
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
MARCH 21, 2011
6:45 PM

INVOCATION - Commissioner Jimmy Keefe

PLEDGE OF ALLEGIANCE –

PUBLIC COMMENT PERIOD (6:45 PM – 7:00 PM)

1. Approval of Agenda
2. Consent Agenda
 - A. Approval of minutes for the February 18, 2011 Special Meeting and February 22, 2011 regular meeting.
 - B. Approval of Release of Closed Session Minutes for 2007-2009.
 - C. Approval of PWC Electric Utility Easement - County-Owned Property on Person Street.
 - D. Approval of FY2012 Application for Continuation of Implementation Funding for the Day Reporting Center of the Criminal Justice Support Unit.
 - E. Approval of a Proclamation Recognizing April as Fair Housing Month.
 - F. Approval of Proclamation Proclaiming April 2011 as Child Abuse Prevention and Awareness Month in Cumberland County.
 - G. Approval of a Proclamation Proclaiming April 2011 as “National County Government Month”.
 - H. Approval of Ordinance Assessing Property for the Costs of Demolition:
 - 1) Case Number: MH 6162-2010
Property Owner: Michael J. Hill
Property Location: 1412 Chedington Road, Hope Mills, NC
Parcel Identification Number: 0443-31-1138

- 2) Case Number: MH 6132-2010
Property Owner: Geneva P. Sanders, c/o David Sanders
Property Location: 3747 (Unit 1) Cumberland Road and
4313 ½ (Unit 2) Cumberland Road,
Fayetteville, NC
Parcel Identification Number: 0415-89-3624
- 3) Case Number: MH 6144-2010
Property Owner: Walter Terry Murphy. c/o Cindy Tabor
Property Location: 167 Latonea Drive, Fayetteville, NC
Parcel Identification Number: 0424-43-8405
- 4) Case Number: MH 6220-2010
Property Owner: Thomas N. and Alisa R. Dodson
Property Location: 2693 Blowing Rock Court, Hope Mills, NC
Parcel Identification Number: 0442-45-8885
- 5) Case Number: MH 6212-2010
Property Owner: Anthony and Sangie Bass
Property Location: 3106 Dyke Street, Fayetteville, NC
Parcel Identification Number: 0426-51-3014

I. Budget Revisions:

(1) Recreation and Parks

- a. Hope Mills - Revision in the amount of \$100,000 to budget additional revenue anticipated for remainder of fiscal year. (B11-294) **Funding Source – Hope Mills Recreation Tax**
- b. Revision in the amount of \$500,000 to budget additional revenue anticipated for remainder of fiscal year. (B11-295) **Funding Source – Recreation Tax**
- c. Revision in the amount of \$175,620 to budget grant for Godwin Park from NC Parks and Recreation Trust Fund (\$150,000) and matching funds from the Town of Godwin (\$25,620). (B11-305) **Funding Source – Grant and Town of Godwin**

(2) Cumberland County Community Correction Center

Revision in the amount of \$9,600 to recognize rent income from Coastal Horizon to cover additional utility expenses. (B11-291) **Funding Source – Rent**

(3) Mid Carolina Senior Transportation

- a. Revision in the amount of \$470 to budget fees (\$395) and appropriate fund balance (\$75) to cover increase in medical transportation. (B11-289) **Funding Source – Fees, Fund Balance Appropriated**
- b. Revision in the amount of \$16,106 to recognize additional AAA Grant funds (\$14,496) and to reallocate budgeted expenditures for the required match (\$1,610). (B11-318) **Funding Source – Grant and Reallocation of Budgeted Expenditures from General Fund**

(4) Sheriff/LEO Separation Allowance

Revision in the amount of \$115,236 to appropriate fund balance to increase Sheriff's contribution to the Law Enforcement Officers' Separation Allowance Fund to reflect the most recent actuarial estimate. (B11-286 and B11-286A) **Funding Source – Fund Balance**

(5) Emergency Telephone Systems

- a. Revision in the amount of \$5,867 to appropriate fund balance to purchase mobile device licenses and upgrades for 346 county vehicles. (B11-304) **Funding Source – Emergency Telephone System Fund Balance**
- b. Revision in the amount of \$67,345 to appropriate fund balance to purchase computer hardware and accessories. (B11-312) **Funding Source – Emergency Telephone System Fund Balance**

(6) General Fund Debt Service/School Capital Outlay Lottery

Revision in the amount of \$238,320 to transfer Lottery Proceeds from the School Capital Outlay Fund (\$23,832) and to budget Federal Interest Subsidy (\$214,488) to pay interest payment on Qualified School Construction Bonds Series 2011A. (B11-287 and B11-287A) **Funding Source – NC Lottery Proceeds and Federal Interest Subsidy**

(7) Fire Districts

Revisions in the total amount of \$401,300 to increase contracts with fire districts (\$401,000) for additional revenue anticipated and (\$300) for unanticipated refunds to taxpayers for remainder of fiscal year. (B11-296 thru B11-296Q) **Funding Source – Fire District Tax**

(8) Health

- a. Family Planning - Revision in the amount of \$25,000 to recognize additional state funding. (B11-309) **Funding Source – State**
- b. Administration – Revision in the amount of \$1,500 to recognize a North Carolina Center for Public Health Quality Grant. (B11-321) **Funding Source - Grant**

(9) 5303 Planning Grant

Revision in the amount of \$680 to reallocate budgeted expenditures and revenues based on corrected population figures. (B11-311) **Funding Source – Reallocation of Budgeted Expenditures and Revenues**

(10) Tourism Development Authority

Revision in the amount \$320,000 to recognize additional revenue anticipated for remainder of fiscal year. (B11-315) **Funding Source – Room Occupancy Tax**

(11) Industrial Development Fund

Revision in the amount of \$1,779,850 to reallocate budgeted revenues and expenditures from a Special Revenue Fund to the General Fund. (B11-307 thru B11-307B) **Funding Source – Reallocation of Budgeted Revenue and Expenditures**

(12) Water and Sewer Fund

Revision in the amount of \$632,785 to reallocate budgeted revenues and expenditures from a Special Revenue Fund to the General Fund. (B11-308 thru B11-308B) **Funding Source – Reallocation of Budgeted Revenue and Expenditures**

(13) Property Revaluation Fund

Revision in the amount of \$545,158 to reallocate budgeted revenues and expenditures from a Special Revenue Fund to the General Fund. (B11-310 thru B11-310B) **Funding Source – Reallocation of Budgeted Revenue and Expenditures**

(14) Eastover Sanitary District

Revision in the amount of \$65,000 to appropriate fund balance for unanticipated costs and to approve a contract with Hobbs Upchurch & Associates. (B11-319) **Funding Source – Eastover Sanitary District Fund Balance**

3. Public Hearings

Uncontested Cases

Rezoning

- A. Case P11-04: Rezoning of .52+/- acres from R10 Residential to R6A Residential, or to a more restrictive zoning district, located at 4104 Camden Road, submitted by Christina R. Sweat (owner).

Items of Business

- 4. Consideration of Report and Recommendation of the Cumberland County Finance Committee Meeting on March 3, 2011.
 - A. FY2012 Medical Insurance Plan Projections and Options
 - B. Changes to 2008 County Financial Policies
 - C. March 3, 2011 Finance Committee Meeting Draft Minutes (For Information Only)
- 5. Consideration of Report and Recommendation of the Cumberland County Facilities Committee Meeting on March 3, 2011.
 - A. Conceptual Design for Detention Center Expansion Project
 - B. March 3, 2011 Facilities Committee Meeting Draft Minutes (For Information Only)
- 6. Consideration of Report and Recommendation of the Cumberland County Policy Committee Meeting on March 3, 2011.
 - A. Amendment to Animal Control Ordinance Section 3-12
 - B. Amendment to Community Development Loan Servicing Policy
 - C. Ambulance Franchise Request from Dennis Dunston
 - D. March 3, 2011 Policy Committee Meeting Draft Minutes (For Information Only)

- E. Presentation by Ms. Cynthia Wilson, Chief Executive Officer of the Cumberland Community Action Program, Inc. on the Aspire Self-Sufficiency Program.
- F. Consideration of a Resolution of the Cumberland County Board of Commissioners Opposing Senate Bill 8 Regarding Charter Schools.
- G. Nominations to Boards and Committees
 - A. Adult Care Home Community Advisory Committee (1 Vacancy)
 - B. Joint Appearance Commission (1 Vacancy)
 - C. Transportation Advisory Board (1 Vacancy)
- H. Appointments to Boards and Committees
 - A. Cumberland County Local Emergency Planning Committee (1 Vacancy)
Nominee: Captain Kenneth Eaker
 - B. Equalization and Review Board (1 Vacancy)
Nominee: Kathy Olsen
 - C. Tourism Development Authority (1 Vacancy)
Nominee: Sue Wooster
- 11. Closed Session
 - A. Personnel Matters Pursuant to NCGS 143-318.11(a)(6).
 - B. Economic Development Matter(s) Pursuant to NCGS 143-318.11(a)(4).

ADJOURN

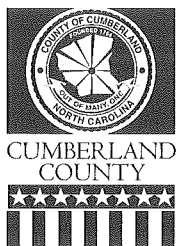
THIS MEETING WILL BE BROADCAST LIVE ON TIME WARNER COMMUNITY CHANNEL 7.

**MEETINGS: April 4, 2011 (Monday) - 9:00 AM
April 18, 2011 (Monday) - 6:45 PM
May 2, 2011 (Monday) – 9:00 AM
May 16, 2011 (Monday) – 6:45 PM**

KENNETH S. EDGE
Chairman

MARSHALL FAIRCLOTH
Vice Chairman

JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
BILLY R. KING
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7771 • Fax: (910) 678-7770

ITEM NO. 2B

CONSENT AGENDA ITEM FOR MARCH 21, 2011 BOARD MEETING

TO: Board of Commissioners
FROM: Marie Colgan, Clerk to the Board *MC*
DATE: March 8, 2011
SUBJECT: Release of Closed Session Minutes

BACKGROUND: County Attorney Rick Moorefield has reviewed the following Closed Session minutes and has approved their release pursuant to G.S. § 143-318.10(e).

January 16, 2007	Economic Development – Military Business Park
	Economic Development – Ethanol Plant
February 5, 2007	Economic Development – E-85
	Attorney-Client – Sheriff's Office
February 20, 2007	Attorney-Client – Joint Use Agreement
	Economic Development – E-85
	Attorney-Client – Solid Waste – landfill
March 19, 2007	Real Estate Matter – Option for Solid Waste Department
	Attorney-Client – Kagan v. Cumberland County
	Attorney-Client – Lake Upchurch
April 2, 2007	Attorney-Client – Kagan v. Cumberland County
	Attorney-Client – Solid Waste Department
	Attorney-Client – Confidentiality Law
April 16, 2007	Attorney-Client – Lake Upchurch
	Real Estate Matter – Crown Coliseum
	Real Estate Matter – Property for Parking
May 7, 2007	Real Estate Matter – Property for Parking
	Attorney-Client – David Davis Settlement
	Attorney-Client – Solid Waste Department – landfill
	Attorney-Client – Lake Upchurch
	Economic Development – E-85

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May 29, 2007	Attorney-Client – Health Insurance Contract Economic Development – Parachute Company
May 31, 2007	Attorney-Client – Solid Waste Department Attorney-Client – Health Insurance Contract
June 7, 2007	Attorney-Client – Norcross (CC Policy Committee)
June 18, 2007	Attorney-Client – Lake Upchurch Attorney-Client – Norcross Criminal Investigation – Spring Lake Police Economic Development – Parachute Company Economic Development – Juvenile Facility
August 6, 2007	Economic Development – Project Big Economic Development – Goodyear Economic Development – Parachute Company Economic Development – BRAC Contractors Attorney-Client – Ann Street landfill Attorney-Client – Lake Upchurch
August 20, 2007	Real Estate Matter – Civic Center purchase Attorney-Client – Solid Waste Department Attorney-Client – Foreclosure
September 4, 2007	Economic Development – Goodyear Economic Development – Military Business site Economic Development – Project Mohr Partners Economic Development – Juvenile Facility Real Estate Matter – Peace Street properties
September 17, 2007	Attorney-Client – County v. Waguespack Attorney-Client – Solid Waste Department
October 15, 2007	Attorney-Client – Legal obligation to accommodate Court System Economic Development – New State Prison Facility Economic Development – Juvenile Facility
November 5, 2007	Economic Development – Goodyear
December 17, 2007	Economic Development – Project Sport Economic Development – Moore Automotive Economic Development – Project Upland Economic Development – Goodyear Real Estate Matter – Peace Street
January 7, 2008	Economic Development – Juvenile Facility Economic Development – Goodyear Attorney-Client – Goodyear legislation Attorney-Client – Video Machines Attorney-Client – Western Elementary School
February 4, 2008	Economic Development – Goodyear Economic Development – Project Moore Economic Development – Project Maintenance Economic Development – Project Sport
February 19, 2008	Economic Development – Shell Building

February 26, 2008	Economic Development – Goodyear
March 10, 2008	Economic Development – Goodyear
March 17, 2008	Attorney-Client – Grays Creek School
April 21, 2008	Attorney-Client – Animal Control
	Economic Development – Shell Building
	Economic Development – Project Lafayette
	Economic Development – Project Save
May 19, 2008	Economic Development – Lafayette Call Center
	Economic Development – Project Brown Distribution
	Economic Development – Shell Building
June 2, 2008	Attorney-Client – Legal obligations to fund capital projects
August 18, 2008	Attorney-Client – Fire Departments
September 2, 2008	Attorney-Client – Solid Waste Management
	Attorney-Client – Special Ops vs. Lodestar Group, LLC
September 15, 2008	Economic Development – Project Stephen
	Economic Development – Project Ice
	Economic Development – Goodyear
	Attorney-Client – Solid Waste Franchise agreement
October 6, 2008	Attorney-Client – Pratt Industries contract
	Economic Development – Goodyear
October 20, 2008	Attorney-Client – NAACP
November 17, 2008	Attorney-Client – Invocation Procedures
December 1, 2008	Attorney-Client – Western School and Library
December 15, 2008	Economic Development – US Foreign Trade Zone
	Economic Development – DAK Plant Expansion
	Economic Development – Hotel
	Attorney-Client – Fire Protection contract
March 16, 2009	Attorney-Client – Cc Hospital System
	Economic Development – Rajan Shamdasani Project
	Real Estate Acquisition- 3962 Humming Bird Lane
April 6, 2009	Attorney-Client – Public Records Request
	Economic Development – Rajan Shamdasani Project
	Attorney-client – Fire Protection contracts
April 20, 2009	Attorney-Client – Spring Lake Police Department
May 4, 2009	Economic Development – Project Extract
	Attorney-Client – Spring Lake Police Department
May 18, 2009	Real Estate Matter – Possible acquisitions in the vicinity of New Health Department building
June 1, 2009	Economic Development – Project Extract
	Attorney-Client – Bond Issue Fees
August 24, 2009	Attorney-Client – Grays Creek Water & Sewer District
September 21, 2009	Real Estate Matter – Prince Charles Hotel
October 19, 2009	Real Property Acquisition – Prince Charles Hotel
November 16, 2009	Economic Development – Project Big
	Real Property Acquisition – Prince Charles Hotel

December 7, 2009 Attorney-Client – Social Services investigation by SBI
December 21, 2009 Attorney-Client – Report on use of public funds for economic
development

ACTION: Approve the release of the Closed Session minutes listed above.

ROBERT N. STANGER, P.E.
County Engineer



SAM LUCAS
Engineering Technician II

WAYNE DUDLEY, CFM
Engineering Technician I

ENGINEERING DEPARTMENT

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
Telephone (910) 678-7636 • Fax (910) 678-7635

March 14, 2011

ITEM NO. 2C

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: ROBERT N. STANGER, COUNTY ENGINEER *Bob*
THROUGH: AMY H. CANNON, DEPUTY COUNTY MANAGER
SUBJECT: APPROVAL OF PWC ELECTRIC UTILITY EASEMENT
COUNTY OWNED PROPERTY ON PERSON STREET

BACKGROUND

The Public Works Commission of Fayetteville is requesting a 15' x 15' utility easement on County property located on Person Street for the purpose of installing an underground electrical vault. Refer to the attached easement and map. PWC is removing overhead electrical lines along Person Street and installing underground electrical lines.

The County Attorney's Office has reviewed the easement for legal sufficiency.

RECOMMENDATION/PROPOSED ACTION

The recommendation of the County Engineer and Management is to approve the PWC electrical utility easement.

The proposed action by the Board is to follow the staff recommendation.

Celebrating Our Past...Embracing Our Future

NORTH CAROLINA
CUMBERLAND COUNTY

**UTILITY EASEMENT
(ELECTRIC)
PUBLIC WORKS COMMISSION**

PWC EASEMENT NO. _____

(Ret to: PWC)

THIS INSTRUMENT made this _____ day of _____, 2011.

By: COUNTY OF CUMBERLAND, a body Politic and Corporate of the State of North Carolina, herein called Grantor,

To: THE CITY OF FAYETTEVILLE, a Municipal Corporation herein called Grantee, all of said State and County,

WITNESSETH THAT

Grantor, for one dollar and other valuable consideration, hereby acknowledged as paid and received, has bargained and sold, and by these presents does grant, bargain, sell and convey to Grantee, its successors and assigns, the perpetual right, easement and privilege to build, construct, operate and maintain electric lines with such electric, telephone, fiber optic, and other wires, cables, poles, attachments, and with such other pipes, connections, attachments and accessories necessary or desirable in connection therewith, to have full ingress and egress, thereto and therefrom over adjoining lands of Grantor, to patrol, inspect, alter, improve, repair, relocate, remove and replace any or all of such lines, wires, cables, anchors, pedestals, cabinets, transformers, poles, pipes, drains, connections, manholes, and other attachments, equipment and accessories within the easement area, to keep clear all trees, undergrowth and other encroachments located within fifteen feet (unless otherwise specified below) of said lines along with the right to remove or trim all dead, weak, leaning or danger trees that may reach or damage the lines or facilities in falling, and to have all rights and privileges necessary or convenient for the full enjoyment or use of this easement, in, on, under, over, through and across certain land described as follows:

NORTH CAROLINA -- CUMBERLAND COUNTY -- CROSS CREEK TOWNSHIP

The following described easement lies within that certain parcel of land located on the south side of Person Street (SR 1006) (100-foot Right-of-Way) and west of S. Kennedy Street (50-foot Right-of-Way), described in Deed of Record duly recorded in Deed Book 7643, Page 265, and Deed Book 7637, Page 726, and shown on Plat of Record duly recorded in Plat Book 120, Page 110, all of the Cumberland County, North Carolina Registry.

Being a 15-foot x 15-foot utility easement located in the northwest corner of the property referenced above for the installation, operation and maintenance of electric lines with equipment and accessories necessary in connection therewith. The proposed location of utilities and equipment shall be along or within street rights-of-way, common areas and easement areas as may be established in development of Grantor's property and as shown approximately on PWC Drawing labeled Exhibit "A".

Also granted is the right to remove, reconstruct, install and/or relocate, subject to the Grantor's approval of the location, said utilities and /or accessories onto and within said lands of Grantor as may be necessary to accommodate future development or redevelopment of Grantor's property..

For title reference, see the following in Cumberland County, N.C. Registry:
Deed Book 7643, Page 265; Plat Book 7637, Page 726; Pin No. 0437-16-83-0210;

DRAWN BY: Linda Jacobs

TO HAVE, TO HOLD, AND TO ENJOY said right, easement, and privilege as above fully defined and described, in, on, under, over, through and across said land, and all privileges and appurtenances thereto belonging, to Grantee, its successors and assigns, forever, and that Grantor will warrant and defend the title to the same against the lawful claims of all persons.

Wherever used herein, the singular shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders as the context may require.

IN TESTIMONY WHEREOF, Grantor has signed and sealed this instrument, by authority duly given

COUNTY OF CUMBERLAND, a body politic and
corporate of the State of North Carolina

_____(SEAL)
CHAIRMAN, BOARD OF COMMISSIONERS

ATTEST:

BY: _____
CLERK

(No Markings, to include Notary Seal are to be outside of the margin lines)

NORTH CAROLINA – _____ COUNTY

I, _____ a Notary Public of _____ County and said State, do hereby certify that _____ personally came before me this day, and acknowledged that he/she is the Clerk to the Cumberland County Board of Commissioners; that _____ is the Chairman of said Board; that the seal affixed to the foregoing Utility Easement is the official seal of said Board; that said Utility Easement was signed and sealed by said Chairman and attested by the Clerk on behalf of said Board; all by its authority duly granted; and that said Clerk acknowledged the said Utility Easement to be the act and deed of the said Board.

WITNESS my hand and Notarial seal, this the _____ day of _____, 2011.

My commission expires: _____

Official Signature of Notary

(SEAL)

PERSON STREET (100' Right-of-Way)

15' x 15' Electric Utility
Easement

County of Cumberland
0437-(16)-83-0210
334 Person St
Deed Book 7637, Page 726
Deed Book 7643, Page 265
Plat Book 120, Page 110

0437-73-9203
Kimbrells Investment Co, Inc.
Deed Book 2522, Page 397

0437-83-1230
C P R Rentals
Deed Book 3016, Page 460

S. Kennedy Street (50' Right-of-Way)

Exhibit "A"

Electric Utility Easement -
Person Street Electric Rehab &
Downtown Revitalization Project

Property Of:

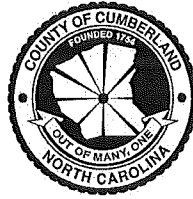
County of Cumberland
0437(16)-83-0210
334 Person Street

Scale: 1" = 50' 3/15/11

This map is not a certified survey and no
reliance may be placed in its accuracy.

JAMES E. MARTIN
County Manager

AMY H. CANNON
Deputy County Manager



ITEM NO. 2D


JAMES E. LAWSON
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5th Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 21, 2011

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JAMES LAWSON, ASSISTANT COUNTY MANAGER 

DATE: MARCH 15, 2011

SUBJECT: APPROVAL OF FY 2012 APPLICATION FOR CONTINUATION OF IMPLEMENTATION FUNDING FOR THE DAY REPORTING CENTER OF THE CRIMINAL JUSTICE SYSTEM SUPPORT UNIT

BACKGROUND:

The Criminal Justice Partnership Program Advisory Board met on March 8, 2011 and approved the Application for Continuation of Implementation Funding for the Day Reporting Center in the amount of \$208,289 for FY 2012. The application must be approved by the Board of County Commissioners prior to being sent to the Criminal Justice Partnership Program for approval.

RECOMMENDATION/PROPOSED ACTION:

Consider approval of the attached application.

/cp

JL031511-1

Celebrating Our Past...Embracing Our Future

Criminal Justice Partnership Program**Application for Continuation of Implementation Funding**

FY 2012 - from July 1, 2011 to June 30, 2012

Due in the CJPP Coordinator's Office by March 31, 2011

County: **Cumberland**Grant Number: **26-0711-I-A**☒ County Operations
☐ Contractual ServiceContact Person: **Callie Gardner**Phone: **910-323-6128**Fax: **910-323-6133** Email: **cgardner@co.cumberland.nc.us**

Note:

This application is to be used for the continuation of implementation grant funding only.
New programs must complete a full application in accordance with Section IV.A of the CJPP Policies and Procedures.

1. County Manager/Authorizing OfficialName **James Martin**Title **County Manager**Address **117 Dick Street
Fayetteville, NC 28301**Phone **910-678-7723**Fax **910-678-7717**Email **jmartin@co.cumberland.nc.us**

Signature

2. Fiscal AgentName **Amy Cannon**Title **Deputy County Manager/Finance Director**Address **117 Dick Street
Fayetteville, NC 28301**Phone **910-678-7740**Fax **910-323-6120**Email **acannon@co.cumberland.nc.us**

Signature

3. CJPP Local Advisory Board ChairName **A. Elizabeth Keever**Title **Chief District Court Judge**Address **117 Dick Street
Fayetteville, NC 28301**Phone **910-678-2901**Fax **910-486-8555**Email **beth.keever@nccourts.org**

Signature

4. Total Grant

Award Amount

208,289.00**5. Program Type**

Indicate the type(s) of CJP
program(s) operated.
(Check all
that apply)

- ☒ Day Reporting Center
☐ Sat. Substance Abuse
Treatment
☐ Resource Center

6. Date Approved

Approved By

3-09-11

CJPP Local Advisory Board

3-21-11

County Board of Commissioners

7. Sentenced Offender Program

A. Program Information

Provide Name, Address, and
Phone/Fax/Email of Program

Cumberland County Day Reporting Center 412 W. Russell St. Fayetteville, NC 28301 910-323-6126 910-323-6133 cgardner@co.cumberland.nc.us
--

B. Program Administration (for Contractual Programs only)

Provide Name, Title, Address, and Phone/Fax/Email of
Director, Administrator or Contact Person

Program Director Name Callie Gardner

8. Program Modifications

A. Check All Proposed Changes in the Following Program Components.

B. For Each Checked, Describe Current Program Component, followed by Proposed Program Component.

- ☐ Program Goals and Objectives
 - ☐ Program Activities
 - ☐ # of Offenders Served
 - ☐ Offenders Targeted
 - ☐ Program Administration
 - ☐ Administrative Fees
 - ☐ Program Staffing
 - ☐ Contracts
 - ☐ MOA's
 - ☐ Job Descriptions for County Employees
 - ☐ Other
 - ☐ Other
-

9. Sentenced Offender Program Goals and Objectives Description

(Refer to CJPP Legislation as a guide to the definitions of Goals and Objectives)
State the GOALS of the program in terms of the long-term effect the program
is designed to have, and a list of measurable OBJECTIVES to meet those goals.

Goals

Objectives to meet Goal

Maintain the number of offenders admitted in the fiscal year 2011-2012 to 60 offenders based on the capacity of two DRC probation officers.	We will continue to advocate the program through communication with the Division of Community Corrections, Judges, District Attorneys and Defense Attorneys.
Have at least 40% of admitted offenders successfully complete the program during fiscal year 2011-2012.	Continue to work closely with offenders and Probation Officers and their specific case plans and needs and promote individual offender progress and success.
Refer all admitted offenders to TASC and have them successfully complete the program during fiscal year 2011-2012.	Ensure that all offenders are screened by TASC within two weeks of intake and a urinalysis is done weekly.
Save the County and State over one million dollars in incarceration fees based on the man days and cost per day for housing.	Continue to advocate for referrals and work towards completion of admitted offenders.
Admitted offenders obtain their GED through FTCC.	Continue to work closely with FTCC instructors to assist offenders with obtaining their GED.
Utilize our available resources in our community to enhance the rehabilitation of our offenders.	Continue to establish relationships with current and new resources that aid in offender rehabilitation and success.

10. Program Capacity Data

**Sentenced
Offender**

Provide the following information regarding program services:

[A] 1. What was the actual TOTAL number of people served during FY 2009 - 2010?	188
2. What is the estimated TOTAL number of people to be served during FY 2010 - 2011? *	199
3. What is the estimated TOTAL number of people to be served during FY 2011 - 2012? *	225

* Consider treatment slots, length of time in treatment, and total budget when estimating total number of people served.

[B] Check all services that apply

On Site Off Site

[1] <input checked="" type="checkbox"/> Substance Abuse Treatment	<input checked="" type="checkbox"/> Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> ROPT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> IOPT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Support Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> After Care	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Drug Screens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Other	<input type="checkbox"/>	<input type="checkbox"/>
[2] <input checked="" type="checkbox"/> Educational Services		<input checked="" type="checkbox"/>	<input type="checkbox"/>
[3] <input checked="" type="checkbox"/> Job Development Services		<input checked="" type="checkbox"/>	<input type="checkbox"/>
[4] <input checked="" type="checkbox"/> Cognitive Behavioral Intervention		<input checked="" type="checkbox"/>	<input type="checkbox"/>

- | | | |
|---|-------------------------------------|--------------------------|
| [5] <input type="checkbox"/> Domestic Violence Services | <input type="checkbox"/> | <input type="checkbox"/> |
| [6] <input checked="" type="checkbox"/> Life Skills | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| [7] <input type="checkbox"/> Sex Offender | <input type="checkbox"/> | <input type="checkbox"/> |
| [8] <input checked="" type="checkbox"/> Others | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
- Catholic Charities Counseling**

11. Service Provider Information

[A] List the NON-CONTRACTED (i.e., services at NO COST to CJPP) Service Providers to the program. Attachment 2

Attach a Copy of Memorandums of Agreement (MOA's) in attachment section for FY 2011 - 2012. MOA's should be maintained in Program files on site.

NC Division of Vocational Rehabilitation Services
 NC Division of Community Corrections
 Employment Security Commission
 Catholic Charities
 E. Newton Public Health Center
 Coastal Horizons
 Fayetteville Technical Community College
 Fayetteville Area Sentencing Services

[B] List the CONTRACTED (i.e., services at COST to CJPP) Service Providers to the program. Attachment 3

Attach a Copy of Proposed or Signed Contracts in attachment section for FY 2011 - 2012. Contracts should be maintained in Program files on site.

Charla Suggs - Cognitive Behavioral Intervention
 Lynda Simmons - Recreational Therapy

Please Note: Attachments are required for contracts and MOA's for FY 2011 - 2012.

12. Project Income

Does the program anticipate receiving any Project Income?

☒ No

☐ Yes (Attach a completed "Project Income Report" form) Attachment 8

Submit one (1) Original and two (2) copies of Application and Attachments, including budgets.

Attachment Check List

Attach the following in this order:

Attachment

1. Job Descriptions for all **modified** CJP Program Positions

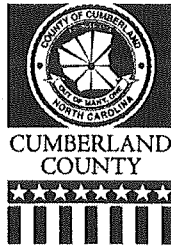
Attached? Reason, if Not Attached

☒ Yes

☐ No

2. Copies of All MOA's for **FY 2011 - 2012** for Service Providers ☒ Yes
☐ No
3. Copies of All Proposed or Signed and Executed Contracts for **FY 2011 - 2012** for Service Providers ☐ Yes
☒ No In Legal Department - pending
4. Copy of facility license and proof of appropriate certification or registration with certifying board. ☐ Yes
☒ No N/A
5. Monthly or Weekly Calendar detailing Services Provided ☒ Yes
☐ No
6. Local CJPP Advisory Board Members and Terms ☒ Yes
☐ No
7. Budget Line Item Justification Form ☒ Yes
☐ No
8. Budget Summary Form ☒ Yes
☐ No
9. Project Income Report (if applicable) ☐ Yes
☒ No N/A
10. Information regarding all funding sources beyond CJPP funds (Grants, County Funds, etc.) ☒ Yes
☐ No

NOTE: Please number your attachments and submit in the order indicated above.
[Return to Form Selection Page](#)




ITEM NO. 2E

COMMUNITY DEVELOPMENT

245 Person Street, 2nd Floor - P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 323-6112 • Fax: (910) 323-6114

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA
APRIL 4, 2011

TO: BOARD OF COUNTY COMMISSIONERS

THRU: AMY CANNON, DEPUTY COUNTY MANAGER 

FROM: THANENA S. WILSON, COMMUNITY DEVELOPMENT DIRECTOR

DATE: MARCH 11, 2011

SUBJECT: PROCLAMATION RECOGNIZING APRIL AS FAIR HOUSING MONTH

BACKGROUND

Enacted in 1968, the Fair Housing Act prohibits housing discrimination on the basis of race, color, religion and national origin. The Act was amended in 1974 to outlaw discrimination based on sex and in 1988 to bar discrimination against families with children and persons with disabilities.

April is National Fair Housing Month and the Cumberland County Community Development Department wants to make sure residents of Cumberland County are aware of and educated on the Fair Housing Law. Our goal is that all citizens will receive fair treatment when looking for a home and to make housing choice a reality through fair housing planning.

RECOMMENDATION AND PROPOSED ACTION

Community Development recommends that the Board of Commissioners recognize April as Fair Housing Month in Cumberland County.

Attachment - Proclamation

Celebrating Our Past...Embracing Our Future

Fair Housing Month

Proclamation

Whereas, April 11, 2011 marks the 43rd anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, which enunciated a national policy of Fair Housing without regard to race, color, religion, national origin, sex, familial status, and handicap, and encourages fair housing opportunities for all citizens; and

Whereas, the State of North Carolina is substantially equivalent to the Federal Fair Housing Law, and has enforcement powers to prosecute violators of said Law; and

Whereas, several local governments within the State of North Carolina are substantially equivalent to the State Fair Housing Law and share the same enforcement properties as the State and are duty bound to lend their support for those local governments that are not substantially equivalent to the State Fair Housing Law; and

Whereas, Cumberland County, albeit not a substantially equivalent jurisdiction, supports the State Fair Housing Law.

Now, Therefore We Proclaim That, Cumberland County will adhere to the fundamental right of all its citizens to have equal access to housing, which shall include all housing related transactions regardless of the protected status of the person or persons seeking housing and/or housing related transactions.

Now, Therefore I, Kenneth S. Edge, by virtue of the authority vested in me as Chairman of the Cumberland County Board of Commissioners, do hereby proclaim:

April 2011 as

Fair Housing Month

In Witness Whereof, I have hereunto set my hand and caused the seal of Cumberland County, North Carolina to be affixed this _____ day of _____, 2011.

Kenneth S. Edge, Chairman

**April 2011
Child Abuse Prevention Month
Proclamation**

Whereas, Based on national best practice and research, The Child Advocacy Center was founded in 1993 by a group of concerned local professionals seeking to coordinate services to child abuse victims and their families; and

Whereas, The primary goal of the CAC is to alleviate the trauma children experience once a disclosure of sexual abuse or serious physical abuse occurs; and

Whereas, The CAC provides a safe and child-friendly environment where professionals from 19 community agencies come together to interview, investigate and provide support for abused children and their families; and

Whereas, The CAC reduces the number of interviews for child victims of abuse by providing specially trained professionals to conduct forensic interviews in a centralized location; and

Whereas, The CAC provides continuing education to professionals who serve child abuse victims and child abuse prevention and awareness programs to the entire community; and

Whereas, The CAC coordinates Multidisciplinary Team case reviews where professionals from multiple agencies come together to plan the best course of legal and supportive action for the child abuse victim; and

Whereas, National research has determined that this type of coordinated approach can help alleviate trauma for children, increase the prosecution rate of perpetrators, and be fiscally beneficial to the community; and

Whereas, The Child Advocacy Center provided services to 525 child victims of physical and/or sexual abuse during 2010 which saved the community over \$500,000

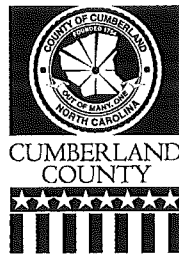
Now, Therefore, on behalf of the citizens of Cumberland County, the Cumberland County Board of Commissioners do hereby proclaim April 2011 as Child Abuse Prevention and Awareness Month in Cumberland County, NC and recognize the Child Advocacy Center and the work of its community partners in creating a safer community for all and protecting our community's children.

Adopted this 21st day of March, 2011.

KENNETH S. EDGE
Chairman

MARSHALL FAIRCLOTH
Vice Chairman

JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
BILLY R. KING
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7771 • Fax: (910) 678-7770

ITEM NO. 26

MEMORANDUM FOR BOARD OF COMMISSIONERS MEETING MARCH 21, 2011

TO: Board of County Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *ew*

DATE: March 16, 2011

SUBJECT: Adoption of Proclamation Proclaiming April 2011 as "NATIONAL COUNTY GOVERNMENT MONTH"

BACKGROUND

National County Government Month, held in April this year, is an annual celebration of county government. National County Government Week was expanded to a full month to offer counties more opportunities to plan and participate.

This year's County Government Month theme is **"Serving Our Veterans, Armed Forces and Their Families"**. Throughout the month of April, counties across the country will celebrate National County Government Month and link activities to this theme by recognizing, honoring and thanking veterans and military personnel for their service.

As in the past, Cumberland County will celebrate this month with some special activities for our employees to include distribution of service pins.

RECOMMENDATION/PROPOSED ACTION

Adopt proclamation proclaiming April 2011 as "NATIONAL COUNTY GOVERNMENT MONTH" in Cumberland County.

Attachment

Celebrating Our Past...Embracing Our Future

COUNTY OF CUMBERLAND

NORTH CAROLINA

PROCLAMATION
"SERVING OUR VETERANS, ARMED FORCES AND THEIR FAMILIES"

WHEREAS, the nation's 3,068 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

WHEREAS, Cumberland County and all counties take seriously their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

WHEREAS, Cumberland County honors and thanks our residents who have served and who continue to serve this country through military service; and

WHEREAS, county government delivers many important services to America's veterans, military service members and their families, including physical and mental health, housing, employment, and justice; and

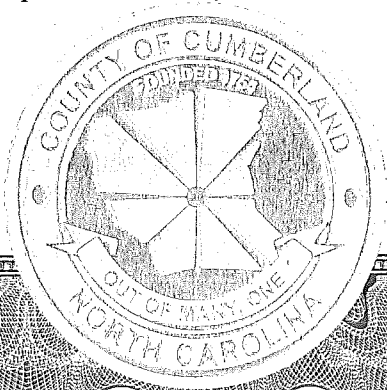
WHEREAS, the National Association of Counties is the only national organization that represents county governments in the United States; and

WHEREAS, the National Association of Counties has encouraged counties across the country to actively promote their own programs and services; and

WHEREAS, Cumberland County and the National Association of Counties are working together to **Restore the Partnership** among all levels of government to better serve American communities;

NOW, THEREFORE, BE IT RESOLVED, that the Cumberland County Board of Commissioners do hereby proclaim April 2011 as National County Government Month and encourage all Cumberland County officials, employees, schools and residents to participate in county government celebration activities.

Adopted this 21st day of March, 2011.



KENNETH S. EDGE, CHAIRMAN

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH6162-2010
PROPERTY OWNER: MICHAEL J. HILL

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on September 20, 2010, enacted an ordinance directing the demolition by the owner(s) of the structure(s), Michael J. Hill, located at 1412 Chedington Road, Hope Mills, NC, PIN: 0443-31-1138, said ordinance being recorded in Book 8487, page 819, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$1,475.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$1,475.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated September 20, 2010, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 1412 Chedington Road, Hope Mills, NC, as described in Deed Book 4416, page 847, of the Cumberland County Registry and identified in County tax records as PIN 0443-31-1138.

(3) That as further provided in Section 160A-443(6) of the .General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of March, 2011, at 6:45 p.m. o'clock.

Cumberland County Clerk

ITEM NO. 24(2)

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH6132-2010
PROPERTY OWNER: GENEVA P. SANDERS, C/O DAVID SANDERS

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on September 20, 2010, enacted an ordinance directing the demolition by the owner(s) of the structure(s), Geneva P. Sanders, c/o David Sanders, located at 3747 (Unit 1) and 4313 1/2 (Unit 2) Cumberland Road, Fayetteville, NC, PIN: 0415-89-3624, said ordinance being recorded in Book 8487, page 822, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$2,800.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$2,800.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated September 20, 2010, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 3747 (Unit 1) & 4313 1/2 (Unit 2) Cumberland Road, Fayetteville, NC, as described in Deed Book 5306, page 380, of the Cumberland County Registry and identified in County tax records as PIN 0415-89-3624.

(3) That as further provided in Section 160A-443(6) of the .General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of March, 2011, at 6:45 p.m. o'clock.

Cumberland County Clerk

ITEM NO. 24(3)

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH6144-2010
PROPERTY OWNER: WALTER TERRY MURPHY, C/O CINDY TABOR

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on September 20, 2010, enacted an ordinance directing the demolition by the owner(s) of the structure(s), Walter Terry Murphy, c/o Cindy Tabor, located at 167 Latonea Drive, Fayetteville, NC, PIN: 0424-43-8405, said ordinance being recorded in Book 8487, page 810, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$1,700.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$1,700.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated September 20, 2010, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 167 Latonea Drive, Fayetteville, NC, as described in Deed Book 7763, page 164, of the Cumberland County Registry and identified in County tax records as PIN 0424-43-8405.

(3) That as further provided in Section 160A-443(6) of the .General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of March, 2011, at 6:45 p.m. o'clock.

Cumberland County Clerk

ITEM NO. 24(4)

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH6220-2010
PROPERTY OWNER: THOMAS N. & Alisa R. DODSON

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on December 20, 2010, enacted an ordinance directing the demolition by the owner(s) of the structure, Thomas N. Dodson and Alisa R. Dodson, located at 2693 Blowing Rock Court, Hope Mills, NC, PIN: 0442-45-8885 said ordinance being recorded in Book 8558, page 770, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$1,200.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$1,200.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated December 20, 2010, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 2693 Blowing Rock Court, Hope Mills, NC, as described in Deed Book 7617, page 321, of the Cumberland County Registry and identified in County tax records as PIN 0442-45-8885.

(3) That as further provided in Section 160A-443(6) of the .General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of March, 2011, at 6:45 p.m. o'clock.

Cumberland County Clerk

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH6212-2010
PROPERTY OWNER: ANTHONY & SANGIE BASS

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on December 20, 2010, enacted an ordinance directing the demolition by the owner(s) of the structure(s), Angie and Sangie Bass, located at 3106 Dyke Street, Fayetteville, NC, PIN: 0426-51-3014, said ordinance being recorded in Book 8558, page 767, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$3,000.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$3,000.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated December 20, 2010, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 3106 Dyke Street, Fayetteville, NC, as described in Deed Book 7717, page 593, of the Cumberland County Registry and identified in County tax records as PIN 0426-51-3014.

(3) That as further provided in Section 160A-443(6) of the .General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of March, 2011, at 6:45 p.m. o'clock.

Cumberland County Clerk

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-294
Date Received	2/22/2011
Date Completed	

Fund No. 420 Agency No. 442 Organ. No. 4438

Organization Name: Recreation - Hope Mills

ITEM NO. 2I(1)a

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	405,006	100,000	505,006
		405,006	100,000	505,006

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3391	725	Contracted Services	443,954	100,000	543,954

Total 443,954 100,000 543,954

Justification:

Revision in the amount of \$100,000 to budget additional revenue anticipated for remainder of fiscal year.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: 100,000

Submitted By: _____
Department Head

Reviewed By: Kelly Contry
Finance Department

Reviewed By: Amy H. Cannon
Deputy Assistant County Mgr

Date: _____

Date: 2.22.11

Date: 3/16/11

Approved By:

County Manager

Board of County Commissioners

Date: _____

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B10-295
Date Received	2/22/2011
Date Completed	

Fund No. 420 Agency No. 442 Organ. No. 4441
 Organization Name: Recreation and Parks

ITEM NO. 21(1)b

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	2,411,257	500,000	2,911,257
		2,411,257	500,000	2,911,257

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	726	Contracted Services	2,575,008	500,000	3,075,008
		Total	2,575,008	500,000	3,075,008

Justification:

Revision in the amount of \$500,000 to recognize additional revenue anticipated to be earned in FY2011 to pay City of Fayetteville contract for services.

Funding Source: State: _____ Federal: _____ Fund Balance: County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: _____ Date: _____
 Department Head
 Reviewed By: Kelly Outry Date: 2-22-11
 Finance
 Reviewed By: Amy N. Cannon Date: 3/16/11
 Deputy/Assistant County Mgr

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-305
Date Received	2/28/2011
Date Completed	

Fund No. 420 Agency No. 442 Organ. No. 4441

Organization Name: Recreation and Parks

ITEM NO. 21(1)c

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
3318	Town of Godwin	0	25,620	25,620
	NC Parks & Recreation Trust Fund	0	150,000	150,000
		0	175,620	175,620

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
4885	727	Godwin Park	76,800	175,620	252,420
Total			76,800	175,620	252,420

Justification:

Revision in the amount of \$175,620 to recognize Town of Godwin match (\$25,620) to the Godwin Park and funding from NC Parks and Recreation Trust Fund (PARTF) of \$150,000. The County has previously budgeted \$76,800 as part of the required match and the Town of Godwin purchased property for the balance of the match in the amount of \$47,580. The total project is to cost no more than \$300,000.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Reviewed By: Kelly Outry Department Head

Date: 2-28-11

Reviewed By: Amy Cannon Finance

Date: 3/16/11

Reviewed By: _____ Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-291
Date Received	2/22/2011
Date Completed	

Fund No. 101 Agency No. 426 Organ. No. 425B

Organization Name: Cumberland County Community Correction Center

ITEM NO. 21(2)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
7715	Rent Buildings	0	9,600	9,600
		0	9,600	9,600

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3480	143	Utilities	16,431	9,600	26,031
Total			16,431	9,600	26,031

Justification:

Revision in the amount of \$9,600 to recognize rent income and to cover additional expenses from Coastal Horizon that has moved into the Community Corrections Center earlier in FY11.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: Kelly Outrey

Date: 2.22.11

Finance

Reviewed By: Amy Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-289
Date Received	2/17/2011
Date Completed	

Fund No. 454 Agency No. 450 Organ. No. 457D

Organization Name: Mid-Carolina Senior Transportation

ITEM NO. 2 I (3) a

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated	762	75	837
6030	General Fees	0	395	395

Total 762 470 1,232

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
336A	803	Transportation Medical	108,579	470	109,049

Total 108,579 470 109,049

Justification:

Revision in the amount of \$470 to increase the budget for medical transportation by appropriating \$75 of prior year fund balance and recognizing receipt of \$395 in current year unbudgeted fees.

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: [Signature]
Department Head

Date: 2/21/11

Reviewed By: [Signature]
Finance Department

Date: 2/17/11

Reviewed By: [Signature]
Assistant County Mgr

Date: 3/16/11

Approved By:

County Manager

Board of County Commissioners

Date: _____

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-318
Date Received	3/8/2011
Date Completed	

Fund No. 454 Agency No. 450 Organ. No. 457D

Organization Name: Mid-Carolina Senior Transportation

ITEM NO. 2 I (3) b

REVENUE				
Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
460U	Transportation Reimbursement	114,385	14,496	128,881
9110	Transfer from General Fund	12,710	1,610	14,320
Total		127,095	16,106	143,201

EXPENDITURES					
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3369	803	Transportation General	19,278	16,106	35,384
Total			19,278	16,106	35,384

Justification:

Revision to budget an increase in AAA grant funds made available through Mid-Carolina (\$14,496) and the required 10% local match (\$1,610).

Funding Source:

State: _____
Other: _____

Fund Balance:

Federal: _____ County: _____ New: _____
Fees: _____ Prior Year: _____

Other: _____

Submitted By: Thomas J. Jolly
Department Head

Date: 3/10/11

Reviewed By: Heft
Bob Sucher
Finance Department

Date: 3/10/11

Reviewed By: Amyd Cannon
Assistant County Mgr

Date: 3/16/11

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-318A
Date Received	3/8/2011
Date Completed	

Fund No. 101 Agency No. 412 Organ. No. 4195

Organization Name: General Government Other

REVENUE				
			<i>pg 2 of 2</i>	
Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget

Total					
EXPENDITURES					
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5080	089	Aging Plan (Mid-Carolina)	249,900	(1,610)	248,290
389H	091	Transfer to Fund 454	33,692	1,610	35,302
Total			283,592	-	283,592

Justification:

Transportation services previously provided by the Hope Mills Sunshine Center are now being provided by the County. The remaining funds originally allocated to the Hope Mills Sunshine Center are being made available to the County. The required 10% local match will no longer be a direct payment to Mid-Carolina and will now be provided by a transfer to the County Transportation Fund. Reimbursement for allowable services will be at a rate of 90%.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____
Department Head

HA
Reviewed By: Bob Tucker
Finance Department

Reviewed By: Amy Cannon
Assistant County Mgr

Date: _____

Date: 3/10/11

Date: 3/16/11

Approved By:	
_____	Date: _____
County Manager	
Board of County Commissioners	
_____	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-286
Date Received	2/16/2011
Date Completed	

Fund No. 101 Agency No. 422 Organ. No. 4200

Organization Name: Sheriff

ITEM NO. 21(4)

REVENUE

pg 1 of 2

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
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9901	Fund Balance Appropriated		115,236	
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Total			115,236	
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EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
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1936	111	Contribution LEO	337,000	115,236	452,236
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Total			337,000	115,236	452,236
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Justification:

Increase the Sheriff's contribution to the Law Enforcement Officers' Separation Allowance Fund to reflect the most recent actuarial estimate.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: \$115,236
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Reviewed By: Hea [Signature] Department Head

Date: 2/16/11

Reviewed By: [Signature] Finance

Date: 3/16/11

Reviewed By: Amy H Cannon Deputy Assistant County Mgr

Approved By:

County Manager

Board of County Commissioners

Date: _____

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use

Budget Revision No. B11-286A

Date Received 2/16/2011

Date Completed

Fund No. 870 Agency No. 422 Organ. No. 4210

Organization Name: LEO Special Separation Allowance

pg 2 of 2

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4618	Contribtion LEO	337,000	115,236	452,236

Total 337,000 115,236 452,236

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1825	947	Supplemental Retirement Benefit	319,000	115,236	434,236

Total 319,000 115,236 434,236

Justification:

Increase the Sheriff's contribution to the Law Enforcement Officers' Separation Allowance Fund to reflect the most recent actuarial estimate.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: [Signature]

Date: 2/16/11

Finance

Reviewed By: [Signature]

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

**Board of County
Commissioners**

Date: _____

COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST

Budget Office Use	
Budget Revision No.	<u>B11-304</u>
Date Received	<u>2-28-11</u>
Date Completed	

Fund No. 104 Agency No. 450 Organ. No. 4595
Organization Name: Emergency Telephone System

ITEM NO. 2I(5)a

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Approp	1,353,618	5,867	1,359,485
Total		1,353,618	5,867	1,359,485

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2995	401	Computer Software	29,649	5,867	35,516
Total			29,649	5,867	35,516

Justification:

To purchase Mobile Device Licenses and upgrades to 346 county vehicles

Funding Source: State: _____ Federal: _____ Fund Balance: _____ County: _____ New: _____ Other: _____
Other: 5,867 Fees: _____ Prior Year: _____

Submitted By: [Signature] Date: 2/21/11
Department Head
Reviewed By: [Signature] Date: 2-28-11
Finance
Reviewed By: [Signature] Date: 3/16/11
Deputy Assistant County Mgr

Approved By:	
	Date: _____
County Manager	
Board of County Commission Date: _____	

COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST

Budget Office Use	
Budget Revision No.	<u>B11-312</u>
Date Received	<u>3-2-11</u>
Date Completed	

Fund No. 104 Agency No. 450 Organ. No. 4595
Organization Name: Emergency Telephone System

ITEM NO. 21(5)b

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Approp	1,353,618	67,345	1,420,963
Total		1,353,618	67,345	1,420,963

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
299A	<u>401</u>	Computer Hardware	34,191	67,345	101,536
Total			34,191	67,345	101,536

Justification:

To purchase Computer hardware to upgrade 911 computers and accessories

Funding Source: State: _____ Federal: _____ Fund Balance: _____ County: _____ New: _____ Other: _____
Other: 67,346 Fees: _____ Prior Year: _____

Submitted By: [Signature] Date: 3-2-11
Department Head
Reviewed By: [Signature] Date: 3-2-11
Finance
Reviewed By: [Signature] Date: 3/16/11
Deputy/Assistant County Mgr

Approved By:	
Date:	
County Manager	
Board of County Commission Date: _____	

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-287
Date Received	2/17/2011
Date Completed	

Fund No. 101 Agency No. 412 Organ. No. 4194

Organization Name: General Fund Debt Service

ITEM NO. 21(6)

REVENUE				
Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9115	Transfer from Fund 106 (Lottery)	7,888,626	23,832	7,912,458
4046	Federal Interest Subsidy	0	214,488	214,488
Total		7,888,626	238,320	8,126,946

EXPENDITURES					
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5712	086	Interest - QSCB Series 2011A	0	238,320	238,320
Total			0	238,320	238,320

Justification:

Revision to budget FY 2011 interest payment on the Qualified School Construction Bonds Series 2011A.

Funding Source:

State: _____
Other: _____

Fund Balance:

Federal: _____ County: _____ New: _____
Fees: _____ Prior Year: _____

Other: _____

Submitted By: _____ Date: _____
Department Head

Reviewed By: Bob Jackson Date: 2/17/11
Finance Department

Reviewed By: Amyl D. Cannon Date: 3/16/11
Assistant County Mgr

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**Board of County
Commissioners**

Budget Office Use	
Budget Revision No.	B11-296
Date Received	<u>2/22/2011</u>
Date Completed	

ITEM NO. 2I(7)

pg 1 of 17

Total	107,473	11,000	118,473
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Total	119,208	11,000	130,208
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Funding Source:
State: _____
Other: 11,000

Fund Balance:
Federal: _____
County: _____
New: _____
Fees: _____
Prior Year: _____
Other: _____

Deputy/Assistant County Mgr

**Board of County
Commissioners**

Date:

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296A
Date Received	2/22/2011
Date Completed	

Fund No. 472 Agency No. 429 Organ. No. 4262

Organization Name: Bethany Fire District

pg 2 of 17

REVENUE				
Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	165,002	10,000	175,002
Total		165,002	10,000	175,002

EXPENDITURES					
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	838	Fire Protection Contract	185,711	10,000	195,711
Total			185,711	10,000	195,711

Justification:

Revision in the amount of \$10,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 10,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____ Date: _____
Reviewed By: Kelly C. C. C. Department Head Date: 2-23-11
Reviewed By: Amy C. C. Finance Date: 3/16/11
Deputy/Assistant County Mgr

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296B
Date Received	2/22/2011
Date Completed	

Fund No. 474 Agency No. 429 Organ. No. 4266

Organization Name: Cotton Fire District

pg. 3 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	635,656	25,000	660,656

Total 635,656 25,000 660,656

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	840	Fire Protection Contract	685,721	25,000	710,721

Total 685,721 25,000 710,721

Justification:

Revision in the amount of \$25,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 25,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: Kelly Anthony

Date: 2-23-11

Finance

Reviewed By: Amy Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

**Board of County
Commissioners**

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296C
Date Received	2/22/2011
Date Completed	

Fund No. 476 Agency No. 429 Organ. No. 4268

Organization Name: Cumberland Road Fire District

pg 4 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	400,670	15,000	415,670
Total		400,670	15,000	415,670

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	841	Fire Protection Contract	439,330	15,000	454,330
Total			439,330	15,000	454,330

Justification:

Revision in the amount of \$15,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 15,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: Kelly Centry

Date: 2.23.11

Finance

Reviewed By: Amyl Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296D
Date Received	2/22/2011
Date Completed	

Fund No. 478 Agency No. 429 Organ. No. 4270

Organization Name: Eastover Fire District

pg 5 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	142,104	20,000	162,104
Total		142,104	20,000	162,104

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	842	Fire Protection Contract	155,008	20,000	175,008
Total			155,008	20,000	175,008

Justification:

Revision in the amount of \$20,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 20,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: *Gelly Antley*

Date: 2-23-11

Finance

Reviewed By: *Amey Carson*

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296E
Date Received	2/22/2011
Date Completed	

Fund No. 480 Agency No. 429 Organ. No. 4272

Organization Name: Godwin Fire District

pg 6 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	69,246	15,000	84,246

Total	69,246	15,000	84,246
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EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	843	Fire Protection Contract	75,443	15,000	90,443

Total	75,443	15,000	90,443
-------	--------	--------	--------

Justification:

Revision in the amount of \$15,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 15,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: Kelly C. C. C.

Date: 2/25/11

Finance

Reviewed By: Amy D. Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296F
Date Received	2/22/2011
Date Completed	

Fund No. 482 Agency No. 429 Organ. No. 4274

Organization Name: Grays Creek Fire District #18

pg 7 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	269,812	30,000	299,812
Total		269,812	30,000	299,812

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	844	Fire Protection Contract	302,704	30,000	332,704
Total			302,704	30,000	332,704

Justification:

Revision in the amount of \$30,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 30,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____
Department Head

Date: _____

Reviewed By: Kelly Centry
Finance

Date: 2.23.11

Reviewed By: Amy Hannon
Deputy/Assistant County Mgr

Date: 3/16/11

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296G
Date Received	2/22/2011
Date Completed	

Fund No. 482 Agency No. 429 Organ. No. 4275

Organization Name: Grays Creek Fire District #24

pg 8 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	269,812	30,000	299,812
Total		269,812	30,000	299,812

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	845	Fire Protection Contract	302,704	30,000	332,704
Total			302,704	30,000	332,704

Justification:

Revision in the amount of \$30,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 30,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: Billy C. Carty

Date: 2/23/11

Finance

Reviewed By: Amy H. Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296H
Date Received	2/22/2011
Date Completed	

Fund No. 486 Agency No. 429 Organ. No. 4278

Organization Name: Lake Rim Fire District

pg 9 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	9,673	200	9,873
Total		9,673	200	9,873

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
4027	847	Tax Refunds	600	200	800
Total			600	200	800

Justification:

Revision in the amount of \$ 200 for unanticipated refunds to taxpayers for remainder of fiscal year.

Funding Source:

State: _____
Other: 200

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Reviewed By: HeA Billy Country Department Head

Date: 2-23-11

Reviewed By: Ampt Finance

Date: 3/16/11

Reviewed By: Ampt Deputy/Assistant County Mgr

Approved By: _____

Date: _____

County Manager

Board of County Commissioners

Date: _____

Budget Office Use	
Budget Revision No.	B11-296I
Date Received	2/22/2011
Date Completed	

Organization Name: Manchester Fire District

Pg 10 of 17

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	73,384	5,000	78,384
	Total	73,384	5,000	78,384

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	848	Fire Protection Contract	86,149	5,000	91,149
Total			86,149	5,000	91,149

Funding Source:
State: _____
Other: 5,000

Fund Balance:
Federal: _____
Fees: _____

County: _____
New: _____
Prior Year: _____

Other: _____

<p align="center">Approved By:</p>	
<p>_____</p> <p align="center">County Manager</p>	<p>Date: _____</p>
<p align="center">Board of County Commissioners</p>	<p>Date: _____</p>

COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST

Budget Office Use	
Budget Revision No.	B11-296J
Date Received	2/22/2011
Date Completed	

Fund No. 492 Agency No. 429 Organ. No. 4284

Organization Name: Pearces Mill Fire District

pg 11 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	641,810	30,000	671,810
Total		641,810	30,000	671,810

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	849	Fire Protection Contract	709,806	30,000	739,806
Total			709,806	30,000	739,806

Justification:

Revision in the amount of \$30,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 30,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____ Date: _____
Reviewed By: Gelly Centry Date: 2.23.11
Reviewed By: Amy Cannon Date: 3/16/11
Department Head
Finance
Deputy Assistant County Mgr

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

Budget Office Use	
Budget Revision No.	B11-296K
Date Received	2/22/2011
Date Completed	

Organization Name: Stedman Fire District

Pg 12 of 17

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	117,640	10,100	127,740
	Total	117,640	10,100	127,740

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	850	Fire Protection Contract	129,659	10,000	139,659
4027	850	Tax Refunds	100	100	200
Total			129,759	10,100	139,859

Funding Source:
State: _____
Other: 10,000

Fund Balance:
Federal: _____
Fees: _____

County: _____
New: _____
Prior Year: _____

Other: _____

Submitted By: _____ **Department Head**

Reviewed By: Billy Centry **Finance** **Date:** 2-23-11

Reviewed By: Amy Cannon **Deputy/Assistant County Mgr** **Date:** 3/6/11

Approved By:

_____ **Date:** _____

County Manager

Board of County Commissioners

_____ **Date:** _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296L
Date Received	2/22/2011
Date Completed	

Fund No. 495 Agency No. 429 Organ. No. 4290

Organization Name: Stoney Point Fire District

pg 13 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	735,099	50,000	785,099
Total		735,099	50,000	785,099

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	851	Fire Protection Contract	810,653	50,000	860,653
Total			810,653	50,000	860,653

Justification:

Revision in the amount of \$50,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 50,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: Kelly Centry

Date: 2-23-11

Finance

Reviewed By: Amy Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296M
Date Received	2/22/2011
Date Completed	

Fund No. 496 Agency No. 429 Organ. No. 4292

Organization Name: Vander Fire District

pg 14 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	680,399	40,000	720,399
Total		680,399	40,000	720,399

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	852	Fire Protection Contract	752,067	40,000	792,067
Total			752,067	40,000	792,067

Justification:

Revision in the amount of \$40,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 40,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Reviewed By: Kelly Centry
Department Head
Finance

Date: 2/23/11

Reviewed By: Amey Hannon
Deputy/Assistant County Mgr

Date: 3/6/11

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296N
Date Received	2/22/2011
Date Completed	

Fund No. 498 Agency No. 429 Organ. No. 4294

Organization Name: Wade Fire District

pg 15 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	68,033	10,000	78,033
Total		68,033	10,000	78,033

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	853	Fire Protection Contract	74,941	10,000	84,941
Total			74,941	10,000	84,941

Justification:

Revision in the amount of \$10,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 10,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: *KA* Kelly Centry

Date: 2.23.11

Finance

Reviewed By: Amy H Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-296P
Date Received	2/22/2011
Date Completed	

Fund No. 499 Agency No. 429 Organ. No. 4296

Organization Name: Westarea Fire District

pg 16 of 17

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	828,014	83,000	911,014
Total		828,014	83,000	911,014

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	854	Fire Protection Contract	790,118	83,000	873,118
Total			790,118	83,000	873,118

Justification:

Revision in the amount of \$83,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year.

Funding Source:

State: _____
Other: 83,000

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Reviewed By: Kelly C. Cutsy
Department Head

Date: 2/23/11

Reviewed By: Amy Cannon
Deputy/Assistant County Mgr

Date: 3/16/11

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

Budget Office Use	
Budget Revision No.	B11-296Q
Date Received	<u>2/22/2011</u>
Date Completed	

Organization Name: Westarea Fire District -FFD

pg 17 of 17

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
1000	Taxes Current Year	200,575	17,000	217,575
	Total	200,575	17,000	217,575

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5552	861	Fire Protection Contract	211,904	17,000	228,904
Total			211,904	17,000	228,904

Other:

Date:

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B11.309</u>
Date Received	<u>3-1-11</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 4323

Organization Name: Family Planning Program

ITEM NO. 21(8)a

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4145	N.C. Family Planning	453,311	25,000	478,311
Total		453,311	25,000	478,311

EXPENDITURES

Object Code	APRs	Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3419		227	Miscellaneous Expenses	0	25,000	25,000
Total				-	25,000	25,000

Justification:

This budget revision requests to budget for additional state funding that the Health Department has been notified that it can expect to receive.

State: 25,000 Federal: _____ Fund Balance: _____ County: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Submitted By: B. Wilson 2.28.11 Date: _____
Department Head
Reviewed By: Kelly Aubrey 3-1-11 Date: _____
Budget Analyst
Reviewed By: Amy Cunniff 3/16/11 Date: _____
Deputy/Assistant County Mgr
Reviewed By: _____ Date: _____
Information Services

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>Bll. 321</u>
Date Received	<u>3-10-11</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 4301

Organization Name: Administration

ITEM NO. 2 I (8) b

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
463A	Health Quality Improvement Grant	0	1,500	1,500
		-	1,500	1,500

EXPENDITURES

Object Code	APRs Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
413A	151	Health Quality Improvement Grant	0	1,500	1,500
Total			-	1,500	1,500

Justification:

This budget revision requests to budget for a grant received from the North Carolina Center for Public Health Quality.

State: _____ Federal: _____ Fund Balance: _____ County: _____ New: _____ Other: 1,500
Other: _____ Fees: _____ Prior Year: _____

Submitted By: <u>[Signature]</u> Department Head	<u>3.9.11</u> Date: _____	<div>Approved By: _____ Date: _____</div> <div>County Manager _____ Date: _____</div> <div>Board of County Commissioners _____ Date: _____</div>
Reviewed By: <u>[Signature]</u> Finance Department	<u>3-10-11</u> Date: _____	
Reviewed By: <u>[Signature]</u> Deputy/Assistant County Mgr	<u>3/10/11</u> Date: _____	

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-311
Date Received	3/1/2011
Date Completed	

Fund No. 451 Agency No. 450 Organ. No. 4503
 Organization Name: 5303 Planning Grant

ITEM NO. 21(9)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4004	Federal Transit Planning	54,424	0	54,424
4540	Transit Planning	6,803	0	6,803
4632	Fayetteville Planning Department	4,014	612	4,626
4640	Other Municipalities Planning	476	68	544
6664	Inkind Planning Department	2,313	(680)	1,633
Total		68,030	0	68,030

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3364	786	Planning Department Services	65,717	680	66,397
3496	786	Inkind County Planning	2,313	(680)	1,633
Total			68,030	-	68,030

Justification:

Revision to budget changes to the municipal cost share allocations based on corrected population figures.

Funding Source: State: _____ Federal: _____ Fund Balance: County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: _____ Date: _____
 Department Head

Reviewed By: Bob Tucker Date: 3/1/11
 Finance Department

Reviewed By: Amy C. Cannon Date: 3/16/11
 Assistant County Mgr

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B11-315</u>
Date Received	<u>3.7.11</u>
Date Completed	

Fund No. 824 Agency No. 450 Organ. No. 4599
 Organization Name: TOURISM DEVELOPMENT AUTHORITY

ITEM NO. 21(10)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
2602	ROOM OCCUPANCY TAX CURRENT	4,500,000	320,000	4,820,000
Total		4,500,000	320,000	4,820,000

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
349R		TDA - FACVB (46%)	2,019,000.	147,200.	2,166,200.
349S		TDA - ARTS (25%)	1,098,000.	80,000.	1,178,000.
349T		TDA - DISCRETIONARY (4%)	236,500.	12,800.	249,300.
350H		TDA - CIVIC (25%)	1,098,000.	80,000.	1,178,000.
Total			4,451,500.	320,000.	4,771,500.

Justification:

TO BRING CURRENT BUDGET IN LINE WITH HISTORICAL AVERAGES

Funding Source: State: _____ Federal: _____ Fund Balance: County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: _____ Date: _____
 Department Head
 Reviewed By: Kelly Outry Date: 3.7.11
 Finance
 Reviewed By: Amy Cannon Date: 3/16/11
 Deputy/Assistant County Mgr

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-307
Date Received	_____
Date Completed	_____

Fund No. 220 Agency No. 450 Organ. No. 4529

Organization Name: Industrial Development Fund

ITEM NO. 21(11)

REVENUE				
		<i>pg 1 of 3</i>		
Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9110	Transfer General Fund	526,104	(526,104)	
9901	Fund Balance Appropriated	1,253,746	(1,253,746)	
Total		1,779,850	(1,779,850)	

EXPENDITURES				
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)
340C	647	PWC/SREMC Loan	39,610	(39,610)
340G	647	Nitta Gelatin Inducement	88,000	(88,000)
340H	646	Texfi	294,465	(294,465)
340K	647	Goodyear Inducement	1,174,916	(1,174,916)
340M	647	McCormick Farms	9,533	(9,533)
3123	646	Southern Economic Development Commission	33,326	(33,326)
350T	647	Industrial Park Shell Building	140,000	(140,000)
Total			1,779,850	(1,779,850)

Justification:

Revision to reallocate budgeted revenue and expenditures from the Industrial Development Special Revenue Fund to the General Fund. (ref: GASB 54)

Funding Source: State: _____ Federal: _____ Fund Balance: County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Submitted By: _____ Date: _____
Reviewed By: Howard C. Bar Department Head Date: 3/1/11
Reviewed By: Amy H. Causton Finance Deputy/Assistant County Mgr Date: 3/16/11

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-307A
Date Received	
Date Completed	

Fund No. 101 Agency No. 450 Organ. No. 4529
 Organization Name: Industrial Development Fund

REVENUE				
Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
99XX	F/B Appropriated- Industrial Development	0	1,253,746	1,253,746
9901	Fund Balance Appropriated	0	526,104	526,104
Total		0	1,779,850	1,779,850

EXPENDITURES					
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
340C	355	PWC/SREMC Loan	0	39,610	39,610
340G	355	Nitta Gelatin Inducement	0	88,000	88,000
340H	355	Texfi	0	294,465	294,465
340K	355	Goodyear Inducement	0	1,174,916	1,174,916
340M	355	McCormick Farms	0	9,533	9,533
3123	355	Southern Economic Development Commission	0	33,326	33,326
350T	355	Industrial Park Shell Building	0	140,000	140,000
Total			0	1,779,850	1,779,850

Justification:

Revision to reallocate budgeted revenue and expenditures from the Industrial Development Special Revenue Fund to the General Fund. (ref: GASB 54)

Funding Source: State: _____ Federal: _____ Fund Balance: County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: _____ Date: _____
 Reviewed By: Howard R. Ragsdale Department Head Date: 3/1/11
 Reviewed By: Amy H. Cannon Finance Deputy/Assistant County Mgr Date: 3/16/11

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST

Budget Office Use

Budget Revision No. B11-307B

Date Received

Date Completed

Fund No. 101 Agency No. 412 Organ. No. 4195

Organization Name: General Government Other

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
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9901	Fund Balance Appropriated		(526,104)	
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Total	0	(526,104)		
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EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
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3878	091	Transfer to Industrial Development	526,104	(526,104)	-
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Total	526,104	(526,104)		-
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Justification:

Revision to reduce budgeted revenue and expenditures.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: Howard A. Bar

Date: 3/1/11

Finance

Reviewed By: Amy D. Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County

Commissioners

Date: _____

Commissioners

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-308A
Date Received	
Date Completed	

Fund No. 101 Agency No. 450 Organ. No. 4590

Organization Name: Water & Sewer

REVENUE

Pg 2 of 3

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
7812	Slocumb Road	0	84,098	84,098
99XX	F/B Appropriated- Water & Sewer	0	298,687	298,687
9901	Fund Balance Appropriated	0	250,000	250,000
Total		0	632,785	632,785

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
340X	358	Brooklyn Circle	0	5,857	5,857
342B	358	Cedar Creek	0	57,125	57,125
372B	358	Southpoint Water	0	27,579	27,579
3846	358	Water & Sewer Improvements	0	542,224	542,224
Total			0	632,785	632,785

Justification:

Revision to reallocate budgeted revenue and expenditures from the Water & Sewer Special Revenue Fund to the General Fund. (ref: GASB 54)

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Reviewed By: Howard Carter
Department Head

Date: 3/1/11

Reviewed By: Amund Curran
Finance
Deputy/Assistant County Mgr

Date: 3/16/11

Approved By:

County Manager

Board of County
Commissioners

Date: _____

Date: _____

COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST

Budget Office Use

Budget Revision No. B11-308B

Date Received

Date Completed

Fund No. 101 Agency No. 412 Organ. No. 4195

Organization Name: General Government Other

REVENUE

pg 3 of 3

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
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9901	Fund Balance Appropriated		(250,000)	
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Total	0	(250,000)	-
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EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
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3894	091	Transfer to Water & Sewer Fund	250,000	(250,000)	-
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Total	250,000	(250,000)	-
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Justification:

Revision to reallocate budgeted revenue and expenditures.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____
Prior Year: _____

New: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: Howard C. Barr

Date: 3/1/11

Finance

Reviewed By: Amy H. Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County

Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-310
Date Received	
Date Completed	

Fund No. 410 Agency No. 412 Organ. No. 4153
 Organization Name: Property Revaluation Fund

ITEM NO. 21(13)

REVENUE				
		<i>pg 1 of 5</i>		
Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
7002	Interest Income	500	(500)	
9110	Transfer from General Fund	544,658	(544,658)	
Total		545,158	(545,158)	

EXPENDITURES				
Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)
1210	721	Salaries- Regular	382,759	(382,759)
1220	721	Overtime	950	(950)
1270	721	Longevity	4,977	(4,977)
1810	721	Social Security	29,662	(29,662)
1820	721	Retirement	25,010	(25,010)
1830	721	Medical Insurance	57,500	(57,500)
1860	721	Workers Compensation	6,341	(6,341)
Total			545,158	(545,158)

Justification:

Revision to reallocate budgeted revenue and expenditures from the Property Revaluation Special Revenue Fund to the General Fund. (ref: GASB 54)

Funding Source: State: _____ Federal: _____ Fees: _____ Fund Balance: County: _____ New: _____ Other: _____
 Other: _____ Prior Year: _____

Submitted By: _____ Date: _____
 Reviewed By: Howard C. Bar Department Head Date: 3/1/11
 Reviewed By: Amund Dawson Finance Deputy/Assistant County Mgr Date: 3/16/11

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use

Budget Revision No. B11-310

Date Received _____

Date Completed _____

Fund No. 410 Agency No. 412 Organ. No. 4153

Organization Name: Property Revaluation Fund

pg 2 of 5

EXPENDITURES - CONTINUATION

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2510	722	Fuel Vehicles	2,541	(2,541)	
2601	722	Office Supplies	1,575	(1,575)	
2992	722	Department Supplies	6,411	(6,411)	
2995	722	Computer Software	2,560	(2,560)	
299A	722	Computer Hardware	8,608	(8,608)	
3362	722	Computer Software Contract	1,975	(1,975)	
3390	722	Contracted Services	4,576	(4,576)	
2401	722	Advertising	250	(250)	
3406	722	Dues & Subscription	790	(790)	
3420	722	Insurance & Bonds	1,000	(1,000)	
3433	722	M&R Equipment	250	(250)	
3438	722	M&R Vehicles	1,258	(1,258)	
3450	722	Photocopier Charges	1,225	(1,225)	
3455	722	Printing	295	(295)	
3470	722	Travel	2,895	(2,895)	
3474	722	Training	1,750	(1,750)	
Total			37,959	(37,959)	

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use

Budget Revision No. B11-310A

Date Received _____

Date Completed _____

Fund No. 101 Agency No. 410 Organ. No. 4153

Organization Name: Water & Sewer

pg 3 of 5

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
7002	Interest Income	0	500	500
9901	Fund Balance Appropriated	0	544,658	544,658
Total		0	545,158	545,158

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210	032	Salaries- Regular	0	382,759	382,759
1220	032	Overtime	0	950	950
1270	032	Longevity	0	4,977	4,977
1810	032	Social Security	0	29,662	29,662
1820	032	Retirement	0	25,010	25,010
1830	032	Medical Insurance	0	57,500	57,500
1860	032	Workers Compensation	0	6,341	6,341
Total			0	545,158	507,199

Justification:

Revision to reallocate budgeted revenue and expenditures from the Water & Sewer Special Revenue Fund to the General Fund. (ref: GASB 54)

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Department Head

Reviewed By: Howard C. Brer

Date: 3/1/11

Finance

Reviewed By: Amber H. Cannon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use

Budget Revision No. B11-310A

Date Received

Date Completed

Fund No. 410 Agency No. 412 Organ. No. 4153

Organization Name: Property Revaluation Fund

Pg. 4 of 5

EXPENDITURES - CONTINUATION

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2510	034	Fuel Vehicles	0	2,541	2,541
2601	034	Office Supplies	0	1,575	1,575
2992	034	Department Supplies	0	6,411	6,411
2995	034	Computer Software	0	2,560	2,560
299A	034	Computer Hardware	0	8,608	8,608
3362	034	Computer Software Contract	0	1,975	1,975
3390	034	Contracted Services	0	4,576	4,576
2401	034	Advertising	0	250	250
3406	034	Dues & Subscription	0	790	790
3420	034	Insurance & Bonds	0	1,000	1,000
3433	034	M&R Equipment	0	250	250
3438	034	M&R Vehicles	0	1,258	1,258
3450	034	Photocopier Charges	0	1,225	1,225
3455	034	Printing	0	295	295
3470	034	Travel	0	2,895	2,895
3474	034	Training	0	1,750	1,750
Total			0	37,959	37,959

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B11-310B</u>
Date Received	_____
Date Completed	_____

Fund No. 101 Agency No. 410 Organ. No. 4153

Organization Name: General Government Other

pg. 5 of 5

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated		(544,658)	
Total		0	(544,658)	

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3890	091	Transfer to Property Reval Fund	544,658	-544,658	-
Total			544,658	(506,699)	-

Justification:

Revision to reallocate budgeted revenue and expenditures.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: _____

Date: _____

Reviewed By: Howard H. Hester

Date: 3/1/11

Reviewed By: Amel Channon

Date: 3/16/11

Deputy/Assistant County Mgr

Approved By:

Date: _____

County Manager

Board of County

Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B11-319
Date Received	3/9/2011
Date Completed	

Fund No. 252 Agency No. 450 Organ. No. 4517
 Organization Name: Eastover Sanitary District General Fund

ITEM NO. 21(14)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated	0	65,000	65,000
Total		0	65,000	65,000

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3435	688	Maintenance & Repair - Other	0	15,000	15,000
3747	688	Engineering	24,000	50,000	74,000
Total			24,000	65,000	89,000

Justification:

Revision to appropriate fund balance to budget for unanticipated costs resulting from the decision by the Public Works Commission to not renew the current Operating & Maintenance agreement. Included in these additional costs is a contract with Hobbs Upchurch & Associates (\$20,000) to evaluate options related to "Operation and Maintenance" and "Long-Term Water Supply".

Funding Source: State: _____ Federal: _____ County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

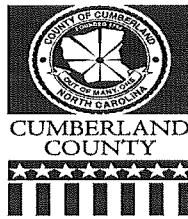
Submitted By: Morgan L. Johnson Date: 3-9-11
 Department Head
 Reviewed By: Bob Tucker Date: 3/9/11
 Finance Department
 Reviewed By: Amber Cannon Date: 3/16/11
 Assistant County Mgr

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

Lori Epler,
Chair
Cumberland County

Roy Turner,
Vice-Chair
Cumberland County

Garland C. Hostetter,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman
Patricia Hall,
Town of Hope Mills
Charles C. Morris,
Town of Linden



COUNTY of CUMBERLAND

Planning and Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Walter Clark,
Sara E. Piland,
Cumberland County

Benny Pearce,
Town of Eastover

Donovan McLaurin,
Wade, Falcon & Godwin

MARCH 11, 2011

MEMO TO: Cumberland County Board of Commissioners

ITEM NO.

3A

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P11-04:** Rezoning of .52+/- acres from R10 Residential to R6A Residential or to a more restrictive zoning district, located at 4104 Camden Road, submitted by Christina R. Sweat (owner).

ACTION: Members present at the February 15, 2011 meeting voted to recommend denial of the R6A Residential district but approval of the RR Rural Residential district.

SITE INFORMATION: **Frontage & Location:** 124.00'+/- on SR 1003 (Camden Road); **Depth:** 176.00'+/-; **Jurisdiction:** Cumberland County; **Adjacent Property:** No; **Current Use:** Vacant; **Initial Zoning:** R10- November 17, 1975 (Area 4); **Nonconformities:** None; **Zoning Violation(s):** None; **Surrounding Zoning:** North: R6A/CU (to allow motor vehicle repair & storage), M2, M(P), C(P), O&I(P), RR, R10 & R6A; South: R10/CU (to allow manufactured home), C1(P), RR & R10; East: R10/CU (to allow manufactured home), R10 & R6A; West: C(P), RR, R10 & R6A; **Surrounding Land Use:** Residential (including manufactured homes & multi-family), building supply, motor vehicle repair and/or body work (2), manufactured home park, grocery store & religious worship; **2030 Land Use Plan:** Urban; **Special Flood Hazard Area (SFHA):** None; **Water/Sewer Availability:** Well/Septic; **Soil Limitations:** None; **School Capacity/Enrolled:** Elizabeth Cashwell Elementary: 675/742; Ireland Drive Middle (6): 340/362; Douglas Byrd Middle (7-8): 600/708; Douglas Byrd High: 1,280/1,291; **Subdivision/Site Plan:** If approved, a revised plat will be required for any change-in-use or new construction; **Municipal Influence Area:** Town of Hope Mills; **Fayetteville Regional Airport:** No objection, if structures are single story; **Average Daily Traffic Count (2008):** 14,000 on SR 1003 (Camden Road); **Highway Plan:** Camden Road is identified in the Highway Plan as a major thoroughfare. This proposal calls for a multi-lane facility (U-2810) with a right-of-way of 110 feet. Road improvements are included in the 2009-2015 MTIP; **Note: Density:** R10 - 3 lots/units, R6A - 6 lots/units.

MINUTES OF FEBRUARY 15, 2011

The Planning & Inspections Staff recommends denial of the request for the R6A Residential district but approval of the RR Rural Residential district for this request based on the following:

1. The request for R6A Residential for the subject property is not consistent with the location criteria for "medium density residential" as listed in the Land Use Policies Plan of the 2030 Growth Vision Plan as public water and sewer are required; the recommendation of RR Rural Residential does meet the location criteria for the Policies Plan;
2. The RR Rural Residential district is in character and consistent with the surrounding land use.

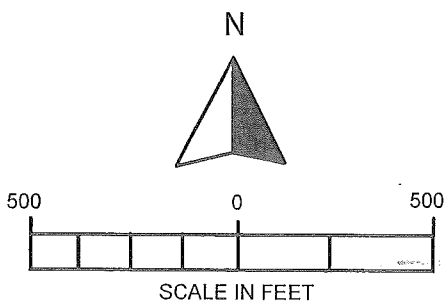
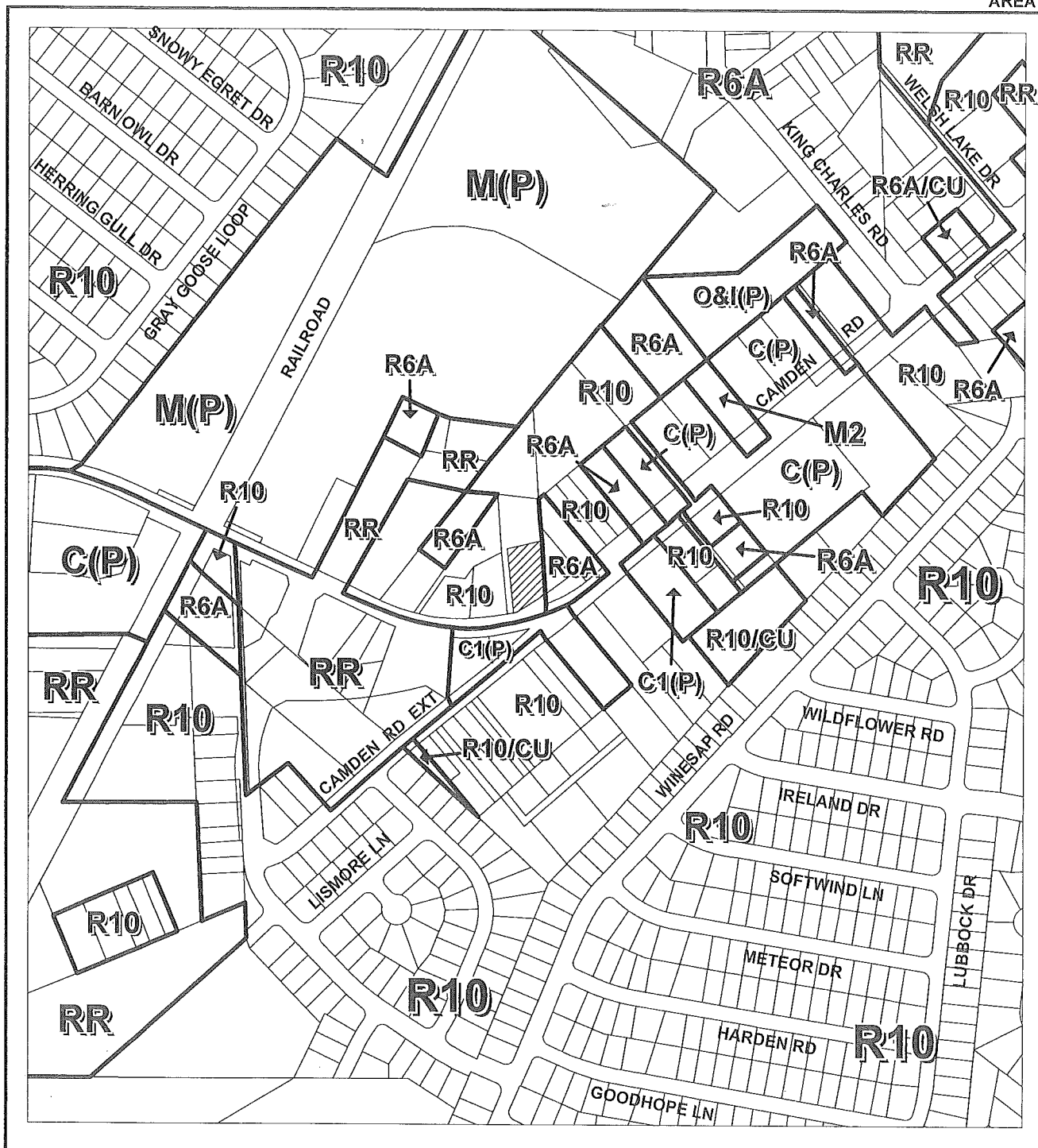
There are no other suitable districts to be considered for this request.

The applicant has verbally agreed to the Staff recommendation of the RR Rural Residential district.

Mrs. Piland made a motion, seconded by Mr. McLaurin to follow the staff recommendation and approve case P11-04 for RR Rural Residential district. Unanimous approval.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith. The record owners' certified receipt of notice is also included.



PIN: 0425-04-6639

REQUESTED REZONING R10 TO R6A

ACREAGE: 0.52 AC. +/-

HEARING NO: P11-04

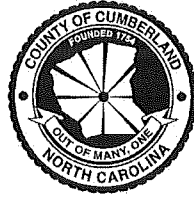
ORDINANCE: COUNTY
STAFF RECOMMENDATION
PLANNING BOARD
GOVERNING BOARD

HEARING DATE

ACTION

JAMES E. MARTIN
County Manager

AMY H. CANNON
Deputy County Manager



ITEM NO. 4A
JAMES E. LAWSON
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5th Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

March 15, 2011

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, DEPUTY COUNTY MANAGER 

SUBJECT: FY2012 MEDICAL INSURANCE PLAN PROJECTIONS AND OPTIONS

BACKGROUND

At the March 3, 2011 Finance Committee meeting, Mark Browder of Mark III Employee Benefits, presented the medical plan renewal projections for Fiscal Year 2012. The current projections indicate that our medical plan costs may experience a 12% increase from the current fiscal year. This 12% increase equates to approximately \$1.9M.

Mr. Browder presented the Committee with several options that reduced or eliminated the need for additional funding. These various options included adding a county clinic or county pharmacy as well as increases in co-pays and deductibles.

The Finance Committee asked Management, in conjunction with the Health Director, to explore the feasibility of establishing a county pharmacy and clinic at the Health Department. The Committee requested an update to the full Board at your March 21, 2011 meeting.

In order to accurately evaluate potential cost savings and pharmacy space and staffing requirements, we need information regarding prescriptions fills for last year. We have requested this information from BCBS, but have not received the data as of this date. Once the data is received and analyzed, we will be in a better position to review our options for housing a county pharmacy.

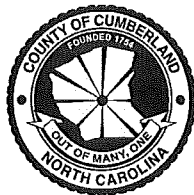
RECOMMENDATION

Defer any action on this item until your April 5th meeting to give staff the time needed to analyze and evaluate the options for a county pharmacy.

AHC:cas

Celebrating Our Past...Embracing Our Future

JAMES E. MARTIN
County Manager



ITEM NO.

4B

AMY H. CANNON
Deputy County Manager

JAMES E. LAWSON
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5th Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 21, 2011

TO: BOARD OF COUNTY COMMISSIONERS

FROM: HOWARD C. ABNER, ASSISTANT FINANCE DIRECTOR *HCA*

THRU: AMY H. CANNON, DEPUTY COUNTY MANAGER *AHC*

DATE: MARCH 3, 2011

SUBJECT: CHANGES TO 2008 COUNTY FINANCIAL POLICIES

BACKGROUND

The Governmental Accounting Standards Board (GASB) has issued GASB Statement No.54 *Fund Balance Reporting and Governmental Fund Type Definitions* that will be effective for fiscal periods that begin after June 30, 2010, meaning the fiscal year ending June 30, 2011 for North Carolina governments. Statement No.54 significantly changes the focus of fund balance reporting from what purposes fund balance is going to be used or appropriated for to what constraints are placed on how resources within fund balance can be used and identification of the source of those constraints.

The two major classifications of fund balance are now “non-spendable fund balance” and “spendable fund balance”. The spendable fund balance classification is further divided into restricted, committed, assigned and unassigned fund balances.

GASB Statement No. 54 paragraph 23 also mandates note disclosure about a unit’s decision making authority and order of spending when resources from multiple fund balance categories are available for use for the same purpose.

To comply with GASB Statement No. 54, the Local Government Commission, a division of the Department of State Treasurer, in Memorandum #2010-35 has directed units of government, in part, to: (1) review that all funds are properly classified, (2) review fund balance policy, (3) and to review or develop a policy on spending order of revenues.

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Attached are changes to the County's 2008 Financial Policies in order to be in compliance with the LGC's recommendations and GASB Statement No. 54.

RECOMMENDATION/PROPOSED ACTION

On March 3, 2011, the Finance Committee unanimously approved the attached changes to the County's Fiscal Policies

The proposed action by the Board is to follow the recommendation of the Finance Committee and approved the revisions to the County's 2008 Financial Policies.

I. Operating Budget / Fund Balance Policies

- a. Grants that have been awarded in prior years and are recurring in nature will be included and addressed through the annual budget process.
- b. Grants that fund operating expenditures but have a funding termination date must fully disclose that fact to the Board prior to acceptance.
- c. The grant manager for each grant shall be the related department head. The grant manager is responsible for all grant monitoring, compliance and reporting. The grant manager will provide copies of all documents to the Finance Department. The Finance Department will maintain a grant file by fiscal year for each active grant.
- d. Existing exceptions that relate to annual allocation amounts must be approved by County Finance

Expenditure Policy

- I. Expenditure budgets shall be monitored throughout the fiscal year by department heads, the Finance Department and the County Manager. Budget compliance is the responsibility of the department head and the Finance Director.
- II. Budgeted funds will only be spent for categorical purposes for which they are intended. The annual operating budget ordinance defines staff authorization for operating budget adjustments. Appropriations of debt proceeds will be made only for the purpose for which such debt instrument was issued or for the payment of debt principal and interest. Donations will be spent only toward the intent for which they were given.
- III. For continuing contracts, funds will be appropriated in the annual budget ordinance to meet current year obligations arising under the contract, in accordance with G.S. 160A-17.
- IV. Payroll will be processed in accordance with the requirements of the Fair Labor Standards Act. Overtime and benefit payments will be made in accordance with the County's Personnel Ordinance.
- V. The County will fund current expenditures with current resources and will strive to avoid balancing budgets utilizing one-time revenues, in accordance with the Fund Balance Policy below.
- VI. The County will employ the use of the carryover method for re-appropriating outstanding purchase orders and contracts as of the end of each fiscal year into the new fiscal year. The process shall be explained in detail in each year's budget ordinance.
- VII. Cumberland County has a revenue spending policy that provides guidance for programs with multiple revenue sources. The Finance Officer will use resources in the following hierarchy: bond proceeds, federal funds, state funds, local fees, and then county funds. For purposes of fund balance classification expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The Finance Officer has the authority to deviate from this policy if it is in the best interest of the County.

Reserve / Fund Balance Policy

- I. In accordance with State statute, appropriated fund balance in any fund will not exceed the sum of cash and investments less the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts.
- II. The County will maintain a General Fund unassigned fund balance of no less than 10% which exceeds the minimum eight percent (8%) recommended by the LGC. Additionally, the target goal for total spendable fund balance will be at least 15% of total expenditures for the fiscal year. The annual appropriation for subsequent years' expenditures should not exceed 3% of budgeted recurring general fund expenditures.
 - a. Purpose of Reserve: These funds will be utilized to avoid cash flow interruptions, generate interest income, eliminate the need for short-term borrowing, and maintain the County's credit ratings.

I. Operating Budget / Fund Balance Policies



I. Operating Budget / Fund Balance Policies

- b. Reserve Draw Downs: The fund balance may be purposefully drawn down below the target percentage for emergencies, nonrecurring expenditures, or major capital projects.
 - c. Reserve Replenishment: If the fund balance falls below the target percentage for two consecutive fiscal years, the County will replenish funds by direct appropriation beginning in the following fiscal year. In that instance, the County will annually appropriate 20% of the difference between the target percentage level and the actual balance until the target level is met.
- III. Any General Fund unassigned fund balance that exceeds the 10% target goal may be reserved for onetime future projects.
- IV. The County will appropriate within the annual budget a General Fund Contingency appropriation each fiscal year of at least \$500,000.
- V. The County shall maintain a School Capital Reserve account and all funds accumulated shall be used for debt service on school related debt and other school capital needs.
- a. Based on the North Carolina Association of County Commissioner's methodology for calculating statutory Article 40 and 42 set asides for school construction, the Board has committed these sales tax funds to the purposes listed immediately above.
 - b. All Public School Building Capital Fund ("ADM money") and Lottery proceeds shall be budgeted within the School Capital Reserve account and shall be used for debt service for school related debt and for school construction needs as appropriate.
- VI. Assigned for subsequent years' expenditures is the portion of fund balance that has been approved by formal action of the Board of County Commissioners for appropriation into the next fiscal year. A modification of this amount requires action by the Board. The Board may at its discretion, make other assignments of fund balance. The Board authorizes the County Manager to amend these assigned amounts to comply with the County's fund balance percentage policies.

CUMBERLAND COUNTY FINANCE COMMITTEE
MARCH 3, 2011, 9:30AM, ROOM 564
MINUTES

MEMBERS PRESENT: Commissioner Marshall Faircloth
Commissioner Billy King
Commissioner Jeannette Council

OTHER COMMISSIONERS: Commissioner Ed Melvin
ATTENDING: Commissioner Jimmy Keefe

OTHERS: James Martin, County Manager
Amy Cannon, Deputy County Manager
James Lawson, Assistant County Manager
Rick Moorefield, County Attorney
Buck Wilson, Public Health Director
Sally Shutt, Communications Manager
Howard Abner, Assistant Finance Director
James "Chico" Silman, Risk Management Director
Mark Browder, Mark III Representative
Marie Colgan, Clerk to the Board

Commissioner Faircloth called the meeting to order at 10:05 am as the Facilities Committee meeting did not adjourn until 9:55 am.

1. Approve Minutes: February 3, 2011

MOTION: Commissioner King moved to approve the minutes.
SECOND: Commissioner Council
VOTE: UNANIMOUS

2. Presentation of FY2012 Medical Insurance Plan Projections and Options by Mark Browder with Mark III Employee Benefits

County Manager Martin called on Amy Cannon to introduce Mark Browder. Mrs. Cannon stated Mr. Browder has been the county's insurance consultant and advisor for about the last ten years and has been working on the Blue Cross/Blue Shield renewal for the upcoming year. Mr. Browder does his own independent calculations and will be providing information on the renewal and some options for the Board to consider.

Mr. Browder advised members the NCACC is pulling out of the county sponsored health care plans effective July 1st and will not be offering counties a health care plan after that date.

DRAFT

Mr. Browder provided a handout entitled 2011-2012 Medical Plan Projections and Options and directed the members to page 5 of the handout, providing the following information:

- Plan experience through December 2011 shows Medical claims at \$5,870,367.38; Pharmacy claims at \$1,975,806.60, with total claims at \$7,846,172.99.
- There has been an increase in high cost claimants - \$500,000
- The price of medical services has gone up 4.4% and pharmacy prices have gone up 2.7%
- Under High Cost Member Claims - shows \$2.9M in claims from February 2009 through January 2010. Currently shows \$3.3M from December 2009 through November 2010.
- If current benefits are maintained, there will be about a 12% increase (about \$2M of needed additional funding for the health care plan).
- Mark III has several clients who have implemented Clinics and Pharmacies run by the Health Department and are successful in containing costs for both the employee and the county. The County could reduce its medical spending by 3%, or \$450,000, based on their experience with other clients, without any benefit changes.
- Three plans were offered with the county adding a pharmacy and clinic:
 - Option 1 – no changes in coverage – 9% increase (\$1.4M additional cost to the budget).
 - Option 2 – the only change to coverage would be to increase the deductible to \$1,500 resulting in a 5% increase (\$800,000 additional cost to the budget).
 - Option 3 – with the following changes: increase to \$35 for the primary care physician visits; increase to \$70 for specialist physician visits; increase in deductible to \$1,500 and the addition of a \$150 one time deductible per person for pharmacy with co-pays of \$10/\$45/\$60/25% which will result in no increase to the employee cost or the county budget.

Commissioner Faircloth requested information as to what the cost to the employee would be if Option 1 or Option 2 were chosen, but Mr. Browder stated he felt that option 3 is usually preferable as this plan passes the cost to only the employees that are using the plan.

Discussion ensued regarding the possibility of a clinic and pharmacy run by the Health Department. Mrs. Cannon clarified that if an employee goes to the county pharmacy, the \$150 pharmacy deductible would not apply and that only prescriptions issued by the public health department clinic would be honored at the county pharmacy. The possibility of using Cape Fear Valley's pharmacy as a second option was discussed as well as how the hospital might be involved with the Health Department's pharmacy.

DRAFT

Health Director Buck Wilson will look into these options. Mr. Martin confirmed that additional information on pharmacy and clinic services will be provided at the full Board presentation.

The consensus of the committee was to forward this presentation to the full Board with no formal recommendation with the understanding that additional information will be provided at the full Board

3. Discussion of Preliminary FY2012 Budget

Mrs. Cannon reminded members that during the Strategic Planning Session, interest was shown in getting information at this meeting regarding the upcoming budget. As of June 30, 2011, the county's general fund will have an operating surplus of around \$1.5M to \$2M with the audit showing additional one time expenditures of around \$10M (Hope VI expenditures, detention center and some renovation projects) resulting in a deficit of \$8.1M. The operating surplus will go back into the fund balance for re-appropriation.

Mrs. Cannon stated she expects the revenues for next fiscal year will be about \$2M more in property tax collections and \$400,000 for sales tax revenues. A better calculation can be provided in May. Department Heads have been requested to submit a lean budget. The County's goal is to fund all current positions and maintain current operating expense levels. It is believed that this will help balance the budget if there is no major cost shifting moves made by the State to the local level. The proposed pharmacy and clinic at the Health Department and its costs have been taken into consideration with this information. Commissioner Faircloth questioned whether this covers the dollar figure which the Board discussed funding to the schools (same as last year) and Mrs. Cannon stated there is some confusion about whether lottery proceeds will be cut to the school system, but she expects to get more information at a meeting she is attending this afternoon. Mrs. Cannon stated she does understand that the public school building funds will be a permanent reduction. Total school debt on the county's books is about \$8M per year. In response to a question from Commissioner King regarding shortages in school funding, Mrs. Cannon stated she felt the county may be okay for another year, but there is a concern about any significant reduction in lottery proceeds and other concerns regarding their debt, capital outlay expenses for school buses the following year and whether the county will have to pick up worker's compensation expenses for the Board of Education. Mrs. Cannon completed her presentation stating the lean budget that is being proposed does not take into consideration what the school system's needs may end up being. Mr. Martin added the county's intent is to provide the same funding amount to the school system as last year, but once we hear from the State, the county's intent may have to be modified somewhat.

4. Approval of Changes to the County Financial Policy Document Based on GASB54

Mrs. Cannon reminded members that a presentation was provided to them at their last committee meeting regarding GASB54 which changes the categories of fund balance to non-spendable and spendable fund balance. At the direction of the Local

DRAFT

Government Commission, the 2008 County Financial Policies have been reviewed and minor modifications are being presented for approval. Members were provided the requested changes in their packets and Mrs. Cannon referred them to the Expenditure Policy section which changes the order in which funds are to be paid: bond proceeds, federal funds, state funds, local fees and then county funds.

MOTION: Commissioner Council moved to approve the changes as presented.
SECOND: Commissioner King
VOTE: UNANIMOUS

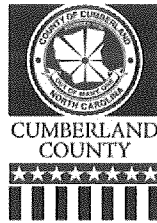
5. Review of Monthly Financial Report

Howard Abner provided information on the monthly financial report stating the good news is the projected year end figures are positive. The current expenditures are at approximately 59% versus 56% from last year. On the revenue side, the ad valorem taxes are expected to exceed the budget by about 1% and motor vehicle taxes are trending up at about \$1M per month. Mr. Abner advised he is just now getting information in on the upcoming year regarding real property valuations and he can already see an increase. Mr. Abner stated the only concern he has at this time is with Child Support Enforcement monies. It appears that the settlement portion of those monies (\$220,000 to \$250,000), which is a refund from the prior year after the state redistributes monies, will be kept by the State. Mr. Abner stated this change has already been taken into consideration for next year's budget. Commissioner Council confirmed that a record can be kept regarding what monies the State is taking away from the county so the citizens can be informed.

6. Other Matters of Concern –

None noted.

MEETING ADJOURNED AT 10:50 AM



ENGINEERING DEPARTMENT

Historic Courthouse, 130 Gillespie Street • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
Telephone (910) 678-7636 • Fax (910) 678-7635

March 11, 2011

ITEM NO. 5A

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: ROBERT N. STANGER, COUNTY ENGINEER *Bob*
THROUGH: AMY H. CANNON, DEPUTY COUNTY MANAGER *[Signature]*
**SUBJECT: CONSIDERATION OF CONCEPTUAL DESIGNS FOR
DETENTION CENTER EXPANSION PROJECT**

BACKGROUND

Programming for the proposed expansion of the County Detention Facility has been underway since late November 2010 and numerous meetings with the Project Committee and the architects have been held to review and discuss; (1) population forecasts, (2) classification of existing and future beds, (3) evaluation of the core support areas (kitchen, laundry, medical, master control, property storage, mechanical/electrical) and (4) conceptual schematic design plans with preliminary estimated costs.

Moseley Architects presented the above information at the March 3, 2011 County Facilities Committee meeting for the committee's review and consideration of endorsing a conceptual plan for expansion of the Detention Center for recommendation to the Board of Commissioners. Although the Facilities Committee made no recommendation regarding the conceptual plan, the Committee recommended the information be presented to the Board for its consideration. Refer to the attached minutes of the March 3rd meeting.

Moseley Architects will present the attached information to the Board of Commissioners at its March 21, 2011 meeting for its review and consideration of moving forward with the expansion of the County Detention Facility. Upon approval of a conceptual design, it is anticipated that it will take between 12 and 15 months to prepare the construction plans and specifications, obtain approvals from the State, let bids and award contracts for construction. Given that construction costs are estimated to increase 6% annually for the next two years, it is important to make timely decisions on this project.

RECOMMENDATION/PROPOSED ACTION

The recommendation of Management and staff is to endorse the design concept for the initial expansion of 380 beds with an estimated project budget of \$18.86 Million and instruct staff to proceed with developing the construction plans and specifications for the project.

The proposed action by the Board is to follow the staff recommendation.

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OPINION OF PROBABLE TOTAL PROJECT COST

MOSELEYARCHITECTS A PROFESSIONAL CORPORATION

Client: Cumberland County, NC
 Project Name: Cumberland County Jail Expansion
 Description: 380 bed expansion Facility
 Project #502610 New Construction - 80,390 SF - OPTION A

Date: February 24, 2011
 Computed By: DRM
 Checked By: DRM
 Sheet Number: 1 of 1

Item No.	Description	Area	Unit	Unit Cost	Total Cost
	Construction Costs				
1	Jail Facility "conditioned walkable space" - 2 story structure	74,360	SF	\$185.00	\$13,756,600.00
2	Recreation Yards	6,030	SF	\$100.00	\$603,000.00
3	Site Development	N/A	SF	lump sum est.	\$500,000.00
4	Demolition	N/A	SF	lump sum est.	\$50,000.00
5	Minor upfit to existing core - property storage	N/A	SF	lump sum est.	\$50,000.00
6	Construction / Design Contingency			5.00%	\$747,980.00
7	Cost Escalation Contingency (1 year)			6.00%	\$942,454.80
	Subtotal				\$16,650,034.80
	Estimated Construction Cost	80,390	SF	\$207.12	\$16,650,034.80
	Project Costs				
1	Fixtures, Furnishings & Equipment (FF&E of finished space)	N/A	N/A	5.00%	\$687,830.00
2	Site and Construction Testing	N/A	N/A	0.50%	\$83,250.17
3	Misc. Fees	N/A	N/A	8.00%	\$1,332,002.78
4	Document printing cost estimate	N/A	N/A	lump sum est.	\$25,000.00
5	Operations and Transition Services	N/A	N/A	0.50%	\$83,250.17
6	Property Acquisition Costs	0	ACRES	\$0.00	\$0.00
	Subtotal				\$2,211,333.13
	TOTAL ESTIMATED PROJECT BUDGET				\$18,861,367.93

CY = Cubic Yard
 LF = Lineal Foot
 LS = Lump Sum
 SF = Square Foot
 SY = Square Yard

MOSELEYARCHITECTS
A PROFESSIONAL CORPORATION

Date: February 24, 2011

Computed By: DRM

Checked By: DRM

Sheet Number: 1 of 1

Item No.	Description	Area	Unit	Unit Cost	Total Cost
	Construction Costs				
1	Jail Facility "conditioned walkable space" - 2 story structure	131,260	SF	\$185.00	\$24,283,100.00
2	Recreation Yards	10,530	SF	\$100.00	\$1,053,000.00
3	Site Development	N/A	SF	lump sum est.	\$600,000.00
4	Demolition	N/A	SF	lump sum est.	\$100,000.00
5	Upfit existing core Kitchen and Staff Dining	N/A	SF	lump sum est.	\$250,000.00
6	Construction / Design Contingency			5.00%	\$1,314,305.00
7	Cost Escalation Contingency (1 year)			6.00%	\$1,656,024.30
	Subtotal				\$29,256,429.30
	Estimated Construction Cost	141,790	SF	\$206.34	\$29,256,429.30
	Project Costs				
1	Fixtures, Furnishings & Equipment (FF&E of finished space)	N/A	N/A	5.00%	\$1,214,155.00
2	Site and Construction Testing	N/A	N/A	0.35%	\$102,397.50
3	Misc. Fees	N/A	N/A	8.00%	\$2,340,514.34
4	Document printing cost estimate	N/A	N/A	lump sum est.	\$35,000.00
5	Operations and Transition Services	N/A	N/A	0.35%	\$102,397.50
6	Property Acquisition Costs	0	ACRES	\$0.00	\$0.00
	Subtotal				\$3,794,464.35
	TOTAL ESTIMATED PROJECT BUDGET				\$33,050,893.65

CY = Cubic Yard
LF = Lineal Foot
LS = Lump Sum
SF = Square Foot
SY = Square Yard

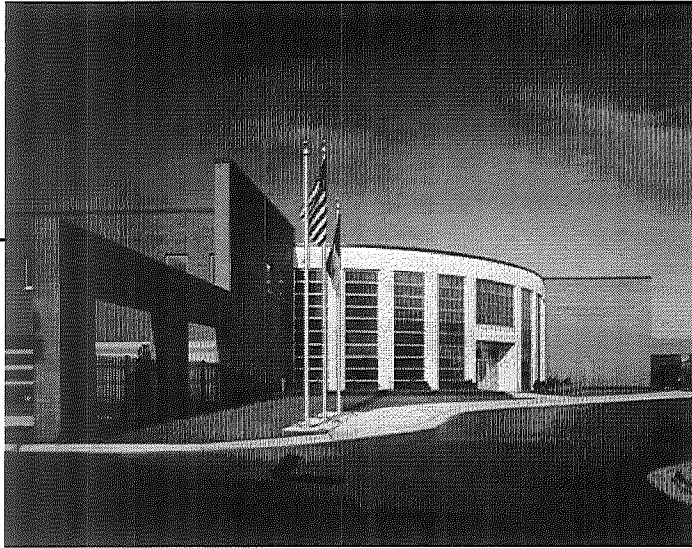
COUNTY *of* Cumberland

Architectural Services

Detention Facility Expansion Project

Fayetteville, North Carolina

March 3, 2011



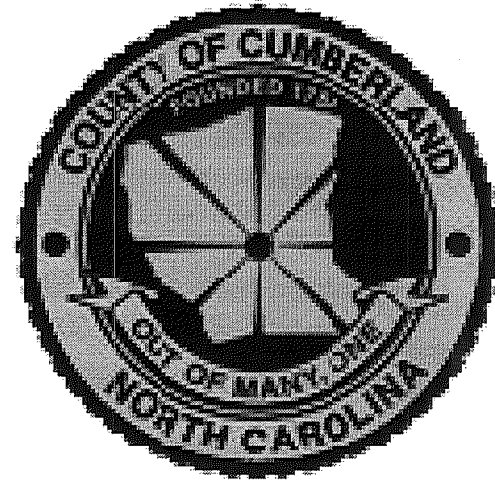
MOSELEY ARCHITECTS

And

sfi+a
ARCHITECTS

Agenda

- Desirable features
- Deficiencies
- Population Forecasts
- Inmate Profile
- Future Bed Needs
- Core
- Schematic Drawings
- Cost Estimates



Desires for Expansion

- Water shut off from officer station
- Officers need keys to cells
- Privacy for toilets
- Prefer elevated Officer Stations
- Like glass fronts on cells
- Good sight lines into units
- Finishes that are easy to clean
- Supervisor Management Station

Desires for Expansion

- Integration of old and new security systems
- Unstoppable drains (as close as we can get)
- Radios must work at all times
- Good view into recreation yards
- Classrooms for inmates
- Help with mental health and suicide prevention

Desires for Expansion

- Need more maximum space
- Need more security in administration
- Want to be sure to build large enough

Detention Deficiencies

- Capacity of 568
- ADP 591 for 2010
- Peak of 662 in 2010



Cumberland County Historical Population

TABLE I		
CUMBERLAND COUNTY HISTORICAL POPULATION 2004 – 2009		
YEAR	POPULATION	1-YEAR PERCENT CHANGE
2004	312,316	-
2005	307,336	-1.59%
2006	313,282	1.93%
2007	313,138	-.05%
2008	316,662	1.13%
2009	321,071	1.39%
Change from 2004 -2009		2.80%
* North Carolina Office of State Budget and Management, County/State Estimates		

Population Projections

TABLE II		
CUMBERLAND COUNTY PROJECTED POPULATION 2010-2030*		
YEAR	POPULATION*	5-YEAR PERCENT CHANGE
2010	324,225	-
2015	341,928	5.46%
2020	353,131	3.28%
2025	360,222	2.01%
2030	364,711	1.25%
Change from 2010 – 2030		12.49%
* North Carolina Office of State Budget and Management, County/State Projections		

Admissions

ACTUAL ADMISSIONS	
YEAR	ADMISSIONS
2004	9,654
2005	10,339
2006	9,906
2007	10,541
2008	11,914
2009	12,164

Admission Rates

Admission Rates are calculated per 10,000 capita

ACTUAL ADMISSION RATES	
YEAR	ADMISSION RATES
2004	309.1
2005	336.4
2006	316.2
2007	336.6
2008	376.2
2009	378.9

Projected Admissions

Admissions are projected at a rate of 379/10,000
based on historical trends

PROJECTED ADMISSIONS	
YEAR	PROJECTED ADMISSIONS
2010	12,288
2015	12,959
2020	13,384
2025	13,652
2030	13,823

Average Length of Stay

When calculating ALOS, the average is calculated and used for the future projections

TABLE VI	
CUMBERLAND COUNTY AVERAGE LENGTH OF STAY (ALOS)	
YEAR	ALOS
2004	18.0
2005	18.0
2006	19.6
2007	18.3
2008	16.4
2009	16.6

Projected Detention Population

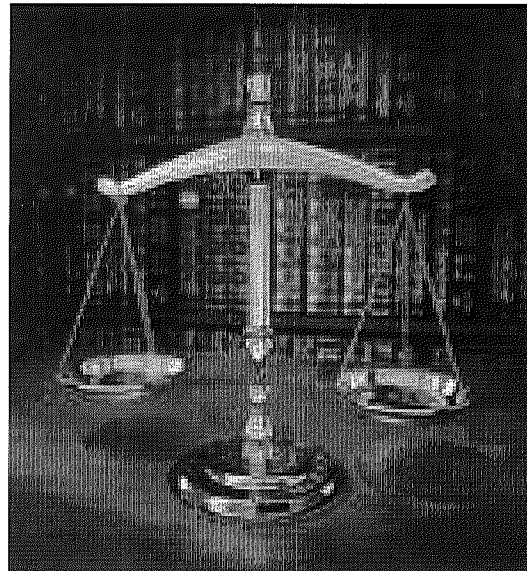
TABLE VIII CUMBERLAND COUNTY FORECASTED POPULATION				
YEAR	FORECASTED ADP	CLASSIFIED ADP (+20%)	PEAKED ADP*	CLASSIFIED & PEAKED*
2010	599	719	659	791
2015	632	758	695	834
2020	653	783	718	862
2025	666	799	732	879
2030	674	809	741	890
*Peaking factor of 1.1				

Inmate Profile

- Sample of 788 bookings from:
- January 1-7, April 1-7, July 1-7, October 1-7, 2009
- Felons vs. Misdemeanors?
- Gender?
- How long do they stay?
- How many charges?

Felons vs. Misdemeanors

- 254 felons 32.2%
- 534 misdemeanors 67.8%



Gender

- 163 females 20.7%
- 625 males 79.3%

How Many Charges

TABLE XI
CUMBERLAND COUNTY DETENTION CENTER
NUMBER OF OFFENSES PER OFFENDER FOR SAMPLE BOOKINGS

Number of Offenses Charged Against Offender	Number of Offenders	Percent of Offenders
1	353	44.8%
2	174	22.1%
3	94	11.9%
4+	167	21.2%
Totals	788	100%

How Long Do They Stay

TABLE XIII
CUMBERLAND COUNTY DETENTION CENTER
LENGTH OF STAY FOR OFFENDERS FOR SAMPLE BOOKINGS

Length of Stay (Days)	Number of Offenders	Percent of Offenders	Cumulative Percent
1	218	27.7%	27.7%
2	209	26.5%	54.2%
3	50	6.3%	60.5%
4	34	4.3%	64.8%
5-9	56	7.1%	71.9%
10-19	66	8.4%	80.3%
20-29	41	5.2%	85.5%
30-39	21	2.7%	88.2%
40-49	9	1.1%	89.3%
50+	58	7.4%	96.7%
Unknown	26	3.3%	100%
Totals	788	100%	100%

Classification Percentages

TABLE XII		
CUMBERLAND COUNTY DETENTION CENTER SUBJECTIVE CLASSIFICATION OF OFFENDERS DAILY POPULATION SAMPLE OF 551 PERCENTAGE BY CLASSIFICATION		
Classification	Number	Percentage
Min	78	14%
Med	336	61%
Max	108	20%
Not Classified	29	5%
Total	551	100%

Current Bed Space

TABLE XI		
CUMBERLAND COUNTY DETENTION CENTER BED SPACE		
Classification	Male	Female
Single Cell Seg	64	8
Single Cells	192	
Classification Single Cells	48	
Double Cells	128	48
Dorm Space	80	
Total	512	56

Future Bed Space Recommendations

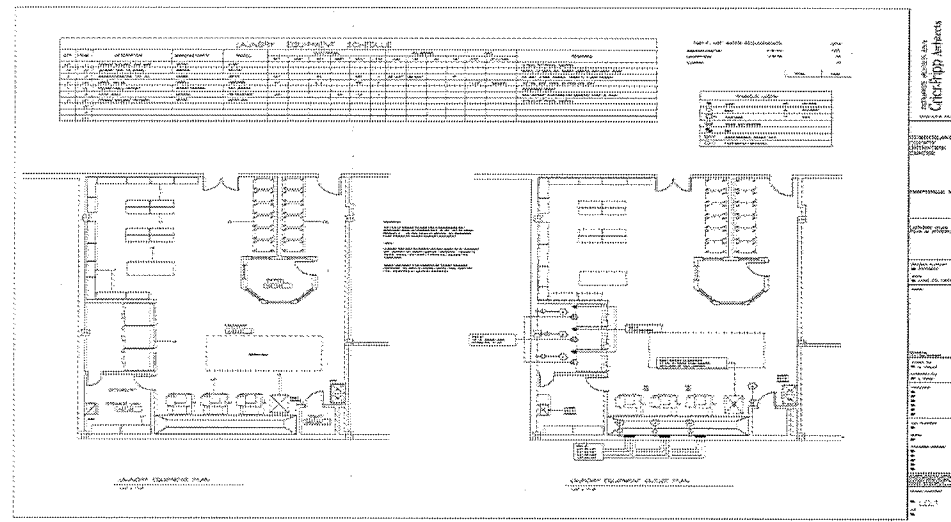
- 2030 Need 890 minus current capacity of 568 = 322 additional beds
- Need Special Management beds
- Sheriff's Office confident 30% of inmate population is manageable in dormitory space
- Cognizant of expenses

Core - Kitchen

- The facility is currently equipped to provide meals for 600 inmates, plus staff
- The existing kitchen was designed to serve up to 900 inmates
- An addition of \$84,400 in equipment will bring capacity up to 900 inmates
- The existing footprint cannot support an inmate population of over 1,200 inmates without renovation and additional equipment

Core - Laundry

- Assuming washers will function at capacity for 40 hours per week, existing equipment will handle a capacity of 1,500 inmates



Medical

- Supplied exam rooms in units
- Space for additional chart storage, already a need with current population
- Will need additional employees
- Office space for administrative staff, 1-3 offices

Security Electronics and Property Storage

- Security electronics room
- Second tier of property storage is currently not in use, purchasing shorter property storage bags will double the capacity

Core – Mechanical

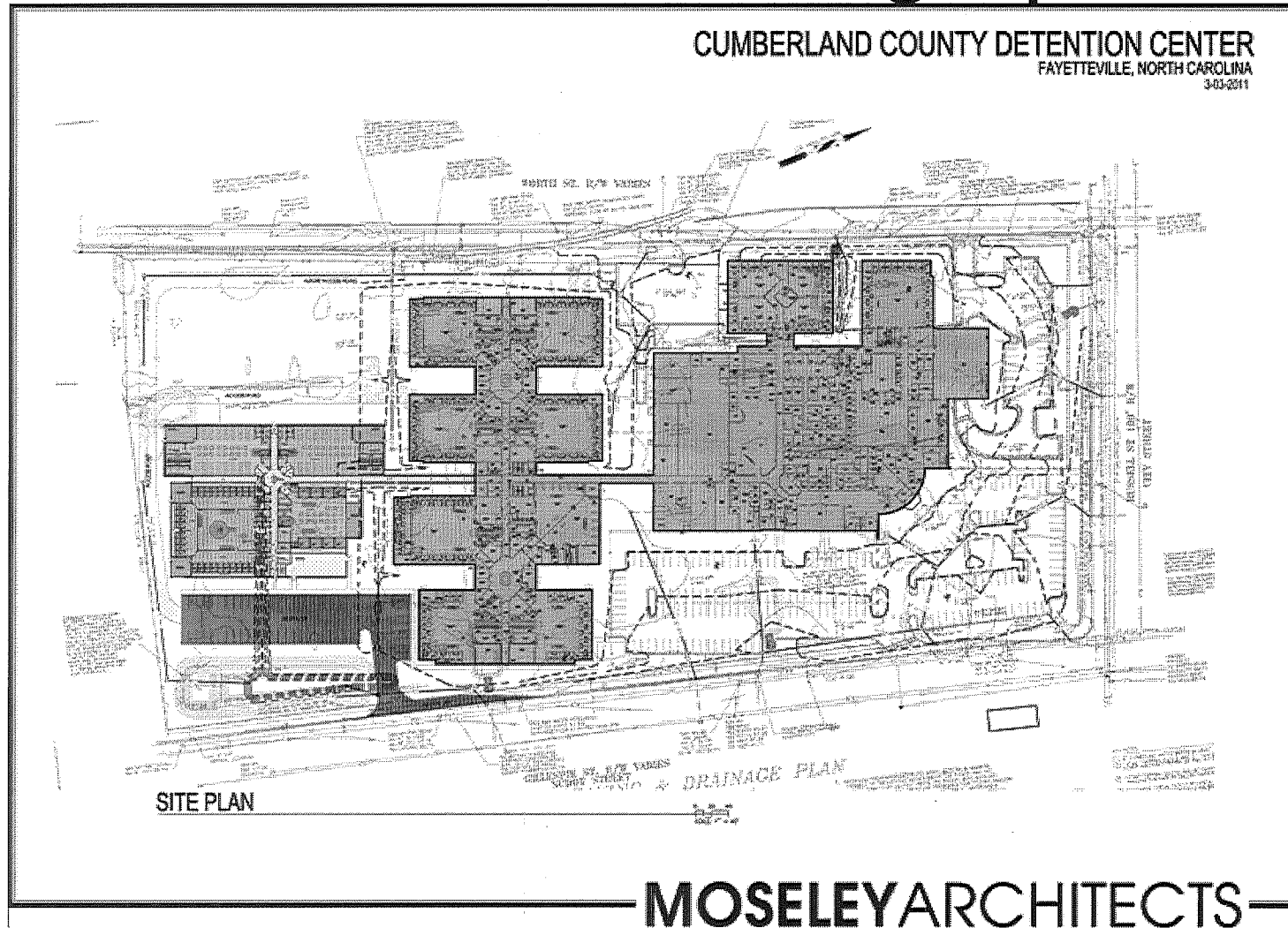
- New chiller and boiler will be needed to support an expansion
- Existing chilled water and hot water pumps will need to be replaced
- New hot water heaters and new fire line will be needed
- A recent water pressure flow test will be needed

Core - Electrical

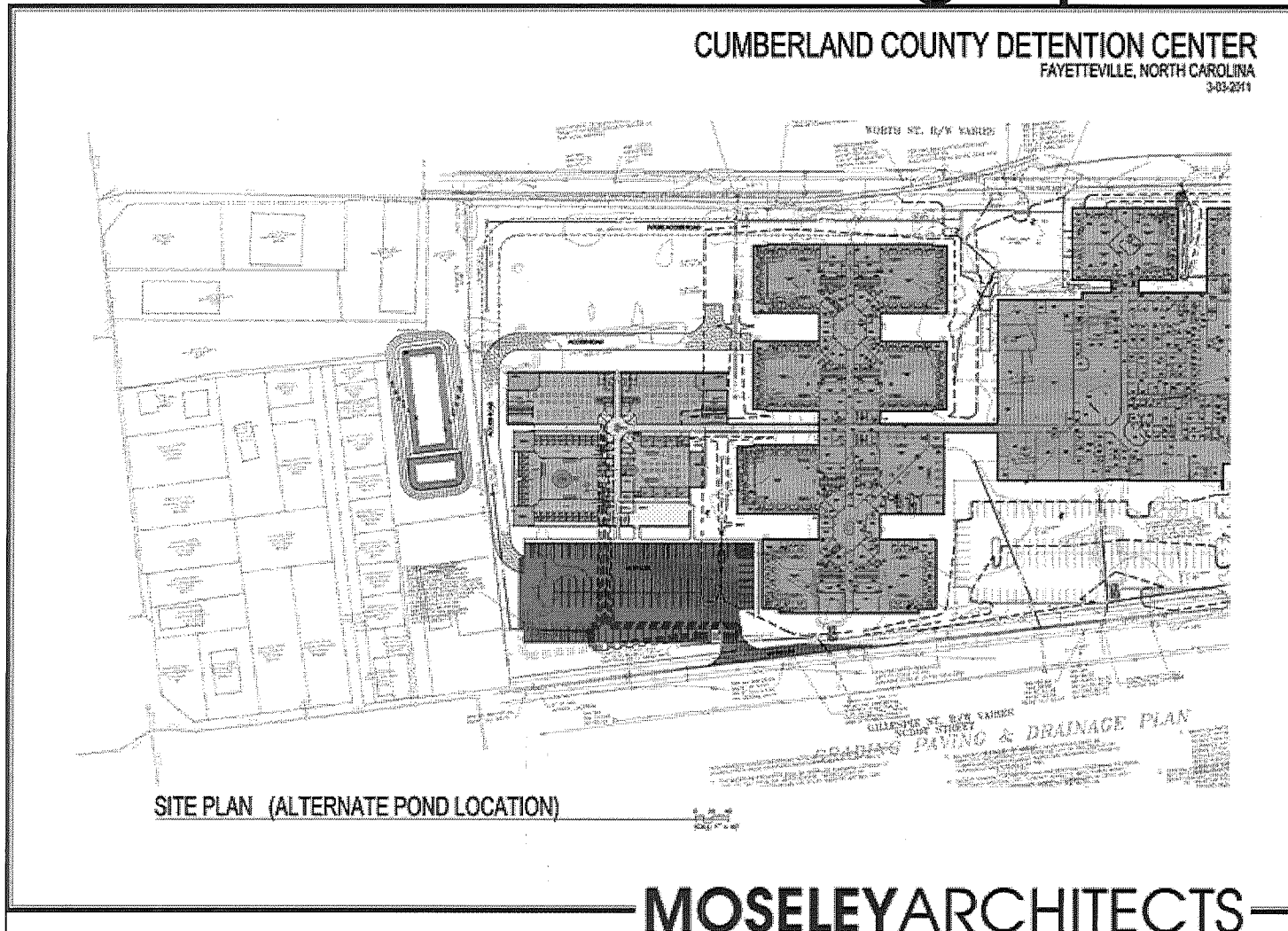
- Power is currently set up to double capacity
- Emergency generators are at capacity, a new generator will need to be part of the expansion and should be large enough to accommodate any future expansions

Schematic Design – Site Plan

58 Additional Parking Spaces

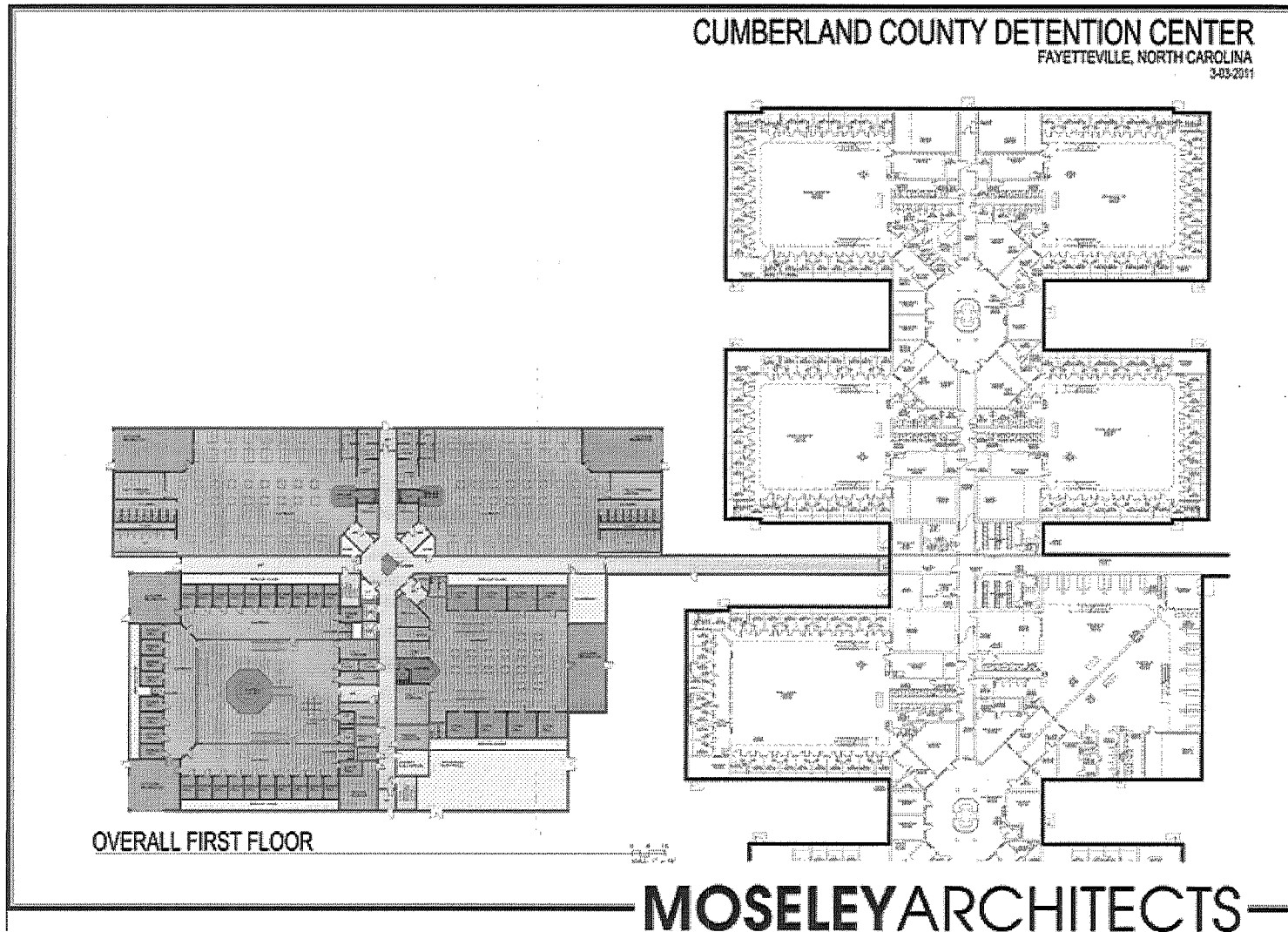


Site Plan – Alternate Pond Layout 100 Additional Parking Spaces

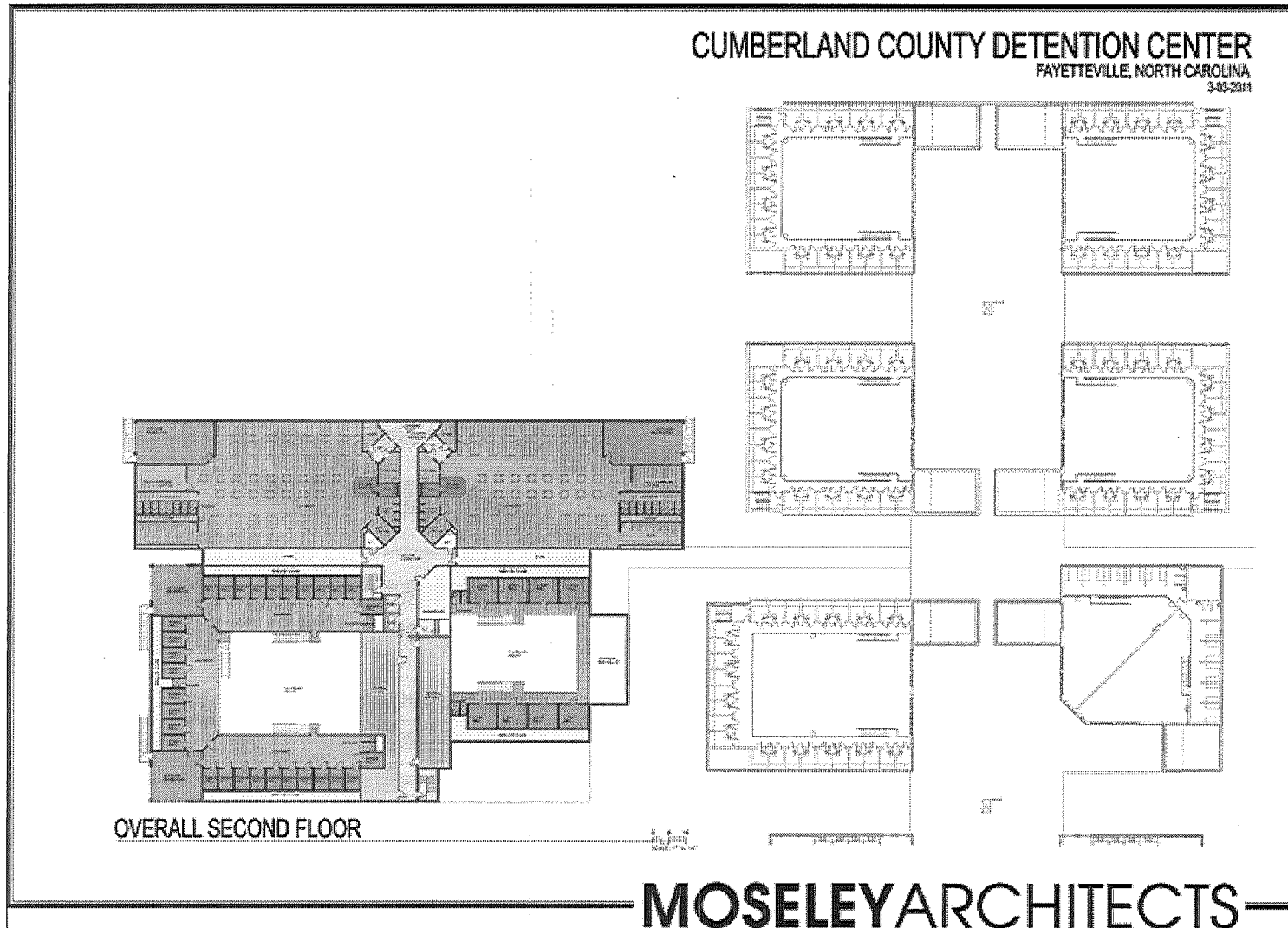


Schematic Design – First Floor

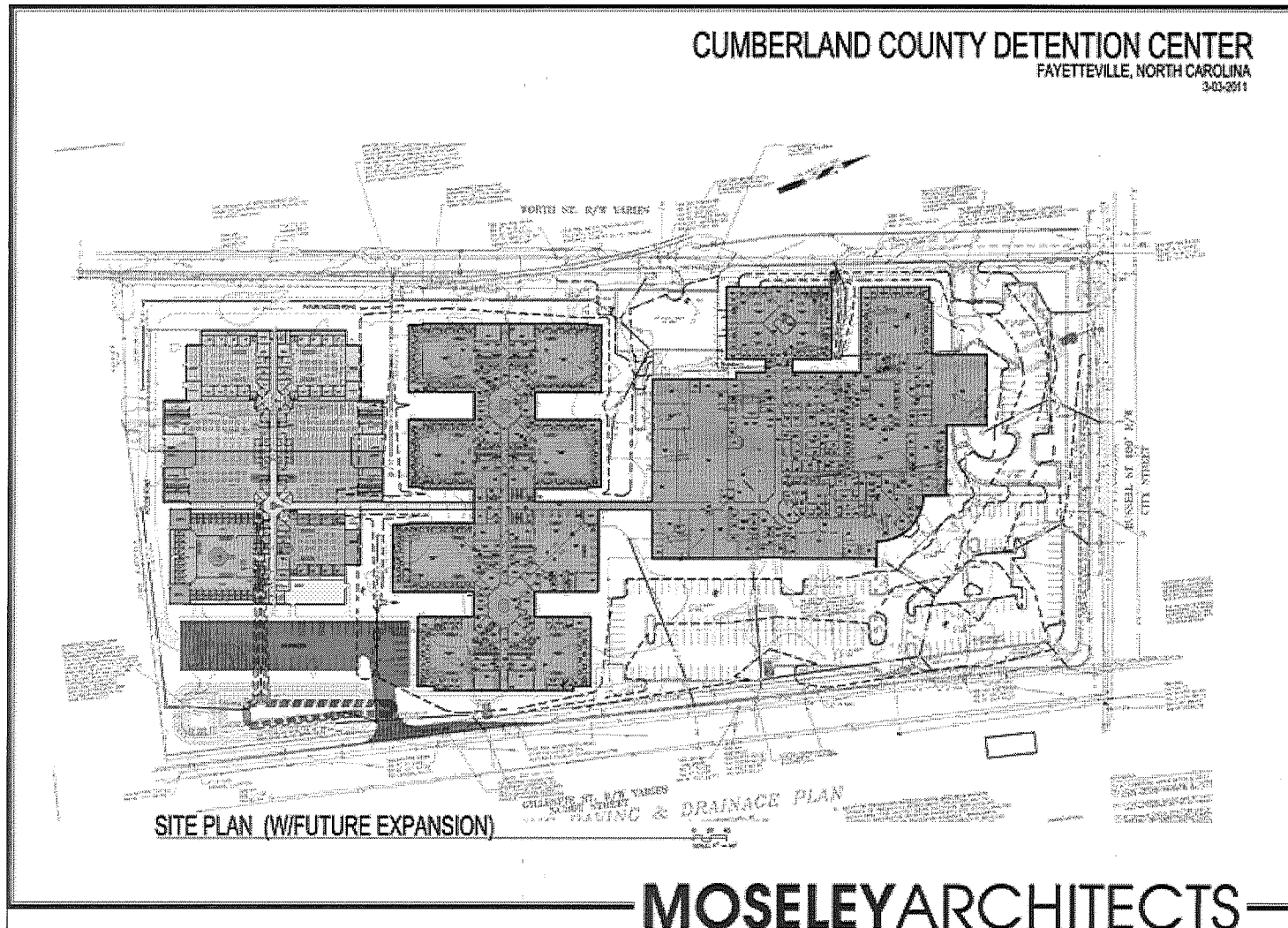
380 Beds



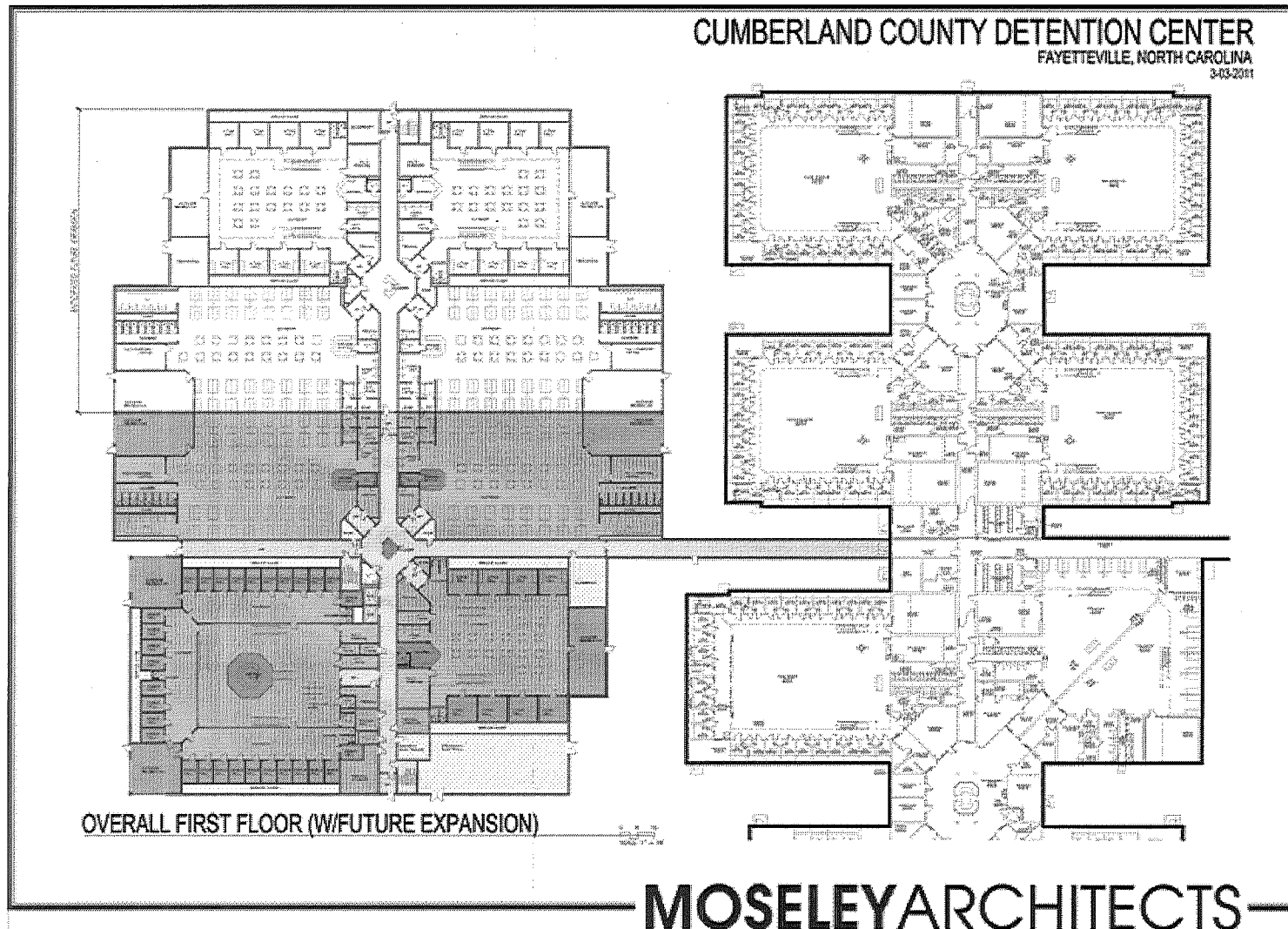
Schematic Design – Second Floor



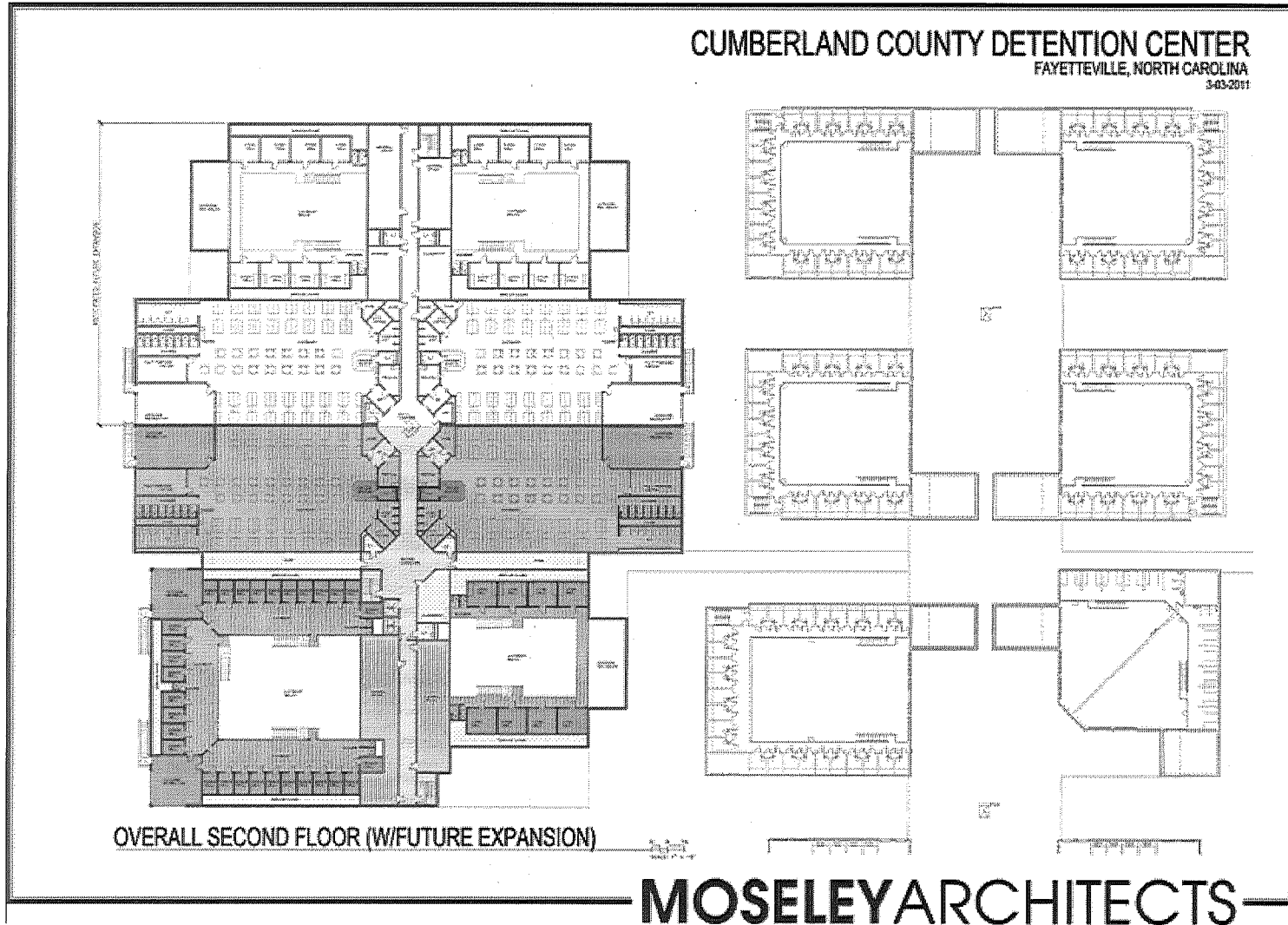
Site Plan – Future Build-out



First Floor – Future Build-out 764 Additional Beds



Second Floor – Future Build-out 764 Additional Beds



Cost Estimate – 380 Additional Beds

OPINION OF PROBABLE TOTAL PROJECT COST

MOSELEYARCHITECTS A PROFESSIONAL CORPORATION

Client: Cumberland County, NC Date: February 24, 2011
 Project Name: Cumberland County Jail Expansion Computed By: DRM
 Description: 380 bed expansion Facility Checked By: DRM
 Project #502610 New Construction - 80,390 SF - OPTION A Sheet Number: 1 of 1

Item No.	Description	Area	Unit	Unit Cost	Total Cost
Construction Costs					
1	Jail Facility "conditioned walkable space" - 2 story structure	74,380	SF	\$185.00	\$13,756,600.00
2	Recreation Yards	6,030	SF	\$100.00	\$603,000.00
3	Site Development	N/A	SF	lump sum est.	\$500,000.00
4	Demolition	N/A	SF	lump sum est.	\$50,000.00
5	Minor upfit to existing core - property storage	N/A	SF	lump sum est.	\$50,000.00
6	Construction / Design Contingency			5.00%	\$747,980.00
7	Cost Escalation Contingency (1 year)			5.00%	\$942,454.80
	Subtotal				\$16,650,034.80
	Estimated Construction Cost	80,390	SF	\$207.12	\$16,650,034.80
Project Costs					
1	Fixtures, Furnishings & Equipment (FF&E of finished space)	N/A	N/A	5.00%	\$687,830.00
2	Site and Construction Testing	N/A	N/A	0.50%	\$83,250.17
3	Misc. Fees	N/A	N/A	8.00%	\$1,332,002.78
4	Document printing cost estimate	N/A	N/A	lump sum est.	\$25,000.00
5	Operations and Transition Services	N/A	N/A	0.50%	\$83,250.17
6	Property Acquisition Costs	0	ACRES	\$0.00	\$0.00
	Subtotal				\$2,211,333.13
	TOTAL ESTIMATED PROJECT BUDGET				\$18,861,367.93

Cost Estimate – 764 Additional Beds

OPINION OF PROBABLE TOTAL PROJECT COST

MOSELEYARCHITECTS A PROFESSIONAL CORPORATION

Client: Cumberland County, NC Date: February 24, 2011
 Project Name: Cumberland County Jail Expansion Computed By: DRM
 Description: 764 bed "build-out" Jail Facility Checked By: DRM
 Project #502610 New Construction - 141,790 SF - OPTION B Sheet Number: 1 of 1

Item No.	Description	Area	Unit	Unit Cost	Total Cost
Construction Costs					
1	Jail Facility "conditioned walkable space" - 2 story structure	131,260	SF	\$185.00	\$24,283,100.00
2	Recreation Yards	10,530	SF	\$100.00	\$1,053,000.00
3	Site Development	N/A	SF	lump sum est.	\$600,000.00
4	Demolition	N/A	SF	lump sum est.	\$100,000.00
5	Upfit existing core Kitchen and Staff Dining	N/A	SF	lump sum est.	\$250,000.00
6	Construction / Design Contingency			5.00%	\$1,314,305.00
7	Cost Escalation Contingency (1 year)			6.00%	\$1,656,024.30
	Subtotal				\$29,256,429.30
	Estimated Construction Cost	141,790	SF	\$206.34	\$29,256,429.30
Project Costs					
1	Fixtures, Furnishings & Equipment (FF&E of finished space)	N/A	N/A	5.00%	\$1,214,155.00
2	Site and Construction Testing	N/A	N/A	0.35%	\$102,397.50
3	Misc. Fees	N/A	N/A	8.00%	\$2,340,514.34
4	Document printing cost estimate	N/A	N/A	lump sum est.	\$35,000.00
5	Operations and Transition Services	N/A	N/A	0.35%	\$102,397.50
6	Property Acquisition Costs	0	ACRES	\$0.00	\$0.00
	Subtotal				\$3,794,464.35
	TOTAL ESTIMATED PROJECT BUDGET				\$33,050,893.65

Questions?



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CUMBERLAND COUNTY FACILITIES COMMITTEE
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
MARCH 3, 2011 – 8:30 AM
MINUTES

MEMBERS PRESENT: Commissioner Jimmy Keefe, Chair
Commissioner Marshall Faircloth
Commissioner Jeannette Council (arrived at 8:40 am)

OTHER COMMISSIONERS
PRESENT: Commissioner Ed Melvin
Commissioner Billy King (arrived at 9:25 am)

OTHERS PRESENT: James Martin, County Manager
Amy Cannon, Deputy County Manager
James Lawson, Assistant County Manager
Howard Abner, Assistant Finance Director
Sally Shutt, Communications and Strategic Initiatives
Manager
Rick Moorefield, County Attorney
Robert N. Stanger, County Engineer
Paul Hinson, Sheriff's Office Chief Deputy
Major John McRainey, Detention Center Chief Jailer
Tom J. Keith, Tom J. Keith and Associates, Inc.
David W. Duke, Tom J. Keith and Associates, Inc.
Dan Mace, Moseley Architects, Inc.
Carol Roberts, Moseley Architects, Inc.
Doug Zawiskie, Moseley Architects, Inc.
Eric Linstrom, sfL+a Architects
Candice H. White, Deputy Clerk to the Board
Press

Commissioner Keefe called the meeting to order.

1. APPROVAL OF MINUTES – FEBRUARY 3, 2011 REGULAR MEETING

MOTION: Commissioner Faircloth moved to approve the minutes.
SECOND: Commissioner Keefe
VOTE: UNANIMOUS

2. PRESENTATION OF APPRAISAL REPORT ON FORMER PUBLIC HEALTH
BUILDING

James Martin, County Manager, introduced Tom J. Keith and David W. Duke of Tom J. Keith and Associates, Inc. Mr. Keith distributed a 173-page appraisal of the market value

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of the Cumberland County Public Health facility located at 227 Fountainhead Lane and displayed an aerial view of the site. Mr. Keith began his presentation by stating the facility is well constructed and a top quality building, is steel framed with pre-hung panels, and has good boilers/chillers. Mr. Keith explained the appraisal takes into account the total site area for the public health center which, when including the parking lot on the northwest corner of the tract, totals about six acres. Mr. Keith further explained the four-story facility has approximately 87,000 square feet and there are approximately 122 parking spaces in the main parking lot, 12 parking spaces in the loading dock area and an additional 112 parking spaces in the lot on the northwest side of the property, which it shares with the hospital. Mr. Keith stated for an 87,000 square foot facility, all 246 parking spaces are necessary because any fewer parking spaces would cause the site to suffer in value.

Mr. Keith stated the market value for the as-is vacant building would be \$4 million because the market lease-up time in Fayetteville is so long. Mr. Keith further stated if the building were fully occupied and producing income, the market value would command a price of about \$8 million. Mr. Keith stated the cost of construction varies so much these days that costs to reproduce the building could range from \$10-\$12 million up to \$20 million. Mr. Keith explained how long absorption rates in Fayetteville hurt the value of the as-is vacant building and how it would not be attractive to an investor because of the holding costs, negative cash flow, and long term lease-up period. Mr. Keith also explained how a partially occupied building would be more attractive to an investor.

Mr. Keith spoke to square feet per year absorption rates in high demand areas in Fayetteville and in the downtown area and stated there are a lot of vacant spaces in buildings in Fayetteville. Mr. Keith further stated a 10,000 square feet per year absorption rate would be appropriate for the former public health building because of good parking and the potential of the building/site. Mr. Keith also stated it is difficult and expensive to convert a building to other uses because construction/remodeling costs are so high. Mr. Keith added current conversions costs range from 90% to 50% of the cost of new and his firm has advised other clients to tear down existing structures and either build new/modern or build at some other location. Mr. Keith and Mr. Duke responded to questions and a brief discussion followed. In response to a question posed by Commissioner Keefe about an office park, Mr. Keith stated an alternative could be to convert the building into smaller office condominiums for multiple, smaller sales.

3. PRESENTATION BY MOSELEY ARCHITECTS REGARDING DETENTION CENTER EXPANSION PLAN STUDY FINDINGS

Robert N. Stanger, County Engineer, stated programming for the proposed expansion of the Detention Center has been underway since late November 2010 and numerous meetings with the Project Committee and the architects have been held. Mr. Stanger introduced Dan Mace of Moseley Architects, Inc. who introduced Director of Criminal Justice Consulting Carol Roberts, Project Manager Doug Zawiskie, and Associate Architect Eric Linstrom with sFL+a Architects. Mr. Mace turned the presentation over to

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Ms. Roberts. Ms. Roberts stated her presentation would include desirable features the Sheriff's Office would like to see incorporated into the design, deficiencies of the current facility, population forecasts for the county, the inmate profile that needs to be accommodated, future bed needs, and whether the core will withstand an expansion. Ms. Roberts further stated at the end of her presentation, Mr. Mace will review schematic drawings of the site plan and provide the cost estimates.

Ms. Roberts stated the Sheriff's Office toured some detention facilities and came up with the following features they would like included in the expansion:

- Water shut off from officer station
- Officers need keys to cells
- Privacy for toilets
- Prefer elevated Officer Stations
- Like glass fronts on cells
- Good sight lines into units
- Finishes that are easy to clean
- Supervisor Management Station
- Integration of old and new security systems
- Unstoppable drains (as close as we can get)
- Radios must work at all times
- Good view into recreation yards
- Classrooms for inmates
- Help with mental health and suicide prevention
- Need more maximum security/isolation space
- Need more/better security in administration
- Want to be sure to build large enough to accommodate future growth

Ms. Roberts listed deficiencies of the current detention facility as follows:

- Capacity of 568
- Average Daily Population (ADP) 591 for 2010
- Peak ADP of 662 in 2010

Ms. Roberts stated over the past six years from 2004-2009, the population growth within the county has been almost 3%. Ms. Roberts further stated although military personnel are not included in census figures, they do impact the jail population.

TABLE I		
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2008	316,662	1.13%
2009	321,071	1.39%
Change from 2004-2009		2.80%
* North Carolina Office of State Budget and Management, County/State Estimates		

Ms. Roberts stated according to the State's population growth estimates, the Cumberland County population will grow almost 13% between 2010 and 2030.

Ms. Roberts provided actual admission figures, actual admission rates, and projected admissions from 2010 to 2030 as indicated below:

ACTUAL ADMISSIONS	
YEAR	ADMISSIONS
2004	9,654
2005	10,339
2006	9,906
2007	10,541
2008	11,914
2009	12,164

ACTUAL ADMISSION RATES	
YEAR	ADMISSION RATES
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PROJECTED ADMISSIONS	
YEAR	PROJECTED ADMISSIONS
2010	12,288
2015	12,959
2020	13,384
2025	13,652
2030	13,823

Ms. Roberts stated the average daily population forecasted for the Detention Center in 2030 is 674; this assumes the admission rate will stay as it has been and ALOS will not increase, neither of which can be guaranteed. Ms. Roberts further stated another factor to be considered is that even though there are 674 beds, this does not mean that all 674 beds will be used because of allowances needed for classification factors (male/female; juvenile/adult). Ms. Roberts stated 20% is usually added to handle the classification of prisoners in order to allow for a few extra cells in all units. Ms. Roberts further stated peaking or surging factors have to be considered and Cumberland County is fortunate in that its peaking factor is 1.1 or only 10% of its current population.

TABLE VI	
CUMBERLAND COUNTY AVERAGE LENGTH OF STAY (ALOS)	
YEAR	DAYS ALOS
2004	18.0
2005	18.0
2006	19.6
2007	18.3
2008	16.4
2009	16.6

Ms. Roberts stated the average daily population forecasted for the Detention Center between 2010–2030 is 634; this assumes the admission rate will stay as it has been and ALOS will not increase, neither of which can be guaranteed. Ms. Roberts further stated another factor to be considered is that even though there are 599 beds, this does not mean that all 599 beds will be used because of allowances needed for classification factors (male/female; juvenile/adult). Ms. Roberts stated 20% is usually added to handle the classification of prisoners in order to allow for a few extra cells in all units. Ms. Roberts further stated peaking or surging factors have to be considered and Cumberland County is fortunate in that its peaking factor is 1.1 or only 10% of its current population.

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TABLE VIII CUMBERLAND COUNTY FORECASTED POPULATION				
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2015	632	758	695	834
2020	653	783	718	862
2025	666	799	732	879
2030	674	809	741	890
*Peaking factor of 1.1				

Ms. Roberts explained how the following were used to project the need for 890 beds in 2030:

Inmate Profiles:

- Sample of 788 bookings from January 1-7, April 1-7, July 1-7, October 1-7, 2009
- Felons versus misdemeanors
- Gender
- How long do they stay
- How many charges

Felons versus Misdemeanors:

- 254 felons 32.2%
- 534 misdemeanors 67.8%

Gender:

- 163 females 20.7%
- 625 males 79.3%

Ms. Roberts than reviewed the number of offenses per offender, the length of stay for offenders, and the subjective classification of offenders as indicated in the tables that follow. Ms. Roberts stated about 28% of the jail population walk out the door the first day and the jail population in custody for murder charges affects bed space because trials take a long time. Ms. Roberts responded to questions and provided further clarification.

TABLE XI CUMBERLAND COUNTY DETENTION CENTER NUMBER OF OFFENSES PER OFFENDER FOR SAMPLE BOOKINGS		
Number of Offenses Charged Against Offender	Number of Offenders	Percent of Offenders

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1	353	44.8%
2	174	22.1%
3	94	11.9%
4+	167	21.2%
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TABLE XIII CUMBERLAND COUNTY DETENTION CENTER LENGTH OF STAY FOR OFFENDERS FOR SAMPLE BOOKINGS			
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10-19	66	8.4%	80.3%
20-29	41	5.2%	85.5%
30-39	21	2.7%	88.2%
40-49	9	1.1%	89.3%
50+	58	7.4%	96.7%
Unknown	26	3.3%	100%
Totals	788	100%	100%

Ms. Roberts stated the classification of offenders and special arrangements are important to make sure the expansion meets the need of the county.

TABLE XII CUMBERLAND COUNTY DETENTION CENTER SUBJECTIVE CLASSIFICATION OF OFFENDERS DAILY POPULATION SAMPLE OF 551 PERCENTAGE BY CLASSIFICATION		
Classification	Number	Percentage
Min	78	14%
Med	336	61%
Max	108	20%
Not Classified	29	5%
Total	551	100%

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TABLE XI		
CUMBERLAND COUNTY DETENTION CENTER BED SPACE		
Classification	Male	Female
Single Cell Seg	64	8
Single Cells	192	
Classification Single Cells	48	
Double Cells	128	48
Dorm Space	80	
Total	512	56

Ms. Roberts stated a definite need has been identified for special management beds with better sight lines, particularly as the population grows. Ms. Roberts reviewed additional future bed space recommendations as follows:

- 2030 Need 890 minus current capacity of 568 = 322 additional beds
- Sheriff's Office confident 30% of inmate population is manageable in dormitory space
- Cognizant of expenses

Ms. Roberts provided a brief outline of the current facility's deficiencies and expansion needs for a new facility:

Core – Kitchen:

- The facility is currently equipped to provide meals for 600 inmates, plus staff
- The existing kitchen was designed to serve up to 900 inmates
- An addition of \$84,400 in equipment will bring capacity up to 900 inmates
- The existing footprint cannot support an inmate population of over 1,200 inmates without renovation and additional equipment

Core – Laundry:

- Assuming washers will function at capacity for 40 hours per week, existing equipment will handle a capacity of 1,500 inmates

Medical Needs:

- Supplied exam rooms in units
- Space for additional chart storage, already a need with current population
- Will need additional employees
- Office space for administrative staff, 1-3 offices

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Commissioner Faircloth posed questions about medical care provided to inmates. Major McRainey stated emphasis is placed on getting the arresting agent to see that medical treatment, especially emergency treatment, is provided for individuals before they are brought to the Detention Center. Major McRainey further stated a lot of individuals come to the Detention Center with chronic/continuing medical problems. Major McRainey also stated inmates are not charged for medicine but are charged a co-pay for medical services to discourage malingering types of requests. Major McRainey noted the Health Department is looking into Medicaid billing.

Ms. Roberts continued her outline of expansion needs for a new facility:

Security Electronics and Property Storage Needs:

- Security electronics room
- Second tier of property storage is currently not in use, purchasing shorter property storage bags will double the capacity

Core – Mechanical Needs:

- New chiller and boiler will be needed to support an expansion
- Existing chilled water and hot water pumps will need to be replaced
- New hot water heaters and new fire line will be needed
- A recent water pressure flow test will be needed

Core – Electrical Needs:

- Power is currently set up to double capacity
- Emergency generators are at capacity, a new generator will need to be part of the expansion and should be large enough to accommodate any future expansions

Mr. Mace reviewed the site plan showing the location of the proposed 380 bed expansion, parking lot addition with 58 spaces and alternate retention pond layouts. Mr. Mace also reviewed the schematic design for the first and second floors showing the mix of housing unit types proposed for the initial expansion as well as for future build-out of the site which would add 384 beds for a total of 764 additional beds. Mr. Mace noted a small purchase of land would be necessary to relocate the retention pond to increase the parking lot to 100 additional parking spaces and their cost estimates did not include land acquisition. Mr. Mace also noted a waiver is being sought to allow an increase in the maximum number of dormitory beds in a unit from 40 to 64 in order to maximize the officer to inmate ratio for minimum security inmates to reduce operating costs and reduce the unit construction cost per bed.

Mr. Mace explained the cost of construction is escalating again so the cost estimates as provided will be applicable if the county moves forward and implements the design within the next twelve month period. Mr. Mace further explained their cost estimates include a 6% contingency for this year and cost estimates will likely escalate by another 6% the following year. Mr. Mace advised that unless there is a kick-back recession, time is of the essence in this market place. Mr. Mace stated the subtotal cost estimate for bricks and mortar for 380 additional beds is \$16.5 million, which when combined with

DRAFT

estimated project costs of \$2.3 million, brings the total estimated project budget to \$18.8 million; this estimate does not include additional staffing costs. Mr. Mace pointed out that these are schematic estimates and as the project develops, subsequent estimates will be performed that may reduce the actual cost.

Mr. Mace stated the estimated construction cost for a build out of 764 additional beds is \$29 million, which when combined with the \$3 million for project costs, brings the total estimated project budget to \$33 million. Mr. Mace further stated this estimate also includes a 6% contingency for bidding within the next twelve months.

Mr. Martin stated projections for funding the detention center expansion are available and his understanding is that there is an issue with funding a gap of \$5 to \$6 million. Mr. Martin further stated staff are effectively on hold without a nod from the Board to move forward with the next step in the process.

MOTION: Commissioner Council moved to make the presentation to the full Board.

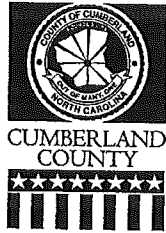
SECOND: Commissioner Faircloth

VOTE: UNANIMOUS

4. OTHER ITEMS OF BUSINESS

There were no additional matters of business.

MEETING ADJOURNED AT 9:54 AM

**OFFICE OF THE COUNTY ATTORNEY**

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7762 • Fax: (910) 678-7758

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 21, 2011

TO: BOARD OF COMMISSIONERS

FROM: RICK MOOREFIELD, COUNTY ATTORNEY *RM*

DATE: MARCH 15, 2011

**SUBJECT: CONSIDERATION OF CUMBERLAND COUNTY POLICY COMMITTEE REPORT AND RECOMMENDATION FOR AMENDMENT TO ANIMAL CONTROL ORDINANCE SECTION 3-12
(PROPOSED AMENDMENT ATTACHED)**

BACKGROUND:

Mr. James Bass appeared at the February 22, 2011, Board of Commissioner's meeting and asked that his Jambass Ranch zoo be exempted from regulation by the Animal Control Ordinance as it was when the ordinance was originally adopted. Mr. Bass' stated that his zoo had been in operation since 1993 and that his permits from Wildlife Resources Commission were not continued after December 31, 2010 because of the ordinance provisions. Mr. Bass has been charged with a violation of the ordinance upon a criminal summons brought by a county resident. The Board directed him to appear at the March 3, Policy Committee meeting to present his request.

DISCUSSION:

Mr. Bass appeared at the March 3, 2011, Policy Committee meeting. The County Attorney advised that it was appropriate for the committee to consider that possession of wildlife is also regulated by the State and that Mr. Bass' commercial zoo has been in operation since 1993. The Policy Committee voted to approve the proposed amendment to Section 3-12 attached. The changes from the existing ordinance are set out in bold font.

RECOMMENDATION/PROPOSED ACTION:

Approve the recommendation of the Policy Committee to repeal the current Section 3-12 of the Animal Control Ordinance and adopt the proposed amended Section 3-12.

Celebrating Our Past... Embracing Our Future

AN ORDINANCE OF THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS
MAKING REVISIONS TO SECTION 3-12 OF CHAPTER 3, ANIMAL CONTROL, OF THE
CODE OF ORDINANCES OF THE COUNTY OF CUMBERLAND, NORTH CAROLINA

WHEREAS, the Cumberland County Board of Commissioners adopted a revised County Animal Control Ordinance in August, 2000, and has amended it from time to time; and

WHEREAS, the Board of Commissioners wishes to revise the Cumberland County Animal Control Ordinance as set forth below, and finds the same to be in the public interest and to promote the public health, safety and welfare,

NOW, THEREFORE, BE IT ORDAINED by the Cumberland County Board of Commissioners that:

Section 3-12 of Chapter 3, Animal Control, of the Code of Ordinances of the County of Cumberland, North Carolina, is hereby repealed in its entirety, and the following substituted in lieu thereof:

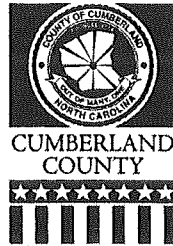
Sec. 3-12. Keeping of wild or exotic animals.

- A. For the purpose of this section, a wild or exotic animal means an animal which is usually not a domestic animal and which can normally be found in the wild state, including, but not limited to lions, tigers, leopards, panthers, wolves, foxes, lynxes or any hybrid of like animals, alligators, crocodiles, apes, foxes, elephants, rhinoceroses, bears, all forms of poisonous snakes, raccoons, skunks, monkeys, bats and like animals.
- B. It is unlawful to keep or harbor or breed or sell or trade any wild or exotic animal as a pet, for display or for exhibition purposes, whether gratuitously or for a fee, except as may be licensed by the state Wildlife Resources Commission under its regulations pertaining to wildlife rehabilitators.
- C. **This section shall not apply to zoological parks, zoos, educational or medical institutions, or circuses that perform in Cumberland County for not more than seven (7) days. If a circus is scheduled to be in Cumberland County for more than seven (7) days, then the circus may apply to the Animal Services Director for an extension permit for a period not to exceed an additional seven (7) days, on such terms as the Animal Services Director shall determine will protect the public health, safety and welfare.**
- D. The penalty for a violation of this Section 3-12 shall be a \$1,000 fine. Upon receiving a citation or notice of violation for violation of this section, the owner or possessor of any such animal shall remove it from Cumberland County within thirty (30) days. Failure to remove such animal after such citation or notice of violation shall have been served shall subject the owner or possessor to a \$500 fine for each subsequent day of violation after such thirty (30) day period, and the Animal Services Department shall be authorized to obtain an administrative search warrant, to seize any such animal[s], and remove it or them from Cumberland County. The owner or possessor shall liable to the County for reimbursement of any expenses incurred by the County in enforcing this section by causing such animal[s] to be removed from Cumberland County.

This amendment shall become effective immediately upon its adoption.

Adopted this ____ day of March, 2011.

Kenneth Edge, Chairman



ITEM NO. 6B


COMMUNITY DEVELOPMENT


245 Person Street, 2nd Floor - P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 323-6112 • Fax: (910) 323-6114

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA

MARCH 21, 2011

TO: BOARD OF COUNTY COMMISSIONERS

THRU: AMY CANNON, DEPUTY COUNTY MANAGER 

FROM: THANENA S. WILSON, COMMUNITY DEVELOPMENT DIRECTOR 

DATE: MARCH 15, 2011

SUBJECT: REVISION TO THE COMMUNITY DEVELOPMENT LOAN SERVICING POLICY

BACKGROUND

In an effort to assist delinquent borrowers who face certain hardships, Community Development is proposing to amend its loan servicing policy to include debt restructure as an additional option for repayment. Hardships considered would be those that result in loss of income, due to illness or death, natural or industry disasters, or other events as approved by the Community Development Director. Restructuring debt can include extending the term of the loan and/or reducing the interest rate to make the loan affordable, yet still collect the outstanding debt.

Community Development will continue to follow all other options available in its servicing policy for recovering delinquent debts. Past due accounts are evaluated on an individual basis to determine the most appropriate method of repayment. Debt restructure would be used only in extreme cases where it appears improbable that the borrower will ever be able to bring the account current and maintain the original loan terms.

Prior to restructuring a debt, Community Development staff will review each borrower's financial statements to assess whether this option is feasible and to determine if this is the most viable loan servicing option for the borrower. A new payment amount and terms necessary to bring the account current will be established based on the financial review. Once this has been determined, a modification of the Promissory Note will be made to reflect the changes, and if the term is extended, a new Deed of Trust will be required. A copy of the

Celebrating Our Past...Embracing Our Future

Servicing Policy is attached with the proposed amendment highlighted on pages five and seven.

RECOMMENDATION AND PROPOSED ACTION

The recommended changes were unanimously approved by the Policy Committee on March 3, 2011. Therefore, we are requesting approval of the policy amendment by the Board of Commissioners with an effective date of April 1, 2011.

Attachment - Community Development Loan Servicing Policy

Cumberland County Community Development Loan Programs

CHAPTER 1 - SPECIAL SERVICING

(4/1/2011)

OVERVIEW OF SPECIAL SERVICING

The majority of Department borrowers repay their loans without the need for special servicing. However, some borrowers will encounter financial or personal problems that make it difficult or impossible for them to meet the terms and conditions of the loan. Other borrowers may prove unwilling to do so. In either case, the Department's response begins with special servicing activities that are designed to help the borrower become current and succeed in repaying the loan. Exhibit 1 of this chapter summarizes the special servicing tools that can be used to help a borrower succeed in repaying a loan. Each of these tools is discussed in detail in this policy. If, even with the special servicing assistance the Department can offer, the borrower is unable or unwilling to continue with the loan, the Department must take action to liquidate the loan in the most cost-effective manner.

I. TIME FRAME FOR SERVICING ACTION

An account is considered past due if the scheduled payment has not been received by the **15th of each month, after which time the account is assessed a late fee of 5% of the principal and interest payment.** Monthly-pay accounts may be liquidated without further servicing when:

- A. An amount equal to three scheduled payments is past due; or
- B. An amount equal to two scheduled payments has been past due for at least 3 consecutive months.

For annual-pay borrowers, the account may be accelerated without further servicing when at least three-twelfths of one scheduled payment has not been received by its due date. See Exhibit 2, Acceleration Notice.

II. IDENTIFYING SPECIAL SERVICING ACCOUNTS

Accounts that require special servicing should be identified well before either of these thresholds has been reached. In some instances, the borrower may notify the CCCD staff of a problem, such as the loss of employment, even before a single payment has been missed. In other cases, CCCD will initiate regular follow-up and counseling with the borrower because of past due amounts. Generally, any borrower with past due amounts equal to two scheduled payments should be referred to a counselor for special servicing.

III. DEVELOPING A SERVICING STRATEGY

The circumstances of each borrower are unique, and the servicing strategy for each should be tailored to the individual circumstances. The special servicing tools in this chapter often may be used in combination. For each special servicing account, CCCD must work with the borrower to develop a reasonable servicing strategy with the

borrower. Servicers must carefully document the strategy and each contact with the borrower.

IV. **BORROWERS WHO HAVE FILED BANKRUPTCY**

All servicing actions connected with a borrower who has filed for bankruptcy protection under any Chapter of the Bankruptcy Code should be handled on a case-by-case basis, with advice from the Department's Legal Counsel. This paragraph summarizes the key concepts surrounding the types of bankruptcies that most frequently affect Department servicing actions. When a borrower files a petition under the Bankruptcy Code, the court initially prohibits further collection actions by creditors by entering a stay. If CCCD receives the petition, it should be forwarded to legal counsel with any supporting materials. When a borrower has filed for bankruptcy protection, CCCD should obtain a Notice of Commencement of Bankruptcy from the bankruptcy court to document the bankruptcy activity for the borrower's file. CCCD should continue to send monthly statements to borrowers who have filed for bankruptcy unless notified by Legal Counsel to stop sending statements to borrowers in a particular jurisdiction. All other collection actions must be discontinued until approved by legal counsel. Payments made voluntarily by the borrower should be accepted.

The Department does not need to attend bankruptcy proceedings unless legal counsel advises it. If a Department presence is required, CCCD Staff should attend the proceedings.

- A. **Proof of Claim.** *Official Bankruptcy Form 10, Proof of Claim* is used to itemize the Department's claims against the borrower for the bankruptcy court. It must be filed within 180 days after the date the bankruptcy was filed, unless the bankruptcy court changes the date. No *Proof of Claim* needs to be submitted for Chapter 7 no-asset cases or in cases where legal counsel determines that the Department's claim, exclusive of recapture, is fully secured.
- B. **Chapter 13 Cases.** Under a Chapter 13 bankruptcy plan, the borrower will continue to make scheduled monthly payments during the life of the plan. If the borrower was in default on a Department debt at the time the plan was developed, the plan should specify a schedule under which the borrower will repay the delinquent amount during the term of the plan. CCCD may use special servicing actions to help the borrower make scheduled monthly payments. If a borrower does not make scheduled payments according to the plan, CCCD should request legal counsel guidance in working with the bankruptcy court to resolve the problem. The Department is not permitted to accelerate the account without the consent of the bankruptcy court, even if the borrower meets the Department's criteria for liquidation. Normal servicing may be resumed when the stay is terminated and the trustee has released any interest in the Department's security. This will automatically occur when the bankruptcy case is dismissed and closed or the plan is complete and the case is closed.
- C. **Chapter 7 Cases.** Under Chapter 7 bankruptcy, the borrower is given the option to liquidate property that he or she can no longer financially retain which may include the Department's security property. The Department is not permitted to accelerate the account without the consent of the bankruptcy court, even if the borrower

meets the Department's criteria for liquidation, until the property is no longer property of the bankruptcy estate. Property will cease to be part of the bankruptcy estate if the property is abandoned by the bankruptcy trustee and the borrower receives a discharge or, if the property has not been abandoned, on the earliest to occur of: (1) the date the case is closed; (2) the date the bankruptcy is dismissed; or (3) the date the debtor receives a discharge.

If the borrower will retain the security property, CCCD should request that the borrower execute a "reaffirmation agreement." Under this agreement, the borrower promises to resume payments to the Department once the bankruptcy case is discharged and would again be personally liable for the debt. If the borrower does not execute a reaffirmation agreement before discharge, *Continuation with Unreaffirmed Debt After Discharge in Bankruptcy*, must be sent to the borrower after discharge. CCCD should resume normal servicing procedures for borrowers who have received discharges under Chapter 7, and who have executed a reaffirmation agreement. A borrower who is discharged under Chapter 7 of the Bankruptcy Code and has not signed a reaffirmation agreement is no longer personally liable for the debt.

V. DEVELOPING A PROBLEM CASE REPORT

When **special servicing** is required, the borrower's case will typically be referred to a Servicer who specializes in counseling. In order to become familiar with the case, the Counselor should review the borrower's information and begin a problem case report. The problem case report consolidates basic information about the loan and borrower. While some information may not be available when the problem case report is started, all information should be provided before a recommendation for liquidation is made. The problem case report:

- Summarizes the status of the loan and the servicing actions taken or considered;
- Identifies delinquent taxes and other liens against the security, all borrowers and cosigners, and any others who may have an interest in the property;
- Provides information on borrower income and assets and the value of the security property;
- Makes recommendations regarding foreclosure and how other lien holders will be handled.

The problem case report is a living document. It should be updated at key points in the servicing process to summarize all servicing actions that are taken. In this way, the problem case report can serve as an organized reference to the status of the account - making it easy for the Counselor to review the case and discuss it with supervisors. When the Counselor determines that the borrower cannot be successful or if the borrower fails to cooperate by refusing: (1) to provide information; (2) to agree to a reasonable repayment schedule for the deficiency; or (3) to meet the terms of the agreed upon delinquency workout agreement, the Counselor will complete the problem case report and make a recommendation for liquidation when it is in the best interest of the County. The problem case report will be submitted to the Counselor's supervisor for review and approval.

VI. DELINQUENCY WORKOUT AGREEMENTS

Delinquency workout agreements permit borrowers to stop liquidation action by agreeing to pay, in addition to the scheduled payment, an extra amount that will bring the account current within 2 years or the remaining term of the loan, whichever is shorter.

- A. **Eligibility.** Delinquent borrowers may be eligible for a delinquency workout agreement. However, a Servicer cannot approve more than one agreement with a particular borrower within a 2-year period without approval from a supervisor. As a condition for approval of a delinquency workout agreement, annual-pay borrowers with monthly income must convert to a monthly payment schedule.
- B. **Related Servicing Actions.** Before proceeding with a delinquency workout agreement, it is important to understand the reasons for the delinquency. If the borrower has had difficulty making regular payments because the borrower lost income or had unexpected expenses, a delinquency workout agreement alone will not solve the problem.

C. Processing Delinquency Workout Agreements

1. **Determining a Reasonable Payment** - Any time a borrower requires over 60 days to repay a delinquency, CCCD conducts an analysis of the borrower's financial circumstances based upon necessary and essential **Realistic Promises to Pay**. An important aspect of a Servicer's counseling role is to help borrowers avoid entering into unrealistic delinquency workout agreements. Delinquency workout agreements should not be used unless available information supports the borrower's promise to pay family expenses to determine a reasonable monthly payment amount and repayment term (not to exceed 24 months). The borrower should provide to CCCD the necessary information for the analysis. To determine an amount for the delinquency workout agreement, a ratio of 43 percent of annual income will be used. After determining 43 percent of the borrower's annual income, subtract the annual amount for principal, interest, real estate taxes, and insurance, child support payments, and installments on consumer and medical debts that will require longer than 6 months to repay. The amount remaining will be used to establish a delinquency workout agreement. In situations where the balance will not pay off the delinquency within 24 months, or there is a negative balance, a delinquency workout agreement will not be established, unless the borrower firmly asserts that they can repay the delinquency within 24 months.
2. **Confirming the Agreement** - For borrowers who agree to pay delinquent amounts within 30 days, the reaffirmation agreement must be documented. Borrowers who need more than 30 days to repay a delinquency must be sent a letter confirming the repayment agreement. Borrowers who require a formal delinquency workout agreement (any agreement that exceeds 60 days) will receive adjusted coupons that reflect the additional amount to be paid.
3. **Borrower Failure to Pay** - If a borrower that is required to make payments under a delinquency workout agreement is more than 30 days past due, the

agreement is automatically canceled. If the borrower's failure to comply with the terms of the agreement is the result of additional financial problems, additional servicing options may be considered. If the borrower is unwilling to comply with the agreement or if, even with all available servicing options, the account cannot be brought current, the loan should be liquidated.

4. **Bringing the Account Current Through Re-amortization** - Borrowers who have been successfully paying the amounts due under a delinquency workout agreement may be offered the opportunity to have the outstanding balance re-amortized over the remaining term of the loan. To be eligible for re-amortization: (1) the remaining term of the delinquency workout agreement must be at least 12 months; and (2) the borrower must have been making full payments on time for at least 6 months. As a condition of re-amortization, annual-pay borrowers with monthly income must convert to a monthly payment schedule. Annual-pay borrowers without monthly income will be encouraged to convert to a monthly payment schedule, but are not required to convert to a monthly schedule.

VII. Restructuring Debt

As a last resort to assist seriously delinquent borrowers with approved hardships which prohibited them from bringing their account current under the aforementioned guidelines, CCCD will consider restructuring the debt. Hardships considered would be those that result in loss of income, due to illness or death, natural or industry disasters, or other events as approved by the Community Development Director. Restructuring debt can include extending the term of the loan and/or reducing the interest rate in an effort to make the loan more affordable, yet still collect the outstanding debt.

A review of the individual or company's financial statements will be used to assess whether restructuring the debt is feasible and to determine if this is the most viable loan servicing option for the borrower. A new payment amount and terms necessary to bring the account current will be established based on the financial review. Once this has been determined, a modification of the Promissory Note will be made to reflect changes, and if the term is extended, a new Deed of Trust will be required.

VIII. PROTECTIVE ADVANCES

The Department may advance funds to pay for fees and services that are needed to protect the County's interest in program or nonprogram property. Protective advances are generally only considered when the Department cannot provide a subsequent loan for such purpose to the borrower. This could occur because the borrower does not meet current eligibility requirements, a lack of funds, or an unwillingness of the borrower to cooperate. The Department recovers the amounts advanced by charging the borrower's account. Amounts advanced are due with the next scheduled payment. If the borrower is unable to repay the advance in a lump sum, CCCD may schedule repayment consistent with the borrower's ability to pay or re-amortize the loan.

- A. **Advances for Property Repairs.** Protective advances for property repairs are made only to protect the County's interest in the security property and should be considered only if the repairs cannot be financed through a subsequent loan. Advances will bear interest at the promissory note rate of the loan against which

they are charged. Advances for borrowers with multiple loans secured by the same property should be charged against the largest loan.

1. **Determining the Need for Repairs** - Either the borrower or the CCCD Rehabilitation Staff may identify the need for repairs. Rehab staff is responsible for completing an inspection of the property, an environmental review, developing a description of the work required, preparing a cost estimate. The loan officer is responsible for approving the protective advance.
2. **Alternative Sources of Funding** - Before processing the advance, CCCD must first determine whether it appears that the borrower qualifies for a subsequent loan. If a subsequent loan appears feasible, the loan officer will process a loan application immediately. If the need for a protective advance is so urgent or if it is clearly apparent that the borrower would not qualify for a loan, is uncooperative, or that a protective advance is more appropriate, CCCD may proceed immediately with an advance.

B. **Advances for Other Purposes.** In order to protect the County's interest, protective advances also may be used for other purposes. These types of advances will be processed and approved by CCCD, as appropriate. Protective advances for other purposes include such items as:

1. Paying off a senior lien holder who intends to foreclose in cases where the County is a junior lien holder;
2. Paying insurance premiums that are past due; or
3. Paying for local assessments, in accordance with 24 CFR 570.200(c).

IX. **INSURANCE SERVICING**

CCCD will monitor accounts to assure appropriate insurance coverage. As part of the terms of the loan the borrower will contact his or her insurance agent and have CCCD added as mortgagee on the policy. In the event of a loss greater than \$1,000.00 the County will deposit the check in a balance sheet account on which manual checks may be drawn. An initial advance may be made to begin work. Subsequent advances and /or reimbursements may be made for repairs after CCCD staff inspects the property.

X. **THE LIQUIDATION RECOMMENDATION**

At any point during the special servicing process, it may become clear that the borrower will be unable to succeed and that liquidation is appropriate. The Servicer should discuss this issue openly with the borrower and encourage the borrower to consider voluntary liquidation. After discussing the situation with the borrower, the Servicer should use the problem case report to recommend liquidation and submit it to a supervisor for approval. The problem case report should document that the Counselor has pursued all appropriate servicing actions and summarize the reasons for the liquidation recommendation.

Exhibit 1

Special Servicing Tools

General Servicing

- Regular follow-up and counseling for delinquent accounts.
- Conversion of delinquent annual-pay borrowers to monthly payment borrowers.

Delinquency Workout Agreements

- Through delinquency workout agreements of up to 2 years, borrowers agree to make the required monthly payment plus an amount that will bring the account current.

Restructure Debt

- In extreme circumstances where the delinquency is beyond the borrowers' control, the debt may be restructured to establish a payment schedule that the borrower can afford to pay based on the recommendation of the Community Development Director and approval of the County Manager. This includes but is not limited to extending the term of the loan and/or reducing the interest rate as necessary to make the loan affordable.

Exhibit 2

Date:

Dear Borrower:

NOTICE OF ACCELERATION OF YOUR DEBT TO CUMBERLAND COUNTY, C/O COMMUNITY DEVELOPMENT, DEMAND FOR PAYMENT OF THAT DEBT, AND NOTICE OF YOUR OPPORTUNITY TO HAVE A HEARING CONCERNING THIS ACTION.

PLEASE TAKE NOTICE that the entire indebtedness due on the Promissory Notes(s) and/or Assumption Agreement(s) which evidence the loan(s) received by you from the County of Cumberland, c/o Community Development (hereinafter referred to as CCCD) is now declared immediately due and payable. They are described as follows:

Amount

Date of Instrument

You are reminded that, as security for the above-described Promissory Note(s), and/or Assumption Agreement(s) there exists the following described Real Estate Deed(s) of Trust which is (are) filed for record in the Office of the Register of Deeds for Cumberland County in the indicated book at the indicated page.

<u>Grantors</u>	<u>Date of Execution</u>	<u>Book Number</u>	<u>Page Number</u>
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The acceleration of your indebtedness is made in accordance with the authority granted under the above described Promissory Note(s) and/or Assumption Agreement(s) and Deed(s) of Trust.

The reason(s) for this acceleration of your indebtedness is (are) as follows:

You have failed to pay the indebtedness in accordance with the terms of your Promissory Note.

The indebtedness due under the said Promissory Note(s) and/or Assumption Agreement(s) and Deed(s) of Trust amount(s) to **VARIABLE** unpaid principal, and **VARIABLE** unpaid interest, as of **VARIABLE**, plus additional interest accruing at the rate of **VARIABLE** per day thereafter, plus any advances made or to be made by the County of Cumberland for the protection of its security, and interest accruing on any such advances. Unless full payment of your indebtedness is received within 30 days from the date of this letter, the County of

Cumberland will take action to foreclose the above described real estate instrument(s) and to pursue any other available remedies.

Payment should be made by cashier's check, certified check, or postal money order, to the Cumberland County Community Development. If you submit to Cumberland County Community Development any payment insufficient to pay the entire indebtedness or insufficient to comply with any arrangements agreed to between the County of Cumberland and yourself, such payments WILL NOT CANCEL the effect of this notice. If such insufficient payments are received and credited to your account, no waiver or prejudice to any right which the County of Cumberland may have for breach of any Promissory Note or covenant in the Deed(s) of Trust will result, and the County of Cumberland may proceed as though no such payment had been made.

***This is the second time we have found it necessary to accelerate your account. We may accept less than payment in full this time; however, YOU ARE HEREBY NOTIFIED THAT IF WE HAVE TO ACCELERATE YOUR ACCOUNT A THIRD TIME WE WILL ACCEPT NOTHING LESS THAN PAYMENT IN FULL.**

However, you have the opportunity to have an informal meeting with the decision maker, Thanena S. Wilson, before the foreclosure takes place. This is an opportunity to discuss why you believe the County of Cumberland is in error in accelerating your account(s) and proceeding with foreclosure. If you desire to have an informal meeting with decision maker or have any questions concerning the decision and/or facts used in making our decision, you should contact this office in writing to request a meeting. The request for an informal meeting must be sent to the undersigned no later than **VARIABLE**. Requests which are postmarked by the U.S. Postal Service on or before that date will be considered as timely received.

If you fail to comply with the requirement outlined herein the County of Cumberland plans to proceed with foreclosure.

The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, handicap, or age (provided that the applicant has the capacity to enter into a binding contract); because all of part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The Federal Agency that administers compliance with the law concerning this creditor is the Federal Trade Commission, Equal Credit Opportunity, Washington DC 20580.

Sincerely,

THANENA S. WILSON, Director
Cumberland County Community Development

Cumberland County Community Development Loan Programs

CHAPTER 2 - SPECIAL COLLECTIONS

(4/1/2011)

INTRODUCTION

Although most borrowers fulfill their obligations, special collection efforts are sometimes required. This chapter describes the procedures for collecting debts owed the Department due through debt settlement. When all other collection attempts have failed, the Agency may elect to accept a portion of the remaining debt to settle and close the account.

I. DEBT SETTLEMENT

Debt settlement should be pursued when all other attempts to collect outstanding debt have failed. If the outstanding debt is secured, debt settlement cannot be pursued until the loan is accelerated or fully matured. If the outstanding debt is unsecured, debt settlement may be pursued at any time, whether or not it is due and payable. Settlement may be requested by the debtor or initiated by the Department. Debt settlement, when complete, closes the debtor's account. Debt settlement may take one of the following forms.

- A. Compromise.** An agreement that permits the debtor to retain the security property and be released from further liability upon receipt of a specified lump sum that is less than the total amount due.
- B. Adjustment.** An agreement to release a debtor from liability, generally upon receipt of an initial lump sum and the promise of additional periodic payments over a period up to 5 years. The debtor is not permitted to retain the security property, except in cases of valueless liens.
- C. Charge-off.** An action taken by the Department when a compromise or adjustment cannot be negotiated, but the debtor is not to be released from liability.
- D. Cancellation.** An action taken by the Department to cease collection activities and release the debtor from personal liability for any remaining amounts owed. Exhibit 1 - CCCD Form, Application for Settlement of Indebtedness, will be used to process all four forms of debt settlement. However, CCCD may enter into a verbal agreement for a compromise offer that will be documented on LOANS (Loan Originating and Accounting Software) and confirmed by letter within 5 days to the borrower. The verbal agreement for the compromise should generally require payment within 30 days. Adjustment offers must always be documented on CCCD Form, Application for Settlement of Indebtedness.

II. COMPROMISE AND ADJUSTMENT OF DEBT

The Department may agree to a compromise or adjustment for less than the debt owed and cancel the remaining debt. The debtor may request a compromise or adjustment by completing *CCCD Form Application for Settlement of Indebtedness*. No payment should be accepted until an agreement has been approved; any payment submitted with *completed application* must be returned to the debtor.

Before accepting a compromise or adjustment offer, the Department must establish that the offer represents the maximum amount the debtor is able to pay based on available financial information as described in this policy. The Department will not agree to a compromise or an adjustment if there is doubt about a debtor's ability to pay.

- A. **Compromise.** A compromise involves the acceptance of a lump-sum payment of less than the total amount owed and cancellation of the remaining debt. A debtor may retain the security property under a compromise offer, except in the case of a valueless lien.
- B. **Adjustment.** An adjustment provides for payment of an initial lump sum representing the maximum amount the debtor can afford to pay and a new schedule of regular payments over the shortest period the debtor can afford, but no longer than 5 years. If the adjustment offer is for less than the full outstanding debt, any remaining balance is canceled once all payments under the adjustment agreement have been made. The debtor is not permitted to retain the security property, except in the case of a valueless lien.

When an adjustment offer is approved, CCCD must establish an adjustment account, send payment coupons, and archive any account balance in excess of the adjustment offer. In the event of default on the agreement, the entire debt should be reinstated. The archived account balances should not be written off and reported to the IRS until the adjustment offer has been fulfilled or the entire remaining debt is canceled because the debtor has defaulted on the adjustment agreement.

A debtor whose adjustment account becomes past due should be contacted as soon as a payment is missed to determine their circumstances and to aggressively seek collection. Any account under an adjustment agreement that becomes past due should immediately be referred to the Director.

Based on an analysis of the debtor's present circumstances, CCCD's Director may decide to modify the adjustment agreement. CCCD may approve only one amendment to an adjustment agreement. If the adjustment agreement is modified, it must be documented on *LOANS* and confirmed by letter to the borrower.

If the debtor is unable or unwilling to repay the debt, CCCD must notify the debtor, in writing, that the adjustment agreement is canceled. If an adjustment agreement is canceled, the Department retains payments made by the debtor, prior to the cancellation.

III. **CHARGE-OFF OF DEBT**

A debt is charged off when a compromise or adjustment cannot be negotiated with a debtor. CCCD should use CCCD *Application for Settlement of Indebtedness* to charge off a debt.

A charge-off does not release the debtor from liability. An account that has been charged off can be settled through a compromise, adjustment, or cancellation at any time. The debtor is not permitted to retain the security property, except in the case of a valueless lien.

IV. **CANCELLATION OF DEBT**

Debt will be canceled only if other means of debt settlement cannot be used and there is no security remaining. CCCD Form, *Application for Settlement of Indebtedness* is used to cancel a debt.

- A. **Application from Debtor.** Upon application by the debtor, the debt may be canceled when there is no deficiency judgment or the debtor is unable to pay any part of the debt and has no reasonable prospects of doing so in the future.
- B. **No Application from Debtor.** Without an application from the debtor, the debt may be canceled in the circumstances listed below:
 - 1. Legal Counsel has provided a written opinion indicating that the claim is not legally enforceable.
 - 2. The debtor is deceased. There is no known security. There are no other known assets from which collection could be made if: (a.) a final settlement has been made and confirmed by the probate court, and the Department has received all the funds to which it is entitled; or (b.) a final settlement has not been made and confirmed by the probate court, but there are no assets from which there is reasonable prospect of recovery.
 - 3. The debtor has been discharged from the debt through bankruptcy. Such debtors are not personally liable for the debt, and no attempt should be made to collect. However, if debts were discharged, but the debtor executed a new promise to pay prior to the discharge that was properly affirmed by the court, the debtor is liable for the debt and cancellation would not be appropriate.
 - 4. The debt is part of an unsecured claim under a confirmed Chapter 11 plan. For such debts, the grounds for cancellation will be substantiated with a copy of the organization plan and a copy of the court order confirming the plan.
 - 5. A judgment has been obtained, the Department of Justice (DOJ) file is closed, the debtor has no known assets or future debt-paying ability, has disappeared and cannot be found without undue expense, and there is no existing security for the debt; or
 - 6. Three years have elapsed since any collections were made on the judgment and the debtor has no equity in the subject property.
 - 7. A property sold at a foreclosure sale does not generate sufficient proceeds to satisfy the outstanding debt and no deficiency judgment was obtained.

V. NEGOTIATING A SETTLEMENT

Settlements must be negotiated consistently to avoid disparate treatment. If a living debtor is unable to act, an offer of debt settlement may be made by a party having legal authority to act for the debtor.

A. **Assessing the Debtor's Financial Condition.** CCCD must assess the financial condition of the debtor before negotiating a settlement. Only the financial situation of signatories to the note and any cosigners should be considered, except in common property States. The Servicer should consider the following factors in evaluating offers:

1. Prior liens against the security;
2. Value of the existing security, as determined by a current appraisal;
3. Debtor's equity in assets not pledged as security for the Department's debt;
4. Debtor's total present income and probable income over the next 5 years, including any possible inheritances; and
5. Amount of other debt.

This information can be obtained from *CCCD Form, Application for Settlement of Indebtedness* which includes a section on household expenses and provides a formula by which the amount of income available for debt payments can be established. *Application for Settlement of Indebtedness* may be completed either by the debtor, by CCCD (in the absence of the debtor), or as a joint effort between CCCD and the debtor.

Once application has been completed, CCCD should send a letter requesting that the debtor submit additional information within 30 days, so that their financial situation can be verified. CCCD should review the following information as part of the financial assessment:

- Verification of income such as pay stubs or copies of Social Security checks;
- Debtors' expense verifications such as medical expenses;
- Tax returns and bank statements;
- County records, such as personal property tax rolls, to determine what other assets the debtor has or may have recently disposed of; and
- Department of Labor wage information, where available.

Some of this information may already be available if there has been a recent subsidy re-certification. Any costs involved in obtaining the needed financial information are charged to the debtor's account. Credit reports will only be obtained if there is reason to believe the debtor has not provided complete and accurate financial information.

B. **Reviewing the Financial Information and Reaching a Decision.** Once the financial documents have been reviewed, CCCD should contact the debtor to discuss the information gathered and to ascertain the debtor's ability to pay. In addition to a debtor's current ability to pay, the debtor's likely financial condition in the future and the possibility of recovering funds from offsets should be considered. Where a spouse is not a signatory to the note and is not considered with respect to payment ability, the spouse's income should be considered to be available for meeting the family's living expenses.

After reviewing the debtor's financial information, CCCD will determine what type of settlement will provide the greatest return to the County. CCCD must inform the debtor of tax liabilities that may occur as a result of debt settlement.

- C. **Joint Debtors.** Settlements should not be approved for one joint debtor without settlement approval for all debtors without consulting with Legal Counsel. When it is in the best interest of the County, settlement may be approved without the participation of all debtors; however, the action taken for one or more joint debtors will effectively settle the account for all the debtors. Joint debtors include all parties such as individuals, partnerships, cooperatives, corporations, estates, and cosigners that are legally liable for payment of the debt. Whenever there is a cosigner to the note, the Agency should attempt to locate and collect the debt from the cosigner, using any and all remedies available under the law, before consideration is given to settling the debt. Settlements involving joint debtors are to be handled as discussed below:
1. Separate compromise or adjustment offers from individual joint debtors must be accepted and processed only as a joint offer unless Legal Counsel advises other action. Joint debtors must be advised that all debtors remain liable for the balance of the debt until all payments due under the joint compromise or adjustment offer have been made.
 2. A separate CCCD Form, *Application for Settlement of Indebtedness* must be completed by each debtor, unless the debtors are members of the same family and all necessary financial information for each debtor can be shown clearly on a single application. Separate applications will be processed together.
 3. If a compromise, adjustment, or cancellation agreement is to be reached with one of several joint debtors because the other parties will not or cannot join the application, the CCCD must document the reasons the other parties are not included on the application in order to justify settlement with those joint debtors. Joint debtors cannot be included on the application if they are deceased, discharged in bankruptcy, or have disappeared.
- D. **Special Case Debtors**
1. **Deceased Debtors** - An offer to settle the debt of a deceased debtor may be made by a duly appointed executor or administrator. Claims against estates are to be settled based on the value of the security property and the expected value of the estate after paying expenses that have priority over Agency claims, such as; the cost of administration, allowances of minor children and/or surviving spouse, allowable funeral expenses, and dower or curtesy rights.
 2. **Debtors Who Have Disappeared** - Before charging off the debt of a debtor who has disappeared, reasonable efforts must be made to locate the debtor. Such efforts generally include contact with Post Offices,

motor vehicle licensing authorities, telephone or city directories, utility companies, local, State, and other Federal Government agencies (such as Health and Human Services and the Department of Labor). Also, contact known relatives and friends, former neighbors and employers, the children's schools, skip-tracing agencies, and the Social Security Administration. Efforts to locate the debtor must be thoroughly documented.

4. **Settlement Where Debtor Owes More than One Type of Department Loan** - A loan on a property should not be settled while other County liens exist on the same security property, unless settlement is in the best interest of the County.
5. **No Settlement When Legal or Investigative Action is Involved** – Debts cannot be settled if:
 - a. The case has been referred to Legal Counsel because of suspected criminal violation or if criminal prosecution is in process because of illegal actions by the debtor in connection with the Department debt or security property;
 - b. The case has been referred to Legal Counsel requesting civil action to protect the Agency's interests; or
 - c. The debtor's account is involved in a fiscal irregularity investigation in which final action has not been taken or if such an investigation is to be requested.

VI. PROCESSING DEBT SETTLEMENTS

- A. **Approved Settlements.** Once a settlement has been approved, CCCD must take the following actions:
 1. Execute *CCCD Form, Application for Settlement of Indebtedness*.
 2. Notify the debtor, in writing, that a settlement offer has been approved. The notification should outline the specific terms and conditions of the settlement and *application* should be attached.
 3. In the case of a cancellation that has not been requested by the debtor, notify the debtor that the debt has been canceled.
- B. **Rejected Settlements.** When a settlement offer is rejected, CCCD must document the reasons for rejection on application and execute the form. The debtor must be notified, in writing, of the reasons that his or her settlement offer has been rejected. The original application form should be filed in the debtor's case file and a copy should be attached to the debtor's settlement rejection letter.

VII. DISPOSITION OF PROMISSORY NOTES AND RELEASE OF SECURITY INSTRUMENTS

When the debt is satisfied through any of the debt settlement mechanisms, CCCD must generate the appropriate satisfaction and/or release letter. If the debtor requested the settlement, CCCD should indicate on the note the method by which it was satisfied and return it to the debtor, along with the satisfaction and/or release letter and the mortgage.

If the debtor did not request settlement and the Department chooses to cancel the debt, the satisfaction letter should be retained in the debtor's case file. In cases of cancellation or charge-off, the note will not be returned to the debtor.

Exhibit 1

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT

APPLICATION FOR SETTLEMENT OF INDEBTEDNESS

[] COMPROMISE [] ADJUSTMENT [] CHARGE-OFF [] CANCELLATION

NAME OF DEBTOR(S)	
AND	
ADDRESS(ES)	

PART 1

Community Development Debts
Unpaid Balance

Final Due Date

Original Amount

TOTALS	\$	\$	\$

PART 2 - MONTHLY INCOME AND EXPENSES OF BORROWERS

Gross Monthly Income	Column A Borrower	Column B Co-Borrower	Grand Total (Column A + Column B)
Base Empl. Income	\$	\$	\$
Overtime	\$	\$	
Bonuses	\$	\$	
Commissions	\$	\$	
Dividend Interest	\$	\$	
Total Gross Income	\$	\$	\$
Monthly expenses	Amount	Monthly Debt Payments	Amount
Food	\$	CCCD Housing	\$
Clothing	\$	Car/Truck	\$
		Car/Truck	\$
Medical	\$	Other (Credit cards, loans, personal debts)	\$
Personal Care	\$	Other	\$
Utilities	\$	Other	\$
Other	\$	Other	\$
School/Charities/ Recreation	\$	Other	\$
Car/Transportation Expenses	\$	Total Monthly Debt	\$

Monthly expenses	Amount		
Insurance	\$		
Car	\$		
Health/Life	\$		
Taxes	\$		
Social Security	\$		
Income Taxes	\$		
Personal Property	\$		
Child Care	\$		
Child support/Alimony	\$		
Total Monthly Expenses	\$	1. Total Income	\$
		2. Total Expenses	\$
		3. Total Debt Payments	\$
		4. Balance Available to Pay CCCD Debt (=Line #1-Line #2 – Line #3)	\$

PART 3 - FINANCIAL STATEMENT			
Assets	Value	Unpaid Debt	Creditor/Lien Holder
Dwelling			
Other real estate			
Car (year & model)			
Car (year & model)			
Truck (year & model)			
Other vehicles/equipment			
Cash on Hand (Bonds, Certificates, etc.)			
Total Assets			

PART 4 - OFFER AND CERTIFICATION

As a borrower, I individually state that:

1. I am unable to pay in full the indebtedness described in Part I hereof;
2. I have acted in good faith in an effort to pay said indebtedness; and
3. I have no reasonable prospects of being able to do so. Therefore, I and any co-borrowers, jointly offer the total sum of _____ dollars (\$ _____) in full and complete settlement of said indebtedness, to be paid as follows:
\$ _____ on _____, 20 ____
\$ _____ on _____, 20 ____
\$ _____ on _____, 20 ____
4. I understand that if I do not pay any of the above payments when due, the total indebtedness listed in Part I of this application will be immediately due and payable and that any payments paid pursuant to this agreement will be applied to the total indebtedness.
5. I have not transferred, for less than its value, any property to any relative or another party during the past 5 years except (*Explain*).
6. I have not disposed of any mortgaged property in violation of the requirements of the Cumberland County Community Development Department (CCCD), or its predecessor agencies, except _____.
7. I have read, or I have had read to me, all of this application, which is made for the purpose of obtaining final settlement of indebtedness described in Part I.
8. I understand that CCCD is required to report any written off indebtedness to the Internal Revenue Service except debts forgiven in bankruptcy or debts for less than \$600.
9. In making this offer of settlement, I understand and agree that: (a) if the offer is accepted I will be notified and the offered amount will be immediately submitted to CCCD. (b) If the offer is rejected, I will be notified and if a payment in connection with the offer was submitted with the settlement application, CCCD will return the payment to me.
10. All of the debts referred to in Part I have been discharged in bankruptcy. ☐ Yes ☐ No

I hereby certify that all of the statements and representations contained herein are true in all respects to the best of my knowledge and belief.

BORROWER

(Signature) / Date

CO-BORROWER

(Signature) / Date

PART 5 - JUSTIFICATION TO SUPPORT COMPROMISE OR ADJUSTMENT

This image shows a single sheet of white paper with horizontal blue or grey ruling lines, typical of notebook paper. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

PART 6 - JUSTIFICATION TO SUPPORT CANCELLATION OR CHARGE-OFF

- _____ 1. Borrower is deceased and there are no reasonable prospects of recovering from Borrower's estate.
- _____ 2. Borrower has been discharged in bankruptcy and is otherwise entitled to cancellation pursuant to Regulations. *(Copies of relevant supporting documents are attached).*
- _____ 3. Borrower's whereabouts are unknown; Borrower cannot be located without undue expense; Borrower has no known assets or future debt-paying ability; and there is not any existing security for the debt.
- _____ 4. There is no existing security for the debt; Borrower has no known assets from which collection could be made; and Borrower is unable to pay any part of the debt and has no reasonable prospect of being able to do so.
- _____ 5. The Legal Counsel has advised by memorandum *(copy attached)* that the claim is legally without merit.
- _____ 6. The Legal Counsel has advised by memorandum *(copy attached)* that the claim cannot be substantiated because evidence necessary to prove the claim in court cannot be produced.
- _____ 7. Cumberland County Attorney obtained judgment and their file is now closed; a period of 2 years has elapsed since any collections were made on the judgment. The borrower has no equity in property on which the judgment is a lien or on which it can presently be made a lien; and the judgment is cannot be collected in whole or in part.
- _____ 8. Other _____

PART 7 - RECOMMENDATION AND APPROVAL

This settlement is ☐ recommended ☐ approved ☐ rejected under the authority contained in pertinent law and regulations.

Approval Official (<i>Signature</i>)	Date
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This settlement is ☐ approved ☐ rejected under the authority contained in pertinent law and regulations.

Administrator (<i>Signature</i>)	Date
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Cumberland County Community Development

CHAPTER 3 - INSURANCE SERVICING (4/1/2011)

INTRODUCTION

Besides loan payments, other costs associated with being a homeowner include real estate taxes, hazard and flood insurance premiums, and related costs such as street or water assessments. CCCD has an interest in making sure that these costs are paid in order to protect the property from tax sale or foreclosure, and to make sure that funds will be available to repair the property should it be damaged.

The borrower is responsible for obtaining and continuously maintaining insurance on the security property until the loan is paid in full. During the applicant orientation the Loan Originator must counsel the applicant about CCCD's requirements and the borrower's responsibilities. After the loan is closed, CCCD is responsible for servicing all insurance issues.

I. EVIDENCE OF INSURANCE

For loans secured by a first lien, the applicant must provide the original policy or declaration page, and evidence that 1 full year's premium has been paid. For loans secured by other than a first lien, a copy of the policy or declaration page, or other evidence of insurance, is acceptable. The applicant may submit a written binder in lieu of the policy or declaration page, as long as the policy will be submitted to CCCD within 60 days of closing.

II. AUTHORIZED INSURANCE PROVIDERS

Borrowers must purchase their policies from approved insurance companies licensed to do business in the State where the property is located. If the required insurance is not available at comparable rates from a State-licensed insurance company, the Loan Originator may accept insurance from another company if:

- A. The County Legal Department confirms that policies issued by the company are enforceable despite the fact that the company is not licensed to conduct business in the State, and the company is a legal entity that may be sued in the State where the property is located; and
- B. The Director determines that the company is reputable and financially sound, based on the company's financial statements, industry rating standards, or information available from the State insurance authority, or other lending institutions.

III. REVIEWING INSURANCE POLICIES

The borrower must submit evidence of insurance to the closing agent before closing. The closing agent will review the policy, declaration page, or binder to ensure that it meets CCCD requirements. If it is acceptable, the evidence of coverage should be kept in the borrower's case file after closing. If the borrower's policy or evidence is insufficient, the closing agent should explain why it is not acceptable (for example, there is not an adequate amount of coverage, it is not in the correct name, or the

premium has not been paid). The closing will be postponed until suitable evidence has been provided to the closing agent, with certain exceptions for Housing Rehabilitation Programs.

IV. **INSURANCE REQUIREMENTS**

Borrowers are responsible for obtaining and continuously maintaining insurance on the security property until the loan is paid in full. Evidence of insurance coverage for the first year of a loan must be provided at closing, or for Housing Rehabilitation Loans, within thirty days from date of final inspection. Borrowers are required to pay insurance premiums and send proof of premium payment to CCCD annually.

- A. **Policy Requirements.** Borrowers must purchase policies from approved insurance companies. When a loan is made, CCCD Staff are responsible for reviewing the applicant's proposed insurance coverage to determine whether it is adequate. CCCD also reviews these policies for adequacy when closing documents are forwarded from the CCCD Office and approves any subsequent changes to borrower insurance policies. Borrowers may need to obtain three types of insurance.
1. **Hazard Insurance** - Borrowers are required to maintain hazard insurance to protect the property against fire and weather-related damage. These policies may also be called "Fire and Extended Coverage," "Homeowner's," "All Physical Loss," or "Broad Form" policies.
 2. **Flood Insurance** - Flood insurance is required for all properties located in a Special Flood Hazard Area (SFHA), as identified by the Federal Emergency Management Agency (FEMA). *FEMA Form 81-93, Standard Flood Hazard Determination* is used to document whether a property is in a SFHA and whether flood insurance is available under FEMA's National Flood Insurance Program. If the property is in a SFHA, the borrower should be notified immediately. If the borrower in a SFHA cannot secure flood insurance through FEMA's National Flood Insurance Program, the property is not eligible for Federal financial assistance.
 3. **Builder's Risk Policies** - The borrower may elect to obtain a builder's risk policy that meets CCCD's requirements while the dwelling is under construction. An acceptable policy either: (1) names the borrower as the insured; or (2) contains a builder's risk endorsement for a policy issued to the borrower. A policy issued only to a contractor is not an acceptable substitute for the property insurance a borrower is required to provide. CCCD should ensure that the builder's risk policy automatically converts to full coverage when the dwelling is completed. Otherwise, acceptable insurance must be obtained to coincide with the expiration of the builder's risk provisions of the policy.

Insurance will be carried on all properties acquired by CCCD. After a foreclosure sale has been held or after a deed in lieu of foreclosure has been filed for record, insurance will be obtained for the property. If the property becomes uninsured between the time when the borrower defaults on the loan

and the time when CCCD obtains title, CCCD will force place insurance to protect its interests.

- B. **Acceptable Evidence of Insurance.** For loans secured by a first lien, the borrower must provide the original policy or declaration page. For loans secured by other than a first lien, a copy of the policy or declaration page, or other evidence of insurance, is acceptable. At loan closing the applicant may submit a written binder in lieu of the policy or declaration page, as long as the policy will be submitted to CCCD within 60 days of closing.
- C. **Force Placed Insurance.** Force placed insurance is insurance coverage CCCD obtains for a security property when the borrower is unable or unwilling to provide adequate and acceptable insurance coverage. If CCCD force places insurance, CCCD will make an advance to pay for the coverage and will inform the borrower of the new insurance. The cost of the insurance will be charged to the borrower's account. Borrowers must submit acceptable evidence of other insurance before the force placed insurance can be removed.

V. **SERVICING ACTIONS RELATED TO INSURANCE**

- A. **Reviewing Policies for Acceptability.** After loan closing, CCCD should review the policy to ensure that it meets CCCD's requirements. If the policy is acceptable, CCCD should notate the policy expiration date and policy information in the LOANS tracking system. If the borrower's policy is not acceptable, CCCD should notify the borrower, explain why the policy is unacceptable, and request that the borrower submit an acceptable policy.
- B. **Reviewing Changes in Insurance Coverage.** Borrowers who wish to change insurance policies must submit a replacement policy and evidence of payment to CCCD prior to the expiration of the current policy. CCCD must review the replacement policy to ensure that it meets CCCD's requirements and may contact the applicable State Office to verify whether the insurance carrier is authorized to conduct business in the State. If the borrower's policy is not acceptable, CCCD should inform the borrower of the reason (for example, there is not an adequate amount of coverage, it is not in the correct name, or the premium has not been paid) and request that the borrower submit an acceptable policy. If necessary, CCCD will force place insurance.
- C. **Cancellation of Insurance.** If the borrower does not submit a new hazard or flood policy within 30 days of the old policy's cancellation CCCD will initiate action to force place insurance coverage on the property. If a borrower receives a notice of cancellation or nonrenewal, the borrower must secure new insurance coverage before the current policy expires. The borrower must submit proof of insurance coverage and evidence of payment to CCCD before the policy expires. Borrowers who cannot secure new insurance coverage should contact CCCD immediately. CCCD will then force place insurance for the security property.

D. Transfer of Property

1. **Assumptions** - In a transfer with assumption, insurance will be required in the same amount and according to the same provisions as for an initial loan of the same type. The new owner may obtain a new policy or have the current insurance company issue an endorsement to the current insurance policy, changing the name of the insured to that of the new owner.
2. **Payment in Full** - When a borrower pays off CCCD's debt in full, CCCD releases its insurance interest in the security property. CCCD should notify the insurance agency of record to remove CCCD's interests from the mortgagee or loss payable clause.
3. **Transfers Without Satisfying Agency Debt** - If CCCD becomes aware that the borrower has transferred title to the property without satisfying CCCD's debt, CCCD should immediately notify the new owner that the mortgage requires the owner to provide and maintain adequate, acceptable insurance with CCCD listed as the mortgagee. In addition, the new owner should be informed that evidence of coverage and payment must be received by CCCD within 30 days. If the evidence is not received in that time frame, CCCD will force place insurance. CCCD will notify the borrower and new owner that acceptance of the new policy or endorsement will not constitute consent by the Government to the transfer.

VI. FILING THE INSURANCE CLAIM

The borrower is responsible for submitting a claim to the insurance company. The insurance company will send an adjuster to evaluate the borrower's loss, establish the work to be completed, and develop an estimated cost to complete the work (by individual work item). To document the information, the adjuster will complete an adjuster's worksheet. The borrower must negotiate the adjustment of the loss with the insurance company. The borrower may consult with CCCD, but CCCD will not enter into the negotiations with the insurance adjusters, make commitments, or sign any forms in connection with the adjustment. CCCD will not waive any rights that it may have against the company, except when the borrower's claim has been settled. If, after the borrower has settled the claim, CCCD determines that the adjustment agreed to by the borrower is significantly less than the amount to which the borrower is entitled under the terms of the policy, CCCD may consider reopening negotiations with the insurance company.

VII. ADMINISTERING INSURANCE PROCEEDS

The mortgagee or loss payable clause of borrower insurance policies ensures that the County's interest is protected. Checks for insurance proceeds (also called "loss drafts") are made payable jointly to the borrower and CCCD. Other lien holders also may be parties to the loss draft. Borrowers with insurance claims must contact CCCD to establish a plan to repair or rebuild the security property. Depending upon the amount of the loss, CCCD may require that the expenditure of insurance payments be supervised.

- A. **Loans Secured by a First Lien.** Once insurance proceeds are received, the borrower should endorse the loss draft and send it, along with the adjuster's worksheet, to CCCD. CCCD generally deposits the funds into a balance sheet account. However, when the amount of the loss claim check is \$1,000 or less and the borrower's account is current, County Finance is authorized to endorse the insurance claim check without recourse provided the borrower submits the adjuster's worksheet along with documentation that the repairs will be made, or have been completed.

If the check is greater than \$1,000, CCCD and the borrower will establish an individual plan to complete and pay for the work. In general, the plan will include three installment payments for work completed. However, at its discretion, CCCD may advance a portion of the funds for materials and supplies. CCCD will request Rehab support in developing the plan as necessary.

- B. **Loans Secured by Other Than a First Lien.** If the loss draft does not include the interest of the prior mortgagee or if all other payees have endorsed the draft, CCCD administers the claim as described above for loans secured by a first lien. When the loss draft includes the interest of the prior mortgagee, oversight of repairs of any supervised account may be conducted by the prior mortgagee.
- C. **If CCCD is Not Listed as a Mortgagee.** CCCD must always be listed in the mortgagee or loss payable clause. However, if through some oversight CCCD is not listed as mortgagee, CCCD must contact the borrower to determine if loss proceeds have been received. If the borrower has not yet received the funds, CCCD should contact the insurance carrier to request that the loss proceeds be made payable jointly to CCCD and the borrower. If the borrower already has received the proceeds but has not yet paid for repairs, CCCD should notify the borrower that the loss proceeds must be used for repairs or other uses as required by CCCD. If the borrower fails to make required repairs, the account should be accelerated as soon as practical if the County's security interest is threatened.
- D. **When CCCD has No Claim on Insurance Proceeds.** If the indebtedness secured by the insured property has been paid in full, or the draft is in payment for a loss of property on which CCCD has no claim, any loss draft which includes CCCD as a payee may be endorsed and released without recourse and delivered to the borrower.

VIII. INSPECTING REPAIRS AND AUTHORIZING PAYMENTS

All repairs and replacements will be planned, performed, inspected, and paid for in accordance with CCCD Housing Rehabilitation Program Standards. Payment schedules will be established in the individual repair plan.

- A. **Progress Inspections and Payments.** When the loss claim is under the purview of CCCD, CCCD should request that the Rehab Staff inspect the repair work and complete an Inspection Report form regarding same before requesting payment for same. Request for payments should be routed through the Accounting Department where a manual check from Finance will be requested. The check should be made payable to the borrower unless a contractor is involved. If work has been

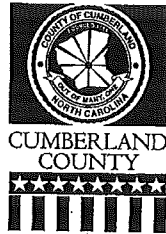
satisfactorily completed, Rehab Staff will instruct the borrower to endorse the check and give it to the contractor (if applicable). If the inspection reveals that the work was not completed satisfactorily, Rehab Staff will void the check and return it to CCCD. After each periodic inspection, Rehab Staff will send the inspection report to CCCD and maintain a copy in the borrower's case file. Rehab Staff will follow up on the adjustment of all losses until satisfactory settlement has been made.

- B. Final Payment.** When all work has been satisfactorily completed, Rehab Staff will release the final check to the borrower and submit to Loan Officials a final inspection report signed by the borrower, along with a builder's warranty signed by the contractor (if applicable).
- C. Repairs That Require More than 30 Days to Complete.** If the repairs cannot be completed within 30 days and the insurance proceeds exceed the outstanding debt against the property, CCCD may release to the borrower an amount equal to the difference between the amount of the insurance proceeds and the debt against the property. CCCD will retain the balance of the proceeds for disbursement according to the borrower's individual plan.

IX. LOSSES NOT COVERED BY INSURANCE

If a loss occurs while insurance is not in force, CCCD should notify the borrower that failure to maintain insurance is a violation of the security agreement and instruct the borrower to make the needed repairs or replacements. If the borrower is unable or unwilling to make needed repairs or replacements, the Servicer will prepare a problem case report and make recommendations on the following items:

- A.** The advisability and possibility of making a subsequent loan to pay for needed repairs;
- B.** Subordination of CCCD's real estate lien to permit the borrower to obtain funds from another source for needed repairs;
- C.** The possibility of the borrower obtaining funds secured by a junior lien from another lender; and
- D.** Whether a protective advance is necessary to protect the Government's interest. When preparing the report, the CCCD Servicer should consider such factors as the borrower's previous repayment history, the amount of the loss, the nature of the repairs, and the threat to CCCD's security interest. Recommendations to accelerate the loan should be processed in accordance with Special Servicing Guidelines.

**OFFICE OF THE COUNTY ATTORNEY**

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7762 • Fax: (910) 678-7758

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 21, 2011

TO: BOARD OF COMMISSIONERS

FROM: RICK MOOREFIELD, COUNTY ATTORNEY *RM*

DATE: MARCH 15, 2011

SUBJECT: CONSIDERATION OF CUMBERLAND COUNTY POLICY COMMITTEE REPORT AND RECOMMENDATION CONCERNING AMBULANCE FRANCHISE REQUEST FROM DENNIS DUNSTON (NO ATTACHMENTS)

BACKGROUND:

Dennis L. Dunston, Jr., d/b/a Victory 1 Enterprise, has requested a franchise to provide non-emergency ambulance transport throughout Cumberland County. Mr. Dunston states that he has purchased and equipped an ambulance that has been inspected by the state Office of Emergency Medical Services. Mr. Dunston states that his ambulance meets the licensing requirements of the Department of Health and Human Services. Mr. Dunston states that he has been told by the OEMS that the county manager must certify that his proposed service complies with any local requirements in order to receive the license.

Mr. Dunston states that his company currently uses handicap-accessible vans to provide transportation services for wheel chair bound clients for in-county medical appointments. He wishes to add the ambulance to expand his medical transportation services to bed-ridden clients.

The county has an ambulance franchise ordinance which requires all franchisees to participate in the EMS dispatch rotation. The ordinance requires every franchisee to provide service to every call to which it is dispatched, regardless of the ability of the patient to pay for the service. Cape Fear Valley Hospital is the only ambulance service provider in the county. Cape Fear Valley Hospital provides the same non-emergency transport service that Mr. Dunston proposes.

DISCUSSION:

Mr. Dunston's proposed service does not meet the requirements of the county's ambulance franchise ordinance because he only wishes to provide non-emergency medical transport. He is simply not eligible to be considered for a franchise. The state regulations governing the provision of emergency medical services provide for the licensure by the state of differentiated levels of ambulance service. Non-emergency transport is one of the levels that the state permits. The state license requires that the service provider comply with all local ordinances. That is why Mr. Dunston cannot proceed further.

The Policy Committee considered this matter in closed session because it presents legal issues that should only be discussed in closed session pursuant to G.S. 143-318.11(3) to preserve the attorney-client privilege. The Policy Committee did not take any action on this request.

I have continued discussions with Neil Yarborough who represents Mr. Dunston in this matter.

RECOMMENDATION/PROPOSED ACTION:

Direct the county attorney to continue discussion of this matter with Mr. Dunston's attorney and the hospital's attorney in order to seek a permanent resolution of the ambulance franchise issue.

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CUMBERLAND COUNTY POLICY COMMITTEE
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
MARCH 3, 2011 –10:30 AM
MINUTES

MEMBERS PRESENT: Commissioner Charles Evans
Commissioner Jimmy Keefe
Commissioner Ed Melvin (departed at 12:04 pm)

OTHERS PRESENT: James Martin, County Manager
Amy Cannon, Deputy County Manager
James Lawson, Assistant County Manager
Rick Moorefield, County Attorney
Sally Shutt, Communications and Strategic Initiatives
Manager
Thanena S. Wilson, Community Development Director
Candice White, Deputy Clerk to the Board
Press

Commissioner Keefe called the meeting to order.

1. ELECTION OF POLICY COMMITTEE CHAIR

MOTION: Commissioner Evans moved to elect Commissioner Ed Melvin as the
Policy Committee Chair.
SECOND: Commissioner Keefe
VOTE: UNANIMOUS

2. APPROVAL OF MINUTES: NOVEMBER 4, 2010 MEETING

MOTION: Commissioner Keefe moved to approve the minutes as presented.
SECOND: Commissioner Evans
VOTE: UNANIMOUS

3. CONSIDERATION OF DRAFT PROPOSED AMENDMENT FOR
SECTION 3-12

Rick Moorefield, County Attorney, recalled at the February 22, 2011 meeting of the Board of Commissioners, James Bass asked that his Jambass Ranch zoo be exempted from regulation by Section 3-12 of the Animal Control Ordinance as it was prior to August 2006. Mr. Moorefield stated Mr. Bass has been taken to court by representatives of People for the Ethical Treatment of Animals (PETA) and wildlife permits Mr. Bass

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had through December 31, 2010 were not continued by the State's Wildlife Resources Commission due to the violation of the county ordinance. Mr. Moorefield referenced his proposed amendment to Section 3-12 C. which added the exemption that was formerly in the ordinance, "this section shall not apply to zoological parks, zoos, educational or medical institutions".

MOTION: Commissioner Keefe moved to approve the proposed amendment for Section 3-12.
SECOND: Commissioner Evans
VOTE: UNANIMOUS

Mr. Martin asked that agenda Item 5. be discussed prior to Item 4. There was a consensus in favor of the request.

4. CONSIDERATION OF COMMUNITY DEVELOPMENT LOAN SERVICING POLICY REVISIONS

Thanena S. Wilson, Community Development Director, stated in an effort to assist delinquent borrowers who face hardships they have no control over, Community Development is proposing to amend its loan servicing policy to include debt restructuring as an additional option for repayment. Ms. Wilson further stated Community Development can currently do debt settlements and work out agreements, but if the borrower does not have income sufficient to make the payment, there is currently no option available to restructure/reamortize the loan.

Commissioner Keefe asked how many of the current loans would be affected by the proposed policy revision and what penalties were already in place. Ms. Wilson responded out of the 268 active loans, 30 are consistently past due and 3-4 borrowers would receive immediate help from the proposed policy revision. Ms. Wilson stated the only penalty in place is the charging of late fees. Ms. Wilson further stated Community Development is not quick to foreclose and if a loan can be restructured, there will still be a means to collect the debt.

Commissioner Keefe expressed concern that if the proposed policy revision for restructuring loans is put in place, it will become an accepted practice. Amy Cannon, Deputy County Manager, stated the policy as currently written will not allow a debt to be reamortized over a longer period of time, will not allow a reduction in the interest rate and will not allow a reduction in the payment. Ms. Cannon spoke to two businesses that would benefit from a reamortization of their commercial loans so they could stay intact and keep working and stated the debt restructuring would only be used in extreme circumstances in which the delinquency is beyond the borrowers' control.

Commissioner Keefe stated he had reservations about establishing a policy based on rare occurrences and asked whether there was some other way the authorization could be handled. Ms. Wilson stated she was not aware of any other method available to

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Community Development. Mr. Moorefield stated he was not aware of any regulatory provisions that would prohibit Community Development from revising the promissory note or the deed of trust therefore the department could renegotiate the loans. A brief discussion followed.

MOTION: Commissioner Evans moved to give Community Development the authority to use the policy as a tool to assist those individuals experiencing hardships.

SECOND: Commissioner Melvin

Commissioner Melvin stated he concurred with Commissioner Keefe's concerns and asked if there was another tool that could be used to affect the same result on a situation-by-situation basis. Mr. Martin stated all concerned need to be sure there is ample legal standing for whatever actions are taken and suggested that the policy include terminology that would grant the county manager or community development director authority to restructure loans. Mr. Moorefield advised if it is permissible to restructure loans under federal regulations or grant conditions, then there is already authority to restructure loans on a case-by-case basis. Mr. Moorefield further advised there is also no policy in place that prohibits loan restructuring. Mr. Moorefield stated a policy would be appropriate subject to the approval of the county manager or finance officer as long as the security is not diminished.

AMENDED MOTION: Commissioner Evans moved to include the language "based on the recommendation of the community development director and approval of the county manager".

SECOND: Commissioner Melvin

VOTE: UNANIMOUS

5. DISCUSSION REGARDING CAPE FEAR VALLEY MEDICAL CENTER'S AMBULANCE FRANCHISE ORDINANCE

A. DISCUSSION OF CORRESPONDENCE RECEIVED FROM VICTORY 1 ENTERPRISE REGARDING INTEREST IN PROVIDING NON-EMERGENCY AMBULANCE TRANSPORTATION SERVICE FOR CUMBERLAND COUNTY AND SURROUNDING AREA

Mr. Moorefield advised that this matter presents legal issues that should only be discussed in closed session pursuant to NCGS 143-318.11(a)(3) to preserve the attorney-client privilege. Mr. Moorefield stated for the public aspect of the matter, Dennis Dunston operates a medical transport service in a handicap-assessable van and wishes to expand his business to include ambulance transport on a non-emergency basis for the clients he serves who are bed-ridden. Mr. Moorefield stated ambulance transport is regulated by the Department of Health and Human Services and the state recognizes three levels of ambulance transport: 1) convalescent care or non-emergency transport; 2) emergency transport; and 3) advanced life support transport. Mr. Moorefield further

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stated the state determines what equipment must be included at each level and what personnel must be provided for each level in order to provide a license. Mr. Moorefield added that one of the state's licensing requirements is that ambulance services comply with all local regulations/ordinances. Mr. Moorefield stated all counties have the authority under the state statutes to franchise ambulance services. Mr. Moorefield further stated Cumberland County's ambulance franchise ordinance provides for only one level of service for emergency transport and the issue is that Mr. Dunston's business does not qualify at that level.

MOTION: Commissioner Keefe moved to go into closed session.

SECOND: Commissioner Evans

VOTE: UNANIMOUS

MOTION: Commissioner Keefe moved to go into open session.

SECOND: Commissioner Melvin

VOTE: UNANIMOUS

The Policy Committee reconvened in open session at 11:48 am. The chairman announced no action had been taken in closed session.

6. OTHER MATTERS OF BUSINESS

Commissioner Evans expressed concern about employees retiring from the county and then returning to work on a part-time or contract basis. Commissioner Evans stated this recycling of employees diminishes opportunities for current employees to advance within the county and diminishes opportunities for new hires.

Commissioner Evans referenced a list of individuals who had retired from the county and returned to work as part-time employees and asked what the advantages were to the county to continue this practice. Commissioner Keefe asked the difference between part-time and contract employees. James Lawson, Assistant County Manager, stated employees must work at least thirty hours per week to be eligible for full benefits and employees who work twenty hours per week are eligible for partial benefits. Mr. Moorefield advised employees could be either employees at will or employees by contract. Mr. Martin stated the nineteen part-time employees on the list work nineteen hours or less and the county has no obligation to provide benefits to employees who work nineteen hours or less. Mr. Lawson added retirees who return as part-time employees jeopardize their retirement benefits if they work more than nineteen hours a week. Mr. Lawson stated some of the individuals on the list are on an on-call basis and do not have a regular schedule. Mr. Moorefield also stated it is sometimes more advantageous to the county to have a part-time person on-call than to hire another person. Discussion followed as the list was further reviewed.

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Commissioner Keefe noted that many of the individuals on the list were not under the purview of the county manager and asked whether the county had a policy for retirees who return to work for the county either part-time or under contract. Mr. Martin stated when retirees are re-hired, it is done because of issues of cost and saving money is the overriding consideration.

Commissioner Melvin asked if there were situations in which a full-time person was hired to take the retiree's position when the retiree returned to work for the county on a part-time basis. Mr. Martin stated he was not aware of any such situations.

Commissioner Keefe inquired about the possibility of flex time for employees and possible benefits associated with employees operating from home on a part-time basis. Mr. Lawson and Mr. Martin spoke to challenges/issues associated with employees working from home and the need to retain staffing levels for personnel who are responsible for both phone and personal contact. Mr. Martin stated staff can certainly look at ways to advance the idea.

Commissioner Evans repeated his concern about employees retiring from the county and then returning to work on a part-time basis and asked what the Board of Commissioners could do to stop the practice within the various county departments such as Mental Health. Mr. Martin stated he could communicate this concern to departments not under his purview but for the departments under his responsibility, he was not going to approve filing position when it was not needed and this decision would be made as a cost-saving measure. Commissioner Evans asked if the county ever used temporary staffing and whether it would be more cost effective than using retirees on a part-time basis. Mr. Martin stated the county does use temporary staffing and although cost-wise there could possibly be some benefit to the county, temporary staffing would not have the same experience or know what to do. Mr. Martin further stated he feels the nineteen retirees on the list represented cost-savings to the various departments as a result of their working on a part-time and on-call basis.

Mr. Lawson spoke to the county's current efforts to strengthen managers and supervisors and to develop and prepare employees for advancement. Mr. Lawson also spoke to future efforts to provide more continuity and succession planning within the county's departments. Commissioner Keefe stated for purposes of succession planning, he felt employees with the title of deputy should be trained and capable of stepping forward to conduct the day-to-day operations of the county. Commissioner Keefe stated if Mr. Martin feels there are issues involved with retirees returning to work for the county, he should take a look at them; however, if Mr. Martin's determination is that there are no issues involved, then the committee will trust his decision.

MEETING ADJOURNED AT 12:20 PM



Self-Sufficiency Program
A division of Cumberland Community Action Program, Inc.

March 14, 2011

Attn: James Martin & Cumberland County Board of Commissioners
Re: ASPIRE Self-Sufficiency Program

Synopsis:

Cumberland Community Action Program, Inc.'s **ASPIRE** Self-Sufficiency Program focuses on assisting community residents who have limited income, need adequate/affordable housing, food, education, employment, and other resources to improve their quality of life. CCAP, Inc. is the designated anti-poverty agency for Cumberland County. The agency was established under the Economic Opportunity Act of 1964 to fight America's War on Poverty. The ideal of Community Action Agencies throughout the United States is to assist people to help themselves achieve economic self-sufficiency. CCAP, Inc. is one of almost 1,100 Community Action Agencies nationwide.

Request:

It is with honor and due respect that The ASPIRE Self-Sufficiency Program requests the opportunity to be placed on the County Commissioner's Meeting Agenda. Our basis for the request is to discuss the Community Services Block Grant funded program (ASPIRE) and garner support in our efforts to provide a program that assists low-wealth individuals and families of Cumberland County achieve economic self-sufficiency. Attached below are the program's Outcome Measures for review. A public hearing for review of the program and grant application was held Tuesday March 8th at the ASPIRE office located at 321 Dick St. CCAP, Inc. is not requesting any county funding for the administering of this project.



**Cumberland Community Action Program, Inc.
Community Service Block Grant
Summary**

March 14, 2011

The Community Service Block Grant (CSBG) for FY 2011 is \$621, 317. The grant year runs July 1, 2011 - June 30, 2012.

Project Name: ASPIRE Self Sufficiency

Long-Range Goal: To remove 70 low income individuals in Cumberland County from poverty by June 30, 2014.

Short-Range Goal: To remove 23 low income individuals in Cumberland County from poverty by June 30, 2012.

Strategy: To provide comprehensive case management services to 150 low wealth participants to become more self sufficient.

Outcome Measures Expected to Achieve by June 30, 2012:

- to serve 150 persons
- to raise 23 low income families above the poverty guideline
- to change the average annual income per participant family by \$7800
- to assist 60 participants to obtain employment
- to assist 15 participants to obtain jobs with medical benefits
- to assist participants to obtain the average wage rate of \$7.50
- to assist 50 participants with completing education/training programs
- to assist 12 participants to secure standard housing
- to provide emergency assistance to 30 participants

Primary Area of Focus: Employment

**NORTH CAROLINA DEPARTMENT OF
HEALTH AND HUMAN SERVICES**



Community Services Block Grant Program

**Application Instructions
FY 2011-12 Application for Funding
[July 1, 2011 – June 30, 2012]**

North Carolina Department of Health and Human Services
Office of Economic Opportunity
Verna P. Best, Director
2013 Mail Service Center
Raleigh, North Carolina 27699-2013
verna.best@dhhs.nc.gov

**N.C. Department of Health and Human Services
Office of Economic Opportunity
Community Services Block Grant Program
FY 2011-12**

INTRODUCTION

The purpose of the Community Services Block Grant is to provide a range of services and activities having a measurable and potentially major impact on the causes of poverty in the community or those areas of the community where poverty is a particularly acute problem.

Completing this application for funding requires the implementation by the Board of Directors of a strategic planning process as follows:

- **Determination of planning period**
- **Development of a process which allows for meaningful citizen participation**
- **Completion of needs assessment**
- **Prioritization of identified needs**
- **Analysis of available and needed resources**
- **Establishment of long-range goals**
- **Development of alternative strategies**
- **Development of work plan with annual objectives, activities and budget**
- **Development of monitoring, assessment and evaluation criteria**

In compliance with 10A NCAC 97B .0401 General Provisions, OEO rules require that citizens are provided adequate opportunities for meaningful involvement on a continuing basis for participation in the planning, implementation, evaluation and assessment of the program. Specifically, each applicant shall provide adequate information to citizens, hold a public hearing at the initial stage of the planning process, publish a notice of intent to file an application prior to the governing board's approval and subsequent submission to the application to the Office, allow citizen participation on substantive amendments in the program and provide an opportunity to comment on the applicant's performance.

As specified in 10A NCAC 97B .0402, OEO rules further require that at least one public hearing be held at the initial stage of the planning process to allow citizens the opportunity to express views and proposals. The Board of Directors shall ensure that the public hearing is scheduled at a time and location that permits broad participation, especially by the low-income, and is accessible and understandable to all citizens.

Citizen participation is an integral part of the application process. As required in 10A NCAC 97C .0111 Citizen Participation, each grant recipient is required to establish citizen participation policy and procedures. These procedures must detail plans to hold a public hearing during the initial planning when a new multi-year plan is developed. The public hearing (which can be held at the time of the Board meeting) must take place prior to Board approval of the application. When applicable, these procedures may include but are not limited to holding community meetings to ascertain the views, comments, questions and citizen proposals on how the funds will be utilized.

APPLICATION INSTRUCTIONS

The following information is related to completing specific components of the grant application, which should be helpful. Please read carefully and follow instructions.

The FY 2011-12 CSBG Application contains the revisions listed below:

1. The entire instructions and applications [including OEO Form 225 Budget (in Excel)] can be located on OEO's website [<http://www.ncdhhs.gov/o eo/>].
2. A checklist has been included to assist in assuring all the required documents are included in the application packet.
3. Change the header to reflect the agency's name.
4. All signatures should be BLUE INK.
5. The application requires approval by the board.
6. The Board Chairperson, Finance Committee Chairperson, and Program/Evaluation Committee Chairperson signatures are required on Page 3 of the application. If you do not have a certain committee, consult with your assigned program analyst to ascertain the appropriate signature.
7. Minor adjustments have been made to the Board Membership and Board Officers/Committees documents. Be sure to complete the data requested in each area. If Page 5 or 6 does not accommodate your board membership, contact Trudy Logan at trudy.logan@dhhs.nc.gov or 919-715-5850 ext. 219 for assistance.
8. Section IV-Certifications (Page 10) should reflect the dates that pertain to the NC Administrative Code requirements for the initial planning process. A table is provided to include additional county information for agencies that serve multiple counties.
9. The Planning Process Narrative reflects the Results Oriented Management and Accountability [ROMA] and NC DHHS Excels goals that support each question.
10. Question #14 of the Narrative section includes *A* and *B* to explore activities your agency has undertaken to establish a pool of unrestricted funds to (A) *support services to low-income persons* and (B) *support the overall agency*.
11. Question #17 of the Narrative section is new.
12. OEO Form 210 includes five areas (2a – 2e) to assure all required areas associated with the poverty cause description are addressed.
13. OEO Form 210-Section II reflect the terms *Agency* and *Community* added as subsets.
14. OEO Form 212 no longer has the *Other* category of Number 6 and 7 as on the previous application.
15. OEO Form 212-Number 7 includes designated spaces for total number expected to be served, expected number of new clients, and the expected number of carryover clients.
16. OEO Form 212 has a designated area for the objective statement within the implementation schedule.
17. OEO Form 225 has numerous modifications. Please review the instructions carefully.
18. The following are additional documents required to be submitted as part of the Appendices for the FY 2011 - 2012 Application:
 - Emergency Succession Plan
 - The Three Most Recent Board of Director Meeting Minutes and Spreadsheet
 - Participant Grievance and Appeal Policies
 - Employee Grievance Policy
 - County Commissioner Meeting Minutes at Which the Application was Presented and Discussed [submission is encouraged]



Submission

The OEO grant application is due by 5:00 p.m. on **Friday, March 25, 2011**; only one original copy is required; however, electronic submission to Verna.Best@dhhs.nc.gov (excluding the Appendices) is also required. Only information requested should be submitted (no attachments such as annual reports, letters of support, etc.) and the application should not be submitted in a binder of any kind; tabbed pages are not required. One copy of the grant application must be submitted in the following order, with each page numbered **consecutively**:

ELIGIBILITY DOCUMENTS

- Certifications and Assurances
- Board Composition
- Board Officers and Committees

PLANNING PROCESS NARRATIVE

AGENCY STRATEGY FOR ELIMINATING POVERTY - OEO Form 210

ONE- YEAR WORK PROGRAM - OEO Form 212

CSBG ADMINISTRATIVE SUPPORT WORKSHEET - OEO Form 212-A [if applicable]

AGENCY BUDGET INFORMATION - OEO Form 225

TOTAL AGENCY BUDGET

PLAN FOR MONITORING, ASSESSMENT AND EVALUATION

APPENDICES

- Cognizant-Approved Indirect Cost Agreement
- Cost Allocation Plan
- Copies of all current contracts that obligate CSBG funds
- Tripartite Board of Directors Member Profile
- Board of Directors Minutes for the three most recent regular meetings
- Organizational Chart
- CSBG staff resumes and job descriptions
- Participant Grievance and Appeal Policies
- Employee Grievance Policy
- Conflict of Interest Policy for Private Not-for-Profit Agencies
- Emergency Succession Plan
- Minutes of public hearing at which this application was reviewed and approved
- County Commissioner Meeting Minutes [encouraged]

**RESOLUTION OF
THE BOARD OF COMMISSIONERS OF CUMBERLAND COUNTY
OPPOSING SENATE BILL 8 REGARDING CHARTER SCHOOLS**

WHEREAS, the Cumberland County Board of Commissioners is responsible for funding the capital needs of the Cumberland County Schools with its more than 53,000 students; and

WHEREAS, because of its commitment to providing exceptional public education opportunities to the children of Cumberland County, the Board of Commissioners also provides local funds for supplemental and enrichment programs for the students of Cumberland County; and

WHEREAS, the Cumberland County Board of Education has also taken measures to secure funding for elective programs for its students including, but not limited to, pre-kindergarten programs and JROTC, in order to provide significant benefits for its students beyond the basic education requirements; and

WHEREAS, the State reduced revenues to the Public School Building Capital Fund (PSBCF) by more than \$260 million in the current (2009-11) biennium budget by temporarily diverting the corporate income tax set-aside that flows into the Public School Building Capital Fund and by reducing the counties' share of lottery proceeds for 2010-11; and

WHEREAS, the Governor's proposed budget for 2011-13 permanently ends the set-aside for the PSBCF, costing counties more than \$70 million per year in perpetuity, and reduces the counties' share of lottery funds by more than \$100 million per year for the next two years, resulting in a total loss to counties for public school capital needs of more than \$350 million for the upcoming biennium; and

WHEREAS, the North Carolina General Assembly is currently considering Senate Bill 8, No Cap on Charter Schools, that would increase the numbers of these schools and expand their funding; and

WHEREAS, Senate Bill 8 would entitle charter schools to a portion of all funds that flow through local public school system accounts including private donations, supplemental public funds and grants secured by the actions of school boards; and

WHEREAS, Senate Bill 8 would reduce the number of students necessary to form a charter school; and

WHEREAS, the proposal Senate Bill 8 to authorize counties to spend money for charter school capital needs will only diminish even further the funds available for counties to meet the growing demands for public school facilities; and

WHEREAS, the combined impact of the cuts to public school capital funding in the proposed biennium budget and the proposed Senate Bill 8 diversion of further funds from the public schools shall strain Cumberland County's resources to provide adequate capital funding and any supplemental funding to the public schools.

THEREFORE, BE IT RESOLVED that the Cumberland County Board of Commissioners respectfully requests members of the North Carolina General Assembly to carefully consider Senate Bill 8 and make modifications that address the above concerns, specifically to:

- Provide a mechanism for accounting for funds that were either secured by the actions of, or donated to, the public schools and eliminate the proposed sharing of these funds.
- Eliminate any requirement of sharing of funds for programs provided by the public schools but not provided by charter schools.
- Require a reasonable number of minimum students necessary to form a charter school.
- Revise the capital funding provision to eliminate the further diversion of public school capital funds.

Adopted at the regular meeting of the Cumberland County Board of Commissioners held on the 21st day of March, 2011.

By: _____
Kenneth S. Edge, Chairman
Cumberland County Board of Commissioners

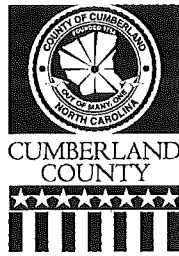
ATTEST:

Marie Colgan, Clerk to the Board

KENNETH S. EDGE
Chairman

MARSHALL FAIRCLOTH
Vice Chairman

JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
BILLY R. KING
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7771 • Fax: (910) 678-7770

ITEM NO. 9A

March 14, 2011

March 21, 2011 Agenda Item

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *(CW)*

SUBJECT: Adult Care Home Community Advisory Committee

BACKGROUND: The Adult Care Home Community Advisory Committee has one (1) upcoming vacancy on April 30, 2011 as follows:

Kim Howard – completing first term. Eligible for reappointment; however, due to her inactivity on the committee, recommendation of the Adult Care Home Community Advisory Committee is for **Herman Dudley**. (See attached.)

I have attached the current membership and applicant list for this committee.

PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.

Attachments

pc: Andrea Wright-Valdez
Mid-Carolina Area Agency on Aging

Celebrating Our Past...Embracing Our Future

Candice White

From: Andrea Valdez [andrea@mccog.org]
Sent: Monday, March 14, 2011 12:28 PM
To: Candice White
Subject: Recommendation H. Dudley

Due to the inactivity from Ms Kim Howard on the Cumberland County Adult Care Home Committee, The Cumberland County Adult Care Home Committee would like to suggest Mr. Herman Dudley for recommendation/nomination to replace Ms. Howard.

Herman Dudley
613 Youk Road
Fayetteville, NC 28303
910-286-6597

Andrea Valdez, MS
Regional LTC Ombudsman
Mid-Carolina AAA
Office: (910) 323-4191 x 25
Fax: (910) 323-9330
website: <http://www.mccog.org/>

|

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE
Initial Appointment 1 Year/Subsequent Terms 3 Years

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Mary Ann Ayars 804 Juniper Drive Fayetteville, NC 28304 426-9258/483-0191 #338	8/10	Initial	Aug/11 8/31/11	Yes
Toney Edwards (B/M) 3622 Clearwater Drive Fayetteville, NC 28311 822-4261/391-7910 (C)	04/09	1 st	Apr/12 4/30/12	Yes
Mary Ann Brown-Jackson 1959B James Hamner Way Fayetteville, NC 28311 822-1311/893-8151 x330 (W)	1/09	2 nd	Jan/12 1/31/12	No
Sandra Ebron (B/F) PO Box 65306 Fayetteville, NC 28306 424-3932/922-9446(C)	12/09	1st	Dec/12 12/31/12	Yes
Herma Jean Bradley (/F) 714 Topeka Street Fayetteville, NC 28301 822-3689	5/09	2 nd	June/12 6/30/12	No
Mexie Fields (/F) 1815 Primrose Drive Fayetteville, NC 28301 488-8432	1/10	2nd	Jan/13 1/31/13	No
Yvonne Booth (B/F) 4568 Turquoise Road Fayetteville, NC 28311 488-7260	8/09	1st	Aug/12 8/31/12	Yes
Daniel Rodriguez (H/M) 2634 Franciscan Drive Fayetteville, NC 28306 425-2746/432-9701 (W)	5/10	1st	May/13 5/31/13	Yes
Mary Dillon 3209 McChoen Drive Fayetteville, NC 28301 822-2045	8/10	Initial	Aug/11 8/31/11	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
George W. Mitchell 6609 Abbey Lane Fayetteville, NC 28311 261-6951 (W)	5/10	Initial	May/11 5/31/11	Yes
Wynella A. Myers 706 Sarazan Drive Fayetteville, NC 28303 822-5526/273-8483 (C)	6/10	2nd	Aug/13 8/31/13	No
Rasheedah Reid 4217 Edward E. Maynor Drive Hope Mills, NC 28348 703-1075	8/10	Initial	Aug/11 8/31/11	Yes
Ralph T. Cascasan (A/M) 910 Alexwood Drive Hope Mills, NC 28348-1695 425-9704/433-1039 (W)	7/10	1st	June/13 6/30/13	Yes
Alfonso Ferguson, Sr. 3329 Eastgate Street Eastover, NC 28312-9311 401-2313/483-9916 ext. 5551235 (W)	6/10	1st	Aug/13 8/31/13	Yes
Cassandra W. Haire (B/F) 515 Albany Street Fayetteville, NC 28301 728-0175	12/09	1st	Dec/12 12/31/12	Yes
Kim Howard (_/F) 6018 Lakaway Drive Fayetteville, NC 28306 308-5974	4/08	1 st	Apr/11 4/30/11	Yes

CONTACT: Andrea Wright-Valdez, Regional Ombudsman, Mid-Carolina Area Agency on Aging,
P. O. Box 1510, Fayetteville, NC 28302 - Phone: 323-4191, ext. 25 – Fax: 323-9330

MEETINGS: Quarterly: 3rd Thursday of the last month of each quarter (March, June, September,
December) - 10:00 am - various adult care homes in Cumberland County

APPLICANTS FOR
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
ANQUISET, ANEL S. (H/M) 1407 STANSFIELD DRIVE FAYETTEVILLE, NC 28303 482-0443	NONE LISTED	HS; AS
BRUNSON, FRANCES (B/F) 1308 DEEP CREEK ROAD FAYETTEVILLE, NC 28312 578-3825/671-5147 (W)	CASE MANAGER SOUTHEASTERN REGIONAL	LTC ASSISTED LIVING ADMIN. LICENSE, EMT
BURNETTE, MARIO (B/M) 1207 COLLEN DRIVE FAYETTEVILLE, NC 28304 587-4951	COLLECTIONS SUPERVISOR FRESENIUS MEDICAL	MA-BUSINESS ADMINISTRATION
CHAVIS, KAREN R. 2122 CALISTA CIRCLE FAYETTEVILLE, NC 28304 423-6590	RETIRED RN CFVHS	ASN
DOUGLAS, BRENDA 6109 GARDEN COURT FAYETTEVILLE, NC 28311 488-1663/677-2078 (W)	SOCIAL WORKER III DSS	ASSOC & BACHERLORS DEGREE
DUDLEY, HERMAN (B/M) 613 YORK ROAD FAYETTEVILLE, NC 28303 864-3817/286-6597	AMERICAN GENERAL LIFE	HS; SOME COLLEGE
GARRISON, CYNTHIA 1887 SPIRALWOOD DRIVE FAYETTEVILLE, NC 28304 868-8981 (H)/321-0398 (W)/527-4673 (C)	CC SCHOOLS ASST PRINICPAL	BA, MA
GLADDEN, ELLEN (B/F) 3512 CLEARWATER FAYETTEVILLE, NC 28311 488-2659/483-4290	MANAGER PAYNE FUNERAL HOME	BA
LEE, ANGELA (B/F) 2065 CORINNA STREET FAYETTEVILLE, NC 28301 587-7794/488-8477	QUALIFIED PROFESSIONAL SB PIERCE & ASSOC., INC.	BA, MS
MURCHISON, KARLENE 623 DEVOE AVENUE FAYETTEVILLE, NC 28314 868-2199 (H) / 920-5420 (W)	ACCOUNTING TECHNICIAN	HS, FSU

SOUTHERLAND, HARRY (B/M)
3191 BRADDY ROAD
FAYETTEVILLE, NC 28306
978-9118

BUSINESS OWNER

BA-BUSINESS MGMT; JD

VINSON, LINDA
7494 ELKHORN DRIVE
FAYETTEVILLE, NC 28314
309-7225/919-733-9733 EXT. 245

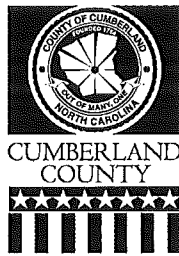
SOCIAL SVCS PROGRAM
DIRECTOR

BS, MPA

KENNETH S. EDGE
Chairman

MARSHALL FAIRCLOTH
Vice Chairman

JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
BILLY R. KING
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

ITEM NO. 9B

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7771 • Fax: (910) 678-7770

March 14, 2011

March 21, 2011 Agenda Item

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *aw*

SUBJECT: Joint Appearance Commission

BACKGROUND: At a meeting in August 2010, the Board of Commissioners appointed Steven Coleman to the Joint Appearance Commission. Due to Mr. Coleman's non-attendance, the Joint Appearance Committee is requesting that he be removed and is also recommending that **Noelle Kindrick** be considered to fill the unexpired term. (See attached.)

I have attached the membership list and applicant list for this commission.

PROPOSED ACTION: Remove Steven Coleman and nominate individual to fill the unexpired term as above.

Attachments

pc: David Nash, Planner II
City of Fayetteville

Celebrating Our Past...Embracing Our Future

Candice White

From: Chris Mitchell [mitchech@live.com]
Sent: Wednesday, February 16, 2011 4:41 PM
To: Candice White
Cc: David Nash; JAC- Johnny Lanthorn; Chris Mitchell
Subject: FW: prospective new member

Dear Ms. White,

I am very please to introduce Ms. Noelle Kindrick as a prospective candidate to serve with us on the City/County Joint Appearance Commission (JAC). This announcement is in direct response to a solicitation sent out by your office requesting that we (JAC) forward recommendations to your office to fill County vacancies on the board. Ms. Kindrick is a resident of the Town of Wade and possesses a College Degree in Political Science. She comes highly recommended by our Vice Chairman Mr. Johnny Lanthorn (See Attachement). Upon receipt of this recommendation, I had the opportunity interview Ms. Kindrick telephonically. I informed her of some of the basic duties and unique responsibilities of becoming a member of this prestigious board, as well as the meeting schedule, place and times. It is in my opinion and best judgment, base on the information that can be reasonably attained from this limited process, that Ms. Kindrick will not only be a good fit for this vacancy, she also has the potential to become an asset to this board and community while serving in this capacity.

I strongly recommend that Ms. Noelle Kindrick be selected to serve as a board member of the City/County Joint Appearance Commission.

Sincerely,

Christopher Mitchell
Chairman,
City/County Joint Appearance Commission
(910) 229.7871
mitchech@live.com

From: johnnylanthorn@embarqmail.com
To: mitchech@live.com
Subject: prospective new member
Date: Tue, 15 Feb 2011 20:24:24 -0500

Chris,

The lady that I have in mind is Noelle Kindrick. She lives in Wade but she will have to be a county appointment. She is a student at North Western studying something to do with politics. She and her husband were in the military but call Wade home now. I don't have her address but her phone numbers are (910) 483-7459 at home and her cell is (910) 689-7613. She seems to be energetic and smart. Also she wants to volunteer in the community.

Thanks,
Johnny Lanthorn

2/16/2011

Candice White

From: David Nash [DNash@ci.fay.nc.us]
Sent: Friday, January 14, 2011 10:47 AM
To: Candice White
Cc: Karen Hilton; Rob Anderson; Rita Perry; Mary Beth Haire
Subject: Non-Attendance of Steven Coleman on Joint Appearance Commission

TO: Candice White, Deputy Clerk to the Cumberland County Board of Commissioners
FROM: David Nash, Staff Representative to the Joint Appearance Commission
DATE: January 14, 2011
SUBJECT: Non-Attendance of Steven Coleman on the Joint Appearance Commission

On August 10, 2010, the County Board of Commissioners appointed Mr. Steven Coleman to be a member of the Joint Appearance Commission. Unfortunately, Mr. Coleman has not attended any of the regularly-scheduled meetings since being appointed.

The September 7 regular meeting was cancelled, due to its proximity to the Labor Day holiday, so Mr. Coleman's first meeting would have been on October 4.

Mr. Coleman did attend an Orientation Session on October 4; this meeting was held an hour before the regular meeting scheduled for October 4. Unfortunately, Mr. Coleman left after the Orientation Session ended and he did not attend the regular October 4 meeting which was scheduled to begin after the Orientation Session.

Mr. Coleman also missed the regular meetings held on November 1 and December 6.

The January regular meeting, scheduled for January 3, was cancelled due to its proximity to the New Year Holiday. It was rescheduled as a special meeting for January 10. The January special meeting had to be cancelled due to snow.

We have tried to call Mr. Coleman before all meetings, to remind him of the upcoming meetings. We have left messages at the phone numbers we have for him. (583-4488, 229-8043)

We have also mailed an agenda packet to him prior to each meeting. We have used the address that we have for him. (271 Kings Creek Drive, Unit 306, Fayetteville, NC 28311)

Most recently, when I called him on January 7 to remind him of the upcoming January 10 special meeting, I left a voice mail at both telephone numbers that we have for him. I also left messages through a pager system, requesting that he please call me back. Within minutes of leaving the messages on the pager system, I got a return voice mail, saying "Do Not Call."

Also, after we mailed him the agenda packet for the January 10 special meeting, the packet was returned by the Post Office. The Post Office put a label on the packet envelope. It said:

MOVED LEFT NO ADDRESS
UNABLE TO FORWARD
RETURN TO SENDER

In summary, Mr. Coleman's lack of attendance suggests that he does not wish to be a member of the Joint Appearance Commission. Also, the fact that the most recent packet was returned by the Post Office shows that he has moved without leaving a forwarding address.

We hope that the Board of Commissioners will consider appointing someone else to be a member of the Joint Appearance Commission. The Commission needs members who will attend the meetings.

Thank you for your assistance in this matter. If you have any questions, please feel free to get in touch.

2/16/2011

David Nash
Staff Representative to the Joint Appearance Commission
Planning and Zoning Division, Development Services Department
City of Fayetteville
910-433-1995

JOINT APPEARANCE COMMISSION
2-Year Terms

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible for Reappointment</u>
Coleman, Steven 271 Kings Creek Drive Unit 306 Fayetteville, NC 28311 229-8043(H)/583-4488 (C)	8/10	1 st	Aug/12 8/31/12	Yes
Mitchell, Christopher 7357 Beaver Run Drive Fayetteville, NC 28314 229-7871 (H)/860-3333(W)	8/10	1st	Aug/12 8/31/12	Yes
Smith, Nancy W. 5731 Christmasberry Court Fayetteville, NC 28312 487-1578/850-9398 (W)	8/09	2nd	Aug/11 8/31/11	No
VACANT (vacated by R. Newsome) 232 Croydon Avenue Fayetteville, NC 28311 717-5754(H)/436-0414	8/10	1 st	Aug/11 8/31/11	Yes
(serving unexpired tem-eligible to serve two additional terms)				

Meetings: First Monday of Month – 5:15 PM – City Hall, 1st Floor, Cape Fear Room

Contact: David Nash, Planner II – Phone: 433-1995 – Fax: 433-1776
City of Fayetteville

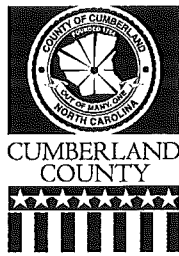
APPLICANTS FOR
JOINT APPEARANCE COMMISSION

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
DREW, HARRY N. (B/M) 902 ARSENAL AVENUE FAYETTEVILLE, NC 28305 301-537-5118	RETIRED	2 YRS BUSINESS SCHOOL
HOGAN, VICTOR (AA/M) 4024 WINDY FIELDS DRIVE FAYETTEVILLE, NC 28306 778-9433/305-726-3188	MILITARY OFFICER **SERVES ON ANIMAL SERVICES BOARD**	BA
KENDRICK, NOELLE KUUIPO (NHPI/F) 3913 BARCLAY WAY WADE, NC 28395 483-7459/689-7613 (C)	N/A	BS; GRADUATE STUDENT
REID, SUSAN PO Box 53797 FAYETTEVILLE, NC 28305 964-3996	RETIRED	BS

KENNETH S. EDGE
Chairman

MARSHALL FAIRCLOTH
Vice Chairman

JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
BILLY R. KING
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

ITEM NO. 9C

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7771 • Fax: (910) 678-7770

March 14, 2011

March 21, 2011 Agenda Item

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *cw*

SUBJECT: Transportation Advisory Board

BACKGROUND: The Transportation Advisory Board has the following one (1) vacancy:

At-Large Representative

Dianne Grumelot – completed second term. Not eligible for reappointment.
Recommendation of the Transportation Advisory Board is for
Pamela Story. (See attached.)

I have attached the current membership list and applicant list for this board.

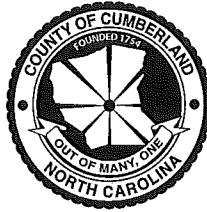
PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.

pc: Kristine Wagner, Transportation Program Coordinator
Planning and Inspections Department

Celebrating Our Past...Embracing Our Future

Cecil Combs
Chairman

William H. Robinson
Vice Chairman



Kristine Wagner
Transportation Coordinator

130 Gillespie Street
Fayetteville, NC 28301
910-678-7624
kwagner@co.cumberland.nc.us

CUMBERLAND COUNTY

TRANSPORTATION ADVISORY BOARD

March 9, 2011

MEMORANDUM

TO: Candice White

FROM: Kristine Wagner, Transportation Program Coordinator

SUBJECT: TAB Member Terms

The Transportation Advisory Board voted unanimously at their March 8, 2011 meeting to nominate the following individuals:

Ms. Pamela Story (to replace Dianne Grumelot)

The following board members are yet to be replaced. Their positions shall remain vacant until a replacement nominee is made:

Mr. Michael Roye

If you have any questions or need any additional information please contact me.

TRANSPORTATION ADVISORY BOARD

2 Year Term

(Staggered 2 & 3 Year Terms Initially)

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>City of Fayetteville Representative</u>				
Adolphus Thomas	11/10	2nd	Nov/12	No
Community Relations Specialist			11/30/12	
City of Fayetteville				
433 Hay Street				
Fayetteville, NC 28301				
433-1935				
<u>Urban Transit Provider Representative</u>				
Wendy Nunnery	5/09	1 st	Nov/11	Yes
Fayetteville City Transit			11/30/11	
2816 Bears Den Way				
Fayetteville, NC 28301				
484-8612/433-1748 (W)				
<u>Mid-Carolina Council of Governments Director or Designee</u>				
Glenda Dye	11/09	1st	Nov/11	Yes
Mid-Carolina Council of Governments			11/30/11	
P.O. Box 1510				
Fayetteville, North Carolina 28302-1510				
323-4191 ext. 22 (W)				
<u>County DSS Director or Designee</u>				
Sheila Stevenson	2/10	1st	Nov/11	Yes
1704 Pristine Lane			11/30/11	
Fayetteville, NC 28348				
425-2989 / 677-2423 (W)				
<u>DSS Work First Representative</u>				
Cheryl Campbell	11/09	1st	Nov/11	Yes
Cumberland County DSS			11/30/11	
P.O. Box 2429				
Fayetteville, North Carolina 28302-2429				
<u>Workforce Development Center Director or Designee</u>				
Lorria Troy	11/09	1st	Nov/11	Yes
Workforce Development Center			11/30/11	
410 Ray Avenue				
Fayetteville, North Carolina 28301				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Vocational Rehab Representative</u>				
Shelton L. Clark 1407 Murchison Road Fayetteville, NC 28301 964-3332/486-1717	11/10	1st	Nov/12 11/30/12	Yes
<u>Sheltered Workshop Director or Designee</u>				
Betsy Torsell Employment Source 600 Ames Street Fayetteville, NC 28301	11/09	2nd	Nov/11 11/30/11	No
<u>Aging Programs Representative</u>				
Sybil Sloan Cumberland County Coordinating Council On Older Adults 339 Devers Street Fayetteville, North Carolina 28303	11/09	1st	Nov/11 11/30/11	Yes
<u>County Mental Health Director or Designee</u>				
William H. Robinson CC Area Mental Health Center 109 Bradford Avenue Fayetteville, North Carolina 28301-5496 323-0601(W)	11/09	2nd	Nov/11 11/30/11	No
<u>Emergency Medical Services Representative</u>				
VACANT (vacated by Michael Roye)5/09 Cape Fear Valley – EMC PO Box 2000 Fayetteville, NC 28302 615-5651		1 st	Nov/10 11/30/10	Yes
<u>County Representative</u>				
VACANT (not required)				
<u>County Planning Department Director or Designee</u>				
Cecil Combs Cumberland County Planning Department P.O. Box 1829 Fayetteville, North Carolina 28302-1829 678-7606 (W)	11/10	2nd	Nov/12 11/30/12	No

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>County Health Director or Designee</u>				
Terresio Pope Cumberland County Health Dept. 1235 Ramsey Street Fayetteville, NC 28301	11/10	2nd	Nov/12 11/30/12	No
<u>At-Large Representatives</u>				
Dorothy A. Harris 270 Lick Creek Drive Linden, NC 28356 897-5265	11/10	1st	Nov/12 11/30/12	Yes
Dianne Grumelot Cumberland County Schools 1014 Gillespie Street Fayetteville, North Carolina 28306 678-2586	11/08	2 nd	Nov/10 11/30/10	No
Faye Lewis 415 Shamos Court Fayetteville, NC 28311 568-6884/323-4191 (ext. 31)	11/10	1st	Nov/12 11/30/12	Yes
Ifetayo Farrakhan Dept. of Social Services 1225 Ramsey Street Fayetteville, North Carolina 28301 677-2531	11/10	2nd	Nov/12 11/30/12	No

****Board was created by the Commissioners on 11/6/00.**

Meetings: Second Tuesday in first month of each quarter (Jan., Apr., July, Oct.) at 10:00 AM – Special meeting held in June.

Location: Historic Courthouse, Courtroom 3B

Contact: Kristine Wagner (Planning & Inspections) x7624, fax # 678-7601

APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BUSSEY, LESTER (-/M) 673 STONEYKIRK DRIVE FAYETTEVILLE, NC 28314 868-9322	RETIRED	HS – SOME COLLEGE
SERVES ON MID-CAROLINA AGING ADVISORY COMMITTEE		
COLLINS, RICKEY (W/M) 4876 US HWY 3015 HOPE MILLS, NC 28348 425-9990	RETIRED ELECTRICIAN NC	SOME COLLEGE ELEC. LICENSE
DAY, MATT A. (_/M) 3017 E BRINKLEY DRIVE SPRING LAKE, NC 28390 436-8545	FTCC	GED; SOME COLLEGE
LEWIS, DOLLIETA (FAYE) 415 SHAMOS COURT FAYETTEVILLE, NC 28311 568-6884/323-4191 x31	RPO TECHNICIAN MID-CAROLINA COG	HS
MCMANUS, LUTHER M. (B/M) 3472 THORNDIKE DRIVE FAYETTEVILLE, NC 28311 488-1314 (H)	RETIRED – FEDERAL GOVT/ DC HOUSING AUTHORITY	MA-ELEMENTARY ED
SERVES ON MINIMUM HOUSING APPEALS BOARD		
MCNEIL, SHEBA (B/F) 162 TALLSTONE DRIVE FAYETTEVILLE, NC 28311 203-809-8185/977-4788 (W)	CHILD CARE WONDERLAND CHILD CARE	BA
MITCHELL, GEORGE W. (B/M) 6607 ABBEY LANE FAYETTEVILLE, NC 28311 261-6951 (W)	SECURITY OFFICER FT. BRAGG	NONE LISTED
SERVES ON ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE		
PICKETT-WADDELL, AUDREY (B/F) 1202-A SLEEPY HOLLOW DRIVE FAYETTEVILLE, NC 28311 224-8785/488-7461 (W)	DAY CARE LEAD TEACHER HOJACK CHILD DEV. CTR.	BA – SOCIOLOGY
STORY, PAMELA SUGGS 631 WEST COCHRAN AVENUE FAYETTEVILLE, NC 28301 339-8350/678-2621	SOCIAL WORK COORDINATOR HOMELESS LIAISON	BA; MS-SOCIAL WORK
TALLEY, WAYNE (B/M) 740 KENSINGTON PARK ROAD FAYETTEVILLE, NC 28311 822-5986 (H) / 689-4833 (W)	ANALYST TRAINER	BA-HOSPITAL ADMIN BS-LIBERAL STUDIES

KENNETH S. EDGE
Chairman

MARSHALL FAIRCLOTH
Vice Chairman

JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
BILLY R. KING
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

ITEM NO. 10A

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7771 • Fax: (910) 678-7770

March 11, 2011

March 21, 2011 Agenda Item

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *cu*

SUBJECT: Cumberland County Local Emergency Planning Committee

BACKGROUND: On February 22, 2011, the Board of Commissioners nominated the following individual to fill one (1) vacancy for an unexpired term on the Cumberland County Local Emergency Planning Committee:

Law Enforcement Representative
Captain Kenneth Eaker (new appointment)

I have attached the current membership list for this committee.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Kenny Currie, Emergency Services Director

Celebrating Our Past...Embracing Our Future

CUMBERLAND COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
3 Year Term
(Staggered Terms Initially)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Print and Broadcast Media Representative</u>				
Jackie Tuckey City of Fayetteville Environmental Services 455 Grove Street Fayetteville, NC 28301 Phone: 433-1854	8/10	1 st	Aug/13 8/31/13	Yes
Sally Shutt CC Communications Manager P.O. Box 1829 Fayetteville, NC 28302 Phone: 437-1921	6/10	1 st full	Aug/13 8/31/13	Yes
(eligible to serve an additional 3-year term)				
<u>Operators of Facilities Representative</u>				
Rayford Hunt Hexion Specialty Chemicals 1411 Industrial Drive Fayetteville, NC 28301 485-9269	4/10	1 st	Nov/11 11/30/11	Yes
(serving unexpired term)				
VACANT (vacated by Gene Smith) Goodyear Tire and Rubber 6650 Ramsey Street Fayetteville, NC 28311 893-8213/630-5678 (W)	8/09	1 st	Aug/12 8/31/12	Yes
Mark Faircloth (Eaton Corporation) 338 Hilliard Drive Fayetteville, NC 28311 482-4266/677-5219	10/10	1 st	Oct/13 10/31/13	Yes
Antionette Barnes (/F) Purolator Filters 3200 Natal Road Fayetteville, NC 28306 426-4283 (W)	2/10	1 st	Dec/12 12/31/12	Yes
(serving 1 st full term-eligible for another 3-year term)				

Cumberland County Local Emergency Planning Committee, page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Law Enforcement Representative</u>				
Sgt. Erwin Montgomery NC Highway Patrol 2435 Gillespie Street Fayetteville, NC 28306-3053 486-1334	9/09	1st	Sept/12 9/30/12	Yes
Lt. Charles Parker Cumberland Co. Sheriff's Office 131 Dick Street Fayetteville, NC 28301-5750 677-5412	6/10	1 st full	Aug/13 8/31/13	No
VACANT (vacated by Lt. W. Owen) Fayetteville Police Department 467 Hay Street Fayetteville, NC 28301-5565 433-1819	12/09	1 st	Dec/12 12/31/12	Yes
<u>Emergency Management Representative</u>				
Greg Phillips Cumberland County Emergency Services 131 Dick Street Fayetteville, NC 28301 321-6736	9/10	2nd	Sept/13 9/30/13	No
<u>Community Group Representative</u>				
VACANT (vacated by J. Womble)	8/07	2 nd	Aug/10 8/31/10	No
<u>Transportation Representative</u>				
VACANT (vacated by Eddie Smith)	12/09	1st	Dec/12 12/31/12	Yes
<u>Health Representative</u>				
Buck Wilson Cumberland County Health Dept. 1235 Ramsey Street Fayetteville, NC 28301 433-3707 (W)	01/11	1st	Jan/12 1/31/12	Yes
(serving unexpired term; eligible to serve two additional three-year terms)				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Hospital Representative</u>				
Scott Tanner Cape Fear Valley Health System 1638 Owen Drive Fayetteville, NC 28304 615-7914 (W) / 315-4672 (H)	9/09	1st	Sept/12 9/30/12	Yes
<u>Fire Fighting Representative</u>				
Assistant Chief Thomas M. Allen Fire/Emergency Management City of Fayetteville 433 Hay Street Fayetteville, NC 28301 433-1009	10/08	1 st	Dec/11 12/31/11	Yes
<u>First Aid Representative</u>				
Kevin Brunson Cape Fear Valley Emergency Medical Services 610 Gillespie Street Fayetteville, NC 28306 615-5652 (W) / 476-4565 (C)	11/10	1 st full	Nov/13 11/30/13	Yes
<u>At-Large Representative</u>				
Phillip McCorquodale 2413 Cleveland Avenue Fayetteville, NC 28312 323-4112/323-9600 (W)	4/10	1 st	April/13 04/30/13	Yes
Richard A. King 658 Glenola Street Fayetteville, NC 28311 488-2492/977-3118 (W)	6/10	1st	Aug/13 08/31/13	Yes
<u>Local Environmental Representative</u>				
Paul Rawls 225 Green Street, Suite 714 Fayetteville, NC 28301 424-5556 (H) / 433-3324 (W)	2/10	1st	Feb/13 2/28/13	Yes
<u>Utilities Representative</u>				
Ray Jackson (/M) Public Works Commission 955 Old Wilmington Road Fayetteville, NC 28301 223-4118	8/09	1 st	Aug/12 8/31/12	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Andrew Moore Directorate of Public Works Environmental Compliance Branch 2175 Reilly Road, Stop A Fort Bragg, NC 28310 813-8506	8/10	1 st	Aug/13 8/31/13	Yes

Ex-Officio Members:

Elected Official Representative (Liaison)

Ed Melvin, County Commissioner

Emergency Management

Kenny Currie, Cumberland County Emergency Services

Fayetteville Fire/Emergency Management

Bennie Nichols, Chief, Fayetteville Fire Department

Dale Iman, City Manager

James Martin, County Manager

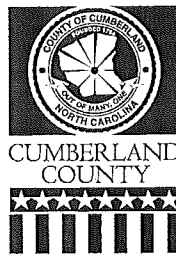
Contact: Kenny Currie, Director – Emergency Services – x7688 or Gloria Simms

Meets quarterly on the last Thursday of the month in January, April, July & October at 10:00 am – PWC
Office, 955 Old Wilmington Road

KENNETH S. EDGE
Chairman

MARSHALL FAIRCLOTH
Vice Chairman

JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
BILLY R. KING
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

ITEM NO. 10B

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7771 • Fax: (910) 678-7770

March 11, 2011

March 21, 2011 Agenda Item

TO: Board of Commissioners
FROM: Candice H. White, Deputy Clerk to the Board *cu*
SUBJECT: Equalization and Review Board

BACKGROUND: On February 22, 2011, the Board of Commissioners nominated the following individual to fill one (1) upcoming vacancy on the Equalization and Review Board:

Real Estate Agent Position
Kathy Olsen (reappointment)

I have attached the current membership list for this board.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Aaron Donaldson, Tax Administrator

Celebrating Our Past...Embracing Our Future

EQUALIZATION AND REVIEW BOARD

3 Year Term

(All terms expire in March with no more than five expiring in the same year; consistent with the resolution establishing the board as adopted by the Board of Commissioners on September 5, 1989.)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>Appraiser</u>				
Steven A. Parsons (W/M) 3701 Clearwater Drive Fayetteville, NC 28311 822-4155/988-3879 (W)	3/10	2nd	Mar/13 3/31/13	No
<u>At Large</u>				
David J. Mack (B/M) 5479 Lynbrook Court Fayetteville, NC 28314 867-1214	3/09	2 nd	Mar/12 3/31/12	No
Curtis Alexander (W/M) 1743 Daisy Lane Fayetteville, NC 28303 488-9537/977-9537	3/09	1 st	Mar/12 3/31/12	Yes
David Duria (M) 6437 Pericat Drive Fayetteville, NC 425-5771/797-9688 (C)	3/10	1 st	Mar/13 3/31/13	Yes
<u>Businessman</u>				
George Turner (W/M) 1012 Cain Road Fayetteville, NC 28303 484-4069/867-2116	3/09	1 st	Mar/12 3/31/12	Yes
<u>Farmer</u>				
Sherrill Jernigan (W/M) 6717 Sisk Culbreth Road Godwin, NC 28344 980-1698/237-5065	3/09	1 st	Mar/12 3/31/12	Yes
<u>Home Builder</u>				
Rodney W. Sherrill (W/M) 820 Brighton Road Fayetteville, NC 28314 978-1010/480-1010	3/09	2 nd	Mar/12 3/31/12	No

(All terms expire in March with no more than five expiring in the same year; consistent with the resolution establishing the board as adopted by the Board of Commissioners on September 5, 1989.)

Name/Address	<u>Date</u> Appointed	Term	Expires	<u>Eligible For</u> Reappointment
<u>Industrialist</u>				
W. Carroll Beard, Jr. (W/M) 2524 Fordham Drive Fayetteville, NC 28304 485-7050/818/9797	3/10	2nd	Mar/13 3/31/13	No
<u>Real Estate Agent</u>				
Kathy Olsen (W/F) 854 S. Reilly Road Fayetteville, NC 28314-1820 867-4659/864-1459 (W)	3/08	1 st	Mar/11 3/31/11	Yes

Chairman: W. Carroll Beard, Jr.
1st Vice Chairman: George Turner
2nd Vice Chairman: Kathy Olsen

Meetings: 2nd Wednesday of every month – 3:30 PM (except July)
Courthouse – Room 564
(No meetings in July)

Contact: Aaron Donaldson
Tax Admin.

KENNETH S. EDGE
Chairman

MARSHALL FAIRCLOTH
Vice Chairman

JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
BILLY R. KING
EDWARD G. MELVIN



MARIE COLGAN
Clerk to the Board

CANDICE WHITE
Deputy Clerk

BOARD OF COMMISSIONERS

ITEM NO.

10C

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7771 • Fax: (910) 678-7770

March 11, 2011

March 21, 2011 Agenda Item

TO: Board of Commissioners

FROM: Candice H. White, Deputy Clerk to the Board *cu*

SUBJECT: Tourism Development Authority

BACKGROUND: On February 22, 2011 the Board of Commissioners nominated Sheba McNeill and Sue Wooster to fill one (1) upcoming vacancy on the Tourism Development Authority (TDA). Commissioner Evans later withdrew his nomination of Sheba McNeill which left the following individual as the nominee to fill the one (1) upcoming vacancy on the TDA:

Hotel/Motel Over 100 Rooms Representative
Sue Wooster (reappointment)

I have attached the current membership list for the TDA.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Marie Colgan, Clerk to the Board

Celebrating Our Past...Embracing Our Future

TOURISM DEVELOPMENT AUTHORITY
3 Year Terms

7/10

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Commissioner Appointees:</u>				
<u>Hotel/Motels under 100 rooms Representatives:</u>				
Daniel E. Roberts 4182 Sycamore Dairy Road Fayetteville, NC 28303 426-1416/826-9200 (W)	4/10	2nd	April/13 4/30/13	No
William S. Wellons, Jr. 406 Overton Place Fayetteville, NC 28303 868-5425/436-3131 (W)	7/10	1 st full term	August/13 8/31/13	Yes
<u>Hotel/Motel over 100 rooms Representatives:</u>				
Vivek Tandon (A/M) 2857 Skye Drive Fayetteville, NC 28303 323-9070/436-1900(W)	3/10	2nd	March/13 3/31/13	No
Sue Wooster (W/F) 2514 Pecan Drive Fayetteville, NC 28303 425-8942/323-0011 (W)	3/08	1 st	March/11 3/31/11	Yes
<u>Member of the Public Not Affiliated with Travel/Tourism</u>				
Patricia Bush-McManus (B/F) 3472 Thorndike Drive Fayetteville, NC 28311 488-1314/484-6839(W)	3/08	1 st	March/11 3/31/11	Yes

Others:

President of the Fayetteville-Cumberland County Chamber of Commerce (ex officio)

Doug Peters
Fayetteville-Cumberland County Chamber of Commerce
P.O. Box 9
Fayetteville, NC 28302

Cumberland County Manager (ex officio)

James Martin
P.O. Box 1829
Fayetteville, NC 28302

Authority was created by the Board of Commissioners on January 28, 2002.

Board was appointed on March 11, 2002.

Meetings: Quarterly (January/April/July/October) - 4th Wednesday – 8:00 AM – Room 564