AGENDA CUMBERLAND COUNTY BOARD OF COMMISSIONERS COURTHOUSE – ROOM 118 MAY 6, 2013

9:00 AM

INVOCATION Commissioner Jimmy Keefe - Chairman

Minister:

Pledge of Allegiance

Recognition of Retired County Employee:

Pamela Presser – Cumberland County Department of Social Services

- 1. Approval of Agenda
- 2. Consent Agenda
 - A. Approval of minutes of April 2, 2013 regular meeting, April 15, 2013 regular meeting, April 15, 2013 Special Meeting with FTCC Board of Trustees, and the April 18, 2013 NCACC District special meeting.
 - B. Approval of the April 2013 County Management and County Tax Administration Records & Retention Disposition Schedules. (Pg. 5)
 - C. Approval of Submission of 2013 Community Development Annual Action Plan. (**Pg. 8**)
 - D. Approval of Revised Cumberland County Smoking Ordinance. (Pg. 42)
 - E. Approval of a Proclamation Proclaiming the Month of May 2013 as "Air Quality Awareness Month" in Cumberland County. (Pg. 47)
 - F. Approval of a Proclamation Proclaiming May 5-11, 2013 as "Cumberland County Law Enforcement Officers Week" and May 9, 2013 as "Peace Officers Memorial Day" in Cumberland County. (**Pg. 48**)
 - G. Approval of a Proclamation Recognizing May 16, 2013 as "Project Homeless Connect Day" in Cumberland County. (Pg. 49)
 - H. Approval of a Proclamation Proclaiming May 19-25, 2013 as "Emergency Medical Services Week" in Cumberland County. (Pg. 51)

- I. Budget Revisions: (Pgs. 52-63)
 - (1) Emergency Services Grant (Pg. 52)

Revision in the amount of \$10,000 to recognize Local Emergency Planning Commission Hazardous Materials Planning grant to update the Hazardous Materials Annex and to host local emergency planning training sessions. (B13-309) **Funding Source – State**

(2) General Fund Debt Service (**Pg. 53**)

Revision in the amount of \$25,506 to reallocate budgeted revenues reducing interest payment due to sequestration and increasing school sales tax transfer. (B13-294A) **Funding Source** – **Reallocation of Budgeted Revenues**

- (3) Library
 - a. Raising a Reader Revision in the amount of \$605 reducing revenues and expenditures to reconcile budget with the State. (B13-302) **Funding Source State** (Pg. 54)
 - b. Revision in the amount of \$3,721 to reallocate budgeted expenditures to reclassify a part-time Library Associate position to full time and abolish a Library Technician position. (B13-318) **Funding Source Reallocation of Budgeted Expenditures** (**Pg. 55**)
- (4) Eastover Fire District (Pg. 56)

Revision in the amount of \$20,000 to increase contract for additional revenue anticipated to be earned for the remainder of the fiscal year. (B13-307) **Funding Source – Eastover Fire District Tax**

(5) Vander Fire District (Pg. 57)

Revision in the amount of \$50,000 to increase contract for additional revenue anticipated to be earned for the remainder of the fiscal year. (B13-306) **Funding Source – Vander Fire District Tax**

(6) Westarea Fire Distirct (Pg. 58)

Revision in the amount of \$30,000 to increase contract for additional revenue anticipated to be earned for the remainder of the fiscal year. (B13-305) **Funding Source – Westarea Fire District Tax**

- (7) Health
 - a. Child Health Revision in the amount of \$85,065 to recognize additional Medicaid revenue earned which will provide for additional Locum Tenen providers to reduce the waiting list in the Clinic. (B13-313) **Funding Source Fees** (Pg. 59)
 - b. Tuberculosis Clinic Revision in the amount of \$3,400 to recognize additional revenue earned to purchase needed supplies for the remainder of the fiscal year. (B13-314) **Funding Source Fees** (**Pg. 60**)
 - c. Family Planning Revision in the amount of \$29,450 to recognize additional Medicaid revenue anticipated to be earned for the remainder of the fiscal year. (B13-315) **Funding Source Fees** (Pg. 61)
 - d. Communicable Disease Revision in the amount of \$7,500 recognize additional fees earned. (B13-316) **Funding Source Fees** (**Pg. 62**)
- (8) Gray's Creek Middle School (Pg. 63)

Revision in the amount of \$537,047 to budget cumulative interest income and contractor sales tax refunds. This amount will be applied to the cost of adding an addition to the existing Gray's Creek Middle School. The total cost of the addition is \$919,421 with the balance of the funds coming from unused debt proceeds remaining in the original capital project. (B13-303) **Funding Source – Other**

J. Approval of Endorsement of Arts Council Funding a Feasibility Study for a Proposed Performing Arts Center. (Pg. 64)

PUBLIC HEARINGS (Pgs. 65-69)

- 3. Public Hearing to Receive Comments on the Assumption of the Powers, Duties and Responsibilities of the Board of the Cumberland County Mental Health Area Authority by the Board of County Commissioners. (Pg. 65)
- 4. Public Hearing to Declare a Moratorium on Permitting Outdoor Shooting Ranges. (**Pg. 67**)

ITEMS OF BUSINESS (Pgs. 70-85)

- 5. Report from the Civic Center Commission by Karen Long, Crown Center General Manager and George Turner, Chairman of the Civic Center Commission. (Pg. 70)
- 6. Nominations to Boards and Committees (**Pgs. 71-76**)
 - A. Adult Care Home Community Advisory Committee (6 Vacancies) (**Pg. 71**)

7. Appointments to Board and Committees (Pgs. 77-85)

A. Animal Control Board (1 Vacancy) (Pg. 77)

Nominee:

<u>City of Fayetteville Resident:</u> Melissa Katzenberger

B. Board of Adjustment (1 Vacancy) (Pg. 79)

Nominee:

Alternate Member: Winton McHenry

C. Equalization & Review Board – Appointment of Officers (Pg. 82)

<u>Chairman</u>: Curtis Alexander <u>First Vice Chairman</u>: William "Bill" Holland

Second Vice Chairman: George Turner

RECESS THE BOARD OF COMMISSIONERS' MEETING.

CONVENE THE OVERHILLS PARK WATER & SEWER DISTRICT GOVERNING BOARD MEETING (SEE SEPARATE AGENDA) / ADJOURN (Pgs. 86-88)

RECONVENE THE REGULAR BOARD OF COMMISSIONERS MEETING.

8. Closed Session: If Needed

ADJOURN

THIS MEETING WILL BE BROADCAST LIVE ON TIME WARNER COMMUNITY CHANNEL 7.

REGULAR MEETINGS: May 20, 2013 (Monday) – 6:45 PM

June 3, 2013 (Monday) – 9:00 AM June 17, 2013 (Monday) – 6:45 PM

BUDGET MEETINGS:

Monday, June 3, 2013	9:00 AM	Budget Presentation	Room 118
Tuesday, June 4, 2013	5:30 PM	Department Head Appeals/Work Sessions	Room 564
Thursday, June 6, 2013	5:30 PM	Budget Work Session	Room 564
Monday, June 10, 2013	7:00 PM	Budget Public Hearing	Room 118
Tuesday, June 11, 2013	5:30 PM	Budget Work Session	Room 564
Thursday, June 13, 2013	5:30 PM	Budget Work Session / Adopt Budget ?	Room 564
Monday, June 17, 2013	6:45 PM	Adopt Budget	Room 118

^{***} NO BOARD OF COMMISSIONER MEETINGS IN JULY ***

AMY H. CANNON
Deputy County Manager



JAMES E. LAWSON Assistant County Manager

ITEM NO. ________

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MAY 6, 2013

TO:

BOARD OF COUNTY COMMISSIONERS

FROM:

JAMES E. MARTIN, COUNTY MANAGER

DATE:

MAY 6, 2013

SUBJECT:

APPROVAL OF THE APRIL 2013 RECORDS RETENTION &

DISPOSITION SCHEDULES FOR COUNTY MANAGEMENT

COUNTY TAX ADMINISTRATION

BACKGROUND

The State Archivist and the Secretary of the Department Cultural Resources officially approved the County Management Records Retention & Disposition Schedule on April 15, 2013 and the County Tax Administration Records Retention & Disposition Schedule on April 17, 2013.

A complete copy of each of the Records Retention & Disposition Schedules for County Administration and County Tax Administration is located, respectfully, in the County Manager's Office and County Tax Administration for viewing. In addition, the Schedules are available on the Government Records Branch of North Carolina under Local Records in the Department of Cultural Resources website at this direct link:

http://www.records.ncdcr.gov/local/County Management 2013.pdf

http://www.records.ncdcr.gov/local/County Tax Administration 2013.pdf

RECOMMENDATION/PROPOSED ACTION

Adopt the 2013 County Management and County Tax Administration Records Retention & Disposition Schedules and sign the attached Records Retention and Disposition Schedule agreements.

/ct

CM050113-1

County Management Records Retention and Disposition Schedule

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provision of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. The local government agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of destruction. Confidential records will be destroyed in such a manner that the records cannot be practicably read or reconstructed. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. *Public records, Including electronic records, not listed in this schedule are not authorized to be destroyed.*

This local government agency and the Department of Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods which allow these records to be destroyed when "administrative value ends." The local government agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." If a county does not establish internal policies and retention periods, the county is not complying with the provisions of this retention schedule and is not authorized by the Department of Cultural Resources to destroy the records with the disposition instruction "destroy when administrative value ends."

The local government agency and the Department of Cultural Resources concur that the long-term and/or permanent preservation of electronic records require additional commitment and active management by the agency. The agency agrees to comply with all policies, standards, and best practices published by the Department of Cultural Resources regarding the creation and management of electronic records.

It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

ADDDOVAL DECOMMENDED

	AT TROVAL RECOMMENDED
2	Sarah E. Koonts
Chief Administrative Officer/	Sarah E. Koonts, Director
County Manager	Division of Archives and Records
	APPROVED
Chairman, Bd. County Commissioners	Susan W. Kluttz Susan W. Kluttz, Secretary
	Department of Cultural Resources
8	County: Cumberland
A	

Tax Administration Records Retention and Disposition Schedule

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provision of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. The local government agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of destruction. Confidential records will be destroyed in such a manner that the records cannot be practicably read or reconstructed. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. *Public records, including electronic records, not listed in this schedule are not authorized to be destroyed.*

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It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

APPROVAL RECOMMENDED

Sarah E. Koonts, Director Division of Archives and Records
APPROVED
Susan W. Klutty Susan W. Kluttz, Secretary
Department of Cultural Resources County: Cumberland



COMMUNITY DEVELOPMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA MAY 6, 2013

TO:

BOARD OF COMMISSIONERS

THRU:

AMY CANNON, DEPUTY COUNTY MANAGER

FROM:

THANENA S. WILSON, COMMUNITY DEVELOPMENT DIRECTOR

DATE:

APRIL 26, 2013

SUBJECT:

SUBMISSION OF 2013 COMMUNITY DEVELOPMENT ANNUAL ACTION PLAN

BACKGROUND

As part of the HUD 5-Year Consolidated Planning process, an Action Plan must be presented each year by Community Development outlining activities to be carried out over the next program year. The 2013 Annual Action Plan is to be submitted to the U.S. Department of Housing and Urban Development (HUD) by May 15, 2013. Proposed entitlement funding for this year is as follows: Community Development Block Grant (CDBG) - \$812,657; and HOME Investment Partnership Act (HOME) - \$306,749. Competitive funding awarded in our community is as follows: Supportive Housing Program (SHP) - \$138,865; and Emergency Solutions Grant (ESG) - \$217,316. As all funding awards have not been made due to federal budget cuts, we have been advised by HUD to submit a plan that represents a 5% reduction in allocations.

The draft proposal was presented and a public hearing held at the April 15, 2013 Board of Commissioners meeting. This document has also been available at several locations throughout the County since April 12, 2013 for a 30-day citizen review and comment period. No comments have been received to date; however any comments received will be addressed by the Director and forwarded to HUD along with the Action Plan. If comments are received, responses will also be forwarded to the Board for review. A final copy of the plan will be available through the Community Development Office beginning May 13, 2013.

RECOMMENDATION AND PROPOSED ACTION

Community Development recommends that the Board of County Commissioners approve submission of the Annual Action Plan to HUD by May 15, 2013.

Attachment:

2013 Annual Action Plan

Cumberland County Community Development

2013 ANNUAL ACTION PLAN

Program Year July 1, 2013 through June 30, 2014



Cumberland County Board of Commissioners

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT 2013 ANNUAL ACTION PLAN

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2013 Annual Action Plan

The CPMP Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and

ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

Narrative Responses

ACTION PLAN

Annual Action Plan includes the <u>SF 424</u> and is due every year no less than 45 days prior to the start of the grantee's program year start date. HUD does not accept plans between August 15 and November 15.

Executive Summary 91.220(b)

1. The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Response: Cumberland County's Community Development (CCCD) department serves as the grant administrator for the entitlement grant funds awarded to the County from the Department of Housing and Urban Development. Please note that activities are subject to change as Cumberland County has not received notice of funding awards. The proposed budget and activities have been established based upon guidance from our HUD field office to develop planning figures by reducing prior year funding by 5%, due to federal budget cuts. Therefore, CDBG, HOME, and ESG funds represented in this plan reflect such guidance.

As a result of information obtained from citizen and agency surveys, public meetings, and mandatory consultations with community agencies during the 2010 Consolidated Planning Process, CCCD will address the following priority needs during the 2013 Program Year:

Cumberland County Community Development Priority Needs

- 1. Affordable Housing
- 2. Employment Services/Job Training
- 3. Human Services (specifically health care and homeless services)
- 4. Services for the Disabled
- 5. Water & Sewer Improvements

The activities identified below reflect the County's efforts to produce outcomes that will 1) improve or increase availability/accessibility 2) improve or increase affordability, or 3) improve or increase sustainability by promoting livable or viable communities for the citizens of Cumberland County in addressing the priority needs identified above.

Activity	Objective	Outcome/Indicator
Housing Rehabilitation – Owner-occupied Rehab Rental Rehab Purchase/Rehab/Resale Lead-based paint education	Decent Housing	Improving/Increasing the availability, accessibility, and sustainability of decent affordable housing for 17 low to moderate income homeowners and/or renters. Increasing the availability and accessibility of educational literature to 100 households that may be potentially affected by lead-based paint.
Homeownership Assistance - Down payment/closing costs GAP Financing	Expanded Economic Opportunities	Increasing the availability and affordability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices for 3 low to moderate income first time home buyers.
Affordable Housing – new construction	Decent Housing	Increasing the availability and affordability of rental housing by assisting in the development of 10 standard rental units for low to moderate income families/individuals.
Public Services Assistance (includes services for the disabled)	Suitable Living Environment	Increasing the availability and accessibility of human and homeless services in order to provide suitable living environments for 1,000 low to moderate income citizens.
Public Facility/Infrastructure Improvements (including street improvements)	Suitable Living Environment	Increasing the availability of suitable/viable communities by providing public facility/infrastructure improvements for 1 low- to moderate-income neighborhood.
Fair Housing	Decent Housing	Increasing the accessibility of decent housing by increasing awareness of fair housing laws for 5 housing/service providers, particularly those that serve minorities and/or special populations.

Citizen Participation 91.220(b)

2. Provide a summary of the citizen participation and consultation process (including efforts to broaden public participation in the development of the plan.

Response: CCCD solicited citizen input during the planning of the 2013 Annual Action Plan in accordance with its Citizen Participation Plan included at Appendix B. During the planning process, CCCD conducted several public meetings and a public hearing during a 30-day public review period as described below:

<u>Public Meetings</u>. CCCD conducted five public meetings during the winter season
to inform the citizens about the five-year Consolidated Plan and to solicit input
from the citizens. In order to ensure that all areas of the County had an
opportunity and access to attend the public meetings, locations were selected
from various sections of the County. Public meetings were held at the following
locations:

•	Spring Lake Library	January 22, 2013
	East Regional Library	January 24, 2013
	Hope Mills Library	January 29, 2013

Public Review Period & Public Hearing.

The public review period for the 2013 Annual Action Plan ran for a 30-day period from April 12 - May 11, 2013. A public hearing was held before the Board of County Commissioners at an evening meeting on April 15, 2013

in the Commissioners Meeting Room, at the County Courthouse, 117 Dick Street.

3. Provide a summary of citizen comments or views on the plan.

Response: There were no speakers or comments on the 2013 Annual Action Plan. Refer to the Citizen Participation Report at Appendix C.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

Response: Not applicable. There were no comments received.

Resources 91.220(c)(1)) and (c)(2)

5. Identify the federal, state, and local resources (including program income) the jurisdiction expects to receive to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Response: The following information describes the sources and amounts which will be made available to Cumberland County for implementation of the 2013-2014 program goals and objectives:

Entitlement Grants

Source: Community Development Block Grant (CDBG) - \$812,657 Source: Home Investment Partnership Act (HOME) - \$306,749

Competitive Grants

Source: Supportive Housing Program (SHP) - \$138,865 Source: Emergency Solutions Grant (ESG) - \$217,316

Local Sources

Matching Requirements/General Fund - As a federal requirement, Cumberland County is to provide matching funds for the HOME entitlement program in the amount of \$69,019; and general funds are also being provided in the amount of \$88,344 for support of the CDBG program.

ESG funds require a 1:1 match (cash or in-kind services). Sub-recipients of the ESG funding will be responsible for providing the match.

Program Income

CCCD projects that we will receive program income from repayment of loans for the housing rehabilitation, homebuyer assistance, and economic development programs:

- CDBG Entitlement Program: \$200,000
 HOME Entitlement Program: \$200,000
- 6. Explain how federal funds will leverage resources from private and non-federal public sources.

Response: The federal funds provided during the 2013 Program Year will assist in leveraging additional resources through use of program funds in the following manner:

- Affordable housing activities will leverage additional public/private investment for new construction activities;
- Fair housing and grant administration activities will leverage additional public investment in support of affirmatively furthering fair housing and implementation of community development activities in the community;
- Homeless activities will leverage additional private /public investment for agencies providing services and housing for the homeless;
- Homeownership activities will leverage additional private/public investment for first and second mortgages;
- Public Services activities will leverage additional private/public investment for agencies addressing human services needs; and
- Public facilities/infrastructure improvements and clearance/demolition activities will leverage additional private/public investment for the revitalization of slumming and blighting conditions in low- to moderate-income neighborhoods.

Annual Objectives 91.220(c)(3)

*If not using the CPMP Tool: Complete and submit Table 3A.

*If using the CPMP Tool: Complete and submit the Summary of Specific Annual Objectives Worksheets or Summaries.xls

Goals and objectives to be carried out during the action plan period are indicated by placing a check in the following boxes.

	Objective Category Decent Housing Which includes:	Objective Category: Suitable Living Environment Which includes:	Objective Category: Expanded Economic Opportunities Which includes:
\boxtimes	assisting homeless persons obtain affordable housing	improving the safety and livability of neighborhoods	job creation and retention
	assisting persons at risk of becoming homeless	eliminating blighting influences and the deterioration of property and facilities	establishment, stabilization and expansion of small business (including micro- businesses)
	retaining the affordable housing stock	increasing the access to quality public and private facilities	the provision of public services concerned with employment
	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence	restoring and preserving properties of special historic, architectural, or aesthetic value	availability of mortgage financing for low income persons at reasonable rates using non- discriminatory lending practices
	providing affordable housing that is accessible to job opportunities	conserving energy resources and use of renewable energy sources	access to capital and credit for development activities that promote the long- term economic social viability of the community

7. Provide a summary of specific objectives that will be addressed during the program year.

Response: See the tables below. **Please note that the goals listed are numbered consistently and in accordance with the corresponding goals in the 2010 Consolidated Plan.

Description of Activities 91.220(d) and (e)

*If not using the CPMP Tool: Complete and submit Table 3C

*If using the CPMP Tool: Complete and submit the Projects Worksheets and the Summaries Table.

See Proposed Project Tables at Appendix D.

Housing Needs - Objective: Decent housin Priority Need: Affordable Housing	g e
Goals 1 & 2: Increase the availability, accessibility, and sustainability of decent, safe, and affordable housing in Cumberland County.	occupied units and 2 rental units from 2013-
Goal 3: A county in which all rental housing is affordable and in standard condition. Goals also address 10-Year Plan to End Homelessness Priority 9 (Development of additional affordable housing options).	Objective 2: Provide assistance to 3 low/moderate income citizens to become first-time home buyers from 2013-2014. Objective 3: Provide assistance for the development of 10 standard rental units from 2013-2014.
Goal 4 : Alleviate lead-based paint hazards in Cumberland County's housing inventory.	Objective 4: Make available educational literature to at least 100 households that may be potentially affected by lead-based paint from 2013-2014.
Goal 5: Eliminate housing discrimination in Cumberland County.	Objective 5: Increase awareness of fair housing law for 5 providers serving minorities and special populations groups from 2013-2014.

Non-Housing Community Development environment Priority Need: Water & Sewer Improvement	
Goal 1: To make public water and sewer facilities available to low to moderate income neighborhoods located within our participating jurisdiction.	

Non-Housing Community Developm environments Priority Need: Human Services (speci	ent Needs		1572		
Goal 1 : Maximize use, coordination, and delivery of human services.	agencies to delivery of h with a priorit	ma numa ty gi	Work with aximize use, an services for to agencing services to	coordinati or 1000 r e es providin	on and sidents, g health

Homeless Needs - Objective: Decent housing/Suitable living environment Priority Need: Human Services (specifically health and homeless services)

Goal 1: Increase available funding for local homeless service/housing providers.

Goal also addresses 10-Year Plan to End Homelessness Priority 3 (Identify additional funding sources for local programs).

Objective: Provide financial stability for local homeless initiatives in order to eliminate potential gaps in services by setting aside at least **25%** of the Public Services annual allocation for homeless activities from 2013 – 2014.

8. Provide a summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the strategic plan.

Describe the outcome measures for activities in accordance with Federal Register Notice dated March 7, 2006, i.e., general objective category (decent housing, suitable living environment, economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability).

Response: See the table on pages 1 and 2 for specific activities, objectives and outcomes in the format prescribed above.

I. HOUSING ACTIVITIES

Housing Rehabilitation Program

Priority Need: Affordable Housing; Housing Goals 1, 2, and 3 CDBG: \$276,248. National Objective: Low/Mod Housing, Eligibility Citation: 24 CFR Part 570.202; HOME: \$417,578. Eligibility Citation: 24 CFR Part 92.205(a)(1).

Owner-Occupied Rehabilitation: This program will address housing repair needs of households whose annual income is at or below 80% of the median income for Cumberland County based on household size. The area median income is \$52,000 for a family of four. Households in need of repairs to meet Minimum Housing Code Standards and general property improvements will receive a deferred payment loan, with household re-certification every five years. Housing rehabilitation repairs that do not exceed \$7,500 will be given in the form of a grant. Applications for this program are accepted on an on-going basis.

Rental Rehabilitation (Investor-Owner): Investors pursuing projects with 10 or fewer units in a single structure are able to access low-interest acquisition housing rehabilitation loans for rental property. The types of repairs to be addressed are those items that do not meet Minimum Housing Code Standards and general property improvements. Loan terms are as follows:

- 3% amortized loan for 15 years (standard rehabilitation, refinance/rehabilitation, or acquisition /rehabilitation)
- 5% amortized loan for 30 years (refinance/rehabilitation or acquisition/rehabilitation).

Property owners are required to lease to renters with incomes at or below 80% of the median income for Cumberland County. Applications for this program are accepted on an on-going basis.

Purchase/Rehab/Resale: This program establishes a mechanism that may be used to acquire properties for future development as affordable housing. The objectives of the program are to remove blighting conditions in low and moderate income neighborhoods, increase the county's stock of standard affordable housing units, increase the county's tax base, and create homeownership opportunities for first-time homebuyers. Properties will be acquired through donation, deed and tax sales, the foreclosure of government liens, and through private purchases. Community Development will acquire substandard single-family units, rehabilitate the units to meet Community Development Rehabilitation Standards, and then sell the units to income eligible first-time homebuyers. Community Development may also acquire vacant lots or substandard units not suitable for rehabilitation for demolition. This will allow the Department to take advantage of infill housing opportunities to further stabilize and strengthen our low and moderate-income neighborhoods through homeownership.

Homeownership Assistance Program

Priority Need: Affordable Housing; Housing Goal 2 – HOME: Prior year funding. Eligibility Citation: 24 CFR Part 92.205(a) (1):

Down Payment/Closing Costs Assistance (DAP): This program coordinates with local financial institutions in order to provide up to \$5,000 to first-time homebuyers for down payment and/or closing costs. Applicants must meet income requirements (earning no more than 80% of the median income) as well as attend a class on homeownership. Applications for this program are accepted on an on-going basis.

Gap Financing (GAP): CCCD will continue to offer GAP financing assistance to very low and low-income residents seeking homeownership. The amount of assistance that can be provided will not exceed \$20,000 per applicant. Such assistance will be used as a subsidy to make up the difference between the market value of the property and the sales price that is affordable to the purchaser. Applications for this program are accepted on an on-going basis.

For any of the subsidies provided, CCCD will secure a first or second mortgage on the property with a 4% interest rate 10-year term which is deferred for the first 5 years (for DAP) or a 30-year term (for GAP) having a 0 – 4% interest rate depending on the amount of subsidy needed by the homeowner. This approach offers the benefit of significant leverage of private lender money while providing program income for CCCD. While CCCD would partner with anyone offering an affordable mortgage product, our primary focus would be to work with those lenders whose products are most affordable.

General Program Guidelines

Principal Residence: The property must be occupied by the homebuyer and retained as the principal residence by the owners for the full period of affordability, which is contingent upon the amount of per unit subsidy received and may be 5, 10, or 15 years (20 if new construction). The property owner agrees to allow Cumberland County Community Development to verify principle residence status annually. Homeowner agrees to provide Community Development with a written certification of residence status to become a permanent part of the applicant file. Subletting or renting is not permitted.

Refinance: During the period of affordability, a homebuyer will not be permitted to refinance the property without the approval of Cumberland County Community Development.

Recapture/Resale Provision: In accordance with the applicable homebuyer recapture/resale provision outlined in 24 CFR Part 92, Cumberland County has adopted the policy at Appendix E in implementing its HOME-assisted homeownership housing.

Homeownership Counseling: As a requirement of the CCCD Homebuyer Assistance Program, applicants are required to successfully complete Homebuyer counseling prior to being awarded community development funding. CCCD may contract with a local agency qualified to provide homeownership education classes or provide such services in-house by certified housing counselors on a case by case basis.

Marketing: In keeping with special outreach activities outlined in CCCD's Affirmative Marketing Plan, certain marketing efforts (i.e. direct mailings, postings on community bulletins, PSA's, coordination with the Fayetteville Area Metropolitan Housing Authority and the Fayetteville Apartment Association, etc.) will be undertaken to ensure that residents and tenants of public and manufactured housing, and other families assisted by public housing agencies, are aware of the CCCD's housing assistance programs.

Community Housing Development Organization (CHDO) Set-Aside

Priority Need: Affordable Housing; Housing Goal 2 - HOME: \$107,515 Eligibility Citation: 24 CFR Part 92.300

Federal regulations require that at least 15% of the HOME entitlement funds be set-aside for affordable housing development by CHDOs. This year's set-aside amount is \$57,515. In order to be designated a CHDO, a non-profit organization must meet the qualifying criteria as established by HUD. CCCD continues to meet and seek qualified organizations to identify possible CHDOs.

Housing Project Delivery Costs

Housing services activity delivery costs: CDBG - \$231, 979 - CCCD staff and overhead costs directly related to carrying out housing projects, such as work specifications preparation, loan processing, inspections, and other services related to assisting potential owners, tenants, and homebuyers. Staff and overhead costs directly related to providing advisory and other relocation services to persons displaced by the project, including timely written notices to occupants, referrals to comparable and suitable replacement property, property inspections, counseling and other assistance necessary to minimize hardship.

Housing Activities Outcomes

Housing Needs - Objective: Decent housin Priority Need: Affordable Housing	g
Goals 1 & 2: Increase the availability, accessibility, and sustainability of decent, safe, and affordable housing in Cumberland County.	occupied units and 2 rental units from 2013-
Goal 3: A county in which all rental housing is affordable and in standard condition. Goals also address 10-Year Plan to End Homelessness Priority 9 (Development of additional affordable housing options).	low/moderate income citizens to become first-time home buyers from 2013-2014.
Goal 4: Alleviate lead-based paint hazards in Cumberland County's housing inventory.	Objective 4: Make available educational literature to at least 100 households that may be potentially affected by lead-based paint from 2013-2014.
Goal 5: Eliminate housing discrimination in Cumberland County.	

FAIR HOUSING ACTION PLAN: 2013-2014

In our commitment to affirmatively further fair housing, Cumberland County Community Development will implement the following actions to address the identified impediments to fair housing choice during the 2013 – 2014 program year.

> Impediment 1: Lack of awareness of fair housing laws.

Goal 1: To eliminate housing discrimination in Cumberland County.

Objective 1: Increase awareness of fair housing law for **5** housing and service providers serving minorities and special populations groups from 2013-2014.

Strategy 1.1: Partner with the Fayetteville-Cumberland Advisory Counsel for People with Disabilities to provide fair housing education classes to members of the organization and the community at large.

Strategy 1.2: Partner with the local PATH Group (Projects for Assistance in Transition from Homelessness) and participating housing providers to connect persons who are homeless and with specific disabilities i.e. mental illness, acquire suitable housing that is decent, safe and secure.

Strategy 1.3: Conduct **1** symposium on Fair Housing and Equal Opportunity during April's Fair Housing Month. Invite HOME Funds Recipients that require annual fair housing training.

> Impediment 2: Lack of affordable housing in Cumberland County.

Goal 2: Increase the availability and accessibility of decent, safe, and affordable housing in Cumberland County.

Strategy 2.1: Efforts to provide **125** affordable housing units (homeowner and rental) by 2015 is currently on-going.

II. PUBLIC SERVICES

Public Services Program

Public Services Program: Community Development/Public Services Goal 1 - CDBG: \$121,898. National Objective: Low/Mod Limited Clientele; Eligibility Citation: 24 CFR Part 570.201(e).

All projects funded will be selected based on identified needs in the community. Final determination of funding amounts will be based on receipt of final funding allocations from the Department of Housing and Urban Development. The following agencies have been selected for funding through an RFP process:

Subrecipient/Project	Activity	Funding Amount/ Grant Term
Better Health of Cumberland County/Direct Aid Program	Prescription medication and dental assistance for low income residents	\$15,000/ 1 year
Cape Fear Valley Hospital System / Cumberland Community Medication Access Program	Prescription medication assistance for low income residents	\$15,000/ 1 year
Fayetteville Metropolitan Housing Authority / Robin's Meadow Transitional Housing Program	Supportive services for families who are homeless	\$15,000/ 1 year
Gospel Services, Inc. / Homeless Shelter	Supportive services for single men who are homeless	\$7,064/ 1 year
Homeless Services (CoC & ESG Program)	Operations and supportive services for homeless individuals & families	\$50,000/ 1 year
Activity Delivery	Program oversight and provision of technical assistance	\$19,834/ 1 year

Public Services Activity Delivery Costs

Public services activity delivery costs: CDBG - \$19,834 - CCCD staff costs directly related to carrying out public services activities, such as eligibility review and processing of pay requests, and other technical assistance necessary to ensure program compliance.

Public Services Outcomes

environments	nent Needs - Objective: Suitable living ifically health care and homeless services)
Goal 1 : Maximize use, coordination, and delivery of human services.	Objective 1 : Work with human services agencies to maximize use, coordination and delivery of human services for 1000 residents, with a priority given to agencies providing health care services and services to the homeless from 2013-2014.

III. PUBLIC FACILITIES/INFRASTRUCTURE IMPROVEMENTS

Public Facilities/Infrastructure: Non-Housing Community Development Goal 1, Objective 1, CDBG: \$150,000. National Objective: Slum & blight/Low mod limited clientele/Urgent Need; Eligibility Citation: 24 CFR Part 570.201(c).

Due to funding limitations, Request for Proposals was not solicited for the upcoming Program Year. However, since public facilities are listed as a priority, CCCD will consider applications in the future should additional funding become available. This activity may be assisted through prior year funding that can be reprogrammed.

There are currently 2 requests for water/sewer projects (within Spring Lake and Godwin) under review for funding commitments.

Public Facilities/Infrastructure Improvements Outcomes

Non-Housing Community Development Needs – Objective: Suitable Living Environment/ Decent Housing/Economic Opportunity Priority Need: Water and Sewer Improvements		
	Objective 1 : Make public water/sewer available to 1 low to moderate income neighborhoods from 2013-2014.	

IV. ECONOMIC DEVELOPMENT ACTIVITIES

Economic Development Activities: Non-Housing Community Development Goal 1, Objective 1, CDBG: Prior year funding will be reprogrammed to carry out this activity. National Objective: Slum & blight/Low mod benefit/Urgent need; Eligibility Citation: 24 CFR Part 570.203.

No economic development projects have been identified. However, this activity will be funded through prior year funding that is currently available and will be carried forward into the 2013-2014 program year, should a viable project be presented for consideration.

Economic Development Outcomes

Non-Housing Community Developm Environment/ Economic Opportunity Priority Need: Employment Services /	ent Needs - Objective: Suitable Living Job Training
- [20] [20] [20] [20] [20] [20] [20] [20]	Objective 1: Creation of 5 new full-time permanent jobs for low/moderate residents of Cumberland County from 2013-2014.

VI. GENERAL ADMINISTRATION/PLANNING

General Administration: CDBG: \$290,876, Eligibility Citation: 24 CFR Part 570.206; HOME: \$50,675, Eligibility Citation: 24 CFR Part 92.207.

Funds have been allocated under this activity for costs related to the administration and execution of Community Development projects under each of the entitlement programs for the 2013-2014 program years. Eligible administrative costs may include, but not be limited to:

- a. General management, oversight, and coordination;
- b. Salaries, wages, and related costs of the participating jurisdiction's staff;
- c. Fair Housing activities;
- d. 10 Year Plan to End Homelessness activities;
- e. Monitoring progress and compliance with program requirements;
- f. Preparing reports and other documents related for submission to HUD;
- g. Evaluating program results against stated objectives;
- h. Travel costs incurred for official business in carrying out the program;
- i. Administrative services performed under third party contracts or agreements;
- j. Capacity building and training for staff and non-profits; and
- k. Activities to affirmatively further fair housing.

VII. COMPETITIVE GRANTS

Source: Continuum of Care (CoC) Program (for Homeless Assistance) Award: \$816,914 of which \$197,024 is pending HUD's approval of the project applications submitted in the 2012 CoC Homeless Assistance competition.

The CoC Homeless Assistance Program grant funds will be used specifically to continue the implementation of several projects as a part of the Continuum of Care process for Cumberland County. Those projects include the operation of the following:

Project	Project Grantee/Sponsor	Activity	Funding Amount/Grant Term
Ashton Woods	Cumberland Interfaith Hospitality Network	20-unit transitional housing program with supportive services for homeless families	\$267,745 / 1 year
Bonanza	The Salvation Army	7-unit permanent housing program with supportive services for disabled homeless persons	\$86,403 / 1 year
Leath Commons	Cumberland Interfaith Hospitality Network	5-unit permanent housing program with supportive services for disabled homeless families	\$126,877 / 1 year
Robin's Meadow	Fayetteville Metropolitan Housing Authority	12-unit transitional housing program with supportive services for homeless families	\$85,817 / 1 year
Step-Up Semi- Independent Living	The Salvation Army	2-unit transitional housing program with supportive services for 6 single homeless men	\$36,167 (Application Pending) / 1 year
The Care Center	The Salvation Army	14-unit transitional housing program with supportive services for victims of domestic violence	\$150,915 (Application Pending) / 1 year
Safe Homes for New Beginnings	Cumberland County	5-unit permanent housing program with supportive services for disabled and chronically homeless individuals and families	\$53,048 / 1 year
CoC Planning	Cumberland County	CoC planning and coordination of homeless services and activities.	\$9,942 (Application Pending)/ 1 year

Source: Emergency Solutions Grant (ESG): \$217,316

In 2012, the Office of Economic Opportunity (OEO) created a new process for distributing the Emergency Solutions Grant (ESG), formerly the Emergency Shelter Grant, to reflect the program rules of the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), which was enacted into law on May 20, 2009. The HEARTH Act consolidates three of the previous homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program. In addition, the HEARTH Act codifies into law the Continuum of Care (CoC) planning process, which will assist homeless persons by providing greater coordination in responding to their needs. The ESG focuses primarily on assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. Previously the Emergency Shelter Grant focused on the needs of homeless people in emergency or transitional shelters. As lead agency and fiscal sponsor, CCCD will submit an ESG application to the State on behalf of the CoC jurisdiction as well as contract with the State in carrying out ESG funded activities.

The ESG funds must be allocated for projects that are eligible under the following six (6) ESG Components:

- 1) Street Outreach is for the unsheltered homeless persons which includes:
 - engagement
 - case management
 - emergency health and mental health services
 - transportation services for special populations
- 2) **Emergency Shelter** is divided into two (2) sub-categories: Essential Services and Shelter for the sheltered homeless persons.

Essential Services include:

- case management
- childcare
- education
- employment
- life skills services
- legal services
- health
- mental health
- substance abuse services
- transportation services for special population

Shelter includes:

- renovation including major rehabilitation or conversion
- operations cost including maintenance, utilities, furniture, food, etc.
- 3) **Homeless Prevention** includes the following items to prevent and stabilize an individual or family from becoming homeless:
 - Housing Relocation and Stabilization Services
 - Short- and Medium-Term Rental Assistance

- 4) Rapid Re-housing includes the following items to assist the actual homeless:
 - housing relocation and stabilization services
 - short- and medium-term rental assistance
 - permanent housing
- 5) **Homeless Management Information System (HMIS)** includes payment of the costs of establishing, hosting, customizing, and upgrading the HMIS.
- 6) **Administration** Up to 7.5 percent can be allocated for the payment of administrative cost relating to the planning and execution of the ESG activities.

In addition to administering the CoC (Homeless Assistance) and ESG Programs, CCCD will be the contracted provider for the Project for Assistance in Transition from Homelessness (PATH) program. PATH is a component of the Substance Abuse and Mental Health Services Administration (SAMHSA) which provide services for people with serious mental illness, including those with co-occurring substance use disorders, who are experiencing homelessness or at risk of becoming homeless. PATH staff will be responsible for community-based outreach by connecting homeless persons to services related to mental health, substance abuse, case management and other support services, as well as housing services.

PATH - State grant (SAMHSA): \$192,098; local general funds: \$68,393

Homeless Needs Outcomes

Homeless Needs - Objective: Suitable living	ng environments/Decent Housing
Priority Need: Human Services (specifical	ly health care and homeless services)

Goal 1: Increase available funding for local homeless service/housing providers

Goal also addresses 10-Year Plan to End Homelessness Priority 3 (Identify additional funding sources for local program). **Objective 1:** Provide financial stability for local homeless initiatives in order to eliminate potential gaps in services by setting aside at least 25% of the Public Services annual allocation to create 2 beds in priority homeless categories from 2013-2014.

Special Populations Outcomes

Special Populations Needs - Objective: Suitable living environments Priority Need: Services for the Disabled

Goal 1: Increase supportive services and activities in Cumberland County for the disabled (mental and physical).

Objective 1: assist 20 disable year.

Objective 1: Provide funding to programs that will assist **20** disabled persons for the 2013-2014 program year.

Geographic Distribution/Allocation Priorities 91.220(d) and (f)

9. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

Response: The towns of Eastover, Falcon, Godwin, Hope Mills, Linden, Spring Lake, Stedman, and Wade have all elected to be party to Cumberland County's designation as an Urban County. All of the programs described on the preceding pages, with the exception of certain Public Service Programs and Supportive Housing Program projects, will be accomplished in one of these municipal areas or the unincorporated areas of the County. Please refer to maps at Appendix F for low income and racial/minority concentration areas.

10. Describe the reasons for the allocation priorities, the rationale for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) during the next year, and identify any obstacles to addressing underserved needs.

Response: As a result of information obtained from citizen and agency surveys, public meetings, and mandatory consultations with community agencies, CCCD identified its priority needs and allocated funding accordingly. Allocations are not invested geographically as all programs are offered throughout the participating jurisdiction. The primary obstacle to addressing those that are underserved and fully being able to address the priority needs is lack of available resources and funding.

Annual Affordable Housing Goals 91.220(g)

*If not using the CPMP Tool: Complete and submit Table 3B Annual Housing Completion Goals.

*If using the CPMP Tool: Complete and submit the Table 3B Annual Housing Completion Goals.

11. Describe the one-year goals for the number of homeless, non-homeless, and special-needs households to be provided affordable housing using funds made available to the jurisdiction and one-year goals for the number of households to be provided affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available to the jurisdiction. The term affordable housing shall be defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

Response: Refer to response to question #7 above for one year goals and objectives and Table 3B at Appendix D.

Public Housing 91.220(h)

12. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

Response: CCCD will continue to partner with FMHA to implement activities that promote self sufficiency and economic independence, including the promotion of down payment assistance and gap financing through the homebuyer assistance program.

13. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Response: Not applicable. The local housing authority has been designated as a high performing housing authority and is not considered "troubled".

Homeless and Special Needs 91.220(i)

14. Describe, briefly, the jurisdiction's plan for the investment and use of available resources and describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness.

Response: During the 2013 Program Year, CCCD will invest the following resources to assist in eliminating chronic homelessness:

Homeless Needs - Objective: Decent housing/Sustainable living environment Priority Need: Human Services (specifically health and homeless services)

Goal 1: Increase available funding for local homeless service/housing providers

Goal also addresses 10-Year Plan to End Homelessness Priority 3 (Identify additional funding sources for local programs).

Objective: Provide financial stability for local homeless initiatives in order to eliminate potential gaps in services by setting aside at least **25%** of the Public Services annual allocation for homeless activities from 2013 – 2013.

Strategy: During the Request for Proposal period for the Public Service Program, have funding set-aside specifically to serve applications geared towards the homeless population.

15. Describe specific action steps to address the needs of persons that are not homeless identified in accordance with 91.215(e).

Response: During the 2013 Program Year, CCCD will use the following strategy to address the needs of non-homeless special population groups:

Priority Need: Services for the Disabled			
Goal 1 : Increase supportive services and activities	Objective 1 : Provide funding t		
in Cumberland County for the disabled (mental and	programs that will assist a total of 2		
physical).	disabled persons between 2013 and 2013.		
	Strategy: Fund agencies that will provide		
	services to disabled persons.		

16. Homelessness Prevention—Describe planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

Response: During the 2013 Program Year, CCCD will meet the needs of those at risk of becoming homeless by continuing its partnership with the local Continuum of Care on Homelessness and 10 Year Plan to End Homelessness Steering Committee to develop concrete strategies to assist those that are in need. While CCCD has not set-aside specific funding to address this issue, it will continue to serve as a referral source to those programs in the community that provide direct financial assistance such as:

- Cumberland County Department of Social Services;
- Fayetteville Metropolitan Housing Authority;
- Cumberland Community Action Program;
- The Salvation Army; and many others.

Barriers to Affordable Housing 91.220(j)

17. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Response: The following actions will be taken to foster and maintain affordable housing as well as remove barriers to affordable housing:

- Offer affordable mortgage products through the Homebuyer Assistance Program.
- Partner with local lenders and the U.S. Department of Agriculture Rural Development to maximize the use of HOME funds for the Homebuyer Assistance Program.
- Acquire and renovate substandard single family units that will ultimately be sold to low to moderate income homebuyers through the department's Buy Rehab Resale Program.
- Acquire vacant lots or substandard units not suitable for rehabilitation for demolition in order to eliminate blighting conditions in neighborhoods as well as provide additional affordable housing through the construction of housing for low to moderate income homebuyers or renters.
- To preserve affordable rental housing, offer low interest loans for rehabilitation of rental property through the Rental Rehabilitation Program.
- Continue to partner with eligible organizations designated as Community Housing Development Organizations (CHDOs) to increase the production and supply of affordable housing.
- Continue to provide homebuyer counseling which will provide increased knowledge and resources for low to moderate-income citizens seeking to purchase a home.

• Continue participation in the 10 Year planning efforts to end homelessness by serving as one of the lead agencies in the community-driven process.

Other Actions 91.220(k)

18. Describe the actions that will take place during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce the number of housing units containing lead-based paint hazards, reduce the number of poverty-level families develop institutional structure, enhance coordination between public and private agencies (see 91.215(a), (b), (i), (j), (k), and (l)).

Response: See #17 above for actions to foster and maintain affordable housing.

Meeting Underserved Needs

CCCD will continue to seek methods to maximize the entitlement funds that it receives to better serve extremely low and low-income residents. As a means of accomplishing this, Cumberland County will continue its partnership with the United States Department of Agriculture Rural Development, as funding is available, to maximize the use of HOME funds for the Homebuyer Assistance Program. This partnership, along with collaboration with other local lenders, has provided gap financing assistance for prospective applicants in order to make the purchase of homes more affordable for the buyer. Loans for this assistance are structured so that repayment obligation can be adjusted to make the loan affordable.

Another area of underserved needs in our community lies in the public services/homeless services arena. Through the funding of non-profit public service agencies, we will continue to strive to meet the underserved needs in our community. Though CDBG funds are limited for these types of activities, we will continue to commit at the maximum level allowable.

The most recent Point-in-Time survey documented 1606 homeless individuals in our community. Therefore, we will implement a Tenant Based Rental Assistance Program to compliment other resources available through programs such as ESG and SHP.

Lead-Based Paint Strategy

All CCCD housing rehabilitation staff has been trained in lead-based paint safe work practices and interim controls. CCCD will undertake the following strategies to educate and abate lead-based paint hazards:

- Develop and run periodic public service announcements to make households with children under seven aware that they may qualify for funding to assist with lead-based paint abatement;
- Ensure that all households applying for funds from CCCD's Housing Rehabilitation or Homebuyer Assistance Programs are given brochures on the hazards of lead-based paint;
- Ensure that all units repaired and/or acquired under the Homebuyer Assistance, Rental Rehabilitation, Homeowner Rehabilitation, and Purchase/Rehab/Resale are tested according to HUD standards; and
- Conduct workshops for new contractors so that they are trained to perform lead hazard control work as required by the Lead Safe Housing Rules.

Anti-poverty Strategy

The long-term solution to poverty is a complex one and requires us to wrestle with social and economic issues that have persisted for decades. There is a need to alleviate the problem of excessive rent burdens for the poor by providing an increased number of available, decent, safe, and affordable housing units. Job training must be provided for skills improvement, social services with a caring heart, better education, and comprehensive health care for the indigent and more economic opportunities for people who live in Cumberland County. All of these must be components of comprehensive community planning and economic development.

Where possible, CCCD will partner with other County social and human service agencies to provide affordable housing assistance. The primary relationship is that of a referral nature. The goals, programs, and policies that have been put into place target populations that are served by the Department of Social Services, Mental Health, the Health Department, etc.

More specifically:

- The goals set forth for housing rehabilitation help preserve existing affordable housing units.
- The provision of down payment assistance helps low-income families accumulate wealth.

Institutional Structure

There is still an under supply of seasoned non-profit housing development organizations in Cumberland County that have hands-on experience in real estate development. A small number of private for profit developers are active in the local low-income housing tax credit market. In order, however, for Cumberland County to make advances in affordable housing, it must nurture the growth and development of non-profit developers that can access the full range of federal, state, and other subsidies needed to finance affordable housing.

We continue to face the challenge of addressing increased needs with less funding. Therefore, our focus over the next year will be to continue to seek more strategic partnerships, streamlining processes and procedures for more administrative efficiency and additional revenue sources. Existing partnerships and relationships with Kingdom Community Development Corporation, Center for Economic Empowerment & Development, The Salvation Army, Cumberland Interfaith Hospitality Network, Better Health of Cumberland County, CCAP/Consumer Credit Counseling, Fayetteville Metropolitan Housing Authority, USDA Rural Development, and private developers will continue to be fostered during the next year.

Cumberland County is a diverse community with a substantial increase in the Hispanic population. And like any large county in the country, affordable housing can be problematic. The County's partnership with the City of Fayetteville, through the Fayetteville-Cumberland County Human Relations Department, will aid in the efforts to provide affordable housing to this growing population. The Human Relations Department also includes Spanish-speaking staff.

Non-profit organizations must develop the necessary background and experience in real estate development and affordable housing finance in order to serve the housing needs of Cumberland County over the long term. CCCD will also continue to provide technical assistance to non-profit agencies (for affordable housing, public services, etc.) through staff and the use of technical assistance funding provided by HUD.

19. Describe the actions to coordinate its housing strategy with local and regional transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation.

Response: In evaluating affordable housing projects and proposals we make every effort to ensure that public transportation is available and easily accessible to our developments. The City of Fayetteville has expanded the Fayetteville Area System of Transit (FAST) routes and hours to more adequately serve Cumberland County citizens. In recent years, the Town of Spring Lake has contracted with a private entity to provide transportation services to its residents connecting them to employment and vital services within Cumberland County.

Another area that CCCD will be focusing on, as the issue of lack of transportation for rural residents was identified in our AI, is to increase the availability and accessibility of transportation throughout rural Cumberland County. Lack of public transportation limits affordable housing choice.

Efforts will include distribution of literature on Cumberland County's RTP Program to citizen support agencies such as: the NC Indian Housing Authority, Cumberland County Coordinating Council on Older Adults, Hispanic Latino Center, Cumberland County Veterans Services Office, and Consumer Credit Counseling Service of Fayetteville.

PROGRAM SPECIFIC REQUIREMENTS

CDBG 91.220(I)(1)

- Identify program income expected to be received during the program year, including:
 - amount expected to be generated by and deposited to revolving loan funds;
 - total amount expected to be received from each new float-funded activity included in this plan; and
 - amount expected to be received during the current program year from a float-funded activity described in a prior statement or plan.

Response: CCCD estimates receiving program income in the amount of \$200,000 from CDBG activities and \$200,000 from HOME activities. The Department does not have any float-funded activities nor does it anticipate providing funding for such activities during the 2013 Program Year.

2. Program income received in the preceding program year that has not been included in a statement or plan.

Response: CCCD receipts and expends program income prior to drawing down any funds from its line of credit. Therefore, there is not any program income that has not been included in a prior year's plan.

3. Proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in its strategic plan.

Response: CCCD does not have any open Section 108 loans; therefore such funds will not be used to address priority needs and objectives identified in our strategic

plan.

4. Surplus funds from any urban renewal settlement for community development and housing activities.

Response: Not applicable. CCCD does not have any urban renewal settlement funds.

5. Any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.

Response: Not applicable. CCCD has not returned any funds to its line of credit.

6. Income from float-funded activities.

Response: Not applicable. CCCD does not have any float-funded activities.

7. Urgent need activities, only if the jurisdiction certifies.

Response: Not applicable. CCCD is not proposing any activities under the urgent need national objective.

8. Estimated amount of CDBG funds that will be used for activities that benefit persons of low- and moderate-income.

Response: It is estimated that 90% of the CDBG activities will be used for the benefit of low and moderate income citizens during the 2013 Program Year. The other 10% of funding will be used in response to slum and blighting conditions.

HOME 91.220(I)(1)

1. Describe other forms of investment. (See Section 92.205)
If grantee (PJ) plans to use HOME funds for homebuyers, did they state
the guidelines of resale or recapture, as required in 92.254.

Response: During the 2013 Program Year, CCCD will allocate funds from its HOME entitlement to provide assistance to first time homebuyers. For homebuyer programs, CCCD uses the recapture provision.

2. If grantee (PJ) plans to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds, state its refinancing guidelines required under 24 CFR 92.206(b).

Response: During the 2013 Program Year, CCCD will not refinance any existing multi-family housing debt.

3. Resale Provisions -- For homeownership activities, describe its resale or recapture guidelines that ensure the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4).

Response: CCCD uses the recapture provision for its homeownership activities as in accordance with the adopted policy included at Appendix E.

4. HOME Tenant-Based Rental Assistance -- Describe the local market conditions

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that led to the use of HOME funds for tenant based rental assistance program. If the tenant based rental assistance program is targeted to or provides a preference for a special needs group, that group must be identified in the Consolidated Plan as having an unmet need and show the preference is needed to narrow the gap in benefits and services received by this population.

Response: CCCD does not plan to use HOME funds for tenant based rental assistance (TBRA) during the 2013 Program Year.

5. If a participating jurisdiction intends to use forms of investment other than those described in 24 CFR 92.205(b), describe these forms of investment.

Response: CCCD's HOME investments will be in accordance with 24 CFR 92.205(b)

6. Describe the policy and procedures it will follow to affirmatively market housing containing five or more HOME-assisted units.

Response: Refer to Appendix G for a copy of CCCD's Affirmative Marketing Policy.

7. Describe actions taken to establish and oversee a minority outreach program within its jurisdiction to ensure inclusion, to the maximum extent possible, of minority and women, and entities owned by minorities and women, including without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts, entered into by the participating jurisdiction with such persons or entities, public and private, in order to facilitate the activities of the participating jurisdiction to provide affordable housing under the HOME program or any other federal housing law applicable to such jurisdiction.

Response: Refer to Appendix H for a copy of CCCD's M/WBE policy.

8. If a jurisdiction intends to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds, state its financing guidelines required under 24 CFR 92.206(b).

Response: During the 2013 Program Year, CCCD will not refinance any existing multi-family housing debt.

HOPWA 91.220(I)(3)

 One year goals for the number of households to be provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family, tenant-based rental assistance, units provided in housing facilities that are being developed, leased, or operated.

Response: Not applicable.

OTHER NARRATIVES AND ATTACHMENTS

Section 3 Requirements

CCCD is required to comply with the Section 3 provision of the Housing and Urban Development Act of 1968. Section 3 requires that, to the greatest extent feasible, training and employment opportunities arising out of a project assisted under a program providing direct federal financial assistance from the US Department of Housing and Urban Development (HUD) be given to low and very low income residents of the service area and, where appropriate, contracts for work in connection with the project be awarded to business concerns (firm) which are located in or owned in substantial part by persons residing in the area of the project.

CCCD adheres to Section 3 requirements and maintains the activities outlined in our Implementation Guide to ensure compliance with federal requirements. A copy of the Section 3 Implementation Guide is attached to this document at Appendix I.

Monitoring 91.230

Cumberland County will continue to improve its established monitoring system of CDBG, HOME, CoC Program, ESG and other housing and community development activities to ensure both short-term and long-term contract and regulatory compliance. Monitoring is the responsibility of the Cumberland County Community Development Department.

1. Subrecipient Projects:

Monitoring of sub-recipient projects has five major components:

- a) <u>Grant Applications</u>: Requests for funding application is made on a standard form and is carefully reviewed and evaluated. Points are given for each of 19 criteria covering community need, program effectiveness, financial record, and capacity. Recommendations for funding are based on evaluation of the above criteria.
- b) Contractual Agreements: Cumberland County Community Development enters into a two-part contractual grant agreement with each sub-recipient. Part I of the agreement describes the tasks to be performed with the grant funds, the results to be achieved, and other conditions specific to the project. Part II lists all Federal standards with which the agency must comply. Each funded activity is assigned to the Compliance Officer. The Compliance Officer conducts pre-monitoring, desk monitoring, and on-site monitoring visits at least once a year to review for contractual and regulatory compliance.
- c) <u>Monitoring Records</u>: For each sub-recipient, the staff maintain monitoring records that include the following:
- i. Basic information.
- ii. Monitoring Plan A risk assessment is carried out to determine the appropriate frequency of on-site visits, and the areas to be reviewed, including some or all of: financial management, client eligibility, program effectiveness, property, procurement, program income, fair housing and equal opportunity.

- iii. Sub-recipient training and technical assistance provided.
- iv. Review of the agency's CPA audit (if required).
- v. Quarterly financial reports and monthly draw requests from the subrecipient.
- vi. Quarterly programmatic reports.
- vii. On-site monitoring reports.
- viii. Correspondence and notes of significant telephone conversations.
- On-Site Visits: Staff performs on-site monitoring reviews at least annually, depending on the assessment of risks for non-compliance. Program operations are observed, sub-recipient staff interviewed, client eligibility confirmed, and financial and programmatic reports verified from original documentation.
- 3. Long-Term Compliance: Activities involving real property acquisition or improvement require long-term compliance with the original purpose of the federal assistance. Cumberland County Community Development maintains a CDBG Real Property Inventory that is updated annually, and confirms that such property is still being used for the intended purpose. Cumberland County Community Development also carries out an annual review of HOME-assisted rental units, to ensure compliance with Housing Quality Standards, tenant eligibility, and rent ceilings.

The CCCD staff has developed detailed written guidelines for monitoring subrecipients to ensure more uniform and comprehensive reviews. CCCD monitors the federally funded projects that are implemented by the department through a simple project tracking and management reporting system. This process includes monthly management reports, frequent inter-departmental reports and meetings, and financial reports. Project expenditures are compared with budgets on a monthly basis.

CCCD relies heavily on standard operating procedures that have been designed to be in compliance with federal standards, for example, its purchasing policy. HUD monitoring and CCCD's Single Audit provide annual independent checks on compliance by both CCCD and sub-recipients.

SPECIAL MONITORING FOR PARTICULAR ACTIVITIES

Rehabilitation 24 CFR 570.202 (Eligible Activities)

Review of File Records and Progress

Regulatory Compliance

- Location (census tract, redevelopment area)
- Type of housing (SF/MF), commercial
- Number of units per structure
- Historic preservation
- Lead-based paint (inspection/remediation)
- Household income (L/M benefit)
- Procurement and Bonding
- Labor Standards Review
- Relocation and Real Property Acquisition
- Environmental Review (date/findings)
- Project in Special Flood Hazard Area
- Section 504/ADA compliance

Comparison of Performance Records with Agreement/Application

- Scope of Work (work write-up, plans and specs, and original cost estimate)
- Contract award date, date work began
- Date final inspection; completion notice
- Number of dwelling units completed, comparison with Application/Agreement
- Actual delivery schedule v. Application and Agreement

In-House Cost and Productivity Review

- Method used to assure reasonable costs
- Direct construction costs (per unit)
- Indirect/administrative costs; comparison with cost allocation plan; percent of total
- · Costs within 10% of in-house estimate
- Cost per unit vs. Budget

Community Housing Development Organizations 24 CFR Part 92 Subpart G

- .300 Set-Aside for Community Housing Development Organizations
- .301 Project-Specific Assistance to Community Housing Development Organizations
- .302 Housing Education and Organizational Support
- .303 Tenant Participation Plan

<u>Community Housing Development Organization (CHDO) Monitoring</u> Activities

All CHDOs will be monitored annually for recertification purposes using the following criteria:

- Non-profit Status The CHDO must maintain its status as a non-profit corporation with a 501(c)(3) or 501(c)(4) IRS tax-exempt ruling.
- Affordable Housing Commitment The CHDO must have a stated commitment to the development or affordable housing in the community it serves. The commitment must continue to be in at least one of the following:

 a) articles of incorporation, b) by-laws of the organization, c) board resolution, or d) charter.
- Not Controlled by Public or For-profit The CHDO must continue to be free of external controls, either from public or for-profit interests.
- <u>Capacity</u> The CHDO must have its own staff and must be capable of engaging in the housing development activity it intends to pursue. The CHDO must currently have adequate capacity or must have demonstrated capacity building activities.
- <u>Board Composition</u> The CHDO's board structure must continue to reflect the community that it intends to serve and otherwise meet the regulatory requirements of the HOME program.

ON-SITE REVIEWS

Staff will perform on-site monitoring reviews at least annually, depending on the risk assessment for non-compliance. Program operations are observed, CHDO staff interviewed, client eligibility confirmed, and financial and programmatic reports verified from original documentation.

MONITORING CHDO AND CBDO PROJECTS

Eligible CHDO activities include: acquisition and/or rehabilitation of rental housing; new construction of rental housing; acquisition and/or rehabilitation of homebuyer property; new construction of homebuyer property; provide direct homebuyers assistance.

CBDO's are allowed to carry out certain activities in connection with neighborhood revitalization, community economic development or energy conservation projects.

A neighborhood revitalization project must include activities of sufficient size and scope to have an impact on the decline of a particular neighborhood. The neighborhood must be designated in a local comprehensive plan or other local planning document or ordinance. For communities with populations of less than 25,000, the entire community can be considered a neighborhood.

A community economic development project must include activities that will increase economic opportunity, principally for LMI persons, or that retain or create jobs.

Projects that address a lack of affordable housing accessible to existing or planned jobs are considered eligible under a community economic development project.

Energy conservation projects must include activities that address energy conservation, principally for LMI persons in the community.

Monitoring activities will be conducted in accordance with 2013 Monitoring Plan. Monitoring activities specified for rehabilitation and rental housing projects will be followed. Staff will also ensure that the Uniform Relocation Act and 49 CFR Part 24 are adhered to for acquisition projects.

**Staff will use the handbook <u>Monitoring HOME Program Performance</u> (HUD-2030-CPD, October 2000) as its primary guide and resource in conducting monitoring for CHDOs and all HOME program projects.

Rental Housing Monitoring Process

Project Eligibility Determination

Staff should determine whether a project is eligible for HOME funding:

- · Property type eligibility,
- HOME subsidy limits,
- Environmental review, and
- Site and Neighborhood standards (if applicable).

Project Tracking

Staff should track progress through all stages of a project's development. When a project is in the construction phase, monitoring staff should be reviewing all documents to check the following:

- Subcontractor management and review,
- Labor standards, Davis-Bacon (if applicable),
- · Section 3 (if applicable),
- Compliance with contract deadlines,
- Comparison of payment requests with eligible costs, and
- Completed items on work item lists or an addendum/change order.

All work should be inspected before a payment is processed. If a project appears to be experiencing difficulties, staff should perform an on-site visit.

Project Completion Review

When a project is complete, staff should make an on-site visit to monitor compliance with the following requirements:

- · Property standards,
- · Only eligible costs have been reimbursed,
- · Construction management records,
- Lien waivers from both general contractor and all subcontractors,
- Proper data is collected to prepare women business enterprise and minority business enterprise (WBE/MBE) reports, and
- If match is being provided, the monitor should check that all proper documents have been submitted for review and calculation.

Initial Rent and Occupancy Review

Before a project reaches stabilized occupancy (95 percent or more), staff must review the Project Compliance Report and conduct an on-site visit to confirm that rent and occupancy standards have been met.

Ongoing Monitoring

Staff must review annual Project Compliance Reports and perform regular on-site visits throughout the affordability period to ensure continued compliance with:

- Rent and occupancy requirements,
- Property standards, and
- Other Federal requirements (fair housing, lead-based paint, affirmative marketing, etc.).

COMMUNITY DEVELOPMENT SUBGRANTEE MONITORING PLAN

Grantee:

Cumberland County

Period:

PY 2013

Subject:

CDBG, HOME, ESG & CoC

Contact:

Delores Taylor

Subrecipients

MONITORING OBJECTIVES

Primary: To ensure that subrecipients are:

- complying with all applicable Federal requirements under the above named programs and local regulations, when applicable.
- 2) complying with administrative and financial management standards.
- 3) performing and delivering services in a timely manner.

Secondary: To identify any potential areas of non-compliance and offer technical assistance to the subrecipient to ensure the continued success of both the subrecipient and Cumberland County.

PROCEDURES

- Step #1 In-house reviews (desk audits) of subrecipient materials & regulations review
- Step #2 Pre-monitoring visits with subrecipients

Step #3 Conduct visit as follows:

- a) Notify of date, scope, focus of review
- b) Hold entrance conference with chief official
- c) Document, gather & analyze
- d) Hold exit conference to report results, hear reaction & form conclusions

Step #4 Follow-up with letter that both praises & raises finding/concerns

RISK ASSESSMENT

Factors:

- a) New subrecipients and/or new programs
- b) Subrecipients receiving multiple Federal funding and carrying out multiple activities
- c) Subrecipients carrying out high risk activities (housing development, leasing, homeless activities, economic development)
- d) Subrecipients with previous compliance or performance problems
- e) Subrecipients that have experienced turnover in key personnel/personnel new to federal funding

Ranking:

Ranking is applied based on the above criteria. A maximum of 5 points is given for each factor considered (5 being considered the lowest risk). Subrecipients may receive a maximum score of 25 (highest risk).

For the PY 2013, the risk assessment is as follows:

Agency	Score	Risk Level	Main Factors Considered
CoC Homeless Assistance - New Project Sponsors	20	High	a,b,c,e
United Management - Blanton Green, Crosswinds Green, Golfview, Haymount Manor, Legion Crossings, Legion Manor, Spring Lake Green, Alfred Street, Curtis Lane, Southview Green, Southview Villas, Southview Villas II	17	High	a,b,c
ESG Recipients Managing Housing Stabilization Programs			
Kingdom Community Development (Balsawood)	17	High	a,b,c
Public Services/Public Facilities (New Recipient(s) TBD)	17	High	a, b,c,e
Bragg Hospitality, LLC (Candlewood Suites / IHOP)	16	High	a,b,c
Fayetteville Metropolitan Housing Authority	15	Moderate	a,b,c
Terry Spell Realty - Pine Ridge Manor Apts.	12	Moderate	c,e
A Taste of Europe	12	Moderate	c,d
Blue Sky Grading	7	Low	С
Happy Hound	7	Low	С
Public Services (Returning Recipients)	•	1.5	(= 0)

SCHEDULE

Pre-monitoring: A pre-monitoring visit will be scheduled with each subrecipient receiving funds for PY2012. These visits will be conducted at the beginning of the program year.

Desk Monitoring: subrecipients.

Desk monitoring will be conducted throughout the program year on all

Program/Financial Monitoring	Agency
July 2013 – September 2013	 Program/Financial Management (Desk) Reviews for All Subgrantees
October 2013 – December 2013	 CoC Homeless Assistance Program – New Project Sponsors United Management New Affordable Housing Program(s) New Public Services/Public Facilities Program(s)
January 2013 – June 2013	 Kingdom Community Development Corp. (Balsawood) Bragg Hospitality, LLC (IHOP/Candlewood Suites) Fayetteville Metropolitan Housing Authority Terry Spell Realty/Excel Property Management, Inc. A Taste of Europe Blue Sky Grading Happy Hound Public Services (Returning Recipients)

Monitoring plan is subject to change if certain issues should arise during the program year.

For more information on the Annual Action Plan, contact:

Cumberland County Community Development Mailing address: P.O. Box 1829, Fayetteville, NC 28302 Physical address: 707 Executive Place, Fayetteville, NC 28305 Telephone: (910) 323-6112 Fax: (910) 323-6114





OFFICE OF THE CO NTY ATTORNEY

Courthouse, 117 Dick Street - Suite 551 • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 (910) 678-7762 • Fax: (910) 678-7758

May 1, 2013

MEMORANDUM

TO:

BOARD OF COUNTY COMMISSIONERS

THRU:

RICK MOOREFIELD, COUNTY ATTORNEY

FROM:

PHYLLIS JONES, ASSISTANT COUNTY ATTORNEY

SUBJECT:

REVISED SMOKING ORDINANCE

Background

In 1993, the Board of County Commissioners adopted an ordinance prohibiting smoking in all county-owned or leased buildings and vehicles and within 25 feet of the buildings. The ordinance is codified in Chapter 9.5 of the Cumberland County Code. On April 4, 2013, the Policy Committee voted to recommend the Board approve an ordinance prohibiting smoking on the grounds of designated facilities including the Department of Social Services, all facilities where Health Department services are provided, and all county library facilities.

The attached revised smoking ordinance repeals the old smoking ordinance and incorporates the provisions of the old ordinance and the provisions of the proposed ordinance prohibiting smoking on designated grounds.

RECOMMENDATION

The Board adopt the attached revised smoking ordinance.

AN ORDINANCE OF THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS REPEALING CHAPTER 9.5, ARTICLE III. SMOKING, OF THE CUMBERLAND COUNTY CODE AND ADOPTING A REVISED CHAPTER 9.5, ARTICLE III. SMOKING, OF THE CUMBERLAND COUNTY CODE

WHEREAS, Cumberland County adopted an ordinance in 1993 (Cumberland County Code §9.5-91) prohibiting smoking in all county leased and owned buildings and vehicles, and within 25 feet of the entrance or exit to any public building; and,

WHEREAS, research indicates tobacco use and secondhand smoke exposure are leading preventable causes of illness and premature death in North Carolina and the nation; and

WHEREAS, research indicates that, during active smoking, outdoor levels of secondhand smoke may be as high as indoor levels and may pose a health risk for people in close proximity; and

WHEREAS, Cumberland County wishes to minimize the harmful effects of smoking among County employees and eliminate secondhand smoke exposure for employees and the public in and on those buildings, vehicles, and grounds controlled by the County; and

WHEREAS, the Cumberland County Smoking Ordinance has been codified as Chapter 9.5, Article III, Sections 9.5-90-98 of the Cumberland County Code; and

Whereas, the Board of Commissioners wishes to make a comprehensive revision of Chapter 9.5, Article III. Smoking. of the Cumberland County Code by the repeal of Chapter 9.5, Article III. Smoking, of the Cumberland County Code and the adoption of the Revised Chapter 9.5, Article III. Smoking, of the Cumberland County Code as set forth below; and

WHEREAS, the Board of Commissioners finds the comprehensive revision of Chapter 9.5, Article III. Smoking, of the Cumberland County Code to be in the public interest and to promote the public health, safety, and welfare,

NOW, THEREFORE, BE IT ORDAINED by the Cumberland County Board of Commissioners that:

Chapter 9.5, Article III. Smoking, of the Cumberland County Code is hereby repealed in its entirety and a revised Chapter 9.5, Article III. Smoking, of the Cumberland County Code is hereby adopted.

Sec. 9.5-90. Purpose and intent.

Numerous reliable studies have found that tobacco smoke is a major contributor to indoor air pollution and have shown that breathing side-stream or secondhand smoke is a significant health hazard to nonsmokers. The Surgeon General of the United States has concluded that involuntary or passive smoking is the cause of disease, including lung cancer, in healthy nonsmokers and has estimated that involuntary smoking causes more deaths, approximately 5,000 per year, than all other airborne pollutants combined, excluding asbestos. The board of county commissioners recognizes the increasing evidence that smoke creates a danger to the health of some citizens and is a cause of annoyance and physical discomfort to those who are

in confined spaces where smoke is present. The board of county commissioners also recognizes that research indicates that during active smoking outdoor levels of secondhand smoke may be as high as indoor levels and may pose a health risk for people in close proximity. The purpose and intent of this article is to promote the public health, safety and general welfare by prohibiting smoking within all county leased or owned buildings and vehicles and on designated grounds.

Sec. 9.5-91. Definitions.

The following terms, words, and phrases as used in this article are hereby defined as follows:

County building shall mean a building owned, leased as lessor, or the area leased as lessee and occupied by the County.

Employee shall mean a person who is employed by the County of Cumberland, or who contracts with the County or a third person to perform services for the County, or who otherwise performs services for the County with or without compensation.

Enclosed area shall mean the interior portion of a county owned or leased building. Grounds shall refer to all unenclosed property surrounding county buildings. Public building shall mean any enclosed area of any building or structure owned, leased, operated, maintained or managed, directly or indirectly, by the county.

Smoke or smoking shall refer to:

- The carrying or holding of a lighted pipe, cigar or cigarette of any kind or any other lighted smoking equipment or device;
- (2) The possession of any burning tobacco, weed or other plant product; or
- (3) The lighting of, emitting of, exhaling of the smoke of a pipe, cigar or cigarette of any kind.

Sec. 9.5-92. Smoking prohibited in public buildings and vehicles.

Smoking shall be prohibited within all public buildings and vehicles except the public areas of the Charlie Rose Agri-Expo Center. The public areas of the Charlie Rose Agri-Expo Center shall be limited to the lobby and the exhibit floor of the building. No smoking is to be allowed in the office portions of the Agri-Expo Building or in the restrooms, concession stands, or ticket booths. The Civic Center Commission is authorized and directed to develop rules and policies to regulate smoking at the Charlie Rose Agri-Expo Center. Smoking is permitted on the grounds of all public buildings not specifically designated herein as non-smoking grounds, but not within 25 feet of the entrance or exit of any public building.

Sec. 9.5-93. Smoking prohibited on designated grounds.

Smoking is prohibited on the grounds of the Department of Social Services building located at 1225 Ramsey St., Fayetteville, NC 28301 and the grounds of any County building where Cumberland County Health Department services are provided, including 130 Gillespie Street Fayetteville, NC 28301 (the Historic Courthouse); 103 Laketree Blvd. Spring Lake, NC 28390; 2622 Hope Mills Road Millview Place – Suite 100, Fayetteville, NC 28306; 1235 Ramsey Street

Fayetteville NC 28301 (the primary Health Department facility); 227 Fountainhead Lane Fayetteville NC 28301; 109 Bradford Avenue Fayetteville NC 28301. Smoking is also prohibited on the grounds of county library facilities including the following: 300 Maiden Lane Fayetteville NC 28301; 3711 Village Drive Fayetteville NC 28304; 6882 Cliffdale Road Fayetteville NC 28314; 4809 Clinton Road Fayetteville NC 28312; 3411 Golfview Road Hope Mills NC 28348; 855 McArthur Road Fayetteville NC 28311; 101 Laketree Blvd. Spring Lake NC 28311; and 7469 Century Circle Fayetteville NC 28306.

Sec. 9.5-94. Posting of signs required.

"No smoking" with letters of not less than one inch in height or the international "no smoking" symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it) shall be clearly, sufficiently and conspicuously posted in every public building or other place where smoking is regulated by this article, by the public official having control of such building or other place. No person shall remove or deface any sign required to be posted by or under the authority of this article.

Sec. 9.5-95. Implementation Requirements

- (a) The County shall remove all ashtrays and other smoking receptacles from grounds where smoking is prohibited.
- (b) The person in charge of the grounds where smoking is prohibited, or his or her designee, shall direct a person who is smoking in a prohibited area to cease and, if the person does not comply, shall contact the designated enforcement officer for the County.
- (c) The county shall provide county employees with resources for quitting smoking or tobacco use, including information about the free quitting support services of the North Carolina Tobacco Use Quitline (1-800-QUIT-NOW (1-800-784-8669)).

Sec. 9.5-96. Enforcement and Penalties

- (a) *Penalty for Violation*. Following oral or written notice by the person in charge of an area described in Section 3, or his or her designee, failure to cease smoking constitutes an infraction punishable by a fine of not more than fifty dollars (\$50.00). A person duly authorized by the Board of County Commissioners shall be authorized to send a civil penalty citation to the violator by certified mail or personally deliver such citation to the violator stating the nature of the violation, the amount of the penalty, and directing that the violator pay the penalty to the County tax collector office within 14 days of receipt of the citation.
- (b) Additional sanctions for employees. In addition to any penalty under subsection (a), employees of the County who violate this ordinance shall be subject to disciplinary action consistent with the County's human resources policies.

Sec. 9.5-97. Other applicable laws.

This article shall not be interpreted nor construed to permit smoking where it is otherwise prohibited or restricted by other applicable laws.

Sec. 9.5-98. Effective date.

This ordinance shall be effective the 1st day of January, 2014.

ITEM	NO.	ZE
IIEIVI	NO.	- QL

Proclamation Air Quality Awareness Month May 2013 Cumberland County, North Carolina

WHEREAS, Cumberland County has acknowledged the importance of clean air in promoting quality of life, economic development and future healthy development; AND

WHEREAS, we need clean air to protect and improve the quality of our forests, streams and lakes for public recreation and wildlife;

AND

WHEREAS, Cumberland County is attaining the 2008 federal ozone standard of 0.075 parts per million (ppm), however EPA is currently reviewing more stringent standards; **AND**

WHEREAS, in 2003 the Cumberland County Board of Commissioners partnered with all of its municipalities to participate in the EPA's Early Action Compact and created the Air Quality Stakeholders of Cumberland County to proactively improve air quality for our citizens; AND

WHEREAS, for ten years the Air Quality Stakeholders have continued efforts to educate our citizens and find strategies to improve air quality on behalf of the Cumberland County Board of Commissioners and all the Municipal Governments;

AND

WHEREAS, the Cumberland County Board of Commissioners, in partnership with all of the local Municipal Governments, has elected to continue efforts to improve the air quality in the region through EPA's Ozone Advance Program; **AND**

WHEREAS, the ozone forecast season is from April 1 to October 31, and April 29 to May 5 has been designated as National Air Quality Awareness Week, but in recent years Cumberland County has been celebrating this event through the month of May;

NOW, THEREFORE, BE IT RESOLVED, that the County of Cumberland Board of Commissioners proclaims the month of May 2013, as "AIR QUALITY AWARENESS MONTH" and encourages all government employees, citizens and businesses in Cumberland County to observe the month with activities that promote clean air, and take part in making our community "a healthful environment for all current and future citizens of Cumberland County".

Adopted on May 6, 2013.

Jimmy Keefe, Chairman Cumberland County Board of Commissioners COUNTY OF CUMBERLAND

NORTH CAROLINA



WHEREAS, Cumberland County recognizes the heroism of all law enforcement officers who have died in the line of duty – giving their lives to protect and serve the citizens of our county; and

WHEREAS, the Cumberland County Sheriff's Office has lost twelve officers in the line of duty; and

WHEREAS, a permanent memorial has been designated and erected in memory of all those fallen officers and placed in the ground of the Cumberland County Courthouse and Law Enforcement Center;

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Commissioners PROCLAIMS May 5-11, 2013 "CUMBERLAND COUNTY LAW ENFORCEMENT OFFICERS WEEK" and May 9, 2013 "PEACE OFFICERS MEMORIAL DAY".

BE IT FURTHER RESOLVED that the Cumberland County Board of Commissioners encourages all citizens of Cumberland County to recognize the contributions of those who serve their community in potentially dangerous circumstances and the ultimate sacrifice by those who have given their lives protecting and serving this county.

Adopted this 6th day of May, 2013.

Jimmy Keefe, Chairman
Cumberland County Board of Commissioners



COMMUNITY DEVELOPMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA MAY 6, 2013

TO:

BOARD OF COUNTY COMMISSIONERS

THRU:

AMY CANNON, DEPUTY COUNTY MANAGER

FROM:

THANENA S. WILSON, COMMUNITY DEVELOPMENT DIRECTOR

DATE:

APRIL 26, 2013

SUBJECT:

PROCLAMATION RECOGNIZING MAY 16TH AS PROJECT HOMELESS

CONNECT DAY

BACKGROUND

On Thursday, May 16th the Cumberland County Continuum of Care on Homelessness is sponsoring Project Homeless Connect from 7:30 a.m. to 1:30 p.m. at Smith Recreation Center on Slater Avenue. This one-day, one-stop event will offer services to the homeless in our community. Local agencies will provide information and applications for housing, employment services, health services, and more.

The day will begin with opening remarks highlighting the aim and purpose for the day's activities, which is to connect people with the various services our community has to offer. Throughout the day, participants will receive vital assistance with services many of us take for granted such as: health care screenings, job placement opportunities, housing support, governmental services and so much more. Breakfast and lunch will also be served.

We want to remind the citizens in our community that there are many people who are facing challenges and obstacles in maintaining basic living necessities. Therefore, in order to commemorate this event and the impact that serving the homeless has on all citizens of Cumberland County, we would like for the Board to proclaim May 16, 2013 as Project Homeless Connect Day.

RECOMMENDATION AND PROPOSED ACTION

The Cumberland County Continuum of Care on Homelessness Committee, through Cumberland County Community Development, recommends that the Board of Commissioners recognize May 16, 2013 as Project Homeless Connect Day.

Attachment - Proclamation

2013 PROJECT HOMELESS CONNECT DAY PROCLAMATION

WHEREAS, Cumberland County is committed to ending homelessness; and

WHEREAS, on January 30, 2013 the 2013 Continuum of Care Homeless Population Pointin-Time Survey identified 615 homeless persons in the Fayetteville/Cumberland County area; and

WHEREAS, the Cumberland County Continuum of Care on Homelessness has identified efforts in which to address homeless issues in the City of Fayetteville and Cumberland County through the Ten-year Plan to End Homelessness; and

WHEREAS, the Cumberland County Board of Commissioners adopted this plan on October 20, 2008; and

WHEREAS, one of the goals identified in the Ten-year Plan to End Homelessness is to expand our outreach network in coordinating annual outreach events; and

WHEREAS, the Cumberland County Continuum of Care on Homelessness Committee will sponsor Project Homeless Connect on May 16, 2013 as a means of accomplishing such efforts; and

WHEREAS, Project Homeless Connect is a one-day event designed to offer vital assistance and services to include health care screenings, job placement opportunities, housing support, and governmental services in a one-stop model to persons experiencing homelessness.

Now, Therefore I, Jimmy Keefe, by virtue of the authority vested in me as Chairman of the Cumberland County Board of Commissioners, do hereby proclaim:

May 16, 2013 as Project Homeless Connect Day

in Cumberland County, and urge all citizens to join us in supporting this event and the Cumberland County Continuum of Care on Homelessness in its efforts to end homelessness in our community.

In Witness Whereof, I have hereunto set my hand and caused the seal of Cumberland County, North Carolina to be affixed this ____ day of ____ 2013.

Jimmy Keefe, Chairman Cumberland County Board of Commissioners

ITEM NO. 24

COUNTY OF CUMBERLAND

NORTH CAROLINA



WHEREAS, emergency medical services (EMS) is a vital public service; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, EMS plays a critical role in public outreach and injury prevention, and is evolving in its role as an important member of the healthcare community; and

WHEREAS, first responders, emergency medical technicians and paramedics stand ready to provide compassionate, lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, emergency medical responders are supported by emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, researchers, emergency nurses, emergency physicians and others; and

WHEREAS, the members of EMS teams, both career and volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of EMS practitioners by designating Emergency Medical Services Week.

NOW, THEREFORE BE IT RESOLVED, that the Cumberland County Board of Commissioners hereby recognizes all Emergency Medical Services Personnel and expresses sincere appreciation for the dedicated and professional emergency services provided to the citizens of Cumberland County.

BE IT FURTHER RESOLVED, that the Cumberland County Board of Commissioners hereby proclaims the week of May 19-25, 2013 as "**EMERGENCY MEDICAL SERVICES WEEK**" in Cumberland County with the theme "**EMS: One Mission. One Team.**" and encourages the community to observe this week with appropriate programs, ceremonies and activities.

Adopted this the 6th day of May 2013.

JIMMY KEEFE, Chairman Cumberland County Board of Commissioners

Budget Office Use

Budget Revision No. <u>B13-309</u>
Date Received 4-23.7 Date Received

Date Completed

Fund No. Organizat		Agency No. 420 Organ. e: Emergency Services Grants	i. No. <u>4215</u>	ITEM	1 NO. 2I	(1)
			REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budge
New		LEPC-Hazardous Materials Plan	nning Grant	0	10,000	10,000
		½ 	Total EXPENDITURES	0	10,000	10,000
Object	Appr		XPENDITURES	Current	Increase	Revised
Code	Unit	Description		Budget	(Decrease)	Budget
New		LEPC-Hazardous Materials Plan	ining Grant	0	10,000	10,000
			0 P=41.81.11		20.000	42.000
Justificati	27.		Total	0	10,000	10,000
Budget rev These fund Operations	vision to reds will be us Plan; and Source: \$10,000	ecognize Local Emergency Planning used for the updating of the Hazard to host a LEPC training session. Fund B Federal: Fees:	rdous Materials Annex			
Submitted	і ву:	Department Head	Date: <u>4-22, 7013</u>		Approved By:	
Reviewed	Ву: 🗘	Selly Cutsus Finance	_ Date: <u>\$\frac{1}{23.13}</u> _		ounty Manager	nte:
Reviewed	Ву:	Deputy/Assistant County Mgr	Date: 5/1/13		oard of County ommissioners Dat	ite:

Budget Office Use

Budget R

Date Completed

Budget Revision No.	B13-294
Date Received	4/3/2013

Fund No101	Agency No.	412	Organ. No.	4194	
------------	------------	-----	------------	------	--

ITEM NO. .

Organization Name: General Fund Debt Service

	REVEN	IUE		
Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4046	Federal Bond Interest Subsidy	812,795	(25,506)	787,289
9115	Transfer from School Fund 106	8,340,135	25,506	8,365,641

Total

			EXPENDITURES			
Object	Appr	Description		Current	Increase	Revised
Code	Unit	Description		Budget	(Decrease)	Budget

Total

Justification:

Complimentary budget revision to B13-294 to maintain balance of debt service transfers between School Fund 106 and the General Fund. Due to sequestration, the rebate on the 2011A QSCB interest payment has been reduced. This reduction will be covered by an additional transfer of school sales tax.

Funding Source: State: Other:		nd Balance: County: New: Prior Year:	Other:
Submitted By:	Department Head	Date:	Approved By:
He/H Reviewed By:	Bob Jucker Finance Departme	Date: <u>4/17/13</u>	Date:
Reviewed By:	Deputy / Asst County M	Date: 5/1/3	Board of County Commissioners Date:

Budget Office Use

Budget Revision No. Date Received

Date Completed

Fund No. 101 Agency No. 440 Organ. No. 4409 Organization Name: Library - Raising a Reader

Deputy/Assistant County Mgr

ITEM NO

Commissioners

Date:

Organization Name: Library - Raising a Reader		ITEM NO d_(5)a_				
			REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budge
4403		Raising a Reader		102,198	(605)	101,593
	36				×	
		¥				
	LI.			102,198	(605)	101,593
			EXPENDITURES			
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
2992	292	Departmental Supplies		20,280	(174)	20,106
2996	292	Books		14,505	(441)	14,064
3455 3406	292 292	Printing Dues & Subscriptions		500 200	(5) 15	495 215
						-
		59	Total	35,485	(605)	34,880
was added t	a Reade to the tota	er revenue line is over-budgeted al budget we receive from Smal d correcting line item amounts,	d rt Start. Smart Start did This re	not increase the	ne budget for the fis xing the total budge	scal year, so
Funding So State: <u>(</u> Other:_			d Balance: ounty: New: Prior Year:		Other:	
Submitted	Ву:	Stangasch Department Head	Date: <u>4 (u/13</u>	B	Approved By:	
Reviewed E	By: <u>0</u>	Helly Cutry	Date: <u>4.12.13</u>	Co	Dunty Manager	ate:
Reviewed E	Ву:	Amy Causon	Date: 91 13		ard of County	

Budget Office Use

Budget Revision No.

Date Received Date Completed

B13-318 5/1/2013

Fund No.	101	Agency No440Organ	ı. No. <u>4402</u>			
Organizati	on Name	e: Library		ITEM N	NO. 21	(3)
			REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budget
						-
				0	¥	-
		E	(PENDITURES			
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
1265 1210	314 314	P/T County Salaries - Reg		768,796 5,390,071	(3,721) 3,721	765,075 5,393,792
			Total	6,158,867	× ×	6,158,867
	ve a grea (LIB0096	ater need for Library Associate sta 6) as a full-time Library Associate		abolish a vacant		
Funding So State: _ Other: _	ource:	Fund I Federal: Cou Fees:	Balance: nty: New: Prior Year:	2	Other: _	
Submitted	Ву:	Department Head	Date:		Approved By:	
Reviewed E		Finance Department AMUN CHIMM	Date: 5/1/3	Service	unty Manager	_Date:
		Deputy/Assistant County Mgr			mmissioners	Date:

Budget Office Use

Budget Revision No. Date Received

B13-307

4/17/2013

Fund No. 478 Agency No. 429 Organ. No. 4270

Date Completed

ITEM NO. _ 2I(4

Organizati	on Name	Eastover Fire District		ITEM N	0. <u>2</u>	(4)
	4		REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budge
1000		Taxes Current Year		164,677	20,000	184,677
· · · · · · · · · · · · · · · · · · ·			Total	164,677	20,000	184,677
01.		EXP	PENDITURES			
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
5552	842	Fire Protection Contract		177,053	20,000	197,053
			Total	177,053	20,000	
Justificatio Revision in year.		ant of \$20,000 to increase contract				197,053 ler of fiscal
Funding So State: _ Other: _	20,000	Federal: Fund Ba			Other:	
Submitted		Department Head	Date:		Approved By:	23 8
Reviewed E Reviewed E	v	Finance Deputy/Assistant County Mgr	Date: 4-17.13	Во	unty Manager ard of County	Date:

Budget Office Use

County Manager

Board of County

Commissioners

Date:

Budget Revision No.

Date Received Date Completed B13-306

4/17/2013

Fund No.	496	Agency No.	429	Organ. No.	4292
-				 0 95	

ITEM NO. _

Organization Name: Vander Fire District **REVENUE** Revenue Current Increase Revised Source Description Budget (Decrease) Budget Code 1000 Taxes Current Year 758,297 50,000 808,297 Total 758,297 50,000 808,297 **EXPENDITURES** Object Appr Current Increase Revised Description Code Unit **Budget** (Decrease) Budget 5552 852 Fire Protection 834,984 50,000 884,984 Total 834.984 50,000 884,984 Justification: Revision in the amount of \$50,000 to increase contract for additional revenue anticipated to earn for remainder of fiscal year. **Funding Source: Fund Balance:** State: Federal: County: New: Other: Other: 50,000 Fees: Prior Year: Submitted By: Approved By: Date: **Department Head** Reviewed By: Date:

Finance U

Deputy/Assistant County Mgr

Reviewed By:

Budget Office Use

Budget Revision No.

Date Received

B13-305 4/17/2013

Date Completed

Fund No.	499	Agency No.	429	Organ. No.	4296

27(6)

Organizati	on Name	e: Westarea Fire District		ITEM N	10. 2II	(6)
			REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budget
1000		Taxes Current Year		858,345	30,000	888,345
			Total	858,345	30,000	888,345
Object Code	Appr Unit	Description	(PENDITURES	Current Budget	Increase (Decrease)	Revised Budget
5552	854	Fire Protection Contract		857,039	30,000	887,039
			Total	857,039	30,000	887,039
Justificatio Revision in f ear.		unt of \$30,000 to increase contrac	et for additional revenu	ie anticipated to	earn for remaind	er of fiscal
Funding So State: _ Other: _	ource: 30,000	Federal: Cou	Balance: Inty: New: Prior Year:		Other:	
Submitted I	Ву:	Department Head	Date:		Approved By:	
Reviewed E	39:	Finance	Date: <u>\(\frac{4-17.13}{}</u>	Co	unty Manager	Date:
Reviewed E	Ву:	Deputy/Assistant County Mgr	_ Date: <u>\ \ \[\f\]\</u>		ard of County mmissioners I	Date:

Budget Office Use

Budget Revision No. Date Received

Date Completed

Fund No. ___101 __ Agency No. ___431 __ Organ. No. ___4315

Organizati	ion Name	Health- Child Health		ITEM I	NO. 2I(7)a
3			REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budget
6045		Escrow C/Mat Medicaid		265,149	85,065	350,2 1 4
			25			
			Total	265,149	85,065	350,214
Object Code	Appr Unit	Description	XPENDITURES	Current Budget	Increase (Decrease)	Revised Budget
3390	183	Contracted Services		7,250	85,065	92,315
			Total	7,250	85,065	92,315
	to use ac	dditional Medicaid Fees earned for children in need of physicals.	Locum Tenens prov	viders. Additiona	I providers will redu	ce the
Funding So State: _ Other: _	ource:	Federal: Fund B Coun Fees: 85,065			Other:	
Submitted	Ву:	Department Head	Date: <u>५.८७.।3</u>	39	Approved By:	
Reviewed E	Ву:	Finance	Date: 4.26.13	Co	Da unty Manager	nte:
Reviewed E	Ву:	Deputy/Assistant County Mgr	Date: 5/1/13		ard of County mmissioners Da	ite:

Budget Office Use

Budget Revision No. Date Received

Date Completed

Fund No.	101	Agency No.	431	Organ. No.	4321	
						-

Organization Name: Health- TR Clinic

27671

			REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budge
6002	26	Medicaid TB	a	5,694	3,400	9,094
				194		l á
			Total	5,694	3,400	9,094
			EXPENDITURES			
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revised Budget
2381	223	DRUGS	**	283	600	883
2601	223	Office Supplies		500	800	1,300
2992	223	Departmental Supplies	1 82	2,500	1,000	3,500
3203	223	LAB Xray		9,988	1,000	10,988
		8 "				
			Total	13,271	3,400	16,671

purchase supplies needed for the remainder of the fiscal year.

Funding Source State: Other:		nd Balance: County: New: Prior Year:	Other:
Submitted By:	Beckler Department Head	Date: 4, 20, 73	Approved By:
Reviewed By:	Killy autry	Date: 4.26.13	Date:
Reviewed By:	Deputy/Assistant County	Mgr Date: 5/1/13	Board of County Commissioners Date:

Budget Office Use

Budget Revision No. Date Received

Date Completed

Fund No. 101 Agency No. 431 Organ. No. 4323

Organization Name: Health- Family Planning

70.7			REVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budge
6045		Escrow C/Mat Medicaid		161,540	29,450	190,990
		8 ¹	Total	161,540	29,450	190,990
3			EXPENDITURES			
Object Code	Appr Unit	Description	tt.	Current Budget	Increase (Decrease)	Revised Budge
2381 3390 3470 3474	227 227 227 227	DRUGS Contracted Services Travel Training		56,750 1,200 2,000 1,000	18,250 10,000 750 450	75,000 11,200 2,750 1,450
ustificatio	n:	e	Total	60,950	29,450	90,400

purchase drugs needed for the remainder of the fiscal year, training/travel and provide Locum Tenens coverage.

Funding Source: State: Other:	A TABLE COLORS PROBLET	d Balance: bunty: New: Prior Year:	Other:
Submitted By:	Bale_ Department Head	Date: <u>4.25.13</u>	Approved By:
Reviewed By:	Kelly arthur Finance	Date: 4-26.13	Date: County Manager
Reviewed By: _	Deputy Assistant County Mg	Date: 5/1/13	Board of County Commissioners Date:

Budget Office Use

Budget Revision No. Date Received

Fund No. 101 Agency No. 431 Organ. No. 4325

Date Completed

ITEM NO. 2IG)d

Organization Name:		Health- Communicable Disease ITEM NC			10. <u>aI(7)</u> d	
			REVENUE			
Revenue Source Code	1	Description		Current Budget	Increase (Decrease)	Revise Budge
6004		Medicaid	2	39,312	7,500	- 46,812
			Total	39,312	7,500	46,812
			EXPENDITURES			
Object Code	Appr Unit	Description		Current Budget	Increase (Decrease)	Revise Budge
2381	232	Drugs		1,000	1,100	2,100
2601	232	Office Supplies		200	200	400
3203	232	Lab- Xray		525	600	1,125
3390	232	Contracted Services		20,400	5,000	25,400
3455	232	Printing		100	100	200
3470	232	Travel		1,100	500	1,600
		*	Total	23,325	7,500	30,825

Requesting to budget additional Medicaid revenue that The Health Department has earned. Funds will be used to purchase drugs and supplies needed for the remainder of the fiscal year and to provide Locum Tenens coverage.

Funding Source State: Other:	AND CONTROL OF THE PROPERTY OF	nd Balance: county: New: Prior Year:	Other:
Submitted By:	Buls— Department Head	Date: 4.25.13	Approved By:
Reviewed By:	Sully autres	Date: <u>4</u> -26-13	Date:
Reviewed By:	Deputy/Assistant County N	Date: 5 1 3	Board of County Commissioners Date:

Budget Office Use

Budget Revision No. Date Received

B13-303

4/10/2013

Date	Received
Date	Completed

Fund No.	017	Agency No.	470	Organ. No.	4717

Organizati	ion Name	e: Gray's Creek Middle School		ITEM	NO 2-	1 (8)
		R	EVENUE			
Revenue Source Code		Description		Current Budget	Increase (Decrease)	Revised Budge
7002 7685		Interest Income Contractor Sales Tax Refunds		0	216,033 321,014	216,033 321,014
			W	s	e 10	N
			Total	0	537,047	537,047
Object Code	Appr Unit	Description	NDITURES	Current Budget	Increase (Decrease)	Revised Budget
386Z	PAA	Gray's Creek Middle School		19,947,899	537,047	20,484,946
	#					
			Total	19,947,899	537,047	20,484,946

applied to the cost of adding an addition to the existing Gray's Creek Middle School. Cost of the addition (excluding unanticipated change orders) is approximately \$919,421 including \$777,319 for construction and \$92,500 for architectural services. The balance of funds needed for the addition is coming from unused debt proceeds from the original Gray's Creek

Middle School Project	UL.		
Funding Source: State: Other:	550.5	ind Balance: County: New: Prior Year:	Other:
Submitted By:	Department Head	Date:	Approved By:
Reviewed By:	Bob Sucher Finance Department	Date: <u>4/3//3</u>	Date: County Manager
Reviewed By:	Deputy / Asst County M	M Date: 3/1/3	Board of County Commissioners Date:

JAMES E. MARTIN County Manager

AMY H. CANNON Deputy County Manager



JAMES E. LAWSON Assistant County Manager

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MAY 6, 2013

TO:

BOARD OF COUNTY COMMISSIONERS

FROM:

JAMES E. MARTIN, COUNTY MANAGER

DATE:

MAY 2, 2013

SUBJECT:

APPROVAL OF ENDORSEMENT OF ARTS COUNCIL FUNDING A

FEASIBILITY STUDY FOR A PROPOSED PERFORMING ARTS

CENTER

BACKGROUND

Chairman Keefe asked that this item be added to the May 6, 2013 to request the Cumberland County Board of Commissioners to endorse the Arts Council in funding a Feasibility Study for a proposed Performing Arts Center.

This request does not constitute any funding commitment by Cumberland County.

RECOMMENDATION/PROPOSED ACTION

Endorse the Arts Council in funding a Feasibility Study for a proposed Performing Arts Center.

/ct

CM050213-1

RICKEY L. MOOREFIELD

County Attorney



ITEM NO. _

PHYLLIS P. JONES
Assistant County Attorney

ROBERT A. HASTY, JR. Assistant County Attorney

OFFICE OF THE COUNTY ATTORNEY

5th Floor, New Courthouse • P.O. Box 1829 • Suite 551 • 117 Dick Street, Fayetteville, North Carolina 28302-1829 (910) 678-7762

MEMO FOR THE AGENDA OF THE MAY 6, 2013 MEETING OF THE BOARD OF COMMISSIONERS

TO:

Board of Commissioners; Co. Manager; Hank Debnam

FROM:

Co. Atty. R. Moorefield

DATE:

April 30, 2013

SUBJECT:

Conduct of Public Hearing to Receive Comments on the Assumption of the

Powers, Duties and Responsibilities of the Board of the Cumberland County

Mental Health Area Authority by the Board of County Commissioners

BACKGROUND:

At its March 18, 2013 meeting the Board of Commissioners adopted a resolution conferring the powers, responsibilities and duties of the governing board of the Cumberland County Area Mental Health, Developmental Disabilities and Substance Abuse Authority upon the Cumberland County Board of Commissioners pursuant to N.C.G.S § 153A-77(a). This action was conditioned upon the conduct of the statutorily required public hearing and the further condition that the exercise of this authority by the Board of Commissioners would not become effective before May 15, 2013. In order to commence the exercise of that authority by May 15, 2013, the public hearing must be conducted at the May 6, 2013 meeting of the Board of Commissioners. The notice for the public hearing was published in the *Fayetteville Observer* on April 5, 2013. The publisher's affidavit is attached.

The statute does not require that any further action be taken to complete the assumption of the powers, responsibilities and duties of the mental health board by the Board of Commissioners; however; the statute does state that a mental health board cannot be abolished except as provided in Chapter 122C of the General Statutes. Chapter 122C does not contain any provisions that address the abolishment of a mental health board. It does contain provisions which address the dissolution of an area authority. For this reason, the action conferring the powers, responsibilities and duties of the mental health board on the Board of Commissioners does not dissolve the mental health area authority. It simply substitutes the Board of Commissioners as the governing body of the area authority.

RECOMMENDATION/PROPOSED ACTION:

Conduct the public hearing as advertised and consider whether and when to take further action to confer the powers, responsibilities and duties of the mental health board on the Board of Commissioners.

AFFIDAVIT OF PUBLICATION

NORTH CAROLINA Cumberland County

Take notice that the Cumberland County Board of Commissioners will conduct a public hearing on May 6, 2013, at 9:00 a.m. in Room 118 at the Cumberland County County Countrhouse, 117 Dick Street, Fayeleville, to receive comments on the assumption of the powering to the Cumberland County Area Mental Realth, Developmental Disabilities and Substance Abuse Authority by the Board of County Cenamissioners pursuant to GS. 153A-77.

Before the undersigned, a Notary Public of said County and state, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared. CINDY L. OROZCO

Who, being duly sworn or affirmed, according to law, doth depose and say that he/she is LEGAL SECRETARY

of THE FAYETTEVILLE PUBLISHING COMPANY, a corporation organized and doing business under the Laws of the State of North Carolina, and publishing a newspaper known as the FAYETTEVILLE OBSERVER, in the City of Fayetteville, County and State aforesaid, and that as such he/she makes this affidavit; that he/she is familiar with the books, files and business of said Corporation and by reference to the files of said publication the attached advertisement of CL Legal Line

PUBLIC HEARING MAY 6, 2012. DUTIES OF GOVERNING BOARD OF CC AREA MH/DD/SS AUTHORITY

of CUMB CO ATTORNEY'S

was inserted in the aforesaid newspaper in space, and on dates as follows:

4/5/2013

and at the time of such publication The Fayetteville Observer was a newspaper meeting all the requirements and qualifications prescribed by Sec. No. 1-597 G.S. of N.C.

The above is correctly copied from the books and files of the aforesaid

corporation and publication.

LEGAL SECRETARY

Title

Cumberland County, North Carolina

Sworn or affirmed to, and subscribed before me, this 5 day of April, A.D., 2013.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Pamela H. Walters, Notary Public

My commission expires 5th day of December, 2015.

MAIL TO: CUMB CO ATTORNEY'S PO BOX 1829, ,

FAYETTEVILLE, NC 28302

0003957109

OF MARY CAROLINA

PHYLLIS P. JONES

Assistant County Attorney

ROBERT A. HASTY, JR.

Assistant County Attorney

OFFICE OF THE COUNTY ATTORNEY

5th Floor, New Courthouse • P.O. Box 1829 • Suite 551 • 117 Dick Street, Fayetteville, North Carolina 28302-1829 (910) 678-7762

MEMO FOR THE AGENDA OF THE MAY 6, 2013 MEETING OF THE BOARD OF COMMISSIONERS

TO:

Board of Commissioners; Co. Manager; Tom Lloyd

FROM:

Co. Atty. R. Moorefield

DATE:

April 30, 2013

SUBJECT:

Conduct of Public Hearing to Declare a Moratorium on Permitting Outdoor

Shooting Ranges

BACKGROUND:

There are no design criteria for outdoor shooting ranges in the county's zoning ordinance. A zoning permit with site plan review is required because these are non-residential uses. Planning staff has identified 14 outdoor ranges that are currently in operation within the county's jurisdiction. Most of these were in existence prior to the date in 2005 when a permit was required for all non-residential uses and are not subject to the permit requirement. There is one application for a permit currently pending.

Most of the complaints received about existing ranges are for noise. There have also been some complaints about safety concerns by adjoining landowners. The pending application is for a tract of less than 4 acres for use as a pistol range. The site contains no improvements designed to attenuate the noise.

Planning staff has developed and recommended comprehensive and stringent range design regulations patterned on those used by the U. S. Department of Energy. These have been considered by the Codes Committee of the Planning Board at two meetings held in March and April. The Codes Committee has recommended that these regulations not be applied to clubs and lodges as defined in the Zoning Ordinance. This is a broad exemption that may cover most of these uses. This recommendation has not been presented to the full Planning Board.

Due to the timing of the advertising requirements for the public hearing that will be required to adopt the regulations, the county attorney obtained permission from the Chairman to advertise a public hearing to be held at the May 6, 2013 meeting of the Board of Commissioners to consider imposing a moratorium of 60 days duration for the issuance of any further permits for outdoor shooting ranges. That will give the Board until the end of June to adopt some level of regulation of these ranges which can be modified by the Board at a later date if necessary.

RECOMMENDATION/PROPOSED ACTION:

Conduct the public hearing as advertised and adopt the attached moratorium ordinance.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS AN ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE PERMITTING OF OUTDOOR SHOOTING RANGES IN CUMBERLAND COUNTY PURSUANT TO N.C.G.S. § 153A-340(h)

BE IT HEREBY ORDAINED that a temporary development moratorium for outdoor shooting ranges is imposed in Cumberland County for sixty days commencing upon the adoption of this ordinance on May 6, 2013 and expiring not later than July 5, 2013.

This development moratorium is adopted pursuant to N.C.G.S. § 153A-340(h) after a public hearing duly advertised and conducted May 6, 2013.

In adopting this development moratorium, the Board of Commissioners has considered and found the following facts:

- 1.0 The problems or conditions necessitating the imposition of a development moratorium for outdoor shooting ranges are as follows:
 - 1.1 Outdoor shooting ranges are not regulated by Cumberland County; however; a zoning permit with site review is required for every non-residential use, including outdoor shooting ranges. Outdoor shooting ranges are currently being reviewed and permitted as outdoor recreation for profit. The county attorney has advised that this permitting process has resulted in a law suit currently pending in the Superior Court of Cumberland County.
 - 1.2 Planning staff has identified 14 unregulated outdoor shooting ranges within the county.
 - 1.3 The Board finds that unregulated outdoor shooting ranges, by their inherent nature, may pose a potential safety hazard and constitute a nuisance to nearby neighbors.
 - 1.4 A citizen has complained to the members of the board of commissioners about a pending application for a permit for an outdoor shooting range located on an adjacent property containing less than 4 acres. The complainant state the outdoor shooting range has destroyed the peace and quiet of her neighborhood and made her afraid to go outside into her backyard. The complainant states she has made a complaint to a county Code Enforcement Officer and two complaints to the Sheriff's Office in a period of three weeks.
- 2.0 The only development approval subject to this temporary moratorium is outdoor shooting ranges and this temporary moratorium will eliminate the permitting of any further outdoor shooting ranges until regulations addressing design criteria and safety are adopted.

- 3.0 This temporary moratorium shall terminate not later than July 5, 2013, in order for the Board of Commissioners to advertise and conduct a public hearing during the month of June, 2013, for the purpose of adopting a text amendment to the Zoning Ordinance which will address design criteria and safety standards for outdoor shooting ranges.
- 4.0 The county attorney has advised the Board of Commissioners that proposed regulations addressing design criteria and safety standards for outdoor shooting ranges have been drafted by staff, have been considered by the Codes Committee of the Planning Board, are scheduled to be considered by the Planning Board, and will be forwarded to the Board of Commissioners for consideration during the month of June, 2013.

Adopted in a regular meeting held May 6, 2013.

Cumberland C	ounty Boa	rd of Comm	issioners
immy Keefe	Chairman		

JAMES E. MARTIN County Manager

AMY H. CANNON
Deputy County Manager



JAMES E. LAWSON Assistant County Manager

ITEM NO. ____

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MAY 6, 2013

TO:

BOARD OF COUNTY COMMISSIONERS

FROM:

JAMES E. MARTIN, COUNTY MANAGER

DATE:

MAY 1, 2013

SUBJECT:

CIVIC CENTER COMMISSON REPORT

BACKGROUND

Mrs. Karen Long, Crown Center General Manager and Mr. George Turner, Chairman of the Civic Center Commission will provide an overview/report on the Crown Center activities.

RECOMMENDATION/PROPOSED ACTION

Accept the report as presented – for informational purposes.

/ct

CM050113-2

JIMMY KEEFE Chairman

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE CHARLES E. EVANS W.MARSHALL FAIRCLOTH BILLY R. KING EDWARD G. MELVIN



CANDICE WHITE Clerk to the Board

KELLIE BEAM Deputy Clerk

ITEM NO. 6A

May 1, 2013

May 6, 2013 Agenda Item

TO:

Board of Commissioners

FROM:

Kellie Beam, Deputy Clerk to the Board (%)

SUBJECT:

Adult Care Home Community Advisory Committee

BACKGROUND: The Adult Care Home Community Advisory Committee has the following six (6) vacancies:

Rebecca Campbell - completing first term on 8/31/13. Eligible for reappointment.

Sandra Ebron – Resigned. The Adult Care Home Community Advisory Committee does not have a recommendation at this time.

Mexie Fields – completed second term. Not eligible for reappointment. The Adult Care Home Community Advisory Committee does not have a recommendation at this time.

Daniel Rodriguez – completing first term. Eligible for reappointment.

Ralph T. Cascasan – completing first term. Eligible for reappointment.

Cassandra W. Haire – completed first term. Eligible for reappointment.

I have attached the current membership and applicant list for this committee.

PROPOSED ACTION: Nominate individuals to fill the six (6) vacancies above.

Attachments

pc: Kareem Strong

Mid-Carolina Area Agency on Aging

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Initial Appointment 1 Year/Subsequent Terms 3 Years

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Mary Ann Ayars 804 Juniper Drive Fayetteville, NC 28304 426-9258/483-0191 #338	6/11	1st	Aug/14 8/31/14	Yes
Toney Edwards (B/M) 3622 Clearwater Drive Fayetteville, NC 28311 822-4261/391-7910 (C)	04/12	2nd	Apr/15 4/30/15	No
Rebecca Campbell 7027 Darnell Street Fayetteville, NC 28314 487-1555	8/12	1st	Aug/13 8/31/13	Yes
VACANT (Vacated by S. Ebron)	12/09	1st	Dec/12 12/31/12	Yes
Pamela Wade (W/F) 2728 Helaman Ct #9 Fayetteville, NC 28303 977-7504	8/12	1st	Aug/13 8/31/13	Yes
VACANT (Vacated by M. Fields)	1/10	2nd	Jan/13 1/31/13	No
Yvonne Booth (B/F) 4568 Turquoise Road Fayetteville, NC 28311 488-7620	7/12	2nd	Aug/15 8/31/15	No
Daniel Rodriguez (H/M) 2634 Franciscan Drive Fayetteville, NC 28306 425-2746/432-9701 (W)	5/10	1st	May/13 5/31/13	Yes
Harry Southerland (B/M) 3191 Braddy Road Fayetteville, NC 28306 978-9118	7/12	1st	Aug/15 8/31/15	Yes

Adult Care Home Community Advisory Committee, page 2

Name/Address	<u>Date</u> Appointed	Term	Expires	Eligible For Reappointment
George W. Mitchell 6609 Abbey Lane Fayetteville, NC 28311 261-6951 (W)	4/10	1st	May/14 5/31/14	Yes
Wynella A. Myers 706 Sarazan Drive Fayetteville, NC 28303 822-5526/273-8483	6/10	2nd	Aug/13 8/31/13	No
Rasheedah Reid 4217 Edward E. Maynor Drive Hope Mills, NC 28348 703-1075	6/11	1st	Aug/14 8/31/14	Yes
Ralph T. Cascasan (A/M) 910 Alexwood Drive Hope Mills, NC 28348 425-9704/433-1039	7/10	1st	June/13 6/30/13	Yes
Alfonso Ferguson Sr. 3329 Eastgate Street Eastover, NC 28312 401-2313/483-9916	6/10	1st	Aug/13 8/31/13	Yes
Cassandra W. Haire (B/F) 515 Albany Street Fayetteville, NC 28301 728-0175	12/09	1st	Dec/12 12/31/12	Yes
Herman Dudley 613 York Road Fayetteville, NC 28303 864-3817(H)/286-6597(W)	4/12	1 st	Apr/15 4/30/15	Yes

CONTACT: Kareem Strong, Mid-Carolina Area Agency on Aging,

P. O. Box 1510, Fayetteville, NC 28302 - Phone: 323-4191, ext. 25 - Fax: 323-9330

MEETINGS: Quarterly: 3rd Thursday of the last month of each quarter (March, June, September, December) - 10:00 am - various adult care homes in Cumberland County

APPLICANTS FOR ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
ATKINS, DONNA (W/F) 6480 FAIRCLOTH BRIDGE RD STEDMAN, NC 28391 910-818-3977 Graduate-County Citizens' Academy: No Graduate-Institute for Community Lead Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural I Graduate-other leadership academy: No	dership: No Leadership Program: No	MASTERS STUDENT MA-SPECIAL ED BS-SPECIAL ED
ANQUISET, ANEL S. (H/M) 1407 STANSFIELD DRIVE FAYETTEVILLE, NC 28303 482-0443	NONE LISTED	HS; AS
BEAN, KENNETH JOSEPH (B/M) 6115 INDEPENDENTS PLACE DR #7: FAYETTEVILLE, NC 28303 347-290-2577 Graduate-County Citizens' Academy: N Graduate-Institute for Community Lead Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural L Graduate-other leadership academy: N	No Iership: No Leadership Program: No	NONE LISTED
BRUNSON, FRANCES (B/F) 1308 DEEP CREEK ROAD FAYETTEVILLE, NC 28312 578-3825/671-5147 (W)	CASE MANAGER SOUTHEASTERN REGIONAL	LTC ASSISTED LIVING ADMIN. LICENSE, EMT
BURNETTE, MARIO (B/M) 1207 COLLEN DRIVE FAYETTEVILLE, NC 28304 587-4951	COLLECTIONS SUPERVISOR FRESENIUS MEDICAL	MA-BUSINESS ADMINISTRATION
CHAVIS, KAREN R. 2122 CALISTA CIRCLE FAYETTEVILLE, NC 28304 423-6590	RETIRED RN CFVHS	ASN
DOUGLAS, BRENDA 6109 GARDEN COURT FAYETTEVILLE, NC 28311 488-1663/677-2078 (W)	SOCIAL WORKER III DSS	ASSOC & BACHERLORS DEGREE
FAGAN, CARLA (B/F) 6235 CARVER PINE LOOP APT 8107 FAYETTEVILLE NC 28311 920-3580/630-7699 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leade Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Le Graduate-other leadership academy: No	lo ership: No eadership Program: No	PHD-SOCIAL WELFARE MASTERS-SOCIAL WORK BS-PSYCHOLOGY

APPLICANTS FOR ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Page 2

NAME/ADDRESS/TELEPHONE OCCUPATION

EDUCATIONAL BACKGROUND

FORD, STANLEY (B/M)

BANKING/MORTGAGES

4013 POLK DRIVE

HOPE MILLS, NC 28348

NOT LISTED

BACHELORS

910-425-5639

Graduate-County Citizens' Academy: NO

Graduate-Institute for Community Leadership: NO

Graduate-Leadership Fayetteville: NO

Graduate-United Way's Multi-Cultural Leadership Program: NO

Graduate-other leadership academy: ARMY LEADERSHIP COURSE

GARRISON, CYNTHIA

CC SCHOOLS

BA, MA

1887 SPIRALWOOD DRIVE

ASST PRINICPAL

FAYETTEVILLE, NC 28304

868-8981 (H)/321-0398 (W)/527-4673 (C)

GLADDEN, ELLEN (B/F)

MANAGER

BA

3512 CLEARWATER

PAYNE FUNERAL HOME

NONE LISTED

FAYETTEVILLE, NC 28311

488-2659/483-4290

HARRIS, CHESTER (-/M)

2693 ELDORADO DR

FAYETTEVILLE NC 28306

910-485-4999

Graduate-County Citizens' Academy: NO

Graduate-Institute for Community Leadership: NO

Graduate-Leadership Fayetteville: NO

Graduate-United Way's Multi-Cultural Leadership Program: NO

Graduate-other leadership academy: NO

HERNANDEZ, ANTOINETTE (B/F)

7661 BEVERLY DRIVE

ADMIN. ASST & GENERAL

FAYETTEVILLE, NC 28314

MANAGER - CAPE FEAR

ADULT DHCC, SYLVESTER

263-1833 (H) / 323-4424, 864-8085 (W) LOVING, LLC.

Graduate-County Citizens' Academy: NO

Graduate-Institute for Community Leadership: NO

Graduate-Leadership Fayetteville: NO

Graduate-United Way's Multi-Cultural Leadership Program: NO

Graduate-other leadership academy: NO

LEE, ANGELA (B/F)

QUALIFIED PROFESSIONAL SB PIERCE & ASSOC., INC.

BA, MS

2065 CORINNA STREET FAYETTEVILLE, NC 28301

587-7794/488-8477

WEDDING CONSULTANT

BA

1905 EICHELBERGER DR

MCMILLION, CASSANDRA (B/F)

MASTERS-EDUCATION

FTCC-ACCOUNTING

FAYETTEVILLE, NC 28303

910-488-8336

**SERVES ON THE JOINT SENIOR CITIZENS ADVISORY

Graduate-County Citizens' Academy: NO COMMISSION**

Graduate-Institute for Community Leadership: NO

Graduate-Leadership Fayetteville: NO

Graduate-United Way's Multi-Cultural Leadership Program: NO

Graduate-other leadership academy: NO

APPLICANTS FOR

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Page 3

ACCOUNTING TECHNICIAN

EDUCATIONAL BACKGROUND

NAME/ADDRESS/TELEPHONE

OCCUPATION

HS, FSU

MURCHISON, KARLENE

623 DEVOE AVENUE

FAYETTEVILLE, NC 28314

868-2199 (H) / 920-5420 (W)

RAY, LATARA (B/F) 5823 NESSEE ST

REGISTRAR'S OFFICE FSU

MA-BUSINESS BA-SOCIOLOGY

FAYETTEVILLE NC 28314

910-587-7795

Graduate-County Citizens' Academy: No

Graduate-Institute for Community Leadership: Yes

Graduate-Leadership Fayetteville: No

Graduate-United Way's Multi-Cultural Leadership Program: No

Graduate-other leadership academy: No

STUCKEY, DEBORAH (B/F)

LAB INSTRUCTOR

BACHELORS

5578 ARAPAHOE COURT

FAYETTEVILLE, NC 28304 910-826-6747/ 910-224-6786

Graduate-County Citizens' Academy: NO

Graduate-Institute for Community Leadership: NO

Graduate-Leadership Fayetteville: NO

Graduate-United Way's Multi-Cultural Leadership Program: NO

Graduate-other leadership academy: NO

THOMPSON, JOHN (B/M)

SELF EMPLOYED
RETIRED MILITARY

FTCC

BA-SOCIOLOGY

8533 CLIFFDALE RD FAYETTEVILLE NC 28314

864-1043

Graduate-County Citizens' Academy: N/A

Graduate-Institute for Community Leadership: NO

Graduate-Leadership Fayetteville: NO

Graduate-United Way's Multi-Cultural Leadership Program: NO

Graduate-other leadership academy: NO

VINSON, LINDA

SOCIAL SVCS PROGRAM

BS, MPA

7494 ELKHORN DRIVE FAYETTEVILLE, NC 28314

309-7225/919-733-9733 EXT. 245

RETIRED

DIRECTOR

BS-BUSINESS ADMIN.

WHITE, LILLIE (B/F)

6496 TARRYTOWN DR

FAYETTEVILLE NC 28314

910-867-3178

Graduate-County Citizens' Academy: NO

Graduate-Institute for Community Leadership: NO

Graduate-Leadership Fayetteville: NO

Graduate-United Way's Multi-Cultural Leadership Program: NO

Graduate-other leadership academy: NO

JIMMY KEEFE Chairman

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE CHARLES E. EVANS W.MARSHALL FAIRCLOTH BILLY R. KING EDWARD G. MELVIN



CANDICE WHITE Clerk to the Board

KELLIE BEAM Deputy Clerk

ITEM NO. _ 7A

May 1, 2013

May 6, 2013 Agenda Item

TO:

Board of Commissioners

FROM:

Kellie Beam, Deputy Clerk to the Board KB

SUBJECT:

Animal Control Board

BACKGROUND: On April 15, 2013, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Animal Control Board.

> City of Fayetteville Resident Position: Melissa Katzenberger (new appointment)

I have attached the current membership list for this board.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy.

Attachment

pc:

Dr. John Lauby, Animal Control Director

Jane Starling, City of Fayetteville

ANIMAL CONTROL BOARD

3 Year Term

(Terms extended from 2 to 3 years on 8/5/02)

	<u>Date</u>	8.		Eligible For
Name/Address	Appointed	Term	Expires	Reappointment
Knowledge & Experience in Dog F Tolulope Adeyemi 8118 French Horn Lane Fayetteville, North Carolina 28314 583-9408/487-3959	8/12	andling Position 2nd	Aug/15 8/31/15	No
Promoting Goals of the Animal Pro	tection Society or	the Humane Soci	ety or Another S	Such Broadly-
Based and Representative Organiza Cristobal S. Berry-Caban	tion Interested in t 8/12	the Care and Prote 2nd	Aug/15	<u>ls Position</u> No
412 City View Lane Fayetteville, North Carolina 28301 813-451-3004/907-8844 (W)	2		8/31/15	
Ex-Officio - The Veterinarian on C	ontract to the Anin	nal Services Depa	artment Position	
VACANT (Dr. J. Lauby resigned)	6/07	4 th	June/10 6/30/10	Yes
At-Large Positions Victor Hogan	02/11	2nd	June/13	Yes
4024 Windy Fields Drive Fayetteville, NC 28306	02/11	Ziid	6/30/13	103
	ng unexpired term	; eligible to serve	1 additional 3-y	vear term)
Burton Lawson 204 Rush Road Fayetteville, NC 28305 723-2142/433-2161	02/11	1st	Feb/14 02/28/14	Yes
City of Fayetteville Resident Position	ons			
VACANT (Vacated by R. Axtell)	9/12	1 st	Oct/14 10/31/14	Yes
(serv	ing unexpired term	n; eligible for one)
Daniel Montoya 3505 Cokefield Court	9/12	1st	Sept/15 9/30/15	Yes
Fayetteville, North Carolina 28306				**

Board was established by ordinance adopted on January 4, 1999.

Meetings: Bi monthly (Feb./Apr./June/Aug./Oct./Dec.) – 1st Monday (*no meetings held on first or last day of any month*) - 6:00 PM - 4704 Corporation Dr. Contact: Linda Morrison/or Dr. John Lauby, Animal Services Director 321-6851

JIMMY KEEFE Chairman

JEANNETTE M. COUNCIL Vice Chairman

KENNETH S. EDGE CHARLES E. EVANS W.MARSHALL FAIRCLOTH BILLY R. KING EDWARD G. MELVIN



CANDICE WHITE Clerk to the Board

KELLIE BEAM Deputy Clerk

ITEM NO. _

78

BOARD OF COMMISSIONERS

May 1, 2013

May 6, 2013 Agenda Item

TO:

Board of Commissioners

FROM:

Kellie Beam, Deputy Clerk to the Board

SUBJECT:

Board of Adjustment

BACKGROUND: At their April 15, 2013 meeting, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Board of Adjustment:

Alternate Member:
Winton McHenry (new appointment)

I have attached the current membership list for this Board.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Pier Varner, Planning & Inspections Department

BOARD OF ADJUSTMENT 3 Year Term

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Joseph M. Dykes (B/M) 5764 Pepperbush Drive Fayetteville, NC 28304 813-4193 (C)	8/12	2nd	Aug/15 8/31/15	No
Horace Humphrey (- /M) 1852 Cascade Street Fayetteville, NC 28301 488-5143	06/10	1st	June/13 6/30/13	Yes
Melree Hubbard Tart (W/F) 300 Andrews Road Fayetteville, NC 28311 488-1208/497-3712 (W)	6/10	2nd	Aug/13 8/31/13	No
Ed Donaldson 4606 Hoe Court Fayetteville, NC 28314 484-3640	9/12	2nd	Sept/15 9/30/15	No
Randy Newsome (W/M) 232 Croydon Avenue Fayetteville, NC 28311 717-5754 (H) / 436-0414 (W)	8/12	1st	Aug/15 8/31/15	Yes
Alternate Members: Carrie Tyson-Autry (_/F) 5951 NC Hwy 87 South Fayetteville, NC 28306-379 483-0087	6/10	2nd	Aug/13 8/31/13	No
Yvette Carson (B/F) 8712 Tangletree Drive	6/11	1st	Aug/13 8/31/13	Yes
Linden, NC 28356 339-9232 (H)	(serving unexpire	ed term)		
William Lockett Tally (W/M) 414 Vista Drive Fayetteville, NC 28305 489-3533/483-4175 (W)	6/10	2nd	June/13 6/30/13	No

Board of Adjustment, page 2

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Alternate Members Continued:				
Vickie Mullins (-/F) 5905 Turnbull Road Fayetteville, NC 28312 910-484-8967	8/12	1 st	Aug/15 8/31/15	Yes
VACANT (Vacated by M. Lock	klear) 8/09	2nd	Aug/12 8/31/12	No

Meets 3rd Thursday of each month at 7:00 PM – Historic Cumberland County Courthouse, 130 Gillespie Street, Second Floor Hearing Room

Contact: Pier Varner, Planning & Inspections Department, 678-7602

JIMMY KEEFE Chairman

JEANNETTE M. COUNCIL
Vice Chairman

KENNETH S. EDGE CHARLES E. EVANS W.MARSHALL FAIRCLOTH BILLY R. KING EDWARD G. MELVIN



CANDICE WHITE Clerk to the Board

KELLIE BEAM Deputy Clerk

BOARD OF COMMISSIONERS

ITEM NO. _______

April 17, 2013

May 6, 2013 Agenda Item

TO:

Board of Commissioners

FROM:

Kellie Beam, Deputy Clerk to the Board Kb

SUBJECT:

Equalization and Review Board - Appointment of Officers

BACKGROUND: The Board of Commissioners is responsible for appointment of the Chairman, First Vice Chairman and Second Vice Chairman for the Equalization and Review Board. In 2012 the Board of Commissioners appointed Kathy Olsen as the Chairman, Curtis Alexander as the First Vice Chairman and Steven Parsons as the Second Vice Chairman.

The Equalization and Review Board recommends the following as their officers for 2013-2014. (See attached.)

Curtis Alexander

Chairman

William "Bill" Holland George Turner

First Vice Chairman Second Vice Chairman

I have attached the current membership list for this board.

PROPOSED ACTION:

Appoint a Chairman, First Vice Chairman and Second

Vice Chairman.

Attachment

Cc:

Aaron Donaldson, Tax Administrator



COUNTY of CUMBERLAND

Board of Equalization and Review

MEMORANDUM

TO:

Board of County Commissioners

FROM:

Aaron Donaldson, Clerk to the Board of Equalization and Review

DATE:

April 17, 2013

RE:

Officer Recommendation for the Board of E & R

<u>Background:</u> The resolution establishing the Board of Equalization and Review states that The Board of County Commissioners shall appoint a Chairman, a First Vice Chairman and a Second Vice Chairman to serve on the Board of Equalization and Review.

<u>Recommendation/Proposed Action:</u> The Board of Equalization and Review at their April 10, 2013 meeting directed the Clerk to the Board to make the following recommendation to fill these positions:

Chairman

Curtis Alexander

First Vice Chair

William "Bill" Holland

Second Vice Chairman

George Turner

EQUALIZATION AND REVIEW BOARD 3 Year Term

(All terms expire in March with no more than five expiring in the same year; consistent with the resolution establishing the board as adopted by the Board of Commissioners on September 5, 1989.)

resolution establishing the board	<u>Date</u>			Eligible For	
Name/Address	Appointed	Term	Expires	Reappointment	
Appraiser Douglas Stephens III (W/M) 5350 Reformation Way Wade, NC 28395	3/13	1st	Mar/16 3/31/16	Yes	
425-9339/494-3684					
At Large					
Harvey Raynor III (W/M) 208 Hillside Avenue Fayetteville, NC 28301 910-587-5543	3/13	1st	Mar/16 3/31/16	Yes	
Curtis Alexander (W/M) 230 Hillside Ave Fayetteville, NC 28301	3/12	2nd	Mar/15 3/31/15	No	
867-2116 (W)/ 977-9537 (C)/ 86°	7-8955 (Fax)/ 483-95	037(H)			
David Duria (/M) 6437 Pericat Drive Fayetteville, NC 28306 425-5771/797-9688 (C)	3/13	2nd	Mar/16 3/31/16	No	
Businessman					
George Turner (W/M) 1012 Cain Road Fayetteville, NC 28303	3/12	2nd	Mar/15 3/31/15	No	
484-4069/263-0803 (C) / 221-409	95 (W) / 221-4096 (F	ax)			
Farmer Sherrill Jernigan (W/M) 6717 Sisk Culbreth Road Godwin, NC 28344 980-1698/237-5065	3/12	2nd	Mar/15 3/31/15	No	
Home Builder Richard Player III (W/M) 2220 Bayview Drive Fayetteville, NC 28305 678-8772/868-2121/322-0105	3/12	1st	Mar/15 3/31/15	Yes	

Equalization and Review Board, Page 2

(All terms expire in March with no more than five expiring in the same year; consistent with the resolution establishing the board as adopted by the Board of Commissioners on September 5, 1989.)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Industrialist William (Bill) Holland (W/M) 1998 Dawnview Place Fayetteville, NC 28304 910-867-3284	3/13	1st	Mar/16 3/31/16	Yes
Real Estate Agent Kathy Olsen (W/F) 854 S. Reilly Road Fayetteville, NC 28314-1820 867-4659/864-1459 (W) / 624-125	3/11 59 (C)	2nd	Mar/14 3/31/14	No

Chairman: Kathy Olsen

1st Vice Chairman: Curtis Alexander 2nd Vice Chairman: Steven Parsons

Meetings:

2nd Wednesday of every month – 3:30 PM (except July)

Courthouse – Room 564 (No meetings in July)

Contact:

Aaron Donaldson

Tax Admin.

OVERHILLS PARK WATER & SEWER DISTRICT GOVERNING BOARD AGENDA SPECIAL MEETING COURTHOUSE – ROOM 118 MAY 6, 2013 6:45 PM

- 1. Consent Agenda
 - A. Approval of Agenda.
 - B. Approval of minutes of February 18, 2013 Special Meeting.
 - C. Approval of a Resolution Exempting Overhills Water & Sewer District from the Provisions of N.C.G.S 143-64.31. (Pg. 87)

ADJOURN THE SPECIAL MEETING OF THE OVERHILLS PARK WATER & SEWER DISTRICT GOVERNING BOARD.

THIS MEETING WILL BE BROADCAST LIVE ON TIME WARNER COMMUNITY CHANNEL 7.



ENGINEERING & INFRASTRUCTURE DEPARTMENT PUBLIC UTILITIES DIVISION

MEMORANDUM FOR OVERHILLS PARK WATER AND SEWER DISTRICT GOVERNING **BOARD AGENDA OF MAY 6, 2013**

TO:

OVERHILLS PARK WATER & SEWER DISTRICT GOVERNING BOARD

FROM:

JEFFERY P. BROWN, ENGINEERING & INFRASTRUCTURE DIRECTOR

THROUGH: JAMES MARTIN, COUNTY MANAGER

DATE:

APRIL 26, 2013

SUBJECT:

APPROVAL OF A RESOLUTION EXEMPTING OVERHILLS

WATER & SEWER DISTRICT FROM THE PROVISIONS OF

N.C.G.S 143-64.31

BACKGROUND

The Public Utilities Division received notification from the Clean Water State Revolving Fund (CWSRF) on April 1st of their intent to fund the installation of sewer within the Overhills Park subdivision contingent upon meeting all of the milestones outlined within the letter. The first milestone, which must be submitted by close of business on July 1, 2013, is the completion of an Engineering Report/Environmental Information Document (ER/EID). With the first milestone quickly approaching, it is in the best interest of the District to exempt the project from the provision of N.C.G.S 143-64.31.

RECOMMENDATION

The Engineering and Infrastructure Director and Management recommend adoption of the Resolution.

RESOLUTION EXEMPTING THE OVERHILLS WATER AND SEWER DISTRICT FROM G.S. 143-64.31

WHEREAS, North Carolina General Statutes 143-64.31 requires the initial selection of firms to perform architectural, engineering, and surveying services without regard to fee;

WHEREAS, the County of Cumberland proposes to enter into one or more contracts for such services for work on the Overhills Water and Sewer District; and

WHEREAS, the County of Cumberland has received notification of intent to fund from the Clean Water State Revolving Fund (CWSRF) for the Overhills Water and Sewer District contingent upon meeting all of the milestones, which includes the submittal of an Engineering Report/Environmental Information Document (ER/EID) by close of business on July 1, 2013; and

WHEREAS, the County of Cumberland does not have adequate time to formally complete a qualification based selection process and comply with the schedule authorized by CWSRF; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that the Overhills Water and Sewer District is hereby exempted from the provisions of North Carolina General Statutes 143-64.31 for the reasons stated in this resolution and the fact that the estimated professional fee for the needed engineering services is less than thirty thousand and no/100 dollars (\$30,000.00); and

BE IT FURTHER RESOLVED that the County Manager is hereby authorized to execute, in accordance with the applicable laws and the County's standard contracting policies, a contract for the provision of the engineering services describe above.

This resolution was adopted by the Board of County Commissioners this the 6th day of May, 2013.

	COUNTY OF CUMBERLAND
	BY:
	Jimmy Keefe, Chairman
	Board of County Commissioners
ATTEST	Secretaria de Mario Care Installa Care de Care
BY:	
Candice White, Clerk	