
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
SEPTEMBER 21, 2015
6:45 PM

INVOCATION - Commissioner Jimmy Keefe

PLEDGE OF ALLEGIANCE

Emily Sophia Keefe, New Century International Elementary School - 2nd grade

PUBLIC COMMENT PERIOD (6:45 PM – 7:00 PM)

Recognition of Commissioner Jeannette Council on Receiving the North Carolina Association of Black County Officials Outstanding Member of the Year Award

1. Approval of Agenda

2. Consent Agenda
 - A. Approval of minutes of the September 8, 2015 regular meeting.
 - B. Approval of Offer to Purchase Surplus Property Described at Lot 5 Permastone Acres West Containing 9.82 Acres. **(Pg. 7)**
 - C. Approval of Payment of Prior Year Payment Request from Emergency Services for Telecommunicator Professional Development. **(Pg. 8)**
 - D. Approval of FY2015-2016 Agreement of Conditions and Local Governmental Resolution for Continued Funding of the Governor's Highway Safety Program Grant for Cumberland County Sobriety Court (3rd Year Funded at 100%). **(Pg. 21)**

- E. Approval of Ordinance Assessing Property for the Cost of Demolition:
- 1) Case Number: MH 781-2014 **(Pg. 29)**
Property Owner: Randy V. & Melanie E. Kaha
Property Location: 2548 Pinnacle Drive, Fayetteville, NC
Parcel Identification Number: 0415-56-0604

 - 2) Case Number: MH 832-2014 **(Pg. 31)**
Property Owner: Evelyn C. Smith
Property Location: 3117 Cope Street, Fayetteville, NC
Parcel Identification Number: 0426-50-7984

 - 3) Case Number: MH 855-2014 **(Pg. 33)**
Property Owner: Cleo D. Pickard
Property Location: 6347 Pine Street, Fayetteville, NC
Parcel Identification Number: 0520-48-3629

 - 4) Case Number: MH 901-2014 **(Pg. 35)**
Property Owner: Tony L. & Marsha Tyson
Property Location: 6606 Parkton Road, Parkton, NC
Parcel Identification Number: 0403-80-7384
- F. Approval of Cumberland County Facilities Committee Report and Recommendation(s): **(Pgs. 37)**
- 1) Fellowship Health Resources Lease Agreement **(Pg. 42)**
- G. Approval of Cumberland County Finance Committee Report and Recommendation(s): **(Pgs. 52)**
- 1) Internal Audit Plan **(Pg. 57)**
- H. Approval of a Proclamation Designating September 19 - October 3, 2015 as “Fall Litter Sweep” in Cumberland County. **(Pg. 58)**
- I. Budget Revisions: **(Pgs. 59)**
- 1) Sheriff’s Office Grants **(Pg. 59)**

Revision in the amount of \$144,414 to recognize the award of the Edward Byrne Justice Grant. (B16-077) **Funding Source – Grant**

- (2) School Capital Outlay II **(Pg. 65)**

Revision in the amount of \$30,000 to budget Capital Outlay expenditures as approved by the Cumberland County Board of Education. (B16-081) **Funding Source – Fund Balance Appropriated (Sales Tax)**

3. Public Hearings **(Pgs. 66-132)**

Uncontested Conditional Zoning Case

- A. **Case P15-44:** Rezoning of 2.27+/- acres from A1 Agricultural to C(P) Planned Commercial, or to a more restrictive zoning district; located in the northern quadrant of SR 1006 (Maxwell Road) and SR 1826 (Wade Stedman Road); submitted by Joseph T. Geddie and Violet G. Dowd (owners) and Par 5 Development Group, LLC. **(Pg. 66)**

Staff Recommendation:

1st motion for Case P15-44: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board's consideration of this case, which minutes are to be fully incorporated herein by reference.

2nd motion for Case P15-44: Move to deny the request for C(P) Planned Commercial district but approve the rezoning for C2(P) Planned Service and Retail district as recommended by the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board's consideration of this case, which minutes are to be fully incorporated herein by reference.

Planning Board Recommendation: Approve the Staff Recommendation

- B. **Case P15-45:** Rezoning of .89+/- acre from C1(P) Planned Local Business to C(P) Planned Commercial or to a more restrictive zoning district; located at 1001, 1001B, 1003 and 1007 Honeycutt Road; submitted by Mary Lee Peaden (owner), Steve and Bev Soderholm. **(Pg. 69)**

Staff Recommendation:

1st motion for Case P15-45: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board’s consideration of this case, which minutes are to be fully incorporated herein by reference.

2nd motion for Case P15-45: Move to approve the rezoning for C(P) Planned Commercial as recommended by the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board’s consideration of this case, which minutes are to be fully incorporated herein by reference.

Planning Board Recommendation: Approve the Staff Recommendation

Contested Conditional Zoning Case

- C. **Case P15-46:** Rezoning of 252.00+/- acres from PND Planned Neighborhood to MXD Mixed Use/CZ Conditional Zoning or to a more restrictive zoning district; located south of SR 1606 (Elliott Farm Road), west of US 401 (Ramsey Street); submitted by Don B. Broadwell, Jr. on behalf of Broadwell Land Company (owner). **(Pg. 72)**

Staff Recommendation:

1st motion for Case P15-46: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board’s consideration of this case, which minutes are to be fully incorporated herein by reference.

2nd motion for Case P15-46: Move to approve the rezoning for MXD Mixed Use Development / CZ Conditional Zoning as recommended by the Planning Staff included in the agenda package and as reflected in the minutes of the Planning Board’s consideration of this case, which minutes are to be fully incorporated herein by reference.

Planning Board Recommendation: Approve the Staff Recommendation

Minimum Housing Code Enforcement

- D. Case Number: MH 887-2014 **(Pg. 87)**
Property Owner: Mary E. Shipman
Property Location: 7776 Godwin-Falcon Road, Falcon, NC
Parcel Identification Number: 1502-18-9361

Other Public Hearings

- E. Public Hearing on the Community Development Program Year 2014 Consolidated Annual Performance and Evaluation Report (CAPER) **(Pg. 93)**

ITEMS OF BUSINESS

4. Consideration of Approval of Interlocal Agreement with the City of Fayetteville for Conducting Economic Development Activities. **(Pg. 133)**
5. Nominations to Boards and Committees **(Pgs. 139-154)**
- A. Cumberland County Local Emergency Planning Committee (2 Vacancies) **(Pg. 139)**
6. Appointments to Boards and Committees **(Pgs. 155-163)**
- A. Board of Adjustment (1 Vacancy) **(Pg. 155)**
- Nominee:
- Regular Member: Alfonso Ferguson, Sr.
- B. Fayetteville Area Convention & Visitors Bureau (2 Vacancies) **(Pg. 158)**
- Nominees:
- Hotels/Motels Over 100 Rooms Representative: Laura Leal
- At-Large Representative: Becki D. Kirby
- C. Joint Senior Citizens Advisory Commission (3 Vacancies) **(Pg. 162)**
- Nominees: Carey Berg
Patricia Fairley
Willie Wright

7. Closed Session:
- A. Economic Development Matter(s)
Pursuant to NCGS 143-318.11(a)(4)
 - B. Attorney Client Matter(s) Pursuant
To NCGS 143-318.11(a)(3)
 - C. Personnel Matter(s) Pursuant to
NCGS 143-318.11(a)(6)

ADJOURN

WATCH THE MEETING LIVE

THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.

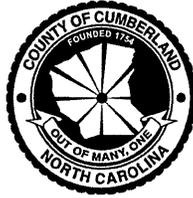
THE MEETING WILL ALSO BE BROADCAST LIVE ON FAYETTEVILLE/CUMBERLAND EDUCATIONAL TV (FCETV), TIME WARNER CHANNEL 5 AND 97-3 ON THE DIGITAL TIER.

THE MEETING VIDEO WILL BE AVAILABLE AT YOUTUBE.COM/CUMBERLANDCOUNTYNC ON TUESDAY, SEPTEMBER 22. IT WILL BE REBROADCAST ON WEDNESDAY, SEPTEMBER 23, AT 7 P.M. AND FRIDAY, SEPTEMBER 25, AT 10:30 A.M.

REGULAR BOARD MEETINGS:

**October 5, 2015 – (Monday) – 9:00 AM
October 19, 2015 – (Monday) – 6:45 PM
November 2, 2015 – (Monday) – 9:00 AM
November 16, 2015 – (Monday) – 6:45 PM**

RICKEY L. MOOREFIELD
County Attorney



ITEM NO. 28

PHYLLIS P. JONES
Assistant County Attorney

ROBERT A. HASTY, JR.
Assistant County Attorney

OFFICE OF THE COUNTY ATTORNEY

5th Floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829
(910) 678-7762

**MEMO FOR THE AGENDA OF THE SEPTEMBER 21, 2015,
MEETING OF THE BOARD OF COMMISSIONERS**

TO: Board of Commissioners; Co. Manager; Hope Page
FROM: Co. Atty. R. Moorefield
DATE: September 14, 2015
**SUBJECT: Offer to Purchase Surplus Property Described as Lot 5 Permastone Acres West
Containing 9.82 acres**

BACKGROUND:

The County acquired the real property with PIN 0403-69-2966, being Lot 5 of Permastone Acres West, Plat Book 93 at page 65, from a tax foreclosure sale in 2014 for a purchase price of \$6,145.55. According to the plat, this parcel contains 9.82 acres. Based on the County's GIS Mapping system, there does not appear to be a structure on the property. The tax value is \$33,515.00. Lakestone and Sons, LLC, has made an offer to purchase the property for \$6,145.55, and has submitted the required deposit to the Finance Department. If the Board proposes to accept this offer, the proposed sale must be advertised subject to the upset bid process of G. S. § 160A-269. The proposed advertisement is attached.

RECOMMENDATION/PROPOSED ACTION:

The county attorney recommends that the Board consider the offer of Lakestone and Sons, LLC, and if the Board proposes to accept the offer, resolve that the described real property is not needed for governmental purposes and direct that it be advertised and sold pursuant to the upset bid process of G. S. § 160A-269.

**CUMBERLAND COUNTY BOARD OF COMMISSIONERS
ADVERTISEMENT OF PROPOSAL TO ACCEPT AN OFFER TO PURCHASE
CERTAIN REAL PROPERTY PURSUANT TO N.C.G.S § 160A-269**

Take notice that the Board of Commissioners finds the real property described herein is not needed for governmental purposes and proposes to accept an offer to purchase the property with PIN 0403-69-2966, being Lot 5, Permastone Acres West, Plat Book 93 at page 65, containing 9.82 acres, for a purchase price of \$6,145.55. Within 10 days of this notice any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder by making a five percent (5%) deposit of the bid with the Clerk. This procedure shall be repeated until no further qualifying upset bids are received. The Board of Commissioners may at any time reject any and all offers. Further details may be obtained from the Office of the County Attorney, Suite 551-Courthouse, Fayetteville, NC 28302.

September ____, 2015

Candice White, Clerk to the Board



ITEM NO. 2C

FINANCE OFFICE

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7753 • Fax (910) 323-6120

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 21, 2015**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *ve*

DATE: SEPTEMBER 8, 2015

**SUBJECT: APPROVAL OF PRIOR YEAR PAYMENT REQUEST FROM
EMERGENCY SERVICES FOR TELECOMMUNICATOR
PROFESSIONAL DEVELOPMENT**

BACKGROUND

On September 9, 2014, action was taken by the BOCC to approve the retroactive compensation of EMS employees who were able to document the successful completion and certification of professional development programs. The approved percentage increase in pay was retroactive to fiscal year 2013. At that time, one employee was not included because the documentation to support the certification could not be found. After extensive research and file searching, the documentation was recently located and it was shown to have been mis-filed.

The Director of EMS is requesting retroactive compensation for this EMS employee in the same percentage that was applied with last year's action. As a result, approval is requested for the salary plus County benefit cost for prior years' amount totaling \$3,621.68. The total additional cost for the current fiscal year is \$2,068.85, for a grand total cost of \$5,690.53. Sufficient funds exist within the fiscal year 2016 EMS budget to cover the prior year and additional current year cost, therefore a budget revision is not needed.

RECOMMENDATION

Management is requesting approval to pay the prior year salary and benefit cost totaling \$3,621.68 for one EMS employee.

Celebrating Our Past... Embracing Our Future

EMS EMPLOYEE

Computation of 5% additional pay retro to 9/13/13 as a result of required documentation submitted for fire certification.

Note: overtime, night differential, longevity and COLA were all considered in the computations, specific to this employee's earnings.

9/8/15 REVISED AMOUNT - DIVIDED BY PRIOR AND CURRENT FISCAL YEAR					
			PRIOR FYs	FY16	Total
1210	Salaries		3,138.37	1,792.76	4,931.13
1810	FICA	7.65%	240.09	137.15	377.23
1820	Retirement	6.75%	211.84	121.01	332.85
1824	401K	1.00%	31.38	17.93	49.31
			<u>3,621.68</u>	<u>2,068.85</u>	<u>5,690.53</u>
					<u><u>\$5,690.53</u></u>

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ITEM NO. 2H(2)

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MELISSA C. CARDINALI, ASSISTANT COUNTY MANAGER
MC

DATE: SEPTEMBER 9, 2014

SUBJECT: TELE-COMMUNICATOR PROFESSIONAL DEVELOPMENT

The Emergency Services Department currently has an in-house dispatch professional development program for tele-communicators. There are 3 levels to the program. With successful completion of each level, employees receive additional compensation to reflect the certification achievement and competency in each area of dispatch.

It was discovered that while employees have been successfully completing the professional development program, the associated compensation was not received for fiscal years 2013 and 2014. In order to provide the compensation for the affected employees, a revision to the Emergency Services budget is needed. The total fiscal impact for the two previous years is approximately \$25,500.

Going forward, controls have been put into place by Emergency Services and Human Resources to insure future achievements are recognized upon completion. Further monetary recognition will be limited to \$500 for each level achieved, allowing for equitable recognition among employees.

The Finance Committee approved the compensation requested for fiscal years 2013 and 2014 at the September 4, 2014 meeting.

MELISSA C. CARDINALI
Finance Director

VICKI EVANS
Accounting Manager



FINANCE OFFICE

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7753 • Fax (910) 323-6120

**MEMO FOR THE AGENDA OF THE
SEPTEMBER 4, 2014 MEETING OF THE FINANCE COMMITTEE**

TO: FINANCE COMMITTEE
FROM: MELISSA C. CARDINALI, ASSISTANT COUNTY MANAGER
DATE: AUGUST 21, 2014
SUBJECT: TELECOMMUNICATOR PROFESSIONAL DEVELOPMENT

Presenter(s): Melissa C. Cardinali, Assistant County Manager

Estimated of Committee Time Needed: 10 Minutes

BACKGROUND

The Emergency Services Department currently has an in-house dispatch professional development program for tele-communicators. There are 3 levels to the program. With successful completion of each level, employees receive additional compensation to reflect the certification achievement and competency in each area of dispatch.

It was discovered that while employees have been successfully completing the professional development program, the associated compensation was not received for fiscal years 2013 and 2014. In order to provide the compensation for the affected employees, a revision to the Emergency Services budget is needed. The total fiscal impact for the two previous years is approximately \$25,500.

Going forward, controls have been put into place by Emergency Services and Human Resources to insure future achievements are recognized upon completion. Further monetary recognition will be limited to \$500 for each level achieved, allowing for equitable recognition among employees.

RECOMMENDATION

Approve budget revision allowing for compensation of employees successfully completing the Emergency Services professional development program.

Celebrating Our Past... Embracing Our Future

RANDY BEEMAN
Director/Fire Marshal



*Reviewed
Oct.
9-4-15*

JAMES "TIM" MITCHELL
Deputy Director

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

EMERGENCY SERVICES DEPARTMENT

September 3, 2015

Memorandum

To: Amy Cannon, County Manager
From: Randy Beeman, Emergency Services Director
Subject: Retro-pay Dawn Sievers

This is to request that retroactive pay for Dawn Sievers, Telecommunicator, be approved, effective September 13, 2013 to recognize a 5% pay adjustment for completion of Fire Certification. This was the compensation adjustment recognized at that time.

This action was delayed as neither Emergency Services, nor Ms. Sievers was able to provide proof of testing and letter of recommendation from daily observation by the shift supervisor. After extensive research of files and records and with the assistance of Ms. Sievers, Staff did locate the required documentation, as this had been misfiled.

Previous practice was to compensate employees who had received a certification in one of the three disciplines (Fire, Law Enforcement, EMS) at five percent each. However, as this was difficult to sustain within the departmental budget, it was later proposed and approved to recognize completion of each discipline at the flat rate of five hundred dollars.

Available funds and cost breakdown are as follows:

			RETRO	Remainder of FY16	Total Increase
1210	Salaries		3,477.36	1,453.77	4,931.13
1810	SS mcare	7.65%	266.02	111.21	377.23
1820	Retirement	6.75%	234.72	98.13	332.85
1824	401K	1.00%	34.77	14.54	49.31
			4,012.88	1,677.65	5,690.53

\$5,690.53

Please let me know if you need further information. Thank you for your assistance in this matter.

Cc: Human Resources
Tracy Jackson



This certificate is presented to:

Dawn Sievers
Telecommunicator
Cumberland County

Emergency Services

Dawn Sievers has successfully completed and passed the Fire Dispatch test.



A handwritten signature in black ink that reads "Susan Holland".

Cumberland County

911 Manager, Susan Holland

MEMORANDUM

TO: RANDY BEEMAN

FROM: JACKIE MORGAN, SHIFT SUPERVISOR

A handwritten signature in black ink that reads "Jackie A. Morgan". The signature is written in a cursive style with a large initial "J" and "M".

DATE: DECEMBER 12, 2014

SUBJECT: DAWN SIEVERS, FIRE TRAINING

Dawn Sievers has completed all training and testing on the Fire Console. She passed the Fire test in September of 2013. She was working the console unassisted prior to passing the test. I previously sent a letter clearing her on September 13, 2013. She has also completed her training on the EMS Console. She works both positions effectively.

Name:	Dawn K Sievers
Date:	2-21-13
Score:	88

Fire Test Questions

1. If a tanker truck is involved in a MVC and a caller states that a liquid is spilling out and the placard numbers (#) are 1005, what is the procedure for looking up the number (#) on the tanker AND who would respond? Look up in Hazmat book or DCI to look up placard # find out what liquid it is, Contact Fire Dept who is responding, let Hazmat know and also EMS

2. Where are the foam trailers located in the area? Cumberland Co 5, Springlake City Pope + East Bragg + Camp McCall, Cotton St 4

3. When the initial size-up and benchmarks are given by responding units arriving on scene, what needs to be done by the fire dispatcher in regards to radio traffic? Repeat the initial size-up + benchmarks over Radio add to CAD notes and provide any other important info like Tac channel

4. If a call is received for suspicious mail or package, who is to be contacted and respond to the call and what levels of response are there? Contact Fire Dept, Hazmat Team + Police

There are 3 levels level I, Level II + level III

5. How many brush trucks are dispatched before you dispatch another tanker?

2 brush trucks per tanker

6. If the fire alarm at the courthouse activates in trouble mode, who is contacted and, if in alarm mode, who is contacted? Trouble mode supervision is contacted IF Alarm mode fire Dept is notified + supervision

7. What is the forestry readiness level when you dispatch forestry units with the FD's?

Readiness level 5 or above or if Requested by fire Dept

8. When the evacuation of a structure is needed, or if a plow is entering the woods on a woods fire, what should be done by the fire dispatcher?

• must use waffle tone 10 sec

* Announce plow or Evacuation over Radio and Repeat

9. What benchmarks should be documented and given times?

- Primary Search
- Secondary Search
- fire work control
- PAR
- All cleaned
- Evacuations

10. What kind of calls are medium duty rescue trucks dispatched to?

Any other calls not requesting heavy Rescue
 All 290's, 140, 70 are All Heavy Rescue

1401
 1402
 220

11. Define which stations have confined space, trench and high angle rescue teams?

Cumberland Rd St 5
 Springlake St 22
 City Fayetteville Pope Fort Bragg
 High angle

12. If the media or public is requesting info about 9-1-1 calls, who can release the information? Director or assistant Director

13. What is dispatched to a commercial ADT alarm with no fire? How do they respond?
~~Law Enforcement~~ ~~Not fire Dept~~ Dispatch Commercial fire Alarm
 primary fire Dept Emergency response, 2 mutual Nick Routine Response

14. Who should be notified of working fires in a restaurant or grocery store?
 Health Dept is to be notified Also plus Fire Dept
 Law
 EMS
 Power Company

15. What fire departments have Confined Space Rescue Teams?
 Cumberland Rd St 5 Pope Fort Bragg
 Springlake St 22
 City Fayetteville

16. Explain the Mayday procedure. Mayday is when a firefighter is missing from PAR first contact fire chief, then announce mayday has been issued ~~to~~ All others will switch to other channel Dispatch will monitor the channel the fallen firefighter is on in case he says anything & they will conduct another PAR

17. What city station is located at Santa Fe Dr and Bonanza Dr?

City 9

18. What city station is located in Haymont?

City 1

19. If a vehicle is on fire inside a parking garage, which protocol would you use?

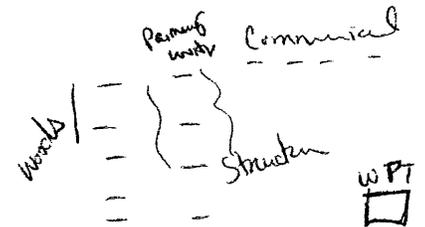
Single family Dwelling Response (Structure fire)

20. When is the power company contacted for fire calls?

working fires or power lines down or fire Dept Request

21. On a fire department zone card, what type of response are the pink and blue units?

Structure fire Response zone



22. Where on a zone card is zone waterpoint?

Bottom Rt

23. If you receive a call for a kitchen fire in an apartment bldg, what type of response would this get?

Commercial fire Alarm Response

24. What kind of equipment is highlighted in green on a zone card?

woods fire



25. If there is a spill of 65 gallons of diesel fuel, who is to be notified? Hazmat Team

X 26. Which protocol would you use if a person was reported trapped in a trunk of a vehicle?
S4 Confined space S8

27. When do you check zone notes for a zone card?
Before any Dispatch Always check zone notes

28. If you receive a call for a subject trapped in a 6 ft. deep ditch that has collapsed, what equipment would be dispatched to this call?
Heavy Rescue - Confined space, trench & high angle Rescue team

29. Who would be dispatched to a 14d3 diving accident with neck injury?
st 21 Water Rescue team Plus EMS, Fire Dept & Law Heavy Rescue

30. How often do the back-up radios need to be tested?
~~2x a day 1000 + 1630 hrs~~ Every Day
Weekly

31. A person that is reported needing rescue and also in need of medical treatment; Is this primarily a fire or medical incident?
All depends on the Nature of call ~~Always if needing Rescue~~
~~to Dept~~ When in Doubt send them out
First Law Fire Dept can handle first Responder calls

32. If a vehicle is on fire as a result of an explosion, which protocol do you use?
S7 Explosions call with Veh

33. How often is the roll call to test radio communications for all base stations and mobile radios? Which channels are tested and what time are they tested?

2x times a day

~~VHF~~
VHF

1A 800 MHz 1C

1000 ~~1000~~ 1630

34. Who determines burning bans?

forestry

Health Dept

35. True/ False – All aircraft crashes are considered Hazmat incidents until proven otherwise.

36. Can you suspend questioning to give safety PDIs when necessary?

yes

37. True/ False – All military aircraft are assumed to be carrying explosive weaponry until proven otherwise.

38. True/ False – Wires attached from pole to pole are of a higher voltage than wires attached from pole to house.

39. True/ False – People struck by lightning carry no electrical charge and should be attended to immediately.

40. True/ False – People who have inhaled smoke, carbon monoxide, or other chemicals can be found in any stage of intoxication.

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. 20

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 21, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER *Amy H Cannon*

DATE: SEPTEMBER 16, 2014

SUBJECT: APPROVAL OF FY 2015-2016 AGREEMENT OF CONDITIONS AND LOCAL GOVERNMENTAL RESOLUTION FOR CONTINUED FUNDING OF THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT FOR CUMBERLAND COUNTY SOBRIETY COURT (3RD YEAR FUNDED AT 100%)

BACKGROUND

The Cumberland County Sobriety Court was established in September 2010 to respond to our community's need to address the number of high risk defendants charged with alcohol related offenses.

The Administrative Office of the Courts was recently informed that the grant application requires submitting a new Agreement of Conditions and completion of a revised Governmental Resolution for FY 2015-2016. The attached Governmental Resolution and revised Agreement of Conditions must be reviewed and approved by the Cumberland County Board of Commissioners and returned to the Governor's Highway Safety Program as soon as possible. The Federal Funding for this fiscal year has been approved in the amount of \$92,176, which is 100% of the grant and there is no requirement for a local match.

RECOMMENDATION/PROPOSED ACTION

Approve the attached Agreement of Conditions and Local Governmental Resolution to finalize the application process of the Sobriety Court Grant for Cumberland County and direct staff to submit the paperwork to the North Carolina Governor's Highway Safety Program as soon as possible.

/ct
CM091615-4

North Carolina Governor's Highway Safety Program LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Cumberland County (herein called the "Agency")
(The Applicant Agency)
has completed an application contract for traffic safety funding; and that Cumberland County Board of Commissioners
(The Governing Body of the Agency)
_____ (herein called the "Governing Body") has thoroughly considered the problem

identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE Cumberland County Board of Commissioners IN OPEN
(Governing Body)
MEETING ASSEMBLED IN THE CITY OF Fayetteville, NORTH CAROLINA,

THIS ____ DAY OF _____, 20 ____, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Amy H. Cannon is authorized to file, on behalf of the Governing
(Name and Title of Representative)
Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal
funding in the amount of \$ 92, 176.00 to be made to the Governing Body to assist in defraying
(Federal Dollar Request)
the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 0.00 as
(Local Cash Appropriation)
required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other
appropriate persons to furnish such information, data, documents and reports as required by the contract, if
approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by _____
(Chairperson/Mayor)

ATTESTED BY _____
(Clerk)

SEAL

DATE _____

**North Carolina Governor's Highway Safety Program
Agreement of Conditions**

This Agreement is made by and between the North Carolina Department of Transportation, hereinafter referred to as the "Department", to include the Governor's Highway Safety Program, hereinafter referred to as "GHSP"; and the applicant agency, for itself, its assignees and successors in interest, hereinafter referred to as the "Agency". During the performance of this contract, and by signing this contract, the Agency agrees as follows:

A. Federal Provisions

1. **Equal Opportunity/Nondiscrimination.** The Agency will agree to comply with all Federal statutes and implementing regulations relating to nondiscrimination concerning race, color, sex, religion, national origin, handicaps, and age. These include but are not limited to:
 - (a) Title VI of the Civil Rights Act of 1964;
 - (b) Title IX of the Education Amendments of 1972, as amended;
 - (c) 49 CFR Part 21, Non-Discrimination in Federally-assisted programs of the United States Department of Transportation, hereinafter referred to as "USDOT", as amended;
 - (d) 49 CFR Part 27, Rehabilitation Act of 1973, as amended; and
 - (e) The Age Discrimination Act of 1975, as amended.
2. **Drug Free Workplace.** The Agency agrees to comply with the provisions cited in the Drug-Free Workplace Act of 1988 (49 CFR Part 29 Sub-part F).
3. **Federal Grant Requirements and Contracts.** The Agency shall comply with the following statutes and implementing regulations as applicable:
 - (a) 49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments;
 - (b) 2 CFR 225, Cost Principles for State, Local, and Indian Tribal Governments, 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and all other relevant Federal regulations covering the Highway Safety Program;
 - (d) 5 U.S.C. §§ 1501-1508 and 5 CFR Part 151 "Political Activity of State and Local Offices, or Employees" (Hatch Act); and
 - (e) 23 U.S.C. §§ 313 Buy America
 - (f) NHTSA Highway Safety Grant Funding Guidance, as revised, July 2015 (www.nhtsa.gov) and additions or amendments thereto.
4. **Lobbying.** The Agency agrees to comply with the restrictions of lobbying members of Congress, 18 USC, Section 1913; Section 326 of the FY 2000 DOT Applications Act, prohibiting the use of USDOT Federal funds for "grass roots" lobbying campaigns to encourage third parties, members of special interest groups, or the general public to urge members of a State legislature to support or oppose a pending legislative or appropriations matter.
5. **Audits.**
 - (a) **Audit Required.** Non-Federal entities that expend \$750,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of 2 CFR 200, Subpart F, § ____.500. Guidance on determining Federal awards expended is provided in 2 CFR 200, Subpart F, § ____.502.
 - (b) **Single Audit.** Non-Federal entities that expend \$750,000 or more in a year in Federal awards shall have a single audit conducted in accordance with 2 CFR 200, Subpart F, § ____.501, except when they elect to have a program-specific audit conducted in accordance with 2 CFR 200, Subpart F, § ____.501, paragraph (c).
 - (c) **Non-Governmental Entities.** Non-governmental entities (not-for-profit and for-profit entities) must adhere to North Carolina General Statute 143-6.1.
6. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions.**
 - (a) The prospective lower tier participant (the Agency) certifies, by submission of this contract proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Department or Federal Agency.

(b) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this contract proposal.

7. **Conditions for State, Local and Indian Tribal Governments.** State, local and Indian tribal government Agencies shall adhere to the standards established by 49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Contracts to State and Local Governments, and additions or amendments thereto. Agencies shall also adhere to the standards established by the Office of Management and Budget, and in particular, 2 CFR 200, Subpart E, Cost Principles and additions or amendments thereto, for principles for determining costs applicable to grants and contracts with state, local and Indian tribal governments.
8. **Conditions for Institutions of Higher Education.** If the Agency is an institution of higher education, it shall adhere to the standards established by 49 CFR Part 19, Uniform Administrative Requirements for Grants and Contracts with Institutions of Higher Education, Hospitals, and Other Non-profit Organizations and 2 CFR 200, Subpart E, Cost Principles for determining costs applicable to grants and contracts with educational institutions.
9. **Conditions for Non-Profit Organizations.** If the Agency is a non-profit organization, it shall adhere to the standards established by 49 CFR Part 19, Uniform Administrative Requirements for Grants and Contracts with Institutions of Higher Education, Hospitals, and Other Non-profit Organizations and 2 CFR 200, Subpart F, Cost Principles for determining costs applicable to grants and contracts with non-profit organizations.
10. **Conditions for Hospitals.** If the Agency is a hospital, it shall adhere to the standards established by 49 CFR Part 19, Uniform Administrative Requirements for Grants and Contracts with Institutions of Higher Education, Hospitals, and Other Non-profit Organizations and 45 CFR Subtitle A, Part 74, Appendix E, Principles for Determining Costs Applicable to Research and Development Under Grants and Contracts with Hospitals.

B. General Provisions

1. **Contract Changes.** This document contains the entire agreement of the parties. No other contract, either oral or implied, shall supercede this Agreement. Any proposed changes in this contract that would result in any change in the nature, scope, character, or amount of funding provided for in this contract, shall require a written addendum to this contract on a form provided by the Department.
2. **Subcontracts Under This Contract.** The Agency shall not assign any portion of the work to be performed under this contract, or execute any contract, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this contract without the prior written concurrence of the Department. Any subcontract under this contract must include all required and applicable clauses and provisions of this contract. The Agency must submit any proposed contracts for subcontracted services to the Governor's Highway Safety Program for final approval no less than 30 days prior to acceptance.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment.** In all solicitations, either by competitive bidding or negotiation, made by the Agency for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Agency of the Agency's obligations under this contract. Additionally, Agencies making purchases or entering into contracts as provided for by this contract must adhere to the policies and procedures of 49 CFR 18.36 (Common Rule). Additionally, Agencies making purchases or entering into contracts as provided for by this contract must adhere to the policies and procedures of 49 CFR 18.36 (Common Rule) and Executive Order 150 as it pertains to Historically Underutilized Businesses.
4. **Incorporation of Provisions in Subcontracts.** The Agency shall include the provisions of section A-1 through A-6 of this Agreement in every subcontract, including procurements of materials and leases of equipment, unless exempted by the regulations, or directives issued pursuant thereto. The Agency shall take such action with respect to any subcontract or procurement as the Department, the State of North Carolina, hereinafter referred to as the "State", the National Highway Traffic Safety Administration, hereinafter referred to as "NHTSA", or the Federal Highway Administration, hereinafter referred to as "FHWA", may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the Agency becomes involved in, or is threatened with, litigation with

a subcontractor or supplier as a result of such direction, the Agency may request the Department or the State to enter into such litigation to protect the interests of the Department or the State. In addition, the Agency may request the NHTSA or FHWA to enter into such litigation to protect the interests of the United States.

5. **Outsourcing.** All work shall be performed in the United States of America. No work will be allowed to be outsourced outside the United States of America.
6. **Property and Equipment.**
 - (a) **Maintenance and Inventory.** The Agency shall maintain and inventory all property and equipment purchased under this contract.
 - (b) **Utilization.** The property and equipment purchased under this contract must be utilized by the Agency for the sole purpose of furthering the traffic safety efforts of the Agency for the entire useful life of the property or equipment.
 - (c) **Title Interest.** The Department and NHTSA retain title interest in all property and equipment purchased under this contract. In the event that the Agency fails or refuses to comply with the provisions of this Agreement or terminates this contract, the Department, at its discretion, may take either of the following actions:
 - (i) Require the Agency to purchase the property or equipment at fair market value or other mutually agreed to amount; or
 - (ii) Require the Agency to transfer the property or equipment and title of said property or equipment, if any, to the Department or to another Agency, as directed by the Department.
 - (d) **Non-expendable Property.** Non-expendable property is defined as property or equipment having a value of \$5000 or more with a life expectancy of more than one year. Non-expendable property purchased under this contract cannot be sold, traded, or disposed of in any manner without the expressed written permission of the Department.
7. **Promotional, Educational or Other Materials.** If allowed, any promotional, educational or other materials developed using funds from this contract must be reviewed and approved by the GHSP prior to their production. The cost of these materials is generally limited to a maximum of \$5.00 per item.
8. **Review of Reports and Publications.** Any reports, papers, publications, or other items developed using funds from this contract must be reviewed and approved by the GHSP prior to their release.
9. **Reimbursement.**
 - (a) **General.** Progress payments, based upon actual allowable costs for not less than one (1) month or more than three (3) months may be made upon receipt of an itemized invoice from the Agency on forms provided by the Department. The itemized invoice shall be supported by documentation of costs as prescribed by the Department.
 - (b) **Approval.** The Governor's Highway Safety Program and the Department's Fiscal Section shall approve the itemized invoice prior to payment.
 - (c) **Unapproved Costs.** Any rejected or unaccepted costs shall be borne by the Agency. The Agency agrees that in the event the Department determines that, due to Federal or State regulations that grant funds must be refunded, the Agency will reimburse the Department a sum of money equal to the amount of Federal and State participation in the rejected costs.
 - (d) **Final Reimbursement Claims.** Final reimbursement claims must be received by the GHSP within 30 days following the close of the approved contract period. Project funds not claimed by this date are subject to reversion.
 - (e) **Expending Funds Under This Contract.** Under no circumstances will reimbursement be made for costs incurred prior to the contract effective date or after the contract ending date.
10. **Project Costs.** It is understood and agreed that the work conducted pursuant to this contract shall be done on an actual cost basis by the Agency. The amount of reimbursement from the Department shall not exceed the estimated funds budgeted in the approved contract. The Agency shall initiate and prosecute to completion all actions necessary to enable the Agency to provide its share of the project costs at or prior to the conclusion of the project.
11. **Program Income.** The Agency shall account for program income related to projects financed in whole or in part with federal funds in accordance with 49 CFR Part 18. Program income earned during the contract period shall be retained by the Agency and added to the funds committed to the project by the GHSP and be used to further eligible program objectives. Program income must be accounted for separately and the records made available for audit purposes.

12. **Project Directors.** The Project Director, as specified on the signature page of this Agreement, must be an employee of the Agency or the Agency's governing body. Any exception to this provision must have the expressed written approval of GHSP.
13. **Reports Required.**
- (a) **Quarterly Progress Reports.** Unless otherwise directed, the Agency must submit Quarterly Progress Reports to the GHSP, on forms provided by the Department, which reflect the status of project implementation and attainment of stated goals. Each progress report shall describe the project status by quarter and shall be submitted to GHSP no later than fifteen (15) days after the end of each quarter. If the Agency fails to submit a Quarterly Progress Report or submits an incomplete Quarterly Progress Report, the Agency will be subject to having cost reimbursement requests withheld. Once a Quarterly Progress Report that substantiates adequate progress is received, cost reimbursement requests will be processed.
 - (b) **Final Accomplishments Report.** A Final Accomplishments Report must be submitted to the GHSP within thirty (30) days of completion of the project, on forms provided by the Department, unless otherwise directed. If the Agency fails to submit a Final Accomplishments Report or submits an incomplete Final Accomplishments Report, the Agency will be subject to having cost reimbursement requests withheld. Once a Final Accomplishments Report that substantiates adequate progress is received, cost reimbursement requests will be processed.
 - (c) **Audit Reports.** Audit reports required in Section A-5 above shall be provided to the Department within thirty (30) days of completion of the audit.
14. **Out-of-State Travel.**
- (a) **General.** All out-of-state travel funded under this contract must have prior written approval by the Governor's Highway Safety Program.
 - (b) **Requests.** Requests for approval must be submitted to the GHSP, on forms provided by the Department, no less than thirty (30) days prior to the intended departure date of travel.
 - (c) **Agency Travel Policy Required.** For Agencies other than state agencies, out-of-state travel requests must include a copy of the Agency's travel policy, to include allowances for lodging, meals, and other travel-related expenses. For state agencies, maximum allowable subsistence is limited to the prevailing per diem rates as established by the North Carolina General Assembly.
 - (d) **Agenda Required.** Out-of-state travel requests must include a copy of the agenda for the travel requested.
15. **Conditions for Law Enforcement.** In addition to the other conditions provided for in this Agreement, grants to law enforcement agencies are subject to the following:
- (a) **Certifications Required.**
 - (i) **In-car Camera or Video System.** For any in-car camera or video system purchased under this contract, it is required that the operator of that equipment has successfully completed Standardized Field Sobriety Testing training (SFST). A copy of this certificate must be filed with GHSP prior to reimbursement of in-car camera or video systems.
 - (ii) **Radar.** For any radar equipment purchased under this contract, it is required that the operator of that equipment has successfully completed Radar Certification Training. A copy of this certificate must be filed with GHSP prior to reimbursement of radar equipment.
 - (iii) **Alcohol Screening Devices.** For any preliminary alcohol screening devices purchased under this contract, it is required that the operator of that equipment has successfully completed the Alcohol Screening Test Device training offered by the Forensic Test for Alcohol Branch.
 - (b) **Report Required - Monthly Enforcement Data Report.** In addition to the reports mentioned above, law enforcement agencies must submit a Monthly Enforcement Data Report on the form provided by the Department. If the Agency fails to submit a Monthly Enforcement Data Report or submits an incomplete Monthly Enforcement Data Report, the Agency will be subject to having cost reimbursement requests withheld. Once a Monthly Enforcement Data Report that substantiates adequate progress is received, cost reimbursement requests will be processed. The agency head must sign the form. However, the agency head may assign a designee to sign the form by providing written signature authority to the GHSP.
16. **Conditions for Local Governmental Agencies.**
- (a) **Resolution Required.** If the Agency is a local governmental entity, a resolution from the governing body of the Agency is required on a form provided by the Department.
 - (b) **Resolution Content.** The resolution must contain a commitment from the governing body to provide the local funds as indicated in this contract. Additionally, the resolution is required even if the funding

is one hundred percent from federal sources, as it serves as recognition by the governing body of federal funding for purposes of Section A-5 above.

17. **Seat Belt Policy and Use.** Agency must adopt and enforce a seat belt use policy required for all seating positions unless exempted by state law.
18. **Prohibited Interests.** No member, officer, or employee of the Agency during his or her tenure, and for at least one (1) year thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof or therefrom.
19. **Continued Federal and State Funding.**
 - (a) **Federal Funding.** The Agency agrees and understands that continuation of this project with Federal funds is contingent upon Federal funds being appropriated by the United States Congress specifically for that purpose. The Agency further agrees and understands that in the event funds originally appropriated by Congress for these grants are subsequently reduced by further acts of Congress, funding to the Agency may be proportionately reduced.
 - (b) **State Funding.** The Agency agrees and understands that continuation of this project with funds from the State of North Carolina is contingent upon State funds being appropriated by the General Assembly specifically for that purpose. The Agency also agrees that any state funds received under this contract are subject to the same terms and conditions stated in this Agreement.
20. **Performance.** All grants provided by the Governor's Highway Safety Program are performance-based and, as such, require that continual progress be made toward the reduction of the number and severity of traffic crashes. Any agency, whose performance is deemed unsatisfactory by the GHSP, shall be subject to the sanctions as provided for in this contract. Additionally, unsatisfactory performance shall be cause for the Department to reduce or deny future funding.
21. **Resolution of Disputes.** Any dispute concerning a question of fact in connection with the work not disposed of by contract by and between the Agency and the Department, or otherwise arising between the parties to this contract, shall be referred to the Secretary of the North Carolina Department of Transportation and the authorized official of the Agency for a negotiated settlement. In any dispute concerning a question of fact in connection with the project where such negotiated settlement cannot be resolved in a timely fashion, the final decision regarding such dispute shall be made by the Secretary of the North Carolina Department of Transportation, with the concurrence of the Federal funding agency, and shall be final and conclusive for all parties.
22. **Department Held Harmless.**
 - (a) **For State Agencies.** Subject to the limitations of the North Carolina Tort Claims Act, the Agency shall be responsible for its own negligence and holds harmless the Department, its officers, employees, or agents, from all claims and liability due to its negligent acts, or the negligent acts of its subcontractors, agents, or employees in connection with their services under this contract.
 - (b) **For Agencies Other Than State Agencies.** The Agency shall be responsible for its own negligence and holds harmless the Department, its officers, employees, or agents, from all claims and liability due to its negligent acts, or the negligent acts of its subcontractors, agents, or employees in connection with their services under this contract.
23. **Records Access and Retention.**

The Agency shall provide all information and reports required by the regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department, the State, NHTSA, or FHWA, as appropriate, to be pertinent to ascertain compliance with such regulations, orders and instructions. Furthermore, the Agency shall maintain such materials during the contract period, and for three (3) years from the date of final payment from the Department, for such inspection and audit. Where any information required of the Agency is in the exclusive possession of another who fails or refuses to furnish this information, the Agency shall so certify to the Department, State, NHTSA, or FHWA, as appropriate, and shall set forth what efforts it has made to obtain the information.
24. **Sanctions for Non-Compliance.** The applicant Agency agrees that if it fails or refuses to comply with any provisions and assurances in this contract, the Department may take any or all of the following actions:
 - (a) Cancel, terminate, or suspend this contract in whole or in part;
 - (b) Withhold reimbursement to the Agency until satisfactory compliance has been attained by the Agency;

- (c) Refrain from extending any further funding to the Agency under this contract with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency;
- (d) Refer the case to the United States Department of Justice for appropriate legal proceedings.

25. Cancellation, Termination, or Suspension of Contract.

- (a) **By the Department.** For noncompliance with any of the said rules, regulations, orders or conditions, this contract may be canceled, terminated, or suspended in whole or in part by the Department, by giving the Agency thirty (30) days advanced written notice. The Department, before issuing notice of cancellation, termination, or suspension of this contract, may allow the Agency a reasonable opportunity to correct for noncompliance.
- (b) **By the Agency.** The Agency may terminate this contract by providing thirty (30) days advanced written notice to the Department.

26. Completion Date.

Unless otherwise authorized in writing by the Department, the Agency shall commence, carry on, and complete the project as described in the approved Highway Safety Project Contract by September 30 of the Federal fiscal year for which it was approved.

27. Signature.

By signing below, the Agency agrees to adhere to the terms and conditions of this Agreement.

AGENCY PROJECT DIRECTOR		
NAME Amy H. Cannon	TITLE County Manager	ADDRESS PO Box 1829 Fayetteville, NC 28302
SIGNATURE <i>Amy H Cannon</i>	DATE 09/04/2015	TELEPHONE NUMBER 910-678-7723
AGENCY AUTHORIZING OFFICIAL		
NAME Melissa Cardinali	TITLE Assistant County Manager	ADDRESS PO Box 1829 Fayetteville, NC 28302
SIGNATURE <i>Melissa Cardinali</i>	DATE 09/04/2015	TELEPHONE NUMBER 910-678-7724
AGENCY OFFICIAL AUTHORIZED TO RECEIVE FUNDS		
NAME Kelly Autry	TITLE Financial Accountant	ADDRESS PO Box 1829 Fayetteville, NC 28302
SIGNATURE <i>Kelly Autry</i>	DATE 09/04/2015	TELEPHONE NUMBER 910-678-7749

ITEM NO. 2E(1)

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH 781-2014
PROPERTY OWNER: Randy V. & Melanie E. Kaha

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on February 16, 2015 enacted an ordinance directing the demolition by the owner(s) of the structure(s) Randy V. & Melanie E. Kaha located at 2548 Pinnacle Drive, Fayetteville, NC, PIN: 0415-56-0604, said ordinance being recorded in Book 9602, page 827, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$ 2,175.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners find it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$2,175.00 said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated February 16, 2015 and in Section 153A-372 of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 2548 Pinnacle Drive, Fayetteville, NC, as described in Deed Book 9238, page 749, of the Cumberland County Registry and identified in County tax records as PIN 0415-56-0604.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of September 2015, at 6:45 p.m. o'clock.

Cumberland County Clerk

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH 832-2014
PROPERTY OWNER: Evelyn C. Smith

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on November 17, 2014, enacted an ordinance directing the demolition by the owner(s) of the structure(s), Evelyn C. Smith located at 3117 Cope Street, Fayetteville, NC, PIN: 0426-50-7984, said ordinance being recorded in Book 9548, page 0434, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$1,400.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$1,400.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated November 17, 2014, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 3117 Cope Street, Fayetteville, NC, as described in Deed Book 7812, page 0192, of the Cumberland County Registry and identified in County tax records as PIN 0426-50-7984.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of September 2015, at 6:45 p.m. o'clock.

Cumberland County Clerk

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH 855-2014
PROPERTY OWNER: Cleo D. Pickard

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on April 20, 2015, enacted an ordinance directing the demolition by the owner(s) of the structure(s) Cleo D. Pickard, located at 6347 Pine Street, Fayetteville, NC, PIN: 0520-48-3629, said ordinance being recorded in Book 9640, page 0856, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$1,445.00.
- (3) There were no salable materials resulting from said work.

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$1,445.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated April 20, 2015, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 6347 Pine Street, Fayetteville, NC, as described in Deed Book 7265, page 0733, of the Cumberland County Registry and identified in County tax records as PIN 0520-48-3629.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of September 2015, at 6:45 p.m. o'clock.

Cumberland County Clerk

ORDINANCE ASSESSING PROPERTY FOR THE COSTS
OF DEMOLITION OF A STRUCTURE PURSUANT TO
THE MINIMUM HOUSING CODE OF CUMBERLAND COUNTY
CASE NUMBER: MH 901-2014
PROPERTY OWNER: Tony L. & Marsha Tyson

WHEREAS, the Board of County Commissioners of Cumberland County, North Carolina, on January 20, 2015, enacted an ordinance directing the demolition by the owner(s) of the structure(s) Tony L. & Marsha Tyson, located at 6606 Parkton Road, Parkton, NC, PIN: 0403-80-7384, said ordinance being recorded in Book 9585, page 0322, of the Cumberland County Registry of Deeds;

WHEREAS, the time within which said demolition was to be performed has expired and the owner(s) failed to comply with the ordinance within such period; and

WHEREAS, the said ordinance further directed the Minimum Housing Inspector to effect the demolition of the structure(s) in the event the owner(s) failed to do so;

WHEREAS, the Minimum Housing Inspector has reported to this Board that:

- (1) Said work had been accomplished.
- (2) The cost of such work was \$3,445.00.
- (3) There were no salable materials resulting from said work

NOW THEREFORE, the above report coming on to be considered and the Board of County Commissioners finding it to be a true and accurate accounting, the said Board hereby ORDAINS:

(1) That the real property on which the work was performed be, and it hereby is, assessed in the amount of \$3,445.00, said sum being the unpaid balance of the cost of the work set forth in the Inspector's Report;

(2) That as provided in the Ordinance of Cumberland County dated January 20, 2015, and in Section 160A-443(6) of the General Statutes of North Carolina, the amount of the foregoing assessment be, and hereby does constitute, a lien against the real property upon which such costs were incurred, such property being more particularly described as follows:

The structure and premises located at 6606 Parkton Road, Parkton, NC, as described in Deed Book 4285, page 327, of the Cumberland County Registry and identified in County tax records as PIN 0403-80-7384.

(3) That as further provided in Section 160A-443(6) of the General Statutes of North Carolina, such lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of Chapter 160A of said General Statutes;

(4) That one copy of this resolution be filed in the minutes of this Board of County Commissioners and another copy certified and delivered by the Clerk as a charge to the Tax Collector, who shall thereupon enter the amount of the assessment set forth above upon the Tax Books of the County as a special assessment against the above described property.

* * * * *

I certify that the foregoing Ordinance was adopted and ordered by the Board of Commissioners of Cumberland County, North Carolina, this 21st day of September 2015, at 6:45 p.m. o'clock.

Cumberland County Clerk

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. 2 F

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 21, 2015

TO: BOARD OF COUNTY COMMISSIONERS
FROM: AMY H. CANNON, COUNTY MANAGER
DATE: SEPTEMBER 16, 2015
SUBJECT: APPROVAL OF THE CUMBERLAND COUNTY FACILITIES COMMITTEE REPORT AND RECOMMENDATIONS

BACKGROUND

The Cumberland County Facilities Committee met on Thursday, September 3, 2015 and discussed the following agenda:

- 1) Fellowship Health Resources Lease Agreement

A separate memo for this item is attached and the draft minutes of the Cumberland County Facilities Committee are attached for your convenience.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Facilities Committee report and recommendations.

/ct

Attachments

CM091615-2

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CUMBERLAND COUNTY FACILITIES COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
SEPTEMBER 3, 2015 - 8:30 A.M.
MINUTES

MEMBERS PRESENT: Commissioner Glenn Adams
Commissioner Larry Lancaster

MEMBERS ABSENT: Commissioner Jimmy Keefe

COMMISSIONERS PRESENT: Commissioner Kenneth Edge

OTHERS PRESENT: Amy Cannon, County Manager
James Lawson, Deputy County Manager
Tracy Jackson, Assistant County Manager
Melissa Cardinali, Assistant County Manager
Sally Shutt, Governmental Affairs and Public Information
Officer
Rick Moorefield, County Attorney
Vicki Evans, Finance Accounting Manager
Deborah Shaw, Finance Accountant
Keith Todd, Information Services Director
Mary Ann Johnson, Fellowship Health Resources
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Commissioner Glenn Adams called the meeting to order.

1. APPROVAL OF MINUTES – AUGUST 6, 2015 REGULAR MEETING

MOTION: Commissioner Lancaster moved to approve the minutes.
SECOND: Commissioner Adams
VOTE: UNANIMOUS (2-0)

2. CONSIDERATION OF LEASE AGREEMENT WITH FELLOWSHIP HEALTH RESOURCES

BACKGROUND:

Fellowship Health Resources, Inc., a non-profit North Carolina corporation, with offices in Raleigh, NC, wishes to enter into a lease agreement with Cumberland County for 1,005 square feet of space located in the Cumberland County Community Correction

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Center, 412 West Russell Street, in Fayetteville. Fellowship Health Resources is a mental health provider who will be providing services that aim at limiting the number of people with mental health conditions that are incarcerated at the Cumberland County Detention Center. This effort is in support of the Critical Time Intervention (CTI) program that is being implemented in Cumberland County.

RECOMMENDATION

Staff recommends approval of the proposed lease agreement.

Tracy Jackson, Assistant County Manager, reviewed the background information and recommendation as recorded above. Mr. Jackson stated the proposed lease rate would be \$15,075 per year which equates to \$15 per square foot.

Commissioner Adams requested the word “approximately” be removed from item one on the proposed lease agreement so the lease would read “to continue for two years until June 30, 2017”. Mr. Jackson stated he would remove the word “approximately” from the proposed lease agreement. Rick Moorefield, County Attorney, requested “North Carolina” be removed from the second line of the lease agreement because Fellowship Health Resources is not a North Carolina corporation. Mr. Jackson stated he would remove “North Carolina” from the second line of the proposed lease agreement.

MOTION: Commissioner Lancaster moved to recommend to the full board approval of the proposed lease agreement with Fellowship Health Resources to include the recommendations listed above.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (2-0)

3. UPDATE REGARDING ALLIANCE BEHAVIORAL HEALTHCARE OFFICE SPACE AT WINDING CREEK

BACKGROUND:

At present, Alliance Behavioral Health leases 18,713 square feet of office space from Cumberland County at Winding Creek Executive Place. Alliance has reviewed its needs based upon services currently being provided and has determined that staying in place and retrofitting its current offices is the preferred plan of action. This proposal assumes that Cape Fear Valley Health will continue to occupy the building as it does now.

RECOMMENDATION/PROPOSED ACTION:

No action necessary. For information only.

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Mr. Jackson reviewed the background information and recommendation as recorded above. Mr. Jackson stated County Management and the Engineering and Infrastructure Department are currently in the process of reviewing the space needs with the Alliance Behavioral Healthcare and have a meeting planned next week to discuss the possibilities of retrofitting current offices.

For information only. No action taken.

4. UPDATE ON SURPLUS PROPERTY

BACKGROUND:

In the fall of 2014, the Facilities Committee discussed surplus properties held by the County. The county attorney advised that he would provide more detail on the nature of the properties and make a recommendation on disposition by auction.

In addition, there are fifteen (15) parcels to be declared surplus in September for 2015. The County has held fifteen (15) parcels off the surplus list for various reasons. Of the two remaining on the County's list, one was requested by the City and one is leased to Employment Source. The City has requested the County not to surplus six additional parcels.

It will be necessary to obtain the City's consent to auction the parcels that are jointly owned by the County and the City. A decision also needs to be made with regard to how long the properties that have not been declared surplus should be held.

RECOMMENDATION/PROPOSED ACTION:

The county attorney recommends:

1. A decision be made with regard to how long to hold the parcels that have not been declared for the City or the County;
2. The transfer of those parcels that are desired by the City to the City on such terms as are agreed upon;
3. After completing the above, auction those parcels that have been held more than three calendar years.

Mr. Moorefield reviewed the background information and recommendation as recorded above. Mr. Moorefield stated last fall the Facilities Committee discussed the surplus property list and requested an update be brought back to the Facilities Committee.

Mr. Moorefield provided a copy of the surplus property list to the Facilities Committee and stated there are currently forty-four (44) parcels that are County owned and fifty-seven (57) parcels that are owned by the County and the City of Fayetteville. Mr. Moorefield stated the County cannot do anything with the City/County parcels without the consent of the City of Fayetteville. Mr. Moorefield stated there are fifteen (15) more

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parcels that will be added to the surplus property list at the September 8, 2015 Board of Commissioners meeting. Mr. Moorefield stated there is a separate list of properties that have been held off the surplus property list by the County Manager's decision for specific reasons. Commissioner Adams questioned the properties that were on hold due to previous County Manager's. Ms. Cannon stated she would do some research to see if there is any documentation explaining why the parcels were placed on hold.

Mr. Moorefield stated staff needs direction on how long the board wants his office to hold these parcels on the surplus property list because some have been on the list for eight (8) years. Mr. Moorefield stated the last auction was held in 2008. Mr. Moorefield further stated there are some parcels that may never sell. Mr. Moorefield explained that anytime a bid is made to his office a letter is sent to all adjoining property owners.

Commissioner Adams stated he feels the desire of the Facilities Committee is to have staff bring back a recommendation to the committee on how to clean this list up and move forward. Commissioner Edge suggested that when the surplus property list is brought back to the Facilities Committee the parcels that are landlocked are indicated on the list. Mr. Moorefield stated he would work with County Management regarding the properties that were placed on hold and will bring the surplus property list back to the Facilities Committee at a later date.

No action taken.

5. OTHER ITEMS OF BUSINESS

Ms. Cannon stated there has been some discussion about extending Wi-Fi in the courthouse. Ms. Cannon further stated funds have been allocated for this project. Keith Todd, Information Services Director, stated at this point the wireless survey has been completed and the equipment has been ordered. Mr. Todd indicated some equipment is on backorder and will take some time to be delivered. Mr. Todd further stated Time Warner Cable is scheduled at the beginning of September to install the internet service and once that is complete it is a just a matter of waiting on the backordered equipment. Mr. Todd stated he believes the project will be completed within 5-7 weeks. Mr. Todd stated his office has been working with the Public Information Office to develop signage at all the entry points of the building to identify Wi-Fi zones.

MEETING ADJOURNED AT 9:10 AM.

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ITEM NO. _____

2 FC(1)

OFFICE OF THE COUNTY MANAGER

**MEMO FOR THE AGENDA OF THE SEPTEMBER 21, 2015
MEETING OF THE BOARD OF COMMISSIONERS**

TO: BOARD OF COMMISSIONERS

FROM: W. TRACY JACKSON, ASST. COUNTY MANAGER

THROUGH: AMY H. CANNON, COUNTY MANAGER *Amy H Cannon*

DATE: SEPTEMBER 8, 2015

SUBJECT: CONSIDERATION OF A RESOLUTION OF INTENT TO LEASE
CERTAIN REAL PROPERTY TO FELLOWSHIP HEALTH
RESOURCES, INC.

BACKGROUND

The Facilities Committee recently considered, and is recommending, the proposed lease of a specified portion of the premises located in the Cumberland County Community Corrections Center, 412 West Russell Street in Fayetteville. Fellowship Health Resources is a mental health organization that will be providing services aimed at limiting the number of people with mental health conditions incarcerated in the Cumberland County Detention Center. This effort is in support of the Critical Time Intervention (CTI) program being implemented in Cumberland County. A notice of intent to enter into the proposed lease must be published at least 10 days in advance of a regular meeting to approve the lease.

RECOMMENDATION/PROPOSED ACTION:

As recommended by the Facilities Committee, adopt the following resolution:

BE IT RESOLVED that the Cumberland County Board of Commissioners finds that 1,005 square feet of the real property located at 412 West Russell Street will not be needed for government purposes for the term proposed for the lease of the property to Fellowship Health Resources, Inc., and this Board intends to adopt a resolution at its next regular meeting to be held on September 21, 2015, approving the lease pursuant to the terms to be advertised as follows:

PUBLIC NOTICE OF PROPOSED LEASE PURSUANT TO G.S. 160A-272

TAKE NOTICE the Cumberland County Board of Commissioners has found that the real property described herein will not be needed for government purposes for the term of the lease described herein and that the Board intends to adopt a resolution at its meeting to be held on September 21, 2015, approving the lease of approximately 1,005 square feet of office space located at 417 West Russell Street, Fayetteville, NC, to Fellowship Health Resources, Inc. for a term of two (2) years commencing September 21, 2015, at an annual rental rate of \$15,075.

STATE OF NORTH CAROLINA

COUNTY OF CUMBERLAND

LEASE AGREEMENT

Notice of Intent published in the *Fayetteville Observer* on
Approved by the Board of Commissioners on

This Lease Agreement, made and entered as of the _____ day of _____, 2015, by and between **Fellowship Health Resources, Inc.**, with primary corporate offices located at 5509 Creedmoor Road in Raleigh, NC, hereinafter referred to as "LESSEE", and the **County of Cumberland**, a body politic and corporate of the State of North Carolina, hereinafter referred to as "LESSOR".

W I T N E S S E T H:

THAT for and in consideration of the mutual promises hereinafter contained herein and subject to the terms and conditions hereinafter set forth or referred to, LESSOR does hereby lease and demise to LESSEE that certain space consisting of 1,005 square feet of office space in the Cumberland County Community Corrections Center, located at 412 West Russell Street, Fayetteville, NC, and being the same space already occupied by Lessee.

TO HAVE AND TO HOLD said property, together with all privileges and appurtenances thereto belonging including easements of ingress and egress, to the said LESSEE, under the terms and conditions hereinafter set forth:

1. **TERM:** The Lease shall commence the _____ day of _____, 2015, and unless sooner terminated, continue for two years to June 30, 2017.
2. **RENT:** The rent shall be at an annual rate of \$15,075.00 (or \$15.00 per square foot). The rent shall be payable in quarterly installments beginning on July 1st each year.
3. **DEPOSIT:** LESSOR shall not require a security deposit from the LESSEE.
4. **SERVICES:** LESSOR covenants and agrees to furnish the leased premises with electrical service suitable for the intended use as general office space (including dedicated ground circuits for computer operation), including fluorescent tube and ballast replacements, heating and air conditioning for the comfortable use and occupancy of the leased premises, plus supplying and maintaining building common areas and restroom facilities, including hot and cold water, and sewage disposal in the building in which the leased premises are located. If the premises have a security system, Lessor will maintain it in good working order.
5. **PARKING LOT:** LESSEE shall have the right of shared use and enjoyment of the Cumberland County Community Corrections Center parking areas at no charge to the LESSEE.
6. **ASSIGNMENT OR SUB-LEASE:** The LESSEE shall not assign this lease or sublet the leased premises or any part thereof, without the written consent of the LESSOR. Such written consent will not be unreasonably withheld by LESSOR.

7. **USE AND POSSESSION:** It is understood that the leased premises are to be used for general office purposes and for no other purposes without prior written consent of LESSOR. LESSEE shall not use the leased premises for any unlawful purpose or so as to constitute a nuisance. LESSEE shall return the premises to LESSOR at the termination hereof in as good condition and state of repair as the same was at the commencement of the term hereof, except for loss, damage, or depreciation occasioned by reasonable wear and tear and damage by accidental fire or other casualty.
8. **DESTRUCTION OF PREMISES:** In the event that said building is damaged by fire, windstorm, or an act of God, so as to materially affect the use of the building and premises, this Lease shall automatically terminate as of the date of such damage or destruction, provided, however, that if such building and premises are repaired so as to be available for occupancy and use within sixty (60) days after said damage, then this lease shall not terminate, provided further that the LESSEE shall pay no rent during the period of time that the premises are unfit for occupancy and use.
9. **CONDEMNATION:** If during the term of this lease or any renewal period thereof, the whole of the leased premises, or such portion thereof as will make the leased premises unusable for the purpose leased, be condemned by public authority for public use, then in either event, the term hereby granted shall cease and come to an end as of the date of the vesting of title in such public authority, or when possession is given to such public authority, whichever event occurs last. Upon such occurrence the rent shall be apportioned as of such date and any rent paid in advance at the due date for any space condemned shall be returned to the LESSEE. The LESSOR shall be entitled to reasonable compensation for such taking except for any statutory claim of the LESSEE for injury, damage or destruction of the LESSEE'S business accomplished by such taking. If a portion of the leased premises is taken or condemned by public authority for public use so as not to make the remaining portion of the leased premises unusable for the purposes leased, this lease will not be terminated but shall continue. In such case, the rent shall be equitably and fairly reduced or abated for the remainder of the term in proportion to the amount of leased premises taken. In no event shall the LESSOR be liable to the LESSEE for any interruption of business, diminution in use or for the value of any unexpired term of this lease.
10. **INTERRUPTION OF SERVICE:** LESSOR shall not be or become liable for damages to LESSEE alleged to be caused or occasioned by or in any way connected with or the result of any interruption in service, or defect or breakdown from any cause whatsoever in any of the electric, water, plumbing, heating, or air conditioning systems. However, upon receipt of actual notice of any such interruption, defect or breakdown, LESSOR will take such steps as are reasonable to restore any such interrupted service to remedy any such defect.
11. **LESSOR'S RIGHT TO INSPECT:** The LESSOR shall have the right, at reasonable times during the term of this lease, to enter the leased premises, for the purposes of examining and inspecting same and of making such repairs or alterations therein as the LESSOR shall deem necessary.
12. **INSURANCE:** LESSOR will be responsible for insuring its interest in the building and LESSEE will be responsible for insuring its personal property within the leased premises. LESSEE shall at all times during the term hereof, at its own expense, maintain and keep in

force a policy or policies of general and premises liability insurance against claims for bodily injury, death or property damage occurring in, on, or about the demised premises in a coverage amount of no less than \$500,000 per occurrence and naming LESSOR as an additional named insured.

13. **MAINTENANCE OF STRUCTURE**: LESSOR shall be responsible for the maintenance and good condition of the roof and supporting walls of the building leased hereunder and for maintenance in good working condition of all mechanical equipment (including but not limited to heating and air conditioning equipment) installed and provided by the LESSOR. The LESSEE shall be responsible for the maintenance in good condition of interior surfaces, floors, doors, ceilings, and similar items except that the LESSEE shall not be responsible for fair wear and tear or for major damage or destruction of such walls, grounds, surfaces, or any structural component of the premises.
14. **HEATING AND AIR CONDITIONING; JANITORIAL SERVICES**: LESSOR shall provide and maintain heating and air conditioning in good working condition. Temporary stoppages of heating services for the purposes of maintaining or repairing heating equipment and facilities shall not constitute a default by LESSOR in performance of this Lease, provided that the LESSOR exercises due diligence and care to accomplish such maintenance and repair and such stoppages do not continue to an unreasonable length of time. LESSOR shall be responsible for commercially reasonable janitorial service and trash removal from leased premises.
15. **PERSONAL PROPERTY AND IMPROVEMENTS**: Any additions, fixtures, or improvements placed or made by the LESSEE in or upon the leased premises, which are permanently affixed to the leased premises and which cannot be removed without unreasonable damage to said premises shall become the property of the LESSOR and remain upon the premises as a part thereof upon the termination of this Lease. All other additions, fixtures, or improvements to include trade fixtures, office furniture and equipment, and similar items, which can be removed without irreparable damage to the leased premises, shall be and remain the property of the LESSEE and may be removed from the leased premises by the LESSEE upon the termination of this lease. LESSEE shall bear the expense of any repairs of the leased premises, other than fair wear and tear caused by such removal.
16. **TAXES**: LESSEE will list and pay all business personal property taxes, if any, on its personal property located within the demised premises.
17. **NOTICE**: Any notices to be given by either party to the other under the terms of this Agreement shall be in writing and shall be deemed to have been sufficiently given if delivered by hand, with written acknowledgement of receipt, or mailed by certified mail, return receipt requested, or delivered by receipt controlled express service, to the other party at the following addresses or to such other addresses as either party hereafter from time to time designates in writing to the other party for the receipt of notice:

LESSEE:
Fellowship Health Resources, Inc.
Attn: Executive Director
5509 Creedmoor Road
Raleigh, NC 27612

LESSOR:
Cumberland County
Attn: County Manager
P. O. Box 1829
Fayetteville, NC 28302-1829

Such notice, if mailed, shall be deemed to have been received by the other party on the date contained in the receipt.

18. **ORDINANCES AND REGULATIONS:** The LESSEE hereby covenants and agrees to comply with all the rules and regulations of the Board of Fire Underwriters, officers and boards of the city, county or state having jurisdiction over the leased premises, and with all ordinances and regulations or governmental authorities wherein the leased premises are located, at the LESSEE'S sole cost and expense, but only insofar as any of such rules, ordinances, and regulations pertain to the manner in which the LESSEE shall use the leased premises, the obligation to comply in every other case, and also all cases where such rules, regulations, and ordinances require repairs, alterations, changes or additions to the building (including the leased premises) or building equipment, or any part of either, being hereby expressly assumed by the LESSOR and LESSOR covenants and agrees promptly and duly to comply with all such rules, regulations and ordinances with which LESSEE has not herein expressly agreed to comply.
19. **INDEMNIFICATION:** LESSEE will indemnify LESSOR and save it harmless from and against any and all claims, actions, damages, liability and expense in connection with loss of life, personal injury or damage to property occurring in or about, or arising out of, the demised premises, and occasioned wholly or in part by any act or omission of LESSEE, its agents, licensees, concessionaires, customers or employees. In the event LESSOR shall be made a party to any litigation, commenced by or against LESSEE, its agents, licensees, concessionaires, customers or employees, then LESSEE shall protect and hold LESSOR harmless and shall pay all costs, expenses and reasonable attorneys' fees incurred or paid by LESSOR in connection with such litigation, unless such litigation arises out of an injury or injuries claimed as a result of some defective condition existing on the premises for which LESSOR has responsibility to maintain or repair under the terms of this lease and to which LESSOR has been put on notice by LESSEE.
20. **REPAIR:** The premises shall meet all requirements necessitated by the ADA and OSHA Inspection Guidelines. Should it be necessary during the term of this Lease to repair the roof structure; exterior walls; or structural members or the building because of defect or failure, the LESSOR shall make such repairs or replacements at its sole cost and expense, within a reasonable time after demand is made in writing to the LESSOR to do so by the LESSEE. The LESSOR shall keep the premises, including all improvements, in good condition and repair and in a good, clean, and safe condition at all times during the term of this Lease Agreement.
21. **WARRANTY:** The LESSOR warrants that all plumbing, electrical, heating, and air conditioning units and facilities are in good working order at the commencement of this Lease.

22. **REMEDIES**: If either party shall be in default with respect to any separate performance hereunder, and shall have remained in default for ten (10) days after receipt of notice of default, there shall be a breach of this lease. The defaulting party shall remain fully liable for performing its remaining obligations under this lease. The defaulting party shall be liable for reasonable damages as provided by law and for all costs and expenses, including reasonable attorney's fees, incurred by the other party on account of such default, except as otherwise provided herein. Waiver by either party of any breach of the other's obligation shall not be deemed a waiver of any other or subsequent breach of the same obligation. No right or remedy of any party is exclusive of any other right or remedy provided or permitted by law or equity, but each shall be cumulative of every other right or remedy given hereunder or now or hereafter existing at law or in equity or by state or otherwise any may be enforced concurrently or from time to time.
23. **SUCCESSOR AND ASSIGNS**: This lease shall bind and inure to the benefit of the successors, assigns, heirs, executors, administrators, and legal representatives of the parties hereto.
24. **ALTERATIONS AND PARTITIONS**: The LESSEE may make reasonable alterations and partitions to the interior of the premises to enhance their suitability for the uses contemplated in this Lease Agreement, provided prior written approval of the graphic plan for alterations and partitions shall be obtained from the LESSOR, who shall not unreasonably withhold such approval.
25. **UTILITIES**: Electrical power, water, and sewer services to serve the leased premises shall be at LESSOR'S expense. LESSOR shall not be liable for any failure of any public utility to provide utility services over such connections and such failure shall not constitute a default by LESSOR in performance of this Lease. LESSEE shall be prudent in its use of utilities and compliant with the LESSOR'S practices and policies related to utilities.
26. **RISKS OF LOSS**: As between the LESSOR and the LESSEE, any risk of loss of personal property placed by the LESSEE in or upon the leased premises shall be upon and a responsibility to the LESSEE, regardless of the cause of such loss.
27. **DESTRUCTION OF PREMISES**: If the leased premises should be completely destroyed or damaged so that more than fifty percent (50%) of the leased premises are rendered unusable, this Lease shall immediately terminate as of the date of such destruction or damage.
28. **TERMINATION**: If the LESSEE shall fail to pay any installment of rent when due and payable as heretofore provided or fail to perform any of the terms and conditions heretofore set forth and shall continue in such default for a period of fifteen (15) days after written notice of default, LESSOR, at its discretion, may terminate this Lease and take possession of the premises without prejudice to any other remedies allotted by law; and/or, if the LESSOR SHALL fail to perform any of the terms and conditions heretofore set forth and shall continue in such default thirty (30) days after written notice of such default, the LESSEE, at its discretion shall terminate this Lease and vacate the leased premises without further obligation to pay rent as theretofore provided from date of said termination, without prejudice to any other remedies provided by law.

29. **OCCUPANCY AND QUIET ENJOYMENT:** LESSOR promises that LESSEE shall have quiet and peaceable possession and occupancy of the above leased premises in accordance with the terms set forth herein, and that LESSOR will defend and hold harmless the LESSEE against any and all claims or demands of others arising from LESSEE'S occupancy of the premises or in any manner interfering with the LESSEE'S use and enjoyment of said premises.
30. **MODIFICATION:** This Agreement may be modified only by an instrument duly executed by the parties or their respective successors.
31. **MERGER CLAUSE:** This instrument is intended by the parties as a final expression of their agreement and as a complete and exclusive statement of its terms. No course of prior dealings between the parties and no usage of trade shall be relevant or admissible to supplement, explain, or vary any of the terms of this Agreement. Acceptance of, or acquiescence in, a course of performance rendered under this or any prior agreement shall not be relevant or admissible to determine the meaning of this Agreement even though the accepting or acquiescing party has knowledge of the nature of the performance and an opportunity to make objection. No representations, understandings or agreements have been made or relied upon in the making of this Agreement other than those specifically set forth herein.

IN WITNESS WHEREOF, the LESSOR and LESSEE have caused this Lease Agreement to be executed in duplicate originals by their duly authorize officers, the date and year first above written.

LESSEE: FELLOWSHIP HEALTH RESOURCES,
INC.

ATTEST:

BY: _____ BY: _____
Secretary Executive Director

LESSOR: COUNTY OF CUMBERLAND

ATTEST:

BY: _____ BY: _____
Candice White, Clerk Kenneth Edge, Chair
Board of Commissioners

STATE OF NORTH CAROLINA

COUNTY OF CUMBERLAND

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that Candice White, personally appeared before me this day and acknowledged that she is the Clerk to the Cumberland County Board of Commissioners; that Kenneth Edge is the Chair of the Cumberland County Board of Commissioners; that the seal affixed to the foregoing is the Corporate Seal of said Board; that said instrument was duly passed at a regular meeting of the Board of Commissioners as therein set forth and was signed, sealed, and attested by the said Clerk on behalf of said Board, all by its authority duly granted; and that said Candice White acknowledged the said instrument to be the act and deed of the said Board.

WITNESS MY HAND and seal this the ____ day of _____, 2015.

Notary Public

My Commission Expires: _____

NORTH CAROLINA

_____ COUNTY

I, _____, a Notary Public of the County and State aforesaid, certify that _____ personally appeared before me this day and acknowledged that he/she is Secretary of Fellowship Health Resources, Inc., a nonprofit North Carolina corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Chief Executive Officer, sealed with its corporate seal and attested by him/her as its Secretary.

Witness my hand and official stamp or seal, this the ____ day of _____, 2015.

Notary Public

My Commission Expires: _____.

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Approved for Legal Sufficiency

Vicki Evans, Finance Officer

County Attorney's Office

() Renewable

() Non-renewable

Expiration Date: June 30, 2017

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. 26

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 21, 2015

TO: BOARD OF COUNTY COMMISSIONERS
FROM: AMY H. CANNON, COUNTY MANAGER *Amy H Cannon*
DATE: SEPTEMBER 16, 2015
SUBJECT: APPROVAL OF THE CUMBERLAND COUNTY FINANCE COMMITTEE REPORT AND RECOMMENDATIONS

BACKGROUND

The Cumberland County Finance Committee met on Thursday, September 3, 2015 and discussed the following:

- 1) Internal Audit Plan

A separate memo for this item is attached and the draft minutes of the Cumberland County Finance Committee are attached for your convenience.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Finance Committee report and recommendations.

/ct

Attachments

CM091615-3

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CUMBERLAND COUNTY FINANCE COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
SEPTEMBER 3, 2015 - 9:30 AM
MINUTES

MEMBERS PRESENT: Commissioner Marshall Faircloth, Chairman
Commissioner Jeannette Council
Commissioner Larry Lancaster

OTHER COMMISSIONERS

PRESENT: Commissioner Glenn Adams
Commissioner Kenneth Edge

OTHERS:

Amy Cannon, County Manager
James Lawson, Deputy County Manager
Melissa Cardinali, Assistant County Manager
Tracy Jackson, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Deborah Shaw, Budget Analyst
Tammy Gillis, Director of Internal Audit and Wellness
Sally Shutt, Governmental Affairs Officer
Candice White, Clerk to the Board
Press

Commissioner Faircloth called the meeting to order.

1. APPROVAL OF MINUTES – AUGUST 6 , 2015 REGULAR MEETING

MOTION: Commissioner Lancaster moved to approve the August 6, 2015 regular meeting minutes.

SECOND: Commissioner Council

VOTE: UNANIMOUS (3-0)

2. CONSIDERATION OF INTERNAL AUDIT PLAN

BACKGROUND:

At the June 15, 2015 Board of Commissioner's meeting, an Audit/Finance Committee Charter was adopted. The Charter requires that an audit plan be submitted to the Audit Committee for approval.

As the County is in the process of hiring a second internal auditor, a plan for the July – December 2015 time period is being submitted at this time. In December, a plan for the remainder of the fiscal year will be submitted for approval.

DRAFT

RECOMMENDATION/PROPOSED ACTION:

Staff recommends approving the July – December 2015 Internal Audit Plan as recorded below.

Cumberland County Internal Audit
Audit Plan
July - December 2015

Audit/Project	Department
Physical inventories	Central Maintenance Facility (CMF) Solid Waste garage Employee Pharmacy Health Department Pharmacy Health Department supply room
Inventory accounts	CMF Solid Waste
Bank accounts	Sheriff - Detention Center Social Services
Cash receipts	Sample of depts with petty cash or change funds
Cash counts	All depts with petty cash or change funds
Schedule of Federal & State Expenditures	For FY 2014-15 audit

Tammy Gillis, Director of Internal Audit and Wellness, reviewed the background information and the internal audit plan as recorded above and stated some of the items on the list have already been started and completed. Ms. Gillis stated the hope is to have a second internal auditor on board in October after which a plan for the remainder of the fiscal will be developed and submitted for approval. Ms. Gillis stated in addition to the above, each fall she audits a schedule of federal and state awards which reconciles the grants that come to the County.

In response to questions, Ms. Cannon stated Ms. Gillis covers several different functional areas and has been doing so for several years. Ms. Cannon stated with Ms. Gillis spending one-half her time on internal audit and adding another full time auditor, the County will make progress in completing some of the audits it has not been able to complete in the last couple of years. Ms. Gillis stated her combined functions require no more of her time than has been required in prior years.

MOTION: Commissioner Council moved to recommend approval of the July–December 2015 Internal Audit Plan as recorded above.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (3-0)

DRAFT

3. MONTHLY FINANCIAL REPORT

BACKGROUND:

The financial report is included as of the 13th period of fiscal year 2015. Highlights include:

- Revenues
 - Current real and personal property taxes continue at a trend similar to past years with final collections reflected in the “June” column.
 - Motor vehicle tax revenues continue to appear strong this year. The full year’s collection amount is reflected in this report.
 - Sales tax collections show slight growth compared to last fiscal year. This report reflects eleven months of sales tax collections.

- Expenditures
 - Expenditures remain in line with budget and show no unusual patterns.

- Crown center expense summary/prepared food and beverage and motel tax
 - A combined year-to-date summary is provided.
 - Prepared food and beverage and motel tax summary included.

RECOMMENDATION/PROPOSED ACTION:

No action needed – for information purposes only.

Ms. Evans reviewed highlights of the financial report as recorded above and stated the County is in the process of closing out fiscal year 2015 so it can begin preparing for audit. Ms. Evans stated real and personal property taxes total \$172,537,000; motor vehicle tax revenues total \$16,347,000; and there will be one more payment reflected in the 2015 figures for total sales tax collections.

Chairman Edge asked whether it was anticipated that the last sales tax payment would bring the County up to where it was in the prior fiscal year. Ms. Evans stated the last payment is anticipated to bring the County up to at least that amount.

4. OTHER MATTERS OF BUSINESS

Ms. Evans stated in connection with the audit of the County’s financial statements, Cherry Bekaert LLP has a new procedure in which Board members are required to complete a questionnaire designed to obtain information about fraud and internal controls. Ms. Evans asked that Board members complete the questionnaire and send back to Cherry Bekaert LLP.

Questions followed regarding the status of sales tax legislation. Ms. Cannon stated under the most current scenario, the County would stand to lose. Ms. Cannon stated the problem is that the fiscal research section actually shows the County to have a minor gain because they have used growth of over 5% in the sales tax statewide. Ms. Cannon stated the County’s growth has

DRAFT

not been that significant and the County's loss would be \$.5 to \$1 million. Ms. Cannon stated her understanding is that it has been sent to a committee of the House and the Senate; what was originally an 80/20 plan is now a 50/50 plan. Ms. Cannon also stated staff sit in on a weekly call with the North Carolina Association of County Commissioners (NCACC) and continue to monitor the issue.

There being no further business, the meeting adjourned at 10:45 a.m.

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

ITEM NO. 2G(1)

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 21, 2015

TO: BOARD OF COUNTY COMMISSIONERS
FROM: TAMMY GILLIS, INTERNAL AUDIT DIRECTOR *Tammy*
DATE: SEPTEMBER 15, 2015
SUBJECT: CONSIDERATION OF INTERNAL AUDIT PLAN

BACKGROUND

The Cumberland County Finance Committee met on September 3, 2015 and the Internal Audit Plan was presented as an agenda item.

At the June 15, 2015 Board of Commissioner's meeting, an Audit/Finance Committee Charter was adopted. The Charter requires that an audit plan be submitted to the Audit Committee for approval.

As we are in the process of hiring a second internal auditor, a plan for the July – December 2015 time period is being submitted at this time. In December a plan for the remainder of the fiscal year will be submitted for approval.

The Finance Committee reviewed and approved the Plan at the September 3, 2015 meeting.

RECOMMENDATION

Consider approval of the July – December 2015 Internal Audit Plan.

CUMBERLAND COUNTY

NORTH CAROLINA

PROCLAMATION

WHEREAS, the North Carolina Department of Transportation organizes an annual Fall statewide roadside cleanup to ensure clean beautiful roads in North Carolina; and

WHEREAS, the "**FALL LITTER SWEEP**" roadside cleanup encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Public Safety – Division of Adult Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during "**FALL LITTER SWEEP**" and may receive certificates of appreciation for their participation; and

WHEREAS, the great natural beauty of our state and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the "**FALL LITTER SWEEP**" cleanup will celebrate the 27th Anniversary of the North Carolina Adopt-A-Highway program and its volunteer groups that donate their labor and time year round to keep our roadsides clean; and

WHEREAS, the "**FALL LITTER SWEEP**" cleanup will be part of educating the children of this Great State and County regarding the importance of a clean environment to the quality of life in North Carolina;

NOW THEREFORE, the Cumberland County Board of Commissioners do hereby proclaim September 19 – October 3, 2015 as "**FALL LITTER SWEEP**" in Cumberland County and encourages all citizens to take an active role in making the County cleaner and more beautiful.

This 21st day of September, 2015.

Kenneth Edge, Chairman
Board of County Commissioners

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-077</u>
Date Received	<u>9-10-15</u>
Date Completed	

Fund No. 101 Agency No. 422 Organ. No. 4218

Organization Name: Sheriff's Office Grants

ITEM NO. 2I(1)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
TBA	Byrne 15	0	144,414	144,414
				-
				-
				-
				-
	Total	0	144,414	144,414

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
TBA	105	Byrne 15 CCSO	0	45,005	45,005
TBA	105	Byrne 15 Fay PD	0	99,409	99,409
					-
					-
					-
					-
					-
		Total	0	144,414	144,414

Justification:

To recognize award of the FY 15 Edward Byrne Justice Assistance Grant (JAG). Award documentation attached.

Funding Source:

State: _____ Federal: County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: Earl R Butler Date: 9/10/15
 Sheriff/Department Rep

Reviewed By: Deborah W. Shaw Date: 9/10/15
 Budget Analyst

Reviewed By: Walia Evans Date: 9/11/15
 Finance Director

Reviewed By: _____ Date: _____
 Assistant County Manager

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____



Department of Justice
Office of Justice Programs

Bureau of Justice Assistance

Office of Justice Programs

Washington, D.C. 20531

September 3, 2015

Ms. Amy Cannon
County of Cumberland
117 Dick Street
Fayetteville, NC 28301

Dear Ms. Cannon:

On behalf of Attorney General Loretta Lynch, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation in the amount of \$144,414 for County of Cumberland.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Tamaro T. White, Program Manager at (202) 353-3503; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Denise O'Donnell".

Denise O'Donnell
Director

Enclosures



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 9

1. RECIPIENT NAME AND ADDRESS (including Zip Code) County of Cumberland 117 Dick Street Fayetteville, NC 28301		4. AWARD NUMBER: 2015-DJ-BX-0882	
		5. PROJECT PERIOD: FROM 10/01/2014 TO 09/30/2018 BUDGET PERIOD: FROM 10/01/2014 TO 09/30/2018	
2a. GRANTEE IRS/VENDOR NO. 566000291		6. AWARD DATE 09/03/2015	7. ACTION Initial
2b. GRANTEE DUNS NO. 615719825		8. SUPPLEMENT NUMBER 00	
3. PROJECT TITLE Communications with law enforcement databases and purchase of law enforcement video equipment for base command center		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 144,414	
		11. TOTAL AWARD \$ 144,414	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY 15(BJA - JAG) 42 USC 3750, et seq.			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Denise O'Donnell Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Amy Cannon County Manager	
17. SIGNATURE OF APPROVING OFFICIAL <i>Denise O'Donnell</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Amy Cannon</i>	19A. DATE 9/9/15
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 144414		21. PDJUGT0974	

THE STATE OF NORTH CAROLINA
COUNTY OF CUMBERLAND

KNOW ALL BY THESE PRESENT

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF FAYETTEVILLE, NC AND COUNTY OF CUMBERLAND,
NC**

2015 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this 1st day of June, 2015, by and between The COUNTY of CUMBERLAND, acting by and through its governing body, the Cumberland County Board of Commissioners, hereinafter referred to as COUNTY, and the CITY of FAYETTEVILLE, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Cumberland County, State of North Carolina, witnesseth:

WHEREAS, this Agreement is made under the authority of Sections 153A-14 and 160A-17.1 of the North Carolina General Statutes: and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interest of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the COUNTY agrees to serve as the fiscal agent and will file a single joint application for the FY 2015 JAG funds.

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

The COUNTY agrees to provide the CITY their allocated funding amount of Ninety Nine-thousand, Four-hundred Nine dollars (\$99,409), as computed by the US Department of Justice.

Section 2.

The COUNTY, acting as fiscal agent, will not request funding to cover administrative costs. The COUNTY, acting as fiscal agent, will submit quarterly programmatic and financial reports to the US Department of Justice. The CITY agrees to forward pertinent data regarding the CITY'S program initiatives related to this grant award to assist the COUNTY in completing the aforementioned reports.

Section 3.

The COUNTY intends to use its share for communications and the CITY intends to use its share for equipment.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims brought against the CITY, other than claims for which liability may be imposed by the State Tort Claims Act.

Section 5.

Nothing in the performance of this Agreement shall impose any liability for claims brought against the COUNTY other than claims for which liability may be imposed by the State Tort Claims Act.

Section 6.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 7.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 8.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-081
Date Received	9/14/2015
Date Completed	

Fund No. 106 Agency No. 470 Organ. No. 4706
 Organization Name: School Capital Outlay Category II

ITEM NO. 2I(2)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated (Sales Tax)	0	30,000	30,000
Total		0	30,000	30,000

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3837	339	School Capital Outlay Category II	2,284,375	30,000	2,314,375
Total			2,284,375	30,000	2,314,375

Justification:

Revision in the amount of \$30,000 to appropriate fund balance (sales tax) to budget Capital Outlay Category II expenditures as approved by the Cumberland County Board of Education on September 8, 2015.

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: Bob Sucher Date: 9/14/15
 Department Representative
 Reviewed By: Deborah W. Shaw Date: 9/15/15
 Budget Analyst
 Reviewed By: Wiski Swans Date: 9/14/15
 Finance Director
 Reviewed By: _____ Date: _____
 Assistant County Manager

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

Patricia Hall,
Chair
Town of Hope Mills

Charles Morris,
Vice-Chair
Town of Linden

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Diane Whealley,
Carl Manning,
Walter Clark,
Cumberland County

Benny Pearce,
Town of Eastover

ITEM NO. 3A

SEPTEMBER 11, 2015

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P15-44:** Rezoning of 2.27+/- acres from A1 Agricultural to C(P) Planned Commercial or to a more restrictive zoning district; located in the northern quadrant of SR 1006 (Maxwell Road) and SR 1826 (Wade Stedman Road); submitted by Joseph T. Geddie and Violet G. Dowd (owners) and Par 5 Development Group, LLC.

ACTION: 1st motion for Case P15-42: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P15-44: Move to deny the request for C(P) Planned Commercial district but approve the rezoning for C2(P) Planned Service and Retail district as recommended by the Planning Staff.

SITE PROFILE: **Frontage & Location:** 258.72+/- on SR 1006 (Maxwell Road) & 295.30+/- on SR 1826 (Wade Stedman Road); **Depth:** 360.00+/-; **Jurisdiction:** Cumberland County; **Adjacent Property:** Yes, northwest, southeast & southwest of subject property; **Current Use:** Vacant land; **Initial Zoning:** A1 – August 23, 1994 (Area 19); **Nonconformities:** None; **Zoning Violation(s):** None; **Surrounding Zoning:** North: R40, R40A, RR & A1; South: C(P)/CZ (consignment shop), RR & A1; East: C(P) & RR; West: R40, RR & A1; **Surrounding Land Use:** Residential (including manufactured dwellings & multi-family), religious worship, convenience retail with gasoline sales, second hand sales, fire department, lodge, farmland and woodlands; **2030 Land Use Plan:** Rural; **Special Flood Hazard Area (SFHA):** None; **Water/Sewer Availability:** ESD/Septic; **Soil Limitations:** None; **School Capacity/Enrolled:** Stedman Primary (K-1): 200/172; Stedman Elementary (2-5): 300/291; Mac Williams Middle: 1,270/1,169; Cape Fear High: 1,425/1,541; **Subdivision/Site Plan:** Retail store site plan conditionally approved (Case No. 15-073); **Average Daily Traffic Count (2012):** 4,500 on SR 1006 (Maxwell Road) & 1,900 on SR 1826 (Wade Stedman Road); **Highway Plan:** Wade Stedman Road and Maxwell Road are identified in the Highway Plan as Local Roads. There are no road improvements/constructions specified for this area. This case has no impact on the current Highway Plan or Transportation Improvement Program; **Notes:** Density: A1 – 1 lot/unit; Minimum Yard Setback Regulations: **A1:** Front yard: 50', Side yard: 20', Rear yard: 50'; **C1(P):** Front yard: 45', Side yard: 15', Rear yard: 20'; **C2(P) & C(P):** Front yard: 50', Side yard: 30', Rear yard: 30'.

MINUTES OF AUGUST 18, 2015

1st MOTION

The Planning and Inspections Staff recommends denial of the C(P) Planned Commercial but approval of the C2(P) Planned Service and Retail district for Case No. P15-44; even though the recommended district is not entirely consistent with the adopted comprehensive plan designated as the *2030 Growth Vision Plan*, which calls for "rural" at this location, the district recommended is consistent with the objectives for commercial development listed in the Land Use Policies Plan; specifically, by promoting sufficiently zoned commercial areas to accommodate the needs of the county residents and locating commercial development at major intersections with the least impact on residents and other incompatible uses.

The staff recommends the board further find that approval of the recommended rezoning is reasonable and in the public interest because the district requested for the subject property meets or exceeds the location criteria of the adopted Land Use Policies Plan, in that: *public water and sewer required*, public water (ESD) is available, however sewer is not available but there is an exception in the plan for rural commercial; *should have minimum direct access to a collector street; should not be in a predominantly residential, office & institutional, or light commercial area and must be located on a sufficient site that provides adequate area for buffering, screening, and landscaping.*

2nd MOTION

In addition to the above information, the Planning and Inspections Staff recommends denial of the requested district of C(P) Planned Commercial but approval of the C2(P) Planned Service and Retail district based on the following :

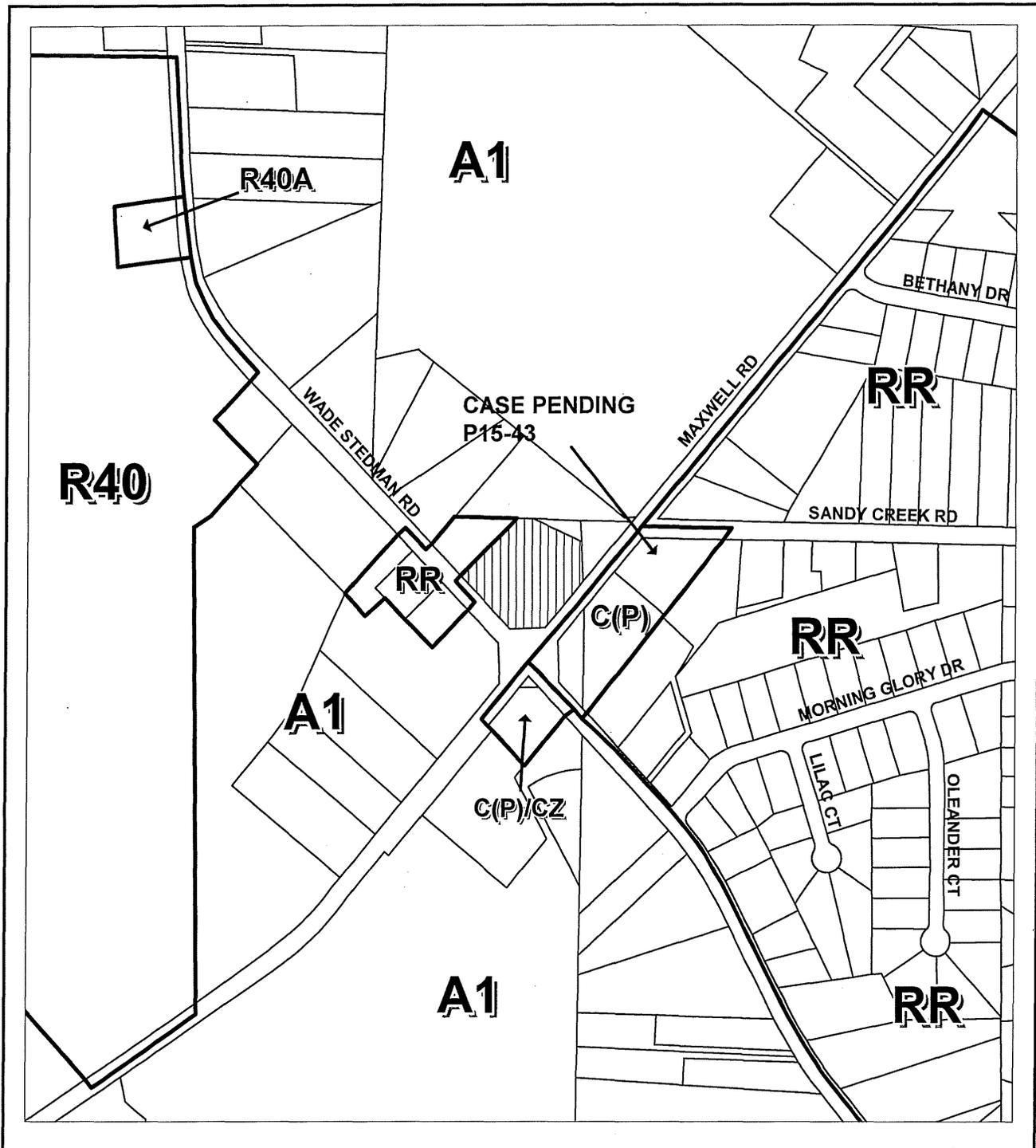
- The C2(P) Planned Service and Retail district is logical as there are similar commercial zoning districts and uses in the general area.

The applicant has verbally agreed with the staff recommendation. The C1(P) district could also be considered suitable for this request.

Mr. Manning made both of the motions referenced above, seconded by Mr. McLaurin, to follow the staff recommendations and approve the request. The motions passed unanimously.

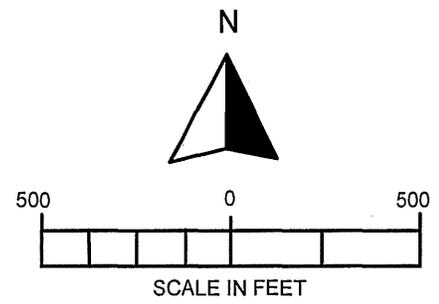
First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.



REQUESTED REZONING A1 TO C(P)

ACREAGE: 2.27 AC.+/-	HEARING NO: P15-44	
ORDINANCE: COUNTY	HEARING DATE	ACTION
STAFF RECOMMENDATION		
PLANNING BOARD		
GOVERNING BOARD		



PIN: 0497-08-8452

Patricia Hall,
Chair
Town of Hope Mills

Charles Morris,
Vice-Chair
Town of Linden

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
COUNTY
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Diane Wheatley,
Carl Manning,
Walter Clark,
Cumberland County

Benny Pearce,
Town of Eastover

SEPTEMBER 11, 2015

ITEM NO. 3B

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P15-45:** Rezoning of .89+/- acre from C1(P) Planned Local Business to C(P) Planned Commercial or to a more restrictive zoning district; located at 1001, 1001B, 1003 and 1007 Honeycutt Road; submitted by Mary Lee Peaden (owner), Steve and Bev Soderholm.

ACTION: 1st motion for Case P15-45: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P15-45: Move to approve the rezoning for C(P) Planned Commercial district as recommended by the Planning Staff.

SITE PROFILE: Frontage & Location: 193.69'+/- on SR 1613 (Honeycutt Road) & 194.69'+/- on SR 1623 (Patton Street); **Depth:** 200.86'+/-; **Jurisdiction:** Cumberland County; **Adjacent Property:** Yes, southeast of subject property; **Current Use:** Sheriff Annex & trade contractor; **Initial Zoning:** R6A – August 21, 1972 (Area 1); rezoned to C1(P) on January 6, 1977; **Nonconformities:** None; **Zoning Violation(s):** None; **Surrounding Zoning:** North: C(P)/CU (mini-warehousing), C1(P)/CU (motor vehicle sales), C1(P)/CU (second hand sales), C(P), C2(P), C1(P), LC (Fay), R10, PND, R6 & R6A; South: R6/CU (to allow manufactured home), C1(P), O&I (Fay), SF-6 (Fay), R6 & R6A; East: C(P) & R6A; West: C3 & R6A; **Surrounding Land Use:** Residential (including manufactured dwellings & multi-family), second hand sales, motor vehicle repair, mini-warehousing, barbering, motor vehicle sales, restaurant, convenience retail w/ gasoline sales, vacant commercial structure, school, manufactured home parks (2) & religious worship (2); **2030 Land Use Plan:** Commercial; **North Fayetteville Land Use Plan:** Urban; **Special Flood Hazard Area (SFHA):** None; **Water/Sewer Availability:** PWC/Septic; **Soil Limitations:** None; **Watershed:** Yes; **School Capacity/Enrolled:** W.T. Brown Elementary: 750/570; Spring Lake Middle: 700/488; Pine Forest High: 1,750/1,583; **Subdivision/Site Plan:** If approved, new development will require review and approval; **RLUAC:** Does not object to the request but advises the property is located within a military aircraft high noise level area (62-70 db); **Municipal Influence Area:** City of Fayetteville; **Average Daily Traffic Count (2012):** 14,000 on SR 1613 (Honeycutt Road); **Highway Plan:** Honeycutt Road is identified in the Highway Plan as a Local Road. There are no road improvements/constructions specified for this area. This case has no impact on the current Highway Plan or Transportation Improvement Program; **Note: Minimum Yard Setback Regulations: C1(P):** Front yard: 45', Side yard: 15', Rear yard: 20'; **C2(P) & C(P):** Front yard: 50', Side yard: 30', Rear yard: 30'.

MINUTES OF AUGUST 18, 2015

1st MOTION

The Planning and Inspections Staff recommends the board find that approval of the request for rezoning in Case No. P15-45 is consistent with the adopted comprehensive plan designated as the *2030 Growth Vision Plan*, which calls for "urban" at this location as the proposed district will allow for a wide variety of commercial businesses. The request is also consistent with the North Fayetteville Land Use Plan which calls for "urban development" at this location.

The staff recommends the board further find that approval of this rezoning is reasonable and in the public interest because the district requested for the subject property meets or exceeds the location criteria of the adopted Land Use Policies Plan, in that: *public water and sewer required*, public water is available, however, sewer is not yet available but there is a project in the design stage that should extend sewer in the near future; *should have minimum direct access to a collector street*; *should not be in a predominantly residential, office & institutional, or light commercial area*; *must be located on a sufficient site that provides adequate area for buffering, screening, and landscaping* and *could be located in a designated Activity Node Area*.

2nd MOTION

The Planning and Inspections Staff recommends the board approve Case No. P15-45 for C(P) Planned Commercial district based on the above information and the following:

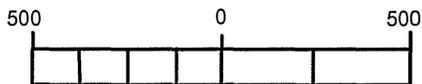
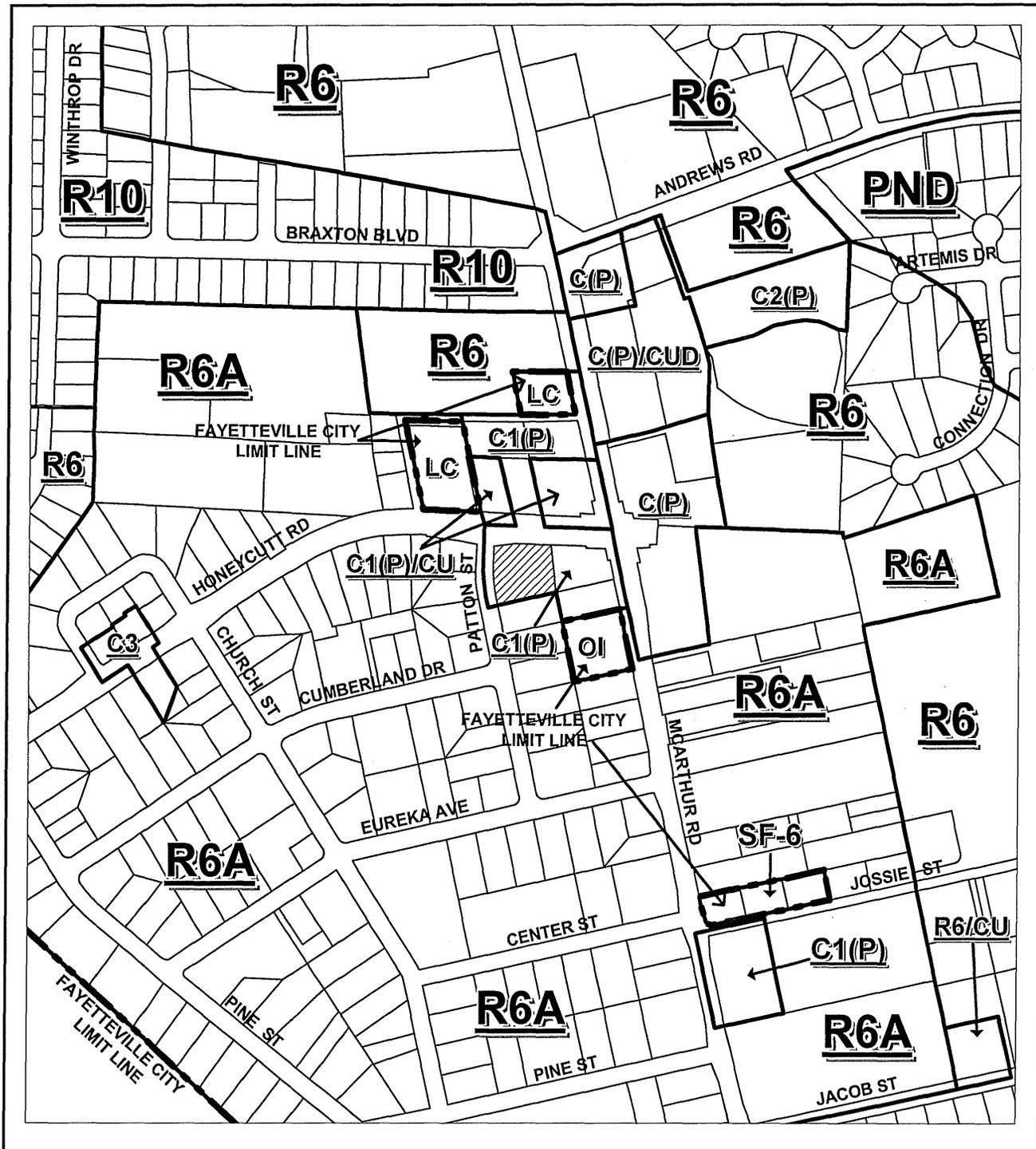
- The C(P) Planned Commercial district will allow for land uses and lot sizes that exist in the general area.

The C2(P) district could also be considered suitable at this location.

Mr. Manning made both of the motions referenced above, seconded by Mr. McLaurin, to follow the staff recommendations and approve the request. The motions passed unanimously.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.



SCALE IN FEET

REQUESTED REZONING C1(P) TO C(P)

ACREAGE: 0.89 AC. +/-		HEARING NO: P15-45	
ORDINANCE: COUNTY		HEARING DATE	ACTION
STAFF RECOMMENDATION			
PLANNING BOARD			
GOVERNING BOARD			

Patricia Hall,
Chair
Town of Hope Mills

Charles Morris,
Vice-Chair
Town of Linden

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

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Diane Wheatley,
Carl Manning,
Walter Clark,
Cumberland County

Benny Pearce,
Town of Eastover

SEPTEMBER 11, 2015

ITEM NO. 30

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P15-46:** Rezoning of 252.00+/- acres from PND Planned Neighborhood to MXD Mixed Use/CZ Conditional Zoning or to a more restrictive zoning district; located south of SR 1606 (Elliott Farm Road), west of US 401 (Ramsey Street); submitted by Don B. Broadwell, Jr. on behalf of Broadwell Land Company (owner).

ACTION: 1st motion for Case P15-46: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P15-46: Move to approve the rezoning for MXD Mixed Use Development / CZ Conditional Zoning as recommended by the Planning Staff.

SITE PROFILE: Frontage & Location: 1,250.00'+/- on US 401 (Ramsey Street), 2,460.00'+/- on SR 1607 (Elliott Bridge Road) & 2,450.00'+/- on SR 1606 (Elliott Farm Road); **Depth:** 4,580.00'+/-; **Jurisdiction:** Cumberland County; **Adjacent Property:** No; **Current Use:** Vacant woodlands; **Initial Zoning:** PND – August 21, 1972 (Area 1); **Nonconformities:** None; **Zoning Violation(s):** None; **Surrounding Zoning:** North: C(P), R40, R30, RR R15 & A1A; South: RR & PND; East & West: PND; **Surrounding Land Use:** Residential (including manufactured dwellings & multi-family), sub station, convenience retail w/ gasoline sales, religious worship, farmland and woodlands; **2030 Land Use Plan:** Urban fringe; **North Central Land Use Plan:** Commercial & Low Density Residential; **Special Flood Hazard Area (SFHA):** None, however small stream standards apply; there is a detailed floodplain study south of the subject properties that may/may not influence new flood maps in that area expected in the next year or two; **Water/Sewer Availability:** Harnett/ Harnett; **Soil Limitations:** Yes, hydric – JT Johnston loam & RA Rains sandy loam; **Watershed:** Yes; **School Capacity/Enrolled:** Raleigh Road Primary (K-1): 220/224; Long Hill Elementary (2-5): 460/484; Pine Forest Middle: 820/734; Pine Forest High: 1,750/1,583; **Subdivision/Site Plan:** If approved, "Ordinance Related Conditions" apply; **RLUAC:** Does not object to the request but advises the property is located within a military aircraft high noise level area (65 db); also, the Joint Land Use Study (JLUS) calls for Low Density Development at this location but suggests the southwest corner of the request is listed as important to conserve; **Municipal Influence Area:** City of Fayetteville; **Average Daily Traffic Count (2012):** 8,000 on US 401 (Ramsey Street), 5,000 on SR 1607 (Elliott Bridge Road) & 1,900 on SR 1606 (Elliott Farm Road); **US Fish & Wildlife & RLUAC:** No objection to rezoning; however, concerned about loss of canopy height trees for dispersal corridor for red-cockaded woodpeckers; **Highway Plan:** Elliott Farm Road and Elliott Bridge Road are identified in the

Highway Plan as Local Roads. There are no road improvements/constructions specified for this area. This case has no impact on the current Highway Plan or Transportation Improvement Program. Ramsey Street is identified in the Highway Plan as a boulevard needing improvement. The proposal calls for a multi-lane (4 lane divide) facility; **Note:** Density: Single-family residential – 133 acres, 307 lots (53% of the tract) – **1,244 lots permitted as currently zoned**, Multi-family residential – 37 acres (15% of the tract), Commercial – 24 acres (9% of the tract), Open Space – 58 acres (23% of the tract) – **where only 15% is required.**

MINUTES OF AUGUST 18, 2015

Mr. Lloyd presented the case information. Mr. Lloyd explained the current zoning and stated that with the current zoning the developer could put 1,244 units on the site with sewer. Mr. Lloyd advised that water and sewer would be provided by Harnett County. It is possible for PWC to provide utilities, but if it were to come from PWC the subject property would be annexed into the City of Fayetteville before it could get utilities.

With the rezoning they are cutting the density, they are proposing 307 lots in this development and the multi-family housing will be approximately 300. They are cutting the density down to about half.

1st MOTION

The Planning and Inspections Staff recommends the board find that approval of the rezoning request for Case No. P15-46 is consistent with the adopted comprehensive plan designated as the *2030 Growth Vision Plan*, which calls for "urban fringe" at this location because the request meets the intent of the Mixed Use District, which was adopted to encourage innovative development by providing use flexibility while maintaining quality design. The request is also consistent with the North Central Land Use Plan, which calls for "commercial" and "low density" development at this location.

The staff also recommends the board find that approval of this rezoning is reasonable and in the public interest because the district requested for the subject properties meets or exceeds the location criteria of the adopted Land Use Policies Plan, in that: *public water and sewer are available*, Harnett County water and sewer will be extended to subject properties; *there is direct access to a local road; should be a minimum of 10 acres; is a means to promote an alternative to strip commercial development; separation of mixed uses and located on a sufficient site that provides adequate area for buffering, screening landscaping, parking and required open space.*

2nd MOTION

The Planning and Inspections Staff recommends the approval of Case No. P15-46 for MXD Mixed Use/CZ Conditional Zoning based on the following:

1. The request is logical as the uses will maintain or enhance the value of adjoining or abutting properties in that this is a quality, well planned development that, if approved, will complement the area in which it is proposed.
2. The location and character of the use, if developed according to the plan submitted and recommended, will be in harmony with the area in which it is to be located; and
3. This development will introduce public sewer from Harnett County to this rural portion of the county.

There are no other districts considered suitable for this request. The property owner has voluntarily agreed to all "Ordinance Related Conditions".

There were people present to speak.

Mrs. Wheatley asked how many units could go on the site without sewer.

Mr. Lloyd stated with RR density about five hundred and twenty units.

Mr. Dell Crawford spoke in favor. Mr. Crawford restated what the current zoning would allow and that the developer is proposing about half of that, seven hundred units total would be developed. Also, water and sewer would be run to the site. The developer has been working with Cumberland County Schools about the same amount of time that they have been trying to develop this land, and there is a nice parcel that is available for the school system, to put an elementary school.

Ms. Hall asked Mr. Crawford if the five hundred twenty units mentioned included the future multi-family units.

Mr. Crawford said that there were roughly three hundred and seven single family and about three hundred and fifty multi-family.

Mr. Jeffrey Hassler declined to speak.

Ms. Bessie Locus spoke in opposition. Ms. Locus stated that her concerns were with the increased traffic this development would bring when there are already five thousand cars that travel up and down Elliot Bridge Road. There are a lot of accidents out there. The road is built for one thousand cars and presently there are a lot more. Ms. Locus also stated that she was concerned how this development would affect property values.

Dr. Andrews asked Ms. Locus how she got the five thousand total.

Ms. Locus stated that there was a study done.

Mr. Clark stated that this would be a way that would reduce traffic there if you think about what could be put there.

Ms. Locus asked what the price range would be for the proposed homes.

Mr. Crawford commented on the general price range and stated that the proposed housing costs would range from two hundred and fifty thousand to four hundred thousand dollars, pretty comparable to what's in the area now. Mr. Crawford also stated that they have been working very closely with Department of Transportation (DOT) and they will be including center turn lanes, right and left turn lanes, and road widening. Safety would be improved. The developer and Cumberland County Schools would take care of the road work. DOT won't approve driveways and roadways going into Elliot Bridge Road unless they are built to their standards.

Mr. James Rose stated that DOT has plans to install a traffic signal at Elliot Bridge Road and Ramsey Street.

Mr. McLaurin stated that they would have to stick with the green spaces, its site specific. If not they would have to come before the board again.

Mrs. Wheatley stated that this proposal would change the complexion of this side of the County; it's kind of rural out there. But, development will happen, it could be worse.

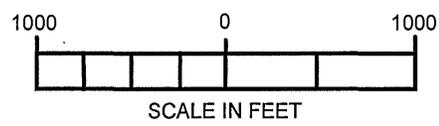
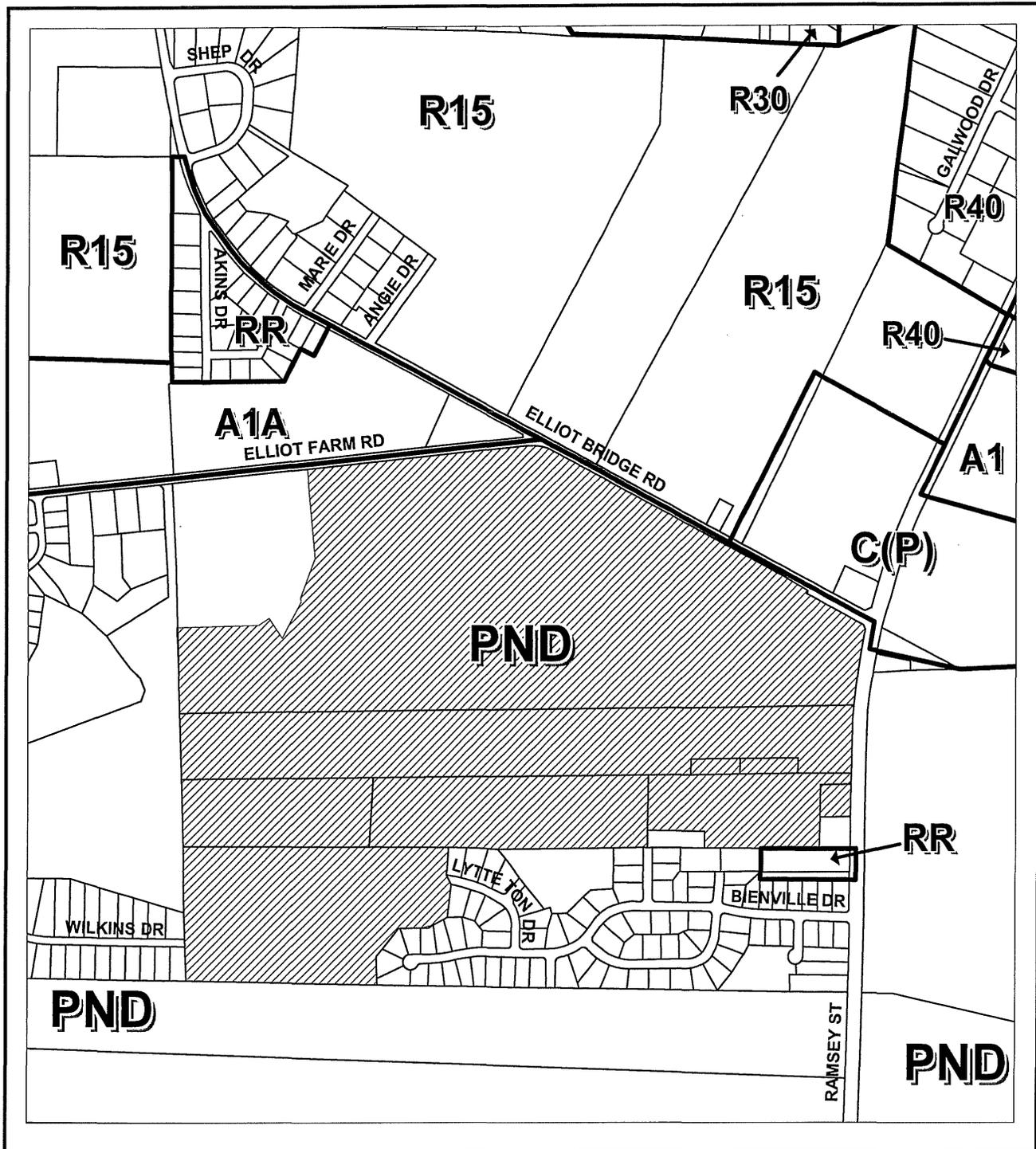
Mr. McLaurin stated that in his fourteen years on the board, he has seen developments like this before get turned down. The developer has got all his money invested in this plan and will turn around and go right to the City and get it annexed. This proposal has fewer homes than what could be there with the current zoning.

Ms. Hall said that this could be a nicer development in the County than in the City.

Mr. McLaurin made both of the motions referenced above, seconded by Mr. Clark, to follow the staff recommendations and approve the request. The motions passed unanimously.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.

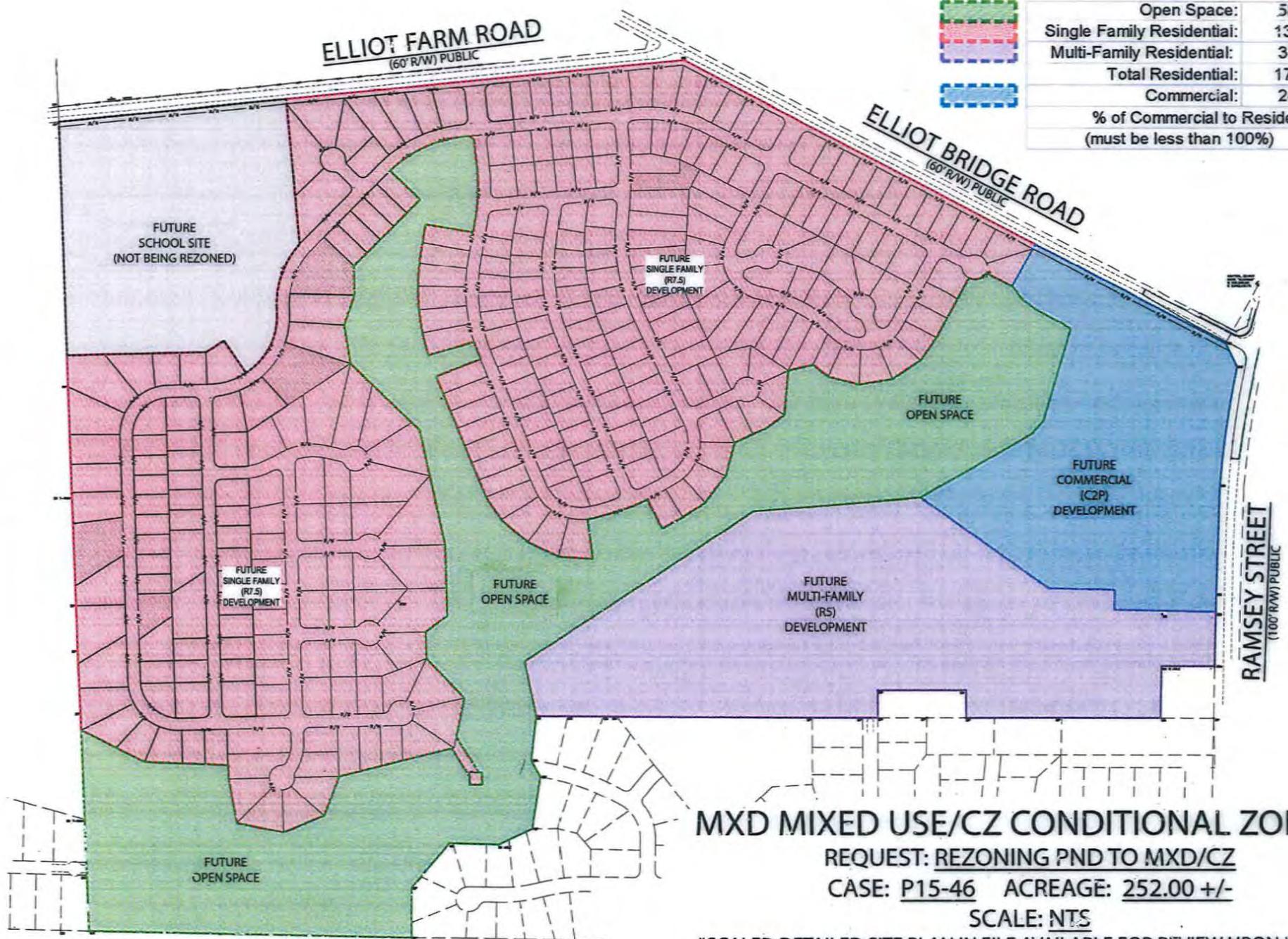


REQUESTED REZONING PND TO MXD/CZ

ACREAGE: 252.00 AC.+/-		HEARING NO: P15-46	
ORDINANCE: COUNTY	HEARING DATE	ACTION	
STAFF RECOMMENDATION			
PLANNING BOARD			
GOVERNING BOARD			

PIN: 0542-18-1405
 0542-17-3803
 0542-28-6475, 6962
 0542-48-0745, 2510, 4705, 8553
 PORT OF PIN: 0542-29-4877

JM
7/28/15



Open Space:	58	23%
Single Family Residential:	133	53%
Multi-Family Residential:	37	15%
Total Residential:	170	67%
Commercial:	24	9%
% of Commercial to Residential:	14%	(must be less than 100%)

NC GRID NAD 83
 NC GRID NAVD 88

MXD MIXED USE/CZ CONDITIONAL ZONING
 REQUEST: REZONING PND TO MXD/CZ
 CASE: P15-46 ACREAGE: 252.00 +/-
 SCALE: NTS

*SCALED DETAILED SITE PLAN IN FILE AVAILABLE FOR REVIEW UPON REQUEST

MIXED USE DEVELOPMENT/CZ CONDITIONAL ZONING DISTRICT

DRAFT

Ordinance Related Conditions

Pre- Permit Related:

1. Prior to any development on the multi-family and commercial portions of this Mixed Use Development, the developer must submit five copies of a site plan for staff review and approval; the revised plans must include:
 - a. Landscaping provided in accordance with the provisions in Section 1102.N, Landscaping, County Zoning Ordinance;
 - b. Location of all freestanding signs reflected on the site plan in accordance with provisions in Article XIII, Sign Regulations, County Zoning Ordinance;
 - c. Off-street parking in accordance with the provisions in Section 1203, Off-Street Parking, County Zoning Ordinance;
 - d. Buffer locations and type separating the multi-family area from the adjacent residentially zoned properties;
 - e. Drives and internal circulation patterns; and
 - f. Loading space(s) in accordance with the provision in Section 1203, Off-Street Parking, County Zoning Ordinance.

In addition, recombination plats and/or subdivision plats may be processed as the same time as the plan approvals and the approval(s) conditioned with standard subdivision ordinance related provisions.

2. Prior to any tree removal, the developer is required to conduct a cavity tree survey - this condition is necessary so that a forest canopy sufficient to sustain foraging habitat for red-cockaded woodpeckers is retain. The developer is to take measures to retain as many mature canopy height pines to protect the dispersal corridor of the woodpecker.

Watershed-Related:

3. An application for watershed approval must be submitted to the Watershed Review Officer (WRO) and plans must be approved by the WRO and/or the County Board of Adjustment (high density) prior to final plat approval and/or prior to application for any building/zoning permits. (Note: This approval may require additional conditions restricting the development of this property.) A copy of the WRO's approval of this plat/plan must be submitted to Code Enforcement at the time of application for any permits.
4. Prior to application for the building final inspection, a Watershed Occupancy Permit must be issued for each lot/tract within this development.

Permit-Related:

5. The owner/developer(s) of these lots must obtain detailed instructions on provisions of the County Zoning Ordinance and permits required to place any structure within this development from the County Code Enforcement Section, Room 101 in the Historic Courthouse at 130 Gillespie Street. For additional information, the developer should contact a Code Enforcement Officer.
6. Connection to public water and sewer is required, Harnett County Utilities (HCDPU) must approve water and sewer plans prior to application for any permits. The proposed development must meet the requirements of HCDPU Preliminary Subdivision Review prior to approval by Harnett County. The Harnett County ordinance can be found at: <http://www.harnett.org/utilities/downloads/HCDPU%20Rules%20Ordinance%202015.pdf> A copy of the Harnett County approval must be provided to Code Enforcement at the time of application for building/zoning permits. (Section 2306 A.1, Public Water and Sewer Systems, County Subdivision and Development Ordinance)
7. The developer must provide a site-specific address and tax parcel number at the time of building/zoning permit application.
8. New development where the developer will disturb or intends to disturb more than one acre of land is subject to the Post-Construction Stormwater Management Permitting Program (Phase II Stormwater Management Requirements) administered by the Division of Water Quality, North Carolina Department of Environment and Natural Resources. If one acre or more of land is

to be disturbed, prior to the issuance of any building/zoning permits for this site, a copy of the State's *Post-Construction Permit* must be provided to County Code Enforcement.

9. For any new development where the developer disturbs or intends to disturb more than one acre of land, the developer must provide the Code Enforcement Section with an approved NC Department of Environment and Natural Resources (NCDENR) sedimentation and erosion control plan (S&E) prior to any application for permits. (Note: If any retention/detention basins are required for state approval of this plan, then three copies of a revised plan must be submitted and approved by Planning & Inspections prior to application for any building/zoning permits.) A copy of the NCDENR approval must be provided to Code Enforcement at the time of application for any building/zoning permits.
10. At the time of preparation of these August 11, 2015 conditions, there is no *Special Flood Hazard Area* (SFHA) existing on the subject property; however, there is limits of a detailed study (floodplain) just south of the subject property that may/may not be influenced by the new flood maps which are expected to be published within the next year or two - currently there is no preliminary map that reflects this area. If SFHA is found to exist on the subject property at the time of permit application, any development within SFHA must have first flood elevations, including all mechanical and electrical equipment above base flood elevation (BFE) plus two feet of freeboard. Proper flood plain development permits would be required, issued by the County Engineer, prior to any building/permit application. If applicable, a copy of the approved flood plain permit must be provided to Code Enforcement at the time of building/zoning permit applications.
11. The building final inspection cannot be accomplished until a Code Enforcement Officer inspects the site and certifies that the site is developed in accordance with the approved plans.
12. A review of the data available to the Army Corp of Engineers indicates that jurisdictional waters are likely to be present on this property and therefore are likely to be impacted by the proposed project. However, without an official Jurisdictional Determination at the property, these findings cannot be confirmed.

A permit will be required for this project if construction will involve the temporary and/or permanent placement of fill in waters of the United States including wetlands. If a permit is required, the applicant will be required to avoid and minimize impacts to wetland/waters of the United States and may need to provide compensatory mitigation for unavoidable impacts.

13. The developer must formally notify the NC Department of Transportation once construction of the public streets is complete and initiate the process of transferring the responsibility of road maintenance to the NCDOT. If application to the NCDOT District Engineer has not been formally submitted by the time building permits have been issued for 80% of the lots shown on the preliminary plan, no additional building permits can be issued until the NCDOT District Engineer notifies this department of the receipt of the application.

Site-Related:

14. All uses, dimensions, setbacks and other related provisions of the County Subdivision and Development Ordinance and Zoning Ordinances for the MXD/CZ zoning district must be complied with, as applicable. All notes and calculations as shown on the site plan and contained within the application are to be considered as a part of this conditional approval.

Note: A very limited type of retail and other uses are allowed in the MXD/CZ zoning district specifically all the uses permitted in the O&I(P) and C1(P) districts and the listed uses in Section 603.C, Uses Allowed, County Zoning Ordinance for the C2(P) and C(P) zoning districts; the developer/property owner is encouraged to contact Code Enforcement or Land Use Codes prior to entering into a contract/lease with any tenant to verify the permissibility of the intended use.

15. All corner lots and lots fronting more than one street must provide front yard setbacks from each street.
16. This conditional approval is not approval of any freestanding or development signs. If a freestanding or development sign is desired, re-submittal of the site plan is required prior to application for any freestanding sign permits. Attached signage for this development must be in accordance with the applicable sign regulations as set forth in Article XIII of the County Zoning Ordinance and that the proper permit(s) must be obtained prior to the installation of any permanent signs on the property. (Note: This conditional approval is **not** approval of the size, shape, or location of any signs.)
17. All applicable provisions of Section 2401, "Group Developments", County Subdivision and Development Ordinance, must be complied with.

18. The small stream standards set forth in Section 6.5-44, County Flood Damage Prevention Ordinance, shall be complied with during construction and upon completion of development within this subdivision as enforced by the County Engineer's Office.
19. For any new development, an adequate drainage system must be installed by the developer in accordance with the NC Department of Environment and Natural Resources' (NCDENR) *Manual on Best Management Practices* and all drainage ways must be kept clean and free of debris. (Section 2306 D, County Subdivision and Development Ordinance)
20. For new development, all utilities, except for 25kv or greater electrical lines, must be located underground. (Section 2306 C, County Subdivision and Development Ordinance)
21. In the event a stormwater utility structure is required by the NC Department of Environment and Natural Resources (NCDENR), the owner/developer must secure the structure with a four foot high fence with a lockable gate, and is required to maintain the detention/retention basin, keeping it clear of debris and taking measures for the prevention of insect and rodent infestation.
22. This review does not constitute a "subdivision" approval by NC Department of Transportation (NCDOT). A separate submittal to NCDOT will be required prior to consideration for addition to the system of any street within this development.
23. The developer must obtain driveway permits from the NC Department of Transportation (NCDOT). A copy of the approved driveway permit must be provided to Code Enforcement at the time of application for building/zoning permits.
24. The NC Department of Transportation (NCDOT) must approve the street plans and the street(s) are required to be constructed to the NCDOT standards for secondary roads.
25. Turn lanes may be required by the NC Department of Transportation (NCDOT).
26. All lighting is required to be directed internally within this development and comply with the provisions of Section 1102 M, Outdoor Lighting, County Zoning Ordinance.

Plat-Related:

27. If all plats are not recorded and if Special Flood Hazard Area (SFHA) is found to exist on any portion of the subject property, the final plat must show the limits of the SFHA; information may be obtained from the County Engineer's office or the Federal Emergency Management Agency's (FEMA) website at www.ncfloodmaps.com. Any development within the SFHA is subject to the requirements of the County Flood Damage Prevention Ordinance administered by the County Engineering Department.
28. Prior to submission for final plat approval, fire hydrants must be installed along the proposed streets and drives; hydrants must be located no further than 1,000 feet apart and at a maximum of 500 feet from any lot. (Section 2306 B, Fire hydrants, County Subdivision and Development Ordinance) *Also see Condition No. 41 below.*
29. "Ramsey Street" must be labeled as "US HWY 401" and "Elliott Bridge Road" must be labeled as "SR 1607 (Elliott Farm Road)" on all final plats.
30. The final plat must be labeled as a "Zero Lot Line" development, and all open space and common areas are required to be labeled as "common area".
31. The developer is required to submit to Land Use Codes:
 - a. Three copies of proposed covenants, by-laws and articles of incorporation for the proposed development designating responsibility for the maintenance and upkeep of the common area by the owners' association for the development;
 - b. One copy of the deeds proposed for recordation conveying all common area to the proposed owners association;
 - c. One copy of any proposed supplemental covenants if the proposed development is to be submitted for final approval in phases; and
 - d. Two copies of each proposed final plat prior to the submission for final approval – can be a phase of the approved development or the complete development as approved.

These documents must be approved by the County Attorney prior to the sale of or submission for final plat approval of any lot or unit within this development. In the event the developer phases the final plats for this development, the open space (common area) must be recorded incrementally so that the percentage of open space recorded is consistent with the ordinance standard of 15%. **Note: The developer is encouraged to consider the creation of a master association for the entire mixed use development, with separate subordinate associations for the proposed residential developments.**

32. The street name signs, in compliance with the County Street Sign Specifications, must be installed prior to final plat approval. The developer should contact Location Services for inquiries regarding the County's policy for street sign installation or, if the sign is commissioned from a private source, to schedule an inspection of the street sign(s). Land Use Codes must receive notice of agreement with the Location Services Section for sign installation or of satisfactory inspection prior to the approval of the final plat.
33. The developer must contact the Location Services section of the Planning and Inspections Department for approval of street names within this development. The approved street names must be reflected on the final plat.
34. The builder/developer must provide the buildable envelopes on the final plat: providing a five-foot maintenance easement along each side of all common internal lines with all other applicable setbacks being provided for; or at the time of permit application, the individual plot plans must be approved by Land Use Codes prior to issuance of any permits.
35. Any/All easements must be reflected on the final plat and labeled as to type of easement, reference number for document creating the easement, and the name of the agency, individual, etc. who holds the easement.
36. All lots within this development must be served by an internal street system and a "no access" easement must be reflected on the final plat along SR 1607 (Elliot Farm Road) for the residential lots. If direct driveway access is not permitted to US HWY 401 (Ramsey Street) for the non-residential and multi-family portions of this development, a "no access" easement will also be required along those lots at the time of recording.
37. A 10' x 70' sight distance easement is required at the intersection of SR 1607 (Elliot Farm Road) with the development entrance streets and must be reflected on the final plat.
38. A 25' right-of-way radius is required at all intersections and must be reflected on the final plat. (Section 2304.10.c, Street Design, County Subdivision and Development Ordinance)
39. The NC Department of Transportation (NCDOT) stamp must be affixed to the final plat prior to submission for final plat approval by Land Use Codes.
40. The notarized signature(s) of all current tax record owner(s) and notary certifications appear on the final plat when submitted for final approval. (Section 2503 D, Certificate of Ownership and Dedication, County Subdivision and Development Ordinance)
41. The developer is reminded that the improvements must be in place or that final plat approval will only be granted in accordance with Section 2502 B, C, or D, Final Plat – Guarantees of Improvements, County Subdivision and Development Ordinance. (Note: Once the improvements are in place, the developer is responsible for contacting Jeff Barnhill to schedule an inspection of the improvements.)
42. The final plat must be submitted to Land Use Codes for review and approval for recording with the County Register of Deeds, and the plat must be recorded prior to any permit application for any structure and/or prior to the sale of any lot or unit within this development.

Plat-Required Statements:

43. All structures shall be shown on the final plat or the final plat shall reflect the following statement (Section 2504 D, County Subdivision and Development Ordinance):

"Nonconforming structures have not been created by this subdivision plat."

44. Because the streets in this development have been approved as "public" streets and the streets do not yet qualify for acceptance by the NC Department of Transportation to the State system for maintenance purposes, the following statement is required to be included on the final plat (Section 2504 E, County Subdivision and Development Ordinance):

“The streets shown on this plat though labeled as “public” – unless otherwise noted – have not been accepted by the NC Department of Transportation as of the date of this recording. Until such time that the streets are accepted and formally added to the State system, maintenance and liability of the streets are the responsibility of the developer and any future lot owner(s).”

Other Relevant Conditions:

45. The US Postal Service most likely will require this development to have centralized cluster boxes for postal service to each lot or unit. The developer is advised contact the US Postal Growth Coordinator for the Mid-Carolinas District to determine the appropriate location for the cluster boxes. If the cluster box location requires changes to the subdivision or site plan, a revised preliminary/plan must be submitted to the Planning & Inspections Department for review and approval.
46. The applicant is advised to consult an expert on wetlands before proceeding with any development. There may be wetlands located in the project area that are subject to the permit requirements of Section 404 of the Clean Water Act. To avoid a violation of federal and/or state law, it is recommended the developer contact the Office of the Army Corp of Engineers or hire an environmental consultant to identify and delineate any wetlands in the project area prior to construction. A Section 404 permit will be required if the applicant needs to fill wetlands and the permit must be obtained prior to any construction on this site.
47. The subject property is located within a military aircraft high noise level area (65 decibels) and a flight limit of 1000 feet. This information is provided for developers’ consideration of the type of construction material and building design.
48. The owner/developer is responsible for ensuring easements which may exist on the subject property are accounted for, not encumbered and that no part of this development is violating the rights of the easement holder.
49. The developer(s) and any future lot owners are responsible for the maintenance and upkeep of the streets until such time the streets are added to the State system by the NC Department of Transportation (NCDOT) for maintenance purposes. The developer is advised to give notice of the street status to any future lot owners in the event the lots are conveyed prior to the NCDOT’s acceptance.

Thank you for choosing Cumberland County for your development location!

If you need clarification of any conditions, please contact Ed Byrne at 910-678-7609 or Patti Speicher at 910-678-7605 with the Land Use Codes Section; otherwise, contact the appropriate agency at the contact numbers below.

Contact Information (Area Code is 910 unless otherwise stated):

Watershed Review Officer/Improvements:	Jeff Barnhill	678-7765
Subdivision/Site Plan/Plat	Ed Byrne	678-7609
Code Enforcement (Permits):	Scott Walters	321-6654
County Engineer’s Office:	Wayne Dudley	678-7636
Harnett Co. Public Utilities:	Shane Cummings	(910) 893-7575 ext. 3275
Fayetteville Planning:	Marsha Bryant	433-1416
County Public Utilities:	Amy Hall	678-7637
Corp of Engineers (wetlands):	Emily Greer	(910) 251-4049
NCDENR (E&S):	Leland Cottrell	433-3300
Location Services:		
Site-Specific Address:	Ron Gonzales	678-7616
Street Naming/Signs:	Diane Shelton	678-7665
Tax Parcel Numbers:		678-7549
NCDOT (driveways/curb-cuts):	Troy Baker	486-1496
NCDOT (subdivision roads):	David Plummer	486-1496
US Fish and Wildlife Service	Susan Miller	(910) 695-3323
N.C. Division of Water Quality:	Mike Randall	(919) 733-5083 ext. 545
United States Postal Service	Laricia Mciver	(704) 393-4466

cc: Marsha Bryant, City of Fayetteville
Shane Cummings, Harnett Co Public Utilities

TO THE CUMBERLAND COUNTY JOINT PLANNING BOARD AND THE BOARD OF COUNTY COMMISSIONERS OF CUMBERLAND COUNTY, NC:

I (We), the undersigned, hereby submit this application, and petition the County Commissioners to amend and to change the zoning map of the County of Cumberland as provided for under the provisions of the County Zoning Ordinance. In support of this petition, as hereinafter requested, the following facts are submitted:

1. Applicant/Agent Broadwell Land Company
2. Address: 903 Hay Street, Fayetteville, NC Zip Code 28305
3. Telephone: (Home) 910-391-1104 (Work) 910-484-5193
4. Location of Property: Elliot Bridge & Elliot Farm & Ramsey Street

5. Parcel Identification Number (PIN #) of subject property: See attached list of parcels.
(also known as Tax ID Number or Property Tax ID)
6. Acreage: ~~9 parcels~~ ^{252 ACRES KSC} = 273 Frontage: 4,500 Depth: 3,500
7. Water Provider: Harnett County
8. Septage Provider: Harnett County
9. Deed Book See attached parcel list, Page(s) _____, Cumberland County Registry. (Attach copy of deed of subject property as it appears in Registry).
10. Existing use of property: Vacant
11. Proposed use(s) of the property: Open Space: 60 ac/24%; Single Fam Res: 133 ac/52%;
Multi Fam Res: 37 ac/15%; Commercial: 24 ac/9%

NOTE: Be specific and list all intended uses.

12. It is requested that the foregoing property be rezoned FROM: PND
TO: (Select one)
 Conditional Zoning District, with an underlying zoning district of _____
 (Article IV)
 Mixed Use District/Conditional Zoning District (Article VI)
 Planned Neighborhood District/Conditional Zoning District (Article VII)
 Density Development/Conditional Zoning District, at the _____ Density
 (Article VIII)

The Planning and Inspections Staff is available for advice on completing this application; however, they are not available for completion of the application.

APPLICATION FOR
CONDITIONAL ZONING

1. PROPOSED USE(S):

A. List the use(s) proposed for the Conditional Zoning. (Use of the underlying district will be restricted only to the use(s) specified in this application.)

1. R7.5: Single-Family Residential: 133 ac / 52%
2. R5. Multi Fam Res: 37 ac / 15% *53 ksc*
3. C1P. Commercial: 24 ac / 9%
4. Open Space: ~~60~~ ac / ~~24~~%
58 23

B. Density: List the amount of acreage that will be residential, commercial, and/or open space, and the number of lots and/or dwelling units proposed, and the square footage of the non-residential units.

R7.5 Single Family Residential: 307 units / 133 ac = 2.31 lots per acre

Multi-Family and Commercial are to be determined and shall be submitted with future site plans.

2. DIMENSIONAL REQUIREMENTS:

A. Reference either the dimensional requirements of the district, Sec. 1104 or list the proposed setbacks.

Specified setbacks for underlying districts as applicable.

B. Off-street parking and loading, Sec.1202: List the number of spaces, type of surfacing material and any other pertinent information.

To be determined for Commercial and Residential Areas--shall be submitted for approval in the future.

3. SIGN REQUIREMENTS:

Reference the district sign regulations proposed from Article XIII.

Sign regulations shall be adhered to.

4. LANDSCAPE AND BUFFER REQUIREMENTS:

- A. For all new non-residential and mixed use development abutting a public street, indicate the number and type of large or small ornamental trees used in the streetscape, yard space, and/or parking areas, plus the number and type of shrubs. (Sec. 1102N). **NOTE: All required landscaping must be included on the site plan.**

Commercial and Multi-Family Buffers shall be as required by section 1102.G

- B. Indicate the type of buffering and approximate location, width and setback from the property lines.

To be determined for Commercial and Multi-Family areas and will be submitted for approval with site plan.

5. MISCELLANEOUS:

List any information not set forth above, such as the days and hours of the operation, number of employees, exterior lighting, noise, odor and smoke, emission controls, etc.

6. SITE PLAN REQUIREMENTS:

The application must include a site plan drawn to the specifications of Sec. 1402. If the proposed uses involve development subject to the County Subdivision Ordinance, the site plan required may be general in nature, showing a generalized street pattern, if applicable, and the location of proposed uses. If the proposed uses include development not subject to the Subdivision Ordinance, the site plan shall be of sufficient detail to allow the Planning and Inspections Staff and the Planning Board to analyze the proposed uses and arrangement of uses on the site. It shall also include the footprints of all buildings (proposed and existing), the proposed number of stories, location and number of off-street parking and loading spaces, proposed points of access to existing streets and internal circulation patterns. In addition, the location of all proposed buffers and fences and landscaping shall be included on the site plan.

7. STATEMENT OF ACKNOWLEDGMENT:

It is understood by the undersigned that the official zoning map, as originally adopted and subsequently amended, is presumed to be appropriate to the property involved and that the burden of proof for a zoning amendment (rezoning) rest with the petitioner.

It is the responsibility of the petitioner (personally or by agent) to submit to the Planning and Inspections Department a valid request within a complete application.

I further understand I must voluntarily agree to all ordinance related conditions prior to the first hearing on the case or any disagreement may be cause for an unfavorable recommendation. The undersigned hereby acknowledge that the Planning and Inspections Staff has conferred with the petitioner or assigns, and the application as submitted is accurate and correct.

Broadwell Land Company

NAME OF OWNER(S) (PRINT OR TYPE)

903 Hay Street, Fayetteville, NC

28305

ADDRESS OF OWNER(S)

dbbwell@earthlink.net

E-MAIL

910-391-1104

910-484-5193

HOME TELEPHONE

WORK TELEPHONE

Don A. Broadwell, Jr.
SIGNATURE OF OWNER(S)

SIGNATURE OF OWNER(S)

NAME OF AGENT, ATTORNEY, APPLICANT (by assign) (PRINT OR TYPE)

ADDRESS OF AGENT, ATTORNEY, APPLICANT

HOME TELEPHONE

WORK TELEPHONE

E-MAIL ADDRESS

FAX NUMBER

SIGNATURE OF AGENT, ATTORNEY, OR APPLICANT

AFFIDAVIT OF THE HOUSING INSPECTOR'S REPORT
BEFORE THE BOARD OF CUMBERLAND COUNTY COMMISSIONERS

I, Joan Fenley, Inspector for the County of Cumberland Inspection Department, acting in my official capacity, being duly sworn, depose and say:

BACKGROUND: That the following is a report on Minimum Housing case number MH 887-2014.

Property Owner: Mary E. Shipman

Home Owner: Mary E. Shipman

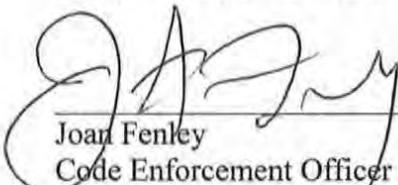
Property Address: 7776 Godwin Falcon Rd, Falcon, NC

Tax Parcel Identification Number: 1502-18-9361

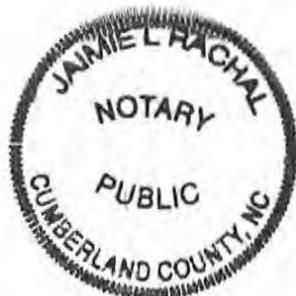
SYNOPSIS: This property was inspected on 10/21/2014. The property owners and parties of interest were legally served with Notice of Violations and was afforded a Hearing on 12/1/2014. No one attended the Hearing. It was ordered that the structure be repaired to a minimum standard for human habitation, or be demolished and the debris removed from the premises by a date not later than 1/5/2015. The property owners and parties of interest were notified of the appeal procedures when they were served with the Findings of Fact and Order. (See Exhibit A for Findings of Fact and Order.) No appeal was filed. Upon my visit to the property on 9/10/2015, no corrective action has been made to the structure. The structure is presently vacant and unsecured. In its present state, this structure constitutes a fire, health, and safety hazard.

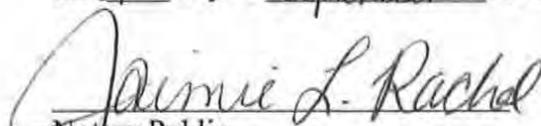
The estimated cost to repair the structure to a minimum standard for human habitation is \$72,520.00. The Assessor for Cumberland County has the structure presently valued at \$1,088.00. Attached is a map depicting the location of the property. (See Exhibit B.)

RECOMMENDATION: IT IS THE RECOMMENDATION OF THE PLANNING & INSPECTION DEPARTMENT THAT THE STRUCTURE BE DEMOLISHED, AND THE DEBRIS REMOVED FROM THE LOT.


Joan Fenley
Code Enforcement Officer
County of Cumberland

Sworn to and Subscribed to by me this
the 4th day of September 2015.




Notary Public
My Commission Expires: 10-17-15

**BOARD FINDINGS AND ACTION CHECK LIST
MINIMUM HOUSING REHABILITATION AND/OR DEMOLITION ORDINANCE**

Name(s) of Owner(s)

Appearances:

Inspection Dept. Case No.:

BOARD OF COUNTY COMMISSIONERS MOTION:

1. If the Board feels that the structure should be demolished, the Board's motion should be:

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case, and

To order the property owner to remove or demolish the dwelling within _____ days.

To order the Inspector to remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

2. **If the Board feels that the property can be rehabilitated, the Board's motion should be:**

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

To order the property owner to rehabilitate the property within _____ days.

To order the property owner to vacate and secure the property within _____ days pending rehabilitation.

To order the Inspector to rehabilitate the property or remove or demolish the dwelling, if the owner fails to do so and impose a lien on the real property for the cost of such action.

To direct the clerk to incorporate the foregoing findings and orders in an ordinance certified by the Chairman and record the same in the Register of Deeds.

3. **If the Board wishes to delay action on the case, the Board's motion should be:**

To adopt the order and report of the Minimum Housing Inspector as the true facts in this case.

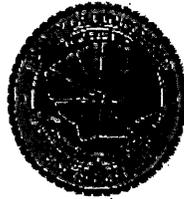
To delay a decision on the case until _____ (date) in order to give the owner or party of interest time to: _____

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Ken Sykes,
Code Enforcement Manager

Carol M. Post
Office Processing Assistant



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

Planning & Inspections Department

FINDINGS OF FACT AND ORDER

12/18/2014

George Hatcher,
Inspector

Joey Lewis,
Inspector

Joan Fenley,
Inspector

Debra Johnson,
Inspector

Christopher Fulton,
Inspector

91 7199 9991 7034 1785 2261

Mary E Shipman & Parties of Interest
2783 Cabbage Road
Bladenboro NC, 28320

CASE # MH-887-2014

PROPERTY AT: 7776 Godwin Falcon Road, Falcon, NC

A Complaint, Notice of Hearing and Report of Inspection were legally served to the owner or owner's agent, and any party of interest. These documents were in fact received by the owner or owner's agent and party of interest on 11/10/2014.

Pursuant of law, a Hearing was conducted in Room 101, of the old courthouse at 130 Gillespie Street, Fayetteville, NC on 12/1/2014 at 10:00 AM. The items identified below took place at the Hearing:

- 1. No owner or party of interest, or their agent, or representative appeared.
- 2. An answer was filed by owners and/or parties of interest. The answer was heard, read, and considered. Those answering by phone were: _____
- 3. The undersigned inspector personally inspected the dwelling described in the Complaint and Notice of Hearing dated 11/05/2014. Upon the record and all of the evidence offered and contentions made, the undersigned Hearing Officer does thereby find the following fact:
 - a. The dwelling in question is violative of the Cumberland County Housing Ordinance as per findings in the inspection report with an assigned case number of MH-887-2014, dated 10/21/2014.
 - b. Due to these findings, the dwellings are found to be in a substandard condition in accordance with the Cumberland County Ordinance.
 - c. The dwelling is unfit for human habitation.

EXHIBIT "A"

4. Due to facts presented above, the Hearing Officer orders as follows:
- a. The owners and/or parties of interest of the dwelling named above are required to bring such dwelling into compliance with the Cumberland County Housing Ordinance by either repairing, altering, and improving the dwelling up to a minimum standard or by demolishing the structure and then causing the debris to be removed from the premises by a date not later than 1/5/2015. **All required permits must be obtained. A copy of this order must be presented when obtaining permits.**
 - b. The dwelling shall remain vacated until compliance with this order is completed and removed by the inspector, and the lot must be continuously maintained.
 - c. The structure shall be/remain secured to prevent entry by ____ and shall remain secured.
 - d. By authority of North Carolina General Statutes 14-4, violation of the County code is punishable as a Class 3 Misdemeanor in criminal court and also subjects the violator to injunctive relief and/or a civil penalty of \$50.00 per day for each day's continuing violation after ____.
 - e. The County Planning/Inspection Department may immediately begin procedures to seek a demolition ordinance from the Cumberland County Board of Commissioners for failure to bring the property into compliance by 1/5/2015. The cost of said demolition will be assessed against the real property in the form of a lien.

An appeal may be made to the Cumberland County Housing Board of Appeals. If an appeal is requested, it must be made in writing and within the time limits specified in the enclosed appeal procedures.

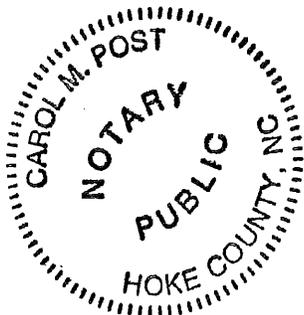

Keh Sykes
Hearing Officer


Joan Fenley
Code Enforcement Officer

Enclosed: Appeals Procedure Form

Cc:

Sworn to and Subscribed to by me
this the 18th day of October, 2014




Notary Public
My Commission Expires: 11-06-19

EXHIBIT "A"



Date: April 27, 2015

j fenley:

The following is in response to your April 27, 2015 request for delivery information on your Certified Mail™ item number 9171999991703417852261. The delivery record shows that this item was delivered on January 6, 2015 at 12:17 pm in BLADENBORO, NC 28320. The scanned image of the recipient information is provided below.

Signature of Recipient :

Delivery Section	
Signature	Beth Smith
Printed Name	Beth Smith

Address of Recipient :

Address	2783 Cabbage Rd
---------	-----------------

Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service

PROOF OF SERVICE OF *FINDINGS OF FACT AND ORDER*
DATED 12/18/2014 CASE NUMBER *MH-887-2014*

EXHIBIT A

MAP DEPICTING LOCATION OF PROPERTY
Property Owner: Mary E. Shipman
7776 Godwin Falcon Rd, Falcon, NC
Minimum Housing Case # MH 887-2014
TAX PARCEL IDENTIFICATION NUMBER 1502-18-9361



EXHIBIT B



ITEM NO. 3E

**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

COMMUNITY DEVELOPMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 21, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: SYLVIA H-McLEAN, COMMUNITY DEVELOPMENT DIRECTOR *SHM*

THRU: AMY H. CANNON, COUNTY MANAGER

DATE: SEPTEMBER 10, 2015

SUBJECT: PUBLIC HEARING ON THE COMMUNITY DEVELOPMENT PROGRAM
YEAR 2014 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION
REPORT (CAPER)

BACKGROUND

Attached is the draft CAPER for the 2014 Program Year (PY2014) prepared by Community Development. This document is available for public review and comment during the period September 4, 2015 through September 18, 2015. Copies have also been distributed to several locations throughout the County in compliance with our Citizen Participation Plan (see Exhibit 2 – Public Notice). The final CAPER is due to HUD by September 28, 2015, and will be available in the County Commissioners office and at the Community Development office beginning September 29, 2015.

The PY2014 CAPER details program accomplishments and an assessment of our efforts in meeting the goals and objectives set forth in our Annual Action Plan for the period July 1, 2014 through June 30, 2015. Performance reporting meets three basic purposes: 1) It provides HUD with necessary information for the Department to meet its statutory requirements to assess each grantee's ability to carry out relevant community development programs in compliance with all applicable rules and regulations; 2) It provides information necessary for HUD's Annual Report to Congress, also statutorily mandated; and 3) It provides grantees an opportunity to describe to citizens their successes in revitalizing deteriorated communities and meeting objectives outlined in their Consolidated Plan. This reporting tool assures that citizens, community groups, and other interested stakeholders in the community planning process are accurately informed of the use of these federal funds.

RECOMMENDATION AND PROPOSED ACTION

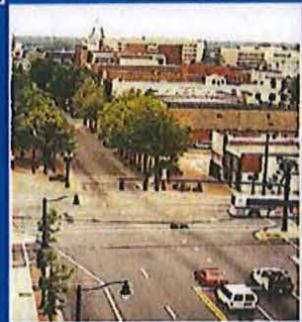
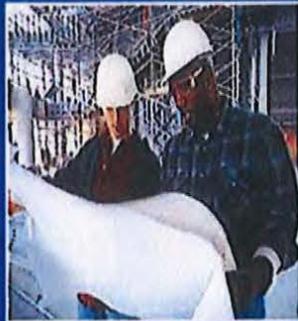
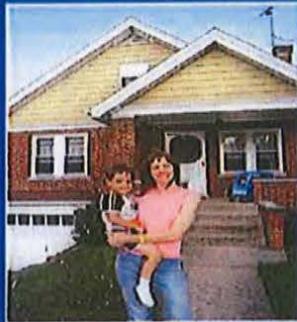
1. Receive the presentation on the Consolidated Annual Performance and Evaluation Report (CAPER).
2. Conduct the Public Hearing on the Program Year 2014 CAPER. No other action is necessary.

Attachments: Exhibit 1 – PY2014 Draft CAPER
Exhibit 2 – Public Notice

2015

DRAFT

CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT (PY2014)



Presented by Cumberland County Community Development

*Review Period: September 4, 2015—September 18, 2015
Public Hearing: September 21, 2015 @ 6:45 p.m.*



County of Cumberland, North Carolina Fifth Program Year (2014-2015) Consolidated Annual Performance and Evaluation Report



The CPMP Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

GENERAL

Executive Summary

Program Year 5 CAPER Executive Summary response:

Cumberland County Community Development (CCCD) has prepared a Consolidated Plan for the five-year period of 2010-2015 that provides a continued strategic vision for the community. The purpose of the Consolidated Plan is to outline a strategy for CCCD to follow when distributing funding under the U.S. Department of Housing and Urban Development (HUD) that achieves the goal of providing decent housing, a suitable living environment, and expanding economic opportunities principally for low and moderate income persons. The Consolidated Annual Performance and Evaluation Report (CAPER) is required by HUD to report on the annual performance of CCCD. This report identifies the progress made in implementing the goals and objectives outlined in the five year Plan to principally benefit low to moderate income persons in Cumberland County.

As an Urban County Entitlement designated by HUD, Cumberland County receives Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) funds annually. For the Program Year 2014, the County received CDBG funding in the amount of \$795,714 and HOME funding in the amount of \$288,096. In addition to its entitlement funds, Cumberland County also received competitive grant funds awarded from HUD through the Continuum of Care (Homeless) Program (formerly Supportive Housing Program) and the Emergency Solutions Grant (ESG) Program provided by the North Carolina Department of Health and Human Services (NCDHHS). Non-HUD programs include the Projects for Assistance to Transition from Homelessness (PATH) which is a component of the Substance Abuse and Mental Health Services Administration (SAMHSA). All of the aforementioned programs are administered through Cumberland County's Community Development (CCCD) Department.

During the 2014 Program Year, CCCD has expended over \$2.3 million assisting low and moderate income residents in the following areas:

Funding Source	Amount Expended	Program Area
CDBG (HUD)	\$1,383,060	Housing repairs, public facilities, and support for human service programs.
HOME (HUD)	\$413,618	Housing repairs and affordable housing construction.
CoC Program (HUD)	\$146,538	Transitional housing for homeless families
Emergency Solutions Grant (HUD/NCDHHS)	\$106,088	Homeless prevention, rapid re-housing, and shelter operations for those who are homeless or at-risk of becoming homeless.
PATH Program (SAMHSA)	\$193,632	Outreach and case management services for homeless persons or those at-risk of becoming homeless.
Subtotal of Funds Expended	\$2,242,936	
Local Funds	\$139,151	CDBG, HOME, PATH, CoC and ESG local and match funds.
Subtotal Non-Federal Funds Expended	\$139,151	
Total Funds Expended	\$2,382,087	

General Questions

Program Year 5 CAPER General Question response:

- During the 2014 Program Year, Cumberland County Community Development made progress towards addressing priority needs in the areas of Affordable Housing, Non-Housing Community Development Needs, Non-Homeless Special Populations, and Homeless Needs as follows:

OBJECTIVE: DECENT HOUSING

Housing Needs: Affordable Housing

2010-2015 Goals 2010-2015 Objectives	2014 Objective	2014 Progress/ % Goal Met	Obstacles	Funds Expended
Increase the availability and accessibility of decent, safe, and affordable housing in Cumberland County.	Rehabilitate 20 owner-occupied units and 2 rental units.	<u>Owner-Occupied</u> Housing rehabilitation = 19 Emergency repair = 8 <u>Rental rehabilitation</u> = 4	None.	<u>Owner-Occupied</u> : \$520,910 in CDBG funds; \$175,899 in HOME funds.

Rehabilitate 125 Owner-Occupied units and 20 rental units.		Goal met: >100%		Rental Units: \$217,110 in CDBG funds.
Increase the availability and accessibility of decent, safe, and affordable housing in Cumberland County.	Provide assistance to 2 low / moderate income citizens to become first-time home buyers from 2014 to 2015.	<u>Affordable Housing</u> Housing Units = 2	None.	\$249,513 in HOME funds.
Provide assistance to 75 low / moderate income citizens to become first-time home buyers from 2010 to 2015.		<u>Homebuyer Assistance</u> CCCD received no applications. Goal Met: 0%	Current program design is not competitive. CCCD making adjustments within the program to improve marketability.	None
Alleviate lead-based paint hazards in Cumberland County's housing inventory. Make available educational literature to at least 500 households that may be potentially affected by lead-based paint from 2010-2015.	Make available educational literature to at least 100 households that may be potentially affected by lead-based paint from 2014-2015.	Over 100 pamphlets have been distributed to CCCD clients and at other locations for the public to obtain. Goal Met: >100%	None.	N/A

2010-2015 Goals 2010-2015 Objectives	2014 Objective	2014 Progress/ % Goal Met	Obstacles	Funds Expended
To eliminate housing discrimination in Cumberland County. Increase awareness of fair housing law for 15 providers serving minorities and special populations groups from 2010-2015.	Increase awareness of fair housing law for 2 providers serving minorities and special populations groups from 2014-2015.	Partnered with 2 providers and supportive housing organizations that serve primarily minorities and special populations groups to conduct workshops and provide educational opportunities. Goal Met: 100%	None.	\$10,192 Local Funds

➤ **OBJECTIVE: SUITABLE LIVING ENVIRONMENTS**

Non-Housing Community Development Needs: Human Services (Specifically Health and Homeless Services)

2010-2015 CP Goals 2010-2015 CP Objectives	2014 Objective	2014 Progress/ Percentage Met	Obstacles	Funds Expended
<p>Maximize Use, coordination, and delivery of human services.</p> <p>Work with human services agencies to maximize use, coordination and delivery of human services for 5000 residents, with a priority given to agencies providing health care services and services to the homeless from 2010-2015.</p>	<p>Work with human services agencies to maximize use, coordination and delivery of human services for 1000 residents, with a priority given to agencies providing health care services and services to the homeless from 2014-2015.</p>	<p>A total of 6,161 persons received assistance through the Public Services Program. Services included prescription; dental extractions; job skills training; computer skills training; and homeless prevention / rapid re-housing assistance through the ESG program.</p> <p>Goal Met: 100%</p>	<p>In previous years, CCCD was able to award funding to several agencies during a program year. However, due to funding constraints, there were only two agencies selected this year.</p>	<p>\$108,621 CDBG</p>

Non-Housing Community Development Needs: Clearance Activities/Demolition (Specifically Health and Homeless Services)

2010-2015 CP Goals 2010-2015 CP Objectives	2014 Objective	2014 Progress/ Percentage Met	Obstacles	Funds Expended
<p>Improve self-sufficiency for Cumberland County residents by increasing the number of new private sector full-time permanent jobs, available to, or taken by, low and moderate income persons.</p>	<p>Elimination of blighting conditions on a spot basis through demolition / clearance activities of 1 facility during 2014-2015.</p>	<p>During the 2014-2015 program year, CCCD did not receive applications to address this type of activity.</p> <p>Goal Met: 0%</p>	<p>None.</p>	<p>\$0 CDBG</p>

<p>Elimination of blighting conditions on a spot basis through demolition/clearance activities of 1 facility during 2010-2015.</p>				
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Special Populations Needs: Services for the Disabled

2010-2015 CP Goals 2010-2015 CP Objectives	2014 Objective	2014 Progress/ Percentage Met	Obstacles	Funds Expended
<p>Increase supportive services and activities in Cumberland County for the disabled (mental and physical). Provide funding to programs that will assist a total of 100 disabled persons between 2010 and 2015.</p>	<p>Provide funding to programs that will assist a total of 20 disabled persons between 2014 and 2015.</p>	<p>A total of 248 disabled persons received assistance through the Housing Rehabilitation, Emergency Repair, Public Services, CoC, ESG, and PATH Programs. Goal Met: >100%</p>	<p>None.</p>	<p>Funds expended captured in public services, Emergency Repair, housing rehabilitation, CoC, ESG, and PATH program activities.</p>

OBJECTIVE: DECENT HOUSING / SUITABLE LIVING ENVIRONMENTS

Homeless Needs: Human Services (Specifically Health and Homeless Services)

2010-2015 CP Goals 2010-2015 CP Objectives	2014 Objective	2014 Progress/ Percentage Met	Obstacles	Funds Expended
<p>Increase available funding for local homeless services / housing providers. Provide financial stability for local homeless initiatives in order to eliminate potential gaps in services by setting aside at least 25% of the Public Services annual allocation for</p>	<p>Provide financial stability for local homeless initiatives in order to eliminate potential gaps in services by setting aside at least 25% of the Public</p>	<p>30% of public services funds were used as match to serve homeless households (or those at-risk of being homeless) through CoC and ESG programs. While other Public Services funds were not expended exclusively for homeless activities, other funded agencies may have provided services that</p>	<p>None.</p>	<p>\$36,026 CDBG funds (public services) \$20,042 Local Funds</p>

homeless activities from 2010-2015.	Services annual allocation for homeless activities from 2014-2015.	included homeless persons. Goal Met: >100%		
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2. Our current policies and program guidelines meet the needs of the citizens that we serve with the exception of the Homebuyers Assistance Program. A major obstacle has been a volatile housing market and poor credit history for many applicants. The County has evaluated the obstacles and will make the necessary adjustments to the housing programs to best serve the target population.

3 a/b. As identified in the County’s Analysis of Impediments to Fair Housing Choice (AI) conducted in 2010, the most substantial impediments to Fair Housing Choice in Cumberland County result from a combination of both the private and public sector. The lack of *affordable rental housing*, an overall *lack of general education on equal housing rights* and little access to *public transportation* in the rural areas of the county are listed as the overarching impediments found. The following is a summary of impediments to fair housing choice and the actions taken during the 2014 Program Year to overcome the effects of the impediments:

Impediment #1: Lack of awareness of fair house law

The current level of fair housing education classes, workshops, informational materials and programs are limited within the County.

Actions

Education and Outreach has been our focus in efforts to Affirmatively Further Fair Housing and eliminate housing discrimination in Cumberland County. As a result, CCCD has partnered and will continue to partner with community support agencies or organizations, as well as Human Rights and Disability Rights groups that serve the community at large to Affirmatively Further Fair Housing in the **2014** program year and future years to come.

Partnered Organizations	Activity
<ul style="list-style-type: none"> NC Fair Housing Project – Legal Aid of NC 	-Co-sponsor during April’s Fair Housing and Education Awareness Workshop
<ul style="list-style-type: none"> Fayetteville-Cumberland Human Relations Department 	-Co-sponsor during April’s Fair Housing and Education Awareness Workshop

Fair housing literature was distributed to **30** locations throughout Cumberland County to include libraries, town halls, supportive housing organizations, disability rights groups, and federally funded housing developments. A total of **807** fair housing brochures, in English and Spanish, were distributed. Fair Housing brochures were made available as downloadable content in English via Cumberland County Community Development web page.

Fair Housing Handbook Distribution		
Location	Quantity	Amount
Cumberland County Libraries (9)	25	225
HOME Funds Recipients/Hud Fund Subsidized Housing Developments (14)	25	350
Wade Town Hall - Stedman Town Hall - Linden Town Hall - Falcon Town Hall - Godwin Town Hall - Spring Lake Town Hall - Hope Mills Town Hall	25	175
Homeless and Hunger Stand Down Event	57	
TOTAL		807

In recognition of National Fair Housing Month, Cumberland County Community Development in partnership with the Fair Housing Project-Legal Aid of NC and the Fayetteville-Cumberland Human Relations Department (FCHRD) presented an Education and Awareness Workshop on **"Fair Housing 101 for Shelter Providers"**. The presentation was delivered by Jack Holtzman and Jeff Dillman Co-Directors with the Fair Housing Project of Legal Aid NC. The presentation outlined the responsibilities of shelter providers as relates to the Fair Housing Law.

Fair Housing Outreach Activity				PY 2014
Date	Action	Location	Activity	Outcome
1 and 2 nd Qtr 2014	Distributed fair housing literature	Cumberland County	Mailed packets containing fair housing literature to local supportive housing groups, HOME Funds Recipients, surrounding Town Halls and other public access points	Distributed to 30 organizations to include surrounding Town Halls, supportive housing groups and multi-family housing developments
1 st Qtr 2014	Letter of Support for Fair Housing Initiative	North Carolina- Proposed Fair Housing Initiatives will include Cumberland County	Cumberland County Community Development submitted a letter of support on behalf of the Fair Housing Project of NC to aid in securing funding for Fair Housing Initiatives and Enforcement Actions in Cumberland County and throughout all of North Carolina	The Fair Housing Project, Legal Aid of NC has secured funding to provide fair programs and enforcement actions in the Cumberland County region and throughout all of North Carolina
3rd Qtr 2015	Fair Housing Presentation	Kingdom Community Development Tenant Workshop	Presentation on Fair Housing Rights to potential home buyers and tenants	Participants, armed with knowledge on fair housing rights, learned how to navigate through the home buying or property leasing experience without the fear of housing discrimination.
4/2015	Fair Housing Month Proclamation	Cumberland County Commissioner	Drafted Proclamation for Fair Housing Month - Submitted to County Commissioners	
4/2015	Fair Housing	Greater	Conducted Fair Housing	Increased

	Awareness Workshop	Fayetteville Area	Education and Awareness Workshop – Presenter included representatives from the Fair Housing Project, Legal Aid of NC	awareness to 49 people in attendance to the fair housing educational and awareness workshop
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CCCD provided public service announcements as relates to fair housing awareness to several media outlets.

Media Outlet	Activity
Cumberland County Facebook page	Announcing County Commissioners proclaiming April Fair Housing Month
Cumberland County Community Development Webpage	Promoting 2015 Fair Housing Month Proclamation
Cumberland Matters Local news publication	Drafted article promoting fair housing awareness

Affirmative Marketing

Efforts have been made to ensure compliance of CCCD’s Affirmative Marketing Policy (AMP) with HOME funds recipients. CCCD’s staff has presented HOME funds recipients with the current AMP, to include an updated Service Provider Distribution List and contact information for several minority newspapers to post availability of affordable housing units. CCCD has also met with HOME fund recipients to orientate each organization on expectation and policy specifics.

Date	Action	Location	Activity
1st Qtr 2014	Letters sent to HOME funds recipients announcing updated Service Provider List to include updated contact info for several minority newspapers	United Management Main Office – Golfview Apartments – Haymount Manor – Legion Crossings – Blanton Green – Southview Villas – Cross Winds Green – Spring Lake Green – Southview Greens – Pine Ridge Manor Apartments – Sycamore Park Apartments	As mandated in CCCD’s AMP HOME funds recipients are to announce available housing opportunity to targeted populations least likely to apply for housing.
4 th Qtr 2015	Mailed letters to HOME Funds recipients concerning fair housing training	United Management Main Office – Golfview Apartments – Haymount Manor – Legion Crossings – Blanton Green – Southview Villas – Cross Winds Green – Spring Lake Green – Southview Greens - Sycamore Park Apartments	Presented invitations to HOME Funds recipients to receive fair housing education and training at proposed fair housing workshop scheduled in April.

The Affirmative Marketing Policy was approved by the Cumberland County Board of Commissioners on April 20, 2009.

4. During the 2014 Program Year, CCCD continued efforts to partner with public and private agencies to address the needs involving rental housing, first-time homebuyer assistance, and homelessness.

Affordable Rental Housing

- Funding is made available to affordable housing projects that leverage additional funding.
- Notices of funding availability are adequately disseminated to potential developers and service providers, and the application procedure is attainable, practicable and not overly restrictive.
- Fostered collaboration between housing developers and other service providers that results in blocks of units with supportive services in new affordable housing projects targeted towards specific special needs populations, such as those with mental disabilities or farm workers.

Homeownership Opportunities

- Homeownership opportunities continue to remain a priority. CCCD assists potential homebuyers in seeking assistance through the following options:
 - **Secondary Market Purchasers** - Most private lenders only originate loans that they can sell on the secondary market to purchasers such as Fannie Mae. Fannie Mae has greatly enhanced the opportunities for low-income families to qualify for a home. These guidelines include flexible underwriting ratios, acceptance of non-traditional methods of verifying credit worthiness (rent payments, utility bills, etc.), less cash at loan closing (waive 2-month cash reserve requirement) and acceptance of subsidized second mortgage for purchase assistance or rehabilitation costs. Much of our underwriting criteria for our housing programs are based on these guidelines so that our products can be used with private financing.
 - **FHA, VA** - With insured or guaranteed loans the loan-to-value ratio is higher, 97% or 95% with only a 3% or 5% down payment, respectively, instead of the normal 10% to 20%. Lower down payments allow CCCD to leverage more private dollars using smaller amounts of federal funding.
 - **USDA Rural Development** - This Agency's underwriting standards and procedures are similar in many respects to those used by private lenders. However, because the Agency's mission, in part, is to serve buyers who are unable to obtain private financing, their underwriting criteria are less stringent than that used by private lenders and Rural Development has the ability to offer subsidies that enhance the applicant's ability to repay. Because Rural Development makes homeownership affordable for lower income persons, our programs partner well with their programs as we address the needs of the target population.
 - **North Carolina Housing Finance Agency** - The North Carolina Housing Finance Agency helps make homeownership affordable for first-time buyers by providing down payment assistance, as well as first and second mortgage assistance to low to moderate income homeowners. Their programs also include selling tax-exempt Mortgage Revenue Bonds and issuing Mortgage Credit Certificates (MCC) under federal authority.

Fair Housing Activities

- Continued to provide funding for the provision of fair housing services, including outreach and education activities for both landlords and tenants.
- Included Fair Housing provisions in all contracts with sub grantees.
- Continued desktop and site visit monitoring to ensure that all allocated funding is used in a manner that affirmatively furthers fair housing, where applicable.

Other actions taken include:

- Continued funding commitments through the Public Service Program to nonprofit organizations in the community that provide services to the underserved. Approximately 72% of residents served through this program during the 2014 Program Year had incomes at or below 30% of the area median income.

Homelessness

- Active participation in the Cumberland County Continuum of Care on Homelessness to continue to address the needs of the disadvantaged and underserved. The County also continued to administer a competitive grant through the Continuum of Care (Homeless) Program. For the PY2014, the County was awarded funds through a competitive grant process offered from the North Carolina Department of Health and Human Services through the Emergency Solutions Grant (ESG) Program.

5a. CCCD continued to seek grant opportunities through federal, state, and private resources to assist in meeting the needs of the community as follows:

- Served as lead entity for submission of Continuum of Care grant application that was funded in the amount of **\$806,572** to address housing and service needs for the homeless.
- Continued marketing of the Rental Rehabilitation Program resulted in 4 additional affordable rental housing units that offer rents below market rates.
- The Continuum of Care on Homelessness for Fayetteville/Cumberland County, NC has begun the process to file for a 501(c)(3) to enable the local CoC to begin raising funds to further address the needs of the homeless community.
- Continued partnership with the local CoC to coordinate efforts in the community to address homelessness with one of the goals to identify additional resources (funding) to meet the needs of the underserved, as well as create more housing opportunities for those in need.

5b. During the 2014 Program Year, \$416,295 in federal funds were used to leverage more than \$306,527 in other public/private dollars in the following impact areas:

Impact Area	Federal Funds Invested PY14	Estimated Public/Private Dollars Leveraged
Housing CoC Program – Robins Meadow & Safe Homes, Care Center	\$136,637	\$127,506
Suitable Living Environments Public Services	\$86,026	\$116,843
PATH	\$193,632	\$62,178

5c. Used local funds to match HOME program funds.

Managing the Process

Program Year 5 CAPER Managing the Process response:

1. CCCD ensures that all projects funded meet federal requirements by conducting the following monitoring activities:

General

- Developing a risk assessment to review and rate each activity according to a predetermined set of criteria. This assessment is used to develop strategies that would effectively target the activities that pose the greatest risk to the integrity of CCCD programs. The selection process will result in identifying those activities that represent the greatest vulnerability to fraud, waste, abuse, and mismanagement.
- Conducting annual on-site monitoring visits for Public Service, Public Facility, CoC Program, ESG Program, Economic Development, and CHDO sub grantees in order to ensure compliance with provisions of sub grant agreements and applicable Federal, State, and local rules and regulations.
- Appropriate training for Community Development staff to ensure that staff is kept abreast of program changes.
- Development and implementation of proposal applications that encompass program requirements and ensure that these applications are complete for all proposals submitted;
- Utilization of internal checklists to ensure that all proposals submitted meet minimum administrative capacity standards;
- Development and execution of sub grantee agreements with each agency which include specific program provisions;

Housing Activities

- CCCD Staff makes frequent inspections of projects during construction. These on-site inspections are to ensure compliance with minimum standards. The contractors providing services for our clients are expected to produce average to above average workmanship. Contractors who perform below our rehabilitation standards of workmanship will be placed on a probationary status. Failure to comply with the Community Development performance criteria may result in rejection of bids, contract termination, and/or removal from the Contractors Register.
- All loans are monitored by conducting the following loan servicing procedures:
 - Monitoring of individual accounts to ensure timely and adequate receipt of payments, sending notices, and making personal contacts when necessary;
 - Scheduling appointments and completing recertification reviews;
 - Calculating payoffs and providing credit references;
 - Canceling notes and deeds of trusts;
 - Re-amortizing notes;
 - Notifying borrowers of pending insurance cancellations/renewals;
 - Completion of Deceased Borrower Reports;
 - Completion of Assumption Agreements when applicable;
 - Initiation of foreclosure action;
 - Maintenance of bankruptcy cases;
 - Closing files and documenting for file destruction when retention period is up; and
 - Properly maintaining and updating database for application and loan portfolio software program.

Citizen Participation

Program Year 5 CAPER Citizen Participation response:

1. During the 2014 Program Year, citizens were given the opportunity to give input on community needs and give comments on our program activities at the following venues:

- Public Review Comment Period for 2013 CAPER – September 2 – 16, 2014
- Annual Homeless & Hunger Stand Down - November 14, 2014
- Point in Time Homeless Count – January 28, 2015 (covering a 24-hour period)
- Citizen Participation Meetings held at the following locations:
 - Town of Eastover on February 10, 2015
 - Town of Godwin on February 23, 2015
 - Town of Falcon on March 2, 2015
 - Town of Stedman on March 5, 2015
 - Town of Spring Lake on March 9, 2015
 - Town of Wade on March 10, 2015
 - Town of Hope Mills on March 16, 2015
 - Town of Linden on March 17, 2015
- Public Review Comment Period for the 2015-2020 Consolidated Plan / 2015 Annual Action Plan – April 6 – May 6, 2015
- Fair Housing Workshop held at Department of Social Services – April 30, 2015
- Public Hearing for the approval of the 2015-2020 Consolidated Plan / 2015 Annual Action Plan – May 4, 2015
- Project Homeless Connect Event – May 28, 2015

In addition to the citizen participation activities undertaken during the 2014 Program Year, CCCD conducted the following activities prior to submission of the 2014 CAPER:

- Public Review and Comment Period (September 4, 2015 - September 18, 2015) of the PY2014 CAPER
- Public Hearing (September 21, 2015) before the Board of County Commissioners to discuss the 2014 CAPER

2. To make the CAPER as accessible to as many citizens as possible, CCCD makes an effort to report yearly progress in a document that is both "reader friendly" as well as functional. For the 2014 Program Year, an annual report was developed and made available at 10 sites during the public review period prior to submission of the CAPER to HUD. In the public review report citizens were provided a description of department's participating jurisdiction, a description of the projects completed, as well as funds committed and expended during the program year. Notice of the Public Review and Comment Period and Public Hearing was advertised by publishing an advertisement in the Notices section of the *Fayetteville Observer*.

Institutional Structure

Program Year 5 CAPER Institutional Structure response:

1. Cumberland County has continued to seek ways in which to expand the services provided to its citizens through the collaboration of resources with various agencies. During the 2014 Program Year, the following activities were undertaken:

- Improvement in coordinating housing and services through the implementation of a community-wide, coordinated intake process among partnering agencies serving homeless persons and those at-risk of being homeless.
- Continued participation with local continuum of care efforts by coordinating preparation and submission of the Continuum of Care Program application and Emergency Solutions Grant application that brought additional resources into the community to address housing and service needs of the homeless.
- Eligible organizations are continuously sought for designation as Community Housing Development Organizations (CHDOs). Prospective organizations were provided technical assistance from Community Development staff in the steps necessary for development of the organization as a CHDO. The close of the 2014 Program Year saw CCCD with one viable CHDO - Kingdom Community Development Corporation.

Monitoring

Program Year 5 CAPER Monitoring response:

1. CCCD monitored for programmatic and contract compliance of the sub recipients of its CDBG, HOME, CoC, and ESG activities on an on-going basis. In addition, technical assistance was provided as needed. Sub recipient monitoring included:

- Pre-disbursement / pre-monitoring conference at the start of the activity.
- Desk review of every monthly/quarterly reporting of financial and program accomplishments.
- Onsite visits to review activities.
- Desk review prior to the end of the fiscal year to evaluate compliance, performance, and future fundability.

Pre-disbursement / pre-monitoring conferences were held to ensure that sub recipients understood the rules and requirements of the programs. During each conference, specific contract requirements, documentation and filing procedures, reporting requirements, and reimbursement procedures were explained to the sub recipient.

During desk reviews, CCCD reviewed requests for reimbursements submitted by the sub recipients on a monthly basis to ensure timely expenditure of funds. CCCD disbursed its funds via a reimbursement process. CCCD reimbursed sub recipients only when a request for reimbursement was accompanied with supporting documentation such as copies of invoices, cancelled checks, receipts, time sheets, etc. Sub recipients were also required to submit budget summary reports so that these reports can be compared for accuracy. Activity summary reports were required to be submitted on a monthly basis to monitor the sub recipient's progress towards meeting their goals.

Onsite monitoring was performed during the program year on selected sub recipients. Some of the areas reviewed most often during onsite visits were:

- Compliance with participant eligibility, income certification requirements, and documentation guidelines;
- Acceptable and accurate internal control and financial management procedures, record keeping, file maintenance, and reporting;
- Confidentiality procedures;
- Progress towards meeting projected goals and timely use of funds; and
- Compliance with specific contractual requirements.

In addition, sub recipients were required to submit a copy of their audit to CCCD.

2. This program year, CCCD conducted onsite monitoring visits on 12 apartment complexes through the affordable housing program. There were no major findings during the onsite visits. There were minor concerns that needed to be addressed.

3a. An analysis of CCCD's progress towards its goals demonstrates that our programs, by design, address issues that are not captured through mainstream programs (i.e. Social Services, Health Department, etc.). We are able to reach low income families directly in their neighborhoods through our programs (i.e. housing programs, public services and public facilities). Having the ability to provide housing repairs or needed medical and dental services improves the quality of life for our citizens. Rehabilitating a home that is in a blighted condition or helping a senior citizen maintain independency in their own home affects neighborhoods and communities as a whole. The programs we offer are enriching lives, which, in turn builds the wealth and health of our community.

3b. Overall we have made a great effort in meeting our priority needs and specific objectives. Because the priority needs are based on community input, we are confident that these are the most pressing issues facing our communities. Community Development is included on many major development issues throughout the County.

3c. Decent housing was provided for homeowners and renters through our housing rehabilitation repair program and the rental rehabilitation program. Creating and maintaining a suitable living environment was addressed through our public services program, which aids nonprofit organizations who serve our low and moderate income citizens.

3d. Lack of available funding and the economic downturn still have been the primary reasons for unmet goals in certain program areas such as affordable housing development (elderly/disabled and the homeless), public and human services, and homebuyer assistance. Many organizations are trying to keep their doors open and provide services on a "shoestring" budget. As was stated earlier, our success depends largely on the success of our partners.

In all program areas, but specifically public services and homeless service activities, the economic downturn has affected resources available to service providers as many struggle to maintain resources for existing programs and caseloads rather than taking on additional program areas (such as housing). Service providers are faced with trying to serve more clients with greater needs, with drastically reduced resources.

3e. The activities that were undertaken had a positive impact on community needs because we were able to assist where no other assistance was available. Programs offered through Community Development are often a sole source of assistance for many of the clients that we serve.

3f. Through CCCD programs, we were able to improve and increase the availability, accessibility, and affordability of decent housing for **27** owner-occupied housing units, **4** rental households, and **46** homeless families and increase the accessibility and availability of suitable living environments for **6,161** residents. As goals are set within the parameters of these indicators, documented accomplishments can be used to determine success or results.

3g. Limited funding continues to be a program barrier in providing funds for increased services, more affordable housing and greater economic opportunities. Stringent lending requirements, credit issues, and boundaries of participating jurisdiction service area continue to impact CCCD's ability to support more project initiatives.

3h. Although CCCD are faced with obstacles, CCCD continues its efforts to find ways around these barriers during these difficult financial times. Although, it appears that the economy is improving nationwide, there are still many areas that are slowly progressing which caused some projects, especially economic development activities, to either be delayed or completely aborted. Limited funding continues to affect all programs. There are some factors that have impacted our programs across the board. We do not believe that our programs are exempt from troubles related to the economy in general (a continued sluggish housing market, higher gas prices, lost jobs, etc.). People with limited or fixed incomes are hesitant to go into debt to purchase a home, entrepreneurs are unsure about a loan for business start-up, those who cannot afford health care depend on human service agencies for assistance, and so forth. We will continue to evaluate our programs to ensure that we offer the best products possible.

3j. CCCD will continue to evaluate approaches that make us more accountable to our clients to ensure that they succeed and get the services that they need. Ensuring program design that guarantees funding preservation will help us meet programmatic needs more effectively. These strategies and activities can and will meet the needs of our citizens coupled with effective program implementation.

Lead-based Paint

Program Year 5 CAPER Lead-based Paint response:

1. During 2014 program year, CCCD carried out the following activities to address lead-based paint concerns:

- Distribution of the brochure ("The Lead-Safe Certified Guide to Renovate Right") to all Housing Rehabilitation Program applicants on the hazards of lead-based paint.
- Implementation of lead-based paint hazard reduction measures as part of our housing programs to comply with 24 CFR 35 (Final HUD Rule on Lead-Based Paint Hazards). This rule, commonly known as Title X, is designed to protect children from lead-based paint hazards in homes that are assisted with federal funds.
- Contractors who rehabilitate homes built prior to 1978 are required to attend safe work practices training for lead-based paint. Contractors may take the safe work practices training through any qualified training provider. Under our Housing Rehabilitation Program, a certificate of completion of a safe work practices training is necessary to work on homes built prior to 1978, and CCCD does accept certificates of completion for safe work practicing training conducted by any safe work practices training provider.
- Two Staff persons are trained in the new HUD/EPA regulations that require contractors to use safe work practices to mitigate lead-based paint hazards in private homes and childcare centers.

HOUSING

Housing Needs

Program Year 5 CAPER Housing Needs response:

1. Community Development continued the following activities during the last year to foster and maintain affordable housing:
 - Provided grant funds to designated CHDO agency for the development of 2 units in an affordable housing subdivision for low to moderate income families.
 - Provided 4 housing rehabilitation loans to investor owners that provided additional rental housing opportunities for tenants.
 - Provided grant funds to assist 8 households that need emergency repair assistance to maintain their housing.
 - Provided deferred forgivable housing repair loans assistance to enable 19 low to moderate income homeowners to maintain their housing.
 - Provided rental rehabilitation loans to investors so that 4 households earning 80% and below the area median income were able to obtain rental housing.



Before



After

Specific Housing Objectives

Program Year 5 CAPER Specific Housing Objectives response:

1. During the 2014 Program Year, Cumberland County continued to implement programs and strategies to decrease substandard housing and increase the availability of affordable housing for the County's residents. As a means of addressing this priority during the 2014 Program Year, CCCD offered the following programs targeted to extremely low, very low, and low-income persons:

Owner Households - Housing Rehabilitation Program

Funds were to provide homeowners with low interest loans to rehabilitate substandard homes that do not meet minimum housing code standards. All loans are structured as a deferred payment loan, with household re-certification every five years. During the 2014 Program Year, 19 households received assistance from this program in the following income and ethnicity/race categories:

Housing Rehabilitation Assistance

Income Range	Ethnicity		Race				
	Hispanic	Non-Hispanic	B	W	AI	A	Multi
0-30% (extremely low income)	0	3	2	1	0	0	0
31-50% (very low income)	0	6	5	1	0	0	0
51-80% (low income)	1	9	5	4	1	0	0
Total Households Served	1	18	12	6	1	0	0

Race Key:

- B - Black
- W - White
- AI - American Indian
- A - Asian
- Multi- Multi-racial

Households in need of immediate repairs to eliminate health or safety risks received assistance in the form of grants with no repayment up to \$7,500 per unit. During the 2014 Program Year, 8 households received assistance from this program in the following income and ethnicity/race categories:

Emergency Repair Assistance

Income Range	Ethnicity		Race				
	Hispanic	Non-Hispanic	B	W	AI	A	Multi
0-30% (extremely low income)	0	3	2	1	0	0	0
31-50% (very low income)	0	3	3	0	0	0	0
51-80% (low income)	1	1	1	1	0	0	1
Non low/moderate income	0	0	0	0	0	0	0
Total Households Served	1	7	5	2	0	0	1

Race Key:

- B - Black
- W - White
- AI - American Indian
- A - Asian
- Multi- Multi-racial

Renter Households - Rental Rehabilitation Program

Low interest financing was provided to private investors for acquisition and rehabilitation of rental housing units (11 or fewer) that will be leased to tenants earning 80% and below the area median income. Four projects were approved with four completed in PY2014. The funding of the completed project impacted the lives of 18 individuals in the following income and ethnicity/race categories:

Sedgefield Dr.

Project / Unit Size: 1 single-family unit/ 3 bedrooms
Percentage Complete / Lease-up: 100% / 100%
Rent: \$750
Income Target: 80% and below area median income (current tenant has income between 31-50% of the area median income)

Golfview Dr.

Project / Unit Size: 1 single-family unit/ 3 bedrooms

Percentage Complete / Lease-up: 100% / 100%
Rent: \$825
Income Target: 80% and below area median income (current tenant has income between 51-80% of the area median income)

Cecil Ave.

Project / Unit Size: 1 single-family unit/ 3 bedrooms
Percentage Complete / Lease-up: 100% / 100%
Rent: \$550
Income Target: 80% and below area median income (current tenant has income between 51-80% of the area median income)

Goodhope Ln.

Project / Unit Size: 1 single-family unit/ 3 bedrooms
Percentage Complete / Lease-up: 100% / 100%
Rent: \$725
Income Target: 80% and below area median income (current tenant has income between 0-30% of the area median income)

Rental Rehabilitation Program

Income Range	Ethnicity		Race				
	Hispanic	Non-Hispanic	B	W	AI	A	Multi
0-30% (extremely low income)	0	3	3	0	0	0	0
31-50% (very low income)	0	7	7	0	0	0	0
51-80% (low income)	0	8	3	5	0	0	0
Total # in Households Served	0	18	13	5	0	0	0

Race Key:

- B – Black
- W – White
- AI – American Indian
- A – Asian
- Multi- Multiracial

2. CCCD made the following progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households:

Rental Housing Units

CCCD ensures that units categorized as Section 215 housing opportunities for rental housing meet the following criteria:

- Rents will not exceed 30 percent of the adjusted income of a family whose income equals 65 percent of the area median income.
- Not less than 20 percent of the units will be occupied by very low-income (earning 60% and below the area median income) families (who pay as a contribution toward rent (excluding any Federal or State rental subsidy provided on behalf of the family) not more than 30 percent of the family's monthly adjusted income.
- Is occupied only by households that qualify as low-income (earning 80% and below the area median income) families.
- Does not exclude from leasing those with Section 8 vouchers.

- Has in place deed restrictions maintaining affordability, without regard to the term of the mortgage or to transfer of ownership, except upon a foreclosure by a lender (or upon other transfer in lieu of foreclosure).
- New construction units will meet the energy efficiency standards in accordance with CCCD's Energy Star policy.

Homeownership Units

Once completed, the Balsawood project will provide up to 28 new construction units for homeownership. Technical assistance was also provided to potential homebuyers through the first time homebuyer's workshop as a means of preparing them to take advantage of Section 215 housing opportunities for home ownership in the future.



CCCD ensures that the units categorized as Section 215 housing opportunities for homeownership meet the following criteria:

- The initial purchase price of all of the units will not exceed 95% of the median purchase price for Cumberland County.
- The principle owner and families of all units qualified as low income (less than 80% of the median income for Cumberland County, as defined by the HOME Program income limits) at the time of purchase.
- Be the principle residence of the owner.
- All units are subject to recapture restrictions established in Community Development program policies.
- New construction units will meet the energy efficiency standards in accordance with CCCD's Energy Star policy.

3. CCCD continues to offer several programs to address the "worst case" housing needs and housing needs of persons with disabilities.

"Worst Case" Housing Needs

The Housing Rehabilitation Program provided grants up to **\$7,500** for **8** households in need of emergency repairs that eliminate a health or safety risk that allowed them to remain in their

homes. More extensive repairs were addressed through the housing rehabilitation program. Deferred, forgivable loans were provided to **19** homeowners.

Persons with Disabilities

Elderly and/or disabled applicants present special circumstances. Community Development staff is committed to providing the necessary assistance to meet the needs of this special population. Family assistance is encouraged when elderly and/or disabled applicants are scheduled for rehabilitation. The family support provided in these cases facilitates the rehabilitation process. Disabled or handicapped applicants are usually already under the supervision of community social or health services. These outside agencies provide helpful assistance when Community Development serves this special population. The Community Development staff will make a home visit for those applicants who are bedridden. The Housing Rehabilitation Staff tailors the rehabilitation work specifications to meet the accessibility needs of the homeowner. Efforts are made to rehabilitate such homes to add to the quality of life of the applicant. In addition, Community Development ensures that all affordable housing developments are equipped with the minimum number of handicapped units in accordance with state and local building codes through on-site inspections. For the 2014 Program Year, **6** residents were provided handicap accessibility repairs to their homes through the Housing Rehabilitation Program including Emergency Repair Program and Rental Rehabilitation Program.

Public Housing Strategy

Program Year 5 CAPER Public Housing Strategy response:

1. CCCD continues its partnership with the Fayetteville Metropolitan Housing Authority (FMHA) and the City of Fayetteville to revitalize the Old Wilmington Road Community as a part of FMHA's 5 year HOPE VI grant. Sycamore Park has units that are mixed income. The Alfred Street Senior (Dogwood Manor) Apartments serves elderly tenants earning 60% and below the area median income. With the exception of scattered site Section 8 housing, there are no FMHA housing projects located in Cumberland County's geographic area. CCCD continues to renovate units through its Rental Rehabilitation Program to provide additional decent, safe, and affordable housing options for Section 8 voucher holders.

Barriers to Affordable Housing

Program Year 5 CAPER Barriers to Affordable Housing response:

1. During the 2014 Program Year, CCCD took the following actions to eliminate barriers to affordable housing:

- Offered below market rate loans to investor/owners to purchase/ renovate 4 single family housing units. The units are leased to tenants earning 80% and below the area median income.
- Provided grant funds to a CHDO for construction costs associated with constructing up to 28 unit affordable housing subdivision for families.
- Promote the first-time homebuyers program by offering below market rate loans to assist with home purchases.

HOME

Program Year 5 CAPER HOME response:

1a. CCCD made the following progress towards providing affordable housing in the community:

During the program year 2014, CCCD has expended \$425,112 in HOME funds to provide housing rehabilitation assistance to 4 homeowners and construct 2 affordable housing units. All of the homeowners had a household income below 80% of the area median income.

Affordable Housing Type	GOALS	ANNUAL PROGRESS	% Goal Achieved	HOUSEHOLD TYPE	
Housing Rehabilitation & New Construction	20*	6	>100%*	0-30%	1
				31-50%	3
				51-80%	2
				Non low/mod	0

*Includes activities funded with both CDBG and HOME

3b/c. CCCD Affirmative Marketing Policy (AMP) is monitored and implemented by the Community Services Specialist.

The following actions were taken under the AMP:

- HOME funds recipients were mailed a distribution list for special outreach efforts for targeted populations, to include updates and contact info for several minority newspapers.
- HOME funds recipients were notified of fair housing training provided by the Cumberland County Community Development in partnership with the Fayetteville-Cumberland Human Relations Department. Certification letters were mailed to attendees of the fair housing training.
- Fair Housing brochures (English and Spanish) were sent to HOME Funds recipients with instructions on placement of brochures.
- The Affirmative Marketing Policy was approved by the Cumberland County Board of Commissioners on April 20, 2009.

In addition to the actions described above, CCCD also undertook the following actions:

- The Housing Services Staff has made direct appeals to WMBE contractors by visiting construction work sites and passing out his business card and explaining our contracting opportunities. The Housing Services staff routinely meets face-to-face with local contractors to make them aware of our programs. We have found this to be an effective marketing tool in addition to our general public service announcements.
- The Housing Services Staff periodically contacts the North Carolina Institute of Minority Economic Development Inc. We request that they refer WMBE contractors to our housing rehabilitation for contract opportunities when possible. Referrals are also sought from the City of Fayetteville's housing rehabilitation program staff. They solicit and retain a list of local housing rehabilitation contractors.

Homeless Needs

Program Year 5 CAPER Homeless Needs response:

1. The County addressed the needs of the homeless through the use of Community Development Block Grant funds (CDBG) offered through the Community Development Public Services Program; the Continuum of Care (CoC) Program funds offered through the HUD's Homeless Grants NOFA competitive grant process; and the Emergency Solutions Grant (ESG) Program offered through the North Carolina Department of Health and Human Services.

CDBG funds supported the following programs that served the homeless through the Public Services Program:

CCCD received Continuum of Care (CoC) Program funds for the operation of the Robin's Meadow Transitional Housing Program and Safe Homes for New Beginnings Permanent Housing Program. Robin's Meadow Transitional Housing Program provides 12 units, (comprised of 2 and 3 bedrooms) of temporary housing along with a comprehensive supportive services program for homeless families. During the 2014 Program Year, the program served 80 homeless individuals. The Safe Homes for New Beginnings Program provides 5, one-bedroom units that serve as permanent supportive housing for individuals who are homeless and have a substance abuse disorder. During the 2014 Program Year, Safe Homes for New Beginnings served 6 individuals. CCCD now serves as the grantee for the Care Center Transitional Housing for victims of domestic violence. This program was managed by the Salvation Army prior to transferring grantee responsibilities over to CCCD on May 1, 2015. The program currently has 12 units (2 and 3 bedrooms). During the 2014 Program Year, 15 households were served.

CCCD continues to serve as a member of the Cumberland County Continuum of Care (CoC) on Homelessness to assist with planning and implementing homeless activities.

The CoC continues to follow its Action Plan which provides a detailed strategic plan and action steps to be taken towards improving the CoC's performance in addressing the issues affecting the homeless community. The Action Plan lists the following strategies:

1. Develop a discharge plan to ensure that persons being released from public institutions (corrections, mental health, health care, and foster care systems) are able to reintegrate into society and not end up homeless.
2. Develop a centralized or unified service intake process for persons experiencing a housing crisis to access needed housing and supportive services from co-operating agencies.
3. Identify an affordable housing database system that can be used to assist with housing search/placement and other housing issues.
4. Increase the supply of affordable permanent housing or rapid re-housing.
5. Increase the supply of permanent housing units for chronically homeless individuals and families
6. Expand community outreach efforts to reach various groups.
7. Develop a better process for evaluating the performance of HUD funded CoC projects.
8. Revise the CoC's 10 Year Plan to End Homelessness to include updated information related to the HEARTH Act and the Federal Strategic Plan.
9. Develop a detailed CoC policy and procedure.
10. Establish a process for improving data quality and management of the HMIS.
11. Increase HMIS participation among providers in the community to better monitor homelessness in the community and to ensure all beds/units are represented.

2. The County continued to serve as the Lead Agency in the local Continuum of Care funding network. As such, the County staff provided vital coordination and preparation duties necessary to enable the community to submit a continuum of care funding application totaling \$806,572 and was awarded the full amount during the 2014 Notice of Funding Availability. Through these efforts the community was able to receive continued funding for the following programs that provide 50 transitional housing units and 17 permanent housing units for homeless individuals and families. The County also continued as the Grantee and provided CDBG funds for two transitional housing projects funded through the CoC program. In addition to housing, each of these programs offer comprehensive case management and supportive services in the form of education assistance, life skills classes, employment assistance, medical/mental health assistance and other vital services

necessary to help individuals become self sufficient. During the PY2014, the County, serving as lead agency of behalf of the CoC, applied for ESG funds through the North Carolina Department of Health and Human Services and was awarded funding in the amount of **\$147,829**. ESG funds were distributed through four agencies to provide shelter and housing stabilization. The County continues to serve as a contracted provider of the PATH program. Through the PATH Program, the County received an award in the amount of **\$202,208**. Through the ESG Program and the PATH Program, agencies were able to network in connecting clients to housing and services. Clients were able to receive security deposits, rental assistance and utility assistance and transition from being literally homeless to permanent housing.

3. In response to the 2014 Continuum of Care Program, the Fayetteville/Cumberland County Continuum of Care submitted an application for seven renewal projects and one planning project. The projects submitted for funding were:

Project Name / Description	Applicant (Grantee)	Project Sponsor	Amount Requested / Grant Term	Amount Awarded / Grant Term
Renewal: Ashton Woods 20 units of transitional housing and services for homeless families	Cumberland Interfaith Hospitality Network	Cumberland Interfaith Hospitality Network	\$262,736/ 1 year	\$262,736/ 1 year
Renewal: Bonanza 7 units of permanent housing and services for disabled homeless families	The Salvation Army	The Salvation Army	\$92,208/ 1 year	\$92,208/ 1 year
Renewal: Leath Commons 5 units of permanent housing and services for disabled homeless	Cumberland Interfaith Hospitality Network	Cumberland Interfaith Hospitality Network	\$131,728/ 1 year	\$131,728/ 1 year
Renewal: Robin's Meadow 12 units of transitional housing and services for homeless families	Cumberland County	Fayetteville Metropolitan Housing Authority	\$85,817/ 1 year	\$85,817/ 1 year
Renewal: Step Up 1 unit (dormitory style) of transitional housing for single homeless men	The Salvation Army	The Salvation Army	\$36,167/ 1 year	\$36,167/ 1 years
Renewal: The Care Center Transitional Housing Program 12 units of transitional housing and services for victims of domestic violence	The Salvation Army	The Salvation Army	\$145,113/ 1 year	\$145,113/ 1 year
Renewal: Safe Homes for New Beginnings 5 units of permanent housing and services for disabled and/or chronically homeless individuals.	Cumberland County through the Community Development Department	Cumberland County through the Community Development Department	\$52,803/ 1 year	\$52,803/ 1 year

Project Name / Description	Applicant (Grantee)	Project Sponsor	Amount Requested / Grant Term	Amount Awarded / Grant Term
TOTAL			\$806,572	\$806,572

The County will continue its role as the lead agency for coordination and packaging of the community's 2014 NOFA grant application.

Specific Homeless Prevention Elements

Program Year 5 CAPER Specific Housing Prevention Elements response:

1. In its efforts to prevent homelessness CCCD continues to play a vital role in the Continuum of Care on Homelessness in their efforts to develop, sanction and support goals and strategies that prevent, as well as alleviate, homelessness. This year the CoC continued in its HUD-designated responsibility to assess homelessness in Cumberland County, eliminate duplication of services and set goals for eliminating chronic homelessness while addressing the needs of the homeless who are in families and individuals who are homeless for a shorter term. CCCD continued collaborative efforts within the CoC to foster the implementation of a local data system that will provide real time information on resources that will address the prevention of and alleviation of homelessness. The CoC contracts with the Michigan Coalition Against Homelessness (MCAH) to administer a statewide homeless management information system (HMIS) for documenting services and housing provided to the homeless.

The lack of affordable housing, poverty caused by disability, and low wage jobs are some of the obvious causes of homelessness. The County supports the following efforts which aide in the prevention of homelessness:

- The County applied for and awarded ESG Program funds for the implementation of homeless prevention activities. Services provided include assistance with rental assistance (including arrears), security deposits, utility deposits/payments and case management services.
- Discharge planning- Formalized discharge protocols have been implemented statewide in the areas of foster care, health care, mental health and corrections. Through participation in these planning efforts, the County continues to encourage compliance with these protocols at all levels.
- The Housing Rehabilitation program continues to assist homeowners who may otherwise not be able to get loans to repair their homes. With this assistance homeowners may prevent their homes from deteriorating into life-threatening, unlivable and condemned states, thereby preventing one of the lesser-known causes of homelessness.
- The Promotion of Fair Housing Practices - The County's Community Services Specialist encourages the prevention homelessness through the provision of housing counseling, mediation of landlord tenant disputes, referrals, and training in fair housing law. The practical application of these services can prevent evictions and foreclosure which may result in homelessness.
- Pre- and Post-Purchase Counseling for First-Time Homebuyers - Each down payment assistance or gap financing loan which the County makes must be preceded by a Homebuyer Workshop. These classes train prospective homebuyers in the skills necessary to maintain homeownership and prevent foreclosure.

- Assistance with payment of prescription and medical expenses – Medical expenses are a major contributor to financial problems that may precede a loss of housing. County Public Services funds support two programs which assist low-moderate income residents in paying prescription medical and dental expenses. Better Health of Cumberland County and Cumberland County Medication Access Program purchases prescription drugs for County residents who have been denied assistance from all other sources and have a monthly household income of 200% of the federal poverty guidelines.

Emergency Solutions Grants (ESG) (Formerly Emergency Shelter Grants)

Program Year 5 CAPER ESG response:

Not Applicable. The County applies for ESG funds through a competitive application process at the State level.

COMMUNITY DEVELOPMENT

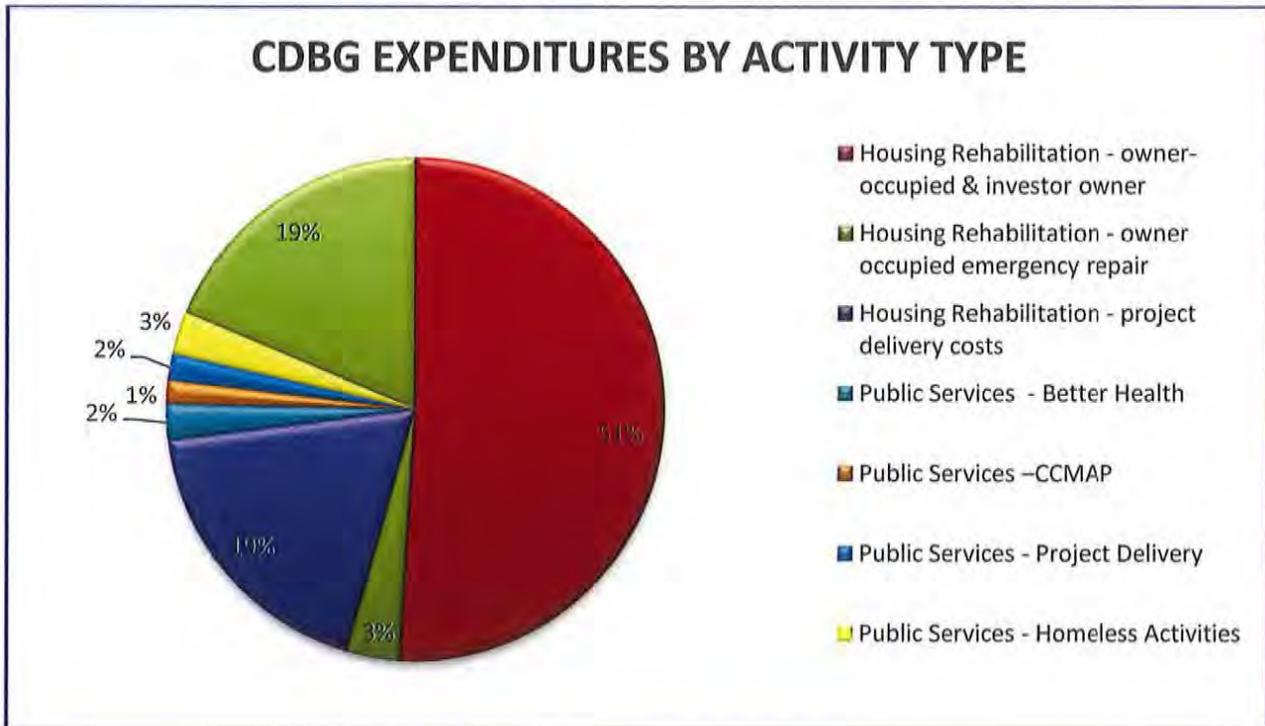
Community Development

Program Year 5 CAPER Community Development response:

Program Year 5 CAPER Community Development response:

1. For the 2014 Program Year, Cumberland County expended CDBG funds for the following activities as they related to priorities/needs identified in the 2010-2015 Consolidated Plan:

ACTIVITY	PRIORITY NEED ADDRESSED	FUNDS EXPENDED
Housing Rehabilitation (owner-occupied & investor owner)	Housing - housing repairs to maintain current housing stock & housing repairs to increase the availability of rental housing	\$738,020
Housing Rehabilitation (owner occupied emergency repair)	Housing - housing repairs to maintain current housing stock	\$44,979
Housing Rehabilitation (project delivery costs)	Housing - housing repairs to maintain current housing stock and increase availability of rental housing	\$245,291
Public Services - assistance to low/mod persons with prescription drugs and other necessary medical equipment/supplies (Better Health of Cumberland County)	Community Development/Human Services	\$30,000
Public Services - assistance to low/mod persons with prescription medication (Cumberland County Medication Access Program)	Community Development/Human Services	\$20,000
Public Services - technical assistance in provision of public services activities (Project Delivery)	Community Development/Human Services	\$22,595
Public Services - Homeless Activities - match funds for the ESG program to provide homeless prevention and rapid re-housing assistance for homeless persons or those at-risk of being homeless and to cover user fees associated with using a Homeless Management Information System.	Community Development/Human Services	\$36,026
Administration - costs associated with developing and implementing CDBG programs	Housing - affordable housing Special Population Needs Homeless Needs Community Development/Human Services, Public Improvements, and Economic Development needs	\$246,149



1b/c. CCCD made the following progress towards providing affordable housing with CDBG funds:

Affordable Housing Type	GOALS	ANNUAL PROGRESS	% Goal Achieved	HOUSEHOLD TYPE	
Housing Repair (owner-occupied, rental, and emergency repair)	22*	31	>100%	0-30%	7
				31-50%	10
				51-80%	14
				>80%	0

*The goals identified include using both CDBG and HOME funds.

2a. This CAPER marks the fifth program year of implementation of goals and objectives of the Program Years 2010-2015 Consolidated Plan. This fifth program year was still challenging, especially within the Homebuyers Assistance Program and the Affordable Housing Development Program. CCCD plans to make changes to its goals and objectives as it relates to these activities.

3a. All available resources identified in the Consolidated Plan were used. CDBG, HOME and leveraging of private dollars were all sources used to carry out the programs and activities outlined.

3b. Requests for certifications of consistency are reviewed by staff and reconciled to the goals and objectives of the Consolidated Plan. If the program for which the certification is requested is indeed consistent with the goals and objectives of the Consolidated Plan, the County Manager signs off on the certification at the recommendation of Community Development staff.

3c. All efforts made by the grantee were constructive actions toward the successful implementation of the programs and activities outlined in the Consolidated Plan.

4a/b. All CDBG activities funded during the 2014 Program Year met the national objective of *principal benefit to low and moderate-income persons*.

5a. Consistent with goals and objectives of CDBG-assisted activities, Cumberland County takes the following steps to minimize displacement: schedule rehabilitation work in such a way as to allow occupants to remain during and after rehabilitation; work with occupants to find suitable temporary housing while rehabilitation work is being completed. We also work closely with developers and nonprofits as projects are being evaluated to monitor for any activities that may result in displacement.

5b. Whenever applications are received for housing projects (i.e. first-time homebuyers, rental rehabilitation, etc.) we verify that the property is not currently occupied or that it has not been occupied for the previous six months. If this is not the case, we work with applicant and/or occupant to gather all of the required information to determine relocation assistance, if applicable. Our office provides appropriate notices, comparables, and assistance in facilitating the relocation process.

5c. CCCD assesses whether displacement is an issue at the time of application. Therefore, we are able to adequately address the issue at the onset of a project and provide the appropriate information in a timely manner in accordance with the Uniform Relocation Act.

6a/b/c. There were no economic activities undertaken during the PY2014.

7a. Each program recipient is required to provide income data to document their income and household size before they are determined eligible to receive assistance. For those activities conducted by sub recipients, CCCD specifically outlines in each funding agreement the appropriate national objective that the activity will meet. During on-site monitoring reviews, CCCD's Staff reviews participant files to ensure compliance with the low to moderate income requirement.

8a/b. There were no float-funded activities this program year.

8c.

PY2014 Program Income Draws

HUD Matrix Code	Activity Description	Amount
14H	Rehabilitation Administration	\$182,195
14A	Rehab: Single-Unit Rehabilitation	\$407,254
Total Program Income Drawn		\$589,449

8d. There were no parcel/properties sold this program year.

9. There were no prior period adjustments this program year.

10a. CCCD did not fund any float-funded activities during the program year.

10b. Total Outstanding Loans

Program Type	Outstanding Principal Balance	
	HOME	CDBG
Housing Rehabilitation: Investor-Owner	112 - \$3,283,128	62 - \$ 1,624,082
		23 - \$1,530,592
Affordable Housing	11 - \$3,997,391	2 - \$ 362,958
First Time Home Buyer	41 - \$ 650,087	3 - \$ 42,318
Economic Development	0	4 - \$ 325,953
Subtotal Outstanding Balance per Fund Type	164 - 7,930,606	94 - \$3,885,903
Total Outstanding Balance as of 6/30/15		258 - \$11,816,509

10c. Total Deferred & Forgivable Loans

Total Deferred & Forgivable CDBG Loans

Program Type	Outstanding Principal Balance	
	Deferred Loans	Deferred/ Forgivable Loans
Housing Rehabilitation	8 - \$79,625	46 - \$1,267,926
Affordable Housing	1 - \$100,000	
First Time Home Buyer	0 - 0	0 - 0
Subtotal Outstanding Balance per Loan Type	9 - \$179,625	46 - \$1,267,926
Total Outstanding Balance as of 6/30/15		55 - \$1,447,551

Total Deferred & Forgivable HOME Loans

Program Type	Outstanding Principal Balance	
	Deferred Loans	Deferred/ Forgivable Loans
Housing Rehabilitation	3 - \$100,340	103 - \$3,084,817
Affordable Housing	1 - \$600,000	
First Time Home Buyer	16 - 376,185	3 - \$83,099
Subtotal Outstanding Balance per Loan Type	4 - \$700,340	106 - \$3,167,916
Total Outstanding Balance as of 6/30/15		110 - \$3,868,256

Loan Terms for Deferred loans fall into two categories:

- Loans are amortized over a 15 year term – Payments are deferred for 5 years with repayment beginning in year 6 and continuing thereafter for the next 10 years through the end of the loan term (years 6-15);
- Loans are amortized over a 30 year term – Payments are deferred for 5 years with repayment beginning at year 6 and continuing each year through the end of the loan term (years 6 – 30).

Loan Terms for Deferred/Forgivable loans:

- Loans terms are for 15 and 30 years – Deferred for 5 years, with a prorated portion being forgiven in year 6 and each year thereafter through the end of the loan term (years 6 through 15 or 30 whichever is the case).

12.a/b. Housing Rehabilitation Program (Investor-owner, owner-occupied)

Units Completed	Percentage of Median Income	Total Expended
2	0 - 30%	
3	31 - 50%	
6	51 - 80%	
4	Investor	
Total: 15		
		\$714,627 CDBG

12c. There were no private funds used for these projects.

Antipoverty Strategy

Program Year 5 CAPER Antipoverty Strategy response:

Program Year 5 CAPER Antipoverty Strategy response:

1. CCCD will continue to take a proactive approach in addressing poverty in the community through its programs and by partnering with other human service agencies to alleviate the problem of excessive rent burdens for the poor. CCCD provides the following activities to address these issues:

Assistance for the Rent Burdened

- Housing Rehabilitation – Housing repairs to eliminate and prevent blighting conditions and health and safety concerns improve the household’s living conditions as well as having a positive impact on the neighborhood.
- Homeowner Assistance – CCCD continues its efforts in providing down payment/closing costs and/or GAP financing assistance to potential first-time homebuyers. For the PY2014, CCCD did not receive any applications from potential homebuyers. However, this program do allow citizens have access to resources to so that they are able to purchase homes that are affordable; thereby eliminating the payment of excessive rents that may have exceeded reasonable housing costs for their income. The purchase of a home also helps to create personal wealth and economic independence for the homeowner.
- Transitional/Permanent Housing Development – CCCD also administered three competitive grants through the CoC Program that provided affordable (transitional) housing for 50 homeless families and affordable permanent supportive housing for 6 individuals.
- Rental Assistance – CCCD administered the ESG competitive grant awarded through the North Carolina Department of Health and Human Services. Through this program, participants were able to receive rental assistance for up to six months (or in arrears). These funds were made available to assist those persons who were homeless or at-risk of being homeless. In addition, CCCD also provided rental assistance through the PATH program in providing security deposits and rental assistance to those persons who were literally homeless.

Assistance with Jobs Training/Social Services

- Social Services – Provision of funding to eligible non-profits through the CCCD’s Public Service Program assisted 425 low to moderate income residents with obtaining medications for illnesses and other medical needs with assistance offered through Better Health of

Cumberland County. Cumberland County Medication Access Program was able to provide prescription medication assistance to 5,736 low to moderate income residents.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

Program Year 5 CAPER Non-homeless Special Needs response:

1. For the 2014 Program Year, CCCD determined that it would concentrate its efforts by:

Goal / Objective / Strategy	Action Taken
Increasing supportive services and activities in Cumberland County for the disabled (mental and physical).	Improved sustainability of livable/ viable communities by providing funding to organizations through the Public Service Program, CoC Program, ESG Program, and the PATH program to provide assistance to 248 disabled residents.
Provide funding to programs that will assist at a total of 25 disabled persons between 2014 and 2015.	Improved sustainability of livable / viable communities by providing accessibility modifications for 11 disabled residents through the Housing Rehabilitation Program, Emergency Repair Program, and the Urgent Repair program.
Fund agencies that will provide services to disabled persons.	

Specific HOPWA Objectives

Program Year 5 CAPER Specific HOPWA Objectives response:

Not Applicable.

OTHER NARRATIVE

Program Year 5 CAPER Other Narrative response:

Affirmatively Furthering Fair Housing

Cumberland County addresses fair housing issues in the community through a partnership with the City of Fayetteville through the Fayetteville-Cumberland County Human Relations Department. With assistance from the County's Community Services Specialist, The Fayetteville-Cumberland Human Relations Department provides the following services and programs.

- Initial point of contact for all complaints relating to housing issues in Cumberland County.
- Staff support for the Human Relations Commission.
- Staff support for the Fayetteville Fair Housing Board.
- Develops and fosters programs and activities aimed at addressing and improving race and human relations.
- Provides training on equal opportunity and human relations matters.
- Administers the City's Fair Housing Ordinance.

Bridging the Gap

CCCD continues to bridge the gap by partnering with organizations and groups such as: NC Fair Housing Project, Legal Aid of NC, NC Indian Housing Authority, The Fayetteville-Cumberland Council for People with Disabilities Local Management Entity and Fayetteville-Cumberland Human Relations.

Special Population / Minority Groups

Minorities American Indians	The NC Indian Housing Authority supports fair housing outreach effort by distributing fair housing literature to its clientele and has sent housing staff to attend fair housing training provided by the Human Relations Department.
Disabilities	Human Relations staff attends monthly meetings with the Fayetteville-Cumberland Council for People with Disabilities to provide updates on fair housing issues and supplies fair housing literature.

Affirmatively Furthering Fair Housing Certification

The jurisdiction will affirmatively further fair housing, which means it has conducted an analysis of impediments to fair housing choice within the jurisdiction, taken appropriate actions to overcome the effects of any impediments identified through that analysis, and maintained records reflecting that analysis and actions in this regard.

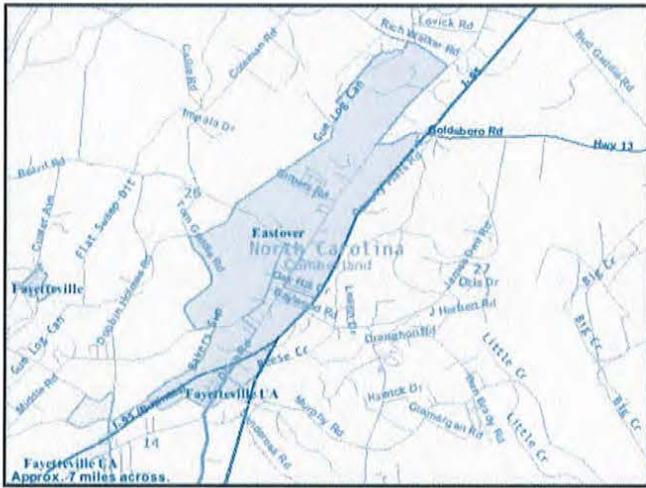
Other Actions: Section 3 Guidelines

CCCD continued to inform and monitor recipients and/or contractors engaged in construction activities with CCCD on Section 3 requirements to increase job opportunities for low and moderate income residents. We have also; updated the CCCD web page to included language outlining the Section 3 Regulatory Description and notice of Section 3 Employment Opportunities.

Geographic Areas

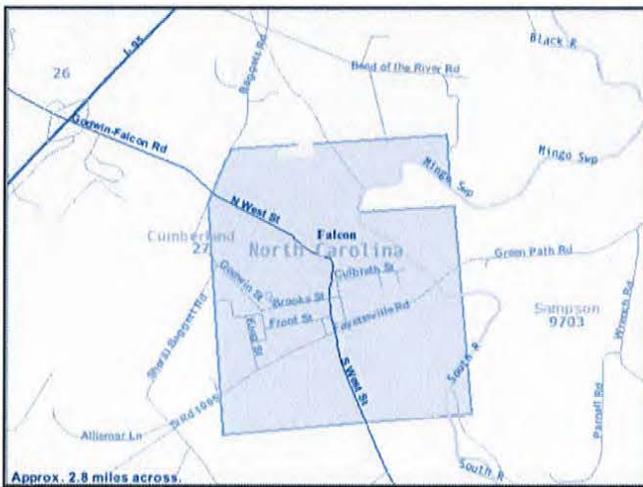
Cumberland County's participating jurisdiction includes the Towns of Eastover, Falcon, Godwin, Hope Mills, Linden, Spring Lake, Stedman, Wade, and the unincorporated areas of the County.

The maps and tables below indicate the minority and low to moderate income percentage for each census tract within the participating jurisdiction.



Town of Eastover

Census Tract	% LMI Households*	% Minority Population**
14	51.3	54.73
26	31.2	30.28
27	27.9	32.62



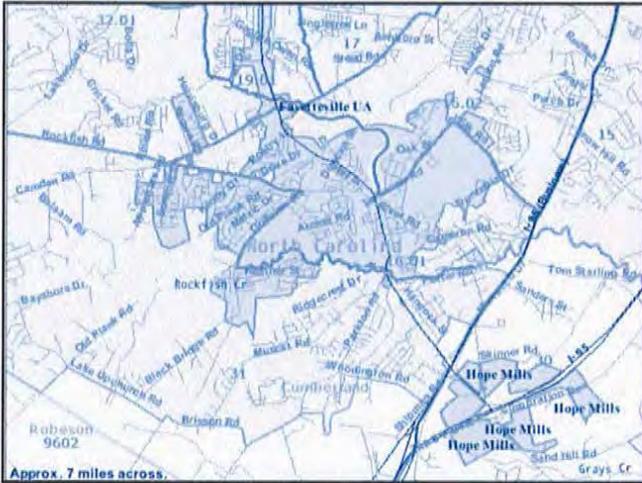
TOWN OF FALCON

Census Tract	% LMI Households*	% Minority Population**
26	31.2	30.28
27	27.9	32.62



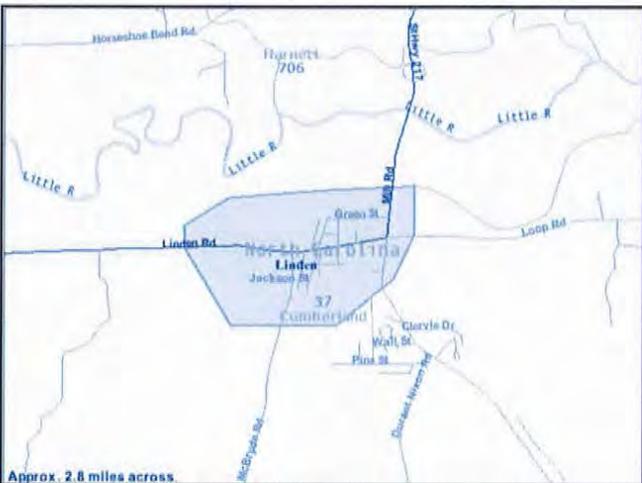
TOWN OF GODWIN

Census Tract	% LMI Households*	% Minority Population**
26	31.2	30.28
27	27.9	32.62
37	29.0	31.99



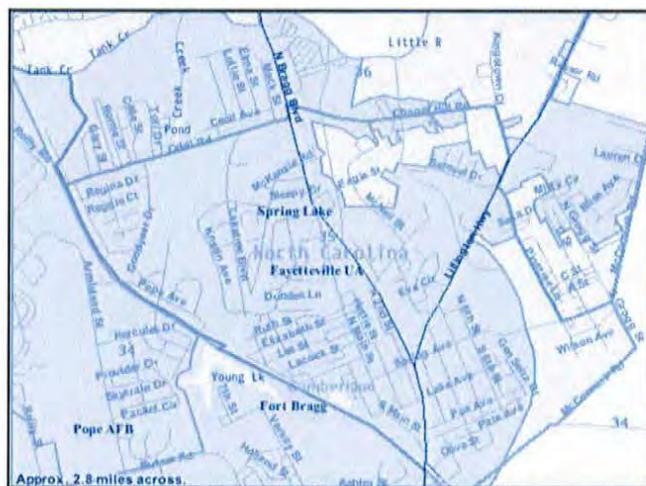
TOWN OF HOPE MILLS

Census Tract	% LMI Households*	% Minority Population**
15	46.6	46.63
16.01	27.0	41.82
17	48.6	56.94
19.01	38.7	47.82
30.01	27.3	33.45
30.02	54.9	33.15
31.02	-	35.16
31.03	-	40.43
31.04	-	42.34



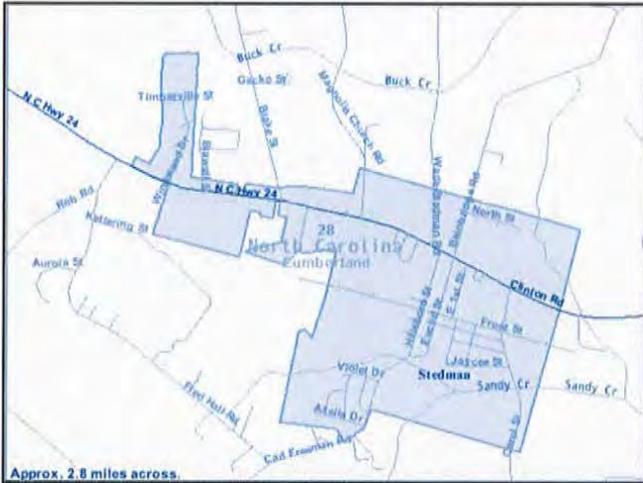
TOWN OF LINDEN

Census Tract	% LMI Households*	% Minority Population**
27	25.6	32.62



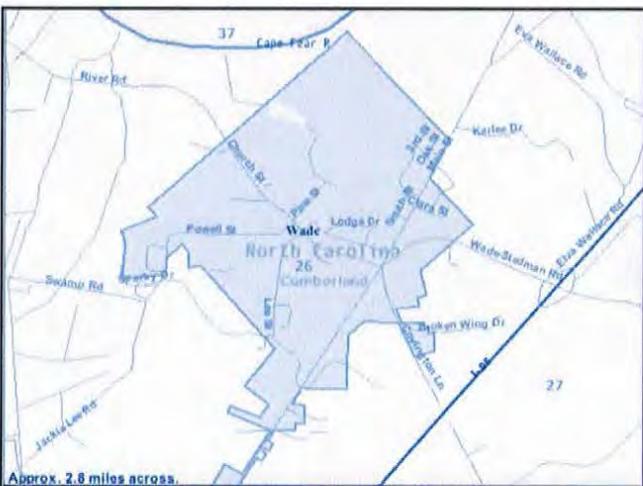
TOWN OF SPRING LAKE

Census Tract	% LMI Households*	% Minority Population**
35	51.2	72.39
36	52.5	60.95



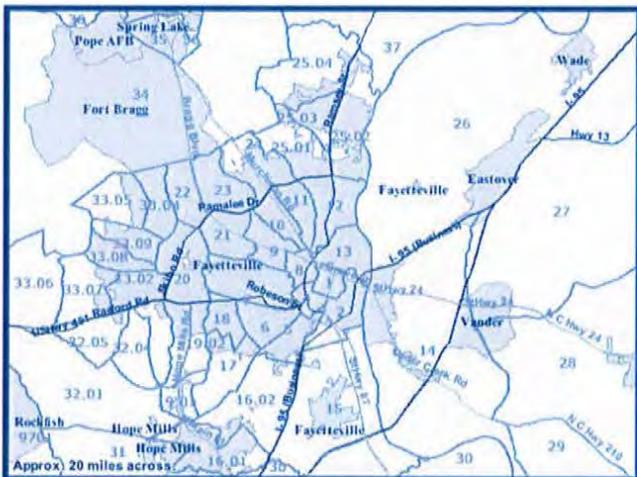
TOWN OF STEDMAN

Census Tract	% LMI Households*	% Minority Population**
28	27.3	23.04



TOWN OF WADE

Census Tract	% LMI Households*	% Minority Population**
26	31.6	30.28
27	27.9	32.62
37	29.0	31.99



UNINCORPORATED AREAS OF CUMBERLAND COUNTY

Census Tract	% LMI Households*	% Minority Population**
24.02	41.3	79.52
25.02	31.2	46.69
25.04	36.5	50.12
29	33.8	33.23

*Source: ACS 2006

**Source: Federal Financial Institutions Examination Council

PUBLIC NOTICE

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT 2014 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

PUBLIC REVIEW AND COMMENT PERIOD

In continuing our efforts to enhance citizen participation among County residents, Cumberland County Community Development (CCCD) has made available for your review and comment a draft of the 2014 Consolidated Annual Performance and Evaluation Report (CAPER).

The CAPER provides information on Cumberland County's use of the Community Development Block Grant and HOME Investment Partnership Act grant funds during the 2014 Program Year (July 1, 2014 - June 30, 2015). This allows the County an opportunity to evaluate its overall progress in carrying out the priorities and specific objectives identified in its 2014 Annual Action Plan. All citizens are encouraged to review the document and offer comments.

A draft copy of the CAPER is available for public review and comment from **September 4, 2015 through September 18, 2015** at the following locations:

Cumberland County Community Development 707 Executive Place, Fayetteville, NC	Linden Town Hall 9456 Academy Street, Linden, NC
East Regional Branch Library 4809 Clinton Road, Fayetteville, NC	North Regional Branch Library 855 McArthur Road, Fayetteville, NC
Falcon Town Hall 7156 West Street, Falcon, NC	Spring Lake Branch Library 101 Laketree Blvd., Spring Lake, NC
Godwin Town Hall 4924 Markham Street, Godwin, NC	Stedman Town Hall 5110 Front Street, Stedman, NC
Hope Mills Branch Library 3411 Golfview Road, Hope Mills, NC	Wade Town Hall 7128 Main Street (Hwy 301 North), Wade, NC

The final version of the CAPER, as submitted to the U.S. Department of Housing and Urban Development, will be available at the County Commissioner's office, Cumberland County Courthouse – Room 554, 117 Dick Street, Fayetteville, NC 28301; and CCCD beginning September 22nd.

PUBLIC HEARING

A public hearing on the Cumberland County Community Development (CCCD) Consolidated Annual Performance and Evaluation Report (CAPER) will be held on **September 21, 2015, 6:45 p.m.**, before the Cumberland County Board of Commissioners, Cumberland County Courthouse – Room 118, 117 Dick Street, Fayetteville, NC 28301.

For more information, please contact Cumberland County Community Development at (910) 323-6112 or visit the CCCD office at 707 Executive Place, Fayetteville, NC 28305. Office hours are 8 a.m. to 5 p.m., Monday through Friday.

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. _____

4

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 21, 2015

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER *act*

DATE: SEPTEMBER 16, 2015

SUBJECT: APPROVAL OF INTERLOCAL AGREEMENT WITH THE CITY OF FAYETTEVILLE FOR CONDUCTING ECONOMIC DEVELOPMENT ACTIVITIES

BACKGROUND

Attached you will find an Interlocal Agreement between the County and the City of Fayetteville for the purpose of continuing the economic development partnership through the creation of a new non-profit corporation. This Interlocal Agreement was previously presented at your September 8th meeting. In response to questions raised at that meeting regarding the composition of the committee charged with creating the non-profit corporation, the committee has been expanded to include the past Chairman of the Board of Commissioners and the Mayor Pro-Tem.

The budget for the new organization is still under development as we consider space options and which entity, the County or City, will act as the fiscal agent for the new entity. Any contribution for office space or other resources shall be credited to the contributing entity as an in-kind contribution. Although a final budget is not complete, it is clear that the new entity budget will not require the same level of funding as the prior model.

To meet the goal of having a new entity in place by January 1st, 2016, the Interlocal Agreement must be finalized by the end of September. The next action, which is creation of the new board for Economic Development, should take place during our Board meetings in October.

RECOMMENDATION/PROPOSED ACTION

Approve the Interlocal Agreement with the City of Fayetteville.

/ct
Attachments
CM091615-1

NORTH CAROLINA

INTERLOCAL AGREEMENT BETWEEN
CUMBERLAND COUNTY AND THE CITY
OF FAYETTEVILLE FOR CONDUCTING
ECONOMIC DEVELOPMENT ACTIVITIES

CUMBERLAND COUNTY

Approved by the Cumberland County Board of Commissioners _____

Approved by the Fayetteville City Council _____

This interlocal agreement is made pursuant to Article 20, Chapter 160A of the General Statutes of North Carolina by and between Cumberland County, a body corporate and politic and a political subdivision of the State of North Carolina, and the City of Fayetteville, a municipal corporation existing under the laws of the State of North Carolina.

WITNESSETH:

Whereas, the parties have jointly funded the conduct of economic development activities by the Fayetteville-Cumberland County Chamber of Commerce under a joint program of economic development for a number of years; and

Whereas, the parties desire to continue this partnership for the conduct of economic development activities through a new, non-profit corporation to be jointly created by the parties.

Now therefore, in consideration of the mutual covenants set forth herein, and pursuant to the specific authority granted to them by Article 20, Chapter 160A and Chapter 158 of the General Statutes of North Carolina, the parties agree as follows:

(1) The purpose of this agreement is for the parties to jointly undertake the conduct of economic development activities and services through a new entity organized as a 501(c) non-profit corporation (the “undertaking”).

(2) The duration of the agreement shall be for so long as the parties maintain the non-profit corporation for the purpose of conducting economic development activities and services.

(3) The new entity will be a non-profit corporation established under Chapter 55 of the General Statutes of North Carolina with its composition, organization, and nature, together with the powers conferred on it, to be set forth in its by-laws and other organizational documents as generally described in the proposal dated June 1, 2015, attached hereto as Attachment 1. The non-profit corporation shall be created by a committee consisting of the Chairman and past

Chairman of the Board of Commissioners, the Mayor and Mayor Pro Tem of the City of Fayetteville, the Cumberland County Manager, the City Manager for the City of Fayetteville and the Chairman of the Board of Directors of the Alliance Foundation with the advice and assistance of the County and City Attorneys. Any costs associated with the creation of the non-profit will be paid by the parties as the committee may agree.

(4) The personnel necessary to the execution of the undertaking shall be employees of the non-profit corporation and it shall be governed by a board of directors appointed in accordance with the proposal dated June 1, 2015, attached hereto as Attachment 1.

(5) The parties will jointly fund the operations of the non-profit corporation equally in a sufficient amount to cover all the costs incurred by it necessary to the execution of the undertaking in accordance with the proposal dated June, 1, 2015, attached hereto as Attachment 1, and its annual budget as approved by the parties. Any in-kind contribution for office space or other resources shall be credited to the contributing party at the market value of the contribution and as agreed by the parties.

(6) The non-profit corporation shall not acquire any real property in the execution of the undertaking except with the consent and vote of the governing boards of both parties.

(7) This agreement may be amended at any time by the execution of an amendment approved by the governing boards of both parties.

(8) This agreement may be terminated at the end of any fiscal year by the vote of either governing board with written notice of such termination being given to the other governing board at least sixty days prior to the date of termination.

This interlocal agreement has been approved by the governing board of each party and entered into the minutes of the meeting at which such action was taken as indicated above.

[Signature page follows]

Cumberland County

By:

Kenneth S. Edge, Chairman
Board of Commissioners

Attest:

Candice H. White, Clerk to the Board

City of Fayetteville

By:

Mayor Nat Robertson

Attest:

Pamela Megill, City Clerk

ATTACHMENT I

SUMMARY OF DRAFT PROPOSAL AS OF JUNE 1, 2015

Organization Structure

- New entity organized as a 501(c) Non-Profit Corporation

Funding

- Cumberland County and City of Fayetteville will share equally in the operating expenses of the Economic Development entity.
- The Alliance Foundation will fund marketing activities through an annual funding agreement with the Economic Development entity.

Board of Directors

- Eight (8) Voting Members
 - Appointed by funding partners with member of appointees determined by percentage of the funding contribution
 - Based upon prior funding percentages:

Cumberland County – 3 Seats

- One Elected Official
- Two other appointments

City of Fayetteville– 3 Seats

- One Elected Official
- Two other appointments

The Alliance Foundation - 2 Seats

- One member of Alliance Foundation Board
- One other appointment

- Three (3) Ex-Officio, Non-Voting Members
 - Cumberland County Manager
 - Fayetteville City Manager
 - President of Fayetteville Technical Community College

- Board Appointment Criteria
 - Knowledge of Business Finance
 - Business Development
 - Infrastructure Development
 - Workforce Development
 - Real Estate Development / Utilities
 - Diverse Group Representative of Community

- Staffing
 - Executive Director
 - Existing Industry Director
 - Recruiting Director
 - Administration / Research Manager
 - Marketing Manager

Under current proposal, current staff would be transitioned to the new Economic Development entity.

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. 5A

September 15, 2015

September 21, 2015 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board **KB**

SUBJECT: Cumberland County Local Emergency Planning Committee

BACKGROUND: The Cumberland County Local Emergency Planning Committee (LEPC) has the following two (2) vacancies:

Print and Broadcast Media Representative:

Tracie Davis – No longer eligible to serve in this position. The LEPC recommends **Kevin Arata** to fill the unexpired term. (See attached)

Community Group Representative:

Jeffrey Womble – completed second term. Not eligible for reappointment. The LEPC recommends **Steve Rogers**. (See attached)

I have attached the current membership list and applicant list for this board.

PROPOSED ACTION: Nominate individuals to fill the two (2) vacancies above.

pc: Gene Booth, Emergency Services

Attachments

Cumberland County Emergency Planning Committee

The Cumberland County Emergency Planning Committee's primary task is to serve as a liaison between industry and the community by working with facilities to develop their facility emergency response plans.

Statutory Authorization: Emergency Planning and Community Right to Know Act of 1986 (301C)

Member Specifications:

13 Members (Minimum) with Specific Categories:

- Print and Broadcast Media
- Operators of Facilities
- Law Enforcement
- Emergency Management
- Community Group
- Transportation
- Health
- Hospital
- Fire Fighter
- First Aid
- At-large
- Local Environmental Representative
- Utilities

Term: 3 Years

Compensation: None

Duties:

- Provide a basis for the community to develop and tailor a chemical emergency planning and response program to suit its needs;
- Provide the public with identity, quantity, location, and properties of hazardous substances in the community;
- Review the county and facility plans annually and conduct emergency drills to test the plan. The annual review of the plan should include a hazards analysis and an evaluation of available resources that could be used during a response for a chemical incident.

Meetings: On the last Thursday of the first month of each quarter at 10:00 AM. Members are also required to attend and work with the subcommittee they are assigned to. The meetings generally last approximately one hour. The time required for the subcommittee would vary depending on the nature of the subcommittee (i.e., Membership, Resources, Exercise, Planning, etc.)

Meeting Location: Public Works Commission 955 Old Wilmington Road Fayetteville, NC

Kellie Beam

From: Gene Booth
Sent: Friday, September 04, 2015 3:36 PM
To: Kellie Beam
Subject: LEPC Membership

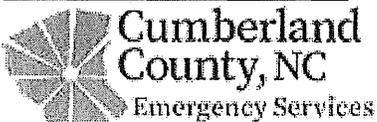
Kellie,

On July 30, 2015 The Cumberland County LEPC voted to recommend Kevin Arata as a media representative on the LEPC. He will be replacing Tracie Davis who is no longer with the City of Fayetteville's Corporate Communications Department.

The LEPC also voted to recommend Steve Rogers as a Community Group Representative. That opening had been vacant for some time.

I believe both have completed an online application if not please let me know. If you have any questions please give me a call.

Gene Booth
Emergency Management Coordinator
131 Dick St Rm. 4
Fayetteville, NC 28306
910-678-7641 Office
910-687-7642 Fax
910-850-8166 Cell
wbooth@co.cumberland.nc.us
www.co.cumberland.nc.us



CUMBERLAND COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
3 Year Term
(Staggered Terms Initially)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>Print and Broadcast Media Representative</u>				
Tracie Davis City of Fayetteville 2415 Silverbells Loop Fayetteville, NC 28304 Phone: 391-2476 (C) 568-5880 (H)	8/13	1st	Aug/16 8/31/16	Yes
Sally Shutt CC Communications Manager P.O. Box 1829 Fayetteville, NC 28302 Phone: 437-1921	8/13	2nd	Aug/16 8/31/16	No
<u>Operators of Facilities Representative</u>				
Gary Tew 339 Euclid Street #3 Stedman, NC 28391 322-6595/485-9263	5/15	1st	May/18 5/31/18	Yes
Mark Ingram (Dupont) 2507 Torcross Drive Fayetteville, NC 28304 483-6646/678-1860	9/14	1 st	Sep/17 9/30/17	Yes
Mark Fairecloth (Eaton Corporation) 338 Hilliard Drive Fayetteville, NC 28311 482-4266/677-5219	10/13	2nd	Oct/16 10/31/16	No
Matthew Dempster 908 Hidden Oasis Drive Fayetteville, NC 28312 977-5344/426-4386	1/15	1st	Feb/16 2/28/16	Yes
serving an unexpired term, eligible to serve two additional terms				

Cumberland County Local Emergency Planning Committee, page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Law Enforcement Representative</u>				
Lt. Freddie Johnson Jr. NC Highway Patrol 5455 Grimes Road Fayetteville, NC 28306 423-6881/486-1058	4/13	1st	Apr/16 4/30/16	Yes
Captain J.T. Morgan Cumberland Co. Sheriff's Office 131 Dick Street Fayetteville, NC 28301 751-1412/677-5587	5/15	1 st	Dec/16 12/31/16 (serving unexpired term; eligible for one additional term)	Yes
Capt. Kenneth Eaker Fayetteville Police Department 467 Hay Street Fayetteville, NC 28301-5565 433-1819	2/13	2nd	Feb/16 2/28/16	No
<u>Emergency Management Representative</u>				
Gene Booth Cumberland County Emergency Services 131 Dick Street Fayetteville, NC 28301 678-7641	8/13	2nd	Sept/16 9/30/16	No
<u>Community Group Representative</u>				
VACANT (vacated by J. Womble)	8/09	2 nd	Aug/12 8/31/12	No
<u>Transportation Representative</u>				
VACANT (vacated by Eddie Smith)	12/09	1st	Dec/12 12/31/12	Yes
<u>Health Representative</u>				
Greg Phillips Cumberland County Public Health 801 Sandalwood Drive Fayetteville, NC 28304 910-364-3362	11/13	1st	Nov/16 11/30/16	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Hospital Representative</u>				
Marsha Lunt 227 Summertime Road Fayetteville, NC 28303 868-1207/907-6688	9/13	1st	Feb/16 2/28/16	Yes
(serving unexpired term; eligible for one additional term)				
<u>Fire Fighting Representative</u>				
Ronnie Willet Fire/Emergency Management City of Fayetteville 8927 Main Street Godwin, NC 28344 391-8093/433-1413	12/14	1 st full term	Dec/17 12/31/17	Yes
(serving unexpired term; eligible for one additional term)				
<u>First Aid Representative</u>				
James Bullard Jr. Cumberland Co. EMS/Emergency Management Cape Fear Valley Health System 610 Gillespie St Fayetteville, NC 28306 615-5696/988-8871	11/13	1 st full term	Nov/16 11/30/16	Yes
(serving unexpired term; eligible for one additional term)				
<u>At-Large Representative</u>				
Phillip McCorquodale 3814 Corapeake Drive Fayetteville, NC 28312 323-4112/323-9600 (W)	4/13	2nd	April/16 04/30/16	No
Marsha Fogle PO Box 278 Stedman, NC 28391 483-9579	8/13	2nd	Aug/16 08/31/16	No
<u>Local Environmental Representative</u>				
VACANT (Vacated by P. Rawls)	2/10	1st	Feb/13 2/28/13	Yes
<u>Utilities Representative</u>				
Ray Jackson (/M) Public Works Commission 955 Old Wilmington Road Fayetteville, NC 28301 223-4118	2/13	2nd	Feb/16 2/28/16	No

Cumberland County Local Emergency Planning Committee, page 4

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Andrew Moore Directorate of Public Works Environmental Compliance Branch 2175 Reilly Road, Stop A Fort Bragg, NC 28310 813-8506	8/13	2nd	Aug/16 8/31/16	No

Ex-Officio/Voting Member:

Jimmy Keefe, County Commissioner

Emergency Management

Randy Beeman, Cumberland County Emergency Services

Fayetteville Fire/Emergency Management

Ben Major, Chief, Fayetteville Fire Department

Amy Cannon, County Manager

Contact: Randy Beeman, Director – Emergency Services; Ifetayo Farrakhan (x7688)
and Gene Booth (x7641) – Emergency Management Officer, Emergency Services

Meets quarterly on the last Thursday of the month in January, April, July & October at 10:00 am – PWC
Office, 955 Old Wilmington Road

**APPLICANTS FOR
CUMBERLAND COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
ALEXANDER, MARK (W/M) 7716 DUNDENNON DRIVE FAYETTEVILLE NC 28306 423-0059 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: MILITARY	RETIRED MILITARY	BS-AERODYNAMICS MA-FOREIGN POLICY
BECK, REBECCA EILEEN (W/F) 3605 PERSIMMON RD HOPE MILLS NC 28348 286-0759/826-3045 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY	INFORMATION SYSTEMS MANAGER PARTNERSHIP FOR CHILDREN	PUBLIC ADMIN. DEGREE
BETHEA, ORA L (B/F) 339 NEVILLE STREET FAYETTEVILLE NC 28301 910-483-7436 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED CONTRACTING OFFICIAL FEDERAL GOVERNMENT	BS-BUSINESS ADMIN.
BULLARD, SCOTT (W/M) 433 HAY STREET FAYETTEVILLE, NC 28301 551-4208/433-1789 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EMERGENCY MANAGEMENT CITY OF FAYETTEVILLE FIRE/EMERGENCY	BACHELORS- BIOLOGY & GEOGRAPHY MASTERS-BUSINESS ADMIN.
CARLYLE, BOB (-M) 3213 PLAYER AVE FAYETTEVILLE NC 28304 910-221-1845 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SELF-EMPLOYED PRINTING INDUSTRY CONSULTANT	BS-COMPUTER SCIENCE ENGINEERING

Emergency Planning Committee, Page 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
CASHION, STEVEN P. (W/M) 6390 ABBOTTS PARK DR FAYETTEVILLE NC 28311 779-5358 (H) / 485-6843 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PEER SUPPORT SPECIALIST & FIREMAN EVERGREEN BEHAVIORAL MANAGEMENT	HS
DAUNTAIN, TIMOTHY (B/M) 5780 FRANKLIN ST HOPE MILLS NC 28348 527-6479/630-7000 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: LEADERSHIP DEVELOPMENT COURSE & POLICE ACADEMY	CUSTODIAN SUPERVISOR METHODIST UNIVERSITY	HS SOME COLLEGE
FERGUSON, ALFONSO SR. (B/M) 3329 EASTGATE STREET EASTOVER NC 28312 401-2313/483-1888 Graduate-County Citizens' Academy: NO* SERVES ON THE ADULT CARE ADVISORY COMMITTEE* Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FACILITY MANAGER SALIENT FEDERAL SOLUTIONS	MS-ORGANIZATIONAL LEADERSHIP BS-HEALTH SVC MGMT AS-ACCOUNTING/FINANCE
GALBREATH, NATHAN (W/M) 230 NANDINA COURT FAYETTEVILLE, NC 28311 815-990-8393/570-9250 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: Moore County Leadership Institute	DA CIVILIAN US ARMY	BS-FINANCE BS-HUMAN RESOURCES
HARDY, LAURA (B/F) 6720 WILLOWBROOK DR #1 FAYETTEVILLE NC 28314 224-7255/867-6857 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSURANCE AGENT AIG FINANCIAL NETWORK	BACHELOR'S DEG. CURRENT MBA STUDENT

Emergency Planning Committee, Page 3

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
HERRING, TERRY (W/M) 212 FOUNTAINHEAD LN #102 FAYETTEVILLE NC 28301 717-1100/678-8358 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: FTCC LEADERSHIP ACADEMY	DEPT CHAIRPERSON FTCC	MASTERS-EDUCATION MS
HOUSE, KORI (B/F) 1127 CAPE HARBOR CT #34 FAYETTEVILLE NC 28314 229-7998/429-3501 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CRIME ANALYST TOWN OF HOPE MILLS	MASTERS-PUBLIC ADMIN. BA-POLITICAL SCIENCE
JAMES, QUINSENTINA (-/F) 2441 CANFORD LANE FAYETTEVILLE, NC 28304 910-323-3421 EXT 2141 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EMPLOYMENT & TRAINING CASE MANAGER FTCC – WORKFORCE DEVELOPMENT	MSM –MGMT/ HR & HEALTHCARE
JOHNSON, TOMMY (W/M) 515 ADAM ST APT D FAYETTEVILLE NC 28301 252-268-6332/252-268-1511 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	DOCTORATE- THEOLOGY
LANTHORN, JOHNNY (W/M) 6841 MAIN ST WADE NC 28395 484-7467/850-8453 **SERVES ON THE AIR QUALITY STAKEHOLDERS COMMITTEE** Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	POWER PLANT MAINTENANCE PWC	HIGH SCHOOL

Emergency Planning Committee, Page 4

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
<p>LOWE, CHERYL (W/F) 6554 ALAMANCE ROAD HOPE MILLS, NC 28348 366-7506/630-7267 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-other leadership academy: No</p>	<p>DISPATCHER METHODIST UNIVERSITY</p>	<p>NONE LISTED</p>
<p>MARTIN, RICHARD L (W/M) 911 TOBERMORY RD FAYETTEVILLE NC 28306 309-8164/ 678-1174 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>FIRE MARSHALL DUPONT</p>	<p>SOME COLLEGE</p>
<p>MCFADDEN, JENSON (B/M) 1717 SYKES POND RD FAYETTEVILLE NC 28304 868-9067/850-8409 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>LOGISTICS MANAGEMENT CENTER DM TRANSPORTATION</p>	<p>SOME COLLEGE</p>
<p>MEHTA, NAYNESH (ASIAN-INDIAN/M) 229 FOREST CREEK DRIVE FAYETTEVILLE NC 28303 910-494-2037 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>HOTEL MANAGEMENT FIVE POINTS HOSPITALITY</p>	<p>BS-COMPUTER ENGINEERING</p>
<p>MINER, JOHN (B/M) 6753 CANDLEWOOD DRIVE FAYETTEVILLE, NC 28314 224-0650(H)/483-6056 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No</p>	<p>FOUNDER OF THE MINER FOUNDATION</p>	<p>NONE LISTED</p>

Emergency Planning Committee, Page 5

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
MORRIS, ROYFORD C SR. (B/M) 5124 ROY C STALLINGS JR ST HOPE MILLS NC 28348 920-2158/765-1402 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	INSURANCE AGENT BANKERS LIFE & CASUALTY CO.	BACHELOR-CRIMINAL JUSTICE
MYERS, SUSAN E. (W/F) 5135 FOXFIRE RD FAYETTEVILLE NC 28303 910-779-2932 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: US ARMY	UNEMPLOYED	BUSINESS ADMIN.
NKUSI, ERIC S. (B/M) 244 WICKFORD CT #4 FAYETTEVILLE, NC 28314 910-779-5611 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: ARMY ADVANCED LEADERSHIP COURSE	MILITARY	
OATES, MIRANDA (B/F) 1752 WELLONS DRIVE FAYETTEVILLE NC 28304 818-7138/364-0971 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EXECUTIVE INTERN FIRST CHOICE COMMUNITY HEALTH	BS-PSYCHOLOGY MBA
RAY, LATARA (B/F) 5823 NESSEE ST FAYETTEVILLE, NC 28314 860-3443/587-7795 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	GRADUATION COORDINATOR FSU	MA-BUSINESS BA-SOCIOLOGY AS-BUSINESS ADMIN.

SERVES ON THE ADULT CARE HOME COMMUNITY COMMITTEE

Emergency Planning Committee, Page 6

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
RODRIGUEZ, JOSE A. (H/M) 265 KENWOOD DRIVE FAYETTEVILLE NC 28311 213-3570/483-3101 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: VARIOUS MILITARY LEADERSHIP ACADEMIES	SOCIAL STUDIES TEACHER DOUGLAS BYRD MIDDLE SCHOOL RETIRED ARMY	BS-SOCIAL SCIENCES MA-BUSINESS
ROGERS, STEPHEN (W/M) 445 MCRAE DRIVE FAYETTEVILLE NC 28305 484-1818/884-7021 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY	OWNER HOME SAFE HOME INVENTORY	NONE LISTED
ROWELL, MICHAEL (W/M) 5618 WALKING TRAIL WAY HOPE MILLS NC 28348 425-6625/987-4560 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EMERGENCY MGMT OFFICER NC DEPT OF PUBLIC SAFETY	BS-FIRE SCIENCE AAS-ELECTRONIC SYSTEMS TECH. AAS-AVIATION OPERATIONS
RUSSO, BARBARA (W/F) 611 GREENLAND DRIVE FAYETTEVILLE NC 28305 919-922-2625/672-2652 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PROFESSOR OF FIRE & EMERGENCY SVCS FSU	PHD & MS – FIRE & EMERGENCY MGMT BS-SOCIOLOGY/ CRIMINAL JUSTICE
SEAMAN, DANIEL (W/M) 4001 FINAL APPROACH RD EASTOVER, NC 28312 483-7733/286-3202 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED MILITARY	BACHELOR OF ARTS

Emergency Planning Committee, Page 7

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
<p>SHECKELS, JAMES A. (W/M) 6916 GLYNN MILL FARM DRIVE FAYETTEVILLE, NC 28306-9516 322-7683 (H) / 243-1950 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: Yes Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: Army Civilian Education System Intermediate/Advanced DL</p>	<p>CIVIL SERVICE JSOC US ARMY RETIRED</p>	<p>BA – BUSINESS MGT MA – SECURITY MGT</p>
<p>SIMMONS, LAZARUS (B/M) 2323 CAITHNESS DR FAYETTEVILLE NC 28306 910-818-4891 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>RETIRED</p>	<p>BS-BUSINESS ADMIN.</p>
<p>STRANGE, JONATHAN C. (W/M) 720 CAMWHEEL DRIVE HOPE MILLS NC 28348 919-810-5129/822-5000 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>ATTORNEY THE STRANGE LAW FIRM</p>	<p>BS-SECONDARY EDUCATION JD</p>
<p>STUCKEY, DEBORAH (B/F) 5578 ARAPAHOE COURT FAYETTEVILLE, NC 28304 826-6747 (H) / 224-6786 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>LAB INSTRUCTOR FTCC</p>	<p>BACHELORS</p>
<p>TAYLOR, PAUL L. (OTHER/M) 3283 FLORIDA DRIVE FAYETTEVILLE NC 28301 910-751-0435 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>RETIRED</p>	<p>4 YEAR DEGREE</p>

Emergency Planning Committee, Page 8

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
<p>TEDDER, SHARON MOZINGO (W/F) 2927 DARK BRANCH FAYETTEVILLE NC 28304 988-9160/615-3815 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>MEDICAL TECHNOLOGIST CAPE FEAR VALLEY</p>	<p>BS-MEDICAL TECH.</p>
<p>TOMITA, DANIEL (ASIAN/M) 3501 GABLES DRIVE FAYETTEVILLE NC 28311 364-4102/570-9154 Graduate-County Citizens' Academy: Yes Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: Various Military Leadership Trainings</p>	<p>US ARMY OFFICER</p>	<p>MA, BS, BA</p>
<p>WARREN, JONATHAN S. SR (H/M) 313 PETERSON PLACE FAYETTEVILLE NC 28301 354-0676/307-3030 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>DIRECTOR OF SPECIAL OPERATIONS CREC GROUP</p>	<p>BS-BUSINESS ADMIN. MBA</p>
<p>WELCH, JARED (W/M) 4512 SPINEL DRIVE FAYETTEVILLE NC 28311 541-513-4306/432-7477 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>FINANCIAL ANAYLYST BOOZ ALLEN HAMILTON</p>	<p>BBA-ACCOUNTING CURRENT MS & MBA STUDENT</p>
<p>WHITE, ROBERT L. (AA/M) 1956 KENMORE DRIVE FAYETTEVILLE, NC 28304 476-1387 Graduate-County Citizens' Academy: NA Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-other leadership academy: Military Academy</p>	<p>RETIRED MILITARY</p>	<p>UNDERGRADUATE; MA</p>

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
ZIMMERMAN, JEFFREY (W/M) 5730 MCDOUGAL DR FAYETTEVILLE NC 28304 252-876-5380 (H) / 409-5870 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: PRIMARY LEADERSHIP DEVELOPMENT COURSE, U.S. ARMY	LAW ENFORCEMENT AGENT NC LICENSE & THEFT BUREAU	BA-POLITICAL SCIENCE PURSUING MA-PUBLIC ADMINISTRATION
ZOLMAN, ZACHARY SCOTT (-/M) 718 SARAZEN DRIVE FAYETTEVILLE, NC 28303 419-566-7167 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	STUDENT/COMPUTER LAB COORDINATOR FT. BRAGG	CURRENT STUDENT

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**
BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. 60A

September 9, 2015

September 21, 2015 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board **KB**
SUBJECT: Board of Adjustment

BACKGROUND: At their September 8, 2015 meeting, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Board of Adjustment:

Regular Member:
Alfonso Ferguson, Sr. (new appointment)

I have attached the current membership list for this Board.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Jaimie Rachal, Planning & Inspections Department

BOARD OF ADJUSTMENT
3 Year Term

Name/Address	<u>Date</u> Appointed	Term	Expires	<u>Eligible For</u> Reappointment
Joseph M. Dykes (B/M) 5764 Pepperbush Drive Fayetteville, NC 28304 568-5891 (C)	8/12	2nd	Aug/15 8/31/15	No
Horace Humphrey (-/M) 1852 Cascade Street Fayetteville, NC 28301 488-5143	06/13	2nd	June/16 6/30/16	No
George Lott (W/M) 126 Rowland Circle Fayetteville, NC 28301 494-2178/488-8659	8/13	1st	Aug/16 8/31/16	Yes
Ed Donaldson 4606 Hoe Court Fayetteville, NC 28314 484-3640	9/12	2nd	Sept/15 9/30/15	No
Vickie Mullins (-/F) 5905 Turnbull Road Fayetteville, NC 28312 910-484-8967	8/15	2nd	Aug/18 8/31/18	No
<u>Alternate Members:</u>				
Nathan Feinberg (W/M) 7090 Ramsey Street Fayetteville, NC 28311 910-527-1723	8/13	1st	Aug/16 8/31/16	Yes
Yvette Carson (B/F) 8712 Tangletree Drive Linden, NC 28356 339-9232 (H)	8/13	2nd	Aug/16 8/31/16	No
Joseph Decosta (W/M) 7016 Mariners Landing Drive Fayetteville, NC 28306 286-9686/396-5724	10/13	1 st	June/16 6/30/16	Yes
(serving unexpired term; eligible for one additional three-year term)				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
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Alternate Members Continued:

Alfonso Ferguson Sr. (B/M) 3329 Eastgate Street Eastover, NC 28312 401-2313/483-1888	8/12	1 st	Aug/15 8/31/15	Yes
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(serving unexpired term; eligible for one additional three-year term)

Winton McHenry (W/M) 3648 Lakeshore Drive Hope Mills, NC 28348 429-1101/308-3987	5/13	1 st	May/16 5/31/16	Yes
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Meets 3rd Thursday of each month at 7:00 PM – Historic Cumberland County Courthouse, 130 Gillespie Street, Second Floor Hearing Room

Contact: Jaimie Rachal, Planning & Inspections Department, 678-7602, rhaigh@co.cumberland.nc.us

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

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CUMBERLAND
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NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. 6B

September 9, 2015

September 21, 2015 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: Fayetteville Area Convention and Visitors Bureau

BACKGROUND: On September 8, 2015, the Board of Commissioners nominated the following individuals to fill two (2) vacancies on the Fayetteville Area Convention and Visitors Bureau:

Hotel/Motels over 100 Rooms Representative:

Laura Leal (new appointment)

At-Large Representative:

Becki D. Kirby (new appointment)

I have attached the current membership list for this Board.

PROPOSED ACTION: Appoint individuals to fill the two (2) vacancies above.

Attachment

pc: John Meroski, FACVB

FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU
BOARD OF DIRECTORS
3 Year Terms

Name/Address	<u>Date Appointed</u>	Term	Expires	<u>Eligible For Reappointment</u>
<u>Hotel/Motels under 100 rooms Representatives:</u>				
VACANT (Vacated by D. Roberts)	12/11	2nd	Dec/14 12/31/14	No
Manish Mehta Holiday Inn Express 229 Forest Creek Drive Fayetteville, NC 28303 494-1918/689-0800	11/13	2nd	Dec/16 12/31/16	No
<u>Hotel/Motel over 100 rooms Representatives:</u>				
VACANT (Vacated by A. Cogburn)	12/11	1st	Dec/14 12/31/14	Yes
William S. Wellons, Jr. 406 Overton Place Fayetteville, NC 28303 868-5425/436-3131 (W)	1/14	2nd	Feb/17 02/28/17	No
<u>At Large</u>				
VACANT (Vacated by G. Holloman)	6/12	2nd	June/15 6/30/15	No
<u>Representative, Hotel/Motel with meeting space in excess of 6,000 square feet</u>				
<u>FACVB Appointee:</u>				
Sanda Budic Doubletree Hotel 1965 Cedar Creek Road Fayetteville, NC 28312 323-8282	7/15			

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
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Hotel/Motel Representative

FACVB Appointee:

Subodh Thakur Regency Inn 521 Ramsey Street Fayetteville, NC 28301-4911 483-2621(W)	7/15			
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ASOM Representative:

Henry Holt
Holt Oil
P. O. Box 53157
Fayetteville, NC 28303

Ex-officio Members:

Amy Cannon, County Manager
James Grafstrom, CEO/Coliseum Complex Manager
Ted Voorhees, City Manager

Contact: John Meroski (or Kelly Brill), Fayetteville Area Convention & Visitors' Bureau – 483-5311

Meetings: Quarterly on the Fourth Wednesday (starting in January) at 12:00 pm – Fayetteville Area Convention and Visitors Bureau, Board Room, 245 Person Street

KENNETH S. EDGE
Chairman

W. MARSHALL FAIRCLOTH
Vice Chairman

GLENN B. ADAMS
JEANNETTE M. COUNCIL
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CUMBERLAND
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NORTH CAROLINA
BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. _____

60

September 9, 2015

September 21, 2015 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: Joint Senior Citizens Advisory Commission

BACKGROUND: At their September 8, 2015 meeting, the Board of Commissioners nominated the following individuals to fill three (3) vacancies on the Joint Senior Citizens Advisory Commission.

Carey Berg (new appointment)
Patricia Fairley (new appointment)
Willie Wright (new appointment)

I have attached the current membership list for this commission.

PROPOSED ACTION: Appoint individuals to fill the three (3) vacancies above.

Attachment

pc: Mary Brymer, Senior Programs Supervisor

SENIOR CITIZENS ADVISORY COMMISSION
(Joint Fayetteville/Cumberland County)
2 Year Term
(County Appointees)

Name/Address	<u>Date</u> Appointed	Term	Expires	<u>Eligible For</u> Reappointment
Naomi Ruffin 2019 Spruce St. Fayetteville, NC 28303 910-486-6442	6/15	2nd	June/17 6/30/17	No
Dwight Palmer Jr. 1139 Helmsley Drive Fayetteville, NC 28314 867-8136/535-5325 (W)	6/13	2nd	June/15 6/30/15	No
Edna Cogdell 734 Ashburton Drive Fayetteville, NC 28301 488-4582/624-4558	10/13	1st	Oct/15 10/31/15	Yes
VACANT (Vacated by G. Hatcher Sr.) 12/13		1st	Dec/15 12/31/15	Yes
Glenda Dye 1683 Hazel Hurst Drive Fayetteville, NC 28314 323-4191 Ext. 22 (W)	6/13	2nd	June/15 6/30/15	No
Daisy D. Maxwell 7113 Fillyaw Road Fayetteville, NC 28303 868-5611	8/13	2nd	Aug/15 8/31/15	No

Contact: Mary Brymer – Senior Citizens Center Director – Phone: 433-1574
(Interoffice – Parks and Recreation)

Regular Meetings: 2nd Tuesday of each month at 2:30 PM
LaFayette Room – City Hall