Trustees:

**Daisy D. Maxwell** (new appointment)

I have attached a current membership list for this board.

**PROPOSED ACTION:** Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Jody Risacher, Library Director

*Celebrating Our Past...Embracing Our Future*

LIBRARY BOARD OF TRUSTEES  
3 Year Term

1/10

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<b>VACANT</b> (vacated by P. Davis)	11/09	2nd	Dec/12 12/31/12	No
Mary E. Thomas (B/F) 217 Cecil Avenue Spring Lake, NC 28390-2522 497-7574/436-0000 (W)	11/09  (first full term)	1st	Dec/12 12/31/12	Yes
Ole M. Sorensen (W/M) 2817 Briarcreek Place Fayetteville, NC 28304-3879 867-9403/309-0000 (C)	10/08	1 <sup>st</sup>	Dec/11 12/31/11	Yes
Sara VanderClute (W/F) 7669 Heriot Drive Fayetteville, NC 28311-9409 488-9202 (H)	11/09	1st	Dec/12 12/31/12	Yes
Willie Wright (B/M) 196 Darrock Court Fayetteville, NC 28311-2914 822-6415/484-4156 (W)	10/07	1 <sup>st</sup>	Dec/10 12/31/10	Yes
Gail A. Riddle (W/F) 3175 Odom Road Hope Mills, NC 28348 424-6142 (H) / 425-8181 ext. 355	1/10  (serving unexpired term; eligible for 1 additional term)	1st	Dec/11 12/31/11	Yes
Robbin MacGregor (W/F) 2309 Crosshill Drive Fayetteville, NC 28312-9313 339-7552/678-2402(W)	10/07	2 <sup>nd</sup>	Dec/10 12/31/10	No

Library Liaison: Commissioner Phillip Gilfus

Contact: Jody Risacher, Library Director (or Marili Melchionne – 483-1580 x106)

Meeting Date: 3rd Thursday of each month at 9:05 AM; exception would be 2nd Thursday in December and no regularly scheduled meetings in July and August – Meeting locations are different libraries within the County.

*NOTE: Take the Library Board's recommendations for nominations forward to the first meeting in October and take nominations for appointments forward to the second meeting in October. Although terms will not begin until the following January, the Library takes their new appointees through an orientation process in December before they begin serving in January.*

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
PHILLIP GILFUS  
JIMMY KEEFE  
EDWARD G. MELVIN



MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

ITEM NO. 9D

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7771 • Fax: (910) 678-7770

September 24, 2010

**October 4, 2010 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board *cw*  
SUBJECT: Human Relations Commission

BACKGROUND: On September 20, 2010, the Board of Commissioners nominated the following individual to fill one (1) upcoming vacancy on the Human Relations Commission:

**Vincent Francis** (new appointment)

I have attached the current membership list for this commission.

**PROPOSED ACTION: Appoint an individual to fill the one (1) vacancy.**

Attachment

pc: Ron McElrath  
City of Fayetteville – Human Relations Director

*Celebrating Our Past...Embracing Our Future*

HUMAN RELATIONS COMMISSION  
 (County Commissioner Appointees)  
 2 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible for Reappointment</u>
Cornelius Williams (B/M) 1327 Four Wood Drive Fayetteville, NC 28312 484-5044/308-4882 (C) (Due to typographical error, first term was for 3 years. Therefore, second term is for 1 year.)	10/09	2nd	Nov/10 11/01/10	No
Elvin McNeill (B/M) 2280 Spindletree Drive Fayetteville, NC 28304 423-7027/677-2552	12/08	1 <sup>st</sup>	Dec/10 12/01/10	Yes
Dr. Rev. Joe Fleming, Jr. (B/M) 7235 Ryan Street Fayetteville, NC 28304 339-5648	6/09	1st	July/11 07/01/11	Yes
Muhammad A. Lodhi (A/M) 2008 Ashridge Drive Fayetteville, NC 28304 401-2137/672-1658 (W)	6/09	1st	July/11 07/01/11	Yes

Contact: Ronald McElrath – 433-1605 – Fax # 433-1535  
 Human Relations Director  
 City of Fayetteville

Meetings: 2<sup>nd</sup> Thursday of every month – 5:30 pm  
 City Hall – Lafayette Room

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

JEANNETTE M. COUNCIL  
MARSHALL FAIRCLOTH  
PHILLIP GILFUS  
JIMMY KEEFE  
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MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

ITEM NO. 9E

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7771 • Fax: (910) 678-7770

September 24, 2010

**October 4, 2010 Agenda Item**

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *CHW*

SUBJECT: Minimum Housing Appeals Board

BACKGROUND: On September 20, 2010, the Board of Commissioners nominated the following individuals to fill four (4) upcoming vacancies on the Minimum Housing Appeals Board:

Regular Members

**Charles Lewis** (reappointment)

**Linda J. Miller** (reappointment)

Alternate Members

**Luther M. McManus** (reappointment)

**Steve Hogan** (reappointment)

I have attached the current membership list for this Board.

**PROPOSED ACTION: Appoint individuals to fill the four (4) vacancies above.**

Attachment

pc: Carol Post, Planning/Inspections Department

*Celebrating Our Past...Embracing Our Future*

MINIMUM HOUSING APPEALS BOARD  
3 Year Staggered Terms

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Charles Lewis (B/M) 2261 McGill Drive Fayetteville, NC 28305 238-2351/213-7426	10/07	1st	Oct/10 10/31/10	Yes
Clayton O. Burris, Jr. (W/M) 2026 Forest Hills Drive Fayetteville, NC 28303 822-2800	11/09	1st	Nov/12 11/30/12	Yes
Linda J. Miller 5815 Cherrystone Drive Fayetteville, NC 28311 480-0063/822-7923 (W)/987-0289 (C)	10/07	1 <sup>st</sup>	Oct/10 10/31/10	Yes
Clyde V. Vaughan (W/M) 126 West Circle Court Fayetteville, NC 28301 822-4362	10/08	2 <sup>nd</sup>	Oct/11 10/31/11	No
John Williams (B/M) 7712 Guinevere Court Fayetteville, NC 28314 864-9536/875-5081(W)/476-2388 (C)	11/08	2 <sup>nd</sup>	Nov/11 11/30/11	No
<u>(Alternate Members)</u>				
Luther M. McManus 3472 Thorndike Drive Fayetteville, NC 28311 488-1314 (H)	2/10	1 <sup>st</sup>	Oct/10 10/31/10	Yes
(serving unexpired term-eligible for two additional 3-year terms)				
Deborah Ann Dantzler (B/F) 421 Old Farm Road Fayetteville, NC 28314 487-2548/488-2120, ext. 7494(W)/308-2159 (C)	12/07	2 <sup>nd</sup>	Dec/10 12/31/10	No
Steve Hogan (W/M) 4585 Canasta Court Hope Mills, NC 28348 868-9807/797-1910 (W)	5/09	1 <sup>st</sup>	Oct/10 10/31/10	Yes
(serving unexpired term-eligible for two additional 3-year terms)				

Minimum Housing Appeals Board, Page 2

<u>Name/Address</u>	<u>Date</u> <u>Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For</u> <u>Reappointment</u>
Louis L. King (W/M) 1004 Greenhouse Drive Hope Mills, NC 28348 425-3732/797-0260 (C)	12/08	2 <sup>nd</sup>	Dec/11 12/31/11	No
Geri T. Hasapis ( -/F) 356 Edinburg Drive Fayetteville, NC 28303 864-7433/497-8830	10/08	1 <sup>st</sup>	Oct/11 10/31/11	Yes

Meetings: Quarterly - Second Tuesday of the first month of each quarter per calendar year -  
(January, April, July, October)  
Historic Cumberland County Courthouse, 130 Gillespie St., Hearing Room 3, 6:30 PM

Contact: Carol M. Post, 321-6640, Planning and Inspections Department  
Cell: 261-7745 (after 5 pm on the day of the meeting)

BILLY R. KING  
Chairman

KENNETH S. EDGE  
Vice Chairman

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MARSHALL FAIRCLOTH  
PHILLIP GILFUS  
JIMMY KEEFE  
EDWARD G. MELVIN



MARIE COLGAN  
Clerk to the Board

CANDICE WHITE  
Deputy Clerk

ITEM NO. 9F

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7771 • Fax: (910) 678-7770

September 24, 2010

**October 4, 2010 Agenda Item**

TO: Board of Commissioners  
FROM: Candice H. White, Deputy Clerk to the Board *cw*  
SUBJECT: Nursing Home Advisory Board

BACKGROUND: On September 20, 2010, the Board of Commissioners removed Tolulope Adeyemi and Doris Wilson due to non-attendance and nominated the following individuals to fill the two (2) vacancies on the Nursing Home Advisory Board:

**Norton Campbell** (new appointment)

**Luada Patrick** (new appointment)

I have attached the current membership list for this board.

**PROPOSED ACTION:** Appoint individuals to fill the two (2) vacancies above.

Attachment

pc: Andrea Wright-Valdez, Mid-Carolina Area Agency on Aging

*Celebrating Our Past...Embracing Our Future*

NURSING HOME ADVISORY BOARD  
3 Year Term  
(Initial Appointment One Year)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Doris Wilson ( /F) 5518 Aberdeen Place Fayetteville, NC 28303 487-3443	4/10	Initial	April/11 4/30/11	Yes
Tom Lloyd (W/M) 1306 Berkshire Road Fayetteville, NC 28305 574-3177/678-7618(W)	8/08	1 <sup>st</sup>	Aug/11 8/31/11	Yes
Martha McKoy P.O. Box 42152 Fayetteville, NC 28309 423-0771	9/08	2 <sup>nd</sup>	Sept/11 9/30/11	No
Dr. John Briggs (W/M) 2910 Hybart Street Fayetteville, NC 28303 867-1493	2/09	1 <sup>st</sup>	Feb/12 2/28/12	Yes
Sonja Council 950 Stewarts Creek Drive Apt. 1 Fayetteville, NC 28314 864-1651/609-6139 (W)	8/10	Initial	Aug/11 8/31/11	Yes
Hervenna Pannell (B/F) 1821 Eichelberger Drive Fayetteville, NC 28303 822-8516/907-9355(W)	2/09	2 <sup>nd</sup>	Feb/12 2/28/12	No
Clyde E. Hammond (W/M) 1802 Flintshire Road Fayetteville, NC 28304 425-2774	08/08	1 <sup>st</sup>	Aug/11 8/31/11	Yes
Cenitra McLaughlin (B/F) 6220 Birchbrook Drive Hope Mills, NC 28348 868-4966/229-6441	04/10	1st	Apr/13 4/30/13	Yes
Toney Edwards (B/M) 3622 Clearwater Drive Fayetteville, NC 28311 822-4261/864-6262	1/09	1 <sup>st</sup>	Jan /12 1/31/12	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Tolulope Adeyemi (-/M) 8118 French Horn Lane Fayetteville, NC 28314 583-9408 / 487-3959	11/09	Initial	Nov/10 11/30/10	Yes
Cassandra White Haire (B/F) 515 Albany Street Fayetteville, NC 28301 728-0175 (C)	4/10	1st	Apr/13 4/30/13	Yes

CONTACT: Andrea Wright -Valdez, Mid-Carolina Area Agency on Aging  
P. O. Box 1510, Fayetteville, NC 28302, (Phone: 323-4191, ext. 25)

3<sup>rd</sup> Thursday of the last month of each quarter (March, June, September and December) at 1:00 PM - at various nursing homes in the county.