
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
AUGUST 17, 2015
6:45 PM

INVOCATION - Commissioner Larry Lancaster

PLEDGE OF ALLEGIANCE – Brock West – 3rd Grader, VanStory Elementary School

Recognition of Rickey Moorefield on being elected Secretary/Treasurer to the National Association of County Civil Attorneys

Presentation of Government Finance Officers Association Award – Fiscal Year 2014 – Certificate of Achievement for Excellence in Financial Reporting

PUBLIC COMMENT PERIOD (6:45 PM – 7:00 PM)

1. Approval of Agenda
2. Presentation on Cumberland County's Critical Time Intervention Program by Ann Oshel, Chief Community Relations Officer, Alliance Behavioral Healthcare and Wayne Cannon, Crisis Intervention Team Program Coordinator, Cumberland County Sheriff's Office. **(Pg. 7)**
3. Consent Agenda **(Pgs. 41-105)**
 - A. Approval of minutes for the August 3, 2015 regular meeting.
 - B. Approval of Budget Restructuring. **(Pg. 41)**
 - C. Approval of Cumberland County Facilities Committee Report and Recommendations: **(Pg. 45)**
 - 1) Radio Tower Agreement with NC Division of Forest Resources **(Pg. 51)**
 - 2) Extension of Deli Franchise **(Pg. 52)**

- D. Approval of Cumberland County Finance Committee Report and Recommendations:
(Pg. 55)
- 1) Amendment to Annual Audit Contract **(Pg. 67)**
 - 2) Budget Revisions to Allocate Funding for Benefits Now Required for Temporary Workers **(Pg. 69)**
 - 3) School Health Nurse Pay Guidelines and Associated Budget Revision **(Pg. 71)**
 - 4) Reimbursement Resolution Regarding Proposed Financing for Capital Improvement Projects **(Pg. 75)**
- E. Approval of Cumberland County Policy Committee Report and Recommendation
(For Information Purposes Only). **(Pg. 79)**
- F. Approval of Ordinance Assessing Property for the Cost of Demolition:
- 1) Case Number: MH 760-2014 **(Pg. 86)**
Property Owner: Tina Stoddard, Stacy Stoddard & Billy V. Cain
Property Location: 5080 Tabor Church Road, Fayetteville, NC
Parcel Identification Number: 0463-82-2290
 - 2) Case Number: MH 722-2014 **(Pg. 88)**
Property Owner: Bryan David Arthur
Property Location: 4044 Chicken Foot Road, St. Pauls, NC
Parcel Identification Number: 0420-85-9815
 - 3) Case Number: MH 699-2014 **(Pg. 90)**
Property Owner: Eric R. Nelson & Bank of America
Property Location: 6505 Amity Court, Stedman, NC
Parcel Identification Number: 0497-26-5834
 - 4) Case Number: MH 789-2014 **(Pg. 92)**
Property Owner: Dora Mason
Property Location: 2960 Duck Pond Road, Linden, NC
Parcel Identification Number: 0553-76-4830
 - 5) Case Number: MH 950-2015 **(Pg. 94)**
Property Owner: Elizabeth W. Stifler
Property Location: 4025 Limestone Street, Eastover, NC
Parcel Identification Number: 0469-45-7228

- G. Approval of a Proclamation Celebrating Up & Coming Weekly's 20th Anniversary. **(Pg. 96)**
- H. Approval of a Resolution Supporting the 2016 Regional Hazard Mitigation Program. **(Pg. 97)**
- I. Budget Revisions: **(Pgs. 101-105)**
- 1) Surface Transportation Direct Allocation **(Pg. 101)**
- Revision in the amount of \$1,238 to fund the processing of a NC Department of Transportation invoice for 20% local match related to grant administration. This grant was related to the Little Cross Creek Trail Project which was partially funded by a direct allocation from the Surface Transportation Program Grant. (B16-025/B16-025A) **Funding Source – County**
- 2) Health
- (a) NC Aids - Revision in the amount of \$7,800 to budget additional State Funds received to support piloting a women's Safe Spaces group. (B16-034) **Funding Source – State (Pg. 103)**
- (b) Community Transformation - Revision in the amount of \$1,515 due to reduction in State funding. (B16-035) **Funding Source – State (Pg. 104)**
- 3) Sheriff's Office/Roxie Crisis Intervention Center **(Pg. 105)**
- Revision in the amount of \$24,965 to transfer funds from Sheriff's Office to Roxie Crisis Intervention Center. This will ensure sufficient funds are available due to transferring of a Deputy from the Sheriff's Office with several years of service with his benefits over to Roxie Crisis Intervention Center (B16-036/B16-036A) **Funding Source – County**

4. Public Hearings **(Pgs. 106-159)**

Uncontested Rezoning Case

- A. **Case P15-42:** Rezoning 65.28+/- acres from RR Rural Residential to A1 Agricultural/CZ Conditional Zoning for a borrow source operation, or to a more restrictive zoning district; located northeast of the south end of SR 2341 (Claude Lee Road); submitted by Frank McDonald on behalf McDonald Materials Inc. (owner). **(Pg. 106)**

Staff Recommendation:

1st motion for Case P15-42: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board's consideration of this case, which minutes are to be fully incorporated herein by reference.

2nd motion for Case P15-42: Move to approve the rezoning for A1 Agricultural/CZ Conditional Zoning for a borrow source operation as recommended by the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board's consideration of this case, which minutes are to be fully incorporated herein by reference.

Planning Board Recommendation: Approve the Staff Recommendation

- B. **Case P15-43:** Rezoning 1.19+/- acres from C(P) Planned Commercial to RR Rural Residential, or to a more restrictive zoning district; located at 7152 Maxwell Road, 6108 and 6114 Sandy Creek Road; submitted by Carolyn J. Stewart (owner) and Jameson Stewart. **(Pg. 117)**

Staff Recommendation:

1st motion for Case P15-43: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board's consideration of this case, which minutes are to be fully incorporated herein by reference.

2nd motion for Case P15-43: Move to approve the rezoning for RR Rural Residential as recommended by the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board's consideration of this case, which minutes are to be fully incorporated herein by reference.

Planning Board Recommendation: Approve the Staff Recommendation

Minimum Housing Code Enforcement

- C. Case Number: MH 1075-2015 **(Pg. 120)**
Property Owner: Peggy L. & James D. Hair, Etal
Property Location: 3538 McKinnon Road, Fayetteville, NC
Parcel Identification Number: 0473-33-9419
- D. Case Number: MH 858-2014 **(Pg. 127)**
Property Owner: Grace Morris
Property Location: 204 Sharpsburg Road, Fayetteville, NC
Parcel Identification Number: 0541-19-7929
- E. Case Number: MH 1053-2015 **(Pg. 133)**
Property Owner: Michael Jon Maples
Property Location: 8509 Appleridge Drive, Linden, NC
Parcel Identification Number: 0554-56-7127
- F. Case Number: MH 1038-2015 **(Pg. 139)**
Property Owner: Stacy D. Carson Heirs
Property Location: 5102 Donabell Drive, Fayetteville, NC
Parcel Identification Number: 0415-46-6502
- G. Case Number: MH 616-2014 **(Pg. 145)**
Property Owner: Samuel & Francine Graham
Property Location: 3421 Seawell Street, Fayetteville, NC
Parcel Identification Number: 0424-79-5251
- H. Case Number: MH 1026-2015 **(Pg. 152)**
Property Owner: Mack J. & Eunice N. Linton
Property Location: 6681 Muscat Road, Hope Mills, NC
Parcel Identification Number: 0403-71-1936

ITEMS OF BUSINESS

5. Nominations to Boards and Committees **(Pgs. 160-220)**
- A. Air Quality Stakeholders of Cumberland County Committee (6 Vacancies) **(Pg. 160)**
- B. Animal Control Board (1 Vacancy) **(Pg. 168)**
- C. Cumberland County Juvenile Crime Prevention Council (JCPC) (1 Vacancy) **(Pg. 179)**
- D. Fayetteville Area Convention & Visitors Bureau (2 Vacancies) **(Pg. 203)**

6. Appointments to Boards and Committees **(Pgs. 221-228)**
- A. Adult Care Home Community Advisory Committee (1 Vacancy) **(Pg. 221)**
- Nominee: Carla Fagan (Reappointment)
- B. Animal Control Board (1 Vacancy) **(Pg. 224)**
- Nominee: City of Fayetteville Resident Position: George Butterfly
- C. Board of Adjustment (2 Vacancies) **(Pg. 226)**
- Nominees:
- Regular Member: Vickie Mullins (Reappointment)
- Alternate Member: Alfonso Ferguson Sr. (Reappointment)
7. Closed Session: A. Personnel Matter Pursuant to NCGS 143-318.11(a)(6).

ADJOURN

WATCH THE MEETING LIVE

THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.

THE MEETING WILL ALSO BE BROADCAST LIVE ON FAYETTEVILLE/CUMBERLAND EDUCATIONAL TV (FCETV), TIME WARNER CHANNEL 5 AND 97-3 ON THE DIGITAL TIER.

THE MEETING VIDEO WILL BE AVAILABLE AT YOUTUBE.COM/CUMBERLANDCOUNTYNC ON TUESDAY, AUGUST 18.

IT WILL BE REBROADCAST ON WEDNESDAY, AUGUST 19, AT 7 P.M. AND FRIDAY, AUGUST 21, AT 10:30 A.M.

REGULAR BOARD MEETINGS:

September 8, 2015 – (Tuesday) – 9:00 AM
September 21, 2015 – (Monday) – 6:45 PM
October 5, 2015 – (Monday) – 9:00 AM
October 19, 2015 – (Monday) – 6:45 PM

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

ITEM NO. 2

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 17, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JAMES LAWSON, DEPUTY COUNTY MANAGER *JL*

DATE: AUGUST 11, 2015

SUBJECT: PRESENTATION ON CRITICAL TIME INTERVENTION PROGRAM

BACKGROUND

In March of this year, Alliance Behavioral Healthcare was awarded a two-year, \$554,000 grant from the North Carolina Department of Health and Human Services to fund a Critical Time Intervention (CTI) program in Cumberland County.

Alliance manages the public mental health, substance abuse, and intellectual/developmental disability services for citizens of Cumberland, Durham, Wake and Johnston counties.

CTI is a time-limited intensive case management model designed to assist adults with mental illness who need help in successfully managing critical transitions in their lives. CTI promotes a focus on recovery, psychiatric rehabilitation, and full inclusion in the community.

The grant is being used to develop a forensic post-release program utilizing the CTI model to target persons with mental health, substance use or co-occurring conditions incarcerated at the Cumberland County Detention Center with a history of repeated incarcerations. They may be at risk for returning to jail after discharge due to housing instability or unemployment, and may be hampered by limited or no social supports and difficulty engaging in behavioral health services. The program will offer jail in-reach, assertive engagement, peer support services, case management, and other services necessary to help ensure that individuals discharged from the Detention Center have access to behavioral health aftercare and community resources they need to succeed outside jail, including stable housing and assistance with education and employment.

A presentation regarding the CTI program will be provided to the Board of Commissioners on August 17, 2015 at the Board meeting by Ann Oshel, Chief Community Relations Officer, Alliance Behavioral Healthcare, and Wayne Cannon, Crisis Intervention Team Program Coordinator, Cumberland County Sheriff's Office.

RECOMMENDATION

No action is required. This is for informational purposes only.
CM081115-2

Critical Time Intervention Application for Funds

Name of LME-MCO:

Alliance Behavioral Healthcare

Address:

4600 Emperor Boulevard
Durham, NC 27703

Phone Number:

(919) 651-8855

FAX Number:

(919) 651-8672

Email Address:

aoshel@AllianceBHC.org

Contact Name and Title:

Ann Oshel, MS
Chief Community Relations Officer



February 20, 2015

Crystal Farrow
NC Division of MH/DD/SA Services
325 North Salisbury Street
Raleigh, NC 27603

Dear Crystal,

Alliance Behavioral Healthcare is pleased to submit this funding proposal for the implementation of Critical Time Intervention. The vision of the Crisis Solutions Initiative, as well as allocated funding to support a comprehensive and effective crisis system, has provided invaluable guidance to LME-MCOs and crisis providers and quickly advanced the infusion of evidence based and innovative practices into service delivery.

Alliance is requesting funding to develop a Critical Time Intervention (CTI) Team located in Cumberland County to address the vulnerable transition from jail to community. On any given day almost 30% of the inmate population in the Cumberland County Detention Center has a diagnosable behavioral health condition, well above the national average. The addition of a forensic post-release program would greatly enhance work underway to build a streamlined, coordinated, continuous model of care from jail to community.

Alliance has a strong reputation for successfully implementing evidence based practices within the context of a fully-integrated System of Care approach. Our model of System of Care has been cited in national publications and has received multiple state and national awards. Our commitment to evidence based practices was recently recognized with the *Advancing Evidence Based Practices Award* from the NC Evidence Based Practice Center.

Alliance is excited about this opportunity. Based on our expertise, strong collaborations with providers and community partners and unwavering commitment to create services and systems to support optimal life outcomes, we are the ideal LME-MCO to successfully implement and sustain this practice.

Best Regards,

Rob Robinson
Chief Executive Officer

Proposal Summary/Project Objectives

Critical Time Intervention (CTI) is a nine-month, three-stage intervention that strategically develops individualized linkages in the community and seeks to enhance engagement with treatment and community supports through building problem solving skills, motivational coaching and advocacy with community agencies (Draine and Herman, 2007). The lack of support for community living during this crucial transition time often results in perpetuating poor life outcomes such as homelessness, institutionalization, high usage of crisis services and/or incarceration. Persons with mental illness who are also criminal justice-involved comprise one of the most difficult-to-treat and poorly-served clinical populations. What is done by, for and with these individuals under such stress can make the difference between a new life and a return to the old life at a greater risk for new arrest (Draine and Herman, 2007).

Building upon a strong foundation of a Crisis Intervention Team (CIT) approach and collaborations among the Sheriff's Office, mental health providers, public partners and community services, this project will create a forensic post-release team located in Cumberland County. Specifically, this service will address several challenges:

- High rate of recidivism among persons with mental health, substance use and/or co-occurring conditions booked in the detention center in the absence of community supports.
- Increase in both jail census and level of acuity for persons with mental health, substance use and/or co-occurring conditions that poses a threat to the physical safety of detention center staff as well as the inmate.
- Very limited ability for discharge planning while incarcerated due to the high volume and complex needs that often lead to fragmented care as opposed to integrated care.
- Lack of awareness in many of these individuals about how to access community services, often resulting in a return to jail to get basic needs met.

Cumberland County is the ideal implementation site for this specialized service. It's Crisis Intervention Team has won several state and local awards including the NAMI-NC 2013 CIT Partnership of the Year. Currently there are 594 certified CIT officers from the Fayetteville Police Department, the Cumberland County Sheriff's Office, magistrates, telecommunicators and EMS. The Jail Mental Health Team is operated by Cumberland County Public Health Department, providing a natural linkage to medical care and pharmacy services, and the Sheriff's Office employs a CIT/Diversion Program Coordinator located at the Detention Center to serve as the referral point of contact for this service.

The primary goal of CTI is to ensure successful transitions and to prevent re-institutionalization, recurrent homelessness and other adverse outcomes. The contributing factors for high rates of re-arrest and poor retention in treatment are varied and multi-dimensional. Social isolation, hopelessness, housing instability, lack of employment options, lower functioning capacity and difficulty navigating multiple systems play a major role in the revolving door of incarceration.

Alliance, the criminal justice system and public partners have been actively designing a streamlined, coordinated, flexible, innovative system based on the sequential intercept model. The addition of Critical Time Intervention in Cumberland County will help advance these efforts. Alliance's strong and successful history with an integrated System of Care approach is the perfect backdrop for the implementation of this evidence based practice. Two potential mental health providers who have expertise in serving this difficult-to-engage population ensure positive outcomes. Momentum, synergy and meaningful engagement from key stakeholders and partners ensure that the vision of an integrated, coordinated, wraparound continuity of care from jail to community will be realized.

Organizational Capacities

Alliance houses 438 staff at its corporate headquarters and its four community offices. Corporate supports such as administration, provider networks, finance, utilization management, individual affairs, corporate compliance and the Access and Information Center are located at corporate headquarters near Research Triangle Park. Maintaining a strong local presence that promotes collaboration with key partners and stakeholders, increases timely access and retention in services, and ensures coordination of care utilizing a System of Care approach is paramount to Alliance's mission and core values. Local supports such as MH/SA Care Coordination, I/DD Care Coordination and Community Relations operate within each of our communities. Positions in the Community Relations Department include a System of Care Coordinator, Housing Specialist, Jail Liaison, DJJ/DSS Court Liaison, Community Relations Specialist and Supervisor. Given that the success of CTI relies heavily on a quality service within the context of multiple systems, drawing on the myriad of resources offered within Alliance's community offices will be essential to the implementation and sustainability of this initiative.

In addition to a strong local presence, Alliance also has a demonstrated ability to implement and sustain evidence based practices. There is breadth and depth within the leadership team who have also provided state and national leadership in the advancement of evidence based practices. The NC Evidence Based Practice Center recently awarded Alliance its *Advancing Evidence Based Practices Award*. This award recognizes the efforts made at research, training of staff, implementing evidence based practices, and establishing positive outcomes based on these practices. As an example of these efforts, Alliance has created multiple provider collaboratives to provide opportunities to support and learn from each other strategies to overcome barriers and to meet model fidelity and expected outcomes. Provider collaboratives are offered for Supported Employment, Intensive In-Home, SAIOP, Community Support Team and Therapeutic Foster Care. As further evidence of Alliance's commitment to partner and collaborate with providers, we recently were rated highest amongst LME-MCO's in overall provider satisfaction.

Upon notice of the award, Alliance will assemble an implementation team comprised of representatives from Care Coordination, Community Relations, Provider Networks, Finance and local stakeholders. This team will develop a project plan with activities ranging from

implementation to monitoring to sustainability. Ann Oshel, Chief Community Relations Officer, will serve as the point of contact for the implementation team.

Alliance currently contracts with two providers who provide services either in, or associated with, the criminal justice system. One of these providers currently operates the Forensic Post-Release program in Wake County. Alliance will reach out to these two providers to determine interest in expanding their services to offer services outlined in the scope of work in Cumberland County. If these agencies are unwilling or unable to proceed, Alliance will identify providers through an RFP process.

The scope of work will seek a provider to develop a Forensic Post-Release program utilizing the Critical Time Intervention model to provide jail in-reach, assertive engagement, peer support services, case management, and other services necessary to facilitate access to aftercare and community engagement for individuals discharged from the Cumberland County Detention Center. Adults with mental illness and/or substance use disorders, with or without a co-occurring substance use disorder, and/or a co-occurring developmental disability who are involved in the criminal justice system and who have history of erratic or non-engagement in treatment are eligible for this program.

Required elements of the program will include:

- Jail in-reach and assertive engagement for individuals with identified behavioral health service needs.
- Promote recovery, hope, and empowerment.
- Liaise with community behavioral health providers to ensure access to clinical information; assist in identifying and linking to informal community supports such as social networks and improved family relationships.
- Assistance for individuals with transition to community care, including arrangement of transportation, medical and behavioral health services, housing, vocational supports, and disability benefits.
- Monitoring post-release engagement in treatment and assistance with resolution of barriers to access.
- Peer Support services.
- Intensive case management to assist with access to community resources, coordination with entitlements, access to medication and housing assistance.
- Comprehensive Clinical Assessment, unless one is available from another provider, and development of the service plan.

The post-forensic CTI team will be comprised of a Peer Support Specialist, a licensed Team Lead and a case manager. The maximum caseload ratio for a CTI worker is 1:20, and is

dependent on the complexity of client needs. The expected outcomes for this service are specific to the goals identified in the individual's CTI Service Plan, and may include:

- A stable housing plan.
- Re-engage with providers and other support systems.
- Utilization of community-based services will increase.
- Reduce criminal justice system involvement and days incarcerated.
- Improve compliance with medication.
- Reduce rate of incarceration.

In addition to the implementation team, a CTI Partnership Committee will be convened augmented by the existing quarterly Jail Health Coordination Committee and the Jail Mental Health subcommittee. The Jail Health Coordination Committee not only addresses the needs and issues related to health care for inmates but public safety and cost effectiveness. Membership of this committee includes the Director of Cumberland County Health Department, Jail Health Clinical, Nursing and Administrative Staff, Chief Jailer of the Cumberland County Sheriff's Office, Deputy Cumberland County Manager, Cumberland County Governmental Affairs Officer, CIT/Diversion Program Coordinator, Cumberland County Sheriff's Office, Community Relations/Jail Liaison, Alliance Behavioral Healthcare, Cumberland County Pretrial Release Services, Fayetteville Police Department, Director of the Department of Psychology at Cherry Hospital, Chief District Court Judge (12th Judicial District), Superior Court Judge (12th Judicial District), Family Court Administrator (12th Judicial District), Public Defender's Office (12th Judicial District), District Attorney's Office (12th Judicial District), Attorney Liaison to the District Attorney's Office, Cumberland County Sheriff's Office.

The CTI Partnership Committee will include a broader array of community partners, several of whom maintain services specifically for the criminal justice population. Membership will include Vocational Rehabilitation, housing providers, education (a GED program is in the process of being implemented in the Detention Center with Fayetteville Technical Community College), pre-trial release, court personnel (i.e. Sobriety Court, First Appearance Court), the faith community, Community Health Net (indigent clinic operated by the Public Health Department), DSS, Employment Security Commission, Workforce Development (Community Awareness Re-entry Program), and law enforcement. We will also actively recruit membership from local universities. Fayetteville State University and Methodist University both have Criminal Justice degree programs. The Partnership Committee will be responsible for troubleshooting barriers, gaps and needs that impact service delivery, identify stronger linkages as individuals navigate multiple systems, track data and outcomes, and identify opportunities for policy formation.

Program Narrative

The target group of this project is persons with mental health, substance use and/or co-occurring conditions incarcerated at the Cumberland County Detention Center who have a history of

repeated incarcerations, are at risk for further recidivism due to housing instability, unemployment, possess limited or no social supports, and have difficulty engaging in behavioral health services.

During 2014 11,972 persons were booked in the jail, with an average daily population of 619 inmates. Of the total number booked into the Detention Center, 1387 were seen for a psychiatric assessment, 3585 were seen by the psychologist and 3425 were seen by the clinician. Almost 30% of the average daily inmate population is seen for an initial assessment and almost 64% of those are seen for follow up short-term interventions while detained. This is well above the national average of 18% of jail inmates with a diagnosable behavioral health condition. The psychiatrist works 32 hours per week and the psychologist and clinician are both full-time staff. The primary focus of the Jail Mental Health Team is to provide assessment, crisis management and short-term treatment for inmates who screened positive for mental health symptoms at the time of booking and have agreed to mental health services. Upon release from the jail, individuals receiving psychotropic and other medications are given a 30-day prescription which they can fill at the Public Health pharmacy at no cost.

Working in tandem with the Jail Mental Health Team and Alliance's Jail Liaison, persons who are eligible for the forensic post-release CTI team will be referred to the CIT/Diversion Program Coordinator who is employed by the Sheriff's Office and located at the Detention Center. Referrals will be screened on a daily basis. As cited in the literature, it is important to establish a "home base" where the preparatory and assessment process can be conducted as efficiently as possible. The Cumberland Detention Center will serve as the "home base" for the CTI team. This will expedite the referral process, improve communication and coordination with jail staff, and begin the intensive engagement and discharge planning process.

Priority will be given to those eligible for the existing Diversion Program which involves a coordinated release of identified inmates based on judicial mechanisms such as a plea deal, court order, "time served" per judge, or unsecured bond. Release is contingent upon arrangements for clinically-indicated post-release mental health treatment as well as other services and resources addressing identified needs related to housing, employment, education, and social supports. Eligibility criteria for the Diversion Program include five or more bookings within two years or three bookings in the last year with a misdemeanor or low-level, non-violent felony. Due to the high numbers of 18-30 year olds referred to the Diversion Program, special consideration will be given to this age group for engagement with the CTI team. In 2014 almost 55 inmates were referred for diversion. Anticipating serving persons who are extremely intense and complex, caseload ratios will not exceed 1:15. A minimum of 40 persons will be successfully served the first full year of implementation. While it is anticipated that the majority of referrals will come through the Diversion Program, the Jail Mental Health Team will also identify eligible persons during the initial assessment.

The Alliance model of care coordination is generally a short-term model. Care Coordination Liaisons are embedded in local EDs and large in-network inpatient providers as well as dedicated

care coordination resources to individuals who are leaving detention centers. MCO Care Coordination is typically more of an administrative function. The goals are to help link individuals with needed services and supports and typically, once an individual is connected and engaged with a service provider, the individual is discharged from Care Coordination.

Since the majority of individuals seen by Alliance Care Coordination are high risk, these individuals are referred to enhanced service providers who are then responsible for further addressing individual support needs. Care coordination may remain a resource to the provider, however, and based on the individual risk profile care coordination from the MCO typically lasts between 30 and 90 days. Alliance Care Coordination Liaisons may have shorter-term involvement with an individual, either transitioning the individual over to a community care coordinator or to a provider if one has been previously engaged with an individual seen by the Liaison.

In this overall model of care coordination there is typically not a therapeutic relationship between the Care Coordinator and the individual as the goal is to encourage the individual to develop an relationship with his/her provider. Additionally, the higher caseloads of MCO Care Coordinators impacts the ability to provide the intensive, hands on, face-to-face approach that is critical in helping individuals through transition after a crisis or incarceration. Based on the relatively short term nature of Alliance care coordination, Care Coordinators often do not have the opportunity to help individuals develop and expand social and support networks, which is a critical part of CTI.

CTI would greatly enhance the work of care coordination, by providing longer-term support and providing the capacity to work more closely and intensively with individuals. The CTI approach to working with individuals in their communities and being present as individuals begin to better navigate the system and advocate for their own needs is a key component of the approach that is not typically provided by MCO care coordination. All Alliance Care Coordinators receive extensive training in Motivational Interviewing and by using these skills can help set the foundation for individuals to accept CTI referrals.

The target population for the Alliance CTI proposal, individuals transitioning from the Cumberland County Jail, is often not eligible for ACTT services, and CST does not receive the intensity of support that is available to individuals through CTI. Additionally, CST does not follow a model that has been specifically designed to help individuals in transition and facilitate greater community integration and support. Oftentimes individuals leaving a highly-structured and supervised setting such as jail need to have additional structure and support during the day. Psychosocial Rehabilitation offers this option, but lacks some of the case management functions present in CTI, CST and ACTT. Additionally, individuals receiving ACTT are not eligible for PSR, which creates issues for individuals needing strong clinical support and daily social supports. The continuum of services will be enhanced by allowing individuals to receive some of

the structure offered by a PSR while integrating back into the community with the support of CTI.

Below is a chart representing the multiple entities involved in the referral, resources and supportive relationships that are essential in both a warm hand off as a person moves through the treatment phases and the roles and responsibilities of a wraparound team. The timely sharing of key information and the coordination of services is essential in all three phases of Transition to the Community, Try-Out and Transfer of Care.

Jail Liaison and Sheriff's Office	<ul style="list-style-type: none"> • Identifies potential recipients of CTI • Refers to CTI provider • With proper release, provides individual MH/SA information to jail staff to help inform referral recommendations and connections to existing providers • Communicates referral with legal system partners • Facilitates pre-release meetings with CTI • Alerts team to re-incarceration
Care Coordination	<ul style="list-style-type: none"> • Ensures appropriate linkage with CTI when pre-release linkage did not occur for incarcerated individuals • If active individual is incarcerated, works with CTI, jail staff and liaison to ensure referral • Share CCNC data to help ensure CTI is attentive individual physical • When individuals meet care coordination target population and CTI criteria ensure barriers are addressed • Hold joint team meetings to ensure connection and case hand-off • Assist CTI provider with community resources • Educate community providers regarding CTI, referrals and target population
Community Providers	<ul style="list-style-type: none"> • Ensure good communication with CTI when working with shared individuals • Participate in treatment teams as needed • Provide info to CTI related to barriers and care access issues • Develop and enhance best practice approaches to working with individuals with legal, MH and SA issues. (i.e. IGT, Intercept)

In addition to provider requirements outlined in the draft service definition, the selected provider must have substantial experience delivering community based services that include outreach and peer support. In addition, they must endorse a “no eject, no reject” policy and practice with documented creative strategies for engagement and retention in treatment. The provider will also be well versed in the implementation of evidence based practices from direct service staff to management. Utilizing a boundary spanner approach, they must also have experience interfacing with judicial systems, especially jails, and demonstrated strong relationships with these systems.

To determine program efficacy data will be tracked monthly. Evaluation of the data will be conducted on a quarterly basis and presented to the Jail Health Coordination Team and the Community Relations Committee, a sub-committee of Alliance’s existing Continuous Quality Improvement Leadership Team.

Data will consist of process measures such as number served, diagnoses of those served, number of days incarcerated, and barriers to accessing treatment or other supportive services. Additionally, Alliance will track and evaluate data on impact outcomes as described below. As part of Alliance’s CQI process, if the data indicate concerns about the quality of the program, immediate action steps will be implemented, called a Performance Improvement Plan. Within five business days of identification of the concern, Quality Management staff pull together all relevant parties, which may consist of an existing committee, to come to a consensus about the concerns and an action plan which is then implemented. Quality Management staff track implementation steps and report back to the group initiating the action, the oversight committee, and the Continuous Quality Improvement Leadership Team for review and further action, if needed.

As discussed, Alliance will convene an implementation team and a CTI Partnership Committee upon notice of the award. While there may be some shared membership across groups, they each have a distinct purpose in ensuring a successful and sustainable initiative. The CTI Partnership Committee will consist of agencies reflective of the outlined areas of intervention, such as housing providers, treatment providers, rehabilitative clubhouses, family members, advocates, peers and clergy. Community partners and stakeholders are already engaged in important conversations regarding system improvement. The addition of CTI will accelerate progress and address barriers to increasing community tenure. It will also provide the opportunity for cross-agency data sharing that promotes a collective impact approach to collaboration.

A collective impact framework is the epitome of collaboration that addresses complex social issues. As we work towards this higher level of collaboration Alliance will promote collective learning and “collective seeding” – a strategy to create community awareness and inclusion with non-traditional partners. All other venues for feedback, input and participation will be maximized. This includes the Cumberland Provider Advisory Council, NAMI, CFAC, SR-AHEC, CIT Steering Committee and faith networks.

There is strong political and governmental support for this initiative as well as for establishing a comprehensive and holistic system of care. Another major benefit for establishing CTI in Cumberland County is the connections with the military community. CTI has been cited by the US Veterans Homelessness Program as an effective practice for veterans and active members of the military. Partners from Fort Bragg will be invited to participate in all levels of the learning and implementation collaboratives. Cumberland County recently received funding to establish a Veterans Court, which could also serve as an additional referral source.

Alliance has a strong history of developing systems to support optimal service outcomes. The Cumberland office has expanded the system of care approach into adult services, now offering both philosophically and in practice a fully-integrated, across-the-life-span model of how we do business. Collaboration and coordination of care are key components of a System of Care approach. The Community Collaborative is actively recruiting adult partners and was recently chosen for a state CQI initiative that will offer technical assistance for implementing a conceptual framework and tools for cross-agency data sharing. Addressing social determinants of health is essential for establishing a recovery-oriented system of care. The contributions of the Community Relations Department will be integral in the overall success of the CTI initiative.

Designing wraparound supports and systems around services based on diverse partnerships and collaboration is the essence of the work of Community Relations. The expertise of this team will enhance CTI outcomes in a number of ways:

- Housing is the single most critical need for persons with mental illness during a transition time, especially from an institutional setting. In addition to fostering key partnerships with housing providers, Alliance administers the Independent Living Initiative which is a financial assistance program to prevent or end homelessness. While this is typically a short-term rental assistance program (one-three months), longer-term assistance funds have been allocated for this initiative. These funds will provide a minimum of three-six months of assistance allowing time for a person to re-enter the workforce, apply for benefits through a SOAR worker, complete a certification course to increase job skills, and learn financial management skills through the Ready to Rent curriculum (Alliance is a nationally-certified site).

A pool of private landlords who have an affinity for this population and will forgive bad credit and criminal histories have already been recruited. Since bad credit and criminal backgrounds are two of the biggest barriers in securing permanent housing this is a major asset to increase community tenure. In addition to a network of private landlords, Alliance has developed a number of other housing options in Cumberland including a transitional living program, group homes and targeted units. An assessment for the most appropriate housing option will be conducted as part of the discharge planning process.

- Comprehensive, team-based planning that addresses whole person care is also critical in ensuring that formal and informal community resources are available, accessible and timely.

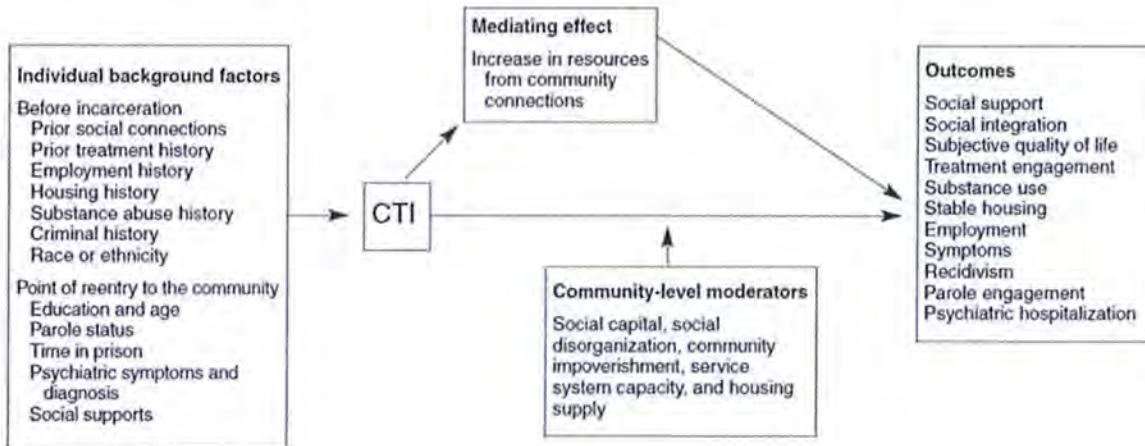
Based on the principles of recovery and self-determination, Cumberland has established an Adult Care Review Team comprised of core volunteer community members and public partners from DSS, Public Health, Vocational Rehabilitation, housing, employment, advocates and the faith community. In addition, individuals are encouraged to invite their own natural supports in order to capitalize on existing social connections. A unified plan is developed with the person present expressing his/her own needs and desires and identifying members of the support team for follow up. The System of Care Coordinator monitors the plan for one month following Care Review to ensure linkage to supports. Persons with complex needs experiencing barriers crossing systems will be given the opportunity to participate in Care Review as part of Phase One: Transition to Community planning.

- The Jail Liaison serves as the link between Alliance and the criminal justice system. Having LME-MCO staff co-located in partner systems has had a huge positive effect in aligning multiple systems to improve coordination and communication, timely access to care and safety net supports. The Jail Liaison tracks multiple sources of data that informs gaps/needs and the deployment of additional resources. Data includes housing and benefit status at the time of booking, numbers screening positive on the Brief Mental Health Screening, numbers connected to providers at the time of booking, as well as those with a history of treatment but not currently engaged. The Jail Liaison offers individualized assistance in navigating the complexities of the mental health system while also a macro-level perspective on overall system improvement.

Alliance will monitor process measures such as number served, diagnoses of those served, number of days incarcerated, and barriers to accessing treatment or other supportive services. Additionally, Alliance will track and evaluate data on the following impact outcomes:

- Increase in inmates with stable housing at release.
- At least 50% of participants in program will engage with treatment for 2 visits in the 14 days post-release.
- At least 60% of participants in program will remain engaged with treatment services for at least 30 days post-release.
- Reduction in participants admitted to crisis services (including facility-based crisis, emergency departments, community inpatient, and state hospitals) post-release.
- Reduction in the number of participants in program who are re-arrested within 6 months of release.

The program will adopt the following model for assessing the effectiveness of CTI in community reentry of inmates with mental illness (Draine and Herman, 2007). It reflects the connectivity between jails and community.



Through the collaboration, community resources, provider networks and the System of Care approach, Cumberland has all the ingredients for a successful and sustainable forensic post release Critical Time Intervention Team. Through the diverse partnership there will be continued advocacy for flexible and coordinated funding streams, shared resources, shared risks and shared accountability. We will continue to promote community awareness and highlight the successes of both this service and system improvements.

In addition, Alliance is committed to contracting with only the most qualified providers with demonstrated expertise and performance results. Through the RFI process the provider that can meet the highest of standards will be selected. The criminal justice population is a priority population for Alliance both in terms of allocated funding and purchasing evidence based practices that meet fidelity. Lastly, there is the proven history of implementing innovative programs, promoting meaningful collaboration through System of Care, commitment to community based care and leadership integrity that will ensure the sustainability of this critical service.

Project Implementation Plan, Timeline and Schedules

Immediately upon award Alliance will issue a Request for Interest to the two providers within the network who have an expertise with the forensic population. Based on previous exploratory conversations it is anticipated both providers will express an interest.

Timeline

Request for Interest (RFI) released	One week after award
RFIs due	Two weeks after release
Selection of provider	Within two weeks
Hiring of staff completed	Within 60 days of provider notification
Training of staff completed	Within 30 days of hire
Implementation	No later than July 1, 2015

Resolution of Challenges

Challenge	Resolution
Increase community tenure	<ul style="list-style-type: none">• Increase capacity for housing supply with private landlords• Increase housing options• Increase wraparound and safety net services• Collaborative transition planning• CTI Partnership Committee• Collect and analyze data of key performance indicators
Increase treatment engagement/retention and continuity of care	<ul style="list-style-type: none">• Develop policies and practices to share information across systems• Develop mechanisms to share information and data• Cross training to facilitate collaboration and best practices (i.e. motivational interviewing, resiliency, strength-based planning)• Increase Supportive Employment• Educate potential employers on incentives/consideration for hiring ex-offenders and persons with MH/SA• Increase peer support and WRAP• Increase focus on improving current community linkages

Demand will exceed capacity	<ul style="list-style-type: none"> • Explore the addition of a second provider or multiple teams • Align and develop capacity of community resources
Lack of Medicaid reimbursement	<ul style="list-style-type: none"> • Advocacy for county funding • Advocacy for blended or shared funding • Reallocation of IPRS funds to this service line • Advocacy for continued IPRS State allocation
Decrease daily MH/SA jail census	<ul style="list-style-type: none"> • Expand facility based crisis beds and observation chairs (in process) • Obtain IVC designation (in process) • Utilize assessment tools to gauge a person's criminogenic risk • Explore additional resources at time of booking for more comprehensive assessment • Explore protocols and understanding across systems on diversion options that constitute technical violations of supervision
Increase quality of life and self-sufficiency	<ul style="list-style-type: none"> • Timely access to care review • SOAR trained CTI team • DSS • Screen for benefits while detained • CTI Partnership Committee • Partnerships with faith community, civic groups, NAMI, CFAC to increase opportunities for family engagement and social inclusion

Through the collaboration, community resources, provider networks and the System of Care approach, Cumberland has all the ingredients for a successful and sustainable forensic post release Critical Time Intervention Team. This diverse partnership there will ensure continued advocacy for flexible and coordinated funding streams, shared resources, shared risks and shared accountability. We will continue to promote community awareness and highlight the successes of both this service and system improvements.

Alliance is committed to contracting with only the most qualified providers with demonstrated expertise and performance results. Through the RFI process, the provider that can meet the highest of standards will be selected. The criminal justice population is a priority population for Alliance both in terms of allocated funding and purchasing evidence based practices that meet fidelity.

Lastly, there is the proven history of implementing innovative programs, promoting meaningful collaboration through System of Care, and commitment to community based care and leadership integrity that will ensure the sustainability of this critical service.

Attachments:

Budgets

Letters of Support

- Chief District Court Judge, 12th Judicial District
- Chief Public Defender, 12th Judicial District
- Cumberland County Community Development
- Cumberland County Manager
- Cumberland County Public Health Department
- Cumberland County Sheriff's Office
- Fayetteville Metropolitan Housing Authority
- NC Division of Vocational Rehabilitation Services
- New Destinations Inc.

**DMHDDSAS Program Budget Proposal and Budget Narrative
for State Fiscal Year 2014-2015**

Name of LME-MCO Applicant: Alliance Behavioral Healthcare

Critical Time Intervention

Approved By: Christal Kelly, Director of Finance

Name of Contracted Agency Applicant:

Expenditure Budget:

Category	Expenses	Narrative Detail
		Add lines to detail each item as needed
Human Resources		
Salary/Wages/Benefits (total from Sheet 2)	\$54,270.00	staffing including additional FTE for sick and vacation
Contracted Personnel		
Consulting or other Professional Services		
Total Human Resources	\$54,270.00	
Equipment		Specify purchased or leased, one-time or ongoing expenditures
Communication (phones, fax, postage)	\$1,900.00	\$1000 startup for phone purchases, \$300 per month ongoing
IT (Computers, copiers)	\$15,450.00	\$15,000 startup for computer and copier purchases; \$150 per month
Vehicle		
Furniture		
Specialty Medical Equipment		
Equipment Insurance		
Equipment Repair and Maintenance		
Other:		
Total Equipment	\$17,350.00	
Facility		
Purchase		
Rent	\$12,500.00	\$5000 startup, \$2,500 per month ongoing
Renovations		
Utilities		
Facility Insurance	\$2,500.00	rental insurance
Facility Repair and maintenance		
Other:		

Total Facility	\$15,000.00	
Supplies and Materials		
Office Supplies and Materials	\$10,000.00	supplies for facilities
Computer Supplies and Materials		
Janitorial Supplies and Materials		
Service Related Supplies and Materials		
Linens and Laundry		
Client Food		
Medical Supplies and Materials		
Pharmacy		
Meetings Expenses		
Client Transportation		
Client Assistance/Client Activities	\$5,000.00	Bus passes, uniforms for employment, costs associated with GED program, etc...
Other:		
Total Supplies and Materials	\$15,000.00	
Travel		
Staff/Contract Personnel Travel	\$3,250.00	staff travel
Staff Lodging/Meals		
Total Travel	\$3,250.00	
Staff Development/Training	\$20,000.00	all staff training, except the DMH sponsored CTI training
Communications/Public Education		
Publications	\$10,000.00	website, program brochures, educational materials
PSA/Ads		
Total Media/Communications	\$10,000.00	
Administrative Overhead (10%)	\$14,985.56	
Total Expenditures	\$149,855.56	

Revenue Budget:

Category	Revenues	Narrative Detail
Medicaid - Fee for Service		

Medicare - Fee for Service		
State/Federal/Local - Fee for Service		
Other Private Insurance/Third Party		
Client Co-Pays/Client Fees		
State/Federal Non-UCR		
Local Non-UCR or other contribution		
Other Grant funding	\$149,855.56	CTI funds
Miscellaneous		
Total Revenues	\$149,855.56	

**DMHDDSAS Program Budget Proposal and Budget Narrative
for State Fiscal Year 2015-2016**

Name of LME-MCO Applicant: Alliance Behavioral Healthcare

Critical Time Intervention

Approved By: Christal Kelly, Director of Finance

Name of Contracted Agency Applicant:

Expenditure Budget:

Category	Expenses	Narrative Detail
		Add lines to detail each item as needed
Human Resources		
Salary/Wages/Benefits (total from Sheet 2)	\$217,080.00	staffing including additional FTE for sick and vacation
Contracted Personnel		
Consulting or other Professional Services		
Total Human Resources	\$217,080.00	
Equipment		Specify purchased or leased, one-time or ongoing expenditures
Communication (phones, fax, postage)	\$3,600.00	ongoing monthly expenses
IT (Computers, copiers)	\$1,800.00	internet and maintenance
Vehicle		
Furniture		
Specialty Medical Equipment		
Equipment Insurance		
Equipment Repair and Maintenance		
Other:		
Total Equipment	\$5,400.00	
Facility		
Purchase		
Rent	\$30,000.00	location rental for 12 months
Renovations		
Utilities		
Facility Insurance	\$6,000.00	rental insurance
Facility Repair and maintenance		
Other:		
Total Facility	\$36,000.00	

Supplies and Materials		
Office Supplies and Materials	\$20,000.00	
Computer Supplies and Materials		
Janitorial Supplies and Materials		
Service Related Supplies and Materials		
Linens and Laundry		
Client Food		
Medical Supplies and Materials		
Pharmacy		
Meetings Expenses		
Client Transportation		
Client Assistance/Client Activities	\$20,000.00	Bus passes, uniforms for employment, costs associated with GED program, etc...
Other:		
Total Supplies and Materials	\$40,000.00	
Travel		
Staff/Contract Personnel Travel	\$12,000.00	
Staff Lodging/Meals		
Total Travel	\$12,000.00	
Staff Development/Training	\$10,000.00	annual training
Communications/Public Education		
Publications	\$8,000.00	website, program brochures, educational materials
PSA/Ads		
Total Media/Communications	\$8,000.00	
Administrative Overhead (10%)	\$36,497.78	
Total Expenditures	\$364,977.78	

Revenue Budget:

Category	Revenues	Narrative Detail
Medicaid - Fee for Service		
Medicare - Fee for Service		

State/Federal/Local - Fee for Service	\$217,080.00	standard UCR claims submission and payment process
Other Private Insurance/Third Party		
Client Co-Pays/Client Fees		
State/Federal Non-UCR		
Local Non-UCR or other contribution		
Other Grant funding	\$147,897.78	CTI funds
Miscellaneous		
Total Revenues	\$364,977.78	

Program Personnel Detail

	Position Title	FTE	Salary	Fringe	Total
1.	Licensed Clinician	1.00	\$52,000.00	\$18,200.00	\$70,200.00
2.	Licensed Clinician	0.20	\$10,400.00	\$3,640.00	\$14,040.00
3.	Peer Support Specialist	1.00	\$28,000.00	\$9,800.00	\$37,800.00
4.	Case Manager	1.00	\$45,000.00	\$15,750.00	\$60,750.00
5.	Case Manager	0.20	\$9,000.00	\$3,150.00	\$12,150.00
6.	Administrative Assistant	0.20	\$6,000.00	\$2,100.00	\$8,100.00
7.	Clinical Supervisor	0.20	\$10,400.00	\$3,640.00	\$14,040.00
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	Total	3.80	\$160,800.00	\$56,280.00	\$217,080.00



State of North Carolina
General Court of Justice
12th Judicial District

DISTRICT COURT JUDGES

ROBERT J. STIEHL, III, CHIEF
ED PONE
TALMAGE S. BAGGETT, JR.
DAVID H. HASTY
LAURA A. DEVAN
TONI S. KING
LUIS J. OLIVERA
CHERI SILER-MACK
STEPHEN C. STOKES
APRIL M. SMITH

CUMBERLAND COUNTY COURTHOUSE
PO BOX 363
FAYETTEVILLE, NC 28302
TEL: (910) 475-3012
FAX: (910) 475-3013

February 19, 2015

Ms. Crystal Farrow
Project Manager, Crisis Solutions Initiative
N. C. Division of MH/DD/SA Services
325 N. Salisbury Street
Raleigh, NC 27603

Re: Post Forensic C.T.I. Team Funding

Dear Ms. Farrow,

Please accept this letter in support of our need for a post-forensic Critical Time Intervention (CIT) Team and funding of this program through Alliance Behavioral Healthcare.

Our county would be an ideal site for this initiative. We have demonstrated a history of collaborative work among mental health, substance abuse and community treatment providers. Our criminal justice shareholders have demonstrated a willingness to work together in a number of court specialization programs – Sobriety Court, Veterans Court, Drug Court and Family Drug Court to name a few.

We accept the many challenges posed by changes in the mental health system. As a former member of the local mental health board, I can fully appreciate how use of our Courts and local jails to supplant necessary mental health services in one of the least effective and most expensive alternatives to responsive and responsible programs such as the C.I.T. Team proposal.

Improved screening procedures and initiation of treatment, effective participant retentions – all contribute to reducing recidivism, re-arrests and jail time thus saving taxpayer/citizen dollars, time and angst within our justice system.

February 19, 2015
Ms. Crystal Farrow
Page 2

As I have stated regarding our Sobriety Courts, I believe this program will be both responsive and responsible to the needs of our citizens. It will attempt to address serious public safety concerns, the complexities of addictions and mental health treatment and the rehabilitation of lives while potentially freeing up jail space for violent offenders while saving taxpayer dollars along the way.

We will be committed to the success of this program. If I can respond to any questions or be of further assistance, please do not hesitate to contact me at 910-475-3012.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert J. Stiehl, III", with a stylized flourish at the end.

Robert J. Stiehl, III
Chief District Court Judge

RJSIII/blm



State of North Carolina
General Court of Justice
Defender District 12

BERNARD P. CONDLIN
PUBLIC DEFENDER

CUMBERLAND COUNTY COURTHOUSE
SUITE 237 - 117 DICK STREET
FAYETTEVILLE, NC 28301

TEL: (910) 475-3023
FAX: (910) 475-3024

Crystal Farrow
Project Manager, Crisis Solutions Initiative
NC Division of MH/DD/SA Services
325 N. Salisbury Street
Raleigh, NC 27603

February 13, 2015

Dear Ms. Farrow,

We are pleased to offer this letter of support to fund a post forensic Critical Time Intervention (CTI) Team through Alliance Behavioral Healthcare. Cumberland County is the ideal implementation site for this initiative. We have a strong network of providers and community supports and a diverse partnership working collaboratively to improve outcomes for persons with behavioral health conditions who are criminal justice involved. With the many changes in the mental health system we continue to seek community solutions to improve access and retention in treatment that will, in turn, reduce re-arrests and time spent in the local detention facility. As you know, this pattern of incarceration disrupts employment, housing stability and family and social connections. CTI will bolster efforts underway to build a true recovery oriented system of care along the sequential intercept model.

We are committed to the success of this initiative and pledge our full support to Alliance Behavioral Healthcare. If I can be of further assistance please do not hesitate to contact me at 910-475-3023. We look forward to a favorable response to the request for funding.

Sincerely,

A handwritten signature in blue ink, appearing to be "B. Condlin", written over a horizontal line.

Bernard P. Condlin
Chief Public Defender 12th Judicial District
Cumberland County, North Carolina



**CUMBERLAND
★ COUNTY ★**
NORTH CAROLINA

COMMUNITY DEVELOPMENT

February 18, 2015

Crystal Farrow, Project Manager
Crisis Solutions Initiative
NC Division of MH/DD/SA Services
325 N. Salisbury Street
Raleigh, NC 27603

Ref: Alliance Behavioral Healthcare

Dear Ms. Farrow:

Cumberland County Community Development is pleased to provide this letter in support of Alliance Behavioral Healthcare's post forensic Critical Time Intervention (CTI) Team.

In partnership with Alliance Behavioral Healthcare, Cumberland County Community Development manages the Project for Assistance in Transition from Homelessness (PATH) program which assist clients with mental health disorders access housing and services in the community. However, our organization and community has faced challenges when it comes to housing those who are transitioning from correctional facilities to the community. Because of these challenges, our community is seeking alternative solutions that would aid in the prevention of homelessness for this subpopulation.

Persons coming out of institutions need to be in an environment where they have the necessary support in order to obtain and maintain stability in society. Having a local CTI Team to help connect those persons coming out of institutions to housing and services in our community will have a significant impact in reducing homelessness.

With a CTI Team in place, our community will be able to address the needs and gaps that exist within our discharge planning efforts and we can expect to see a decline in homelessness within our community. If I can be of further assistance, please feel free to contact me at (910) 323-6112. We look forward to the great opportunities this program will provide to our community.

Best Regards,

Sylvia H. McLean
Director

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager

MELISSA C. CARDINALI
Assistant County Manager



OFFICE OF THE COUNTY MANAGER

February 20, 2015

Ms. Crystal Farrow
Project Manager, Crisis Solutions Initiative
NC Division of MH/DD/SA Services
325 N. Salisbury Street
Raleigh, NC 27603

Dear Ms. Farrow,

We are pleased to offer this letter of support to fund a post forensic Critical Time Intervention (CTI) Team through Alliance Behavioral Healthcare. Cumberland County is the ideal implementation site for this initiative. We have a strong network of providers and community supports and a diverse partnership working collaboratively to improve outcomes for persons with behavioral health conditions who are criminal justice involved.

With the many changes in the mental health system we continue to seek community solutions to improve access and retention in treatment that will, in turn, reduce re-arrests and time spent in the local detention facility. As you know, this pattern of incarceration disrupts employment, housing stability and family and social connections. CTI will bolster efforts underway to build a true recovery oriented system of care along the sequential intercept model.

We are committed to the success of this initiative and pledge our full support to Alliance Behavioral Healthcare. If I can be of further assistance please do not hesitate to contact me at (910) 678-7723. We look forward to a favorable response to the request for funding.

Sincerely,


James Lawson
Deputy County Manager

CM021915-2



CUMBERLAND COUNTY DETENTION CENTER MEDICAL OFFICE

204 Gillespie Street
910-672-5725 office

Fayetteville, NC 28301
910-672-5727 fax

Crystal Farrow
Project Manager, Crisis Solutions Initiative
NC Division of MH/DD/SA Services
325 N. Salisbury Street
Raleigh, NC 27603

February 13, 2015

Dear Ms. Farrow,

We are pleased to offer this letter of support to fund a post forensic Critical Time Intervention (CTI) Team through Alliance Behavioral Healthcare. Cumberland County is the ideal implementation site for this initiative. We have a strong network of providers and community supports and a diverse partnership working collaboratively to improve outcomes for persons with behavioral health conditions who are criminal justice involved. With the many changes in the mental health system we continue to seek community solutions to improve access and retention in treatment that will, in turn, reduce re-arrests and time spent in the local detention facility. As you know, this pattern of incarceration disrupts employment, housing stability and family and social connections. CTI will bolster efforts underway to build a true recovery oriented system of care along the sequential intercept model.

We are committed to the success of this initiative and pledge our full support to Alliance Behavioral Healthcare. If I can be of further assistance please do not hesitate to contact me at **910-433-3707**. We look forward to a favorable response to the request for funding.

Sincerely,

Buck Wilson
Public Health Director
Cumberland County
1235 Ramsey St
Fayetteville, NC 28301
910-433-3707 - office
910-433-3659 - fax

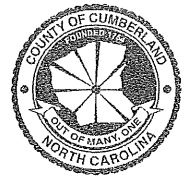


Public Health





EARL R. BUTLER, SHERIFF
CUMBERLAND COUNTY SHERIFF'S OFFICE



An Internationally Accredited Law Enforcement Agency

Crystal Farrow
Project Manager, Crisis Solutions Initiative
NC Division of MH/DD/SA Services
325 N. Salisbury Street
Raleigh, NC 27603

February 19, 2015

Dear Ms. Farrow,

We are pleased to offer this letter of support to fund a post forensic Critical Time Intervention (CTI) Team through Alliance Behavioral Healthcare. Cumberland County is the ideal implementation site for this initiative. We have a strong network of providers and community supports and a diverse partnership working collaboratively to improve outcomes for persons with behavioral health conditions who are criminal justice involved. With the many changes in the mental health system we continue to seek community solutions to improve access and retention in treatment that will, in turn, reduce re-arrests and time spent in the local detention facility. As you know, this pattern of incarceration disrupts housing stability, family and social connections, as well as other relationships and activities. Critical Time Intervention will bolster efforts underway to build a recovery oriented system of care along the sequential intercept model.

We are committed to the success of this initiative and pledge our full support to Alliance Behavioral Healthcare. If I can be of further assistance please do not hesitate to contact me at 910-677-5410. We look forward to a favorable response to the request for funding.

Sincerely,

Earl R. Butler
Sheriff



FAYETTEVILLE METROPOLITAN HOUSING AUTHORITY

1000 Ramsey Street • Post Office Drawer 2349 • Fayetteville, North Carolina 28302
Phone/TDD (910) 483-3648

DAWN DRIGGERS
Executive Director

CALVIN POOLE
Chairman

February 18, 2015

Crystal Farrow
Project Manager, Crisis Solutions Initiative
NC Division of MH/DD/SA Services
325 N. Salisbury Street
Raleigh, NC 27603

Dear Ms. Farrow,

We are pleased to offer this letter of support to fund a post forensic Critical Time Intervention (CTI) Team through Alliance Behavioral Healthcare. Cumberland County is the ideal implementation site for this initiative. We have a strong network of providers and community supports and a diverse partnership working collaboratively to improve outcomes for persons with behavioral health conditions who are criminal justice involved. With the many changes in the mental health system we continue to seek community solutions to improve access and retention in treatment that will, in turn, reduce re-arrests and time spent in the local detention facility. As you know, this pattern of incarceration disrupts employment, housing stability and family and social connections. CTI will bolster efforts underway to build a true recovery oriented system of care along the sequential intercept model.

We are committed to the success of this initiative and pledge our full support to Alliance Behavioral Healthcare. If I can be of further assistance please do not hesitate to contact me. We look forward to a favorable response to the request for funding.

Sincerely,

Dawn Driggers
Executive Director



North Carolina Department of Health and Human Services
Division of Vocational Rehabilitation Services

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Elizabeth W. Bishop
Division Director

Crystal Farrow
Project Manager, Crisis Solutions Initiative
NC Division of MH/DD/SA Services
325 N. Salisbury Street
Raleigh, NC 27603

February 19, 2015

Dear Ms. Farrow,

We are pleased to offer this letter concerning your post forensic Critical Time Intervention (CTI) Team Initiative through Alliance Behavioral Healthcare. Cumberland County is the ideal implementation site for this initiative. We have a strong network of providers and community supports and a diverse partnership working collaboratively to improve outcomes for persons with behavioral health conditions who are criminal justice involved. With the many changes in the mental health system we continue to seek community solutions to improve access and retention in treatment that will, in turn, reduce re-arrests and time spent in the local detention facility. As you know, this pattern of incarceration disrupts employment, housing stability and family and social connections. CTI will bolster efforts underway to build a true recovery oriented system of care along the sequential intercept model.

NC Division of Vocational Rehabilitation and Independent Living Services, Fayetteville Unit Office, as an Agency assisting individuals with disabilities in obtaining and maintaining employment, and independence in the community, is very excited about this initiative. As usual, we will continue to accept referrals from Alliance Behavioral Healthcare to determine if they meet the VR criteria for eligibility. We will also continue to refer appropriate VR clients to Alliance Behavioral Healthcare programs, to meet clients' specific needs. If I can be of further assistance please do not hesitate to contact me at 910-486-1101.

Sincerely,

Ellen Scherling-Morales, MA, OTR/L, CRC
Manager, Vocational Rehabilitation and Independent Living Services,
Fayetteville Unit Office





Crystal Farrow
Project Manager, Crisis Solutions Initiative
NC Division of MH/DD/SA Services
325 N. Salisbury Street
Raleigh, NC 27603

February 13, 2015

Dear Ms. Farrow,

We are pleased to offer this letter of support to fund a post forensic Critical Time Intervention (CTI) Team through Alliance Behavioral Healthcare. Cumberland County is the ideal implementation site for this initiative. We have a strong network of providers and community supports and a diverse partnership working collaboratively to improve outcomes for persons with behavioral health conditions who are criminal justice involved. With the many changes in the mental health system we continue to seek community solutions to improve access and retention in treatment that will, in turn, reduce re-arrests and time spent in the local detention facility. As you know, this pattern of incarceration disrupts employment, housing stability and family and social connections. CTI will bolster efforts underway to build a true recovery oriented system of care along the sequential intercept model.

We are committed to the success of this initiative and pledge our full support to Alliance Behavioral Healthcare. If I can be of further assistance please do not hesitate to contact me at **(919)414-2860**. We look forward to a favorable response to the request for funding.

Sincerely,

A handwritten signature in black ink that reads "Larry Lackey".

Larry Lackey
Director of Operations
New Destinations, Inc.
Cell Phone: (919) 414-2860

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. 3B

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 17, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: AUGUST 11, 2015

SUBJECT: APPROVAL OF BUDGET RESTRUCTURING

BACKGROUND

On July 2, 2015 a memorandum was previously sent to the Board of Commissioners regarding the restructuring of Budget Management.

The issues we face in county government are more complex and require on-going monitoring and evaluation, beyond the normal budget cycle. Current sales tax proposals in the General Assembly as well as our sales tax interlocal agreements are relevant examples of the detailed review and analysis required.

For some time, the county maintained a separate budget department to manage the annual budget process and ongoing budget monitoring. However, extreme budget pressures in the mid 1990's led the county to merge the budget function with the finance department.

This combined approach is proving more and more difficult to maintain. As the accounting staff finalizes one major project (annual audit and CAFR), another major project (annual budget) begins. Because of the growing complexity and importance of the audit and budget, we believe it is appropriate to have dedicated and separate staff assigned to each function. Combined, the attention to budget and audit is at greater risk of being segmented and viewed from siloes instead of a comprehensive approach.

In North Carolina, 7 of the 8 largest counties in North Carolina have separate budget and finance departments. The current structure of blending budget and finance is typically found in counties with a population of 100,000 or less, not a county of over 320,000.

Therefore, beginning July 1, 2015, the budget function will be moved to the County Manager's office. This move does not require additional funding but a re-organizing of the finance office. The re-structure will include moving a current staff position in finance to the manager's office and taking funds from the vacant Accounting Manager position for a second budget analyst position. The budget positions will report to the Assistant County Manager for Finance / Administrative Services.

Under this new structure, the budget division will be able to focus on the annual budget process, analysis of major revenue sources, working with departments on budget revisions, CIP coordination, outside agency monitoring, and special projects. One major special project on the near horizon is the sales tax distribution agreement between the county and the municipalities.

Finance will continue to work with Information Services on the implementation of the new software, investments, debt issuance, monthly and annual financial reporting, monitoring and recording fixed assets, and reconciliation and monitoring of receivables and payables.

The attached budget revision relates to this notification previously sent to Board of Commissioners.

RECOMMENDATION / PROPOSED ACTION

Approve the budget revisions associated with the restructuring.

/ct

CM081115-6

Budget Office Use	
Budget Revision No.	B16-047
Date Received	8/11/2015
Date Completed	

Organization Name: Finance

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
				-
				-
				-
				-
				-
				-
	Total	0	0	-

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210	017	Salaries - Regular	926,563	(150,083)	776,480
1270	017	Longevity	19,587	(753)	18,834
1810	017	FICA Match	74,158	(11,482)	62,676
1820	017	Retirement	64,659	(10,131)	54,528
1824	017	401K	9,695	(1,501)	8,194
1830	017	Medical Insurance	130,390	(15,340)	115,050
1860	017	Workers Comp	9,616	(406)	9,210
2992	018	Department Supplies	8,000	(750)	7,250
3470	018	Travel Employees	10,100	(7,000)	3,100
3474	018	Training	6,900	(3,000)	3,900
					-
					-
		Total	1,259,668	(200,446)	1,059,222

To allocate funds to the Administrative Department due to Budget being moved.

Assistant County Manager

**Board of County
Commissioners**

Date: _____

Budget Office Use	
Budget Revision No.	B16-047A
Date Received	8/11/2015
Date Completed	

Organization Name: Administration

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
				-
				-
				-
				-
				-
				-
	Total	0	0	-

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210	017	Salaries - Regular	1,604,711	150,083	1,754,794
1270	017	Longevity	28,672	753	29,425
1810	017	FICA Match	114,097	11,482	125,579
1820	017	Retirement	109,244	10,131	119,375
1824	017	401K	16,378	1,501	17,879
1830	017	Medical Insurance	153,400	15,340	168,740
1860	017	Workers Comp	32,600	406	33,006
2992	018	Department Supplies	7,500	750	8,250
3470	018	Travel Employees	30,000	7,000	37,000
3474	018	Training	9,000	3,000	12,000
					-
					-
		Total	2,105,602	200,446	2,306,048

To allocate funds to the Administrative Department due to Budget being moved.

Other:

Reviewed By: _____ Date: _____
revised 7-1-14 Assistant County Manager

**Board of County
Commissioners**

Date:

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

ITEM NO. 3C(1-2)

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 17, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: AUGUST 11, 2015

**SUBJECT: APPROVAL OF THE CUMBERLAND COUNTY FACILITIES
COMMITTEE REPORT AND RECOMMENDATIONS**

BACKGROUND

The Cumberland County Facilities Committee met on Thursday, August 6, 2015 and discussed the following agenda:

- 1) Radio Tower Agreement with NC Division of Forest Resources
- 2) Extension of Deli Franchise

Separate memos for these items are attached and the draft minutes of the Cumberland County Facilities Committee are attached for your convenience.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Facilities Committee report and recommendations.

/ct

Attachments

CM081115-3

DRAFT

CUMBERLAND COUNTY FACILITIES COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
AUGUST 6, 2015 - 8:30 A.M.
MINUTES

MEMBERS PRESENT: Commissioner Glenn Adams
Commissioner Jimmy Keefe
Commissioner Larry Lancaster

COMMISSIONERS PRESENT:
Commissioner Kenneth Edge

OTHERS PRESENT: Amy Cannon, County Manager
James Lawson, Deputy County Manager
Tracy Jackson, Assistant County Manager
Melissa Cardinali, Assistant County Manager for Finance /
Administrative Services
Sally Shutt, Governmental Affairs and Public Information
Officer
Rick Moorefield, County Attorney
Jeffery Brown, Engineering and Infrastructure Director
Vicki Evans, Finance Accounting Manager
Tammy Gillis, Internal Audit
Deborah Shaw, Finance Accountant
Mick Noland, PWC Chief Operations Officer
Jim Lyde, NC Division of Forest Resources
Craig Gottfried, NC Division of Forest Resources
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Commissioner Glenn Adams called the meeting to order.

1. APPROVAL OF MINUTES – JUNE 4, 2015 REGULAR MEETING

MOTION: Commissioner Keefe moved to approve the minutes.
SECOND: Commissioner Lancaster
VOTE: UNANIMOUS (3-0)

2. UPDATE ON THE PWC INTERBASIN APPEAL BY MICK NOLAND, PWC CHIEF OPERATIONS OFFICER

BACKGROUND:

DRAFT

Mr. Mick Noland, PWC Chief Operations Officer of the Water Services Division, will be providing an update on the PWC Interbasin Appeal at the August 6, 2015 Facilities Committee meeting.

RECOMMENDATION

Receive the update regarding the PWC Interbasin Appeal.

Mr. Noland distributed and discussed the following Cary/Apex Interbasin Transfer (IBT) Timeline to the Facilities Committee:

September 30, 2013:	Notice of intent to modify IBT Certificate
November 24, 2014:	Public meeting held in Fayetteville to explain Jordan Lake Allocation & IBT process
December 18, 2014:	Environmental Assessment (EA)/Finding of No Significant Impact (FONSI) available for review for additional 9 million gallons per day (MGD) transfer.
January 7, 2015:	Public hearing on IBT request held in Apex
January 22, 2015:	Public hearing on IBT request held in Fayetteville (46 attended)
February 5, 2015:	Deadline to submit comments on the EA
March 12, 2015:	Environmental Management Commission (EMC) approves the transfer of an additional 9 MGD out of the Cape Fear River Basin
May 5, 2015:	Petition for a contested case hearing filed by the City of Fayetteville and the Public Works Commission of the City of Fayetteville
June 15, 2015:	Pre-hearing statement filed with OAH
June 18, 2015:	Motion to intervene by Cary and Apex
June 30, 2015:	Letters to Cape Fear Public Utilities, Lower Cape Fear Water and Sewer, Harnett County and Cumberland County inquiring about their interest in participating in the hearing.
July 13, 2015:	Request for admissions, interrogatories and production of documents (Discovery) sent to DENR/EMC
July 20, 2015:	Motion to Intervene granted for Towns of Apex and Cary
August 13, 2015:	Informal settlement meeting with OAH
August 17, 2015:	DENR/EMC's Discovery Responses due to City of Fayetteville and the Public Works Commission of the City of Fayetteville
February 2016:	Tentative date for Hearing

Commissioner Adams thanked Mr. Noland and PWC for staying on top of this issue and stated this is definitely important to this community.

For information only. No action taken

DRAFT

3. CONSIDERATION OF APPROVAL OF THE RADIO TOWER AGREEMENT WITH NC DIVISION OF FOREST RESOURCES

BACKGROUND:

The Emergency Management Department was contacted by the NC Division of Forest Resources to see if Cumberland County had available radio tower space for installation of an antenna. Their existing agreement for the tower on Palestine Road has expired and their goal is to find a more centrally located site within Cumberland County to provide better radio communication coverage. The Emergency Management Department then contacted the Engineering & Infrastructure Department to discuss the possibility of the Forestry Service using available space on the tower located atop of the County facility located at 109 Bradford Avenue, the former Mental Health Building.

There is available space on one of the existing towers located at the facility and there is actually an existing VHF antenna that is currently not in service that the Forestry Division utilized to test the communication coverage. It was determined from the test that this location did indeed meet their needs and it was also determined that their antenna would not have a negative impact on the existing communication antennas, as their antenna will be on a different frequency from the existing antennas. The use of the available space on the tower will provide more effective and efficient services to the citizens of Cumberland County without any negative impact to existing operations.

This was initially presented and approved by the Facilities Committee on November 6, 2014, however there was liability language within the tower agreement that the County Attorney requested to be changed after it was presented. Therefore, it was determined that this should be brought back to the Committee for review and approval.

RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director along with County Management recommend that the Facilities Committee approve the use of available space on the radio tower located atop of 109 Bradford Avenue for the purposes of the NC Division of Forest Resources operating a radio antenna and forward it to the Board of Commissioners for its consideration at their August 17, 2015 meeting.

Jeffery Brown, Engineering and Infrastructure Director, reviewed the background information and recommendation as recorded above.

MOTION: Commissioner Lancaster moved to recommend to the full board approval of the use of available space on the radio tower located atop of 109 Bradford Avenue for the purposes of the NC Division of Forest Resources operating a radio antenna.

SECOND: Commissioner Keefe

VOTE: UNANIMOUS (3-0)

DRAFT

4. DELI FRANCHISE AGREEMENT UPDATE

BACKGROUND:

In 2011, Cumberland County entered into a franchise agreement allowing the Happy Deli to provide food services at two County-owned facilities. That particular agreement was set to expire in 2014, but during the November 6, 2014, Facilities Committee Meeting, a motion was made by Commissioner Edge to recommend to the full board consideration of approval to extend the franchise agreement for operation of the Courthouse and DSS snack bars until September 15, 2015 and then look into bidding it out. In addition, the committee requested that our Internal Auditor complete a compliance review based upon the franchise agreement, and for County Management to pursue a discussion with the Happy Deli regarding acceptance of debit/credit cards and other suggested changes.

RECOMMENDATION/PROPOSED ACTION:

Consider the development of an RFQ process for a deli franchise that will service the Courthouse and DSS.

Tracy Jackson, Assistant County Manager, reviewed the background information and recommendation as recorded above.

Tammy Gillis, Internal Auditor, stated she conducted a review of the Happy Deli to verify the accuracy of the daily sales reported to the County as well as to identify any changes that have been implemented in the deli. Ms. Gillis stated the daily sales reports generated by the deli's cash register system for the months of October 2014 through June 2015 were compared to the monthly sales reports that were submitted to County Finance. Ms. Gillis stated the receipts from July 2014 through September 2014 were not reviewed because the proprietor's van was broken into and his backpack containing his sales receipts and other items were stolen. Ms. Gillis further stated she did review the police report regarding the stolen backpack and receipts.

Ms. Gillis stated all reports and rent payments were submitted to the County on time. Ms. Gillis further stated on eight (8) occasions the proprietor over reported sales amounts and on six (6) occasions sales were under reported. Ms. Gillis stated the result was a net overpayment of \$181.03 to the County.

Ms. Gillis stated in November 2014, the proprietor began accepting debit/credit cards as payments which has resulted in an approximate 20% increase in the deli's monthly sales. Ms. Gillis stated in February 2015, the tables in the deli were rearranged and many decorative items were removed, which has resulted in a less cluttered appearance. Ms. Gillis stated the deli has consistently received a sanitation rating in the high 90's to 100 and currently has a 99 rating. Ms. Gillis stated the deli offers a menu with a wide variety of items to choose from and is willing and does prepare special order items that are within their abilities.

DRAFT

Ms. Gillis stated during FY 2015, the Happy Deli reported accurate sales information and paid the correct amount of rent timely. Ms. Gillis further stated the Happy Deli made changes and improvements as requested by the County and customers.

Commissioner Keefe stated he feels the reporting procedure has been too loose with this contract. Commissioner Keefe stated he feels a system needs to be in place to ensure the County is getting the proper percentage of sales rate outlined in the agreement. Ms. Cannon stated the debit/credit card system is an electronic system. Commissioner Adams asked how long the RFQ process would take. Ms. Cannon stated the agreement would need to be extended for a period of time (through the end of December 2015) to do a thorough RFQ process.

MOTION: Commissioner Keefe moved to recommend to the full board to begin the RFQ process for a deli franchise that will service the Courthouse and DSS and extend the current contract to December 31, 2015 but have staff present the RFP to the Facilities Committee no later than 90 days prior to the end of the extension of the agreement.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (3-0)

5. OTHER ITEMS OF BUSINESS

No other items of business.

MEETING ADJOURNED AT 9:10 AM.



ITEM NO. 3C(1)

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 17, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, ENGINEERING & INFRASTRUCTURE DIRECTOR

THROUGH: AMY H. CANNON, COUNTY MANAGER *ahc*

DATE: AUGUST 10, 2015

SUBJECT: RADIO TOWER AGREEMENT WITH NC DIVISION OF FOREST RESOURCES

BACKGROUND:

The Emergency Management Department was contacted by the NC Division of Forest Resources to see if Cumberland County had available radio tower space for installation of an antenna. Their existing agreement for the tower on Palestine Road has expired and their goal is to find a more centrally located site within Cumberland County to provide better radio communication coverage. The Emergency Management Department then contacted the Engineering & Infrastructure Department to discuss the possibility of the Forestry Service using available space on the tower located atop of the County facility located at 109 Bradford Avenue, the former Mental Health Building.

There is available space on one of the existing towers located at the facility and there is actually an existing VHF antenna that is currently not in service that the Forestry Division utilized to test the communication coverage. It was determined from the test that this location did indeed meet their needs and it was also determined that their antenna would not have a negative impact on the existing communication antennas, as their antenna will be on a different frequency from the existing antennas. The use of the available space on the tower will provide more effective and efficient services to the citizens of Cumberland County without any negative impact to existing operations.

This was initially presented and approved by the Facilities Committee on November 6, 2014, however there was liability language within the tower agreement that the County Attorney requested to be changed after it was presented. Therefore, it was determined that this should be brought back to the Committee for review and approval. The County Attorney has reviewed and approved the attached revised agreement.

This was presented and approved by the Facilities Committee on August 6th.

RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director, County Management and the Facilities Committee recommend that the Board of Commissioners approve the use of available space on the radio tower located atop of 109 Bradford Avenue for the purpose of the NC Division of Forest Resources operating a radio antenna.

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager




ITEM NO. 3C(2)

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA AUGUST 17, 2015

TO: BOARD OF COMMISSIONERS

FROM: W. TRACY JACKSON, ASST. COUNTY MANAGER 

THROUGH: AMY H. CANNON, COUNTY MANAGER

DATE: AUGUST 11, 2015

SUBJECT: EXTENSION OF DELI FRANCHISE

BACKGROUND

In 2011, Cumberland County entered into a franchise agreement allowing The Happy Deli to provide deli and snack bar services at two County-owned facilities (i.e., the Courthouse and DSS). The agreement was to expire in 2014, but during the November 6, 2014 Facilities Committee Meeting a motion was made to recommend that the full board consider extending the franchise agreement until September 30, 2015 and then consider bidding it out. At the August 3, 2015 Facilities Committee Meeting, the committee voted to recommend that the full board extend the current deli franchise until December 31, 2015 in order to allow staff adequate time to prepare a request for proposals. Attached is a modification created by County Attorney Rick Moorefield that allows for the extension of the deli franchise if approved by the board.

RECOMMENDATION/PROPOSED ACTION:

Approval of an extension of the current deli franchise until December 31, 2015 to allow staff time to create a request for proposals for a deli and snack bar franchisee and to solicit and vet said proposals.

NORTH CAROLINA

COUNTY OF CUMBERLAND

SNACK BAR FRANCHISE MODIFICATION

Approved by the Board of Commissioners August 17, 2015

THIS AGREEMENT, made and entered into August _____, 2015, by and between SHANA B. YI and JAE YONG YI (LEE), d/b/a Go 'N Joy Restaurant, located at 412½-A North Bragg Boulevard, Spring Lake, North Carolina 28390, hereinafter referred to as "FRANCHISEE", and the COUNTY OF CUMBERLAND, a body politic and corporate of North Carolina, hereinafter referred to as "COUNTY".

W I T N E S S E T H:

WHEREAS, FRANCHISEE is operating a Snack Bar to provide food services to the visitors and staff of the Cumberland County Courthouse located at 117 Dick Street, Fayetteville, North Carolina (Courthouse Snack Bar), and the Cumberland County Department of Social Services (DSS) located at 1225 Ramsey Street, Fayetteville, North Carolina (DSS Snack Bar), pursuant to a Franchise approved by the Board of Commissioners on a second reading October 20, 2014, with a term that ends September 30, 2015; and

WHEREAS, COUNTY, through its Board of Commissioners, desires to solicit proposals from vendors who may be interested in this Franchise.

NOW, THEREFORE, for and in consideration of the promises and agreements hereafter set forth and the mutual benefits to be derived by the parties, FRANCHISEE and COUNTY agree, in accordance with Section 14 of the Franchise Agreement approved October 20, 2014, that the Franchise Agreement approved October 20, 2014, shall be extended to December 31, 2015, subject to all the other terms and conditions stated therein.

Witness our hands and seals.

[Signature page follows}

COUNTY OF CUMBERLAND

ATTEST:

BY: _____
KENNETH S. EDGE, Chair

BY: _____
CANDICE WHITE, Clerk

[COUNTY SEAL]

SHANA B. YI

JAE YONG YI (LEE)

ATTEST:

BY: _____
WITNESS

Drafted by R. Moorefield August 12, 2015

Approved for Legal Sufficiency

County Attorney

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. 3D(1-4)

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 17, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: AUGUST 11, 2015

SUBJECT: APPROVAL OF THE CUMBERLAND COUNTY FINANCE COMMITTEE REPORT AND RECOMMENDATIONS

BACKGROUND

The Cumberland County Finance Committee met on Thursday, August 6, 2015 and discussed the following agenda:

- 1) Amendment to Annual Audit Contract
- 2) Budget Revisions to Allocate Funding for Benefits Now Required for Temporary Workers
- 3) School Health Nurse Pay Guidelines and Associated Budget Revision
- 4) Reimbursement Resolution Regarding Proposed Financing for Capital Improvements Project

Separate memos for these items are attached and the draft minutes of the Cumberland County Finance Committee are attached for your convenience.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Finance Committee report and recommendations.

/ct

Attachments
CM081115-4

DRAFT

CUMBERLAND COUNTY FINANCE COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
AUGUST 6, 2015 - 9:30 AM
MINUTES

MEMBERS PRESENT: Commissioner Marshall Faircloth, Chairman
Commissioner Jeannette Council
Commissioner Larry Lancaster

OTHER COMMISSIONERS
PRESENT:

Commissioner Glenn Adams
Commissioner Kenneth Edge
Commissioner Jimmy Keefe

OTHERS:

Amy Cannon, County Manager
James Lawson, Deputy County Manager
Tracy Jackson, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Deborah Shaw, Finance Accountant
Tammy Gillis, Director of Internal Audit and Wellness
Sally Shutt, Governmental Affairs Officer
Jeffrey Brown, Engineering and Infrastructure Director
Kristoff Bauer, Deputy City Manager
Michael Gibson, Parks and Recreation Director
Candice White, Clerk to the Board
Press

Commissioner Faircloth called the meeting to order.

1. APPROVAL OF MINUTES – JUNE 4, 2015 REGULAR MEETING

MOTION: Commissioner Council moved to approve the June 4, 2015 meeting minutes.
SECOND: Commissioner Lancaster
VOTE: UNANIMOUS (3-0)

2. PRESENTATION ON A PROPOSED CITY OF FAYETTEVILLE PARKS & RECREATION BOND ISSUE

Amy Cannon, County Manager, stated the Parks and Recreation Capital Program was presented to the Fayetteville City Council on Monday, August 3 and is being presented to the Finance Committee for information only with no action requested.

Kristoff Bauer, Deputy City Manager, stated his presentation would include an overview of the following:

- Financial Information

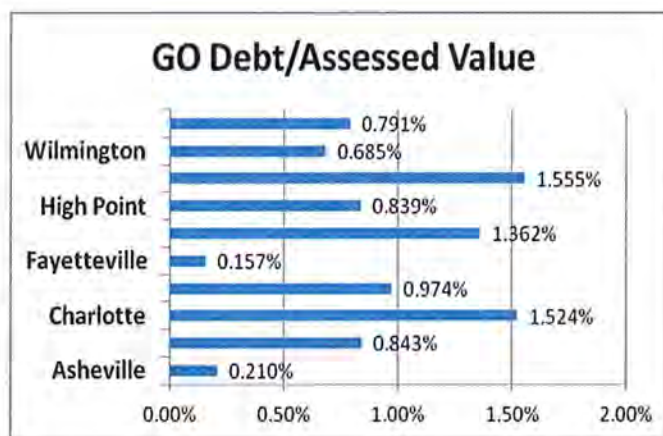
DRAFT

- GO Bond Process Update
- Recommended Next Steps
- Ballot Options
- Project Review / Questions
- Discussion

Mr. Bauer stated in the earlier countywide bond issue, the key issues were that there would have to be a countywide vote, including citizens who would not participate in the district, and the county would have to carry the debt. Mr. Bauer stated the financing piece later moved toward the City taking the debt side of what is now put in the context of a capital program as opposed to a bond issue. Mr. Bauer stated the bond debt is a tool to finance the capital program and not the goal. Michael Gibson, Parks and Recreation Director, provided a handout of capital projects to include City funded multipurpose aquatic center with senior center, city pools, neighborhood parks, river park, skateboard park, sports complex, tennis center, greenways acquisition and development, park land acquisition and existing parks and building renovations.

Mr. Bauer stated in earlier bond issue, there was also a lot of debate as to whether the appropriate information was being disclosed relative to the cost of the project. Mr. Bauer stated the financial information or costs associated with the capital program are land acquisition, design and construction. Mr. Bauer stated the GO bond authorization is what is financed and will include debt payment, financing costs and interest expense. Mr. Bauer clarified the bond piece is a subset of the costs and is not meant to encompass the total cost of the project from a construction or financing perspective. Mr. Bauer stated the bond piece is just the legal authorization limit for debt and clarified that only the GO bond limit can be disclosed on ballot.

Mr. Bauer displayed the following debt comparison and stated Fayetteville is the lowest in terms of debt capacity.



Mr. Bauer stated the statutory limit is 8% of appraised value which for Fayetteville is \$1.1 B.

Mr. Bauer stated a special election is not an option in the GO bond process and it can only be part of a regularly scheduled election. Mr. Bauer stated the primary is May 3, 2016 which means the first vote of the Fayetteville City Council will be January 11, 2016.

DRAFT

Mr. Bauer stated the next step is to conduct a cost estimate review of projects identified by the City Council and to determine whether there are additional land acquisition costs for any of the projects. Mr. Bauer stated survey data will be collected from the community to determine which parts of the bond have strong support and to give the Fayetteville City Council more input from the voter base. Mr. Bauer stated staff will return to the Council in October to finalize program elements and then a financial plan will be developed. Mr. Bauer stated this will let the projects drive the financial plan rather than the financial plan drive the projects.

Mr. Bauer stated questions presented to the City Council included the GO bond capacity needed, dedicated revenue required and project timing; the question is really how much debt can be issued. Mr. Bauer stated overtime feedback will be requested from the Board of Commissioners on County specific issues.

Mr. Bauer stated there are significant advantages to packing GO bond debt together; it can be repaid over a longer period of time than conventional debt and it can be used to finance improvements for which conventional financing cannot be used. Mr. Bauer stated the City Council was asked if they wanted to consider including additional authorizations for other kinds of projects because by law a ballot issue can only be about a single use.

Mr. Bauer stated another question is to determine whether there is a need or interest in considering GO debt to support some of the Park and Recreation District projects. Mr. Bauer stated the Parks and Recreation system serves the entire County and one of the purposes of this conversation is to determine whether there can be continued dialogue about the County's participation in some of the costs for these projects so they can be included in the analysis and brought back later in the process for discussion.

Mr. Bauer stated an analysis was conducted on the differences in using GO debt versus other obligations such as pay-as-you-go or conventional financing, and the bottom line is that GO debt projects can be completed in seven years at a lower cost compared to 25 years to complete the same projects using the same cash flow. Mr. Bauer stated the fundamental piece when talking about debt authorization is identifying the revenue source to repay the debt and to support the projects over time. Mr. Bauer stated this is the decision elected officials have to make. Mr. Bauer responded to questions regarding private agency operation, patron participation as part of the financial plan and the City Council's request to analyze alternative locations and the associated cost implications.

3. UPDATE ON SENATE PROPOSAL TO MODIFY SALES TAX DISTRIBUTION

BACKGROUND:

A proposal before the Senate would modify the method of distributing local option sales tax to counties. In effect, the analysis by the State's Fiscal Research Division indicates a shift of sales tax dollars from more urban retail counties of the State to the less wealthy counties.

- In addition to modifying the distribution, the proposal includes taxing items previously exempt.
 - installation, repair and maintenance of tangible personal property
 - veterinary services

DRAFT

- Reduce the non-profit sales tax refund
- Allows counties to levy an additional 1/4 cent sales tax via referendum
- Maintains county authority to determine distribution method to cities (i.e., ad valorem or per capita)

Based on the information provided by the Fiscal Research Division, it appears the impact of the new legislation for Cumberland County includes:

- Potential increase of approximately \$880,000 by FY 2019-20 under the 80/20 method
- Additional \$9.3 million by FY 2019-20 if the additional 1/4 cent is approved by referendum

As of the last update from the NCACC, the Governor has stated he will veto any bill that includes this modification to the distribution method and the bill continues to face other opposition as well.

RECOMMENDATION:

No action by the Committee is needed; this is for information purposes only.

Melissa Cardinali, Assistant County Manager, reviewed the background information as recorded above and stated this information was put together based on what was known at the time. Ms. Cardinali stated at that time, the proposal was for 80/20 but there is now talk about changing to 50/50. Ms. Cardinali stated based on those numbers, Cumberland County does not look like it will gain or lose, and if the sales tax base were expanded, the County might pick up another \$1.6 million. Ms. Cardinali stated her understanding as of the last update is that the House is opposed to any change so the push is likely from the Senate.

Chairman Edge stated the NCACC is lobbying that the 1/4 cent sales tax, should it become an issue, be allowed by resolution rather than referendum. Commissioner Faircloth asked whether the County could apply for the 1/4 cent. Ms. Cannon stated a change in this legislation will allow the County to apply. Commissioner Keefe inquired regarding the use of the 1/4 cent. Ms. Cannon stated it can be used for transit purposes and schools, and under the new legislation it can be used for those purposes or general purposes. Commissioner Keefe asked whether this would affect the current sales tax agreement with municipalities. Ms. Cannon stated she and the city manager concur that until the sales tax is settled in the General Assembly, no one will know what can be negotiated. Ms. Cannon further stated once the sales tax is resolved, she and the city manager are committed to begin sales tax discussions. Chairman Edge inquired whether the county could use ad valorem for some of its municipalities and per capita for others. Rick Moorefield, County Attorney, stated that cannot be done under the existing law. Commissioner Council stated she did not want the decision regarding sales tax to wait. Ms. Cannon stated it is her intent to begin discussions with all of the municipalities once the sales tax issue is settled in Raleigh.

DRAFT

4. CONSIDERATION OF AMENDMENT TO THE ANNUAL AUDIT CONTRACT

BACKGROUND:

Earlier this year, the Board of Commissioners approved a contract for Cherry Bekaert, LLP to perform the annual audit. Since that time, the N.C. Office of the State Auditor has made revisions to the work required of audit firms.

We recently received notification from the Office of the State Auditor that they are auditing the Schedule of Expenditures of Federal Awards (SEFA) and compliance over the major federal programs of the State of North Carolina as of June 30, 2015. The goal of the additional procedures is to provide reliable data to the State Auditor who will use the data in their audit of major federal programs. The requirement for the auditors contracted by the County to perform additional procedures for the State is clearly an unfunded mandate. The cost of the additional procedures is \$2,000 annually.

RECOMMENDATION:

Approve a \$2,000 amendment to the annual audit contract with Cherry Bekaert, LLP for the fiscal year 2015 audit.

Vicki Evans, Finance Director, reviewed the background information as recorded above.

MOTION: Commissioner Council moved to approve a \$2,000 amendment to the annual audit contract with Cherry Bekaert, LLP for the fiscal year 2015 audit.

SECOND: Commissioner Lancaster

DISCUSSION: Commissioner Faircloth asked whether the state put a mandate on auditors. Ms. Evans responded in the affirmative and stated an amendment to the audit contract had to be approved last year in the same dollar amount for the same reason. Commissioner Keefe stated consideration should be given in the future to rotating auditors every few years to keep a fresh look when auditing county government. In response to a question from Commissioner Faircloth, Ms. Evans stated the county is in the second of a three-year contract with Cherry Bekaert, LLP.

VOTE: UNANIMOUS (3-0)

5. CONSIDERATION OF BUDGET REVISIONS TO ALLOCATE FUNDING FOR BENEFITS NOW REQUIRED FOR TEMPORARY WORKERS

BACKGROUND:

Compliance with the Affordable Care Act requires that the County extend health insurance benefits to temporary employees who are hired to work thirty or more hours per week. These employees will now be offered the same benefit as regular full time employees and if they choose to participate they will make the same contribution amounts. This fiscal year there are thirty five positions within DSS who this applies to, therefore a budget revision is needed to

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cover this additional cost. This does not apply to any temporary staff who is working for the County through an employment agency.

In the process of thoroughly reviewing required benefits of temporary staff, we also found that employees who have worked 1,000 or more hours in a twelve month period must be enrolled in the retirement system as of their one year anniversary. We are approaching that date for some of the thirty five DSS positions mentioned above. This additional cost has been projected in the budget revision.

No other benefits will apply to temporary employees, per the County's policy.

RECOMMENDATION/PROPOSED ACTION:

Approval of budget revision B16-024/A which will authorize payment of these employee benefits.

Ms. Cardinali reviewed the background information as recorded and stated because the employees are working greater than thirty hours per week, the County under the Affordable Care Act is required to provide health insurance coverage for them and under the State Retirement System the County is required to enroll those employees in the retirement system once they have been employed by the County for twelve months. Ms. Cardinali stated the budget revision would fund the retirement and health insurance benefits the County is required to give those time-limited positions. Ms. Cardinali stated at present, it appears there are only a handful of employees that would be eligible for the retirement system but this budget revision would take into account the entire year so staff will not have to return to the Board should someone become eligible during the year. Ms. Cardinali acknowledged a 75% reimbursement from the Medicaid funding.

MOTION: Commissioner Lancaster moved to approve budget revision B16-024/A which will authorize payment of these employee benefits.

SECOND: Commissioner Council

VOTE: UNANIMOUS (3-0)

6. CONSIDERATION OF SCHOOL HEALTH NURSE PAY GUIDELINES AND ASSOCIATED BUDGET REVISION

BACKGROUND:

The Guidelines for School Health Nurse Pay and Leave Accrual have been in place and have been followed since 2003. To summarize, the guidelines state that employees in these positions will be paid prorated annualized salaries over a 12-month period even though they actually only work ten months. On a bi-weekly basis this means that the work schedule of 70 hours per pay period will amount to 59.23 paid hours. In the event one of these type employees terminates, the individual may owe the County or more likely, the County will owe the employee a pay differential.

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An issue with the guidelines was recently brought to the attention of Finance and Human Resources staff when a school health nurse *transferring* to another internal department requested to be paid her annualized salary difference prior to her transfer. This was the first time a school health nurse who transferred to another internal department requested these funds. Staff had been processing pay actions according to the guidelines that were implemented in 2003 for school health nurses who *terminated* employment, only.

Calculations show that the school health nurse who brought this to our attention does have a balance owed to her because of being paid for fewer hours than she worked in accordance with the guidelines. In an effort to determine the full impact for all school health nurses, staff conducted further analysis and research, and final calculations show seven other active employees and one retired employee who transferred to other internal full time positions have balances owed covering the time period 2003 to present. The total one-time cost to correct this is \$24,257 which will result in pay adjustments for nine individuals. To prevent future recurrence, the following actions were taken as of July 1, 2015:

- The guidelines were updated to include a payout calculation for school health nurses who *transfer* within the County; and
- The action to pay these individuals will be initiated by Human Resources staff on a Personnel Action Form, directing payroll to calculate and pay out or collect any discrepancies in pay.

RECOMMENDATION/PROPOSED ACTION:

Consensus to move forward to the next scheduled meeting of the Board of County Commissioners and approve the associated budget revision which will authorize payment to the nine former school health nurses.

GUIDELINES FOR SCHOOL HEALTH NURSE PAY AND LEAVE ACCRUAL

Effective Date: July 1, 2003

(Updated July 1, 2015 – changes shown in red)

1. Salary will be annualized over a 12-month period, but they will only work 10 months. This will insure payments for any deductions (ex: BCBS, term, dental...). This also means that the work schedule of 70 hours a pay period will be paid at 59.23 hours.
2. Reduced hours worked will not affect the number of years with the Retirement System. Retirement benefits are calculated based on the salary paid during the four highest paid years in a row. As a matter-of-fact, the health nurses will be in a much better position as it relates to time with the Retirement System because no contributions to the Retirement System means no creditable service. Salaries being paid over twelve months mean contributions will be made to the Retirement System monthly and they will receive credit time for the two months they are out of work.
3. Calculations will be made when an individual **in the school nurse special pay plan terminates or transfers to another County position** to determine the correct payout. In most cases, the County will owe the employee some additional pay because they will be working 70 hours per pay period, but are receiving pay for 59.23 hours. In the event an employee **in the**

DRAFT

school nurse special pay plan decides to terminate employment or transfers to another County position during the period the advanced money has been paid, advanced funds are due to the County to be paid back to the County by the employee. County HR will notify Payroll in the comments section of the Personnel Action Form anytime an individual in the school nurse special pay plan terminates or transfers to another County position, noting that the calculation must be made.

4. Accrual of sick/annual leave will be at 88% of full-time rate; however, no leave will be accrued for the two months not worked. Other leaves will be paid at 88% of full-time rate, (i.e., holidays).

5. Since pay is being generated during the summer, the payroll system will show leave accrual. These accruals will be adjusted back to actual at the beginning of the school year.

Ms. Evans reviewed the background information recorded above as it relates to school health nurses who transfer to another department within the County and called attention to the revision to the guidelines that have been updated to include a payout calculation for school health nurses who transfer within the County in order to pay out their prorated annualized salary as if they only worked ten months. Ms. Evans stated the total one-time cost to correct this is \$24,257 which will result in pay adjustments for nine individuals, eight of which are still working for the County. Questions followed.

MOTION: Commissioner Council moved to forward to the full Board at its next scheduled meeting approval of the budget revision which will authorize payment to the nine former school health nurses.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (3-0)

7. CONSIDERATION OF REIMBURSEMENT RESOLUTION REGARDING PROPOSED FINANCING FOR CAPITAL IMPROVEMENT PROJECTS

BACKGROUND:

As addressed in the Manager's budget message, infrastructure repairs and maintenance is a funding priority continuing the Board's goal of providing adequate infrastructure and specifically addresses the objective of ensuring that facilities are well maintained. Areas of improvements within the general fund and crown fund considered and approved in the fiscal year 2016 budget include: parking lot repair/resurfacing, roof repair/replacement and building exterior improvements. To address these categories of infrastructure needs over the next three years a total of \$9,823,625 will be financed to cover these costs.

U. S. Treasury regulations and guidelines that involve debt financing transactions require that a governmental entity declare its intent to use debt financing for a given project before expenses are incurred. In accordance with this requirement, the County must adopt a resolution of intent

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to use installment financing for the capital improvement projects in order to reimburse itself for any costs incurred before the financing is executed from the proceeds of the installment contract.

The resolution would satisfy the federal reimbursement requirements by declaring the County's intent to finance the capital improvement projects from an installment contract in an amount not to exceed \$10 million.

RECOMMENDATION/PROPOSED ACTION:

Consensus to move forward to the August 17 meeting of the Board of County Commissioners and adopt the resolution recorded below declaring its intent to reimburse costs associated with the identified capital improvements projects from financing proceeds.

RESOLUTION OF OFFICIAL INTENT TO PURSUE TAX EXEMPT FINANCING AND TO REIMBURSE EXPENDITURES WITH PROCEEDS OF A BORROWING

WHEREAS, the Board of Commissioners of Cumberland County, North Carolina (the "County") intends to provide a portion of the financing of the acquisition, construction, renovation and equipping of certain capital improvements to various County property, including but not limited to the Crown Complex, the Courthouse, the historic Courthouse, the Sheriff's office, the Department of Social Services Building, and the Health Department, including parking lot, exterior building and roof repairs (collectively, the "Projects");

WHEREAS, the County may advance its own funds to pay expenditures related to the Projects, may borrow funds on a short term taxable or tax exempt basis in order to pay such expenditures or may enter into contracts obligating third parties to make certain expenditures relating to the Projects (the "Expenditures") prior to incurring indebtedness and to receive reimbursement for such Expenditures from proceeds of tax-exempt bonds or taxable debt, or both;

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CUMBERLAND COUNTY, NORTH CAROLINA:

1. The County intends to utilize the proceeds of tax-exempt indebtedness, including but not limited to installment finance agreements (the "Indebtedness") or to incur other debt, to pay the costs of the Projects in an amount not currently expected to exceed \$10,000,000.

2. The County intends that the proceeds of the Indebtedness be used to reimburse the County for Expenditures with respect to the Projects made on or after the date that is no more than 60 days prior to the date of this resolution. The County reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Indebtedness or other debt.

3. The County intends that the adoption of this resolution confirms the "official intent" within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.

DRAFT

4. This resolution shall take effect immediately upon its passage.

Ms. Evans reviewed the background information as recorded above and stated the County's bond attorney was asked to write a bond resolution that would satisfy the federal reimbursement requirements by declaring the County's intent to finance the capital improvement projects from an installment contract in an amount not to exceed \$10 million. Ms. Evans stated within the County's fiscal year 2016 budget and the capital improvement plan, there were capital improvement items identified that need to go forward for financing; these total \$9.8 million. Commissioner Faircloth asked why U.S. Treasury regulations were involved. Ms. Evans explained those regulations require that a governmental entity declare its intent to use debt financing for a given project before expenses are incurred. Ms. Cannon also explained the County must adopt a resolution of intent to use installment financing for the capital improvement projects in order to reimburse itself for any costs incurred before the financing is executed from the proceeds of the installment contract. Ms. Cardinali further explained the U. S. Treasury is involved because the IRS regulates all of borrowing by government.

MOTION: Commissioner Lancaster moved to a forward to the full Board at its August 17 meeting adoption of the resolution declaring intent to reimburse costs associated with the identified capital improvement projects from financing proceeds.

SECOND: Commissioner Faircloth

DISCUSSION: Commissioner Keefe inquired regarding the Crown's \$3.5 million. Ms. Evans explained there are benefits, such as a better rate, to including the Crown in one financing package with capital improvement projects. Ms. Evans stated general financing is \$6.65 and the Crown is \$3.173 for a total of \$9.823 or \$10 million for both. Ms. Cannon stated as far as any debt capacity, it is for the total organization and it does not matter whether it is repaid from the enterprise fund or the general fund.

VOTE: UNANIMOUS (3-0)

8. MONTHLY FINANCIAL REPORT

BACKGROUND:

The monthly financial report summary for fiscal year 2015 is incomplete at this time. We are currently operating in the 13th period of fiscal year 2015, working toward closing out that fiscal year and are getting geared up for audit. In addition, we are also working within the first month of fiscal year 2016 with less than a month's data. Preliminary results of the 13th period of fiscal year 2015 will be presented at next month's Finance Committee meeting.

Other highlights include:

- Cumberland County Tax Department is reporting a total collection rate of 99.17%. This is the highest overall rate the department has ever attained.

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- Cumberland County Finance Department recently received the Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended June 30, 2014.

RECOMMENDATION/PROPOSED ACTION:

No action needed – for information purposes only.

Ms. Evans reviewed the background information recorded above and stated although there is no regular monthly financial report, she wanted to highlight the County Tax Department and County Finance Department.

9. OTHER MATTERS OF BUSINESS

Ms. Cannon introduced Deborah Shaw as the new budget analyst and stated she will lead the County in developing a separate budget division and will be available to help County Administration on special projects such as the sales tax discussions.

Ms. Cardinali provided an update on the employee clinic and stated it is anticipated the clinic will be open five days per week in the fall and since its opening in July, it has averaged twenty patients per day. Ms. Cardinali stated Novant invoiced the County \$15,000 for those visits which would have cost the County over \$21,000 had those patients gone through the traditional medical system.

There were no other matters of business.

There being no further business, the meeting adjourned at 10:25 a.m.



ITEM NO. 35(1)

FINANCE OFFICE

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7753 • Fax (910) 323-6120

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
AUGUST 17, 2015**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *vfe*

DATE: AUGUST 10, 2015

**SUBJECT: CONSIDERATION OF AMENDMENT TO ANNUAL AUDIT
CONTRACT**

BACKGROUND

As presented during the August 3, 2015 finance committee meeting, information was shared regarding notification from the Office of the State Auditor that they are auditing the Schedule of Expenditures of Federal Awards (SEFA) and compliance over the major federal programs of the State of North Carolina as of June 30, 2015. The goal of the additional procedures is to provide reliable data to the State Auditor who will use the data in their audit of major federal programs. The requirement for the auditors contracted by the County to perform additional procedures for the State is clearly an unfunded mandate. The cost of the additional procedures is \$2,000 annually.

RECOMMENDATION/PROPOSED ACTION

Approval of the \$2,000 amendment of the annual audit contract with Cherry Bekaert, LLP for the fiscal year 2015 audit.

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**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-048
Date Received	8/11/2015
Date Completed	

Fund No. 101 Agency No. 412 Organ. No. 4195

Organization Name: General Government Other

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated		2,000	2,000
				-
				-
				-
				-
				-
	Total	0	2,000	2,000

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3101	077	Audit	118,800	2,000	120,800
					-
					-
					-
					-
					-
					-
					-
					-
					-
		Total	118,800	2,000	120,800

Justification:

To allocate additional funds per the amendment to the audit contract.

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: Vicki Evans
Department Representative

Date: 8/11/15

Reviewed By: Deborah W. Shaw
Budget Analyst

Date: 8/11/15

Reviewed By: Vicki Evans
Finance Director

Date: 8/11/15

Reviewed By: Theresa Dardanis
revised 7-1-14 Assistant County Manager

Date: 8-11-15

Approved By:	
	Date: _____
County Manager	
Board of County Commissioners	Date: _____



ITEM NO. 3D(2)

FINANCE OFFICE

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MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
AUGUST 17, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *vfe*

DATE: AUGUST 10, 2015

SUBJECT: CONSIDERATION OF BUDGET REVISIONS TO ALLOCATE FUNDING FOR BENEFITS NOW REQUIRED FOR TEMPORARY WORKERS

BACKGROUND

As presented during the August 3, 2015 finance committee meeting, compliance with the Affordable Care Act requires that the County extend health insurance benefits to temporary employees who are hired to work thirty or more hours per week. These employees will now be offered the same benefit as regular full time employees and if they choose to participate they will make the same contribution amounts. This fiscal year there are thirty five positions within DSS who this applies to, therefore a budget revision is needed to cover this additional cost. This does not apply to any temporary staff who is working for the County through an employment agency.

In addition, employees who have worked 1,000 or more hours in a twelve month period must be enrolled in the retirement system as of their one year anniversary. We are approaching that date for some of the thirty five DSS positions mentioned above. This additional cost has been projected in the attached budget revision.

No other benefits will apply to temporary employees, per the County's policy.

RECOMMENDATION/PROPOSED ACTION

Approval of the attached budget revision which will authorize payment of these employee benefits.

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**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-024/024A
Date Received	7/30/15
Date Completed	

Fund No. 101 Agency No. 437 Organ. No. 4365
 Organization Name: Department of Social Services

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4346	NC MEDICAID ADMINISTRATION	9,830,806	253,887	10,084,693
Total		9,830,806	253,887	10,084,693

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1820	240	RETIREMENT	1,655,799	67,371	1,723,170
1830	240	MEDICAL INSURANCE	4,878,120	268,450	5,146,570
1860	240	WORKERS-COMP	466,174	2,695	468,869
1261	240	SALARIES - TEMP DSS	1,057,985	(60,625)	997,360
1810	240	FICA MATCH (7.65%)	1,896,991	60,625	1,957,616
TOTAL			9,955,069	338,516	10,293,585

B16-024A GEN GOVERNMENT OTHER 101-412-4195
 3390 078 CONTRACTED SERVICES 169,604 (84,629) 84,975

Justification:

To budget for Retirement, Medical Insurance and Workers Compensation for 35 Temporary IM CW1 postions and to reallocate the FICA match on these positions to the appropriate object code.

Funding Source: State: _____ Federal: 253,887 Fund Balance: County: _____ New: 0 Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: <u>Brenda Smith</u> Department Representative	Date: <u>7-30-15</u>	Approved By: _____ _____ County Manager _____ Board of County Commissioners _____ Date: _____
Reviewed By: <u>Deborah W. Shaw</u> Budget Analyst	Date: <u>7/30/15</u>	
Reviewed By: <u>Wicki Evans</u> Finance Director	Date: <u>7/30/15</u>	
Reviewed By: <u>Luissa Cardinale</u> Assistant County Manager	Date: <u>7-30-15</u>	



ITEM NO. 3D(3)

FINANCE OFFICE

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MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
AUGUST 17, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: AUGUST 10, 2015

**SUBJECT: CONSIDERATION OF APPROVAL OF BUDGET REVISION
AUTHORIZING PAYMENT TO NINE FORMER SCHOOL
HEALTH NURSES**

BACKGROUND

As presented during the August 3, 2015 finance committee meeting, information was shared regarding the Guidelines for School Health Nurse Pay and Leave Accrual that have been in place and have been followed since 2003. To summarize, the guidelines state that employees in these positions will be paid prorated annualized salaries over a 12-month period even though they actually only work ten months. On a bi-weekly basis this means that the work schedule of 70 hours per pay period will amount to 59.23 paid hours. In the event one of these type employees terminates, the individual may owe the County or more likely, the County will owe the employee a pay differential.

An issue with the guidelines was recently brought to the attention of Finance and Human Resources staff when a school health nurse *transferring* to another internal department requested to be paid her annualized salary difference prior to her transfer. This was the first time a school health nurse who transferred to another internal department requested these funds. Staff had been processing pay actions according to the guidelines that were implemented in 2003 for school health nurses who *terminated* employment, only.

Calculations show that the school health nurse who brought this to our attention does have a balance owed to her because of being paid for fewer hours than she worked in accordance with the guidelines. In an effort to determine the full impact for all school health nurses, staff conducted further analysis and research, and final calculations show seven other active

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employees and one retired employee who transferred to other internal full time positions have balances owed covering the time period 2003 to present. The total one-time cost to correct this is \$24,257 which will result in pay adjustments for nine individuals. To prevent future recurrence, the following actions were taken as of July 1, 2015:

- The guidelines were updated to include a payout calculation for school health nurses who *transfer* within the County; and
- The action to pay these individuals will be initiated by Human Resources staff on a Personnel Action Form, directing payroll to calculate and pay out or collect any discrepancies in pay.

The revision to the guidelines is attached showing changes in red.

RECOMMENDATION/PROPOSED ACTION

Approve the attached budget revision which will authorize payments totaling \$24,257 to nine former school health nurses.

GUIDELINES FOR SCHOOL HEALTH NURSE PAY AND LEAVE ACCRUAL

Effective Date: July 1, 2003

(Updated July 1, 2015 – changes shown in red)

1. Salary will be annualized over a 12-month period, but they will only work 10 months. This will insure payments for any deductions (ex: BCBS, term, dental...). This also means that the work schedule of 70 hours a pay period will be paid at 59.23 hours.
2. Reduced hours worked will not affect the number of years with the Retirement System. Retirement benefits are calculated based on the salary paid during the four highest paid years in a row. As a matter-of-fact, the health nurses will be in a much better position as it relates to time with the Retirement System because no contributions to the Retirement System means no creditable service. Salaries being paid over twelve months mean contributions will be made to the Retirement System monthly and they will receive credit time for the two months they are out of work.
3. Calculations will be made when an individual **in the school nurse special pay plan terminates or transfers to another County position** to determine the correct payout. In most cases, the County will owe the employee some additional pay because they will be working 70 hours per pay period, but are receiving pay for 59.23 hours. In the event an employee **in the school nurse special pay plan** decides to terminate employment **or transfers to another County position** during the period the advanced money has been paid, advanced funds are due to the County to be paid back to the County by the employee. **County HR will notify Payroll in the comments section of the Personnel Action Form anytime an individual in the school nurse special pay plan terminates or transfers to another County position, noting that the calculation must be made.**
4. Accrual of sick/annual leave will be at 88% of full-time rate; however, no leave will be accrued for the two months not worked. Other leaves will be paid at 88% of full-time rate, (i.e., holidays).
5. Since pay is being generated during the summer, the payroll system will show leave accrual. These accruals will be adjusted back to actual at the beginning of the school year.

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B116-037</u>
Date Received	<u>8/10/15</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 4312
 Organization Name: School Health Program

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9999- 9901	Fund Balance Appropriated		24,257	24,257
				-
				-
				-
				-
				-
	Total	0	24,257	24,257

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210		Salaries - Regular	750,041	21,033	771,074
1810		FICA match	58,063	1,610	59,673
1820		Retirement	50,626	1,403	52,029
1824		401K County	7,591	211	7,802
					-
					-
					-
					-
		Total	866,321	24,257	890,578

Justification:

Adjustment required to pay former school health nurses who transferred to other County departments unpaid balances owed.

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: Bob Sucher Date: 7/24/15
 Department Representative
 Reviewed By: Deborah W. Shaw Date: 8/10/15
 Budget Analyst
 Reviewed By: Wicki Evans Date: 7/21/15
 Finance Director
 Reviewed By: Theresa Cardinale Date: 8.11.15
 Assistant County Manager

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____



ITEM NO. 3D(4)

FINANCE OFFICE

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**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
AUGUST 17, 2015**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *vke*

DATE: AUGUST 10, 2015

**SUBJECT: CONSIDERATION OF REIMBURSEMENT RESOLUTION
REGARDING PROPOSED FINANCING FOR CAPITAL
IMPROVEMENT PROJECTS**

BACKGROUND

As presented during the August 3, 2015 finance committee meeting, information was shared regarding the resolution of official intent to pursue tax exempt financing and to reimburse expenditures with proceeds of a borrowing. U. S. Treasury regulations and guidelines that involve debt financing transactions require that a governmental entity declare its intent to use debt financing for a given project before expenses are incurred. In accordance with this requirement, the County must adopt a resolution of intent to use installment financing for the capital improvement projects in order to reimburse itself for any costs incurred before the financing is executed from the proceeds of the installment contract.

Areas of improvements within the general fund and crown fund considered and approved in the fiscal year 2016 budget include: parking lot repair/resurfacing, roof repair/replacement and building exterior improvements. To address these categories of infrastructure needs over the next three years a total of \$9,823,625 will be financed to cover these costs.

The attached resolution would satisfy the federal reimbursement requirements by declaring the County's intent to finance the capital improvement projects from an installment contract in an amount not to exceed \$10 million.

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RECOMMENDATION/PROPOSED ACTION

Approval of the resolution of official intent to pursue tax exempt financing and to reimburse expenditures with proceeds of a borrowing.

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BOARD OF COMMISSIONERS
OF CUMBERLAND COUNTY

Excerpt of Minutes
of Meeting on
August 17, 2015

Present: Chairman _____ presiding, and

Commissioners: _____

Absent: _____

* * * * *

The following resolution was discussed and its title was read:

RESOLUTION OF OFFICIAL INTENT TO PURSUE
TAX EXEMPT FINANCING AND TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF A BORROWING

WHEREAS, the Board of Commissioners of Cumberland County, North Carolina (the "County") intends to provide a portion of the financing of the acquisition, construction, renovation and equipping of certain capital improvements to various County property, including but not limited to the Crown Complex, the Courthouse, the historic Courthouse, the Sheriff's office, the Department of Social Services Building, and the Health Department, including parking lot, exterior building and roof repairs (collectively, the "Projects");

WHEREAS, the County may advance its own funds to pay expenditures related to the Projects, may borrow funds on a short term taxable or tax exempt basis in order to pay such expenditures or may enter into contracts obligating third parties to make certain expenditures relating to the Projects (the "Expenditures") prior to incurring indebtedness and to receive reimbursement for such Expenditures from proceeds of tax-exempt bonds or taxable debt, or both;

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF
CUMBERLAND COUNTY, NORTH CAROLINA:**

1. The County intends to utilize the proceeds of tax-exempt indebtedness, including but not limited to installment finance agreements (the "Indebtedness") or to incur other debt, to pay the costs of the Projects in an amount not currently expected to exceed \$10,000,000.

2. The County intends that the proceeds of the Indebtedness be used to reimburse the County for Expenditures with respect to the Projects made on or after the date that is no more than 60 days prior to the date of this resolution. The County reasonably expects on the date

hereof that it will reimburse the Expenditures with the proceeds of the Indebtedness or other debt.

3. The County intends that the adoption of this resolution confirms the "official intent" within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.

4. This resolution shall take effect immediately upon its passage.

Commissioner _____ moved the passage of the foregoing resolution,

Commissioner _____ seconded the motion, and the resolution was passed by the following vote:

Ayes: _____

Nays: _____

Not Voting: _____

* * * * *

I, Candice White, Clerk to the Board of Commissioners for Cumberland County, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the Board of Commissioners for the County at a regular meeting duly called and held August 17, 2015, as it relates in any way to the resolution hereinabove set forth and that such proceedings are recorded in Minute Book _____ of the minutes of the County. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the Board of Commissioners for the County is on file in my office.

WITNESS my hand and the common seal of the County, this ____ day of August, 2015.

Clerk to the Board of Commissioners
Cumberland County, North Carolina

(SEAL)

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

ITEM NO. _____

3E

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 17, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: AUGUST 11, 2015

**SUBJECT: APPROVAL OF THE CUMBERLAND COUNTY POLICY
COMMITTEE REPORT AND RECOMMENDATIONS**

BACKGROUND

The Cumberland County Policy Committee met on Thursday, August 6, 2015. Draft minutes of the Cumberland County Policy Committee are attached for your convenience.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Policy Committee report and recommendations for information purposes only.

/ct

Attachments

CM081115-5

CUMBERLAND COUNTY POLICY COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
AUGUST 6, 2015 – 10:30 A.M.
MINUTES

MEMBERS PRESENT: Commissioner Charles Evans
Commissioner Jimmy Keefe
Commissioner Jeannette Council

OTHER COMMISSIONERS
PRESENT:

Commissioner Kenneth Edge
Commissioner Larry Lancaster
Commissioner Marshall Faircloth
Commissioner Glenn Adams

OTHERS PRESENT: Amy Cannon, County Manager
James Lawson, Deputy County Manager
Tracy Jackson, Assistant County Manager
Melissa Cardinali, Assistant County Manager for Finance/
Administrative Services
Sally Shutt, Governmental Affairs and Public Information
Officer
Rick Moorefield, County Attorney
Vicki Evans, Finance Accounting Manager
Rochelle Small-Toney, City of Fayetteville
Sheila Cuffee, Human Relations Commission
Kathy Waddell, Human Relations Commission
Willie Ratchford, WPR Consulting, Inc.
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Commissioner Evans called the meeting to order.

1. APPROVAL OF MINUTES – JUNE 4, 2015

MOTION: Commissioner Keefe moved to approve the minutes.
SECOND: Commissioner Evans
VOTE: UNANIMOUS (3-0)

2. PRESENTATION OF FINAL REPORT REGARDING JOINT HUMAN
RELATIONS COMMISSION BY MR. WILLIE RATCHFORD

DRAFT

BACKGROUND:

The County entered into an Interlocal Agreement in 2004 for the purpose of providing a joint Human Relations Commission and Department for our community. The mission of the Human Relations Commission is to provide equal opportunity by reviewing equal opportunity complaints, developing programs designed to improve human relations, resolving fair housing and landlord/tenant complaints, providing training, and providing strategies to resolve issues that discriminate citizens in any way. Specifically, our Community Development Department has provided services to the Commission by assisting with fair housing issues.

Mr. Willie Ratchford, with WPR Consulting, Inc., made a presentation to the Policy Committee in April and is prepared to share his final report with the Policy Committee.

RECOMMENDATION:

Receive the final report regarding continuation of the Joint Human Relations Function.

Mr. Ratchford stated WPR Consulting, LLC was retained by the City of Fayetteville to complete an assessment and alignment of the Fayetteville-Cumberland Human Relations Commission and Department (FCHRC) and to develop a process to hire a director for the Human Relations department.

Mr. Ratchford outlined the primary purpose of the process as follows:

- Legitimate business case for continuation of the FCHRC
- Revisit what should be the direction of the FCHRC
- Relationship between the City of Fayetteville and Cumberland County
- Scope of work for the FCHRC to make it more relevant
- Engage relevant segments of the community in this process for their feedback, input and ownership of the outcome
- Process to hire a new director

Mr. Ratchford stated information gathering consisted of conducting multiple interviews with various stakeholders, engaging focus groups, presentations on the importance of human relations work, surveys, reviewing documents provided by staff including relevant portions of the Human Relations Ordinance and facilitating focus groups and conducting a stakeholder group survey. Mr. Ratchford stated stakeholders consisted of the following:

- Members and staff of the FCHRC
- City and County Managers' Offices
- Fayetteville City Council members
- Cumberland County Commission
- Multiple community stakeholder groups, organizations and individuals

DRAFT

Mr. Ratchford stated the focus groups and survey provided insight into aspects of the FCHRC that might be improved and an organizational chart was prepared on what the FCHRC might look like if it were expanded. Mr. Ratchford also stated a draft memorandum of agreement was developed aligning the FCHRC jointly with the City of Fayetteville and Cumberland County.

Mr. Ratchford stated the following steps were taken to prepare to hire a new FCHRC Director:

- Develop a list of desirable traits for the director position
- Job summary for the position
- Interview guide/questions and assessment tool
- Writing skills assessment
- Role play for a mock staff meeting
- Interview notes
- Assessment tool for persons who will interview candidates for the director's position.

Mr. Ratchford provided an overview of the fifteen (15) recommendations contained in the Final Report-June 2015 as follows:

- ❖ Recommendation #1: The City of Fayetteville and Cumberland County continue their support of the Fayetteville-Cumberland Human Relation Commission and prioritize the work of the FCHRC through strategic planning and with the necessary City and County funding and resources.
 - Stakeholder Feedback: Over 90% of stakeholder and survey respondents expressed a desire for the City and County to continue their support of the FCHRC.
- ❖ Recommendation #2: The City of Fayetteville and Cumberland County sign off on a Memorandum of Agreement for support of the Human Relations Department mission and programs.
- ❖ Recommendation #3: Increase the FCHRC current staff of 3.5 persons to six (6) full time positions with joint City and County funding (50/50); or four (4) full time positions with City funding if the County does not want to engage in this partnership.
 - Stakeholder Concern: Multiple stakeholders expressed concern that the FCHRC is understaffed and underfunded.
- ❖ Recommendation #4: Examine the structure and design of the FCHRC and make sure that it aligns with the tenets of the Fayetteville-Cumberland Human Relations Ordinance.
 - Core Services:
 - Develop, maintain and improve human relations, inter-group relations, inter-racial relations and community relations
 - Provide fair housing conciliations

DRAFT

- Resolve community issues through mediation/group and individual
 - Fair housing, public accommodations and employment investigations
 - Fair housing education and outreach
 - Language access coordination
- ❖ Recommendation #5: Revisit the Vision and Mission of the FCHRC to make sure they are still relevant.
- Vision First: Before a “mission” is defined, it is suggested that the FCHRC determine the organization’s “vision” for the Fayetteville-Cumberland community.

Commissioner Council stated she agrees the mission needs to be updated and needs to be relevant to 2020 going forward. Commissioner Council further stated she feels the Cumberland County Board of Commissioners and the Fayetteville City Council should have been involved in the survey and assessment.

- ❖ Recommendation #6: Review annually and create new working/standing subcommittees to address human relations issues; in addition to appointing “ad hoc” subcommittees to address specific issues of the day.
- Ordinance Authorization: Human Relations Ordinance authorizes the FCHRC, “at its discretion, to appoint subcommittees to concern themselves with specific human relations problems”.
- ❖ Recommendation #7: Engage stakeholders to assist in setting a strategic community wide agenda for HRC programs/services. This would determine what subcommittees would be needed.
- Working Together: Human relations work requires community partnerships and collaborations.
- ❖ Recommendation #8: Raise the value of the Human Relations Department by doing an annual awareness campaign and be more proactive with public relations.
- Awareness Campaign: Stakeholder groups suggested that the FCHRC needs to do a better job of promoting itself in the Fayetteville-Cumberland community.
- ❖ Recommendation #9: Community Forums be created to bring residents together for deliberative community dialogues on tough issues and community concerns.
- Honest Dialogue: In Fayetteville-Cumberland County, racial, ethnic and socio-economic tensions could lead to public discourse and cause polarization in many segments of the community.
- ❖ Recommendation #10: Increase outreach to diverse populations in Fayetteville-Cumberland.

DRAFT

- Cultural Competency: FCHRC needs to be in the forefront of providing culturally competent services and outreach to Fayetteville-Cumberland's growing diverse community.
- ❖ Recommendation #11: Provide diversity training to employees of the City and the County and their agencies on continuous basis.
 - A Changing Customer Base: As components of local government, the City of Fayetteville and Cumberland County are dealing with a customer/client base that has and will continue to become more diverse.
- ❖ Recommendation #12: Use community gatekeepers to keep the pulse of the various population needs.
 - Tolerance: Based on feedback received from the community in this process, there is a perception among some that tolerance is not a common human ideal in the community.
- ❖ Recommendation #13: Seek out ways to support organizations working to support Fayetteville-Cumberland's immigrant population in order to maximize their capabilities.
 - Language Access: A Language Access Plan (LAP) would call for City and County departments to identify LAP Liaisons who coordinate language access whenever a Limited English Proficiency (LEP) resident is trying to secure City or County services.
- ❖ Recommendation #14: FCHRC work to increase partnerships across the community with other organizations that have similar missions.
 - Leveraging Resources: FCHRC should continually seek ways to leverage resources through teamwork, collaboration and partnerships with local organizations that have similar visions and missions.
- ❖ Recommendation #15: Conduct quarterly member orientations for HRC commission members.
 - Educating the HRC: Members of the Commission expressed concern that at times they were confused about the work of the FCHRC. Most felt this could be addressed by having more frequent member orientations and not just doing so once a year.

Commissioner Evans stated he would like the Cumberland County Board of Commissioners to receive reports from the Human Relations Commission to keep the Board informed. Mr. Ratchford stated in the proposed Memorandum of Agreement there is a recommendation to have the Fayetteville-Cumberland Human Relations Commission, Fayetteville-Cumberland Human Relations Department and the Fayetteville-Cumberland Fair Housing Board individually and/or jointly submit a report of their activities and recommendations to the Fayetteville City Council and the Cumberland County Board of Commissioners no less than quarterly each year.

DRAFT

Commissioner Keefe stated he would like to know how many cases the Human Relations Commission took on last year. Mr. Ratchford stated he does not have that information but he would make sure to get the information for Commissioner Keefe. Commissioner Keefe further stated he would like to know how many cases were in the unincorporated areas. Commissioner Faircloth asked Mr. Ratchford to also provide a list of all stakeholders that participated in the process.

Mr. Ratchford stated the Board of Commissioners is invited to provide feedback regarding the proposed recommendations.

No action taken.

3. OTHER ITEMS OF BUSINESS

No other items of business.

MEETING ADJOURNED AT 11:07 AM

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY

CASE NUMBER: MH 760-2014

PROPERTY OWNER: Tina Stoddard, Stacy Stoddard & Billy V. Cain

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on January 20, 2015, enacted an ordinance directing the demolition by the owner of the structure Tina Stoddard, Stacy Stoddard & Billy V. Cain located at 5080 Tabor Church Rd, Fayetteville, NC, PIN: 0463-82-2290, said ordinance being recorded in Book 9585, page 331, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$1,400.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners find it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$1,400.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated January 20, 2015, and in Section 153A-372 of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 5080 Tabor Church Rd, Fayetteville, NC, as described in Deed Book 7619, page 336, of the Cumberland County Registry and identified in County tax records as PIN 0463-82-2290.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 17 day of August, 2015, at 6:45 p.m. o'clock.

Cumberland County Clerk

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH 722-2014
PROPERTY OWNER: Bryan David Arthur

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on January 20, 2015, enacted an ordinance directing the demolition by the owner of the structure Bryan David Arthur, located at 4044 Chicken Foot Rd; St. Pauls, NC, PIN: 0420-85-9815, said ordinance being recorded in Book 9585, page 0325, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$1,450.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners find it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$1,450.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated January 20, 2015, and in Section 153A-372 of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 4044 Chicken Foot Rd, St. Pauls, NC, as described in Deed Book 9265, page 144, of the Cumberland County Registry and identified in County tax records as PIN 0420-85-9815.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 17th day of August, 2015, at 6:45 p.m. o'clock.

Cumberland County Clerk

ITEM NO. 3F(3)

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH 699-2014
PROPERTY OWNER: Eric R. Nelson & Bank of America

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on December 15, 2014, enacted an ordinance directing the demolition by the owner of the structure Eric R. Nelson & Bank of America, located at 6505 Amity Ct.; Stedman, NC, PIN: 0497-26-5834, said ordinance being recorded in Book 9590, page 395, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$2,975.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners find it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$2,975.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated December 15, 2014, and in Section 153A-372 of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 6505 Amity Ct, Stedman, NC, as described in Deed Book 5327, page 658, of the Cumberland County Registry and identified in County tax records as PIN 0497-26-5834.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 17th day of August, 2015, at 6:45 p.m. o'clock.

Cumberland County Clerk

ITEM NO. 3 F(4)

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH 789-2014
PROPERTY OWNER: Dora Mason

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on January 20, 2015, enacted an ordinance directing the demolition by the owner of the structure Dora Mason, located at 2960 Duck Pond Road, Linden, NC, PIN: 0553-76-4830, said ordinance being recorded in Book 9585, page 0316, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$9,800.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners find it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$9,800.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated January 20, 2015, and in Section 153A-372 of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 2960 Duck Pond, Linden, NC, as described in Deed Book 4153, page 0354, of the Cumberland County Registry and identified in County tax records as PIN 0553-76-4830.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 17th day of August, 2015, at 6:45 p.m. o'clock.

Cumberland County Clerk

ITEM NO. 3F(5)

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH 950-2015
PROPERTY OWNER: Elizabeth W. Stifler

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on April 20, 2015, enacted an ordinance directing the demolition by the owner of the structure Elizabeth W. Stifler, located at 4025 Limestone Street, Eastover, NC, PIN: 0469-45-7228, said ordinance being recorded in Book 9640, page 862, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$1,700.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners find it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$1,700.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated April 20, 2015, and in Section 153A-372 of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 4025 Limestone Street, Eastover, NC, as described in Deed Book 3401, page 0749, of the Cumberland County Registry and identified in County tax records as PIN 0469-45-7228.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 17th day of August, 2015, at 6:45 p.m. o'clock.

Cumberland County Clerk

COUNTY OF CUMBERLAND

NORTH CAROLINA

Proclamation

WHEREAS, this proclamation celebrates and recognizes Bill Bowman and the creation of Cumberland County's first weekly community newspaper *Up & Coming Weekly*; and

WHEREAS, *Up & Coming Weekly* became Cumberland County's first sanctioned North Carolina Press associated "Free" community newspaper; and

WHEREAS, *Up & Coming Weekly* has been locally owned, written and published in Cumberland County; and

WHEREAS, the *Up & Coming Weekly* is an award winning community newspaper known not only in North Carolina but throughout the Southeast region; and

WHEREAS, *Up & Coming Weekly* has provided a continuous unbiased journalist voice for all residents and communities within Cumberland County; and

WHEREAS, *Up & Coming Weekly* has been dedicated to accentuating and illuminating Cumberland County's assets and quality of life; and

WHEREAS, *Up & Coming Weekly* has provided continuous support of Cumberland County arts, cultural venues and community non-profit organizations.

NOW, THEREFORE, the County of Cumberland Board of Commissioners hereby recognizes the significant and positive journalist impact of *Up & Coming Weekly* in the daily lives of its residents, acknowledges the importance of a vibrant free press to democracy while recognizing the role of "free" community newspapers like *Up & Coming Weekly* in that process, and congratulates *Up & Coming Weekly* on its **20th Anniversary** of serving the Cumberland County community.

Adopted this 17th day of August, 2015.

KENNETH S. EDGE, Chairman
Cumberland County Board of Commissioners

RANDY BEEMAN
Director/Fire Marshal

JAMES "TIM" MITCHELL
Deputy Director



ITEM NO. 3H

EMERGENCY SERVICES DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 17, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY BEEMAN, EMERGENCY SERVICES DIRECTOR

A handwritten signature in black ink, appearing to read "Randy Beeman", is written over the "FROM:" line.

Date: August 7, 2015

SUBJECT: APPROVAL OF REGIONAL HAZARD MITIGATION PLAN (HMP) – RESOLUTION

BACKGROUND

The Cumberland County Hazard Mitigation Plan (HMP) expires October 25, 2016. Each version of an approved Hazard Mitigation Plan lasts five years. Cumberland and Hoke Counties have been awarded a Regional Hazard Mitigation Planning Grant to assist in the preparation and review of their 2011-2016 plans. The Cumberland County Hazard Mitigation Plan Committee will identify hazards and evaluate projects to reduce the impacts of natural disasters.

Once the resolution has been approved, it authorizes the Cumberland County Hazard Mitigation Plan Committee and adds points to Cumberland County's Community Rating System.

Attached is a resolution to support the 2016 Regional Hazard Mitigation Program.

RECOMMENDATION/PROPOSED ACTION

Approve the attached Regional Hazard Mitigation Resolution.

Attachments:



RESOLUTION
CREATION OF THE REGIONAL HAZARD MITIGATION PLANNING COMMITTEE
FOR CUMBERLAND COUNTY

WHEREAS, Cumberland County participates in the National Flood Insurance Program's (NFIP) and Community Rating System (CRS) Program to reduce the cost of flood insurance to County residents; and

WHEREAS, currently Cumberland and Hoke Counties are developing a Regional Hazard Mitigation Plan that will protect the public health, safety and welfare of its residents while minimizing public and private losses due to natural hazards; and

WHEREAS, the public will be encouraged to become involved in the planning process and invited to attend all committee and public meetings held throughout the development of the Regional Hazard Mitigation Plan of Cumberland and Hoke Counties; and

WHEREAS, Hoke County has established their own Hazard Mitigation Planning Committee and will be involved in all public meetings and programs; and

WHEREAS, by Cumberland County participating in the National Flood Insurance Program (NFIP) and Community Rating System (CRS) an adopted Hazard Mitigation Plan that meets the standards outlined in 44 Code of Federal Regulation (CFR) 78.5., 78.6, and 201.6, will provide credit points toward the CRS Program; and

WHEREAS, Cumberland County has exposure to flood and other natural hazards that increase the vulnerability of life, property, environment and the County's economy; and

WHEREAS, both the Regional Hazard Mitigation Planning Committees will be involved in the assessment of the natural hazards that impact the Counties, developing goals that address the hazards, and creating various mitigation strategies to help reduce damage to structures and protect lives; and

WHEREAS, the Regional Hazard Mitigation Planning Committee has the responsibility to meet and fulfill the requirements of the Disaster Mitigation Act (DMA) of 2000 and FEMA's CRS Program; and

WHEREAS, both the Hazard Mitigation Planning Committees will serve until the completion of the Regional Hazard Mitigation Plan for Cumberland and Hoke Counties and upon adoption the Cumberland County Committee will dissolve; and

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Commissioners hereby adopts the creation of the Regional Hazard Mitigation Planning Committee.

On this _____ day of _____ 2015

BY: _____
Kenneth S. Edge, Chairman
BOARD OF COUNTY COMMISSIONERS

ATTEST: _____
Candice White, Clerk to the Board

Attachment: Cumberland County Regional Hazard Mitigation Planning Committee

Cumberland County Hazard Mitigation Planning Committee

Municipality/Department

(ONE REPRESENTATIVE FROM EACH AGENCY)

Three-at-Large Citizens of Cumberland County

City of Fayetteville Emergency Management Coordinator

City of Fayetteville Planning Department

Cumberland County Department of Emergency Services

Cumberland County Department of Engineering, Infrastructure and Landscaping

Cumberland County Management

Cumberland County Planning and Inspections Department

Town of Eastover, Kim Nazarchyk, Town Manager

Town of Falcon, Belinda D. White, Town Clerk

Town of Godwin, Willie J. Burnette, Mayor

Town of Hope Mills, John W. Ellis III, Town Manager

Town of Linden, Ruby Hendges, Town Clerk

Town of Spring Lake, Paul Hoover, Public Works Department

Town of Stedman, Billy Horne, Mayor

Town of Wade, Cindy Burchett, Town clerk

American Red Cross –Highland Chapter, Ron Thompson, Disaster Program Specialist

Sustainable Sandhills, Alba Polonkey, Sustainability Program Manager

United Way of Cumberland County, Robert Hines, Executive Director

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-025
Date Received	8/5/2015
Date Completed	

Fund No. 455 Agency No. 450 Organ. No. 4572

Organization Name: Surface Transportation - Direct Allocation

ITEM NO. 3I(1)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9110	Transfer from General Fund	0	1,238	1,238

Total 0 1,238 1,238

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
4507	465	Surface Transportation	0	1,238	1,238

Total 0 1,238 1,238

Justification:

Revision to fund processing of a NC Dept. of Transportation (NCDOT) invoice for 20% local match related to grant administration.

Funding Source: State: _____ Federal: _____ Fund Balance: County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Submitted By: Bob Tucker Date: 8/5/15
Department Representative

Reviewed By: Deborah W. Shaw Date: 8/11/15
Budget Analyst

Reviewed By: Wickie Evans Date: 8/11/15
Finance Director

Reviewed By: Nydia Maldonado Date: 8.11.15
Assistant County Manager

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-025A
Date Received	8/5/2015
Date Completed	

Fund No. 101 Agency No. 412 Organ. No. 4195
 Organization Name: General Government Other

Pg 2 of 2

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901 (101-999-9999)	Fund Balance Appropriated		1,238	

Total 1,238

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
387Q	080	Transfer to Fund 455	0	1,238	1,238

Total 0 1,238 1,238

Justification:

Revision to appropriate fund balance for a transfer to Fund 455 (Surface Transportation Program - Direct Allocation) to pay 20% local match on administrative services provided by NC Department of Transportation (NCDOT) related to the Little Cross Creek Trail Project which was partially funded by a direct allocation from the Surface Transportation Program Grant.

Funding Source:

State: _____ Federal: _____ Fund Balance: _____ County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: Bob Tucker
 Department Representative

Date: 8/5/15

Reviewed By: Deborah W. Shaw
 Budget Analyst

Date: 8/6/15

Reviewed By: Wicki Evans
 Finance Director

Date: 8/10/15

Reviewed By: Myissa Olandorale
 Assistant County Manager

Date: 8.11.15

Approved By:

County Manager

Board of County
Commissioners

Date: _____

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B10-034</u>
Date Received	<u>8/10/15</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 4328
 Organization Name: NC Aids

ITEM NO. 3I(2)a

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4122	CAPUS	19,119	7,800	26,919
				-
				-
				-
				-
Total		19,119	7,800	26,919

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	215	Contracted Services	19,119	7,800	26,919
					-
					-
					-
					-
					-
					-
Total			19,119	7,800	26,919

Justification:

Budgeting additional State Funds received to support piloting a women's Safe Spaces group.

Funding Source: State: 7,800 Federal: _____ Fund Balance: County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: Candi Long Date: 8/7/15
 Department Representative
 Reviewed By: Deborah W. Shaw Date: 8/10/15
 Budget Analyst
 Reviewed By: Wicki Evans Date: 8/10/15
 Finance Director
 Reviewed By: Ngessa Dandanele Date: 8.11.15
 Assistant County Manager

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

Budget Office Use	
Budget Revision No.	B116-035
Date Received	8/10/15
Date Completed	

ITEM NO. 3 I(2)b

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4118	NC Youth Tobacco	71,721	(1,515)	70,206
				-
				-
				-
				-
	Total	71,721	(1,515)	70,206

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3419	224	Misc	3,120	(1,515)	1,605
					-
					-
					-
					-
					-
					-
					-
					-
		Total	3,120	(1,515)	1,605

Reduction to State funding.

Submitted By: Cand. yn G Date: 8/7/15
Department Representative

Reviewed By: Deborah W. Shaw Date: 8/10/15
Budget Analyst

Reviewed By: Wickie Evans Date: 8/10/15
Finance Director

Reviewed By: Theresa Cardinale Date: 8-11-15
Assistant County Manager

**Board of County
Commissioners**

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use

Budget Revision No. B16-036/B16

Date Received 8/10/15

Date Completed _____

036A

Fund No. 101 Agency No. 422 Organ. No. 4213/4200

Organization Name: Roxie Crisis Intervention Center

ITEM NO.

3 I(3)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
Total		0	0	

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
4213-1210	102	Salaries-Reg	193,524	14,200	207,724
4213-1810	102	FICA Match	14,917	1,086	16,003
4213-1820	102	Retirement	13,943	1,157	15,100
4213-1824	102	401K County	1,950	142	2,092
4213-1826	102	401K LEO	9,750	710	10,460
4213-1830	102	Medical Ins	38,350	7,670	46,020
<u>B16-036A Sheriff's Office</u>					
4200-1210	096	Salaries-Reg	14,723,660	(14,200)	14,709,460
4200-1810	096	FICA Match	1,151,278	(1,086)	1,150,192
4200-1820	096	Retirement	1,069,641	(1,157)	1,068,484
4200-1824	096	401K County	150,558	(142)	150,416
4200-1826	096	401K LEO	637,001	(710)	636,291
4200-1830	096	Medical Ins	2,430,546	(7,670)	2,422,876
Total			20,435,118	-	20,435,118

Justification:

The Sheriff's Office is transferring a Deputy from a position in Org 4200 to a position in Org 4213. Due to limited number of positions in Org 4213 and the salary the Deputy will earn due to years of service, it is necessary to transfer funds from the Deputy's previous position in Org 4200 to the Deputy's newly assigned position in Org 4213 to ensure sufficient funds are available in Org 4213 for his salary and benefits.

Funding Source:

State: _____

Federal: _____

Fund Balance:

County: _____

New: _____

Other: _____

Other: _____

Fees: _____

Prior Year: _____

Submitted By: Earl R Butler

Sheriff/Department Rep

Date: 8/12/15

Reviewed By: Deborah W. Shaw

Budget Analyst

Date: 8/12/15

Reviewed By: _____

Finance Director

Date: _____

Reviewed By: Nelima Dardinali

Assistant County Manager

Date: 8.12.15

Approved By:

County Manager

Board of County Commissioners

Date: _____

Date: _____

Patricia Hall,
Chair
Town of Hope Mills

Charles Morris,
Vice-Chair
Town of Linden

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Diane Wheatley,
Carl Manning,
Walter Clark,
Cumberland County

Benny Pearce,
Town of Eastover

AUGUST 7, 2015

ITEM NO. 4A

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P15-42:** Rezoning 65.28+/- acres from RR Rural Residential to A1 Agricultural/CZ Conditional Zoning for a borrow source operation or to a more restrictive zoning district; located northeast of the south end of SR 2341 (Claude Lee Road); submitted by Frank McDonald on behalf McDonald Materials Inc. (owner).

ACTION: 1st motion for Case P15-42: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P15-42: Move to approve the rezoning for A1 Agricultural/CZ Conditional Zoning district for a borrow source operation as recommended by the Planning Staff.

SITE PROFILE: Frontage & Location: No frontage; **Depth:** 3,377.17'+/-; **Jurisdiction:** Cumberland County; **Adjacent Property:** No; **Current Use:** Woodlands; **Initial Zoning:** RR – March 15, 1979 (Area 6); **Nonconformities:** None; **Zoning Violation(s):** None; **Surrounding Zoning:** North: C(P)/CU (to allow manufactured home), M(P), C(P) & RR; South: RR/CU (storage of antique cars), M(P), C(P) & RR; East: RR/CU (2) (to allow borrow sources) & C(P); West: M(P), C3 & RR; **Surrounding Land Use:** Residential (including manufactured dwellings & multi-family), motor vehicle wrecking yard & woodlands; **2030 Land Use Plan:** Urban; **South Central Land Use Plan:** Low Density Residential; **Special Flood Hazard Area (SFHA):** None, however small stream standards apply; **Airport Overlay District:** Use is consistent with overlay objectives; **Water/Sewer Availability:** Well/Septic; **Soil Limitations:** Yes, hydric – JT Johnston loam; **School Capacity/Enrolled:** Alderman Road Elementary: 750/657; South View Middle: 900/705; South View High: 1,800/1,777; **Subdivision/Site Plan:** If approved, "Ordinance Related Conditions" apply; **Sewer Service Area:** Yes; **Average Daily Traffic Count (2012):** 41,000 on I-95; **Highway Plan:** Claude Lee Road is identified in the Highway Plan as a Local Road. There are no road improvements/constructions specified for this area. This case has no impact on the current Highway Plan or Transportation Improvement Program; **Notes:** Density (minus 15% for ROW): RR – 142 lots/units (120 lots/units); Minimum Yard Setback Regulations: **RR:** Front yard: 30', Side yard: 15', Rear yard: 35'; **A1:** Front yard: 50', Side yard: 20', Rear yard: 50'.

MINUTES OF JULY 21, 2015

1st MOTION

Although the request is not consistent with the adopted comprehensive plan designated as the 2030 *Growth Vision Plan* which calls for "urban" at this location, the Planning and Inspections Staff recommends the board find that the request meets the goals and objectives of the Airport Overlay District; specifically, not having large structures or concentrations of residential communities in areas subject to large aircraft noise and flight paths. The request is not consistent with the South Central Land Use Plan which calls for "low density residential" at this location, but the reasoning behind this recommendation (low airport impact) is consistent with a borrow source operation.

The staff recommends the board further find this rezoning request is reasonable and in the public interest because the district requested for the subject property meets or exceeds the location criteria of the adopted Land Use Policies Plan, in that: *individual well and septic system allowed; could be located in any defined critical area as defined by the Fort Bragg Small Area Study and may be outside the Sewer Service Area.*

2nd MOTION

In addition to the above information, the Planning and Inspections Staff recommends approval of Case No. P15-42 for the A1 Agricultural/CZ Conditional Zoning district for a borrow source operation based on the following:

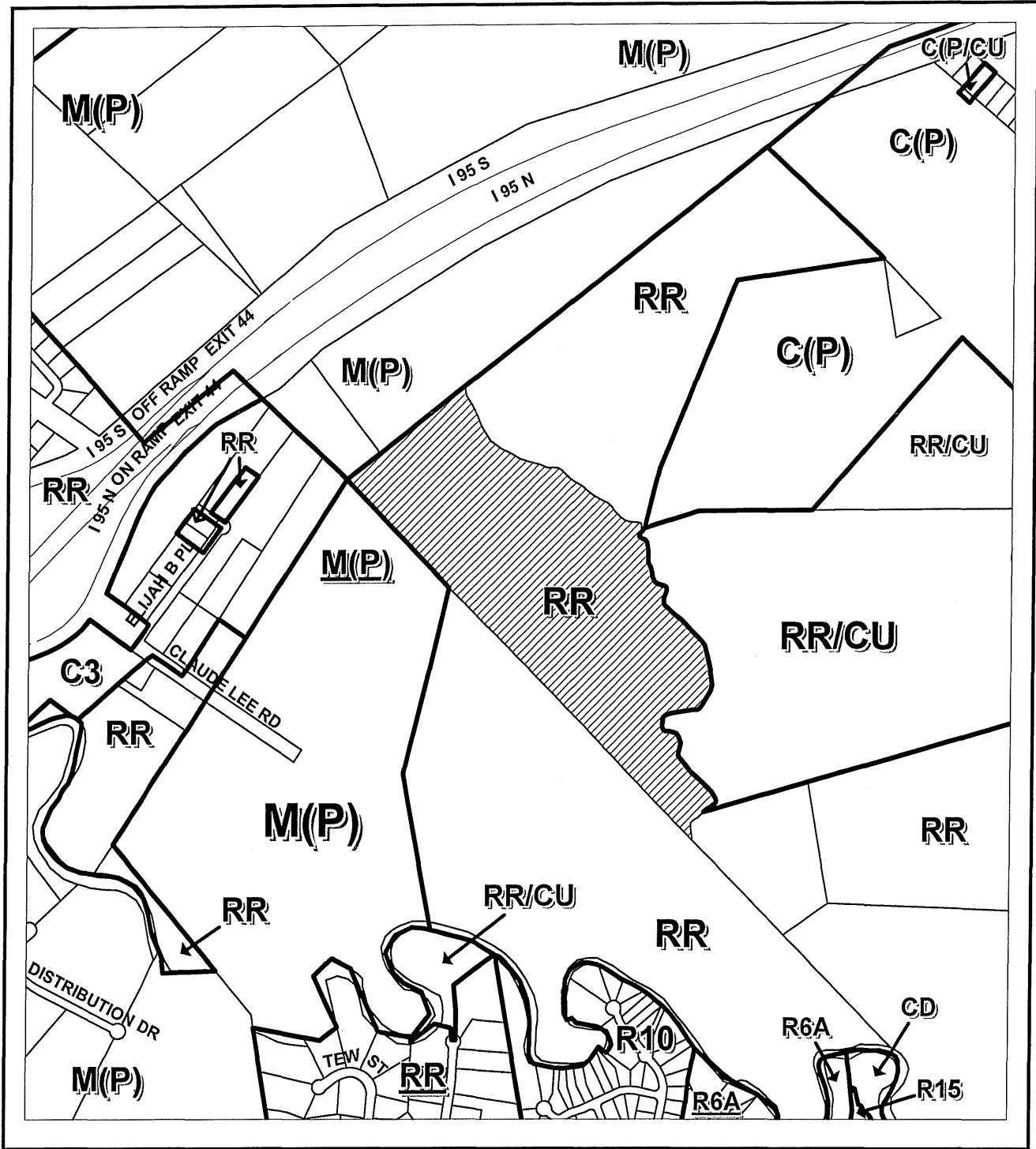
- If approved, the requested district and use will be consistent with development in the general area.

There are no other districts considered suitable for this request at this location. The property owner has voluntarily agreed to all "Ordinance Related Conditions."

Mr. Morris made both of the motions referenced above, seconded by Mr. McLaurin, to follow the staff recommendations and approve the request. The motions passed unanimously.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.



REQUESTED REZONING RR TO A1/CZ

ACREAGE: 65.28 AC.+/-

HEARING NO: P15-42

ORDINANCE: COUNTY

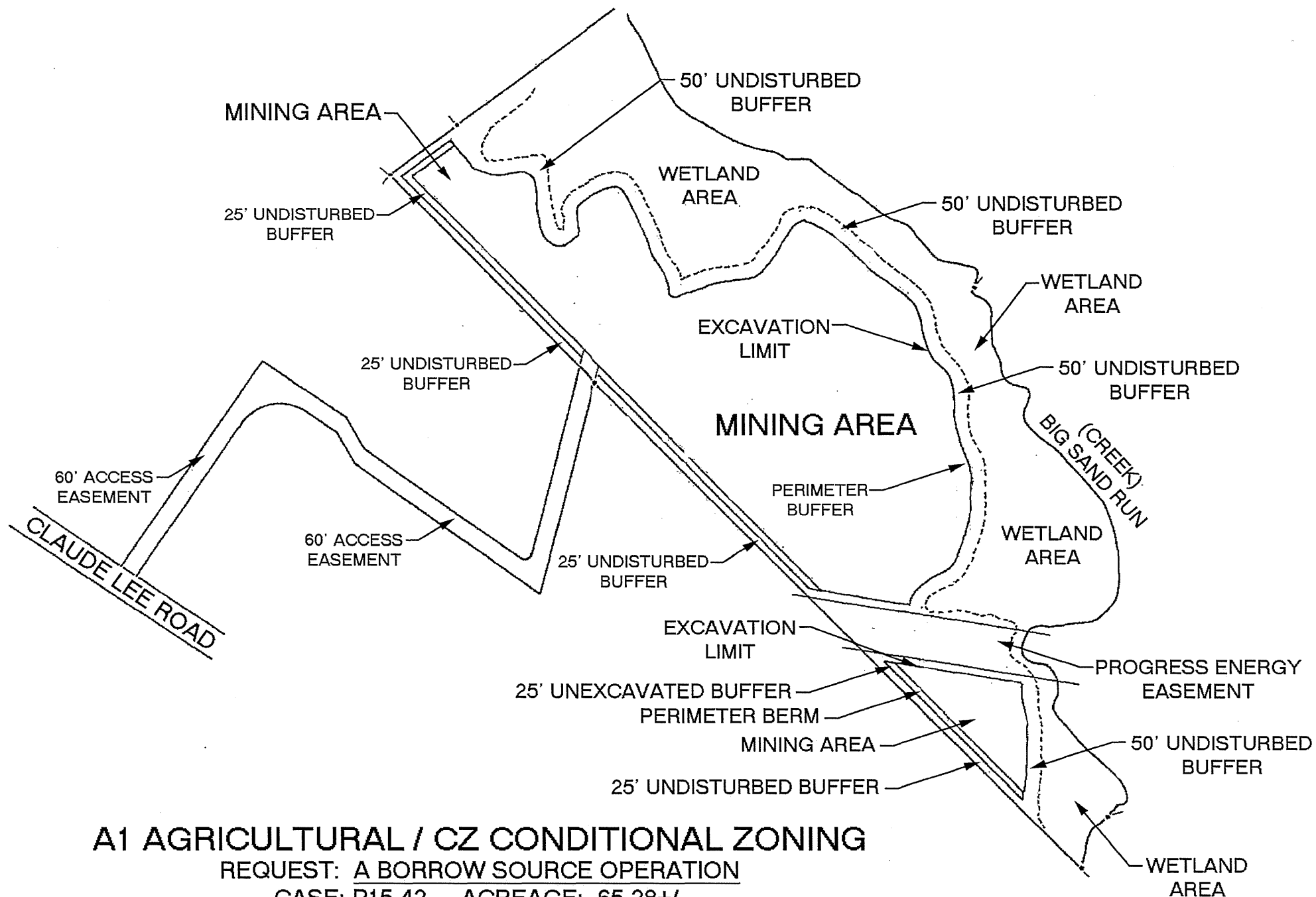
HEARING DATE

ACTION

STAFF RECOMMENDATION

PLANNING BOARD

GOVERNING BOARD



A1 AGRICULTURAL / CZ CONDITIONAL ZONING

REQUEST: A BORROW SOURCE OPERATION

CASE: P15-42 ACREAGE: 65.28+/-

ZONED: RR SCALE: NTS

*SCALED DETAILED SITE PLAN IN FILE AVAILABLE FOR REVIEW UPON REQUEST

CONDITIONAL ZONING DISTRICT

Draft

Ordinance Related Conditions
for
Borrow Source Operations

Pre- Permit Related:

1. The owner/developer(s) must provide a recorded copy of the ingress/egress access easement with a minimum width of 20 feet to Code Enforcement at the time of permit application.
2. Prior to permit application, the developer(s) must provide approval from "Progress Energy" that the proposed use does not interfere with the transmission right-of-way easement to County Code Enforcement Section, Room 101 in the Historic Courthouse at 130 Gillespie Street.

Permit-Related:

3. The owner/developer(s) of these lots must obtain detailed instructions on provisions of the County Zoning Ordinance and permits required to place any structure within this development from the County Code Enforcement Section, Room 101 in the Historic Courthouse at 130 Gillespie Street. For additional information, the developer should contact a Code Enforcement Officer.
4. For any development of this site currently or in the future that necessitates water or sewer, connection to public water and sewer may be required, connection to public water and sewer is required, the Public Works Commission (PWC) must approve water and sewer plans prior to application for any permits. A copy of the PWC approval must be provided to Code Enforcement at the time of application for building/zoning permits. (Section 2306 A.1, Public Water and Sewer Systems, County Subdivision and Development Ordinance)

Note: Due to an existing agreement between the PWC and the City of Fayetteville, an annexation petition most likely will be required prior to the PWC's review of any utility plans.

5. The developer must provide a site-specific address and tax parcel number at the time of building/zoning permit application.
6. New development where the developer will disturb or intends to disturb more than one acre of land is subject to the Post-Construction Stormwater Management Permitting Program (Phase II Stormwater Management Requirements) administered by the Division of Water Quality, North Carolina Department of Environment and Natural Resources. If one acre or more of land is to be disturbed, prior to the issuance of any building/zoning permits for this site, a copy of the State's *Post-Construction Permit* must be provided to County Code Enforcement.
7. For any new development where the developer disturbs or intends to disturb more than one acre of land, the developer must provide the Code Enforcement Section with an approved NC Department of Environment and Natural Resources (NCDENR) sedimentation and erosion control plan (S&E) prior to any application for permits. (Note: If any retention/detention basins are required for state approval of this plan, then three copies of a revised plan must be submitted and approved by Planning & Inspections prior to application for any building/zoning permits.) A copy of the NCDENR approval must be provided to Code Enforcement at the time of application for any building/zoning permits.
8. The final inspection cannot be accomplished until a Code Enforcement Officer inspects the site and certifies that the site is developed in accordance with the approved plans.
9. A review of the data available to the Army Corp of Engineers indicates that jurisdictional waters are likely to be present on this property and therefore are likely to be impacted by the proposed project. However, without an official Jurisdictional Determination at the property, these findings cannot be confirmed.

A permit will be required for this project if construction will involve the temporary and/or permanent placement of fill in waters of the United States including wetlands. If a permit is required, the applicant will be required to avoid and minimize impacts to wetland/waters of the United States and may need to provide compensatory mitigation for unavoidable impacts.

10. Because the subject property is located within the Airport Overlay District and in the event any structure is to be located on the subject property that is greater than 200 feet in height, the developer will be required to provide a FCC Form 7460-1 to Code Enforcement at the time of permit application. This form must be acknowledged by the FCC that the structure is not a hazard or obstruction to air traffic.

Site-Related:

11. All uses, dimensions, setbacks and other related provisions of the County Subdivision and Development Ordinance and Zoning Ordinances for the A1 zoning district, shown on the site plan and notes contained within the application must be complied with, as applicable.
12. The hours of operation are to be no more than sunrise to sunset, Monday through Sunday.
13. While in transit, trucks are to use appropriate load covers, water trucks or other means that may be necessary to prevent dust/debris from leaving the borrow source operation or inadvertently discharged from the trucks.
14. This conditional approval is not approval of any freestanding signs. If a freestanding sign is desired, re-submittal of the site plan for staff review and approval is required prior to application for any freestanding sign permits. Attached signage for this development must be in accordance with the applicable sign regulations as set forth in Article XIII of the County Zoning Ordinance and that the proper permit(s) must be obtained prior to the installation of any permanent signs on the property. (Note: This conditional approval is **not** approval of the size, shape, or location of any signs.)
15. "Claude Lee Road" must be labeled as "SR 2341 (Claude Lee Road)" on all future plans.
16. For any new development, an adequate drainage system must be installed by the developer in accordance with the NC Department of Environment and Natural Resources' (NCDENR) *Manual on Best Management Practices* and all drainage ways must be kept clean and free of debris. (Section 2306 D, County Subdivision and Development Ordinance)
17. For new development, all utilities, except for 25kv or greater electrical lines, must be located underground. (Section 2306 C, County Subdivision and Development Ordinance)
18. In the event a stormwater utility structure is required by the NC Department of Environment and Natural Resources (NCDENR), the owner/developer must secure the structure with a four foot high fence with a lockable gate, and is required to maintain the detention/retention basin, keeping it clear of debris and taking measures for the prevention of insect and rodent infestation.
19. The developer must obtain a driveway permit from the NC Department of Transportation (NCDOT). A copy of the approved driveway permit must be provided to Code Enforcement at the time of application for building/zoning permits.
20. All lighting is required to be directed internally within this development and comply with the provisions of Section 1102 M, Outdoor Lighting, County Zoning Ordinance.
21. A solid buffer must be provided and maintained along the perimeter of the subject property lines where this tract/site abuts residentially zoned properties in accordance with the provisions of Section 1102 G, Buffer Requirements, County Zoning Ordinance. (Note: Chain link fencing cannot be used to satisfy the buffer requirement.)
22. All dumpster, garbage, and utility areas shall be located on concrete pads and screened on a minimum of three sides.
23. The owner/developer is responsible and liable for maintenance and upkeep of this site, all structures, and appurtenances, to include ensuring that the site is kept free of litter and debris, all grass areas mowed, all buffers and shrubbery kept trim and maintained, so that the site remains in a constant state of being aesthetically and environmentally pleasing.

Advisories:

24. The applicant is advised to consult an expert on wetlands before proceeding with any development. There may be wetlands located in the project area that are subject to the permit requirements of Section 404 of the Clean Water Act. To avoid a violation of federal and/or state law, it is recommended the developer contact the Office of the Army Corp of Engineers or hire an environmental consultant to identify and delineate any wetlands in the project area prior to construction. A Section 404 permit will be required if the applicant needs to fill wetlands and the permit must be obtained prior to any construction on this site.
25. The owner/developer is responsible for ensuring easements which may exist on the subject property are accounted for, not encumbered and that no part of this development is violating the rights of the easement holder.
26. This conditional approval is not to be construed as all encompassing of the applicable rules, regulations, etc. which must be complied with for any development. Other regulations, such as building, environmental, health and so forth, may govern the specific development. The developer is the responsible party to ensure full compliance with all applicable Federal, State, and local regulations.
27. Because the subject property is located within the Airport Overlay District, the developer is strongly encouraged to discuss their development plans with Land Use Codes Section and/or the Fayetteville Regional Airport Director early in the planning stage to ensure that the proposed height of any proposed structure can be found to be no obstruction or hazard to air navigation.

Thank you for choosing Cumberland County for your business location!

If you need clarification of any conditions, please contact Ed Byrne at 910-678-7609 or Patti Speicher at 910-678-7605 with the Land Use Codes Section; otherwise, contact the appropriate agency at the contact numbers below.

Contact Information (Area Code is 910 unless otherwise stated):

Subdivision/Site Plan/Plat	Ed Byrne	678-7609
Code Enforcement (Permits):	Scott Walters	321-6654
Ground Water Issues:	Matt Rooney	678-7625
Fayetteville Planning:	Marsha Bryant	433-1416
County Public Utilities:	Amy Hall	678-7637
Corp of Engineers (wetlands):	Liz Hair	(910) 251-4049
NCDENR (E&S):	Leland Cottrell	433-3300
Location Services:		
Site-Specific Address:	Ron Gonzales	678-7616
Tax Parcel Numbers:		678-7549
NCDOT (driveways/curb-cuts):	Gary Burton	486-1496
N.C. Division of Water Quality:	Mike Randall	(919) 733-5083 ext. 545

cc: Marsha Bryant, City of Fayetteville

**TO THE CUMBERLAND COUNTY JOINT PLANNING BOARD AND THE BOARD OF
COUNTY COMMISSIONERS OF CUMBERLAND COUNTY, NC:**

I (We), the undersigned, hereby submit this application, and petition the County Commissioners to amend and to change the zoning map of the County of Cumberland as provided for under the provisions of the County Zoning Ordinance. In support of this petition, as hereinafter requested, the following facts are submitted:

1. Applicant/Agent MCDONALD MATERIALS INC
2. Address: 2611 MURCHISON RD, FAYETTEVILLE NC Zip Code 28301
3. Telephone: (Home) _____ (Work) 910 630 2200
4. Location of Property: NORTHEAST OF CLAUDE LEE ROAD, EAST OF
INTERSTATE 95
5. Parcel Identification Number (PIN #) of subject property: 0434-60-6931
(also known as Tax ID Number or Property Tax ID)
6. Acreage: 65.28 Frontage: 0 Depth: _____
7. Water Provider: N/A
8. Septage Provider: N/A
9. Deed Book 8929, Page(s) 0870, Cumberland County Registry. (Attach copy of deed of subject property as it appears in Registry).
10. Existing use of property: TIMBER / VACANT
11. Proposed use(s) of the property: SAND PIT / BORROW SOURCE OPERATION

NOTE: Be specific and list all intended uses.

12. It is requested that the foregoing property be rezoned FROM: RR
TO: (Select one)
☒ Conditional Zoning District, with an underlying zoning district of A-1
(Article IV)
_____ Mixed Use District/Conditional Zoning District (Article VI)
_____ Planned Neighborhood District/Conditional Zoning District (Article VII)
_____ Density Development/Conditional Zoning District, at the _____ Density
(Article VIII)

The Planning and Inspections Staff is available for advice on completing this application; however, they are not available for completion of the application.

APPLICATION FOR
CONDITIONAL ZONING

1. PROPOSED USE(S):

- A. List the use(s) proposed for the Conditional Zoning. (Use of the underlying district will be restricted only to the use(s) specified in this application.)

SAND PIT / BORROW SOURCE OPERATION

- B. Density: List the amount of acreage that will be residential, commercial, and/or open space, and the number of lots and/or dwelling units proposed, and the square footage of the non-residential units.

- 65.28 ACRES TOTAL FOR MINING AND UNDER BUFFERS
- APPROXIMATELY ONE-HALF OF THIS AREA TO BE DISTURBED

2. DIMENSIONAL REQUIREMENTS:

- A. Reference either the dimensional requirements of the district, Sec. 1104 or list the proposed setbacks.

- 50 FOOT SETBACKS (BUFFER) FROM PROPERTY LINES
- 25 FOOT SETBACK (BUFFER) FROM POWER LINE BASEMENT

- B. Off-street parking and loading, Sec. 1202: List the number of spaces, type of surfacing material and any other pertinent information.

- NO PARKING OR LOADING SPACE

3. SIGN REQUIREMENTS:

Reference the district sign regulations proposed from Article XIII.

- 3 FOOT BY 5 FOOT SIGN

4. LANDSCAPE AND BUFFER REQUIREMENTS:

- A. For all new non-residential and mixed use development abutting a public street, indicate the number and type of large or small ornamental trees used in the streetscape, yard space, and/or parking areas, plus the number and type of shrubs. (Sec. 1102N). **NOTE: All required landscaping must be included on the site plan.**

THIS SITE IS IN A REMOTE LOCATION AND CANNOT BE SEEN FROM THE PUBLIC ROAD. THE EXISTING NATURAL VEGETATION WILL FURTHER SCREEN IT FROM PUBLIC VIEW.

- B. Indicate the type of buffering and approximate location, width and setback from the property lines.

50 FOOT BUFFER / SETBACK FROM PROPERTY LINES

5. MISCELLANEOUS:

List any information not set forth above, such as the days and hours of the operation, number of employees, exterior lighting, noise, odor and smoke, emission controls, etc.

- NO PERMANENT PROCESSING OR WASH FACILITY.
- SITE WILL BE REGULATED BY NCDENR MINING PERMIT.
- ALL TRUCKS IN TRANSIT TO BE COVERED AS REQUIRED
- DUST TO BE CONTROLLED BY WATER SPRAY AS NECESSARY.
- HOURS OF OPERATION: MON - SAT, SUNRISE TO SUNSET

6. SITE PLAN REQUIREMENTS:

The application must include a site plan drawn to the specifications of Sec. 1402. If the proposed uses involve development subject to the County Subdivision Ordinance, the site plan required may be general in nature, showing a generalized street pattern, if applicable, and the location of proposed uses. If the proposed uses include development not subject to the Subdivision Ordinance, the site plan shall be of sufficient detail to allow the Planning and Inspections Staff and the Planning Board to analyze the proposed uses and arrangement of uses on the site. It shall also include the footprints of all buildings (proposed and existing), the proposed number of stories, location and number of off-street parking and loading spaces, proposed points of access to existing streets and internal circulation patterns. In addition, the location of all proposed buffers and fences and landscaping shall be included on the site plan.

It is the responsibility of the petitioner (personally or by agent) to submit to the Planning and Inspections Department a valid request, not incompatible with existing neighborhood zoning patterns.

The undersigned hereby acknowledge the Planning and Inspections Staff has conferred with the petitioner or assigns, and the application as submitted is accurate and correct.

MCDONALD MATERIALS, INC
NAME OF OWNERS (PRINT OR TYPE)

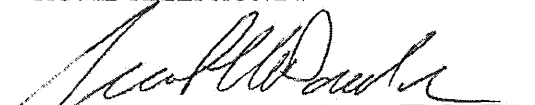
2611 MURKINSON RD, FAYETTEVILLE NC 28301
ADDRESS OF OWNER(S)

HOME TELEPHONE # _____ WORK TELEPHONE # 910 630 2200

NAME OF AGENT, ATTORNEY, APPLICANT (by assign) (PRINT OR TYPE)

ADDRESS OF AGENT, ATTORNEY, APPLICANT

HOME TELEPHONE # _____ WORK TELEPHONE # 910-620 2200


SIGNATURE OF OWNER(S)

SIGNATURE OF AGENT, ATTORNEY
OR APPLICANT

SIGNATURE OF OWNER(S)

- * ALL record property owners must sign this petition.
- * The contents of this application, upon submission, becomes "public record."

Patricia Hall,
Chair
Town of Hope Mills

Charles Morris,
Vice-Chair
Town of Linden

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Diane Wheatley,
Carl Manning,
Walter Clark,
Cumberland County

Benny Pearce,
Town of Eastover

AUGUST 7, 2015

ITEM NO. 4B

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P15-43:** Rezoning 1.19+/- acres from C(P) Planned Commercial to RR Rural Residential or to a more restrictive zoning district; located at 7152 Maxwell Road, 6108 and 6114 Sandy Creek Road; submitted by Carolyn J. Stewart (owner) and Jameson Stewart.

ACTION: 1st motion for Case P15-43: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P15-43: Move to approve the rezoning for RR Rural Residential as recommended by the Planning Staff.

SITE PROFILE: **Frontage:** 145.49'+/- on SR 1006 (Maxwell Road) & 271.79'+/- on SR 1847 (Sandy Creek Road); **Depth:** 315.35'+/-; **Jurisdiction:** Cumberland County; **Adjacent Property:** Yes, southeast of subject property; **Current Use:** 2 residential structure & 2 accessory structures; **Initial Zoning:** C(P) – September 3, 1996 (Area 20); **Nonconformities:** None; **Zoning Violation(s):** None; **Surrounding Zoning:** North: R40, R40A, RR & A1; South: C(P)/CZ (consignment shop), R40, RR & A1; East: RR; West: R40, RR & A1; **Surrounding Land Use:** Residential (including manufactured dwellings), fire department, second hand sales, lodge, farmland & woodlands; **2030 Land Use Plan:** Rural; **Special Flood Hazard Area (SFHA):** None; **Water/Sewer Availability:** ESD/Septic; **Soil Limitations:** None; **School Capacity/Enrolled:** Stedman Primary (K-1): 200/172; Stedman Elementary (2-5): 300/291; Mac Williams Middle: 1,270/1,169; Cape Fear High: 1,425/1,541; **Subdivision/Site Plan:** If approved, new development may require review and approval; **Average Daily Traffic Count (2012):** 4,500 on SR 1006 (Maxwell Road) & 360 on SR 1847 (Sandy Creek Road); **Highway Plan:** Maxwell Road is identified in the Highway Plan as a Major Collector. There are no road improvements/constructions specified for this area. This case has no impact on the current Highway Plan or Transportation Improvement Program; **Notes:** Density: RR – 2 lots/units; Minimum Yard Setback Regulations: **RR:** Front yard: 30', Side yard: 15', Rear yard: 35'; **C(P):** Front yard: 50', Side yard: 30', Rear yard: 30'.

MINUTES OF JULY 21, 2015

1st MOTION

The Planning and Inspections Staff recommends the board find that approval of the request for rezoning in Case No. P15-43 is consistent with the adopted comprehensive plan designated as the

2030 Growth Vision Plan, which calls for "rural" at this location as the proposed district would allow development at 2.2 units or less per acre.

The staff also recommends the board further find that approval of this rezoning is reasonable and in the public interest because the district requested for the subject property generally meets or exceeds the location criteria of the adopted Land Use Policies Plan, in that: *use of septic allowed based on soil type, lot size and distance from public sewer, direct access to a public street is required, Maxwell Road is a major collector; and the subject property is not located in any defined critical area as defined by the Fort Bragg Small Study Area.*

2nd MOTION

In addition to the above information, the Planning and Inspections Staff also recommends the board approve Case No. P15-43 for RR Rural Residential district based on the following:

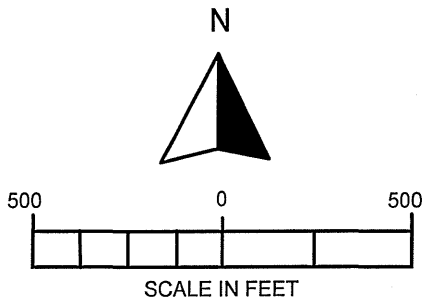
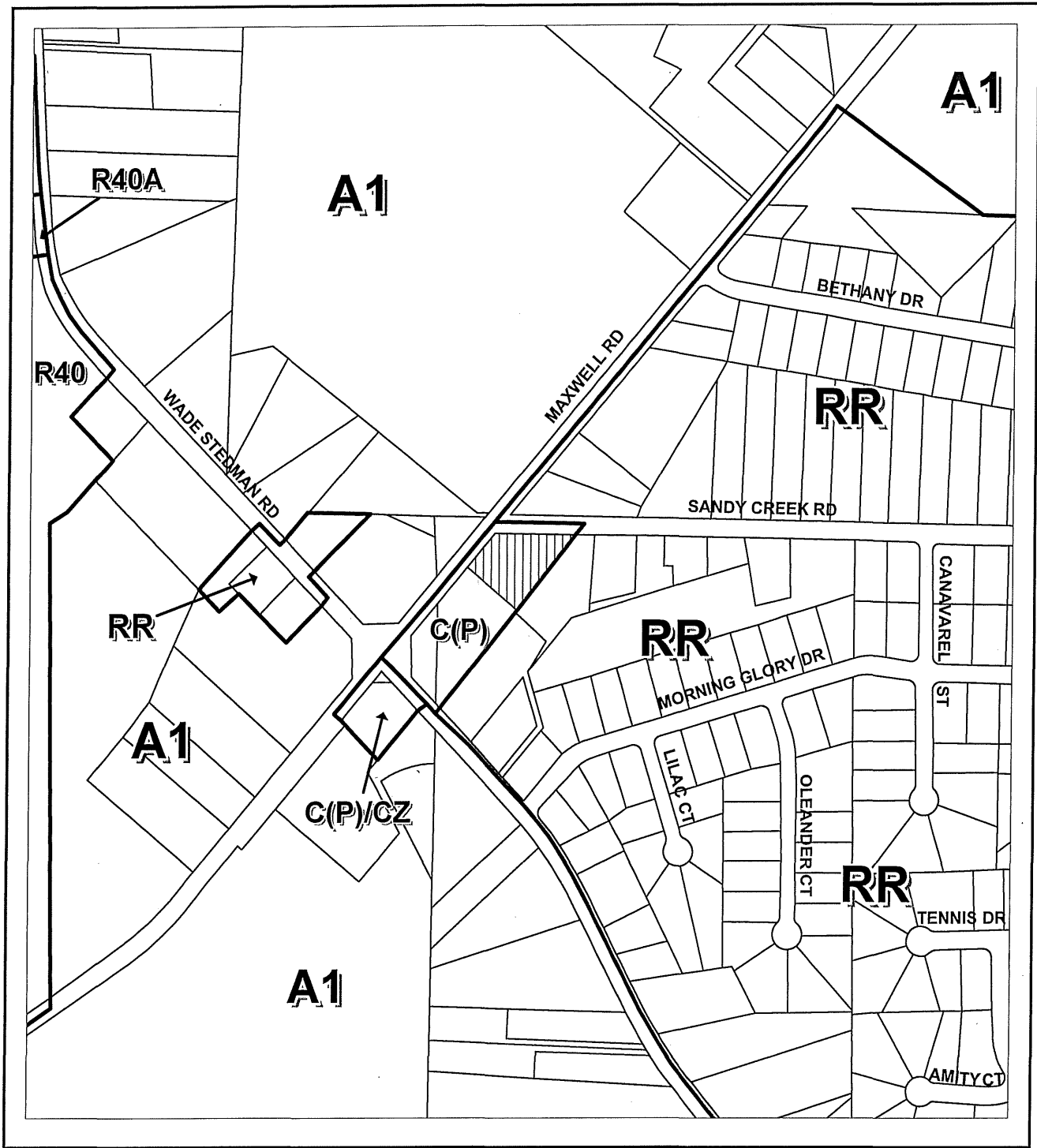
1. The RR Rural Residential district will allow for land uses and lot sizes that exist in the general area; and
2. The request is logical as the subject property was initially zoned C(P) in 1996 for a motor vehicle sales lot that is no longer in operation.

There are no other districts considered suitable for this request.

Mr. Morris made both of the motions referenced above, seconded by Mr. McLaurin, to follow the staff recommendations and approve the request. The motions passed unanimously.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.



PIN: 0497-18-3414

REQUESTED REZONING C(P) TO RR

ACREAGE: 1.19 AC.+/-		HEARING NO: P15-43	
ORDINANCE: COUNTY		HEARING DATE	ACTION
STAFF RECOMMENDATION			
PLANNING BOARD			
GOVERNING BOARD			

AM

AFFIDAVIT OF THE HOUSING INSPECTOR'S REPORT
BEFORE THE BOARD OF CUMBERLAND COUNTY COMMISSIONERS

I, George Hatcher, Inspector for the County of Cumberland Inspection Department, acting in my official capacity, being duly sworn, depose and say:

BACKGROUND: That the following is a report on case number MH 1075-2015 and is identified as Item Number _____.

Property Owner: Peggy L. & James D. Hair, Etal

Property Address: 3538 McKinnon Road, Fayetteville, NC

Tax Parcel Identification Number: 0473-33-9419

SYNOPSIS: This property was inspected on June 8, 2015. The property owners and parties of interest were legally served with the Notice of Violations and were afforded a Hearing on July 16, 2015. Peggy Bland attended the Hearing. It was ordered that the structures be repaired to a minimum standard for human habitation, or be demolished and the debris removed from the premises no later than 8/1/2015. The property owners and parties of interest were notified of the appeal procedures when they were served with the Findings of Fact and Order. (See Exhibit A for the Findings of Fact and Order.) No Appeal was filed. Upon my visit to the property on August 6, 2015, the required corrective action has not been made to the structure. The structure are presently vacant and unsecured. In their present state, these structures constitute a fire, health, and safety hazard. The estimated cost to repair these structures to a minimum standard for human habitation is \$69,972. The Assessor for Cumberland County has these structures presently valued at \$0.00 each. Attached is a map depicting the location of the property. (See Exhibit B.)

RECOMMENDATION: IT IS THE RECOMMENDATION OF THE INSPECTION DEPARTMENT THE STRUCTURE BE DEMOLISHED, AND THE DEBRIS REMOVED FROM THE LOT.

George Hatcher
Affiant
Housing Inspector/County of Cumberland

Sworn to and Subscribed to by me this
the 16th day of August 2015.
Carol M. Post
Notary Public

My Commission Expires: 11/06/2019



BOARD FINDINGS AND ACTION CHECK LIST
MINIMUM HOUSING REHABILITATION AND/OR DEMOLITION ORDINANCE

Name(s) of Owner(s)

Appearances:

Inspection Dept. Case No.:

BOARD OF COUNTY COMMISSIONERS MOTION:

1. If the Board feels that the structure should be demolished, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case, and

To order the property owner to remove or demolish the dwelling within _____ days.

To order the Inspector to remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

2. If the Board feels that the property can be rehabilitated, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To order the property owner to rehabilitate the property within _____ days.

To order the property owner to vacate and secure the property within _____ days pending rehabilitation.

To order the Inspector to rehabilitate the property or remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

3. If the Board wishes to delay action on the case, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

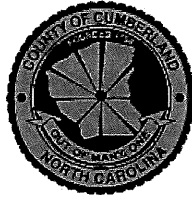
To delay a decision on the case until _____ (date) in order to give the owner or party of interest time to: _____

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Scott Walters,
Code Enforcement Manager

Carol M. Post
Office Processing Assistant



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

Planning & Inspections Department

FINDINGS OF FACT AND ORDER

7/16/2015

Peggy H Bland & Parties of Interest
3630 McKinnon Road
Fayetteville NC, 28312

CASE # MH-1075-2015

PROPERTY AT: 3538 McKinnon Road, Fayetteville, NC

A Complaint, Notice of Hearing and Report of Inspection were legally served to the owner or owner's agent, and any party of interest. These documents were in fact received by the owner or owner's agent and party of interest on 6/24/2015.

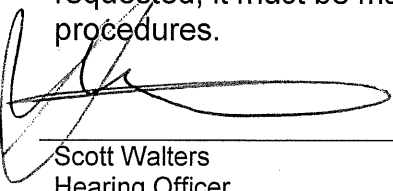
Pursuant of law, a Hearing was conducted in Room 101, of the old courthouse at 130 Gillespie Street, Fayetteville, NC on 7/16/2015 at 10:00 AM. The items identified below took place at the Hearing:

- ☐ 1. No owner or party of interest, or their agent, or representative appeared.
- ☒ 2. An answer was filed by owners and/or parties of interest. The answer was heard, read, and considered. Those present were: Peggy Bland
- ☒ 3. The undersigned inspector personally inspected the dwelling described in the Complaint and Notice of Hearing dated 6/12/2015. Upon the record and all of the evidence offered and contentions made, the undersigned Hearing Officer does thereby find the following fact:
 - ☒ a. The dwelling in question is violative of the Cumberland County Housing Ordinance as per findings in the inspection report with an assigned case number of MH-1075-2015, dated 6/8/2015.
 - ☒ b. Due to these findings, the dwellings are found to be in a substandard condition in accordance with the Cumberland County Ordinance.
 - ☐ c. The dwelling is unfit for human habitation.


EXHIBIT "A"

- ☒ 4. Due to facts presented above, the Hearing Officer orders as follows:
- ☒ a. The owners and/or parties of interest of the dwelling named above are required to bring such dwelling into compliance with the Cumberland County Housing Ordinance by either repairing, altering, and improving the dwelling up to a minimum standard or by demolishing the structure and then causing the debris to be removed from the premises by a date not later than 8/1/2015. **All required permits must be obtained. A copy of this order must be presented when obtaining permits.**
 - ☐ b. The dwelling shall remain vacated until compliance with this order is completed and removed by the inspector, and the lot must be continuously maintained.
 - ☐ c. The structure shall be/remain secured to prevent entry by _____ and shall remain secured.
 - ☐ d. By authority of North Carolina General Statutes 14-4, violation of the County code is punishable as a Class 3 Misdemeanor in criminal court and also subjects the violator to injunctive relief and/or a civil penalty of \$50.00 per day for each day's continuing violation after _____.
 - ☒ e. The County Planning/Inspection Department may immediately begin procedures to seek a demolition ordinance from the Cumberland County Board of Commissioners for failure to bring the property into compliance by 8/1/2015. The cost of said demolition will be assessed against the real property in the form of a lien.

An appeal may be made to the Cumberland County Housing Board of Appeals. If an appeal is requested, it must be made in writing and within the time limits specified in the enclosed appeal procedures.



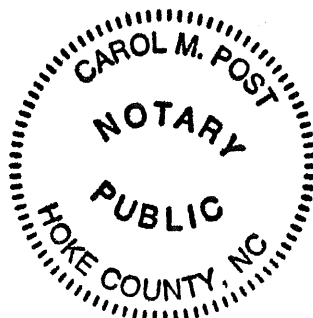
Scott Walters
Hearing Officer




George Hatcher
Code Enforcement Officer

Enclosed: Appeals Procedure Form

Cc:



Sworn to and Subscribed to by me
this the 16th day of July 2015



Notary Public
My Commission Expires:

EXHIBIT "A"

NORTH CAROLINA
COUNTY OF CUMBERLAND

INSPECTION DEPARTMENT

RE: Peggy Bland & Parties of Interest
Name of Violator

MH 1075-2015
Case Number

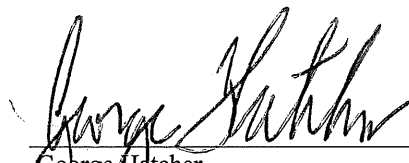
AFFIDAVIT OF RETURN OF SERVICE
(Personal Service to Individual)

I, George Hatcher, a Code Enforcement Officer with the Cumberland County Inspection Department,
personally served Peggy Bland, a copy of the Findings of Fact and Order and Appeals Procedures Form
name of violator
citing violations of Article Iv, Chapter 4 of the Cumberland County Minimum Housing Ordinance by delivering said
notice(s) to a person of suitable age and discretion, namely, Peggy Bland, at the address shown below:

130 Gillespie Street
street name


Fayetteville, NC 28301
city, state, zip

I further certify that said service was completed on this the 16th day of July, 2015.

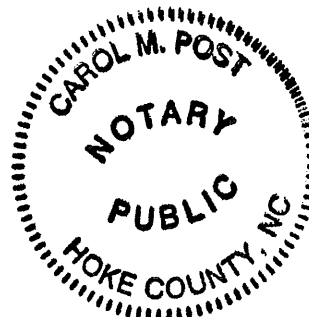

George Hatcher
Code Enforcement Officer

Sworn to and subscribed to before me

this the 16th day of July, 2015.


Notary Public

My Commission Expires: 11/06/2019



PROOF OF SERVICE OF **FINDINGS OF FACT AND ORDER**
DATED July 16, 2015 CASE NUMBER **MH 1075-2015**

EXHIBIT A

5

MAP DEPICTING LOCATION OF PROPERTY
Property Owner: Peggy Bland
3538 McKinnon Road, Fayetteville, NC
Minimum Housing Case # MH 1075-2015
TAX PARCEL IDENTIFICATION NUMBER: 0473-33-9419

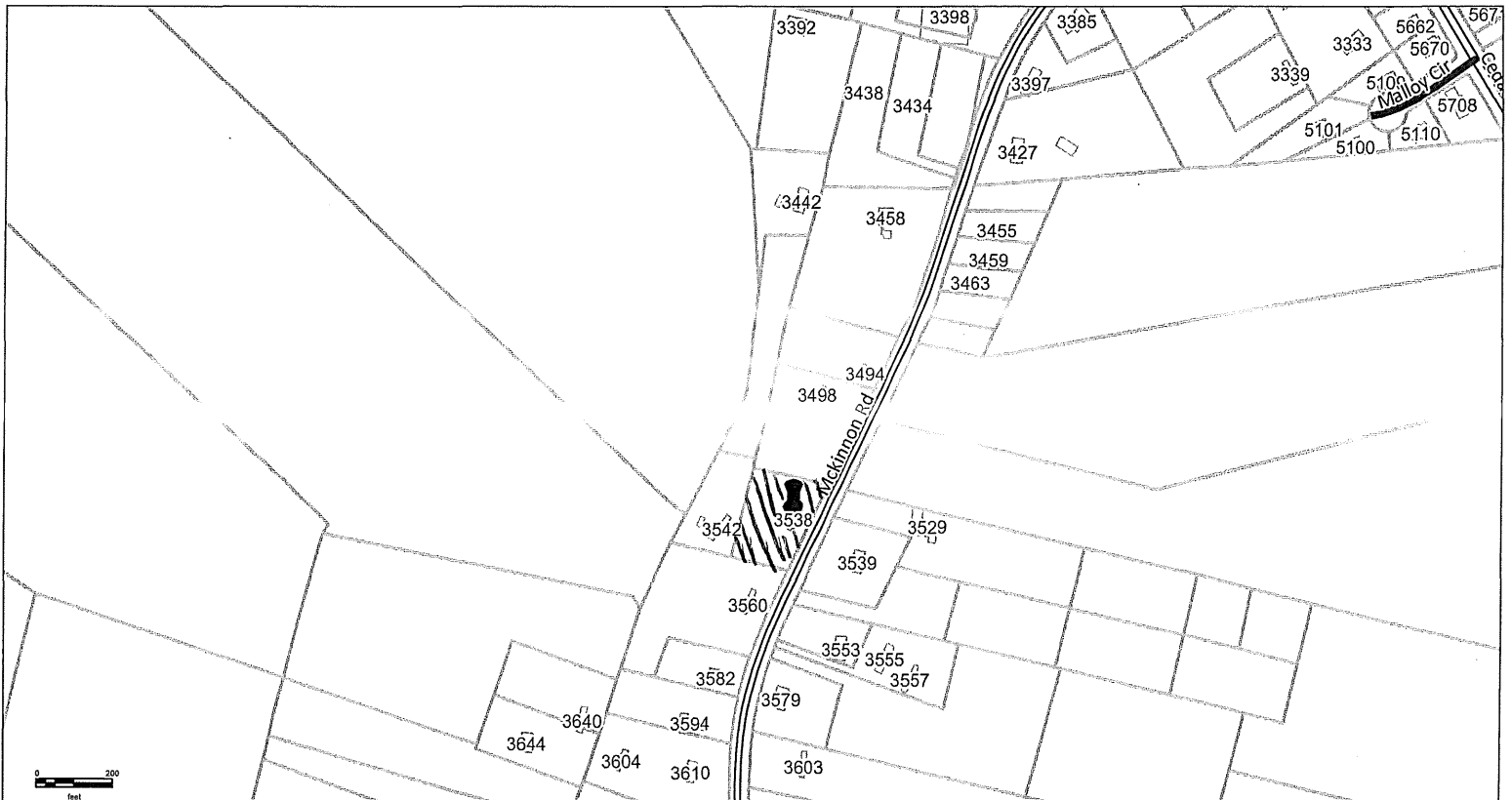


EXHIBIT B

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Ken Sykes,
Code Enforcement Manager

Carol M. Post
Office Processing Assistant



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

George Hatcher,
Inspector

Joey Lewis,
Inspector

Joan Fenley,
Inspector

Debra Johnson,
Inspector

Planning & Inspections Department

CONSENT TO DEMOLISH

I, Peggy H. Bland, property owner of
3538 McKinnon Rd, identified by Tax Parcel Identification
Number 0473-33-9419, and more particularly described as
1.06 ACS WA ODMED Land

do hereby consent to the Cumberland County Planning and Inspection Department
demolishing the structure(s) as described above and thereafter clearing all the debris from
the premises, leaving the lot free and clear of any rubbish and debris or pockets or holes
that will collect water.

I further understand that the cost for said demolition and debris removal will be placed in
the form of a lien against the real property identified by Tax Parcel Identification Number

0473-33-9419, and will be collected by the Cumberland County
Tax Collector. Failure to pay the tax lien or assessment can result in the Tax
Administrator's Office taking action to cause a mortgage style foreclosure of the
property, to garnish my wages or to levy on my bank account.

Peggy H. Bland
Property Owner

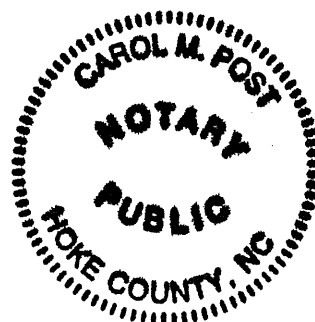
7/8/15
Date

Sworn to and Subscribed to by me this

The 8th day of July, 2015

Carol M. Post
Notary Public

My Commission Expires: 11-06-19



AFFIDAVIT OF THE HOUSING INSPECTOR'S REPORT
BEFORE THE BOARD OF CUMBERLAND COUNTY COMMISSIONERS

I, George Hatcher, Inspector for the County of Cumberland Inspection Department, acting in my official capacity, being duly sworn, depose and say:

BACKGROUND: That the following is a report on case number MH 858-2014 and is identified as Item Number _____.

Property Owner: Grace Morris

Property Address: 204 Sharpsburg Road, Fayetteville, NC

Tax Parcel Identification Number: 0541-19-7929

SYNOPSIS: This property was inspected on 10/8/2014. The property owner and parties of interest were legally served with the Notice of Violations and were afforded a Hearing on 11/6/2014. Grace Morris attended the Hearing. It was ordered that the structure be repaired to a minimum standard for human habitation, or be demolished and the debris removed from the premises no later than 1/1/2015. The property owner and parties of interest were notified of the appeal procedures when they were served with the Findings of Fact and Order. (See Exhibit A for the Findings of Fact and Order.) No Appeal was filed. Upon my visit to the property on 8/6/2015, the required corrective action has not been made to the structure. The structure is presently vacant and reasonable secured. In its present state, this structure constitutes a fire, health, and safety hazard. The estimated cost to repair this structure to a minimum standard for human habitation is \$12,500. The Assessor for Cumberland County has this structure presently valued at \$0.00. Attached is a map depicting the location of the property. (See Exhibit B.)

RECOMMENDATION: IT IS THE RECOMMENDATION OF THE INSPECTION DEPARTMENT THE STRUCTURE BE DEMOLISHED, AND THE DEBRIS REMOVED FROM THE LOT.

George Hatcher
Affiant
Housing Inspector/County of Cumberland

Sworn to and Subscribed to by me this
the 1st day of August 2015.
Carol M. Post
Notary Public

My Commission Expires: 11/06/2019



BOARD FINDINGS AND ACTION CHECK LIST
MINIMUM HOUSING REHABILITATION AND/OR DEMOLITION ORDINANCE

Name(s) of Owner(s)

Appearances:

Inspection Dept. Case No.:

BOARD OF COUNTY COMMISSIONERS MOTION:

1. If the Board feels that the structure should be demolished, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case, and

To order the property owner to remove or demolish the dwelling within _____ days.

To order the Inspector to remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

2. If the Board feels that the property can be rehabilitated, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To order the property owner to rehabilitate the property within _____ days.

To order the property owner to vacate and secure the property within _____ days pending rehabilitation.

To order the Inspector to rehabilitate the property or remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

3. If the Board wishes to delay action on the case, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To delay a decision on the case until _____ (date) in order to give the owner or party of interest time to: _____

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Ken Sykes,
Code Enforcement Manager

Carol M. Post
Office Processing Assistant



**CUMBERLAND
★ COUNTY ★**
NORTH CAROLINA

Planning & Inspections Department

FINDINGS OF FACT AND ORDER

11/7/2014

George Hatcher,
Inspector

Joey Lewis,
Inspector

Joan Fenley,
Inspector

Debra Johnson,
Inspector

Christopher Fulton,
Inspector

91 7199 9991 7034 1788 1346

Grace Morris & Parties of Interest
106 Summerville Court
Lillington, NC 27546

CASE # MH-858-2014

PROPERTY AT: 204 Sharpsburg Road, Fayetteville, NC

A Complaint, Notice of Hearing and Report of Inspection were legally served to the owner or owner's agent, and any party of interest. These documents were in fact received by the owner or owner's agent and party of interest on 10/20/2014.

Pursuant of law, a Hearing was conducted in Room 101, of the old courthouse at 130 Gillespie Street, Fayetteville, NC on 11/6/2014 at 10:15 AM. The items identified below took place at the Hearing:

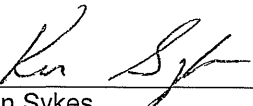
- ☐ 1. No owner or party of interest, or their agent, or representative appeared.
- ☒ 2. An answer was filed by owners and/or parties of interest. The answer was heard, read, and considered. Those present were: Grace Morris
- ☒ 3. The undersigned inspector personally inspected the dwelling described in the Complaint and Notice of Hearing dated 10/14/2014. Upon the record and all of the evidence offered and contentions made, the undersigned Hearing Officer does thereby find the following fact:
 - ☒ a. The dwelling in question is violative of the Cumberland County Housing Ordinance as per findings in the inspection report with an assigned case number of MH-858-2014, dated 10/8/2014.
 - ☒ b. Due to these findings, the dwellings are found to be in a substandard condition in accordance with the Cumberland County Ordinance.
 - ☐ c. The dwelling is unfit for human habitation.

EXHIBIT "A"

☒ 4. Due to facts presented above, the Hearing Officer orders as follows:

- ☒ a. The owners and/or parties of interest of the dwelling named above are required to bring such dwelling into compliance with the Cumberland County Housing Ordinance by either repairing, altering, and improving the dwelling up to a minimum standard or by demolishing the structure and then causing the debris to be removed from the premises by a date not later than 1/1/2015. **All required permits must be obtained. A copy of this order must be presented when obtaining permits.**
- ☐ b. The dwelling shall remain vacated until compliance with this order is completed and removed by the inspector, and the lot must be continuously maintained.
- ☐ c. The structure shall be/remain secured to prevent entry by _____ and shall remain secured.
- ☐ d. By authority of North Carolina General Statutes 14-4, violation of the County code is punishable as a Class 3 Misdemeanor in criminal court and also subjects the violator to injunctive relief and/or a civil penalty of \$50.00 per day for each day's continuing violation after _____.
- ☒ e. The County Planning/Inspection Department may immediately begin procedures to seek a demolition ordinance from the Cumberland County Board of Commissioners for failure to bring the property into compliance by 1/1/2015. The cost of said demolition will be assessed against the real property in the form of a lien.

An appeal may be made to the Cumberland County Housing Board of Appeals. If an appeal is requested, it must be made in writing and within the time limits specified in the enclosed appeal procedures.



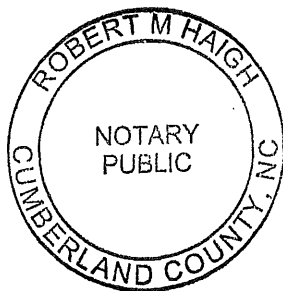
Ken Sykes
Hearing Officer



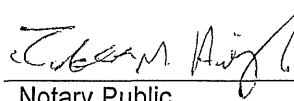
George Hatcher
Code Enforcement Officer

Enclosed: Appeals Procedure Form

Cc:



Sworn to and Subscribed to by me
this the 13 day of November.



Notary Public
My Commission Expires: 5/4/2019

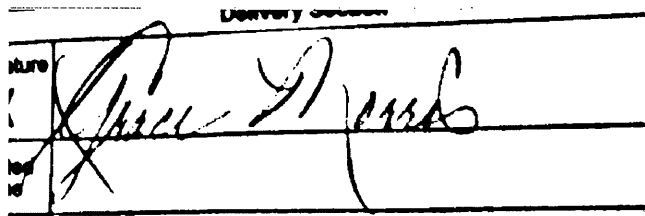
EXHIBIT "A"

Date: December 16, 2014

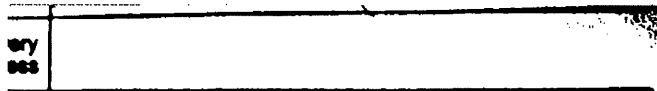
George Hatcher:

The following is in response to your December 16, 2014 request for delivery information on your Certified Mail™ item number 9171999991703417881346. The delivery record shows that this item was delivered on November 19, 2014 at 1:50 pm in LILLINGTON, NC 27546. The scanned image of the recipient information is provided below.

Signature of Recipient :

Delivery Record
Signature of Recipient: 

Address of Recipient :

Address of Recipient: 

Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service

PROOF OF SERVICE OF ***FINDINGS OF FACT AND ORDER***
DATED November 7, 2014 CASE NUMBER ***MH 858-2014***

EXHIBIT A

5

Property Owner: Grace Morris

Minimum Housing Case # MH 858-2014

EXHIBIT B

ITEM NO. 4E

AFFIDAVIT OF THE HOUSING INSPECTOR'S REPORT
BEFORE THE BOARD OF CUMBERLAND COUNTY COMMISSIONERS

I, George Hatcher, Inspector for the County of Cumberland Inspection Department, acting in my official capacity, being duly sworn, depose and say:

BACKGROUND: That the following is a report on case number MH 1053-2015 and is identified as Item Number ____.

Property Owner: Michael Jon Maples

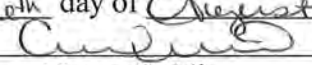
Property Address: 8509 Appleridge Drive, Linden, NC

Tax Parcel Identification Number: 0554-56-7127

SYNOPSIS: This property was inspected on 5/1/2015. The property owner and parties of interest were legally served with the Notice of Violations and were afforded a Hearing on 6/18/2015. No One attended the Hearing. It was ordered that the structure be repaired to a minimum standard for human habitation, or be demolished and the debris removed from the premises no later than 7/18/2015. The property owner and parties of interest were notified of the appeal procedures when they were served with the Findings of Fact and Order. (See Exhibit A for the Findings of Fact and Order.) No Appeal was filed. Upon my visit to the property on August 6, 2015, no corrective action has not been made to the structure. The structure is presently vacant and unsecured. In its present state, this structure constitutes a fire, health, and safety hazard. The estimated cost to repair this structure to a minimum standard for human habitation is \$50,900. The Assessor for Cumberland County has these structures presently valued at \$500.00 each for salvageable materials. Attached is a map depicting the location of the property. (See Exhibit B.)

RECOMMENDATION: IT IS THE RECOMMENDATION OF THE INSPECTION DEPARTMENT THE STRUCTURE BE DEMOLISHED, AND THE DEBRIS REMOVED FROM THE LOT.


Affiant
Housing Inspector/County of Cumberland

Sworn to and Subscribed to by me this
the 10th day of August 2015.

Notary Public

My Commission Expires: 11/06/2019



BOARD FINDINGS AND ACTION CHECK LIST
MINIMUM HOUSING REHABILITATION AND/OR DEMOLITION ORDINANCE

Name(s) of Owner(s)

Appearances:

Inspection Dept. Case No.:

BOARD OF COUNTY COMMISSIONERS MOTION:

1. If the Board feels that the structure should be demolished, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case, and

To order the property owner to remove or demolish the dwelling within _____ days.

To order the Inspector to remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

2. If the Board feels that the property can be rehabilitated, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To order the property owner to rehabilitate the property within _____ days.

To order the property owner to vacate and secure the property within _____ days pending rehabilitation.

To order the Inspector to rehabilitate the property or remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

3. If the Board wishes to delay action on the case, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To delay a decision on the case until _____ (date) in order to give the owner or party of interest time to: _____

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Scott Walters,
Code Enforcement Manager

Carol M. Post
Office Processing Assistant



**CUMBERLAND
★ COUNTY ★**
NORTH CAROLINA

Planning & Inspections Department

FINDINGS OF FACT AND ORDER

7/1/2015

George Hatcher,
Inspector

Joey Lewis,
Inspector

Joan Fenley,
Inspector

Debra Johnson,
Inspector

Christopher Fulton,
Inspector

91 7199 9991 7035 6814 7018 CIP to

Michael Jon Maples & Parties of Interest
7871 Clinton Road
Stedman NC, 28356

CASE # MH-1053-2015

PROPERTY AT: 8509 Appleridge Drive, Linden, NC

A Complaint, Notice of Hearing and Report of Inspection were legally served to the owner or owner's agent, and any party of interest. These documents were in fact received by the owner or owner's agent and party of interest on 6/10/2015.

Pursuant of law, a Hearing was conducted in Room 101, of the old courthouse at 130 Gillespie Street, Fayetteville, NC on 6/18/2015 at 9:15 AM. The items identified below took place at the Hearing:

- ☒ 1. No owner or party of interest, or their agent, or representative appeared.
- ☐ 2. An answer was filed by owners and/or parties of interest. The answer was heard, read, and considered. Those answering by phone were: _____
- ☒ 3. The undersigned inspector personally inspected the dwelling described in the Complaint and Notice of Hearing dated 5/22/2015. Upon the record and all of the evidence offered and contentions made, the undersigned Hearing Officer does thereby find the following fact:
 - ☒ a. The dwelling in question is violative of the Cumberland County Housing Ordinance as per findings in the inspection report with an assigned case number of MH-1053-2015, dated 5/1/2015.
 - ☒ b. Due to these findings, the dwellings are found to be in a substandard condition in accordance with the Cumberland County Ordinance.
 - ☒ c. The dwelling is unfit for human habitation.

EXHIBIT "A"

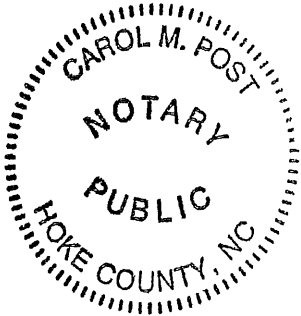
- ☒ 4. Due to facts presented above, the Hearing Officer orders as follows:
- ☒ a. The owners and/or parties of interest of the dwelling named above are required to bring such dwelling into compliance with the Cumberland County Housing Ordinance by either repairing, altering, and improving the dwelling up to a minimum standard or by demolishing the structure and then causing the debris to be removed from the premises by a date not later than 7/18/2015. **All required permits must be obtained. A copy of this order must be presented when obtaining permits.**
 - ☒ b. The dwelling shall remain vacated until compliance with this order is completed and removed by the inspector, and the lot must be continuously maintained.
 - ☒ c. The structure shall be/remain secured to prevent entry by 7/18/2015 and shall remain secured.
 - ☐ d. By authority of North Carolina General Statutes 14-4, violation of the County code is punishable as a Class 3 Misdemeanor in criminal court and also subjects the violator to injunctive relief and/or a civil penalty of \$50.00 per day for each day's continuing violation after 7/18/2015.
 - ☒ e. The County Planning/Inspection Department may immediately begin procedures to seek a demolition ordinance from the Cumberland County Board of Commissioners for failure to bring the property into compliance by 7/18/2015. The cost of said demolition will be assessed against the real property in the form of a lien.

An appeal may be made to the Cumberland County Housing Board of Appeals. If an appeal is requested, it must be made in writing and within the time limits specified in the enclosed appeal procedures.



Scott Walters
Hearing Officer

Enclosed: Appeals Procedure Form





George Hatcher
Code Enforcement Officer

Sworn to and Subscribed to by me
this the 24th day of June, 2015



Notary Public
My Commission Expires: 11-06-19

EXHIBIT "A"

Date: July 21, 2015

George Hatcher:

The following is in response to your July 21, 2015 request for delivery information on your Certified Mail™ item number 9171999991703568147018. The delivery record shows that this item was delivered on July 20, 2015 at 9:55 am in STEDMAN, NC 28391. The scanned image of the recipient information is provided below.

Signature of Recipient : *Mr. Mayles*
Mr. J. Mayles

Address of Recipient :

7811 Clinton Rd

Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service

PROOF OF SERVICE OF **FINDINGS OF FACT AND ORDER**
DATED July 1, 2015 CASE NUMBER **MH 1053-2015**

EXHIBIT A

MAP DEPICTING LOCATION OF PROPERTY

Property Owner: Michael Jon Maples

8509 Appleridge Drive, NC

Minimum Housing Case # MH 1053-2015

TAX PARCEL IDENTIFICATION NUMBER: 0554-56-7127

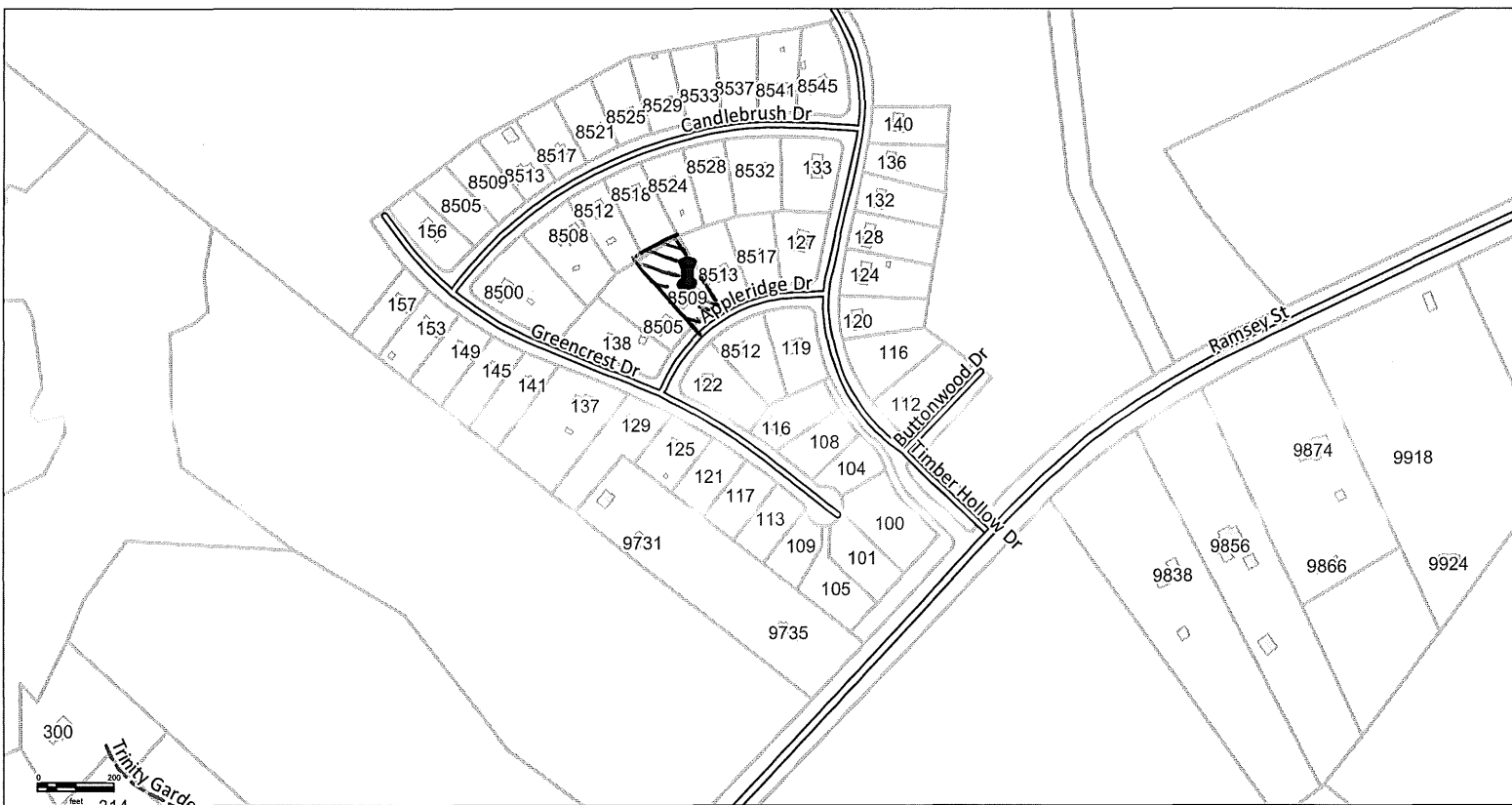


EXHIBIT B

AFFIDAVIT OF THE HOUSING INSPECTOR'S REPORT
BEFORE THE BOARD OF CUMBERLAND COUNTY COMMISSIONERS

I, Joey Lewis, Inspector for the County of Cumberland Inspection Department, acting in my official capacity, being duly sworn, depose and say:

BACKGROUND: That the following is a report on Minimum Housing case number MH 1038-2015.

Property Owner: Stacy D. Carson Heirs

Home Owner: Stacy D. Carson Heirs

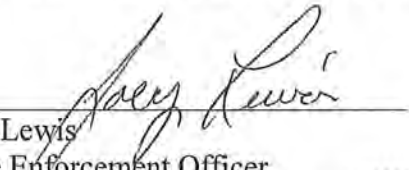
Property Address: 5102 Donabell Drive, Fayetteville, NC

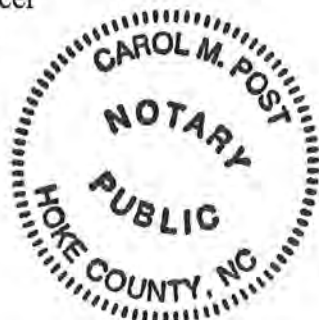
Tax Parcel Identification Number: 0415-46-6502

SYNOPSIS: This property was inspected on 4/16/2015. The property owners and parties of interest were legally served with Notice of Violations and was afforded a Hearing on 5/19/2015. No one attended the Hearing. It was ordered that the structure be repaired to a minimum standard for human habitation, or be demolished and the debris removed from the premises by a date not later than 6/18/2015. The property owners and parties of interest were notified of the appeal procedures when they were served with the Findings of Fact and Order. (See Exhibit A for Findings of Fact and Order.) No appeal was filed. Upon my visit to the property on 8/6/2015, no corrective action had been made to the structure. The structure is presently vacant and unsecured. In its present state, this structure constitutes a fire, health, and safety hazard.


The estimated cost to repair the structure to a minimum standard for human habitation is \$35,280.00. The Assessor for Cumberland County has the structure presently valued at \$0.00. Attached is a map depicting the location of the property. (See Exhibit B.)

RECOMMENDATION: IT IS THE RECOMMENDATION OF THE PLANNING & INSPECTION DEPARTMENT THAT THE STRUCTURE BE DEMOLISHED, AND THE DEBRIS REMOVED FROM THE LOT.


Joey Lewis
Code Enforcement Officer
County of Cumberland



Sworn to and Subscribed to by me this
the 16th day of August 2015.


Notary Public
My Commission Expires: 11-06-19

BOARD FINDINGS AND ACTION CHECK LIST
MINIMUM HOUSING REHABILITATION AND/OR DEMOLITION ORDINANCE

Name(s) of Owner(s)

Appearances:

Inspection Dept. Case No.:

BOARD OF COUNTY COMMISSIONERS MOTION:

1. If the Board feels that the structure should be demolished, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case, and

To order the property owner to remove or demolish the dwelling within _____ days.

To order the Inspector to remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

2. If the Board feels that the property can be rehabilitated, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To order the property owner to rehabilitate the property within _____ days.

To order the property owner to vacate and secure the property within _____ days pending rehabilitation.

To order the Inspector to rehabilitate the property or remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

3. If the Board wishes to delay action on the case, the Board's motion should be:

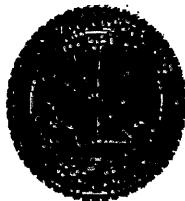
To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To delay a decision on the case until _____ (date) in order to give the owner or party of interest time to: _____

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Carol M. Post
Office Processing Assistant



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

Planning & Inspections Department

FINDINGS OF FACT AND ORDER

5/19/2015

George Hatcher,
Inspector

Joey Lewis,
Inspector

Joan Fenley,
Inspector

Debra Johnson,
Inspector

Christopher Fulton,
Inspector

91 7199 9991 7034 1788 9182

Stacy D Carson Heirs
C/O Marie Player & Parties of Interest
5704 Parkton Road
Hope Mills, NC 28348-8540

PROPERTY AT: 5102 Donabell Drive, Fayetteville, NC

CASE #: MH 1038-2015

A Complaint, Notice of Hearing and Report of Inspection were legally served to the owner or owner's agent, and any party of interest. These documents were in fact received by the owner or owner's agent and party of interest on 5/4/2015.

Pursuant of law, a Hearing was conducted in Room 101, of the old courthouse at 130 Gillespie Street, Fayetteville, NC on 5/19/2015 at 9:15 AM. The items identified below took place at the Hearing:

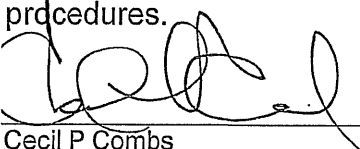
- ☒ 1. No owner or party of interest, or their agent, or representative appeared.
- ☐ 2. An answer was filed by owners and/or parties of interest. The answer was heard, read, and considered. Those answering by phone were: _____
- ☒ 3. The undersigned inspector personally inspected the dwelling described in the Complaint and Notice of Hearing dated 4/23/2015. Upon the record and all of the evidence offered and contentions made, the undersigned Hearing Officer does thereby find the following fact:
 - ☒ a. The dwelling in question is violative of the Cumberland County Housing Ordinance as per findings in the inspection report with an assigned case number of MH-1038-2015, dated 4/16/2015.
 - ☒ b. Due to these findings, the dwellings are found to be in a substandard condition in accordance with the Cumberland County Ordinance.
 - ☒ c. The dwelling is unfit for human habitation.

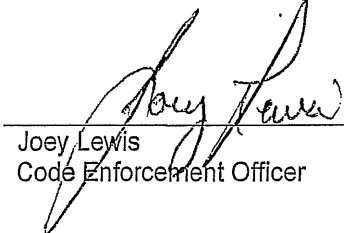
EXHIBIT "A"

☒ 4. Due to facts presented above, the Hearing Officer orders as follows:

- ☒ a. The owners and/or parties of interest of the dwelling named above are required to bring such dwelling into compliance with the Cumberland County Housing Ordinance by either repairing, altering, and improving the dwelling up to a minimum standard or by demolishing the structure and then causing the debris to be removed from the premises by a date not later than 6/18/2015. **All required permits must be obtained. A copy of this order must be presented when obtaining permits.**
- ☐ b. The dwelling shall remain vacated until compliance with this order is completed and removed by the inspector, and the lot must be continuously maintained.
- ☐ c. The structure shall be/remain secured to prevent entry by ___ and shall remain secured.
- ☒ d. By authority of North Carolina General Statutes 14-4, violation of the County code is punishable as a Class 3 Misdemeanor in criminal court and also subjects the violator to injunctive relief and/or a civil penalty of \$50.00 per day for each day's continuing violation after 6/18/2015.
- ☒ e. The County Planning/Inspection Department may immediately begin procedures to seek a demolition ordinance from the Cumberland County Board of Commissioners for failure to bring the property into compliance by 6/18/2015. The cost of said demolition will be assessed against the real property in the form of a lien.

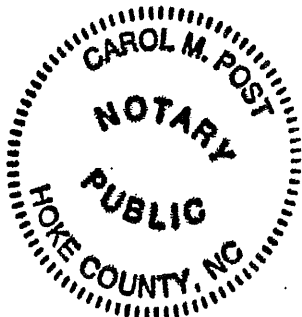
An appeal may be made to the Cumberland County Housing Board of Appeals. If an appeal is requested, it must be made in writing and within the time limits specified in the enclosed appeal procedures.


Cecil P Combs
Hearing Officer


Joey Lewis
Code Enforcement Officer

Enclosed: Appeals Procedure Form

Cc:



Sworn to and Subscribed to by me
this the 19th day of May, 2015


Notary Public
My Commission Expires: 11-06-19

EXHIBIT "A"

NORTH CAROLINA
COUNTY OF CUMBERLAND

PLANNING/INSPECTIONS DEPARTMENT

RE: Stacy D Carson Heirs, C/O Marie Player & Parties of Interest
Name of Violator

MH 1039-2015
Case Number

AFFIDAVIT OF RETURN OF SERVICE
(Personal Service to Individual)


I, Joey Lewis, Code Enforcement Officer, with the Cumberland County Inspections Department, personally
(name & title)

served Stacy D Carson Heirs, C/O Marie Player, a copy of the Findings of Fact and Order citing violations of
(name of violator)

Article IV, Chapter 4 of the Cumberland County Minimum Housing Ordinance by mailing said notice(s) via
certified and first class mail to the following address: 5704 Parkton Road, Hope Mills, NC 28348

and by posting said notice(s) to the following address: 5102 Donabell Drive, Fayetteville, NC


on this the 27th day of May, 2015



Joey Lewis
Code Enforcement Official, Cumberland County
Planning & Inspections Dept.

North Carolina
Hoke County

Sworn to and subscribed to before me
this the 27th day of May, 2015.



Notary Public
My Commission Expires: 11/06/2019

MAP DEPICTING LOCATION OF PROPERTY

Property Owner: Stacy D. Carson Heirs

5102 Donabell Drive, Fayetteville, NC

Minimum Housing Case # MH 1038-2015

TAX PARCEL IDENTIFICATION NUMBER: 0415-46-6502

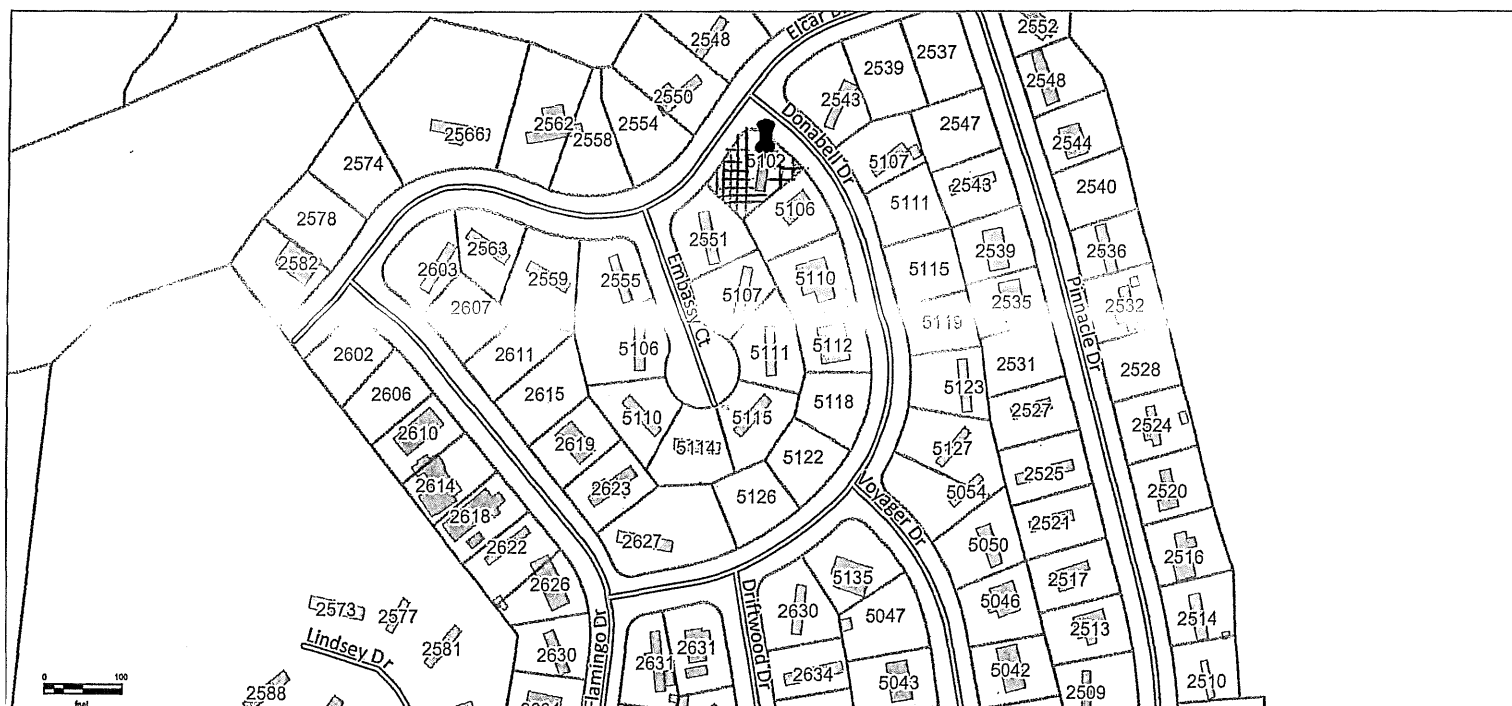


EXHIBIT B

AFFIDAVIT OF THE HOUSING INSPECTOR'S REPORT
BEFORE THE BOARD OF CUMBERLAND COUNTY COMMISSIONERS

I, Debra Johnson, Inspector for the County of Cumberland Inspection Department, acting in my official capacity, being duly sworn, depose and say:

BACKGROUND: That the following is a report on Minimum Housing case number MH 616-2014.

Property Owner: Samuel & Francine Graham & Parties of Interest

Home Owner: Samuel & Francine Graham & Parties of Interest


Property Address: 3421 Seawell Street, Fayetteville NC

Tax Parcel Identification Number: 0424-79-5251

SYNOPSIS: This property was inspected on 5/20/2014. The property owners and parties of interest were legally served with Notice of Violations and was afforded a Hearing on 6/25/2014. Samuel Graham attended the Hearing over the phone. It was ordered that the structure be repaired to a minimum standard for human habitation, or be demolished and the debris removed from the premises by a date not later than 8/27/2014. The property owners and parties of interest were notified of the appeal procedures when they were served with the Findings of Fact and Order. (See Exhibit A for Findings of Fact and Order.) No appeal was filed. Upon my visit to the property on 8/6/2015, no corrective action had been made to the structure. The structure is presently vacant and unsecured. In its present state, this structure constitutes a fire, health, and safety hazard.


The estimated cost to repair the structure to a minimum standard for human habitation is \$78,302. The Assessor for Cumberland County has the structure presently valued at \$12,978(As utility condition). Attached is a map depicting the location of the property. (See Exhibit B.)

RECOMMENDATION: IT IS THE RECOMMENDATION OF THE PLANNING & INSPECTION DEPARTMENT THAT THE STRUCTURE BE DEMOLISHED, AND THE DEBRIS REMOVED FROM THE LOT.


Debra Johnson
Code Enforcement Officer
County of Cumberland



Sworn to and Subscribed to by me this
the 6th day of August 2015.


Notary Public
My Commission Expires: 11-06-19

BOARD FINDINGS AND ACTION CHECK LIST
MINIMUM HOUSING REHABILITATION AND/OR DEMOLITION ORDINANCE

Name(s) of Owner(s)

Appearances:

Inspection Dept. Case No.:

BOARD OF COUNTY COMMISSIONERS MOTION:

1. If the Board feels that the structure should be demolished, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case, and

To order the property owner to remove or demolish the dwelling within _____ days.

To order the Inspector to remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

2. If the Board feels that the property can be rehabilitated, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To order the property owner to rehabilitate the property within _____ days.

To order the property owner to vacate and secure the property within _____ days pending rehabilitation.

To order the Inspector to rehabilitate the property or remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

3. If the Board wishes to delay action on the case, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To delay a decision on the case until _____ (date) in order to give the owner or party of interest time to: _____

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Ken Sykes,
Code Enforcement Manager

Carol M. Post
Office Processing Assistant



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

Planning & Inspections Department

FINDINGS OF FACT AND ORDER

91 7199 9991 7034 5066 8331 CIP 7/1/2014

91 7199 9991 7034 5066 8324 CIP

Samuel & Francine Graham & Parties of Interest
205 Snowhill Rd 5
Fayetteville NC, 28306

CASE # MH-616-2014

PROPERTY AT: 3421 Seawell Street, Fayetteville. NC

A Complaint, Notice of Hearing and Report of Inspection were legally served to the owner or owner's agent, and any party of interest. These documents were in fact received by the owner or owner's agent and party of interest on 6/3/2014.

Pursuant of law, a Hearing was conducted in Room 101, of the old courthouse at 130 Gillespie Street, Fayetteville, NC on 6/25/2014 at 10:00 AM. The items identified below took place at the Hearing:


- ☐ 1. No owner or party of interest, or their agent, or representative appeared.
- ☒ 2. An answer was filed by owners and/or parties of interest. The answer was heard, read, and considered. Those answering by phone were: Samuel & Francine Graham
- ☒ 3. The undersigned inspector personally inspected the dwelling described in the Complaint and Notice of Hearing dated 5/28/2014. Upon the record and all of the evidence offered and contentions made, the undersigned Hearing Officer does thereby find the following fact:
 - ☒ a. The dwelling in question is violative of the Cumberland County Housing Ordinance as per findings in the inspection report with an assigned case number of MH-616-2014, dated 5/20/2014.
 - ☒ b. Due to these findings, the dwellings are found to be in a substandard condition in accordance with the Cumberland County Ordinance.
 - ☐ c. The dwelling is unfit for human habitation.


EXHIBIT "A"

☒ 4. Due to facts presented above, the Hearing Officer orders as follows:

- ☒ a. The owners and/or parties of interest of the dwelling named above are required to bring such dwelling into compliance with the Cumberland County Housing Ordinance by either repairing, altering, and improving the dwelling up to a minimum standard or by demolishing the structure and then causing the debris to be removed from the premises by a date not later than 8/27/2014. **All required permits must be obtained. A copy of this order must be presented when obtaining permits.**
- ☐ b. The dwelling shall remain vacated until compliance with this order is completed and removed by the inspector, and the lot must be continuously maintained.
- ☐ c. The structure shall be/remain secured to prevent entry by ___ and shall remain secured.
- ☐ d. By authority of North Carolina General Statutes 14-4, violation of the County code is punishable as a Class 3 Misdemeanor in criminal court and also subjects the violator to injunctive relief and/or a civil penalty of \$50.00 per day for each day's continuing violation after ___.
- ☐ e. The County Planning/Inspection Department may immediately begin procedures to seek a demolition ordinance from the Cumberland County Board of Commissioners for failure to bring the property into compliance by ___. The cost of said demolition will be assessed against the real property in the form of a lien.

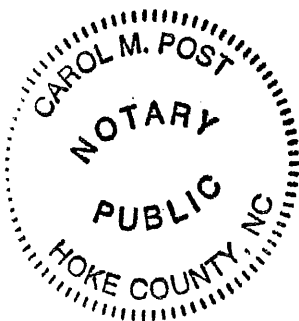
An appeal may be made to the Cumberland County Housing Board of Appeals. If an appeal is requested, it must be made in writing and within the time limits specified in the enclosed appeal procedures.


Ken Sykes
Hearing Officer


Joan Fenley for Debra Johnson
Code Enforcement Officer

Enclosed: Appeals Procedure Form

Cc:



Sworn to and Subscribed to by me
this the 15th day of July, 2014



Notary Public
My Commission Expires: 11-03-14

EXHIBIT A

Date: July 11, 2014

d j:

The following is in response to your July 11, 2014 request for delivery information on your Certified Mail™ item number 9171999991703450668331. The delivery record shows that this item was delivered on July 10, 2014 at 12:23 pm in FAYETTEVILLE, NC 28306. The scanned image of the recipient information is provided below.

Signature of Recipient :

ure	Francine Graham
ed e	Francine Graham

Address of Recipient :

ary SS	205 Snowhill Rd.
-----------	------------------

Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service

PROOF OF SERVICE OF **FINDINGS OF FACT AND ORDER**
DATED July 1, 2014 CASE NUMBER **MH 616-2014**

EXHIBIT A

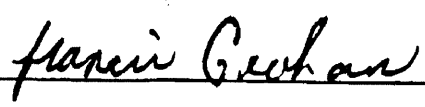
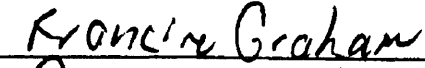
5

Date: July 11, 2014

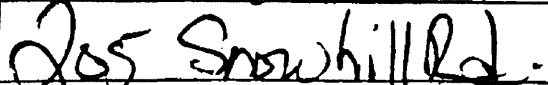
d j:

The following is in response to your July 11, 2014 request for delivery information on your Certified Mail™ item number 9171999991703450668324. The delivery record shows that this item was delivered on July 10, 2014 at 12:23 pm in FAYETTEVILLE, NC 28306. The scanned image of the recipient information is provided below.

Signature of Recipient :

Signature	
Address	

Address of Recipient :

Address	
---------	--

Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service

PROOF OF SERVICE OF **FINDINGS OF FACT AND ORDER**
DATED July 1, 2014 CASE NUMBER **MH 616-2014**

EXHIBIT A

MAP DEPICTING LOCATION OF PROPERTY
Property Owner Samuel & Francine Graham
3421 Seawell Street, Fayetteville NC
Minimum Housing Case # MH 616-2014
TAX PARCEL IDENTIFICATION NUMBER: 0424-79-5251

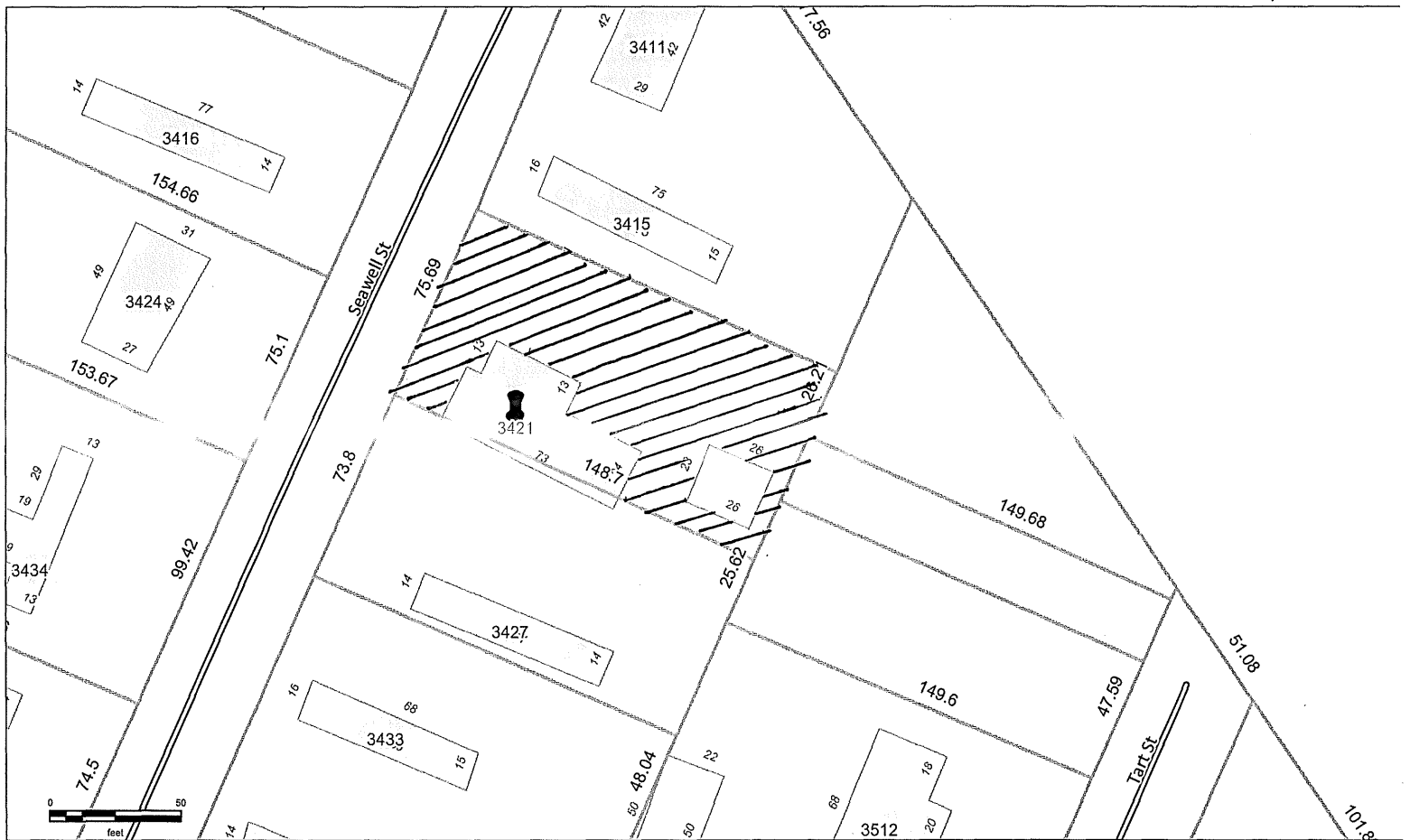


EXHIBIT B

AFFIDAVIT OF THE HOUSING INSPECTOR'S REPORT
BEFORE THE BOARD OF CUMBERLAND COUNTY COMMISSIONERS

I, Debra Johnson, Inspector for the County of Cumberland Inspection Department, acting in my official capacity, being duly sworn, depose and say:

BACKGROUND: That the following is a report on Minimum Housing case number MH 1026-2015.

Property Owner: Mack J & Eunice N Linton & Parties of Interest

Home Owner: Mack J & Eunice N Linton & Parties of Interest

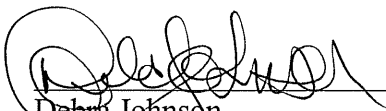
Property Address: 6681 Muscat Road, Hope Mills, NC

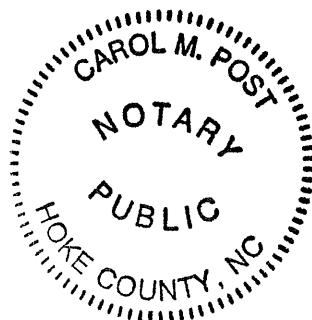
Tax Parcel Identification Number: 0403-71-1936

SYNOPSIS: This property was inspected on 4/8/2015. The property owners and parties of interest were legally served with Notice of Violations and was afforded a Hearing on 5/20/2015. Mack Linton attended the Hearing. It was ordered that the structure be repaired to a minimum standard for human habitation, or be demolished and the debris removed from the premises by a date not later than 6/26/2015. The property owners and parties of interest were notified of the appeal procedures when they were served with the Findings of Fact and Order. (See Exhibit A for Findings of Fact and Order.) No appeal was filed. Upon my visit to the property on 8/6/2015, no corrective action had been made to the structure. The structure is presently vacant and unsecured. In its present state, this structure constitutes a fire, health, and safety hazard.


The estimated cost to repair the structure to a minimum standard for human habitation is \$7,495.00. The Assessor for Cumberland County has the structure presently valued at \$500.00. Attached is a map depicting the location of the property. (See Exhibit B.)

RECOMMENDATION: IT IS THE RECOMMENDATION OF THE PLANNING & INSPECTION DEPARTMENT THAT THE STRUCTURE BE DEMOLISHED, AND THE DEBRIS REMOVED FROM THE LOT.


Debra Johnson
Code Enforcement Officer
County of Cumberland



Sworn to and Subscribed to by me this
the 16th day of August 2015.


Notary Public
My Commission Expires: 11-06-19

BOARD FINDINGS AND ACTION CHECK LIST
MINIMUM HOUSING REHABILITATION AND/OR DEMOLITION ORDINANCE

Name(s) of Owner(s)

Appearances:

Inspection Dept. Case No.:

BOARD OF COUNTY COMMISSIONERS MOTION:

1. If the Board feels that the structure should be demolished, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case, and

To order the property owner to remove or demolish the dwelling within _____ days.

To order the Inspector to remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

2. If the Board feels that the property can be rehabilitated, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To order the property owner to rehabilitate the property within _____ days.

To order the property owner to vacate and secure the property within _____ days pending rehabilitation.

To order the Inspector to rehabilitate the property or remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

3. If the Board wishes to delay action on the case, the Board's motion should be:

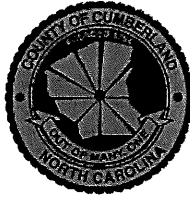
To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To delay a decision on the case until _____ (date) in order to give the owner or party of interest time to: _____

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Carol M. Post
Office Processing Assistant



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

Planning & Inspections Department

FINDINGS OF FACT AND ORDER

7/28/2015

George Hatcher,
Inspector

Joey Lewis,
Inspector

Joan Fenley,
Inspector

Debra Johnson,
Inspector

Christopher Fulton,
Inspector

Mack J & Eunice N Linton & Parties of Interest
7007 N E Yacht Drive
Long Beach NC, 28465

CASE # MH-1026-2015

PROPERTY AT: 6681 Muscat Road, Hope Mills, NC

A Complaint, Notice of Hearing and Report of Inspection were legally served to the owner or owner's agent, and any party of interest. These documents were in fact received by the owner or owner's agent and party of interest on 4/20/2015.

Pursuant of law, a Hearing was conducted in Room 101, of the old courthouse at 130 Gillespie Street, Fayetteville, NC on 5/20/2015 at 9:00 AM. The items identified below took place at the Hearing:

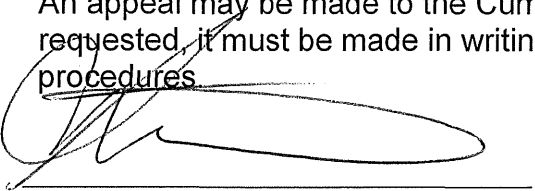
- ☐ 1. No owner or party of interest, or their agent, or representative appeared.
- ☒ 2. An answer was filed by owners and/or parties of interest. The answer was heard, read, and considered. Those present were: Mack Linton
- ☒ 3. The undersigned inspector personally inspected the dwelling described in the Complaint and Notice of Hearing dated 4/9/2015. Upon the record and all of the evidence offered and contentions made, the undersigned Hearing Officer does thereby find the following fact:
 - ☒ a. The dwelling in question is violative of the Cumberland County Housing Ordinance as per findings in the inspection report with an assigned case number of MH-1026-2015, dated 4/8/2015.
 - ☒ b. Due to these findings, the dwellings are found to be in a substandard condition in accordance with the Cumberland County Ordinance.
 - ☐ c. The dwelling is unfit for human habitation.

EXHIBIT "A"

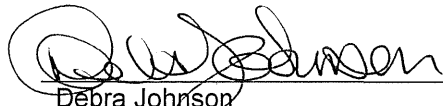
☒ 4. Due to facts presented above, the Hearing Officer orders as follows:

- ☒ a. The owners and/or parties of interest of the dwelling named above are required to bring such dwelling into compliance with the Cumberland County Housing Ordinance by either repairing, altering, and improving the dwelling up to a minimum standard or by demolishing the structure and then causing the debris to be removed from the premises by a date not later than 6/26/2015. **All required permits must be obtained. A copy of this order must be presented when obtaining permits.**
- ☐ b. The dwelling shall remain vacated until compliance with this order is completed and removed by the inspector, and the lot must be continuously maintained.
- ☐ c. The structure shall be/remain secured to prevent entry by _____ and shall remain secured.
- ☐ d. By authority of North Carolina General Statutes 14-4, violation of the County code is punishable as a Class 3 Misdemeanor in criminal court and also subjects the violator to injunctive relief and/or a civil penalty of \$50.00 per day for each day's continuing violation after _____.
- ☐ e. The County Planning/Inspection Department may immediately begin procedures to seek a demolition ordinance from the Cumberland County Board of Commissioners for failure to bring the property into compliance by _____. The cost of said demolition will be assessed against the real property in the form of a lien.

An appeal may be made to the Cumberland County Housing Board of Appeals. If an appeal is requested, it must be made in writing and within the time limits specified in the enclosed appeal procedures



Scott Walters
Hearing Officer

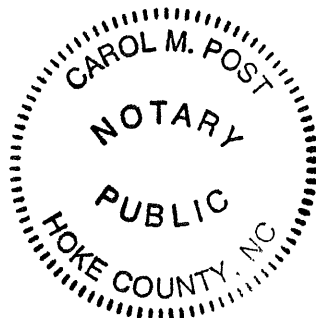



Debra Johnson
Code Enforcement Officer

Enclosed: Appeals Procedure Form

Cc:

Sworn to and Subscribed to by me
this the 17th day of July 2015





Notary Public
My Commission Expires: 11-06-19

EXHIBIT "A"

Date: July 31, 2015

dj:

The following is in response to your July 31, 2015 request for delivery information on your Certified Mail™ item number 9171999991703568147377. The delivery record shows that this item was delivered on July 29, 2015 at 1:30 pm in SOUTHPORT, NC 28461. The scanned image of the recipient information is provided below.

Signature of Recipient :

Richard L. Lunta

Address of Recipient :

*7007 E YACHT DR
OAK ISLAND NC*

Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service

PROOF OF SERVICE OF ***FINDINGS OF FACT AND ORDER***
DATED July 28, 2015 CASE NUMBER ***MH 1026-2015***

EXHIBIT A

5

Date: July 31, 2015

dj:

The following is in response to your July 31, 2015 request for delivery information on your Certified Mail™ item number 9171999991703568147384. The delivery record shows that this item was delivered on July 29, 2015 at 1:30 pm in SOUTHPORT, NC 28461. The scanned image of the recipient information is provided below.

Signature of Recipient :

Richard L. Smith

Address of Recipient :

*7007 E YACHT DR
OAK ISLAND NC*

Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service

MAP DEPICTING LOCATION OF PROPERTY
Property Owner Mack J & Eunice N Linton
6681 Muscat Road Hope Mills NC
Minimum Housing Case # MH 1026-2015
TAX PARCEL IDENTIFICATION NUMBER: 0403-71-1936

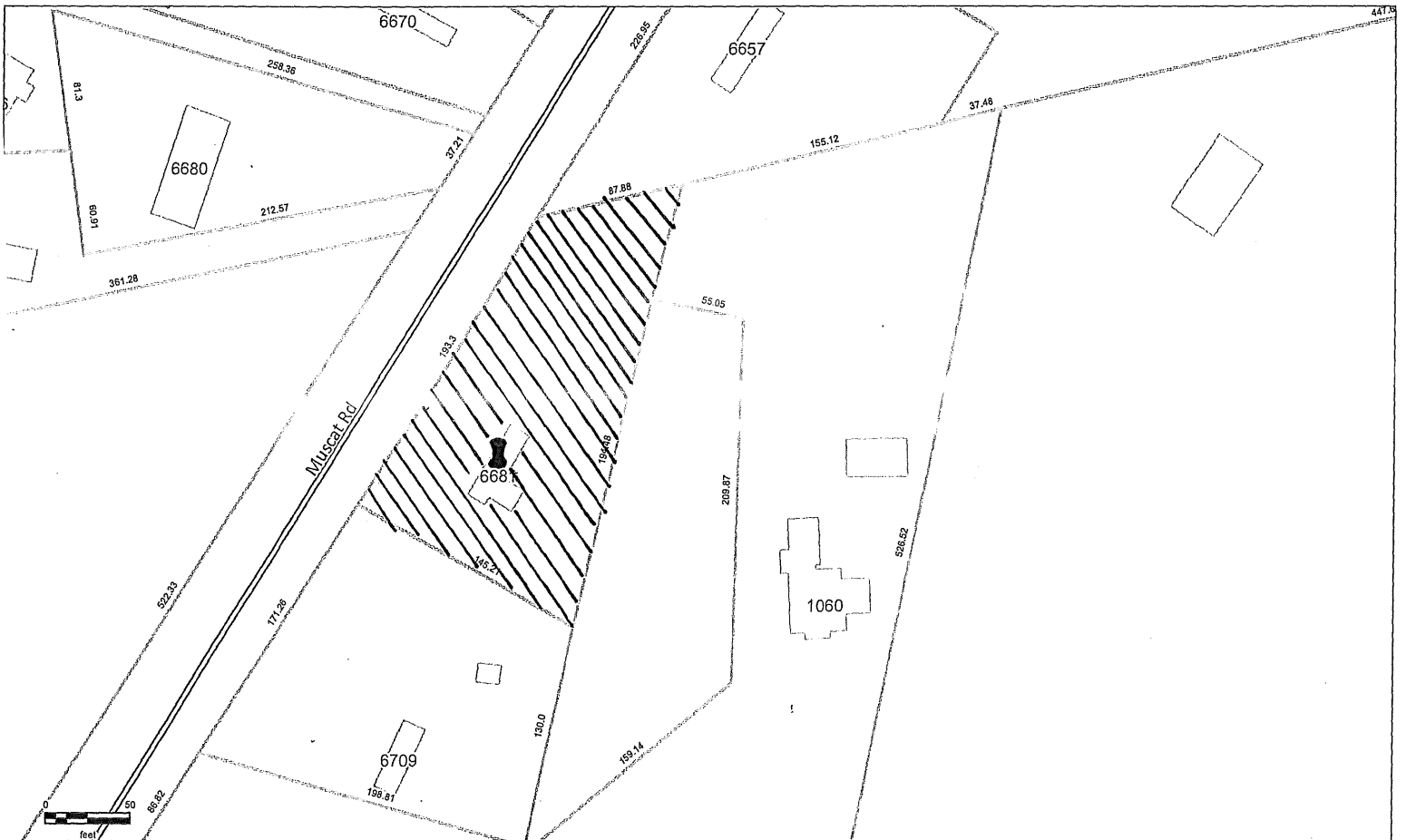


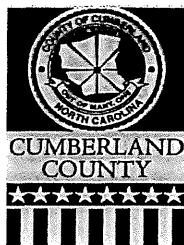
EXHIBIT B

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Ken Sykes,
Inspections Coordinator

Carol M. Post
Planning and Inspections
Office Support



Angela Perrier,
Inspector

George Hatcher,
Inspector

Joey Lewis,
Inspector

Joan Fenley,
Inspector

COUNTY of CUMBERLAND

Planning & Inspections Department

CONSENT TO DEMOLISH

I, Mark J. Linton, property owner of
6681 Muscat Rd HM, identified by Tax Parcel Identification
Number 0403-71-1936, and more particularly described as
.56 AC Johnson Land

do hereby consent to the Cumberland County Planning and Inspection Department
demolishing the structure(s) as described above and thereafter clearing all the debris from
the premises, leaving the lot free and clear of any rubbish and debris or pockets or holes
that will collect water.

I further understand that the cost for said demolition and debris removal will be placed in
the form of a lien against the real property identified by Tax Parcel Identification Number
0403-71-1936, and will be collected by the Cumberland County
Tax Collector. Failure to pay the tax lien or assessment can result in the Tax
Administrator's Office taking action to cause a mortgage style foreclosure of the
property, to garnish my wages or to levy on my bank account.

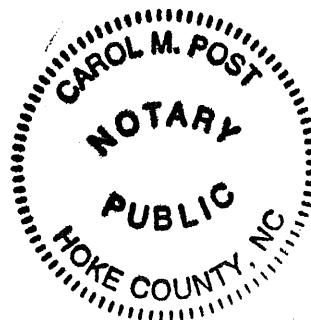
Mark J. Linton
Property Owner

4-27-2015
Date

Sworn to and Subscribed to by me this
The 27th day of April, 2015

Carol M. Post
Notary Public

My Commission Expires: 11-06-19



KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

BOARD OF COMMISSIONERS

ITEM NO.

5A

August 11, 2015

August 17, 2015 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board KB
SUBJECT: Air Quality Stakeholders of Cumberland County Committee

BACKGROUND: The Air Quality Stakeholders of Cumberland County Committee has the following six (6) vacancies:

Fort Bragg Stakeholder:

Gregory Bean – completed first term. Eligible for reappointment. Mr. Bean indicated he is willing to serve a second term.

Town of Wade Stakeholder:

Commissioner Johnny Lanthorn – completed second term. The Air Quality Stakeholders of Cumberland County Committee is requesting Commissioner Johnny Lanthorn be reappointed for a third term. (See attached.)

PWC Stakeholder:

Carolyn Justice Hinson – completed second term. The Air Quality Stakeholders of Cumberland County Committee is requesting Carolyn Justice Hinson be reappointed for a third term. (See attached.)

Citizen Stakeholder:

Daniel Rodriguez – completed second term. The Air Quality Stakeholders of Cumberland County Committee is requesting Daniel Rodriguez be reappointed for a third term. (See attached.)

Environmental Representative Stakeholder:

Jon Parsons – completed second term. The Air Quality Stakeholders of Cumberland County Committee is requesting Jon Parsons be appointed for a third term. (See attached.)

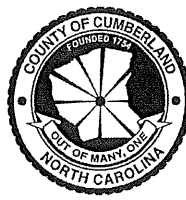
Industry Stakeholder:

Gary Slater – completed second term. The Air Quality Stakeholders of Cumberland County Committee is requesting Jon Parsons be appointed for a third term. (See attached.)

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

I have attached the current membership roster.

PROPOSED ACTION: Nominate individuals to fill the six (6) vacancies above.

Attachment(s)

pc: Hanah Ehrenreich, Sustainable Sandhills

Air Quality Stakeholders of Cumberland County Committee

The Air Quality Stakeholders Committee is responsible for the implementation of the Air Quality Early Action Compact and monitoring of the strategies identified in the Early Action Plan and State Implementation Plan submitted to the EPA.

Statutory Authorization: N/A (Established in response to the Early Action compact regarding clear air mandates)

Member Specifications: 20 Members (can vary; all jurisdictions represented)

Term: 3 Years

Compensation: None

Duties:

- Oversee implementation of Early Action Compact
- Make recommendations to Governing Bodies on air quality strategies
- Used as a public forum for ozone air quality issues

Meetings: Quarterly (Jan, April, July and October) 2nd Thursday at 6:00 PM. The average length of a meeting is approximately one hour.

Meeting Location: Historic Cumberland County Courthouse, Hearing Room #3 130 Gillespie Street Fayetteville, NC

**Hanah Ehrenreich**

Sustainable Sandhills
PO Box 144, Fayetteville, NC 28302
(910) 484-9098
hanahe@sustainablesandhills.org
www.sustainablesandhills.org

Deloma West

Air Quality Planner
130 Gillespie Street, Fayetteville, NC 28301
(910) 678-7628
delomawest@co.cumberland.nc.us
www.fampo.org/airquality

AIR QUALITY STAKEHOLDERS OF CUMBERLAND COUNTY**GARY SLATER**

Chairman

CAROLYN HINSON

Vice-Chairman

MEMORANDUM FOR CUMBERLAND COUNTY BOARD OF COMMISSIONERS AGENDA

TO: Cumberland County Commissioners

FROM: Air Quality Stakeholders of Cumberland County

DATE: July 14, 2015

SUBJECT: Requesting third term for specific Air Quality Stakeholders

BACKGROUND

Cumberland County voluntarily entered into the Early Action Compact in 2002. The Early Action Plan (EAP) was developed for Cumberland County and the Air Quality Stakeholders Committee was formed. The Air Quality Stakeholders of Cumberland County is supported by the Combined Air Team (CombAT) with membership from the Cumberland County Air Team, the Fort Bragg Air Team, and the Sustainable Sandhills Air Team. Based on the EAP, subsequent EPA milestones on ozone (emissions) level reductions were achieved until Ozone Attainment standards were met in April 2008. To maintain attainment status, the Cumberland County Board of Commissioners approved participation in the Ozone Advance program in 2012. Every municipality within Cumberland County signed a resolution in support of participation in the Ozone Advance program as of June 2013.

The Air Quality Stakeholders of Cumberland County to provide continuity in light of new EPA Ozone regulations is requesting an extension to a third term of service for five key appointees to the Air Quality Stakeholders Committee. For Stakeholders eligible for second terms, we have asked them to stay on, and we seek replacements for inactive members from the County Board of Commissioners.

The extension request is for the following:

1. Gary Slater, Chair - representing Industry, Clear Path Recycling
2. Carolyn Justice Hinson, Vice-Chair - representing Utility, PWC
3. Jon Parsons - representing Education, Fayetteville State University
4. Johnny Lanthorn - representing Municipal Partner, Town of Wade
5. Daniel Rodriguez - representing Community

These five members have contributed to the objectives of the Air Quality Stakeholders Advisory Committee and continue to work tirelessly to continue the County's progress in toward better air quality, reducing air pollution, and building awareness in all sectors of the community on the benefits of good Air Quality. We request the continuance of their presence to help achieve our goals for the rest of the year of continued diligence for cleaner air and a greener, more sustainable environment.

A healthful environment for all current and future citizens of Cumberland County

AIR QUALITY STAKEHOLDERS OF CUMBERLAND COUNTY COMMITTEE
3-year terms

<u>NAME</u>	<u>STAKEHOLDER</u>	<u>DATE APPT'D</u>	<u>TERM</u>	<u>EXPIRES</u>	<u>ELIGIBLE FOR REAPPOINT.</u>
Commissioner Peggy Raymes PO Box 220 Stedman, NC 28391 323-1892	Town of Stedman	4/12	2nd	April/15 4/30/15	No
Councilman Kady-Ann Davy PO Box 58561 Fayetteville, NC 28305 910-322-0780 kdavy@ci.fay.nc.us	City of Fayetteville	12/12	1st	Dec/15 12/31/15	Yes
Alderman Napoleon Hogans PO BOX 617 Spring Lake, NC 28390 436-0241 Town Hall	Town of Spring Lake	3/13	2nd	Mar/16 3/31/16	Yes
Commissioner Pat Edwards Town of Hope Mills PO Box 367 Hope Mills, NC 28348 424-4555	Town of Hope Mills	6/13	2nd	June/16 6/30/16	Yes
serving unexpired term; eligible for two additional terms					
Elizabeth Small 4835 Main Street Linden, NC 28356-0228 980-0821	Town of Linden	6/12	2nd	Aug/15 8/31/15	No
Janice Lucas 7370 N. West Street Falcon, NC 28342 980-1296 Jhl0717@aol.com	Town of Falcon	9/12	2nd	Sept/15 9/30/15	No
Natalee Ezzell 7650 Sisk Culbreth Road Godwin, NC 28344 273-5457 (C) Njezzell0331@mail.campbell.edu	Town of Godwin	6/12	2nd	Jun/15 6/30/15	No
Commissioner Johnny Lanthorn 6841 Main Street Wade, NC 28395 484-7467 Johnny.lanthorn@faypwc.com	Town of Wade	6/12	2nd	Jun/15 6/30/15	No
C. Kim Nazarchyk 2108 Rock Hill Rd Eastover, NC 28312 486-5252/322-6142 townmanager@eastovernc.com	Town of Eastover	1/14	1 st full term	Feb/17 2/28/17	Yes
(serving unexpired term; eligible for one additional term)					

<u>NAME</u>	<u>STAKEHOLDER</u>	<u>DATE APPT'D</u>	<u>TERM</u>	<u>EXPIRES</u>	<u>ELIGIBLE FOR REAPPOINT.</u>
Gregory Bean 2175 Reilly Road Stop A Fort Bragg, NC 28310-5000	Fort Bragg	4/12	1 st	April/15 4/30/15	Yes
Carolyn Hinson Public Works Commission 6253 Lakehaven Drive Fayetteville, NC 28304 423-5940 (H)/223-4015 (W)	PWC	4/12	2nd	April/15 4/30/15	No
Daniel Rodriguez 2634 Franciscan Drive Fayetteville, NC 28306 425-2746 (H)/432-9701 (W)	Citizen	4/12	2nd	April/15 4/30/15	No
Jamison Stewart 3533 Godwin Circle Fayetteville, NC 28312 874-5930(H) 678-9897 (W)	Citizen	4/12	2nd	April/15 4/30/15	No
Ana McDowell, MD Allergy Partners 1317 Medical Drive Fayetteville, NC 28304 487-9395 (H)/323-3890 (W)	Medical Rep.	4/12	2nd	April/15 4/30/15	No
Doug Peters Chamber of Commerce 1019 Hay Street Fayetteville, NC 28305 484-4242	Chamber of Commerce	4/12	2nd	April/15 4/30/15	No
Jon Parsons FSU Energy Manager 1200 Murchison Road Fayetteville, NC 28301 483-2669 (H)/672-1403 (W)	Environmental Rep	4/12	2nd	April/15 4/30/15	No
Christopher Frank Cumberland County Dept of Public Health 1235 Ramsey Street Fayetteville, NC 28301 433-3705	Board of Health	4/13	2nd	April/16 4/30/16	No
John Gillis 128 S Churchill Drive Fayetteville, NC 28303 484-9828 (H)/308-4255 (W)	Homebuilders Association	4/12	2nd	April/15 4/30/15	No

<u>NAME</u>	<u>STAKEHOLDER</u>	<u>DATE APPT'D</u>	<u>TERM</u>	<u>EXPIRES</u>	<u>ELIGIBLE FOR REAPPOINT.</u>
Richard Rice FTCC PO Box 35236 Fayetteville, NC 28303 678-1055 ricer@faytechcc.edu	FTCC	10/12	1st	Oct/15 10/31/15	Yes
Gary Slater Clear Path Recycling, LLC 3500 Cedar Creek Road Fayetteville, NC 28312 920-2441 (H)/689-2118 (W) gary.slater@clearpathrecycling.com	Industry	4/12	2nd	April/15 4/30/15	No
Larry Lancaster Board of Commissioners PO Box 1829 Fayetteville, NC 28302 484-2774	County of Cumberland (Elected Official) *serving unexpired term; eligible to serve one additional term*	4/15	2nd	April/18 4/30/18	Yes

Original appointments made March 17, 2003. Committee will be active for about 3 years.

Major Industry position (Goodyear Tire and Rubber) and Citizen position removed August 31, 2009 per Maurizia Chapman.

Contact/Staff: Hanah Ehrenreich, Sustainable Sandhills 910-484-9098

Meetings: 2nd Thursday, Quarterly (Jan, Apr, July, Oct) at 6:00 pm (Hearing Room 3, Historic Courthouse)

APPLICANTS FOR
AIR QUALITY STAKEHOLDERS OF CUMBERLAND COUNTY COMMITTEE

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
SERVES ON THE BOARD OF ADJUSTMENT Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
KATER, ROBERT (W/M) 714 BLAWELL STREET STEDMAN, NC 28391 484-3434 (H)	RETIRED	HIGHSCHOOL
SERVES ON THE MINIMUM HOUSING APPEALS BOARD Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
SUBLETT, KIMBERLY 4517 HEADWIND DRIVE FAYETTEVILLE, NC 28306 424-9524/237-2390	CORPORATE SYSTEMS ANALYST-CFVHS	BS; MBA
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



**CUMBERLAND
★ COUNTY ★**
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

August 11, 2015

ITEM NO. 58

August 17, 2015 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: Animal Control Board

BACKGROUND: The Animal Control Board has the following one (1) upcoming vacancy:

Promoting Goals of the Animal Protection Society or the Humane Society or
Another Such Broadly-Based and Representative Organization Interested in the
Care and Protection of Animals Position:

Cristobal S. Berry Caban – completing second term. Not eligible for
reappointment. The Animal Control Board recommends **Jill Deem** to fill this
position. (See attached.)

I have attached the current membership and applicant list for this Board.

PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.

pc: Dr. John Lauby, Animal Control Director

Animal Control Board

The purpose of the Animal Control Board is to hear appeals pursuant to Section 3-91e of the Cumberland County Code.

Statutory Authorization: Section 3-28.1 of the Cumberland County Code

Member Specifications:

7 Members with Specific Categories:

- Person with knowledge and experience in dog behavior and/or handling position (1)
- Person who works in promoting goals of the animal protection society or the humane society or another such broadly-based and representative organization interested in the care and protection of animals position (1)
- Ex-Officio, the veterinarian on contract to the Animal Control Department position (1)
- At-Large positions (2)
- City of Fayetteville resident positions (2)

Term: 3 Years

Compensation: None

Duties:

- Hear appeals from determinations of the Animal Control Director (or his designee) concerning potentially dangerous, dangerous or vicious dogs;
- Hear any other appeals provided for by ordinance concerning determinations of the Animal Control Department;
- Provide advice and information to the Animal Control Department;
- Upon coordination with the Animal Control Director, make recommendations to the Board of Commissioners for the betterment of the county's animal control program;
- In conjunction with the Animal Control Department and the county's Communications Manager, provide for a program of public education, information and outreach concerning responsible pet ownership, animal cruelty, and the county's animal control program;
- Select officers of the board, including a chairperson, and adopt rules of procedure.

Meetings: First Monday of every other month (Feb./Apr./June/Aug./Oct./Dec.) at 6:00 PM. (No meetings held on first or last day of any month.) The average length of a meeting varies.

Meeting Location: Animal Control Department 4704 Corporation Drive Fayetteville, NC



COUNTY of CUMBERLAND

Animal Control Department

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 17, 2015

MEMORANDUM

TO: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

FROM: CRISTÓBAL S. BERRY-CABÁN, CHAIRMAN
ANIMAL CONTROL BOARD

THRU: DR. JOHN A. LAUBY, DIRECTOR

DATE: AUGUST 4, 2015

SUBJECT: NOMINATIONS TO ANIMAL CONTROL BOARD

BACKGROUND

The Animal Control Board has one position requiring "Promoting Goals of the Animal Protection Society or the Human Society or Another Such Broadly Based and Representative Organization Interested in the Care and Protection of Animals Position" due to Dr. Cristóbal S. Berry-Cabán's term expiring in August, 2015 and he is not eligible for reappointment.

The Animal Control Board met on Monday, August 3, 2015 and voted unanimously to recommend nominating applicant Jill Deem. Ms. Deem has submitted an application to the Commissioner's office expressing her interest in serving. She has extensive experience in dog handling.

RECOMMENDATION / PROPOSED ACTION

Recommend that the Cumberland County Board of Commissioners nominate the above resident to fill the expired term left vacant by Dr. Christóbal Berry-Cabán, and then appoint Ms. Deem at the September 8, 2015 meeting.

ANIMAL CONTROL BOARD
3 Year Term
(Terms extended from 2 to 3 years on 8/5/02)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Knowledge & Experience in Dog Behavior and/or Handling Position</u>				
Ashley Haines 7760 Trappers Road Fayetteville, NC 28311 210-243-3476/920-4475	3/15	1st	Aug/15 8/31/15	Yes
(serving unexpired term; eligible for two additional terms)				

Promoting Goals of the Animal Protection Society or the Humane Society or Another Such Broadly-Based and Representative Organization Interested in the Care and Protection of Animals Position

Cristobal S. Berry-Caban 412 City View Lane Fayetteville, North Carolina 28301 813-451-3004/907-8844 (W)	8/12	2nd	Aug/15 8/31/15	No
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Ex-Officio - The Veterinarian on Contract to the Animal Services Department Position

VACANT (Dr. J. Lauby resigned)	6/07	4 th	June/10 6/30/10	Yes
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At-Large Positions

Shelly Bryant 5444 Arnette Rd Hope Mills, NC 28348 910-916-1320	3/14	1st	Mar/17 3/31/17	Yes
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Cindy Jackson Collins 3526 Rittenour Drive Hope Mills, NC 28348 424-9585/670-0633	3/14	1st	Mar/17 3/31/17	Yes
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City of Fayetteville Resident Positions

Melissa Katzenberger 7709 Charring Cross Ln Fayetteville, NC 28314 709-0729/222-2800	10/14	1 st full term	Oct/17 10/31/17	Yes
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Daniel Montoya 3505 Cokefield Court Fayetteville, North Carolina 28306	9/12	1st	Sept/15 9/30/15	Yes
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Board was established by ordinance adopted on January 4, 1999.

Meetings: Bi monthly (Feb./Apr./June/Aug./Oct./Dec.) – 1st Monday (*no meetings held on first or last day of any month*) - 6:00 PM - 4704 Corporation Dr. Contact: Linda Morrison/or Dr. John Lauby, Animal Services Director 321-6851

**APPLICANTS FOR
ANIMAL CONTROL BOARD**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BLACKWELL, GARY (W/M) 3107 BLANTYRE WAY FAYETTEVILLE NC 28306 425-2708/764-3488 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	BUSINESS OWNER B&B AUTO	NONE LISTED
BOYD, CAROL (W/F) 5510 TOURNAMENT LANE HOPE MILLS, NC 28348 910-723-5365 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: Multi-Cultural Initiative in Marine Sciences Program	PETSMART OPERATIONS MANAGER	BACHELORS - BIOLOGY ZOOLOGY
CARLYLE, BOB (-M) 3213 PLAYER AVE FAYETTEVILLE NC 28304 910-221-1845 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SELF-EMPLOYED PRINTING INDUSTRY CONSULTANT	BS-COMPUTER SCIENCE ENGINEERING
DEES, JULIE DR. (W/F) 5630 WALKING TRAIL WAY HOPE MILLS NC 28348 476-9418/484-9031 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PUBLIC SCHOOL ADMINISTRATOR CC SCHOOLS	MASTERS-EDUCATION MASTERS-ADMIN. DOCTORATE
GALBREATH, NATHAN (W/M) 230 NANDINA COURT FAYETTEVILLE, NC 28311 815-990-8393/570-9250 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: Moore County Leadership Institute	DA CIVILIAN US ARMY	BS-FINANCE BS-HUMAN RESOURCES

APPLICANTS FOR
ANIMAL CONTROL BOARD Page 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
GASTON, JAMES (B/M) 1101 TORREY DRIVE FAYETTEVILLE NC 28301 910-977-9037 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SELF EMPLOYED	FTCC
HALL, MARY (W/F) 703 GLENWOOD DRIVE FAYETTEVILLE NC 28305 257-2045 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COSMETOLOGIST NABI HAIR SALON	BA-RECREATIONAL THERAPY
HOLLAND, DEREA BATISTA (H/F) 449 TRADEWINDS DR APT H FAYETTEVILLE NC 28314 540-641-9052 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NONE LISTED	HS SOME COLLEGE
HOWARD, PAULA BROWN (B/F) 3500 BENNETT DRIVE FAYETTEVILLE NC 28301 709-8595/483-0153 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	TEACHER EE SMITH HIGH SCHOOL	BS-PSYCHOLOGY M.ED
HUTCHINS, RONNIE (B/M) 5690 MURPHY ROAD STEDMAN, NC 28391 922-8467/322-5346 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: WARRANT OFFICER ADVANCE COURSE	HOMICIDE DETECTIVE FAYETTEVILLE POLICE	ASSOCIATE-AVIATION STUDIES LAW ENFORCEMENT TRAINING

APPLICANTS FOR
ANIMAL CONTROL BOARD Page 3

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
JENNINGS, WILLIAM (BILL) (W/M) 705 BROUGHAM RD FAYETTEVILLE, NC 28311 910-964-8844 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: Military Senior Non Commissioned Officers School (Air Force)	UNEMPLOYED	BS-PROFESSIONAL AERONAUTICS EMBRY RIDDLE AS-FLIGHT ENGINEERING
KATER, ROBERT (W/M) 714 BLAWELL STREET STEDMAN, NC 28391 910-484-3434 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	HIGH SCHOOL
LANE, PEGGY 2652 NOXON ST FAYETTEVILLE NC 28306 910-423-7127 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	HIGH SCHOOL
LATSON, KIMBERLY (B/F) 123 SYCAMORE CT FAYETTEVILLE NC 28301 476-5650/495-6842 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
MATURO, JAMES L III (W/M) 1848 FABER ST FAYETTEVILLE NC 28304 910-491-8258 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DISABLED VET	HS SOME COLLEGE

APPLICANTS FOR
ANIMAL CONTROL BOARD Page 4

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
MAUGHAN, GLENN (-/M) 1765 AVA ROAD STEDMAN NC 28391 910-531-3975 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	BS-EDUCATION
MCMILLAN, FRED C. (W/M) 4608 NIX ROAD FAYETTEVILLE, NC 28314 339-0076/261-0015 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CENTERS FOR CREATIVE LEADERSHIP	DIRECTOR OF ENGINEERING SOME COLLEGE GENERAL BUILDERS	
MYERS, SUSAN E. (W/F) 5135 FOXFIRE RD FAYETTEVILLE NC 28303 910-779-2932 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: US ARMY	UNEMPLOYED	BUSINESS ADMIN.
PUGH, VIRGINIA (W/F) 2522 ELMHURST DR FAYETTEVILLE NC 28304 323-0934/678-2300 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED EDUCATOR PART TIME CC SCHOOLS	BACHELORS
RAY, HOSEA M (W/M) 703 KOOLER CIRCLE FAYETTEVILLE NC 28305 484-2251/494-2825 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: Military Academy	RETIRED MILITARY	GRADUATE DEGREE MA MANAGEMENT

APPLICANTS FOR
ANIMAL CONTROL BOARD Page 5

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
REMSON, APRIL ANN (-/F) 4958 PINWOOD DRIVE HOPE MILLS NC 28348 910-988-6541 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	STUDENT	CURRENT STUDENT
RODRIGUEZ, JOSE A. (H/M) 265 KENWOOD DRIVE FAYETTEVILLE NC 28311 213-3570/483-3101 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: VARIOUS MILITARY LEADERSHIP ACADEMIES	SOCIAL STUDIES TEACHER DOUGLAS BYRD MIDDLE SCHOOL RETIRED ARMY	BS-SOCIAL SCIENCES MA-BUSINESS
ROWELL, MICHAEL (W/M) 5618 WALKING TRAIL WAY HOPE MILLS NC 28348 425-6625/987-4560 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EMERGENCY MGMT OFFICER NC DEPT OF PUBLIC SAFETY	BS-FIRE SCIENCE AAS-ELECTRONIC SYSTEMS TECH. AAS-AVIATION OPERATIONS
SAULNIER, STEVEN (W/M) 117 GRANDE OAKS DRIVE FAYETTEVILLE, NC 28314 910-639-0602/907-1186 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ASST PROJECT MANAGER CHIMES D.C.	BS-BUSINESS ADMIN.
SHACKETT, PATRICIA LYNN (W/F) 5014 INVERNESS DR FAYETTEVILLE NC 28304 644-1596/354-6938 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	HOME HEALTH AIDE	NONE LISTED

APPLICANTS FOR
ANIMAL CONTROL BOARD Page 6

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SHOTWELL, KAREN (W/F) 425 FOXWOOD DRIVE HOPE MILLS NC 28348 922-0231/223-4104 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LEAD ACCOUNTING TECHNICIAN PWC	BS-BUSINESS MGMT AAS-ACCOUNTING AAS-BUSINESS ADMIN.
SIMMONS, MICHAEL (B/M) 2720 CREEKDEW COURT FAYETTEVILLE NC 28306 443-866-0020/570-5426 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED MILITARY/PROJECT MANAGER FORSCOM, FT BRAGG	SOME COLLEGE
STEINMAN, CHARLES (W/M) 2836 BRENDA CIRCLE SPRING LAKE, NC 28390 910-694-6489 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DISABLED SERVED AS ANIMAL CONTROL SUPERVISOR	SOME ANIMAL CONTROL COURSES
WISEK, MELISSA (W/F) 527 FOXLAIR DRIVE FAYETTEVILLE NC 28311 482-3344/964-7603 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED FEDERAL CIVILIAN EMPLOYEE	HIGH SCHOOL
VITALE, CATHERINE (W/F) 2730 THURSBY CROSS FAYETTEVILLE NC 28306 772-359-6914 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CAMPBELL LEADERSHIP INDEX ACADEMY	HEALTHCARE CONSULTANT SELF-EMPLOYED	BACHELORS-PSYCHOLOGY & SOCIOLOGY MASTERS-BUSINESS HEALTHCARE ADMIN.

APPLICANTS FOR
ANIMAL CONTROL BOARD Page 7

ZOLMAN, ZACHARY SCOTT (-/M)
718 SARAZEN DRIVE
FAYETTEVILLE, NC 28303
419-566-7167

STUDENT/COMPUTER LAB
COORDINATOR
FT. BRAGG

CURRENT STUDENT

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



**CUMBERLAND
★ COUNTY ★**
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

August 11, 2015

ITEM NO. SC

August 17, 2015 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Cumberland County Juvenile Crime Prevention Council (JCPC)

BACKGROUND: The Cumberland County Juvenile Crime Prevention Council (JCPC) will have the following one (1) vacancy:

At-Large Representatives:

Sonya Thompson— completing first term. Eligible for reappointment. The Juvenile Crime Prevention Council indicated Sonya Thompson is willing to serve an additional term. (See attached)

I have attached the current membership roster and applicant list.

PROPOSED ACTION: Make nomination to fill the one (1) vacancy above.

Attachment(s)

pc: Mark Stang, Cumberland County Communicare

Juvenile Crime Prevention Council

The purpose of the Juvenile Crime Prevention Council is to help prevent at-risk juveniles from delinquency. Develop community-based delinquency alternatives to training schools and to provide community-based delinquency and substance abuse prevention strategies and programs. Provide non-institutional dispositional alternatives that will protect the community and the juveniles. Plan and organize programs in partnership with the state.

Statutory Authorization: NCGS 147-33.49

Member Specifications:

26 Members with Specific Categories:

- Local School Superintendent or designee (1)
- Chief of Police (1)
- Local Sheriff (1)
- District Attorney or designee (1)
- Chief Court Counselor or designee (1)
- Director of Mental Health or designee (1)
- Director of Social Services or designee (1)
- County Manager or designee (1)
- Substance Abuse Professional (1)
- Member of Faith Community (1)
- County Commissioner (1)
- Person under 21 (1)
- Juvenile Defense Attorney (1)
- Chief District Court Judge or designee judge (1)
- Member of Business (1)
- Health Director or designee (1)
- United Way or nonprofit (1)
- Parks and Recreation Representative (1)
- At-Large Members (Maximum of 7)
- Non-Voting Member (1)

Term: 2 Years

Compensation: None

Duties:

- Annual review of the needs of juveniles in the county who are at-risk or who have been adjudicated. Council shall develop a request for proposal process and submit to the County Commissioners a written plan of expenditures. Upon the County's authorization, the plan must be approved by the Office;

- Ensure appropriate community based intermediate dispositions for adjudicated juveniles are available, pursuant to minimum standards set by the Office; and
- Perform the following on an ongoing basis:
 1. Assess needs of juveniles in the community, evaluate resources, plan for unmet needs;
 2. Evaluate performance of juvenile services/programs as a condition of continued funding of programs;
 3. Increase public awareness causes of delinquency and prevention efforts;
 4. Develop intervention strategies and risk assessments for at-risk youth;
 5. Provide funds for services: treatment/counseling/parenting/rehabilitation;
 6. Plan permanent funding streams for delinquency prevention programs.

Meetings: Third Wednesday of each month at 1:00 PM. Meetings are normally one to two hours in length.

Meeting Location: Cumberland County CommuniCare, Conference Room 226 Bradford Ave Fayetteville, NC 28301

Kellie Beam

From: Mark Stang [MStang@ccccommunicare.org]
Sent: Friday, August 07, 2015 3:13 PM
To: Kellie Beam
Subject: JCPC Reappointment

To: Kellie Beam, Deputy Clerk to the Board

From: Mark Stang, JCPC Coordinator

Date: August 7, 2015

RE: Cumberland County Juvenile Crime Prevention Council

Please be advised that Sonya Thompson (8/15) has agreed to serve another term on the Council.

Thanks

CUMBERLAND COUNTY
JUVENILE CRIME PREVENTION COUNCIL
(Two year terms)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Local School Superintendent or designee</u>				
Bruce Morrison Cumberland County Schools P.O. Box 2357 Fayetteville, North Carolina 28302 Phone: 678-2495	1/12			
<u>Chief of Police or designee</u>				
Lt. John Somerindyke Fayetteville Police Department 467 Hay Street Phone: 433-1910	3/15			
<u>Local Sheriff or designee</u>				
Lt. Bobby Jeffers Cumberland County Sheriff's Office 131 Dick Street Fayetteville, North Carolina 28301 Phone: 677-5474	2/14			
<u>District Attorney or designee</u>				
Tiffany Whitfield Assistant District Attorney District Attorney's Office 117 Dick Street, Suite 427 Fayetteville, North Carolina 28301 Phone: 678-2915	3/15			
<u>Chief Court Counselor or designee</u>				
Miguel Pitts Department of Juvenile Justice P.O. Box 363 Fayetteville, North Carolina 28302 Phone: 678-2947	3/15			
<u>Mental Health Representative or designee</u>				
Tina Higgs Alliance Behavioral Healthcare – Community Relations, Court Liaison 711 Executive Place Fayetteville, North Carolina 28305 910-491-4794	04/14			

Cumberland County Juvenile Crime Prevention Council Page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Director of Social Services or designee</u>				
Melakne Simpson	10/13			
Cumberland County Department of Social Services				
P.O. Box 2429				
Fayetteville, North Carolina 28302-2429				
Phone: 677-2061				
<u>County Manager or designee</u>				
Melissa Cardinali	7/14			
Assistant County Manager				
Cumberland County Courthouse				
P.O. Box 1829				
Fayetteville, North Carolina 28302-1829				
Phone: 678-7745				
<u>Chief District Judge or designee</u>				
Judge Ed Pone	1/99			
P.O. Box 363				
Fayetteville, North Carolina 28302				
Phone: 678-2901				
<u>Health Director or designee</u>				
Wanda Tart	3/15			
205 Gillespie Street				
Fayetteville, North Carolina 28301				
Phone: 672-5723				
<u>Parks and Recreation Representative</u>				
Melvin Lindsay	2/05			
City of Fayetteville				
Parks and Recreation Dept.				
433 Hay Street				
Fayetteville, North Carolina 28301				
Phone: 433-1547				
<u>County Commissioner</u>				
Glenn Adams	3/15			
P.O. Box 1829				
Fayetteville, NC 28302-1829				
Phone: 678-7771				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Substance Abuse Professional</u>				
Louis Leake Carolina Treatment Center 7669 Beverly Drive Fayetteville, NC 28314 910-960-7599	10/14	1st	Oct/16 10/31/16	Yes
<u>Member of Faith Community</u>				
Shawn Withy-Allen Manna Church 5117 Cliffdale Road Fayetteville, NC 28314 910-867-9151	10/14	2nd	Oct/16 10/31/16	No
<u>Person Under Age 21</u>				
VACANT (vacated by J. Hassell)	01/11	1 st full term	Feb/13 2/28/13	Yes
<u>Juvenile Defense Attorney</u>				
Juanita Bailer 2223 Pridgeonfarm Road Fayetteville, NC 28306 910-321-6046	10/14	1st	Oct/16 10/31/16	Yes
<u>Member of Business Community</u>				
Kristine Thomas Methodist University 204 Sutton Street Fayetteville, NC 28305 910-630-7268	10/14	1st	Oct/16 10/31/16	Yes
<u>United Way or Non-Profit</u>				
Linda Blanton 5753 Bear Creek Cir Fayetteville, NC 28304 574-6522/826-3109	6/14	2nd	Aug/16 8/31/16	No
<u>At Large Representatives</u>				
Detective Melton Brown 300 Ruth Street Spring Lake, NC 28390 436-7167	8/15	2nd	Aug/17 8/31/17	No

Cumberland County Juvenile Crime Prevention Council, Page 4

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
John McIntyre 223 Viking Road Fayetteville, NC 28303 910-391-9031	4/15	1st	Apr/17 4/30/17	Yes
VACANT (Vacated by K. Stuertzt)	8/13	1st	Aug/15 8/31/15	Yes
Sonya Thompson 410 Ray Street Fayetteville, NC 28301 323-3421 x 2123	8/13	1st	Aug/15 8/31/15	Yes
Dwight Creech 906 Wattle Bird Drive Fayetteville, NC 28312 910-461-6519	4/15	1st	Apr/17 4/30/17	Yes
Stephanie Glover 3801 Chadbourne Drive Fayetteville, NC 28312 263-0494/907-5755	10/13	2nd	Oct/15 10/31/15	No
Latoya Gordon Fayetteville Police Department 467 Hay Street Fayetteville, NC 28301 910-433-1033	10/14	2nd	Oct/16 10/31/16	No

Non-Voting Member

Ronald Tillman
DJJDP Regional Consultant
100 Dillion Drive
Butner, North Carolina 27509
Phone: 919-575-3166 (W)

Meetings: Third Wednesday of each month at 1:00 PM. CC CommuniCare Conference Room –109
Bradford Ave, Fayetteville, NC 28301.

Contact: Cumberland County Communicare, Mark Stang – Phone: 222-6172 Fax: 485-4752

**APPLICANTS FOR
JUVENILE CRIME PREVENTION COUNCIL**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
ARMSTRONG, GERTRUDE (B/F) 2227 SALISBURY RD FAYETTEVILLE NC 28301 910-670-2322 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	RETIRED	SOME COLLEGE
BECK, REBECCA EILEEN (W/F) 3605 PERSIMMON RD HOPE MILLS NC 28348 286-0759/826-3045 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY	INFORMATION SYSTEMS MANAGER PARTNERSHIP FOR CHILDREN	PUBLIC ADMIN. DEGREE
BENNETT, CRYSTAL (W/F) 2654 RIVERCLIFF RD FAYETTEVILLE NC 28301 429-4930/475-3287 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: LEADERSHIP ANSON 2005	GUARDIAN AD LITEM PROGRAM SUPERVISOR NC COURTS	BA-SOCIOLOGY MASTERS-PUBLIC ADMIN.
BLACKWELL, GARY (W/M) 3107 BLANTYRE WAY FAYETTEVILLE NC 28306 425-2708/764-3488 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BUSINESS OWNER B & B AUTO	NONE LISTED
BRISCOE, KEVIN (-/M) 7312 SCENIC VIEW DRIVE FAYETTEVILLE, NC 28306 286-0608/433-6769 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CHAMBER EMPLOYEE FAYETTEVILLE REGIONAL CHAMBER	HS DIPLOMA SOME COLLEGE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 2

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BRYANT, STEPHEN (W/M) 539 NOTTINGHAM DR FAYETTEVILLE, NC 28311 757-515-8787 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	US NAVY RESERVES	HS NAVAL SCHOOLS
BULLETTE, SHERYL (B/F) 3425 STONECLAVE PLACE FAYETTEVILLE NC 28304 867-0150/570-5810 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ARMY MANAGEMENT STAFF COLLEGE	FINANCIAL MANAGEMENT ANALYST HQS FORSCOM FT BRAGG	FTCC STUDENT CRIMINAL JUSTICE MAJOR
CAMPBELL, DR. REBECCA (W/F) 7027 DARNELL STREET FAYETTEVILLE NC 28314 910-487-1555 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: Yes Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: Yes Graduate-other leadership academy: No	RETIRED DIRECTOR DEPT. OF EDUCATION	DOCTORATE
CARR, STACY "SKIP" III (W/M) 560 FRED HALL ROAD STEDMAN NC 28391 483-6856/813-5425 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SALES/MARKETING ON THE TOWN TV **SERVES ON THE PARKS & RECREATION ADVISORY BOARD**	HS
CHRISTIN, ELOUISE (B/F) 117 ALABAMA LN FAYETTEVILLE NC 28306 705-5983/864-5310 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	CUSTODIAN BRENTWOOD ELEMENTARY	SOME COLLEGE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 3

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
COLEMAN, JASMINE (B/F) 2722 DALY AVE SPRING LAKE, NC 28390 910-960-9662/678-1062 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	MILITARY SERVICES TECHNICIAN FTCC	BS-SOCIOLOGY CURRENT LAW STUDENT
COVINGTON, SHANTAL (B/F) 2221 MOSSY CUP LANE FAYETTEVILLE NC 28304 828-308-5582/978-9531 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	ASSISTANT DIRECTOR LITTLE RED SCHOOL HOUSE	BACHELORS-SOCIAL WORK
DEES, JULIE DR. (W/F) 5630 WALKING TRAIL WAY HOPE MILLS NC 28348 476-9418/484-9031 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PUBLIC SCHOOL ADMINISTRATOR CC SCHOOLS	MASTERS-EDUCATION MASTERS-ADMIN. DOCTORATE
ESTLE-JEWELL, LAURA (W/F) 7826 AMESBURY RD FAYETTEVILLE NC 28311 489-4825/919-379-6468 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SUPPORT SUPERVISOR GFI SOFTWARE	BS-INFORMATION TECH. AS-BUSINESS ADMIN.
FERGUSON, ALFONSO SR. (B/M) 3329 EASTGATE STREET EASTOVER NC 28312 401-2313/483-1888 Graduate-County Citizens' Academy: NO*SERVES ON THE ADULT CARE ADVISORY COMMITTEE* Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FACILITY MANAGER SALIENT FEDERAL SOLUTIONS	MS-ORGANIZATIONAL LEADERSHIP BS-HEALTH SVC MGMT AS-ACCOUNTING/FINANCE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 4

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
FORD, MIGEYA TUCKER (B/F) 4404 FRONTIER AVE FAYETTEVILLE NC 28312 223-2486/491-4808 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PROVIDER NETWORK DEVELOPMENT ALLIANCE BEHAVIORAL HEALTHCARE	BA-CRIMINAL JUSTICE MA STUDENT
FORD, STANLEY (B/M) 4013 POLK DRIVE HOPE MILLS, NC 28348 910-425-5639 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ARMY LEADERSHIP COURSE	BANKING/MORTGAGES NOT LISTED	BACHELORS
GALBREATH, NATHAN (W/M) 230 NANDINA COURT FAYETTEVILLE, NC 28311 815-990-8393/570-9250 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: Moore County Leadership Institute	DA CIVILIAN US ARMY	BS-FINANCE BS-HUMAN RESOURCES
GASTON, JAMES (B/M) 1101 TORREY DRIVE FAYETTEVILLE NC 28301 910-977-9037 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SELF EMPLOYED	FTCC
HAYWOOD, KENDRA (B/F) 603 SUGARIDGE LANE FAYETTEVILLE, NC 28311 354-6743 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSTRUCTOR FTCC	PHD-IN PROGRESS MA-POLITICAL SCIENCE BA-POLITICAL SCIENCE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 5

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
HERNDON, KENNETH (W/M) 2549 BEARD RD EASTOVER, NC 28312 910-223-0968/609-230-7249 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	D-ED M-ED BS-ED
HINDS, TRACEY (B/F) 6724 WATER TRAIL DRIVE #304 FAYETTEVILLE NC 28311 578-8244/630-7059 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSTRUCTOR METHODIST UNIVERSITY	BSW MSW
HOUSE, KORI (B/F) 1127 CAPE HARBOR CT #34 FAYETTEVILLE NC 28314 229-7998/429-3501 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CRIME ANALYST TOWN OF HOPE MILLS	MASTERS-PUBLIC ADMIN. BA-POLITICAL SCIENCE
INCE, DAMARIS (B/F) 3410 MARITA DRIVE FAYETTEVILLE, NC 28311 778-9570/488-6901 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CASHIER BIG LOTS	NONE LISTED
INMAN, DANIELLE (W/F) 5125 MIRANDA DRIVE HOPE MILLS, NC 28348 309-1438 (H) / 485-1746 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	OFFICE MANAGER TERRY FARR REAL ESTATE SCHOOL	NONE LISTED

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 6

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
JACOBUS, RHONDA (B/F) 3636 PINE CONE LN FAYETTEVILLE NC 28306 257-0302/487-4007 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LEAD TEACHER PANDA DAY CARE	SOME COLLEGE
JAMES, QUINSENTINA (-/F) 2441 CANFORD LANE FAYETTEVILLE, NC 28304 910-323-3421 EXT 2141 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EMPLOYMENT & TRAINING CASE MANAGER FTCC WORKFORCE DEVELOPMENT	MSM-MANAGEMENT HR & HEALTHCARE
JAMES, YOLANDA (B/F) 1008 ALEXWOOD DRIVE HOPE MILLS, NC 28348 910-425-5765 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	STUDENT	COMPLETING MASTERS
JONES, ANGEL (B/F) 121 KENSINGTON CIRCLE FAYETTEVILLE, NC 28301 703-3850/484-1003 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	CREW TRAINER HARDEES	SOME COLLEGE
KELLER, BEVERLY (B/F) 7721 DUNDENNON DRIVE FAYETTEVILLE NC 28306 867-8199/988-0683 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	GUIDANCE COUNSELOR CC SCHOOLS	BACHELORS-CRIMINAL JUSTICE MA-SCHOOL COUNSELOR

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 7

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
KELLY, BEATRICE (B/F) 100 ELFRETH LN SPRING LAKE, NC 28390 493-0461/964-1428 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	BS-PSYCHOLOGY EARLY CHILDHOOD EDUCATION
KONDRATYK, ALEXIS (BI-RACIAL/F) 1400 FT. BRAGG RD FAYETTEVILLE NC 28305 670-5773/483-8454 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: LEADERSHAPE LEADERSHIP ACADEMY	STUDENT/OFFICE MANAGER CARLIE C'S	CURRENT STUDENT
LANE, PEGGY (-/F) 2652 NOXON ST FAYETTEVILLE NC 28306 423-7127 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	HS DIPLOMA
LEWIS, BOB (W/M) 3011 BANKHEAD DR FAYETTEVILLE NC 28306 426-6999 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED EDUCATOR CC SCHOOLS	BS MA
SERVES ON THE ABC BOARD		
LINDSAY, CHRISTOPHER (B/M) 3479 NESBIT RD FAYETTEVILLE, NC 28311 910-630-2489 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	HIGH SCHOOL STUDENT TRINITY CHRISTIAN ACADEMY	HIGH SCHOOL STUDENT

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 8

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
MARABLE, KATHERINE (B/F) 1805 MCGOUGAN DRIVE FAYETTEVILLE NC 28303 486-9035/937-545-4996 Graduate-County Citizens' Academy: Yes Graduate-Institute for Community Leadership: Yes Graduate-Leadership Fayetteville: Yes Graduate-United Way's Multi-Cultural Leadership Program: Yes Graduate-other leadership academy: No	RETIRED EDUCATOR CC SCHOOLS	MASTERS
MATURO, JAMES L III (W/M) 1848 FABER ST FAYETTEVILLE NC 28304 910-491-8258 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DISABLED VET	HS SOME COLLEGE
MAUGHAN, GLENN (-/M) 1765 AVA ROAD STEDMAN NC 28391 910-531-3975 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	BS-EDUCATION
MCCORMIC, CINDY (W/F) 4506 ALE COURT FAYETTEVILLE NC 28314 864-5283/988-0797 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: PRINCIPAL EXECUTIVE PROGRAM, CHAPEL HILL, NC	RETIRED PRINCIPAL	MASTERS
MCFADDEN, JENSON (B/M) 1717 SYKES POND RD FAYETTEVILLE NC 28304 868-9067/850-8409 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LOGISTICS MANAGEMENT CENTER DM TRANSPORTATION	SOME COLLEGE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 9

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
MCNEILL, TERESA R (B/F) 3918 METEOR DRIVE HOPE MILLS NC 28348 429-4482/483-3648 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COMPUTER SYSTEM ANALYST FAYETTEVILLE METROPOLITAN HOUSING	PHD STUDENT MASTERS-PUBLIC ADMIN BA-PUBLIC ADMIN
MEADOWS, GERALDINE (B/F) 235 ROSEMARY STREET FAYETTEVILLE, NC 28301 578-7273/919-718-4650 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	WORKFORCE DEVELOP. SPECIALIST	BA-SOCIOLOGY MASTERS STUDENT
MEEKINS, BRANDIE R (B/F) 360 BUBBLE CREEK COURT UNIT 11 FAYETTEVILLE, NC 28311 476-4453/678-2560 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ASSISTANT DISPATCHER CC SCHOOLS	BS-CRIMINAL JUSTICE
MELVIN, MELISSA (W/F) 517 LANCASTER RD FAYETTEVILLE NC 28303 864-3191/263-2674 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: MILITARY LEADERSHIP	RETIRED MILITARY	SOME COLLEGE
MINER, JOHN (B/M) 6753 CANDLEWOOD DRIVE FAYETTEVILLE, NC 28314 224-0650(H)/483-6056 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	FOUNDER OF THE MINER FOUNDATION	NONE LISTED

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 10

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
MOORE, ALEXANDER JR (B/M) 6421 ROCKFISH RD HOPE MILLS NC 28348 835-1747/299-8975 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: Basic Noncommission Officer Course	RETIRED MILITARY US ARMY	HIGH SCHOOL MILLER MOTTE GRADUATE IN CRIMINAL JUSTICE
MORRIS, ROYFORD C SR. (B/M) 5124 ROY C STALLINGS JR ST HOPE MILLS NC 28348 920-2158/765-1402 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	INSURANCE AGENT BANKERS LIFE & CASUALTY CO.	BACHELOR-CRIMINAL JUSTICE
MURRELL, CHARMAINE F (B/F) 313 BRYAN STREET FAYETTEVILLE, NC 28305 286-3533 (H) / 678-8363 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: Yes Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	ALUMNI RELATIONS & PROGRAM COORDINATOR FTCC	BA-COMMUNICATION MS-INTERNATIONAL RELATIONS
NKUSI, ERIC S. (B/M) 244 WICKFORD CT #4 FAYETTEVILLE, NC 28314 910-779-5611 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: ARMY ADVANCED LEADERSHIP COURSE	MILITARY	
O'DONNELL, DAWN (W/F) 2072 BIRCHCREFT DR FAYETTEVILLE NC 28304 910-425-3619 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	TAX PREPARER H&R BLOCK	AA-ACCOUNTING

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 11

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
OWENS, MARY C. (B/F) 815 REMBRANDT DRIVE FAYETTEVILLE, NC 28314 910-237-4478 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	UNEMPLOYED	BS-BUSINESS ADMIN
PAYTON, JAMERUS R. (B/M) 1425 GENERAL LEE AVE FAYETTEVILLE NC 28305 214-274-0911/677-5388 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	PRODUCTION SUPERVISOR EATON	MS - MANAGEMENT BS-ELECTRONICS BS-MANUFACTURING SYSTEMS
PAVLOSKY, DEREK (-/M) 6695 BURGENFIELD DRIVE FAYETTEVILLE NC 28314 910-478-8691 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CORRECTIONS OFFICER US MARINE CORPS	CURRENT STUDENT
PIERCE, PHYLLIS (-/F) 1516 THOROUGHbred TRAIL PARKTON NC 28371 491-6519/718-568-5963 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LAI DOFF	HIGH SCHOOL
PINO, RISA (H/F) 1926 HARCOURT CIRCLE FAYETTEVILLE NC 28304 603-4548/568-3377 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LABORATORY MANAGER SURE SPOT ANALYTICS	MS-BIOLOGY BS-BIOLOGY

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 12

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
PUGH, VIRGINIA (W/F) 2522 ELMHURST DR FAYETTEVILLE NC 28304 323-0934/678-2300 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED EDUCATOR PART TIME CC SCHOOLS	BACHELORS
RAY, RODNEY (B/M) 5823 NESSEE STREET FAYETTEVILLE, NC 28314 910-587-7909 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SENIOR MANPOWER MANAGEMENT GOVERNMENT CONTRACTOR	BS-BUSINESS ADMIN. MBA
RUSSELL, MONICA (B/F) 116 PARTRIDGE RD FAYETTEVILLE NC 28306 910-818-4172 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NONE LISTED	BA-PSYCHOLOGY MBA-HEALTHCARE MANAGEMENT
RUSO, BARBARA (W/F) 611 GREENLAND DRIVE FAYETTEVILLE NC 28305 919-922-2625/672-2652 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PROFESSOR OF FIRE & EMERGENCY SVCS FSU	PHD & MS – FIRE & EMERGENCY MGMT BS-SOCIOLOGY/ CRIMINAL JUSTICE
SESSOMS, KARLA (B/F) 6624 JACOBS CREEK CIRCLE FAYETTEVILLE NC 28306 425-7634/494-3102 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	NURSE CCME	SOME COLLEGE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 13

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SHAFFER, ELLETTE (-/F) 774 SIERRA TRAIL SPRING LAKE NC 28390 436-1499/257-4388 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	UNEMPLOYED	NONE LISTED
SHECKELS, JAMES A (W/M) 6916 GLYNN MILL FARM DR FAYETTEVILLE NC 28306 426-2766/ 243-1950 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CIVIL SERVICE RETIRED MILITARY JSOC, FT BRAGG	BBA MA-SECURITY MANAGEMENT
SHEPHARD, JACQUETTA (B/F) 816 ZAPATA LANE FAYETTEVILLE NC 28314 885-6848/323-1543 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PRACTICE MANAGER FAYETTEVILLE PSYCHIATRIC ASSOCIATION	SOCIOLOGY DEGREE
SHORT, LYDIA (-/F) 644 WOODBURN DRIVE FAYETTEVILLE NC 28311 207-783-4006/910-922-9366 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	STUDENT	CURRENT STUDENT
SIMMONS, ANGELIQUE 6632 BROOKSTONE LN APT 302 FAYETTEVILLE, NC 28314 202-590-6273/485-2955 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	LIBRARIAN II CUMBERLAND CO LIBRARY	MASTERS-LIBRARY SCIENCE BS-CRIMINAL JUSTICE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 14

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
SIMMONS, MICHAEL (B/M) 2720 CREEKDEW COURT FAYETTEVILLE NC 28306 443-866-0020/485-4416 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED MILITARY	SOME COLLEGE
SOBERS, TOMEZIA (B/F) 980 CREEK SIDE RUN FAYETTEVILLE, NC 28303 494-6872/678-9805 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSTRUCTOR FTCC *SERVES ON THE HUMAN RELATIONS COMMISSION*	BS-CRIMINAL JUSTICE MA-SOCIOLOGY
SPRINGFIELD, BEATRICE T. (-/F) 233 PROCTOR COURT FAYETTEVILLE NC 28311 580-3312/396-3428 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ARMY NETWORK AUDIT ANALYST FT. BRAGG GROUND INTELLIGENCE	BS-INFORMATION TECH.
STRANGE, JONATHAN C. (W/M) 720 CAMWHEEL DRIVE HOPE MILLS NC 28348 919-810-5129/822-5000 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ATTORNEY THE STRANGE LAW FIRM	BS-SECONDARY EDUCATION JD
STROUD-MELVIN, OCIE J (B/M) 3305 SANFORD DRIVE FAYETTEVILLE, NC 28301 299-8489/672-1201 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ADMINISTRATIVE ASST FSU	BACHELORS-CRIMINAL JUSTICE MASTERS STUDENT

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
STUCKEY, DEBORAH (B/F) 5578 ARAPAHOE COURT FAYETTEVILLE, NC 28304 910-826-6747/ 910-224-6786 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LAB INSTRUCTOR FTCC	BACHELORS
TAYLOR, PAUL L. (OTHER/M) 4417 CAMEO CT FAYETTEVILLE NC 28311 910-751-0435 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ANCOG US ARMY	RETIRED	BS-BUSINESS ADMIN.
WISEK, MELISSA (W/F) 527 FOXLAIR DRIVE FAYETTEVILLE NC 28311 482-3344/964-7603 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED FEDERAL CIVILIAN EMPLOYEE	HIGH SCHOOL
WARREN, JONATHAN S. SR (H/M) 313 PETERSON PLACE FAYETTEVILLE NC 28301 354-0676/307-3030 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DIRECTOR OF SPECIAL OPERATIONS CREC GROUP	BS-BUSINESS ADMIN. MBA
WASHINGTON, BRIANNE (B/F) 1074 ELLIOTT CIRCLE FAYETTEVILLE NC 28301 229-1499/419-1791 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NONE LISTED	BACHELORS

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
WATTS, MELISSA (W/F) 3503 MANORBRIDGE COURT FAYETTEVILLE, NC 28306 520-678-7250/570-9133 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ANALYST US ARMY	BS-OCCUPATIONAL EDUC MASTERS-PUBLIC ADMIN.
WELCH, JARED (W/M) 4512 SPINEL DRIVE FAYETTEVILLE NC 28311 541-513-4306/432-7477 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FINANCIAL ANALYST BOOZ ALLEN HAMILTON	BBA-ACCOUNTING CURRENT MS & MBA STUDENT
WILLET, RONNIE (W/M) 8927 MAIN ST GODWIN, NC 28344 391-8093/433-1413 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FIRE CAPTAIN CITY OF FAYETTEVILLE *SERVES ON THE LOCAL EMERGENCY PLANNING COMMITTEE*	MASTERS-PUBLIC ADMIN. BS-FIRE SCIENCE MGMT
ZIMMERMAN, JEFFREY (W/M) 5730 MCDUGAL DR FAYETTEVILLE NC 28304 252-876-5380/ 409-5870 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LAW ENFORCEMENT AGENT BA NC LICENSE & THEFT BUREAU	SOME MA - PUBLIC ADMINISTRATION
ZOLMAN, ZACHARY SCOTT (-/M) 718 SARAZEN DRIVE FAYETTEVILLE, NC 28303 419-566-7167 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	STUDENT/COMPUTER LAB COORDINATOR FT. BRAGG	CURRENT STUDENT

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO.

51

August 12, 2015

August 17, 2015 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Fayetteville Area Convention and Visitors Bureau

BACKGROUND: The Fayetteville Area Convention and Visitors Bureau have the following two (2) vacancies:

Hotel/Motel Over 100 Rooms Representative:

Annette Cogburn – completed first term. The Fayetteville Area Convention and Visitors Bureau Board of Directors recommend the appointment of **Laura Leal**.
(See attached.)

At-Large Representative:

Gwen Holloman – completed second term. The Fayetteville Area Convention and Visitors Bureau Board of Directors recommend the appointment of **James Fournier**. (See attached.)

I have attached the current membership list and applicant list for this Board.

PROPOSED ACTION: Nominate individuals to fill the two (2) vacancies above.

pc: John Meroski, FACVB

Fayetteville Area Convention and Visitors Bureau Board of Directors

The purpose of the Fayetteville Area Convention and Visitors Bureau Board of Directors is to encourage travel and tourism in Cumberland County and to engage in any lawful act or activity for which non-profit corporations may be organized under Chapter 55A of the North Carolina General Statutes.

Statutory Authorization: Chapter 983, House Bill 1590

Member Specifications:

11 Members with Specific Categories:

- Cumberland County Manager or his designee (1)
- Manager of the City of Fayetteville or his designee (1)
- Director of the Cumberland County Civic Center or his designee
- Representatives nominated by hotels and motels within the county which have in excess of 100 rooms and appointed by the County Commissioners. (2)
- Representatives nominated by hotels and motels within the county which have less than 100 rooms and appointed by the County Commissioners. (2)
- Chairman of the Travel and tourism Committee of the Fayetteville Area Chamber of Commerce (1)
- Representative of a hotel or motel within Cumberland county which has rooms subject to the Occupancy Tax and meeting space in excess of 6,000 square feet which shall be elected by the Board of Directors upon recommendation of a Nominating Committee appointed by the Chairman (1)
- Representative of a hotel or motel within Cumberland county which has rooms subject to the Occupancy Tax and shall be elected by the board of Directors upon recommendation of a Nominating Committee appointed by the chairman (1)
- At-large member, appointed by the Board of County Commissioners which is representative of one or more of the following groups: 1) arts/cultural community; 2) business community; 3) military; and has a demonstrated interest in travel and tourism in the County (1)

Term: 3 Years

Compensation: None

Duties:

- Responsible for reviewing, approving and monitoring the financial integrity of the Fayetteville Area Convention and Visitors Bureau;
- Helps establish and monitor the implementation and administration of policies and programs;
- Approves and supports the Fayetteville Area Convention and Visitors Bureau's programs within the community;

- Hire, support and evaluate the performance of the President and CEO of the Fayetteville Area Convention and Visitors Bureau.

Meetings: Second Thursday of every other month at 12:00 PM

Meeting Location: Fayetteville Area Convention and Visitors Bureau Board Room 245 Person Street Fayetteville, NC



CONVENTION AND VISITORS BUREAU

CUMBERLAND COUNTY, NC

To: County Commissioners
Amy Cannon
From: John Meroski 
Date: July 13, 2015
Re: CVB Board Member clarification

Thank You for your time Amy this past Friday. I appreciate the dialog regarding the makeup of the FACVB board of directors. I hope these bullet points articulate any misunderstandings.

1. Annette Cogburn - Since she was a county appointed position and eligible for re appointment, we had kept her in that slot as it would be up to the commissioners to make that decision. However, we have removed her from the openings list.
2. Henry Holt - We have changed the bylaws to reflect the change from Chair of the Chamber tourism committee to Chair of ASOM. The next Chair of ASOM would then have a seat on our Board of Directors. This can be found on page 2, (2f).
3. Subodh Thakur - The CVB bylaws did not clarify terms for CVB appointed positions. This has since been corrected when the CVB board changed the bylaws at its April 22, 2015 meeting. Please see page 2, (2i).
4. Sanda Budic - replaced Bill Brarr as a CVB appointed position for a hotel with 6k in meeting Space. She to is subject to the board terms that have been established in (2i) of our bylaws.
5. Officers - Section 2 page 4 spells out the one year term of officers for the organization.
6. The only duplicate members on the CVB Board and TDA are Billy Wellons and Amy Cannon.
7. There are 3 open position on the CVB board for a property with less than 100 rooms, one for at large and one for over 100 rooms. If ok, I can have suggested names to you by next week.

Thank you again for your time and hope this clarifies previous actions and minutes. Should further action be needed I remain open.



Recommended to fill vacant board seats:

At Large:

James Fournier
Marketing Chief, Fort Bragg MWR
4111 Lifestyle Rd
Fayetteville NC 28312
202 264-0129

Over 100 rooms

Laura Leal
General Manager
Hampton Inn Cross Creek
6626 NC HWY 210 S
Stedman NC 28391
910 286-3464

* Addresses are home address and personal phone number.

BY-LAWS

FAYETTEVILLE AREA CONVENTION & VISITORS BUREAU, INC.

Amended April 22, 2015

Article I

OFFICE

- Section 1. Name: This Corporation shall be known as Fayetteville Area Convention & Visitors Bureau, Inc.
- Section 2. Principal Office: The principal office of the Corporation shall be located at 245 Person Street, Fayetteville, North Carolina 28301.
- Section 3. Registered Office: The registered office of the Corporation required by law to be maintained in the State of North Carolina may be, but need not be, identical with the principal office. Until otherwise changed, by the Board of Directors, the registered office shall be 245 Person Street, Fayetteville, North Carolina 28301.

Article II

PURPOSE

To position Cumberland County as a destination for conventions, tournaments, and individual travel and to engage in any lawful act or activity for which non-profit corporations may be organized under Chapter 55A of the North Carolina General Statutes. In so doing, the Corporation shall have all powers granted under Chapter 55A of the North Carolina General Statutes.

Article III

DIRECTORS

- Section 1. General Powers: The business affairs of the Corporation shall be managed by its Board of Directors.
- Section 2. Number of Board Members: The number of members constituting the Board of Directors shall be eleven (11). The Board shall also have 4 nonvoting ex-officio members. (Should board wish to enact this provision to expand.)
- Section 3. Composition: Said Board shall be comprised of the following individuals:
- (a) the County Manager or his/her designee;
 - (b) the City Manager of the City of Fayetteville or his/her designee;

- (c) the Director of the Crown Center or his/her designee;
- (d) the two representatives nominated by hotels and motels within the County of Cumberland which have fewer than 100 rooms and appointed by the County Commissioners.
- (e) the two representatives nominated by hotels and motels within the County of Cumberland which have in excess of 100 rooms and appointed by the County Commissioners.
- (f) the Chairman of the Airborne and Special Operations Museum;
- (g) a representative of a hotel or motel within the County of Cumberland which has rooms subject to this Occupancy Tax and meeting space in excess of 6,000 square feet which shall be elected by the Board of Directors upon recommendation of a Nominating Committee appointed by the Chairman;
- (h) a representative of a hotel or motel within the County of Cumberland which has rooms subject to this Occupancy Tax and shall be elected by the Board of Directors upon recommendation of a Nominating Committee appointed by the Chairman;
- (i) Beginning July 1, 2015 FACVB appointed positions can be appointed for 2 - three year terms, but subject to re-appointment after first term;
- (j) an at-large member, appointed by the Board of County Commissioners, which is representative of one or more of the following groups: (1) arts/cultural community; (2) business community; (3) military; and has a demonstrated interest in travel and tourism in the County;
- (k) no hotel/motel or corporation or business group owning or managing several motels/hotels in Cumberland County shall have more than two members on the Board of Directors at any one time;
- (l) in making selections to the Board, particular attention should be made to enhancing the ethnic and gender diversity of the Board;
- (m) members of the Board of Directors do not need to be members of the Corporation;
- (n) any Director appointed by the Board may be removed by the Board when in the judgment of the Board the best interest of this Corporation will be served thereby;

- (o) vacancies on the Board of Directors will be filled within sixty (60) days of the vacancy by the appropriate body as outlined in Article IV of these By-Laws;
- (p) Nonvoting ex-officio positions for: (If Article III, Section 2 enacted by board to expand.))
Tourism Development Authority liaison
President of Fayetteville Area Hospitality Association
Past Chair of Fayetteville Convention & Visitors Bureau
(I) position at board discretion
- (q) Members of the board shall be owners, general managers, or top executives;
- (r) County shall designate a commissioner liaison.

Article IV

MEETINGS

- Section 1. **Annual Membership Meeting:** An annual meeting of the members of the Fayetteville Area Convention & Visitors Bureau, Inc., shall be held in January each year or at such other time as the Board of Directors may designate.
- Section 2. **Annual Meeting of the Board of Directors:** An annual meeting of the Board of Directors shall be held during the month of January each year at a date, time and place to be decided upon by the Board of Directors or, in the absence of Board action, at the principal office of the Corporation.
- Section 3. **Regular and Special Meetings:** The Board of Directors shall have regular meetings **quarterly on the fourth Wednesday (starting in January)** unless there is not sufficient business to warrant a meeting. Special meetings of the Board of Directors may be called by or at the request of the President, Chairman, Vice-Chairman, Secretary, Treasurer or any two directors. Such meetings shall be held at the corporate office within the County of Cumberland or at such place as may be from time to time approved by the Board.
- Section 4. **Notice of Meetings:** Annual or regular meetings of the Board of Directors may be held upon five (5) days notice. The person or persons calling a special meeting of the Board of Directors shall, at least twenty-four (24) hours before the meeting, give notice thereof by the usual means of communication. Such notice of a special meeting shall specify the purpose for which the meeting is called.
- Section 5. **Waiver of Notice:** Any Director may waive notice of any meeting. The attendance by a Director at a meeting shall constitute a waiver of notice of

such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 6. **Quorum**: A majority of the number of persons serving as Directors, or a majority of executive committee members at any time shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.

Section 7. **Manner of Acting**: Except as otherwise provided in these By-Laws, action by a majority of the Directors present at a meeting in which a quorum is present shall be an act of the Board of Directors.

Section 8 **Executive Committee**. The Executive Committee shall be comprised of the Chairman of the Board, Vice Chairman, Secretary and Treasurer. The Chairman of the Board will serve as Chairman of the Executive Committee. The Executive Committee coordinates the activities of the Board of Directors, evaluates the President's performance and exercises the authority of the Board of Directors when a quorum of board members cannot be established for a regular or specially called meeting. Any actions taken by the Executive Committee shall be reported to the full board at the next board meeting. The Executive Committee will not have authority to:

- a) rescind any action taken by the Board of Directors;
- b) amend or repeal Articles of Incorporation or By-Laws;
- c) merge, consolidate or voluntarily dissolve the Corporation;
- d) sell, lease, exchange, mortgage, pledge or otherwise dispose of property;
- e) select or remove the President; or
- f) obligate the Corporation to any contract or expenditure of funds in excess of \$10,000.

Article V

OFFICERS

Section 1. **Officers of the Corporation**: The officers of the Corporation shall consist of the Chairman of the Board, Vice Chairman, Secretary, and Treasurer, and such other officers as the Board of Directors may from time to time elect. Officers of the Corporation must be members of the Board of Directors.

Section 2. **Election and Term**: The officers of the Corporation shall be elected by the Board of Directors at the **April** meeting for a term of one year commencing on July 1 of the following year.

- Section 3. **Removal:** Any officer elected or appointed by the Board of Directors may be removed by the Board when in the judgment of the Board the best interest of this Corporation will be served thereby.
- Section 4. **Vacancies:** Vacancies among officers of the Corporation may be filled by a vote of a majority of the Board at any annual, regular, or special meeting of the Board of Directors.
- Section 5. **Chairman:** The Chairman shall, when present, preside at all meetings of the Board of Directors. He/She shall sign with any proper officer, instruments which may be lawfully executed on behalf of the Corporation, except where required or permitted by law to be otherwise signed and executed, and except where the signing and execution thereof shall be delegated by the Board of Directors to some other officer or agent. In general, he/she shall perform all duties incident to the office of the Chairman and such other duties as may be prescribed by the Board of Directors from time to time.
- Section 6. **Vice-Chairman:** The Vice-Chairman shall, in the absence or disability of the Chairman, perform the duties and exercise the powers of that office. In addition, he/she shall perform such duties and have such other powers as the Board of Directors shall prescribe.
- Section 7. **Secretary:** The Secretary shall be responsible for keeping accurate records of the acts and proceedings of all meetings of the Board of Directors. He/She shall be responsible for giving all notices required by law and by these By-laws. He/She shall have general care of all corporate books and records. He/She shall sign such documents as may require his signature, and, in general, perform all duties incident to the office of Secretary and such other duties as may be assigned him/her from time to time by the Chairman or by the Board of Directors.
- Section 8. **Treasurer:** The Treasurer shall oversee the financial aspects of the Corporation without having direct custody of funds and securities belonging to the Corporation; provided that the Board may appoint a custodian or a depository for any such funds or securities and the Board may designate those persons upon whose signatures or authority such funds may be disbursed or transferred.

Article VI

MISCELLANEOUS

- Section 1. Contracts: The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument on behalf of the Corporation, and such authority may be general or confined to specific instances.
- Section 2. Loans: No loans shall be contracted on behalf of the Corporation unless approved by the Board of Directors.
- Section 3. Checks and Drafts: All checks, drafts or other orders for the payment of money issued in the name of the Corporation shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.
- Section 4. Deposits: All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such depositories as the Board of Directors shall direct.
- Section 5. Seal: The corporate seal of the Corporation shall consist of two concentric circles between which is the name of the Corporation and in the center of which is inscribed "SEAL", and such seal, as impressed on the margin hereof, is hereby adopted as the seal of the Corporation.
- Section 6. Committees: The Chairman shall, subject to Board approval, appoint any committees, to consist of as many persons as he/she deems advisable.
- Section 7. Fiscal Year: The fiscal year of the Corporation shall be the year Beginning July 1st and ending June 30th.
- Section 8. Bond: At the expense of the Corporation, the Board of Directors may, by Resolution, require any or all officers, agents, and employees of the Corporation to give bond to the Corporation, with sufficient sureties, conditioned on the faithful performance of the duties of their respective officers or positions, and to comply with such conditions as may from time to time be required by the Board of Directors.
- Section 9. Inspection of Books: The books of the Corporation may be inspected for specific and proper purposes by persons determined by the Board of Directors to be entitled thereto at such reasonable times and places as the Board of Directors may determine, upon application by the persons desiring inspection thereof.

Section 10. **Independent Outside Audit:** The Board of Directors shall require a comprehensive, independent outside audit (certified audit) of the books and financial records of the Corporation on an annual basis, to be completed no later than three months after the end of the fiscal year.

Section 11. **Indemnification:** Any person who at any time serves or has served as a director, officer, employee or agent of the Corporation, or in such capacity at the request of the Corporation for any other corporation, partnership, joint venture, trust or other enterprise, shall have a right to be indemnified by the Corporation to the fullest extent permitted by law against (a) unreasonable expenses, including attorneys' fees, actually and necessarily incurred by him in connection with any threatening, pending or completed action, suit or proceedings, whether civil, criminal, administrative or investigative, and whether or not brought by **him/her** in connection with any threatened, pending or completed action, suit or proceedings, whether civil, criminal, administrative or investigative, and whether or not brought by or on behalf of the Corporation, seeking to hold **him/her** liable by reason of the fact **he/she** was working in such capacity, and (b) reasonable payments made by **him/her** in satisfaction of any judgment, money decree, fine, penalty or settlement for which **he/she** may have become liable in any such action, suit or proceeding.

The Board of Directors of the Corporation shall take all such action as may be necessary and appropriate to authorize the Corporation to pay the indemnification required by this bylaw, without limitation, to the extent needed, making a good faith evaluation of the manner in which the claimant for indemnity acted and of the reasonable amount of indemnity due **him/her**.

Any person who at any time after the adoption of this Bylaw serves or has served in any of the aforesaid capacities for or on behalf of the Corporation shall be deemed to be doing or to have done so in reliance upon, and as consideration for, the right of indemnification provided herein. Such right shall inure to the benefit of the legal representatives of any such person and shall not be exclusive of any other rights to which such person may be entitled apart from the provision of this Bylaw.

In addition to all of the foregoing, the Board of Directors shall purchase and maintain insurance on behalf of any person who is or was a director, officer, employee or agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against any liability asserted against **him/her** and incurred by **him/her** in any such capacity, or arising out of **his/her** status as such, whether or not the Corporation would have the power to indemnify **him/her** against such liability.

Section 12. Amendments: These By-Laws may be amended or replaced and new By-Laws may be adopted only by the affirmative vote of two-thirds (2/3) of the Board of Directors. However, Article IV, and this section (Article VII, Section 12) may only be amended or replaced by the affirmative vote of two-thirds (2/3) of the Board of Directors and with the approval of the Cumberland County Board of Commissioners.

FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU
BOARD OF DIRECTORS
3 Year Terms

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>Hotel/Motels under 100 rooms Representatives:</u>				
VACANT (Vacated by D. Roberts)	12/11	2nd	Dec/14 12/31/14	No
Manish Mehta Holiday Inn Express 229 Forest Creek Drive Fayetteville, NC 28303 494-1918/689-0800	11/13	2nd	Dec/16 12/31/16	No
<u>Hotel/Motel over 100 rooms Representatives:</u>				
VACANT (Vacated by A. Cogburn)	12/11	1st	Dec/14 12/31/14	Yes
William S. Wellons, Jr. 406 Overton Place Fayetteville, NC 28303 868-5425/436-3131 (W)	1/14	2nd	Feb/17 02/28/17	No
<u>At Large</u>				
VACANT (Vacated by G. Holloman)	6/12	2nd	June/15 6/30/15	No

Representative, Hotel/Motel with meeting space in excess of 6,000 square feet

Board of Directors Appointee:

Sanda Budic
Doubletree Hotel
1965 Cedar Creek Road
Fayetteville, NC 28312
323-8282

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
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Hotel/Motel Representative

Board of Directors Appointee:

Subodh Thakur	7/15			
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Regency Inn

521 Ramsey Street

Fayetteville, NC 28301-4911

483-2621(W)

ASOM Representative:

Henry Holt

Holt Oil

P. O. Box 53157

Fayetteville, NC 28303

Ex-officio Members:

Amy Cannon, County Manager

James Grafstrom, CEO/Coliseum Complex Manager

Ted Voorhees, City Manager

Contact: John Meroski (or Kelly Brill), Fayetteville Area Convention & Visitors' Bureau – 483-5311

Meetings: Quarterly on the Fourth Wednesday (starting in January) at 12:00 pm – Fayetteville Area Convention and Visitors Bureau, Board Room, 245 Person Street

APPLICANTS FOR
FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU
BOARD OF TRUSTEES

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BECK, REBECCA E. (I/F) 3605 PERSIMMON RD HOPE MILLS, NC 28348 286-0759 (H) / 867-9700 X 2579 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INFORMATION SYSTEMS MANAGER PARTNERSHIP FOR CHILDREN	AAS-PUBLIC ADMIN.
DECOSTA, JOSEPH (W/M) 7016 MARINERS LANDING DR FAYETTEVILLE NC 28306 286-9686/396-5724 **SERVES ON THE BOARD OF ADJUSTMENT** Graduate-County Citizens' Academy: Starts September 2013 Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	US WARRANT OFFICER US ARMY	CURRENT STUDENT
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046 **SERVES ON THE BOARD OF ADJUSTMENT** Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
ELAY, ZACCHEAUS (B/M) 800 TAMARACK DR APT 8116 FAYETTEVILLE, NC 28311 237-5456/323-0813 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	TAX ACCOUNTING ZACK TAX & ACCOUNTING SERVICE	BS-ACCOUNTING
FORD, STANLEY (B/M) 4013 POLK DRIVE HOPE MILLS, NC 28348 910-425-5639 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ARMY LEADERSHIP COURSE	BANKING/MORTGAGES NOT LISTED	BACHELORS

APPLICANTS FOR
FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU
BOARD OF TRUSTEES Page 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
HERNANDEZ, ANTOINETTE (B/F) 7661 BEVERLY DRIVE FAYETTEVILLE, NC 28314 263-1833 (H) / 323-4424, 864-8085 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ADMIN. ASST & GENERAL MANAGER – CAPE FEAR ADULT DHCC, SYLVESTER LOVING, LLC.	HS FTCC-ACCOUNTING
JACKSON, RAMONA (W/F) 4780 DUDLEY ROAD FAYETTEVILLE NC 28312 433-0144/977-0521 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	AREA DIRECTOR MARIOTT INTERNATIONAL	BS-BUSINESS ADMIN.
LEE, JAMES SOK HUI (ASIAN/M) 810 CHERRY LAUREL DRIVE APT 303 FAYETTEVILLE NC 28314 583-1371/867-6857 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSURANCE AIG FINANCIAL NETWORK	BA GRADUATE STUDY
MCMILLIAN, STEVE (B/M) 6521 CISSNA DRIVE FAYETTEVILLE, NC 28303 910-273-7933 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: MILITARY ACADEMY	RETIRED MILITARY	BS
PAYTON, JAMERUS R. (B/M) 1425 GENERAL LEE AVE FAYETTEVILLE NC 28305 214-274-0911/677-5388 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	PRODUCTION SUPERVISOR EATON	MS - MANAGEMENT BS-ELECTRONICS BS-MANUFACTURING SYSTEMS

APPLICANTS FOR
FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU
BOARD OF TRUSTEES Page 3

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SESSOMS, JR, DAVID (W/M) 221 ½ HAY STREET FAYETTEVILLE NC 28301 584-3884/354-1901 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COLLEGE PRESIDENT MILLER-MOTTE COLLEGE	NONE LISTED
WILLIAMS, ROBERT C. (B/M) 2713 ROSEHILL RD FAYETTEVILLE NC 28301 910-488-7587 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED SELF-EMPLOYED	BS MS
WILLIAMS, TERRY (B/M) 674 BAYWOOD ROAD FAYETTEVILLE, NC 28312 435-0960/658-7586 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DISABLED VETERAN	MASTERS-COMPUTER SCIENCE BS-COMPUTER SCIENCE AS-COMPUTER STUDIES

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
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CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

August 4, 2015

ITEM NO. 6A

August 17, 2015 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Adult Care Home Community Advisory Committee

BACKGROUND: On August 3, 2015, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Adult Care Home Community Advisory Committee:

Carla Fagan (reappointment)

I have attached the current membership list for this committee.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Kareem Strong, Mid-Carolina Area Agency on Aging

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

Initial Appointment 1 Year/Subsequent Terms 3 Years

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Mary Ann Ayars 804 Juniper Drive Fayetteville, NC 28304 426-9258/483-0191 #338	8/14	2nd	Aug/17 8/31/17	No
John Thompson 8533 Cliffdale Rd Fayetteville, NC 28314 864-1043	11/14	Initial	Nov/15 11/30/15	Yes
Mary Dillon 3209 McCheon Drive Fayetteville, NC 28301 910-822-2045	3/15	1st	May/16 5/31/16	Yes
(serving unexpired term; eligible for two additional terms)				
Carla Fagan 824 Sage Creek Ln #8 Fayetteville, NC 28305 920-3580/630-7699	8/14	Initial	Aug/15 8/31/15	Yes
Donna Atkins 6480 Faircloth Bridge Rd Stedman, NC 28391 910-818-3977	4/14	1st	May/17 5/31/17	Yes
Yvonne Booth (B/F) 4568 Turquoise Road Fayetteville, NC 28311 488-7620	7/12	2nd	Aug/15 8/31/15	No
Daniel Rodriguez (H/M) 2634 Franciscan Drive Fayetteville, NC 28306 425-2746/432-9701 (W)	5/13	2nd	May/16 5/31/16	No
Harry Southerland (B/M) 3191 Braddy Road Fayetteville, NC 28306 978-9118	7/12	1st	Aug/15 8/31/15	Yes

Adult Care Home Community Advisory Committee, page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Clarence Everett Sr. 1513 Woodberry Lane Fayetteville, NC 28303 822-1525/494-1656	11/14	Initial	Nov/15 11/30/15	Yes
Latara Ray 5823 Nessee Street Fayetteville, NC 28314 910-587-7795	8/14	1st	Aug/17 8/31/17	Yes
Adam Long 495 Coronation Drive Fayetteville, NC 28311 910-364-6410	11/14	Initial	Nov/15 11/30/15	Yes
Ralph T. Cascasan (A/M) 910 Alexwood Drive Hope Mills, NC 28348 425-9704/433-1039	5/13	2nd	May/16 5/31/16	No
Alfonso Ferguson Sr. 3329 Eastgate Street Eastover, NC 28312 401-2313/483-9916	8/13	2nd	Aug/16 8/31/16	No
Cassandra W. Haire (B/F) 515 Albany Street Fayetteville, NC 28301 728-0175	5/13	2nd	May/16 5/31/16	No
Herman Dudley 613 York Road Fayetteville, NC 28303 864-3817(H)/286-6597(W)	4/15	2nd	Apr/18 4/30/18	No

CONTACT: Kareem Strong, Mid-Carolina Area Agency on Aging,
P. O. Box 1510, Fayetteville, NC 28302 - Phone: 323-4191, ext. 25 – Fax: 323-9330

MEETINGS: Quarterly: 3rd Thursday of the last month of each quarter (March, June, September, December) - 10:00 am - various adult care homes in Cumberland County

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

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BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. 6B

August 4, 2015

August 17, 2015 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: Animal Control Board

BACKGROUND: On August 3, 2015, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Animal Control Board.

City of Fayetteville Resident Position:
George Butterfly (new appointment)

I have attached the current membership list for this board.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Dr. John Lauby, Animal Control Director

ANIMAL CONTROL BOARD
3 Year Term
(Terms extended from 2 to 3 years on 8/5/02)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Knowledge & Experience in Dog Behavior and/or Handling Position</u>				
Ashley Haines 7760 Trappers Road Fayetteville, NC 28311 210-243-3476/920-4475	3/15	1st	Aug/15 8/31/15	Yes
(serving unexpired term; eligible for two additional terms)				
<u>Promoting Goals of the Animal Protection Society or the Humane Society or Another Such Broadly- Based and Representative Organization Interested in the Care and Protection of Animals Position</u>				
Cristobal S. Berry-Caban 412 City View Lane Fayetteville, North Carolina 28301 813-451-3004/907-8844 (W)	8/12	2nd	Aug/15 8/31/15	No
<u>Ex-Officio - The Veterinarian on Contract to the Animal Services Department Position</u>				
VACANT (Dr. J. Lauby resigned)	6/07	4 th	June/10 6/30/10	Yes
<u>At-Large Positions</u>				
Shelly Bryant 5444 Arnette Rd Hope Mills, NC 28348 910-916-1320	3/14	1st	Mar/17 3/31/17	Yes
Cindy Jackson Collins 3526 Rittenour Drive Hope Mills, NC 28348 424-9585/670-0633	3/14	1st	Mar/17 3/31/17	Yes
<u>City of Fayetteville Resident Positions</u>				
Melissa Katzenberger 7709 Charring Cross Ln Fayetteville, NC 28314 709-0729/222-2800	10/14	1 st full term	Oct/17 10/31/17	Yes
Daniel Montoya 3505 Cokefield Court Fayetteville, North Carolina 28306	9/12	1st	Sept/15 9/30/15	Yes

Board was established by ordinance adopted on January 4, 1999.

Meetings: Bi monthly (Feb./Apr./June/Aug./Oct./Dec.) – 1st Monday (*no meetings held on first or last day of any month*) - 6:00 PM - 4704 Corporation Dr. Contact: Linda Morrison/or Dr. John Lauby, Animal Services Director 321-6851

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
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**CUMBERLAND
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BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

August 4, 2015

ITEM NO. 6C

August 17, 2015 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board **KB**
SUBJECT: Board of Adjustment

BACKGROUND: At their August 3, 2015 meeting, the Board of Commissioners nominated the following individuals to fill two (2) vacancies on the Board of Adjustment:

Regular Member:
Vickie Mullins (reappointment)

Alternate Member:
Alfonso Ferguson Sr. (reappointment)

I have attached the current membership list for this Board.

PROPOSED ACTION: Appoint individuals to fill the two (2) vacancies above.

Attachment

pc: Robert Haigh, Planning & Inspections Department

BOARD OF ADJUSTMENT
3 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Joseph M. Dykes (B/M) 5764 Pepperbush Drive Fayetteville, NC 28304 568-5891 (C)	8/12	2nd	Aug/15 8/31/15	No
Horace Humphrey (- /M) 1852 Cascade Street Fayetteville, NC 28301 488-5143	06/13	2nd	June/16 6/30/16	No
George Lott (W/M) 126 Rowland Circle Fayetteville, NC 28301 494-2178/488-8659	8/13	1st	Aug/16 8/31/16	Yes
Ed Donaldson 4606 Hoe Court Fayetteville, NC 28314 484-3640	9/12	2nd	Sept/15 9/30/15	No
Vickie Mullins (-/F) 5905 Turnbull Road Fayetteville, NC 28312 910-484-8967	8/13	1st	Aug/15 8/31/15	Yes
serving unexpired term; eligible to for one additional term				
<u>Alternate Members:</u>				
Nathan Feinberg (W/M) 7090 Ramsey Street Fayetteville, NC 28311 910-527-1723	8/13	1st	Aug/16 8/31/16	Yes
Yvette Carson (B/F) 8712 Tangletree Drive Linden, NC 28356 339-9232 (H)	8/13	2nd	Aug/16 8/31/16	No
Joseph Decosta (W/M) 7016 Mariners Landing Drive Fayetteville, NC 28306 286-9686/396-5724	10/13	1 st	June/16 6/30/16	Yes
(serving unexpired term; eligible for one additional three-year term)				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
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Alternate Members Continued:

Alfonso Ferguson Sr. (B/M) 3329 Eastgate Street Eastover, NC 28312 401-2313/483-1888	8/12	1 st	Aug/15 8/31/15	Yes
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(serving unexpired term; eligible for one additional three-year term)

Winton McHenry (W/M) 3648 Lakeshore Drive Hope Mills, NC 28348 429-1101/308-3987	5/13	1 st	May/16 5/31/16	Yes
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Meets 3rd Thursday of each month at 7:00 PM – Historic Cumberland County Courthouse, 130 Gillespie Street, Second Floor Hearing Room

Contact: Robert Haigh, Planning & Inspections Department, 678-7602, rhaigh@co.cumberland.nc.us