
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
OCTOBER 5, 2015
9:00 AM

INVOCATION Commissioner Marshall Faircloth, Vice Chairman

Pledge of Allegiance

Recognition of Ms. Lisa Scales, Deputy Senior Assistant of the Cumberland County Register of Deeds Office being awarded the prestigious Charles W. Moore Award from the North Carolina Association of Registers of Deeds at the 63rd Annual Register of Deeds Conference **(Pg. 4)**

1. Approval of Agenda

2. Consent Agenda
 - A. Approval of minutes for the September 21, 2015 regular meeting.

 - B. Approval of Sole Source Purchase Request for Watch Guard In-Car Camera Systems for the Sheriff's Office. **(Pg. 5)**

 - C. Approval of a Resolution to Lease Certain Real Property to Fellowship Health Resources Inc. **(Pg. 7)**

 - D. Approval of Submission of the FY16 Application for the Rural Operating Assistance Program (ROAP) Grant. **(Pg. 10)**

 - E. Approval of Health Department Delinquent Accounts to be Written Off and Turned over to the NC Debt Set-Off Program. **(Pg. 18)**

 - F. Approval of Cumberland County Finance Committee Report and Recommendation: **(Pg. 20)**
 - 1) DSS Request for Food and Nutrition Positions **(Pg. 21)**

G. Budget Revisions: **(Pgs. 27-34)**

(1) Education **(Pg. 27)**

Revision in the amount of \$906,613 to budget unused FY2015 FTCC capital outlay funds. (B16-083) **Funding Source – Fund Balance Appropriated**

(2) JCPC Programs **(Pg. 28)**

Revision in the amount of \$25,665 to adjust budgeted revenues to State Contract. (B16-087) **Funding Source – State**

(3) Health – NC Environmental Health **(Pg. 29)**

Revision in the amount of \$70,000 to budget FDA Grant received. (B16-088) **Funding Source – Federal**

(4) Library Grants **(Pg. 30)**

Revision in the amount of \$104,227 to recognize E-rate checks received. (B16-089) **Funding Source – State Other**

(5) Workforce Development **(Pg. 31)**

Revision in the amount of \$706,124 to recognize the remaining funds after the FTCC year-end close. (B16-090) **Funding Source – State**

(6) Sheriff's Office **(Pgs. 32-34)**

a. Revision in the amount of \$9,872 to recognize additional SCAAP funds to be received. (B16-091) **Funding Source – State (Pg. 32)**

b. Revision in the amount of \$175,000 to recognize award of the Paul Coverdell Forensic Science Improvement Grant. (B16-092) **Funding Source – Federal (Pg. 33)**

c. NC Controlled Substance Tax-Revision in the amount of \$50,000 to recognize the revenue received and appropriate fund balance for the remaining cost of IBIS equipment and other supplies that are needed. (B16-093) **Funding Source – NC Controlled Substance Tax and NC Controlled Substance Tax Fund Balance Appropriated (Pg. 34)**

ITEMS OF BUSINESS

3. Nominations to Boards and Committees **(Pgs. 35-47)**
 - A. Board of Adjustment (2 Vacancies) **(Pg. 35)**
 - B. Cumberland County Library Board of Trustees (3 Vacancies) **(Pg. 42)**
4. Appointments to Boards and Committees **(Pgs. 48-52)**
 - A. Cumberland County Local Emergency Planning Committee (2 Vacancies) **(Pg. 48)**

Nominees:

Print and Broadcast Media Representative: Kevin Arata

Community Group Representative: Steve Rogers
5. Closed Session
 - A. Attorney Client Matter(s)
Pursuant to NCGS 143-318.11(a)(3)
 - B. Economic Development Matter(s)
Pursuant to NCGS 143-318.11(a)(4)

WATCH THE MEETING LIVE

THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.

THE MEETING WILL ALSO BE BROADCAST LIVE ON FAYETTEVILLE/CUMBERLAND EDUCATIONAL TV (FCETV), TIME WARNER CHANNEL 5.

THE MEETING VIDEO WILL BE AVAILABLE AT YOUTUBE.COM/CUMBERLANDCOUNTYNC ON TUESDAY, OCTOBER 6.

IT WILL BE REBROADCAST ON WEDNESDAY, OCTOBER 7, AT 7 P.M. AND FRIDAY, OCTOBER 9, AT 10:30 A.M.

REGULAR BOARD MEETINGS:

October 19, 2015 - (Monday) – 6:45 PM
November 2, 2015 - (Monday) – 9:00 AM
November 16, 2015 - (Monday) – 6:45 PM

Lisa Scales, Deputy Senior Assistant of the Cumberland County Register of Deeds Office has been awarded the prestigious Charles W. Moore Award from the North Carolina Association of Registers of Deeds at the recent 63rd annual conference in Concord, NC. This honor is to be given annually to an Assistant or Deputy in a Register of Deeds Office, recognizing outstanding service to the association. Lisa has served in the Register of Deeds Office for the past 30 years. In 1985 she worked in the office as a representative of Business Records, having joined the Register of Deeds staff in January 1986. She earned her NC Association of Registers of Deeds Certification through the UNC School of Government at Chapel Hill in 1987 and in 1998, she was appointed to Assistant Register of Deeds. In 2009 she earned the NC Association of Registers of Deeds Advanced Certification, and in 2014 was appointed to Deputy Senior Assistant Register of Deeds. Lisa served on the NC Association of Registers of Deeds Certification Committee for five years and is currently serving on that committee. She was a planner of the 2006 NC Association of Registers of Deeds Annual Conference in Fayetteville and has coordinated and planned numerous workshops for District V. Lisa is a member of IACREOT: the International Association of Clerks, Recorders, Elected Officials and Treasurers, as well as having served on the Military Spouses Association. She also serves as the Judson/Vander precinct chair. Since 2009, she has co-chaired a community wide effort to supply over 800 book bags with school supplies to homeless children as a part of the project conducted through the Register of Deeds Office. The Fayetteville Police Department, the Cumberland County Schools and The Fayetteville Regional Association of REALTORS® also partner in the project. Lisa is a member of Covenant Love Church and is married to Lt. Daryl Scales of the Cumberland County Sheriff's Office and has one son, Jamar.

Thelma S. Matthews
Purchasing Manager



Debbie H. Miller
Buyer

ITEM NO. 23

**FINANCE DEPARTMENT
PURCHASING DIVISION**

4th Floor, New Courthouse • PO Box 1829 • Suite 451, • Fayetteville, North Carolina 28302-1829
(910) 678-7743 / (910) 678-7746 • Fax (910) 323-6120

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
OCTOBER 5, 2015**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: THELMA S. MATTHEWS, PURCHASING MANAGER *TM*

THROUGH: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: SEPTEMBER 28, 2015

SUBJECT: APPROVAL OF SOLE SOURCE PURCHASE REQUEST FOR
WATCH GUARD IN-CAR CAMERA SYSTEMS FOR THE
SHERIFF'S OFFICE

BACKGROUND:

All of the Cumberland County Sheriff's Office fleet has Watch Guard in-car camera systems. This is the only system that will work with the evidence software system the Sheriff's Office currently utilizes. Therefore, the Sheriff's Office is requesting this system be standardized on all of the Sheriff's Office fleet, which requires a sole source exception approved by the Board of Commissioners.

RECOMMENDATION:

Management is requesting approval of a sole source exception (GS 143-129)(e)(6) based on standardization and compatibility requirements to remain consistent with Sheriff's Office camera systems currently in place.



**EARL R. BUTLER, SHERIFF
CUMBERLAND COUNTY SHERIFF'S OFFICE**



An Internationally Accredited Law Enforcement Agency

MEMORANDUM

TO: Thelma Matthews, Purchasing Director
FROM: Lisa Blausen, Sheriff's Office Business Manager *Blausen*
RE: In-Car Camera System
DATE: September 29, 2015

The Cumberland County Sheriff's Office is equipping twenty new vehicles with in-car camera systems. With standardization being the overriding consideration, we wish to ensure the in-car camera system in our fleet remains uniform. This is particularly important for the following reasons:

- All other vehicles in the Sheriff's Office fleet are equipped with the Watch Guard in-car camera system.
- No other system will work with our evidence software system (Evidence Library Express)
- Watch Guard's system interacts with our current software and servers
- Should a vehicle be damaged and removed from the fleet, the equipment and accessories is removed for use in a replacement vehicle. Having standardized equipment makes this a seamless transition.

We wish to request approval to purchase from Watch Guard as a Sole Source provider of this product. Please contact me at 677-5551 if any additional information is needed. Thank you for your assistance.

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. 2C

OFFICE OF THE COUNTY MANAGER

MEMO FOR THE AGENDA OF THE OCTOBER 5, 2015
MEETING OF THE BOARD OF COMMISSIONERS

TO: BOARD OF COMMISSIONERS
FROM: W. TRACY JACKSON, ASST. COUNTY MANAGER
THROUGH: AMY H. CANNON, COUNTY MANAGER
DATE: SEPTEMBER 22, 2015
SUBJECT: CONSIDERATION OF RESOLUTION TO LEASE CERTAIN REAL
PROPERTY TO FELLOWSHIP HEALTH RESOURCES, INC.

BACKGROUND

The Board adopted the required resolution of intent at its September 21, 2015 meeting. Pursuant to G.S. 160 A-272, the notice of intent was advertised in the Fayetteville Observer on September 24, 2015. The publisher's affidavit is attached. Adoption of the following resolution will authorize the chairman to execute the lease.

RECOMMENDATION/PROPOSED ACTION:

Adopt the following resolution:

The Cumberland County Board of Commissioners finds:

The real property located at 412 West Russell Street, Fayetteville, (the Cumberland County Community Corrections Center) will not be needed for government purposes for the term proposed for the lease of the property to Fellowship Health Resources, Inc.;

The Board adopted a resolution of intent to lease the property described herein at its regular meeting held September 21, 2015; and

The notice of intent to lease the property was advertised in the *Fayetteville Observer* on September 21, 2015.

BE IT THEREFORE RESOLVED that the chairman is authorized to execute a lease to Fellowship Health Resources, Inc., for that property consisting of approximately 1,005 square feet of office space located at 412 West Russell Street, Fayetteville, NC, for a term of not more than 2 years commencing October 6, 2015, and at an annual rental rate of Fifteen Thousand Seventy Five Dollars (\$15,075.00).

FAYETTEVILLE PUBLISHING COMPANY

458 Whitfield Street, Fayetteville, NC 28306

Phone (910) 678-9000 Toll Free 1-800-345-9895 Fax (910) 323-1451

Order Confirmation

**PUBLIC NOTICE OF PROPOSED LEASE
PURSUANT TO G.S. 160A-272**

TAKENOTICE that the Cumberland County Board of Commissioners has found that the real property described herein will not be needed for government purposes for the term of the lease described herein and that the Board intends to adopt a resolution at its meeting to be held on October 5, 2015, approving the lease of approximately 1,005 square feet of office space located at 417 West Russell Street, Fayetteville, NC, to Fellowship Health Resources, Inc. for a term of two (2) years commencing October 5, 2015, at an annual rental rate of \$15,075.

Tracy Jackson
Assistant County Manager

9/24 4590199

Ad Order Number
0004590199

Sales Rep.
0090

Order Taker
webFPC

Order Source
Web

Order Invoice Text
PUBLIC NOTICE OF PROPOSED LEA

Customer
CUMB CO ATTORNEY'S

Customer Account
017971203

Customer Address
PO BOX 1829, ,
FAYETTEVILLE NC 28302 USA

Customer Phone
910-678-7762

Payor Customer
CUMB CO ATTORNEY'S

Payor Account
017971203

Payor Address
PO BOX 1829, ,
FAYETTEVILLE NC 28302 USA

Payor Phone
910-678-7762

PO Number

Ordered By

Customer Fax
910-678-7758

Customer EMail
ctyndall@co.cumberland.nc.us

Special Pricing
None

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Amount Due</u>
\$89.60	\$0.00	\$89.60	\$89.60

<u>Payment Method</u>	<u>Payment Amount</u>
	\$0.00

<u>Ad Number</u>	<u>Ad Type</u>	<u>Ad Size</u>	<u>Color</u>
0004590199-01	CL Legal Line	: 1.0 X 21 cl	<NONE>

<u>Product</u>	<u>Placement/Classificatio</u>	<u>Run Dates</u>	<u># Inserts</u>	<u>Cost</u>
FO::	401 - Legals	9/24/2015	1	\$86.45
OL::	401 - Legals	9/24/2015	1	\$3.15

AFFIDAVIT OF PUBLICATION

NORTH CAROLINA
Cumberland County

**PUBLIC NOTICE OF PROPOSED LEASE
PURSUANT TO G.S. 160A-272**

TAKENOTICE that the Cumberland County Board of Commissioners has found that the real property described herein will not be needed for government purposes for the term of the lease described herein and that the Board intends to adopt a resolution at its meeting to be held on October 5, 2015, approving the lease of approximately 1,003 square feet of office space located at 417 West Russell Street, Fayetteville, NC, to Fellowship Health Resources, Inc. for a term of two (2) years commencing October 5, 2015, at an annual rental rate of \$15,075.

Tracy Jackson
Assistant County Manager

9/24 4590199

Before the undersigned, a Notary Public of said County and state, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared. CINDY O. MCNAIR
Who, being duly sworn or affirmed, according to law, doth depose and say that he/she is LEGAL SECRETARY
of THE FAYETTEVILLE PUBLISHING COMPANY, a corporation organized and doing business under the Laws of the State of North Carolina, and publishing a newspaper known as the FAYETTEVILLE OBSERVER, in the City of Fayetteville, County and State aforesaid, and that as such he/she makes this affidavit; that he/she is familiar with the books, files and business of said Corporation and by reference to the files of said publication the attached advertisement of CL Legal Line
PUBLIC NOTICE OF PROPOSED LEASE
of CUMB CO ATTORNEY'S
was inserted in the aforesaid newspaper in space, and on dates as follows:

9/24/2015

and at the time of such publication The Fayetteville Observer was a newspaper meeting all the requirements and qualifications prescribed by Sec. No. 1-597 G.S. of N.C.

The above is correctly copied from the books and files of the aforesaid corporation and publication.

Cindy O. Mcnair

LEGAL SECRETARY

Title

Cumberland County, North Carolina

Sworn or affirmed to, and subscribed before me, this 1 day
of October, A.D., 2015.

In Testimony Whereof, I have hereunto set my hand and affixed my
official seal, the day and year aforesaid.

Pamela H. Walters

Pamela H. Walters, Notary Public

My commission expires 5th day of December, 2015.

MAIL TO: CUMB CO ATTORNEY'S
PO BOX 1829,
FAYETTEVILLE, NC 28302

0004590199

Patricia Hall,
Chair
Town of Hope Mills

Charles Morris,
Vice-Chair
Town of Linden

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



**CUMBERLAND
COUNTY**
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Diane Wheatley,
Carl Manning,
Walter Clark
Cumberland County

Benny Pearce,
Town of Eastover

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2015

ITEM NO. 2D

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JOEL STRICKLAND, FAMPO EXECUTIVE DIRECTOR *JS*

DATE: OCTOBER 1, 2015

**SUBJECT: APPROVAL OF SUBMISSION OF THE FY2016 APPLICATION
FOR THE RURAL OPERATING ASSISTANCE PROGRAM
(ROAP) GRANT AND APPROVAL OF THE GRANT FUNDS**

BACKGROUND

In previous years the Rural Operating Assistance Program (ROAP) grant was required to have a public hearing prior to the submission of the grant to the North Carolina Department of Transportation. This year NCDOT has made several changes in the requirements and one of them is that the grant no longer requires a public hearing. However, we are requesting approval of submission of the ROAP grant to NCDOT.

Although the General Assembly has not approved a state budget yet, the attached ROAP Allocation Table is final.

The ROAP Grant incorporates three parts of the Community Transportation Program; the Elderly and Disabled Transportation Assistance Program (EDTAP) allotment, the Employment Transportation Assistance Program (EMPL) allotment and the Rural General Public Program (RGP) allotment. The total awarded amount for the FY2016 ROAP Grant is \$283,930. The breakdown of funding is as follows: EDTAP: \$139,792, EMPL: \$76,901 and RGP \$67,237.

There is no local match required for the EDTAP or EMPL portion of the grant. However, the RGP portion does require a 10% local match. A fare will be charged in order to cover the 10% local match.

RECOMMENDATION/PROPOSED ACTION

Approve submission of the FY2016 Rural Operating Assistance Program (ROAP) Grant to the North Carolina Department of Transportation to meet the October 19, 2015 deadline.

/js

COUNTIES	EDTAP	EMPL	RGP	TOTAL 2015-2016
Alamance	\$93,280	\$36,849	\$67,572	\$197,701
Alexander	\$54,754	\$10,369	\$59,209	\$124,332
Alleghany	\$45,170	\$5,140	\$42,483	\$92,793
Anson	\$50,540	\$8,478	\$54,861	\$113,879
Ashe	\$51,513	\$9,146	\$55,195	\$115,854
Avery	\$46,794	\$6,587	\$47,836	\$101,217
Beaufort	\$62,254	\$13,486	\$71,252	\$146,992
Bertie	\$48,916	\$7,588	\$50,512	\$107,016
Bladen	\$56,563	\$11,595	\$61,216	\$129,374
Brunswick	\$92,507	\$29,729	\$86,639	\$208,875
Buncombe	\$132,332	\$53,983	\$78,611	\$264,926
Burke	\$80,295	\$22,497	\$64,227	\$167,019
Cabarrus	\$87,395	\$43,301	\$60,882	\$191,578
Caldwell	\$74,762	\$21,607	\$56,199	\$152,568
Camden	\$43,218	\$4,696	\$41,480	\$89,394
Carteret	\$71,515	\$18,381	\$85,970	\$175,866
Caswell	\$50,539	\$7,700	\$52,519	\$110,758
Catawba	\$91,648	\$37,850	\$75,601	\$205,099
Chatham	\$62,898	\$16,044	\$78,277	\$157,219
Cherokee	\$53,793	\$8,924	\$55,195	\$117,912
Chowan	\$46,789	\$6,030	\$45,495	\$98,314
Clay	\$44,682	\$4,696	\$42,149	\$91,527
Cleveland	\$81,429	\$26,168	\$101,693	\$209,290
Columbus	\$67,299	\$16,601	\$79,280	\$163,180
Craven	\$80,789	\$25,278	\$75,266	\$181,333
Cumberland	\$139,792	\$76,901	\$67,237	\$283,930
Currituck	\$47,440	\$8,812	\$52,185	\$108,437
Dare	\$53,136	\$16,155	\$60,213	\$129,504
Davidson	\$102,567	\$39,296	\$94,334	\$236,197
Davie	\$54,426	\$11,372	\$60,547	\$126,345
Duplin	\$62,415	\$15,822	\$79,615	\$157,852
Durham	\$114,644	\$63,996	\$45,495	\$224,135
Eastern Band of the Cherokee	\$0	\$0	\$40,142	\$40,142
Edgecombe	\$64,523	\$18,492	\$64,561	\$147,576
Forsyth	\$144,282	\$82,575	\$0	\$226,857
Franklin	\$62,567	\$16,378	\$77,608	\$156,553
Gaston	\$119,274	\$51,090	\$70,583	\$240,947
Gates	\$44,358	\$5,141	\$43,487	\$92,986
Graham	\$42,895	\$5,364	\$40,476	\$88,735
Granville	\$67,451	\$15,377	\$79,949	\$162,777
Greene	\$47,278	\$7,032	\$50,512	\$104,822
Guilford	\$182,052	\$119,623	\$82,291	\$383,966
Halifax	\$68,109	\$16,601	\$76,604	\$161,314

Application for Transportation Operating Assistance

FY2016 Rural Operating Assistance Program Funds

Name of Applicant (County)	Cumberland
County Manager	Amy Cannon
County Manager's Email Address	acannon@co.cumberland.nc.us
County Finance Officer	Vicki Evans
CFO's Email Address	vevans@co.cumberland.nc.us
CFO's Phone Number	910-678-7750
Person Completing this Application	Joel Strickland
Person's Job Title	Cumberland County Transportation Planner
Person's Email Address	jstrickland@co.cumberland.nc.us
Person's Phone Number	910-678-7622
Community Transportation System	Cumberland County
Name of Transit Contact Person	Ifetayo Farrakhan
Transit Contact Person's Email Address	ifarrakhan@co.cumberland.nc.us

Application Completed by: _____ Date: _____
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines.

County Manager: _____ Date: _____
Signature

County Finance Officer: _____ Date: _____
Signature

Application Instructions

County officials should read the ROAP Program State Management Plan which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-PTD Mobility Development Specialist assigned to the area served by the transit system.

FY2016 ROAP Program Schedule

Pre-Deadline Disbursement (25%)

Application Deadline

Final Disbursement (75%)

TBA – Waiting on Final State Budget

October 19, 2015

After November 6, 2015

The 25% disbursement must be returned to the state if a ROAP application is not received by the application deadline. The Final Disbursement will occur only after review and approval of this ROAP application.

County's Management of ROAP Funds

All counties are eligible to receive Rural Operating Assistance Program (ROAP) funding from the State of North Carolina. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process.
- ROAP funds are expended on eligible activities only.
- Supporting documentation of expenditures is maintained.
- Service recipients meet eligibility requirements and their eligibility is documented.
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance.
- An accounting of trips and expenditures is provided in a semi-annual report to NCDOT.
- ROAP funds received and expended are included in the local annual audit.

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the community transit system, to recommend how the ROAP funds should be sub-allocated?	X	
B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?	X	
C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	X	
Financial Management of ROAP Funds	Yes	No
D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?		X
E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? <i>(Include a sample agreement with application)</i>		
F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? <i>(Their procurement practices will need to meet all federal and state requirements for procurement of professional services.)</i>	X	
G. Are ROAP funds being deposited in an interest bearing account?	X	
H. Does the county provide any local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?	X	
I. Is supporting documentation maintained for all ROAP grant financial transactions for five years? IMPORTANT: Yes is the only correct answer.	X	

Monitoring and Oversight Responsibilities	Yes	No
J. Does the county require the subrecipients of ROAP funds to provide progress reports and statistical data about the trips provided with ROAP funds?	X	
K. If progress reports and/or operating statistical reports are required by the county, how frequently are these provided to the county for evaluation? Quarterly Reports are provided to the Transportation Advisory Board. Monthly reports are made available upon request.		
L. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transit System operating in the county?		X
Accountability to North Carolina Taxpayers	Yes	No
M. Is the county prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at the specified cost?	X	

Elderly and Disabled Transportation Assistance Program

The Elderly and Disabled Transportation Assistance Program (EDTAP), originally enacted by legislation in the 1989 Session of the North Carolina General Assembly (Article 2B, 136-44.27), provides operating assistance funds for the transportation of the state's elderly and disabled citizens. This transportation assistance allows the elderly and disabled to reside for a longer period in their homes, thereby enhancing their quality of life.

Organizations or Departments Receiving EDTAP Funds	EDTAP Suballocation	Estimated One Way Trips	Avg. Cost of Trip
Community Transportation Program	\$ 137,192	5,716	\$ 24.00
Service Source (Employment Source)	\$ 2,600	631	\$ 4.12
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL	\$		
Elderly and Disabled Transportation Assistance Program Questions			
<p>N. What will be the purposes of the trips provided with EDTAP funds? <i>(Check all that apply)</i></p> <p> <input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking <input type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input type="checkbox"/> Transportation to workplace <input type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.) <input type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit) <input type="checkbox"/> Human service agency appointments </p>			
<p>O. How will the transportation services be provided? <i>(Check all that apply)</i></p> <p> <input type="checkbox"/> Public Transportation System <input checked="" type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Agency Staff Driver <input type="checkbox"/> Volunteer Driver Program </p>			

Elderly and Disabled Transportation Assistance Program Questions (con't)	Yes	No
P. Does the federally funded Community Transit System operating in your county receive a sub-allocation of EDTAP funds?	X	
Q. Will any of the subrecipients use their EDTAP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only.)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program	X	
R. Will any of the subrecipients of EDTAP funds charge a fare for an EDTAP funded trip?		X
S. EDTAP funded trips are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?		X

Employment Transportation Assistance Program

The Employment Transportation Assistance Program (EMPL) is intended to help DSS clients that transitioned off Work First or TANF in the last 12 months, Workforce Development Program participants and/or the general public to travel to work, employment training and/or other employment related destinations.

Organizations or Departments Receiving EMPL Funds	EMPL Suballocation	Estimated One Way Trips	Avg. Cost of Trip
Community Transportation Program	\$ 76,051	3,755	\$ 20.25
DSS Work First	\$ 850	200	\$ 4.25
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL	\$		
Employment Transportation Program Questions			
T. What will be the purposes of the transportation services provided with EMPL funds? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training <input checked="" type="checkbox"/> Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.) <input checked="" type="checkbox"/> Child(ren) of working parent transported to Child Care			
U. How will the transportation services be provided? <i>(Check all that apply)</i> <input type="checkbox"/> Public Transportation System <input checked="" type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Agency Staff Driver <input type="checkbox"/> Volunteer Driver Program			

V. Describe the eligibility criteria to be used in this county to determine who will be provided EMPL funded trips. The Community Transportation Program serves non-TANF individuals who are low income or in need of transportation and have no other transportation available. DSS Work First will use EMPL funds to provide trips to their annual job fair.		
Elderly and Disabled Transportation Assistance Program Questions (con't)	Yes	No
W. Does the federally funded Community Transit System operating in your county receive a sub-allocation of EMPL funds?	X	
X. Will any of the subrecipients of EMPL funds charge a fare for an EMPL funded trip?	X	
Y. Has the county transferred any EMPL funds to EDTAP or RGP in the last two years?		X
Z. Will any of the subrecipients use their EMPL sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only.)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program		X
AA. EMPL funded trips are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?		X

Rural General Public Program

The Rural General Public Program assistance funds are intended to provide transportation services for individuals from the county who do not have a human service agency or organization to pay for the trip. The county, in consultation with the Community Transportation System, must determine the RGP services to be provided with the RGP funds.

Community Transit System Receiving RGP Funds	RGP Suballocation	Estimated One Way Trips	Avg. Cost of Trip
Community Transportation Program	\$ 67,237	3,320	\$ 20.25
TOTAL	\$		
Rural General Public Transportation Program Questions			Yes or No
AB. What will be the trip purposes of the transportation services provided with RGP funds? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input checked="" type="checkbox"/> Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.) <input type="checkbox"/> Child(ren) of working parent transported to child care <input type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.) <input type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit.) <input checked="" type="checkbox"/> Human service agency appointments			
AC. How will the transportation services be provided? <i>(Check all that apply)</i> <input type="checkbox"/> Public Transportation System <input checked="" type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Volunteer Driver Program			

AD. Will RGP trips be provided for citizens who need transportation but don't have a human service agency or organization to pay for the trip?	X	
Rural General Public Program Questions (con't)	Yes	No
AE. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transit System use fare revenue to generate the local 10% match requirement for RGP funds?	X	
AF. Will RGP funded trips be coordinated on vehicles with human service agency trips?		X
AG. Will the Community Transit System use any of their RGP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program		X
AH. Is any part of the county in an urbanized area according to the 2010 census?	X	
AI. RGP funded trips are expected to be provided throughout the entire year. If the RGP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?		X



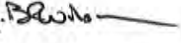
**CUMBERLAND
COUNTY**
NORTH CAROLINA

DEPARTMENT OF PUBLIC HEALTH

MEMORANDUM

TO: Board of County Commissioners

THROUGH: James Lawson, Deputy County Manager

FROM: Buck Wilson, Public Health Director 

DATE: September 22, 2015

SUBJECT: Consent Item for Agenda – October 5, 2015:
Approval of Delinquent Accounts to Be Written Off and Turned
Over to the N.C. Debt Set-Off Program

BACKGROUND

At the Board of Health meeting on August 18, 2015 the Board approved writing off a total of \$39,123.24 as bad debts. The bad debt accounts with balances of \$50.00 or higher, will be processed through the North Carolina Debt Set-Off Program, which can attach a debtor's State Income Tax refund for payment of bad debts. The accounts with balances under \$50.00 will continue to be worked for collection through our in-house collection efforts. This write-off of bad debts is in compliance with the Board of Health's recommendation to write-off bad debts every quarter.

RECOMMENDATION/PROPOSED ACTION

Approve write off of \$39,123.24 bad debts to the North Carolina Debt Set-Off Program.

cc: Candice York, CCDPH Finance Officer
File

Attachment (1)

**CUMBERLAND COUNTY DEPARTMENT
OF PUBLIC HEALTH
DELINQUENT ACCOUNTS TO BE TURNED OVER FOR COLLECTION
BAD DEBT WRITE OFF #43
June 30, 2015**

PROGRAM	AMOUNT
ADULT HEALTH	\$23,375.69
CHILD HEALTH	\$4,089.79
DENTAL	\$1,780.92
EXPRESS CARE	\$1,734.04
FAMILY PLANNING	\$4,045.66
MATERNITY	\$4,097.14
TOTAL	\$39,123.24

All bad debt accounts with balances of \$50.00 or higher, will be sent to the North
Carolina Debt Set-Off Program, which can attach a debtor's State Income
Tax Refund for payment of bad debts.

The above accounts are 90 days old or older as of 06/30/2015

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

ITEM NO. 2F

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2015

TO: BOARD OF COUNTY COMMISSIONERS
FROM: AMY H. CANNON, COUNTY MANAGER
DATE: OCTOBER 1, 2015
SUBJECT: APPROVAL OF THE CUMBERLAND COUNTY FINANCE COMMITTEE REPORT AND RECOMMENDATIONS

BACKGROUND

The Cumberland County Finance Committee met on Thursday, October 1, 2015 and discussed the following agenda item:

- 1) DSS Request for Food and Nutrition Positions

The attached memorandum was presented to the Finance Committee along with the supporting budget revision and additional documentation from the Department of Social Services. The minutes of the Finance Committee Meeting are currently being drafted and will be forwarded to you under separate cover at a later date.

RECOMMENDATION/PROPOSED ACTION

The Cumberland County Finance Committee approved all of the recommendations in the attached memo regarding this item. The recommendation and proposed action is to support the Finance Committee's recommendations and approve the associated budget revision.

/ct

Attachments

CM100115-1

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ITEM NO. 3.
MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

TO: FINANCE COMMITTEE

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: OCTOBER 1, 2015

SUBJECT: DSS REQUEST FOR FOOD AND NUTRITION POSITIONS

Background

As you may recall, continued funding for 35 time-limited positions was included in the FY 2016 budget for the Department of Social Services (DSS). These time-limited positions have been in existence for two years to assist in the NCFAST transition, to clear the backlog of food stamp and Medicaid cases and to assist with challenges created by the Affordable Care Act (ACA) enrollment.

Since the adoption of the budget, the United States Department of Agriculture (USDA) notified the North Carolina Department of Health and Human Services (DHHS) of our State's failure to meet the federal regulatory processing requirements for the Food and Nutrition Services Program (FNS). Our State has been placed on a corrective action plan by USDA.

In order to comply with USDA requirements, North Carolina must achieve the processing standards below:

- 85% average statewide timeliness by December 2015
- 95% average statewide timeliness by June 2016

These timeline rates must be achieved to avoid suspension of federal dollars counties receive to administer the FNS program. Currently, Cumberland County receives over \$2 million in federal FNS funds.

On August 26, the Social Services Board met and approved the Director's request to County management for consideration of converting the 35 time-limited positions to permanent positions. Attached you will find a copy of that letter. Since that time, County management has met with the DSS Director several times to develop strategies to successfully meet all the state and federal mandates. The table below provides FNS caseload data and staffing levels for the top four counties

County	2015 FNS Household Cases	Percent Increase Since 2008	2015 FNS FTE's	Caseload Per FTE
<i>Mecklenburg</i>	157,400	92%	169.9	926 Cases
<i>Guilford</i>	95,326	92.5%	66.8	1,427 Cases
<i>Wake</i>	83,220	84%	62.4	1,332 Cases
<i>Cumberland</i>	70,780	77%	43.58	1,624 Cases

The top four counties noted above will determine the statewide success or failure in achieving the federal mandated timeliness standards. Our research further indicates that all the urban counties except Cumberland have added permanent full-time positions to address the multiple challenges in the FNS and Medicaid program since 2014.

It appears our strategy of utilizing time-limited slots and mandatory overtime for the last two years to meet state and federal mandates is not proving to be effective. Our timeliness rate is less than 70% and our payment accuracy standards are out of compliance as well. In addition, the turnover rates for income maintenance caseworker positions (for FNS and Medicaid) mean we are continuing to lose experienced staff.

I believe we must take immediate steps in improving the quality and timeliness in processing our FNS applications. The following steps are recommended:

1. Convert 13 time-limited positions to full-time FNS positions as of October 18, 2015. (No additional funding is necessary since retirement and health insurance has been funded previously for these time-limited positions.)
2. Seek assistance from a third party through June 30, 2016, to assist in the processing of Medicaid applications, which significantly increase during the open enrollment period for the ACA beginning in November.
3. Continue to seek creative solutions, such as non-traditional hours and work weeks, telecommuting, etc., to address the cyclical demands in Medicaid and the on-going challenges in improving our FNS timeliness and accuracy rates.
4. Implement board approved recommendation to employ Business Intelligence techniques and methodology in reviewing the business processes at DSS to seek efficiencies. This initiative will be advanced once the new positions in our Information Services Department have been filled.

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-086/086A</u>
Date Received	<u>9-28-15</u>
Date Completed	

Fund No. 101 Agency No. 437 Organ. No. 4365
 Organization Name: Social Services

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4346	NC MEDICAID ADMIN	10,084,693	830,250	10,914,943
9901	FUND BALANCE APPROPRIATED		191,775	
Total		10,084,693	1,022,025	11,106,718

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	242	CONTRACTED SERVICES	644,199	1,107,000	1,751,199
Total			644,199	1,107,000	1,751,199
<u>B16-086A</u>		GENERAL GOVERNMENT OTHER 101-412-4195			
3390	<u>077</u>	CONTRACTED SERVICES	84,975	(84,975)	-
Total			84,975	(84,975)	0

Justification:

To establish a contract with a specialized vendor to provide trained personnel to assist the agency in timely processing of Medicaid applications and recertifications.

Funding Source: State: _____ Federal: _____ Fund Balance: County: _____ New: \$191,775 Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: [Signature]
 Department Representative

Date: 9-28-15

Reviewed By: [Signature]
 Budget Analyst

Date: 9/28/15

Reviewed By: [Signature]
 Finance Director

Date: 9/30/15

Reviewed By: [Signature]
 Assistant County Manager

Date: 9-28-15

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

BRENDA REID JACKSON
Director

DR. JEFFREY A. WILLIAMS
Deputy Director



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

CLARETTA JOHNSON
Assistant Director

BOBBIE REDDING
Managing Attorney

DEPARTMENT OF SOCIAL SERVICES

August 26, 2015

Amy Cannon, County Manager
County of Cumberland
Post Office Box 1829
Fayetteville, North Carolina 28301

EMAILED

Dear Amy,

As a follow up to our discussion last week regarding the completed Medicaid/FNS Caseload Analysis, please find below our FNS Quality Control (QC) rates in comparison to the federal mandate and statewide rate. The QC rates will be used by USDA to determine if they will suspend or disallow NC to receive federal administration funds. Currently, we receive \$2.16 million for federal FNS administration.

Note there are three areas that will be counted in the monitoring period in December 2015 and June 2016. We are not surprised by our current rates as we have often discussed, the quality of work has suffered with the challenges in implementing the statewide implementation of NC FAST and Affordable Care Act. It is also worth noting that as of July 2015 our county is the 4th largest FNS program with 34,079 active cases and we rank 4th in the most FNS applications (2,321) received per month in the state. Our performance will have statewide impact. Ref: <http://www2.ncdhhs.gov/dss/stats/fsp.htm#QC>

Quality Control (QC)	Federal	State	Cumberland
Timeliness	85% by December 2015 95% by June 2016	61.21%	66.67%
Payment Accuracy	3.2% October 2014-February 2015	7.15%	13.31%
Case and Procedures	26.3% As of July 31, 2015	64.45%	54.55%

We did not talk last week about the 35 time limited positions, so I want take this opportunity to update you on these positions. Since July 1, 2015, we have hired 8 into vacant permanent positions, 3 resigned and 3 more are in the hiring process; therefore, 40% of the time limited positions are vacant and/or in training. Since approval to use time limited positions in August 2014, we have seen 63% turnover. This just reiterates our local concerns as well as NC DHHS concerns about the instability of a temporary/time limited workforce.

We stand united to strengthen individuals and families and to protect children and vulnerable adults...

P.O. Box 2429 • Fayetteville, North Carolina 28302-2429 • (910) 323-1540 • Fax: (910) 677-2801

We have 21 time limited positions filled, but they are not carrying full caseloads as they are at the IMC I classification. All 21 are county insurance eligible and one will soon meet the criteria for retirement. As you know, we were asked to submit a budget revision at the end of July to add retirement, medical insurance and worker's compensation for the time limited positions. The budget revision has already been approved and keyed. At this point, the only new expense needed to make these permanent positions would be for 401K. When compared to the current budgeted figures if all 35 positions were approved as permanent IMC II's effective 10/4/15, the maximum additional cost would be \$90,803.19 with a county share of \$22,700.80.

On June 4, 2015 the Commissioners were advised a staffing analysis based on caseloads would be completed in 30-45 days. On July 15th I met with you and we discussed the first draft of the analysis and we incorporated your suggestions. On August 19th we submitted to you the final Medicaid/FNS Caseload Analysis based on Buncombe County's Business Enterprise model that has been validated in writing by NC DHHS-DSS including review by the DHHS Deputy Secretary and Operational Support Team. The analysis indicates a need for 70 case worker positions (excludes support & supervisory staff).

Also, on June 4, 2015 the Commissioners approved a recommendation for the new Enterprise Solution Division to look at efficiencies that can be achieved. We have had several business process reviews of this area over the last few years and continuous quality improvement (CQI) is something that we do on an ongoing basis. We are very supportive of a business process review of our Economic Services Section and stand ready to move forward with the review.

It is my understanding that staffing up for the new Enterprise Solution Division (ESD) will take some time. I also understand one position has been filled and that individual will be starting in September and the other position remains vacant. I appreciate all your efforts in looking at how the business process review can be done expeditiously; however, much has changed since the Commissioner's June 4th meeting.

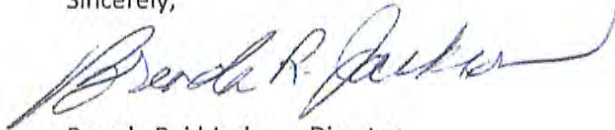
Since being notified on July 31st of the new December 2015 and June 2016 federal and state mandates for timeliness, accuracy and case procedure, we find ourselves working against a time clock. We are skeptical we will meet the December 2015 deadline given the delay in addressing our current staffing deficit. We also face challenges of open enrollment for the Affordable Care Act/Medicaid beginning November 2015 and Turbo Tax FNS applications beginning January 2016; that will increase our workload further. We believe this warrants a revised plan of action.

For over two years, we have worked weekends, holidays, inclement weather and non-traditional hours to successfully meet the numerous state and federal mandates, clearing out backlogs and converting 90,000 current public assistance cases in both Medicaid and FNS while transitioning to the new NC FAST state system. Most importantly, we have endured long work hours to ensure to the extent possible, that customer services are not impacted. Since we began tracking overtime on December 28, 2013 the staff working with these programs has earned 34,141 hours of compensatory leave. The overtime has taken a toll on staff. Staff no longer has the stamina to endure more months of mandatory overtime to include working weekends.

Considering the new state/federal demand, validated staffing deficit and staff fatigue, I would ask you to consider making the 35 time limited IMC I positions permanent IMC II's especially given the fact that salaries, retirement, and health insurance benefits are currently budgeted for these positions. We are hopeful this request will help us to meet the new June 2016 state and federal demands while giving you time to staff up the Business Enterprise Unit under County IS. We also believe this request would promote a work/life balance for the staff, reduce turnover, and most importantly improve quality of our work.

Social Services Board met today and approved this request to be forwarded for your consideration. We appreciate you and your Management Team taking time to understand, research solutions and resources to assist us in continuous achievement in meeting ongoing federal and state demands. Thank you for consideration of our request. Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brenda R. Jackson", with a long, sweeping horizontal line extending to the right.

Brenda Reid Jackson, Director

BJ/at

CC: Cumberland County Board of Social Services
James Lawson, Deputy County Manager
CCDSS Management Team
File

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-083
Date Received	9/18/2015
Date Completed	

Fund No. 101 Agency No. 470 Organ. No. 4702
 Organization Name: Education

ITEM NO. 26(1)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901 (101-999-9999)	Fund Balance Appropriated		901,613	

Total 901,613

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3862	332	FTCC Capital Outlay	0	901,613	901,613

Total 0 901,613 901,613

Justification:

Revision in the amount of \$901,613 to rebudget unused FY2015 FTCC capital outlay funds (\$901,612.47) per agreement.

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: _____ Date: _____
 Department Representative

Reviewed By: Deborah W. Shaw Date: 9/28/15
 Budget Analyst

Reviewed By: Erin Evans Date: 9/30/15
 Finance Director

Reviewed By: Heather Cardinali Date: 10-1-15
 Assistant County Manager

Approved By:

County Manager

Board of County
Commissioners

Date: _____

Date: _____

Budget Office Use	
Budget Revision No.	B16-087
Date Received	9/28/2015
Date Completed	

ITEM NO. 26(2)

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
438D	JCPC JAC	251,750	16,749	268,499
438C	INTENSIVE SERVICES	65,166	834	66,000
669P	INTENSIVE SERVICES-IN KIND	0	8,082	8,082
			-	-
			-	-
			-	-
	Total	316,916	25,665	342,581

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
345T	403	JCPC JAC	283,982	16,749	300,731
438A	403	JCPC FIND A FRIEND	67,871	1,599	69,470
348D	403	JCPC FIND A FRIEND-IN KIND	59,813	(1,599)	58,214
438C	403	INTENSIVE SERVICES	65,166	834	66,000
350P	403	INTENSIVE SERVICES-IN KIND	0	8,082	8,082
				-	-
				-	-
				-	-
				-	-
		Total	476,832	25,665	502,497

Funding Source: State: _____ Federal: _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Approved By:	
_____	Date: _____
County Manager	
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B116-088</u>
Date Received	<u>9-28-15</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 4310
 Organization Name: Health- NC Environmental Health

ITEM NO. 26(3)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4123	FDA Grant	0	70,000	70,000
				-
				-
				-
				-
	Total	0	70,000	70,000

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1210	146	Salaries	905,528	32,731	938,259
1810	146	FICA	70,538	2,504	73,042
1820	146	Retirement	61,506	2,184	63,690
1824	146	401K	9,219	328	9,547
1830	146	Medical Insurance	153,400	7,670	161,070
1860	146	Workers Comp	33,199	86	33,285
4125	147	FDA Grant	0	24,497	24,497
					-
					-
		Total	1,233,390	70,000	1,303,390

Justification:

FDA Grant received (1U18FD005587-01) Environmental Health Food and Lodging Progression and Review of Program Standards.

Funding Source:

State: _____ Federal: 70,000 County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: Cardi York
 Department Representative

Date: 9/28/15

Reviewed By: Deborah W. Shaw
 Budget Analyst

Date: 9/28/15

Reviewed By: Willa Evans
 Finance Director

Date: 9/28/15

Reviewed By: Yvonne M. Cardinale
 Assistant County Manager

Date: 10-1-15

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-089</u>
Date Received	<u>9-28-15</u>
Date Completed	

Fund No. 101 Agency No. 440 Organ. No. 4408

Organization Name: Library Grants - E-Rate

ITEM NO. 26(4)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4641	E-Rate Local		104,227	104,227
				-
				-
				-
				-
Total		0	104,227	104,227

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
349A	272	E-Rate Funds	93,522	104,227	197,749
					-
					-
					-
					-
					-
					-
Total			93,522	104,227	197,749

Justification:

Budget revision in the amount of \$104,227.00 to recognize E-rate checks received from MCNC (Microelectronics Center of North Carolina) (\$13,440.00), PWC (Public Works Commission) (\$32,640.00), and Century Link (\$58,147.20).

Funding Source:

State: 104,227 Federal: County: New: Other:
Other: 104,227 Fees: Prior Year:

Submitted By: Jody Fische
Department Representative

Date: 9/22/15

Reviewed By: Deborah W. Shaw
Budget Analyst

Date: 9/28/15

Reviewed By: Vicki Evans
Finance Director

Date: 9/30/15

Reviewed By: Melissa Martindale
Assistant County Manager

Date: 10-1-15

Approved By:	
County Manager	Date: <u> </u>
Board of County Commissioners	Date: <u> </u>

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-090</u>
Date Received	<u>9-28-15</u>
Date Completed	

Fund No. 130 Agency No. 450 Organ. No. 4530

Organization Name: Workforce Development

ITEM NO. 26(5)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4520	NC WIA/WIOA Grant	271,071	109,928	380,999
453A	NC WIA/WIOA Adult	751,634	223,187	974,821
453B	NC WIA/WIOA Youth	838,360	210,547	1,048,907
4534	NC WIA/WIOA Dislocated Workers	849,642	162,462	1,012,104
Total		2,710,707	706,124	3,416,831

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1860	360	Workers Compensation	388	3,515	3,903
1991	360	Salary Adjustment	39,935	302,609	342,544
3390	361	Contract Services	2,131,008	400,000	2,531,008
Total			2,171,331	706,124	2,877,455

Justification:

To add the funds remaining after Fayetteville Technical Community College year-end close. These funds are part of the FY2015 WIA allocation and must be spent no later than June 30, 2016.

Funding Source:

State: 100%
Other: _____

Federal: _____
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By:

James R. Lott
Department Head James R. Lott

Date: 9-22-15

Reviewed By:

Deborah W. Shaw
Budget Analyst Finance

Date: 9-28-15

Reviewed By:

Wicki Evans
Finance Director

Date: 9/30/15

Reviewed By:

Melissa D. Cardinale
Assistant County Manager

Date: 10.1.15

Approved By:

Date: _____

County Manager

Board of County Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-091</u>
Date Received	<u>9-30-15</u>
Date Completed	

Fund No. 101 Agency No. 422 Organ. No. 4203

Organization Name: Detention Center

ITEM NO. 26(6)a

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4016	SCAAP	35,000	9,872	44,872
				-
				-
				-
				-
Total		35,000	9,872	44,872

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1220	<u>099</u>	Overtime Pay	668,200	9,872	678,072
					-
					-
					-
					-
					-
Total			668,200	9,872	678,072

Justification:

To recognize additional SCAAP funds to be received. These funds will be utilized for overtime pay. Documentation attached.

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: Earl R Butler Date: 9/28/15
Sheriff/Department Rep

Reviewed By: Deborah W. Shaw Date: 9/30/15
Budget Analyst

Reviewed By: Wicki Evans Date: 9/30/15
Finance Director

Reviewed By: Trishia Olandowski Date: 10-1-15
Assistant County Manager

Approved By:	
_____	Date: _____
County Manager	
Board of County Commissioners	
_____	Date: _____

Budget Office Use	
Budget Revision No.	B10-092
Date Received	9-30-15
Date Completed	

Organization Name: Sheriff's Office Grants

ITEM NO. 26(6)b

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
TBA	Coverdell-IBIS Equipment	0	175,000	175,000
				-
				-
				-
				-
	Total	0	175,000	175,000

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
TBA	105	Coverdell-IBIS Equipment	0	7,000	7,000
3610	106	Capital Outlay	0	168,000	168,000
					-
					-
					-
					-
					-
					-
		Total	0	175,000	175,000

Funding Source: State: _____ Federal: ☒ _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Reviewed By: Angela D. Cardinali Date: 10.1.15
Assistant County Manager

**Board of County
Commissioners**

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-093</u>
Date Received	<u>9/30/15</u>
Date Completed	

Fund No. 232 Agency No. 422 Organ. No. 4208

Organization Name: NC Controlled Substance

ITEM NO. 26(6)c

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4588	NC Controlled Substance	0	14,469	14,469
9901	Fund Balance		35,531	35,531
				-
				-
				-
				-
Total		0	50,000	50,000

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2992	369	Department Supplies	0	25,000	25,000
3610	370	Capital Outlay	0	25,000	25,000
					-
					-
					-
					-
					-
Total			0	50,000	50,000

Justification:

To establish budget for Unauthorized Substance Tax receipts. Funds will be utilized for remaining cost of IBIS equipment (grant received pays \$168,000 of the \$193,000 total cost) and for other supplies as needed.

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: Earl R Butler Date: 9/30/15
Sheriff/Department Rep

Reviewed By: Deborah W. Shaw Date: 9/30/15
Budget Analyst

Reviewed By: Vicki Evans Date: 9/30/15
Finance Director

Reviewed By: Theresa L. Cardinale Date: 10-1-15
Assistant County Manager

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. _____

3A

September 29, 2015

October 5, 2015 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board KB

SUBJECT: Board of Adjustment

BACKGROUND: The Board of Adjustment has the following two (2) vacancies:

Regular Member:

Ed Donaldson – completing second term. Not eligible for reappointment. The Board of Adjustment recommends **Winton McHenry**, an alternate member, to fill Mr. Donaldson's position on the board as a regular member. (See attached.)

Alternate Member:

Alfonso Ferguson Sr. – was appointed as a Regular Member. The Board of Adjustment recommends **Alberta Ortiz** to fill this position. (See attached.)

I have attached the current membership and applicant list for this board.

PROPOSED ACTION: Nominate individuals to fill the two (2) vacancies above.

Attachments

pc: Jaimie Rachal, Planning and Inspections

Board of Adjustment

The Board of Adjustment is a "quasi-judicial" administrative body that conducts public hearings and/or reviews as listed under "duties" below. Appeals of this board's decisions are filed directly to Superior Court.

Statutory Authorization: NCGS 153A-345 County Code: Zoning Ordinance Article XVI

Member Specifications:

10 Members

- 5 regular
- 5 alternate (Alternate members fill in for regular members as necessary and are often appointed to fill vacancies of the regular membership.)

Term: 3 Years

Compensation: None

Duties:

- Conduct administrative reviews and decide appeals where it is alleged by the appellant that there is an error in any order, requirement, permit, decision, determination, refusal made by the Planning and Inspections Director or other administrative officials in the carrying out or enforcement of any provisions of the zoning ordinance;
- Hear, deny or approve applications for variances and special use permits from the terms of the zoning ordinance;
- Interpret the official zoning maps;
- Rule on matters concerning nonconforming uses;
- Hear and approve or deny applications for High Density Development and variances from the provisions of the County Water Supply Watershed Management and Protection Ordinance;
- Hear and rule on appeals and variance requests from the County's Flood Damage Prevention Ordinance.

Meetings: Third Thursday of each month at 7:00 PM. The average length of a meeting varies. Each member spends approximately three hours per month in service to this board.

Meeting Location: Historic Cumberland County Courthouse, Hearing Room #3 130 Gillespie Street Fayetteville, NC

Patricia Hall,
Chair
Town of Hope Mills

Charles C. Morris,
Vice-Chair
Town of Linden

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin
Wade, Falcon & Godwin



**CUMBERLAND
COUNTY**
NORTH CAROLINA

Planning & Inspections Department

September 18, 2015

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Diane Wheatley,
Carl Manning,
Walter Clark,
Cumberland County

Benny Pearce,
Town of Eastover

MEMORANDUM

TO: Kellie Beam, Deputy Clerk, County Commissioners
THROUGH: Tom Lloyd, Director
Patti Speicher, Land Use Codes Supervisor *BS*
FROM: Jaimie Rachal, Land Use Codes Planner *JR*
SUBJECT: Board of Adjustment Nominations

On September 17, 2015, after consideration of all current alternate members and applicants, the Board of Adjustment unanimously voted to recommend the nomination of Winton McHenry to fill Ed Donaldson's position on the board as a regular member.

The Board also voted to recommend Alberta Ortiz to fill Alfonso Ferguson, Sr.'s position on the board as an alternate member.

If you have any questions, please contact me at jrachal@co.cumberland.nc.us or (910) 678-7602.

cc: Cumberland County Board of Adjustment

BOARD OF ADJUSTMENT
3 Year Term

Name/Address	<u>Date</u> Appointed	Term	Expires	<u>Eligible For</u> Reappointment
Alfonso Ferguson Sr. (B/M) 3329 Eastgate Street Eastover, NC 28312 401-2313/483-1888	8/15	1st	Aug/18 8/31/18	Yes
Horace Humphrey (- /M) 1852 Cascade Street Fayetteville, NC 28301 488-5143	06/13	2nd	June/16 6/30/16	No
George Lott (W/M) 126 Rowland Circle Fayetteville, NC 28301 494-2178/488-8659	8/13	1st	Aug/16 8/31/16	Yes
Ed Donaldson 4606 Hoe Court Fayetteville, NC 28314 484-3640	9/12	2nd	Sept/15 9/30/15	No
Vickie Mullins (-/F) 5905 Turnbull Road Fayetteville, NC 28312 910-484-8967	8/15	2nd	Aug/18 8/31/18	No
<u>Alternate Members:</u>				
Nathan Feinberg (W/M) 7090 Ramsey Street Fayetteville, NC 28311 910-527-1723	8/13	1st	Aug/16 8/31/16	Yes
Yvette Carson (B/F) 8712 Tangletree Drive Linden, NC 28356 339-9232 (H)	8/13	2nd	Aug/16 8/31/16	No
Joseph Decosta (W/M) 7016 Mariners Landing Drive Fayetteville, NC 28306 286-9686/396-5724	10/13	1 st	June/16 6/30/16	Yes
(serving unexpired term; eligible for one additional three-year term)				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
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Alternate Members Continued:

VACANT (Vacated by A. Ferguson) 8/15		2nd	Aug/18 8/31/18	No
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Winton McHenry (W/M) 3648 Lakeshore Drive Hope Mills, NC 28348 429-1101/308-3987	5/13	1st	May/16 5/31/16	Yes
---	------	-----	-------------------	-----

Meets 3rd Thursday of each month at 7:00 PM – Historic Cumberland County Courthouse, 130 Gillespie Street, Second Floor Hearing Room

Contact: Jaimie Rachal, Planning & Inspections Department, 678-7602

**APPLICANTS FOR
BOARD OF ADJUSTMENT**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BRYANT, CHRISTOPHER (-/M) 2428 SALTWOOD RD FAYETTEVILLE NC 28306 584-3228 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: Warrior Leadership Course US Army	MILITARY POLICE OFFICER US ARMY	HS
GALBREATH, NATHAN (W/M) 230 NANDINA COURT FAYETTEVILLE, NC 28311 815-990-8393/570-9250 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: Moore County Leadership Institute	DA CIVILIAN US ARMY	BS-FINANCE BS-HUMAN RESOURCES
KEITH, ALEXANDER T. (W/M) 121 S COOL SPRING ST FAYETTEVILLE NC 28301 850-1382/323-3222 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	REAL ESTATE APPRAISAL TRAINEE TOM J. KEITH & ASSOCIATES	BUSINESS DEGREE
LONG, STACY MICHAEL (W/M) 5675 DOBSON DRIVE FAYETTEVILLE NC 28311 919-896-8970/919-633-8244 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PASTOR/CEO INGRESS MINISTRIES	BACHELORS-THEOLOGY
ORTIZ, ALBERTA (W/F) 325 W. SUMMERCHASE DRIVE FAYETTEVILLE, NC 28311 323-3871 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	A-1 SUPPLY CO	VARIOUS SALES, MANAGEMENT, ACCOUNTING COURSES

APPLICANTS FOR
BOARD OF ADJUSTMENT Page 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
PARKS, GREGORY (W/M) 307 DEVANE ST FAYETTEVILLE NC 28305 484-9666/483-8194 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BUILDING SUPPLIER PARKS BUILDING SUPPLY	BS-ENGINEERING
ZOLMAN, ZACHARY SCOTT (-/M) 718 SARAZEN DRIVE FAYETTEVILLE, NC 28303 419-566-7167 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	STUDENT/COMPUTER LAB COORDINATOR FT. BRAGG	CURRENT STUDENT

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



**CUMBERLAND
★ COUNTY ★**
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. _____

3 B

September 29, 2015

October 5, 2015 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: Cumberland County Library Board of Trustees

The Library Board of Trustees will have the following three (3) vacancies on December 31, 2015:

Daisy D. Maxwell – completing second term on December 31, 2015. Not eligible for reappointment. The Library Board of Trustees recommends **Katrina M. Tiffany**. (See attached.)

Mary E. Thomas – completing second term on December 31, 2015. Not eligible for reappointment. The Library Board of Trustees recommends **Donald W. LaHuffman**. (See attached.)

Sara VanderClute – completing second term on December 31, 2015. Not eligible for reappointment. The Library Board of Trustees recommends **Dr. Connette P. McMahon**. (See attached.)

I have attached the current membership list and applicant list for this board.

PROPOSED ACTION: Make nominations to fill the three (3) vacancies above.

Attachments

pc: Jody Risacher, Library Director

Cumberland County Library Board of Trustees

The Cumberland County Library Board of Trustees formulates and adopts programs, policies and regulations for the government of the library, subject to the fiscal control and other policies and regulations of the Board of County Commissioners. The Library Director acts as secretary to the Board and reports to the Deputy County Manager.

Statutory Authorization: NCGS 153A-265

Member Specifications:

7 Members

Term: 3 Years

Compensation: None

Duties:

- Formulate and adopt programs, policies and regulations for government of the library, subject to the fiscal control and other policies and regulations of the Board of County Commissioners;
- The Board makes recommendations to the governing body concerning the construction and improvement of buildings and other structures for the Library system;
- Supervises and cares for the facilities of the Library system;
- Appoints a Director of Library Services;
- Establishes a schedule of fines for late return of, failure of return, damage to, and loss of Library materials, and to take other measures to protect and regulate the use of such materials;
- Participate in preparing the annual budget for the Library system for approval by the Board of County Commissioners;
- Extends the privileges and use of the Library system to non-residents of Cumberland County, on any terms or conditions the Library Board may prescribe.
Advises the Board of County Commissioners on Library matters;
- Accepts, on behalf of and in the name of Cumberland County, any gift, grant, bequest, exchange, loan, etc., without the prior approval of the Board of County Commissioners.

Meetings: Third Thursday of each month at 9:05 AM; exception would be 2nd Thursday in December and no regularly scheduled meetings in July and August. The approximate amount of time a Library Trustee would devote to the Board each month is two hours for meeting attendance with variable preparation and follow-up time. Periodic committee meeting attendance may be required. Trustee committees are: By-Laws (on call) and Nominating (on call).

Meeting Location: Various libraries throughout the County

JODY RISACHER
DIRECTOR

BRIAN MANNING
DEPUTY DIRECTOR



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

PUBLIC LIBRARY & INFORMATION CENTER

300 Maiden Lane • Fayetteville, North Carolina 28301-5032
Telephone: (910) 483-7727

MEMORANDUM

DATE: September 17, 2015
TO: Kenneth Edge, Chairman, Board of County Commissioners
FROM: Sara VanderClute, Library Board of Trustee Chair
THRU: Jody Risacher, Library Director *JR*
RE: Trustee Nominations for Library Board Vacancies

At the September 17, 2015 Library Board of Trustee meeting, the Trustees unanimously approved the Nominating Committee's recommendation for the following actions:

1. The appointment of Katrina M. Tiffany to fill the first vacant seat on the Library Board of Trustees for the 2016-2018 term, and
2. The appointment of Donald W. LaHuffman to fill the second vacant seat on the Library Board of Trustees for the 2016-2018 term, and
3. The appointment of Dr. Connette P. McMahon, MD, MBA to fill the third vacant seat on the Library Board of Trustees for the 2016-2018 term.

The Trustees respectfully request that the Commissioners consider the appointment of Katrina M. Tiffany, Donald W. LaHuffman, and Dr. Connette McMahon be placed on the Commissioners' October 5, 2015 agenda.

We appreciate you and your fellow Commissioners' consideration.

Sincerely,

Sara VanderClute
Chair, Library Board of Trustees

cc: Cindy Tucker, Executive Assistant to the County Manager



The library opens windows to the world by encouraging expression, enlightenment and exploration.

LIBRARY BOARD OF TRUSTEES

3 Year Term

All terms expire in December and begin in January. Recommendations for nominations placed on first meeting in October agenda and appointments placed on second meeting in October agenda. Although terms will not begin until the following January, the Library takes their new appointees through an orientation process in December before they begin serving in January.

Name/Address	<u>Date</u> Appointed	Term	Expires	<u>Eligible For</u> Reappointment
Daisy D. Maxwell 7113 Fillyaw Road Fayetteville, NC 28303 868-5611	10/12	2nd	Dec/15 12/31/15	No
Mary E. Thomas 217 Cecil Avenue Spring Lake, NC 28390-2522 497-7574/436-0000 (W)	10/12	2nd	Dec/15 12/31/15	No
Paige W. Ross 1220 Pony Drive Hope Mills, NC 28348 339-1715/919-630-0187	12/14	1st	Dec/17 12/31/17	Yes
Sara VanderClute 7669 Heriot Drive Fayetteville, NC 28311-9409 488-9202 (H) / 494-1405 (C)	10/12	2nd	Dec/15 12/31/15	No
Dr. Daniel Montoya 3505 Cokefield Drive Fayetteville, NC 28306 478-0646/672-1560	12/13	1st	Dec/16 12/31/16	Yes
Brian J. Tyler 1414 Raeford Rd Fayetteville, NC 28305 717-514-6889	12/14	1st	Dec/17 12/31/17	Yes
Betsy Small PO Box 228 Linden, NC 28356 910-980-0821	12/13	1st	Dec/16 12/31/16	Yes

Commissioner Liaison: Glenn Adams

Contact: Jody Risacher, Library Director (or Marili Melchionne – 483-7727 x1304)

Meeting Date: 3rd Thursday of each month at 9:05 AM; (exception would be 2nd Thursday in December and no regularly scheduled meetings in July and August) – Meeting locations are different libraries within the County.

**APPLICANTS FOR
LIBRARY BOARD OF TRUSTEES**

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
SERVES ON THE BOARD OF ADJUSTMENT		
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
LAHUFFMAN, DONALD (B/M) 616 MCAPHIN DRIVE FAYETTEVILLE NC 28301 910-488-8130	RETIRED ADMINISTRATOR FTCC	BA MA
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
MCPAHON, CONNETTE PEARL (B/F) 4723 FLINTCASTLE ROAD FAYETTEVILLE NC 28314 867-6704/489-3915	DOCTOR, OB/GYN JONES CENTER FOR WOMENS HEALTH	BS MEDICAL DEGREE MBA
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
RAY, ADWOA (B/F) 1205 WILDERNESS DRIVE SPRING LAKE NC 28390 497-5277/672-7732	CONSULTANT AAR STRATEGIES	BA-POLITICAL SCIENCE MA-RELIGIOUS STUDIES
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
TEDDER, SHARON MOZINGO (W/F) 2927 DARK BRANCH FAYETTEVILLE NC 28304 988-9160/615-3815	MEDICAL TECHNOLOGIST CAPE FEAR VALLEY	BS-MEDICAL TECH.
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		

**APPLICANTS FOR
LIBRARY BOARD OF TRUSTEES Page 2**

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
TIFFANY, KATRINA M (W/F) 812 NORWOOD STREET FAYETTEVILLE NC 28305 850-2145/491-2111 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	TRAINING SPECIALIST NATIONWIDE INSURANCE	BA
WATT, WILLIS M. (W/M) 5624 WATERSPLASH LANE FAYETTEVILLE NC 28311 480-9182/630-7191 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PROFESSOR METHODIST UNIVERSITY	PHD-SPEECH COMMUNICATION ED.
WHEATLEY, DIANE 9774 RAMSEY STREET FAYETTEVILLE, NC 28312 980-0338/728-7126 *SERVES ON THE JOINT PLANNING BOARD* Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	SOME COLLEGE
WILLIFORD, CARL PAT (W/M) 111 JOHN ST FAYETTEVILLE NC 28305 624-6696/484-2168 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CPA WILLIFORD HOUSTON & CO	BS-BUSINESS ADMIN.

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



**CUMBERLAND
COUNTY**
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. 4A

September 22, 2015

October 5, 2015 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board **KB**
SUBJECT: Cumberland County Local Emergency Planning Committee

BACKGROUND: On September 21, 2015, the Board of Commissioners nominated the following individuals to fill two (2) vacancies on the Cumberland County Local Emergency Planning Committee:

Print and Broadcast Media Representative:
Kevin Arata (new appointment)

Community Group Representative:
Steve Rogers (new appointment)

I have attached the current membership list for this committee.

PROPOSED ACTION: Appoint individuals to fill the two (2) vacancies above.

Attachment

pc: Gene Booth, Emergency Services

CUMBERLAND COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
3 Year Term
(Staggered Terms Initially)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Print and Broadcast Media Representative</u>				
Tracie Davis City of Fayetteville 2415 Silverbells Loop Fayetteville, NC 28304 Phone: 391-2476 (C) 568-5880 (H)	8/13	1st	Aug/16 8/31/16	Yes
Sally Shutt CC Communications Manager P.O. Box 1829 Fayetteville, NC 28302 Phone: 437-1921	8/13	2nd	Aug/16 8/31/16	No
<u>Operators of Facilities Representative</u>				
Gary Tew 339 Euclid Street #3 Stedman, NC 28391 322-6595/485-9263	5/15	1st	May/18 5/31/18	Yes
Mark Ingram (Dupont) 2507 Torcross Drive Fayetteville, NC 28304 483-6646/678-1860	9/14	1 st	Sep/17 9/30/17	Yes
Mark Faircloth (Eaton Corporation) 338 Hilliard Drive Fayetteville, NC 28311 482-4266/677-5219	10/13	2nd	Oct/16 10/31/16	No
Matthew Dempster 908 Hidden Oasis Drive Fayetteville, NC 28312 977-5344/426-4386	1/15	1st	Feb/16 2/28/16	Yes
serving an unexpired term, eligible to serve two additional terms				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Law Enforcement Representative</u>				
Lt. Freddie Johnson Jr. NC Highway Patrol 5455 Grimes Road Fayetteville, NC 28306 423-6881/486-1058	4/13	1st	Apr/16 4/30/16	Yes
Captain J.T. Morgan Cumberland Co. Sheriff's Office 131 Dick Street Fayetteville, NC 28301 751-1412/677-5587	5/15	1 st (serving unexpired term; eligible for one additional term)	Dec/16 12/31/16	Yes
Capt. Kenneth Eaker Fayetteville Police Department 467 Hay Street Fayetteville, NC 28301-5565 433-1819	2/13	2nd	Feb/16 2/28/16	No
<u>Emergency Management Representative</u>				
Gene Booth Cumberland County Emergency Services 131 Dick Street Fayetteville, NC 28301 678-7641	8/13	2nd	Sept/16 9/30/16	No
<u>Community Group Representative</u>				
VACANT (vacated by J. Womble)	8/09	2 nd	Aug/12 8/31/12	No
<u>Transportation Representative</u>				
VACANT (vacated by Eddie Smith)	12/09	1st	Dec/12 12/31/12	Yes
<u>Health Representative</u>				
Greg Phillips Cumberland County Public Health 801 Sandalwood Drive Fayetteville, NC 28304 910-364-3362	11/13	1st	Nov/16 11/30/16	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Hospital Representative</u>				
Marsha Lunt 227 Summertime Road Fayetteville, NC 28303 868-1207/907-6688	9/13	1st	Feb/16 2/28/16	Yes
	(serving unexpired term; eligible for one additional term)			
<u>Fire Fighting Representative</u>				
Ronnie Willet Fire/Emergency Management City of Fayetteville 8927 Main Street Godwin, NC 28344 391-8093/433-1413	12/14	1 st full term	Dec/17 12/31/17	Yes
	(serving unexpired term; eligible for one additional term)			
<u>First Aid Representative</u>				
James Bullard Jr. Cumberland Co. EMS/Emergency Management Cape Fear Valley Health System 610 Gillespie St Fayetteville, NC 28306 615-5696/988-8871	11/13	1 st full term	Nov/16 11/30/16	Yes
	(serving unexpired term; eligible for one additional term)			
<u>At-Large Representative</u>				
Phillip McCorquodale 3814 Corapeake Drive Fayetteville, NC 28312 323-4112/323-9600 (W)	4/13	2nd	April/16 04/30/16	No
Marsha Fogle PO Box 278 Stedman, NC 28391 483-9579	8/13	2nd	Aug/16 08/31/16	No
<u>Local Environmental Representative</u>				
VACANT (Vacated by P. Rawls)	2/10	1st	Feb/13 2/28/13	Yes
<u>Utilities Representative</u>				
Ray Jackson (/M) Public Works Commission 955 Old Wilmington Road Fayetteville, NC 28301 223-4118	2/13	2nd	Feb/16 2/28/16	No

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<u>Name/Address</u>	<u>Date</u> <u>Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For</u> <u>Reappointment</u>
Andrew Moore Directorate of Public Works Environmental Compliance Branch 2175 Reilly Road, Stop A Fort Bragg, NC 28310 813-8506	8/13	2nd	Aug/16 8/31/16	No

Ex-Officio/Voting Member:

Jimmy Keefe, County Commissioner

Emergency Management

Randy Beeman, Cumberland County Emergency Services

Fayetteville Fire/Emergency Management

Ben Major, Chief, Fayetteville Fire Department

Amy Cannon, County Manager

Contact: Randy Beeman, Director – Emergency Services; Ifetayo Farrakhan (x7688)
and Gene Booth (x7641) – Emergency Management Officer, Emergency Services

Meets quarterly on the last Thursday of the month in January, April, July & October at 10:00 am – PWC
Office, 955 Old Wilmington Road