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**AGENDA**  
**CUMBERLAND COUNTY BOARD OF COMMISSIONERS**  
**COURTHOUSE – ROOM 118**  
**SEPTEMBER 8, 2015 (TUESDAY)**  
**9:00 AM**

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INVOCATION            Commissioner Marshall Faircloth, Vice Chairman

Minister:

Pledge of Allegiance –

Recognition of Retired County Employees:

Gale Freeman, Cumberland County Register of Deeds

Lyndia McLean, Cumberland County Public Library & Information Center

Johnny Sawyer, Cumberland County Sheriff's Office

Recognition of Board of Elections Director Terri Robertson on Achieving the Professional Designation of Certified Elections/Registrations Administrator by the National Association of Election Officials    **(Pg. 5)**

1.     Approval of Agenda
2.     Consent Agenda
  - A.     Approval of minutes for the August 17, 2015 regular meeting.
  - B.     Approval of Proposed Additions to the State Secondary Road System:  
         **(Pg. 6)**  
  
         Cypress Lakes Village Section 5 Subdivision:  
  
         Perfection Lane (SR 4517 Ext.), Debut Avenue (SR 4516 Ext.)
  - C.     Approval of Declaration of Information Services Department Surplus Equipment and Authorization to Use as Trade-In Credit for System Upgrade.                    **(Pg. 9)**
  - D.     Approval of Declaration of Real Property Acquired by Tax Foreclosure as Surplus.                    **(Pg. 17)**

- E. Approval of Offer to Purchase Certain Real Property Located at Lot 22 Block W Colonial Heights on Betsy Ross Drive, Fayetteville, NC. **(Pg. 19)**
- F. Approval of Payment for SwampDogs' Prior Years' Telephone Services in Accordance with Contract and Associated Budget Revision. **(Pg. 21)**
- G. Approval of a Proclamation Recognizing September 2015 as "Cumberland County Emergency Preparedness Month". **(Pg. 26)**
- H. Budget Revisions: **(Pgs. 27-35)**
  - (1) Health
    - a. Adult Health Clinic - Revision in the amount of \$3,284 to allocate additional funds with the goal of reducing unintentional medication overdose deaths in North Carolina. (B16-062) **Funding Source – State** **(Pg. 27)**
    - b. Preparedness- Revision in the amount of \$20,000 to allocate funds to enhance public health emergency preparedness planning and operational readiness for Ebola Virus Disease. (B16-063) **Funding Source – State** **(Pg. 28)**
    - c. Maternal- Revision in the amount of \$2,000 to allocate funds to be utilized in FY16 that were received by donation from a local non-profit at the end of FY15. (B16-064) **Funding Source – Fund Balance Appropriated** **(Pg. 29)**
  - (2) Information Services **(Pg. 30)**

Revision in the amount of \$352,721 to reallocate monies from FY15 to FY16 for completing the financial software project. (B16-053) **Funding Source – Fund Balance Appropriated**
  - (3) Social Services
    - a. Social Services Other - Revision in the amount of \$130,800 for the Adoption Incentive funds received in June 2015. These funds must be expended in order to be eligible for additional incentive funds for FY16. (B16-058) **Funding Source – Fund Balance Appropriated** **(Pg. 31)**
    - b. Grant Family Violence Care Center - Revision in the amount of \$38,472 to allocate funds to administer the case management function and to provide services for the Transitional Housing Program per request from Community Development. (B16-065) **Funding Source – Grant and Fund Balance Appropriated** **(Pg. 32)**

- c. **Social Services** – Revision in the amount of \$10,000 to appropriate \$2,500 of unused funds received in FY14-15 and to recognize \$7,500 in funds from the Annie E. Casey Foundation for a Child Welfare Initiative Agreement. (B16-066) **Funding Source – Other and Fund Balance Appropriated** (Pg. 33)

(4) Eastover Sanitary District General Fund (Pg. 34)

Revision in the amount of \$132,597 to appropriate Eastover Sanitary District's fund balance. This is to reimburse PWC for the cost of constructing an emergency interconnect between the PWC water system and ESD's water system in case of an emergency or other unforeseen circumstances. (B16-068) **Funding Source – Eastover Sanitary District's Fund Balance Appropriated**

(5) Sheriff's Office (Pg. 34)

Revision in the amount of \$18,000 to recognize revenue that will be received monthly from the Town of Stedman for additional daily patrols within town limits. (B16-072) **Funding Source – Other**

ITEMS OF BUSINESS (Pgs. 36-117)

3. Report on Economic Development Activity for Prior Year. (Pg. 36)
4. Discussion of New Economic Development Structure and Interlocal Agreement with the City of Fayetteville. (Pg. 56)
5. Consideration of Board of Commissioner Appointments to the Fayetteville Area Convention & Visitors Bureau (FACVB) Board of Directors. (Pg. 64)
6. Nominations to Boards and Committees (Pgs. 74-106)
  - A) Board of Adjustment (1 Vacancy) (Pg. 74)
  - B) Fayetteville Area Convention & Visitors Bureau (2 Vacancies) (Pg. 81)
  - C) Joint Senior Citizen's Advisory Commission (3 Vacancies) (Pg. 99)

7. Appointments to Boards and Committees **(Pg. 107-117)**

- A) Air Quality Stakeholders of Cumberland County Committee (1 Vacancy)  
**(Pg. 107)**

Nominee: Fort Bragg Stakeholder: Gregory Bean (Reappointment)

- B) Animal Control Board (1 Vacancy) **(Pg. 111)**

Nominee:

Promoting Goals of the Animal Protection Society or the Humane Society  
or Another Such Broadly-Based and Representative Organization  
Interested in the Care and Protection of Animals Position: John Smith

- C) Cumberland County Juvenile Crime Prevention Council (JCPC)  
(1 Vacancy) **(Pg. 113)**

Nominee: At-Large Representative: Sonya Thompson (Reappointment)

8. Closed Session
- A) Economic Development Matter(s)  
Pursuant to NCGS 143-318.11(a)(4).
- B) Attorney-Client Matter(s)  
Pursuant to NCGS 143-318.11(a)(3).

**ADJOURN**

**WATCH THE MEETING LIVE**

**THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.**

**THE MEETING WILL ALSO BE BROADCAST LIVE ON FAYETTEVILLE/CUMBERLAND EDUCATIONAL TV (FCETV), TIME WARNER CHANNEL 5 AND 97-3 ON THE DIGITAL TIER.**

**THE MEETING VIDEO WILL BE AVAILABLE AT YOUTUBE.COM/CUMBERLANDCOUNTYNC ON WEDNESDAY, SEPTEMBER 9. IT WILL BE REBROADCAST ON WEDNESDAY, SEPTEMBER 9, AT 7 P.M. AND FRIDAY, SEPTEMBER 11, AT 10:30 A.M.**

**REGULAR BOARD MEETINGS:**

**September 21, 2015 – (Monday) – 6:45 PM  
October 5, 2015 – (Monday) – 9:00 AM  
October 19, 2015 – (Monday) – 6:45 PM**



## Cindy Tucker

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**From:** Jon Soles  
**Sent:** Thursday, August 27, 2015 11:06 AM  
**To:** Jon Soles  
**Subject:** Board of Elections Director Achieves Professional Designation  
**Attachments:** Board of Elections Director Achieves Professional Designation.pdf; Robertson, Terri.JPG

### FOR IMMEDIATE RELEASE

Aug. 27, 2015

Board of Elections  
Contact: Terri Robertson, Director  
Telephone: 910-678-7733  
E-mail: [trobertson@co.cumberland.nc.us](mailto:trobertson@co.cumberland.nc.us)

## Board of Elections Director Achieves Professional Designation

FAYETTEVILLE – Cumberland County Board of Elections Director Terri Robertson was designated a Certified Elections/Registrations Administrator by the Election Center in a ceremony in Houston, Texas, on Aug. 21. The designation is the highest professional achievement for managers of boards of elections.

The designation is achieved through a multi-year course of study conducted by the Election Center's Professional Education Program and completion of 12 core courses taught by the Master of Public Administration program at Auburn University. The courses cover ethics, voter registration and elections law, planning, communications and voter participation.

"It is my great honor to assure that the public's will is accurately reflected in our elections," said Robertson, who has been employed at the Board of Elections office since 1994. "I see my role to dignify all potential voters and to remove as many barriers as possible to participation in the democratic process."

The Election Center, also known as the National Association of Election Officials, is a nonprofit association of voter registrars and elections administrators in the United States.

The Board of Elections is located at 227 Fountainhead Lane in the E. Newton Smith Center. Regular hours are 8 a.m. to 5 p.m. Monday through Friday. The phone number is 910-678-7733.



Terri Robertson

AMY H. CANNON  
County Manager

JAMES E. LAWSON  
Deputy County Manager



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

MELISSA C. CARDINALI  
Assistant County Manager

W. TRACY JACKSON  
Assistant County Manager

ITEM NO. 2B

**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 8, 2015**

**TO: BOARD OF COUNTY COMMISSIONERS**  
**FROM: AMY H. CANNON, COUNTY MANAGER** *ct*  
**DATE: SEPTEMBER 1, 2015**  
**SUBJECT: APPROVAL OF PROPOSED ADDITIONS TO THE STATE  
SECONDARY ROAD SYSTEM**

**BACKGROUND**

The North Carolina Department of Transportation has received petitions requesting the following streets be placed on the State Secondary Road System for maintenance (see attached):

Cypress Lakes Village Section 5 Subdivision:

Perfection Lane (SR 4517 Ext.), Debut Avenue (SR 4516 Ext.),

DOT has determined that the above streets are eligible for addition to the state system.

**RECOMMENDATION / PROPOSED ACTION**

NCDOT recommends that the above named streets be added to the State Secondary Road System. County Management concurs.

Approve the above listed streets for addition to the State Secondary Road System.

/ct

Attachments



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

NICHOLAS J. TENNYSON  
SECRETARY

August 19, 2015

Division Six - District Two  
Cumberland County

Mr. Kenneth Edge, Chairman  
Cumberland County Board of Commissioners  
Post Office Box 1829  
Fayetteville, North Carolina 28302

Subject: Secondary Road Addition

To Whom It May Concern:

This is in reference to a petition submitted to this office requesting street(s) in Cumberland County be placed on the State's Secondary Road System. Please be advised that these street(s) have been investigated and our findings are that the below listed street(s) are eligible for addition to the State System.

**Cypress Lakes Village Section 5 Subdivision**

- Perfection Lane (SR 4517 Ext.)
- Debut Avenue (SR 4516 Ext.)

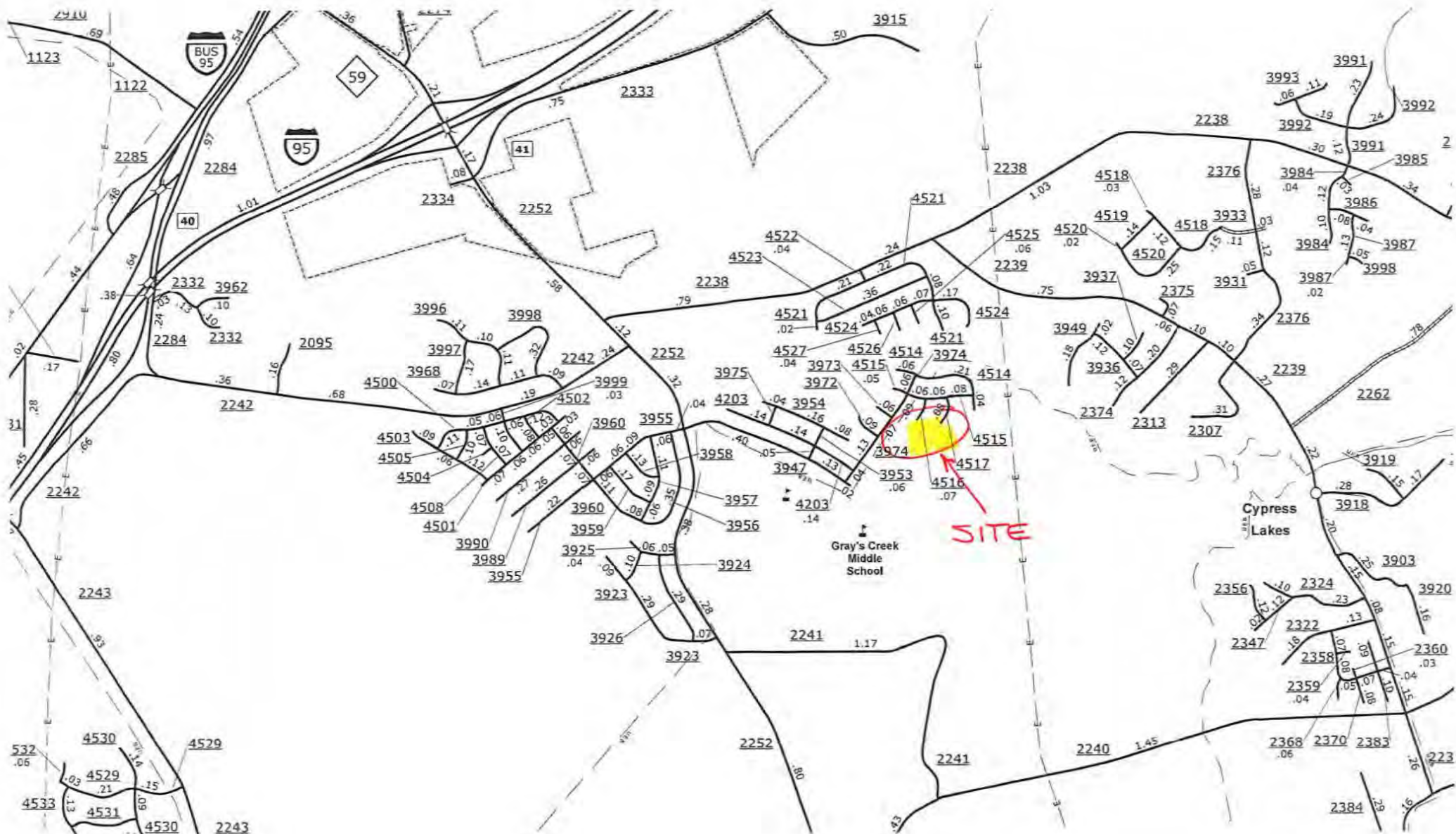
It is our recommendation that the above named street(s) be placed on the State's Secondary Road System. If you and your Board concur in our recommendation, please submit a resolution to this office.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Plummer".

David Plummer  
Engineering Technician







ITEM NO. 2C

**INFORMATION SERVICES TECHNOLOGY**

5<sup>th</sup> Floor, Room No. 519, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 323-6119 • Fax (910) 323-6153

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 8, 2015**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: KEITH TODD, INFORMATION SERVICES DIRECTOR** *KD*

**DATE: AUGUST 20, 2015**

**SUBJECT: APPROVAL OF DECLARATION OF INFORMATION SERVICES  
DEPARTMENT SURPLUS EQUIPMENT AND AUTHORIZATION TO USE AS  
TRADE-IN CREDIT FOR SYSTEM UPGRADE**

**BACKGROUND**

The Cumberland County Information Services Department is requesting Board of Commissioner approval to declare the Cisco Core Unit that is currently in place as surplus property in order to perform an upgrade to the County Distribution layer switches. As stipulated by the manufacturer, this equipment is at the end of life and is no longer supported by maintenance. The value of the property is \$13,183.97 and can be applied as a trade-in credit to upgrade the current system. Information regarding this request is attached. Multiple bids were received and Internetwork Engineering won the bid with low cost. The new equipment is completely compatible with the current system.

**RECOMMENDATION/PROPOSED ACTION**

Declare the abovementioned equipment as surplus in order to apply the value of the defunct equipment towards the purchase of a system upgrade.

*Celebrating Our Past...Embracing Our Future*



County of Cumberland  
INFORMATION SERVICES DEPARTMENT

# Memo

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**TO:** Tracy Jackson  
Assistant County Manager

**FROM:** Keith Todd *KT*  
Chief Information Services Director

**DATE:** August 18, 2015

**SUBJ:** Surplus Approval

This is to upgrade the County Distribution layer switches which are at the end of life;

- Cisco Core – current value \$13,183.97

Your approval for the surplus of the Cisco Core would be greatly appreciated.



**COUNTY OF CUMBERLAND**Requisition # IS16-071

DEPT: Information Services  
DELIVER : Lissa Jones  
117 Dick St Ste 519  
Fayetteville, NC 28301

VENDOR: INTE562081  
Internetwork Engineering  
13777 Ballantyne Corp Place Ste 305  
Charlotte, NC 28277  
PHONE: 704-540-5800  
FAX: 704-541-0059

ATTN: Lissa Jones**INDICATE FUNDING SOURCE BY CHECKING ONE (OR MORE) OF THE FOLLOWING:**

Federal \_\_\_\_\_ State \_\_\_\_\_ County \_\_\_\_\_

Note: County Purchasing Department must be notified if additional procurement requirements are made by funding source.

ITEM NO.	DESCRIPTION	Qty	Unit	Unit Cost	TOTAL COST
1	Cat4500 E-Series 6-Slot Chassis Fan no ps	2	EA	\$ 2,897.10	\$ 5,794.20
2	SmartNet 8x5xNBD Cat4500 E-Series 6 Slot Chassis	2	EA	\$ 1,649.00	\$ 3,298.00
3	Paper IP to Ent Services License	2	EA	\$ 5,797.10	\$ 11,594.20
4	Catalyst 4500 E-Series Supervisor 8-E	2	EA	\$ 11,597.10	\$ 23,194.20
5	Catalyst 4500 4200W AC Dual Inout Power Supply	2	EA	\$ 1,737.10	\$ 3,474.20
6	Catalyst 4500 4200W AC Dual Inout Power Supply	2	EA	\$ 1,737.10	\$ 3,474.20
7	Catalyst 4500 E-Series 12 Port GE	4	EA	\$ 3,477.10	\$ 13,908.40
8	10GBase-CU SFP+ Cable 3 Meter	4	EA	\$ 58.00	\$ 232.00
9	10GBase-SR SFP Module	4	EA	\$ 577.10	\$ 2,308.40
10	1000Base-LX/LH SFP Transceiver Module MMF/SMF	4	EA	\$ 577.10	\$ 2,308.40
11	1000Base-T SFP	3	EA	\$ 229.10	\$ 687.30
12	1000Base-SX SFP Transceiver Module MMR 850nm D	25	EA	\$ 290.00	\$ 7,250.00
13	Cisco Core - Trade In Credits	1	EA	\$ (13,183.97)	\$ (13,183.97)

PO#	VENDOR	LINE	FUND	AGENCY	ORGAN	OBJ	TOTAL
	INTE562081	1	101	410	4120	3610	\$ 64,339.53

  
INFORMATION SERVICES SIGNATURE8/14/15  
Date  
Authorized Signature**ALL new vehicle purchases require CMF Director's approval PRIOR**

to submittal to County Finance/Purchasing Department

CMF Director's Signature \_\_\_\_\_

BUDGET REVISION # \_\_\_\_\_

T: REQUISITION Updated 7 29 2013

**For Use by County Finance Dept. Only**

SAM \_\_\_\_\_

By: \_\_\_\_\_

NC DOA \_\_\_\_\_



people connecting people

# INTERNETWORK ENGINEERING

since 1996

August 19, 2015

Customer's Address:

**Cumberland County IS Dept.**

PO Box 1829

Fayetteville, NC 28302-1829

Attn: John Roberson

Phone: (910) 323-6119

Fax: (910) 323-6153

13777 Ballantyne Corp Place | Suite 305 | Charlotte, NC 28277

IP Phone: 704.540.5800 | Fax: 704.541.0059 | <http://www.ineteng.com>

QUOTATION# CCI150806-1

Please reference quote number on PO:

Please make purchase order to:

**Internet Network Engineering**

13777 Ballantyne Corp. Place

Suite 305

Charlotte, NC 28277

If you have any questions concerning this quote please contact

Client Services

Patricia Dionne

(704) 943-5600

[clientservices@ineteng.com](mailto:clientservices@ineteng.com)

Account Manager

Tom Barrett

(919) 671-5693

[tbarrett@ineteng.com](mailto:tbarrett@ineteng.com)

**SUBJECT: Cisco4506 Refresh**

ITEM #	PART #	DESCRIPTION	QTY.	UNIT PRICE	EXTENDED PRICE
<b>Cisco4506s</b>					
1	WS-C4506-E	Cat4500 E-Series 6-Slot Chassis fan no ps	2	2,897.10	5,794.20
2	CON-SNT-C4506E	SMARTNET 8X5XNBD Cat4500 E-Series 6-Slot Chassis fan no	2	1,649.00	3,298.00
3	S45EU-S8-37E	CAT4500e SUP8e Universal Image	2	0.00	0.00
4	C4500E-IP-ES	Paper IP to Ent Services License	2	5,797.10	11,594.20
5	WS-X45-SUP8-E	Catalyst 4500 E-Series Supervisor 8-E	2	11,597.10	23,194.20
6	PWR-C45-4200ACV	Catalyst 4500 4200W AC dual input Power Supply (Data + PoE)	2	1,737.10	3,474.20
7	CAB-US515P-C19-US	NEMA 5-15 to IEC-C19 13ft US	8	0.00	0.00
8	PWR-C45-4200ACV/2	Catalyst 4500 4200W AC dual input Power Supply (Data + PoE)	2	1,737.10	3,474.20
<b>Sub-Total</b>					<b>50,829.00</b>
<b>Misc.</b>					
9	WS-X4612-SFP-E=	Catalyst 4500 E-Series 12-Port GE (SFP)	4	3,477.10	13,908.40
10	SFP-H10GB-CU3M=	10GBASE-CU SFP+ Cable 3 Meter	4	58.00	232.00
11	SFP-10G-SR=	10GBASE-SR SFP Module	4	577.10	2,308.40
12	GLC-LH-SMD=	1000BASE-LX/LH SFP transceiver module MMF/SMF 1310nm	4	577.10	2,308.40
13	GLC-T=	1000BASE-T SFP	3	229.10	687.30
14	GLC-SX-MMD=	1000BASE-SX SFP transceiver module MMF 850nm DOM	25	290.00	7,250.00
<b>Sub-Total</b>					<b>26,694.50</b>
<b>Cisco Trade-In</b>					
15	Trade-In	Cisco Core		-13,183.97	-13,183.97
<b>Sub-Total</b>					<b>-13,183.97</b>

Note: By request, this quote does not include IE Professional Services. If you would like assistance in implementing this solution, please contact your IE Account Manager immediately for a services estimate.

Total Investment **\$64,339.53**

Plus Tax and/or Shipping

**DELIVERY:**

FOB: Shipping Point

TERMS: NET 30

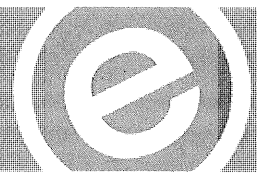
PRICE BASED ON:

QUOTATION FIRM FOR: 30 DAYS

**CUSTOMER'S SIGNATURE**

Please Print Name & Title Below





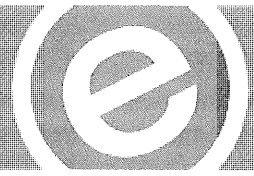
## Quotation for County of Cumberland

Quote # 005501 / 2

County of Cumberland  
David Wilkes  
117 Dick St  
Fayetteville, NC 28301-5763  
Email: dwilkes@co.cumberland.nc.us

Date: Wednesday, August 05, 2015  
Expires on: Friday, August 28, 2015  
Rep: Daniel Navarro

Cisco 4506	Price	Qty	Ext. Price
<b>Cisco (2) Catalyst 4506 E-Series Chassis. Included with (2) IP to ENT Services Licenses, (2) Supervisor, (4) 10GBase SR SFP Modules, (4) 10GBase CU SFP Cables , (4) 12-port SFP's, (3) 1000Base T-SFP's (25) 1000BASE-SX SFP, Transceiver Modules, (2) Dual 4200W Power Supplies, and 1 Year 24x7x4 SNTP SMARTnet Support</b>			
Cat4500 E-Series 6-Slot Chassis fan no ps	\$2,991.93	2	\$5,983.86
SMARTNET 24X7X4 Cat4500 E-Series 6-Slot Chassis fan no	\$2,489.50	2	\$4,979.00
CAT4500e SUP8e Universal Image	\$0.00	2	\$0.00
Paper IP to Ent Services License	\$5,986.85	2	\$11,973.70
Catalyst 4500 E-Series Supervisor 8-E	\$11,976.70	2	\$23,953.40
10GBASE-SR SFP Module	\$595.99	4	\$2,383.96
10GBASE-CU SFP+ Cable 3 Meter	\$59.90	4	\$239.60
Catalyst 4500 E-Series 12-Port GE (SFP)	\$3,590.91	4	\$14,363.64
1000BASE-T SFP	\$236.60	3	\$709.80
1000BASE-LX/LH SFP transceiver module MMF/SMF 1310nm DOM	\$595.99	4	\$2,383.96
1000BASE-SX SFP transceiver module MMF 850nm DOM	\$299.49	25	\$7,487.25
Catalyst 4500 4200W AC dual input Power Supply (Data + PoE)	\$1,793.96	4	\$7,175.84
NEMA 5-15 to IEC-C19 13ft US	\$0.00	8	\$0.00
<b>Cisco 4506 Subtotal</b>			<b>\$81,634.01</b>



Trade-In Value	Price	Qty	Ext. Price
<b>eGroup Discount for Trade-in of the Following Equipment:</b>			
<b>(2) WS-C4507R</b> Catalyst 4500 Chassis (7-Slot), fan, no p/s, Red Sup Capable			
<b>(2) WS-C4506</b> Catalyst 4500 Chassis (6-Slot), fan, no p/s			
<b>(4) WS-X4516-10GE</b> Catalyst 4500 Supervisor V-10GE, 2x10GE (X2) and 4x1GE (SFP)			
<b>(12) WS-X4306-GB</b> Catalyst 4000 Gigabit Ethernet Module, 6-Ports (GBIC)			
<b>(1) WS-X4248-RJ45V</b> Catalyst 4500 PoE 802.3af 10/100, 48-Ports (RJ45)			
<b>(1) WS-X4148-RJ45V</b> CATALYST 4000 Inline Power 10/100, 48-PORTS (RJ45)			
Trade-In Discount	(\$10,000.00)	1	(\$10,000.00)
<b>Trade-In Value Subtotal</b>			<b>(\$10,000.00)</b>

Quote Summary	Amount
Cisco 4506	\$81,634.01
Trade-In Value	(\$10,000.00)
<b>Total</b>	<b>\$71,634.01</b>

Taxes, shipping, handling and other fees may apply.

Signature

Date



CDWG.com | 800.594.4239

OE400SPS

## SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GJFG497	9288709	7/22/2015

**BILL TO:**  
CUMBERLAND COUNTY  
GOVERNMENT  
PO BOX 1829  
INFO SERVICES

**SHIP TO:**  
COUNTY OF CUMBERLAND IS  
117 DICK ST STE 519

Accounts Payable  
FAYETTEVILLE, NC 28302-1829

FAYETTEVILLE, NC 28301-9604  
Contact: JOHN  
ROBERSON 910.678.7671

Customer Phone #910.323.6119

Customer P.O. # CISCO PROJECT QUOTE

## ACCOUNT MANAGER

JAIME JUSINO 866.643.9336

## SHIPPING METHOD

UPS Ground (2- 3 Day)

## TERMS

Net 30 Days-Govt  
State/Local

## EXEMPTION CERTIFICATE

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2	2519958	CISCO CAT4500 E-SERIES 6SLOT CHASSIS Mfg#: WS-C4506-E= Contract: Standard Pricing	3,036.63	6,073.26
2	800294	CISCO CATALYST 4500 4200W AC DUAL Mfg#: PWR-C45-4200ACV= Contract: Standard Pricing	1,873.68	3,747.36
4	1651560	CISCO 10GBASE-SR-SFP MOD Mfg#: SFP-10G-SR= Contract: Standard Pricing	516.00	2,064.00
2	1351200	CISCO SMARTNET 24X7X4 Mfg#: CON-SNTP-C4506E Contract: Standard Pricing	2,518.19	5,036.38
2	3109188	Electronic distribution - NO MEDIA CISCO CATALYST 4500 E-SERIES SUP 8-E Mfg#: WS-X45-SUP8-E= Contract: Standard Pricing	12,155.99	24,311.98
25	2542675	CISCO 1000BASE-SX SFP Mfg#: GLC-SX-MMD= Contract: Standard Pricing	259.00	6,475.00
2	800294	CISCO CATALYST 4500 4200W AC DUAL Mfg#: PWR-C45-4200ACV= Contract: Standard Pricing	1,873.68	3,747.36
4	1619524	CISCO SFP-H10GB-CU3M=U SFP+1CABLE 3M Mfg#: SFP-H10GB-CU3M= Contract: Standard Pricing	69.43	277.72
4	2558100	CISCO 1000BASE-LX/LH SFP XCVR-MOD Mfg#: GLC-LH-SMD= Contract: Standard Pricing	516.00	2,064.00
3	525142	CISCO 1000BASE-T SFP Mfg#: GLC-T= Contract: Standard Pricing	205.00	615.00
2	2227453	CISCO DIRECT C4500E-IP-ES Mfg#: C4500E-IP-ES Contract: Standard Pricing	6,030.72	12,061.44
4	3326549	CISCO CAT 4500 E SERIES 12PT GE Mfg#: WS-X4712-SFP-E= Contract: Standard Pricing	3,750.48	15,001.92
SUBTOTAL				81,475.42
FREIGHT				0.00
TAX				5,703.29

US Currency

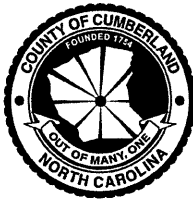
**TOTAL** 87,178.71

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 847.990.8045

**Please remit payment to:**  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515

RICKEY L. MOOREFIELD  
County Attorney



ITEM NO. 2D

PHYLLIS P. JONES  
Assistant County Attorney

ROBERT A. HASTY, JR.  
Assistant County Attorney

**OFFICE OF THE COUNTY ATTORNEY**

5<sup>th</sup> Floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762

**MEMO FOR THE AGENDA OF THE SEPTEMBER 8, 2015,  
MEETING OF THE BOARD OF COMMISSIONERS**

**TO:** Board of Commissioners; Co. Manager; City Attorney  
**FROM:** Co. Atty. *R. Moorefield*  
**DATE:** August 28, 2015  
**SUBJECT:** Declaration of Certain Real Property to be Surplus

**Attachments:** List of 15 parcels

**BACKGROUND:**

The county, solely or jointly with City of Fayetteville, has acquired the fifteen parcels described on the attachment through tax foreclosures on the dates indicated. This list has been circulated to all department heads and the City of Fayetteville to determine whether any of these parcels might be used for a public purpose. No public use has been proposed. The two parcels identified as item numbers 4 and 5 contain dwellings. The remaining 13 parcels are vacant. The city will also need to declare as surplus the parcels which are jointly owned.

**RECOMMENDATION/PROPOSED ACTION:**

County attorney recommends that the Board find there is no governmental use for these properties, declare them surplus and direct that they be disposed of in accordance with county policy and state law, subject to the city's doing the same for those parcels owned jointly.

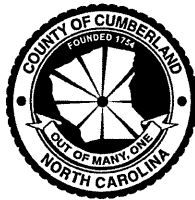
**EXHIBIT 1****COUNTY OWNED PROPERTY**

<b>ITEM</b>	<b>PIN</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>ASSESSED VALUE \$</b>	<b>TAX LIEN \$</b>	<b>DATED RECORDED</b>	<b>DEED Book / Page</b>
1.	0403-69-2966	Off Permastone Lake Rd	Lot 5 Permastone Acres West (9.82 acs)	33,515.00	6,145.55	12/04/14	9554/615
2.	9493-55-5245	4741 Desert Ridge Rd	Lot 22 Upchurch Sands Sec 4. (0.37 ac)	10,826.00	8,286.75	02/07/14	9106/551
3.	9487-62-8787	778 Rembrandt Dr	Lot 15 Sunset Park Sec 1	8,000.00	7,506.24	05/13/05	6879/181

**COUNTY AND CITY OWNED PROPERTY**

<b>ITEM</b>	<b>PIN</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>ASSESSED VALUE \$</b>	<b>TAX LIEN \$</b>	<b>DATED RECORDED</b>	<b>DEED Book / Page</b>
4.	0436-04-0696	508 Orlando St	Lot 1 P A & Bertha H. Reeves Prop (0.41 ac) <b>DWELLING</b>	42,300.00	17,851.44	10/16/14	9526/768
5.	0446-49-6402	1416 Faircloth St	Lot 142 Cedar Rose Sub (0.17 ac) <b>DWELLING</b>	22,159.00	7,086.52	08/26/14	9495/755
6.	0438-31-6260	237 S. Windsor Dr	Lot 19 Windsor Terrace (0.25 ac)	8,000.00	9,044.63	01/02/14	9356/236
7.	0436-19-1555	939 Taft St	Lots 158-159 Pleasant View Ext 3	2,500.00	4,003.31	02/27/08	7819/560
8.	1423-12-5843	9182 Star Bright St	Lot 8 Beaverdam Acres Sec 4 (0.59 ac)	6,750.00	4,234.98	09/24/13	9298/141
B.	1423-12-5973	0000 Star Bright St	Lot 7 Beaverdam Acres Sec 4 (0.62 ac)	6,750.00			
C.	1423-13-5092	0000 Star Bright St	Lot 6 Beaverdam Acres Sec 4 (0.56 ac)	6,750.00			
D.	1423-13-6112	9194 Star Bright St	Lot 5 Beaverdam Acres Sec 4 (0.48 ac)	6,750.00			
E.	1423-13-6233	0000 Star Bright St	Lot 4 Beaverdam Acres Sec 4 (0.61 ac)	9,000.00			
9.	0437-12-3815	000 Ashley St	0.19 ac Land	7,500.00	11,781.05	02/15/12	8832/371
B.	0437-03-1242	1112 Turnpike Rd	Res 1112 Turnpike Rd. Lot 204 Savoy Hgts	10,000.00			
C.	0437-03-1109	0000 Turnpike Rd	Vac Turnpike Rd. Lot 206 Savoy Hgts	10,000.00			

RICKEY L. MOOREFIELD  
County Attorney



ITEM NO.

2E

PHYLLIS P. JONES  
Assistant County Attorney

ROBERT A. HASTY, JR.  
Assistant County Attorney

**OFFICE OF THE COUNTY ATTORNEY**

5<sup>th</sup> Floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762

**MEMO FOR THE AGENDA OF THE SEPTEMBER 8, 2015,  
MEETING OF THE BOARD OF COMMISSIONERS**

**TO:** Board of Commissioners; Co. Manager; Hope Page  
**FROM:** Co. Atty. *R. Moorefield*  
**DATE:** August 24, 2015  
**SUBJECT:** Acceptance Offer to Purchase Certain Real Property  
Located at Lot 22 Block W Colonial Hgts on Betsy Ross Drive, Fayetteville, NC

**BACKGROUND:**

On August 3, 2015, the Board adopted a resolution of its intent to accept the offer of Ronnie Fields to purchase the property with the PIN 0423-07-4266 located on Betsy Ross Drive, Fayetteville, NC, being Lot 22 Block W, Colonial Heights Subdivision Addition Number One, Plat Book 17, Page 60, for a purchase price of \$2,899.02. Based on the County GIS Mapping system and tax department, the lot appears to be a vacant residential lot with a tax value of \$3,250.

Notice of the proposed sale pursuant to the upset bid process of G. S. §160A-269 was advertised in the *Fayetteville Observer* August 14, 2015. More than 10 days have elapsed since the notice was published and no upset bid was received. The publisher's affidavit is attached.

**RECOMMENDATION/PROPOSED ACTION:**

County attorney recommends the Board accept this offer and authorize the Chair to execute a deed for the property upon the county's receipt of the balance of the purchase price.

# AFFIDAVIT OF PUBLICATION

NORTH CAROLINA  
Cumberland County

CUMBERLAND COUNTY BOARD  
OF COMMISSIONERS  
ADVERTISEMENT OF PROPOSAL  
TO ACCEPT AN OFFER TO PURCHASE  
CERTAIN REAL PROPERTY  
PURSUANT TO N.C.G.S. 160A-269

Take notice that the Board of Commissioners finds the real property described herein is not needed for governmental purposes and proposes to accept an offer to purchase the property with PIN 042307-4266 located on Lot 22 Block W Colonial Hgts, on Betsy Ross Drive Fayetteville, NC, for a purchase price of \$2,899.02. Within 10 days of this notice any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder by making a five percent (5%) deposit of the bid with the Clerk. This proceeding shall be repeated until no further qualifying upset bids are received. The Board of Commissioners may at any time reject any and all offers. Further details may be obtained from the Office of the County Attorney, Suite 551-Courthouse, Fayetteville, NC 28302.

August 3, 2015 Candice  
White, Clerk to the Board

8/14

4563016

Before the undersigned, a Notary Public of said County and state, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared. CINDY O. MCNAIR  
Who, being duly sworn or affirmed, according to law, doth depose and say that he/she is LEGAL SECRETARY  
of THE FAYETTEVILLE PUBLISHING COMPANY, a corporation organized and doing business under the Laws of the State of North Carolina, and publishing a newspaper known as the FAYETTEVILLE OBSERVER, in the City of Fayetteville, County and State aforesaid, and that as such he/she makes this affidavit; that he/she is familiar with the books, files and business of said Corporation and by reference to the files of said publication the attached advertisement of CL Legal Line  
CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
ADVERTISEMENT OF PROPOSAL  
of CUMB CO ATTORNEY'S  
was inserted in the aforesaid newspaper in space, and on dates as follows:

8/14/2015

and at the time of such publication The Fayetteville Observer was a newspaper meeting all the requirements and qualifications prescribed by Sec. No. 1-597 G.S. of N.C.

The above is correctly copied from the books and files of the aforesaid corporation and publication.

*Cindy O. McNair*

LEGAL SECRETARY

Title

Cumberland County, North Carolina

Sworn or affirmed to, and subscribed before me, this 14 day  
of August, A.D., 2015.

In Testimony Whereof, I have hereunto set my hand and affixed my  
official seal, the day and year aforesaid.

*Pamela H. Walters*

Pamela H. Walters, Notary Public

My commission expires 5th day of December, 2015.

MAIL TO: CUMB CO ATTORNEY'S  
PO BOX 1829, ,  
FAYETTEVILLE, NC 28302

0004563016





ITEM NO. 2F

**FINANCE OFFICE**

4<sup>th</sup> Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7753 • Fax (910) 323-6120

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF  
SEPTEMBER 8, 2015**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: VICKI EVANS, FINANCE DIRECTOR** *VE*

**DATE: AUGUST 18, 2015**

**SUBJECT: APPROVAL OF PAYMENT FOR SWAMPDOGS' PRIOR YEARS' TELEPHONE SERVICES IN ACCORDANCE WITH CONTRACT AND BUDGET REVISION TOTALING \$18,517.00**

**BACKGROUND**

The Swampdogs are requesting payment for prior years' telephone services associated with the lease agreement between the County and Hometown Sports America, Inc., totaling \$13,833.82. The lease agreement includes a provision that states the County will pay for telephone service at the J.P. Riddle clubhouse and office. The County has made no payment for telephone services since the beginning of this lease because an invoice or statement of the charges was not provided until recently.

Finance staff conducted an analysis of the statements provided from January 2013 through June 2015 service dates and computed a revised amount due of \$12,997.00. That amount excludes long distance and late fee charges. In addition, funds were not budgeted in the current fiscal year for projected telephone services costs associated with this lease agreement. The projected cost totals \$5,520.00.

**RECOMMENDATION**

Management is requesting approval to pay the prior year telephone services cost of \$12,997.00. Management is also requesting approval of a budget revision for the prior years' expense amount plus an increase in the budgeted telephone expense line of \$5,520.00. The budget revision totals \$18,517.00.

*Celebrating Our Past...Embracing Our Future*

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

<b>Budget Office Use</b>	
Budget Revision No.	<u>B116-067</u>
Date Received	<u>8/24/15</u>
Date Completed	

Fund No. 101 Agency No. 442 Organ. No. 4439  
 Organization Name: JP Riddle Stadium

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated	0	18,517	18,517
				-
				-
				-
				-
				-
	Total	0	18,517	18,517

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2798	281	Prior Period Expenditure	0	12,997	12,997
3445	281	Telephone Expense	0	5,520	5,520
					-
					-
					-
					-
					-
		Total	0	18,517	18,517

**Justification:**

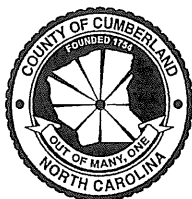
Revision in the amount of \$18,517 to reimburse Fayetteville Swampdogs for telephone expenses incurred from Jan 2013 thru June 2015 in the amount of \$12,997 and to budget for expenses anticipated to incur in FY16 in the amount of \$5,520 per contract agreement.

**Funding Source:** State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
**Fund Balance:** Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: Kelly Autrey Date: 8-18-15  
 Department Representative  
 Reviewed By: Deborah W. Shaw Date: 8/24/15  
 Budget Analyst  
 Reviewed By: Wicki Evans Date: 8/24/15  
 Finance Director  
 Reviewed By: Melissa Icardinali Date: 8-24-15  
 Assistant County Manager

<b>Approved By:</b>	
	Date: _____
<b>County Manager</b>	
<b>Board of County Commissioners</b>	
	Date: _____

RICKEY L. MOOREFIELD  
County Attorney



PHYLLIS P. JONES  
Assistant County Attorney

ROBERT A. HASTY, JR.  
Assistant County Attorney

OFFICE OF THE COUNTY ATTORNEY

5<sup>th</sup> Floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762

MEMO

TO: Finance Officer Vicki Evans  
FROM: Co. Atty. *RM*  
DATE: July 9, 2015  
SUBJECT: Swampdogs' Telephone Service Remibursement

The business manager for the Swampdogs sent the attached invoice to me on July 2. It is my understanding from him that they have never requested reimbursement for the phone service even though it has been part of the lease agreements they have always had. The current lease provision related to phone service is copied below. I advised him to submit the actual bills and he brought in the attached copies July 6. It is my opinion that telephone service would just be the base charge for providing service, not to include long distance charges. I don't know what they are invoicing for but look at the bills to make sure that is what they are requesting. I also advised him that this may have to be approved by the BOC because it was for prior years' expenses.

5. Utilities. The County shall pay utility costs for the facility to include, electric, water and sewer. This shall include the utility charges for field and parking lot lighting, and water for irrigation purposes. **The County shall also pay for telephone service for the clubhouse and office. The Club shall pay, in reimbursement of these utility and telephone costs, a flat sum of sum of One Hundred Fifty Dollars (\$150.00) per game during the Club's playing season and for any Club-sponsored event at which baseball games are played, and Two Hundred Fifty Dollars (\$250.00) a month for each month no games are played during the off season.**

# Telephone Bill Reconciliation

Payment Due	Amount Due	Long Distance Charges	Late Fee	Amount to Reimburse	
1/15/2013	414.30	26.32		387.98	
2/13/2013	415.50	30.60		384.90	no supporting documentation/used 3 mo avg
3/18/2013	420.37	30.60		389.77	no supporting documentation/used 3 mo avg
4/15/2013	427.14	36.98		390.16	
5/14/2013	427.47	28.51	9.17	389.79	
6/14/2013	446.69	56.69		390.00	
7/15/2013	416.39	26.39		390.00	
8/13/2013	436.10	27.54		408.56	
9/16/2013	427.11	25.76		401.35	
10/15/2013	427.11	25.76		401.35	
11/13/2013	426.47	25.90		400.57	
12/16/2013	426.82	25.90		400.92	4,735.34
1/13/2014	483.43	25.90		457.53	
2/14/2014	484.48	26.04		458.44	
3/18/2014	484.20	26.04		458.16	
4/16/2014	484.20	26.04		458.16	
5/16/2014	484.59	26.11		458.48	
6/16/2014	495.20	26.11	10.75	458.34	
7/17/2014	484.45	26.11		458.34	
8/15/2014	484.69	25.90		458.79	
9/17/2014	484.62	25.90		458.72	
10/16/2014	485.64	26.92		458.72	
11/17/2014	485.39	25.97		459.42	
12/17/2014	485.11	25.97		459.14	5,502.24
1/14/2015	485.11	25.97		459.14	
2/17/2015	486.15	26.11		460.04	
3/18/2015	499.01	26.11	13.14	459.76	
4/16/2015	485.87	26.11		459.76	
5/18/2015	499.88	26.32	13.14	460.42	
6/19/2015	486.53	26.32		460.21	2,759.33
	13880.02	836.91	46.20	12,996.91	12,996.91

**Fayetteville SwampDogs**

P.O. Box 64691  
Fayetteville, NC 28306  
Where Baseball is fun!

Phone # (910) 426-5900 info@goswampdogs.com  
Fax # (910) 426-3544 www.goswampdogs.com

**Date** 6/18/2015

**Invoice #** 1198

Bill To
Cumberland County Rick Moorfield PO Box 1829 Fayetteville, NC 28302

Ship To
Cumberland County Rick Moorfield PO Box 1829 Fayetteville, NC 28302

**P.O. #**  
**Terms**

**Ship Date**  
**Due Date** 6/18/2015  
**Other**

Item	Description	Qty	Price	Amount
Miscellaneous	Phone Service for J.P. Riddle Stadium from January 1, 2013 - June 1, 2015.		13,833.82	13,833.82
Please remit payment to the above address. Thank you for your prompt payment		<b>Subtotal</b>		\$13,833.82
		<b>Sales Tax (0.0%)</b>		\$0.00
		<b>Total</b>		\$13,833.82

Fayetteville SwampDogs

**Payments/Credits** \$0.00  
**Balance Due** \$13,833.82

COUNTY OF CUMBERLAND

NORTH CAROLINA

## Proclamation

*WHEREAS, North Carolina weather can be unpredictable and dangerous as seen during last year's 36 tornadoes, 514 severe thunderstorms and high wind events, 172 hail storms, and 50 flood events; and*

*WHEREAS, every community, business, family and individual in Cumberland County must be ready for natural and man-made disasters including tornadoes, flooding, hurricanes and public disturbances that might disrupt normal daily activities; and*

*WHEREAS, all Cumberland County residents can take a few simple steps – making a family disaster plan, creating an emergency supply kit and staying informed – to help make preparedness and personal responsibility a priority; and*

*WHEREAS, Cumberland County residents should know the risks for their area and plan accordingly, and*

*WHEREAS, Cumberland County residents should help the elderly and those who cannot help themselves; and*

*WHEREAS, Cumberland County residents should include the safety of their pets and/or livestock in their emergency plans; and*

*WHEREAS, Cumberland County, North Carolina Emergency Management and the United States Department of Homeland Security have collaborated to recognize September as National Emergency Preparedness Month to encourage Cumberland County residents to be disaster ready.*

*NOW THEREFORE, the Cumberland County Board of Commissioners hereby proclaims the month of September 2015 as "**EMERGENCY PREPAREDNESS MONTH**" in Cumberland County and encourages all county residents to plan and prepare weather-related and man-made disasters by assembling their emergency supply kits and updating their emergency plans.*

*Adopted this 8th day of September, 2015.*

---

KENNETH S. EDGE, Chairman  
Cumberland County Board of Commissioners



<b>Budget Office Use</b>	
Budget Revision No.	B16-062
Date Received	8/21/15
Date Completed	

ITEM NO. 2H(1)a

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4186	Project Lazarus	0	3,284	- 3,284
				-
				-
				-
				-
	Total	0	3,284	3,284

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	217	Contracted Services	57,325	3,284	60,609
					-
					-
					-
					-
					-
					-
					-
					-
		Total	57,325	3,284	60,609

**Funding Source:** State: 3,284 Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Date: 8.24.15

**Board of County  
Commissioners**

Date:

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-063</u>
Date Received	<u>8/21/15</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 432B

Organization Name: Health- Preparedness

ITEM NO. 24C16

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4198	NC Ebola	0	20,000	20,000
				-
				-
				-
				-
Total		0	20,000	20,000

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
4188	176	NC Ebola	0	20,000	20,000
					-
					-
					-
					-
					-
					-
					-
Total			0	20,000	20,000

**Justification:**

Funds allocated to enhance public health emergency preparedness planning and operational readiness for Ebola Virus Disease (EVD).

Funding Source: State: 20,000 Federal: \_\_\_\_\_ Fund Balance: County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: <u>Cardi J. G.</u> Department Representative	Date: <u>8/21/15</u>	<div>Approved By:</div> <hr/> <div>County Manager</div> <hr/> <div>Board of County Commissioners</div> <hr/>
Reviewed By: <u>Deborah W. Shaw</u> Budget Analyst	Date: <u>8/21/15</u>	
Reviewed By: <u>Wicki Evans</u> Finance Director	Date: <u>8/21/15</u>	
Reviewed By: <u>Myisha D. Cardinale</u> Assistant County Manager	Date: <u>8-24-15</u>	



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B116-064</u>
Date Received	<u>8/21/15</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 4319

Organization Name: Health- Maternal Health

ITEM NO. 24(1)c

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated		2,000	2,000
				-
				-
				-
				-
				-
Total		0	2,000	2,000

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
4123	172	Baby Store	0	2,000	2,000
					-
					-
					-
					-
					-
					-
Total			0	2,000	2,000

**Justification:**

The Health Department received a donation from a local non-profit organization in late Fiscal Year 2015 to purchase items for the Baby Store. These funds were not expended during Fiscal Year 2015. Requesting to budget these funds for expenditure during Fiscal Year 16.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: 2,000

**Fund Balance:**

Submitted By: <u>Candi York</u> Department Representative	Date: <u>8/21/15</u>	Approved By:  _____ Date: _____ County Manager  Board of County Commissioners Date: _____
Reviewed By: <u>Deborah W. Shaw</u> Budget Analyst	Date: <u>8/21/15</u>	
Reviewed By: <u>Wicki Evans</u> Finance Director	Date: <u>8/21/15</u>	
Reviewed By: <u>Melissa Mardian</u> Assistant County Manager	Date: <u>8-24-15</u>	

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-053</u>
Date Received	<u>8/18/2015</u>
Date Completed	

Fund No. 101 Agency No. 410 Organ. No. 4120  
 Organization Name: Information Services

ITEM NO. 2H(2)

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated		352,721	352,721
				-
				-
				-
				-
Total		0	352,721	352,721

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
299C	012	Finance Software	0	352,721	352,721
					-
					-
					-
					-
					-
Total			0	352,721	352,721

**Justification:**

To reallocate monies from FY14-15 Financial Software 101-410-4120-299C to FY15-16 to complete the project.

Funding Source: State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: [Signature] Date: 8/18/15  
 Department Representative  
 Reviewed By: Deborah W. Shaw Date: 8/18/15  
 Budget Analyst  
 Reviewed By: Wicki Evans Date: 8/21/15  
 Finance Director  
 Reviewed By: Melissa Clardine Date: 8-24-15  
 Assistant County Manager

Approved By:	
	Date: _____
County Manager	
	Date: _____
Board of County Commissioners	
	Date: _____



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B116-058</u>
Date Received	<u>8/18/15</u>
Date Completed	

Fund No. 101 Agency No. 437 Organ. No. 4366  
 Organization Name: SOCIAL SERVICES OTHER

ITEM NO. 24(3)a

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	FUND BALANCE APPROPRIATED		130,800	130,800
Total		0	130,800	130,800

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
433C	243	Adoption Incentive Fund	0	130,800	130,800
Total			0	130,800	130,800

**Justification:**

To rollover unused Adoption Incentive funds received in late June 2015. This funds must be expended in order to be eligible for additional funds in State Fiscal Year 2015-2016.

Funding Source: State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: 130,800

Submitted By: <u>[Signature]</u> Department Representative	Date: <u>8/10/15</u>	Approved By: _____ Date: _____ County Manager Board of County Commissioners Date: _____
Reviewed By: <u>Deborah W. Shaw</u> Budget Analyst	Date: <u>8/18/15</u>	
Reviewed By: <u>Wicki Evans</u> Finance Director	Date: <u>8/21/15</u>	
Reviewed By: <u>[Signature]</u> Assistant County Manager	Date: <u>8-24-15</u>	

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B116-065</u>
Date Received	<u>8/21/15</u>
Date Completed	

Fund No. 101 Agency No. 437 Organ. No. 4367

Organization Name: Grant Family Violence Care Center

ITEM NO. 24(3)b

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
6536	TRANSITIONAL HOUSING FUND BALANCE APPROPRIATED	0	30,777 7,695	30,777
Total		0	38,472	38,472

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
1261		SALARIES - TIME LIMITED	259,158	18,351	277,509
1810		FICA MATCH	20,021	1,404	21,425
1820		RETIREMENT	17,457	1,239	18,696
1860		WORKER'S COMPENSATION	9,154	551	9,705
TO BE ASSIGNED		TRANSITIONAL HOUSING PROGRAM	0	16,927	16,927
Total			305,790	38,472	344,262

**Justification:**

To budget funds necessary to administer the case management function of and provide services for the Transitional Housing Program, per request from Community Development.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: 7,695 Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

**Fund Balance:**

Submitted By: Claretta Johnson for Brenda Jackson Date: 8/21/15  
Department Head

Reviewed By: Deborah W. Shaw Date: 8/21/15  
Budget Analyst Finance

Reviewed By: Wicki Evans Date: 8/21/15  
Finance Director

Reviewed By: Myrissa Landrine Date: 8-24-15  
Assistant County Manager

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-1366</u>
Date Received	<u>8/21/15</u>
Date Completed	

Fund No. 101 Agency No. 437 Organ. No. 4365

Organization Name: SOCIAL SERVICES

ITEM NO. 24(3)c

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
432E	FAMILY TO FAMILY	0	7,500	7,500
9901	FUND BALANCE APPROPRIATED		2,500	
Total		0	10,000	10,000

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
432E	241	FAMILY TO FAMILY	0	10,000	10,000
Total			0	10,000	10,000

**Justification:**

To rollover unused funds received in FY 14-15 and to recognize funds from the Annie E. Casey Foundation for a Child Welfare Initiative Agreement.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: 7,500 Fees: \_\_\_\_\_ Prior Year: 2,500

**Fund Balance:**

Submitted By: [Signature] Date: 8/10/15  
Department Representative  
Reviewed By: Deborah W. Shaw Date: 8/21/15  
Budget Analyst  
Reviewed By: Wicki Evans Date: 8/24/15  
Finance Director  
Reviewed By: [Signature] Date: 8-24-15  
Assistant County Manager

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-068
Date Received	8/25/2015
Date Completed	

Fund No. 252 Agency No. 452 Organ. No. 4517

Organization Name: Eastover Sanitary District General Fund

ITEM NO. 24(4)

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901	Fund Balance Appropriated	0	132,597	132,597
Total		0	132,597	132,597

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	372	Contracted Services	234,810	132,597	367,407
Total			234,810	132,597	367,407

**Justification:**

Revision to appropriate ESD fund balance to reimburse PWC for the cost of constructing an emergency interconnect between the PWC water system and the ESD water system for the benefit of ESD in case of emergency or other unforeseen circumstances. The amount payable to PWC is up to \$132,597 which includes 10% design and construction contingency. The resulting asset will be owned and maintained by PWC. An interlocal agreement will dictate terms of use and associated costs which have been included in the ESD FY2016 adopted budget.

**Funding Source:**

State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: \_\_\_\_\_ County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: Morgan L. Johnson Date: 8/25/15  
Department Representative

Reviewed By: Deborah W. Shaw Date: 9/1/15  
Budget Analyst

Reviewed By: ST Vicki Evans Date: 9/1/15  
Finance Director

Reviewed By: Melissa Plaudine Date: 9-1-15  
Assistant County Manager

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____



**COUNTY OF CUMBERLAND  
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B116-072</u>
Date Received	<u>9/2/15</u>
Date Completed	

Fund No. 101 Agency No. 422 Organ. No. 4200  
 Organization Name: Sheriff's Office

ITEM NO. 24(5)

**REVENUE**

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
3322	Town of Stedman	0	18,000	18,000
				-
				-
				-
				-
	Total	0	18,000	18,000

**EXPENDITURES**

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2510	097	Fuel	750,000	18,000	768,000
					-
					-
					-
					-
					-
		Total	750,000	18,000	768,000

**Justification:**

To recognize revenue that will be received monthly from the Town of Stedman for additional daily patrols within Town limits

Funding Source: State: \_\_\_\_\_ Federal: \_\_\_\_\_ Fund Balance: County: \_\_\_\_\_ New: \_\_\_\_\_ Other: \_\_\_\_\_  
 Other: \_\_\_\_\_ Fees: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Submitted By: Earl R. Butler Date: 8/31/15  
 Sheriff/Department Rep

Reviewed By: Deborah W. Shaw Date: 8/31/15  
 Budget Analyst

Reviewed By: Wicki Swans Date: 9/2/15  
 Finance Director

Reviewed By: Melissa Olandmark Date: 9-2-15  
 Assistant County Manager

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

AMY H. CANNON  
County Manager

JAMES E. LAWSON  
Deputy County Manager



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

MELISSA C. CARDINALI  
Assistant County Manager

W. TRACY JACKSON  
Assistant County Manager

**ITEM NO.**

*3*

**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 8, 2015**

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** AMY H. CANNON, COUNTY MANAGER *Amy H Cannon*

**DATE:** SEPTEMBER 2, 2015

**SUBJECT:** REPORT ON ECONOMIC DEVELOPMENT ACTIVITY FOR  
PRIOR YEAR BY TIM RICHARDSON, ECONOMIC DEVELOPMENT  
ALLIANCE BOARD CHAIR AND JUAWANA COLBERT, DIRECTOR OF  
NEW BUSINESS RECRUITMENT

**BACKGROUND**

Our six month agreement for Economic Development services requires quarterly reports to the Board. Mr. Tim Richardson, Economic Development Alliance Board Chair and Ms. Juawana Colbert, Director of New Business Recruitment will be making a presentation on economic development activity for the prior year, as well as information on current year economic development activity for July/August.

**RECOMMENDATION/PROPOSED ACTION**

For information only.

/ct

CM090215-1





# Moving Business Forward

Economic Development Alliance of  
Fayetteville & Cumberland County,  
North Carolina

Quarterly Dashboard Report  
Fourth Quarter 2014-2015

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# Alliance Board of Advisors 2014-2015

**Tim Richardson, Chair**  
First Citizens Bank

**Chris Boslock, Past Chair**  
Merrill Lynch

**Ulysses Taylor**  
Fayetteville State University

**Mike Lallier**  
Reed-Lallier Chevrolet

**Jared Fryer**  
Village Green Real Estate & Development

**Mayor, Nat Robertson**  
City of Fayetteville

**Ted Voorhees**  
City of Fayetteville

**Kenneth Edge**  
Chair, Cumberland County Commissioners

## THE ALLIANCE STAFF

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Director, Economic Development  
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**Amy Cannon**  
Cumberland County

**Lynne Greene**  
PWC Board of Directors

**Steve Blanchard**  
PWC

**Dr. Larry Keen**  
Fayetteville Technical Community College

**Ellis McGaughy**  
DuPont / Plant Managers Association

**Dan Dederick**  
Hendrick Chrysler Jeep

**Doug Peters**  
Fayetteville Regional Chamber

**Russ Rogerson**  
The Alliance

**Juawana Colbert**  
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Juawana@TheNCAlliance.com

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Manager, Research & Analysis  
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Amber@TheNCAlliance.com



# A Message From Russ Rogerson, Executive Director

## **The Ebbs and Flows of Our Economy: Demands Continuous Effort**

The Fourth Quarter brought the much anticipated announcement of the reduction in forces for the Army which by all accounts turned out to be as positive as anyone could have reasonably expected – a reduction of 842 instead of the potential 16,000. The community must consider that as good economic news as the military and related presence represents more than 40% of the local economy.

However, we also had Dayco Products announce they will be closing distribution operations in Fayetteville that will result in the loss of some 180 jobs. Ironically, Dayco expanded earlier this fiscal year by adding 100,000 square feet of space and some 48 new jobs. According to the company, they have based their decision on a change in corporate strategy, not any negatives from our community. They are consolidating their distribution operations to the Midwest and closing their east and west distribution facilities. Certainly, this is not good economic news for the community.

The ebbs and flows of an economy have many different drivers and influencers – most of which are not within the local community's control. Therefore the community and the Economic Development Alliance must focus on what we do control which is our effort to build the best quality of life and strategies to attract and retain jobs in the community.

The Economic Development Alliance has increased our capacity to recruit companies that has resulted in an increased number of opportunities – called projects. We added Juawana Colbert to our staff earlier this year and she is purely focused on recruiting businesses. She has met with some 100 site selection consultants and almost 30 companies since joining our staff. As a result of our team's effort, we added 36 projects (opportunities) this past year – the most we have added in the past five years.

We have one of the top existing industry programs in the State of North Carolina. We have a veteran existing industry person – Cathy Johnson – who meets with more than 75 existing companies each year to determine how they are doing, if they need any assistance and what our community can do to assist them. She has been doing this for the past 20+ years.

Those are just a couple of key examples of how we are evolving our program to recruit new business and to retain our existing businesses but those are just a couple of key examples. Economic development is a long-term, on-going process that is in perpetual motion. It requires a steady, continual improvement process that builds on success.

So while we will face setbacks in the future we must maintain and increase our efforts to bring in new business and to assist our existing businesses. The goal is to build momentum that provides net positive results in job growth. Your economic development team continues to work diligently on attracting new jobs and developing new approaches.



# Fourth Quarter Active Project Review

The information provided below is an overview of the active economic development projects we are currently working on. Due to confidentiality reasons, we are unable to share the names of our active projects and therefore list them by target industry cluster. The majority of our projects are categorized within the five target industry clusters identified in the Garner report; Business and Financial Services, Innovative Manufacturing, Department of Defense, Food Processing, and Logistics. Projects which fall under industry clusters outside of our five target clusters are listed as 'Other'. These clusters would include areas such as, but not limited to; Personal Services, Specialty Retail, etc.

Also, let it be known not all clients provide investment and/or job creation values during the first phases of project development and therefore, the investment and job creation values listed below should be considered modest and not hard estimates.

## Current Project Count

35	Total Active Projects
31	ED Projects
4	Micro Projects
11	Idle Projects
2	Dead Projects
3	Announced Projects

## Capital Investment Potential

Combined Value	\$995,920,000+
New Investments	\$994,420,000+
Expansion Investments	\$1,500,000+

## Active Projects by Target Industry

9	Business and Financial
1	Department of Defense
10	Distribution and Logistics
2	Food Processing
12	Innovative Manufacturing
1	Other

## Job Creation Potential

Combined Value	6,600+
New Investments	6,600+
Expansion Investments	-

## Active Projects by Type

31	New Business and Industry
4	Existing Industry Expansions
4	International Company





# Capital Investment & Employment Impacts

The Alliance is targeting new business and industry in the areas of; Business and Financial Services, Innovative Manufacturing, Department of Defense, Food Processing, and Logistics however, The Alliance is also involved with non-core projects that are considered significant to the overall health and vitality of the Fayetteville and Cumberland County community.

The construction permits activity for commercial (new and renovated), federal/government, and multi-family developments is also measured in the dashboard because it reflects the temperament of the overall economy. The Alliance does not generally get directly involved in these areas but its parent - the Fayetteville Regional Chamber - does play a significant role in supporting these and other small businesses that make up our local economy.

<b>Direct Involvement</b>	<b>1st Quarter</b>	<b>2nd Quarter</b>	<b>3rd Quarter</b>	<b>4th Quarter</b>
New Business & Industry	\$0.00	\$0.00	\$0.00	\$0.00
Existing Industry Expansions	\$1,000,000	\$0.00	\$0.00	\$200,000
<b>Total Direct Involvement</b>	<b>\$1,000,000</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,000</b>

<b>Local Economy</b>	<b>1st Quarter</b>	<b>2nd Quarter</b>	<b>3rd Quarter</b>	<b>4th Quarter</b>
Commercial Construction	\$27,559,059	\$9,675,908	\$15,007,925	\$51,302,989
Federal/Government	\$1,916,552	\$627,760	\$2,944,970	\$1,168,236
Multi-Family Developments (new)	\$1,091,250	\$0.00	\$0.00	\$0.00
<b>Total Local Economy</b>	<b>\$30,566,861</b>	<b>\$10,303,668</b>	<b>\$17,952,895</b>	<b>\$52,471,225</b>

<b>Combined Total Investment Value</b>	<b>\$31,556,861</b>	<b>\$10,303,668</b>	<b>\$17,952,895</b>	<b>\$52,671,225</b>
--	---------------------	---------------------	---------------------	---------------------

## 2014-2015 Total Capital Investment

New Business & Industry	\$0.00
Existing Industry Expansions	\$1,200,000
Commercial Construction	\$103,545,881
Federal/Government	\$6,657,518
Multi-Family Developments	\$1,091,250
	<b>\$112,494,649</b>

Employment impacts are reported in three categories; Direct Impact, Retained, and Induced Impact. The Direct Impact defines the actual reported number of newly created jobs resulting from the announcement of new business and industry locating to the area or the expansion of one of our existing industries. The Retained jobs define the number of jobs within the expanding existing industry/business that existed prior to the company's expansion and which will remain. The Induced Impact defines the estimated number of jobs created within the community as a result of the increased spending of disposable income generated by the direct impact employees and the increased business this creates for local, privately owned businesses. The induced impact estimates are produced by Implan, community impact analysis software specifically designed to reflect economic impact estimates for Cumberland County, NC, based on capital investment made by new and/or expanding business and industry.

<b>Employment Impacts by Type</b>	<b>1st Quarter</b>	<b>2nd Quarter</b>	<b>3rd Quarter</b>	<b>4th Quarter</b>
Direct Impact	113	0	0	0
Retained	175	0	0	0
Induced Impact	18	0	0	0
<b>Total Direct Involvement</b>	<b>306</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Direct Impact by Target Industry</b>	<b>1st Quarter</b>	<b>2nd Quarter</b>	<b>3rd Quarter</b>	<b>4th Quarter</b>
Business and Financial	0	0	0	0
Department of Defense	0	0	0	0
Distribution and Logistics	48	0	0	0
Food Processing	0	0	0	0
Innovative Manufacturing	0	0	0	0
Other	65	0	0	0
<b>Total Direct Impact</b>	<b>113</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### **2014-2015 Total Direct Impact Job Creation**

Business and Financial	0
Department of Defense	0
Distribution and Logistics	48
Food Processing	0
Innovative Manufacturing	0
Other	65
	<b>113</b>



# Existing Industry & Retention

Attraction of new business and industry is a key goal of any community however; we must also work diligently to keep the businesses and industry that already exist. The Alliance is able to do this through its existing industry program. This program relies on two major components; visiting and surveying more than 75 companies each year, and providing the administration of the Plant Managers Association (PMA), which has 22 members of the largest employers in Cumberland County.

The visit and survey program allows The Alliance to keep up with an existing company and to find out how they are doing, how the community is supporting and can better support them, and how their future plans impact the community.

We utilize the Synchronist program – a national standard for economic development organizations – to consistently measure this activity that can provide trending and other information.



## Existing Industry Retention Visits

Due to confidentiality purposes, the companies and businesses visited during each quarter are not listed by name but instead by category.

Retention Visits	1Q	2Q	3Q	4Q	FYT
Military Contractors	3	1	2	3	9
Service Providers	8	3	13	2	26
Customer Call Centers	1	0	1	2	4
Heavy Industrial	10	14	6	11	41
<b>Quarterly Totals</b>	<b>22</b>	<b>18</b>	<b>22</b>	<b>18</b>	<b>80</b>



Defense  
Contractors



Service  
Providers



Heavy  
Industrial



Customer  
Call Centers

### Business Change Report

- Four companies changed management (new CFO, CEO, CIO, PM, etc.)
- Six companies say there is a form of legislature that will harm the company such as;
  - Health care reform
  - Federal budget
  - Safety management
  - Driver's regulations
- Three companies stated there is a form of legislation that will positively impact their company, such as;
  - Federal budget
  - Affordable health care
  - Anti-dumping
- Eight companies have stated there is new technology that would benefit their company



### Primary Markets

6%	Local Market
29%	Regional Market
35%	National Market
26%	International Market

### Market Share Report

6%	Products Emerging
65%	Products Growing
24%	Products Maturing
6%	Products Declining

### Business Dynamics

65%	Sales Increasing
24%	Sales Stable
6%	Sales Declining
6%	No Answer

### Emerging Products

82%	Introduced new products within the last five years
82%	Plan to introduce new products within the next two years



### Workforce Skill Gaps

Key statements of the 17 companies surveyed this quarter:

- 9 Companies state there are recruiting issues, mostly for skilled labor.
- 40% State issues are due to community perception/attributes
- 60% State issues are due to the type of industry,

The majority of the plant managers who participated in the survey state while there is a large availability of workers (based on the number of application received), most are not qualified for the job they are applying for. Plant managers also state once they are able to find the right employees, most remain with the company for a long period of time.

### Job Opening Status

- 6% Increasing
- 63% Stable
- 31% Decreasing

### In-House Training

- 16 Provide in-house training
- 10 Have increased their training budget
- 6 Have stable training budgets

### Utility and Public Service Rankings

Each Synchronist survey also includes a section in which plant managers are asked to provide ranking scores for the utility and public services offered within the community. Scores are based on a 1 to 7 scale with 1 being the lowest score possible and 7 being the highest. Plant manager's responses are collected and entered into Synchronist, which then generates the cumulative average rankings for the quarter.

Due to the fact that not each quarter yields the same number of visits, and the variety of industry visited during each quarter, the utility and public service rankings will be reported at the end of the fiscal year as part of our annual report – to provide an overall view of the opinions of our existing industry. The quarterly dashboard however will list the five top and bottom ranked areas.

#### Five Highest Rated Services

Fire Protection	Public
Economic Development	Public/Private
Chamber of Commerce	Public
Air Cargo Services	Public
Water	Utility

#### Five Lowest Rated Services

Traffic Control	Public
Public Transportation	Public
Property Tax	Public
Zoning & Permits	Public
Local Streets/Roads	Public



## Company Closures

Companies face many different challenges to their survival in the marketplace. While The Alliance works to assist our existing industry on local issues and bring state, regional and local solutions to the companies, the vast majority of the threats and challenges to a company come from factors that exist outside of the community's control. As a result of a change in business philosophy, market conditions, loss of key contracts, take-overs, etc., companies do unfortunately close from time to time.

- Dayco announced its pending closure. 180 jobs will be directly impacted. Closure timeline is unknown at this time.

## Expansion Opportunities

- Ten companies would like to expand within the next three years. This would include adding new employees, equipment and/or a new facility.
- Three were able to provide estimated investment value: \$7.9 million (combined)
- Five were able to provide estimated job creation: 56 new jobs (combined)

Most of the plant managers who have expressed an interest in expanding are unable to provide an estimate for capital investment and/or job creation at this time, stating it is still too early in the process.

# Community Marketing & Industry Attraction

## Site Selection Group, Inc. Visits Fayetteville

In June The Alliance hosted a mock project community visit with two representatives from Site Selection Group. The mock projects focused on two of our target industry clusters: Business and Financial Services, and Innovative Manufacturing.

The purpose of this initiative was to provide The Alliance and our community stakeholders with professional and unbiased feedback on how the Fayetteville-Cumberland County community is not only presented, but represented as well; and to give measure to our competitiveness against other communities in the southeast. The Alliance is currently reviewing the feedback provided by the site selection consultants and as a result, are implementing new strategies.

## Transitioning Military Survey

One of our new strategies that we are most excited about is the development of the Transitioning Military Survey. The Alliance, in partnership with Fayetteville State University (FSU), Fayetteville Community College (FCCC), North Carolina Military Business Center (NCMBC), NCWorks, and the local military community has created a survey that will be given to soldiers currently going through the exiting process. The survey will provide valuable information regarding the future plans of our military veterans as they prepare to enter the civilian workforce, such as; plans to stay within the community, industry field of interest, dependent information, perspective on our community, and career plans. This information will help us better market our potential veteran workforce as well as enhance our overall labor pool for our clients and businesses.



### Spreading the Word

The fourth quarter proved to be a busy one for marketing. Three marketing mission trips introduced the Fayetteville-Cumberland County community's assets and business advantages to prospective clients and key business decision makers in Dallas, TX, Greenville, SC, and Canada, bringing our fiscal year total of new contacts made to 130.

**30**  
Company Representatives

**100**  
Site Selection Consultants



## 2014-2015 Community Marketing & Industry Attraction Calendar of Events

<b>1st Quarter</b>	Marketing Mission Trip	New York
	Marketing Mission Trip	New Jersey
<b>2nd Quarter</b>	AUSA Conference (Presenting Sponsor)	Washington, D.C.
	Broker Event / Marketing Mission Trip	Raleigh, NC
	NCEDA Conference	Asheville, NC
	Area Development Conference	Chicago, IL
	Logistics & Supply Chain Forum	Scottsdale, AZ
	Marketing Mission Trip	Phoenix, AZ
	NCEDA Conference	Raleigh, NC
	Canadian Aerospace Summit/Tradeshow	Ottawa, Canada
<b>3rd Quarter</b>	Area Development Conference	Fort Lauderdale, FL
	SIOR Carolinas Chapter Conference	Charlotte, NC
	Site Selectors Guild	Puerto Rico
	Natural Products Tradeshow (Food Processing)	Anaheim, CA
<b>4th Quarter</b>	SEDC Consultants Event	Chicago, IL
	Marketing Mission Trip	Dallas, TX
	Marketing Mission Trip	Greenville, SC
	Marketing Mission Trip	Toronto, Canada
	NCEDA Conference	Atlantic City, NJ
	Site Selection Group, Inc (Community Visit)	Fayetteville, NC

# Key Announcements of 2014-2015



- Existing Industry Expansion / Distribution & Logistics
- \$1,000,000 Investment
- 48 New Jobs / 175 Retained Jobs / 8 Induced Jobs
- Location: Cape Fear Distribution Center
- Reporting Quarter: First Quarter



- New Business & Industry / Other-Assembly
- 65 New Jobs / 10 Induced Jobs
- Location: Black & Decker Building
- Reporting Quarter: First Quarter



- Existing Industry Expansion / Food Processing
- \$200,000 Equipment Investment
- Reporting Quarter: Fourth Quarter



- Existing Industry Expansion / Distribution & Logistics
- 125,000 additional SF
- 125 Retained Jobs
- Location: I-95 Distribution Center
- Reporting Quarter: Fourth Quarter



# Federal Advocacy

## FaegreBD Consulting

The fourth quarter of fiscal year 2015 (April-June) continued past progress among Partnership members as issues that occupy a nexus of local importance and possible federal engagement were identified. As noted in the previous update, the federal engagement plan completed its pivot away from broad, macro issues to more actionable areas with local impact. Key progress on this front occurred on April 24 when David Gogol and Nick Weber from FaegreBD Consulting (FBDC) were in Fayetteville to meet with City and County leaders, staff and Alliance representatives. Emergent focus areas now include:

**Homelessness Workshop:** Work with City leadership to flesh out concept to host local workshop with thought leaders regarding homelessness and assist local leaders in understanding the complexity of the issue and, most importantly, help focus community on areas in which to direct limited resources. FBDC connected responsible staff to contacts within the VA who could assist on finding national homelessness experts. Instead, the community chose to invite North Carolina homelessness experts in to hold discussions, which took place in May.

**Federal Technical Assistance:** The Department of Housing and Urban Development (HUD) has a program where it can provide technical assistance to communities at no cost to help them evaluate current programs against national best practices and provide direction going forward. It was determined such a review could be beneficial for the community's current homelessness efforts. FBDC drafted a letter to HUD seeking technical assistance and delivered it to the Partnership for signing and distribution.

**VA Foreclosed Home Program:** As a major lender in the community, the VA at times has owned large numbers of homes following foreclosures. Those homes are then sold, including to local non-profits which can use them to address housing issues within the community. This program has been used in Fayetteville and Cumberland County in the past. FBDC orchestrated a call between City and County staff and the appropriate VA individuals to learn about the current status of the program. City and County staff were to then connect with non-profits that have used the program in the past to gauge interest.

**Census:** Working with the State of North Carolina, the community is actively involved in the issues surrounding a change in Census Bureau policy to stop penalizing Fayetteville and Cumberland County for its large concentration of deployed members of the military. Following a request for comment by the Census Bureau, the City and County outlined the community's preferred policy. FBDC provided detailed analysis regarding the proposed suggested modifications that the City and County anticipate supporting.

**DOJ Garrison Communities Convening:** In an effort to acknowledge the unique nature of the criminal justice system in garrison communities, FBDC facilitated outreach to the Department of Justice (DOJ) in an effort to secure a federal convening in Fayetteville to address the topic more thoroughly with the federal government and other similar communities. FBDC conducted multiple outreach efforts to connect FPD to DOJ around areas of scope, subject, convening sizes, etc. Convening is tentatively set for fall 2015 and FPD is actively engaged.

**Federal Assistance for Public Safety/Criminal Justice Issues:** Funding for criminal justice programs has been a continual interest in the community. However, the change from congressionally directed spending (earmarks) to competitive grant programs has altered the landscape in which these funds are sought by communities. FBDC routinely sent grant notices to the City and County, including grants for body worn cameras and specialty courts. FPD decided to pursue the body worn cameras grant. Following some challenges in connecting with Rep. Price's office, FBDC contacted the office and secured an agreement to support the grant. FBDC then drafted a possible support letter and had it approved by FPD prior to sending it to Rep. Price for his consideration.

**Housing Market:** As a substantial lender in the community, the VA has a vested interest in monitoring and understanding the community real estate market. Detecting changes in the market can also assist City and County leaders as trends are identified that can negatively or positively effect tax collections and the macro economy. FBDC was unsuccessful in connecting with City and County staff to move this forward.

**The Office of Economic Adjustment:** The DOD's Office of Economic Adjustment (OEA) is a decade's old entity that seeks to assist communities as military transitions occur that result in local impacts. However, current OEA authority does not allow for the office to respond to the drawdown of uniformed soldiers. The plan called for the community to seek support via congressional delegation to alter the National Defense Authorization Act to allow OEA to respond to military drawdowns. This was not a 4th quarter activity.

**Shared Service Agreements:** Military bases, via the DOD, have authority to enter into shared service agreements with local and state governments. The agreements are designed to provide services for the military installations via the local and state government at a more efficient cost than the base can achieve for itself. Recently, legislation has smoothed out the process, but much work remains to be done to ensure the DOD and base leadership embrace the concept. The Chief for Privatization and Partnerships at Army Headquarters has expressed an interest in working with communities. City staff is to reach out to Chief for Privatization and Partnerships to begin dialogue about future opportunities.

**Veterans Affairs Report Language:** As stated previously, the VA is a significant mortgage lender in the community. To better understand the impact of the drawdown on economy generally and the housing sector specifically, the plan called for requesting the inclusion in relevant authorizing legislation, or the Military Construction and Veterans Affairs Appropriations Bill for Fiscal Year 2017, report language directing the VA to study the issue of VA mortgage foreclosures and the resulting impact on communities in which VA loans make up a significant portion of the mortgage environment. This was not a 4th quarter activity.

FaegreBD Consulting professionals, Partnership members and staff had regular contact with one another and collaborated on the above issues regularly. Following the conclusion of the fourth quarter, the contract between the Partnership and FBDC concluded.



# Local Economy

A review of our local labor force, top employers, household income, current industry structure, and sales and use tax. Labor force statistics reflect the unadjusted reported numbers for the most current time period available.

## Labor Force Statistics

Unadjusted civilian labor force statistics for City of Fayetteville and Cumberland County  
(NCDOC Department of Employment Security)

City of Fayetteville	Labor Force	Employed	Unemployed	Rate
May 2015	75,647	70,560	5,087	6.7
May 2014	74,785	69,949	4,836	6.5
Cumberland County	Labor Force	Employed	Unemployed	Rate
May 2015	128,124	118,552	9,572	7.5
May 2014	127,717	117,526	10,191	8.0

## Avg. Weekly Wage by Industry

Cumberland County - 4th Quarter 2014  
(NCDOC Department of Employment Security)

Agriculture, Forestry, Fishing,	\$624.00
Utilities	\$1,307.00
Construction	\$922.00
Manufacturing	\$1,137.00
Wholesale Trade	\$966.00
Retail Trade	\$491.00
Transportation & Warehousing	\$857.00
Information	\$866.00
Finance & Insurance	\$946.00
Real Estate, Rental & Leasing	\$679.00
Professional & Technical Services	\$1,200.00
Management of Companies, etc.	\$1,139.00
Administrative & Waste Services	\$580.00
Educational Services	\$688.00
Healthcare & Social Assistance	\$912.00
Arts, Entertainment & Recreation	\$346.00
Accommodation & Food Service	\$266.00
Other Services, Ex. Public Admin.	\$572.00
Public Administration	\$1,046.00

## Gross Collections and Taxable Retail Sales

Cumberland County - May 2015  
(NC Department of Revenue)

Gross Collections	\$15,099,300
Taxable Retail Sales	\$316,863,639

## Household Income

Cumberland County 2014  
(The Nielsen Company - Claritas)

Average HH Income	\$57,803
Median HH Income	\$44,943



## Top 25 Employers

Cumberland County - 4th Quarter 2014  
(NCDOC Department of Employment Security)

1. Defense Ex Army, Navy & Air Force
2. Department of Defense
3. Cumberland County Board of Education
4. Cape Fear Valley Helath Systems
5. Wal-Mart Associates, Inc.
6. County of Cumberland
7. Goodyear Tire & Rubber, Inc.
8. City of Fayetteville
9. Fayetteville Technical Community College
10. Veterans Administration
11. Fayetteville State University
12. US Postal Service
13. Food Lion
14. Nonappropriated Fund Activity - Army
15. Army & Air Force Exchange Service
16. Purolator Filters, Na, LLC
17. Eaton Corporation
18. Priva-Trends of North Carolina
19. Express Temporary Services, Inc.
20. Public Works Commission
21. Methodist University
22. Vertex Aerospace, LLC
23. Lowes Home Centers, Inc.
24. The Pantry, Inc.
25. McDonald's Restaurants of NC, Inc.

## Current Industry Structure

Cumberland County - Quarter Ending 12/31/14  
(NCDOC Department of Employment Security)

	<b>Business Units</b>	<b>Avg. Employees</b>
<b>Total All Industries</b>	6,209	118,161

### Current Industry Structure by Business Units

<b>Total, All Industries</b>	<b>6,209</b>
Natural Resources & Mining	34
Construction	526
Manufacturing	115
Trade, Transportation & Utilities	1,436
Information	58
Financial Activities	641
Professional & Business Services	1,031
Education & Health Services	992
Leisure & Hospitality	728
Other Services	593
Public Administration	55

### Current Industry Structure by Avg. Employees

<b>Total, All Industries</b>	<b>118,161</b>
Natural Resources & Mining	219
Construction	4,261
Manufacturing	6,540
Trade, Transportation & Utilities	24,003
Information	1,334
Financial Activities	3,574
Professional & Business Services	12,039
Education & Health Services	34,927
Leisure & Hospitality	14,919
Other Services	2,943
Public Administration	13,403







the **Alliance**

Economic Development Alliance of  
Fayetteville & Cumberland County,  
North Carolina

159 Maxwell Street - Fayetteville, NC 28301  
P: 910.433.6772 - F: 910.483.4042

[www.TheNCAlliance.com](http://www.TheNCAlliance.com)

AMY H. CANNON  
County Manager

JAMES E. LAWSON  
Deputy County Manager



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

MELISSA C. CARDINALI  
Assistant County Manager

W. TRACY JACKSON  
Assistant County Manager

ITEM NO. 4

**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 8, 2015**

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** AMY H. CANNON, COUNTY MANAGER *Amy H Cannon*

**DATE:** SEPTEMBER 1, 2015

**SUBJECT:** DISCUSSION OF NEW ECONOMIC DEVELOPMENT  
STRUCTURE AND INTERLOCAL AGREEMENT WITH THE  
CITY OF FAYETTEVILLE

During the fiscal year 2016 budget process, the Board of Commissioners approved a six month contract with the Chamber of Commerce for the period ending December 31, 2015, for the purpose of conducting economic development activities on behalf of the county. This six month contract is the result of a decision to separate economic development activities from the Chamber as of December 31<sup>st</sup> and further to create a new economic development entity.

As we move towards a January 1, 2016 transition, consideration must be given to development of a new organization and a new Board of Directors. It appears there is an interest in continuing the partnership between the County and City of Fayetteville for economic development activities through joint development of a new, non-profit corporation. Attached you will find the following documents that provide some guidance on the steps which need to be accomplished and a related timetable for completion:

Proposed Interlocal Agreement Between the County and City  
Attachment 1-Draft Proposal of New Entity Organization Structure  
Proposed Timetable for Steps to Create the New Entity

The budget for the new organization is still under development as we consider space options and which entity, the County or City, will act as the fiscal agent for the new entity. Any contribution for office space or other resources shall be credited to the contributing entity as an in-kind contribution. Although a final budget is not complete, it is clear that the new entity budget will not require the same level of funding as the prior model.



To meet the goal of having a new entity in place by January 1<sup>st</sup>, 2016, the new structure must be finalized by the end of September. This item is on the agenda for discussion of any structural questions or changes that need to be resolved with the City. The City Council is also scheduled to review and discuss these same documents at their work session on September 8<sup>th</sup>. Then, both County and City staff will work to resolve any final structural issues so that adoption may take place before the end of September, with new board appointments immediately thereafter at our October 5, 2015 Board of Commissioners meeting.

**RECOMMENDATION / PROPOSED ACTION**

For discussion purposes only.

CM090115-1

NORTH CAROLINA

CUMBERLAND COUNTY

INTERLOCAL AGREEMENT BETWEEN  
CUMBERLAND COUNTY AND THE CITY  
OF FAYETTEVILLE FOR CONDUCTING  
ECONOMIC DEVELOPMENT ACTIVITIES

*Approved by the Cumberland County Board of Commissioners* \_\_\_\_\_

*Approved by the Fayetteville City Council* \_\_\_\_\_

This interlocal agreement is made pursuant to Article 20, Chapter 160A of the General Statutes of North Carolina by and between Cumberland County, a body corporate and politic and a political subdivision of the State of North Carolina, and the City of Fayetteville, a municipal corporation existing under the laws of the State of North Carolina.

WITNESSETH:

Whereas, the parties have jointly funded the conduct of economic development activities by the Fayetteville-Cumberland County Chamber of Commerce under a joint program of economic development for a number of years; and

Whereas, the parties desire to continue this partnership for the conduct of economic development activities through a new, non-profit corporation to be jointly created by the parties.

Now therefore, in consideration of the mutual covenants set forth herein, and pursuant to the specific authority granted to them by Article 20, Chapter 160A and Chapter 158 of the General Statutes of North Carolina, the parties agree as follows:

(1) The purpose of this agreement is for the parties to jointly undertake the conduct of economic development activities and services through a new entity organized as a 501(c) non-profit corporation (the “undertaking”).

(2) The duration of the agreement shall be for so long as the parties maintain the non-profit corporation for the purpose of conducting economic development activities and services.

(3) The new entity will be a non-profit corporation established under Chapter 55 of the General Statutes of North Carolina with its composition, organization, and nature, together with the powers conferred on it, to be set forth in its by-laws and other organizational documents as generally described in the proposal dated June 1, 2015, attached hereto as Attachment 1. The non-profit corporation shall be created by a committee consisting of the Chairman of the Board of Commissioners, the Mayor of the City of Fayetteville, the Cumberland County Manager, the



City Manager for the City of Fayetteville and the Chairman of the Board of Directors of the Alliance Foundation with the advice and assistance of the County and City Attorneys. Any costs associated with the creation of the non-profit will be paid by the parties as the committee may agree.

(4) The personnel necessary to the execution of the undertaking shall be employees of the non-profit corporation and it shall be governed by a board of directors appointed in accordance with the proposal dated June 1, 2015, attached hereto as Attachment 1.

(5) The parties will jointly fund the operations of the non-profit corporation equally in a sufficient amount to cover all the costs incurred by it necessary to the execution of the undertaking in accordance with the proposal dated June, 1, 2015, attached hereto as Attachment 1, and its annual budget as approved by the parties. Any in-kind contribution for office space or other resources shall be credited to the contributing party at the market value of the contribution and as agreed by the parties.

(6) The non-profit corporation shall not acquire any real property in the execution of the undertaking except with the consent and vote of the governing boards of both parties.

(7) This agreement may be amended at any time by the execution of an amendment approved by the governing boards of both parties.

(8) This agreement may be terminated at the end of any fiscal year by the vote of either governing board with written notice of such termination being given to the other governing board at least sixty days prior to the date of termination.

This interlocal agreement has been approved by the governing board of each party and entered into the minutes of the meeting at which such action was taken as indicated above.

[Signature page follows]

Cumberland County

By:

---

Kenneth S. Edge, Chairman  
Board of Commissioners

Attest:

---

Candice H. White, Clerk to the Board

City of Fayetteville

By:

---

Mayor Nat Robertson

Attest:

---

Pamela Megill, City Clerk

**ATTACHMENT I**  
**SUMMARY OF DRAFT PROPOSAL**  
**AS OF JUNE 1, 2015**

**Organization Structure**

- New entity organized as a 501(c) Non-Profit Corporation

**Funding**

- Cumberland County and City of Fayetteville will share equally in the operating expenses of the Economic Development entity.
- The Alliance Foundation will fund marketing activities through an annual funding agreement with the Economic Development entity.

**Board of Directors**

- Eight (8) Voting Members
  - Appointed by funding partners with member of appointees determined by percentage of the funding contribution
  - Based upon prior funding percentages:

Cumberland County – 3 Seats

- One Elected Official
- Two other appointments

City of Fayetteville– 3 Seats

- One Elected Official
- Two other appointments

The Alliance Foundation - 2 Seats

- One member of Alliance Foundation Board
- One other appointment

- Three (3) Ex-Officio, Non-Voting Members
  - Cumberland County Manager
  - Fayetteville City Manager
  - President of Fayetteville Technical Community College
- Board Appointment Criteria
  - Knowledge of Business Finance
  - Business Development
  - Infrastructure Development
  - Workforce Development
  - Real Estate Development / Utilities
  - Diverse Group Representative of Community
- Staffing
  - Executive Director
  - Existing Industry Director
  - Recruiting Director
  - Administration / Research Manager
  - Marketing Manager

Under current proposal, current staff would be transitioned to the new Economic Development entity.

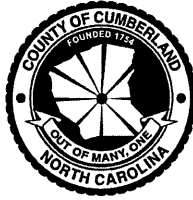


**Fayetteville & Cumberland County  
Economic Development Commission**

August 10, 2015

	August	September	October	November	December	January
Draft Interlocal Agreement						
Approve Interlocal Agreement						
Non-Profit Organization Application						
New Board Nominations (City & County)						
Board Appointments						
Board Orientation						
Board Hires CEO/Executive Director						
Board Organizes (Bylaws, etc.)						
Secure New Offices						
Develop Image RFI						
Review Image RFI Responses						
Actions Related to Image Recommendations						

RICKEY L. MOOREFIELD  
County Attorney



ITEM NO. 5

PHYLLIS P. JONES  
Assistant County Attorney

ROBERT A. HASTY, JR.  
Assistant County Attorney

**OFFICE OF THE COUNTY ATTORNEY**

5<sup>th</sup> Floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829  
(910) 678-7762

**MEMO FOR THE AGENDA OF THE SEPTEMBER 8, 2015,  
MEETING OF THE BOARD OF COMMISSIONERS**

**TO:** Board of Commissioners; Co. Manager; Clerk to the Board  
**FROM:** Co. Atty. *R. Moorefield*  
**DATE:** Sept. 1, 2015  
**SUBJECT:** Bd. of Commissioner Appointments the FACVB Bd. of Directors

**BACKGROUND:**

At the August 17, 2015, meeting, some commissioners had questions about the status of the appointments of Directors to the Board of the FACVB made by the Board of Commissioners. The county attorney has reviewed the legal documents and Board of Commissioner actions which established the board of directors as the governance structure of the FACVB and reports as follows:

- January 6, 1997:** Board of Commissioners considered a proposal from the Board of Directors of the FACVB to privatize it as a nonprofit corporation. The matter was referred to the Policy Committee.
- January 16, 1997:** Policy Committee considered proposed bylaws for the FACVB and requested changes to be made for further consideration at the next meeting. The draft of the bylaws being considered was not included in the minutes.
- February 20, 1997:** Policy Committee further considered proposed bylaws for the FACVB. The Committee recommended that the Board of Commissioners appoint two directors from representatives nominated by hotels and motels with fewer than 100 rooms who also served on the Occupancy Tax Advisory Committee; two directors from representatives nominated by hotels and motels with more than 100 rooms who also served on the Occupancy Tax Advisory Committee; and one at-large director who represented the arts or cultural community, the business community, or the military and who also had demonstrated interest in travel and tourism. The draft of the bylaws being considered was not included in the minutes.
- March 17, 1997:** Board of Commissioners approved the recommendation of the Policy Committee. The draft of the bylaws being considered was not included in the minutes.

- April 30, 1997:** Articles of Incorporation for the Fayetteville Area Convention & Visitors Bureau, Inc., were filed with the Secretary of State. The Articles contain the language recommended by the Policy Committee with respect to the appointments to be made by the Board of Commissioners. The Articles also provide that vacancies on the Board of Directors shall be filled within sixty days by the appropriate body as outlined in Article IV of the Bylaws.
- May 19, 1997:** Board of Commissioners appointed the at-large director to the FACVB with the statement that this was the only position to be filled at that time.
- April 22, 2015:** Board of Directors of FACVB amended its bylaws. It is noted that the amended bylaws do not require that the representatives of the hotels/motels appointed by the Board of Commissioner are required to also serve on the Occupancy Tax Advisory Committee. That restriction should have been removed since the Occupancy Tax Advisory Committee no longer exists. It is further noted that Section 12 of Article VI provides that the bylaws may only be amended by a two-thirds vote of the Board of Directors, except that amendment of "Article VII, Section 12," and Article IV must be also be approved by the Board of Commissioners. There is no Article VII and Article IV addresses the timing, notice and conduct of meetings. It appears that Article III, addressing the appointment and qualification of the directors, is what should require the approval of the Board of Commissioners because of the appointments made by that Board.

### **RECOMMENDATION/PROPOSED ACTION:**

County attorney recommends the Board of Commissioners requests the Board of Directors of the FACVB to correct the corporation's Bylaws and Articles to remove the inconsistencies and correct the reference to the Articles which cannot be amended without the approval of the Board of Commissioners.

County attorney further recommends that the language "nominated by hotels and motels" be replaced by language that appropriately describes the process by which such appointees are to be nominated by hotels and motels. The issues presented by the existing language are:

- how are hotels and motels notified that they are to make a nomination
- who nominates on behalf of a specific hotel or motel
- who receives the nominations and reports them to the board of commissioners

Unless these issues are addressed, it is not possible to determine if the existing nomination and appointment process for representatives of hotels and motels complies with the requirements set out in the Articles and Bylaws.



## BY-LAWS

### FAYETTEVILLE AREA CONVENTION & VISITORS BUREAU, INC.

Amended April 22, 2015

#### Article I

##### OFFICE

- Section 1. Name: This Corporation shall be known as Fayetteville Area Convention & Visitors Bureau, Inc.
- Section 2. Principal Office: The principal office of the Corporation shall be located at 245 Person Street, Fayetteville, North Carolina 28301.
- Section 3. Registered Office: The registered office of the Corporation required by law to be maintained in the State of North Carolina may be, but need not be, identical with the principal office. Until otherwise changed, by the Board of Directors, the registered office shall be 245 Person Street, Fayetteville, North Carolina 28301.

#### Article II

##### PURPOSE

To position Cumberland County as a destination for conventions, tournaments, and individual travel and to engage in any lawful act or activity for which non-profit corporations may be organized under Chapter 55A of the North Carolina General Statutes. In so doing, the Corporation shall have all powers granted under Chapter 55A of the North Carolina General Statutes.

#### Article III

##### DIRECTORS

- Section 1. General Powers: The business affairs of the Corporation shall be managed by its Board of Directors.
- Section 2. Number of Board Members: The number of members constituting the Board of Directors shall be eleven (11). The Board shall also have 4 nonvoting ex-officio members. (Should board wish to enact this provision to expand.)
- Section 3. Composition: Said Board shall be comprised of the following individuals:
- (a) the County Manager or his/her designee;
  - (b) the City Manager of the City of Fayetteville or his/her designee;

- (c) the Director of the Crown Center or his/her designee;
- (d) the two representatives nominated by hotels and motels within the County of Cumberland which have fewer than 100 rooms and appointed by the County Commissioners.
- (e) the two representatives nominated by hotels and motels within the County of Cumberland which have in excess of 100 rooms and appointed by the County Commissioners.
- (f) the Chairman of the Airborne and Special Operations Museum;
- (g) a representative of a hotel or motel within the County of Cumberland which has rooms subject to this Occupancy Tax and meeting space in excess of 6,000 square feet which shall be elected by the Board of Directors upon recommendation of a Nominating Committee appointed by the Chairman;
- (h) a representative of a hotel or motel within the County of Cumberland which has rooms subject to this Occupancy Tax and shall be elected by the Board of Directors upon recommendation of a Nominating Committee appointed by the Chairman;
- (i) Beginning July 1, 2015 FACVB appointed positions can be appointed for 2 - three year terms, but subject to re-appointment after first term;
- (j) an at-large member, appointed by the Board of County Commissioners, which is representative of one or more of the following groups: (1) arts/cultural community; (2) business community; (3) military; and has a demonstrated interest in travel and tourism in the County;
- (k) no hotel/motel or corporation or business group owning or managing several motels/hotels in Cumberland County shall have more than two members on the Board of Directors at any one time;
- (l) in making selections to the Board, particular attention should be made to enhancing the ethnic and gender diversity of the Board;
- (m) members of the Board of Directors do not need to be members of the Corporation;
- (n) any Director appointed by the Board may be removed by the Board when in the judgment of the Board the best interest of this Corporation will be served thereby;

(o) vacancies on the Board of Directors will be filled within sixty (60) days of the vacancy by the appropriate body as outlined in Article IV of these By-Laws;

(p) Nonvoting ex-officio positions for: (If Article III, Section 2 enacted by board to expand.))

Tourism Development Authority liaison  
President of Fayetteville Area Hospitality Association  
Past Chair of Fayetteville Convention & Visitors Bureau  
(I) position at board discretion

(q) Members of the board shall be owners, general managers, or top executives;

(r) County shall designate a commissioner liaison.

## Article IV

### MEETINGS

Section 1. Annual Membership Meeting: An annual meeting of the members of the Fayetteville Area Convention & Visitors Bureau, Inc., shall be held in January each year or at such other time as the Board of Directors may designate.

Section 2. Annual Meeting of the Board of Directors: An annual meeting of the Board of Directors shall be held during the month of January each year at a date, time and place to be decided upon by the Board of Directors or, in the absence of Board action, at the principal office of the Corporation.

Section 3. Regular and Special Meetings: The Board of Directors shall have regular meetings quarterly on the fourth Wednesday (starting in January) unless there is not sufficient business to warrant a meeting. Special meetings of the Board of Directors may be called by or at the request of the President, Chairman, Vice-Chairman, Secretary, Treasurer or any two directors. Such meetings shall be held at the corporate office within the County of Cumberland or at such place as may be from time to time approved by the Board.

Section 4. Notice of Meetings: Annual or regular meetings of the Board of Directors may be held upon five (5) days notice. The person or persons calling a special meeting of the Board of Directors shall, at least twenty-four (24) hours before the meeting, give notice thereof by the usual means of communication. Such notice of a special meeting shall specify the purpose for which the meeting is called.

Section 5. Waiver of Notice: Any Director may waive notice of any meeting. The attendance by a Director at a meeting shall constitute a waiver of notice of

such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened;

Section 6. Quorum: A majority of the number of persons serving as Directors, or a majority of executive committee members at any time shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.

Section 7. Manner of Acting: Except as otherwise provided in these By-Laws, action by a majority of the Directors present at a meeting in which a quorum is present shall be an act of the Board of Directors.

Section 8 Executive Committee. The Executive Committee shall be comprised of the Chairman of the Board, Vice Chairman, Secretary and Treasurer. The Chairman of the Board will serve as Chairman of the Executive Committee. The Executive Committee coordinates the activities of the Board of Directors, evaluates the President's performance and exercises the authority of the Board of Directors when a quorum of board members cannot be established for a regular or specially called meeting. Any actions taken by the Executive Committee shall be reported to the full board at the next board meeting. The Executive Committee will not have authority to:

- a) rescind any action taken by the Board of Directors;
- b) amend or repeal Articles of Incorporation or By-Laws;
- c) merge, consolidate or voluntarily dissolve the Corporation;
- d) sell, lease, exchange, mortgage, pledge or otherwise dispose of property;
- e) select or remove the President; or
- f) obligate the Corporation to any contract or expenditure of funds in excess of \$10,000.

## Article V

### OFFICERS

Section I. Officers of the Corporation: The officers of the Corporation shall consist of the Chairman of the Board, Vice Chairman, Secretary, and Treasurer, and such other officers as the Board of Directors may from time to time elect. Officers of the Corporation must be members of the Board of Directors.

Section 2. Election and Term: The officers of the Corporation shall be elected by the Board of Directors at the April meeting for a term of one year commencing on July 1 of the following year.



- Section 3.     Removal: Any officer elected or appointed by the Board of Directors may be removed by the Board when in the judgment of the Board the best interest of this Corporation will be served thereby.
- Section 4.     Vacancies: Vacancies among officers of the Corporation may be filled by a vote of a majority of the Board at any annual, regular, or special meeting of the Board of Directors.
- Section 5.     Chairman: The Chairman shall, when present, preside at all meetings of the Board of Directors. He/She shall sign with any proper officer, instruments which may be lawfully executed on behalf of the Corporation, except where required or permitted by law to be otherwise signed and executed, and except where the signing and execution thereof shall be delegated by the Board of Directors to some other officer or agent. In general, he/she shall perform all duties incident to the office of the Chairman and such other duties as may be prescribed by the Board of Directors from time to time.
- Section 6.     Vice-Chairman: The Vice-Chairman shall, in the absence or disability of the Chairman, perform the duties and exercise the powers of that office. In addition, he/she shall perform such duties and have such other powers as the Board of Directors shall prescribe.
- Section 7.     Secretary: The Secretary shall be responsible for keeping accurate records of the acts and proceedings of all meetings of the Board of Directors. He/She shall be responsible for giving all notices required by law and by these By-laws. He/She shall have general care of all corporate books and records. He/She shall sign such documents as may require his signature, and, in general, perform all duties incident to the office of Secretary and such other duties as may be assigned him/her from time to time by the Chairman or by the Board of Directors.
- Section 8.     Treasurer: The Treasurer shall oversee the financial aspects of the Corporation without having direct custody of funds and securities belonging to the Corporation; provided that the Board may appoint a custodian or a depository for any such funds or securities and the Board may designate those persons upon whose signatures or authority such funds may be disbursed or transferred.

## Article VI

### MISCELLANEOUS

- Section 1. Contracts: The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument on behalf of the Corporation, and such authority may be general or confined to specific instances.
- Section 2. Loans: No loans shall be contracted on behalf of the Corporation unless approved by the Board of Directors.
- Section 3. Checks and Drafts: All checks, drafts or other orders for the payment of money issued in the name of the Corporation shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.
- Section 4. Deposits: All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such depositories as the Board of Directors shall direct.
- Section 5. Seal: The corporate seal of the Corporation shall consist of two concentric circles between which is the name of the Corporation and in the center of which is inscribed "SEAL", and such seal, as impressed on the margin hereof, is hereby adopted as the seal of the Corporation.
- Section 6. Committees: The Chairman shall, subject to Board approval, appoint any committees, to consist of as many persons as he/she deems advisable.
- Section 7. Fiscal Year: The fiscal year of the Corporation shall be the year Beginning July 1st and ending June 30th.
- Section 8. Bond: At the expense of the Corporation, the Board of Directors may, by Resolution, require any or all officers, agents, and employees of the Corporation to give bond to the Corporation, with sufficient sureties, conditioned on the faithful performance of the duties of their respective officers or positions, and to comply with such conditions as may from time to time be required by the Board of Directors.
- Section 9. Inspection of Books: The books of the Corporation may be inspected for specific and proper purposes by persons determined by the Board of Directors to be entitled thereto at such reasonable times and places as the Board of Directors may determine, upon application by the persons desiring inspection thereof.

Section 10. Independent Outside Audit: The Board of Directors shall require a comprehensive, independent outside audit (certified audit) of the books and financial records of the Corporation on an annual basis, to be completed no later than three months after the end of the fiscal year.

Section II. Indemnification: Any person who at any time serves or has served as a director, officer, employee or agent of the Corporation, or in such capacity at the request of the Corporation for any other corporation, partnership, joint venture, trust or other enterprise, shall have a right to be indemnified by the Corporation to the fullest extent permitted by law against (a) unreasonable expenses, including attorneys' fees, actually and necessarily incurred by him in connection with any threatening, pending or completed action, suit or proceedings, whether civil, criminal, administrative or investigative, and whether or not brought by him/her in connection with any threatened, pending or completed action, suit or proceedings, whether civil, criminal, administrative or investigative, and whether or not brought by or on behalf of the Corporation, seeking to hold him/her liable by reason of the fact he/she was working in such capacity, and (b) reasonable payments made by him/her in satisfaction of any judgment, money decree, fine, penalty or settlement for which he/she may have become liable in any such action, suit or proceeding.

The Board of Directors of the Corporation shall take all such action as may be necessary and appropriate to authorize the Corporation to pay the indemnification required by this bylaw, without limitation, to the extent needed, making a good faith evaluation of the manner in which the claimant for indemnity acted and of the reasonable amount of indemnity due him/her.

Any person who at any time after the adoption of this Bylaw serves or has served in any of the aforesaid capacities for or on behalf of the Corporation shall be deemed to be doing or to have done so in reliance upon, and as consideration for, the right of indemnification provided herein. Such right shall inure to the benefit of the legal representatives of any such person and shall not be exclusive of any other rights to which such person may be entitled apart from the provision of this Bylaw.

In addition to all of the foregoing, the Board of Directors shall purchase and maintain insurance on behalf of any person who is or was a director, officer, employee or agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against any liability asserted against him/her and incurred by him/her in any such capacity, or arising out of his/her status as such, whether or not the Corporation would have the power to indemnify him/her against such liability.

Section 12. Amendments: These By-Laws may be amended or replaced and new By-Laws may be adopted only by the affirmative vote of two-thirds (2/3) of the Board of Directors. However, Article IV, and this section (Article VII, Section 12) may only be amended or replaced by the affirmative vote of two-thirds (2/3) of the Board of Directors and with the approval of the Cumberland County Board of Commissioners.



KENNETH S. EDGE  
Chairman

W. MARSHALL FAIRCLOTH  
Vice Chairman

GLENN B. ADAMS  
JEANNETTE M. COUNCIL  
CHARLES E. EVANS  
JIMMY KEEFE  
LARRY L. LANCASTER



CUMBERLAND  
★ COUNTY ★  
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 6A

September 1, 2015

September 8, 2015 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Board of Adjustment

BACKGROUND: The Board of Adjustment has the following one (1) vacancy:

Regular Member:

Joseph M. Dykes – completed second term. Not eligible for reappointment. The Board of Adjustment recommends **Alfonso Ferguson, Sr.** an alternate member, to fill Mr. Dykes position on the board as a regular member.

I have attached the current membership and applicant list for this board.

**PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.**

Attachments

pc: Jaimie Rachal, Planning and Inspections

## **Board of Adjustment**

The Board of Adjustment is a "quasi-judicial" administrative body that conducts public hearings and/or reviews as listed under "duties" below. Appeals of this board's decisions are filed directly to Superior Court.

**Statutory Authorization:** NCGS 153A-345 County Code: Zoning Ordinance Article XVI

### **Member Specifications:**

10 Members

- 5 regular
- 5 alternate (Alternate members fill in for regular members as necessary and are often appointed to fill vacancies of the regular membership.)

**Term:** 3 Years

**Compensation:** None

### **Duties:**

- Conduct administrative reviews and decide appeals where it is alleged by the appellant that there is an error in any order, requirement, permit, decision, determination, refusal made by the Planning and Inspections Director or other administrative officials in the carrying out or enforcement of any provisions of the zoning ordinance;
- Hear, deny or approve applications for variances and special use permits from the terms of the zoning ordinance;
- Interpret the official zoning maps;
- Rule on matters concerning nonconforming uses;
- Hear and approve or deny applications for High Density Development and variances from the provisions of the County Water Supply Watershed Management and Protection Ordinance;
- Hear and rule on appeals and variance requests from the County's Flood Damage Prevention Ordinance.

**Meetings:** Third Thursday of each month at 7:00 PM. The average length of a meeting varies. Each member spends approximately three hours per month in service to this board.

**Meeting Location:** Historic Cumberland County Courthouse, Hearing Room #3 130 Gillespie Street Fayetteville, NC

Patricia Hall,  
Chair  
Town of Hope Mills

Charles C. Morris,  
Vice-Chair  
Town of Linden

Jami McLaughlin,  
Town of Spring Lake  
Harvey Cain, Jr.,  
Town of Stedman

Donovan McLaurin  
Wade, Falcon & Godwin



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

*Planning & Inspections Department*

August 26, 2015

Thomas J. Lloyd,  
Director

Cecil P. Combs,  
Deputy Director

Vikki Andrews,  
Diane Wheatley,  
Carl Manning,  
Walter Clark,  
Cumberland County

Benny Pearce,  
Town of Eastover

**MEMORANDUM**

**TO:** Kellie Beam, Deputy Clerk, County Commissioners  
**THROUGH:** Tom Lloyd, Director *TL*  
Patti Speicher, Land Use Codes Supervisor *PSB*  
**FROM:** Jaimie Rachal, Land Use Codes Planner *JR*  
**SUBJECT:** Board of Adjustment Nomination

On August 20, 2015, after consideration of all current alternate members and applicants, the Board of Adjustment unanimously voted to recommend the nomination of Alfonso Ferguson, Sr. to fill Joseph Dykes' position on the board as a regular member.

If you have any questions, please contact me at [jrachal@co.cumberland.nc.us](mailto:jrachal@co.cumberland.nc.us) or (910) 678-7602.

cc: Cumberland County Board of Adjustment

BOARD OF ADJUSTMENT  
3 Year Term

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Joseph M. Dykes (B/M) 5764 Pepperbush Drive Fayetteville, NC 28304 568-5891 (C)	8/12	2nd	Aug/15 8/31/15	No
Horace Humphrey (- /M) 1852 Cascade Street Fayetteville, NC 28301 488-5143	06/13	2nd	June/16 6/30/16	No
George Lott (W/M) 126 Rowland Circle Fayetteville, NC 28301 494-2178/488-8659	8/13	1st	Aug/16 8/31/16	Yes
Ed Donaldson 4606 Hoe Court Fayetteville, NC 28314 484-3640	9/12	2nd	Sept/15 9/30/15	No
Vickie Mullins (-/F) 5905 Turnbull Road Fayetteville, NC 28312 910-484-8967	8/15	2nd	Aug/18 8/31/18	No
<u>Alternate Members:</u>				
Nathan Feinberg (W/M) 7090 Ramsey Street Fayetteville, NC 28311 910-527-1723	8/13	1st	Aug/16 8/31/16	Yes
Yvette Carson (B/F) 8712 Tangletree Drive Linden, NC 28356 339-9232 (H)	8/13	2nd	Aug/16 8/31/16	No
Joseph Decosta (W/M) 7016 Mariners Landing Drive Fayetteville, NC 28306 286-9686/396-5724	10/13	1 <sup>st</sup>	June/16 6/30/16	Yes
(serving unexpired term; eligible for one additional three-year term)				



<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
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Alternate Members Continued:

Alfonso Ferguson Sr. (B/M) 3329 Eastgate Street Eastover, NC 28312 401-2313/483-1888	8/12	1 <sup>st</sup>	Aug/15 8/31/15	Yes
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(serving unexpired term; eligible for one additional three-year term)

Winton McHenry (W/M) 3648 Lakeshore Drive Hope Mills, NC 28348 429-1101/308-3987	5/13	1 <sup>st</sup>	May/16 5/31/16	Yes
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Meets 3<sup>rd</sup> Thursday of each month at 7:00 PM – Historic Cumberland County Courthouse, 130 Gillespie Street, Second Floor Hearing Room

Contact: Jaimie Rachal, Planning & Inspections Department, 678-7602, [rhaigh@co.cumberland.nc.us](mailto:rhaigh@co.cumberland.nc.us)

**APPLICANTS FOR  
BOARD OF ADJUSTMENT**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
BRYANT, CHRISTOPHER (-/M) 2428 SALTWOOD RD FAYETTEVILLE NC 28306 584-3228 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: Warrior Leadership Course US Army	MILITARY POLICE OFFICER US ARMY	HS
GALBREATH, NATHAN (W/M) 230 NANDINA COURT FAYETTEVILLE, NC 28311 815-990-8393/570-9250 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: Moore County Leadership Institute	DA CIVILIAN US ARMY	BS-FINANCE BS-HUMAN RESOURCES
KEITH, ALEXANDER T. (W/M) 121 S COOL SPRING ST FAYETTEVILLE NC 28301 850-1382/323-3222 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	REAL ESTATE APPRAISAL TRAINEE TOM J. KEITH & ASSOCIATES	BUSINESS DEGREE
LONG, STACY MICHAEL (W/M) 5675 DOBSON DRIVE FAYETTEVILLE NC 28311 919-896-8970/919-633-8244 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PASTOR/CEO INGRESS MINISTRIES	BACHELORS-THEOLOGY
ORTIZ, ALBERTA (W/F) 325 W. SUMMERCHASE DRIVE FAYETTEVILLE, NC 28311 323-3871 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	A-1 SUPPLY CO	VARIOUS SALES, MANAGEMENT, ACCOUNTING COURSES

**APPLICANTS FOR**  
**BOARD OF ADJUSTMENT Page 2**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
PARKS, GREGORY (W/M) 307 DEVANE ST FAYETTEVILLE NC 28305 484-9666/483-8194 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BUILDING SUPPLIER PARKS BUILDING SUPPLY	BS-ENGINEERING
ZOLMAN, ZACHARY SCOTT (-/M) 718 SARAZEN DRIVE FAYETTEVILLE, NC 28303 419-566-7167 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	STUDENT/COMPUTER LAB COORDINATOR FT. BRAGG	CURRENT STUDENT

KENNETH S. EDGE  
Chairman

W. MARSHALL FAIRCLOTH  
Vice Chairman

GLENN B. ADAMS  
JEANNETTE M. COUNCIL  
CHARLES E. EVANS  
JIMMY KEEFE  
LARRY L. LANCASTER



**CUMBERLAND  
★ COUNTY ★**  
NORTH CAROLINA

**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 6B

September 1, 2015

**September 8, 2015 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Fayetteville Area Convention and Visitors Bureau (FACVB)

BACKGROUND: The Fayetteville Area Convention and Visitors Bureau have the following two (2) vacancies that were tabled from the August 17, 2015 Board of Commissioners meeting pending further review. County Attorney Rick Moorefield's memorandum regarding Board of Commissioner appointments to the FACVB is attached.

Hotel/Motel Over 100 Rooms Representative:

Annette Cogburn – completed first term. The Fayetteville Area Convention and Visitors Bureau Board of Directors recommend the appointment of **Laura Leal**.  
(See attached.)

At-Large Representative:

Gwen Holloman – completed second term. The Fayetteville Area Convention and Visitors Bureau Board of Directors recommend the appointment of **James Fournier**. (See attached.)

I have attached the current membership list and applicant list for this Board.

**PROPOSED ACTION: Nominate individuals to fill the two (2) vacancies above.**

pc: John Meroski, FACVB



## **Fayetteville Area Convention and Visitors Bureau Board of Directors**

The purpose of the Fayetteville Area Convention and Visitors Bureau Board of Directors is to encourage travel and tourism in Cumberland County and to engage in any lawful act or activity for which non-profit corporations may be organized under Chapter 55A of the North Carolina General Statutes.

**Statutory Authorization:** Chapter 983, House Bill 1590

### **Member Specifications:**

11 Members with Specific Categories:

- Cumberland County Manager or his designee (1)
- Manager of the City of Fayetteville or his designee (1)
- Director of the Cumberland County Civic Center or his designee
- Representatives nominated by hotels and motels within the county which have in excess of 100 rooms and appointed by the County Commissioners. (2)
- Representatives nominated by hotels and motels within the county which have less than 100 rooms and appointed by the County Commissioners. (2)
- Chairman of the Travel and tourism Committee of the Fayetteville Area Chamber of Commerce (1)
- Representative of a hotel or motel within Cumberland county which has rooms subject to the Occupancy Tax and meeting space in excess of 6,000 square feet which shall be elected by the Board of Directors upon recommendation of a Nominating Committee appointed by the Chairman (1)
- Representative of a hotel or motel within Cumberland county which has rooms subject to the Occupancy Tax and shall be elected by the board of Directors upon recommendation of a Nominating Committee appointed by the chairman (1)
- At-large member, appointed by the Board of County Commissioners which is representative of one or more of the following groups: 1) arts/cultural community; 2) business community; 3) military; and has a demonstrated interest in travel and tourism in the County (1)

**Term:** 3 Years

**Compensation:** None

### **Duties:**

- Responsible for reviewing, approving and monitoring the financial integrity of the Fayetteville Area Convention and Visitors Bureau;
- Helps establish and monitor the implementation and administration of policies and programs;
- Approves and supports the Fayetteville Area Convention and Visitors Bureau's programs within the community;

- Hire, support and evaluate the performance of the President and CEO of the Fayetteville Area Convention and Visitors Bureau.

**Meetings:** Second Thursday of every other month at 12:00 PM

**Meeting Location:** Fayetteville Area Convention and Visitors Bureau Board Room 245 Person Street Fayetteville, NC

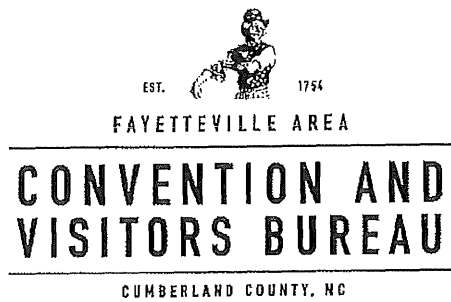
EST. 1754  
FAYETTEVILLE AREA  
**CONVENTION AND  
VISITORS BUREAU**  
CUMBERLAND COUNTY, NC

To: County Commissioners  
Amy Cannon  
From: John Meroski   
Date: July 13, 2015  
Re: CVB Board Member clarification

Thank You for your time Amy this past Friday. I appreciate the dialog regarding the makeup of the FACVB board of directors. I hope these bullet points articulate any misunderstandings.

1. Annette Cogburn - Since she was a county appointed position and eligible for re appointment, we had kept her in that slot as it would be up to the commissioners to make that decision. However, we have removed her from the openings list.
2. Henry Holt - We have changed the bylaws to reflect the change from Chair of the Chamber tourism committee to Chair of ASOM. The next Chair of ASOM would then have a seat on our Board of Directors. This can be found on page 2, (2f).
3. Subodh Thakur - The CVB bylaws did not clarify terms for CVB appointed positions. This has since been corrected when the CVB board changed the bylaws at its April 22, 2015 meeting. Please see page 2, (2i).
4. Sanda Budic - replaced Bill Brarr as a CVB appointed position for a hotel with 6k in meeting Space. She to is subject to the board terms that have been established in (2i) of our bylaws.
5. Officers - Section 2 page 4 spells out the one year term of officers for the organization.
6. The only duplicate members on the CVB Board and TDA are Billy Wellons and Amy Cannon.
7. There are 3 open position on the CVB board for a property with less than 100 rooms, one for at large and one for over 100 rooms. If ok, I can have suggested names to you by next week.

Thank you again for your time and hope this clarifies previous actions and minutes. Should further action be needed I remain open.



Recommended to fill vacant board seats:

**At Large:**

James Fournier  
Marketing Chief, Fort Bragg MWR  
4111 Lifestyle Rd  
Fayetteville NC 28312  
202 264-0129

**Over 100 rooms**

Laura Leal  
General Manager  
Hampton Inn Cross Creek  
6626 NC HWY 210 S  
Stedman NC 28391  
910 286-3464

\* Addresses are home address and personal phone number.



## BY-LAWS

### FAYETTEVILLE AREA CONVENTION & VISITORS BUREAU, INC. Amended April 22, 2015

#### Article I

##### OFFICE

- Section 1. Name: This Corporation shall be known as Fayetteville Area Convention & Visitors Bureau, Inc.
- Section 2. Principal Office: The principal office of the Corporation shall be located at 245 Person Street, Fayetteville, North Carolina 28301.
- Section 3. Registered Office: The registered office of the Corporation required by law to be maintained in the State of North Carolina may be, but need not be, identical with the principal office. Until otherwise changed, by the Board of Directors, the registered office shall be 245 Person Street, Fayetteville, North Carolina 28301.

#### Article II

##### PURPOSE

To position Cumberland County as a destination for conventions, tournaments, and individual travel and to engage in any lawful act or activity for which non-profit corporations may be organized under Chapter 55A of the North Carolina General Statutes. In so doing, the Corporation shall have all powers granted under Chapter 55A of the North Carolina General Statutes.

#### Article III

##### DIRECTORS

- Section 1. General Powers: The business affairs of the Corporation shall be managed by its Board of Directors.
- Section 2. Number of Board Members: The number of members constituting the Board of Directors shall be eleven (11). The Board shall also have 4 nonvoting ex-officio members. (Should board wish to enact this provision to expand.)
- Section 3. Composition: Said Board shall be comprised of the following individuals:
- (a) the County Manager or his/her designee;
  - (b) the City Manager of the City of Fayetteville or his/her designee;

- (c) the Director of the Crown Center or his/her designee;
- (d) the two representatives nominated by hotels and motels within the County of Cumberland which have fewer than 100 rooms and appointed by the County Commissioners.
- (e) the two representatives nominated by hotels and motels within the County of Cumberland which have in excess of 100 rooms and appointed by the County Commissioners.
- (f) the Chairman of the Airborne and Special Operations Museum;
- (g) a representative of a hotel or motel within the County of Cumberland which has rooms subject to this Occupancy Tax and meeting space in excess of 6,000 square feet which shall be elected by the Board of Directors upon recommendation of a Nominating Committee appointed by the Chairman;
- (h) a representative of a hotel or motel within the County of Cumberland which has rooms subject to this Occupancy Tax and shall be elected by the Board of Directors upon recommendation of a Nominating Committee appointed by the Chairman;
- (i) Beginning July 1, 2015 FACVB appointed positions can be appointed for 2 - three year terms, but subject to re-appointment after first term;
- (j) an at-large member, appointed by the Board of County Commissioners, which is representative of one or more of the following groups: (1) arts/cultural community; (2) business community; (3) military; and has a demonstrated interest in travel and tourism in the County;
- (k) no hotel/motel or corporation or business group owning or managing several motels/hotels in Cumberland County shall have more than two members on the Board of Directors at any one time;
- (l) in making selections to the Board, particular attention should be made to enhancing the ethnic and gender diversity of the Board;
- (m) members of the Board of Directors do not need to be members of the Corporation;
- (n) any Director appointed by the Board may be removed by the Board when in the judgment of the Board the best interest of this Corporation will be served thereby;

(o) vacancies on the Board of Directors will be filled within sixty (60) days of the vacancy by the appropriate body as outlined in Article IV of these By-Laws;

(p) Nonvoting ex-officio positions for: (If Article III, Section 2 enacted by board to expand.))

Tourism Development Authority liaison

President of Fayetteville Area Hospitality Association

Past Chair of Fayetteville Convention & Visitors Bureau

(I) position at board discretion

(q) Members of the board shall be owners, general managers, or top executives;

(r) County shall designate a commissioner liaison.

## Article IV

### MEETINGS

Section 1. Annual Membership Meeting: An annual meeting of the members of the Fayetteville Area Convention & Visitors Bureau, Inc., shall be held in January each year or at such other time as the Board of Directors may designate.

Section 2. Annual Meeting of the Board of Directors: An annual meeting of the Board of Directors shall be held during the month of January each year at a date, time and place to be decided upon by the Board of Directors or, in the absence of Board action, at the principal office of the Corporation.

Section 3. Regular and Special Meetings: The Board of Directors shall have regular meetings quarterly on the fourth Wednesday (starting in January) unless there is not sufficient business to warrant a meeting. Special meetings of the Board of Directors may be called by or at the request of the President, Chairman, Vice-Chairman, Secretary, Treasurer or any two directors. Such meetings shall be held at the corporate office within the County of Cumberland or at such place as may be from time to time approved by the Board.

Section 4. Notice of Meetings: Annual or regular meetings of the Board of Directors may be held upon five (5) days notice. The person or persons calling a special meeting of the Board of Directors shall, at least twenty-four (24) hours before the meeting, give notice thereof by the usual means of communication. Such notice of a special meeting shall specify the purpose for which the meeting is called.

Section 5. Waiver of Notice: Any Director may waive notice of any meeting. The attendance by a Director at a meeting shall constitute a waiver of notice of

such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 6. Quorum: A majority of the number of persons serving as Directors, or a majority of executive committee members at any time shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.

Section 7. Manner of Acting: Except as otherwise provided in these By-Laws, action by a majority of the Directors present at a meeting in which a quorum is present shall be an act of the Board of Directors.

Section 8 Executive Committee. The Executive Committee shall be comprised of the Chairman of the Board, Vice Chairman, Secretary and Treasurer. The Chairman of the Board will serve as Chairman of the Executive Committee. The Executive Committee coordinates the activities of the Board of Directors, evaluates the President's performance and exercises the authority of the Board of Directors when a quorum of board members cannot be established for a regular or specially called meeting. Any actions taken by the Executive Committee shall be reported to the full board at the next board meeting. The Executive Committee will not have authority to:

- a) rescind any action taken by the Board of Directors;
- b) amend or repeal Articles of Incorporation or By-Laws;
- c) merge, consolidate or voluntarily dissolve the Corporation;
- d) sell, lease, exchange, mortgage, pledge or otherwise dispose of property;
- e) select or remove the President; or
- f) obligate the Corporation to any contract or expenditure of funds in excess of \$10,000.

## Article V

### OFFICERS

Section 1. Officers of the Corporation: The officers of the Corporation shall consist of the Chairman of the Board, Vice Chairman, Secretary, and Treasurer, and such other officers as the Board of Directors may from time to time elect. Officers of the Corporation must be members of the Board of Directors.

Section 2. Election and Term: The officers of the Corporation shall be elected by the Board of Directors at the April meeting for a term of one year commencing on July 1 of the following year.



- Section 3. Removal: Any officer elected or appointed by the Board of Directors may be removed by the Board when in the judgment of the Board the best interest of this Corporation will be served thereby.
- Section 4. Vacancies: Vacancies among officers of the Corporation may be filled by a vote of a majority of the Board at any annual, regular, or special meeting of the Board of Directors.
- Section 5. Chairman: The Chairman shall, when present, preside at all meetings of the Board of Directors. He/She shall sign with any proper officer, instruments which may be lawfully executed on behalf of the Corporation, except where required or permitted by law to be otherwise signed and executed, and except where the signing and execution thereof shall be delegated by the Board of Directors to some other officer or agent. In general, he/she shall perform all duties incident to the office of the Chairman and such other duties as may be prescribed by the Board of Directors from time to time.
- Section 6. Vice-Chairman: The Vice-Chairman shall, in the absence or disability of the Chairman, perform the duties and exercise the powers of that office. In addition, he/she shall perform such duties and have such other powers as the Board of Directors shall prescribe.
- Section 7. Secretary: The Secretary shall be responsible for keeping accurate records of the acts and proceedings of all meetings of the Board of Directors. He/She shall be responsible for giving all notices required by law and by these By-laws. He/She shall have general care of all corporate books and records. He/She shall sign such documents as may require his signature, and, in general, perform all duties incident to the office of Secretary and such other duties as may be assigned him/her from time to time by the Chairman or by the Board of Directors.
- Section 8. Treasurer: The Treasurer shall oversee the financial aspects of the Corporation without having direct custody of funds and securities belonging to the Corporation; provided that the Board may appoint a custodian or a depository for any such funds or securities and the Board may designate those persons upon whose signatures or authority such funds may be disbursed or transferred.

## Article VI

### MISCELLANEOUS

- Section 1. Contracts: The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument on behalf of the Corporation, and such authority may be general or confined to specific instances.
- Section 2. Loans: No loans shall be contracted on behalf of the Corporation unless approved by the Board of Directors.
- Section 3. Checks and Drafts: All checks, drafts or other orders for the payment of money issued in the name of the Corporation shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.
- Section 4. Deposits: All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such depositories as the Board of Directors shall direct.
- Section 5. Seal: The corporate seal of the Corporation shall consist of two concentric circles between which is the name of the Corporation and in the center of which is inscribed "SEAL", and such seal, as impressed on the margin hereof, is hereby adopted as the seal of the Corporation.
- Section 6. Committees: The Chairman shall, subject to Board approval, appoint any committees, to consist of as many persons as he/she deems advisable.
- Section 7. Fiscal Year: The fiscal year of the Corporation shall be the year Beginning July 1st and ending June 30th.
- Section 8. Bond: At the expense of the Corporation, the Board of Directors may, by Resolution, require any or all officers, agents, and employees of the Corporation to give bond to the Corporation, with sufficient sureties, conditioned on the faithful performance of the duties of their respective officers or positions, and to comply with such conditions as may from time to time be required by the Board of Directors.
- Section 9. Inspection of Books: The books of the Corporation may be inspected for specific and proper purposes by persons determined by the Board of Directors to be entitled thereto at such reasonable times and places as the Board of Directors may determine, upon application by the persons desiring inspection thereof.

Section 10. Independent Outside Audit: The Board of Directors shall require a comprehensive, independent outside audit (certified audit) of the books and financial records of the Corporation on an annual basis, to be completed no later than three months after the end of the fiscal year.

Section 11. Indemnification: Any person who at any time serves or has served as a director, officer, employee or agent of the Corporation, or in such capacity at the request of the Corporation for any other corporation, partnership, joint venture, trust or other enterprise, shall have a right to be indemnified by the Corporation to the fullest extent permitted by law against (a) unreasonable expenses, including attorneys' fees, actually and necessarily incurred by him in connection with any threatening, pending or completed action, suit or proceedings, whether civil, criminal, administrative or investigative, and whether or not brought by him/her in connection with any threatened, pending or completed action, suit or proceedings, whether civil, criminal, administrative or investigative, and whether or not brought by or on behalf of the Corporation, seeking to hold him/her liable by reason of the fact he/she was working in such capacity, and (b) reasonable payments made by him/her in satisfaction of any judgment, money decree, fine, penalty or settlement for which he/she may have become liable in any such action, suit or proceeding.

The Board of Directors of the Corporation shall take all such action as may be necessary and appropriate to authorize the Corporation to pay the indemnification required by this bylaw, without limitation, to the extent needed, making a good faith evaluation of the manner in which the claimant for indemnity acted and of the reasonable amount of indemnity due him/her.

Any person who at any time after the adoption of this Bylaw serves or has served in any of the aforesaid capacities for or on behalf of the Corporation shall be deemed to be doing or to have done so in reliance upon, and as consideration for, the right of indemnification provided herein. Such right shall inure to the benefit of the legal representatives of any such person and shall not be exclusive of any other rights to which such person may be entitled apart from the provision of this Bylaw.

In addition to all of the foregoing, the Board of Directors shall purchase and maintain insurance on behalf of any person who is or was a director, officer, employee or agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against any liability asserted against him/her and incurred by him/her in any such capacity, or arising out of his/her status as such, whether or not the Corporation would have the power to indemnify him/her against such liability.

Section 12. Amendments: These By-Laws may be amended or replaced and new By-Laws may be adopted only by the affirmative vote of two-thirds (2/3) of the Board of Directors. However, Article IV, and this section (Article VII, Section 12) may only be amended or replaced by the affirmative vote of two-thirds (2/3) of the Board of Directors and with the approval of the Cumberland County Board of Commissioners.



FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU  
BOARD OF DIRECTORS  
3 Year Terms

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Hotel/Motels under 100 rooms Representatives:</u>				
<b>VACANT</b> (Vacated by D. Roberts)	12/11	2nd	Dec/14 12/31/14	No
Manish Mehta Holiday Inn Express 229 Forest Creek Drive Fayetteville, NC 28303 494-1918/689-0800	11/13	2nd	Dec/16 12/31/16	No
<u>Hotel/Motel over 100 rooms Representatives:</u>				
<b>VACANT</b> (Vacated by A. Cogburn)	12/11	1st	Dec/14 12/31/14	Yes
William S. Wellons, Jr. 406 Overton Place Fayetteville, NC 28303 868-5425/436-3131 (W)	1/14	2nd	Feb/17 02/28/17	No
<u>At Large</u>				
<b>VACANT</b> (Vacated by G. Holloman)	6/12	2nd	June/15 6/30/15	No

Representative, Hotel/Motel with meeting space in excess of 6,000 square feet

**FACVB Appointee:**

Sanda Budic  
Doubletree Hotel  
1965 Cedar Creek Road  
Fayetteville, NC 28312  
323-8282

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
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Hotel/Motel Representative

**FACVB Appointee:**

Subodh Thakur Regency Inn 521 Ramsey Street Fayetteville, NC 28301-4911 483-2621(W)	7/15			
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ASOM Representative:

Henry Holt  
Holt Oil  
P. O. Box 53157  
Fayetteville, NC 28303

Ex-officio Members:

Amy Cannon, County Manager  
James Grafstrom, CEO/Coliseum Complex Manager  
Ted Voorhees, City Manager

Contact: John Meroski (or Kelly Brill), Fayetteville Area Convention & Visitors' Bureau – 483-5311

Meetings: Quarterly on the Fourth Wednesday (starting in January) at 12:00 pm – Fayetteville Area Convention and Visitors Bureau, Board Room, 245 Person Street

**APPLICANTS FOR**  
**FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU**  
**BOARD OF TRUSTEES**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
BECK, REBECCA E. (I/F) 3605 PERSIMMON RD HOPE MILLS, NC 28348 286-0759 (H) / 867-9700 X 2579 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INFORMATION SYSTEMS MANAGER PARTNERSHIP FOR CHILDREN	AAS-PUBLIC ADMIN.
DECOSTA, JOSEPH (W/M) 7016 MARINERS LANDING DR FAYETTEVILLE NC 28306 286-9686/396-5724 Graduate-County Citizens' Academy: Starts September 2013 Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	US WARRANT OFFICER US ARMY	CURRENT STUDENT
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
ELAY, ZACCHEAUS (B/M) 800 TAMARACK DR APT 8116 FAYETTEVILLE, NC 28311 237-5456/323-0813 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	TAX ACCOUNTING ZACK TAX & ACCOUNTING SERVICE	BS-ACCOUNTING
FORD, STANLEY (B/M) 4013 POLK DRIVE HOPE MILLS, NC 28348 910-425-5639 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ARMY LEADERSHIP COURSE	BANKING/MORTGAGES NOT LISTED	BACHELORS

**APPLICANTS FOR**  
**FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU**  
**BOARD OF TRUSTEES Page 2**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
HERNANDEZ, ANTOINETTE (B/F) 7661 BEVERLY DRIVE FAYETTEVILLE, NC 28314 263-1833 (H) / 323-4424, 864-8085 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ADMIN. ASST & GENERAL MANAGER – CAPE FEAR ADULT DHCC, SYLVESTER LOVING, LLC.	HS FTCC-ACCOUNTING
JACKSON, RAMONA (W/F) 4780 DUDLEY ROAD FAYETTEVILLE NC 28312 433-0144/977-0521 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	AREA DIRECTOR MARIOTT INTERNATIONAL	BS-BUSINESS ADMIN.
LEE, JAMES SOK HUI (ASIAN/M) 810 CHERRY LAUREL DRIVE APT 303 FAYETTEVILLE NC 28314 583-1371/867-6857 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSURANCE AIG FINANCIAL NETWORK	BA GRADUATE STUDY
MCMILLIAN, STEVE (B/M) 6521 CISSNA DRIVE FAYETTEVILLE, NC 28303 910-273-7933 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: MILITARY ACADEMY	RETIRED MILITARY	BS
PAYTON, JAMERUS R. (B/M) 1425 GENERAL LEE AVE FAYETTEVILLE NC 28305 214-274-0911/677-5388 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	PRODUCTION SUPERVISOR EATON	MS - MANAGEMENT BS-ELECTRONICS BS-MANUFACTURING SYSTEMS

**APPLICANTS FOR**  
**FAYETTEVILLE AREA CONVENTION AND VISITORS BUREAU**  
**BOARD OF TRUSTEES Page 3**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
SESSOMS, JR, DAVID (W/M) 221 ½ HAY STREET FAYETTEVILLE NC 28301 584-3884/354-1901 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COLLEGE PRESIDENT MILLER-MOTTE COLLEGE	NONE LISTED
WILLIAMS, ROBERT C. (B/M) 2713 ROSEHILL RD FAYETTEVILLE NC 28301 910-488-7587 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED SELF-EMPLOYED	BS MS
WILLIAMS, TERRY (B/M) 674 BAYWOOD ROAD FAYETTEVILLE, NC 28312 435-0960/658-7586 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DISABLED VETERAN	MASTERS-COMPUTER SCIENCE BS-COMPUTER SCIENCE AS-COMPUTER STUDIES



KENNETH S. EDGE  
Chairman

W. MARSHALL FAIRCLOTH  
Vice Chairman

GLENN B. ADAMS  
JEANNETTE M. COUNCIL  
CHARLES E. EVANS  
JIMMY KEEFE  
LARRY L. LANCASTER



CUMBERLAND  
★ COUNTY ★  
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 6C

September 2, 2015

September 8, 2015 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *YB*

SUBJECT: Joint Senior Citizens Advisory Commission

BACKGROUND: The Joint Senior Citizens Advisory Commission has the following three (3) vacancies:

Dwight Palmer Jr. – completed second term. Not eligible for reappointment. The Joint Senior Citizens Advisory Commission recommends **Carey Berg**. (See attached.)

Glenda Dye – completed second term. Not eligible for reappointment. The Joint Senior Citizens Advisory Commission recommends **Patricia Fairley**. (See attached.)

George Hatcher Sr. – not able to serve. The Joint Senior Citizens Advisory Commission recommends **Willie Wright** to complete the unexpired term. (See attached.)

I have attached the current membership list and applicant list for this committee.

**PROPOSED ACTION:** Nominate individuals to fill the three (3) vacancies above.

pc: Mary Brymer, Director - Senior Citizens Center

Attachments

### **Senior Citizens Advisory Commission**

The Senior Citizens Advisory Commission cooperates in an advisory capacity with the City of Fayetteville, Cumberland County and any other interested municipal corporations of Cumberland County in their planning, coordinating and directing programs and activities for senior citizens.

**Statutory Authorization:** NCGS 160a-460 and Resolution adopted by Board of Commissioners on October 12, 1978

**Term:** 2 Years

**Compensation:** None

**Duties:**

- Serves as an advisory organization for senior citizens governmental units, providing those units with assistance in securing funding and in meeting responsibilities to senior citizens in the area;
- Assists city and county agencies (related to activities of senior citizens) in securing funds, grants, or appropriations necessary to function as directed by city, county, state and federal governments;
- Commission members may visit health care or recreation facilities.

**Meetings:** Second Tuesday of each month at 2:30 PM

**Meeting Location:** City Hall, Lafayette Room 433 Hay Street Fayetteville, NC

## Kellie Beam

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**From:** Mary Brymer [MBrymer@ci.fay.nc.us]  
**Sent:** Wednesday, September 02, 2015 7:47 AM  
**To:** Kellie Beam  
**Subject:** Joint Fayetteville Cumberland County Senior Citizen Advisory Commission - Recommendations

**Importance:** High

Good Afternoon Kellie ~

The Joint Fayetteville Cumberland County Senior Citizen Advisory Commission(JFCCSCAC) recommends the following three (3) applicants to be appointed to the Commission:

- Carey Berg to replace Dwight Palmer
- Patricia Fairley to replace Glenda Dye
- Willie Wright to replace George Hatcher

This will leave the following seat still vacant:

- Daisy Maxwell

Please let me know if you have any comments, questions or concerns.

Mary



Mary Brymer, FCPR Senior Programs Supervisor  
FCPR Senior Center & Tokay Senior Fitness Center  
Fayetteville-Cumberland Parks & Recreation Senior Programs  
"Nationally Accredited by NISC - 2009"  
739 Blue Street  
Fayetteville, NC 28301  
Phone: 910.433.1574  
Fax: 910.433.1493

E-mail: [mbrymer@ci.fay.nc.us](mailto:mbrymer@ci.fay.nc.us)

Web: [www.fcpr.us](http://www.fcpr.us)

SENIOR CITIZENS ADVISORY COMMISSION  
(Joint Fayetteville/Cumberland County)  
2 Year Term  
(County Appointees)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Naomi Ruffin 2019 Spruce St. Fayetteville, NC 28303 910-486-6442	6/15	2nd	June/17 6/30/17	No
Dwight Palmer Jr. 1139 Helmsley Drive Fayetteville, NC 28314 867-8136/535-5325 (W)	6/13	2nd	June/15 6/30/15	No
Edna Cogdell 734 Ashburton Drive Fayetteville, NC 28301 488-4582/624-4558	10/13	1st	Oct/15 10/31/15	Yes
VACANT(Vacated by G. Hatcher Sr.) 12/13		1st	Dec/15 12/31/15	Yes
Glenda Dye 1683 Hazel Hurst Drive Fayetteville, NC 28314 323-4191 Ext. 22 (W)	6/13	2nd	June/15 6/30/15	No
Daisy D. Maxwell 7113 Fillyaw Road Fayetteville, NC 28303 868-5611	8/13	2nd	Aug/15 8/31/15	No

Contact: Mary Brymer – Senior Citizens Center Director – Phone: 433-1574  
(Interoffice – Parks and Recreation)

Regular Meetings: 2nd Tuesday of each month at 2:30 PM  
LaFayette Room – City Hall

**APPLICANTS FOR  
SENIOR CITIZENS ADVISORY BOARD**

<b>NAME/ADDRESS/TELEPHONE</b>	<b>OCCUPATION</b>	<b>EDUCATIONAL BACKGROUND</b>
BERG, CAREY D. (W/M) 3213 MESQUITE DRIVE FAYETTEVILLE NC 28306 425-9754/568-7742 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: FAYETTEVILLE CITIZENS ACADEMY	SEMI RETIRED	ASSOCIATES DEGREE
BLAKE, MICHAEL (W/M) 4174 LONGVIEW AVE HOPE MILLS, NC 28348 910-425-5933/797-9291 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	BLAKE'S LAWN CARE SERVICE OWNER	HS/2 YRS COLLEGE
BOZEMAN, DAVID (W/M) 768 PINE HAVEN DRIVE FAYETTEVILLE NC 28306 860-0627/818-6807 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BED BATH & BEYOND RETAIL ASSOCIATE	SOME COLLEGE
BUTTERFLY, GEORGE (NA/M) 537 MAYVIEW STREET FAYETTEVILLE NC 28306 910-391-1945 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	DIRECTOR OPERATION WHEELCHAIR	ASSOCIATES DEGREE
COLEMAN, JASMINE (B/F) 2722 DALY AVE SPRING LAKE, NC 28390 910-960-9662/678-1062 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	MILITARY SERVICES TECHNICIAN FTCC	BS-SOCIOLOGY CURRENT LAW STUDENT



**APPLICANTS FOR**  
**SENIOR CITIZENS ADVISORY BOARD Page 2**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
<b>**SERVES ON THE BOARD OF ADJUSTMENT**</b> Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
EVERETT, CLARENCE SR (B/M) 1513 WOODBERRY LANE FAYETTEVILLE NC 28303 822-1525/494-1656	RETIRED ARMY PASTOR	14 YEARS
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
FAIRLEY, PATRICIA (-/F) 4818 ARBOR ROAD FAYETTEVILLE NC 28311 488-8187/850-4649	RETIRED	BS-BIOLOGY
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
MEEKINS, BRANDIE R (B/F) 360 BUBBLE CREEK COURT UNIT 11 FAYETTEVILLE, NC 28311 476-4453/678-2560	ASSISTANT DISPATCHER CC SCHOOLS	BS-CRIMINAL JUSTICE
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
PARKER, DIANE (B/F) 1200 MURCHISON RD FAYETTEVILLE NC 28301 252-452-5640	NONE LISTED	BS-BUSINESS ADMIN. MASTERS- IN PROCESS
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		

**APPLICANTS FOR**  
**SENIOR CITIZENS ADVISORY BOARD Page 3**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
STUCKEY, DEBORAH (B/F) 5578 ARAPAHOE COURT FAYETTEVILLE, NC 28304 910-826-6747/ 910-224-6786 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LAB INSTRUCTOR FTCC	BACHELORS
TEDDER, SHARON MOZINGO (W/F) 2927 DARK BRANCH FAYETTEVILLE NC 28304 988-9160/615-3815 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	MEDICAL TECHNOLOGIST CAPE FEAR VALLEY	BS-MEDICAL TECH.
VISEK, MELISSA (W/F) 527 FOXLAIR DRIVE FAYETTEVILLE NC 28311 482-3344/964-7603 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED FEDERAL CIVILIAN EMPLOYEE	HIGH SCHOOL
WILLIAMS, ROBERT (W/M) 2517 N EDGEWATER DR FAYETTEVILLE NC 28303 433-2191/527-6993 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSURANCE SENIOR RESOURCE SERVICES	COLLEGE GRADUATE
WOODALL, AL II (B/M) 732 GALLOWAY DRIVE FAYETTEVILLE, NC 28303 910-864-4064 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED US ARMY	AVIATION MANAGEMENT DEGREE

**APPLICANTS FOR**  
**SENIOR CITIZENS ADVISORY BOARD Page 4**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
WRIGHT, WILLIE F. (B/M) 196 DARROCK CT FAYETTEVILLE NC 28311 822-6415/868-8351 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	CUMBERLAND CO SCHOOLS	MS-EDUCATION

KENNETH S. EDGE  
Chairman

W. MARSHALL FAIRCLOTH  
Vice Chairman

GLENN B. ADAMS  
JEANNETTE M. COUNCIL  
CHARLES E. EVANS  
JIMMY KEEFE  
LARRY L. LANCASTER



CUMBERLAND  
★ COUNTY ★  
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

ITEM NO. 7A

August 19, 2015

**September 8, 2015 Agenda Item**

TO: Board of Commissioners  
FROM: Kellie Beam, Deputy Clerk to the Board KB  
SUBJECT: Air Quality Stakeholders' Committee

BACKGROUND: On August 17, 2015, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Air Quality Stakeholders' Committee:

Fort Bragg Stakeholder:  
**Gregory Bean** (reappointment)

I have attached the current membership list for this committee.

**PROPOSED ACTION:** Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Joel Strickland, FAMPO

AIR QUALITY STAKEHOLDERS OF CUMBERLAND COUNTY COMMITTEE  
3-year terms

<u>NAME</u>	<u>STAKEHOLDER</u>	<u>DATE APPT'D</u>	<u>TERM</u>	<u>EXPIRES</u>	<u>ELIGIBLE FOR REAPPOINT.</u>
Commissioner Peggy Raymes PO Box 220 Stedman, NC 28391 323-1892	Town of Stedman	4/12	2nd	April/15 4/30/15	No
Councilman Kady-Ann Davy PO Box 58561 Fayetteville, NC 28305 910-322-0780 <a href="mailto:kdavy@ci.fay.nc.us">kdavy@ci.fay.nc.us</a>	City of Fayetteville	12/12	1st	Dec/15 12/31/15	Yes
Alderman Napoleon Hogans PO BOX 617 Spring Lake, NC 28390 436-0241 Town Hall	Town of Spring Lake	3/13	2nd	Mar/16 3/31/16	Yes
Commissioner Pat Edwards Town of Hope Mills PO Box 367 Hope Mills, NC 28348 424-4555	Town of Hope Mills	6/13	2nd	June/16 6/30/16	Yes
**serving unexpired term; eligible for two additional terms**					
Elizabeth Small 4835 Main Street Linden, NC 28356-0228 980-0821	Town of Linden	6/12	2nd	Aug/15 8/31/15	No
Janice Lucas 7370 N. West Street Falcon, NC 28342 980-1296 <a href="mailto:Jhl0717@aol.com">Jhl0717@aol.com</a>	Town of Falcon	9/12	2nd	Sept/15 9/30/15	No
Natalee Ezzell 7650 Sisk Culbreth Road Godwin, NC 28344 273-5457 (C) <a href="mailto:Njezzell0331@mail.campbell.edu">Njezzell0331@mail.campbell.edu</a>	Town of Godwin	6/12	2nd	Jun/15 6/30/15	No
Commissioner Johnny Lanthorn 6841 Main Street Wade, NC 28395 484-7467 <a href="mailto:Johnny.lanthorn@faypwc.com">Johnny.lanthorn@faypwc.com</a>	Town of Wade	6/12	2nd	Jun/15 6/30/15	No
C. Kim Nazarchyk 2108 Rock Hill Rd Eastover, NC 28312 486-5252/322-6142 <a href="mailto:townmanager@eastoverncc.com">townmanager@eastoverncc.com</a>	Town of Eastover	1/14	1 <sup>st</sup> full term	Feb/17 2/28/17	Yes
(serving unexpired term; eligible for one additional term)					



<u>NAME</u>	<u>STAKEHOLDER</u>	<u>DATE APPT'D</u>	<u>TERM</u>	<u>EXPIRES</u>	<u>ELIGIBLE FOR REAPPOINT.</u>
Gregory Bean 2175 Reilly Road Stop A Fort Bragg, NC 28310-5000	Fort Bragg	4/12	1 <sup>st</sup>	April/15 4/30/15	Yes
Carolyn Hinson Public Works Commission 6253 Lakehaven Drive Fayetteville, NC 28304 423-5940 (H)/223-4015 (W)	PWC	4/12	2nd	April/15 4/30/15	No
Daniel Rodriguez 2634 Franciscan Drive Fayetteville, NC 28306 425-2746 (H)/432-9701 (W)	Citizen	4/12	2nd	April/15 4/30/15	No
Jamison Stewart 3533 Godwin Circle Fayetteville, NC 28312 874-5930(H) 678-9897 (W)	Citizen	4/12	2nd	April/15 4/30/15	No
Ana McDowell, MD Allergy Partners 1317 Medical Drive Fayetteville, NC 28304 487-9395 (H)/323-3890 (W)	Medical Rep.	4/12	2nd	April/15 4/30/15	No
Doug Peters Chamber of Commerce 1019 Hay Street Fayetteville, NC 28305 484-4242	Chamber of Commerce	4/12	2nd	April/15 4/30/15	No
Jon Parsons FSU Energy Manager 1200 Murchison Road Fayetteville, NC 28301 483-2669 (H)/672-1403 (W)	Environmental Rep	4/12	2nd	April/15 4/30/15	No
Christopher Frank Cumberland County Dept of Public Health 1235 Ramsey Street Fayetteville, NC 28301 433-3705	Board of Health	4/13	2nd	April/16 4/30/16	No
John Gillis 128 S Churchill Drive Fayetteville, NC 28303 484-9828 (H)/308-4255 (W)	Homebuilders Association	4/12	2nd	April/15 4/30/15	No

<u>NAME</u>	<u>STAKEHOLDER</u>	<u>DATE APPT'D</u>	<u>TERM</u>	<u>EXPIRES</u>	<u>ELIGIBLE FOR REAPPOINT.</u>
Richard Rice FTCC PO Box 35236 Fayetteville, NC 28303 678-1055 ricer@faytechcc.edu	FTCC	10/12	1st	Oct/15 10/31/15	Yes
Gary Slater Clear Path Recycling, LLC 3500 Cedar Creek Road Fayetteville, NC 28312 920-2441 (H)/689-2118 (W) <a href="mailto:gary.slater@clearpathrecycling.com">gary.slater@clearpathrecycling.com</a>	Industry	4/12	2nd	April/15 4/30/15	No
Larry Lancaster Board of Commissioners PO Box 1829 Fayetteville, NC 28302 484-2774	County of Cumberland (Elected Official) *serving unexpired term; eligible to serve one additional term*	4/15	2nd	April/18 4/30/18	Yes

Original appointments made March 17, 2003. Committee will be active for about 3 years.

Major Industry position (Goodyear Tire and Rubber) and Citizen position removed August 31, 2009 per Maurizia Chapman.

Contact/Staff: Joel Strickland, FAMPO

Meetings: 2nd Thursday, Quarterly (Jan, Apr, July, Oct) at 6:00 pm (Hearing Room 3, Historic Courthouse)

KENNETH S. EDGE  
Chairman

W. MARSHALL FAIRCLOTH  
Vice Chairman

GLENN B. ADAMS  
JEANNETTE M. COUNCIL  
CHARLES E. EVANS  
JIMMY KEEFE  
LARRY L. LANCASTER



**CUMBERLAND  
★ COUNTY ★**  
NORTH CAROLINA

**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

**ITEM NO.**

7B

September 1, 2015

**September 8, 2015 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board KB

SUBJECT: Animal Control Board

BACKGROUND: On August 17, 2015, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Animal Control Board.

Promoting Goals of the Animal Protection Society or the Humane Society or  
Another Such Broadly-Based and Representative Organization Interested in the  
Care and Protection of Animals Position:  
**John Smith** (new appointment)

I have attached the current membership list for this board.

**PROPOSED ACTION:** Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Dr. John Lauby, Animal Control Director



ANIMAL CONTROL BOARD  
3 Year Term  
(Terms extended from 2 to 3 years on 8/5/02)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Knowledge &amp; Experience in Dog Behavior and/or Handling Position</u>				
Ashley Haines 7760 Trappers Road Fayetteville, NC 28311 210-243-3476/920-4475	3/15	1st	Aug/15 8/31/15	Yes
(serving unexpired term; eligible for two additional terms)				
<u>Promoting Goals of the Animal Protection Society or the Humane Society or Another Such Broadly-Based and Representative Organization Interested in the Care and Protection of Animals Position</u>				
Cristobal S. Berry-Caban 412 City View Lane Fayetteville, North Carolina 28301 813-451-3004/907-8844 (W)	8/12	2nd	Aug/15 8/31/15	No
<u>Ex-Officio - The Veterinarian on Contract to the Animal Services Department Position</u>				
VACANT (Dr. J. Lauby resigned)	6/07	4 <sup>th</sup>	June/10 6/30/10	Yes
<u>At-Large Positions</u>				
Shelly Bryant 5444 Arnette Rd Hope Mills, NC 28348 910-916-1320	3/14	1st	Mar/17 3/31/17	Yes
Cindy Jackson Collins 3526 Rittenour Drive Hope Mills, NC 28348 424-9585/670-0633	3/14	1st	Mar/17 3/31/17	Yes
<u>City of Fayetteville Resident Positions</u>				
Melissa Katzenberger 7709 Charring Cross Ln Fayetteville, NC 28314 709-0729/222-2800	10/14	1 <sup>st</sup> full term	Oct/17 10/31/17	Yes
George Butterfly 537 Mayview Street Fayetteville, NC 28306 910-391-1945	9/15	1st	Sept/18 9/30/18	Yes

Board was established by ordinance adopted on January 4, 1999.

Meetings: Bi monthly (Feb./Apr./June/Aug./Oct./Dec.) – 1<sup>st</sup> Monday (*no meetings held on first or last day of any month*) - 6:00 PM - 4704 Corporation Dr. Contact: Linda Morrison/or Dr. John Lauby, Animal Services Director 321-6851

KENNETH S. EDGE  
Chairman

W. MARSHALL FAIRCLOTH  
Vice Chairman

GLENN B. ADAMS  
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**CUMBERLAND  
★ COUNTY ★**  
NORTH CAROLINA

**BOARD OF COMMISSIONERS**

CANDICE WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

**ITEM NO.**

7C

August 19, 2015

**September 8, 2015 Agenda Item**

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Cumberland County Juvenile Crime Prevention Council (JCPC)

BACKGROUND: On August 17, 2015, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Juvenile Crime Prevention Council:

At-Large Representative:  
**Sonya Thompson** (reappointment)

I have attached the current membership list for this council.

**PROPOSED ACTION:** Appoint individual to fill the one (1) vacancy above.

Attachment(s)

pc: Mark Stang, Cumberland County Communicare



CUMBERLAND COUNTY  
JUVENILE CRIME PREVENTION COUNCIL  
(Two year terms)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Local School Superintendent or designee</u>				
Bruce Morrison	1/12			
Cumberland County Schools				
P.O. Box 2357				
Fayetteville, North Carolina 28302				
Phone: 678-2495				
<u>Chief of Police or designee</u>				
Lt. John Somerindyke	3/15			
Fayetteville Police Department				
467 Hay Street				
Phone: 433-1910				
<u>Local Sheriff or designee</u>				
Lt. Bobby Jeffers	2/14			
Cumberland County Sheriff's Office				
131 Dick Street				
Fayetteville, North Carolina 28301				
Phone: 677-5474				
<u>District Attorney or designee</u>				
Tiffany Whitfield	3/15			
Assistant District Attorney				
District Attorney's Office				
117 Dick Street, Suite 427				
Fayetteville, North Carolina 28301				
Phone: 678-2915				
<u>Chief Court Counselor or designee</u>				
Miguel Pitts	3/15			
Department of Juvenile Justice				
P.O. Box 363				
Fayetteville, North Carolina 28302				
Phone: 678-2947				
<u>Mental Health Representative or designee</u>				
Tina Higgs	04/14			
Alliance Behavioral Healthcare – Community Relations, Court Liaison				
711 Executive Place				
Fayetteville, North Carolina 28305				
910-491-4794				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Director of Social Services or designee</u>				
Melakne Simpson Cumberland County Department of Social Services P.O. Box 2429 Fayetteville, North Carolina 28302-2429 Phone: 677-2061	10/13			
<u>County Manager or designee</u>				
Melissa Cardinali Assistant County Manager Cumberland County Courthouse P.O. Box 1829 Fayetteville, North Carolina 28302-1829 Phone: 678-7745	7/14			
<u>Chief District Judge or designee</u>				
Judge Ed Pone P.O. Box 363 Fayetteville, North Carolina 28302 Phone: 678-2901	1/99			
<u>Health Director or designee</u>				
Wanda Tart 205 Gillespie Street Fayetteville, North Carolina 28301 Phone: 672-5723	3/15			
<u>Parks and Recreation Representative</u>				
Melvin Lindsay City of Fayetteville Parks and Recreation Dept. 433 Hay Street Fayetteville, North Carolina 28301 Phone: 433-1547	2/05			
<u>County Commissioner</u>				
Glenn Adams P.O. Box 1829 Fayetteville, NC 28302-1829 Phone: 678-7771	3/15			

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Substance Abuse Professional</u>				
Louis Leake Carolina Treatment Center 7669 Beverly Drive Fayetteville, NC 28314 910-960-7599	10/14	1st	Oct/16 10/31/16	Yes
<u>Member of Faith Community</u>				
Shawn Withy-Allen Manna Church 5117 Cliffdale Road Fayetteville, NC 28314 910-867-9151	10/14	2nd	Oct/16 10/31/16	No
<u>Person Under Age 21</u>				
<b>VACANT</b> (vacated by J. Hassell)	01/11	1 <sup>st</sup> full term	Feb/13 2/28/13	Yes
<u>Juvenile Defense Attorney</u>				
Juanita Bailer 2223 Pridgeonfarm Road Fayetteville, NC 28306 910-321-6046	10/14	1st	Oct/16 10/31/16	Yes
<u>Member of Business Community</u>				
Kristine Thomas Methodist University 204 Sutton Street Fayetteville, NC 28305 910-630-7268	10/14	1st	Oct/16 10/31/16	Yes
<u>United Way or Non-Profit</u>				
Linda Blanton 5753 Bear Creek Cir Fayetteville, NC 28304 574-6522/826-3109	6/14	2nd	Aug/16 8/31/16	No
<u>At Large Representatives</u>				
Detective Melton Brown 300 Ruth Street Spring Lake, NC 28390 436-7167	8/15	2nd	Aug/17 8/31/17	No

Cumberland County Juvenile Crime Prevention Council, Page 4

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
John McIntyre 223 Viking Road Fayetteville, NC 28303 910-391-9031	4/15	1st	Apr/17 4/30/17	Yes
<b>VACANT</b> (Vacated by K. Stuertz)	8/13	1st	Aug/15 8/31/15	Yes
<b>Sonya Thompson</b> 410 Ray Street Fayetteville, NC 28301 323-3421 x 2123	8/13	1st	Aug/15 8/31/15	Yes
Dwight Creech 906 Wattle Bird Drive Fayetteville, NC 28312 910-461-6519	4/15	1st	Apr/17 4/30/17	Yes
Stephanie Glover 3801 Chadbourne Drive Fayetteville, NC 28312 263-0494/907-5755	10/13	2nd	Oct/15 10/31/15	No
Latoya Gordon Fayetteville Police Department 467 Hay Street Fayetteville, NC 28301 910-433-1033	10/14	2nd	Oct/16 10/31/16	No

Non-Voting Member

Ronald Tillman  
DJJDP Regional Consultant  
100 Dillion Drive  
Butner, North Carolina 27509  
Phone: 919-575-3166 (W)

Meetings: Third Wednesday of each month at 1:00 PM. CC CommuniCare Conference Room –109  
Bradford Ave, Fayetteville, NC 28301.

Contact: Cumberland County Communicare, Mark Stang – Phone: 222-6172 Fax: 485-4752