
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
JANUARY 4, 2016
9:00 AM

INVOCATION Commissioner Jeannette Council

Minister: Rev. S. Lee Downing, Pastor of Friendship Missionary Baptist Church

PLEDGE OF ALLEGIANCE

1. Approval of Agenda
2. Presentation of the FY 2015 Annual Audit by Ms. Linda Suggs, CPA, Cherry Bekaert, L.L.P. and Vicki Evans, Finance Director. **(Pg. 5)**
3. Consent Agenda
 - A. Approval of minutes for the December 21, 2015 regular meeting.
 - B. Record Report of Destruction of Departmental Records for Administration, Finance and Tax Administration. **(Pgs. 6-10)**
 - C. Approval of Proclamation Recognizing Zeta Phi Beta Sorority, Inc. on the Occasion of Its 96th Anniversary. **(Pg. 11)**
 - D. Approval of Payment of Prior Year Invoice to J & E Pest Control. **(Pgs.12-14)**
 - E. Budget Revisions: **(Pgs.15-25)**
 - (1) Mid-Carolina Senior Transportation/General Government Other

Revision in the amount of \$6,667 to recognize the final allocation from the Home and Community Care Block Grant for Older Adults. This final allocation does require a match that will be provided from the General Fund. (B16-164 and B16-164A) **Funding Source – State and Fund Balance Appropriated** **(Pgs. 15-16)**

(2) Library

Revision in the amount of \$17,774 to recognize the increase in State Aid. (B16-168) **Funding Source – State** (Pg. 17)

(3) Health

a. Health-Maternal Care Coordination Act revision in the amount of \$235,418 to budget additional Medicaid Case Management Fees allocated. (B16-170) **Funding Source – Federal** (Pg.18)

b. NC Environmental Health revision to budget three FDA Grants received in the amount of \$26,000. (B16-171) **Funding Source – Federal** (Pg. 19)

c. NC Health Dental Clinic revision in the amount of \$16,000 to allocate State Funds to increase partnerships between local health departments, the state dental office, and local medical providers offering dental preventative services. (B16-173) **Funding Source – State** (Pg. 20)

(4) Central Maintenance/Landscaping

Revision in the amount of \$3,600 to allocate additional funds needed to buy the crew cab on state contract. (B16-174/174A) **Funding Source – Other** (Pgs. 21-22)

(5) Central Maintenance/Social Services

Revision in the amount of \$11,924 to transfer the amount over to Social Service's operating budget for fifty percent reimbursement from the state. (B16-175/175A) **Funding Source – Other** (Pgs. 23-24)

(6) Detention Center (Pg. 25)

Revision in the amount of \$55,000 to recognize additional revenue and to budget the additional expenses. (B16-176) **Funding Source – Revenue**

ITEMS OF BUSINESS

4. Nominations to Boards and Committees

****There are no Nominations for this meeting****

5. Appointments to Boards and Committees **(Pgs. 26-34)**

A. Human Relations Commission (1 Vacancy) **(Pgs. 26-27)**

Nominee: Jose Rodriquez

B. Local Firefighters' Relief Fund Boards (15 Vacancies) **(Pg.28)**

Nominees:

<u>Beaver Dam VFD</u>	Mr. Dale Ackerman
<u>Bethany Rural FD (Big Creek)</u>	Mr. Doug Bullard
<u>Cotton Volunteer FD</u>	Mr. James A. Mclean
<u>Cumberland Road FD</u>	Mr. Geoffrey G. Kieser
<u>Eastover Volunteer FD (Flea Hill)</u>	Mr. Ralph McLaurin
<u>Gray's Creek VFD (G.C.Sherwood)</u>	Mr. Raymond Lloyd
<u>Godwin-Falcon FD</u>	Mr. Keith Matthews Mr. Woody Ray Adams
<u>Gray's Creek VFD</u>	Mr. Scott Johnson
<u>Pearce's Mill VFD</u>	Mr. Billy Wise
<u>Stedman Volunteer FD</u>	Mr. Joseph Cashwell
<u>Stoney Point FD</u>	Mr. Plato Maxwell, Jr.
<u>Vander Fire Dept. (Sunnyside)</u>	Mr. David Chavis
<u>Wade Community FD</u>	Mr. Johnny Lanthorn
<u>Westarea VFD</u>	Ms. Rochelle Paster-Rhodall

C. North Carolina's Southeast (1 Vacancy) **(Pgs. 29-30)**

Nominee: Ed Melvin (Reappointment)

D. Transportation Advisory Board (5 Vacancies) **(Pgs. 31-34)**

Nominees: Urban Transit Provider Representative
James Roper (Reappointment)

Mid- Carolina Council of Governments Director or Designee
Carla Smith (Reappointment)

County DSS Director or Designee
Lisa Chance (Reappointment)

DSS Work First Representative
Angelita Marable (Reappointment)

Aging Programs Representative
Kenneth Dye

6. Closed Session: If Needed

WATCH THE MEETING LIVE

THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.

THE MEETING WILL ALSO BE BROADCAST LIVE ON FAYETTEVILLE/CUMBERLAND EDUCATIONAL TV (FCETV), TIME WARNER CHANNEL 5.

THE MEETING VIDEO WILL BE AVAILABLE AT YOUTUBE.COM/CUMBERLANDCOUNTYNC ON TUESDAY, JANUARY 5.

IT WILL BE REBROADCAST ON WEDNESDAY, JANUARY 6, AT 7 P.M. AND FRIDAY, JANUARY 8, AT 10:30 A.M.

REGULAR BOARD MEETINGS:

**January 19, 2016 – (Tuesday) – 6:45 PM
February 1, 2016 – (Monday) – 9:00 AM
February 15, 2016 – (Monday) – 6:45 PM**

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

ITEM NO. 2

FINANCE OFFICE

4th Floor, Room No. 45I, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7753 • Fax (910) 323-6120

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF
JANUARY 4, 2016

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: DECEMBER 28, 2015

SUBJECT: PRESENTATION OF THE FY2015 ANNUAL AUDIT BY LINDA SUGGS, CPA, CHERRY BEKAERT, LLP AND VICKI EVANS, FINANCE DIRECTOR

Ms. Linda Suggs, CPA of Cherry Bekaert, LLP and I will be making a presentation of the FY2015 annual audit results at the January 4, 2016 Board of Commissioners meeting.

Celebrating Our Past...Embracing Our Future

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager




ITEM NO.

36

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JANUARY 4, 2016

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER 

DATE: DECEMBER 22, 2015

SUBJECT: REPORT ON THE DESTRUCTION OF COUNTY RECORDS

BACKGROUND

Pursuant to a resolution adopted by the Board of County Commissioners on February 4, 1985, I have authorized the destruction of County records as noted below. The destruction of these records is in accordance with the current Records Retention and Disposition Schedule issued by the North Carolina Division of Archives and History and adopted by the Board of County Commissioners.

County Administration Records (See Attached Memo)
Finance Department Records (See Attached Memo)
Tax Administration Records (See Attached Memo)

PROPOSED ACTION

Record the report in the Board's official minutes.

/ct

CM122215-1

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

TO: AMY H. CANNON, COUNTY MANAGER

FROM: CYNTHIA A. TUCKER,
EXECUTIVE ASSISTANT TO THE COUNTY MANAGER

DATE: DECEMBER 22, 2015

SUBJECT: DISPOSITION OF COUNTY ADMINISTRATION RECORDS

Pursuant to a resolution adopted by the Board of County Commissioners on February 4, 1985, the County Manager has authorized destruction of certain County Administration and Governing Body records. I am asking for authorization of destruction of the following:

2010-2012 County Administration Correspondence
2010-2012 County Administration Memorandums
2010-2012 County Administration Administrative Material

The destruction of these records is in accordance with the current Records Retention and Disposition Schedule issued by the North Carolina Division of Archives and History and adopted by the Board of Commissioners.

CM122215-2



FINANCE OFFICE

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7753 • Fax (910) 323-6120

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA
OF JANUARY 4, 2016**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *[Signature]*

DATE: DECEMBER 14, 2015

SUBJECT: CONSENT AGENDA - DESTRUCTION OF FINANCE DEPT RECORDS

BACKGROUND

Pursuant to the resolution adopted by the Board of County Commissioners on February 4, 1985, authorization is requested to destroy Finance Department records noted below. The destruction of these records is in accordance with the Records Retention and Disposition Schedule issued by the North Carolina Division of Archives and History which was previously adopted by the Board of Commissioners.

1. Records with three-year retention requirement (**dated prior to July 1, 2012**):
 - a. Fiscal correspondence/memorandums
 - b. Bank statements, canceled checks. Deposit slips, and reconciliation file
 - c. Purchasing – request for proposals for purchase contracts, purchase orders, and requisitions
 - d. Cash receipt report files
 - e. Check registers
 - f. Investment records
 - g. Journal vouchers
 - h. LGC financial statements
 - i. Invoices
 - j. Employee Earnings Record File – Local government retirement system monthly reports
Payroll file – salaries paid and deductions file
2. Records with two-year retention requirement (**dated prior to July 1, 2013**):
 - a. Employee benefits register file

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3. Records with one-year retention requirement (**dated prior to July 1, 2014**):
 - a. Daily journal and ledger printouts
 - b. Monthly detail reports, **except June 30 which is permanent**
4. Records that have been superseded or obsolete
 - a. Property and equipment inventory files

RECOMMENDATION/PROPOSED ACTION

Accept the report on disposition of records and include same in minutes of the January 4, 2016 Commissioners' Meeting.

/cs

JOSEPH R UTLEY, JR
Tax Administrator



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

OFFICE OF THE TAX ADMINISTRATOR

TO: Amy H. Cannon, County Manager

FROM: Kathy Pittman, Administrative Coordinator II *KPP*

DATE: December 29, 2015

RE: Disposition of Tax Administration Records

Pursuant to a resolution adopted by the Board of County Commissioners on February 4, 1985, authorization is requested to destroy the Tax Administration records as listed below:

- Various DMV cycle reports from 2004-2007, 2013, 2014
- Various Gross Receipts Returns from 2011
- Daily Receipts from Tax Collections from 2010-2012
- Business Personal Property files from 2002-2005
- Collections scrolls from 1998
- PTC files, board work from 1999-2006
- No Discovery Records from 2007-2009
- DMV Adjustments from 2003, 2004, 2010
- Listing Abstracts from 2002

The destruction of these records is in accordance with the current Records Retention and Disposition Schedule and all amendments as issued by the North Carolina Division of Archives and History and adopted by the Board of Commissioners.

COUNTY OF CUMBERLAND

NORTH CAROLINA

Proclamation

WHEREAS, Zeta Phi Beta Sorority, Inc. was founded January 16, 1920 at Howard University, Washington, D.C.; and

WHEREAS, it was within the environment of the Great Depression that five coeds envisioned a sorority which would directly affect positive change, chart a course of action for the 1920s and beyond, raise the consciousness of their people, encourage the highest standards of scholastic achievement and foster a greater sense of unity among its members; and

WHEREAS, Zeta Phi Beta Sorority, Inc. was the first National Pan-Hellenic Council organization to centralize its operations in a national headquarters, first to charter a chapter in Africa, first to form auxiliary groups and first to be constitutionally bound to a fraternity, Phi Beta Sigma Fraternity, Inc.; and

WHEREAS, Zeta Phi Beta Sorority, Inc. has chartered hundreds of chapters worldwide and has a membership of 100,000 plus; and

WHEREAS, Zeta Phi Beta Sorority, Inc. owes a debt of gratitude to its incorporators because from the beginning, Zeta members saw the necessity of ensuring the permanence of the organization; and

WHEREAS, Zeta Phi Beta Sorority, Inc. was first incorporated in Washington, D.C. on March 30, 1923 and was incorporated in the state of Illinois in 1939; and

WHEREAS, Zeta Phi Beta Sorority, Inc.'s international programs such as Z-HOPE (Zetas Helping Other People Excel) through Mind, Body and Spirit serve to empower people from all walks of life.

NOW, THEREFORE, BE IT PROCLAIMED, that the Cumberland County Board of Commissioners recognizes and celebrates the numerous contributions and public service provided to our citizens by Zeta Phi Beta Sorority, Inc. on the occasion of its 96th anniversary.

Adopted this the 4th day of January, 2016.

*W. MARSHALL FAIRCLOTH, Chairman
Cumberland County Board of Commissioners*

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

ITEM NO. 3D

FINANCE OFFICE

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 678-7753 • Fax (910) 323-6120

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
JANUARY 4, 2016**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *vfe*

DATE: DECEMBER 30, 2015

**SUBJECT: APPROVAL OF PAYMENT OF PRIOR YEAR INVOICE TO J&E
PEST CONTROL**

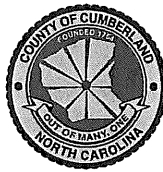
BACKGROUND

The Engineering and Infrastructure Department is requesting payment totaling \$100 payable to J&E Pest Control for annual termite inspection and renewal at 2823 Legion Road. The delay was caused by the invoice being incorrectly sent to Parks and Rec instead of to the County. Service delivery has been confirmed and payment is due to the vendor. The cost is able to be absorbed within the Engineering and Infrastructure current year budget.

RECOMMENDATION

Management is requesting approval to pay the prior year invoice in the amount of \$100.

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CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

MEMORANDUM

TO: Vicki Evans, Finance Director

FROM: Jeffery Brown, Engineering & Infrastructure Director

SUBJECT: FY14 Invoice

DATE: December 21, 2015

Recently we received an invoice for pest control at J. P. Riddle Stadium that was performed back in May. As you will see on the invoice it was originally sent to Fayetteville Parks and Recreation. Due to the date of the invoice we are requesting the Board's approval for payment of this invoice.

12-8-15

Was sent to Parks & Recreation
and was informed it
under Cumberland County.



J & E Pest Control

PO Box 41906
Fayetteville, NC 28309
Phone: (910) 426-2510
Fax: (910) 426-0558

SERVICE SLIP/INVOICE

Invoice # **2015-00625**
Date: **5/4/2015**
Time: **2:00**

Billing Address:

Fayetteville/Cumberland Regional
Parks and Recreation Department
121 Lamon Street
Fayetteville, NC 28301-5537

Service Address:

2823 Legion Rd
TRE
426 5900

Customer Phone 910 678 7699

Service Technician Km Date of Service 5/5/2015

☐ Cash ☐ Check # ☐ Money Order ☒ Charge

Item	Qty	Description	R...	Amount
Termite...		Annual Termite Inspection and Renewal: 2823 Legion Rd	****	100.00
Carli VM				

		Total	\$100.00
Chemical Used	Location		Qty

CUMBERLAND COUNTY
FINANCE DEPT.
DEC 14 2015

Thank you,
J & E Pest

JEPES61936

PV #	VENDOR #	P.O. #
101	4439	3430
FUND	AGENCY	ORGN
100.00		
	OBJECT	\$ AMOUNT

FUND	B/S	\$ AMOUNT
APPROVAL	12/10/15	PARTIAL / FINAL PAYMENT

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-164
Date Received	12/15/2015
Date Completed	

Fund No. 454 Agency No. 450 Organ. No. 457D

Organization Name: Mid-Carolina Senior Transportation

ITEM NO. 3E (1)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
460U	Transportation Reimbursement	202,124	6,000	208,124
9110	Transfer from General Fund	22,458	667	23,125
Total		224,582	6,667	231,249

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
336A	456	Transportation Medical	174,373	0	174,373
3369	456	Transportation General	50,209	6,667	56,876
Total			224,582	6,667	231,249

Justification:

Revision to adjust the FY 2016 medical and general transportation budget to match the final allocations from the Home and Community Care Block Grant for Older Adults. The required local match will be provided by a transfer from the General Fund (\$23,125).

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: Thomas J. Hepp Date: 12/16/15
Department Representative

Reviewed By: Deborah W. Shaw Date: 12/22/15
Budget Analyst

Reviewed By: Wicki Evans Date: 12/29/15
Finance Director

Reviewed By: Melina D. Cardinale Date: 12/29/15
Assistant County Manager

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-164A
Date Received	12/15/2015
Date Completed	

Fund No. 101 Agency No. 412 Organ. No. 4195

Organization Name: General Government Other

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
9901 (101-999-9999)	Fund Balance Appropriated		667	
Total			667	

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
389H	080	Transfer to Fund 454	103,010	667	103,677
Total			103,010	667	103,677

Justification:

Revision to appropriate fund balance in the amount of \$667 to increase the local match transfer to the Mid-Carolina Senior Transportation Fund as required by the final approved allocation of transportation funds provided by the Home and Community Care Block Grant for Older Adults.

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: Thomas J. Floyd
Department Representative

Date: 12/16/15

Reviewed By: Olaborahw. Shaw
Budget Analyst

Date: 12/22/15

Reviewed By: Victoria Evans
Finance Director

Date: 12/29/15

Reviewed By: Reginald Cardinale
Assistant County Manager

Date: 12/29/15

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B116-1168</u>
Date Received	<u>12-22-15</u>
Date Completed	

Fund No. 101 Agency No. 440 Organ. No. 4402

Organization Name: Library

ITEM NO. 3E(2)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4402	NC Library Programs Grant	294,202	17,774	311,976
				-
				-
				-
				-
Total		294,202	17,774	311,976

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
299A		Computer Hardware	68,770	8,496	77,266
2992		Departmental Supplies	77,500	8,449	85,949
2995		Computer Software	2,783	829	3,612
					-
					-
					-
					-
					-
Total			149,053	17,774	166,827

Justification:

The Library received a letter from the State Library indicating there was an increase in State Aid for this fiscal year. This budget revision is reflecting the increase of \$17,774 in State Aid.

Funding Source:

State: 17,774

Other: _____

Fund Balance:

Federal: _____

Fees: _____

County: _____

New: _____

Prior Year: _____

Other: _____

Submitted By: _____

Jody Kirsch
Department Head

Date: 12/17/15

Reviewed By: _____

Deborah W. Shaw
Budget Analyst

Date: 12/22/15

Reviewed By: _____

Wilki Evans
Finance Director

Date: 12/29/15

Reviewed By: _____

Theresa Dardanis
Assistant County Manager

Date: 12/29/15

Approved By:

Date: _____

County Manager

Board of County
Commissioners

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-170</u>
Date Received	<u>12-29-15</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 432P

Organization Name: Health- Maternal Care Coordination Act. **ITEM NO.** 3E(3)a.

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
6027	Case Management	825,089	235,418	1,060,507
				-
				-
				-
				-
	Total	825,089	235,418	1,060,507

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3390	195	Contracted Services	27,630	235,418	263,048
					-
					-
					-
					-
					-
					-
		Total	27,630	235,418	263,048

Justification:

Budgeting additional Medicaid Case Management Fees allocated. Funds will be used to hire temps to reduce caseloads per case manager.

Funding Source:

State: _____
Other: _____

Federal: _____
Fees: 235,418

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: Candice
Department Representative

Date: 12/17/15

Reviewed By: Deborah W. Shaw
Budget Analyst

Date: 12/28/15

Reviewed By: Wicki Evans
Finance Director

Date: 12/29/15

Reviewed By: Myra Blanton
Assistant County Manager

Date: 12/29/15

Approved By:

County Manager

Board of County Commissioners

Date: _____

Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-171</u>
Date Received	<u>12-22-15</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 4310

Organization Name: Health- NC Environmental Health

ITEM NO. 3E (3)b.

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4123	FDA Grant	70,000	26,000	96,000
				-
				-
				-
				-
Total		70,000	26,000	96,000

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
299A	147	Computer Hardware	0	3,000	3,000
3470	147	Travel Employee	72,820	3,000	75,820
3610	148	Co Equipment	0	20,000	20,000
					-
					-
					-
					-
					-
Total			72,820	26,000	98,820

Justification:

Budgeting 3 FDA Grants received. (\$3,000- Staff to attend FDA Southeast Region Food Safety Seminar) (\$3,000 to purchase additional Tablets to use while completing field work) and (\$20,000 Software Development for CDP Environmental Health Software.)

Funding Source:

State: _____
Other: _____

Federal: 26,000
Fees: _____

Fund Balance:

County: _____ New: _____
Prior Year: _____

Other: _____

Submitted By: Candi York
Department Representative

Date: 12/8/15

Reviewed By: Deborah W. Shaw
Budget Analyst

Date: 12/22/15

Reviewed By: Wicki Evans
Finance Director

Date: 12/29/15

Reviewed By: Myron Maldonado
Assistant County Manager

Date: 12/29/15

Approved By:	
_____	Date: _____
County Manager	
_____	Date: _____
Board of County Commissioners	
_____	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-173</u>
Date Received	<u>12-22-15</u>
Date Completed	

Fund No. 101 Agency No. 431 Organ. No. 4316

Organization Name: Health Dental Clinic

ITEM NO. 3E(3)c

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
4100	NC Health Service	0	16,000	16,000
				-
				-
				-
	Total	0	16,000	16,000

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2391	164	Dental Supplies	10,000	5,000	15,000
2393	164	Educational Supplies	0	9,850	9,850
3470	164	Travel	1,000	650	1,650
3474	164	Training	500	500	1,000
					-
					-
					-
					-
		Total	11,500	16,000	27,500

Justification:

Budgeting State Funds allocated to increase partnerships between local health departments, the state dental office and local medical providers offering dental preventive services.

Funding Source:

State: 20,000

Other: _____

Federal: _____

Fees: _____

Fund Balance:

County: _____

New: _____

Prior Year: _____

Other: _____

Submitted By: _____

Department Representative

Date: 12/17/15

Reviewed By: _____

Budget Analyst

Date: 12/22/15

Reviewed By: _____

Finance Director

Date: 12/29/15

Reviewed By: _____

Assistant County Manager

Date: 12/29/15

Approved By: _____

Date: _____

County Manager

Board of County Commissioners

Date: _____

Budget Office Use	
Budget Revision No.	B16-174
Date Received	12/28/2015
Date Completed	

ITEM NO. 3E(4)

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
				-
				-
				-
				-
				-
				-
	Total	0	0	-

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3603	059	Capital Outlay Vehicles	192,664	3,600	196,264
					-
					-
					-
					-
					-
					-
					-
					-
					-
		Total	192,664	3,600	196,264

Funding Source: State: _____ Federal: _____ Fund Balance: County: _____ New: _____
Other: _____ Fees: _____ Prior Year: _____ Other: _____

Date: 12/29/15

**Board of County
Commissioners**

Date:

Date:

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	B16-174A
Date Received	12/28/2015
Date Completed	

Fund No. 101 Agency No. 411 Organ. No. 4510
 Organization Name: Landscaping

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
				-
				-
				-
				-
				-
				-
Total		0	0	-

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2510	061	Fuel	19,500	(3,600)	15,900
					-
					-
					-
					-
					-
					-
					-
					-
					-
Total			19,500	(3,600)	15,900

Justification:

To allocate additional funds needed to buy the crew cab on state contract. Additional funds have been identified in the Operating Budget.

Funding Source: State: _____ Federal: _____ Fund Balance: County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Submitted By: _____ Date: _____
 Department Representative

Reviewed By: Deborah W. Shaw Date: 12/28/15
 Budget Analyst

Reviewed By: Wicki Evans Date: 12/29/15
 Finance Director

Reviewed By: Theresa Cardinalis Date: 12/29/15
 revised 7-1-14 Assistant County Manager

Approved By:	
County Manager	Date: _____
Board of County Commissioners	Date: _____

Budget Office Use	
Budget Revision No.	B16-175
Date Received	12/28/2015
Date Completed	

ITEM NO. 3E(5)

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
				-
				-
				-
				-
				-
				-
				-
	Total	0	0	-

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3603	059	Capital Outlay Vehicles	196,264	(11,924)	184,340
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
		Total	196,264	(11,924)	184,340

Funding Source: _____ Fund Balance: _____
 State: _____ Federal: _____ County: _____ New: _____ Other: _____
 Other: _____ Fees: _____ Prior Year: _____

Reviewed By: Melissa Cardinale Date: 12/29/11
revised 7-1-14 Assistant County Manager

**Board of County
Commissioners**

Budget Office Use	
Budget Revision No.	B16-175A
Date Received	12/28/2015
Date Completed	

Organization Name: Social Services

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
				-
				-
				-
				-
				-
				-
	Total	0	0	-

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
3603	242	Capital Outlay Vehicles	0	11,924	11,924
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
		Total	0	11,924	11,924

Funding Source: State: _____ Federal: _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Submitted By: _____ Date: _____
Department Representative

Reviewed By: Dorothy W. Shaw Date: 12/29/11
Budget Analyst

Reviewed By: Wicki Evans Date: 12/29/11
Finance Director

Reviewed By: Theresa Mandinich Date: 12/29/11
Assistant County Manager

Approved By:	
_____ County Manager	Date: _____
Board of County Commissioners	Date: _____

**COUNTY OF CUMBERLAND
BUDGET REVISION REQUEST**

Budget Office Use	
Budget Revision No.	<u>B16-176</u>
Date Received	<u>12/29/15</u>
Date Completed	

Fund No. 101 Agency No. 422 Organ. No. 4203

Organization Name: Detention Center

ITEM NO. 3E(6)

REVENUE

Revenue Source Code	Description	Current Budget	Increase (Decrease)	Revised Budget
3020	Federal Prisoner Housing	55,000	20,000	75,000
3040	SSA Incentive	20,000	15,000	35,000
3110	NC Prisoner Housing	35,000	20,000	55,000
				-
				-
				-
Total		110,000	55,000	165,000

EXPENDITURES

Object Code	Appr Unit	Description	Current Budget	Increase (Decrease)	Revised Budget
2120		Uniforms	90,000	25,000	115,000
3207		Safekeeper Medical	12,504	15,000	27,504
3408		Inmate Housing	15,402	15,000	30,402
					-
					-
					-
					-
					-
					-
Total			117,906	55,000	172,906

Justification:

To increase revenue based on additional receipts recognized/anticipated and allocate for additional expenses.

Funding Source:

State: _____ Federal: _____ County: _____ New: _____ Other: _____
Other: _____ Fees: _____ Prior Year: _____

Fund Balance:

Submitted By: Earl R. Butler Date: 12/22/15
Sheriff/Department Rep

Reviewed By: Deborah W. Shaw Date: 12/29/15
Budget Analyst

Reviewed By: Wicki Evans Date: 12/29/15
Finance Director

Reviewed By: Juliana Cardinali Date: 12/29/15
Assistant County Manager

Approved By:	
	Date: _____
County Manager	
Board of County Commissioners	
	Date: _____

W. MARSHALL FAIRCLOTH
Chairman

GLENN B. ADAMS
Vice Chairman

JEANNETTE M. COUNCIL
KENNETH S. EDGE
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. 5A.

January 4, 2016 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: Human Relations Commission

BACKGROUND: At their meeting on December 21, 2015, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Human Relations Commission:

Jose Rodriquez (new appointment)

I have attached the current membership list for this commission.

PROPOSED ACTION: Appoint individual to fill the one (1) vacancy above.

Attachment

pc: Willetta Ragin, Human Relations – City of Fayetteville

HUMAN RELATIONS COMMISSION
 (County Commissioner Appointees)
 2Year Term

Name/Address	Date Appointed	Term	Expires	Eligible for Reappointment
Linda Amos 917 Bashlot Place Fayetteville, NC 28303 860-4280/486-1010 x 2201	5/14	1st	May/16 5/31/16	Yes
Kevin Brooks 321 Hay Street Fayetteville, NC 28301 910-551-9031	8/15	1 st full term	Aug/17 8/31/17	Yes
Tomecia Sobers 980 Creek Side Run Fayetteville, NC 28303 494-6872/678-9805	5/14	1st	May/16 5/31/16	Yes
VACANT (Vacated by M. Guy)	7/13	2nd	Jul/15 7/31/15	No

Contact: Willetta Ragin – 433-1696 – Fax # 433-1535
 Human Relations
 City of Fayetteville

Meetings: 2nd Thursday of every month – 5:30 pm
 City Hall – Lafayette Room

RANDY BEEMAN
Director/Fire Marshal



JAMES "TIM" MITCHELL
Deputy Director

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ITEM NO. 5B

EMERGENCY SERVICES DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS' AGENDA OF JANUARY 4, 2016

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY BEEMAN, EMERGENCY SERVICES DIRECTOR
DATE: DECEMBER 29, 2015
SUBJECT: LOCAL FIREFIGHTERS' RELIEF FUND BOARDS

A handwritten signature in black ink, appearing to read "Randy Beeman", is written over the "FROM:" line.

BACKGROUND:

According to North Carolina General Statute § 58-84-30, for each county complying with and deriving benefits from the provisions of the Article, there shall be appointed a local board of trustees, known as the trustees of the Firefighters' Relief Fund. The board of trustees shall be composed of five (5) members, two (2) of whom shall be elected by the members of the local fire department(s) who are qualified as beneficiaries of such fund, two (2) of whom shall be elected by the mayor and board of alderman or other local governing body, and one (1) of whom shall be named by the Commissioner of Insurance.

On December 21, 2015, the Board of Commissioners nominated the following Trustees:

Beaver Dam VFD	Mr. Dale Ackerman
Bethany Rural FD (Big Creek)	Mr. Doug Bullard
Cotton Volunteer FD	Mr. James A. Mclean
Cumberland Road FD	Mr. Geoffrey G. Kieser
Eastover Volunteer FD (Flea Hill)	Mr. Ralph McLaurin
Gray's Creek VFD (G.C. Sherwood)	Mr. Raymond Lloyd
Godwin-Falcon FD	Mr. Keith Matthews
	Mr. Woody Ray Adams
Gray's Creek VFD	Mr. Scott Johnson
Pearce's Mill VFD	Mr. Billy Wise
Stedman Volunteer FD	Mr. Joseph Cashwell
Stoney Point FD	Mr. Plato Maxwell, Jr.
Vander Fire Dept. (Sunnyside)	Mr. David Chavis
Wade Community FD	Mr. Johnny Lanthorn
Westarea VFD	Ms. Rochelle Paster-Rhodall

RECOMMENDATION/PROPOSED ACTION:

Appoint the Trustees as nominated on December 21, 2015 to hold office for two years with the exception of Woody Ray Adams. Appoint Woody Ray Adams as a Trustee for the Godwin-Falcon Volunteer Fire Department to hold office for one year in order to comply with North Carolina General Statute § 58-84-30.

W. MARSHALL FAIRCLOTH
Chairman

GLENN B. ADAMS
Vice Chairman

JEANNETTE M. COUNCIL
KENNETH S. EDGE
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. _____

5C

December 28, 2015

January 4, 2016 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: North Carolina's Southeast

BACKGROUND: North Carolina's Southeast is requesting Cumberland County's appointment to its Board of Directors. Term length is for one year and meetings are held in Elizabethtown, N.C.

At their December 21, 2015 meeting, the Board of Commissioners nominated the following individual to fill one (1) vacancy:

Ed Melvin (reappointment)

PROPOSED ACTION: Appoint an individual to fill the one (1) vacancy above.

NORTH CAROLINA'S SOUTHEAST
(marketing/brand name of the organization)

THE SOUTHEASTERN PARTNERSHIP, INC.
(legal name)
BOARD OF DIRECTORS
1 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
**Ed Melvin (W/M) 3017 Ravenhill Drive Fayetteville, N. C. 28303 433-2119 (H)/391-4028 (C)	8/14	1st	Aug/15 8/31/15	Yes

North Carolina's Southeast is a regional public-private partnership that markets the southeast region nationally and globally to encourage new economic growth. It also provides leadership on key regional initiatives that help advance the regional economy. Business and government leadership work together in the partnership to promote the region and its assets through *The Southeastern Partnership*, a 501c6 organization.

The Board of Directors represents every county in the Southeast Region and provides guidance and oversight to the organization. The Southeastern Partnership, Inc. board is made up of private sector investors with an interest in promoting regional economic development.

** This position does not need to be held by a Cumberland County Commissioner.

CONTACT:

Steve Yost, President
707 West Broad Street | PO Box 2556
Elizabethtown, NC 28337
stevey@ncse.org
800-787-1333 | 910-862-1482 fax

First county commissioner representative to the NCSE Board of Directors appointed by the Board of Commissioners in August 2014. Term lengths are for one year and members can be reappointed. Meetings are held at 70 West Broad Street in Elizabethtown.

Steve Yost, NCSE President stevey@ncse.org
Phone: 910-862-8511 ext. 22

Contact: Tammy Etheridge tammywe@ncse.org

Address: 70 West Broad Street or PO Box 2556, Elizabethtown, NC 28337
Phone: 910-862-8511 ext. 25 or 800-787-1333
Fax: 910-862-1482

W. MARSHALL FAIRCLOTH
Chairman

GLENN B. ADAMS
Vice Chairman

JEANNETTE M. COUNCIL
KENNETH S. EDGE
CHARLES E. EVANS
JIMMY KEEFE
LARRY L. LANCASTER



**CUMBERLAND
★ COUNTY ★**
NORTH CAROLINA
BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. 5D

December 28, 2015

January 4, 2016 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board KB

SUBJECT: Transportation Advisory Board

BACKGROUND: On December 21, 2015, the Board of Commissioners nominated the following individuals to fill five (5) vacancies on the Transportation Advisory Board:

Urban Transit Provider Representative:

James Roper (reappointment)

Mid-Carolina Council of Governments Director or Designee:

Carla Smith (reappointment)

County DSS Director or Designee:

Lisa Chance (reappointment)

DSS Work First Representative:

Angelita Marable (reappointment)

Aging Programs Representative:

Kenneth Dye (new appointment)

I have attached a current membership list for this board.

PROPOSED ACTION: Appoint individuals to fill the five (5) vacancies above.

Attachment

pc: Ifetayo Farrakhan, Planning & Inspections

TRANSPORTATION ADVISORY BOARD

2 Year Term

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>City of Fayetteville Representative</u> VACANT (Vacated by A. Thomas)	11/10	2nd	Nov/12 11/30/12	No
<u>Urban Transit Provider Representative</u> James Roper Fayetteville City Transit 455 Grove Street Fayetteville, NC 28301	11/13	1st	Nov/15 11/30/15	Yes
<u>Mid-Carolina Council of Governments Director or Designee</u> Carla Smith Mid-Carolina Council of Governments 1004 Willow Street Fayetteville, NC 28303 273-5124/323-4191	11/13	1st	Nov/15 11/30/15	Yes
<u>County DSS Director or Designee</u> Lisa Chance 5309 Ballester Street Hope Mills, NC 28348 677-2356/425-5650	11/13	1st	Nov/15 11/30/15	Yes
<u>DSS Work First Representative</u> Angelita Marable Cumberland County DSS 839 Abilene Road Fayetteville, North Carolina 28303 864-1108/677-2489	11/13	1st	Nov/15 11/30/15	Yes
<u>Workforce Development Center Director or Designee</u> VACANT (Vacated by L. Troy)	11/11	2nd	Nov/13 11/30/13	No

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Vocational Rehab Representative</u>				
Shelton L. Clark 1407 Murchison Road Fayetteville, NC 28301 964-3332/486-1717	11/12	2nd	Nov/14 11/30/14	No
<u>Sheltered Workshop Director or Designee</u>				
Kena Farrington 2123 Quailridge Drive Fayetteville, NC 28304 910-826-4699	11/13	2nd	Nov/15 11/30/15	No
<u>Aging Programs Representative</u>				
Elouise Garvin 4017 Bankside Drive Fayetteville, North Carolina 28311	11/13	2nd	Nov/15 11/30/15	No
<u>Mental Health Representative</u>				
Vince Wagner CC Area Mental Health Center 109 Bradford Avenue Fayetteville, North Carolina 28301-5496 323-0601(W)	11/13	2nd	Nov/15 11/30/15	No
<u>Emergency Medical Services Representative</u>				
Brian Pearce Cape Fear Valley – EMC 1862 Middle Road Eastover, NC 28312 615-5618	11/13	1 st	Nov/15 11/30/15	Yes
<u>County Planning Department Director or Designee</u>				
Tom Lloyd Cumberland County Planning Department P.O. Box 1829 Fayetteville, North Carolina 28302-1829 678-7606 (W)	11/14	2nd	Nov/16 11/30/16	No

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>County Health Director or Designee</u>				
Ockidde Harris 200 Curry Ford Drive Fayetteville, NC 28314 867-0590/433-3852	11/14	2nd	Nov/16 11/30/16	No
<u>At-Large Representatives</u>				
Anne Morrison 3041 Stone Carriage Cir #C Fayetteville, NC 28314 339-2123/973-943-3334	11/14	1st	Nov/16 11/30/16	Yes
Kenneth Washington 1538 Cypress Lakes Rd Hope Mills, NC 28348 425-2242/424-2312	11/14	1st	Nov/16 11/30/16	Yes
Joel Strickland 1611 Bluffside Drive #205 Fayetteville, NC 28312 853-8975/323-4191	11/14	1st	Nov/16 11/30/16	Yes
Alfred Foote 5476 Raeford Rd Fayetteville, NC 28305 910-578-5687	11/14	2nd	Nov/16 11/30/16	No
<u>MPO Representative</u>				
Deloma West Cumberland County Planning Department 8355 Judy Drive Fayetteville, NC 28314 910-977-8146	11/14	1 st full term	Nov/16 11/30/16	Yes
(serving unexpired term; eligible for one additional term)				
<u>Dialysis Center Representative</u>				
Antionette Wiggins 6210 Pinto Court Fayetteville, NC 28303 977-5871/867-2602	11/14	1 st	Nov/16 11/30/16	Yes

**Board was created by the Commissioners on 11/6/00.

Meetings: Third Tuesday in first month of each quarter (Jan., Apr., July, Oct.) at 10:00 AM – Special meeting held in June.

Location: Historic Courthouse, Courtroom 3B

Contact: Ifetayo Farrakhan (Planning & Inspections) x7624, fax # 678-7601