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**AGENDA**  
**CUMBERLAND COUNTY BOARD OF COMMISSIONERS**  
**COURTHOUSE – ROOM 118**  
**NOVEMBER 4, 2013**  
**9:00 AM**

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INVOCATION            Commissioner Jeannette Council, Vice Chairman

Minister:            Dr. Charlene Allen  
                  Pastor of Truth and Deliverance One Accord Worldwide Church of God

Pledge of Allegiance

Recognition of Retired County Employee:

Joe Comer - Cumberland County Mental Health

Nathania Headley - Cumberland County Mental Health

William H. Robinson - Cumberland County Mental Health

Charles “Danny” Southard - Cumberland County Mental Health

Robert “Bob” Goodrich - Cumberland County Tax Administration

1.     Approval of Agenda

2.     Consent Agenda

A.     Approval of minutes for the October 21, 2013 regular meeting.

B.     Approval of Proposed Additions to the State Secondary Roads:            **(Pg. 5)**

Hunters Ridge Subdivision:    Foxcroft Drive (SR 2553 Ext.), Foxlair Drive (SR 2554 Ext.), Beaverpond Court, Foxtrail Drive, Hushpuppy Court, Beaverlodge Court, Bluebell Court, Boarshead Court, Dogtrot Court

Roslin Farms West Subdivision:    Running Fox Road, Pecan Grove Loop, Morning Mist Court, Carriage Crossing Road, Planters Row Drive

- C. Approval of Write-Off of Delinquent Accounts for the Health Department and Forward to the N.C. Debt Set-Off Program. **(Pg. 10)**
- D. Approval of Appointment of Deputy Finance Officer for the Crown Center for the Transition Period. **(Pg. 12)**
- E. Approval of Payment of Past Year Invoice for Boiler Repairs at the Cumberland County Detention Center. **(Pg. 14)**
- F. Approval of Payment of Past Year Invoice for Services Rendered to the Cumberland County Health Department. **(Pg. 16)**
- G. Approval of Declaration of Surplus County Property and Authorization to Accept Insurance Settlement. **(Pg. 20)**
- H. Approval of Cape Fear Valley Hospital Board of Trustees Request for Letter of Support to Senators Hagan and Burr Regarding Recovery Audit Contractors (RACs). **(Pg. 22)**
- I. Budget Revisions **(Pg. 24)**

(1) Stadium Maintenance **(Pg. 24)**

Revision in the amount of \$111,690 to recognize reimbursement from the City of Fayetteville for unspent maintenance funds. In January 2013, the JP Riddle Stadium was turned back over to the County for maintenance and upkeep. These funds will be used for seasonal staff (\$7,000), replacement of irrigation system (\$65,000), replacement of scoreboard (\$15,000) and other equipment replacements as needed (\$24,690). (B14-195) **Funding Source – Other**

## PUBLIC HEARING

- 3. Public Hearing for the Annual Community Transportation Program Grant. **(Pg. 25)**

## ITEMS OF BUSINESS

- 4. Update of the 2013-2014 Strategic Plan Report by Sally Shutt, Public Information Director. **(Pg. 55)**
- 5. Nominations to Boards and Committees **(Pgs. 60-68)**
  - A. Cumberland County Finance Corporation and Cumberland County Industrial Facilities and Pollution Control Financing Authority (3 Vacancies) **(Pg. 60)**

**Applicants that Graduated from County Citizens' Academy: None**

- B. Tourism Development Authority (3 Vacancies) **(Pg. 64)**

**Applicants that Graduated from County Citizens' Academy: None**

6. Appointments to Boards and Committees **(Pgs. 69-88)**

- A. Cumberland County Home and Community Care Block Grant Committee  
(3 Vacancies) **(Pg. 69)**

Nominees:

Older Consumer: Deborah J. Atkinson (Reappointment)  
Annie R. Hasan (Reappointment)

Aging Service Provider: Mary Brymer (Reappointment)

- B. Cumberland County Local Emergency Planning Committee (1 Vacancy) **(Pg. 73)**

Nominee:

Health Representative: Greg Phillips

- C. Farm Advisory Board (3 Vacancies) **(Pg. 78)**

Nominees:

Farmer Position: Kevin West

Natural Resource Conservation Service: Clifton McNeill, Jr. (Reappointment)

Farm Bureau Representative: David Gillis (Reappointment)

- D. Fayetteville Area Convention and Visitors Bureau (1 Vacancy) **(Pg. 81)**

Nominee:

Hotels/Motels Under 100 Rooms Representative: Manish Mehta (Reappointment)

- E. Joint Appearance Commission (1 Vacancy) **(Pg. 84)**

Nominee: Matthew Auman McLean (Reappointment)

- F. Minimum Housing Appeals Board (1 Vacancy) **(Pg. 86)**

Nominee: Linda Amos

7. Closed Session: If Needed

**ADJOURN**

**\*\* IMPORTANT: PLEASE NOTE - CHANGE IN BROADCAST CHANNEL \*\***

**THIS MEETING WILL BE BROADCAST LIVE ON TIME WARNER CABLE -  
CHANNEL 5 AND 97.3 (FAYETTEVILLE / CUMBERLAND EDUCATIONAL TV)  
AND WILL BE REBROADCAST ON TUESDAY, NOVEMBER 5, 2013 AT 7:30 PM.**

**MEETINGS:            November 18, 2013 (Monday) – 6:45 PM  
                         December 2, 2013 (Monday) – 9:00 AM  
                         December 16, 2013 (Monday) – 6:45 PM**



JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



JAMES E. LAWSON  
Assistant County Manager



ITEM NO. 2B

**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF NOVEMBER 4, 2013**

**TO: BOARD OF COUNTY COMMISSIONERS**  
**FROM: JAMES E. MARTIN, COUNTY MANAGER**  
**DATE: OCTOBER 24, 2013**  
**SUBJECT: APPROVAL OF PROPOSED ADDITIONS TO THE  
STATE SECONDARY ROAD SYSTEM**

**BACKGROUND**

The North Carolina Department of Transportation has received petitions requesting the following streets be placed on the State Secondary Road System for maintenance (see attached):

Hunters Ridge Subdivision: Foxcroft Drive (SR 2553 Ext.), Foxlair Drive (SR 2554 Ext.), Beaverpond Court, Foxtrail Drive, Hushpuppy Court, Beaverlodge Court, Bluebell Court, Boarshead Court, Dogtrot Court

Roslin Farms West Subdivision: Running Fox Road, Pecan Grove Loop, Morning Mist Court, Carriage Crossing Road, Planters Row Drive

DOT has determined that the above streets are eligible for addition to the state system.

**RECOMMENDATION / PROPOSED ACTION**

NCDOT recommends that the above named streets be added to the State Secondary Road System. County Management concurs.

Approve the above listed streets for addition to the State Secondary Road System.

/ct

Attachments



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

October 17, 2013

Division Six - District Two  
Cumberland County

Mr. Jimmy Keefe, Chairman  
Cumberland County Board of Commissioners  
Post Office Box 1829  
Fayetteville, North Carolina 28302

Subject: Secondary Road Addition

Dear Mr. Keefe,

This is in reference to a petition submitted to this office requesting street(s) in Cumberland County be placed on the State's Secondary Road System. Please be advised that these street(s) have been investigated and our findings are that the below listed street(s) are eligible for addition to the State System.

**Hunters Ridge Subdivision**

- Foxcroft Drive (SR 2553 Ext.)
- Foxlair Drive (SR 2554 Ext.)
- Beaverpond Court
- Foxtrail Drive
- Hushpuppy Court
- Beaverlodge Court
- Bluebell Court
- Boarshead Court
- Dogtrot Court

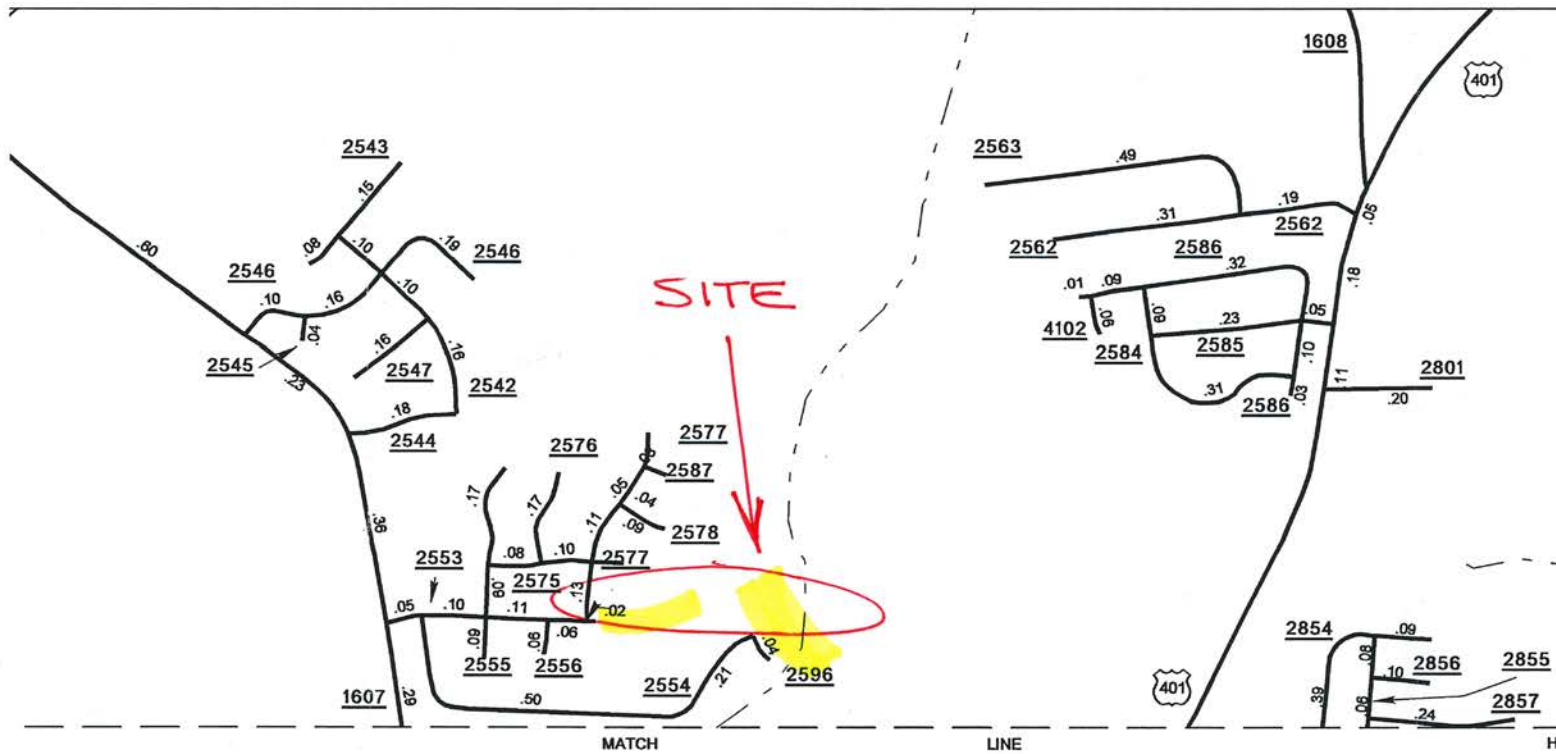
It is our recommendation that the above named street(s) be placed on the State's Secondary Road System. If you and your Board concur in our recommendation, please submit a resolution to this office.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Plummer".

David Plummer  
Engineering Technician

P.O. Box 1150, Fayetteville, N.C. 28302  
Voice: 910.486.1496 Fax: 910.437.2529



Inset 1



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

October 25, 2013

Division Six - District Two  
Cumberland County

Mr. Jimmy Keefe, Chairman  
Cumberland County Board of Commissioners  
Post Office Box 1829  
Fayetteville, North Carolina 28302

Subject: Secondary Road Addition

Dear Mr. Keefe,

This is in reference to a petition submitted to this office requesting street(s) in Cumberland County be placed on the State's Secondary Road System. Please be advised that these street(s) have been investigated and our findings are that the below listed street(s) are eligible for addition to the State System.

**Roslin Farms West Subdivision**

- Running Fox Road
- Pecan Grove Loop
- Morning Mist Court
- Carriage Crossing Road
- Planters Row Drive

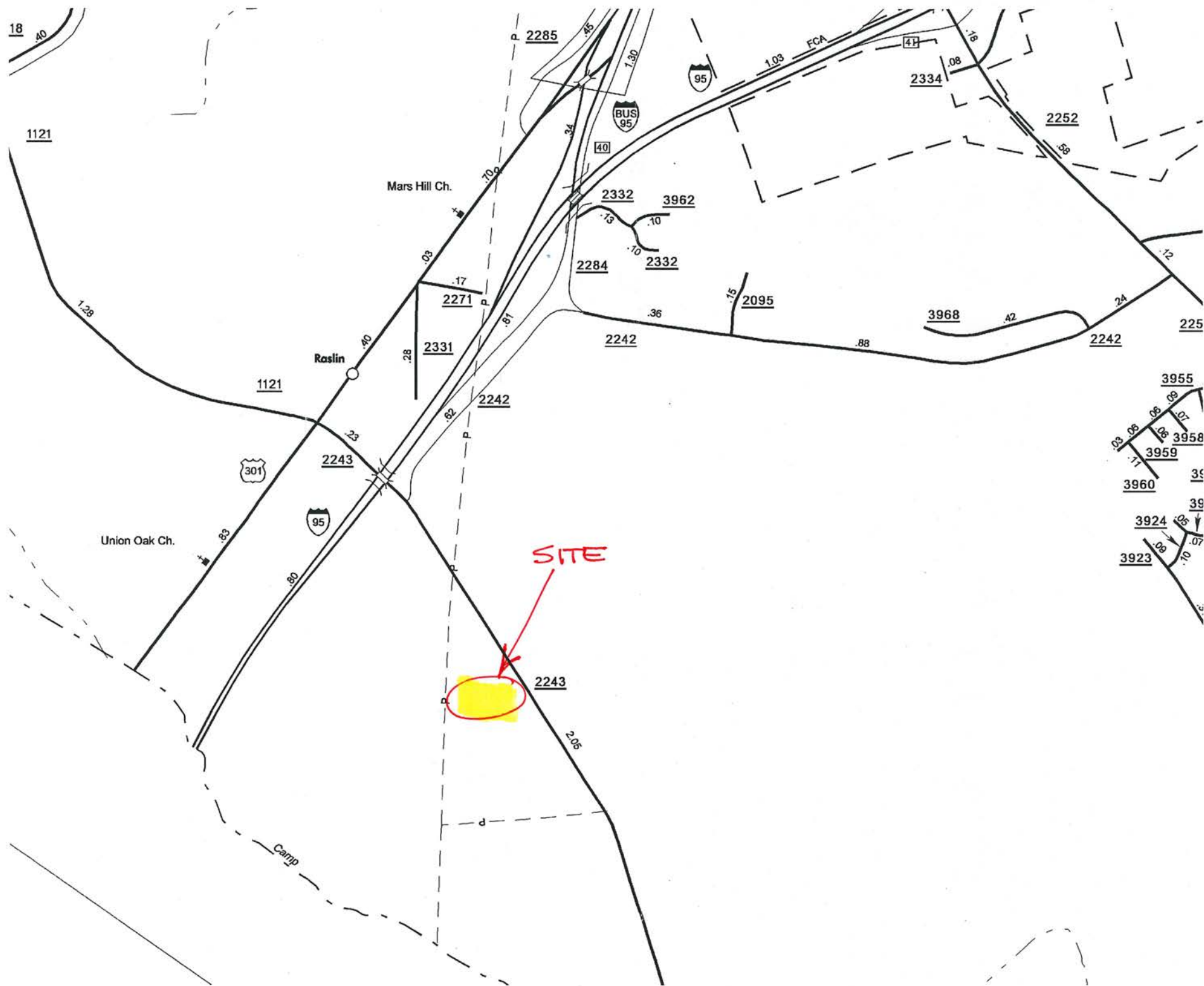
It is our recommendation that the above named street(s) be placed on the State's Secondary Road System. If you and your Board concur in our recommendation, please submit a resolution to this office.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Plummer".

David Plummer  
Engineering Technician









ITEM NO. 2C

**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**DEPARTMENT OF PUBLIC HEALTH**

**MEMORANDUM**

TO: Board of County Commissioners

THROUGH: James Lawson, Assistant County Manager

FROM: Buck Wilson, Public Health Director *Buck Wilson*

DATE: October 18, 2013

SUBJECT: Consent Item for Agenda – November 4, 2013:  
Approval of Delinquent Accounts to Be Written Off and Turned  
Over to the N.C. Debt Set-Off Program

**BACKGROUND**

At the Board of Health meeting on October 15, 2013, the Board approved writing off a total of \$49,249.78 as bad debts. The bad debt accounts with balances of \$50.00 or higher, will be processed through the North Carolina Debt Set-Off Program, which can attach a debtor's State Income Tax refund for payment of bad debts. The accounts with balances under \$50.00 will continue to be worked for collection through our in-house collection efforts. This write-off of bad debts is in compliance with the Board of Health's recommendation to write-off bad debts every quarter.

**RECOMMENDATION/PROPOSED ACTION**

Management requests to have this item placed on the next County Commissioners' meeting agenda for their approval to write off bad debts in the amount of \$49,249.78.

cc: Candice York, CCDPH Accountant  
File

/tlb

Attachment (1)

**CUMBERLAND COUNTY DEPARTMENT  
OF PUBLIC HEALTH  
DELINQUENT ACCOUNTS TO BE TURNED OVER FOR COLLECTION  
BAD DEBT WRITE OFF #38  
October 15, 2013**

PROGRAM	AMOUNT
ADULT HEALTH	\$25,294.37
BCCCP	\$129.20
CHILD HEALTH	\$6,846.00
DENTAL	\$5,378.17
DIABETES CLINIC	\$530.49
EXPRESS CARE	\$736.10
FAMILY PLANNING	\$5,848.83
IMMUNIZATIONS	\$0.00
MATERNITY	\$3,488.17
PAP	\$998.45
TOTAL	\$49,249.78

**All bad debt accounts with balances of \$50.00 or higher, will be sent to the North  
Carolina Debt Set-Off Program, which can attach a debtor's State Income  
Tax Refund for payment of bad debts.**

**The above accounts are 90 days old or older as of October 1, 2013**



ITEM NO. 20

**FINANCE OFFICE**

4<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7753 • Fax (910) 323-6120

**MEMO FOR THE AGENDA OF THE  
NOVEMBER 4, 2013 MEETING OF THE BOARD OF COUNTY COMMISSIONERS**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: MELISSA C. CARDINALI, FINANCE DIRECTOR**  
*nee*

**DATE: OCTOBER 30, 2013**

**SUBJECT: DEPUTY FINANCE OFFICER – CROWN CENTER FOR THE  
PERIOD OF TRANSITION ONLY**

**BACKGROUND:**

North Carolina General Statutes Chapter 159, Article 3, entitled, “The Local Government Budget and Fiscal Control Act”, requires all checks drawn on an official depository be signed by the Finance Officer or a properly designated Deputy Finance Officer and countersigned by another official of the local government designated for this purpose by the Governing Board. The act also requires the Deputy Finance Officer to have a faithful performance bond in an amount not less than \$10,000 or more than \$250,000.

Krista Barnhill, the current Deputy Finance Officer for the Crown, has accepted a similar position with Global Spectrum. Therefore, the County needs to appoint a replacement. We recommend Robert Tucker, Senior Accountant, be appointed Deputy Finance Officer for the Crown Center. This appointment will insure that someone is available to sign checks as well as insure continued controls are in place during the transition period.

**RECOMMENDATION/PROPOSED ACTION:**

1. Approve the appointment of Robert Tucker as Deputy Finance Officer for the Crown Center;
2. Provide a faithful performance bond in the amount of \$20,000 for Robert Tucker;
3. Approve the attached resolution implementing the above recommendations.

/Attachment (Resolution)

*Celebrating Our Past...Embracing Our Future*



**STATE OF NORTH CAROLINA**

**COUNTY OF CUMBERLAND**

**RESOLUTION**

**WHEREAS**, due to the operation requirements unique to the Crown Center; and

**WHEREAS**, the timing, amounts, or payees of these checks cannot be anticipated and, in most cases, the checks must be issued immediately; and

**WHEREAS**, the timing of the checks requires the appointment of a Deputy Finance Officer and, in addition, more than one person must be authorized to countersign each check; and

**WHEREAS**, North Carolina General Statute Chapter 159, Article 3, entitled "The Local Government Budget and Fiscal Control Act", authorizes the Governing Board to appoint Deputy Finance Officers to designate individual(s) to countersign the checks, and to fix the amount of the faithful performance bond to be provided by the appointee.

**NOW THEREFORE**, to facilitate the operational requirement of the Crown Center, the Board of County Commissioners hereby RESOLVES that:

1. Robert Tucker is appointed a Deputy Finance Officer and is authorized to sign the checks/drafts issued on the checking and savings accounts maintained by Crown Center.
2. The appointee will provide a faithful performance bond in the amount of \$20,000.00.

*Celebrating Our Past...Embracing Our Future*



ITEM NO. 2E

**CUMBERLAND**  
**COUNTY**  
NORTH CAROLINA

**ENGINEERING & INFRASTRUCTURE DEPARTMENT**

JEFFERY P. BROWN, PE  
Engineering & Infrastructure Director

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF NOVEMBER 4, 2013**

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** JEFFERY P. BROWN, PE, E & I DIRECTOR *JPB*

**THROUGH:** JAMES MARTIN, COUNTY MANAGER

**DATE:** OCTOBER 29, 2013

**SUBJECT:** APPROVAL TO PAY OUTSTANDING INVOICE FROM FISCAL YEAR 2012

**BACKGROUND**

On March 5, 2012, the boilers at the Detention Center malfunctioned. Accurate Boiler & Burner, Inc. (ABB, Inc) was contacted by Facilities Management to immediately repair the boilers. While making the repairs, the company representatives identified several non-emergency repairs that needed to be made to the boilers and provided a quote to make these repairs at a cost of \$1,295. In April 2012, a PO was obtained for the cost of the emergency repairs as well as the non-emergency repairs. The cost of the emergency repairs was invoiced by ABB, Inc. and paid by the County. The non-emergency repairs were completed in May 2012, however due to the company's implementation of new billing software; the County never received an invoice. Recently County staff contacted ABB, Inc about scheduling boiler maintenance and it was brought to staff's attention that there was an outstanding invoice for the non-emergency repairs completed in May 2012. Staff investigated and indeed determined that the remaining value of the original PO was never paid to ABB, Inc. for the non-emergency repairs that they had made. Since the outstanding invoice is from a previous fiscal year, it is necessary for the Board of Commissioners to approve paying this invoice out of the current fiscal year.

**RECOMMENDATION**

The Engineering and Infrastructure Director and County Management recommend that the Board of Commissioners approve the payment of \$1,295 to Accurate Boiler & Burner, Inc. for work completed in fiscal year 2012 out of the current fiscal year's budget as well as the associated budget revision.



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

<b>Budget Office Use</b>	
Budget Revision No.	B14-194
Date Received	
Date Completed	

Fund No. 101 Agency No. 411 Organ. No. 4112  
 Organization Name: Facilities Management

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
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Total

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2798	036	Prior Period Payment	0	1,295	1,295
3430	036	M/R Buildings	98,061	(1,295)	96,766

Total	98,061	-	98,061
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**Justification:**

To reallocate existing budgeted expenditures to fund payment to Accurate Boiler & Burner for a FY2012 invoice.

Funding Source: State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Department Head

Reviewed By: Howard R. R...  
 Finance

Date: 10/27/13

Reviewed By: \_\_\_\_\_  
 Deputy/Assistant County Mgr

Date: \_\_\_\_\_

Approved By:

County Manager

Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

MELISSA C. CARDINALI  
Finance Director



ITEM NO. 2F

HOWARD C. ABNER  
Deputy Finance Director

**FINANCE DEPARTMENT**

4<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 452, • Fayetteville, North Carolina 28302-1829  
(910) 678-7753 / (910) 678-7749 • Fax (910) 323-6120

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**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: MELISSA CARDINALI, FINANCE DIRECTOR**

**DATE: NOVEMBER 4, 2013**

**SUBJECT: APPROVAL OF PAYMENT OF PAST YEAR INVOICE FOR  
SERVICES RENDERED TO THE CUMBERLAND COUNTY  
HEALTH DEPARTMENT**

**BACKGROUND:**

The Cumberland County Health Department has requested payment for an FY2013 invoice in the amount of \$960.00 for services rendered by Dr. Jo Ellen Hirsch for June 2013. The Health Department received the invoice in October. To ensure prompt payment in the future, procedures have been put in place to require invoices be sent directly to the Health Department's Finance Office.

**RECOMMENDATION:**

Recommend approval to pay the above invoice in the amount of \$960.00 and approval of the attached budget revision.

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B14-193
Date Received	
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 4329

Organization Name: Adult Health Clinic

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
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Total

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
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2798	241	Prior Period Payment	0	960	960
3390	241	Contracted Services	71,725	(960)	70,765

Total	71,725	-	71,725
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**Justification:**

To reallocate existing budgeted expenditures to fund payment to Dr Hirsch for a FY2013 invoice.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

**Fund Balance:**

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Department Head

Reviewed By: Heather L. Roca

Date: 10/27/13

Finance

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Deputy/Assistant County Mgr

**Approved By:**

Date: \_\_\_\_\_

County Manager

Board of County  
Commissioners

Date: \_\_\_\_\_



**CUMBERLAND**  
**COUNTY**  
NORTH CAROLINA

**DEPARTMENT OF PUBLIC HEALTH**

Memo

TO: James Martin, County Manager

FROM: *for* Buck Wilson, Health Director *Buck Wilson*

DATE: October 21, 2013

SUBJECT: Request to pay old year invoice

The Health Department has received the attached invoice for services provided by Dr. Jo Ellen Hirsch during last fiscal year. This invoice was not received in our Finance office until October. Procedures have been put place requiring Dr. Hirsch to submit her invoice directly to our Finance office to insure prompt payment in the future.

Thank you for your consideration of this request.

cc: Howard Abner, Assistant Finance Director

Enclosures



## Jo Ellen Hirsch, MD

## Direct Deposit

**To: Cumberland County Health Department**  
**Fiscal Management Office**

From:	<u>Jo Ellen Hirsch, MD</u>	Cumberland Health Net
	Contractor	

**Approved by:**

**I am requesting to be paid for services rendered for the following dates:**

Date	In	Out	In	Out	Total Time
June 3 2013	8:00 AM	12:00 PM			4h
June 4 2013	8:00 AM	12:00 PM			4h
June 6 2013	8:00 AM	12:00 PM			4h
					<del>4h</del>
				TOTAL	12h

FISCAL MANAGEMENT OFFICE USE ONLY

TOTAL HOURS WORKED: 12 X \$ 80 = \$ 960.00

PO# 101-431-4329-3390

Vendor # JOEL 291444

**DIRECTOR'S SIGNATURE:**





ITEM NO. 26

**CUMBERLAND  
COUNTY**  
NORTH CAROLINA

**OFFICE OF THE RISK MANAGER**

**MEMORANDUM**

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** JAMES B. SILMAN, RISK MANAGEMENT DIRECTOR *JS*

**DATE:** October 25, 2013

**SUBJECT:** CONSENT ITEM - CONSIDERATION OF DECLARATION OF  
SURPLUS COUNTY PROPERTY AND AUTHORIZATION TO  
ACCEPT INSURANCE SETTLEMENT

**BACKGROUND**

DATE OF ACCIDENT	October 18, 2013
VEHICLE	2008 Ford Crown Victoria
VIN	2FAHP71VX8X145017
FLEET #	FL25
DEPARTMENT	Sheriff's Office
SETTLEMENT OFFER	\$8,612.37
INSURANCE COMPANY	Travelers

This is a total loss settlement offer.

**RECOMMENDATION/PROPOSED ACTION**

Management recommends that the Board of Commissioners:

1. declare the vehicle described above as surplus
2. authorize the Risk Manager to accept \$8,612.37 as settlement
3. allow Travelers Insurance to take possession of the wrecked (surplus) vehicle.



Dan Vogley  
215 Shuman Blvd  
Naperville, IL 60563  
(800) 842-6172 X7416  
(877) 229-6174 (fax)

October 24, 2013

Cumberland County  
C/O Chico Silman  
P.O. Box 1829  
Fayetteville, NC 28302

RE: Our Claim No.: EUW6860-001  
Date of Loss: 10/2/2013  
Vehicle: 2008 Ford Crown Victoria  
VIN #: 2FAHP71VX8X145017

Dear Mr. Silman:

As a result of the accident on the above stated date, THE TRAVELERS INDEMNITY COMPANY (Travelers) deemed your car to be total loss. We have determined the actual cash value of the total loss vehicle from CCC, a computerized valuation service, using current market data. The actual cash value of your vehicle, including options, has been determined to be: \$9,279.00

Actual Cash Value:	\$ 9,279.00
Additional allowance for use tax:	\$ 278.37
Additional allowance for fees:	\$ 55.00
Deductible:	\$ 1,000.00

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Total Settlement:	\$ 8,612.37
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In order for Travelers to comply with the salvage title law, this offer of settlement is contingent upon our receipt of the properly endorsed lien free title to the vehicle that we spoke about. Such title must presently be issued in the name (s) of the person (s) to whom we are obligated to make payment. Our settlement check cannot be issued until we receive the correctly executed title from you or your lien holder(s).

Sincerely,

Daniel J. Vogley  
Travelers – Total Loss Department

JIMMY KEEFE  
Chairman



CANDICE WHITE  
Clerk to the Board

JEANNETTE M. COUNCIL  
Vice Chairman

KELLIE BEAM  
Deputy Clerk

KENNETH S. EDGE  
CHARLES E. EVANS  
MARSHALL FAIRCLOTH  
BILLY R. KING  
EDWARD G. MELVIN



ITEM NO. 24

**BOARD OF COMMISSIONERS**

November 4, 2013

Senator Kay Hagan  
521 Dirksen Senate Office Building  
Washington, DC 20510

Senator Richard Burr  
217 Russell Senate Office Building  
Washington, DC 20510

Dear Senators Hagan and Burr:

We, the Board of Commissioners of Cumberland County, North Carolina, urge you to contact the Centers for Medicare and Medicaid Services (CMS) on behalf of Cape Fear Valley Health System (Cape Fear Valley).

Cape Fear Valley is a non-profit health system headquartered in Fayetteville, North Carolina. The health system serves over one million patients a year in a six county region. Over 70 percent of Cape Fear Valley's patients are enrolled in public programs such as Medicare, Medicaid, and Tricare. It is also important to note, that over one out of every ten patients Cape Fear Valley serves is neither enrolled in a public program nor able to pay for their own care.

The immediate problem facing Cape Fear Valley revolves around the actions of the Recovery Audit Contractors or RACs. The Medicare program uses private companies as RACs to audit Medicare claims. There is no question that RACs play an important role in identifying overpayments and underpayments to health care providers. However, RACs have an incentive to deny as many claims as possible because the Medicare program pays a RAC a commission for every claim it (the RAC) denies. This approach provides incentives to undertake diligent reviews of Medicare claims – but it also provides incentives to disallow legitimate claims. The Government Accounting Office recently found that approximately 70 percent of all claims denied by the RACS are overturned upon appeal.

Recently, Connolly, Inc., the RAC reviewing claims in North Carolina, denied over one thousand of Cape Fear Valley's Medicare claims for acute care hospital and rehabilitation services – totaling millions of dollars. Cape Fear Valley strongly believes that the RAC illegitimately denied these claims and is currently in the process of appealing. The Medicare program requires an Administrative Law Judge to hear "claim denial" appeals within 90 days. However, the process for appealing claim denials is very slow and, in practice, it takes from two and half to three years before an Administrative Law Judge ever hears a case. In large part, the large backlog of cases before the Administrative Law Judges reflects the sheer volume of questionable denials.



Based on the nature of Cape Fear Valley's RAC denials, Cape Fear Valley and its legal counsel believe that the Administrative Law Judge will overturn over 95% of the one thousand plus claim denials. We mention legal counsel because Cape Fear Valley must retain outside legal counsel to process and argue each of these appeals. As you know, retaining outside legal counsel is expensive and diverts funding from real patient care.

Even though the appeals process can take up to three years, the Medicare program is seeking to recoup millions of dollars from Cape Fear Valley within the next two months. This loss of revenue will force Cape Fear Valley to have to make difficult decisions in the coming months including the potential lay-off of staff (as many as 200 to 300 employees) and the potential reduction of health care services to the community.

The Center for Medicare and Medicaid Services has the authority to delay recouping these monies until after the appeals process is complete. Recently, the Chief Financial Officer and General Counsel of Cape Fear Valley met with your staff. Your staff graciously offered to help arrange a conversation between CMS and Cape Fear Valley to discuss this matter. We are writing today to stress the importance of this time-sensitive issue to our community.

Thank you for your consideration.

Regards,

Cumberland County Board of Commissioners

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Jimmy Keefe, Chairman

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Jeannette M. Council, Vice Chairman

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Kenneth S. Edge

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Charles Evans

---

Marshall Faircloth

---

Billy R. King

---

Edward G. Melvin

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B14-195
Date Received	10/28/2013
Date Completed	

Fund No. 101 Agency No. 442 Organ. No. 4439  
 Organization Name: Stadium Maintnenace

ITEM NO. 2 I (1)

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
3316	City of Fayetteville	0	111,690	111,690
			111,690	111,690

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	321	Contracted Services	11,700	7,000	18,700
3430	321	Maintenance and repair buildings	30,966	65,000	95,966
3433	321	Maintenance and repair equipment	10,966	24,690	35,656
3610	321	Capital Outlay equipment	30,123	15,000	
Total			83,755	111,690	195,445

**Justification:**

Revision in the amount of \$111,690 to recognize reimbursement from the City for funds being held for JP Riddle Stadium that the City no longer maintains. The funds will be used for items needed to operate the Stadium to include seasonal staff (\$7,000), to replace irrigation system (\$65,000) and other equipment that needs replaced or upgraded (\$24,690) and to replace the scoreboard (\$15,000).

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: 111,690

**Fund Balance:**

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: Kelly Autrey Department Head

Date: 10-28-13

Reviewed By: Amy Cannon Finance Department

Date: 10/30/13

Reviewed By: \_\_\_\_\_ Deputy Assistant County Mgr

Date: \_\_\_\_\_

**Approved By:**

County Manager

Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_



Walter Clark,  
Chair  
Cumberland County

Patricia Hall,  
Vice-Chair  
Town of Hope Mills

Garland C. Hostetter,  
Town of Spring Lake  
Harvey Cain, Jr.,  
Town of Stedman  
Charles C. Morris,  
Town of Linden



CUMBERLAND  
★ COUNTY ★  
NORTH CAROLINA

*Planning & Inspections Department*

Thomas J. Lloyd,  
Director

Cecil P. Combs,  
Deputy Director

Vikki Andrews,  
Diane Wheatley,  
Carl Manning,  
Cumberland County

Benny Pearce,  
Town of Eastover

Donovan McLaurin,  
Wade, Falcon & Godwin

OCTOBER 23, 2013

ITEM NO. 3

MEMORANDUM – BOARD OF COMMISSIONERS MEETING

TO: BOARD OF COUNTY COMMISSIONERS

FROM: THOMAS LLOYD, DIRECTOR OF PLANNING AND INSPECTIONS *TJL*

THRU: JAMES MARTIN, COUNTY MANAGER  
AMY CANNON, DEPUTY COUNTY MANAGER

SUBJECT: PUBLIC HEARING FOR THE ANNUAL COMMUNITY  
TRANSPORTATION PROGRAM GRANT

**BACKGROUND:**

According to the attached memo from our Transportation Program Coordinator, the NCDOT deadline for our yearly application for the Community Transportation Program Grant funds is November 15, 2013. The required Public Hearing was advertised in the Fayetteville Observer on October 21, 2013 and in the Acento Latino on October 22, 2013, for the Board's November 4, 2013 meeting at 9:00am. This grant incorporates the administrative funds for the Cumberland County Community Transportation Program as described in the memo. A copy of the full application will be available for review in the Clerk's office.

**RECOMMENDATION:**

Review the attached application and conduct a Public Hearing on November 4, 2013.

**PROPOSED ACTION:**

Conduct the Public Hearing and approve the FY 2015 Application and Resolution for the Community Transportation Program Grant funds.

Alfred Foote  
Chairman

Glenda Dye  
Vice Chairman



Kristine Wagner  
Transportation Coordinator

130 Gillespie Street  
Fayetteville, NC 28301  
910-678-7624  
[kwagner@co.cumberland.nc.us](mailto:kwagner@co.cumberland.nc.us)

CUMBERLAND COUNTY

## TRANSPORTATION ADVISORY BOARD

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October 23, 2013

### MEMORANDUM

TO: Thomas Lloyd, Director of Planning and Inspections

FROM: Kristine Wagner, Transportation Program Coordinator 

SUBJECT: FY 2015 Community Transportation Grant Application

Enclosed please find the FY 2015 Community Transportation Program Grant Application and all supporting documentation. It is requested that the Public Hearing be held on November 4, 2013 at the Cumberland County Board of Commissioners meeting. In addition to holding the Public Hearing on that date, it is requested that the Board of Commissioners approve the application as presented. The application must be submitted to NCDOT – Public Transportation Division by November 15, 2013.

This is the annual request that funds the administration portion of the Cumberland County Community Transportation Program. The funding period is July 1, 2014 to June 30, 2015.

The opportunity to attend a public hearing was advertised on October 21, 2013 in the Fayetteville Observer. It was also advertised on October 22, 2013 in the Acento Latino.

The Community Transportation Program is requesting the following funding amounts from NCDOT – Public Transportation Division:

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$79,535	\$11,931(15%)

If you should have any questions or need additional information, please feel free to contact me.

# County of Cumberland



## FY 2015 Community Transportation Program Application Package

Includes the Section 5311- Non-urbanized Area Formula Program, Human  
Service Transportation Management Program  
and Rural Capital Program



# COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

## **Section 5311 FY 2015 RESOLUTION**

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (Board Member's Name) \_\_\_\_\_ and seconded by (Board Member's Name or N/A, if not required) \_\_\_\_\_ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, (Legal Name of Applicant) the County of Cumberland hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)\* County Manager of (Name of Applicant's Governing Body) the County of Cumberland is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (Certifying Official's Name)\* Candice White (Certifying Official's Title) Clerk to the Board of Commissioners do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Board of Commissioners of the County of Cumberland duly held on the 4th day of November, 2013.

\_\_\_\_\_  
Signature of Certifying Official

**\*Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) \_\_\_\_\_

\_\_\_\_\_  
Notary Public \*

\_\_\_\_\_  
Printed Name and Address

My commission expires (date) \_\_\_\_\_

**Affix Notary Seal Here**

*Candice White*



## SECTION 5311 TITLE VI PROGRAM REPORT

### **Part A** (complete either Part A or Part B)

Legal Name of Applicant: County of Cumberland

I certify that to the best of my knowledge, No complaints or lawsuits alleging discrimination have been filed against  
(Transit System Name) the Community Transportation Program during the period **July 1, 2012 through June 30, 2013.**

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. James Martin, County Manager

\_\_\_\_\_  
Type Name and Title of Authorized Official

*James Martin*

**SIGN  
HERE**

### **Part B** (complete either Part A or Part B)

The following Title VI complaints or lawsuits alleging discrimination have been filed with  
(Transit System Name) \_\_\_\_\_ during the period **July 1, 2012 through June 30, 2013.**

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

I certify that to the best of my knowledge, the above described complaints or lawsuits alleging discrimination have been filed against (Transit System Name) \_\_\_\_\_ during the period **July 1, 2012 through June 30, 2013.**

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type Name and Title of Authorized Official

## DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections (*Legal Name of Applicant*) the County of Cumberland is committed to and shall make good faith efforts to purchase from and award contracts to Disadvantaged Business Enterprises (DBEs).

**DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:**

<u>MINIMUM</u> Effort Required by PTD	Check all that apply	Description
	<input type="checkbox"/>	Write a letter to Certified DBEs in the service area to inform them of purchase or contract opportunities;
▷	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network;
	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
▷	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should refer to <a href="http://www.ncdot.gov/business/ocs/dbe/#FAQ10">http://www.ncdot.gov/business/ocs/dbe/#FAQ10</a> or contact the office of contractual services at (919) 707-4800 for more information
▷	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information.
▷	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at <a href="https://partner.ncdot.gov/VendorDirectory/default.html">https://partner.ncdot.gov/VendorDirectory/default.html</a>
	<input type="checkbox"/>	Other efforts: Describe: _____
	<input type="checkbox"/>	Other efforts: Describe: _____

You may obtain of copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=%2Findex.tpl>

**Reminder:** Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

Signature of Authorized Official  
Mr. James Martin, County Manager

Type Name and Title of Authorized Official

Date

*James Martin*

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
PUBLIC TRANSPORTATION DIVISION**

**DBE/MBE/WBE/HUB ANTICIPATED VENDOR AWARDS in FY2015**

APPLICANT'S NAME: County of Cumberland

PERIOD COVERED

MAILING ADDRESS: PO Box 1829, Fayetteville, NC 28302-1829

From: 7/1/2014

VENDOR NUMBER: N/A

To: 6/30/2015

We expect to utilize the following list of DBE/MBE/WBE/HUB Vendors in FY2015:

DBE/MBE/WBE/HUB Vendor/Subcontractor's Name	Mailing Address City, State, Zip	ID# from NCDOT Website	Describe Service/ Item to be Purchased	Anticipated Expenditure (\$)
N/A	N/A	N/A	N/A	N/A
				TOTAL

- ☐ The above list includes the DBE/MBE/WBE/HUB Vendors the applicant expects to utilize in FY2015.
- ☒ The applicant does **NOT** expect to utilize any DBE/MBE/WBE/HUB Vendors in FY2015.

Signature of Authorized Official

Date





## PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed FY 2015 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than November 15, 2013. The public hearing will be held on **November 4, 2013 at 9:00am** before the Cumberland County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the American with Disabilities Act (ADA) or a language translator should contact Ms. Kristine Wagner on or before October 28, 2013, at telephone number 910-678-7624 or via email at [kwagner@co.cumberland.nc.us](mailto:kwagner@co.cumberland.nc.us).

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cumberland County as well as provides transportation options and services for the communities within this service area. These services are currently provided using demand response and subscription services. Services are rendered by local transportation providers.

The total estimated amount requested for the period **July 1, 2014 through June 30, 2015:**

<b><u>Project</u></b>	<b><u>Total Amount</u></b>	<b><u>Local Share</u></b>
Administrative	\$ <b><u>79,535</u></b>	\$ <b><u>11,931</u></b> (15%)
Capital (Vehicles & Other)	\$ _____	\$ _____ (10%)
Operating (Small fixed-route, regional, and consolidated urban-rural systems only)	\$ _____	\$ _____ (50%)
<hr/>		
<b>TOTAL PROJECT</b>	\$ <b><u>79,535</u></b>	\$ <b><u>11,931</u></b>
	<b>Total Funding Request</b>	<b>Total Local Share</b>

This application may be inspected at the Cumberland County Historic Courthouse, 130 Gillespie Street, Fayetteville, NC from 8 am to 4 pm, Monday through Friday. Written comments should be directed to Kristine Wagner, Transportation Program Coordinator, 130 Gillespie Street, Fayetteville, NC before October 28, 2013.

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## Aviso de Junta Pública

Este aviso es para informarle al público sobre la junta que se llevará a cabo, acerca de la aplicación del Programa de Transporte para la Comunidad que será sometida al Departamento de Transportación de Carolina del Norte de Carolina no más tarde del 15 de noviembre de 2013. La junta tendrá lugar el 4 del noviembre de 2013 en 9:00am, ante la Comisión del grupo gobernador del Condado de Cumberland.

Personas interesadas en atender la junta que necesiten ayuda auxiliaría o servicios bajo el Acto de Americanos con Incapacidades o un intérprete favor de contactar a la Sra. Kristine Wagner en o antes del 28 de octubre de 2013 al número de teléfono 910-678-7624 o por correo electrónico en kwagner@co.cumberland.nc.us.

El Programa de Transportación para la Comunidad proporciona asistencia para coordinar programas de transporte ya en existencia que operan en el Condado de Cumberland. El programa también proporciona opciones de transporte y servicios para las comunidades en el área de servicio. Estos servicios actualmente son proporcionados usando los resultados de sus usos y servicios de suscripción. Los servicios son dados por un proveedor local de transporte.

La cantidad aproximada que será pedida para el periodo **del 1 de julio de 2014 al 30 de junio de 2015:**

<b>Proyecto</b>	<b>Cantidad Total</b>	<b>Porción local</b>
Administrativo	\$ <u>79,535</u>	\$ <u>11,931</u> (15%)
Capital (vehículos y otros)	\$ _____	\$ _____ (10%)
Operativo (pequeños fijo-ruta sistemas regionales y consolidados urbano-rurales sólo)	\$ _____	\$ _____ (50%)
<b>Proyecto Total</b>	<b>\$ <u>79,535</u></b>	<b>\$ <u>11,931</u></b>

### **Cantidad Total pedida    Total de Porción local**

Esta aplicación puede ser inspeccionada en el Histórico Tribunal de Justicia del Condado de Cumberland, 130 Calle Gillespie, Fayetteville, N.C., de 8 a.m. a 4 p.m., lunes a viernes. Comentarios escritos deben ser enviados a Sra. Kristine Wagner, Coordinadora del Programa de Transportación, 130 Calle Gillespie, Fayetteville, N.C. antes del 28 de octubre de 2013.

---

Important – A public hearing MUST be conducted whether or not requested by the Public.

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## **PUBLIC HEARING RECORD**

**APPLICANT:** County of Cumberland

**DATE:** November 4, 2013

**PLACE:** Cumberland County Courthouse, Room 118

**TIME:** 9:00 am

**How many BOARD MEMBERS attended the public hearing?** \_\_\_\_\_

**How many members of the PUBLIC attended the public hearing?** \_\_\_\_\_

### **Public Attendance Surveys**

☐ (Attached)

☐ (Offered at Public Hearing but none completed)

---

I, the undersigned, representing (Legal Name of Applicant) \_\_\_\_\_ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

### **During the Public Hearing**

☐ (NO public comments)

☐ (Public Comments were made and meeting minutes  
will be submitted after board approval)

The estimated date for board approval of meeting minutes is: \_\_\_\_\_

\_\_\_\_\_  
Signature or Clerk to the Board

Candice White, Clerk to the Board  
\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

Affix Seal Here

Candice White

## **PUBLIC HEARING OUTREACH**

### **APPLICANT: County of Cumberland**

Provide a detailed description of public hearing outreach efforts by the applicant to inform the public **ESPECIALLY MINORITY, WOMEN, ELDERLY, DISABLED, LIMITED ENGLISH PROFICIENCY- (LEP) AND LOW INCOME INDIVIDUALS** about the scheduled public hearing and the opportunity to comment on the proposed Community Transportation grant application. Outreach may include efforts such as distribution of information on vehicles, at human service agencies, at local community events, at public events, local organization, etc.

Click on gray box and begin typing the *detailed* description.

In order to notify the public (especially the minority, elderly, women, limited english proficiency, and low income individuals), our public hearing advertisement (in both English and Spanish) was posted on our website at <http://www.fampo.org/ctp>. In addition, the public hearing advertisements were distributed to the following agencies:

- Cumberland County Department of Social Services, Medicaid Transportation
- Cumberland County Schools, Transportation Department
- Vocational Rehab - Independent Living Center
- Cumberland County Health Department
- Cumberland County Mental Health Department
- Fayetteville Area Metropolitan Planning Organization (MPO)
- Mid-Carolina Council of Governments (RPO)
- City of Fayetteville - Community Development Department
- Employment Source
- Mid-Carolina Area Agency on Aging
- Cumberland County Coordinating Council on Older Adults
- Cumberland County Department of Social Services, Work First Program
- Workforce Development
- Fayetteville Area System of Transit



## Voluntary Title VI Public Involvement

Title VI of the Civil Right's Act of 1964 requires North Carolina Department of Transportation to gather statistical data on participants and beneficiaries of the agency's federal-aid highway programs and activities. The North Carolina Department of Transportation collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population affected by a proposed project.

The North Carolina Department of Transportation wishes to clarify that this information gathering process is **completely voluntary** and that you are not required to disclose the statistical data requested in order to participate in this meeting. This form is a public document.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact Sharon Lipscomb, the Title VI Manager at telephone number 919.508.1808 or email at [slipscomb@ncdot.gov](mailto:slipscomb@ncdot.gov).

Project Name:		Date:
Meeting Location:		
Name (please print)		Gender:  <input type="checkbox"/> Male <input type="checkbox"/> Female
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other: _____
Color:		National Origin:

After you complete this form, please fold it and place it inside the designated box on the registration table.

Thank you for your cooperation.



## LOCAL SHARE CERTIFICATION FOR FUNDING

County of Cumberland  
(Legal Name of Applicant)

### Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>79,535</u>	\$ <u>11,931</u> (15%)
Capital (Vehicles & Other)	\$ _____	\$ _____ (10%)
Operating (Small fixed route, regional, and consolidated urban-rural systems)	\$ _____	\$ _____ *(50% or more)
*Note: Small fixed route systems contribute more than 50%		
<hr/>		
TOTAL	\$ <u>79,535</u> Total Funding Requests	\$ <u>11,931</u> Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Amount</u>
<u>General Fund</u>	\$ <u>11,931</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
<hr/>	
TOTAL	\$ <u>11,931</u>

I, the undersigned representing (Legal Name of Applicant) the County of Cumberland do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2015 Community Transportation Program will be available as of July 1, 2014, which has a period of performance of July 1, 2014 – June 30, 2015.

\_\_\_\_\_  
Signature of Authorized Official

Mr. James Martin, County Manager  
\_\_\_\_\_  
Type Name and Title of Authorized Official

\_\_\_\_\_  
Date

*James Martin*

## Surface Transportation Providers

(operating in your service area)

List all private transportation providers and indicate if represented by union. This information is generally available in your telephone directory or through the County's business licensing office. If you contract out any part of your service or management/administration of your transit system and the contractor's employees are represented by a labor union, remember to include them here.

### County of Cumberland

#### Legal Name of Applicant

(Not the System Name)

Private Transportation Providers	Union Representation	If yes – Provide <u>Name</u> of Union and the affiliated Local Branch Number, (e.g. ACME Local #458)
1 A Checker Cab of Fayetteville	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
2 A-Class Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
3 Ace Flyer Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
4 Airport Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
5 Army Brats Taxi Service	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
6 B & W Transporting, Inc.	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
7 Bless a Rider Transport Service	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
8 C & D Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
9 Carolina Cabs	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
10 CB & S Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
11 Checker Yellow Cab	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
12 Crazy Cabby	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
13 FAMIKS Transport, Inc.	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
14 Fast Service Taxi Cab	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
15 Fayetteville's Finest Taxi Service	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
16 JB Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
17 Just Right Cab Co	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
18 Mr. Joe's Cab Service	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
19 Majestic Mobility, LLC	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
20 North Star Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
21 On Time Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
22 Personal Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
23 Quicksilver Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
24 RB's Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
25 Sam's Taxi Service	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	

**County of Cumberland**  
**Legal Name of Applicant**  
(Not the System Name)

Private Transportation Providers	Union Representation	If yes – Provide <u>Name</u> of Union and the affiliated Local Branch Number, (e.g. ACME Local #458)
26 Skysoldier Cab Co	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
27 Spring Lake Cab Co	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
28 Star Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
29 Sunu Taxi Service	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
30 Time Call Taxi by Happy Cab	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
31 Up All Nite Taxi	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
32	<input type="checkbox"/> No <input type="checkbox"/> Yes	
33	<input type="checkbox"/> No <input type="checkbox"/> Yes	
34	<input type="checkbox"/> No <input type="checkbox"/> Yes	
35	<input type="checkbox"/> No <input type="checkbox"/> Yes	
36	<input type="checkbox"/> No <input type="checkbox"/> Yes	
37	<input type="checkbox"/> No <input type="checkbox"/> Yes	
38	<input type="checkbox"/> No <input type="checkbox"/> Yes	
39	<input type="checkbox"/> No <input type="checkbox"/> Yes	
40	<input type="checkbox"/> No <input type="checkbox"/> Yes	
41	<input type="checkbox"/> No <input type="checkbox"/> Yes	
42	<input type="checkbox"/> No <input type="checkbox"/> Yes	
43	<input type="checkbox"/> No <input type="checkbox"/> Yes	
44	<input type="checkbox"/> No <input type="checkbox"/> Yes	
45	<input type="checkbox"/> No <input type="checkbox"/> Yes	
46	<input type="checkbox"/> No <input type="checkbox"/> Yes	
47	<input type="checkbox"/> No <input type="checkbox"/> Yes	
48	<input type="checkbox"/> No <input type="checkbox"/> Yes	
49	<input type="checkbox"/> No <input type="checkbox"/> Yes	
50	<input type="checkbox"/> No <input type="checkbox"/> Yes	
51	<input type="checkbox"/> No <input type="checkbox"/> Yes	
52	<input type="checkbox"/> No <input type="checkbox"/> Yes	
53	<input type="checkbox"/> No <input type="checkbox"/> Yes	

**County of Cumberland**  
**Legal Name of Applicant**  
(Not the System Name)

Private Transportation Providers	Union Representation	If yes – Provide <u>Name</u> of Union and the affiliated Local Branch Number, (e.g. ACME Local #458)
54	<input type="checkbox"/> No <input type="checkbox"/> Yes	
55	<input type="checkbox"/> No <input type="checkbox"/> Yes	
56	<input type="checkbox"/> No <input type="checkbox"/> Yes	
57	<input type="checkbox"/> No <input type="checkbox"/> Yes	
58	<input type="checkbox"/> No <input type="checkbox"/> Yes	
59	<input type="checkbox"/> No <input type="checkbox"/> Yes	
60	<input type="checkbox"/> No <input type="checkbox"/> Yes	
61	<input type="checkbox"/> No <input type="checkbox"/> Yes	
62	<input type="checkbox"/> No <input type="checkbox"/> Yes	
63	<input type="checkbox"/> No <input type="checkbox"/> Yes	
64	<input type="checkbox"/> No <input type="checkbox"/> Yes	
65	<input type="checkbox"/> No <input type="checkbox"/> Yes	
66	<input type="checkbox"/> No <input type="checkbox"/> Yes	
67	<input type="checkbox"/> No <input type="checkbox"/> Yes	
68	<input type="checkbox"/> No <input type="checkbox"/> Yes	
69	<input type="checkbox"/> No <input type="checkbox"/> Yes	
71	<input type="checkbox"/> No <input type="checkbox"/> Yes	
72	<input type="checkbox"/> No <input type="checkbox"/> Yes	
73	<input type="checkbox"/> No <input type="checkbox"/> Yes	
74	<input type="checkbox"/> No <input type="checkbox"/> Yes	
75	<input type="checkbox"/> No <input type="checkbox"/> Yes	
76	<input type="checkbox"/> No <input type="checkbox"/> Yes	
77	<input type="checkbox"/> No <input type="checkbox"/> Yes	
78	<input type="checkbox"/> No <input type="checkbox"/> Yes	
79	<input type="checkbox"/> No <input type="checkbox"/> Yes	
80	<input type="checkbox"/> No <input type="checkbox"/> Yes	
81	<input type="checkbox"/> No <input type="checkbox"/> Yes	
82	<input type="checkbox"/> No <input type="checkbox"/> Yes	



**County of Cumberland**  
**Legal Name of Applicant**  
(Not the System Name)

Private Transportation Providers	Union Representation	If yes – Provide <u>Name</u> of Union and the affiliated Local Branch Number, (e.g. ACME Local #458)
83	<input type="checkbox"/> No <input type="checkbox"/> Yes	
84	<input type="checkbox"/> No <input type="checkbox"/> Yes	
85	<input type="checkbox"/> No <input type="checkbox"/> Yes	
86	<input type="checkbox"/> No <input type="checkbox"/> Yes	
87	<input type="checkbox"/> No <input type="checkbox"/> Yes	
88	<input type="checkbox"/> No <input type="checkbox"/> Yes	
89	<input type="checkbox"/> No <input type="checkbox"/> Yes	
90	<input type="checkbox"/> No <input type="checkbox"/> Yes	
91	<input type="checkbox"/> No <input type="checkbox"/> Yes	
92	<input type="checkbox"/> No <input type="checkbox"/> Yes	
93	<input type="checkbox"/> No <input type="checkbox"/> Yes	
94	<input type="checkbox"/> No <input type="checkbox"/> Yes	
95	<input type="checkbox"/> No <input type="checkbox"/> Yes	
96	<input type="checkbox"/> No <input type="checkbox"/> Yes	
97	<input type="checkbox"/> No <input type="checkbox"/> Yes	
98	<input type="checkbox"/> No <input type="checkbox"/> Yes	
99	<input type="checkbox"/> No <input type="checkbox"/> Yes	
100	<input type="checkbox"/> No <input type="checkbox"/> Yes	
101	<input type="checkbox"/> No <input type="checkbox"/> Yes	
102	<input type="checkbox"/> No <input type="checkbox"/> Yes	
103	<input type="checkbox"/> No <input type="checkbox"/> Yes	
104	<input type="checkbox"/> No <input type="checkbox"/> Yes	
105	<input type="checkbox"/> No <input type="checkbox"/> Yes	
106	<input type="checkbox"/> No <input type="checkbox"/> Yes	
107	<input type="checkbox"/> No <input type="checkbox"/> Yes	
108	<input type="checkbox"/> No <input type="checkbox"/> Yes	
109	<input type="checkbox"/> No <input type="checkbox"/> Yes	
110	<input type="checkbox"/> No <input type="checkbox"/> Yes	

**FY2015 COMMUNITY TRANSPORTATION PROGRAM GRANT APPLICATION  
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
FEDERAL SECTION 5311 & STATE FUNDING  
TRANSIT SYSTEM DESCRIPTION**

**1. GENERAL INFORMATION**

APPLICANT'S LEGAL NAME:

APPLICANT'S CONGRESSIONAL DISTRICT:  *If incorrect, enter correct primary district:*   
*If Applicant's city is included in more than one district, enter primary district only*

MAILING ADDRESS:   
*PO Box or Street Address*  
  
*City, State Zip*

PHYSICAL ADDRESS:   
*Street Address*  
  
*City, State*

TAXPAYER IDENTIFICATION NUMBER:

DOING BUSINESS AS (DBA) NAME:   
*Normally the transit system name, if different than applicant name*

APPLICANT DUNS NUMBER:   
*Unique 9-Digit number issued by Dun & Bradstreet. May be obtained free of charge at:  
<http://fedgov.dnb.com/webform>*

DUNS NUMBER OF PARENT AGENCY:   
*Required only if different than Applicant*

CONTACT PERSON:

PHONE NUMBER:   
*Area Code & Phone Number*

FAX NUMBER:   
*Area Code & Phone Number*

EMAIL ADDRESS:

SERVICE AREA'S CONGRESSIONAL DISTRICT:  *If incorrect, enter correct primary district:*   
*If Service Area is included in more than one district, enter primary district only*

SERVICE AREA:

FEDERAL FINANCIAL ASSISTANCE  
TRANSPARENCY ACT (FFATA): FFATA mandates the disclosure of the names and total compensation of the five most highly compensated officers of an entity if:

- The Applicant received 80% or more of its annual gross revenues in the preceding fiscal year from the federal government (all federal sources, not just FTA); **and**
- Those revenues were greater than \$25M; **and**
- The public **does not** have access to the information through Securities and Exchange Commission or Internal Revenue Service filings as specified in FFATA.

Applicant should select "Yes" if they are subject to the reporting requirements of FFATA and "No" if they are not subject to Executive Compensation Reporting. ☐ ☒

EXECUTIVE COMPENSATION REPORTING: If "Yes" is selected above, enter the Names and Compensation amounts for the top five officers of the Applicant.

1.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation
2.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation
3.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation
4.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation
5.	<input type="text" value="Enter full name"/>	\$ <input type="text" value="-"/>
		Total compensation

2. TYPE OF APPLICANT

Public County Government

3. TYPE OF TRANSIT SYSTEM

Single-County

4. TYPE OF SERVICE – (check all that apply)

☒ Demand Response

☐ Fixed Route

☒ Subscription

☐ Other: (specify below)

☐ Deviated Fixed Route

5. SERVICE OPTIONS – (check all that apply)

☒ General Public

☒ Brokerage (Contractual service not a referral)

☒ Human Service

☐ Other: (describe below)

6. PURCHASE SERVICE - List agencies that purchase service from the transit system. Note: List agency ONCE

Agency 1

Name: Employment Source

☒ Check if agency purchased service last year

List Programs Served:

1) EDTAP (transp. to work enclaves)

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Agency 2

Name: \_\_\_\_\_

☐ Check if agency purchased service last year

List Programs Served:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Agency 3

Name: \_\_\_\_\_

☐ Check if agency purchased service last year

List Programs Served:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Agency 4

Name: \_\_\_\_\_

☐ Check if agency purchased service last year

List Programs Served:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Agency 5

Name: \_\_\_\_\_

☐ Check if agency purchased service last year

List Programs Served:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Agency 6

Name: \_\_\_\_\_

☐ Check if agency purchased service last year

List Programs Served:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Agency 7

Name: \_\_\_\_\_

☐ Check if agency purchased service last year

List Programs Served:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Agency 8

Name: \_\_\_\_\_

☐ Check if agency purchased service last year

List Programs Served:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Agency 9

Name: \_\_\_\_\_

☐ Check if agency purchased service last year

List Programs Served:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Agency 10

Name: \_\_\_\_\_

☐ Check if agency purchased service last year

List Programs Served:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

☐ Check box at left if you serve more than 10 agencies and complete Continuation worksheet.



## 7. REVENUE VEHICLE INVENTORY BY CATEGORY

→ Important - (If a vehicle has been replaced and the transit system has received the title from PTD, the vehicle should not be included in this inventory. Identify vehicles awaiting disposition in 8B below.)

N/A	Center Aisle Van	N/A	20-Ft LTV (Cutaway) (no lift)
N/A	Conversion Van	N/A	20-Ft LTV (Cutaway) (w/lift)
N/A	Lift-Equipped Van	N/A	22-Ft LTV (Cutaway) (w/lift)
N/A	Minivan (no ramp)	N/A	25-Ft LTV (Cutaway) (w/lift)
N/A	Minivan (w/ramp)	N/A	28-Ft LTV (Cutaway) (w/lift)
N/A	Crossover (4/All-wheel drive)	N/A	Sedan
N/A	Transit Bus	N/A	Other: (describe below)

## 8. FLEET SIZE

### A. ACTIVE FLEET

N/A	Total <u>Revenue</u> Vehicles in Fleet
N/A	Backup <u>Revenue</u> Vehicles
N/A	Total Lift-Equipped Vehicles

### B. INACTIVE FLEET

N/A	Enter number of vehicles <u>awaiting</u> disposition. This includes vehicles for which replacements have been received and titles have been received from PTD. It also includes fleet reductions for which titles have been received from PTD.
-----	--

## 9. DAYS AND HOURS OF SERVICE (Check all that apply and enter corresponding service hours):

DAYS	Beginning Time	SERVICE HOURS	Ending Time
<input type="checkbox"/> Seven (7) days per week <i>Or</i>			
<input checked="" type="checkbox"/> Monday - Friday	5:00 AM		8:00 PM
<input type="checkbox"/> Saturday			
<input type="checkbox"/> Sunday			
<input type="checkbox"/> Holiday			

## 10. SYSTEM MANAGEMENT & OPERATION

### A. Is the Management/Administration of the transit system currently subcontracted?

No

If yes, answer the following:

Name of the Management provider:

When will the new RFP process begin?

Are employees of the subcontractor represented by a labor organization (union)?

If so, provide the following:

Name of Union:

*Example: Amalgamated Transit Union Local #1437*

### B. Is the Operation of the transit system currently subcontracted?

Yes

If yes, answer the following:

Name of the service provider:

FAMIKS Transport, B&W Transporting, & Majestic Luxury Tours

When will the new RFP process begin?

03/01/14

Are employees of the subcontractor represented by a labor organization (union)?

No

If so, provide the following:

Name of Union:

*Example: Amalgamated Transit Union Local #1437*

### C. Does another public transit system contract with your system for any part of its service?

No

If yes, answer the following:

Name of the public transit system:

Type of service that you provide:

Are employees of the other transit system or its subcontractor(s) represented by a labor union?

If so, provide the following:

Name of other system's subcontractor (if applicable):

Name of Union:

**11. PUBLIC INVOLVEMENT – Please complete the chart below to document outreach efforts.**

Organizations / Events	Date / Time	Location	Number of Attendees	Primary Audience	Number Title VI Forms Completed
1) Cumberland County Senior Fair (Booth)	9/19/13	Crown Coliseum from 1:00 pm to 4:00 pm	Unknown	Elderly	0
2)					
3)					
4)					
5)					
6)					
7)					
8)					
9)					
10)					
11)					
12)					
13)					
14)					
15)					

A. Is a governing board approved formalized public involvement plan in use?

No

If **yes** (complete questions below)

Is that plan evaluated and updated at least annually?

Does that plan have defined objectives?

Are those objectives being met?

If **no** – Describe below how the effectiveness of the public involvement efforts are evaluated and/or improved.

Each potential client is asked how they have heard about our services. This assists us in determining which marketing and public outreach efforts are effective. For example, we have found that personal outreach by taking information to doctor's offices can be more effective than advertising in certain publications.

B. Describe Public Outreach Methods:

Select the **ONE** word that most accurately completes the sentence



Information dissemination is Always written.

Public meeting times are Usually between 8 AM and 5 PM.

Information is Always available in an audible format.

Information is Always available in a language other than English.

Reasonable access is Always available for those with a disability.

**12. ADMINISTRATIVE CHANGES** - Describe administrative changes to be incorporated during FY2015 in the space below. A new job description must be attached for (1) any new administrative positions or (2) any increase in the percentage of a position dedicated to transportation.

If **NONE** check here: ☒

Check here if job description(s) attached: ☐

**13. SERVICE CHANGES** - Describe any service changes and/or provide justification/need for expansion vehicle(s) in the space below.

If **NONE** check here: ☒

**FY2015 - Please Complete Project Funding Request Form for FY 2016, FY 2017, FY 2018, FY 2019, and FY 2020 in this application process (FY 2015) if you will be requesting additional items in these Fiscal Years. (See Program Overview)**

(Note: Include in your description the rationale for the anticipated change in service. For example, the anticipated change is due to customer feedback, marketing or other efforts.)

**If expansion vehicle(s) requested, what is the source for funding to operate the vehicle(s)?**

**How will the public be notified of the service changes described above?**

**How much lead-time is given before service changes take effect?**



14. CAPITAL - In the chart below, list and provide narrative justification for any of the following FY2015 capital requests:

- \* Advanced / Baseline Technology
- \* Expansion Vehicle
- \* Radio Equipment
- \* Telephone Equipment

If NONE check here: ☒

List in order of priority. See Capital Replacement Schedule for documentation requirements

	Capital Category	Narrative Description / Justification	Supporting Documentation
1)			
2)			
3)			
4)			
5)			
6)			
7)			
8)			
9)			
10)			
11)			
12)			
13)			
14)			
15)			
16)			

## BUDGET SUMMARY

September 2013 - June 2015

Legal Name:	CUMBERLAND COUNTY FINANCE DEPT				
Address:	PO Box 1829 FAYETTEVILLE, NC 28302-1829				
County:	CUMBERLAND COUNTY	Congressional District: 8			
Contact Person:	Kristine Wagner				
Telephone:	+1 (910) 678-7624				
Fax:	+1 (910) 678-7601				
Email:	kwagner@co.cumberland.nc.us				
Web Site:	www.fampo.org/ctp				
Federal ID Number:	56-6000291	DUNS Number: 088571690			
CFDA #					
Period of Performance:	Jul 1, 2014	to	Jun 30, 2015	Federal Billable/Non-Billable	Billable
<b>I. Total Project Expenditures</b>					
(NCDOT Maximum Participation Amounts)			Requested	NCDOT Use Only	
Total Expenses			\$79,535	\$79,535	
Total Contra Accts and Fare Revenue					
Total Net Expenses/Cost			\$79,535	\$79,535	
<b>II. Proposed Project Funding</b>					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	20.80%		64.20%	15.00%
Total Funding	\$79,535	\$16,543	\$0	\$51,061	\$11,931
<b>III. Approved Funding (Do not complete this section - NCDOT only)</b>					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	20.80%		64.20%	15.00%
Total Funding	\$79,535	\$16,543	\$0	\$51,061	\$11,931
<b>IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)</b>					
	DBE	MBE	WBE		
%					
Amount	\$0	\$0	\$0		
<b>V. Approved DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)</b>					
	DBE	MBE	WBE		
%					
Amount	\$0	\$0	\$0		

**PROPOSED BUDGET  
SALARY AND WAGE DETAIL**

Applicant : CUMBERLAND COUNTY FINANCE DEPT

Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Oper Transp. Tasks	No. of Years	Budgeted Amount	No.of Positions Approved	NCDOT Maximum Participation
<b>FULL TIME EMPLOYEES</b>								
G121	Program Coordinator	1	\$37,500	100%	1	\$37,500	1	\$37,500
G121								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
<b>TOTAL G121 SALARIES</b>		1				\$37,500	1	\$37,500
<b>PART-TIME EMPLOYEES - RECEIVING BENEFITS</b>								
G125	Program Assistant	1	\$13,000	100%	1	\$13,000	1	\$13,000
G125								
G125								
G125								
G125								
G125								
<b>TOTAL G125 SALARIES</b>		1				\$13,000	1	\$13,000
<b>PART-TIME EMPLOYEES - RECEIVING NO BENEFITS</b>								
G126								
G126								
G126								
G126								
G126								
G126								
<b>TOTAL G126 SALARIES</b>								
<b>TOTAL SALARY &amp; WAGE</b>		2				\$50,500	2	\$50,500



Applicant: CUMBERLAND COUNTY FINANCE DEPT

Project Number :

**PROPOSED BUDGET  
EXPENSES**

Object Code	Title	Total Cost	For NCDOT Use Only
<b>G120</b>	<b>Salaries and Wages</b>		
G121	Full-time employees	\$37,500	\$37,500
G122	Overtime		
G125	Part-time (receives benefits)	\$13,000	\$13,000
G126	Temporary and part-time (receives no benefits)		
G127	Longevity	\$375	\$375
	<b>Subtotal Salaries:</b>	<b>\$50,875</b>	<b>\$50,875</b>
<b>G180</b>	<b>Fringe Benefits</b>		
G181	Social security contribution (7.65% of total salaries)	\$3,892	\$3,892
G182	Retirement contribution; total salaries X participating percentage \$50,875 X 6.44%	\$3,276	\$3,276
G183	Hospitalization insurance; cost per month X no. of months X no. of employees. \$536.66 X 12 X 2	\$12,880	\$12,880
G184	Disability insurance; cost per month X no. of months X no. of employees. X X		
G185	Unemployment compensation; Number of Employees:		
G186	Workers compensation; Number of Employees: 1	\$130	\$130
G189	Other:		
	<b>Subtotal Fringe:</b>	<b>\$20,178</b>	<b>\$20,178</b>
	<b>TOTAL SALARY &amp; FRINGE:</b>	<b>\$71,053</b>	<b>\$71,053</b>
<b>G190</b>	<b>Professional Services</b>		
G191	Accounting		
G192	Legal		
G195	Management Consultant		
G196	Drug & Alcohol Testing Contract		
G197	Drug & Alcohol tests Provide # of employees in test pool: 30	\$800	\$800
G198	Medical review officer		
G199	Other:		
<b>G200</b>	<b>Supplies and Materials</b>		
G211	Janitorial Supplies - (Housekeeping)		
G212	Uniforms		
G233	First Aid supplies (replacement)		
G251	Motor Fuels and Lubricants		
G252	Tires and Tubes		
G253	Associated Capital Maint		

G254	Licenses, tags and fees		
G255	Vehicle cleaning supplies		
G256	Hand tools		
G257	Vehicle signs & Paint Supplies		
G258	Vehicle touch up paint (non-contract)		
G259	Other:		
G261	Office Supplies and Materials	\$1,042	\$1,042
G281	Air Conditioner / Furnace Filters		
G291	Computer Supplies	\$500	\$500
G292	Fire Extinguisher- recharging system		
<b>G300</b>	<b>Travel and Transportation (other than employee development)</b>		
G311	Travel: Anticipated trips: Regional PTD meetings, PTD conferences, other transport meetings	\$400	\$400
G312	Travel subsistence	\$400	\$400
G313	Transportation of clients/others		
G314	Travel - Motor-pool or leased vehicles (Does NOT include vehicles used in the provision of contracted transportation services.)		
<b>G320</b>	<b>Communications</b>		
G321	Telephone Service		
G322	Internet Service Fee		
G323	Combined Service Fee		
G325	Postage		
G329	Other Communications:		
<b>G330</b>	<b>Utilities</b>		
G331	Electricity		
G332	Fuel oil		
G333	Natural Gas		
G334	Water		
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill		
G339	Other:		
<b>G340</b>	<b>Printing and Binding</b>		
G341	Printing and reproduction		
G349	Other:		
<b>G350</b>	<b>Repairs and Maintenance</b>		
G353	Vehicles (use 257/258 for vehicle signs & in-house paint supplies)		
G354	Shop equipment		
G355	Office and computer equipment		
G357	Communications equipment		
G358	Other Repairs and Maintenance - Office Related		
G359	Other-Describe:		
<b>G370</b>	<b>Advertising/Promotion</b>		



G371	Marketing (paid ads, marketing firm, etc.) Describe: Paid ads, marketing Minimum Amount (2% of Admin Budget): \$1,552			\$1,552	\$1,552
G372	Promotional items Describe: Promotional items Maximum Amount (25% of G371 Total Cost): \$388			\$388	\$388
G373	Other:				
<b>G380</b>	<b>Computer Support Services (contracted)</b>				
G381	Computer programming services				
G382	Computer support/technical assistance				
<b>G390</b>	<b>Other Services</b>				
G391	Legal advertising			\$3,000	\$3,000
G392	Laundry and dry cleaning				
G393	Temporary help services				
G394	Cleaning services				
G395	Training - Employee Education Expense				
G396	Management services (contracted transit system mgmt/admin services)				
G398	Security services				
G399	Other:				
<b>G410</b>	<b>Rental of Real Property (include copy of current lease agreement)</b>				
G412	Rent of building X number of monthly payments				
		X			
G413	Rent of offices X number of monthly payments				
		X			
G419	Other:				
<b>G420</b>	<b>Lease of Computer Equipment</b>				
G421	Lease of Computer Hardware				
G422	Lease of Computer Software				
<b>G430</b>	<b>Lease of Equipment</b>				
G431	Lease of Reproduction equipment				
G432	Lease of Postage Meter				
G433	Lease of Communications equipment (includes radio, cable lines and antennae)				
G439	Other:				
<b>G440</b>	<b>Service and Maintenance Contracts</b>				
G441	Communications equipment				
G442	Office equipment				
G443	Reproduction equipment				
G444	Vehicles				
G445	Computer equipment				
G446	Tires				
G448	Other Service and Maintenance Contracts - Office Related				
G449	Other:				
<b>G450</b>	<b>Insurance and Bonding</b>				



G451	Property and general liability (does not include vehicle insurance)			
G452	Vehicles			
	Number of Fleet Vehicle:	Maximum Amount:	\$0	
G453	Fidelity			
G454	Professional liabilities			
G455	Special liabilities			
<b>G480</b>	<b>Indirect Costs</b>			
G481	Central services: (budget direct cost base) X (percentage rate)			
	X	Maximum Amount	\$0	
	Prior approval of Indirect Cost Percentage Rate required. <b>Questions should be directed to NCDOT Financial Management</b>			
<b>G490</b>	<b>Other Fixed Charges</b>			
G491	Dues and subscriptions:		\$400	\$400
G499	Other:			
<b>G600</b>	<b>Private / Public Operator Contracts - Purchase Services</b>			
G611	Direct purchase of service from privately owned provider			
G612	User side subsidy			
G621	Volunteer reimbursement			
G641	Direct purchase of service from publicly owned provider			
<b>Total Expenses:</b>			<b>\$79,535</b>	<b>\$79,535</b>
<b>OPERATING REVENUES</b>				
	<b>Contra Account</b>			
G821	General Fund			
G822	Capital Reserve Fund			
G832	N.C. Sales Taxes			
G833	N.C. Gas Tax Refund			
G834	County Sales Taxes			
G836	Fed Gas Tax Refund			
G839	Other Taxes			
G841	Charter Expenses			
G842	Garage Services			
G843	Advertising Expenses			
G844	Insurance Settlement			
G847	Inc Elderly/Disable			
G849	Other Contra Accts			
G991	Contingency/Prog Res			
<b>TOTAL CONTRA ACCOUNTS:</b>				
<b>F500</b>	<b>Fare Revenue</b>			
F511	General Public Fares			
F521	Prepaid Fares/Bulk Discounts			
F522	Senior Citizen Fares			
F523	Student Fares			
F524	Child Fares			
F525	Paratransit Fares			

F533	Special Route Guarantees		
F529	Other Special Fares:		
<b>TOTAL FARE REVENUES:</b>			
<b>TOTAL CONTRA ACCOUNTS AND FARE REVENUES:</b>			
<b>TOTAL EXPENSES LESS TOTAL CONTRA ACCOUNTS AND FARE REVENUES = TOTAL NET OPERATING EXPENSES (TNOE):</b>		<b>\$79,535</b>	<b>\$79,535</b>

JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

JAMES E. LAWSON  
Assistant County Manager

ITEM NO. 4

**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS NOVEMBER 4, 2013 AGENDA**

**TO:** BOARD OF COUNTY COMMISSIONERS  
**FROM:** SALLY SHUTT, PUBLIC INFORMATION DIRECTOR *Sally Shutt*  
**THRU:** JAMES E. MARTIN, COUNTY MANAGER  
**DATE:** OCTOBER 30, 2013  
**SUBJECT:** REPORT ON 2013-14 STRATEGIC PLAN PROGRESS

**BACKGROUND**

The Board of Commissioners adopted the county's 2013-2014 Strategic Plan on April 15, 2013. You will receive a report on the county's progress in meeting the five goals outlined in the plan.

**RECOMMENDATION/PROPOSED ACTION**

For information purposes only.



**GOAL 1: Ensure a safe and healthy community by providing needed services to our citizens in a timely manner.**

- Detention Center expansion nearing completion.
- County has contracted with Cape Fear Valley Health System to operate the Community Mental Health Center at Cape Fear Valley and provide a crisis intervention assessment center at Roxie Avenue.
- Jail Health Program and Department of Public Health received Accreditation
- Emergency Services has hired a consultant to study the P25 console upgrade in the 911 Communications Center.
- Emergency Services has hired an Emergency Management Planner for their department.
- Department of Public Health spearheaded Phase I of Smoke Free Campuses. Effective January 1, 2014, no smoking will be allowed anywhere on 15 county properties.
- Health Department partnered with Cape Fear Health System to complete data collection for the 2013 Community Health Assessment. Analysis of data and compilation of report is on-going.
- The Board of County Commissioners approved an amendment to the County Animal Control Ordinance on June 17, 2013.
- Adoptions at Animal Control increased 15 percent in FY 2013 and euthanasia decreased by 9 percent.
- Various departments conducted educational and outreach programs. Highlights include:
  - Cooperative Extension conducted the county's first Youth Citizens' Academy this summer and offered 14 Summer Fun Camps and activities to more than 50 youth in Cumberland County ranging from Biotech Day Camp to Aviation Camps.
  - Health Department partnered with Cumberland County Schools in facilitating the Real Talk Event at Douglas Byrd High School to increase community awareness regarding teenage pregnancy prevention. The successful event featured more than 40 vendors and approximately 500 teens and adults in attendance.
  - Library – offered programs for adults, youth and children.
  - Animal Control - Animal Control's volunteer program and foster program are growing. The Enforcement Division is attending Community Watch meetings and school programs.
  - Soil & Water Conservation – Conservation Education programs in schools, libraries, Fort Bragg.
- Department of Social Services:
  - In preparation for expanded use of the state's NC FAST system, DSS implemented state Work Support Strategies service delivery initiative, which allows citizens to tell their story once to receive the services for which they are eligible. DSS met with community partners to educate them regarding the Work Support Strategies initiative and with food banks regarding impact of NC FAST.
  - Met with applicable community partners regarding Affordable Care Act. Have offered space at DSS for certified counselors from Stedman Wade Clinic and navigators from Legal Aid of NC.

- Child Support Department continues to maintain contact with Cape Fear Valley Hospital Vital Statistics Department to continue efforts toward completing Affidavits of Parentage for children born out of wedlock.

**GOAL 2: Provide adequate infrastructure consistent with orderly growth of a dynamic county.**

- Engineering and Infrastructure asked department heads to complete a space utilization survey by Oct. 30 to assist in developing a comprehensive Capital Improvement Plan.
- Veterans Services moved to new office in former Board of Elections office.
- DSS up-fitted space previously occupied by Veterans Services for use as call center and relocated staff within their building as a result of implementation of Work Support Strategies initiative. DSS also identified need to purchase additional signage to better direct citizens.
- Child Support Department has been approved to move into additional space at 109 Bradford Avenue to increase customer privacy when conducting business and in preparation for microfilming/scanning of documents.
- Information Services completed Phase I of the telecommunications plan and is implementing Phase II at Spring Lake, Cooperative Extension, and Planning.
- Master Gardener Volunteers continue to provide a hotline and one Master Gardener received the North Carolina Extension Master Gardener Volunteer Association 2013 Outstanding Volunteer Award.

**GOAL 3: Promote economic development by creating and retaining jobs, and providing career opportunities, quality education, cultural and recreational services.**

- Cooperative Extension hired a consulting firm to conduct the Farmers Market feasibility study, scheduled to be completed by February 2014.
- Contractor has been hired to install sewer line for the Vander sewer project.
- Crown Center is now under private management. Global Spectrum began managing the complex Nov. 1.
- Child Support Department is in the final phase of the demonstration grant obtained with Guilford and Mecklenburg Child Support to assist non-custodial parents with employment issues.
- The library's jobs and career programs and services reached 3,311 in the last quarter. The library's job fairs saw an 8 percent increase in job seekers. Vendors at the job fairs reported that a minimum of 68 people were hired. The Job and Career web pages received 27,736 visits, and 22,867 searches were conducted using job and career databases. Forty-two small business programs reached 420 potential entrepreneurs and 39 people received individual instruction to help improve employability skills through the Library's book-a-librarian service.

- The library continues to provide diverse events and programs for all ages.
- Soil and Water Conservation: Funding for the Environmental Quality Incentives Program (EQIP) for fiscal year 2013 secured \$16,340 for forestry, cropland and animal waste contracts in Cumberland County. Natural Resources Conservation Service (NRCS) continues to assist the Farm Service Agency with the Conservation Reserve Program (CRP). NRCS is responsible for conservation planning and modifications of plans. The North Carolina Agricultural Cost Share Program allocated \$29,779, with 90 percent obligated to contracts for cropland conversion to grass, conservation tillage, and a swine mortality incinerator. The contracts affected 223 acres and the estimated amount of soil saved from eroding downhill is 229 tons. The amount of nitrogen that will be prevented from entering our water courses is estimated at 2,460 pounds and the amount of phosphorus is 8.16 pounds.

**GOAL 4: Educate, inform and engage employees, citizens, elected and appointed officials through effective and efficient communications.**

- Third class of Citizens' Academy ended Oct. 29. Next session is scheduled for March 18-April 29. Expanded to seven nights and incorporated tours.
- Appointed Boards Information Session was held in August, and the next one is scheduled for January.
- Partnership with Fayetteville-Cumberland Educational TV. In addition to airing live, the commissioners' meetings are now rebroadcast the next evening on Time Warner Channel 5 (Channel 97.3 on the digital tier). The county added a new program to its line-up and now has two monthly programs – Cumberland Matters and Cumberland Conversations.
- Resource guides, annual reports: Departments have produced various products to inform the public of programs and services. These include the library's online and printed resource guides; DSS bookmarks related to NC FAST and Work Support Strategies initiatives; annual reports by Public Library and Soil and Water Conservation.
- Animal Control hosts community adoption events at Pet Smart and Wal-Mart. Volunteers led by the Animal Control Board's vice chair have created "A Friends of the Animal Shelter" Facebook page that has more than 795 likes. Animal Control has increased community outreach by attending Community Watch meetings and attending Career Days at local schools in order to educate the public and in turn, several groups have donated much needed items to the shelter such as toys, blankets, food, litter and etc.
- The Health Department participated in many outreach events and provided information to engage and educate citizens. These include festivals, health fairs, Missions of Mercy and others. The department added downloadable applications to its webpage and enhanced the Medical Records section to make forms more accessible. The Environmental Health Division also enhanced their web section.
- Information Services enhanced public website and Intranet. The GIS data viewer was enhanced.



**GOAL 5: Employ motivated, professional and well-trained personnel who offer excellent customer service with PRIDE – Professionalism, Respect, Integrity with accountability, Diversity and Excellent Customer Service.**

- Updated Human Resources policies are now in draft form with anticipated implementation by January 2014.
- HR's Performance Management System has been implemented and utilized for one completed work cycle and HR is conducting an audit of evaluation results. HR will continue to utilize and enhance the system based on these results, including training opportunities to improve effective communications between supervisors and employees.
- Phase II of salary/compensation plan completed effective September 16, 2013 after conducting a labor market pay analysis.
- Phase II of the position classification plan and salary schedule was completed effective September 16, 2013 to incorporate labor market data in pay ranges and develop pay policies that allow for movement within the pay range.
- NeoGov went live Oct. 15.
- Information Services:
  - Enhanced tax bill search feature
  - Implemented digitization process to enhance service delivery
  - Ordered, received and scheduled hardware for document management, starting review procedure for software.
  - Implemented automatic email archiving to adhere to email retention schedule
  - Contracted with a company and working on implementation of streaming video of commissioner's meetings
  - Completed first IT Security Awareness and Basic Function Training for supervisors and managers
- DSS has a reserved parking plan that allows applicable employees to more efficiently carry out assigned duties. DSS HR department is developing a comprehensive on-going agency orientation plan. DSS Director conducted "Unleashing Your Professional Power" training session for the County. Continued staffing the Social Services Career Course at Fayetteville Technical Community College.
- Child Support has a full time trainer position.

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**CUMBERLAND  
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NORTH CAROLINA

**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 5A

October 30, 2013

**November 4, 2013 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Cumberland County Finance Corporation and Cumberland County  
Industrial Facilities and Pollution Control Financing Authority

BACKGROUND: The Cumberland County Finance Corporation/Industrial  
Facilities and Pollution Control Financing Authority has the following three (3)  
vacancies that were deferred from the October 21, 2013 Board of Commissioners'  
meeting:

Bobby Gleaton – Deceased. The Cumberland County Finance  
Corporation/Industrial Facilities and Pollution Control Financing Authority does not  
have a recommendation at this time.

Clifton McNeill – Resigned. The Cumberland County Finance  
Corporation/Industrial Facilities and Pollution Control Financing Authority does not  
have a recommendation at this time.

Annette C. Billie – completed second term. Not eligible for reappointment. The  
Cumberland County Finance Corporation/Industrial Facilities and Pollution Control  
Financing Authority does not have a recommendation at this time.

I have attached the current membership list and applicant list for these boards.

**PROPOSED ACTION: Nominate individuals to fill the three (3) vacancies  
above.**

APPLICANT(S) GRADUATING FROM COUNTY CITIZENS' ACADEMY:  
None

Attachments

pc: Christy Tyndall, County Attorney's office  
Neil Yarborough

**Cumberland County Finance Corporation and Industrial Facility and Pollution Control  
Financing Authority**

The Cumberland County Finance Corporation and Industrial Facility and Pollution Control Financing Authority provides assistance, when deemed appropriate, for the issuance of revenue bonds for the purpose of paying all or any part of the cost of industrial or pollution control projects.

**Web Page Links, Downloads, and Resources:**

**Statutory Authorization:** NCGS 159C

**Member Specifications:**

7 Members

**Term:** 6 Years

**Compensation:** None

**Duties:**

The purpose of the Cumberland County Finance Corporation is to issue tax exempt securities for public purposes that directly benefit county government in Cumberland County, such as the Coliseum, the Social Services building, the Community Correction Center, etc. It differs from the Cumberland County Industrial Facilities and Pollution Control Financing Authority in that the Authority issues tax exempt financings for economic development purposes that benefit not only the community at large as a whole, but also the private industries utilizing them.

**Meetings:** Meetings are held on an as needed basis usually at 12:00 PM. The length of the meetings varies.

**Meeting Location:** Cumberland County Courthouse, Room 564 117 Dick Street Fayetteville, NC



CUMBERLAND COUNTY FINANCE CORPORATION  
(ALSO THE CUMBERLAND COUNTY INDUSTRIAL FACILITIES  
AND POLLUTION CONTROL FINANCING AUTHORITY)  
(same members on both Boards)  
6 Year Term

11/09

Name/Address	<u>Date</u> Appointed	Term	Expires	<u>Eligible For</u> Reappointment
<b>VACANT</b> (Vacated by B. Gleaton)	9/07	2 <sup>nd</sup>	Sept/13 9/30/13	No
Timothy S. Richardson (W/M) 125 Magnolia Avenue Fayetteville, NC 28305 484-8486/307-9110 (W)	9/09	1 <sup>st</sup>	Sept/15 9/30/15	Yes
<b>VACANT</b> (Vacated by C. McNeill)	9/09	2 <sup>nd</sup>	Sept/15 9/30/15	No
Annette C. Billie (B/F) 749 Edgehill Road Fayetteville, NC 28314	9/07	2 <sup>nd</sup>	Sept/13 9/30/13	No
Ronald C. Crosby, Jr. (B/M) 2829 Meadow Mont Lane Fayetteville, NC 28306 425-6512 (H) / 483-0458 (W) (Attorney)	9/09	1 <sup>st</sup>	Sept/15 9/30/15	Yes
Dr. Don A. Okhomina (B/M) 494 Dunloe Court Fayetteville, NC 28311 868-1618/672-2148 (W) (Asst. Professor of Management-FSU)	11/09	1 <sup>st</sup>	Sept/15 9/30/15	Yes
Dr. Joan Ceziar (B/F) 737 Maxine Street Fayetteville, NC 28303 822-0759/672-1009	9/11	1 <sup>st</sup>	Sept/17 9/30/17	Yes

Contacts: Christy Tyndall – Co. Attorney's Office &  
Neil Yarborough, Yarborough Law Firm, 115 E. Russell St, Fayetteville, NC 28301

Meetings: On Call

**APPLICANTS FOR**  
**CUMBERLAND COUNTY FINANCE CORPORATION & CUMBERLAND COUNTY INDUSTRIAL**  
**FACILITIES & POLLUTION CONTROL FINANCING AUTHORITY**

<b>NAME/ADDRESS/TELEPHONE</b>	<b>OCCUPATION</b>	<b>EDUCATIONAL BACKGROUND</b>
AMOS, LINDA 917 BASHLOT PLACE FAYETTEVILLE NC 28303 860-4280 / 486-1010 X 2201 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: US ARMY ADVANCED LEADERSHIP TRAINING	TAX AUDITOR DEPT OF COMMERCE RETIRED - ARMY	NONE LISTED
ELAY, ZACCHEAUS (B/M) 800 TAMARACK DR APT 8116 FAYETTEVILLE, NC 28311 237-5456/323-0813 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	TAX ACCOUNTING ZACK TAX & ACCOUNTING SERVICE	BS-ACCOUNTING
KROCH, SAROUN (A/F) 6409 WINTER PARK DRIVE FAYETTEVILLE NC 28304 489-1695/391-6993 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	RECEPTIONIST HILTON GARDEN INN	CMA-SECRETARY PROGRAM ONQ-HILTON HOTELS SYSTEM
MORRISON, SHERRYCE (B/F) 504 ANONA DRIVE FAYETTEVILLE, NC 28314 764-0200/224-1803 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	N/A	HS SOME COLLEGE

JIMMY KEEFE  
Chairman

JEANNETTE M. COUNCIL  
Vice Chairman

KENNETH S. EDGE  
CHARLES E. EVANS  
W. MARSHALL FAIRCLOTH  
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NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 58

October 29, 2013

**November 4, 2013 Agenda Item**

TO: Board of Commissioners  
FROM: Kellie Beam, Deputy Clerk to the Board *KB*  
SUBJECT: Tourism Development Authority

The Tourism Development Authority has the following three (3) vacancies:

Hotel/Motels under 100 Rooms Representative:

Daniel E. Roberts – completed second term. Recommendation of the Tourism Development Authority is for the reappointment of Daniel E. Roberts for an additional one year to run October 23, 2013 through October 22, 2014. (See attached.)

**William S. Wellons, Jr.** – completed first term. Recommendation of the Tourism Development Authority is for the reappointment of **William S. Wellons, Jr.** (See attached.)

Hotel/Motel over 100 Rooms Representative:

Vivek Tandon – completed second term. Recommendation of the Tourism Development Authority is for the reappointment of Vivek Tandon for an additional one year to run October 23, 2013 through October 22, 2014. (See attached.)

I have attached the current membership list and applicant list for this board.

**PROPOSED ACTION: Nominate individuals to fill the three (3) vacancies above.**

APPLICANT(S) GRADUATING FROM COUNTY CITIZENS' ACADEMY:  
None

Attachments



## **Tourism Development Authority**

The Tourism Development Authority is charged with expending the net proceeds of the occupancy tax authorized by and levied under Session Laws 2001 Chapter 484 for the purposes provided in that act.

### **Web Page Links, Downloads, and Resources:**

**Statutory Authorization:** NCGS 2001-484

### **Member Specifications:**

7 Members with Specific Categories

- Representatives nominated by hotels and motels within the County which have in excess of 100 rooms subject to the occupancy tax (2)
- Representatives nominated by hotels and motels within the County which have fewer than 100 rooms subject to the occupancy tax (2)
- The President of the Fayetteville-Cumberland County Chamber of Commerce (1)
- The County Manager (1)
- A member of the public who is not affiliated with travel and tourism and who reflects the cultural diversity of the County (1)

**Term:** 3 Years

**Compensation:** None

### **Duties:**

- Expend the net proceeds of the occupancy tax authorized by and levied under Session Laws 2001 Chapter 484, as amended from time to time, for the purposes provided in that act;
- Promote travel, tourism and conventions in the County, sponsor tourist-related capital projects in the County;
- Contract for and be contracted with, apply for and accept grants and gifts for the accomplishment of the purposes provided in the act.

**Meetings:** Quarterly (January/April/July/October) - Fourth Wednesday at 8:00 AM

**Meeting Location:** Cumberland County Courthouse Fifth Floor, Room 564 117 Dick Street  
Fayetteville, NC



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Chairman

JEANNETTE M. COUNCIL  
Vice Chairman

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CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

BOARD OF COMMISSIONERS

**MEMORANDUM FOR BOARD OF COUNTY COMMISSIONERS' AGENDA**  
**NOVEMBER 4, 2013**

TO: Board of County Commissioners

FROM: Candice H. White, Clerk to the Board and Tourism Development Authority *ew*

DATE: October 25, 2013

SUBJECT: Tourism Development Authority (Authority)

**BACKGROUND:**

Session Law 2001-484 requires that the Authority shall be composed of two representatives nominated by hotels and motels within the County which have in excess of 100 rooms and two representatives nominated by hotels and motels within the County which fewer than 100 rooms.

The Board of County Commissioners' Rules of Procedure state, "All members appointed to a board/committee must maintain residence in Cumberland County". The Rules further state, "No citizen may serve more than two consecutive terms on any board/committee (must be off at least one year before returning to board/committee). Note: the Board of Commissioners reserves the right to waive this requirement, based on special circumstances."

Due to the lack of qualified applicants satisfying both the hotel or motel room requirements and the residency requirements, members of the Authority took action at their October 23, 2013 meeting to request that the Board of County Commissioners extend the term for Vivek Tandon (Hotel/Motel Over 100 Rooms Representative) and Dan Roberts (Hotel/Motel Under 100 Rooms Representative) for an additional one year to run October 23, 2013 through October 22, 2014.

Members of the Authority also took action at their October 23, 2013 meeting to recommend that Board of County Commissioners nominate and reappoint Billy Wellons (Hotel/Motel Under 100 Rooms Representative) to a second term.

**RECOMMENDATIONS/PROPOSED ACTIONS:**

- (1) Extend the terms for Vivek Tandon and Dan Roberts for an additional one year to run October 23, 2013 through October 22, 2014.
- (2) Nominate and reappoint Billy Wellons to a second term.

TOURISM DEVELOPMENT AUTHORITY  
3 Year Terms

10/12

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Commissioner Appointees:</u>				
<u>Hotel/Motels under 100 rooms Representatives:</u>				
Daniel E. Roberts 4182 Sycamore Dairy Road Fayetteville, NC 28303 426-1416/826-9200 (W)	4/10	2nd	April/13 4/30/13	No
William S. Wellons, Jr. 406 Overton Place Fayetteville, NC 28303 868-5425/436-3131 (W)	7/10	1 <sup>st</sup> full term	August/13 8/31/13	Yes
<u>Hotel/Motel over 100 rooms Representatives:</u>				
Vivek Tandon (A/M) 2857 Skye Drive Fayetteville, NC 28303 323-9070/436-1900(W)/670-1072 (cell)	3/10	2nd	March/13 3/31/13	No
Manish Mehta 229 Forest Creek Drive Fayetteville, NC 28303 494-1918 (cell)/689-0800	9/12	1st	March/14 3/31/14	Yes
*serving unexpired term; eligible to serve two additional terms*				
<u>Member of the Public Not Affiliated with Travel/Tourism</u>				
Dallas Mack Freeman 961 Kaywood Drive Fayetteville, NC 28311 488-9478/391-4177 (cell)	6/11	1 <sup>st</sup>	June/14 6/30/14	Yes

*Others:*

President of the Fayetteville-Cumberland County Chamber of Commerce (ex officio)

Doug Peters  
Fayetteville-Cumberland County Chamber of Commerce  
P.O. Box 9  
Fayetteville, NC 28302

Cumberland County Manager (ex officio)

James Martin  
P.O. Box 1829  
Fayetteville, NC 28302  
484-4242

Authority was created by the Board of Commissioners on January 28, 2002.

Board was appointed on March 11, 2002.

Meetings: Quarterly (January/April/July/October) - 4th Wednesday – 8:00 AM – Room 564

**APPLICANTS FOR  
TOURISM DEVELOPMENT AUTHORITY**

<b><u>NAME/ADDRESS/PHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
BECK, REBECCA E. (I/F) 3605 PERSIMMON RD HOPE MILLS, NC 28348 286-0759 (H) / 867-9700 X 2579 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INFORMATION SYSTEMS MANAGER PARTNERSHIP FOR CHILDREN	AAS-PUBLIC ADMIN.
CONTRACTOR, ANUP (A/M) 217 KIRKWOOD DRIVE FAYETTEVILLE NC 28303 433-2657 (H) / 433-2100 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	HOTEL OWNER ECONO LODGE	BACHELOR OF COMMERCE
FROWNER, JAMES (M/-) 1744 DAISY LN FAYETTEVILLE, NC 28303 910-229-7524 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSTRUCTOR FTCC PHOTOGRAPHER	CURRENT STUDENT
JADEN, LEILA (B/F) 5608 MIRANDA DRIVE HOPE MILLS, NC 28348 910-366-8859 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	SOME COLLEGE
MONTELEONE, ANTHONY (-/M) 1229 BOSTIAN DRIVE FAYETTEVILLE NC 28304 910-222-8787 / 602-621-1315 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	U.S. ARMY	HS COLLEGE STUDENT



JIMMY KEEFE  
Chairman

JEANNETTE M. COUNCIL  
Vice Chairman

KENNETH S. EDGE  
CHARLES E. EVANS  
W. MARSHALL FAIRCLOTH  
BILLY R. KING  
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**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 6A

October 25, 2013

**November 4, 2013 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Cumberland County Home and Community Care Block Grant Committee

BACKGROUND: On October 21, 2013 the Board of Commissioners nominated the following individuals to fill three (3) vacancies on the Cumberland County Home and Community Care Block Grant Committee.

Older Consumer:  
**Deborah J. Atkinson** (reappointment)

**Annie R. Hasan** (reappointment)

Aging Service Provider:  
**Mary Brymer** (reappointment)

I have attached the current membership list for this Committee.

**PROPOSED ACTION:** Appoint individuals to fill the three (3) vacancies above.

Attachment

pc: Glenda Dye, Mid-Carolina Area Agency on Aging

CUMBERLAND COUNTY  
HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE  
(PLANNING COMMITTEE FOR AGING SERVICES)  
4 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Older Consumer</u>				
Elma Jorgensen 2321 Colgate Drive Fayetteville, NC 28305	12/10	2nd	Dec/14 12/31/14	No
<b>VACANT</b> (vacated by G. Draughon)	12/10	1st	Dec/14 12/31/14	Yes
<b>VACANT</b> (vacated by M. Mack)	4/08	1 <sup>st</sup>	April/12 4/30/12	Yes
Edwin Deaver P.O. Box 127 Hope Mills, NC 28348	5/10	2nd	May/14 5/31/14	No
Deborah J. Atkinson (B/F) 217 Andover Road Fayetteville, NC 28311 822-5441/494-1288 (C)	5/09	1 <sup>st</sup>	May/13 5/31/13	Yes
Barbara Marshall (B/F) 7640 Wilkins Drive Fayetteville, NC 28311 488-2615/977-2303 (C)	4/12	2nd	Apr/16 4/30/16	No
Cassandra McMillion 1905 Eichelberger Drive Fayetteville, NC 28303 488-8336 / 391-1508	11/12	1 <sup>st</sup>	Nov/16 11/30/16	Yes
Annie R. Hasan 1340 McArthur Road Fayetteville, NC 28311 630-0688/482-3513 (W)	2/08	1 <sup>st</sup>	Feb/12 2/28/12	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Aging Service Provider</u>				
Karin Simkin Department of Social Services PO Box 2429 Fayetteville, NC 28302-2429	4/09	2 <sup>nd</sup>	April/13 4/30/13	No
Rosa Crowe PO Box 64526 Fayetteville, NC 28306 424-2993	4/09	2 <sup>nd</sup>	April/13 4/30/13	No
Mary Brymer Fayetteville-Cumberland Senior Center 739 Blue Street Fayetteville, NC 28301	4/09	1 <sup>st</sup>	April/13 4/30/13	Yes
Antoinette Hernandez 7661 Beverly Drive Fayetteville, NC 28314 263-1833	11/12	1st	Nov/16 11/30/16	Yes
Catherine VanSickle CCCCOA, INC. 339 Devers Street Fayetteville, NC 28303 484-0111	12/09	2nd	Dec/13 12/31/13	No
Tina Dicke Legal Aid of NC PO Box 1268 Fayetteville, NC 28302	4/09	2 <sup>nd</sup>	April/13 4/30/13	No
Donald Wire 540 Nottingham Dr Fayetteville, NC 28311 717-0769 (H)	8/11	1st	Aug/15 8/31/15	Yes
Doris Snider Spring Lake Senior Enrichment Center 301 Ruth Street Spring Lake, NC 28390	12/10	1st	Dec/14 12/31/14	Yes



<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Aging Service Provider</u>				
Kristine Wagner (W/F) 130 Gillespie Street Fayetteville, NC 28301 436-0340/678-7624 (W)	12/10	2nd	Dec/14 12/31/14	No
<u>Civic Representative</u>				
Robin Kivett Cape Fear Valley 4042 Pleasant View Drive Fayetteville, NC 28312 483-6964/615-5649	11/12	1st	Nov/16 11/30/16	Yes
<u>Elected Official</u>				
Richard Higgins Town of Spring Lake 1309 Mack Street Spring Lake, NC 28390 497-1027	12/10	2nd	Dec/14 12/31/14	No
<u>County Representative</u>				
Amy Cannon Deputy County Manager PO Box 1829 Fayetteville, NC 28302-1829	02/11	NA	NA	NA

Meets the 3rd Thursday of January, April, August and November at 2:00 PM at various service providers within Cumberland County

Contact: Glenda Dye - 323-4191 x22 - Fax 323-9330 – [gdye@mccog.org](mailto:gdye@mccog.org)

JIMMY KEEFE  
Chairman

JEANNETTE M. COUNCIL  
Vice Chairman

KENNETH S. EDGE  
CHARLES E. EVANS  
W. MARSHALL FAIRCLOTH  
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**CUMBERLAND  
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**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 6B

October 25, 2013

**November 4, 2013 Agenda Item**

TO: Board of Commissioners  
FROM: Kellie Beam, Deputy Clerk to the Board *KB*  
SUBJECT: Cumberland County Local Emergency Planning Committee

BACKGROUND: On October 21, 2013, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Cumberland County Local Emergency Planning Committee:

Health Representative:  
**Greg Phillips** (new appointment)

I have attached the current membership list for this committee.

**PROPOSED ACTION:** Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Gene Booth, Emergency Services

CUMBERLAND COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
3 Year Term  
(Staggered Terms Initially)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Print and Broadcast Media Representative</u>				
Tracie Davis City of Fayetteville 2415 Silverbells Loop Fayetteville, NC 28304 Phone: 391-2476 (C) 568-5880 (H)	8/13	1st	Aug/16 8/31/16	Yes
Sally Shutt CC Communications Manager P.O. Box 1829 Fayetteville, NC 28302 Phone: 437-1921	8/13	2nd	Aug/16 8/31/16	No
<u>Operators of Facilities Representative</u>				
Rayford Hunt Hexion Specialty Chemicals 1411 Industrial Drive Fayetteville, NC 28301 485-9269	12/11	2nd	Dec/14 12/31/14	No
<b>VACANT</b> (vacated by Gene Smith) Goodyear Tire and Rubber 6650 Ramsey Street Fayetteville, NC 28311 893-8213/630-5678 (W)	8/09	1 <sup>st</sup>	Aug/12 8/31/12	Yes
Mark Faircloth (Eaton Corporation) 338 Hilliard Drive Fayetteville, NC 28311 482-4266/677-5219	10/13	2nd	Oct/16 10/31/16	No
Antionette Barnes ( /F) Purolator Filters 3200 Natal Road Fayetteville, NC 28306 426-4283 (W)	2/13	2nd	Feb/16 2/28/16	No



<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Law Enforcement Representative</u>				
Lt. Freddie Johnson Jr. NC Highway Patrol 5455 Grimes Road Fayetteville, NC 28306 423-6881/486-1058	4/13	1st	Apr/16 4/30/16	Yes
Lt. Charles Parker Cumberland Co. Sheriff's Office 131 Dick Street Fayetteville, NC 28301-5750 677-5412	6/10	1 <sup>st</sup> full	Aug/13 8/31/13	No
Capt. Kenneth Eaker Fayetteville Police Department 467 Hay Street Fayetteville, NC 28301-5565 433-1819	2/13	2nd	Feb/16 2/28/16	No
<u>Emergency Management Representative</u>				
Gene Booth Cumberland County Emergency Services 131 Dick Street Fayetteville, NC 28301 678-7641	8/13	2nd	Sept/16 9/30/16	No
<u>Community Group Representative</u>				
VACANT (vacated by J. Womble)	8/07	2 <sup>nd</sup>	Aug/10 8/31/10	No
<u>Transportation Representative</u>				
VACANT (vacated by Eddie Smith)	12/09	1st	Dec/12 12/31/12	Yes
<u>Health Representative</u>				
VACANT (vacated by B. Wilson)	01/11	1st	Jan/12 1/31/12	Yes
(serving unexpired term; eligible to serve two additional three-year terms)				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Hospital Representative</u>				
Marsha Lunt 227 Summertime Road Fayetteville, NC 28303 868-1207/907-6688	9/13	1st	Feb/16 2/28/16	Yes
(serving unexpired term; eligible for one additional term)				
<u>Fire Fighting Representative</u>				
VACANT (Vacated by T. Allen) Fire/Emergency Management City of Fayetteville	12/11	2nd	Dec/14 12/31/14	No
<u>First Aid Representative</u>				
James Bullard Jr. Cumberland Co. EMS/Emergency Management Cape Fear Valley Health System 610 Gillespie St Fayetteville, NC 28306 615-5696/988-8871	4/13	1 <sup>st</sup>	Nov/13 11/30/13	Yes
(serving unexpired term; eligible for two additional terms)				
<u>At-Large Representative</u>				
Phillip McCorquodale 3814 Corapeake Drive Fayetteville, NC 28312 323-4112/323-9600 (W)	4/13	2nd	April/16 04/30/16	No
Marsha Fogle PO Box 278 Stedman, NC 28391 483-9579	8/13	2nd	Aug/16 08/31/16	No
<u>Local Environmental Representative</u>				
Paul Rawls 225 Green Street, Suite 714 Fayetteville, NC 28301 424-5556 (H) / 433-3303 (W)	2/10	1st	Feb/13 2/28/13	Yes
<u>Utilities Representative</u>				
Ray Jackson ( /M) Public Works Commission 955 Old Wilmington Road Fayetteville, NC 28301 223-4118	2/13	2nd	Feb/16 2/28/16	No

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Andrew Moore Directorate of Public Works Environmental Compliance Branch 2175 Reilly Road, Stop A Fort Bragg, NC 28310 813-8506	8/13	2nd	Aug/16 8/31/16	No

Ex-Officio Members:

Emergency Management

Randy Beeman, Cumberland County Emergency Services

Fayetteville Fire/Emergency Management

Ben Major, Chief, Fayetteville Fire Department

James Martin, County Manager

Contact: Randy Beeman, Director – Emergency Services – x7688 or Gloria Simms  
and Gene Booth – Emergency Management Officer, Emergency Services

Meets quarterly on the last Thursday of the month in January, April, July & October at 10:00 am – PWC  
Office, 955 Old Wilmington Road

JIMMY KEEFE  
Chairman

JEANNETTE M. COUNCIL  
Vice Chairman

KENNETH S. EDGE  
CHARLES E. EVANS  
W. MARSHALL FAIRCLOTH  
BILLY R. KING  
EDWARD G. MELVIN



**CUMBERLAND  
★ COUNTY ★**  
NORTH CAROLINA

**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 6C

October 25, 2013

**November 4, 2013 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Farm Advisory Board

BACKGROUND: On October 21, 2013, the Board of Commissioners nominated the following individuals to fill three (3) vacancies on the Farm Advisory Board:

Farmer Position:

**Kevin West** (new appointment)

Natural Resource Conservation Service:

**Clifton McNeill, Jr.** (reappointment)

Farm Bureau Representative:

**David Gillis** (reappointment)

I have attached the current membership list for this board.

**PROPOSED ACTION:** Appoint individuals to fill the three (3) vacancies above.

Attachment

pc: Will Linville, Planning Department



## FARM ADVISORY BOARD

The Farm Advisory Committee was created by Resolution approved by the Board of Commissioners on April 5, 2004. Committee members were appointed by the Commissioners on June 7, 2004. Bylaws were adopted by the Commissioners on November 30, 2006 and the Farm Advisory Committee became the Farm Advisory Board. **Initial terms for the Farm Advisory Board began on December 31, 2006.** The initial term was for 3 years with an expiration date of December 31, 2009. (All second terms were staggered as outlined in the bylaws with 1/3 of the members appointed for a 1-year term; 1/3 of the members appointed for a 2-year term; and 1/3 of the members appointed to a 3-year term.) Determination was made at the membership meeting during the final quarter of the 3<sup>rd</sup> year by drawing lots. **(Bylaws specify that terms begin January 1st and expire December 31st; members may serve an unexpired term and 2 additional terms.)**

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible for Reappointment</u>
<u>Farmers:</u>				
Britt Riddle 7397 Riddle Road St. Pauls, NC 28384 425-8532/ 818-1049	12/11	1st	Dec/14 12/31/14	Yes
Wayne Beard 1514 Middle Road Fayetteville, NC 28312 483-9165/818-9992 (C)	12/12	1st	Dec/15 12/31/15	Yes
Collins Bullard 2280 Stedman-Cedar Creek Road Stedman, NC 28391 303-3795	01/03/11	1st	Dec/13 12/31/13	Yes
Wayne Collier, Jr. 5489 Indian Ridge Road Linden, NC 28356 980-0066/308-9197 (C)	12/12	2nd	Dec/15 12/31/15	No
appointed to an unexpired term 11/3/08 for an initial term that began in 12/31/06 Collier reappointed to a 3-year term in 2009; eligible for an additional 3-year term				
Vance Tyson 4925 NC Hwy 87 S Fayetteville, NC 28306 910-308-4057	12/12	1st	Dec/15 12/31/15	Yes
<u>Natural Resource Conservation Service:</u>				
Clifton McNeill, Jr. 1471 Clifton McNeill Road Hope Mills, NC 28348 425-7354/309-4750	5/31/12	1st	Dec/13 12/31/13	Yes
*serving unexpired term, eligible for two additional terms*				

**(Bylaws specify that terms begin January 1st and expire December 31st; members may serve an unexpired term and 2 additional terms.)**

<u>Name/Address</u>	<u>Date</u> <u>Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible for</u> <u>Reappointment</u>
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Farm Bureau Representative:

David Gillis 7775 Climbing Tree Lane Fayetteville, NC 28306 487-0684	01/03/11	1st	Dec/13 12/31/13	Yes
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Planning Board Representative:

Walter Clark 1124 Pony Drive Hope Mills, NC 28348 485-2228 / 818-4968	1/12	1st	Dec/14 12/31/14	Yes
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(eligible for an additional three-year term)

Cooperative Extension Service Representative:

Colby Lambert NC Cooperative Extension Service 301 East Mountain Drive Fayetteville, NC 28306 321-6875(W)	12/11	2nd	Dec/14 12/31/14	No
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Initial term for position began 12/31/06

Meetings: Quarterly – Second Tuesday of the first month of each quarter (Jan, Apr, July, Oct) at 7:00 PM  
Historic Cumberland County Courthouse, 130 Gillespie Street, Room 107C

Contact: Will Linville – 678-7607 (Planning and Inspections)

JIMMY KEEFE  
Chairman

JEANNETTE M. COUNCIL  
Vice Chairman

KENNETH S. EDGE  
CHARLES E. EVANS  
W. MARSHALL FAIRCLOTH  
BILLY R. KING  
EDWARD G. MELVIN



**CUMBERLAND  
★ COUNTY ★**  
NORTH CAROLINA

**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 6D

October 25, 2013

**November 4, 2013 Agenda Item**

TO: Board of Commissioners  
FROM: Kellie Beam, Deputy Clerk to the Board *KB*  
SUBJECT: Fayetteville Area Convention and Visitors Bureau

BACKGROUND: On October 21, 2013, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Fayetteville Area Convention and Visitors Bureau:

Hotel/Motels under 100 Rooms Representative:  
**Manish Mehta** (reappointment)

I have attached the current membership list for this Board.

**PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.**

Attachment

pc: John Meroski, FACVB

FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU  
BOARD OF DIRECTORS  
3 Year Terms

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Hotel/Motels under 100 rooms Representatives:</u>				
Dan Roberts (-/-) Wingate Inn 4182 Sycamore Dairy Road Fayetteville, NC 28303	12/11	2nd	Dec/14 12/31/14	No
Manish Mehta 229 Forest Creek Drive Fayetteville, NC 28303 494-1918	01/11	1st	Dec/13 12/31/13	Yes
<u>Hotel/Motel over 100 rooms Representatives:</u>				
Annette Cogburn Holiday Inn 4583 Cripple Creek Drive Fayetteville, NC 28306	12/11	1st	Dec/14 12/31/14	Yes
William S. Wellons, Jr. 406 Overton Place Fayetteville, NC 28303 868-5425/436-3131 (W)	2/11	1 <sup>st</sup>	Feb/14 02/28/14	Yes
<u>At Large</u>				
Gwen Holloman (B/F) 721 Edgehill Road Fayetteville, NC 28314 868-1691/261-7813 (C)	6/12	2nd	June/15 6/30/15	No
<u>Representative, Hotel/Motel with meeting space in excess of 6,000 square feet</u>				
<u>Board of Directors Appointee:</u>				
Balbir S. (Bill) Brar, Owner Fayetteville Doubletree Hotel 1965 Cedar Creek Road Fayetteville, NC 28312 323-8282	12/09			



<u>Name/Address</u>	<u>Date</u> <u>Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For</u> <u>Reappointment</u>
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Hotel/Motel Representative

Board of Directors Appointee:

Subodh Thakur 7/97

Villager Lodge and Shangri La Motel  
521 Ramsey Street  
Fayetteville, NC 28301-4911  
483-2621(W)

Chamber of Commerce Representative:

Henry Holt  
Holt Oil  
P. O. Box 53157  
Fayetteville, NC 28303

Ex-officio Members:

James Martin, County Manager  
Karen Long, CEO/Coliseum Complex Manager  
Ted Voorhees, City Manager

Contact: John Meroski (or Tammy Johnson), Fayetteville Area Convention & Visitors' Bureau – 483-5311

Meetings: Second Thursday of every other month (starting in January) at 12:00 pm – Fayetteville Area Convention and Visitors Bureau, Board Room, 245 Person Street

JIMMY KEEFE  
Chairman

JEANNETTE M. COUNCIL  
Vice Chairman

KENNETH S. EDGE  
CHARLES E. EVANS  
W. MARSHALL FAIRCLOTH  
BILLY R. KING  
EDWARD G. MELVIN



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 6E

October 25, 2013

**November 4, 2013 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Joint Appearance Commission

BACKGROUND: On October 21, 2013, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Joint Appearance Commission:

**Matthew Auman McLean** (reappointment)

Mr. McLean confirmed he is a Cumberland County resident.

I have attached the current membership list for this commission.

**PROPOSED ACTION:** Appoint individual to fill the one (1) vacancy above.

Attachment

pc: David Nash, Planner II  
City of Fayetteville

JOINT APPEARANCE COMMISSION  
2-Year Terms

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible for Reappointment</u>
Sheila Wilson 1839 Brawley Avenue Fayetteville, NC 28314 764-0638/551-4708	8/12	1st	Aug/14 8/31/14	Yes
(serving unexpired term; eligible for one additional term)				
Mitchell, Christopher 7357 Beaver Run Drive Fayetteville, NC 28314 229-7871 (H)/860-3333(W)	8/12	2nd	Aug/14 8/31/14	No
George Quigley 616 Blawell Circle Stedman, NC 28391 485-2980/286-5508	8/13	1st	Aug/15 8/31/15	Yes
Matthew Auman McLean 2910 Hermitage Ave Fayetteville, NC 28304 729-8358/429-2800	3/13	1 <sup>st</sup>	Aug/13 8/31/13	Yes
(serving unexpired term; eligible for two additional terms)				

Meetings: First Monday of Month – 5:15 PM – City Hall, 1<sup>st</sup> Floor, Cape Fear Room

Contact: David Nash, Planner II – Phone: 433-1995 – Fax: 433-1776  
City of Fayetteville

JIMMY KEEFE  
Chairman

JEANNETTE M. COUNCIL  
Vice Chairman

KENNETH S. EDGE  
CHARLES E. EVANS  
W. MARSHALL FAIRCLOTH  
BILLY R. KING  
EDWARD G. MELVIN



**CUMBERLAND  
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NORTH CAROLINA

**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 6F

October 25, 2013

**November 4, 2013 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Minimum Housing Appeals Board

BACKGROUND: On October 21, 2013, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Minimum Housing Appeals Board:

**Linda Amos** (new appointment)

I have attached the current membership list for this Board.

**PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.**

Attachment

pc: Carol Post, Planning/Inspections Department



MINIMUM HOUSING APPEALS BOARD  
3 Year Staggered Terms

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Eric F. Jones 123 N. Plymouth Fayetteville, NC 28312 263-3054/487-0204 (W)	02/11	1st	Feb/14 02/28/14	Yes
Clayton O. Burris, Jr. (W/M) 2026 Forest Hills Drive Fayetteville, NC 28303 822-2800	11/12	2nd	Nov/15 11/30/15	No
Linda J. Miller 5815 Cherrystone Drive Fayetteville, NC 28311 480-0063/822-7923 (W)/987-0289 (C)	10/10	2nd	Oct/13 10/31/13	No
Geri Hasapis (-/F) 356 Edinburg Drive Fayetteville, NC 28303 864-7433 / 497-8830	11/11	1st	Nov/14 11/30/14	Yes
Louis L. King (W/M) 1004 Greenhouse Drive Hope Mills, NC 28348 425-3732/797-0260 C	11/11	1st	Nov/14 11/30/14	Yes
<u>(Alternate Members)</u>				
Luther M. McManus 3472 Thorndike Drive Fayetteville, NC 28311 488-1314 (H)	10/10	1st full term	Oct/13 10/31/13	Yes
Veronica Langston 223 Murray Ford Drive Fayetteville, NC 28314 867-7098/483-4037 (W)	01/11	1st	Jan/14 01/31/14	Yes
Steve Hogan (W/M) 4585 Canasta Court Hope Mills, NC 28348 868-9807/797-1910 (W)	10/10	1st full term	Oct/13 10/31/13	Yes

Minimum Housing Appeals Board, Page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Robert Kater (W/M) 714 Blawell Street Stedman, NC 28391 484-3434 (H)	11/11	1st	Nov 14 11/30/14	Yes
Henry Gibbs Jr 7505 Coleridge Drive Fayetteville, NC 28304 867-7979 / 988-8602 C	11/11	1 <sup>st</sup>	Nov 14 11/30/14	Yes

Meetings: Quarterly - Second Tuesday of the first month of each quarter per calendar year -  
(January, April, July, October)  
Historic Cumberland County Courthouse, 130 Gillespie St., Hearing Room 3, 6:30 PM

Contact: Carol M. Post, 321-6640, Planning and Inspections Department  
Cell: 261-7745 (after 5 pm on the day of the meeting)