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**AGENDA**  
**CUMBERLAND COUNTY BOARD OF COMMISSIONERS**  
**COURTHOUSE – ROOM 118**  
**NOVEMBER 5, 2012**  
**9:00 AM**

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INVOCATION            Commissioner Charles Evans

Minister:

Pledge of Allegiance

Recognition of Retired County Employee:

Judy Ray, Cumberland County Department of Social Services

1.    Approval of Agenda
  
2.    Consent Agenda
  - A.    Approval of minutes for the October 15, 2012 regular meeting.
  
  - B.    Approval of Payment of Prior Year Invoices: **(Pgs. 5-13)**
    - 1)    Animal Control **(Pg. 5)**
  
    - 2)    Health Department **(Pg. 9)**
  
  - C.    Approval of Health Department Delinquent Accounts to be Written Off and/or Turned Over to the North Carolina Debt Set-Off Program. **(Pg. 14)**
  
  - D.    Approval to Set the Health Department 2012-2013 Flu Vaccine Fees and the Vaccine Administrative Fee. **(Pg. 16)**
  
  - E.    Approval of Sale of Surplus County-Owned Real Property Acquired by Tax Foreclosure: **(Pgs. 17-21)**
    - 1)    Lot 35 Sunny Acres Est; 1078 Tower Drive; PIN: 0432-89-4967  
Pt Lot 5 McFarland Hgts; 3106 Dyke Street; PIN: 0426-51-3014  
**(Pg. 17)**
  
    - 2)    Lot 45 McNeill Sands, Sec 1 Rev; 4235 Scary Creek Road;  
PIN: 0472-18-0965 **(Pg. 20)**

- F. Approval of Owner Redemption of Sale of Surplus County-Owned Real Property Acquired by Tax Foreclosure; Lt 2 R M Subd, Sec 1; 5705 Miracle Hill Drive; PIN: 0471-48-2032; Cedar Creek Township. **(Pg. 22)**
- G. Approval of Records Retention and Disposition Schedule for the Cumberland County Register of Deeds Office and the Board of Elections. **(Pg. 24)**
- H. Approval of a Resolution Opposing North Carolina Coastal Wind Projects in Low-Level Military Flight Training Areas. **(Pg. 33)**
- I. Approval of Leases: **(Pgs. 36-39)**
- 1) FACVB (Ten Year Lease) **(Pg. 36)**
- 2) Hometown Sports America, Inc. (SwampDogs) (Four Year Lease) **(Pg. 38)**
- J. Budget Revisions **(Pgs. 40-52)**
- (1) Emergency Services **(Pg. 40)**
- Revision in the amount of \$1,940 to recognize Citizen Corp Training and Equipment grant to purchase equipment for the Community Emergency Response Team Program. (B13-146) **Funding Source – State**
- (2) Social Services **(Pgs. 41-42)**
- a. Revision in the amount of \$3,767 to appropriate fund balance to roll forward unexpended Casey funds from prior years. (B13-141) **Funding Source – General Fund Fund Balance (Pg. 41)**
- b. Revision in the amount of \$566 to appropriate fund balance to roll forward unexpended Adoptive Incentive funds from prior years. (B13-142) **Funding Source – General Fund Fund Balance (Pg. 42)**
- (3) Animal Control **(Pgs. 43-44)**
- a. Revision in the amount of \$10,000 to recognize revenue from Pet Smart Charities for hosting an on-site adoption clinic. (B13-127) **Funding Source – Other (Pg. 43)**
- b. Revision in the amount of \$11,703 to recognize insurance settlement to purchase equipment for new vehicles. (B13-129) **Funding Source – Insurance Settlement (Pg. 44)**

- (4) Eastover Sanitary District (ESD) General Fund/Eastover Sanitary District Debt Service Fund **(Pgs. 45-47)**
  - a. Revision in amount of \$91,950 to incorporate initial adjustments to the ESD General Fund budget for new sewer operations. (B13-144) **Funding Source – Fees (Pg. 45)**
  - b. Revision in the amount of \$829,080 to establish a separate debt service fund for the Eastover Sanitary District and move the current FY2013 debt service budget from the ESD General Fund into the new fund. (B13-157) **(Pg. 46)**
- (5) Library Grants **(Pg. 48)**

Revision in the amount of \$8,925 to recognize two grants from the Arts Council; Storytelling Festival Grant in the amount of \$3,425 intended for performers and expenses, and Fighting the Fires of Hate/Holocaust Grant in the amount of \$5,500 intended for a book burning exhibit. (B13-154) **Funding Source – Grants**
- (6) Senior Aides/General Government Other **(Pg. 49)**

Revisions in the net amount of \$15,854 to reconcile county budget with Federal funding allocation, by reducing the General Fund transfer (\$3,923) and the In-kind Services (\$24,438) and increasing Federal Grant (\$12,507). (B13-128 and B13-128A) **Funding Source – Federal, General Fund - Fund Balance, In-kind**
- (7) Southpoint Water / County Water & Sewer Department **(Pg. 51)**

Revision in the amount of \$5,032 to appropriate County Water & Sewer Fund Balance to provide startup funds for the new Southpoint Water Fund. Funds will be paid back when Southpoint becomes operational and generates revenue. (B13-153 & B13-153A) **Funding Source – County Water & Sewer Fund Balance Appropriated**

#### PUBLIC HEARING

3. Public Hearing on Proposed Economic Development Incentive Agreement for Nitta Gelatin USA, Inc. **(Pg. 53)**

#### ITEMS OF BUSINESS

4. Presentation by Ms. Beth Melcher, Chief Deputy Secretary, NC DHHS, Regarding the State's Managed Care Organization (MCO) Model for Mental Health Services. **(Pg. 57)**

5. Consideration of Mental Health Matters: **(Pgs. 63-72)**
  - a) Resolution Regarding Alliance Board Representative  
(Carried Forward from October 1, 2012 Board of Commissioner Meeting) **(Pg. 63)**
  - b) Funding Request Previously Referred to Finance Committee (Subject to  
Action of Finance Committee on November 1, 2012). **(Pg. 66)**
6. Presentation of Update on the Cumberland County 2012-2013 Strategic Plan. **(Pg. 73)**
7. Consideration of Authorizing Notice of Public Hearing and Adoption of Initial  
Resolution for FTCC Capital Improvement Financing. **(Pg. 74)**
8. Nominations to Boards and Committees **(Pgs. 81-91)**
  - A. Board of Health (1 Vacancy) **(Pg. 81)**
  - B. Farm Advisory Board (3 Vacancies) **(Pg. 87)**
9. Appointments to Boards and Committees **(Pgs. 92-98)**
  - A. Cumberland County Home and Community Care Block Grant Committee (3  
Vacancies) **(Pg. 92)**

Nominees:

<u>Civic Representative Position:</u>	Robin Kivett
<u>Aging Service Provider:</u>	Antoinette Hernandez
<u>Older Consumer:</u>	Cassandra McMillion
  - B. Joint Senior Citizens Advisory Committee (1 Vacancy) **(Pg. 96)**

Nominee: Glenda Dye (Reappointment)
10. Closed Session
  - A. Economic Development Matter(s)  
Pursuant to NCGS 143-318.11(a)(4)
  - B. Attorney-Client Matter(s)  
Pursuant to NCGS 143-318.11(a)(3). (If Needed)

**ADJOURN**

**THIS MEETING WILL BE BROADCAST LIVE ON TIME WARNER  
COMMUNITY CHANNEL 7.**

**MEETINGS: November 19, 2012 (Monday) – 6:45 PM  
December 3, 2012 (Monday) – 9:00 AM  
December 17, 2012 (Monday) – 6:45 PM**



JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



ITEM NO. 2307

JAMES E. LAWSON  
Assistant County Manager

**OFFICE OF THE COUNTY MANAGER**

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829

(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: AMY CANNON, DEPUTY COUNTY MANAGER** *Amy Cannon*

**DATE: OCTOBER 31, 2012**

**SUBJECT: APPROVAL OF PAYMENT OF PAST YEAR INVOICE FOR  
SERVICES RENDERED TO THE CUMBERLAND COUNTY  
ANIMAL CONTROL DEPARTMENT**

**BACKGROUND**

The Cumberland County Animal Control Department has requested payment of an FY2012 invoice for services rendered by Chameleon Software to import rabies certificates from local veterinarians into the remote Chameleon database. The invoice was sent to another County Department and was not forwarded to Animal Control in a timely manner. The total amount to be paid is \$4,913.01. The Animal Control Department has implemented procedures to prevent reoccurrence.

**RECOMMENDATION:**

Management is requesting approval for payment of the above invoice in the total amount of \$4,913.01 and approval of the attached budget revision.

Attachment

*Celebrating Our Past...Embracing Our Future*

EASTOVER - FALCON - FAYETTEVILLE - GODWIN - HOPE MILLS - LINDEN - SPRING LAKE - STEDMAN - WADE

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

<b>Budget Office Use</b>	
Budget Revision No.	<u>B13-153</u>
Date Received	<u>10-25-12</u>
Date Completed	

Fund No. 101 Agency No. 424 Organ. No. 4250  
 Organization Name: ANIMAL CONTROL

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
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Total

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2992	132	SUPPLIES	78,380.	(4,913. )	73,467.
2798	132	PRIOR PERIOD EXPENDITURE	-	4,913	4,913

Total      78,380.      -      78,380.

**Justification:**

Reallocate current fiscal year budget to cover expenses incurred in prior year.

**Funding Source:** State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: John A. Long  
    Department Head

Reviewed By: Kelly Outrey  
    Finance

Reviewed By: Amelia Cannon  
    Deputy Assistant County Mgr

Date: 10/24/12

Date: 10-25-12

Date: 10/31/12

<b>Approved By:</b>	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____



## COUNTY of CUMBERLAND

*Animal Control Department*

October 24, 2012

### **MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF 11/5/12**

**TO: CUMBERLAND COUNTY BOARD OF COMMISSIONERS**

**THRU: AMY H. CANNON, DEPUTY COUNTY MANAGER**

**FROM: DR. JOHN A. LAUBY, DIRECTOR**

**SUBJECT: BUDGET REVISION**

#### **BACKGROUND**

The Chameleon Software implemented at Animal Control allows for rabies vaccinations records to be imported from the local Veterinarians into the Chameleon database. For the Veterinarians that chose to send copies of their issued rabies certificates, we scan the document to be uploaded in to the database.

We are in receipt of an old year invoice totaling \$4,913.01 for services rendered during the month of May 2012. We were made aware of this invoice when it was received just a few days ago. Chameleon was notified that Animal Control did not receive this particular invoice and there would be a delay in payment due to requesting approval to pay an old year expense.

#### **RECOMMENDATION/PROPOSED ACTION**

Request approval of attached budget revision from Board of County Commissioners.



**HLP, INC**  
 Chameleon Software Products  
 9888 West Belleview Ave. #110  
 Littleton, CO 80123

# Invoice

Date	Invoice #
6/15/2012	7614

Bill To
Cumberland County David Wilkes 117 Dick St Rm 519 Fayetteville, NC 28301 USA

Services Provided To

Account #	P.O. No.	Due Date	FEIN
CMBR	NO693	7/15/2012	86-0487620

Quant	Description	Rate	Amount
4,897	Vet Import transactions-May 2012	0.79	3,868.63
1,322	Image Entry transactions for May 2012	0.79	1,044.38
	Out-of-state sale, exempt from sales tax	0.00%	0.00
<p>✓ # HLPI 860487</p> <p>101-424-4250-<sup>2798</sup><del>2995</del> = \$4,913.01</p> <p>Linda B Morrison</p>			

Fees charged monthly and due within 30 days of invoice	<b>Total</b>	\$4,913.01
Please make checks payable to HLP, Inc. Please note that a late fee will be charged monthly after 60 days.	<b>Balance Due</b>	\$4,913.01

Phone #	Fax #	E-mail	Web Site
800-459-8376	866-844-3924	Accounting@chameleonbeach.com	www.chameleonbeach.com

JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



ITEM NO. 23(2)

JAMES E. LAWSON  
Assistant County Manager

**OFFICE OF THE COUNTY MANAGER**

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: AMY CANNON, DEPUTY COUNTY MANAGER** *Amy H Cannon*

**DATE: OCTOBER 31, 2012**

**SUBJECT: APPROVAL OF PAYMENT OF PAST YEAR INVOICE FOR SERVICES RENDERED TO THE CUMBERLAND COUNTY HEALTH DEPARTMENT**

**BACKGROUND**

The Cumberland County Health Department has requested payment of two FY2012 invoices for services rendered by CorVel Corporation for workers' compensation services. The total amount to be paid is \$1,757.22. The Health Department has implemented procedures to prevent reoccurrence.

**RECOMMENDATION:**

Management is requesting approval for payment of the above two invoices in the total amount of \$1,757.22 and approval of the attached budget revision.

Attachment

*Celebrating Our Past...Embracing Our Future*

EASTOVER - FALCON - FAYETTEVILLE - GODWIN - HOPE MILLS - LINDEN - SPRING LAKE - STEDMAN - WADE

<b>Budget Office Use</b>	
<b>Budget Revision No.</b>	B13-158
<b>Date Received</b>	
<b>Date Completed</b>	

**Organization Name:** Jail Health

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
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Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
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Total	8,572	-	8,572
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**Funding Source:** \_\_\_\_\_ **Fund Balance:** \_\_\_\_\_  
**State:** \_\_\_\_\_ **Federal:** \_\_\_\_\_ **County:** \_\_\_\_\_ **New:** \_\_\_\_\_ **Other:** \_\_\_\_\_  
**Other:** \_\_\_\_\_ **Fees:** \_\_\_\_\_ **Prior Year:** \_\_\_\_\_

Deputy/Assistant County Mgr

**Board of County  
Commissioners      Date:**



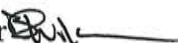
# CUMBERLAND COUNTY

NORTH CAROLINA

## DEPARTMENT OF PUBLIC HEALTH

Memo

TO: James Martin, County Manager

FROM: Buck Wilson, Health Director 

DATE: October 22, 2012

SUBJECT: Request to pay old invoices

We have received two invoices from CorVel Corporation for services completed during Fiscal Year 12. The total of the invoices is \$1,757.22. These invoices were apparently lost in the mail and not received at the Health Department until October 19, 2012.

Thank you for your consideration of this request.

cc: Howard Abner, Assistant Finance Director

Enclosures



# CORVEL

INVOICE NO

M017004702384

CorVel Corporation  
PO Box 535173  
Atlanta, GA 30353-5173

Phone: (704) 941-2800

Cumberland County Department of Public Health  
1235 Ramsey Street  
Fayetteville, NC 28301

Attn: Edward G. Beale (Eddie) - (910)433-3706

## INTERNAL USE ONLY

DATE: 01/24/2012  
ACCOUNT NO: 111093  
LINE OF BUS: Accident Health

Services for the period of : 01/17/2012 through: 01/24/2012

Details	Totals
Number of Bills Reviewed:	7
Total Charges Reviewed:	10,902.35
Recommended Adjustment:	6,335.01
Recommended Payment:	4,567.34
Number of Lines Processed:	16
Total Bill Review Charges:	
Bill Charges:	1,592.71
PPO Charges:	0.00
Other Charges:	0.00
Customer Adjustments:	0.00
Tax:	0.00
Total Cost:	1,592.71

*Thank You*

THIS INVOICE IS DUE AND PAYABLE UPON RECEIPT

FEDERAL ID NO. 95-3382819

**Please Pay This Amount**

**1,592.71**



# CORVEL

INVOICE NO

M017004870640

CorVel Corporation  
PO Box 535173  
Atlanta, GA 30353-5173

Phone: (704) 941-2800

Cumberland County Department of Public Health  
1235 Ramsey Street  
Fayetteville, NC 28301

Attn: Edward G. Beale (Eddie) - (910)433-3706

## INTERNAL USE ONLY

DATE: 06/23/2012

ACCOUNT NO: 111093

LINE OF BUS: Accident Health

Services for the period of : 06/16/2012 through: 06/23/2012

Details	Totals
Number of Bills Reviewed:	4
Total Charges Reviewed:	1,050.00
Recommended Adjustment:	548.35
Recommended Payment:	501.65
Number of Lines Processed:	4
Total Bill Review Charges:	
Bill Charges:	156.23
PPO Charges:	8.28
Other Charges:	0.00
Customer Adjustments:	0.00
Tax:	0.00
Total Cost:	164.51

*Thank You*

THIS INVOICE IS DUE AND PAYABLE UPON RECEIPT

FEDERAL ID NO. 95-3382819

**Please Pay This Amount**

**164.51**



ITEM NO. 2C

**CUMBERLAND  
★ COUNTY ★  
NORTH CAROLINA**

**DEPARTMENT OF PUBLIC HEALTH**

**MEMORANDUM**

TO: Board of County Commissioners

THRU: Mr. James Lawson, Assistant County Manager

FROM: *for* Mr. Buck Wilson, Health Director *Buck Wilson*

DATE: October 17, 2012

RE: Consent Item for Agenda:  
Approval of Delinquent Accounts to Be Written Off and Turned  
Over to the N.C. Debt Set-Off Program

**BACKGROUND**

At the Board of Health meeting on October 16, 2012, the Board approved writing off a total of \$65,141.14 as bad debts. The bad debt accounts with balances of \$50.00 or higher, will be processed through the North Carolina Debt Set-Off Program, which can attach a debtor's State Income Tax refund for payment of bad debts. The accounts with balances under \$50.00 will continue to be worked for collection through our in-house collection efforts. This write-off of bad debts is in compliance with the Board of Health's recommendation to write-off bad debts every quarter.

**RECOMMENDATION/PROPOSED ACTION**

Management requests to have this item placed on the next County Commissioners' meeting agenda for their approval to write off bad debts in the amount of \$65,141.14.

/dwmc  
: Attachment

**CUMBERLAND COUNTY DEPARTMENT  
OF PUBLIC HEALTH  
DELINQUENT ACCOUNTS TO BE TURNED OVER FOR COLLECTION  
BAD DEBT WRITE-OFF # 35  
October 16, 2012**

PROGRAM	AMOUNT
ADULT HEALTH	\$38,478.55
BCCCP	\$12.40
CHILD HEALTH	\$5,770.16
DENTAL	\$7,711.84
DIABETES	\$27.00
EXPRESS CARE	\$1,588.19
FAMILY PLANNING	\$7,088.77
IMMUNIZATIONS	\$0.00
MATERNITY	\$3,881.06
PAP	\$583.17
T.B.	\$0.00
<b>TOTAL</b>	<b>\$65,141.14</b>

**All bad debt accounts with balances of \$50.00 or higher, will be sent to the North  
Carolina Debt Set-Off Program, which can attach a debtor's State Income  
Tax Refund for payment of bad debts.**

**The above accounts are 90 days old or older as of July 31, 2012.**

ITEM NO. 20

# CUMBERLAND COUNTY

NORTH CAROLINA

## DEPARTMENT OF PUBLIC HEALTH

TO: Board of County Commissioners

THRU: Mr. James Lawson, Assistant County Manager

FROM: *for* Mr. Buck Wilson, Health Director *Buck Wilson*

DATE: October 17, 2012

RE: Consent Agenda Item - Approval to Set the 2012-2013 Flu Season  
Fees and Administrative Fee

### BACKGROUND

At the Board of Health meeting on October 16, 2012, the Board voted to set the 2012 – 2013 Flu Season Fees for flu vaccines. This year's Influenza Vaccines are broken down into four different categories: Regular Seasonal Flu, High Dose Flu, which is a quadruple-dose version for Seniors, Flu Mist for intranasal use, and a vaccine for intradermal use.

### RECOMMENDATION

Management requests to have this item placed on the next County Commissioners' meeting agenda for their approval to set the fees as stated below:

VACCINE NAME	MEDICAID REIMB RATE	MEDICARE REIMB RATE	BCBS REIMB RATE	CCDPH ADMIN. COSTS/ DOSE	CURRENT FEE	PROPOSED FEE
Regular Seasonal Flu	\$12.74	\$13.31	\$12.60	\$10.10	\$15.00	\$15.00
High Dose Fluzone	Not Covered	\$30.92	\$29.21	\$26.35	\$30.00	\$32.00
Flu Mist	\$21.24	\$22.32	\$22.32	\$16.51	\$25.00	\$25.00
Intradermal Flu	Not Covered	\$18.38	Not Covered	\$15.40	\$0.00	\$20.00
Admin. Fee	\$17.25	\$19.70	\$9.04	\$11.00	\$20.00	\$20.00





ITEM NO. 2E(1)

**OFFICE OF THE COUNTY ATTORNEY**

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762 • Fax: (910) 678-7758

October 19, 2012

**MEMORANDUM FOR BOARD OF COMMISSIONERS' NOVEMBER 5, 2012 AGENDA:**

TO: BOARD OF COMMISSIONERS

FROM: RICK L. MOOREFIELD, COUNTY ATTORNEY *RLM*

SUBJECT: APPROVAL OF SALE OF SURPLUS-COUNTY OWNED REAL  
PROPERTY ACQUIRED BY TAX FORECLOSURE

LOT 35 SUNNY ACRES EST SEC 2 (0.51AC); 1078 TOWER DR.  
PIN 0432-89-4967; GRAYS CREEK TOWNSHIP

PT LOT 5 MCFARLAND HGTS (0.36AC); 3106 DYKE ST;  
PIN 0426-51-3014; CROSS CREEK TOWNSHIP

**BACKGROUND:** On or about April 12, 2011, the County acquired by tax foreclosure the above properties. The amount currently owed on the foreclosure judgment including interest and costs for both is \$9,659.55.

David Gause has offered to purchase the County's interest in the properties for \$9,659.55 and has deposited \$965.95 in the Finance Office.

The tax value of the properties is:

LOT 35 SUNNY ACRES EST SEC 2 (0.51AC); 1078 TOWER DR. **Value: \$7,500.00**  
(Located on Tower Dr.); PIN 0432-89-4967; GRAYS CREEK TOWNSHIP

PT LOT 5 MCFARLAND HGTS (0.36AC); 3106 DYKE ST **Value: \$10,667.00**  
(Located on Dyke St.); PIN 0426-51-3014; CROSS CREEK TOWNSHIP

These properties are surplus to the needs of the County and, according to N.C.G.S. §153A-176 and N.C.G.S. §105-376, the County has the authority to sell such properties. Management has reviewed this offer and it is now being submitted for the Board to consider whether or not to accept Mr. Gause's bid. They have been advertised and this office has not received any upset bids. The bid period is now closed.

**RECOMMENDATION AND PROPOSED ACTION:** That the Board of Commissioners consider whether to accept the offer of David Gause to purchase the above properties for the sum of \$9,659.55, plus advertising and recording costs, and authorize the Chairman to execute a deed upon receipt of the balance of the purchase price.

RLM/hnw

*Celebrating Our Past... Embracing Our Future*





1078 TOWER DR  
GRAYS CREEK TOWNSHIP

50                      0                      50 Feet







# Site Map

3106 DYKE ST  
CROSS CREEK TOWNSHIP



FOR THE PURPOSE OF THE TOWNSHIP'S LAND USE PLAN, THE TOWNSHIP OF CROSS CREEK HAS BEEN DIVIDED INTO SEVERAL ZONES. THE ZONES ARE: RESIDENTIAL, COMMERCIAL, INDUSTRIAL, AGRICULTURAL, AND RECREATION. THE TOWNSHIP OF CROSS CREEK HAS A TOTAL AREA OF 1,000 SQUARE KILOMETERS. THE TOWNSHIP OF CROSS CREEK HAS A POPULATION OF 1,000 PEOPLE.





ITEM NO. 2E(2)

**OFFICE OF THE COUNTY ATTORNEY**

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762 • Fax: (910) 678-7758

October 19, 2012

**MEMORANDUM FOR BOARD OF COMMISSIONERS' NOVEMBER 5, 2012 AGENDA:**

TO: BOARD OF COMMISSIONERS

FROM: RICK L. MOOREFIELD, COUNTY ATTORNEY *RLM*

SUBJECT: APPROVAL OF SALE OF SURPLUS-COUNTY OWNED REAL  
PROPERTY ACQUIRED BY TAX FORECLOSURE

LOT 45 MCNEILL SANDS SEC 1 REV (0.46AC); 4235 SCARY CREEK RD.  
(Located on Scary Creek Rd off Dudley Rd)  
PIN NO. 0472-18-0965; CEDAR CREEK TOWNSHIP

**BACKGROUND:** On or about June 14, 2012, the County acquired by tax foreclosure the above property. The amount currently owed on the foreclosure judgment including interest and costs for the property is \$3,302.18.

Dennis and Amanda Howard have offered to purchase the County's interest in the property for **\$3,302.18** and have deposited \$330.22 in the Finance Office. The tax value of the property is \$5,000.00.

This property is surplus to the needs of the County and, according to N.C.G.S. §153A-176 and N.C.G.S. §105-376, the County has the authority to sell such property. Management has reviewed this offer and it is now being submitted for the Board to consider whether or not to accept Mr. and Mrs. Howard's bid. The property has been advertised and this office has not received any upset bids. The bid period is now closed.

**RECOMMENDATION AND PROPOSED ACTION:** That the Board of Commissioners consider whether to accept the offer of Dennis and Amanda Howard to purchase the above property for the sum of **\$3,302.18**, plus advertising and recording costs, and authorize the Chairman to execute a deed upon receipt of the balance of the purchase price.

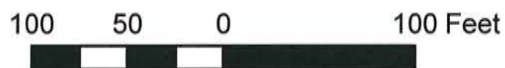
RLM/hnw

*Celebrating Our Past...Embracing Our Future*





SITE MAP  
4235 SCARY CREEK RD  
CEDAR CREEK TOWNSHIP



**CUMBERLAND**  
★ COUNTY ★  
NORTH CAROLINA

THE COUNTY OF CUMBERLAND AND ITS GIS DEPARTMENT  
DISCLAIMS ACCOUNTABILITY FOR THIS PRODUCT AND MAKES  
NO WARRANTY EXPRESSED OR IMPLIED CONCERNING THE  
ACCURACY THEREOF. RESPONSIBILITY FOR INTERPRETATION  
AND APPLICATION OF THIS PRODUCT LIES WITH THE USER.





ITEM NO. 2F

**OFFICE OF THE COUNTY ATTORNEY**

Courthouse, 117 Dick Street – Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762 • Fax: (910) 678-7758

October 19, 2012

**MEMORANDUM FOR BOARD OF COMMISSIONERS' NOVEMBER 5, 2012 AGENDA:**

TO: BOARD OF COMMISSIONERS

FROM: RICK MOOREFIELD, COUNTY ATTORNEY *RM*

SUBJECT: OWNER REDEMPTION OF SALE OF SURPLUS COUNTY-OWNED  
REAL PROPERTY ACQUIRED BY TAX FORECLOSURE

**BACKGROUND:** On or about January 6, 2011, the County acquired, by tax foreclosure sale, property previously owned by Roscoe McNeill and wife Rena McNeill at:

LT 2 R M SUBD SEC 1 (0.64AC); 5705 MIRACLE HILL DR;  
(Located on Miracle Hill Dr and Dudley Rd.); PIN NO. 0471-48-2032;  
CEDAR CREEK TOWNSHIP

The amount owed on the foreclosure judgment plus interest and costs is \$403.25.

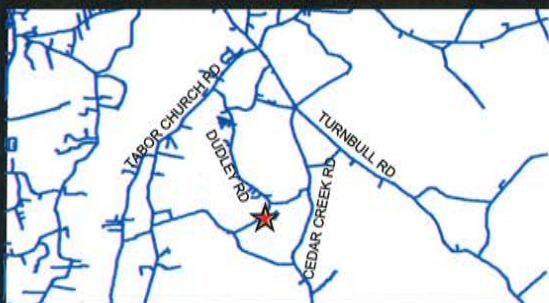
Roscoe McNeill and wife Rena McNeill, who are the former owners, have offered as the former owners to purchase the County's interest in such property and exercise their equity of redemption for \$403.25 and have deposited the \$403.25 with the Finance Office.

North Carolina General Statutes §105-376 and §160A-267 authorize the Board to resell property acquired by tax foreclosure to the former owner(s) or any person having an interest in the property for an amount not less than the costs associated with the foreclosure and subsequent resale. This allows former owner(s) or any person with an interest in the property to re-purchase their property, so long as the County is made whole, rather than putting the property on the open market.

**PROPOSED RECOMMENDATION AND ACTION:** That the Board of Commissioners' consider whether to accept the offer of Roscoe McNeill and wife Rena McNeill to exercise their equity of redemption to re-purchase the property described above for \$403.25.

*Celebrating Our Past... Embracing Our Future*





## Site Map

5705 MIRACLE HILL RD  
CEDAR CREEK TOWNSHIP

100 0 100 200 Feet



THE COUNTY OF CUMBERLAND AND ITS GIS DEPARTMENT DISCLAIMS ACCOUNTABILITY FOR THIS PRODUCT AND MAKES NO WARRANTY, EXPRESS OR IMPLIED, CONCERNING THE ACCURACY THEREOF. RESPONSIBILITY FOR INTERPRETATION AND APPLICATION OF THIS PRODUCT LIES WITH THE USER.



JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



ITEM NO. 26

JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF NOVEMBER 5, 2012**

**TO: BOARD OF COMMISSIONERS**

**FROM: JAMES E. MARTIN, COUNTY MANAGER**

**DATE: OCTOBER 31, 2012**

**SUBJECT: APPROVAL OF REGISTER OF DEEDS RECORDS RETENTION AND DISPOSITION SCHEDULE**

**BACKGROUND**

The Local Records Unit of the North Carolina Department of Cultural Resources, Government Records Branch has provided counties with the updated Records Retention and Disposition Schedules for the Register of Deeds and the Board of Elections.

Any destruction of public records should be carried out under the guidance of this new Schedule.

**RECOMMENDATION/PROPOSED ACTION**

Management recommends approval of the Records Retention and Disposition Schedules. These documents can be viewed in the County Manager's Office or at the following website address at [www.ah.dcr.state.nc.us/records/local](http://www.ah.dcr.state.nc.us/records/local).

/ct

CM103112-3

*Celebrating Our Past...Embracing Our Future*

# RECORDS RETENTION AND DISPOSITION SCHEDULE

## REGISTER OF DEEDS



Issued By:



**NORTH CAROLINA  
DEPARTMENT OF  
CULTURAL  
RESOURCES**  
[WWW.NCCULTURE.COM](http://WWW.NCCULTURE.COM)

North Carolina Department of Cultural Resources  
Division of Archives and Records  
State Archives of North Carolina  
Government Records Branch

October 10, 2012

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**Register of Deeds  
Records Retention and Disposition Schedule**

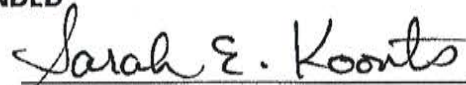
The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provision of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. ***Public records including electronic records not listed in this schedule are not authorized to be destroyed.***

This local government agency and the Department of Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods which allow these records to be destroyed when "*administrative value ends.*" The local government agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "*destroy when administrative value ends.*" If an office does not establish internal policies and retention periods, the office is not complying with the provisions of this retention schedule and is not authorized by the Department of Cultural Resources to destroy the records with the disposition instruction "*destroy when administrative value ends.*"

It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.


  
\_\_\_\_\_  
Register of Deeds

**APPROVAL RECOMMENDED**

  
\_\_\_\_\_  
Sarah E. Koonts, Director  
Division of Archives and Records

**APPROVED**

\_\_\_\_\_  
Chairman  
Board of County Commissioners

  
\_\_\_\_\_  
Linda A. Carlisle, Secretary  
Department of Cultural Resources

\_\_\_\_\_  
**Cumberland County**  
Name of County

October 10, 2012



## EXECUTIVE SUMMARY

- ✓ According to G.S. §121-5 and G.S. §132-3, you may only destroy public records with the consent of the Department of Cultural Resources (DCR). The State Archives of North Carolina is the division of DCR charged with administering a records management program. This schedule is the primary way the State Archives of North Carolina gives its consent. Without approving this schedule, your agency is obligated to obtain the State Archives of North Carolina's permission to destroy *any* record, no matter how insignificant.
- ✓ Each record series listed on this schedule has specific disposition instructions which will indicate how long that series must be kept in your offices. In some cases, the disposition instructions are simply "Retain in office permanently," which means that those records must be kept in your offices forever. In other cases, the retention period may be "destroy in office when administrative value ends." Administrative value is defined as, "the usefulness of records to support ancillary operations and the routine management of an organization." Your agency must establish and enforce internal policies by setting minimum retention periods for the records that the State Archives of North Carolina has scheduled with the disposition instructions, "destroy when administrative value ends."
- ✓ Email is a record as defined by G.S. §121-5 and G.S. §132. It is the content of the email that is critical when determining the retention period of a particular email, including attachments not the media in which the records were created. Email should be retained in the same manner as its paper counterpart. It is important for all agency employees and officials to determine the appropriate record series for specific emails and retain them according to the disposition instructions.
- ✓ The State Archives of North Carolina recommends that all county employees and officials take our online tutorials in order to familiarize themselves with records management principles and practices. The State Archives of North Carolina's online tutorials include topics such as records management, utilizing the retention schedule, email management, and scanning guidelines.
- ✓ The State Archives of North Carolina provides microfilming of the minutes of major decision-making boards and commissions. The State Archives will also microfilm Plats for the register of deeds. Once those records are filmed, we will store the silver negative (original) in our security vault.
- ✓ There is a nominal fee for filming and duplicating film. Contact the Records Management Analyst assigned to your county for the most current information.



# RECORDS RETENTION AND DISPOSITION SCHEDULE

## COUNTY BOARD OF ELECTIONS



Issued By:



NORTH CAROLINA  
DEPARTMENT OF  
CULTURAL  
RESOURCES  
[www.northcarolana.gov](http://www.northcarolana.gov)

North Carolina Department of Cultural Resources  
Division of Historical Resources  
Archives and Records Section  
Government Records Branch

April 4, 2012

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**County Boards of Elections  
Records Retention Schedule**

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provision of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. *Public records, including electronic records, not listed in this schedule are not authorized to be destroyed.*


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It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

**APPROVAL RECOMMENDED**

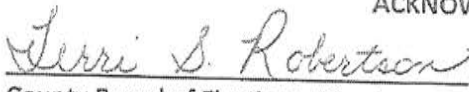
  
David Brook, Director  
Division of Historical Resources

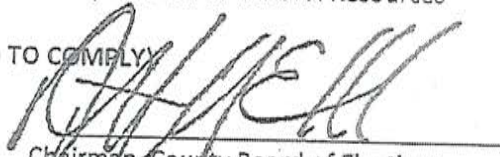
**APPROVED**

  
Gary O. Bartlett, Executive Director  
State Board of Elections

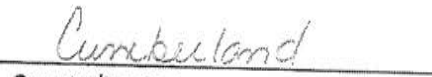
  
Linda A. Carlisle, Secretary  
Department of Cultural Resources

**ACKNOWLEDGED (AGREED TO COMPLY)**

  
County Board of Elections, Director

  
Chairman, County Board of Elections

April 4, 2012  
~~August 29, 2011~~ GOR

  
County/Region



## EXECUTIVE SUMMARY

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COUNTY OF CUMBERLAND

NORTH CAROLINA

**RESOLUTION OPPOSING NORTH CAROLINA COASTAL WIND PROJECTS IN  
LOW-LEVEL MILITARY FLIGHT TRAINING AREAS**

**WHEREAS**, the Governor's Land Compatibility Task Force Report of May 2012 states:  
*The United States military maintains combat readiness through intensive training on the ground and in the air. Incompatible land uses in areas used by the military limits the time that training ranges are available and the types of training conducted, thereby negatively impacting military readiness by restricting the military's ability to "train as they would fight." In addition to bases and training ranges, areas of concern include off-base air and land corridors that connect military bases and airfields with remote training ranges and/or key air training areas and routes; and*

**WHEREAS**, a wind energy project is planned for coastal North Carolina, which would involve the construction of 49 wind turbines at a height of 505 feet above the ground; and

**WHEREAS**, wind turbines create noise and strobe effects on neighboring properties and can be detrimental to the environmental integrity; wildlife, such as bald eagles and migrating tundra swans, in our area; agriculture; livestock and pets; and

**WHEREAS**, the proposed wind energy project is directly in the most frequently used low-level (500 feet training required syllabus) training route used by Seymour Johnson Air Force Base F-15E aircrew en route to the Dare County Bombing Range. The training route is the only F-15E Strike Eagle training route in the nation, making Seymour Johnson Air Force Base home to the only two Strike Eagle aviator training programs in the county. No other area in the nation and no other military aircraft have this highly-critical mission capability: low-altitude training using unique terrain-following technique at only 500 feet of altitude. Frequent use of the Dare County Bombing Range and specific air training routes and operating areas over North Carolina is critical to accomplishing the mission of Seymour Johnson Air Force Base. To continue to be useful for training purposes, these areas must allow realistic combat oriented flying and training, including low-level and nighttime operations; and

**WHEREAS**, the wind turbine structures and rotating blades have a negative effect on both the F-15E's main radar and its terrain following radar system and both medium and low altitude flight levels, thereby compromising the training mission of Seymour Johnson Air Force Base and other neighboring Department of Defense military installations. The turbines would be located in the final segment of the route leading directly into the Dare County Bombing Range; and

**WHEREAS**, the training route consists of all airspace five miles north and five miles south of the route's centerline. The proposed turbines happen to cover the entire area north of the route's center line. The Air Force is unable to use the airspace south of the centerline because the area is designated Bird/Aircraft Strike Hazard (BASH) zone where Air Force safety prevents any flights lower than 3,000 feet; and

**WHEREAS**, Since 1957, the United States Marine Corps has lost approximately 85 percent flight training airspace in eastern North Carolina due to encroachment; and



**WHEREAS**, the wind energy projects in general could pose a serious night time flight risk for both rotary-wing and fixed-wing air operations routinely conducted out of Simmons Army Airfield and Pope Army Airfield; and

**WHEREAS**, any encroachment issues are problematic to low-level military flight training areas in eastern North Carolina and would pose serious future Base Realignment and Closure (BRAC) Commission issues concerning potential closure of military installations in North Carolina; and

**WHEREAS**, Seymour Johnson Air Force Base plays a vital role in the economic stability of Wayne County and the surrounding region with approximately 5,200 active duty military and 1,100 reservist personnel. In fiscal year 2011, the total economic impact of Seymour Johnson Air Force Base was over \$534 million with these dollars turning over four times before leaving the area; and

**WHEREAS**, military spending is critical to the economy of not only eastern North Carolina, but to the entire State of North Carolina as evidenced by the following:

- Department of Defense spending exceeded \$4.07 billion in federal fiscal year 2011 – an increase of 13 percent and \$471 million over procurement in the state in 2010
- Businesses in 87 of North Carolina's 100 counties performed defense-related prime related work, twelve of these received over \$40 million in defense-related work.
- The military has a \$26 billion total annual impact on the state economy
- More than 416,000 individuals, or eight percent of total state employment, are eight directly employed by the military or Coast Guard, or have jobs with the organizations and companies producing products and providing services that support the military in North Carolina.

**WHEREAS**, the Cumberland County Board of Commissioners does recognize that military installations are embedded within local communities, and that engagement with those communities is important for sustaining the military's ability to fulfill its mission, and

**WHEREAS**, the Cumberland County Board of Commissioners does further recognize strong military and community leadership will be a requirement to overcome obstacles to military installations and their missions and to provide the impetus and resources to ensure successful collaborative processes that support installation mission readiness needs.

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the Cumberland County Board of Commissioners hereby:

- Calls for implementation of stricter permitting and public input processes for wind and solar generation
- Calls for full property appraisal assessment and potential effect of properties within or near wind energy project
- Calls on the North Carolina General Assembly to pass state legislation blocking all encroachment or impairments to military training routes without state approval
- Calls on the North Carolina General Assembly to provide communities in North Carolina's military region additional guidance or assistance from state agencies or regional planning bodies to enable them to make infrastructure decisions and develop plans to ensure new growth is not at odds with sustaining the military mission in North Carolina.

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the Cumberland County Board of Commissioners does hereby call on all counties and municipalities, elected official and leaders in North Carolina to oppose the construction of wind energy projects or such project within the military low-level flying routes or training areas in North Carolina.

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the Cumberland County Board of Commissioners does hereby oppose the planned energy projects in eastern North Carolina, which will harm the training missions of Seymour Johnson Air Force Base and other Department of Defense users of the airspace near the planned projects and calls upon the North Carolina General Assembly and all of the citizens in North Carolina to oppose such energy projects in eastern North Carolina.

Adopted this 5th day of November, 2012.

\_\_\_\_\_  
W. MARSHALL FAIRCLOTH, Chairman  
Cumberland County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Candice H. White, Clerk to the Board  
Cumberland County Board of Commissioners



**OFFICE OF THE COUNTY ATTORNEY**

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762

ITEM NO. 21 (1)

**MEMO FOR THE AGENDA OF THE  
NOVEMBER 5, 2012  
MEETING OF THE BOARD OF COMMISSIONERS**

**TO:** Board of Commissioners; Co. Manager; Asst. Co. Manager; John Meroski, FACVB  
**FROM:** Co. Atty. *R. Moorefield*  
**DATE:** October 29, 2012  
**SUBJECT:** Lease of Both Floors of the Robeson S & L Bldg. to the FACVB

**BACKGROUND:**

At its October 15, 2012 meeting, the Board of Commissioners adopted a resolution of intent to lease both floors of the Robeson S & L Bldg. to the FACVB. The notice of intent was duly advertised in the *Fayetteville Observer* on October 25, 2012. The essential terms of the proposed lease are as follows:

**Premises:** Robeson S & L Bldg. located on Person Street across from the Courthouse

**Lessee:** FACVB

**Notice of Intent:** will be required

**Use:** to conduct activities to promote tourism and the use of convention facilities in Cumberland County

**Term:** ten years commencing upon approval by Board of Commissioners

**Renewal Terms:** none

**Rent:** 7,049 s.f. @ 10.50 for annual rent of \$74,015

**Utilities:** lessee's responsibility

**Regular Inside Maintenance:** lessee's responsibility

**Janitorial:** lessee's responsibility

**Maintenance of Exterior, Parking Lot and Landscaping:** County's responsibility



**Insurance:** \$1 million general liability provided by lessee

**Improvements:** at lessee's cost, subject to county's approval

**Early Termination Provision:** none

**RECOMMENDATION/PROPOSED ACTION:**

Adopt the following resolution:

Whereas, the FACVB is a non-profit corporation funded by occupancy tax revenues to promote tourism and business travel to Cumberland County; and

Whereas, the FACVB has been located in the first floor of the old Robeson S & L Bldg. at 245 Person Street, Fayetteville, since at least 1997; and

Whereas, the FACVB has requested to lease both floors of the building for another ten years; and

Whereas, at its October 15, 2012, the Board of Commissioners adopted a resolution of its intent to lease this building to the FACVB and this notice of intent was duly advertised in the *Fayetteville Observer* on October 25, 2012.

**BE IT RESOLVED** that the Cumberland County Board of Commissioners finds that the real property known as the old Robeson S & L Bldg. located at 245 Person Street, Fayetteville, NC, will not be needed for government purposes for the next ten years and shall be leased to the FACVB pursuant to the lease terms described in the memorandum attached hereto.



OFFICE OF THE COUNTY ATTORNEY

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762

MEMO FOR THE AGENDA OF THE  
NOVEMBER 5, 2012  
MEETING OF THE BOARD OF COMMISSIONERS

ITEM NO. 2I(2)

**TO:** Board of Commissioners; Co. Manager; Asst. Co. Manager; Darrell  
Handlesman  
**FROM:** Co. Atty. *R. Moorefield*  
**DATE:** October 29, 2012  
**SUBJECT:** Lease of J P Riddle Stadium to the Swampdogs

**BACKGROUND:**

At its October 15, 2012 meeting, the Board of Commissioners adopted a resolution of intent to lease the J. P. Riddle stadium to the Hometown Sports America, Inc., (the Swampdogs). The notice of intent was duly advertised in the *Fayetteville Observer* on October 25, 2012. The essential terms of the proposed lease are as follows:

**Premises:** J. P. Riddle Stadium

**Lessee:** Hometown Sports America, Inc. (the Swampdogs)

**Notice of Intent:** will be required

**Use:** as the home field for an amateur baseball club playing in the Coastal Plains League

**Term:** four years commencing January 1, 2013

**Renewal Term:** one 4-year renewal term to be exercised at the option of the club

**Rent:** total amount (including concession rights) is \$12,000 annually

**Utilities:** county to pay all utilities, including parking lot security lights, sign lighting, water for playing field and irrigation, all other water, sewer, electric and telephone with the club to reimburse flat amount of \$150 per game during the playing season and \$250 per month for the months of the off-season when no games are played

**Maintenance by the Club:**

- dragging and lining the field for its games and clean-up of concessions and locker areas
- HVAC system for the club office

- field tarp and batter's cage and batter's/pitcher's tunnel
- all concession equipment, including cookers, grills, coolers, freezers, drink dispensers, food and beverage handling equipment
- signage used for advertising/marketing (not the stadium identification sign)

**Maintenance by the County:**

- ❖ all regular maintenance
- ❖ mowing, edging, fertilizing playing surface
- ❖ maintaining parking lot, mowing and landscaping outside the ballpark
- ❖ post-game clean-up
- ❖ all electrical and mechanical systems including field lighting, parking lot lighting, scoreboard, plumbing, stadium identification sign, backstops, dugouts, foul poles, outfield fence
- ❖ all structures and buildings including the clubhouse, public restrooms, concession buildings, press box, ticket booths, bleachers and box seats

**Janitorial:** club's responsibility

**Insurance:** as required by the County Risk Manager

**Early Termination Provision:** none

**RECOMMENDATION/PROPOSED ACTION:**

Adopt the following resolution:

**Whereas**, the Swampdogs amateur baseball club has brought baseball to Cumberland County for the past eight years; and

**Whereas**, the Swampdogs' commitment to baseball has enhanced recreational opportunities for the community; and

**Whereas**, at its October 15, 2012, the Board of Commissioners adopted a resolution of its intent to continue to lease J. P. Riddle Stadium to the Swampdogs and this notice of intent was duly advertised in the *Fayetteville Observer* on October 25, 2012.

**BE IT RESOLVED** that the Cumberland County Board of Commissioners finds that the real property known as the J. P Riddle Stadium located on Legion Road in the City of Fayetteville will not be needed exclusively for government purposes for the next eight years and shall be leased to Hometown Sports America, Inc., (the Swampdogs), pursuant to the lease terms described in the memorandum attached hereto.



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

<b>Budget Office Use</b>	
Budget Revision No.	<u>B13-146</u>
Date Received	<u>10-22-12</u>
Date Completed	

Fund No. 101 Agency No. 410 Organ. No. 4215  
 Organization Name: Emergency Services Grants

ITEM NO. 2J(1)

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
402A	NC Public Safety-Citizen Corp Grant (CERT)	0	1,940	1,940
Total		0	1,940	1,940

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
459K	101	CERT-Citizen Corp	0	1,940	1,940
Total			0	1,940	1,940

**Justification:**

To recognize Citizen Corp (CERT) Training and Equipment grant funds.

Funding Source: State: \$1,940 Federal: \_\_\_\_\_ Fund Balance: County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: [Signature]  
 Department Head  
 Reviewed By: [Signature]  
 Finance  
 Reviewed By: [Signature]  
 Deputy/Assistant County Mgr

Date: 12-12-2012

Date: 10-22-12

Date: 10/31/12

<b>Approved By:</b>	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

**Budget Office Use**

Budget Revision No. B13-141  
Date Received 10/16/12  
Date Completed \_\_\_\_\_

Fund No. 101 Agency No. 437 Organ. No. 4365

Organization Name: Social Services

ITEM NO. 2J(2)a

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	FUND BALANCE APPRO		3,767	

Total 3,767

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
432E	262	FAM:FAM IVB1	0	3,767	3,767

Total 0 3,767 3,767

**Justification:**

To rollover unused Casey funds originally received in FY 01-02, 02-03, & 03-04. The funds can be continually rolled over until expended.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \$ 3,767

Submitted By: [Signature] Date: 10/11/12  
Department Head

Reviewed By: [Signature] Date: 10/17/12  
Budget Analyst

Reviewed By: [Signature] Date: 10/31/12  
Deputy Assistant County Mgr

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_  
Information Services

**Approved By:**

County Manager

Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

**Budget Office Use**

Budget Revision No. B13-142  
Date Received 10/16/12  
Date Completed \_\_\_\_\_

Fund No. 101 Agency No. 437 Organ. No. 4366  
Organization Name: Social Services-Other

ITEM NO. 2J(2)b

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	FUND BALANCE APPRO		566	
Total		0	566	

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
433J	265	NC FEDERAL ADOPTION INCENTIVE	0	566	566
Total			0	566	566

**Justification:**

To rollover unused funds received in FY 01-02 through FY 03-04. The funds can be continually rolled over until expended.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: 566

**Fund Balance:**

Submitted By: Brenda Lee Date: 10/11/12  
Department Head

Reviewed By: Bob Tucker Date: 10/17/12  
Budget Analyst

Reviewed By: Amy Cannon Date: 10/31/12  
Deputy Assistant County Mgr

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_  
Information Services

**Approved By:**

County Manager

Board of County Commissioners

Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B13-127</u>
Date Received	<u>10-11-12</u>
Date Completed	

Fund No. 101 Agency No. 424 Organ. No. 4250

Organization Name: ANIMAL CONTROL

ITEM NO. 2J(3)a

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
7631	Pet Smart Charities	2,275	10,000.0	12,275

Total

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2992	132	SUPPLIES	68,380	10,000.	78,380

Total

68,380

10,000.0

78,380

**Justification:**

To appropriate revenue from Pet Smart Charities for hosting an adoption clinic on-site weekend event and to realign appropriate expenditure codes for expenses incurred while hosting the event.

**Funding Source:**

State: \_\_\_\_\_  
Other: \_\_\_\_\_

Federal: \_\_\_\_\_  
Fees: \_\_\_\_\_

**Fund Balance:**

County: \_\_\_\_\_ New: \_\_\_\_\_  
Prior Year: \_\_\_\_\_

Other: \_\_\_\_\_

Submitted By:

Linda B. Morrison  
For Department Head

Date: 10/10/12

Reviewed By:

Kelly Centry  
Finance

Date: 10-11-12

Reviewed By:

Amy Cannon  
Deputy/Assistant County Mgr

Date: 10/31/12

Approved By:

County Manager

Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B13-129</u>
Date Received	<u>10-15-12</u>
Date Completed	

Fund No. 101 Agency No. 424 Organ. No. 4250

Organization Name: ANIMAL SERVICES

ITEM NO. 25(3)b

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9000	Insurance Settlement	6,827	11,703	18,530

Total

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3610	133	CO EQUIPMENT	-	11,703.	11,703.

Total

11,703.

11,703.

**Justification:**

To appropriate insurance settlement from wrecked Animal Control Truck to capital outlay expenditures in order to cover necessary expenses in supplying equipment for new trucks added to the Animal Control fleet.

**Funding Source:**

State: \_\_\_\_\_  
Other: \_\_\_\_\_

Federal: \_\_\_\_\_  
Fees: \_\_\_\_\_

**Fund Balance:**

County: \_\_\_\_\_ New: \_\_\_\_\_  
Prior Year: \_\_\_\_\_

Other: \_\_\_\_\_

Submitted By: Sinda B. Morrison  
Department Head

Date: 10/12/12

Reviewed By: Kelly Cutry  
Finance

Date: 10-15-12

Reviewed By: Amel Cannon  
Deputy Assistant County Mgr

Date: 10/30/12

**Approved By:**

County Manager

Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

**Budget Office Use**

Budget Revision No.	B13-144
Date Received	10/19/2012
Date Completed	

Fund No. 252 Agency No. 452 Organ. No. 4517

Organization Name: Eastover Sanitary District General Fund

ITEM NO. 25(4)a

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
668C	Sewer Sales Revenue	0	89,950	89,950
6681	Tap Fees	12,000	2,000	14,000
Total		12,000	91,950	103,950

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2510	688	Fuel Vehicles	500	500	1,000
2993	688	Supplies & Materials	18,894	6,667	25,561
3390	688	Contracted Services	234,778	22,000	256,778
3435	688	Maintenance & Repair Other	21,500	6,669	28,169
3440	688	Postage	3,480	1,394	4,874
3480	688	Utilities	15,300	5,333	20,633
3903	688	Contingency	44,016	7,719	51,735
4510	688	SCADA Certification	4,000	2,500	6,500
4513	688	Bulk Sewer Treatment	0	39,168	39,168
Total			342,468	91,950	434,418

**Justification:**

Revision in the amount of \$91,950 to incorporate initial adjustments to the ESD General Fund budget for new sewer operations anticipated to begin on November 1, 2012.

**Funding Source:**

State: \_\_\_\_\_  
Other: \_\_\_\_\_

Federal: \_\_\_\_\_  
Fees: \_\_\_\_\_

**Fund Balance:**

County: \_\_\_\_\_ New: \_\_\_\_\_  
Prior Year: \_\_\_\_\_

Other: \_\_\_\_\_

Submitted By: \_\_\_\_\_  
Department Head

Date: \_\_\_\_\_

Reviewed By: Bob Tucker  
Finance Department

Date: 10/23/12

Reviewed By: Amyl Cannon  
Deputy / Asst County Mgr

Date: 10/21/12

**Approved By:**

County Manager

Board of County  
Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B13-157
Date Received	10/30/2012
Date Completed	

Fund No. 257 Agency No. 452 Organ. No. 4521

Organization Name: Eastover Sanitary District Debt Service Fund

ITEM NO. 25(4)b

**REVENUE**

*pg 1 of 2*

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9135	Transfer from ESD General Fund		829,080	829,080
Total		0	829,080	829,080

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5701	720	Debt Reserve	0	108,918	108,918
5717	722	Principal - USDA Revenue Bonds 2011	0	0	-
5718	722	Interest - USDA Revenue Bonds 2011	0	250,463	250,463
5744	722	Principal - County Loan	0	119,136	119,136
5745	722	Interest - County Loan	0	5,864	5,864
5775	722	Principal - USDA GO Bonds 2002	0	59,500	59,500
5776	722	Interest - USDA GO Bonds 2012	0	157,199	157,199
578C	722	Principal - Dunn Water Loan	0	66,769	66,769
578D	722	Interest - Dunn Water Loan	0	61,231	61,231
Total			0	829,080	829,080

**Justification:**

Revision in the amount of \$829,080 to establish a separate Debt Service Fund for Eastover Sanitary District and to move the FY 2013 debt service budget from the ESD General Fund. The FY 2013 County Loan payment has already been paid from the ESD General Fund; the expense will be transferred to the new Debt Service Fund and the ESD General Fund will recoup the cash previously expended; therefore the net movement of cash from the ESD General Fund to the ESD Debt Service Fund will be \$704,079.47 (\$829,079.47 less \$125,000.00 already paid on the County Loan on Sept 1, 2012). The Dunn Water Line debt service is budgeted for 8 months beginning November 1, 2012 and is an estimate since the final construction costs are still unknown and the budget will need to be adjusted as final costs become known. The debt reserve includes \$45,504.22 of USDA Grant funds that will be expended on June 1, 2013 as part of the interest payment for the 2011 USDA Revenue Bonds and the balance of \$63,414.00 is for the required reserve related to the 2011 USDA Revenue Bonds (end of year 2 @ \$31,707 per year for 10 years).

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Prior Year: \_\_\_\_\_

Submitted By: \_\_\_\_\_  
 Department Head

Date: \_\_\_\_\_

Reviewed By: *Bob Tucker*  
 Finance Department

Date: *10/30/12*

Reviewed By: *Army Cannon*  
 Deputy Asst County Mgr

Date: *10/31/12*

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

**Budget Office Use**

Budget Revision No.	B13-157A
Date Received	10/30/2012
Date Completed	

Fund No. 252 Agency No. 452 Organ. No. 4517

Organization Name: Eastover Sanitary District General Fund

*pg 2 of 2*

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated	284,325	61,211	345,536
Total		284,325	61,211	345,536

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
5701	690	Debt Reserve	31,707	(31,707)	-
5717	691	Principal - USDA Revenue Bonds 2011	0	0	-
5718	691	Interest - USDA Revenue Bonds 2011	250,463	(250,463)	-
5744	691	Principal - County Loan	119,136	(119,136)	-
5745	691	Interest - County Loan	5,864	(5,864)	-
5775	691	Principal - USDA GO Bonds 2002	59,500	(59,500)	-
5776	691	Interest - USDA GO Bonds 2012	157,199	(157,199)	-
578C	691	Principal - Dunn Water Loan (9 months)	75,115	(75,115)	-
578D	691	Interest - Dunn Water Loan (9 months)	68,885	(68,885)	-
NEW	NEW	Transfer to ESD Debt Service Fund	0	829,080	829,080
Total			767,869	61,211	829,080

**Justification:**

Revision to transfer FY 2013 debt service budget to the newly established ESD Debt Service Fund and to also appropriate fund balance as needed to move the current debt service reserve balance (\$77,211.22) from the ESD General Fund to the newly established ESD Debt Service Fund. The appropriation of fund balance needed is reduced (\$16,000) as a result of reducing the budget for the Dunn Water Line in the new Debt Service Fund. The Dunn Water Line debt service is an estimate since final construction costs are still unknown. The original budget in the ESD General Fund was for 9 months while the new budget in the ESD Debt Service has been reduced to 8 months beginning November 1, 2012.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: \_\_\_\_\_  
Department Head

Date: \_\_\_\_\_

Reviewed By: *Bob Tucker*  
Finance Department

Date: 10/30/12

Reviewed By: *Amy Cannon*  
Deputy Asst County Mgr

Date: 10/31/12

**Approved By:**

County Manager

Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B13-154</u>
Date Received	<u>10/23/2012</u>
Date Completed	

Fund No. 101 Agency No. 440 Organ. No. 4408

Organization Name: Library Grants

ITEM NO. 25(5)

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4666	Library Grants	780	8,925	9,705

780                      8,925                      9,705

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	297	Contracted Services (Storytelling Festival Grant)		3,425	3,425
3419	297	Misc. ("Fighting the Fires of Hate" Grant)		5,500	5,500

Total                      0                      8,925                      8,925

**Justification:**

The Library has been awarded two grants from the Arts Council. One is the Storytelling Festival Grant in the amount of \$3,425. This grant will be used to pay for the performers and their mileage reimbursements. The second is the "Fighting the Fires of Hate"/Holocaust Museum Grant in the amount of \$5,500. This grant will pay for the use of a book burning exhibit.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: 8,925 Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

**Fund Balance:**

Submitted By: *John Busch*  
Department Head  
Reviewed By: *HeA Kelly Centry*  
Finance Department  
Reviewed By: *Amy Cannon*  
Deputy/Assistant County Mgr

Date: 10/22/12

Date: 10/25/12

Date: 10/31/12

**Approved By:**

County Manager

Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

<b>Budget Office Use</b>	
Budget Revision No.	<u>B13-128</u>
Date Received	<u>10-11-12</u>
Date Completed	

Fund No. 139 Agency No. 450 Organ. No. 4560  
 Organization Name: Senior Aide

ITEM NO. 2 J(6)

**REVENUE**

*pg 1 of 2*

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4680	Senior Aids	543,829	12,507	556,336
9110	Trf From 101	66,876	(3,923)	62,953
6698	In-Kind Svcs	34,406	(24,438)	9,968
Total		645,111	(15,854)	629,257

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210	641	SALARIES- REGULAR	88,637	-	88,637
1266	641	P/T NONCNTY	441,088	(1,242)	439,846
1270	641	LONGEVITY	1,551		1,551
1810	641	FICA MATCH	41,111	(683)	40,428
1820	641	RETIREMENT	6,286		6,286
1830	641	MEDICAL INSURANCE	12,752		12,752
1824	641	401K COUNTY	902		902
1860	641	WORKERS COMP.	178	197	375
2201	643	FOOD & PROVISIONS	300	100	400
2992	643	OFFICE SUPPLIES	2,360	(1,610)	750
3204	643	MEDICAL	100		100
3329	643	INTERNET SVC	370		370
3406	643	DUES&SUBSCRIP	50		50
3411	643	IN-KIND SVS	34,406	(24,438)	9,968
3420	643	INS & BONDS	-	17,460	17,460
3440	643	POSTAGE	1,500	(500)	1,000
3445	643	TELEPHONE	850	(343)	507
3450	643	COPIERCHARGE	3,500		3,500
3455	643	PRINTING	50	150	200
3460	643	RENT BLDG	1,960	(1,960)	-
3470	643	TRVL EMPLOYEE	6,810	(2,810)	4,000
3474	643	TRAINING	350	(175)	175
Total			645,111	(15,854)	629,257

**Justification:**

The Senior Community Service Employment Program ( SCSEP) is a community service and training program for authorized seniors, for low income participants ranging from 55 years of age and older. It is authorized by the Older Americans Act. We have received from the Sponsor Agreement for the performance period of July 1, 2012 through June 30, 2013, the continuation for FY13, totalling budget to be \$629,257, which adjustment has been adjusted as seen above.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: Amy N. Cannon  
 Department Head

Date: 10/11/12

Reviewed By: Kelly Anthony  
 Finance

Date: 10-11-12

Reviewed By: \_\_\_\_\_  
 Deputy/Assistant County Mgr

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

County Manager

Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B13-128A
Date Received	10/11/2012
Date Completed	

Fund No. 101 Agency No. 412 Organ. No. 4195

Organization Name: General Government Other

*pg 2 of 2*

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated		(3,923)	

(3,923)

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
389L	091	Transfer to Senior Aides	66,876	(3,923)	62,953

Total      66,876      (3,923)      62,953

**Justification:**

Revision in the amount of \$3,923 to reduce the County transfer to the Senior Aides program, balancing Senior Aides Fund with authorized Federal funding.

Army. State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: (3,923)

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: *[Signature]* Department Head  
*[Signature]* Finance Department

Date: 10.11.12

Reviewed By: \_\_\_\_\_  
 Deputy/Assistant County Mgr

Date: \_\_\_\_\_

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B13-153
Date Received	10/31/2012
Date Completed	

Fund No. 256 Agency No. 450 Organ. No. 450M

Organization Name: Southpoint Water

ITEM NO. 25(7)

**REVENUE**

pg 1 of 2

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9110	Transfer from General Fund (Water & Sewer)	0	5,032	5,032
Total		0	5,032	5,032

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	710	Contracted Services	0	5,032	5,032
Total			0	5,032	5,032

**Justification:**

Revision to budget a transfer from County Water & Sewer Fund Balance available in the General Fund to provide funds to contract for an "Operator in Charge" for Southpoint Water beginning no sooner than November 6, 2012 and going through June 30, 2013. This transfer from the General Fund will be paid back as Southpoint Water becomes operational and generates adequate revenue.

**Funding Source:**

State: \_\_\_\_\_  
Other: \_\_\_\_\_

Federal: \_\_\_\_\_  
Fees: \_\_\_\_\_

**Fund Balance:**

County: \_\_\_\_\_ New: \_\_\_\_\_  
Prior Year: \_\_\_\_\_

Other: \_\_\_\_\_

Submitted By: \_\_\_\_\_  
Department Head

Date: \_\_\_\_\_

Reviewed By: HeA  
Bob Tucker  
Finance Department

Date: 10/31/12

Reviewed By: Amyl Cannon  
Deputy / Asst County Mgr

Date: 10/31/12

**Approved By:**

County Manager

Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B13-153A
Date Received	10/31/2012
Date Completed	

Fund No. 101 Agency No. 450 Organ. No. 4590  
 Organization Name: County Water & Sewer

**REVENUE**

*Pg 2 of 2*

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9909	Water & Sewer Fund Balance	0	5,032	5,032
Total		0	5,032	5,032

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
New	382	Transfer to Fund 256 (Southpoint Water)	0	5,032	5,032
Total			0	5,032	5,032

**Justification:**

Revision to appropriate County Water & Sewer Fund Balance to provide startup funds for the new Southpoint Water Fund. These funds will be paid back as Southpoint Water goes operational and generates adequate revenue.

**Funding Source:** State: \_\_\_\_\_ Federal: \_\_\_\_\_ Other: \_\_\_\_\_  
**Fund Balance:** County: \_\_\_\_\_ New: \_\_\_\_\_ Prior Year: \_\_\_\_\_ Other: \_\_\_\_\_

Submitted By: \_\_\_\_\_  
 Department Head

Date: \_\_\_\_\_

Reviewed By: *HeA* Bob Sucher  
 Finance Department

Date: 10/31/12

Reviewed By: Amber Lannon  
 Deputy / Asst County Mgr

Date: 10/31/12

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

RICKEY L. MOOREFIELD  
County Attorney



ITEM NO. 3

PHYLLIS P. JONES  
Assistant County Attorney

**OFFICE OF THE COUNTY ATTORNEY**

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762

**MEMO FOR THE AGENDA OF THE  
NOVEMBER 5, 2012  
MEETING OF THE BOARD OF COMMISSIONERS**

**TO:** Board of Commissioners; Co. Manager; Russ Rogerson  
**FROM:** Co. Atty. *R. Moorefield*  
**DATE:** October 30, 2012  
**SUBJECT:** Proposed Economic Development Incentives Agreement for  
Nitta Gelatin USA, Inc.

**BACKGROUND:**

In a closed session, the Board has indicated its intent to approve an economic development incentives agreement for Nitta Gelatin as a Tier 1 grant back of the taxes paid on the new taxable investment for five years. The project consists of an 18,600 sq. ft. expansion of an existing manufacturing facility located at 4341 Production Drive, Fayetteville which will create six new jobs. The details of the project are included in the attached summary prepared by Russ Rogerson. Notice of the public hearing for this proposal was duly advertised in the *Fayetteville Observer* on October 25, 2012.

**RECOMMENDATION:**

Consider the approval of this agreement after conducting a public hearing.

**PUBLIC HEARING NOTICE**

The Cumberland County Board of Commissioners will hold a Public Hearing at 9:00 a.m. on Monday, November 5, 2012, Room 118 of the Cumberland County Courthouse, 117 Dick Street, Fayetteville, N.C. 28301, to consider an economic development incentive agreement for Nitta Gelatin USA, Inc. The project is a proposed 18,600 s.f. expansion of an existing manufacturing facility located at 4341 Production Drive, Fayetteville, N.C., which will result in the creation or retention of 6 jobs. The proposed incentive is a grant back of a portion of the property taxes on the increase in the assessed value of the property pursuant to the city-county joint economic development policy.

This the 25<sup>th</sup> day of October, 2012.

Clerk to the Board



# Project JELLO

## Manufacturing / Gelatins

Project Summary	
Industry Sector:	Manufacturing / Gelatins
Investment:	\$17,800,000
Job Creation:	6

### Project Overview:

Project JELLO represents a local, existing industry manufacturing company specializing in high quality gelatins used for food products, medications, etc. The company needs to add a new line for a new product (Collagen Pipette) for joint and skin care products. The Cumberland County facility is in competition for the new line with competitors located in Japan and Canada. With this incentive, the Cumberland County facility would gain approval for the expansion. This will result in the expansion of 16,000 SF of plant space, plus 1,600 SF of office and lab space – to include a 1,000 SF parts room – a total 18,600 SF expansion to the facility. The new product will be exported to Japan, which will result in the addition of 6 newly created jobs.

### Land/Building Requirements:

Client representatives indicate the expansion will require an 18,600 SF addition to their current facility as well as the installation of a new electrical transformer.

### Investment Breakdown:

The total investment of \$17,800,000 is divided as follows: \$5,800,000 (25%) for the construction of the additional 18,600 SF and \$12,000,000 (75%) for the purchase of new equipment. In addition to the construction, an electrical transformer will also be added. The Project does not require additional water/sewer services.

### Estimated Community Impact:

With an expansion investment of \$17,800,000 and the creation of 6 full-time, direct-impact jobs (with a median hourly wage of \$15.00 per hour / per employee), it is estimated that the ripple effect of said community investment would create an additional 3 indirect-impact jobs within the community, generating more than \$108,200 in indirect-impact employee compensation

### Incentive Recommendation:

Based on the points scored for the qualifying items as listed in the table below, it is The Alliance's recommendation that Project JELLO be approved for the Tier I Property Tax Grant Back Incentive, estimated to amount to **\$270,941.00**, to be used in the five-year increments as outlined below.

### **TIER I INCENTIVES PROVIDE A 50% INCENTIVE PER YEAR FOR FIVE YEARS.**

QUALIFYING ITEM	MAXIMUM POINTS POSSIBLE	POINTS SCORED
Jobs (Number, Quality, Hiring Residents)	40	9
Project Location	25	10
Capital Investment	20	15
Environmental Impact	10	2
Industry Cluster/Business Type	10	6
Public Benefit	10	10
TOTAL POINTS SCORED		52

## Project JELLO

Manufacturing / Gelatins

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### PROJECT IMPACTS TAXES & INCENTIVE VALUE CALCULATION

Year	ACTUAL TAXES	50% INCENTIVE	ACTUAL TAXES TO COUNTY
1	\$122,840.00	\$61,420.00	\$61,420.00
2	\$114,848.00	\$57,424.00	\$57,424.00
3	\$107,655.00	\$53,828.00	\$53,828.00
4	\$101,182.00	\$50,591.00	\$50,591.00
5	\$95,356.00	\$47,678.00	\$47,678.00
TOTALS	\$541,881.00	\$270,941.00	\$270,941.00

#### Request for Approval of Incentives :

The preceding project report serves as the formal REQUEST FOR APPROVAL OF INCENTIVES on behalf of Project JELLO, in the total amount of **\$270,941.00** over five-years as recommended and outlined in the terms of the Incentive Level Tax Value Calculation table above.

☐

INCENTIVES APPROVED

☐

INCENTIVES DENIED

JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



JAMES E. LAWSON  
Assistant County Manager


**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

ITEM NO. 4

**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF NOVEMBER 5, 2012**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JAMES E. MARTIN, COUNTY MANAGER** 

**DATE: OCTOBER 23, 2012**

**SUBJECT: PRESENTATION BY BETH MELCHER, CHIEF DEPUTY SECRETARY, NC DHHS, REGARDING THE STATE'S MANAGED CARE ORGANIZATION (MCO) MODEL FOR MENTAL HEALTH SERVICES**

**BACKGROUND**

I have had requests to invite Ms. Melcher to give the Board a brief presentation on the State's MCO model for providing mental health services on November 5, 2012.

Attached is additional background information for your review.

JM/ct

CM102312-1



JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

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**MEMORANDUM**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JAMES E. MARTIN, COUNTY MANAGER**

**DATE: OCTOBER 18, 2012**

**SUBJECT: MENTAL HEALTH**

This is a follow-up to the information Rick Moorefield presented to the Board on October 15, 2012, (Item 5), and the options the Board of Commissioners may have with regard to Mental Health services. A copy of these six options is attached.

I have contacted Beth Melcher, PhD, Chief Deputy Secretary for Health Services for the North Carolina Department of Health & Human Services (NC DHHS) to inquire whether she would be available to discuss the Managed Care Organization model of mental health services with the Board of Commissioners – should the Board have any interest in doing so.

Ms. Melcher has agreed to attend the Board of Commissioners meeting on November 5, in the event you are interested in hearing from her.

Ms Melcher's area of expertise is mental health services and I have attached pertinent information regarding her responsibilities for your review. Please do not hesitate to contact me should you have any questions.

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Attachments (2)

cc: Management Team  
Rick Moorefield, County Attorney  
Hank Debnam, Area Director  
Ellen Holliman, Area Director, Alliance Behavioral Healthcare

JM/ct

cc: Amy H. Cannon, Deputy County Manager  
James Lawson,  
File

CM101812-4

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- (1) The Board of Commissioners has no legal control over the decision of the Mental Health Authority to go forward with the contractual arrangement with the Alliance. Nor is there sufficient time for the Board of Commissioners to assume the authority of the Mental Health Board before that contract is executed. For these reasons, mental health services will be delivered by that anticipated contractual arrangement through at least the end of the current fiscal year.
- (2) Because the anticipated contractual arrangement will go forward and it does not impact Cumberland County's position on the governing board of the Alliance, there is no detriment to the county for the Board of Commissioners to approve the resolution requested by the Alliance to establish the alternate board structure and the Board should consider doing so.
- (3) The amount of the mental health fund balance that is derived from county funds must be determined and the ownership of the fund balance must be established to avoid the potential reporting of that fund balance to the state by the Mental Health Authority and to avoid it from becoming an issue with any potential merger.
- (4) If the Board of Commissioners is satisfied with the contractual arrangement with the Alliance and the resolution of the fund balance issue, the Board does not need to take further action.
- (5) If the Board of Commissioners is not satisfied with the contractual arrangement or the resolution of the fund balance issue, then the Board should first take action to assume the duties and responsibilities of the Board of the Mental Health Authority.
- (6) If the Board of Commissioners does assume the duties and responsibilities of the Board of the Mental Health Authority, then the Board may proceed to resolve the fund balance issue and explore merger options as it deems prudent.





N.C. Department of Health and Human Services

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## About DHHS

### DHHS Senior Staff

[Expand All Items Below](#) | [Collapse Items Below](#)

[Beth Melcher, PhD, Chief Deputy Secretary for Health Services](#)



Click photo for print quality version. Beth Melcher is the Assistant Secretary for Mental Health, Developmental Disabilities, and Substance Abuse Services Development for the North Carolina Department of Health and Human Services.

Melcher's responsibility is to help provide the strategic planning necessary to anticipate the future needs of North Carolina for state-provided treatment care, to increase inpatient capacity for MH/DD/SAS services to those parts of the state where we have already begun providing community care options, and to expand it into the parts of the state where the capacity is lacking.

She provides leadership and oversees the operations of the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services and works with the Division of State Operated Health Facilities. Her appointment is in keeping with DHHS Secretary Lanier Cansler's goal of establishing a cadre of top-level management within the agency with direct field experience in dealing with the issues of providing MH/DD/SAS care at the local level.

Melcher, a licensed psychologist, is the former President of Recovery Innovations North Carolina. She was clinical director of The Durham Center, the local management entity (LME) for Durham County. She was a consultant to the N.C. General Assembly's Legislative Oversight Committee on MH/DD/SAS. Melcher also worked with NAMI (National Alliance on Mental Illness) North Carolina and served as its executive director and as public policy director.

Melcher received her Ph. D. in Counseling Psychology from the University of Pittsburgh; M.Ed. in Educational Psychology from Temple University; B.Ph, Interdisciplinary Studies from Miami University, Oxford Ohio.





**OFFICE OF THE COUNTY ATTORNEY**

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762

**MEMO FOR THE AGENDA OF THE  
NOVEMBER 5, 2012  
MEETING OF THE BOARD OF COMMISSIONERS**

**TO:** Board of Commissioners; Co. Manager; Hank Debnam  
**FROM:** Co. Atty. *R. Moorefield*  
**DATE:** October 30, 2012  
**SUBJECT:** Resolution Regarding Alliance Board Representative  
(Carried Forward from October 1, 2012 Meeting)

**BACKGROUND:**

At the October 1, 2012 meeting of the Board of Commissioners, Ellen Holliman requested the Board to adopt a resolution authorizing the Alliance to establish the alternative governing board structure authorized by Senate Bill 191. The alternative board structure was approved by the Johnston County Board of Commissioners on that date. Ms. Holliman has stated that the alternative board structure allows the Alliance Board to be constituted with members who have business and financial experience commensurate with the \$300 million business to be conducted by the Alliance. Without the alternative board structure, Senate Bill 191 mandates the occupational categories of 13 members of the board. Senate Bill 191 establishes that the Secretary of DHHS must receive and approve the resolution by January 1, 2013 in order for the alternative structure to be established. This is a very important issue to the Alliance Board and Ms. Holliman has requested the Cumberland County Board to approve the resolution before December 1, 2012, in order to meet the January 1, 2013 deadline. After that deadline, there is no statutory mechanism to establish the alternative structure.

On October 30, 2012 the county manager asked Ms. Holliman to support a request from the Cumberland County Board of Commissioners for more seats on the Alliance Board under the existing interlocal agreement. Ms. Holliman advised that she was not opposed to this request but there simply was not enough time to take this back to the Boards of Commissioners of the other three counties and re-open negotiations on the numbers of board seats allocated for each county. She asked that the Cumberland County Board continue its consideration and approval of the resolution and stated that she would support our continued efforts to attain more board seats.

**RECOMMENDATION:**

This is a time-sensitive issue and the county manager and county attorney recommend that the resolution be approved as requested.



Board of County Commissioners  
of  
Cumberland County Resolution Approving Alternative  
Board Structure for the Alliance Behavioral Healthcare  
Area Authority pursuant to N.C. Gen. Stat. § 122C-  
118.1

WHEREAS, the General Assembly revised 122C-118.1- Structure of area board to allow Boards of County Commissioners within a multicounty area with a catchment population of at least 1,250,000 to have the option to appoint members of the area board in a manner or with a composition other than as required by this Section by each county unanimously adopting a resolution to that effect and receiving written approval from the Secretary of DHHS; and

WHEREAS, the Boards of County Commissioners of Durham and Wake Counties approved by joint resolution the creation of Alliance Behavioral Healthcare, a multicounty area authority pursuant to N.C. General Statute 122C-115 for the provision of mental health, developmental disabilities and substance abuse services effective April 23, 2012;

**NOW, THEREFORE, BE IT RESOLVED** by the Cumberland County Board of Commissioners that comprises the catchment area for Alliance Behavioral Healthcare that the Board of Directors for the area authority shall be appointed as follows:

The Area Board will consist of Eight (8) members shall be appointed by Durham County, six (6) members shall be appointed by Wake County and Two seats shall be at large. No member shall serve more than three (3) consecutive full terms. The process for appointment shall be according to the following general terms and conditions:

- a. Eight (8) Area Board members shall be appointed by the Durham County Board of Commissioners. Seated members now serving on the The Durham Center Board shall transition to the new Area Board and serve terms consistent with the requirements set forth in N.C. Gen. Stat. § 122C-118.1(d). Board representatives will include one (1) with business expertise, one (1) with financial expertise and one (1) person who represents the interest of children as required

by G.S. 122C-118.1(a). Additionally two (2) consumers/ families/ advocates will be appointed. A Board member may concurrently represent two categories of membership.

- b. Six (6) Area Board members shall be appointed by the Wake County Board of Commissioners. Board representatives will include one (1) with business expertise, one (1) with financial expertise and one (1) person who represents the interest of children as required by N.C. Gen. Stat. § 122C-118.1(a). Additionally two (2) consumers/ families/ advocates will be appointed. A Board member may concurrently represent two categories of membership.
- c. The area authority shall fill the two (2) at large seats consistent with the criteria currently required by the Alliance Behavioral Healthcare by-laws. The at large seats shall initially be filled by one (1) representative from each Johnston and Cumberland counties and said appointees shall hold their seat for the duration of the contract agreement between the Alliance Area Authority and the respective counties. Upon termination of the contract agreement between the new Alliance and Johnston and Cumberland counties, the at large seats shall be filled in accordance with needs and wishes of Alliance Behavioral Healthcare. Other Area Board requirements will be jointly developed consistent with the requirements of N.C. Gen. Stat. § 122C-118.1. Alliance Behavioral Healthcare Area Authority will accept applications, interview and recommend appointments to the Board of County Commissioners.

The Chairman of the Board declared this Resolution adopted this \_\_\_\_ day of \_\_\_\_\_ 2012.

Cumberland County Board of Commissioners

By: \_\_\_\_\_  
Chairman



JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



JAMES E. LAWSON  
Assistant County Manager

ITEM NO. 58

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM FOR BOARD OF COMMISSIONERS' NOVEMBER 5, 2012 AGENDA**

**TO: CUMBERLAND COUNTY BOARD OF COMMISSIONERS**

**FROM: AMY H. CANNON, DEPUTY COUNTY MANAGER**

**DATE: OCTOBER 31, 2012**

**SUBJECT: CONSIDERATION OF FUNDING REQUEST PREVIOUSLY REFERRED TO  
FINANCE COMMITTEE (SUBJECT TO ACTION OF FINANCE COMMITTEE  
ON NOVEMBER 1, 2012)**

**BACKGROUND**

This item was referred to the Finance Committee for review and consideration from the October 15, 2012 meeting. Mental Health has requested additional funding in the total amount of \$1,217,894 for the following:

(1) Additional Services	\$595,199
(2) MCO Start-Up Funds	\$533,940
(3) LME Positions (Jan through June)	\$88,755

Management met with Mental Health staff to review this request. Based on our discussions, management has learned that Mental Health notified providers of a reduction in authorized units of services after September 10, 2012. Previously, Mental Health had appropriated fund balance in the event federal, state, and medicaid dollars were not sufficient to meet all clients' needs. Mental Health sent out this notification since they did not include a request for county funds or fund balance in their FY2013 budget to provide additional services. In fact, in the last four fiscal years, Mental Health has utilized over \$7.75M from fund balance to fund services. The request of \$595,199 is anticipated to be used in the following disability areas:

Developmental Disabilities	\$275,679
Substance Abuse	\$250,033
Crisis	\$61,697
Adult Mental Health	\$7,790

It is important to understand how services are authorized and allocated. After a client is evaluated, Mental Health then determines the type and level of service. If funds are available, Mental Health gives the client a listing of providers that offer the type and level of service appropriate for that client. Once the provider is selected by the client, Mental Health will authorize the units of service to the selected provider. Basically, units of services are driven by client's unique needs and the funding available. Therefore, Mental Health cannot identify the amount of funding any particular provider will receive.

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Mental Health has requested these funds to continue providing services that were previously available through the use of their fund balance. Adequate funding was not requested or appropriated to meet the service demands which led Mental Health to abruptly curtail services without advanced notice to providers and consumers. As stated at the October 15th meeting, the county will need to identify the level of funding to be made available and then limit the authorized units of services to the recurring funds available. This process will begin as Mental Health transitions to the Managed Care Organization (MCO). One of the many expected outcomes of a managed care system is a reduction in the number of service providers, with a concentration on larger and more efficient providers. In addition, the managed care centralized administrative function, and the capitated service rates, should enhance efficiency, therefore spreading service dollars over a larger client base. Management believes that this process of rightsizing the local dollars is best handled naturally through the transition to the MCO environment. We believe this systematic approach is better for the clients and the providers. Therefore, we would recommend adding the additional service dollars in the amount of \$595,199 to fund services through December 31, 2012.

The second item which has been requested is \$533,940 for MCO start-up costs. This amount was included in the interlocal agreement approved by the Cumberland County Area Authority. A portion of this is to fund some MCO positions for November and December to prepare for the transition to the MCO on January 1. The remainder of the \$533,930 is to be paid to the MCO for technology upgrades, phone system enhancement, and other start-up costs. Since this was part of the interlocal agreement with the MCO, Management recommends approval of the \$533,940 and further that any amount not spent for start-up salaries, be paid to the Alliance Center as Cumberland's contribution for MCO start-up costs.

Finally, Mental Health has requested \$88,755 to fund three LME positions for the period January 1 through June 30, 2013. The positions are as follows; Records Management, Accounting Specialist, and a Quality Assurance position. The MCO has expanded the number of positions that may be funded from the original 47 to 49 funded positions. They have agreed to fund an IT position and an Accountant position through June 30, 2013 to assist in the transition and the close-out of the claims. The MCO will have a quality assurance and management function that will be required to provide reports to the Boards of Commissioners from all participating counties. Based on the MCO funding these two additional positions, Management does not recommend funding to continue these LME positions at this time. Coordination should continue with Mental Health and the Alliance Center on functions that can be collectively managed to ensure all claims are closed out appropriately and that the transition occurs with minimal disruption to the clients.

#### **RECOMMENDATION**

Management recommends approval of the requested \$595,199 for services through December 31, 2012 and the \$533,940 for the MCO start-up costs.

AHC:cas

CM103112-1

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**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B13-136</u>
Date Received	_____
Date Completed	_____

Fund No. 101 Agency No. 435 Organ. No. 436V  
 Organization Name: MH Adult Contracts

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9911	Fund Balance Appropriated	259,538	7,790	267,328
				-
				-
				-
				-
				-
Total		259,538	7,790	267,328

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	499	Contracted Services	495,284	7,790	503,074
					-
					-
					-
					-
					-
Total			495,284	7,790	503,074

**Justification:**

Funds will be utilized to provide payment to Service Providers that contract with the LME to provide direct services to consumers.

State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: 7,790

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: Howard L. Raa Department Head

Date: 10/11/12

Reviewed By: Amy L. Curren Budget Analyst

Date: 10/11/12

Reviewed By: \_\_\_\_\_ Deputy/Assistant County Mgr

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_ Information Services

Date: \_\_\_\_\_

**Approved By:**

County Manager

Board of County  
Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_







**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B13-138</u>
Date Received	_____
Date Completed	_____

Fund No. 101 Agency No. 435 Organ. No. 436U

Organization Name: MH Developmental Disabilities

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9911	Fund Balance Appropriated	52,447	275,679	328,126
				-
				-
				-
				-
				-
Total		52,447	275,679	328,126

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	496	Contracted Services	125,911	275,679	401,590
					-
					-
					-
					-
					-
Total			125,911	275,679	401,590

**Justification:**

Funds will be utilized to provide payment to Service Providers that contract with the LME to provide direct services to consumers.

State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: 275,679

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Department Head

Reviewed By: Howard Brown

Date: 10/11/12

Budget Analyst

Reviewed By: Amyl Cannon

Date: 10/11/12

Deputy/Assistant County Mgr

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Information Services

**Approved By:**

County Manager

Board of County  
Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

<b>Budget Office Use</b>	
Budget Revision No.	<u>B13-139</u>
Date Received	_____
Date Completed	_____

Fund No. 101 Agency No. 435 Organ. No. 436T  
 Organization Name: MH Crisis Services

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9911	Fund Balance Appropriated	253,500	61,697	315,197
				-
				-
				-
				-
	Total	253,500	61,697	315,197

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	493	Contracted Services	367,388	61,697	429,085
					-
					-
					-
					-
		Total	367,388	61,697	429,085

**Justification:**

Funds will be utilized to provide payment to Service Providers that contract with the LME to provide direct services to consumers.

State: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: 61,697

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Reviewed By: Howard Aba Department Head Date: 10/11/12  
 Reviewed By: Amy L. Cannon Budget Analyst Date: 10/11/12  
 Deputy/Assistant County Mgr  
 Reviewed By: \_\_\_\_\_ Information Services Date: \_\_\_\_\_

<b>Approved By:</b>	
_____	Date: _____
County Manager	
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>313-140</u>
Date Received	_____
Date Completed	_____

Fund No. 101 Agency No. 433 Organ. No. 434J  
 Organization Name: MH MCO

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9911	Fund Balance Appropriated	0	533,940	533,940
				-
				-
				-
				-
Total		0	533,940	533,940

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210		Salaries	0	100,769	100,769
1810		FICA	0	7,709	7,709
1820		Retirement	0	6,953	6,953
1824		401K	0	1,008	1,008
1830		Medical Insurance	0	14,877	14,877
1860		Worker Comp	0	1,008	1,008
2995		Computer Software	0	15,000	15,000
3360		Other Service	0	386,616	386,616
					-
Total			0	533,940	533,940

**Justification:**

Budgeting Fund Balance to provide Start Up Funding for MCO. Funds will be utilized to support salaries/fringes for MCO staff to be hired approximately by 11/5/12. Additional funds are necessary to provide infrastructure upgrades.

State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: 533,940

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

Department Head

Reviewed By: Howard C. Abner Date: 10/11/12

Budget Analyst

Reviewed By: Amy D. Cannon Date: 10/11/12

Deputy Assistant County Mgr

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Information Services

Approved By:

County Manager

Board of County  
Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_



JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



ITEM NO. 6

JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF NOVEMBER 5, 2012**

**TO: BOARD OF COMMISSIONERS**

**FROM: SALLY SHUTT, CHIEF PUBLIC INFORMATION DIRECTOR**

**THRU: JAMES E. MARTIN, COUNTY MANAGER**

**DATE: OCTOBER 31, 2012**

**SUBJECT: PRESENTATION OF UPDATE REGARDING CUMBERLAND  
COUNTY 2012-2013 STRATEGIC PLAN**

**BACKGROUND**

The Board of Commissioners approved the 2011-2012 Strategic Plan on April 18, 2011. Progress reports were given on February 17, 2012 and on June 4, 2012. You will receive the latest update on progress made in meeting the goals and objectives outlined in the Strategic Plan during your November 5, 2012 regular meeting.

**RECOMMENDATION/PROPOSED ACTION**

For information purposes only.

/ct

CM103112-2

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JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



JAMES E. LAWSON  
Assistant County Manager

ITEM NO. 7

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**MEMORANDUM**

**October 31, 2012**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: AMY H. CANNON, DEPUTY COUNTY MANAGER** *Amy H. Cannon*

- SUBJECT:**
- 1. RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF AN INSTALLMENT FINANCING AGREEMENT AUTHORIZED BY GENERAL STATUTE (G.S.) 160A-20**
  - 2. AUTHORIZATION TO CALL A PUBLIC HEARING ON THE PROPOSED FINANCING AUTHORIZED BY G.S. 159-151.**
  - 3. AWARD OF INSTALLMENT FINANCING AGREEMENT**

**BACKGROUND**

As you may recall, the Board of Trustees from Fayetteville Technical Community College (FTCC) requested funding in the amount of \$3,500,000 for capital projects in their FY2012 budget request. These funds are needed to completely replace the aging mechanical systems for Lafayette Hall (\$2,500,000) and to replace the roofs on the YMCA building, Neil Currie Building, and the Library (\$1,000,000).

Their request was for the County to pursue options available to finance these capital costs. FTCC would then use their normal capital allocation for the principal and interest payments. We believe the most viable option is an installment financing agreement with a financial institution. Since these improvements will "attach" to real property, this financing must be approved by the Local Government Commission (LGC).

Attached you will find a resolution which authorizes the filing of an application to the LGC for this financing. The resolution also documents certain findings that are required for the transaction under G.S. 159-151. Additionally, a notice of the public hearing on the proposed installment financing contract is provided for your review.

A request for proposal was sent to various financial institutions seeking their interest in this installment financing. We received responses from seven banks, with the lowest interest rate quoted from Bank of America (BOA). Their proposal included a 1.14% interest rate for the five-year financing. When the project was delayed, BOA agreed to hold the quoted rate, contingent upon a change (up or down) in the index tied to the rate. During this 60-day delay, the index decreased slightly and BOA reduced the quoted rate to 1.11%. An informal review was conducted of the rates quoted from the other institutions to validate that the BOA rate of 1.11% remained the lowest interest rate. Based upon the lowest rate quote from BOA and all other terms quoted being acceptable, management recommends that the installment financing agreement be awarded to Bank of America.

### **RECOMMENDATION**

1. Approve the resolution approving the filing of an application to the LGC as well as the findings required by G.S. 159-151.
2. Call for a public hearing on the installment finance contract for November 19, 2012.
3. Award the installment financing agreement to Bank of America.

AHC:cas



## **NOTICE OF PUBLIC HEARING**

The Board of Commissioners of the County of Cumberland, North Carolina (the "County") has decided to pursue the acquisition and construction of improvements (including roofing and HVAC replacements) to various buildings at Fayetteville Technical Community College in the County (the "Project") pursuant to an installment financing contract, as permitted under N.C.G.S. §160A-20.

Pursuant to §160A-20, the County is authorized to finance the Project by entering into an installment contract and a deed of trust or other security instrument that creates a security interest in some or all of the property financed to secure repayment of the financing.

A public hearing on the proposed installment financing contract shall be held on November 19, 2012, in the Cumberland County Courthouse, Room 118, located at 117 Dick Street, Fayetteville, North Carolina at 6:45 p.m., or as soon thereafter as the hearing can be held. All persons interested in this matter are encouraged to attend the public hearing and express their views.

Candice White,  
Clerk to the Board of Commissioners  
County of Cumberland, North Carolina

BOARD OF COMMISSIONERS  
OF THE  
COUNTY OF CUMBERLAND, NORTH CAROLINA

Excerpt of Minutes  
of Meeting of  
November 5, 2012

Present: Chairman \_\_\_\_\_ presiding, and

Commissioners: \_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Commissioner \_\_\_\_\_ introduced the following resolution, the title of which was read:

\* \* \* \* \*

RESOLUTION AUTHORIZING THE FILING OF AN  
APPLICATION FOR APPROVAL OF AN INSTALLMENT  
FINANCING AGREEMENT AUTHORIZED BY NORTH  
CAROLINA GENERAL STATUTE §160A-20 AND MAKING  
CERTAIN FINDINGS REQUIRED BY NORTH CAROLINA  
GENERAL STATUTE §159-151

WHEREAS, the Board of Commissioners of the County of Cumberland, North Carolina (the "County") desires to pursue the financing of the acquisition and construction of improvements (including roofing and HVAC replacements) to various buildings at Fayetteville Technical Community College in the County (the "Project") pursuant to an installment financing agreement, as permitted under N.C.G.S. § 160A-20; and

WHEREAS, it is anticipated that the cost of the Project to be financed will be approximately \$3,600,000, including issuance expenses in connection with the financing; and

WHEREAS, financing of the Project pursuant to N.C.G.S. § 160A-20 must be approved by the North Carolina Local Government Commission (the "LGC") and will only be approved if the findings of N.C.G.S. § 159-151(b) have been made;

WHEREAS, pursuant to N.C.G.S. §160A-20, since the Project involves improvements to real property, the County must hold a public hearing with respect to the financing;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners (the "Board") of the County, as follows:

1. After consideration, the Board has determined that the most advantageous manner of financing the Project is by an installment contract pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended.

2. Pursuant to Section 160A-20, the County is authorized to finance the Project by entering into an installment contract and a security agreement or other security instrument that creates a security interest in some or all of the property financed to secure repayment of the financing.

3. The proposed financing is necessary or expedient because of the pressing need to acquire and construct the improvements for community college facilities in the County.

4. The proposed financing is preferable to general obligation bond financing for the same purposes because of the urgency of particular needs to be financed, the aggregate volume of financings to be accomplished and the desirability of having available the alternative financing structures and repayment provisions possible in the proposed structure.

5. The cost of the proposed undertaking exceeds the amount of funds that can be prudently raised from currently available appropriations, unappropriated fund balances, and non-voted general obligation bonds that could be issued by the County in the fiscal year pursuant to Article V, Section 4, of the North Carolina Constitution. The Project is non-revenue producing so revenue bonds are not an option.

6. The cost of financing under the proposed financing will not be materially greater than the cost of issuing general obligation bonds.

7. The sums proposed to be provided under the financing are adequate and not excessive for the stated purposes of acquiring, constructing and equipping the Project.

8. The County's debt management procedures and policies are good and have been carried out in strict compliance with law and will henceforth be so carried out.

9. There will be no increase in taxes necessary to meet the sums to fall due under the proposed financing.

10. The County is not in default in any of its debt service obligations.

11. The attorney for the County will render an opinion that the proposed Project is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

12. Each of the County Manager, the Finance Director and other appropriate officers of the County is hereby authorized and directed to proceed with the Project and to file an application with the LGC for its approval of such financing as described above for the Project in an amount of approximately \$3,600,000, and the actions of any of the Chairman, the Finance Director, the County Manager and other officers of the County in connection therewith are hereby approved and confirmed.



13. The County intends that the proceeds of the proposed financing be used to reimburse the County for expenditures with respect to the Project made on or after the date that is no more than 60 days prior to the date of this resolution. The County reasonably expects on the date hereof that it will reimburse the expenditures with the proceeds of the proposed financing or other debt. The County intends that the adoption of this resolution confirms its "official intent" within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Code.

14. The County hereby calls for a public hearing to be held with respect to the financing at its meeting on November 19, 2012, and directs the appropriate officers of the County and bond counsel for the County to cause a notice of such public hearing to be published in *The Fayetteville Observer* not later than November 9, 2012.

15. All other acts of the Board and the officers of the County which are in conformity with the purposes and intent of this Resolution and in furtherance of the financing of the Project are hereby ratified, approved and confirmed.

16. This resolution shall take effect immediately.

Commissioner \_\_\_\_\_ moved the passage of the foregoing resolution and  
Commissioner \_\_\_\_\_ seconded the motion and the resolution was passed by the  
following vote:

Ayes: Commissioner \_\_\_\_\_

Nays: Commissioner \_\_\_\_\_

Not voting: Commissioner \_\_\_\_\_

\* \* \* \* \*

I, Candice White, Clerk to the Board of Commissioners for the County of Cumberland, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County at a regular meeting duly called and held on November 5, 2012, and that the proceedings of such meeting are recorded in the Minutes of said Board. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the Board of Commissioners of the County is on file in my office.

I DO HEREBY FURTHER CERTIFY that due notice of such meeting, stating its time and place and the subjects to be considered was posted, mailed or delivered as required by G. S. § 143-318.12(b)(2).

WITNESS my hand and the official seal of the County this \_\_\_\_ day of November, 2012

---

Candice White, Clerk  
Board of Commissioners  
County of Cumberland, North Carolina

(SEAL)

MARSHALL FAIRCLOTH  
Chairman

JIMMY KEEFE  
Vice Chairman

JEANNETTE M. COUNCIL  
KENNETH S. EDGE  
CHARLES E. EVANS  
BILLY R. KING  
EDWARD G. MELVIN



CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

BOARD OF COMMISSIONERS

ITEM NO. 8A

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7771 • Fax: (910) 678-7770

October 30, 2012

**November 5, 2012 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board KB

SUBJECT: Board of Health

BACKGROUND: The Board of Health has the following one (1) vacancy for an unexpired term:

General Public Representative

Carol Schaeffer – Resigned. Recommendation of the Board of Health is for **Densie Lucas** to fill the unexpired term. (See attached.)

I have attached the current membership list and applicant list for this board.

**PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.**

Attachments

pc: Buck Wilson, Public Health Director

*Celebrating Our Past...Embracing Our Future*





**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**DEPARTMENT OF PUBLIC HEALTH**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA, NOVEMBER 5, 2012**

**TO:** Board of Commissioners  
**FROM:** Board of Health  
**DATE:** October 23, 2012  
**SUBJECT:** Recommendation for Appointment: Densie Lucas as Public Representative to the Board of Health

**BACKGROUND**

The Board of Health recommends Densie Lucas for the vacant General Public position on the Board of Health. The public representative position was vacated by Carol Schaeffer effective May 16, 2012. Ms. Lucas has expressed interest to serve on the Board of Health.

**RECOMMENDATION**

Appoint Densie Lucas to the vacant Public Representative position to the Board of Health. Your favorable consideration of this request is greatly appreciated.

cc: File

/tlb

## BOARD OF HEALTH

## 3 Year Term

*(All terms expire on December 31<sup>st</sup> per NCGS § 130A-35)*

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Veterinarian</u>				
Heather Burkhardt (W/F) 5226 Lacross Point Parkton, NC 28371 (serving unexpired term; eligible for two additional three-year terms) 910-489-2336	12/11	1st	Dec/12 <b>12/31/12</b>	Yes
<u>Physician</u>				
Dr. Sanjay Shah 308 Forest Creek Drive Fayetteville, NC 28303 864-4080 / 987-2571	12/11	1st	Dec/14 <b>12/31/14</b>	Yes
<u>Dentist</u>				
Dr. Walter S. Scott, III (B/M) 686 Stockbridge Court Fayetteville, NC 28311 811-3543/323-3133(W)	01/10	2nd	Dec/12 <b>12/31/12</b>	No
<u>Registered Nurse</u>				
Pamela Pollock 1321 General Lee Avenue Fayetteville, NC 28305 481-9968 / 907-9091	03/10	1 <sup>st</sup>	Dec/12 <b>12/31/12</b>	Yes
<u>Optometrist</u>				
Barbara Ciampa (W/F) 3006 Metthame Drive Fayetteville, NC 28306 678-0680/484-7139(W)	12/10	2nd	Dec/13 <b>12/31/13</b>	No
<u>Pharmacist</u>				
Tom Nicholson (W/M) 274 Saint Johns Wood Fayetteville, NC 28303 485-1059/609-6839	12/11	2nd	Dec/14 <b>12/31/14</b>	No
<u>Engineer</u>				
Jimmy Kizer (W/M) 214 Woodcrest Road Fayetteville, NC 28305 484-0508/484-5191(W)	12/10	2nd	Dec/13 <b>12/31/13</b>	No

*(All terms expire on December 31<sup>st</sup> per NCGS § 130A-35)*

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Cumberland County Commissioner</u>				
Billy R. King PO Box 1829 Fayetteville, NC 28302 822-6676 (W)/ 822-0892 (H)	1/12	1 <sup>st</sup>	Dec/14 <b>12/31/14</b>	Yes
<u>General Public Reps.</u>				
Barbara Stelly (B/F) 3219 Broadview Drive Fayetteville, NC 28301 488-9590 (H) / 488-3098 (W)	12/11	1st	Dec/14 <b>12/31/14</b>	Yes
Christopher Frank 2506 Torcross Drive Fayetteville, NC 28304 339-4851/485-4108 (W)	11/10	1st	Dec/12 <b>12/31/12</b>	Yes
(serving unexpired term-eligible for one additional three-year term)				
<b>VACANT</b> (Vacated by C. Schaeffer) 1/10		2nd	Dec/12 <b>12/31/12</b>	No

Contact: Buck Wilson, Health Director  
 Trisha Barfield, Administrative Assistant  
 Phone: 433-3705  
 Fax: 433-3659

Meetings: 3rd Tuesday of the month - 6:00 PM - Board Room, Health Department, 1235 Ramsey Street  
 (July and September meetings take place only if desired).



**APPLICANTS FOR  
BOARD OF HEALTH**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
ANDREWS, VIKKI (AA/F) 2913 BERINGER DRIVE FAYETTEVILLE, NC 28306 910-964-5828 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: US Army Command & General Staff	RETIRED	EdD MA BA
BREWER, PATRICIA (W/F) 909 CALAMINT LANE FAYETTEVILLE, NC 28305 484-1524/818-0908	PHYSICIAN ASSISTANT WOMACK	MASTERS – PHYSICIAN ASST DOCTORATE – VETERINARY MEDICINE
CAPPELLA, DENISE O. (W/F) 4311 DRAUGHON ROAD EASTOVER, NC 28312-8488 485-8147	RETIRED	COLLEGE GRADUATE
COHEN, TYRA C. 6509 BROOKSTONE LANE FAYETTEVILLE, NC 28314 257-9979 (H)	PUBLIC HEALTH EDUCATOR	BA; MASTERS
COUNCIL, SONJA (-/F) 950 STEWARTS CREEK DR APT. 1 FAYETTEVILLE, NC 28314 864-1651 (H) / 609-6139 (W) <b>**SERVES ON NURSING HOME ADVISORY BOARD**</b> Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NURSE CAPE FEAR VALLEY	FTCC-ATTENDING METHODIST UNIV
EATMAN-JACKSON, REBECCA (W/F) 6061 CLINTON ROAD STEDMAN, NC 28391 323-4663 / 862-2018 (W)	REGIONAL SALES MGR LAMAR ADVERTISING	BA; MASTERS
FLEISHMAN, SAM (W/M) 311 SUMMERTIME RD FAYETTEVILLE, NC 28303 483-4260 / 615-3213 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PHYSICIAN CAPE FEAR VALLEY	MEDICAL DOCTOR ECU SCHOOL OF MEDICINE

**APPLICANTS FOR**  
**BOARD OF HEALTH Page 2**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
HARDISON, HENRIETTA C. (AA/F) PO BOX 44024 FAYETTEVILLE NC 28309 920-4220/483-4767	UNIT DIRECTOR BOYS AND GIRLS CLUB	BA, MA
JACKSON, DIANE (W/F) 3501 KENNICOT COURT FAYETTEVILLE, NC 28311 822-8342/822-333 (W)	CLINICAL SOCIAL WORKER SELF EMPLOYED	BSW; MSW
LUCAS, DENSIE D. (B/F) 106 CARMICHAEL LANE SPRING LAKE, NC 28390 497-1227 (H) / 672-1210 (W) <b>**SERVES ON THE CHILD HOMICIDE IDENTIFICATION &amp; PREVENTION COUNCIL**</b> Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NC Public Manager's Program	FSU INSTRUCTOR	BA-SOCIOLOGY MASTERS - SOCIAL WORK
MURCHISON, KARLENE 623 DEVOE AVENUE FAYETTEVILLE, NC 28314 868-2199 (H) / 920-5420 (W)	ACCOUNTING TECHNICIAN	HS, FSU
PARKER, CLIFFORD A. (B/M) 1033 LAUREN MCNEILL LOOP APT. E FAYETTEVILLE, NC 28303 257-6439/677-2742	CALL CENTER AGENT OA III - DSS	JUNIOR AT FSU
PKONKWOR, IFEANYI (B/) 4041 WINDY FIELDS DRIVE FAYETTEVILLE, NC 28306 339-6114 / 672-1638	ENGINEERING OPERATIONS HEALTHCARE/DUPONT	BS; MBA; PhD
SUBLETT, KIMBERLY 4517 HEADWIND DRIVE FAYETTEVILLE, NC 28306 424-9524/237-2390	CORPORATE SYSTEMS ANALYST-CFVHS	BS; MBA
WILLIAMS, MICHAEL D. (W/M) 516 LEVENHALL DRIVE FAYETTEVILLE NC 28314 (919) 868-8443/987-1016 (C)	RETIRED INSURANCE AGENT	BS – BUSINESS ADMIN. ENROLLED FOR MBA- HEALTH CARE PROGRAM

MARSHALL FAIRCLOTH  
Chairman

JIMMY KEEFE  
Vice Chairman

JEANNETTE M. COUNCIL  
KENNETH S. EDGE  
CHARLES E. EVANS  
BILLY R. KING  
EDWARD G. MELVIN



CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 88

BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7771 • Fax: (910) 678-7770

October 30, 2012

**November 5, 2012 Agenda Item**

TO: Board of Commissioners  
FROM: Kellie Beam, Deputy Clerk to the Board KB  
SUBJECT: Farm Advisory Board

The Farm Advisory Board has the following three (3) upcoming vacancies on December 31, 2012:

Farmer Position:

David Collier – Completing second term. Not eligible for reappointment.  
Recommendation of the Farm Advisory Board is for **Wayne Beard** to fill the position.  
(See attached.)

Wayne Collier, Jr. – Completing first term. Eligible for reappointment.  
Recommendation of the Farm Advisory Board is for **Wayne Collier, Jr.** to be reappointed. (See attached.)

Craig Tyson – Completing second term. Not eligible for reappointment.  
Recommendation of the Farm Advisory Board is for **Vance Tyson** to fill this position.  
(See attached.)

I have attached the current membership list and applicant list for this board.

**PROPOSED ACTION: Nominate individuals to fill the three (3) vacancies above.**

Attachments

pc: Hope Barnhardt, Planning Department  
Deloma West, Planning Department

*Celebrating Our Past...Embracing Our Future*



Walter Clark,  
Chair  
Cumberland County

Patricia Hall,  
Vice-Chair  
Town of Hope Mills

Garland C. Hostetter,  
Town of Spring Lake  
Harvey Cain, Jr.,  
Town of Stedman  
Charles C. Morris,  
Town of Linden



# CUMBERLAND ★ COUNTY ★ NORTH CAROLINA

## *Planning & Inspections Department*

Thomas J. Lloyd,  
Director

Cecil P. Combs,  
Deputy Director

Lori Epler,  
Sara E. Piland,  
Vikki Andrews,  
Cumberland County

Benny Pearce,  
Town of Eastover

Donovan McLaurin,  
Wade, Falcon & Godwin

### MEMORANDUM

TO: Kellie Beam, Deputy Clerk

FROM: Deloma West, Planner

DATE: October 17, 2012

SUBJECT: Appointments/Reappointments to Farm Advisory Board

The Cumberland County Farm Advisory Board respectfully submits the following names for consideration by The Board of Commissioners for appointment/reappointment to serve on the Farm Advisory Board. Their current term will expire on December 31, 2012.

Name	Representing	Term Beginning	Term Ending
Wayne Beard* <sup>1</sup>	Farmer	12/31/12	12/31/15 (3 years)
Wayne Collier, Jr.* <sup>2</sup>	Farmer	12/31/12	12/31/15 (3 years)
David Gillis	Farm Bureau	12/31/10	12/31/13 (1 year)
Clifton McNeill, Jr.	Soil & Water Conservation District	12/31/10	12/31/13 (1 year)
Collins Bullard	Farmer	12/31/10	12/31/13 (1 year)
Colby Lambert	NC Cooperative Extension Representative	12/31/11	12/31/14 (2 years)
Britt Riddle	Farmer	12/31/11	12/31/14 (2 years)
Walter Clark	Cumberland County Joint Planning Board	12/31/11	12/31/14 (2 years)
Vance Tyson* <sup>3</sup>	Farmer	12/31/12	12/31/15 (3 years)

\*<sup>1</sup>Wayne Beard will replace David Collier.

\*<sup>2</sup>Wayne Collier, Jr. is eligible for reappointment.

\*<sup>3</sup>Vance Tyson will replace Craig Tyson.

Cc: Tom Lloyd, Planning Director  
Will Denning, Section Chief

## FARM ADVISORY BOARD

The Farm Advisory Committee was created by Resolution approved by the Board of Commissioners on April 5, 2004. Committee members were appointed by the Commissioners on June 7, 2004. Bylaws were adopted by the Commissioners on November 30, 2006 and the Farm Advisory Committee became the Farm Advisory Board. **Initial terms for the Farm Advisory Board began on December 31, 2006.** The initial term was for 3 years with an expiration date of December 31, 2009. (All second terms were staggered as outlined in the bylaws with 1/3 of the members appointed for a 1-year term; 1/3 of the members appointed for a 2-year term; and 1/3 of the members appointed to a 3-year term.) Determination was made at the membership meeting during the final quarter of the 3<sup>rd</sup> year by drawing lots. **(Bylaws specify that terms begin January 1st and expire December 31st; members may serve an unexpired term and 2 additional terms.)**

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible for Reappointment</u>
<u>Farmers:</u>				
Britt Riddle 7397 Riddle Road St. Pauls, NC 28384 425-8532/ 818-1049	12/11	1st	Dec/14 12/31/14	Yes
David Collier 3785 South River School Road Wade, NC 28395 483-6806/263-0418 (C)	12/7/09	2nd	<del>Dec/12</del> 12/31/12	No
Initial term for position began 12/31/06 Collier reappointed to 3-year term in 2009				
Collins Bullard 2280 Stedman-Cedar Creek Road Stedman, NC 28391 303-3795	01/03/11	1st	Dec/13 12/31/13	Yes
Wayne Collier, Jr. 5489 Indian Ridge Road Linden, NC 28356 980-0066/308-9197 (C)	12/7/09	1 <sup>st</sup>	<del>Dec/12</del> 12/31/12	Yes
appointed to an unexpired term 11/3/08 for an initial term that began in 12/31/06 Collier reappointed to a 3-year term in 2009; eligible for an additional 3-year term				
Craig Tyson 5648 NC Highway 87 S Fayetteville, NC 28306 484-9866/303-2651 (C)	12/7/09	2nd	<del>Dec/12</del> 12/31/12	No
Initial term for position began 12/31/06 Tyson reappointed to a 3-year term in 2009				
<u>Natural Resource Conservation Service:</u>				
Clifton McNeill, Jr. 1404 Clifton McNeill Road Hope Mills, NC 28348	5/31/12	1st	Dec/13 12/31/13	Yes
*serving unexpired term, eligible for two additional terms*				

Farm Advisory Board, Page 2

**(Bylaws specify that terms begin January 1st and expire December 31st; members may serve an unexpired term and 2 additional terms.)**

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible for Reappointment</u>
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Farm Bureau Representative:

David Gillis 7775 Climbing Tree Lane Fayetteville, NC 28306 487-0684	01/03/11	1st	Dec/13 12/31/13	Yes
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Planning Board Representative:

Walter Clark 1124 Pony Drive Hope Mills, NC 28348 485-2228 / 818-4968	1/12	1st	Dec/13 12/31/13 (eligible for an additional three-year term)	Yes
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Cooperative Extension Service Representative:

Colby Lambert NC Cooperative Extension Service 301 East Mountain Drive Fayetteville, NC 28306 321-6875(W)	12/11	2nd	Dec/14 12/31/14 Initial term for position began 12/31/06	No
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Meetings: Quarterly – Second Tuesday of the first month of each quarter (Jan, Apr, July, Oct) at 7:00 PM  
Historic Cumberland County Courthouse, 130 Gillespie Street, Room 107C

Contact: Hope Barnhart – 678-7607 (Planning and Inspections)  
Deloma West – 678-7611 (Planning and Inspections)



**APPLICANTS FOR  
FARM ADVISORY BOARD**

<b><u>NAME/ADDRESS/PHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
HALL, J. F. (W/M) 6772 FAIRCLOTH BRIDGE ROAD STEDMAN, NC 28391 483-6239/850-0946(C)	RETIRED-DUPONT FARMER/LAWN CARE 46 YRS COUNTY FIRE SERVICE	HIGH SCHOOL
KATER, ROBERT (W/M) 714 BLAWELL STREET STEDMAN, NC 28391 484-3434 (H)	RETIRED	HIGH SCHOOL
<b>**SERVES ON THE MINIMUM HOUSING APPEALS BOARD**</b>		
STEWART, JAMESON C. (W/M) 3533 GODWIN CIRCLE FAYETTEVILLE, NC 28312 874-5930/678-9897 (W)	SENIOR AUDIO VISUAL TECH – FTCC	AAA – ELECTRONICS ENG.
WHITE, ROBERT L. (AA/M) 1956 KENMORE DRIVE FAYETTEVILLE, NC 28304 476-1387 Graduate-County Citizens' Academy: NA Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-other leadership academy: Military Academy	RETIRED MILITARY	UNDERGRADUATE; MA

MARSHALL FAIRCLOTH  
Chairman

JIMMY KEEFE  
Vice Chairman

JEANNETTE M. COUNCIL  
KENNETH S. EDGE  
CHARLES E. EVANS  
BILLY R. KING  
EDWARD G. MELVIN



CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

BOARD OF COMMISSIONERS

ITEM NO. 9A

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
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October 30, 2012

**November 5, 2012 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board **KB**

SUBJECT: Cumberland County Home and Community Care Block Grant Committee

BACKGROUND: On October 15, 2012 the Board of Commissioners nominated the following individuals to fill three (3) upcoming vacancies on the Cumberland County Home and Community Care Block Grant Committee.

Civic Representative Position:  
**Robin Kivett** (new appointment)

Aging Service Provider:  
**Antoinette Hernandez** (new appointment)

Older Consumer:  
**Cassandra McMillion** (new appointment)

I have attached the current membership list for this Committee.

**PROPOSED ACTION: Appoint individuals to fill the three (3) vacancies above.**

Attachment

pc: Glenda Dye, Mid-Carolina Area Agency on Aging

*Celebrating Our Past...Embracing Our Future*

CUMBERLAND COUNTY  
HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE  
(PLANNING COMMITTEE FOR AGING SERVICES)  
4 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Older Consumer</u> Elma Jorgensen 2321 Colgate Drive Fayetteville, NC 28305	12/10	2nd	Dec/14 12/31/14	No
<b>VACANT</b> (vacated by G. Draughon)	12/10	1st	Dec/14 12/31/14	Yes
Mary Mack 5471 Maplewood Fayetteville, NC 28314 867-9533	4/08	1 <sup>st</sup>	April/12 4/30/12	Yes
Edwin Deaver P.O. Box 127 Hope Mills, NC 28348	5/10	2nd	May/14 5/31/14	No
Deborah J. Atkinson (B/F) 217 Andover Road Fayetteville, NC 28311 822-5441/494-1288 (C)	5/09	1 <sup>st</sup>	May/13 5/31/13	Yes
Barbara Marshall (B/F) 7640 Wilkins Drive Fayetteville, NC 28311 488-2615/977-2303 (C)	4/08	1 <sup>st</sup>	Apr/12 4/30/12	Yes
Ethel Hennessee 647 Edgehill Road Fayetteville, NC 28314 867-8910	12/07	1 <sup>st</sup>	Dec/11 12/31/11	Yes
				(serving first full term)
Annie R. Hasan 1340 McArthur Road Fayetteville, NC 28311 630-0688/482-3513 (W)	2/08	1 <sup>st</sup>	Feb/12 2/28/12	Yes



<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Aging Service Provider</u>				
Karin Simkin Department of Social Services PO Box 2429 Fayetteville, NC 28302-2429	4/09	2 <sup>nd</sup>	April/13 4/30/13	No
Rosa Crowe PO Box 64526 Fayetteville, NC 28306 424-2993	4/09	2 <sup>nd</sup>	April/13 4/30/13	No
Mary Brymer Fayetteville-Cumberland Senior Center 739 Blue Street Fayetteville, NC 28301	4/09	1 <sup>st</sup>	April/13 4/30/13	Yes
Toney McCray Bethel Adult Day Health Care 1065 Progress Street Fayetteville, NC 28306 484-8727	12/07	2 <sup>nd</sup>	Dec/11 12/31/11	No
Catherine VanSickle CCCCOA, INC. 339 Devers Street Fayetteville, NC 28303 484-0111	12/09	1 <sup>st</sup>	Dec/13 12/31/13	No
Tina Dicke Legal Aid of NC PO Box 1268 Fayetteville, NC 28302	4/09	2 <sup>nd</sup>	April/13 4/30/13	No
Donald Wire 540 Nottingham Dr Fayetteville, NC 28311 717-0769 (H)	8/11	1st	Aug/15 8/31/15	Yes
Doris Snider Spring Lake Senior Enrichment Center 301 Ruth Street Spring Lake, NC 28390	12/10	1st	Dec/14 12/31/14	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Aging Service Provider</u>				
Kristine Wagner (W/F) 130 Gillespie Street Fayetteville, NC 28301 436-0340/678-7624 (W)	12/10	2nd	Dec/14 12/31/14	No
<u>Civic Representative</u>				
Crystal McNair United Way of Cumberland Co. PO Box 303 Fayetteville, NC 28302-0303	11/07	2 <sup>nd</sup>	Nov/11 11/30/11	No
<u>Elected Official</u>				
Richard Higgins Town of Spring Lake 1309 Mack Street Spring Lake, NC 28390 497-1027	12/10	2nd	Dec/14 12/31/14	No
<u>County Representative</u>				
Amy Cannon Deputy County Manager PO Box 1829 Fayetteville, NC 28302-1829	02/11	NA	NA	NA

Meets the 3rd Thursday of January, April, August and November at 2:00 PM at various service providers within Cumberland County

Contact: Glenda Dye - 323-4191 x22 - Fax 323-9330 – [gdye@mccog.org](mailto:gdye@mccog.org)

MARSHALL FAIRCLOTH  
Chairman

JIMMY KEEFE  
Vice Chairman

JEANNETTE M. COUNCIL  
KENNETH S. EDGE  
CHARLES E. EVANS  
BILLY R. KING  
EDWARD G. MELVIN



CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

BOARD OF COMMISSIONERS

ITEM NO. 9B

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7771 • Fax: (910) 678-7770

October 30, 2012

**November 5, 2012 Agenda Item**

TO: Board of Commissioners  
FROM: Kellie Beam, Deputy Clerk to the Board *KB*  
SUBJECT: Joint Senior Citizens Advisory Commission

BACKGROUND: At their October 15, 2012 meeting, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Joint Senior Citizens Advisory Commission.

**Glenda Dye (reappointment)**

I have attached the current membership list for this commission.

**PROPOSED ACTION:** Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Mary Brymer, Senior Programs Supervisor

*Celebrating Our Past...Embracing Our Future*



SENIOR CITIZENS ADVISORY COMMISSION  
(Joint Fayetteville/Cumberland County)  
2 Year Term  
(County Appointees)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
William J. Watson (B/M) 1881 Gola Drive Fayetteville, NC 28301 488-6600	01/11	2nd	Feb/13 2/28/13	No
Judy Dawkins 2004 Morganton Road Fayetteville, NC 28305 323-4974/433-1136(W)	12/10	1st	Dec/12 12/31/12	Yes
Dwight Palmer Jr. 1139 Helmsley Drive Fayetteville, NC 28314 867-8136/535-5325 (W) **serving an unexpired term**	9/11	1 <sup>st</sup>	Sept/12 9/30/12	Yes
Marlene Jacobs (W/F) 324 Glenburney Drive Fayetteville, NC 28303 484-5920	9/10	2nd	Sept/12 9/30/12	No
Carl E. Mitchell 2704 Compton Place Fayetteville, NC 28304 437-9909/678-8373(W)	12/10	1st	Dec/12 12/31/12	Yes
Tom Cain (/M) 2786 Baywood Road Fayetteville, NC 28312 630-3970 (H)	9/11	2nd	Sept/13 9/30/13	No
Brenda Brown (B/F) 1606 Dolphin Drive Spring Lake, NC 28390 497-9315 (H) / 866-6390 ext. 21953 (W) / 818-1604 (C)	9/11	2nd	Sept/13 9/30/13	No
Albert Munoz (/M) 7208 Montoro Court Fayetteville, NC 28314 714-398-1657 **serving an unexpired term, eligible to serve one additional two-yr term**	9/11	1st	Dec/12 12/31/12	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Glenda Dye 1683 Hazel Hurst Drive Fayetteville, NC 28314 323-4191 Ext. 22 (W)	9/10	1st	Sept/12 9/30/12	Yes
(serving first full term; eligible for an additional two-year term)				
Daisy D. Maxwell 7113 Fillyaw Road Fayetteville, NC 28303 868-5611	12/10	1st	Dec/12 12/31/12	Yes

Contact: Mary Brymer – Senior Citizens Center Director – Phone: 433-1574  
(Interoffice – Parks and Recreation)

Regular Meetings: 2nd Tuesday of each month at 2:30 PM  
LaFayette Room – City Hall

\*NOTE: This Board was expanded in 2006. The City and County agreed to expand from 10 to 20 members. The Board of County Commissioners had responsibility to appoint 2 new members to a 1 year term and 3 new members to a 2 year term.