
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
JUNE 5, 2017
9:00 AM

INVOCATION Commissioner Marshall Faircloth

Minister:

Pledge of Allegiance

1. Approval of Agenda

2. Consent Agenda
 - A. Approval of minutes for May 15, 2017 regular meeting.
 - B. Approval of Health Department Request for Payment of Prior Year Invoice. **(Pgs. 7-10)**
 - C. Approval of Health Department Delinquent Accounts to be Turned Over to the N.C. Debt Set-Off Program. **(Pgs. 11-12)**
 - D. Approval of Facilities Committee Report and Recommendations: **(Pgs. 13-52)**
 - 1) Review of Paving Priorities (For Information Only) **(Pgs. 14-21)**
 - 2) Consideration of Lease Renewal with First Presbyterian Church of Fayetteville **(Pgs. 22-24)**
 - 3) Consideration of Approval for a Contract for Improvements to Parks for the Towns of Godwin and Wade **(Pgs. 25-29)**
 - 4) Consideration of Request from NCDOT for a Drainage Easement **(Pgs. 30-35)**
 - 5) Update on Headquarters Library Flood Damage Repairs **(Pgs. 36-52)**

- E. Approval of Policy Committee Report and Recommendations: **(Pgs. 53-65)**
- 1) Consideration and Approval of Local Priorities for the Governor's Resilient Redevelopment Program **(Pgs. 54-55)**
 - 2) Consideration of Revisions to the County Purchasing Policy **(Pgs. 56-65)**
- F. Approval of Declaration of Surplus County Property and Authorization to Accept Insurance Settlement and Approval of Budget Ordinance Amendment B170848. **(Pgs. 66-67)**
- G. Approval of a Proclamation Recognizing Saturday, June 10, 2017 as "International Kingdom Covenant Churches' Youth Summit Day". **(Pg. 68)**
- H. Approval of Budget Ordinance Amendments: **(Pgs. 69-71)**

General Fund 101

- 1) **Health Department - Budget Ordinance Amendment B171068 to recognize additional Food and Lodging State funds received in the amount of \$19,340 to support Environmental Health operating needs.**

The Board is requested to approve Budget Ordinance Amendment B171068 in the amount of \$19,340 representing State funds received by Environmental Health. These funds will be used to support Environmental Health program supplies.

Please note this amendment requires no additional county funds

School Fund 106

- 2) **School Capital Outlay Category I - Budget Ordinance Amendment B170570 in the amount of \$760,714 for capital outlay Category I.**

The Board is requested to approve Budget Ordinance Amendment B170570 in the amount of \$760,714. This revision is to appropriate fund balance (sales tax) for capital outlay category I (buildings) expenditures as approved by the Cumberland County Board of Education on May 9, 2017.

Please note this amendment requires no additional county funds.

3) School Capital Outlay Category II - Budget Ordinance Amendment B170572 in the amount of \$177,723 for capital outlay category II.

The Board is requested to approve Budget Ordinance Amendment B170572 in the amount of \$177,723. This revision is to appropriate fund balance (sales tax) for capital outlay category II (equipment) expenditures as approved by the Cumberland County Board of Education on May 9, 2017.

Please note this amendment requires no additional county funds.

4) School Capital Outlay Category III - Budget Ordinance Amendment B170577 in the amount of \$31,946 for capital outlay category III.

The Board is requested to approve Budget Ordinance Amendment B170577 in the amount of \$31,946. This revision is to appropriate fund balance (sales tax) for capital outlay category III (vehicles) expenditures as approved by the Cumberland County Board of Education on May 9, 2017.

Please note this amendment requires no additional county funds.

Fire Districts

5) Cotton Fire District Budget Ordinance Amendment B170592 to recognize additional tax revenue of \$21,911.

The Board is requested to approve Budget Ordinance Amendment number B170592 to recognize additional tax revenue of \$21,911 to be used towards all expenses associated with the fire district.

Please note that this amendment requires no additional County funds.

6) Eastover Fire District Budget Ordinance Amendment B170593 to recognize additional tax revenue of \$11,066.

The Board is requested to approve Budget Ordinance Amendment number B170593 to recognize additional tax revenue of \$11,066 to be used towards all expenses associated with the fire district.

Please note that this amendment requires no additional County funds.

7) Gray's Creek Fire District #18 Budget Ordinance Amendment B170595 to recognize additional tax revenue of \$8,000.

The Board is requested to approve Budget Ordinance Amendment number B170595 to recognize additional tax revenue of \$8,000 to be used towards all expenses associated with the fire district.

Please note that this amendment requires no additional County funds.

8) Gray's Creek Fire District #24 Budget Ordinance Amendment B170596 to recognize additional tax revenue of \$8,000.

The Board is requested to approve Budget Ordinance Amendment number B170596 to recognize additional tax revenue of \$8,000 to be used towards all expenses associated with the fire district.

Please note that this amendment requires no additional County funds.

Crown Center Fund

9) Crown Center Budget Ordinance Amendment B170896 to repair the retaining wall at the Crown Complex of \$40,000.

The Board is requested to approve Budget Ordinance Amendment number B170896 to repair the retaining wall at the Crown Complex in the amount of \$40,000. These funds will be needed to cover the repair of the retaining wall that was damaged by Hurricane Matthew. FEMA funds from the Federal government in the amount of \$30,000 and from the State of North Carolina in the amount of \$10,000 are being recognized.

Please note that this amendment requires no additional County funds.

Federal Drug Forfeiture Fund

10) Federal Drug Forfeiture Budget Ordinance Amendment B171212 to purchase ballistic vests in the amount of \$27,000.

The Board is requested to approve Budget Ordinance Amendment number B171212 to purchase ballistic vests for new employees. This expenditure will be paid from forfeiture funds.

Please note that this amendment requires no additional County funds

PUBLIC HEARING

3. Public Hearing on Economic Development Incentives for eClerx LLC. **(Pgs. 72-73)**

ITEMS OF BUSINESS **(Pgs. 74-122)**

4. Consideration of Policy Committee Report and Recommendation Request to Name the Cumberland County Courthouse in Honor of Judge E. Maurice Braswell. **(Pgs. 74-91)**
5. Update on State Legislative Issues Affecting Counties by Brenda Reid Jackson. **(Pg. 92)**
6. Consideration of Grant Submission to the NC 911 Board for a Consolidated 911 Center. **(Pgs. 93-116)**
7. Consideration of Resolution Authorizing the Filing of an Application for Approval of an Installment Financing Contract Authorized by North Carolina General Statutes §160A-20, Making Certain Findings Required by North Carolina General Statutes §159-151 and Authorization to Call Public Hearing on the Proposed Financing for June 19, 2017. **(Pgs. 117-122)**
8. Nominations to Boards and Committees **(Pgs. 123-181)**
- A) Adult Care Home Community Advisory Committee (7 Vacancies) **(Pgs. 123-135)**
- B) Fayetteville Technical Community College Board of Trustees (1 Vacancy) **(Pgs. 136-144)**
- C) Library Board of Trustees (1 Vacancy) **(Pgs. 145-149)**
- D) Nursing Home Advisory Board (1 Vacancy) **(Pgs. 150-157)**
- E) Social Services Board (1 Vacancy) **(Pgs. 158-165)**
- F) Transportation Advisory Board (4 Vacancies) **(Pgs. 166-181)**
9. Appointments to Boards and Committees
- A. ABC Board (2 Vacancies) **(Pgs. 182-183)**
- Nominees: Appoint Two (2) Individuals:
Lee Boughman
Kenneth Edge
Tammy Sinclair

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO. 23

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
JUNE 5, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: MAY 30, 2017

**SUBJECT: CONSIDERATION OF THE DEPARTMENT OF PUBLIC
HEALTH'S REQUEST FOR PAYMENT OF PRIOR YEAR
INVOICE**

BACKGROUND

The Department of Public Health is requesting payment of invoice number 1818520 totaling \$96.02 from Evenflo Company, Inc., for items received in March 2016. A past due invoice was recently received but there is no evidence showing the invoice was previously sent. Staff have verified the invoice has not yet been paid and is in fact due. Sufficient funds are available in the current year budget to cover this expenditure.

RECOMMENDATION

Management is requesting approval to pay the prior year invoice to Evenflo Company, Inc., totaling \$96.02.

Celebrating Our Past...Embracing Our Future



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

DEPARTMENT OF PUBLIC HEALTH

Memo

TO: Vicki Evans, Finance Director
FROM: Tracy Gurganus, Accounting Specialist *tg*
DATE: May 24, 2017
SUBJECT: Request to pay old year invoice

Attached please find one Fiscal Year 16 invoice that we need approval to pay. The invoice is for supply items.

This invoice was received in our office on May 1, 2017

Thank you for your consideration of this request.



Evenflo Company, Inc.
225 Byers Road
Miamisburg, OH 45342
(937)415-3300

RECEIVED
MAY 01 2017

PLEASE
REMIT TO

ORIGINAL INVOICE COPY (1)

EVENFLO COMPANY INC.
PO Box 392497
Pittsburgh, PA 15251-9497

CUMBERLAND COUNTY DEPT OF PUBLIC HE
1235 RAMSEY STREET
FAYETTEVILLE NC 28301

CUMBERLAND COUNTY DEPT OF PUBL
1235 RAMSEY STREET
ATTN ANDREA WALLACE WILLIAMS
FAYETTEVILLE NC 28301 US

INVOICE NUMBER
IN/ 1818520

INVOICE DATE
04-06-2016

CONTROL NUMBER
823712

CUSTOMER NUMBER
C1336P

Trailer #:

DUNS No. 05-648-9438

BOL#	REGION	S/M	AGENCY DEPARTMENT	PL	VENDOR NUMBER	CUST. ORDER DATE		
955052	37001	37001	0	11P		03-22-2016		
TERMS - NO ANTICIPATION ALLOWED		ROUTING		CUSTOMER ORDER NUMBER		DISTRIBUTION CENTER		CANCEL DATE
NET 30 DAYS		FedEx Ground to Business		AW030816				
CTNS.	QUANTITY ORDERED	QUANTITY BACK ORDERED	QUANTITY SHIPPED	MODEL CATALOG STYLE NO.	DESCRIPTION	UNIT MEAS	UNIT PRICE	AMOUNT
					Gross Unit Price		Net Unit Price	
					SHIP-TO PHONE# 910-433-3717 PO 10966			
2	2	0	2	7011198	PBS SELECT FACTORY SELEC 44.87 HTSUS 9403896010	EA	44.87	89.74 USD
					P/N: Cntry Orig: CHINA Item Price: 34.82			
					Freight Price: 10.05			
					All prices are net of appl cable discounts			
					3328 1014301-522210-44301 \$89.74			
					ORIGINAL Certified By: QW			
2	2	0	2					

INVOICE

LOCATIONS IN:
PIQUA, OHIO, USA
ONTARIO, CALIFORNIA, USA
ONTARIO, CANADA

Tax 6.28 PLEASE PAY TOTAL 96.02 USD

DATE DUE 05-06-2016
Prepaid - EDI & Manual

Shipped From: Piqua, OH, 45356;

Continuing Guaranty under the Federal Flammable Act filed with the Consumer Product Safety Commission
No allowance for shortage, over charge, damage or error unless reported with 30 days from date of this Invoice. The Company will not be responsible or liable for any agreements or promises, nor any loss, damage, detention or delay, either direct or consequential caused by fire, strike, civil or military authority, or by any other causes which are beyond its reasonable control.
We hereby certify that goods and services covered by this invoice were produced and furnished in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended, and any regulations and orders issued thereunder.
Prices subject to change without notice. No M/DSE may be returned without written authorization, F.O.B. shipping point.
Continuing guarantee under the Textile Fiber Products Identification Act filed with the Federal Trade Commission.

Printed By: tweave01
Carry Forward: 0.00

1
OLD DOMINION FREIGHT LINE, INC. (ODFL)
 14933 COLLECTION CENTER DR, - CHICAGO, IL 60693-4933 USA
 (336) 889-5000 Visit us at WWW.ODFL.COM



Dest Trm	Orig Trm	Shipper B/L Number	Purchase Ord No	Type	Copy	DR			
FAY	RTO	00374340935691914	SEE BELOW			3/31/16			
D Car Cd	D Car Rev	ODFL Rev	D Car W/B No	Bill to Cd	Trl No	W/B Date	Waybill Number		
						3/25/16	14727230964		
CUMBERLAND COUNTY DEPT OF PUBL 1235 RAMSEY ST FAYETTEVILLE NC 28301 ANDREA WALLACE WILLIAMS			Dest I/L Car	EVENFLO FEEDING INC C/O WEBER LOGISTICS 13473 SANTA ANA AVE FONTANA CA 92337			Page No 1 2 Sec 7 SHMT 1		
D Car Cd	D Car Rev	ODFL Rev	Ack No				P/C C/O/G P		
Waybill Number		D/Agt	D/Agt	Master Bill No		B/C R/C AIB ***			
14727230964									
Pieces	HM	Description	CLASS	Weight	AS Weight	Rate	Prepaid	Collect	
2		HANDLING UNITS: 2 OF TYPE SKID LATE PICKUP SHIPPER LOAD & COUNT Indv Pcs: 70 CASE Playpens or Play Yards, see Note, 070 i 81111: KD or collapsed, in Packages 1F, 3F NMFC # 081394 / SUB # 04		1268					
							C.O.D.		
Ttl Pcs	Consignee Cd	Shipper	Tariff	Due ODFL(USD)	Ttl Weight	Ttl AS Wgt	CONTD.		
RECEIVED IN GOOD CONDITION EXCEPT AS NOTED			Driver:				Total Prepaid	Total Collect	
By:							CASH	CHK	CHG
Company:							Pcs. Del'd		
Date:			<input type="checkbox"/> Inside Delivery <input type="checkbox"/> Residential Delivery <input type="checkbox"/> Lift Gate <input type="checkbox"/> Other				Date Del'd		
Seal # (if Applc)			<input type="checkbox"/> Sort & Seg - Pieces <input checked="" type="checkbox"/> Shrink Wrap Intact Unless Otherwise Indicated				COPY ORIGINAL FREIGHT		

2
OLD DOMINION FREIGHT LINE, INC. (ODFL)
 14933 COLLECTION CENTER DR, - CHICAGO, IL 60693-4933 USA
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D Car Cd	D Car Rev	ODFL Rev	Ack No				P/C C/O/G P		
Waybill Number		D/Agt	D/Agt	Master Bill No		B/C R/C AIB ***			
14727230964									
Pieces	HM	Description	CLASS	Weight	AS Weight	Rate	Prepaid	Collect	
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Ttl Pcs	Consignee Cd	Shipper	Tariff	Due ODFL(USD)	Ttl Weight	Ttl AS Wgt	CONTD.		
RECEIVED IN GOOD CONDITION EXCEPT AS NOTED			Driver:				Total Prepaid	Total Collect	
By:							CASH	CHK	CHG
Company:							Pcs. Del'd		
Date:			<input type="checkbox"/> Inside Delivery <input type="checkbox"/> Residential Delivery <input type="checkbox"/> Lift Gate <input type="checkbox"/> Other				Date Del'd		
Seal # (if Applc)			<input type="checkbox"/> Sort & Seg - Pieces <input checked="" type="checkbox"/> Shrink Wrap Intact Unless Otherwise Indicated				DELIVERY RECEIPT		

RECEIVED
 3-30-16
 DRB



**CUMBERLAND
COUNTY**
NORTH CAROLINA

DEPARTMENT OF PUBLIC HEALTH

MEMORANDUM

TO: Board of County Commissioners
FROM: Buck Wilson, Public Health Director *B. Wilson*
DATE: May 24, 2017
SUBJECT: Consent Item for Agenda – June 5, 2017:
Approval of Health Department Delinquent Accounts to be Turned
Over to the N.C. Debt Set-Off Program

BACKGROUND

At the Board of Health meeting on May 16, 2017, the Board approved writing off a total of \$10,876.53 as bad debts. The bad debt accounts, with balances of \$50.00 or higher, will be processed through the North Carolina Debt Set-Off Program. This program can attach a debtor's State Income Tax refund for payment of bad debts. The accounts with balances under \$50.00 will continue to be worked for collection through our in-house collection efforts. This write-off of bad debts is in compliance with the Board of Health's recommendation to write-off bad debts every quarter.

RECOMMENDATION/PROPOSED ACTION

Approve write off of \$10,876.53 bad debts to the North Carolina Debt Set-Off Program.

cc: Candice York, CCDPH Finance Officer
File

Attachment (1)

**CUMBERLAND COUNTY DEPARTMENT
OF PUBLIC HEALTH
DELINQUENT ACCOUNTS TO BE TURNED OVER FOR COLLECTION
BAD DEBT WRITE OFF #49
March 31, 2017**

PROGRAM	AMOUNT
ADULT HEALTH CLINIC	\$2,996.00
BCCCP	\$74.31
CHILD HEALTH CLINIC	\$2,375.00
DENTAL HEALTH CLINIC	\$1,807.73
FAMILY PLANNING CLINIC	\$2,397.28
IMMUNIZATIONS	\$187.00
MATERNAL HEALTH CLINIC	\$1,039.21
TOTAL	\$10,876.53

All bad debt accounts with balances of \$50.00 or higher, will be sent to the North Carolina Debt Set-Off Program, which can attach a debtor's State Income Tax Refund for payment of bad debts.

The above accounts are 90 days old or older as of 12/31/2016

AMY H. CANNON
County Manager

SALLY S. SHUTT
Assistant County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO.

20(1-5)

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JUNE 5, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: JUNE 1, 2017

SUBJECT: APPROVAL OF THE JUNE 1, 2017 CUMBERLAND COUNTY FACILITIES COMMITTEE REPORT AND RECOMMENDATIONS

BACKGROUND

The Cumberland County Facilities Committee met on Thursday, June 1, 2017 and discussed the following agenda:

- 1) Review of Paving Priorities (For Information Only)
- 2) Consideration of Lease Renewal with First Presbyterian Church of Fayetteville
- 3) Consideration of Approval for a Contract for Improvements to Parks for the Towns of Godwin and Wade
- 4) Consideration of Request from NCDOT for a Drainage Easement
- 5) Update on Headquarters Library Flood Damage Repairs

Separate memos for these items are attached for your convenience. Due to the time sensitivity of several items presented at the June 1 Facilities Committee meeting, we are moving the Committee report to the June 5 Board of Commissioners meeting. Minutes of the Committee meeting will be provided at a later date for your review and consideration.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Facilities Committee report and recommendations.

/ct
Attachments
CM053117-3



ITEM NO. 2D(1)

**CUMBERLAND
COUNTY**
NORTH CAROLINA

ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

**MEMO FOR THE AGENDA OF THE JUNE 5, 2017
MEETING OF THE BOARD OF COMMISSIONERS**

TO: BOARD OF COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR

THROUGH: TRACY JACKSON, ASSISTANT COUNTY MANAGER 

DATE: JUNE 1, 2017

SUBJECT: REVIEW OF PAVING PRIORITIES

BACKGROUND:

At the May 4, 2017 Facilities Committee, the Committee was asked to approve a contract to repave the parking lot at the Historic Courthouse. The question was raised during discussion of the item as to how the Historic Courthouse parking lot was selected over other parking lots at other facilities that may be more heavily utilized. In FY 15, the Engineering & Infrastructure Department issued a Request for Qualifications (RFQ) for the completion of a pavement condition survey on all County parking lots. US Infrastructure of Carolina, Inc. out of Greensboro, NC was selected to complete this evaluation based on their experience and their approach in completing the task. The results of the pavement condition survey were presented to the Board of Commissioners at a Budget Work Session on March 5, 2015.

All County parking lots were evaluated and assigned a Pavement Condition Index (PCI) which is a numerical indicator that rates the surface condition of asphalt pavement. The rating scale is from 0 to 100 with 100 being the highest, most desired ranking. A brief presentation will be provided during the meeting to review the ratings so that committee members will have a better understanding of the Department's paving priorities moving forward.

RECOMMENDATION/PROPOSED ACTION:

This item was reviewed by the Finance Committee at its June 1, 2017 meeting. The Board is not being asked to take any action. This purpose of this item is to provide the Board additional background information on the paving priorities of County parking lots.



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

Review of Paving Priorities

June 1, 2017

Facilities Committee Meeting

Background Information

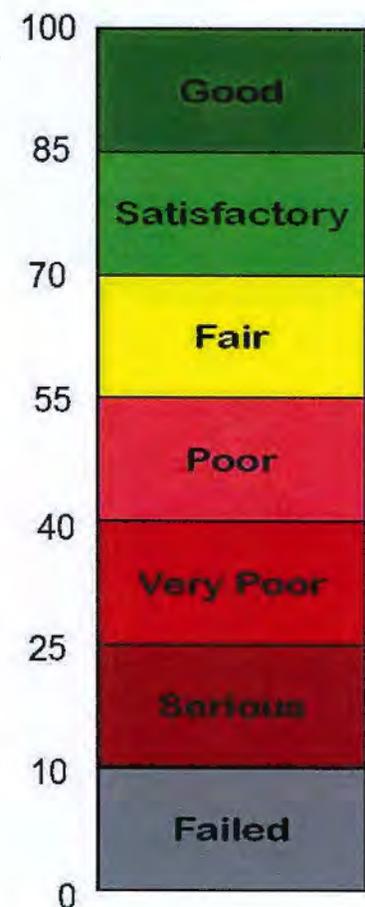
- Request for Qualifications (RFQ) issued in Fall of 2014
- US Infrastructure of Carolina, Inc. selected to perform Pavement Condition Survey
- Final results provided to the County in February 2015



Pavement Condition Index (PCI)

1. A numerical indicator that rates the surface condition of asphalt pavement
2. PCI is determined by:
 - Type of Distress – 20
 - Severity of Distress – low, medium, high
 - Quantity of Distress – amount identified

Figure 1 - Standard
PCI Rating Scale



CIP Strategy for Parking Lots

- Balance between maintenance and replacement
- Preventive maintenance (PM) measures must be taken early
- Focus PM initiatives on parking lots with Pavement Condition Index (PCI) > 60 (Industry Guidelines)
- Consider usage of parking lot



<u>LOCATION</u>	<u>DESCRIPTION OF PREVENTIVE MAINTENANCE</u>	<u>PCI</u>	<u>COST ESTIMATE</u>
Wellness/Risk Management	Striping and pavement markings	95	\$900
Eastover Recreation Center	Striping and Pavement Markings	95	1,400
Sheriff's Training Center	22 SY of full depth patching, striping and pavement markings	93	2,000
Department of Social Services	Crack sealing	91	8,700
Animal Services Center	Crack sealing, striping and pavement markings	91	1,700
Public Health	Milling and replacement of certain sections of asphalt, fog seal and striping and pavement markings	89	58,800
Bradford Place	Crack sealing	89	4,100
Detention Center	33 SY of full depth patching, crack sealing, striping and pavement markings	87	5,800
Domestic Violence Center	Slurry seal, striping and pavement markings	85	6,200
North Regional Library	Crack Sealing, slurry seal, striping and pavement markings	83	50,700
Community Corrections Bldg	29 SY of full depth patching, crack sealing, slurry seal, striping and pavement markings	82	14,000
Arnette Park Maintenance Bldg	Crack sealing, slurry seal and striping	80	3,300
Cliffdale Library	4 SY of full depth patching, crack sealing, slurry seal, striping and pavement markings	79	22,000
County Courthouse (Lot #2)	Crack sealing	75	7,400
Fuller Building	Crack sealing and repair sidewalk	73	2,500
Building Maintenance Facility	6 SY of full depth patching and crack sealing	70	1,700
Dorothy Spainhour School	9 SY of full depth patching, crack sealing, striping and pavement markings	70	4,700
East Regional Library	620 SY of full depth patching and crack sealing	69	38,100
Headquarters Library - North	28 SY of full depth patching, crack sealing, microsurfacing and striping	67	7,600
Law Enforcement Center (Lot #4)	Crack sealing	67	14,600
Headquarters Library - East	58 SY of full depth patching, crack sealing, microsurfacing, striping and pavement markings	66	17,700
Hope Mills Library	17 SY of full depth patching, crack sealing, slurry seal, striping and pavement markings	65	23,200

Total Estimated Cost = \$297,100

Substantial Improvements – Resurfacing/Rebuild

LOCATION	AREA (SF)	PCI	COST ESTIMATE
JP Riddle Stadium	308,270	68	\$588,542
Spring Lake Branch Library/Family Resource Center	136,840	67	111,595
Convention and Visitors Bureau	12,550	65	28,037
Agricultural Expo Office Building	46,067	59	102,566
Bordeaux Branch Library	30,810	59	67,997
Alphin House	7,810	57	5,402
Landscaping	32,560	54	15,874
Arnette Park Administrative Building	13,580	50	30,370
Winding Creek Executive Place	70,780	47	155,852
Historic Courthouse	18,620	47	95,258
E. Newton Smith Center	101,040	31	220,604
Sheriff's Annex	39,440	31	46,275
Central Maintenance Facility	64,060	26	139,104
Veterans Services	12,440	24	<u>84,250</u>

TOTAL ESTIMATED COST = \$1,691,726

Questions?



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

AMY H. CANNON
County Manager

SALLY SHUTT
Assistant County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

ITEM NO. 2D(2)

OFFICE OF THE COUNTY MANAGER

MEMO FOR THE AGENDA OF THE JUNE 5, 2017
MEETING OF THE BOARD OF COMMISSIONERS

TO: BOARD OF COMMISSIONERS

FROM: W. TRACY JACKSON, ASST. COUNTY MANAGER 

THROUGH: AMY H. CANNON, COUNTY MANAGER

DATE: JUNE 1, 2017

SUBJECT: CONSIDERATION LEASE RENEWAL WITH THE FIRST
PRESBYTERIAN CHURCH OF FAYETTEVILLE

BACKGROUND

Cumberland County renewed a lease agreement for parking lot space from the First Presbyterian Church of Fayetteville in November of 2016. This current agreement will expire on June 30, 2017. The following proposed terms for a renewal have been put forth and are agreeable to the Church:

- Five-year term starting July 1, 2017 and ending June 30, 2022
- Annual lease rate of \$21,000 per year payable in monthly installments of \$1,750 (present rate is \$23,242/year)
- County continues to maintain property as specified in current agreement (estimated annual cost to the County of \$3,400/year)
- County and Church agree to split cost one-time for parking lot repair (ie, potholes, cracks, and restriping) estimated at \$3,750 per party for an estimated total project cost of \$7,500

RECOMMENDATION/PROPOSED ACTION:

This item was approved by the Facilities Committee at its June 1, 2017 meeting and moved forward to the full Board of Commissioners for further consideration. Staff recommends approval of the revised lease agreement with First Presbyterian Church of Fayetteville.

**STATE OF NORTH CAROLINA
COUNTY OF CUMBERLAND**

PARKING LOT LEASE

This Lease Agreement made and entered into this ____ day of June, 2017, to be effective July 1, 2017, by and between First Presbyterian Church of Fayetteville, North Carolina, Inc., and Cumberland County, a body politic and corporate of the State of North Carolina;

WITNESSETH:

WHEREAS, the County of Cumberland, hereinafter referred to as "COUNTY," wishes to obtain additional overflow parking space to accommodate persons conducting business in the Courthouse; and

WHEREAS, the First Presbyterian Church of Fayetteville, North Carolina, Inc., Bow and Ann Streets, Fayetteville, North Carolina 28302, hereinafter referred to as "CHURCH," has parking space in excess of its immediate needs which it desires to lease to the COUNTY.

NOW THEREFORE, COUNTY and CHURCH, in consideration of the mutual benefits to be derived hereunder, agree as follows:

1. CHURCH leases to COUNTY, and COUNTY leases from CHURCH, the areas identified as "A" and "B" on the attached plat (the "Space"), consisting of approximately 111 parking spaces. COUNTY shall use the Space for parking by COUNTY employees and the public using the COUNTY Courthouse during the weekdays (Monday through Friday) from 7 a.m. until 7 p.m. CHURCH reserves the right to use the Space at all other times.
2. This lease term shall be for five (5) years from July 1, 2017, to June 30, 2022.
3. Ingress and egress to the Space shall be strictly limited to the Person Street entrance.
4. For this lease term, COUNTY will pay CHURCH rental in the annual amount of \$21,000, payable on the first of each month in advance equal monthly installments of \$1,750 with the first installment due upon execution of this lease by the parties. In addition to the rent for this term, COUNTY shall pay any COUNTY property taxes assessed or charged against the Space by COUNTY. COUNTY property taxes shall not include any CITY taxes or any fees other than property taxes.

5. COUNTY will use signs to indicate the location of the leased premises and will be responsible for traffic control, mowing, landscaping, cleaning and repair of any potholes occurring on the leased premises. CHURCH will maintain the existing outdoor lighting and pay the utilities expense for the existing lighting.

5. During the lease term, COUNTY and CHURCH will equally split the cost for one-time repairs to the Space to fill potholes, cracks, and restripe the parking spaces for an estimated total project cost not to exceed \$7,500.

6. COUNTY will indemnify and hold harmless CHURCH from and against all losses, claims, or damages of any kind whatsoever out of the use by COUNTY, its employees or invitees.

IN AGREEMENT hereto, the parties intending to be bound hereby have authorized the affixing of their signatures and seals by their duly authorized officers on their behalf and as their respective acts.

This the ____ day of June, 2017.

COUNTY OF CUMBERLAND

ATTEST

BY: _____
Candice White, Clerk

BY: _____
Amy Cannon, County Manager

**FIRST PRESBYTERIAN CHURCH OF
FAYETTEVILLE, NORTH CAROLINA, INC.**

ATTEST

BY: _____
(Asst.) Secretary

BY: _____



ITEM NO. 2D(3)

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

MEMO FOR THE AGENDA OF THE JUNE 5, 2017
MEETING OF THE BOARD OF COMMISSIONERS

TO: BOARD OF COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR

THROUGH: TRACY JACKSON, ASSISTANT COUNTY MANAGER

DATE: JUNE 1, 2017

SUBJECT: CONSIDERATION OF APPROVAL FOR A CONTRACT FOR IMPROVEMENTS TO PARKS FOR THE TOWNS OF GODWIN AND WADE

BACKGROUND:

Fayetteville Cumberland Parks & Recreation in conjunction with the Towns of Godwin and Wade identified improvements that would be made at each of the Town's respective parks along with a budget for each of the proposed improvements. An expansion to town hall to be used for meeting space and special events was the most significant project for the Town of Godwin. A budget was set aside in the amount of \$175,000 for this project which also includes the architectural fees associated with the design of this addition. The most significant project for the Town of Wade was the addition of outside restrooms to their Community Building along with some other building improvements. A budget of \$150,000 was set aside for this project to include architectural fees.

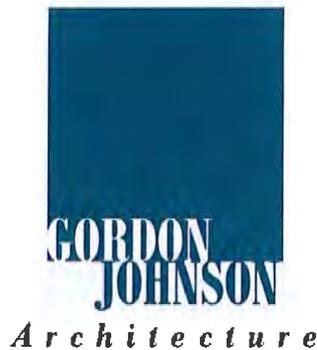
It was decided that it would be more economically feasible to bid the projects together as one project. A mandatory pre-bid conference was held for these projects on February 13, 2017 to review the project scope with all interested bidders. A bid opening was held on March 2nd in which four local contractors submitted bids for the proposed improvements. The lowest responsible and responsive bid was submitted by Hayes, Inc. in the amount of \$436,000. The certified bid tabulation along with a letter of recommendation to award the contract to Hayes, Inc. provided by the project architect have been attached.

With the architectural design fees for each project along with the funding that has already been spent on the building improvements for the Wade Community Building, there is \$244,442 remaining for this project. There is Parks and Recreation fund balance available that can be used to cover the additional cost. It is recommended that \$225,000 be transferred to this project budget. This will cover the additional cost of the project as well as establish a contingency in the amount of \$25,000 to be used for any required changes during construction.

RECOMMENDATION/PROPOSED ACTION:

The Facilities Committee approved this item at its June 1, 2017 Meeting and recommended it be moved forward to the full Board for further consideration. Staff recommends the Board approve the following recommendations:

1. Accept the bids for the improvements to the parks for the Town of Godwin and the Town of Wade and award a contract to Hayes, Inc. in the amount of \$436,000.
2. Establish a contingency in the amount of \$25,000 to be used for additional work recommended by the Engineering & Infrastructure Director and approved by the County Manager.
3. Authorize the transfer of \$225,000 from Parks and Recreation fund balance and approve associated Budget Ordinance Amendment B170008. Please note this amendment recognizes the use of Parks and Recreation fund balance.



May 26, 2017

Mr. Jeffery Brown, PE
Cumberland County Engineering & Infrastructure Department
County of Cumberland
130 Gillespie Street
Fayetteville, North Carolina 28301

Re: Godwin Town Hall and Wade Community Center Additions, APN 1550

Dear Mr. Brown:

Please find attached original copies of all bids presented on March 7, 2017 and an original bid tab (sealed) for the project referenced above. As you can see in the chart below Hayes, Inc. is the apparent low bidder as a single prime contractor for this project. Pending your final review of bid qualifications I recommend the following contractors be considered for award of the project in the following order:

Low Bid:	Hayes, Inc.	@	\$436,000.00
2 nd Low Bid:	Ben Stout Real Estate Services, Inc.	@	\$470,000.00
3 rd Low Bid:	Shaw Construction Company	@	\$577,488.00

The construction costs listed above do not include any alternates. Once I receive and review the low bidder's minority compliance documentation and confirmed that they are the qualified low bidder I will recommend they be awarded this project.

If you have any questions or concerns please call.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Gordon E. Johnson".

Gordon E. Johnson, AIA, LEED AP

Attachments: Certified Bid Tabulation
Contractors bids



Bid Tabulation
March 7, 2017



Wade Community Center and Godwin Town Hall Additions
Owner: County of Cumberland

General Contractor	Addenda 1-2	Required Forms	Bid Security	Base Bid	Add Alt. G-1 Pressure wash Godwin Town Hall	Add Alt. G-2 Paint Wade Community Center	Unit Price A1 Replacement of Unsuitable Soil - Sq. Ft.
Ben Stout Real Estate Serv. Inc.	Y	Y	Y	\$470,000.00	\$1,800.00	\$5,000.00	\$60.00
			Wade Community Center:	\$180,000.00			
			Godwin Town Hall:	\$290,000.00			
Mechanical Contractor:			*Not Listed on Bid Form	\$42,000.00			
Plumbing Contractor:			*Not Listed on Bid Form	\$50,000.00			
Electrical Contractor:			*Not Listed on Bid Form	\$33,000.00			
Hayes, Inc.	Y	Y	Y	\$436,000.00	\$480.00	\$4,714.00	\$48.00
			Wade Community Center:	\$155,000.00			
			Godwin Town Hall:	\$281,000.00			
Mechanical Contractor:			Main Street Heat & Cooling	\$29,525.00			
Plumbing Contractor:			Courtney Baker Plumbing	\$32,300.00			
Electrical Contractor:			McCarter Electrical Co.	\$32,720.00			

General Contractor	Addenda 1-2	Required Forms	Bid Security	Base Bid	Add Alt. G-1 Pressure wash Godwin Town Hall	Add Alt. G-2 Paint Wade Community Center	Unit Price A1 Replacement of Unsuitable Soil - Sq. Ft.
M+E Contracting, Inc.	Y	Y	Y	\$586,084.00	\$475.00	\$2,874.00	\$20.00
	Wade Community Center:			\$233,912.00			
	Godwin Town Hall:			\$352,172.00			
Mechanical Contractor:	Bass A/C Company			\$63,500.00			
Plumbing Contractor:	Haire Plumbing			\$42,450.00			
Electrical Contractor:	McCarter Electrical Co.			\$32,700.00			
Shaw Construction Company, Inc.	Y	Y	Y	\$577,488.00	\$650.00	\$4,600.00	\$42.00
	Wade Community Center:			\$200,562.00			
	Godwin Town Hall:			\$376,926.00			
Mechanical Contractor:	*Not Listed on Bid Form			\$63,500.00			
Plumbing Contractor:	*Not Listed on Bid Form			\$42,450.00			
Electrical Contractor:	*Not Listed on Bid Form			\$32,720.00			

*Ben Stout Construction & Shaw Construction did not list the Mechanical, Plumbing, or Electrical Contractor company name on their bid form.

I certify that the bids represented herein (with exceptions noted) were properly submitted in accordance with requirements of the General Statutes of North Carolina, G.S. 143-128.

RICKEY L. MOOREFIELD
County Attorney



PHYLLIS P. JONES
Assistant County Attorney

ROBERT A. HASTY, JR.
Assistant County Attorney

OFFICE OF THE COUNTY ATTORNEY

5th floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829
(910) 678-7762

ITEM NO. _____

2 D(4)

MEMO FOR THE BOARD OF COMMISSIONERS AGENDA OF JUNE 5, 2017

TO: Board of Commissioners; Co. Manager; Jeffrey Brown
FROM: Co. Atty. *R. Moorefield*
DATE: June 1, 2017
SUBJECT: Consideration of Request from NCDOT for a Drainage Easement

Attachments: (1) Letter of Request from RWC
(2) Plat showing location of easement on parcel
(3) Copy of Easement Document

BACKGROUND:

NCDOT has requested what it describes as a temporary drainage easement on a county parcel located on Camden Road for construction of the Fayetteville Outer Loop. The property is the site of a solid waste convenience site. The easement is located at the extreme western end of the triangular shaped parcel and is highlighted in orange on the plat that is attached. Although it is described as a temporary drainage easement, it is a permanent easement because the property will not be restored to its original condition. Also, the county will not be able to use the easement area in any manner that the NCDOT deems will obstruct or impair the use of the easement by the NCDOT after the drain is installed. The use of this portion of the lot for a drainage easement does not impact the current use of the property as a convenience center. The Facilities Committee recommended approval of the request at its June 1, 2017, meeting.

RECOMMENDATION/PROPOSED ACTION:

The county attorney recommends the easement be granted.

RWC

RIGHT OF WAY CONSULTANTS, LLC

Appraisal/Acquisition/Relocation

May 25, 2017

PROJECT: U-2519 BA Parcel 148 County of Cumberland
WBS#: 34817.2FR14
COUNTY: Cumberland
DESCRIPTION: Fayetteville Outer Loop

Dear Mr. Moorefield:

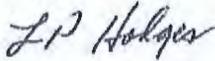
The North Carolina Department of Transportation is proposing to construct the Fayetteville Outer Loop outside of Fayetteville, North Carolina. It will be necessary for the Department to acquire a portion of your property as described in Deed Book 3018 page 499 of the Cumberland County Registry. The property address is 7427 Camden Road Fayetteville, NC 28306. The area in this parcel contains 0.490 acres. We will only be acquiring temporary drainage easement containing 0.007 acres (320 square feet). This easement will expire once the construction is complete. The current access to your property will not change.

The Department would ask that the County donate this easement for the temporary use of the described area.

I am attaching the temporary easement agreement which will be used to convey the temporary use of this property. I have also enclosed a map of the project area and other documents for your review.

Should you have any questions or desire any additional information, please feel free to contact me.

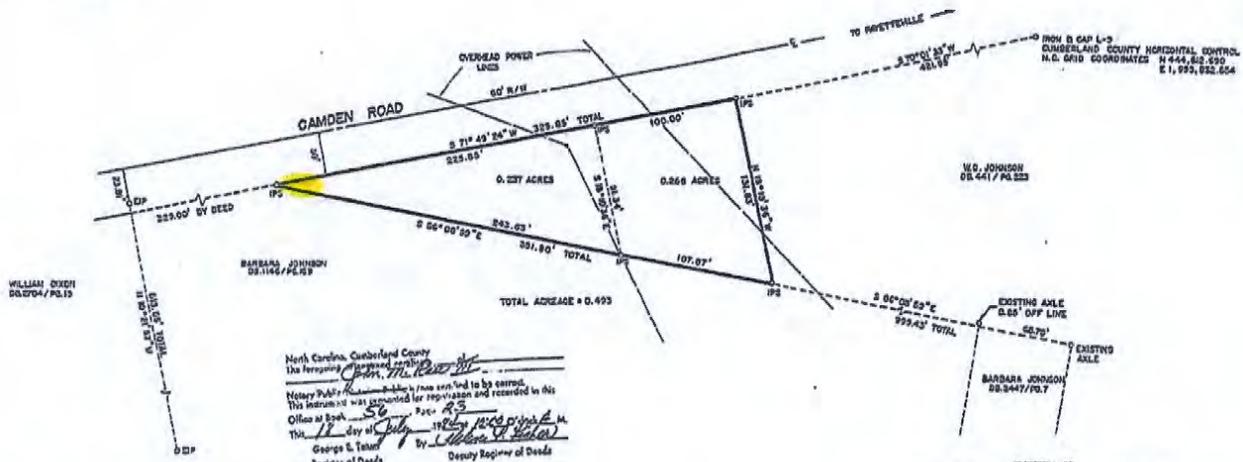
Sincerely,



L P Hodges
Right of Way Consultants, LLC.
910-818-9020
hodgespate@gmail.com



VICINITY MAP
NO SCALE



North Carolina, Cumberland County
I, George M. Rose, Notary Public, do hereby certify that this instrument was executed by the parties herein named on the day and date hereinafter expressed. Witness my hand and official seal at this day of July, 1964.
George M. Rose
Notary Public
By: *Alton B. Taylor*
Deputy Notary of Deeds

North Carolina, Cumberland County
I, a Notary Public of the County and State aforesaid, certify that George M. Rose, a Registered Land Surveyor, personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp at this day of July, 1964.
George M. Rose
Notary Public
My commission expires September 13, 1965

I, George M. Rose, certify that this plot was drawn under my supervision from an actual survey made under my supervision and description recorded in Book 441, Page 223; that this plot was prepared in accordance with GS 47-23 as amended. Witness my original signature, registration number and seal this day of July, 1964.
George M. Rose
L-2721
Registration Number



REFERENCE
PG. 25 / PG. 54
DE. 5840 / PG. 145
DE. 419 / PG. 582
DE. 503 / PG. 459 POWER LINE EMT
DE. 542 / PG. 584 POWER LINE EMT

PROPERTY OF
COUNTY OF CUMBERLAND

ROOSTER TOWNSHIP CUMBERLAND COUNTY
NEAR HOPE HILLS NORTH CAROLINA
SCALE 1" = 40' JULY 1, 1964

ROSE D. FURCELL, INC.
SURVEYORS-ENGINEERS-PLANNERS
ROYETTEVILLE, N. C.



By Approval Required
Seal of Notary
Cumberland County, North Carolina

Revenue Stamps \$ 0.00

TEMPORARY EASEMENT

THIS INSTRUMENT DRAWN BY Elena Bost CHECKED BY L.P. Hodges

RETURN TO: Division R/W Agent, NCDOT
225 Green St. #503 Fayetteville, NC 28301

NORTH CAROLINA	TIP/PARCEL NUMBER: <u>U-2519 BA 148</u>
COUNTY OF <u>Cumberland</u>	WBS ELEMENT: <u>34817.2FR14</u>
TAX PARCEL <u>9494-54-3495-</u>	ROUTE: <u>Fay Outer Loop (Camden Road)</u>

THIS EASEMENT, made and entered into this the day of 20 17
by and between County of Cumberland
P O Box 449
Fayetteville, North Carolina 28302

hereinafter referred to as GRANTORS, and the Department of Transportation, an agency of the State of North Carolina, 1546 Mail Service Center, Raleigh, NC 27611, hereinafter referred to as the Department;

WITNESSETH

THAT the GRANTORS, for themselves, their heirs, successors, executors, and assigns, for and in consideration of the sum of \$ 1.00 agreed to be paid by the DEPARTMENT to the GRANTORS, do hereby give, grant and convey unto the DEPARTMENT, its successors, and assigns, a temporary easement for highway purposes, subject to the terms and provisions hereinafter set forth, over a portion of real property described in deed(s) recorded in Book 3018, Page 499 in the office of the Register of Deeds of Cumberland County, said easement being described as follows:

Temporary Drainage Easement described as follows:

Point of beginning being N 78°03'9.1" E, 278.084 feet from -Y13- STA 75+00; thence to a point on a bearing of S 86°01'10.6" E, 26.887 feet; thence to a point on a bearing of N 57°19'10.8" E, 39.912 feet; thence to a point on a bearing of S 71°57'14.0" W, 63.542 feet; returning to the point and place of beginning. Having an area of 320 square feet more or less.

COUNTY: Cumberland WBS ELEMENT: 34817.2FR14 TIP/PARCEL NO.: U-2519 BA 148

Said easement widths, station numbers, survey lines and additional easement areas being delineated on that set of plans for State Highway Project 34817.2FR14 on file in the office of the Department of Transportation in Raleigh, North Carolina, and also on a copy of said project plans which will be recorded, pursuant to N.C.G.S 136-19.4, in the Office of the Register of Deeds of Cumberland County, to which plans reference is hereby made for greater certainty of description of the easement areas herein conveyed and for no other purpose.

This EASEMENT is subject to the following terms and provisions only:

The above described Temporary Drainage Easement(s) will terminate upon completion and acceptance of the project. The underlying fee owner shall have the right to continue to use the Temporary Easement area in any manner and for any purpose, including but not limited to the use of said area for access, ingress, egress, and parking, that does not, in the determination of the Department, obstruct or materially impair the actual use of the easement area by the Department of Transportation, its agents, assigns, and contractors.

There are no conditions to this EASEMENT not expressed herein.

TO HAVE AND TO HOLD said temporary easement for highway purposes, subject to the terms and provisions hereinabove set forth, unto the DEPARTMENT, its successors and assigns, and the GRANTORS, for themselves, their heirs, successors, executors and assigns, hereby warrant and covenant that they are the sole owners of the property; that they solely have the right to grant the said temporary easement; and that they will warrant and defend title to the same against the lawful claims of all persons whomsoever;

The Grantors acknowledge that the project plans for Project # 34817.2FR14 have been made available to them. The Grantors further acknowledge that the consideration stated herein is full and just compensation pursuant to Article 9, Chapter 136 of the North Carolina General Statutes for the acquisition of the said interests and areas by the Department of Transportation and for any and all damages to the value of their remaining property; for any and all claims for interest and costs; for any and all damages caused by the acquisition for the construction of Department of Transportation Project # 34817.2FR14, Cumberland County, and for the past and future use of said areas by the Department of Transportation, its successors and assigns for all purposes for which the said Department is authorized by law to subject the same.

IN WITNESS WHEREOF, the GRANTORS have hereunto set their hands and seals (or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors) the day and year first above written.

This instrument does not transfer the herein described interests unless and until this document is accepted by an authorized agent of the Department of Transportation.

CUMBERLAND COUNTY, NORTH CAROLINA

BY: _____ (SEAL)
Glenn B. Adams, Chairman of the Cumberland
County Board of Commissioners

Attest

Candice H. White, Clerk of the Cumberland
County Board of Commissioners

ACCEPTED FOR THE DEPARTMENT OF TRANSPORTATION BY: _____

COUNTY: Cumberland WBS ELEMENT: 34817.2FR14 TIP/PARCEL NO.: U-2519 BA 148

	STATE OF <u>North Carolina</u> COUNTY OF <u>Cumberland</u>
	I, _____ a Notary Public for said County and State, do hereby certify that <u>Candice H. White</u> personally appeared before me this day and acknowledged that she is Clerk of the <u>Cumberland</u> County Board of Commissioners, and that by the authority duly given, the foregoing instrument was signed in its name by its Chairman of the <u>Cumberland</u> County Board of Commissioners, sealed with its corporate seal, and attested by <u>Candice H. White</u> as its Clerk.
	Witness my hand and official stamp or seal, this the _____ day of _____, 20____.
	My commission expires _____ Notary Public



ITEM NO. 2D(5)

**CUMBERLAND
COUNTY**
NORTH CAROLINA

ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

**MEMO FOR THE AGENDA OF THE JUNE 5, 2017
MEETING OF THE BOARD OF COMMISSIONERS**

TO: BOARD OF COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR

THROUGH: TRACY JACKSON, ASSISTANT COUNTY MANAGER 

DATE: JUNE 1, 2017

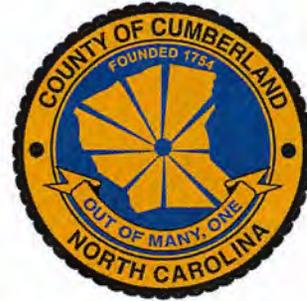
**SUBJECT: UPDATE ON HEADQUARTERS LIBRARY FLOOD
DAMAGE REPAIRS**

BACKGROUND:

The Headquarters Library located at 300 Maiden Lane flooded during Hurricane Matthew. The Board of Commissioners approved a contract for the interior flood damage repairs on January 17, 2017 in the amount of \$135,482. In addition, to the interior damage the parking lot received some damage that also had to be repaired. The cost of making the parking lot repairs is \$13,746. Interior repairs are complete and the parking lot should be completely repaired by the end of this week weather permitting.

RECOMMENDATION/PROPOSED ACTION:

The Facilities Committee reviewed this item at its June 1, 2017 meeting. The Board is not being asked to take any action. This purpose of this item is to provide the Board an update on the status of the repairs that have been made.



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

**Update on Headquarters Library
Flood Damage Repairs**

June 1, 2017

Facilities Committee Meeting

Presentation Overview

- Review Background
- Overview of Damage
- Overview of Construction
- Project Completion and Results



Background Information

- October 8th Hurricane Matthew flooding
- Headquarters Library Basement Level & Parking Lot Damage
- Repair/Renovation Completed

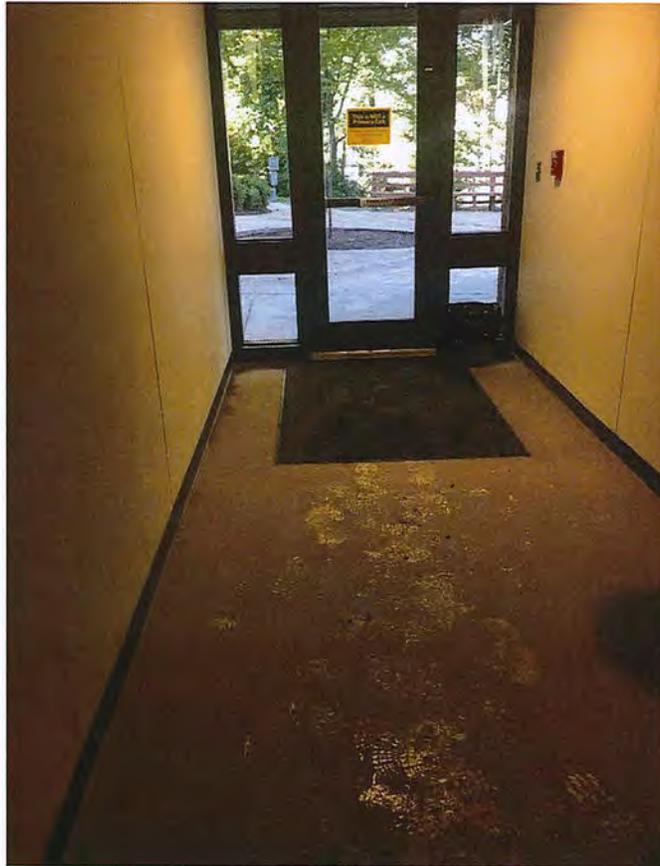


Library Basement Damage

- Library Basement Damage due to 5.5 inches to 6 inches of flood damage
- Flooring & Walls, etc. were damaged as a result
- Repair included new flooring – carpet & laminate vinyl flooring, 50% wall replacement, trim and cabinets



Library Basement Damage



Library Basement Damage



Library Basement Construction



Library Basement Completion



Library Basement Completion



Library Parking Lot Damage

- Library Parking Lot Damage occurred as a result of stormwater runoff
- Subgrade failure and washouts
- Repair included subgrade stabilization, asphalt pavement, new curb & gutter and pavement markings



Library Parking Lot Damage



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

Library Parking Lot Damage



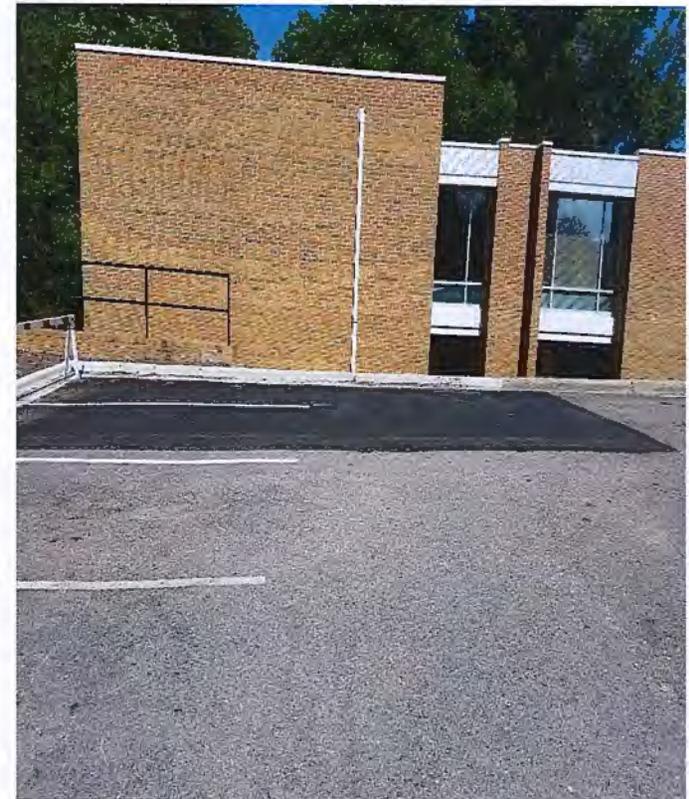
Library Parking Lot Repair



Library Parking Lot Repair



Library Parking Lot Complete



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

Questions?



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

AMY H. CANNON
County Manager

SALLY S. SHUTT
Assistant County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. 2E(1-2)

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JUNE 5, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: JUNE 1, 2017

**SUBJECT: APPROVAL OF THE JUNE 1, 2017 CUMBERLAND COUNTY
POLICY COMMITTEE REPORT AND RECOMMENDATIONS**

BACKGROUND

The Cumberland County Policy Committee met on Thursday, June 1, 2017 and discussed the following agenda:

- 1) Consideration and Approval of Local Priorities for the Governor's Resilient Redevelopment Program
- 2) Consideration of Revisions to the County Purchasing Policy

Separate memos for these items are attached for your convenience. Due to the time sensitivity of several items presented at the June 1 Policy Committee meeting, we are moving the Committee report to the June 5 Board of Commissioners meeting. Minutes of the Committee meeting will be presented at a later date for your review and consideration.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Policy Committee report and recommendations.

/ct

Attachments

CM053117-4

AMY H. CANNON
County Manager

SALLY S. SHUTT
Assistant County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

ITEM NO. 2E(1)

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR THE AGENDA OF THE JUNE 5, 2017
MEETING OF THE BOARD OF COMMISSIONERS

TO: BOARD OF COMMISSIONERS

FROM: TRACY JACKSON, ASST. COUNTY MANAGER 

THROUGH: AMY CANNON, COUNTY MANAGER

DATE: JUNE 1, 2017

SUBJECT: CONSIDERATION AND APPROVAL OF LOCAL PRIORITIES
FOR THE GOVERNOR'S RESILIENT REDEVELOPMENT
PROGRAM

BACKGROUND:

After Hurricane Matthew, the North Carolina Legislature approved a Resilient Redevelopment Planning effort as part of the 2016 Disaster Recovery Act which was then rolled out by the Governor in January of 2017. This program provided follow-up assistance for the communities that were damaged by the hurricane, specifically to prepare locally driven recovery plans to identify redevelopment strategies, innovative reconstruction projects, and retrospective actions needed to make the communities more resilient. Fifty (50) Counties were to have plans by May of 2017, which required holding a series of three community meetings in each county, one each in February, March, and mid-April.

The state hired a consultant who was assigned to Cumberland County and facilitated a process that identified unmet needs which could be presented to the State for additional resources. The plan included:

- Building on what had already done in terms of recovery actions
- Working with local officials and the community to verify firsthand experience about the flood impacts
- Determine where current resources were not adequate and then help tie these unmet needs to specific areas such as housing, infrastructure, economic development, and environment to more formally identify the unmet needs in the community

The recommended priorities that resulted from meetings with public officials and the public are listed below:

HIGH	<ul style="list-style-type: none"> • 1 - Critical Facilities Flood Protection (Fayetteville, Spring Lake/Hope Mills, PWC) • 2 - Critical Facilities Backup Power • 3 - Fayetteville and Cumberland County Acquisition/Elevation of Damaged Homes and Mitigation Reconstruction • 4 - Fayetteville/Cumberland County Housing Rehabilitation Assistance • 5 - Fayetteville Affordable Housing Supply • 6 - City/County PWC Resilient Power (Microgrid) • 7 - Fayetteville/Cumberland County Dam Rehabilitation and Replacement
MODERATE	<ul style="list-style-type: none"> • 8 - Cumberland County Stream Restoration • 9 - Stream Gauges and Early Warning Network • 10 - Stormwater Management Improvements • 11 - Cumberland County Qualified Local Contractor Program for Reconstruction • 12 - Augmented Flood Mapping • 13 - Fayetteville Downtown Revitalization
LOW	<ul style="list-style-type: none"> • 14 - Open Space and Flood/Stormwater Retention Areas • 15 - Flood Protection of Roads • 16 - Flood Protection of Bridges • 17 - Cumberland County Agricultural Alternative Energy Supply • 18 - Interstate-95 Multi-County Coordinated Evacuation/Rerouting Plan

RECOMMENDED/PROPOSED ACTION:

This item was approved by the Policy Committee at its June 1, 2017 meeting and forwarded on to the full Board for further consideration. Staff recommends approval of the rankings as shown above.

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO. 2E(2)

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
JUNE 5, 2017**

TO: BOARD OF COUNTY COMMISSIONERS
FROM: VICKI EVANS, FINANCE DIRECTOR *VE*
DATE: JUNE 1, 2017
SUBJECT: APPROVAL OF REVISED PURCHASING POLICY

BACKGROUND

During the policy committee meeting of June 1, 2017, Vicki Evans, Finance Director, and Amanda Bullard, Purchasing Manager presented changes to the County's Purchasing Policy. Recent changes to staffing, financial software updates and the finance department's added role within the contract review process created the need for a revision. The revised policy is more comprehensive and now addresses several key practices that have been an integral part of County procurement, including: dollar thresholds for contractual signatures and bid requirements for the purchase of services.

The policy committee recommended approval of the revised policy contingent on a change within section **3.3 Purchases & Services**, under the section \$1,000 - \$89,999.99. The first sentence shall now read as follows: Department heads **shall** solicit proposals for services or purchases of apparatus, supplies, materials or equipment when the estimated cost is between \$1,000 - \$29,999.99. The correction is shown in the attached revised policy.

RECOMMENDATION/PROPOSED ACTION

Management recommends the Board of Commissioners accept the Policy Committee's recommendation and approve the revised Purchasing Policy.

Celebrating Our Past... Embracing Our Future

3.3 Purchases & Services

Less than \$1,000

Department heads may authorize services or purchases of apparatus, supplies, materials or equipment up to \$999.99 without a purchase order if sufficient funds are budgeted and available within the department budget. Prior to the purchase departments must ensure there is an appropriation authorizing the obligation and that sufficient funds will remain in the appropriation to pay the amounts that are expected to come due in the fiscal year in which the obligation is incurred.

\$1,000 – \$29,999.99

Department heads shall solicit proposals for services or purchases of apparatus, supplies, materials or equipment when the estimated cost is between \$1,000 - \$29,999.99. County Purchasing will review the purchase upon receipt of requisition to ensure compliance with County policies. County Purchasing may elect to solicit additional proposals on a random basis or if experience has revealed that a more favorable price is available.

3.4 Purchases of apparatus, supplies, materials, or equipment

\$30,000 – \$89,999.99

Informal bids are required for any purchase of apparatus, supplies, materials, or equipment that requires an expenditure of \$30,000 - \$89,999.99, except for purchases that qualify under the Competitive Bidding Exceptions as per N.C.G.S 143-129(c). Departments shall submit specifications to County Purchasing for purchases in this category.

\$90,000 and Above

Formal bids are required for any purchase of apparatus, supplies, materials, or equipment in amounts of \$90,000 or more, with exception of purchases that qualify under the Competitive Bidding Exceptions as per N.C.G.S 143-129(e). Departments shall submit specifications to County Purchasing for purchases in this category. The County Manager will must approve bid awards in amounts between \$90,000 - \$99,999.99. The Board of County Commissioners must approve bid awards in amounts of \$100,000 or greater.

3.5 Purchase of Services

\$30,000 and Above

An Informal RFP process is required for services estimated to cost \$30,000 or more. County Purchasing will review the proposal upon receipt of requisition to ensure compliance with county policies. County Purchasing may elect to solicit additional proposals on a random basis or if experience has revealed that a more favorable price is available.

3.6 Procurement Cards

The procurement card program was established to provide a more rapid turnaround of requisitions for low dollar value goods, and to reduce paperwork and handling costs. Procurement cardholders may initiate transactions in person, or by telephone, within the established limits of these procedures. Department heads may designate individuals to receive procurement cards. Procurement cardholders must attend a class in County Purchasing addressing the guidelines involved in the responsibility associated with the card. To ensure pre-audit requirement compliance, funds for each department's estimated procurement card charges shall be encumbered at the beginning of each fiscal year.

3.7 Contracts

All contracts for expenditures, in amounts of \$50,000 or more require County Manager signature. Contracts resulting from a formal bid process for expenditures in amounts of \$100,000 or more require Chairman to the Board of Commissioners signature, after Board approval. Contracts with a total amount less than \$50,000 may be signed by the Department head.

These signature requirements pertain to all contracts in which the county is obligated to expend funds, even if the funds have been approved by the Board of Commissioners in the original budget.

3.8 General Statute Compliance

North Carolina general statutes allow local policy to be more restrictive than general statute. This policy is more restrictive regarding bid requirements of services and dollar thresholds for contractual signatures. Periodically, legislation results in changes to general statutes. This policy shall be automatically updated upon changes in general statutes referenced within this policy, except for bid requirements of services and dollar thresholds for contractual signatures.

4.0 IMPLEMENTATION

The Finance Director is responsible for implementing and enforcing this Policy and to interpret it consistent with its spirit and intent, fiscal prudence and accountability. The Finance Director is authorized to prescribe additional administrative instructions for implementing the above policy.

**County of Cumberland
Policies & Procedures**

Subject: Purchasing Policy

Policy No. _____ **Revision No.** _____ **Date:** _____

Approved By: _____
County Attorney County Manager

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1.0 PURPOSE

This manual has been developed as a resource for Cumberland County employees to follow when procuring goods and services on behalf of the County. The policy and procedures provided in this manual were established to ensure the fair and equitable treatment of all persons involved in public purchasing, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity, in accordance with North Carolina General Statutes (N.C.G.S).

Commented [AB1]: 1.0 is new. Update is consistent with formatting of other approved County policies.

2.0 SCOPE

This policy applies to all County employees conducting purchases on behalf of Cumberland County.

Commented [AB2]: 2.0 is new. Update is consistent with formatting of other approved County Policies.

3.0 POLICY

3.1 Local Preference Policy

Contracts for the provision of services in any amount and all contracts for the purchase of apparatus, materials, supplies and equipment in which the aggregate purchase price in any single contract is less than \$30,000 shall be awarded to local vendors or suppliers, to the greatest extent possible, in accordance with the further conditions set out herein.

Local vendors or suppliers shall be those who demonstrate that they pay business personal or real property taxes and are either self-employed residents of Cumberland County or employ at least one resident of Cumberland County as an employee or officer of the contracting business entity.

Commented [AB3]: 3.1 is relocated, was 8.0 in previous policy.

3.2 Purchase Orders

All services and purchases in amounts of \$1,000 and more must have a purchase order prior to the purchase being made or the services being rendered. All purchases of goods in an amount greater than \$500 requires a document (invoice, quote, proposal, etc.) with sale details.

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Commented [AB4]: 3.2 language now includes services.

3.3 Purchases & Services

Less than \$1,000

Department heads may authorize services or purchases of apparatus, supplies, materials or equipment up to \$999.99 without a purchase order if sufficient funds are budgeted and available within the department budget. Prior to the purchase departments must ensure there is an appropriation authorizing the obligation and that sufficient funds will remain in the appropriation to pay the amounts that are expected to come due in the fiscal year in which the obligation is incurred.

Commented [AB5]: 3.3 language now includes services.

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Deleted: <#>PURCHASE OF \$1,000.00 OR LESS¶

\$1,000 – \$29,999.99

Department heads shall solicit proposals for services or purchases of apparatus, supplies, materials or equipment when the estimated cost is between \$1,000 - \$29,999.99. County Purchasing will review the purchase upon receipt of requisition to ensure compliance with County policies. County Purchasing may elect to solicit additional proposals on a random basis or if experience has revealed that a more favorable price is available.

Commented [AB6]: Language now includes services.

Deleted: Department Heads may authorize purchases of apparatus, supplies, materials or equipment up to \$1,000.00 without a purchase order if sufficient funds are budgeted and available in the department budget. Invoices must be immediately turned into Finance for payment to insure the obligation is recorded in the financial records in a timely manner.¶

3.4 Purchases of apparatus, supplies, materials, or equipment

\$30,000 – \$89,999.99

Informal bids are required for any purchase of apparatus, supplies, materials, or equipment that requires an expenditure of \$30,000 - \$89,999.99, except for purchases that qualify under the Competitive Bidding Exceptions as per N.C.G.S 143-129(e). Departments shall submit specifications to County Purchasing for purchases in this category. \$90,000 and Above

Deleted: 2. PURCHASES IN AMOUNTS GREATER THAN \$1,000.00 OR LESS¶ [1]

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Commented [AB7]: Language now includes services; \$5,000 increased to [2]

Deleted: Department Heads may solicit proposals for purchases of apparatus, [3]

Formal bids are required for any purchase of apparatus, supplies, materials, or equipment in amounts of \$90,000 or more, with exception of purchases that qualify under the Competitive Bidding Exceptions as per N.C.G.S 143-129(e). Departments shall submit specifications to County Purchasing for purchases in this category. The County Manager must approve bid awards in amounts between \$90,000 - \$99,999.99. The Board of County Commissioners must approve bid awards in amounts of \$100,000 or greater.

Deleted: 3. PURCHASE IN AMOUNTS GREATER THAN \$5,000.00 OR LESS¶ [4]

Commented [AB8]: Language now includes services, \$5,000 increased to [5]

Deleted: Purchases of apparatus, supplies, materials or equipment when the estim [6]

3.5 Purchase of Services

\$30,000 and Above

An **Informal RFP** process is required for services estimated to cost \$30,000 or more. County Purchasing will review the proposal upon receipt of requisition to ensure compliance with county policies. County Purchasing may elect to solicit additional proposals on a random basis or if experience has revealed that a more favorable price is available.

Deleted: 4. PURCHASES IN AMOUNTS BEGINNING AT \$90,000.00 OR LESS¶ [7]

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Commented [AB9]: Details of 4 and 5 are now within procedures.

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Commented [AB10]: 3.5 is new. Now requiring stricter bid requirements on [10]

3.6 Procurement Cards

The procurement card program was established to provide a more rapid turnaround of requisitions for low dollar value goods, and to reduce paperwork and handling costs. Procurement cardholders may initiate transactions in person, or by telephone, within the established limits of these procedures. Department heads may designate individuals to receive procurement cards. Procurement cardholders must attend a class in County Purchasing addressing the guidelines involved in the responsibility associated with the card. To ensure pre-audit requirement compliance, funds for each department's estimated procurement card charges shall be encumbered at the beginning of each fiscal year.

3.7 Contracts

All contracts for expenditures, in amounts of \$50,000 or more require County Manager signature. Contracts resulting from a formal bid process for expenditures in amounts of \$100,000 or more require Chairman to the Board of Commissioners signature, after Board approval. Contracts with a total amount less than \$50,000 may be signed by the Department head.

These signature requirements pertain to all contracts in which the county is obligated to expend funds, even if the funds have been approved by the Board of Commissioners in the original budget.

3.8 General Statute Compliance

North Carolina general statutes allow local policy to be more restrictive than general statute. This policy is more restrictive regarding bid requirements of services and dollar thresholds for contractual signatures. Periodically, legislation results in changes to general statutes. This policy shall be automatically updated upon changes in general statutes referenced within this policy, except for bid requirements of services and dollar thresholds for contractual signatures.

4.0 IMPLEMENTATION

The Finance Director is responsible for implementing and enforcing this Policy and to interpret it consistent with its spirit and intent, fiscal prudence and accountability. The Finance Director is authorized to prescribe additional administrative instructions for implementing the above policy.

Commented [AB11]: 3.6 was previously in procedure. New to the policy.

Commented [AB12]: 3.7 is new. Clarifying limits for signature requirements.

Commented [AB13]: 3.8 is new. Added so that if/when referenced statute changes policy does not have to be reapproved by the BOCC.

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Deleted: <#>SPECIFICATIONS:¶

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The department initiating the request will prepare specifications. They should not be tailored to a specific product and must not be extremely restrictive. It is better to use general terms such as standard gasoline tank or gasoline tank with 15-20 gallon capacity rather than a 20-gallon tank.

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<#>PREBID CONFERENCE:¶

¶

The purchasing division will schedule a prebid conference for purchases that contain complex requirements to facilitate the receipt of acceptable proposals. A representative from the requesting department must attend the conference to answer questions related to the specifications.

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Deleted: 8. . LOCAL PREFERENCE POLICY¶

¶

Contracts for the provision of services in any amount and all contracts for the purchase of apparatus, materials, supplies and equipment in which the aggregate purchase price in any single contract is less than \$30,000 shall be awarded to local vendors or suppliers ... [11]

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Deleted: 9. . OTHER MATTERS:¶

¶

... [12]

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2. PURCHASES IN AMOUNTS GREATER THAN \$1,000.00 BUT LESS THAN \$5,000.00:

Page 2: [2] Commented [AB7] Amanda Bullard 5/1/2017 11:58:00 AM

Language now includes services; \$5,000 increased to \$29,999.99 to be in accordance with general statutes; and details of 2 are now within procedure.

Page 2: [3] Deleted Amanda Bullard 5/1/2017 11:15:00 AM

Department Heads may solicit proposals for purchases of apparatus, supplies, materials or equipment when the estimated cost is greater than \$1,000.00 but less than \$5,000.00. Competitive responses must be received and recorded. At a minimum, the date, vendor's business name, telephone number, the name of the individual providing the quotation and the name of the person receiving the quotation must be recorded. The bids received must be attached to the requisition submitted to the purchasing division. The purchasing division may elect to solicit additional proposals on a random basis or if by experience they conclude that a more favorable price is available. The purchasing division will award the bid for purchase contracts if the expenditure is less than \$5,000.00 unless the requesting department reserves the right to do so.

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3. PURCHASE IN AMOUNTS GREATER THAN \$5,000.00 BUT LESS THAN \$90,000.00:

Page 2: [5] Commented [AB8] Amanda Bullard 5/1/2017 12:03:00 PM

Language now includes services, \$5,000 increased to \$30,000 to be in accordance with general statutes; and details of 3 are now within procedure.

Page 2: [6] Deleted Amanda Bullard 5/1/2017 11:16:00 AM

Purchases of apparatus, supplies, materials or equipment when the estimated cost is greater than \$5,000.00 but less than \$90,000.00 will be processed by the following informal bid procedure as described in GS 143-131. Informal bids are made confidential until a contract is awarded. The law specifies that these bids are not subject to public inspection or public record until the contract is awarded. No bids that are bid informally can be disclosed until the purchase order has been issued.

The award of the bid will be made to the lowest responsible bidder, or bidders taking into consideration quality, performance and the time specified in the proposals for the performance of the contract.

The Department Head will award the bid for all purchases in the amounts more than \$5,000.00 but less than \$90,000.00. NOTE: VENDOR MAY NOT BE NOTIFIED UNTIL PURCHASE ORDER IS ISSUED.

Departments will submit specifications/requisitions (see Section 6 below) to the purchasing division for purchases in this category. The purchasing division will then solicit proposals in accordance with the appropriate statutes. The department is encouraged to indicate on the

requisition/specifications the names and addresses of vendors that have been contacted regarding the proposed purchase.

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4. PURCHASES IN AMOUNTS BEGINNING AT \$90,000.00 BUT LESS THAN \$100,000.00:

Page 2: [8] Deleted Amanda Bullard 5/1/2017 1:43:00 PM

When the estimated cost is \$90,000.00 or greater, formal bids will be solicited in accordance with GS 143-129. The County Manager will award purchase contracts in amounts beginning at \$90,000.00 through \$99,999.99. The requesting department will review all the proposals and will forward a written recommendation to the county manager. The County Manager will then consider the award of the bid and will notify the effected department and the purchasing division of his decision. Specifications, Request for Bids and Prebid Conferences will be handled as outlined in Section 3.

Departments will submit specifications/requisitions (see Section 6 below) to the purchasing division for purchases in this category. The purchasing division will then solicit proposals in accordance with the appropriate statutes. The department is encouraged to indicate on the requisition/specifications the names and address of vendors that have been contacted regarding the proposed purchase.

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PURCHASES IN AMOUNTS OVER \$100,000.00 AND OVER:

The Board of County Commissioners will award purchase contracts in amounts greater than \$100,000.00. The requesting department will review all the proposals and will forward a written recommendation to the County Manager. The Manager will schedule the award of the bid for consideration by the Board at a scheduled meeting.

Departments will submit specifications/requisitions (see Section 6 below) to the purchasing division for purchases in this category. The purchasing division will then solicit proposals in accordance with the appropriate statutes. The department is encouraged to indicate on the requisition/specifications the names and addresses of vendors that have been contacted regarding the proposed purchase.

Page 2: [10] Commented [AB10] Amanda Bullard 5/1/2017 12:05:00 PM

3.5 is new. Now requiring stricter bid requirements on services to ensure competitive purchasing practices.

Page 3: [11] Deleted Amanda Bullard 5/1/2017 11:22:00 AM

8. LOCAL PREFERENCE POLICY

Contracts for the provision of services in any amount and all contracts for the purchase of apparatus, materials, supplies and equipment in which the aggregate purchase price in any single contract is less than \$30,000 shall be awarded to local vendors or suppliers, to the greatest extent possible, in accordance with the further conditions set out herein.

Local vendors or suppliers shall be those who demonstrate that they pay business personal or real property taxes and are either self-employed residents of Cumberland County or employ at least one resident of Cumberland County as an employee or officer of the contracting business entity

Page 3: [12] Deleted

Amanda Bullard

5/1/2017 1:45:00 PM

9. OTHER MATTERS:

The Finance Officer shall prescribe additional administrative instructions for implementing the above policy.



ITEM NO. 2F

**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

OFFICE OF THE RISK MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS
CONSENT AGENDA OF JUNE 5, 2017

TO: BOARD OF COUNTY COMMISSIONERS

THRU: VICKI EVANS, FINANCE DIRECTOR *vfe*

FROM: PATRICIA LUCAS, RISK MANAGEMENT COORDINATOR

DATE: May 19, 2017

SUBJECT: APPROVAL OF DECLARATION OF
SURPLUS COUNTY PROPERTY AND AUTHORIZATION TO
ACCEPT INSURANCE SETTLEMENT

BACKGROUND:

DATE OF ACCIDENT: APRIL 30, 2017

VEHICLE: 2015 FORD EXPLORER

VIN: 1FM5K8AR5FGA35589

FLEET#: FL572

DEPARTMENT: Sheriff's Office

SETTLEMENT OFFER: \$17,595.91

INSURANCE COMPANY: Travelers

This is a total loss settlement offer.

RECOMMENDATION/PROPOSED ACTION:

Management recommends that the Board of Commissioners:

1. Declare the vehicle described above as surplus
2. Authorize the Risk Management Coordinator to accept \$17,595.91 (\$18,595.91 - \$1,000 deductible) as settlement
3. Allow Travelers to take possession of the wrecked (surplus) vehicle
4. Approve Budget Ordinance Amendment B170848 in the amount of \$17,596, recognizing the insurance settlement. Please note this amendment requires no additional county funds.



Mike Stillitano - Claim Representative
Albany Claim Service Center
PO Box 220, Buffalo, NY 14240
Office: 716-849-8082
Fax: 1-866-422-8263

May 16, 2017

Claim Number: R7C2369.001
Date of Loss: 4/30/17
Vehicle: 2015 Ford Explorer
VIN: 1FMSK8AR5FGA33589

To Whom It May Concern:

We have appraised the above referenced vehicle and determined it to be a total loss. After considering all of its options, mileage, and general condition, we have determined the actual cash value (ACV) to be as follows:

Adjusted Value \$ 18,117.00
DMV + \$ 60.00
Decals - \$418.91
Deductible - \$ 1,000.00
Total \$ 17,595.91

Please contact me with any questions or concerns.

Sincerely,

Mike Stillitano

COUNTY OF CUMBERLAND

NORTH CAROLINA

Proclamation

WHEREAS, the International Kingdom Covenant Churches is conducting a "Plan, Purpose, Process and Promise Conference 2017" in Cumberland County Sunday, June 4 through Saturday, June 10, 2017; and

WHEREAS, the "Plan, Purpose, Process and Promise Conference 2017" will conclude on Saturday, June 10 with a powerful Youth Summit at Fayetteville State University; and

WHEREAS, topics of discussion and roundtable events will include real talk-sexting and social media, school versus prison, financial networking, leadership development, a sport component and college tours; and

WHEREAS, the Youth Summit is designed to empower, enlighten and reach the youth in Cumberland County and surrounding areas and is expected to host 500 plus young people; and

WHEREAS, the Youth Summit will be followed by a Gospel concert with world renowned gospel youth artist Jekalyn Curr; and

WHEREAS, the objective is to incorporate City and County leaders and officials to sponsor this event with time, donations and educational materials to ensure that our youth continue to achieve the necessary tools available to become successful citizens someday.

NOW THEREFORE, WE, the Cumberland County Board of Commissioners, do hereby proclaim Saturday, June 10, 2017 as

"INTERNATIONAL KINGDOM COVENANT CHURCHES' YOUTH SUMMIT DAY" in Cumberland County and recognize that the future of our Cumberland County community depends upon the abilities of today's youth as they prepare to assume future roles in our community.

Adopted this 5th day of June, 2017.

Glenn B. Adams, Chairman
Cumberland County Board of Commissioners

**Approval of Budget Ordinance Amendments for the June 5, 2017
Board of Commissioners' Agenda**

General Fund 101

- 1) **Health Department - Budget Ordinance Amendment B171068 to recognize additional Food and Lodging State funds received in the amount of \$19,340 to support Environmental Health operating needs.**

The Board is requested to approve Budget Ordinance Amendment B171068 in the amount of \$19,340 representing State funds received by Environmental Health. These funds will be used to support Environmental Health program supplies.

Please note this amendment requires no additional county funds

School Fund 106

- 2) **School Capital Outlay Category I - Budget Ordinance Amendment B170570 in the amount of \$760,714 for capital outlay Category I.**

The Board is requested to approve Budget Ordinance Amendment B170570 in the amount of \$760,714. This revision is to appropriate fund balance (sales tax) for capital outlay category I (buildings) expenditures as approved by the Cumberland County Board of Education on May 9, 2017.

Please note this amendment requires no additional county funds.

- 3) **School Capital Outlay Category II - Budget Ordinance Amendment B170572 in the amount of \$177,723 for capital outlay category II.**

The Board is requested to approve Budget Ordinance Amendment B170572 in the amount of \$177,723. This revision is to appropriate fund balance (sales tax) for capital outlay category II (equipment) expenditures as approved by the Cumberland County Board of Education on May 9, 2017.

Please note this amendment requires no additional county funds.

4) School Capital Outlay Category III - Budget Ordinance Amendment B170577 in the amount of \$31,946 for capital outlay category III.

The Board is requested to approve Budget Ordinance Amendment B170577 in the amount of \$31,946. This revision is to appropriate fund balance (sales tax) for capital outlay category III (vehicles) expenditures as approved by the Cumberland County Board of Education on May 9, 2017.

Please note this amendment requires no additional county funds.

Fire Districts

5) Cotton Fire District Budget Ordinance Amendment B170592 to recognize additional tax revenue of \$21,911.

The Board is requested to approve Budget Ordinance Amendment number B170592 to recognize additional tax revenue of \$21,911 to be used towards all expenses associated with the fire district.

Please note that this amendment requires no additional County funds.

6) Eastover Fire District Budget Ordinance Amendment B170593 to recognize additional tax revenue of \$11,066.

The Board is requested to approve Budget Ordinance Amendment number B170593 to recognize additional tax revenue of \$11,066 to be used towards all expenses associated with the fire district.

Please note that this amendment requires no additional County funds.

7) Gray's Creek Fire District #18 Budget Ordinance Amendment B170595 to recognize additional tax revenue of \$8,000.

The Board is requested to approve Budget Ordinance Amendment number B170595 to recognize additional tax revenue of \$8,000 to be used towards all expenses associated with the fire district.

Please note that this amendment requires no additional County funds.

- 8) Gray's Creek Fire District #24 Budget Ordinance Amendment B170596 to recognize additional tax revenue of \$8,000.**

The Board is requested to approve Budget Ordinance Amendment number B170596 to recognize additional tax revenue of \$8,000 to be used towards all expenses associated with the fire district.

Please note that this amendment requires no additional County funds.

Crown Center Fund

- 9) Crown Center Budget Ordinance Amendment B170896 to repair the retaining wall at the Crown Complex of \$40,000.**

The Board is requested to approve Budget Ordinance Amendment number B170896 to repair the retaining wall at the Crown Complex in the amount of \$40,000. These funds will be needed to cover the repair of the retaining wall that was damaged by Hurricane Matthew. FEMA funds from the Federal government in the amount of \$30,000 and from the State of North Carolina in the amount of \$10,000 are being recognized.

Please note that this amendment requires no additional County funds.

Federal Drug Forfeiture Fund

- 10) Federal Drug Forfeiture Budget Ordinance Amendment B171212 to purchase ballistic vests in the amount of \$27,000.**

The Board is requested to approve Budget Ordinance Amendment number B171212 to purchase ballistic vests for new employees. This expenditure will be paid from forfeiture funds.

Please note that this amendment requires no additional County funds

AMY H. CANNON
County Manager

SALLY S. SHUTT
Assistant County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. _____

3

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JUNE 5, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: MAY 31, 2017

SUBJECT: PUBLIC HEARING ON PROPOSED ECONOMIC DEVELOPMENT INCENTIVES FOR eCLERX, LLC

BACKGROUND

The June 5, 2017 public hearing is to consider an economic development incentive package for eClerx, LLC. If we are successful with this recruitment effort, the proposed project would create 130 new jobs with an average salary of approximately \$33,500 and a comprehensive benefits package. The company would invest approximately \$1.3M in equipment and building improvements. The company is also working with the State of North Carolina, the North Carolina Community College System and the City of Fayetteville for additional economic development support.

We are requesting consideration of a local incentive grant, not to exceed \$37,500. The grant would be paid on a pro-rata basis, as jobs are created. Cumberland County and the City of Fayetteville are working together to secure an equal amount of support for this important project. If approved, funds from the County and the City of Fayetteville would be eligible to qualify as "Matching Funds" for discretionary grants from the State of North Carolina.

The notice for Public Hearing was published on May 25, 2017 in the Fayetteville Observer and is attached to this memo.

RECOMMENDATION/PROPOSED ACTION

Hold the June 5, 2017 public hearing for eClerx, LLC and direct staff to process the appropriate paperwork.

CM053117-2

Order Confirmation

NOTICE OF PUBLIC HEARING
 NOTICE is hereby given that the Cumberland County Board of Commissioners will hold a public hearing in Room 118 of the County Courthouse, 117 Dick Street, Fayetteville on Monday, June 5, 2017 beginning at 9:00 a.m., or as soon thereafter as may be heard on the following:
 In accordance with North Carolina General Statute §158-7.1(c), the purpose of the hearing will be to receive public comments on a proposed Economic Development Incentive being considered for eClerx LLC whose expanded operations would be located at 235 N. McPherson Church Road. The project is expected to (1) create a significant investment in real estate and equipment, in excess of \$1 million and (2) create up to 130 new jobs in Cumberland County. The County will recover the cost and the public will benefit through future property and business taxes, stimulation of the economy, promotion of business and the creation of jobs. The proposed Cumberland County incentive offer consists of a performance based, job creation grant, not to exceed \$37,500.
 All persons interested in this Incentive are invited to attend this public hearing and present their views.

This the 25th day of May, 2017.
 Candice H. White
 Clerk to the Board

5/25 4909459

Ad Order Number 0004909459
Customer CUMB CO ATTORNEY'S
Sales Rep. 0090
Customer Account 017971203
Order Taker webFFPC
Customer Address PO BOX 1829, ,
 FAYETTEVILLE NC 28302 USA
Order Source Web
Customer Phone 910-678-7762
Order Invoice Text Public Hearing - June 5, 2017

Payor Customer CUMB CO ATTORNEY'S
PO Number
Payor Account 017971203
Ordered By
Payor Address PO BOX 1829, ,
 FAYETTEVILLE NC 28302 USA
Customer Fax 910-678-7758
Customer EMAIL ctyndall@co.cumberland.nc.us
Payor Phone 910-678-7762
Special Pricing None

Net Amount	Tax Amount	Total Amount	Amount Due
\$152.32	\$0.00	\$152.32	\$152.32

Payment Method	Payment Amount
	\$0.00

Ad Number	Ad Type	Ad Size	Color
0004909459-01	CL Legal Line	: 1.0 X 34 cl	<NONE>
Product	Placement/Classificatio	Run Dates	# Inserts Cost
FO::	401 - Legals	5/25/2017	1 \$147.22
OL::	401 - Legals	5/25/2017	1 \$5.10

AMY H. CANNON
County Manager

Sally Shutt
Assistant County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

ITEM NO. 4

OFFICE OF THE COUNTY MANAGER

**MEMO FOR THE AGENDA OF THE JUNE 5, 2017
MEETING OF THE BOARD OF COUNTY COMMISSIONERS**

TO: THE BOARD OF COUNTY COMMISSIONERS

FROM: W. TRACY JACKSON, ASST. COUNTY MANAGER

THROUGH: AMY H. CANNON, COUNTY MANAGER

DATE: MAY 30, 2017

**SUBJECT: CONSIDERATION OF REQUEST TO NAME THE
CUMBERLAND COUNTY COURTHOUSE IN HONOR OF JUDGE
E. MAURICE BRASWELL**

BACKGROUND

At the May 23, 2017 Policy Committee Meeting, a request and petition from Superior Court Judge James Ammons, Jr. and others to name the Cumberland County Courthouse in honor of Judge E. Maurice Braswell was reviewed. There was a brief presentation showing possible options for displaying the proposed name on the Cumberland County Courthouse. This item was first considered by the Facilities Committee on May 4, 2017, and Superior Court Judge James Ammons, Jr. and Register of Deeds Lee Warren both spoke briefly about the request at the May 15, 2017 Board of Commissioners' Meeting. A copy of the minutes from the May 23rd Policy Committee meeting is included with this memo as a reference.

RECOMMENDATION/PROPOSED ACTION:

The Policy Committee unanimously approved Option 1 of the staff recommendation in addition to approving a brass plaque be placed in the interior of the courthouse. The proposed action is to consider approval of the Policy Committee's recommendation.

DRAFT

CUMBERLAND COUNTY POLICY COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
MAY 23, 2017 – 3:00 P.M.
SPECIAL MEETING MINUTES

MEMBERS PRESENT: Commissioner Charles Evans, Chairman
Commissioner Michael Boose
Commissioner Larry Lancaster

OTHERS PRESENT: Amy Cannon, County Manager
Tracy Jackson, Assistant County Manager
Melissa Cardinali, Assistant County Manager for Finance/
Administrative Services
Rick Moorefield, County Attorney
Jeffery Brown, Engineering & Infrastructure Director
Judge Jim Ammons, Resident Superior Court Judge
Lee Warren, Register of Deeds
Candice White, Clerk to the Board
Press

1. CALL TO ORDER

Commissioner Evans called the meeting to order.

Amy Cannon, County Manager, requested moving Item 3. to Item 2. so naming of the courthouse could be considered first since Judge Jim Ammons, Resident Superior Court Judge, and Lee Warren, Register of Deeds, were present.

MOTION: Commissioner Boose moved to approve the agenda with Item 3. becoming Item 2. and Item 2. becoming Item 3.

SECOND: Commissioner Evans

VOTE: UNANIMOUS (3-0)



2. CONSIDERATION OF REQUEST TO NAME THE CUMBERLAND COUNTY COURTHOUSE IN HONOR OF JUDGE E. MAURICE BRASWELL

BACKGROUND

Superior Court Judge James Ammons, Jr. and others have presented a request and petition to name the Cumberland County Courthouse in honor of retired Superior Court Judge E. Maurice Braswell. This item was considered by the Facilities Committee on May 4, 2017, and Superior Court Judge James Ammons, Jr. and Register of Deeds Lee Warren both spoke briefly about the request at the May 15, 2017 Board of Commissioners' Meeting.

DRAFT

RECOMMENDATION/PROPOSED ACTION:

Staff presents this information for the Policy Committee's review and consideration.

Commissioner Evans recognized Judge Ammons and Mr. Warren and extended an opportunity for them to offer comments.

Mr. Warren spoke to Judge Braswell's military service stating he was a decorated World War II veteran, was awarded six Bronze Stars and was also a prisoner of war. Mr. Warren stated Judge Braswell never thought twice about serving his country because his country needed him. Mr. Warren stated Judge Braswell was a great mentor to kids in his neighborhood when he was growing up and he does not know of anyone finer or more befitting of this honor.

Judge Ammons stated the group making the request to name the courthouse in honor of Judge Braswell realizes the request is somewhat unusual because there are only two other courthouses in North Carolina named for someone; Franklin County for Judge Hamilton H. Hobgood and New Hanover County for retired District Attorney Allen Cobb, Sr. Judge Ammons stated there are scores of people who made this courthouse and judicial system what they are today and many others who served honorably and with distinction, but there is no one more deserving of this honor than Judge E. Maurice Braswell, a man of impeccable character and a public servant for fifty years.

MOTION: Commissioner Lancaster moved to name the Cumberland County Courthouse in honor of Judge E. Maurice Braswell.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (3-0)

Ms. Cannon asked the committee to consider the request to have Judge Braswell's name added to the courthouse and stated Jeffrey Brown, Engineering and Infrastructure Director, prepared some options for the committee to consider. Mr. Brown displayed pictures of the E. Newton Smith building that has no exterior signage on the building but rather two street signs. Mr. Brown stated there is also a plaque located in the first floor conference room. Mr. Brown displayed images of the rear of the courthouse and two options for the front of the courthouse along with the estimated costs for each.

Option #1

Leave the current 16-inch letters in place with Judge Braswell's name above in 12-inch letters.....

- Materials - \$3,014
 - Installation - \$2,700
- Total = \$5,714

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Option #2

Lower the current letters and place Judge Braswell's name in 16-inch letters above it.....

- Materials - \$4,606
- Installation - \$5,950

Total = \$10,556

Mr. Brown stated Option #2 will present a problem because if the existing letters are lowered, the placement of the former letters and the patching of the holes in the facade will always be visible.

Questions and discussion followed.

MOTION: Commissioner Boose moved to select Option #1 with an interior brass plaque.

SECOND: Commissioner Lancaster

DISCUSSION: Judge Ammons stated Option #1 is acceptable and is cost-wise. Judge Ammons stated it is still the Cumberland County Courthouse but having Judge Braswell's name displayed accomplishes the group's request. Judge Ammons suggested the brass plaque could replace the map of fire exits thus allowing the original plaque on the opposite side to remain. Mr. Warren asked whether it would be possible in another budget year to do something similar on the rear of the courthouse because that is where 90% of people see the courthouse. Judge Ammons suggested using the larger letters on the rear of the courthouse above the current letters. Mr. Brown stated that would be at the discretion of the Board of Commissioners.

VOTE: UNANIMOUS (3-0)

Ms. Cannon stated this item will be brought before the full Board at the June 5, 2017 meeting as an item of business so Mr. Brown can display the images.

3. CONSIDERATION OF A FACILITIES NAMING POLICY

BACKGROUND:

At the May 4, 2017 Facilities Committee Meeting, the Committee received a request and petition from Superior Court Judge James Ammons, Jr. and others to rename the Cumberland County Courthouse after retired Judge E. Maurice Braswell. At present, Cumberland County does not have a formal process or policy for naming facilities owned by the County. Staff researched this topic and drafted the attached policy for the Committee's review and deliberation.

The E. Newton Smith Building is the only County-owned facility currently bestowed with the name of a public figure. As a precedent, signage for this facility is free-standing and not physically attached to the building.

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RECOMMENDED/PROPOSED ACTION:

Review and consider the draft Facilities Naming Policy (recorded below), provide guidance to staff if any revisions are desired as well as consider the manner a memorial should be displayed at a County facility.

COUNTY OF CUMBERLAND FACILITY NAMING POLICY *DRAFT #3 FOR REVIEW & DELIBERATION ONLY*

I. PURPOSE

To establish a formal policy and process for naming public facilities owned by Cumberland County. A sound policy can add meaning and significance that embody the value and heritage of this ~~community~~ **County**.

II. AUTHORIZATION

~~Respective Boards, such as the Cumberland County Library Board of Trustees, shall be responsible for recommending to the Cumberland County Board of Commissioners the naming of any applicable facilities owned by Cumberland County subject to approval of the Board of Commissioners. For those facilities that are directly held by the jurisdiction of the County,~~ **The Board of County Commissioners will be responsible for considering and recommending the naming of facilities that are owned by the County.**

III. OBJECTIVES

- A. Provide name identification wherever appropriate for public buildings, structures, facilities, and specified areas.
- B. Provide for citizen input into the process of naming facilities as described above.
- C. Ensure control for the naming of facilities by the Cumberland County Board of Commissioners ~~through the recommendations of the respective advisory and/or governing board.~~

IV. QUALIFYING NAMES

Names should provide some form of individual identity related to:

- A. The geographic location of the facility
- B. A geologic, historical, botanical, horticultural, or scientific feature inherent to the area
- C. An outstanding feature of the facility
- D. Commonly recognized historical event, group, or individual

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- E. An adjoining subdivision, school, or street
- F. An individual, donor, or group who contributed significantly to the acquisition or development of the individual facility
- G. An individual who provided an exceptional service in the interest of the ~~community~~ County as a whole
- H. An individual who has provided at least twenty-five years of service to the County
- I. An individual who has been deceased at least one (1) year

V. NAMING PROCESS

- A. At the time land or a facility is acquired, but before development or occupancy occurs, the County Manager will assign a non-descript working name for the area or facility.
- B. Once development is initiated, or occupancy of the facility occurs, the County Policy Committee will receive naming applications in writing for review ~~by any respective board as applicable.~~ If approved by the Policy Committee, the recommendation of a Qualifying Name will go on to the full Board of Commissioners for further consideration.
- C. For an individual (excluding historically significant individuals) to be considered, that person must have contributed significantly to the acquisition or development of the facility or the overall ~~community~~ County. ~~The individual contribution must compliment or support the mission of the respective Board or department.~~ Substantial contribution may consist of volunteer services, the provision of land, or a monetary donation. The recommended name must be submitted by a group and accompanied by 1) a biographical sketch which shall provide evidence of contributions to the department, facility, or ~~community~~ County overall, and 2) a petition demonstrating broad support for the person being recommended. The person must be of fine moral character with demonstrated leadership qualities.
- D. After a name is decided upon by the Board of Commissioners, public notice of the recommended Qualifying Name will occur twice in a sixty (60) day public-notice period.

VI. RENAMING

- A. The renaming of a facility is strongly discouraged. It is recommended that efforts to change a name be subject to the most critical examination so as not to diminish the original justification for the name or discount the value of prior contributors.
- B. Facilities named after individuals should never be changed unless it is found that the individual's personal character is or was such that the

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continued use of their name for a facility would not be in the best interest of the ~~community~~ County.

- C. In order for a facility to be considered for renaming, the recommended name must qualify according to Section V of this policy.

VII. OTHER NAMING ALTERNATIVES

- A. Facilities or land ~~that are~~ donated to Cumberland County can be named by deed restriction by the donor. The naming and acceptance of the facility or land is subject to approval by the ~~respective Boards as applicable~~ Board of Commissioners.

VIII. PLAQUES, MARKERS, AND MEMORIALS

- A. All plaques, markers, and memorials are subject to the same naming criteria in Section V of this policy.
- B. Because of their proneness to vandalism and maintenance, plaques, markers, and memorials should be used sparingly.
- C. ~~The respective Board, subject to the approval by the Cumberland County Board of Commissioners,~~ shall determine the style, size, and placement of all plaques, signs, or markers on a case-by-case basis. In general, the plaques, signs, or markers shall blend or compliment their environment.
- D. ~~The respective Board, subject to approval by the Cumberland County Board of Commissioners, shall decide upon all markers that are exceptions to the requirements listed above on a case-by-case basis.~~

Ms. Cannon stated the draft policy is for future requests the County may receive for the naming of a County facility, and it is the discretion of the Committee whether it wants to discuss and take action for a recommendation to the full Board today, or forward the draft policy to another meeting of the Policy Committee. Discussion followed. Consensus was to forward to the August 3 meeting of the Policy Committee to allow an opportunity for other commissioners to send highlighted modified versions of the draft policy and/or attend the August 3 meeting to provide input.

4. ADJOURNMENT

The meeting adjourned at 3:20 p.m.

State of North Carolina
Before the Board of
Commissioners of the County of Cumberland

Petition and Request
to Name the Cumberland County Courthouse Building
in Honor of Judge Edwin Maurice Braswell

To The Honorable Commissioners of Cumberland County:

THE UNDERSIGNED, citizens of Cumberland County, North Carolina, hereby respectfully Petition and Request that the Board of Commissioners of Cumberland County designate and name the Cumberland County Courthouse located at 117 Dick Street, Fayetteville, North Carolina in honor and memory of Judge E. Maurice Braswell.

In support of this Petition and Request, the undersigned respectfully show unto the Board of Commissioners as follows:

1. E. Maurice Braswell was an exemplary public servant to the people of Cumberland County for more than fifty years.
2. E. Maurice Braswell served as Assistant Solicitor, Solicitor, Superior Court Judge, Judge of the Court of Appeals and Special Emergency Superior Court Judge.
3. E. Maurice Braswell was a decorated war hero who served in World War II and who was awarded numerous medals including the Purple Heart and the Air Medal with three (3) Oak Leaf Clusters.
4. E. Maurice Braswell parachuted from a burning airplane and was taken as a prisoner of war.
5. E. Maurice Braswell received the French Legion of Honor for his service during World War II.
6. E. Maurice Braswell was awarded the Liberty Bell Award by the North Carolina Bar Association in 2007.
7. E. Maurice Braswell was inducted into the "1958 Lumbee Warriors" in 2008 by the Lumbee Tribe of North Carolina and the Indian Honor Association.
8. E. Maurice Braswell saw the need in 1968 to replace the Cumberland County Courthouse which had been constructed beginning in 1924 and that had been opened in 1926.

9. E. Maurice Braswell worked tirelessly for years educating the Bench, Bar, Public, and County Commissioners of the necessity of building a new courthouse.
10. In July 1975, in response to Judge E. Maurice Braswell's efforts to obtain a new, modern courthouse for the citizens of Cumberland County, the Cumberland County Board of Commissioners agreed to put forth a bond issue to the voters.
11. In November 1975, the voters approved the issuance of bonds to finance the building.
12. The "New" Cumberland County Courthouse was constructed, and the building opened for occupation and use in 1978.
13. E. Maurice Braswell was an active leader in the effort to cause the existing Cumberland County Courthouse to be built and said Courthouse would not have been built without his efforts. It was designed with room to expand to meet the future needs of our community and has continued to meet those needs for 39 years.
14. E. Maurice Braswell distinguished himself in his service to this County, this State, and this Nation, as well, to his profession as shown in the biography of Judge Braswell which is attached hereto as Exhibit A and adopted and incorporated herein by reference.
15. The service of E. Maurice Braswell sets an example for those who utilize the courthouse and sets an example as to how they might be leaders.
16. This honor is warranted and should be bestowed in memory of E. Maurice Braswell.

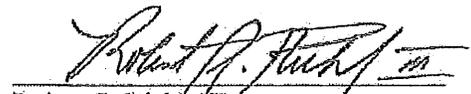
WHEREFORE, the undersigned pray the Board of Commissioners as follows:

1. That the Board of Commissioners pass a resolution honoring Judge E. Maurice Braswell for his service to Cumberland County, North Carolina, the legal profession, the Judicial System, the United States of America and the World.
2. That the Cumberland County Courthouse be named The Judge E. Maurice Braswell Cumberland County Courthouse.
3. That such other and further action be taken as the Board of Commissioners shall deem to be appropriate.

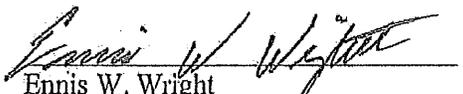
Respectfully submitted, this the 15th day of May, 2017.

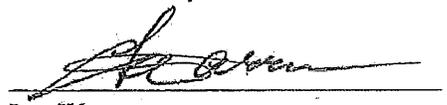

James Floyd Ammons, Jr.
Senior Resident Superior Court Judge

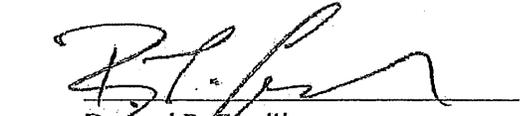

Kimbrell Kelly Tucker
Clerk of Superior Court


Robert J. Stiehl, III
Chief District Court Judge


William R. West, Jr.
District Attorney

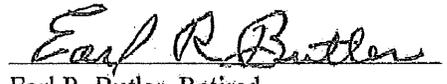

Ennis W. Wright
Sheriff of Cumberland County

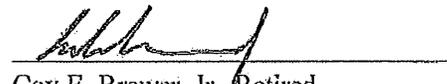

Lee Warren
Register of Deeds

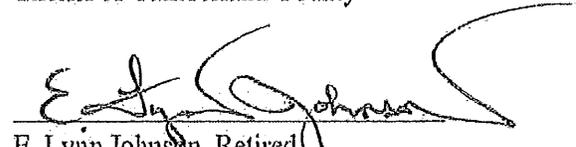

Bernard P. Condlin
Public Defender

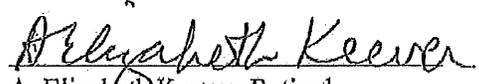

Mark Hearp
Cumberland County Bar President


Patricia Timmons-Goodson, Retired
NC Supreme Court Justice


Earl R. Butler, Retired
Sheriff of Cumberland County


Coy E. Brewer, Jr., Retired
Senior Resident Superior Court Judge


E. Lynn Johnson, Retired
Senior Resident Superior Court Judge


A. Elizabeth Keever, Retired
Chief District Court Judge


Jack A. Thompson, Retired
Resident Superior Court Judge

EXHIBIT A

E. Maurice Braswell
December 22, 1922 to January 30, 2017

Edwin Maurice Braswell was a humble man who worked to improve the lives of others. From his early years during the Great Depression catching rabbits to provide meat for his family to his 94th birthday spent educating Special Forces soldiers on how to deal with being a prisoner of war, Judge Braswell was always thinking of others. He accomplished much but he simply believed that he was just doing what needed to be done to help his family, his church, his country, his profession and to help anyone else who needed assistance.

Judge Braswell was a humble man and he came from humble beginnings. He was born on December 16, 1922 in Rocky Mount, North Carolina. His father was a carpenter and his mother cared for the family on very limited income. Neither of his parents ever progressed beyond the sixth grade in school but they were both hard workers.

During the Great Depression, the Judge's father could not find work as a carpenter, or any other work, so the family moved to a relative's farm. The family worked on the farm and tended a garden. The Judge learned what it was like to chop cotton and prime tobacco. He checked his rabbit traps every morning before he went to a two-room school in Dortches, North Carolina. He would end each day by the fire in a house that had no electricity and no running water and no indoor plumbing.

As the Great Depression subsided, the Judge's father was able to find work in Rocky Mount and the family moved back to town. The Judge continued with his education in the public schools and graduated from Rocky Mount High School. He had made good grades and excelled in high school and he had a dream of further education but the practicalities of his financial circumstances left further education as merely a dream. Thus, he began a career as a radio announcer.

The Judge worked first at a radio station in Rocky Mount even before he graduated from high school and then in Roanoke Rapids and finally in Wilson. He was very proud that he was able to teach himself about electronics and progress to the point that he was able to pass several radio engineer's tests and acquire licenses permitting him to operate the radio station. He seemed to be headed for a career in radio broadcasting.

World War II changed the lives of millions of people including the Judge. Each day, he would broadcast the latest news about the war fresh off of the press teletypes. The radio station was constantly airing public service announcements pleading for citizens to volunteer for the armed services. Everyone was needed to support the war effort. The Judge was there to help.

The Judge knew that airplanes were filling the skies over Europe and each one

of those planes had a radio. He knew that his knowledge and training would allow him to be a great radio control tower operator. At the age of 19 he enlisted in the Army Air Corps to become a radio control tower operator. From that day until the day he died, he never stepped foot in a radio control tower.

After completing half of his radio engineers class, he was told that he had great eyesight and was needed as an aerial gunner to replace those who had been killed in combat. This young individual who before enlisting had only traveled as far from home as Virginia Beach was now shuffled around the country to various training facilities. He was introduced to new friends, new ideas and a new way of life.

By the end of his training, he was chief armorer of a B-17 flying in the tail gunner's position. He marveled at all of the sights as his plane took the long route through safer skies to Brazil over the Amazon River and across the Atlantic to Africa and over the Sahara Desert. From there he flew to his destination in Italy.

From a small airbase near Foggia, Italy the Judge participated in bombing missions over most of Europe. His plane was frequently attacked by enemy fighters and he almost always encountered flak from ground-based anti-aircraft guns. His plane was frequently hit and the bombardier from his crew was killed on one of his first missions. As he sat in the tail gunner's position, he saw planes in his formation explode in mid air with no survivors. He saw airmen jump from burning planes only to see their parachutes catch on fire. He had marveled at the beautiful sights on the flight to Italy and now the dreadful sights were almost more than he could bear.

There were fires aboard his B-17 on many occasions. One of his planes crashed and burned. He was awarded the Purple Heart for his injuries when his plane crashed. He was listed as MIA on three occasions and on the last of those occasions the designation was later changed to Prisoner of War.

On July 9, 1944, the Judge's plane was sent on a mission to bomb the Ploesti Oil Fields in Romania. The benefit from the destruction of a good portion of the enemy's oil supply was deemed to be worth the risk of attacking a very heavily fortified target. Nonetheless, flying to Ploesti was like flying through a curtain of flak.

The Judge's plane was hit and flames erupted while the plane was still loaded with 500 pound bombs. He watched as parachutes from his crew members appeared behind the airplane. He then crawled towards the fire until an officer on his crew told him to abandon ship. He jumped from the burning plane.

The Judge fell through the sky for a considerable time as he was concerned that he would open his parachute too early and it would catch on fire when the plane exploded. He had seen that very thing happen. When his chute finally opened he descended into enemy territory in Yugoslavia. His chute caught on a tall pine tree, he swung out, and he fell to the ground across an old log.

As he laid in pain from an injury to his back, he was discovered by a local woodcutter who turned him over to the Romanians. At that point, he was a prisoner of war. On the way to the POW camp, he was beaten by a German officer but he could not resist as soldiers with fixed bayonets were all around him. He never received any medical attention for his back injury.

As a prisoner of war, the Judge mainly lived on watered down barley soup and bread along with whatever else they were occasionally given. Eventually the Romanians capitulated to the Allies and the gates of the POW camp were opened; however, the Germans were just down the road preparing to retreat and the Russians were advancing. The forces in Italy learned of the release of the POWs and flew B-17s to Polesi to ferry the POWs back to Italy. Men were loaded in the bomb bays on planks as B-17s were not designed to carry loads of passengers. He was so grateful when he returned to Italy that he took off his shoes and danced while a photographer from Newsweek Magazine took his picture. The photographer captioned the picture "Liberty Hoedown" and published it on October 2, 1944.

The Judge eventually made it back to the United States. It was not long before he was able to again be with his sweetheart, Ruth Cox, and they were married on January 19, 1945. The two of them traveled together to several different bases around the country with Ruth working as a Registered Nurse while the Judge worked for the Army Air Corps as a gunnery instructor. As the war ended, the Judge was discharged in September of 1945. By the time of his discharge, he had received the following awards from the Army Air Corps:

Air Medal, 7 May 1944 with 3 Oak Leaf Clusters:

1st Oak Leaf Cluster, 26 May 1944

2nd Oak Leaf Cluster, 13 July 1944.

3rd Oak Leaf Cluster, for shooting down a German fighter FW-190 on 30 April 1944; Mission 22; awarded 8 September 1944.

Good Conduct Medal, Rapid City, South Dakota, 29 December 1943.

Purple Heart, 5 May 1944.

Presidential Unit Citation, 22 October 1944, for excellence in performance of duty by his squadron and group during the raid on Weiner Nuestadt, Austria, 23 April 1944. The Judge treasured this award most of all. His bombardier was killed by flak during this mission.

European Theater of Operations Ribbon, with six Bronze Service Stars, whose campaign names and dates are as follows:

Air Offensive Europe Campaign, 3 July 1944. (The official dates for achieving this award include combat service anywhere between 4 July 1942 and May 1945.)

Southern France Campaign, 18 October 1944. (For raids in May and June 1944 with official dates between 4 July 1942 and May 1945.)

Air Combat Balkans Campaign, 19 April 1945. (The official service dates are between 1 November 1943 and 31 December 1944.)

Northern France Campaign, 21 April 1945. (The official dates are 25 July

1944 and 14 September 1944.)
Normandy Campaign, 26 May 1945. (The official dates are between 6
June 1944 and 24 July 1944.)
Rome-Arno Campaign, 1944. (The official service dates are
between 22 January 1944 and September 1944.)

Discharge from the Army brought new opportunities for the Judge. The former but not forgotten dream of higher education became a reality thanks to the GI Bill. In January of 1946 the Judge enrolled for studies at the University of North Carolina at Chapel Hill. He originally studied to become a city manager; however, one of his professors asked him to be a volunteer to help with the standardization of a new test. The test was a law school aptitude test. The Judge did well and decided to apply to law school and was accepted.

The Judge completed all of his studies at UNC in four and a half years. He never received an undergraduate degree but he did receive his LLB degree from the law school on June 4, 1950. He then took and passed the North Carolina bar exam.

Although the Judge was from Rocky Mount, he looked to Fayetteville as his best opportunity for a successful law practice. On September 25, 1950 he announced the opening of his office for the general practice of law at 201 Professional Building, 155 Gillespie Street, Fayetteville, North Carolina. His announcement lists his telephone number as "Dial 2010". He soon moved to the Smith-Sanrock Building on Hay Street across from what was then the US Post Office. In 1955, he moved to the Olive Building on the banks of Cross Creek facing Green Street.

He worked in private practice by himself for several years, but on January 1, 1954 he was hired as an Assistant Solicitor by Malcolm Seawell. That position was similar to today's Assistant District Attorney but it was a part time job and people holding that position could still practice civil law. When Mr. Seawell was appointed Superior Court Judge on July 1, 1955 Governor Luther Hodges appointed Judge Braswell as District Solicitor for Cumberland, Robeson, Bladen and Hoke Counties. There was no District Attorney per se but the District Solicitor served the same function as today's District Attorney. In 1960, he became president of the North Carolina Association of District Solicitors.

Also in 1960 the Judge joined with two other lawyers for his civil practice and he became a partner in the newly-formed law firm of Clark, Braswell and Hill. The firm had a law office on the seventh floor of the First Citizens Building across from the Market House. The firm mainly practiced in the area of real estate. The Judge continued with that practice along with his work as Solicitor for two years until he decided to run for the position of Superior Court Judge. He won the election and was sworn into office on January 1, 1963.

In 1962, the people of North Carolina passed a Constitutional Amendment changing the court system of North Carolina. The change took effect at the beginning

of 1966. There were new rules of civil procedure and new ways of handling legal cases. Judge Braswell wanted to help ensure that the change would be a smooth one.

During the summer of 1966, Judge Braswell studied with other judges from around the country at the National Judicial College at the University of Colorado in Boulder, Colorado. He returned to North Carolina with the knowledge he gained and shared it with others during presentations at various legal events and seminars. His knowledge was not just for himself.

The Judge was so grateful for the help that had been given to him by the National Judicial College that he returned as a faculty advisor in 1970 and 1975 when the program was being held at the University of Nevada, in Reno, Nevada. He also returned as a faculty advisor in 1987 and 1988. He continued to support the Judicial College by contributing financially to its foundation.

In March of 1979, the Judge attended a seminar conducted by the American Academy of Judicial Education. The seminar was held in Kissimmee, Florida. The focus of the seminar was proper writing of legal orders and rulings by trial judges.

Judge Braswell was very well respected by his peers. He was elected as president of the North Carolina Conference of Superior Court Judges in 1975. He was also Vice President of the North Carolina Bar Association in 1975. He was Chairman of the North Carolina Criminal Justice Education and Training Systems Council from 1974 to 1977. He was always willing to serve.

One of Judge Braswell's largest commitments of time was to the North Carolina Pattern Jury Instructions Committee. He worked beginning in 1964 for almost twenty years helping to write material which other judges all across the state could use to instruct jurors on how to properly perform their role as a juror. Special instructions had to be tailored for each crime in North Carolina as all of the crimes had distinct elements. Special instructions were also written for specific civil cases. Those pattern instructions are still in use today.

One of Judge Braswell's other contributions was participating as one of the authors of the Judges Bench Book. He worked on that project from 1977 to 1982. The Judges Bench Book is continuously being revised and it is also still in use today.

Some of Judge Braswell's legal writings have been published in law Journals. In 1970 his work about jury voir dire was published in the Wake Forest Law Review. In 1982 his writings about courtroom objections was published in the Campbell Law Review.

As the Judge's legal career expanded, he did not overlook his obligations to his Church. When the Judge had moved to Fayetteville, he quickly became a member of Haymount United Methodist Church. He and his family did not just attend the church, but were also active participants. The Judge taught Sunday School for many years and

he held many positions in the church over the years.

Judge Braswell and his wife Ruth, were also loyal supporters of Methodist College now Methodist University. He received The Loyalty Day Supporter of the Year award from Methodist University in February 2015 for his 43 years of participation in The Loyalty Day Fundraising efforts.

While Judge Braswell worked in the Cumberland County Courthouse, it became obvious to him that the requirements for the effective administration of justice exceeded the physical space of the 1926 courthouse. In May of 1968 the Judge began to study the space requirements which were needed for the increasing volume of cases. He worked with members of the Bar and the Clerk of Court to development a pamphlet for the Board of County Commissioners explaining the needs of the local court system.

The proposal for a new courthouse was well-received by the Board but was met with concerns about funding for the building. Ultimately the Board turned down the proposal for a new courthouse. The reason given was lack of money and the feeling that "It's not politically right for a bond issue just now." A bond issue for another project had recently been defeated and the commissioners thought this too would be defeated. The skirmish was lost, but the Judge continued to battle.

After several more years of advancing the idea of a new courthouse, the Board agreed to a bond referendum in July of 1975. At one point, it appeared certain that the bond referendum would be defeated but a surge of support by members of the bar and others brought a victory in November of 1975. Judge Braswell worked on the Courthouse Construction Advisory Committee along with several others and spent time sharing ideas with the architects MacMillan & MacMillan and the general contractor McDevitt & Street.

As a direct result of Judge E. Maurice Braswell's vision, influence and hard work, the "New" Cumberland County Courthouse opened in 1978. His persistent advocacy of a new courthouse, his education of the County Commissioners and the public, and his coordination of the Bench and Bar in this effort were the driving force in accomplishing the goal of a new courthouse.

On December 2, 1982 Judge Braswell advanced to become a judge on the North Carolina Court of Appeals. While sitting on that court, he continued with his legal education and attended a seminar for intermediate appellate judges. That course was held at New York University.

A medical condition forced the Judge to retire on January 1, 1985. His medical condition resolved a few years later and he felt like he still wanted to make a contribution to the court system. On September 2, 1993 he took the oath of office as an Emergency Special Superior Court Judge. One of his most significant acts as an Emergency Special Superior Court Judge was presiding over the initial hearing of motions in the Leandro education case on February 1, 1995. He finally retired from the

court system on February 1, 1998.

The Judge's time as a POW had a significant impact on his life. He learned much from his time as a prisoner and he wanted to help others who might have to endure that experience. The Judge became a lecturer in the Survival, Evasion, Resistance, and Escape (SERE) Program to share his story with Special Forces personnel. The Judge spent his 94th birthday presenting to the group. After the Judge's death less than two months after his 94th birthday, Major General James B. Linder wrote to the Judge's family saying, "Some of our finest Soldiers today have learned from your dad's experience and sacrifices while in the U.S. Army Air Corps, particularly as a Prisoner of War survivor. In time, may you find personal reassurance in knowing that his continued commitment to serve our Nation was most honorable and that our gratitude is deep and long lasting".

Judge Braswell was also honored by the Nation of France. On November 11, 2015, he was awarded the French Legion of Honor. The award was given for the Judge's service during World War II.

The Lumbee Tribe of North Carolina and the Indian Honor Association celebrated the Fiftieth Anniversary of the routing of the Ku Klux Klan from Maxton on January 18, 2008. On that occasion, Judge Braswell was inducted into the "1958 Lumbee Warriors."

On January 18, 1958, John "Catfish" Cole, who was the KKK Grand Dragon of South Carolina held a Klan Rally in Maxton, North Carolina for the purpose of intimidating all Lumbee Indians in Robeson County. He was angry because an Indian family had moved into a white neighborhood. He said the KKK would put the Indians back in their place.

Cole had expected 5000 Klansmen to show up. Only 50 Klansmen came. They faced off against 350 Lumbee's. After Cole had spoken for a few minutes, a riot broke out. Many guns were fired, but fortunately no one was seriously injured.

Cole was later indicted and arrested for inciting a riot. Judge Braswell, who was the Solicitor for Robeson County, prosecuted the Grand Dragon of the South Carolina KKK when that was not a popular thing to do. He obtained a conviction that was later upheld by the North Carolina Supreme Court.

Judge Braswell received what was perhaps his last legal award in May of 2007. He was awarded the Liberty Bell Award from the North Carolina Bar Association. The award reads, "In recognition of Outstanding Community Service That Has Strengthened The American System of Freedom Under Law". His nomination for the award read, "He has given countless hours to his profession. He has promoted education, training and professionalism. He has given when his only reward was the satisfaction of nurturing young attorneys. He has been tough and demanding at times, but he has always been fair and compassionate."

In accepting the Liberty Bell Award, Judge Braswell said, "I have talked today about some of my personal accomplishments. I hesitated to mention some of the things I have accomplished for fear of sounding braggadocios. But I have talked about these things for a purpose: I would like to challenge you. All of what I have accomplished can be accomplished by you. Think about it; every bit of what I have done could have been done by you, and all of the projects I never attempted, and all the things I left undone, can still be accomplished by you."

BRENDA REID JACKSON
Director

ROBBIE REDDING
Assistant Director – Legal Services

CRYSTAL BLACK
Assistant Director – Adult Services



CUMBERLAND
COUNTY
NORTH CAROLINA

DEPARTMENT OF SOCIAL SERVICES

SECTION CHIEFS

VACANT
Adult Services

MARY MCCOY
Children's Services

VIVIAN TOOKES
Economic Services

JOHN NALBONE
Business Operations

ITEM NO.

5

MEMORANDUM FOR THE BOARD OF COMMISSIONERS AGENDA OF JUNE 5, 2017

TO: CUMBERLAND COUNTY BOARD OF COMMISSIONERS

FROM: BRENDA REID JACKSON, CCDSS DIRECTOR

DATE: MAY 31, 2017

SUBJECT: UPDATE ON STATE LEGISLATIVE ISSUES AFFECTING COUNTIES

BACKGROUND:

- North Carolina Senate Bill 546 supports improvement in the accuracy of Medicaid eligibility by holding counties financially responsible for inaccurate determinations. We support accuracy in all public assistance programs; however, there are many factors that should be considered before enacting legislation that would increase the financial responsibility of counties who already pay 25% of the administrative cost. State as the supervising entity for county Medicaid administration needs to improve technology performance, streamline and develop user-friendly Medicaid policies and procedures, provide quality training for county staff, ensure reliable performance measures, and provide on the ground consultative/technical support. These factors should be addressed prior to any efforts to hold counties responsible for inaccurate Medicaid eligibility determinations.
- North Carolina Senate Bill 594 proposes to mandate regionalization of all county departments of social services programs by 2022. County departments of social services are federally-mandated and state-supervised. The federal government pays on average 50% of the cost to administer social services programs. Counties pay on average 50% of the cost to administer child welfare, economic services and adult protective/guardianship services to citizens in their community. The State has little financial investment for administrative responsibilities. Counties as major financial stakeholders in the mandated administration of social services programs should have authority to provide services in a manner that protects the safety net in each of their unique 100 counties and not in a mandated regionalized model.

PROPOSED ACTION:

Legislative briefing is for informational purposes only. No action required.

We stand united to strengthen individuals and families and to protect children and vulnerable adults...

AMY H. CANNON
County Manager

SALLY S. SHUTT
Assistant County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. _____

6

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR THE AGENDA OF THE JUNE 5, 2017
MEETING OF THE BOARD OF COMMISSIONERS

TO: MEMBERS OF THE BOARD OF COMMISSIONERS

FROM: TRACY JACKSON, ASST. COUNTY MANAGER 

THROUGH: AMY CANNON, COUNTY MANAGER

DATE: MAY 30, 2017

SUBJECT: CONSIDERATION OF GRANT SUBMISSION TO THE NC 911 BOARD FOR A CONSOLIDATED 911 CENTER

BACKGROUND:

On May 24, 2016, the Joint City-County Liaison Committee agreed in principle to recommend each respective governing body support the concept of a consolidated 9-1-1 communications center. It was and is believed that combining the City's and the County's 9-1-1 centers will lead to better 9-1-1 services for citizens and user agencies alike. This conclusion was reached after a feasibility study by Mission Critical Partners (MCP) identified potential benefits for consolidation as far as operations, technology and facilities. At the June 20, 2016 Board of Commissioners' Meeting, a joint resolution with the City of Fayetteville was approved calling for the formation of a committee charged with exploring the creation of a consolidated 9-1-1 communications center. Forming this committee was the next step in the collaboration between the City and County regarding this project and included the completion of a grant application to the North Carolina 911 Board for funding of a consolidated 911 Center. A draft grant application has been completed and is attached.

At present, the grant application does not include an agreement for the operational responsibility of the consolidated 911 Center. Per the Director of the NC 911 Board, Richard Taylor, an agreement will be needed prior to an actual grant award, but it does not have to be submitted with the grant application. It has been proposed that the City be the entity with operational authority, but other viable options have yet to be explored. As another possibility worthy of consideration, Cumberland County is in an advantageous position to provide operational responsibility for a consolidated 911 Center based on the following:

- The County serves all residents inside its borders regardless of municipal jurisdiction.
- The County is more familiar with the needs of its partners such as local municipalities, the volunteer fire departments, and Cape Fear Valley EMS which would make-up most of the users of a consolidated 911 Center.
- The County is in a better position to collaborate with other counties in the area to address regional 911 public safety answering point (PSAP) needs.
- The County currently provides services that cross jurisdictional lines such as Animal Control, Emergency Management, Public Health, Sheriff's Office & Jail/Detention Services, etc.
- The County has already facilitated the first step in consolidating 911 services by collaborating to bring the Sheriff's Office, Hope Mills Police Department, and Spring Lake Police Department into one communications center. The County also championed universal training, protocols and technology between the City and County to provide better call-taking and dispatching services county-wide.

The deadline for submission of the grant application to the NC 911 Board is Wednesday, June 7, 2017.

RECOMMENDED/PROPOSED ACTION:

Staff requests review and approval to move forward with submission of a grant application to the NC 911 Board for a consolidated 911 Center.

**DRAFT GRANT APPLICATION TO THE NC 911 BOARD
FAYETTEVILLE-CUMBERLAND 911 CONSOLIDATION PROJECT**

- 1. Has the Revenue/Expenditure Report for FY16 been completed and approved by the NC 911 Board Fiscal staff for the applicant PSAP? Yes**
- 2. Has the applicant PSAP implemented a plan and secured the means for 911 call-taking in the event 911 calls cannot be received and processed in the primary PSAP (backup plan)? Yes**
- 3. If the answer to #2 above is NO, please explain in detail why the plan has not been implemented? N/A**
- 4. Has the North Carolina 911 Board been notified that backup plan has not been implemented? N/A**
- 5. Please outline project goals and objectives.**
 - Describe in detail what you expect to accomplish with this project, including how it will improve the E911 service your PSAP provides. The description should include current capabilities, anticipated capabilities, and the benefits you will realize from the new capabilities.

Cumberland County, on behalf of itself and the City of Fayetteville, respectfully submits this grant request for construction of a new facility, to serve as the home for a consolidated 9-1-1 center, and associated technology and infrastructure. Although not part of the grant request, this facility will also be home to Cumberland County Emergency Management.

Currently the City of Fayetteville and Cumberland County each operate a 9-1-1 center; together serving four law enforcement agencies, one career fire department, twenty-one contracted fire stations, emergency medical services (EMS), and animal control after-hours and on weekends. Both centers utilize the same customer premise equipment (CPE) and computer aided dispatch (CAD) system. Telecommunicators of both centers are certified by the International Academies of Emergency Dispatch (IAED) in Emergency Medical Dispatch (EMD), Emergency Fire Dispatch (EFD), and Emergency Police Dispatch (EPD). 9-1-1 calls are not transferred between centers. If the City receives a call for an incident outside the city limits, the call is processed by the person who answered the call. The incident is then dispatched and handled by County personnel. And vice versa. This consolidation of technology already provides for near-seamless operations. What is missing is physical consolidation in one location under one management structure.

There are numerous advantages to this consolidation initiative: improved operational efficiencies, streamlined information flow, improved situational awareness of activities, improved efficiencies of shared systems, improved disaster response and recovery, possible reduction in maintenance costs, and the ability to face technological and operational challenges of Next

Generation 9-1-1 (NG9-1-1).

The primary goal of this initiative is to consolidate emergency communications activities within Cumberland County to ensure increased efficiencies and coordination of communications and emergency response services. Objectives are:

- Construct a new facility to house a consolidated 9-1-1 center
- Design the facility to adhere to established rules for PSAP facilities, as stated within 09 NCAC 06C.0210, and for the use of grant funds, as stated within 09 NCAC 06C.0400, including security and grounding
- Adhere, where practical, to standards for mission-critical facilities published by the Federal Emergency Management Agency (FEMA), the National Fire Protection Association (NFPA), and the National Emergency Number Association (NENA)
- Conduct thorough system testing before facility acceptance

The second goal of this initiative is to establish a consolidated 9-1-1 center in a less vulnerable location than those of the current 9-1-1 centers. Objectives are:

- Construct the facility in an area that is away from the railroad lines that carry hazardous materials and that is not prone to flooding
- Provide a facility that offers functional areas that can be utilized during severe weather events, such as those experienced during Hurricane Matthew
- Construct a facility that offers properly designed functional areas that address the safety and security of operations personnel

The third goal of this initiative is to improve service to citizens and the safety of emergency responders. Objectives are:

- Provide a single location for the notification of emergencies and receipt of emergency assistance requests and for the control of coordinated dispatch for law enforcement, fire and EMS
- Implement radio communications infrastructure necessary to dispatch emergency call information from the consolidated 9-1-1 center
- Implement a more robust quality assurance (QA) program in conjunction to ensure all callers and responders receive the set standard of care
- Align the consolidated center to continue to meet both technological and operational standards as set by the NC 911 Board

This consolidation initiative will improve communications and interoperability among 9-1-1 center personnel and first responders and improve situational awareness. This consolidation will also enhance the synergistic relationship with Emergency Management during times of crisis or other activations.

There is the potential for natural and man-made disasters to threaten a consolidated 9-1-1 center in Cumberland County. There is no location on which a new facility could be sited that is completely immune to threats. The critical nature of 9-1-1 services requires that appropriate contingency planning be in place to ensure continuity of operations in the event the center

requires evacuation. Currently the two 9-1-1 centers have independent backup and evacuation plans. Because the two 9-1-1 centers are physically located in different facilities, they are able to provide support to each other during an evacuation. Once consolidation occurs, the current backup plans are no longer viable. In accordance with North Carolina § 143B-1406(f)(5), "... a PSAP must have a plan and means for 911 call-taking in the event 911 calls cannot be received and processed in the primary PSAP ... The plan must identify the alternative capability of taking the redirected 911 calls."¹ The North Carolina 911 Board has stated in its operating standards that the backup PSAP, when staffed, shall be capable of performing the emergency functions performed at the primary. The backup PSAP shall be separated geographically from the primary PSAP at a distance that ensures the survivability of the alternate center. Once consolidation occurs, the City of Fayetteville's 9-1-1 center, located in City Hall, will serve as the backup PSAP.

6. Please provide an implementation strategy and work plan, including a timeline.

- *Explain how you intend to implement the project while maintaining PSAP operations throughout the implementation period. Describe the steps you will take and the order in which you will take them over a given period of time.*

The consolidation initiative involves building a new 9-1-1 center to house consolidated operations and associated office spaces, as well as an emergency operations center (EOC). Two properties are currently being considered; both of which are owned by local government. In addition to space for 40 workstations from which 9-1-1 call taking and dispatching will occur, the 9-1-1 center will have new CPE, new CAD servers and monitors, a new logging recorder, and new workstations and chairs. To maintain constant communications with first responders, a tower will be necessary, as well as new radio console equipment, server(s), and antennas.

While the new facility is under construction, both PSAPs within the county will continue to operate as normal. The City and County will work to address salary differentials to ensure transitioning employees remain whole to the extent possible. PSAP management will begin to align resources and hiring efforts to ensure continued operations throughout the initial project phases. Standard operating procedures (SOPs) will be merged and updated, where necessary, to reflect the consolidated environment. A work group of PSAP management and supervisors will begin to address transition concerns as the building nears the mid-point of construction.

Technology and furnishings will be procured to coincide with substantial completion of the facility to ensure full warranties are available as near to cutover as possible. As will be noted in procurement documents, vendors will be responsible for acceptance testing with oversight from the City-County project team and its consultant.

It is anticipated that during construction, an oversight board will form law enforcement and fire/EMS subcommittees to ensure dispatch operations are streamlined where practical. This will provide efficiencies within the center. As both centers use protocols from IAED, minimal

¹ http://www.ncga.state.nc.us/enactedlegislation/statutes/html/bychapter/chapter_143b.html

training will be required before transitioning to the new center. While there may be opportunities to cross-train on dispatch positions prior to physical consolidation, it is anticipated that cross-training will occur once operations are underway in the new facility.

As this is a large construction project with many moving parts, and as many ancillary tasks, it is anticipated that construction may take 18 to 24 months, which will be dependent on the industry at the time of bidding. Overall, it is likely that this project will require at least 36 months to complete the following:

- 1) Qualify and hire an architectural firm
- 2) Make a final determination on property location
- 3) Confirm tower height restrictions for property
- 4) Confirm facility programming and design building
- 5) Bid construction project
- 6) Break ground and construct new consolidated 9-1-1 center
- 7) Create subcommittees to streamline dispatch operations where possible
- 8) Create internal PSAP work group to address transition issues
- 9) Procure equipment for new facility
- 10) Create organizational structure for consolidated PSAP
- 11) Train staff from both centers on any changes to policy and procedures
- 12) Reach substantial completion of new facility
- 13) Install, test, and accept technology
- 14) Address any facility punch list issues
- 15) Physically consolidate 9-1-1 into the new facility

Attachment 1 contains high-level timelines of the milestones.

7. Please identify the interface or compatibility between existing equipment and/or software and that which you intend to purchase.

- *Study the compatibility ramifications of your project. If the proposed purchase is not compatible with your existing system, describe the steps you will take to contend with that incompatibility during implementation to ensure a smooth transition.*

There are no anticipated interface or compatibility issues. As noted previously, both centers utilize the same CPE and CAD system. The CAD system interfaces with Superior's (formerly SunGard) law enforcement records management system (RMS), an OSSI geographical information system (GIS) mapping application, FIREHOUSE reporting software, IAED's ProQA software, and National Crime Information Center (NCIC) / Division of Criminal Information (DCI) databases. A single logging recorder solution will be used. There should be little impact to staff operations during the transition to a new center.

The RMSs belong to the responder agencies, which will continue. While the agencies do not share an RMS or RMS data, this is not a concern of the consolidation initiative. The RMS applications will continue to function as they do today.

Cumberland County GIS provides all GIS data layers for 9-1-1 operations through the OSSI software. Cumberland County GIS utilizes the Environmental Services Research Incorporated (Esri) ArcGIS software platform.

Currently the centers use different mass notification systems: Reverse 911® and CodeRED. A decision will be made at a later date as to which system will best serve the needs of the consolidated center.

The biggest difference is the radio systems in use by the emergency responders. The City of Fayetteville police and fire departments operate on an 800 megahertz (MHz) core from the City of Durham, while the Sheriff's Office, Spring Lake Police Department, Hope Mills Police Department, EMS, and 21 fire stations operate on the State's 800 MHz Voice Interoperability Plan for Emergency Responders (VIPER) system. Both 9-1-1 centers operate Motorola MCC 7500 radio consoles. The City has all primary VIPER channels in its radio consoles. It is anticipated that the consoles for the new facility will remain the MCC 7500.

The radio systems in Fayetteville and Cumberland County have a technical limitation that allows each system to have a direct, proprietary wireline connection to a single radio system. Due to this limitation, there are two viable options for the radio consoles to allow console connectivity from both console systems to both radio systems: a single console system using a console sub-system interface (CSSI) or migration of both console systems. If both console systems are migrated, CSSI could still be implemented on one or both systems to provide additional functionality on secondary networks.

Connectivity for the consoles will be replicated in the new facility to match what is currently in place. It is likely that the Fayetteville-Cumberland County Consolidated 9-1-1 Center will implement CSSI connections while maintaining each console system. This solution allows each radio console system to maintain current operations on its primary radio system, while improving console functionality on the neighboring radio system. CSSI connections will also enable the two radio console systems to be better suited to serve as a redundant backup for the other.

8. Please indicate how your PSAP or group of PSAPs meets the statutory criterion of serving a rural or high cost area.

- *Explain how your PSAP jurisdiction, or a portion or portions of it, fits one of the three definitions of 'rural' from the North Carolina statutes, or how the PSAP local government's economic tier designation from the North Carolina Department of Commerce supports the fact that it is serving a rural or high cost area.*

The Development Tier Designation², § 143B-437.08, defines the tier designations used annually

² http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_143B/GS_143B-

by the North Carolina Department of Commerce to assign an economic tier to each county. § 143B-437.08(a) states, "Tiers Defined. - A development tier one area is a county whose annual ranking is one of the 40 highest in the State. A development tier two area is a county whose annual ranking is one of the next 40 highest in the State. A development tier three area is a county that is not in a lower-numbered development tier."

Per the Labor & Economic Analysis Division's 2017 tier designations, Cumberland County is a Tier 2.

Although not one of the most distressed counties in the state or rural by definition, Fayetteville's and Cumberland County's percentage of persons living in poverty, 18.4 percent and 18.8 percent respectively, is higher than the North Carolina average as a whole, which is 16.4 percent. According to Budget & Tax Center data, the county's hourly median wage is \$15.30, yet for a family of three, it costs \$23.25 per hour to make ends meet; a shortfall of 65.8 percent. For 51.1 percent of renters spent at least 30 percent of their income on rent, which means their rent was unaffordable. In addition, it is estimated there are 1,000+ homeless persons in the city.

In addition, Fayetteville and Cumberland County experienced considerable loss during Hurricane Matthew in October 2016. Residential and commercial damage estimates for the entire county, which includes Fayetteville and the towns, are \$55 million. Public assistance as a result of the hurricane is estimated at \$31 million.

Attachment 2 contains the tier rankings, economic snapshot, and U.S. Census data.

9. Please identify funding priorities, their impact on operational services, and consequences of not receiving funding.

- *State in order of importance what the most pressing needs are for updating your PSAP and why. Explain what impact failure to meet each of these needs will have on PSAP operations. Explain the importance of receiving grant funds to meet those needs. Please support these observations with factual information, including financial data illustrating why these costs cannot be met with conventional 911 funding or other funding.*

NCGS § 143B-1406(d)³, Fund distribution to PSAPs, Use of Funds, delineates what 911 funds can be used for; construction costs are not allowable, neither are base station transmitters, towers, microwave links, and antennae used to dispatch emergency call information from the PSAP. As these are two of the funding priorities, 911 funds cannot be used, and if they were allowable, funding still would not support it. Grant funding is necessary to make this project a reality.

The first funding priority is the design and construction of a facility to serve as the primary PSAP

[437.08.html](#)

³ http://www.ncleg.net/enactedlegislation/statutes/html/bychapter/chapter_143b.html

for Fayetteville and Cumberland County. Currently, Fayetteville 9-1-1 is located in Fayetteville City Hall. The space allocated for the 9-1-1 center itself is sufficient for current operations. However, the 9-1-1 center is challenged with space for support staff and support operations. The small EOC, located adjacent to the 9-1-1 center, for all practical purposes has been reallocated as the training room, but is not sufficient to support the comprehensive training needs of modern 9-1-1 center operations. Fayetteville 9-1-1 shares breakroom and restroom facilities with other employees of City Hall. Cumberland County 9-1-1 is located in the Cumberland County Sheriff's Office building. The space allocated for the 9-1-1 center is inadequate to support current operations. The workstation layout does not support efficient operations. While Fayetteville 9-1-1 has some available space, there is insufficient room to accommodate all of Cumberland County 9-1-1's needs. Additional space is needed to physically consolidate the 9-1-1 centers and provide the support infrastructure that a consolidated center will require, e.g., dedicated training personnel, QA/QC specialists, IT support. Without grant funding, consolidation into a single 9-1-1 center will not be possible.

The second and third funding priorities are communications technology related: radio communications and other operational technologies (including workstations), respectively. Technology is and will continue to be a key component to the success of any 9-1-1 operation. Each technology system in use in a 9-1-1 center provides a critical lifesaving function to support emergency response.

Fayetteville and Cumberland County operate disparate radio systems. Fayetteville 9-1-1 operates on an 800 megahertz (MHz) core from the City of Durham, which was turned up in the fall of 2015. Cumberland County 9-1-1 operates on the State's 800 MHz Voice Interoperability Plan for Emergency Responders (VIPER) system. Both systems are Project 25⁵⁹ (P25)-compliant. Both 9-1-1 centers operate Motorola MCC7500 radio consoles, which are recent upgrades. While these could be migrated to a new facility, these consoles will be needed in the backup center; thus, new consoles will be a necessity. A new antenna system for Cumberland County 9-1-1 control stations will be needed to ensure the control stations achieve reliable over-the-air communications. A new tower will be needed to provide appropriate mounting locations for control station antennas as well as auxiliary communications services (ACS) equipment. The tower will provide additional vertical spacing between antennas, minimizing interference. It is likely that CSSI connections will be necessary. This solution allows each radio console system to maintain current operations on its primary radio system, while improving console functionality on the neighboring radio system. CSSI connections will also enable the two radio console systems to be better suited to serve as a redundant backup for the other. Obviously radio system equipment is a necessity for communications with first responders. Without this equipment, public safety as a whole is jeopardized.

The approved 911 fund balances for Fayetteville and Cumberland County, as of June 30, 2016, were \$1,158,430.00 and \$2,184,805.72, respectively. While these funds can be used for emergency telephone equipment, including necessary computer hardware, software, and database provisioning; telecommunicator furniture; and dispatch equipment, as noted in NCGS § 143B-1406(d), the funds are not sufficient to equip a new consolidated 9-1-1 center.

Cumberland County has already encumbered \$994,384.49 for allowable expenses.

Both 9-1-1 centers use the CenturyLink One i3 solution, manufactured by Intrado. The solution is a hosted system that provides enhanced call taking efficiencies, high availability, automatic call distribution (ACD), and remote deployment capabilities. A minimum of 30 licenses will be required in a consolidated center. Fayetteville and Cumberland County already operate a shared CAD system through an MOU executed in March of 2012. A minimum of 35 licenses will be required. Monitors will be needed for each workstation position, as well as servers. A new logging recorder will be needed with sufficient channels to record all necessary channels, to include the two radio systems and that provides geofence search capabilities and provide enhanced reporting and call evaluation functions, instant recall, advanced analytics, and flexible archive capabilities. Workstation furniture and durable chairs designed for 24-hours a day use will also be needed.

Without grant funding, Fayetteville and Cumberland County cannot build an appropriately sized facility to house a consolidated 9-1-1 center, and provide space to perhaps serve as a regional center or backup center in the future. While some of the technology is an allowable expense for 911 funds, the current funds are not sufficient to cover all the costs, still maintain current systems and retain 10 percent for emergencies. As noted earlier, the primary priority is construction of a new facility, which is not allowable. Fayetteville and Cumberland County are in discussions concerning the property and additional funding that is anticipated to be needed for the facility.

10. Please provide a copy of your PSAP's long-term or strategic technology plan and identify how the project fits within it.

- *Provide a copy of your PSAP's long-term or strategic technology plan, and demonstrate how the proposed grant funded project contributes to meeting the stated goals of the plan. If a plan is not yet in place, one will need to be drafted for submission with this grant application.*

Fayetteville and Cumberland County are in discussions to consolidate their respective 9-1-1 centers. During the time leading up to consolidation, both centers will continue to maintain their equipment as they have in the past. In addition to being a liability if not accomplished, the current equipment will likely transition to the backup facility in order to ensure compliance with NCGS § 143B-1406(f)(5), which states, in part, that "a PSAP must have a plan and means for 911 call-taking in the event 911 calls cannot be received and processed in the primary PSAP ... The plan must identify the alternative capability of taking the redirected 911 calls."⁴

911 fund balances, and the use of general funds when necessary, will continue to support the respective strategic plans for CAD, mapping, logging recorders, and the 911 telephony systems and networks.

⁴ http://www.ncleg.net/enactedlegislation/statutes/html/bychapter/chapter_143b.html

All equipment and systems in a new consolidated 9-1-1 center will be new. As consolidation nears, Fayetteville and Cumberland County will jointly prepare a long-range strategic plan for the consolidated 9-1-1 center that also includes the backup center. This will ensure that all systems and equipment are maintained appropriately and that funding is available when needed. Critical systems to be included in the strategic plan include the following:

- CPE / Telephony
- CAD system
- Logging recorder
- GIS / Mapping
- Alert and notification system
- Radio consoles

Attachments 3 and 4 contain Fayetteville's and Cumberland County's strategic plans, respectively. **NEED from Lisa and Randy**

11. Please identify the likelihood of completing the project utilizing your 911 fund balance and the percentage of grant funding being requested in relation to total project costs.

- *Provide financial data which demonstrates why your existing 911 fund distribution and/or 911 fund balance is not sufficient to fund the request. Indicate what, if any, additional funds might be accessible. Indicate what percentage of the cost of the project you believe will require grant funding, and support that calculation with financial data.*

The combination of Fayetteville's and Cumberland County's fund balances is insufficient to fund the consolidation initiative for two reasons: the overall cost of the project and the fact that the first two funding priorities are not allowable expenses.

The City of Fayetteville and Cumberland County are in discussions concerning property to house a consolidated 9-1-1 center. Although not part of the grant request, this facility will also be home to Cumberland County Emergency Management. The joint venture will be memorialized in a subsequent agreement, to include funding responsibility. Construction and outfitting of the joint facility and other related capital costs not covered by 911 funds will be based upon appropriations made at the City Council's and Board of Commissioners' discretion. It is unknown at this time whether the City or County will need to incur additional debt to fund other aspects of this project.

The current and anticipated 911 fund balances will continue to be applied to eligible costs. Fayetteville has a 911 fund balance of \$1,158,430.00. Cumberland County has a 911 fund balance of \$2,184,805.72 of which \$994,384.49 has already been encumbered.

Attachment 5 contains the fund balance information for both Fayetteville and Cumberland County.

Collectively, any remaining fund balances, excluding the allowable retainage, will be used towards eligible expenses needed to support a consolidated 9-1-1 center.

As noted above, the City and County are in continuing discussions regarding capital and operational costs and respective percentages to be attributed to each. It is unknown at this time if the City or County will need to incur additional debt to fund this consolidation initiative.

Attachment 6 contains the project fund request, broken out by construction, technology, support, and contingencies.

The estimated cost of this project for the grant request is \$23,139,392.38. Requested funding is \$15,000,000. This requested amount represents approximately 65 percent of the project costs. The requested funding covers those non-eligible costs that cannot be funded through 911 funds.

12. What is the relationship of participating PSAPs to the initiative? Provide MOUs between PSAPs identifying each participant PSAP's responsibilities to the project.

The intent is to reach out to surrounding counties and determine if there is interest in participating in a collaborative approach to 911 communications be it primary services or back-up capabilities.

13. Identify intended collaborative efforts between participating PSAPs.

Primary call-taking and dispatch services and/or back-up capabilities for surrounding counties.

14. Identify how resource sharing will take place.

This requires further discussion and due diligence with our neighbors in surrounding jurisdictions.

15. Indicate how the initiative impacts the operational or strategic plans of the participating agencies.

This requires further discussion and due diligence as to the full implications in terms of operations and the respective strategic plans of the participating agencies.

16. Indicate how a consolidation would take place and improve service.

- *Identify the steps which will be taken to consolidate the existing PSAPs, including facilities modification or construction necessary to house the consolidated operation, how purchases will be made, how resources will be shared, etc.*

The City of Fayetteville and Cumberland County each operate a 9-1-1 center. Because of coordinated efforts already in place, 9-1-1 calls are not transferred between centers. If the City receives a call for an incident outside the city limits, the call is processed by the person who answered the call. The incident is then dispatched and handled by County personnel. And vice

versa. This consolidation of technology already provides for near-seamless operations. Unfortunately, what is missing is real-time situational awareness that could be realized by physical consolidation in one space under a single management structure. Services to the citizens and responder agencies will also be improved through operational efficiencies, streamlined information flow, continued efficiencies with shared systems, better disaster response and recovery coordination, and the ability to face technological and operational challenges of NG9-1-1.

The current 9-1-1 centers, particularly the County's, are cramped, outdated, and vulnerable to the effects of natural disasters, as evidenced during Hurricane Matthew. While the City's 9-1-1 center has more space, there is not sufficient room for a consolidation with the County. The facilities housing the current centers do not have the necessary space to undergo a renovation to meet the needs of a consolidated 9-1-1 center.

As such, a new facility will be required to provide the necessary space for a consolidated environment and the requisite support staff, which is likely to increase over time. Situational awareness will be greatly improved with all 9-1-1 personnel operating from a singular facility.

The City of Fayetteville and Cumberland County are in discussions concerning property to house the Fayetteville-Cumberland County Consolidated 9-1-1 Center and Cumberland County Emergency Management. The joint venture will be memorialized in a subsequent agreement, to include funding responsibility. Construction and outfitting of the joint facility and other related capital costs not covered by 911 funds will be based upon appropriations made at the City Council's and County Commissioner's discretion.

The City of Fayetteville agrees that the existing City Communications Center or other suitable facility will be available as a backup center, in the event that consolidated 9-1-1 center employees must evacuate the primary consolidated 9-1-1 center. This will not preclude the City from utilizing this space for other purposes, with the understanding that the space must be secured, maintained, accessible and activated as needed under the primary purpose and use as the consolidated PSAP's alternate/back-up/overflow site. This site may also be used for training purposes.

The County is serving as the grant sponsor for this project. Purchases made on behalf of the City and County for the consolidation project will be made utilizing existing contracts, state or other preexisting purchasing vehicles, or competitive procurement processes where appropriate. 9-1-1 funds from both the City and County will be applied toward eligible expenditures of this project, pursuant to NCGS § 143B-1406(d)⁵, Fund distribution to PSAPs, Use of Funds.

On May 24, 2016, the City of Fayetteville and Cumberland County recommended that an Executive Steering Committee be formed to consider consolidation of 911 PSAP operations. On

⁵ http://www.ncleg.net/enactedlegislation/statutes/html/bychapter/chapter_143b.html

June 27, 2016, and June 20, 2016, the City and County, respectively, passed the resolution and jointly supported “the development of a proposed joint 911 and emergency operations center project...” This Executive Steering Committee is in discussions regarding operational responsibility, funding, and other aspects that would be memorialized in an IGA.

Attachment 7 contains the resolution.

As noted above, situational awareness will be improved through the consolidation of the 9-1-1 centers. Personnel from both centers already utilize protocols from IAED. During construction of the new facility, user groups will be formed to address disparities among the served agencies’ policies and procedures in an attempt to streamline where possible. The National Incident Management System (NIMS) will continue to be employed to assure that local, regional and large-scale incidents are managed as effectively and efficiently as possible.

17. Indicate how the consolidated PSAP should be organized and staffed.

- *Provide written and signed interlocal agreements from all local government entities supporting the consolidation clearly stating the roles each will play in the consolidated PSAP. Identify what organizational and staffing responsibilities each of the participating local governments will assume, including payroll, both at a high level and on a day to day basis.*

The Executive Steering Committee is in discussions regarding operational responsibility, funding, and other aspects that would be memorialized in an IGA. At this time, consensus has not been reached as to the entity that will provide the backbone structure to provide important and necessary services such as payroll, employee benefits, facilities maintenance, budget/finance, legal, risk management and procurement.

As physical consolidation is likely three years in the future, there is time to address personnel issues. The City and County agree to work cooperatively to address these issues. Personnel decisions will be memorialized in a subsequent agreement that will become an addendum to any IGA.

18. Indicate what services the consolidated PSAP should perform.

- *Identify the jurisdictions from which E911 calls will be routed to the consolidated PSAP; the agencies served within those jurisdictions; the extent of the consolidated PSAP’s responsibilities to each of those agencies; and how problems which arise between the consolidated PSAP and those served agencies will be mediated and rectified.*

A consolidated 9-1-1 center will serve as the primary PSAP for the entire county, with the exception of Fort Bragg, which will continue to operate its respective center. It is anticipated that a consolidated center will receive, answer, and handle all calls received on 9-1-1 trunks or emergency administrative lines; will dispatch appropriate law enforcement, fire, and/or EMS responders to requests for services; and will provide support to and for the responders during incidents and while on-duty in general.

Agencies served by the consolidated 9-1-1 center will remain those served today: four law enforcement, one career fire department, twenty-one contracted fire stations, EMS, and animal control.

- Cumberland County Sheriff's Office
- Fayetteville Police Department
- Hope Mills Police Department
- Spring Lake Police Department
- Fayetteville Fire Department
- Beaver Dam Fire Stations 20 and 27
- Bethany Fire Station 12
- Cotton Fire Station 4
- Cumberland Road Fire Station 5
- Eastover Fire Station 1
- Godwin-Falcon Fire Station 17
- Gray's Creek Fire Stations 18 and 24
- Hope Mills Fire Station 21
- Pearces Mill Fire Station 3
- Spring Lake Fire Station 22
- Stedman Fire Station 23
- Stoney Point Fire Stations 13 and 19
- Vander Fire Stations 2 and 8
- Wade Fire Station 16
- Westarea Fire Stations 15, 20, and 25
- Cumberland County EMS of Cape Fear Valley Health
- Cumberland County Animal Control

19. Indicate how consolidated PSAP policies should be made and changed.

- *Describe how the consolidated PSAP will be administered and by what authority, including how that authority will be established. Describe how that authority will set and enforce policy for the consolidated PSAP.*

The Executive Steering Committee is in discussions regarding operational responsibility, funding, and other aspects that would be memorialized in an IGA, such as standard operating procedures for the consolidated 9-1-1 center.

Personnel from both centers already utilize protocols from IAED; this provides structured call handling for all incoming calls for service.

As for dispatch policies and procedures, respective agency policies and procedures will be followed.

20. Indicate how the consolidated PSAP should be funded exclusive of grant funding.

- *Provide a detailed plan of operations indicating how each of the local governments served by the consolidated PSAP will contribute to recurring funding of its operation exclusive of funding provided by this grant.*

The Executive Steering Committee is in discussions regarding operational responsibility, funding, and other aspects that would be memorialized in an IGA.

The City of Fayetteville and Cumberland County are in discussions concerning property on which to build a consolidated 9-1-1 center. The joint venture will be memorialized in a subsequent agreement, to include funding responsibility. Construction and outfitting of the facility and other related capital costs not covered by 9-1-1 fees will be based upon appropriations made at the City Council's and Board of Commissioners' discretion.

The purchase and maintenance of all equipment necessary to receive calls, radio transmissions, and data at the locations (or vehicles) of participating jurisdictions will be the responsibility of the jurisdictions.

21. Indicate what changes or improvements should be made to inter-communications among the local governments participating in the consolidation in order to better support operations.

- *Examine and describe how the local governments serviced by the consolidated PSAP will collaborate and cooperate to support operations at the PSAP.*

The City and County have already made a significant achievement in the shared services arena with the CAD system and have demonstrated the ability to maintain open lines of communications to support operations. In March 2012, Fayetteville and Cumberland County entered into an MOU that allows both 9-1-1 centers to operate on a shared CAD system. Cumberland County IT is responsible for maintaining the CAD system environment. Cumberland County also has responsibility for the accuracy of CAD software and maps in the training and live CAD environment. Fayetteville IT is responsible for maintaining a current RMS environment to facilitate compatibility with the CAD system. Fayetteville IT supports all network issues within Fayetteville 9-1-1 and provides updates to Cumberland County IT as needed. All updates require prior approval from the CAD Steering Committee and are implemented in the training environment to allow for testing prior to being promoted to the live system. The MOU will continue until terminated by either party. The terminating party must provide a minimum of 18 months' notification of intent to terminate to allow for funding allocation. The City and County agreed to seek ways to maintain service levels to the community in the event the MOU is terminated.

As noted previously, on May 24, 2016, the City of Fayetteville and Cumberland County recommended that an Executive Steering Committee be formed to consider consolidation of 911 PSAP operations. On June 27, 2016, and June 20, 2016, the City and County, respectively, passed the resolution and jointly supported "the development of a proposed joint 911 and emergency operations center project..." This Executive Steering Committee is in discussions

regarding operational responsibility, funding, and other aspects that would be memorialized in an IGA.

A Joint 911 Committee, comprised of City and County agency representatives and EMS, has also met to discuss the consolidation initiative and provide recommendations to elected officials. The Joint 911 Committee has demonstrated the willingness to listen to each other and reach consensus on many topics.

It is anticipated that an oversight board will be established to provide input for the consolidated center and that law enforcement and fire/EMS subcommittees will be established to streamline dispatch operations, where practical.

22. Discuss sustainability of the consolidation project during the proposed term of the project, and for the foreseeable future.

- *Include information identifying additional funds needed for the project, sources of such funds, financial and operational savings anticipated, and other information supporting continuing operation of the consolidated PSAP.*

As noted previously, the City of Fayetteville and Cumberland County passed a resolution to jointly support “the development of a proposed joint 911 and emergency operations center project...” This Executive Steering Committee is in discussions regarding operational responsibility, short- and long-term funding, and other aspects that would be memorialized in an IGA.

The Executive Steering Committee is in discussions concerning construction and outfitting of the facility and other related capital costs. It is not yet known how the division of responsibility will be split. As noted earlier, the new facility will also house Cumberland County Emergency Management, which is not part of the grant request. It is anticipated that ongoing costs to support the Emergency Management’s portion of the facility will be the responsibility of the County, with the Consolidated 9-1-1 Center’s portion included in the operational budget of the Center. Any decisions regarding costs and funding will be memorialized in the IGA.

23. Current 911 Fund Balance

City of Fayetteville: \$1,158,430.00
Cumberland County: \$2,184,805.72

Attachment 5 contains documentation on the current fund balances.

24. Estimated June 30, 2017 911 Fund Balance:

City of Fayetteville: \$884,954.00
Cumberland County: \$1,621,760.95

Attachment 5 contains documentation on the estimated 2017 fund balances.

25. Amount Requested

Amount Requested: \$15,000,000

26. Total Project Cost

Total project cost: \$23,139,392.38

Attachment 6 contains a spreadsheet of the anticipated project costs.

27. List planned expenditures.

- *Itemize purchases for which grant funding is being sought.*

The primary goal of this initiative is to consolidate emergency communications activities within Cumberland County. The second goal is to establish a consolidated 9-1-1 center in a less vulnerable location than those of the current 9-1-1 centers. The third goal of this initiative is to improve service to citizens and the safety of emergency responders. In alignment with these goals, grant funds are requested for the planned expenditures listed below.

- Architectural Design Services
- Facility Construction (9-1-1 and associated spaces only)
- Generator
- Audiovisual
- CPE/Telephony
- CAD System
- Priority Dispatch ProQA
- Logging Recorder
- Alert and Notification
- Radio Consoles/Tower
- Workstation Furniture and Chairs
- Professional Consultant Services
- Project Contingency

Grant funding is sought for a portion of the construction costs for a new facility to house the Fayetteville-Cumberland County Consolidated 9-1-1 Center and Cumberland County Emergency Management, including an EOC. Only the square footage attributable to 9-1-1 and associated spaces have been provided as estimates. The budgetary estimates for construction costs for the 9-1-1 spaces provide the basis for other costs and fees associated with construction.

Attachment 8 contains the estimated construction, architectural services, and project contingency costs.

Grant funding is also sought for technology within the new facility to answer, process, and dispatch emergency calls for service, and for associated infrastructure. This includes telephony, computers, servers, logging recorder, dispatch software and hardware, and furniture. None of the current workstations or technology can transition to new consolidated 9-1-1 center as it will remain to serve the backup PSAP.

Attachment 9 contains itemized and/or detailed vendor quotes for the requested expenditures. As many quotes as possible were obtained; other estimated costs were provided by Mission Critical Partners based on their work and industry knowledge.

28. Provide a budget narrative that briefly explains the reason for each requested budget item.

- *Explain how the purchases listed above fit into the proposed grant project, i.e. establish what role they play in the overall project.*

Architectural Design Services: Architects are the “professionals in the construction industry who represent the interests of the building owner.”⁶ Architects provide design options to maximize investments and are intimately familiar with building codes (local and international). The design process requires the expertise of mechanical, electrical, and plumbing engineers who work with the architect to ensure the accuracy of the design. With a hardened facility, this is infinitely more important. The new facility will be a mission-critical facility that must withstand natural and manmade events that harm, or have the potential to harm, the public and put lives at risk; hence the facility will be hardened to withstand disasters. The complexities of a mission-critical facility are vast, requiring redundancies and safeguards that may not be seen in a normal commercial building, such as redundant power sources and grounding. Architectural design services ensure all conditions are met.

Facility Construction (9-1-1 and associated spaces only): The primary goal of this initiative is to consolidate emergency communications activities within Cumberland County. This can only be accomplished with a new facility, which would be established in a less vulnerable location than those of the current 9-1-1 centers. Currently, Fayetteville 9-1-1 is located in Fayetteville City Hall. The space allocated for the 9-1-1 center itself is sufficient for current operations. However, the 9-1-1 center is challenged with space for support staff and support operations. Cumberland County 9-1-1 is located in the Cumberland County Sheriff’s Office building. The space allocated for the 9-1-1 center is inadequate to support current operations. The workstation layout does not support efficient operations. Additional space is needed to physically consolidate the 9-1-1 centers and provide the support infrastructure that a consolidated center will require, e.g., dedicated training personnel, QA/QC specialists, IT support. Costs include a contingency factor due to the preliminary nature of the project as well as an allowance for cost escalation.

Generator: Pursuant to 09 NCAC 06C.0210(b), “Primary and secondary power sources shall be

⁶ <http://www.easternaianc.org/index.php/why-hire-architect/why-aia-architect/>

determined by the PSAP including the following provisions: ... (4) Secondary Power Source. (A) The secondary power source shall consist of one or more standby engine-driven generators. ...” The request for a generator is to provide an independent and reliable power source in the event the primary power fails.

Audiovisual: A/V includes monitors for the administrative offices and a video wall for the 9-1-1 center. These provide for situational awareness of current events as well as the status of incoming calls. Closed-circuit camera feeds will also be viewed on the monitors. Control equipment will have the ability to display information throughout the building as needed.

CPE/Telephony: The consolidated 9-1-1 center will continue use of the CenturyLink One i3 solution, manufactured by Intrado. This solution is a hosted system that provides enhanced call taking efficiencies, high availability, automatic call distribution (ACD), and remote deployment capabilities. The new system is Next Generation 9-1-1 (NG9-1-1)-compatible.

CAD System: In March 2012, Fayetteville and Cumberland County entered into an MOU that allowed both 9-1-1 centers to operate on a shared CAD system, which is from Superior (formerly SunGard). The consolidated 9-1-1 center will continue use of this system and purchase new licenses for the new facility. The licenses currently held by Cumberland County will be transferred to the backup PSAP. The CAD system will continue to interface with Superior’s RMS, an OSSSI geographical information system (GIS), FIREHOUSE reporting software, IAED’s ProQA software, and NCIC/DCI.

Priority Dispatch ProQA: The use of nationally recognized protocols provides for a standard level of service for all incoming calls. Telecommunicators of both centers are certified by IAED in EMD, EFD, and EPD. Additional licenses are necessary for the consolidated 9-1-1 center.

Logging Recorder: The Fayetteville-Cumberland County Consolidated 9-1-1 Center intends to use an Eventide NexLog 740 logging recorder from Carolina Recording that logs phone and radio communications, as well as screen captures. It is anticipated that the system will provide geofence search capabilities and enhanced reporting and call evaluation functions, instant recall, advanced analytics, and flexible archive capabilities.

Alert and Notification System: Cumberland County is home to Fort Bragg and also recently experienced extensive damage from Hurricane Matthew. Mass notification systems can be used to notify residents of severe weather and/or the need to evacuate an area or shelter in place.

Radio Consoles/Tower: Radio provides the foundation on which communications with first responders are built, but is not an allowable expense for 911 funds. This provides for a tower at the new facility location and radio consoles to be used by dispatchers to communicate with public safety personnel.

Workstation Furniture and Chairs: The workstations and chairs currently in use at the Fayetteville 9-1-1 center will remain in place to serve the backup 9-1-1 center; these may be

supplemented by the workstations and chairs from the Cumberland County 9-1-1 center. As such, new workstations and 24-hour chairs will be needed at the consolidated 9-1-1 center.

Professional Consultant Services: The City of Fayetteville and Cumberland County intend to continue their relationship with Mission Critical Partners for project management support and coordination of all project components, to include grant reporting, procurement support, coordination between vendors and vendor oversight, transition planning and implementation. This estimate was based on similar work for other clients and the complexity of the project.

Project Contingency: A project contingency has been allowed for based on the estimated architectural and construction costs. This will also provide contingency for other project costs that may escalate over time.

29. If the project will have ongoing expenses, such as monthly or annual recurring charges, identify those expenses including the projected costs and the specific sources for future/long-term funding and demonstrate how the project will be sustained in the future without additional 911 Grant Program funding.

- *Provide specific financial data supporting how ongoing expenses incurred after the conclusion of the grant will be funded. Explain how those funds will be procured, what other encumbrances are placed upon them, etc.*

Both Fayetteville 9-1-1 and Cumberland County 9-1-1 currently incur monthly and/or annual recurring charges; this charges will continue in a consolidated center. Recurring charges include CenturyLink for the One i3 solution, the Language Line, and maintenance contracts for the CAD system, other hardware, and CenturyLink. Fayetteville 9-1-1 has recurring expenses in excess of \$680,700 annually. Cumberland County's recurring expenses are similar. In a new facility, there will be recurring expenses for power, water, garbage collection, cable, HVAC, pest control, and any associated maintenance agreements.

Attachment 10 contains Fayetteville 9-1-1's recurring expense report.

The capital costs requested within this grant are anticipated to be costs incurred one-time or infrequently, with plans to begin accumulating funding for future upgrades or replacement through ongoing anticipated 911 surcharges and through inclusion in long-range capital investment planning. The recurring maintenance costs of the systems and facility are within the current or future revenue capacity of the City and County. 911 funds will continue to be used for eligible expenses.

As noted previously, the City of Fayetteville and Cumberland County passed a resolution to jointly support "the development of a proposed joint 911 and emergency operations center project..." This Executive Steering Committee is in discussions regarding operational responsibility, short- and long-term funding, and other aspects that would be memorialized in an IGA.

The Executive Steering Committee is in discussions concerning construction and outfitting of the facility and other related capital costs. It is not yet known how the division of responsibility will be split, or how ongoing expenses will be managed. As noted earlier, the new facility will also house Cumberland County Emergency Management, which is not part of the grant request. It is anticipated that ongoing costs to support the Emergency Management's portion of the facility will be the responsibility of the County, with the Consolidated 9-1-1 Center's portion included in the operational budget of the center.

30. Explain how your evaluation will measure the achievement of the goals and objectives identified in the Project Description with a timeline and milestones for meeting short, intermediate, and long term goals.

- *The grant contract will stipulate progress reports at pre-determined intervals to ensure the project is proceeding according to plan. Explain how you are going to measure the progress of the project, i.e. how you are going to determine what goals or milestones identified in your timeline have been met, over the short, intermediate, and long term of the project.*

The primary goal of this initiative is to consolidate emergency communications activities within Cumberland County. The second goal is to establish a consolidated 9-1-1 center in a less vulnerable location than those of the current 9-1-1 centers. The third goal of this initiative is to improve service to citizens and the safety of emergency responders. These goals cannot be realized until the project itself is complete. However, steps along the path toward achieving this goal are identified as milestones.

Each of the three goals and associated objectives, constraints and assumptions, risks, deliverables, and milestones will be documented in a project scope statement that is agreed to by the project committee.

The preliminary timeline, provided as Attachment 1, identifies the milestones that will be tracked. Short-term goals are those milestones to be accomplished within six months of grant award acceptance, if the grant application is successful. Intermediate goals are those milestones to be accomplished between months 7 and 18. Long-term goals are those milestones to be accomplished in the last 18 months of the project. The preliminary (anticipated) timelines, particularly technology, will be further refined as the project progresses and short-term milestones are reached, such as selection of an architect. A critical path schedule will be identified upon the initiation of individual tasks and will be monitored for alignment and impact on the overall project schedule.

Monthly reports will be provided to the North Carolina 911 Board, to include an update on the milestones by reporting category: design, permit, construction, communications systems, and other activities. The measurement will be made by determining if respective tasks, activities and milestones were successfully completed in the anticipated timeframe. Interim reports will be produced as requested or if a risk is identified that will impact scope, schedule or budget.

Mission Critical Partners has been identified by the City and County to provide professional project management support. Mission Critical Partners will work with the project committee and vendors to communicate and document expectations of the scope of work, budget and timelines as contracted.

Any changes and additions to documented plans and schedules will require approval by the project committee and, as necessary, the oversight board, throughout the life of the project from planning, initiation, execution, monitoring and control, through completion and post-cutover acceptance activities.

31. Describe how evaluations will be conducted, including performance parameters which must be met in order to meet acceptance criteria.

- *Explain such things as who will conduct evaluations, whether an individual or a team, whether in-house personnel or vendor personnel or a combination of the two, who will write the evaluations and at what intervals throughout the duration of the project, etc.*

The project committee will be comprised of the current 9-1-1 managers/directors, the City's/County's consultant, one member from the oversight board, and the awarded project architect or construction manager (through construction substantial completion). When necessary, the project committee will expand to include City and County representatives from Administration and Finance and a second floating member from the oversight board. It will be the responsibility of the 9-1-1 managers/directors to update their respective administration and the oversight board member to update other board members.

Mission Critical Partners will work with the project committee to evaluate each milestone activity for completion. Vendors will be required to provide acceptance testing criteria upon which respective performance will be judged, Mission Critical Partners will review the acceptance test plans and provide recommendations for inclusion. Training, testing and acceptance plans for each project component will be overseen by the project committee, and results will be documented. Individual technologies will not be accepted until the contracted results are proven within the designated period. For example, the radio tower and antennas will require extensive testing for acceptance. The system will not be accepted and the contractor will not receive final payment until after the specified results are proven, documented and officially accepted. Local and state code compliance, industry standards and contracted scope will be used to determine the availability of the facility for temporary occupancy. These determinants will also be monitored, documented and officially accepted by the City and County.

During the life of the project, bi-weekly status calls, followed by weekly status calls when appropriate, and on-site meetings (as needed) will be facilitated by the project manager; meeting minutes will be taken. All relevant documentation will be shared with the oversight board and agency stakeholders (based on individual participation, level of authority, or need to know). Throughout the project, the project committee and project manager will identify additional stakeholders, risks and ways to mitigate identified risks, and communicating information to the appropriate stakeholders and the North Carolina 911 Board.

Monthly reports will be provided to the North Carolina 911 Board. The monthly progress reports will include an update on the design, permit, construction, communications systems, and other activities for the current reporting period as well as anticipated activities in those areas for the upcoming month. Interim reports will be produced as requested or if a risk is identified that will impact scope, schedule or budget.

32. Identify how data will be collected and presented.

- *Identify what data will be collected, whether it will be electronically or manually collected, and how it will be collated and analyzed for evaluation purposes.*

All project-related data, including meeting minutes; monthly reports; project schedules; schematic design versions; value engineering documents; budgets; requests for qualifications (RFQs), proposals (RFPs), and/or bids (RFBs); and all contracts and change orders, will be collected in soft copy and hard copy (when applicable). All soft copies will be stored electronically.

The City's/County's consultant will maintain the relevant project documentation in a central project file, organized by components and tasks. The project manager is responsible for ensuring all documentation has been filed. The project file will be archived at project close-out, with a copy of final documents provided to the City and County for their records, if requested.

Meeting minutes will be submitted to attendees for agreement with the content. Monthly reports will be submitted to the North Carolina 911 Board in accordance with grant requirements. All programming and construction documents will be maintained by the project architect. At facility acceptance, the contractor will provide a red-lined as-built set of the construction documents to be kept at the new facility.

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO. 7

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JUNE 5, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VJE*

DATE: MAY 30, 2017

SUBJECT: 1. RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF AN INSTALLMENT FINANCING CONTRACT AUTHORIZED BY NORTH CAROLINA GENERAL STATUTES §160A-20, MAKING CERTAIN FINDINGS REQUIRED BY NORTH CAROLINA GENERAL STATUTES §159-151

2. AUTHORIZATION TO CALL A PUBLIC HEARING ON THE PROPOSED FINANCING FOR JUNE 19, 2017

BACKGROUND

PNC recently provided finance staff with an advance refunding analysis of the Series 2009A certificates of participation and 2011B limited obligation bonds. The analysis showed that based on today's market, the County has the potential to generate over \$1.5 million in interest rate savings by refunding these two sources of debt in the public market. The total up-front cost of the refunding is anticipated to be approximately \$304,000. The total interest savings on the debt is projected to be \$1.5 million, resulting in a projected annual average interest savings of approximately \$128,000 over twelve years (2018 – 2029).

Bond refunding's are most commonly used by state and local governments to achieve savings on interest costs. Pursuing this opportunity to obtain interest rate savings by advance refunding is consistent with the County's financial policy of achieving a present value savings, at a minimum, in the range of 2.5 – 3 percent, before a refunding process begins. The percentage of savings on this refunding is projected to be approximately 7.41 percent.

Attached you will find a resolution which authorizes the filing of an application with the Local Government Commission. The purpose of the resolution is to make the findings of fact which

include: the installment purchase is preferable to issuing bonds, the amount proposed is not excessive for the stated purpose, the County's debt management procedures and policies are good and in strict compliance with the law, a tax increase is not necessary to pay the debt, and the County is not in default on any existing debt. Additionally, a notice of the public hearing on the proposed installment financing contract is provided for your review.

The financing calendar is attached for information purposes. Adoption of the approving resolution and the public hearing will be considered during the June 19 Board meeting. The LGC meeting for which approval is being sought is scheduled for July 11, 2017.

RECOMMENDATION/PROPOSED ACTION

1. Approve the resolution authorizing the filing of an application to the LGC as well as the findings required by G.S. 159-151.
2. Call for a public hearing on the proposed financing to be held June 19, 2017.

BOARD OF COMMISSIONERS
OF THE
COUNTY OF CUMBERLAND, NORTH CAROLINA

Excerpt of Minutes
of Meeting of
June 5, 2017

Present: Chairman Adams presiding, and Commissioners _____

Absent: _____

* * * * *

Commissioner _____ introduced the following resolution, the title of which was read:

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF AN INSTALLMENT FINANCING CONTRACT AUTHORIZED BY NORTH CAROLINA GENERAL STATUTES §160A-20, MAKING CERTAIN FINDINGS REQUIRED BY NORTH CAROLINA GENERAL STATUTES §159-151, AND CALLING A PUBLIC HEARING ON THE PROPOSED FINANCING FOR JUNE 19, 2017, IN CONNECTION THEREWITH

WHEREAS, the County of Cumberland, North Carolina (the "County") previously entered into an Installment Financing Agreement dated as of March 1, 2009, between the County and the Cumberland County Finance Corporation (the "Corporation"), pursuant to which the Corporation advanced the proceeds of the Corporation's Certificates of Participation (Cumberland County Improvement Projects), Series 2009A (the "2009A COPs") to the County, to provide funds to finance the acquisition and construction of an elementary school and branch library for the County (collectively, the "2009 Project"); and

WHEREAS, the County previously issued its Refunding Limited Obligation Bonds, Series 2011B (the "2011B Bonds"), the proceeds of which were used to refinance certain installment financing contracts entered into by the County to finance (a) the acquisition, construction and equipping of Gray's Creek Middle School, (b) the acquisition, construction and equipping of a new public health center for the County, and (c) improvements to the County's (1) animal control center, (2) mental health facility and (3) central maintenance building (collectively, the "2011 Project" and, together with the 2009 Project, the "Projects"); and

WHEREAS, the Board of Commissioners of the County desires to pursue (a) the refinancing of all or a portion of the County's obligations with respect to the 2009A COPs and (b) the refunding of all or a portion of the 2011B Bonds pursuant to one or more installment financing contracts, as permitted under N.C.G.S. §160A-20; and

WHEREAS, it is anticipated that the cost of refinancing the County's obligations with respect to the 2009A COPs and refunding the 2011B Bonds will be not more than \$25,000,000, which may include issuance expenses in connection therewith; and

WHEREAS, refinancing the County's obligations with respect to the 2009A COPs and refunding the 2011B Bonds pursuant to N.C.G.S. §160A-20 must be approved by the North Carolina Local

Government Commission (the "LGC") and will only be approved if the findings of N.C.G.S. §159-151(b) have been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County (the "Board"), as follows:

1. After consideration, the Board has determined that the most advantageous manner of refinancing the County's obligations with respect to the 2009A COPs and refunding the 2011B Bonds is by one or more installment financing contracts pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended. In support thereof, the Board hereby makes the following findings of fact:

(a) The proposed financing is necessary or expedient because of the need to refinance the 2009A COPs and refund the 2011B Bonds to provide debt service savings for the County.

(b) The proposed financing is preferable to a general obligation bond financing for the same purposes because the County's obligations with respect to the 2009A COPs and the 2011B Bonds were themselves installment financing contracts under Section 160A-20 of the General Statutes of North Carolina, and the refinancing can be done in an expedient manner to take advantage of debt service savings.

(c) The cost of the proposed undertaking exceeds the amount of funds that can be prudently raised from currently available appropriations, unappropriated fund balances, and non-voted general obligation bonds that could be issued by the County pursuant to Article V, Section 4, of the North Carolina Constitution. The Projects are non-revenue producing, so revenue bonds are not an option.

(d) The cost of financing under the proposed financing will not be materially greater than the cost of issuing general obligation bonds and will result in cost savings because of reduced debt service.

(e) The sums proposed to be provided under the financing are adequate and not excessive for the stated purpose of refinancing the 2009A COPs and refunding the 2011B Bonds.

(f) The County's debt management procedures and policies are good and have been carried out in strict compliance with law and will henceforth be so carried out.

(g) There will be no increase in taxes necessary to meet the sums to fall due under the proposed financing.

(h) The County is not in default in any of its debt service obligations.

2. Pursuant to N.C.G.S. § 160A-20, the County, through its staff, is hereby authorized to refinance the County's obligations with respect to the 2009A COPs and refund the 2011B Bonds by entering into an installment financing contract that will be secured by the deed of trust that currently secures the 2011B Bonds or other security instruments that create a security interest in some or all of the property being refinanced to secure repayment of such financing.

3. The attorney for the County will render an opinion that the refinancing of the 2009A COPs and refunding of the 2011B Bonds is authorized by law and constitutes a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

4. Each of the County Manager, the County Finance Director and other appropriate officers of the County is hereby authorized and directed to file an application with the LGC for its approval of the financing described above in an amount not to exceed \$25,000,000, and the actions of any of the County

Manager, the County Finance Director, and other officers of the County in connection therewith are hereby approved and confirmed.

5. The officers of the County are hereby directed to call a public hearing with respect to the proposed financing to be held June 19, 2017, and to publish notice of such public hearing not less than ten days prior to such date as required by § 160A-20 of the General Statutes of North Carolina.

6. All other acts of the Board and the officers of the County which are in conformity with the purposes and intent of this resolution and in furtherance of the refinancing of the 2009A COPs and refunding of the 2011B Bonds are hereby ratified, approved and confirmed.

7. This resolution shall take effect immediately.

Commissioner _____ moved the passage of the foregoing resolution and Commissioner _____ seconded the motion and the resolution was passed by the following vote:

Ayes: Commissioners _____

Nays: Commissioners _____

Not voting: Commissioners _____

* * * * *

I, Candice H. White, Clerk to the Board of Commissioners for the County of Cumberland, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County at a regular meeting duly called and held on June 5, 2017, and that the proceedings of such meeting are recorded in the Minutes of the Board. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the Board of Commissioners of the County is on file in my office.

WITNESS my hand and the official seal of the County this ____ day of June, 2017.

Candice H. White, Clerk
Board of Commissioners
County of Cumberland, North Carolina

(SEAL)



**Cumberland County, North Carolina
Limited Obligation Refunding Bonds, Series 2017**



**Financing Schedule
as of May 11, 2017**

May 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Date	Event	Party
12-May	Kick-off Call with the Working Group @ 1:00, Dial-in: (855) 762-5988; pass code 287-8998	ALL
22-May	Initial Resolution Distributed to the County	BC
24-May	Bond Counsel Distributes 1st Draft of Documents	BC
25-May	Underwriters' Counsel Distributes 1st Draft of the POS	UC
31-May	Document Review Session @ TBD, Dial-in: (855) 762-5988; 287-8998	ALL
1-Jun	County Finance Committee Meeting	County/BC
5-Jun	County Adopts Initial Resolution and Calls for Public Hearing	County/BC
NLT June 9	Publish Notice of Public Hearing	County
Week of June 12	Submit LGC Application	County/FA
14-Jun	Circulate Revised Documents	BC/UC
15-Jun	Distribute Packages to the Rating Agencies	FA/UW
19-Jun	County Holds Public Hearing and Adopts Approving Resolution	County/BC
21-Jun	Document Review Session & Due Diligence call @ TBD, Dial-in: (855) 762-5988; 287-8998	ALL
Week of June 26	Rating Agency Phone Calls	County/FA/UW
NLT July 10	Receive Ratings/Finalize Documents	County/FA/BC/UC
11-Jul	Receive LGC Approval	County/LGC/FA
12-Jul	Post / Publish POS	UW/UC
19-Jul	Sale Date	County/LGC/FA/UW
20-Jul	Execute BPA	County/UW
1-Aug	Pre-Closing	ALL
2-Aug	Closing	ALL

Participants

Issuer	Cumberland County, North Carolina	County
Commission	Local Government Commission	LGC
Financial Advisor	DEC Associates	FA
Bond Counsel	McGuireWoods / The Charleston Group	BC
Underwriter	PNC Capital Markets	UW
Underwriters' Counsel	Womble Carlyle	UC
Trustee/Escrow Agent	TBD	TRUSTEE



GLENN B. ADAMS
Chairman

CHARLES E. EVANS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
JIMMY KEEFE
LARRY L. LANCASTER

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

ITEM NO. 8A

June 1, 2017

June 5, 2017 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: Adult Care Home Community Advisory Committee

BACKGROUND: The Adult Care Home Community Advisory Committee has the following seven (7) vacancies:

Latara Ray – Resigned. The Adult Care Home Community Advisory Committee recommends **Dorothy McNeil** to fill the unexpired term. (See attached.)

Mary Dillon – completed first term. Eligible for reappointment.

Donna Atkins – completed first term. Eligible for reappointment.

Laura Hardy – completed initial term. Eligible for reappointment.

Gary Blackwell – completed initial term. Eligible for reappointment.

Dawn O'Donnell – completed initial term. Eligible for reappointment.

Lillie White – completed initial term. Eligible for reappointment.

I have attached the current membership and applicant list for this committee.

PROPOSED ACTION: Nominate individuals to fill the seven (7) vacancies above.

Attachments

pc: Kareem Strong, Mid-Carolina Area Agency on Aging

Adult Care Home Community Advisory Committee

The Adult Care Home Community Advisory Committee promotes community education and awareness of the needs of the aging in facilities.

Statutory Authorization: NCGS 131D-31

Member Specifications:

18 Members

Term: 3 Years (Members serve an initial one-year term, after which they may be appointed to a three-year term.)

Compensation: None

Duties:

- Visits to assigned Adult Care homes each quarter to include completion of a quarterly report by each sub-committee;
- Promotes community involvement in facilities;
- Promotes community education and awareness of the needs of the aging in facilities;
- Serves as a resource of volunteers;
- Helps to maintain the intent of the Residents' Bill of Rights;
- Becomes aware of conditions in facilities and assists grievance processes.

Meetings: Third Thursday of the last month of each quarter at 10:00 AM. There is an initial training period of 15 hours to include study of a committee handbook and orientation visits to long-term care facilities. Additional training of 10 hours per year is required. Visits in the assigned facilities are of the utmost importance in the participation on this committee. A commitment of at least one day per quarter to visit facilities and 4 hours per quarter for business and training meetings.

Meeting Location: Various adult care homes in Cumberland County

Kellie Beam

Subject: FW: ACH CAC Board

From: Kareem Strong [<mailto:kstrong@mccog.org>]

Sent: Monday, April 10, 2017 1:59 PM

To: Kellie Beam

Subject: ACH CAC Board

Kellie,

The board would like appoint Dorothy McNeil to fill the vacant position (vacated by L. Ray).

Sincerely,

Kareem R. Strong, MPA
Certified Regional LTC Ombudsman
Mid-Carolina Area Agency on Aging
Office: (910) 323-4191 x 25
Fax: (910) 323-9330
website: <http://www.mccog.org/>

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE
Initial Appointment 1 Year/Subsequent Terms 3 Years

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Mary Ann Ayars 804 Juniper Drive 8/31/17 Fayetteville, NC 28304 426-9258/483-0191 #338	8/14	2nd	Aug/17 8/31/17	No
John Thompson 8533 Cliffdale Rd Fayetteville, NC 28314 864-1043	11/15	1st	Nov/18 11/30/18	Yes
Mary Dillon 3209 McCheon Drive Fayetteville, NC 28301 910-822-2045	3/16	1st	May/17 5/31/17	Yes
(serving unexpired term; eligible for two additional terms)				
Carla Fagan 5636 Watersplash Lane Fayetteville, NC 28311 347-452-8678/910-630-7699	8/15	1st	Aug/18 8/31/18	Yes
Donna Atkins 6480 Faircloth Bridge Rd Stedman, NC 28391 910-818-3977	4/14	1st	May/17 5/31/17	Yes
Laura Hardy 6720 Willowbrook Dr #1 Fayetteville, NC 28314 224-7255/867-6857	4/16	Initial	Apr/17 4/30/17	Yes
(eligible for two additional three-year terms)				
Niokie Cunningham 1918 Rayconda Rd Apt 306 Fayetteville, NC 28304 910-263-7976	3/17	Initial	Mar/18 3/31/18	Yes
Gary Blackwell 3107 Blantyre Way Fayetteville, NC 28306 425-2708/764-3488	4/16	Initial	Apr/17 4/30/17	Yes
(eligible for two additional three-year terms)				

Adult Care Home Community Advisory Committee, page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Clarence Everett Sr. 1513 Woodberry Lane Fayetteville, NC 28303 822-1525/494-1656	11/15	1st	Nov/18 11/30/18	Yes
VACANT (Vacated by L. Ray)	8/14	1st	Aug/17 8/31/17	Yes
Dawn O'Donnell 2072 Birchcreeft Dr Fayetteville, NC 28304 910-425-3619	4/16	Initial	Apr/17 4/30/17	Yes
Ralph T. Cascasan 910 Alexwood Drive Hope Mills, NC 28348 425-9704/433-1039	5/14	2nd	May/17 5/31/17	No
Alfonso Ferguson Sr. 3329 Eastgate Street Eastover, NC 28312 401-2313/483-9916	8/14	2nd	Aug/17 8/31/17	No
Lillie White 6496 Tarrytown Drive Fayetteville, NC 28314 867-3178	4/16	Initial	Apr/17 4/30/17	Yes
Herman Dudley 613 York Road Fayetteville, NC 28303 864-3817(H)/286-6597(W)	4/15	2nd	Apr/18 4/30/18	No

CONTACT: Kareem Strong, Mid-Carolina Area Agency on Aging,
P. O. Box 1510, Fayetteville, NC 28302 - Phone: 323-4191, ext. 25 – Fax: 323-9330

MEETINGS: Quarterly: 3rd Thursday of the last month of each quarter (March, June, September, December) - at 1:00 p.m. - various adult care homes in Cumberland County

**APPLICANTS FOR
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BEAN, KENNETH JOSEPH (B/M) 6115 INDEPENDENTS PLACE DR #731 FAYETTEVILLE, NC 28303 347-290-2577 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	RETIRED ARMY	NONE LISTED
BLACKWELL, CYNTHIA (W/F) 1588 BEARD RD WADE NC 28395 824-9446/475-3052 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: Clerks of Superior Court Catalyst Leadership Summit	ASST CLERK OF SUPERIOR COURT CLERK OF SUPERIOR COURT	NONE LISTED
BROWN-MCGEACHY, DOMONIQUE (B/F) 1448 AVONCROFT DRIVE FAYETTEVILLE NC 28306 859-420-2098 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	DR OF NURSING US ARMY	DOCTORATE - NURSING MASTERS-NURSING
COVINGTON, SHANTAL (B/F) 2221 MOSSY CUP LANE FAYETTEVILLE NC 28304 828-308-5582/978-9531 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	ASSISTANT DIRECTOR LITTLE RED SCHOOL HOUSE	BACHELORS-SOCIAL WORK
DUKE, WILLIAM C. (B/M) 509 RODRIGUEZ COURT FAYETTEVILLE, NC 28303 910-822-2411 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED SOCIAL WORK PROGRAM ADMINISTRATOR	MASTERS-COUNSELING

**APPLICANTS FOR
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Page 2**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
SERVES ON THE BOARD OF ADJUSTMENT		
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
FORD, STANLEY (B/M) 4013 POLK DRIVE HOPE MILLS, NC 28348 910-425-5639	BANKING/MORTGAGES NOT LISTED	BACHELORS
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ARMY LEADERSHIP COURSE		
GASKINS, JOYCE E. (B/F) 909 RUTON COURT FAYETTEVILLE NC 28303 910-229-2865	RETIRED OFFICE ASSISTANT	GED CERTIFICATION
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: PROBATION DEPARTMENT LEADERSHIP ACADEMY		
HAES, TYSHANNA (B/F) 1812 ARMSTRONG ST FAYETTEVILLE NC 28301 318-542-8805	NONE LISTED	COLLEGE STUDENT
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
HAYNES, WESLEY (B/M) 1608 ROGERS DRIVE FAYETTEVILLE NC 28303 252-259-3934	COMPUTER TECH. SELF EMPLOYED	SOME COLLEGE
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		

**APPLICANTS FOR
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Page 3**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
HERNANDEZ, ANTOINETTE (B/F) 7661 BEVERLY DRIVE FAYETTEVILLE, NC 28314 263-1833 (H) / 323-4424, 864-8085 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ADMIN. ASST & GENERAL MANAGER – CAPE FEAR ADULT DHCC, SYLVESTER LOVING, LLC.	HS FTCC-ACCOUNTING
HOLLAND, DEREBA BATISTA (H/F) 449 TRADEWINDS DR APT H FAYETTEVILLE NC 28314 540-641-9052 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NONE LISTED	HS SOME COLLEGE
HOLMES, SHANEKA (B/F) 1258 SNOWY EGRET DRIVE FAYETTEVILLE NC 28306 910-286-3424 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RESPIRATORY THERAPIST VETERANS MEDICAL CENTER	MASTERS-SOCIAL WORK
KEELS, LATARSHIA (B/F) 628 HICKORY VIEW CT FAYETTEVILLE NC 28314 705-2015 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BUSINESS OWNER 3-TY VIRTUAL GROUP	SOME COLLEGE
LEWIS, BABATUNDE (B/M) 1708 BLUFFSIDE DRIVE FAYETTEVILLE NC 28312 832-257-2440 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SMALL BUSINESS OWNER JOBS AND CAREERS INC.	MS-INDUSTRIAL & LABOR RELATIONS BS-SOCIOLOGY

**APPLICANTS FOR
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Page 4**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
MARSH, CAROL (B/F) 1710 EDGECOMBE AVENUE FAYETTEVILLE NC 28301 229-9754/944-7612 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	MEDICAL RECORDS CLERK HOKE CORRECTIONAL INST.	MASTERS
MAUGHAN, GLENN (-/M) 1765 AVA ROAD STEDMAN NC 28391 910-531-3975 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	BS-EDUCATION
MCARTHUR-STRONG, BRENDA (B/F) 3822 BRIARGATE LANE FAYETTEVILLE NC 28314 910-864-5087 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PASTOR/TEACHER NC UMC CONFERENCE	BA
MCMILLION, CASSANDRA (B/F) 1905 EICHELBERGER DR FAYETTEVILLE, NC 28303 910-488-8336 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	WEDDING CONSULTANT **SERVES ON THE JOINT SENIOR CITIZENS ADVISORY COMMISSION**	BA MASTERS-EDUCATION
MCNEIL, DOROTHY W. (B/F) 821 OAKCREST DRIVE FAYETTEVILLE NC 28301 822-3152/483-6505/489-8849 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	ASSOCIATES OF ARTS

**APPLICANTS FOR
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Page 5**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
MCNEILL, TERESA RENA (B/F) 3918 METEOR DRIVE HOPE MILLS NC 28348 568-9698/483-3648 MS.MC266@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	AP CLERK FAY METROPOLITAN HOUSING AUTHORITY	MPA & BA
PARKER, DIANE (B/F) 1200 MURCHISON RD FAYETTEVILLE NC 28301 252-452-5640 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NONE LISTED	BS-BUSINESS ADMIN. MASTERS- IN PROCESS
POOLE, CATHERINE (B/F) 541 PEARL STREET FAYETTEVILLE NC 28303 779-0700/797-8332 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BUSINESS OWNER	SOME COLLEGE
RIVERS, RHONNISHA (-/F) 7774 S. SHIELD DRIVE FAYETTEVILLE, NC 28314 779-2005/988-7835/615-8086 RNRIVERS07@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	REGISTERED NURSE CAPE FEAR VALLEY	BSN
ROBBINS, SHARON (B/F) 5900 MOORGATE CIRCLE FAYETTEVILLE NC 28304 703-6553/391-8256 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	COMMUNITY SERVICES COORDINATOR AUTISM SOCIETY OF NC	NONE LISTED

**APPLICANTS FOR
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Page 6**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
<p>RUSSELL, MONICA (B/F) 116 PARTRIDGE RD FAYETTEVILLE NC 28306 910-818-4172 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>NONE LISTED</p>	<p>BA-PSYCHOLOGY MBA-HEALTHCARE MANAGEMENT</p>
<p>SATO, SONJA (W/F) 314 HOMEWOOD STREET FAYETTEVILLE NC 28306 910-707-9605 SONJALSATO@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC</p>	<p>RETIRED STUDENT</p>	<p>MASTERS STUDENT BACHELORS-SOCIAL SCIENCES</p>
<p>SOMERVILLE, DORETHA YVETTE (B/F) 67 BALTIC CIRCLE FT BRAGG, NC 28307 491-0068/804-926-0523 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>VETERAN/RETIREEE/STUDENT</p>	<p>BACHELOR-SOCIAL WORK</p>
<p>STEWART, ANGELA (B/F) 7016 KINGS LYNN LOOP FAYETTEVILLE NC 28304 491-1222/286-7746 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>FAMILY NURSE PRACTITIONER SELF-EMPLOYED</p>	<p>SOME COLLEGE</p>
<p>STORY, PAMELA SUGGS (B/F) 631 WEST COCHRAN AVE FAYETTEVILLE NC 28301 286-0783/678-2621 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: Police Citizens Academy; Fayetteville Citizens Academy</p>	<p>SOCIAL WORK COORDINATOR CC SCHOOLS</p>	<p>BA MSW</p>

**APPLICANTS FOR
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Page 7**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
STUCKEY, DEBORAH (B/F) 5578 ARAPAHOE COURT FAYETTEVILLE, NC 28304 910-826-6747/ 910-224-6786 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LAB INSTRUCTOR FTCC	BACHELORS
SWINK, MAE (W/F) 6707 CAMDEN ROAD FAYETTEVILLE NC 28306 491-6058/973-5632 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	TRANSPORTATION	SOME COLLEGE
TAYLOR, PAUL (-/M) 3283 FLORIDA DRIVE FAYETTEVILLE NC 28301 751-0434/751-0435 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	OPERATION MANAGER VETERANS SAFEHAVEN	4 YEAR DEGREE
THOMPSON, CHERYL (B/F) 438 SHORELINE DRIVE FAYETTEVILLE NC 28311 583-0325/401-6018 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CUSTOMER CARE SPECIALIST PIEDMONT NATURAL GAS	HIGH SCHOOL
TUCKER, GAY (B/F) 604 LUFKIN CIRCLE FAYETTEVILLE NC 28311 644-8265/703-8905 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ACCOUNTS PAYABLE SPECIALIST TOWN OF SPRING LAKE	COLLEGE

**APPLICANTS FOR
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE Page 8**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
VAUGHAN, FELICIA (B/F) 1531 PINEBROOK DRIVE FAYETTEVILLE NC 28314 434-594-6737/433-2616 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INTERN FUNERAL DIRECTOR CUNNINGHAM & SONS	HIGH SCHOOL
VITALE, CATHERINE (W/F) 2730 THURSBY CROSS FAYETTEVILLE NC 28306 772-359-6914 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CAMPBELL LEADERSHIP INDEX ACADEMY	HEALTHCARE CONSULTANT SELF-EMPLOYED	BACHELORS-PSYCHOLOGY & SOCIOLOGY MASTERS-BUSINESS HEALTHCARE ADMIN.
WASHINGTON, BRIANNE (B/F) 1074 ELLIOTT CIRCLE FAYETTEVILLE NC 28301 229-1499/419-1791 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NONE LISTED	BACHELORS
WILLIAMS, ROBERT (W/M) 2517 N EDGEWATER DR FAYETTEVILLE NC 28303 433-2191/527-6993 *SERVES ON THE NURSING HOME ADVISORY BOARD* Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSURANCE SENIOR RESOURCE SERVICES	COLLEGE GRADUATE
YOUNG, CHRISTOPHER (W/M) 5625 NIX ROAD FAYETTEVILLE NC 28314 224-6324/764-9551 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PROJECT MANAGER BOOZ ALLEN HAMILTON	BACHELORS



GLENN B. ADAMS
Chairman

CHARLES E. EVANS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
JIMMY KEEFE
LARRY L. LANCASTER

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ITEM NO. 8B

BOARD OF COMMISSIONERS

June 1, 2017

June 5, 2017 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Fayetteville Technical Community College Board of Trustees

The Fayetteville Technical Community College Board of Trustees will have the following one (1) vacancy on June 30, 2017:

Sheryl Lewis— completing second term on June 30, 2017. Not eligible for reappointment. Recommendation of Dr. Larry Keen is for the appointment of **Hilton T. Hutchens, Jr.** (See attached.)

I have attached the current membership list and applicant list for this Board.

PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.

pc: Dr. J. Larry Keen, FTCC President

Fayetteville Technical Community College Board of Trustees

The Fayetteville Technical Community College Board of Trustees is the administrative governing body for the Fayetteville Technical Community College.

Statutory Authorization: NCGS 115D-12

Member Specifications:

13 Members with Specific Categories:

- Appointed by the Cumberland County Board of Commissioners (4)
- Appointed by the Board of Education (4)
- Appointed by the Governor (4)
- The Student Government Association President serves as an Ex-Officio member.

Term: 4 Years

Compensation: None

Duties:

- Power to elect and employ the president of the College;
- Power to acquire, hold and transfer real and personal property;
- Power to enter into contracts;
- Power to institute and defend legal actions and to exercise such other rights and privileges as may be necessary for the management and administration of the College in accordance with the provisions and purposes of state law;
- Ensure the adequacy of the college's budget, educational programs and facilities;
- Advocate for the College;
- The Board of Trustees has the responsibility for the development and operation of the College in accordance with the provisions of the law and the standards of the State Board of Community Colleges.

Meetings: The third Monday of each month at 12:45 PM. No meetings in July and December. The maximum time per meeting would be four hours which includes committee meetings and lunch. Called meetings do occur occasionally and trustees are encouraged to attend some organizational meetings out of town or out of state. The Board is also divided into five sub committees that meet on the third Monday of each month prior to the 12:45 PM, Board Meeting, except July and December: (1) Finance Committee; (2) Human Resources Committee; (3) Building and Grounds Committee; and (4) Curriculum Committee; and (5) Planning Committee.

Meeting Location: Fayetteville Technical Community College, Board Room Tony Rand Student Center 2201 Hull Road Fayetteville, NC

Kellie Beam

Subject: FW: FTCC Board of Trustees

From: KAY WILLIAMS [<mailto:willialk@faytechcc.edu>]

Sent: Wednesday, May 10, 2017 4:33 PM

To: Kellie Beam

Subject: RE: FTCC Board of Trustees

Dr. Larry Keen, President of Fayetteville Technical Community College, would like to recommend Mr. Hilton T. Hutchens, Jr. to replace Mrs. Sheryl Lewis on the FTCC Board of Trustees effective July 1, 2017.

Kay Williams

Executive Assistant to the President

(910) 678-8222, Fax (910) 678-8269

willialk@faytechcc.edu

7/16

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES
(County Appointees)
4 Year Terms

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Dr. Marye Jeffries (B/F) 6895 Fox Run Road Linden, NC 28356 822-4042	6/14	2nd	June/18 6/30/18	No
Dr. Linwood Powell (W/M) 6032 Iverleigh Circle Fayetteville, NC 28311 488-1616/273-7178	6/15	1st	June/19 6/30/19	Yes
Charles Harrell (W/M) 2016 Winterlochen Road Fayetteville, NC 28305 910-624-8842	6/16	1st	June/20 6/30/20	Yes
Sheryl Lewis (W/F) 3011 Bankhead Drive Fayetteville, NC 28306 426-6999	6/13	2nd	June/17 6/30/17	No

§ 155D-12(b1) – No person who has been employed full time by the community college within the prior five (5) years and no spouse or child of a person currently employed full time by the community college shall serve on the board of trustees of that college. (See file.)

Contact person: Kay Williams
PO Box 35236
Fayetteville, NC 28303
Phone: 678-8222
Fax: 678-8269

Meetings: Board has been meeting the 3rd Monday of each month at 12:45 pm – Tony Rand Student Center Board Room. No meetings in July or December. (Bylaws require one meeting per month.)
Written notification is sent for all regularly-called meetings.

* Terms extended by the General Assembly.

**APPLICANTS FOR
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES**

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BERRY-CABAN, CRISTOBAL (H/M) 412 CITYVIEW LANE FAYETTEVILLE NC 28301 813-451-3004/907-8844 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EPIDEMIOLOGIST WOMACK HOSPITAL	PHD MA BA
CRENSHAW, PAUL M (W/M) 313 SPRINGBROOKE PL FAYETTEVILLE NC 28305 964-3811/222-1000 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ATTORNEY WILLIFORD, HOLLERS, CRENSHAW	BS DOCTORATE
DOUGLAS, RYAN (B/M) 2031 RAYCONDA ROAD FAYETTEVILLE NC 28314 910-977-4041 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PHARMACEUTICAL SALES REP KOWA PHARMACEUTICAL	BS
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046 **SERVES ON THE BOARD OF ADJUSTMENT** Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
HERNDON, KENNETH (W/M) 2549 BEARD RD EASTOVER, NC 28312 910-223-0968/609-230-7249 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	D-ED M-ED BS-ED

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES APPLICANTS,
PAGE 2**

EDUCATIONAL

NAME/ADDRESS/PHONE	OCCUPATION	BACKGROUND
HODGE, OLIVER DR. (B/M) 537 OLD FARM RD FAYETTEVILLE, NC 28314 487-0886/483-0409	DENTIST DR. OLIVER HODGE DENTISTRY *SERVES ON THE BOARD OF HEALTH*	BS DDS
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
HOLLOMAN, GWEN (B/F) 721 EDGEHILL ROAD FAYETTEVILLE NC 28314 868-1691/261-7813 GHOLL80180@AOL.COM	HEALTH CARE ADMINISTRATOR RETIRED	BS-HEALTH CARE ADMIN.
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC		
HOWARD, PAULA (B/F) 3500 BENNETT DRIVE FAYETTEVILLE NC 28301 709-8595/483-0153 PHOWARD924@YAHOO.COM	TEACHER CUMBERLAND COUNTY SCHOOLS	M.ED/BS
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC		
HUTCHENS, HILTON TERRY JR. (W/M) 2031 RAEFORD ROAD FAYETTEVILLE NC 28305 864-6888/850-3253 HILTON.HUTCHENS@HUTCHENSLAWFIRM.COM	ATTORNEY HUTCHENS LAW FIRM	BA/JD
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC		

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES APPLICANTS,
PAGE 3**

EDUCATIONAL

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>BACKGROUND</u>
LACY, DR. WILSON A (B/M) 1915 EICHELBERGER DRIVE FAYETTEVILLE NC 28303 488-1765/678-2551 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	EXECUTIVE DIRECTOR OF OPERATIONS/CUMB. CO SCHOOLS	BA
LAHUFFMAN, DONALD (B/M) 616 MCAPHIN DRIVE FAYETTEVILLE NC 28301 910-488-8130 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	RETIRED ADMINISTRATOR FTCC	BA MA
MACDONALD, STEPHEN (-/M) 1783 CAWDOR DRIVE FAYETTEVILLE NC 28304 910-476-8117 SMACDONALD3@NC.RR.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	RETIRED	BA-POLITICAL SCIENCE
MITCHELL, RONNIE JR (B/M) 6430 MILFORD RD FAYETTEVILLE NC 28303 336-3037 (H) / 339-4959 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED ARMY SELF EMPLOYED	BA HOTEL RESTAURANT MANAGEMENT
OKHOMINA, DON DR. (B/M) 494 DUNLOE CT FAYETTEVILLE, NC 28311 868-1618/ 672-2148 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PROFESSOR OF MANAGEMENT FSU	BS-BUSINESS ADMIN MBA & PHD - MANAGEMENT

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES APPLICANTS,
PAGE 4**

EDUCATIONAL

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>BACKGROUND</u>
SATISKY, STEPHEN R. (W/M) 219 DEVANE STREET FAYETTEVILLE NC 28305 483-9344/483-2920 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	SOME COLLEGE
SIMMONS, LAZARUS (B/M) 2323 CAITHNESS DR FAYETTEVILLE NC 28306 910-818-4891 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	BS-BUSINESS ADMIN.
WILLIAMS, ROBERT C. (B/M) 2713 ROSEHILL RD FAYETTEVILLE NC 28301 910-488-7587 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED SELF-EMPLOYED	BS MS
WILLIAMS, TERRY (B/M) 674 BAYWOOD ROAD FAYETTEVILLE, NC 28312 435-0960/658-7586 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DISABLED VETERAN	MASTERS-COMPUTER SCIENCE BS-COMPUTER SCIENCE AS-COMPUTER STUDIES
WILLIFORD, CARL PAT (W/M) 111 JOHN ST FAYETTEVILLE NC 28305 624-6696/484-2168 **SERVES ON THE CIVIC CENTER COMMISSION** Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CPA WILLIFORD HOUSTON & CO	BA-BUSINESS ADMIN.

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES APPLICANTS,
PAGE 5**

EDUCATIONAL

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>BACKGROUND</u>
WIRE, DONALD DR (W /M) 540 NOTTINGHAM DR FAYETTEVILLE, NC 28311 910-223-1205 **SERVES ON THE HOME & COMMUNITY CARE COMMITTEE**	RETIRED	BA – POLITICAL SCIENCE MA-POLITICAL SCIENCE PHD-EDUCATION
Graduate-County Citizens' Academy: No		
Graduate-Institute for Community Leadership: YES		
Graduate-Leadership Fayetteville: NO		
Graduate-United Way's Multi-Cultural Leadership Program: NO		
Graduate-other leadership academy: NO		



GLENN B. ADAMS
Chairman

CHARLES E. EVANS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
JIMMY KEEFE
LARRY L. LANCASTER

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

ITEM NO. 8C

June 1, 2017

June 5, 2017 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: Library Board of Trustees

The Library Board of Trustees has the following one (1) vacancy for an unexpired term:

Connette McMahon – Resigned. The Library Board of Trustees recommends the appointment of **Belinda Wilkerson** to fill the unexpired term. (See attached.)

I have attached the current membership list and applicant list for this board.

PROPOSED ACTION: Make nomination to fill the one (1) vacancy above.

Attachments

pc: Jody Risacher, Library Director

Library Board of Trustees

The Library Board of Trustees formulates and adopts programs, policies and regulations for the government of the library, subject to the fiscal control and other policies and regulations of the Board of County Commissioners. The Library Director acts as secretary to the Board and reports to the Deputy County Manager.

Statutory Authorization: NCGS 153A-265

Member Specifications:

7 Members

Term: 3 Years

Compensation: None

Duties:

- Formulate and adopt programs, policies and regulations for government of the library, subject to the fiscal control and other policies and regulations of the Board of County Commissioners;
- The Board makes recommendations to the governing body concerning the construction and improvement of buildings and other structures for the Library system;
- Supervises and cares for the facilities of the Library system;
- Appoints a Director of Library Services;
- Establishes a schedule of fines for late return of, failure of return, damage to, and loss of Library materials, and to take other measures to protect and regulate the use of such materials;
- Participate in preparing the annual budget for the Library system for approval by the Board of County Commissioners;
- Extends the privileges and use of the Library system to non-residents of Cumberland County, on any terms or conditions the Library Board may prescribe. Advises the Board of County Commissioners on Library matters;
- Accepts, on behalf of and in the name of Cumberland County, any gift, grant, bequest, exchange, loan, etc., without the prior approval of the Board of County Commissioners.

Meetings: Third Thursday of each month at 9:05 AM; exception would be 2nd Thursday in December and no regularly scheduled meetings in July and August. The approximate amount of time a Library Trustee would devote to the Board each month is two hours for meeting attendance with variable preparation and follow-up time. Periodic committee meeting attendance may be required. Trustee committees are: By-Laws (on call) and Nominating (on call).

Meeting Location: Various libraries throughout the County

JODY RISACHER
DIRECTOR

COTINA JONES
DEPUTY DIRECTOR



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

PUBLIC LIBRARY & INFORMATION CENTER
300 Maiden Lane • Fayetteville, North Carolina 28301-5032
Telephone: (910) 483-7727 • Fax: (910) 486-5372

MEMORANDUM

DATE: May 18, 2017
TO: Glenn B. Adams, Chairman, Board of County Commissioners
FROM: Daniel Montoya, Library Board of Trustee Chair
THRU: Jody Risacher, Library Director
RE: Nomination for the Library Board of Trustees (Item of Business)

At the May 18, 2017 Library Board of Trustee meeting, the Trustees unanimously approved the Nominating Committee's recommendation for the following action:

- ✓ The appointment of Belinda Wilkerson to fill the vacant seat on the Library Board of Trustees after the resignation of Connette McMahon on November 6, 2016. Ms. Wilkerson will complete McMahon's first term ending on December 31, 2018 and will be eligible for one additional three-year term.

The Trustees respectfully request the Commissioners' consideration of the appointment of Belinda Wilkerson be placed on the June 5, 2017 Board of County Commissioners' meeting agenda.

We appreciate you and your fellow Commissioners' consideration.

Sincerely,

Daniel Montoya
Library Board of Trustee Chair

cc: Cindy Tucker, Executive Assistant to the County Manager
Carolyn Price, Executive Assistant



LIBRARY BOARD OF TRUSTEES

3 Year Term

All terms expire in December and begin in January. Recommendations for nominations placed on first meeting in October agenda and appointments placed on second meeting in October agenda. Although terms will not begin until the following January, the Library takes their new appointees through an orientation process in December before they begin serving in January.

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Katrina Tiffany 812 Norwood Street Fayetteville, NC 28305 850-2145/491-2111	12/15	1st	Dec/18 12/31/18	Yes
Donald LaHuffman 616 McAphin Drive Fayetteville, NC 28301 910-488-8130	12/15	1st	Dec/18 12/31/18	Yes
Paige W. Ross 1220 Pony Drive Hope Mills, NC 28348 339-1715/919-630-0187	12/14	1st	Dec/17 12/31/17	Yes
VACANT (Vacated by C. McMahon)	12/15	1st	Dec/18 12/31/18	Yes
Dr. Daniel Montoya 3505 Cokefield Drive Fayetteville, NC 28306 478-0646/672-1560	12/16	2nd	Dec/19 12/31/19	No
Brian J. Tyler 1414 Raeford Rd Fayetteville, NC 28305 717-514-6889	12/14	1st	Dec/17 12/31/17	Yes
Betsy Small PO Box 228 Linden, NC 28356 910-980-0821	12/16	2nd	Dec/19 12/31/19	No

Commissioner Liaison: Glenn Adams

Contact: Jody Risacher, Library Director (or Marili Melchionne – 483-7727 x1304)

Meeting Date: 3rd Thursday of each month at 9:05 AM; (exception would be 2nd Thursday in December and no regularly scheduled meetings in July and August) – Meeting locations are different libraries within the County.

**APPLICANTS FOR
LIBRARY BOARD OF TRUSTEES**

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
SERVES ON THE BOARD OF ADJUSTMENT		
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
REY, ADWOA (B/F) 1205 WILDERNESS DRIVE SPRING LAKE NC 28390 497-5277/672-7732	CONSULTANT AAR STRATEGIES	BA-POLITICAL SCIENCE MA-RELIGIOUS STUDIES
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
WILKERSON, BELINDA J. (B/F) 1429 PEPPERCHASE DRIVE FAYETTEVILLE NC 28312 223-5189/401-447-4273 BWILKERSON53@GMAIL.COM	INDEPENDENT EDUCATIONAL CONSULTANT SELF-EMPLOYED	ED-D
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC		
WILLIFORD, CARL PAT (W/M) 111 JOHN ST FAYETTEVILLE NC 28305 624-6696/484-2168 PAT@WHCFAY.COM	CPA WILLIFORD HOUSTON & CO	BS-BUSINESS ADMIN.
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC		

GLENN B. ADAMS
Chairman

CHARLES E. EVANS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
JIMMY KEEFE
LARRY L. LANCASTER



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. _____

8D

June 1, 2017

June 5, 2017 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Nursing Home Advisory Board

BACKGROUND: The Nursing Home Advisory Board has the following one (1) vacancy:

Phyllis Pierce – Resigned. The Nursing Home Advisory Board recommends **Christie Davis** to fill the unexpired term. (See attached.)

I have attached the current membership list and applicant list for this board.

PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.

Attachments

pc: Kareem Strong, Mid-Carolina Area Agency on Aging

Nursing Home Advisory Board

The Nursing Home Advisory Board serves the residents of long term care facilities within the county. The committee members are responsible for maintaining the intent of the Residents' Bill of Rights, promoting community involvement in the homes, and providing public education on long term care issues.

Statutory Authorization: NCGS 131E-128

Member Specifications:

11 Members

Term: 3 Years (Members serve an initial one-year term, after which they may be appointed to a three-year term.)

Compensation: None

Duties:

- Visits to assigned nursing homes each quarter to include completion of a quarterly report by each subcommittee;
- Promotes community involvement in facilities;
- Promotes community education and awareness of the needs of the aging in facilities;
- Serves as a resource of volunteers;
- Become aware of conditions in facilities and assists grievance processes.

Meetings: Third Thursday of the last month of each quarter at 1:00 PM. There is an initial training period of 15 hours to include study of a committee handbook and orientation visits to long-term care facilities. Additional training of 10 hours per year is required. Visits in the assigned facilities are of the utmost importance in the participation on this committee. A commitment of at least one day per quarter to visit facilities and 4 hours per quarter for business and training meetings.

Meeting Location: Various nursing homes in Cumberland County

Kellie Beam

Subject: FW: Nuring Home Board

From: Kareem Strong [<mailto:kstrong@mccog.org>]

Sent: Wednesday, May 17, 2017 10:05 AM

To: Kellie Beam

Subject: Nuring Home Board

Good Morning Kellie,

The nursing home board would like to recommend that Christie Davis to be appointed to replace Phyllis Pierce. Phyllis Pierce was appointed to the board but neglected to attend the initial training and has not returned any forms of communication.

Thank you.

Kareem R. Strong, MPA
Certified Regional LTC Ombudsman
Mid-Carolina Area Agency on Aging
Office: (910) 323-4191 x 25
Fax: (910) 323-9330
website: <http://www.mccog.org/>

NURSING HOME ADVISORY BOARD
3 Year Term
(Initial Appointment One Year)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible for Reappointment</u>
Laura Hardy 6720 Willowbrook Dr #1 Fayetteville, NC 28314 224-7255/867-6857	11/16	Initial	Nov/17 11/30/17	Yes
Niokie Cunningham 1918 Rayconda Rd Apt 306 Fayetteville, NC 28304 niokiec@yahoo.com 910-263-7976	3/17	1st (serving unexpired term; eligible for two additional terms)	Aug/17 8/31/17	Yes
VACANT (Vacated by P. Pierce)	11/16	Initial	Nov/17 11/30/17	Yes
Keith Howard 7809 Gallant Ridge Dr Fayetteville, NC 28314 910-494-3736	11/16	1 st full term	Mar/19 3/31/19	Yes
Brenda McArthur-Strong 3822 Briargate Lane Fayetteville, NC 28314 910-864-5087	3/17	1st (serving unexpired term; eligible for two additional terms)	Aug/17 8/31/17	Yes
Robert Williams 2517 N Edgewater Drive Fayetteville, NC 28303 527-6993/485-0600	11/16	Initial	Nov/17 11/30/17	Yes
Diane Wheatley 9774 Ramsey Street Linden, NC 28356 910-728-7126 (ecll)	11/16	Initial	Nov/17 11/30/17	Yes
Mary Dillon 3209 McCheon Drive Fayetteville, NC 28301 910-822-2045	10/15	1st	Oct/18 10/31/18	Yes

Nursing Home Advisory Board, page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Latara Ray 5823 Nessee St Fayetteville, NC 28314 860-3443/587-7795	11/15	1st	Nov /18 11/30/18	Yes
Clarence Everett Sr. 1513 Woodberry Ln Fayetteville, NC 28303 822-1525/494-1656	11/15	1st	Nov/18 11/30/18	Yes
Rudy Tatum 2125 Daniels Drive Eastover, NC 28312 988-6545	11/16	Initial	Nov/17 11/30/17	Yes

CONTACT: Kareem Strong, Mid-Carolina Area Agency on Aging
P. O. Box 1510
Fayetteville, NC 28302
Phone: 323-4191, ext. 25

3rd Thursday of the last month of each quarter (March, June, September and December) at 10:00 AM - at various nursing homes in the county.

**APPLICANTS FOR
NURSING HOME ADVISORY BOARD**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BEAN, KENNETH JOSEPH (B/M) 6115 INDEPENDENTS PLACE DR #731 FAYETTEVILLE, NC 28303 347-290-2577 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	RETIRED ARMY	NONE LISTED
BLACKWELL, CYNTHIA (W/F) 1588 BEARD RD WADE NC 28395 824-9446/475-3052 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: Clerks of Superior Court Catalyst Leadership Summit	ASST CLERK OF SUPERIOR COURT CLERK OF SUPERIOR COURT	NONE LISTED
COVINGTON, SHANTAL (B/F) 2221 MOSSY CUP LANE FAYETTEVILLE NC 28304 828-308-5582/978-9531 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	ASSISTANT DIRECTOR LITTLE RED SCHOOL HOUSE	BACHELORS-SOCIAL WORK
DAVIS, CHRISTIE (B/F) 434 SHEILA STREET HOPE MILLS, NC 28348 252-916-9187 EMPOWERHS@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	LICENSED PSYCHOTHERAPIST SENIOR HEALTH & EDUCATION PARTNERS	BSW/MSW
GASKINS, JOYCE E. (B/F) 909 RUTON COURT FAYETTEVILLE NC 28303 910-229-2865 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: PROBATION DEPARTMENT LEADERSHIP ACADEMY	RETIRED OFFICE ASSISTANT	GED CERTIFICATION

**APPLICANTS FOR
NURSING HOME ADVISORY BOARD Page 2**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
HOLMES, SHANEKA (B/F) 1258 SNOWY EGRET DRIVE FAYETTEVILLE NC 28306 910-286-3424 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RESPIRATORY THERAPIST VETERANS MEDICAL CENTER	MASTERS-SOCIAL WORK
JENKINS-MCNAIR, DAWN (B/F) 142 WESTWICK LANE APT 7 FAYETTEVILLE, NC 28314 728-7021/855-247-8474 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FAMILY NURSE PRACTITIONER UNITED HEALTHCARE	BSN FAM.NURSE PRACTITIONER
KEELS, LATARSHIA (B/F) 628 HICKORY VIEW CT FAYETTEVILLE NC 28314 705-2015 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BUSINESS OWNER 3-TY VIRTUAL GROUP	SOME COLLEGE
MITCHELL, RONNIE JR (B/M) 6430 MILFORD RD FAYETTEVILLE NC 28303 336-3037 (H) / 339-4959 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED ARMY SELF EMPLOYED	BA HOTEL RESTAURANT MANAGEMENT
MORTON, DINEEN (B/F) 5835 PETTIGREW DR FAYETTEVILLE NC 28314 494-5761/521-0001 **SERVES ON THE CIVIC CENTER COMMISSION** Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	VP OF BUSINESS DEVELOPMENT HEALTHKEEPERZ	NONE LISTED

**APPLICANTS FOR
NURSING HOME ADVISORY BOARD Page 3**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
SESSOMS, JR, DAVID (W/M) 221 ½ HAY STREET FAYETTEVILLE NC 28301 584-3884/354-1901 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COLLEGE PRESIDENT MILLER-MOTTE COLLEGE	NONE LISTED
SESSOMS, KARLA (B/F) 6624 JACOBS CREEK CIRCLE FAYETTEVILLE NC 28306 425-7634/494-3102 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	NURSE CCME	SOME COLLEGE
STEWART, ANGELA (B/F) 7016 KINGS LYNN LOOP FAYETTEVILLE NC 28304 491-1222/286-7746 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FAMILY NURSE PRACTITIONER SELF-EMPLOYED	SOME COLLEGE
VITALE, CATHERINE (W/F) 2730 THURSBY CROSS FAYETTEVILLE NC 28306 772-359-6914 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CAMPBELL LEADERSHIP INDEX ACADEMY	HEALTHCARE CONSULTANT SELF-EMPLOYED	BACHELORS-PSYCHOLOGY & SOCIOLOGY MASTERS-BUSINESS HEALTHCARE ADMIN.
WADE, PAMELA (W/F) 2728 HELAMAN CT #9 FAYETTEVILLE NC 28303 910-977-7504 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	RETIRED	BACHELORS MASTERS



GLENN B. ADAMS
Chairman

CHARLES E. EVANS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
JIMMY KEEFE
LARRY L. LANCASTER

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

CUMBERLAND
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NORTH CAROLINA

BOARD OF COMMISSIONERS

ITEM NO. _____

8E

June 1, 2017

June 5, 2017 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Social Services Board

The Social Services Board will have the following one (1) vacancy on June 30, 2017:

Edward G. Melvin – completing second term. Not eligible for reappointment.

The Social Services Board is in support of **Commissioner Jimmy Keefe** assuming this position effective July 1, 2017. Commissioner Keefe has indicated he is willing to serve on the Social Services Board. (See attached.)

I have attached the current membership list and applicant list for this board.

PROPOSED ACTION: Nominate individual to fill the one (1) vacancy above.

Attachments

pc: Brenda R. Jackson, Director
Department of Social Services

Social Services Board

The Social Services Board shall carry out the responsibilities and duties as set forth by the General Assembly, Department of Human Resources, Social Services Commission and as the Board of County Commissioners may assign. Social Services Department programs include: Medicaid, Work first, the protection and placement of adults and children, support services such as food stamps, day care, medical transportation and guardianships.

Statutory Authorization: NCGS 106A-9

Member Specifications:

5 Members

- Appointed by the Board of Commissioners (2)
- Appointed by the Social Services Board (1)
- Appointed by the State Social Services Commission (2)

Term: 3 Years (Maximum of two consecutive terms.)

Compensation: None

Duties:

- Responsible for consultation with the Director of the Department of Social Services regarding the department's mandates and planning and submission of the agency budget to the Board of County Commissioners;
- Responsible for hiring the Social Services Department Director;
- Advise the County and various municipal authorities in developing policies and plans to improve the social conditions of the community.

Meetings: Last Wednesday of each month at 1:00 PM

Meeting Location: Department of Social Services, Board Room 1225 Ramsey Street
Fayetteville, NC

BRENDA REID JACKSON
Director

BOBBIE REDDING
Assistant Director – Legal Services

CRYSTAL BLACK
Assistant Director – Adult Services



CUMBERLAND
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NORTH CAROLINA

DEPARTMENT OF SOCIAL SERVICES

SECTION CHIEFS

VACANT
Adult Services

MARY MCCOY
Children's Services

VIVIAN TOOKES
Economic Services

JOHN NALBONE
Business Operations

June 1, 2017

Cumberland County Board of County Commissioners
117 Dick Street, Room 554
Fayetteville, North Carolina 28301

RE: Nomination for Social Services Board

Dear Board of Commissioners

On June 19, 2014 you appointed Ed Melvin to serve a second term on the Cumberland County Board of Social Services through June 30, 2017. The Cumberland County Board of Social Services is in support of Commissioner Jimmie Keefe assuming this upcoming vacate seat effective July 1, 2017.

Respectfully,

Brenda Reid Jackson, CCDSS Director & Board Secretary
On Behalf of Cumberland County Board of Social Services

CC: Board of Social Services Members
Candice White, Clerk to the Board of Commissioners
Amy Cannon, County Manager
File

We stand united to strengthen individuals and families and to protect children and vulnerable adults...

P.O. Box 2429 • Fayetteville, North Carolina 28302-2429 • (910) 323-1541 • Fax: (910) 677-2801

SOCIAL SERVICES BOARD
3 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Edward G. Melvin, (W/M) 3017 Ravenhill Drive Fayetteville, NC 28303 433-2119(H)/391-4028 (C)	6/14	2nd	June/17 6/30/17	No
Susan Reeder 2603 Mirror Lake Drive Fayetteville, NC 28303 484-0789/484-3191/689-5411	6/16	2nd	June/19 6/30/19	No
<u>Social Services Board Appointee</u>				
Betsy Monroe Bradshaw (W/F) 2816 Millbrook Road Fayetteville, NC 28305 486-1605 x 225 / 824-1510	7/15	2nd	June/18 6/30/18	No
<u>State Social Services Commission Appointee</u>				
Maria Velazquez-Constas (II/F) 215 Offing Court Fayetteville, NC 28314 484-0176 (W)/868-3895 (H)	6/14	2nd	June/17 6/30/17	No
<u>State Social Services Commission Appointee</u>				
Dr. Sidney Brooks, Sr. (B/M) 401 Forest Lake Road Fayetteville, NC 28305 499-9950 (W) / 916-3449 ©	7/16	2nd	June/19 6/30/19	No

Contact: Brenda R. Jackson, Director
(Angela F. Thomas - Phone: 677-2035)

Meeting Date: Last Wednesday of each month at 1:00 PM, Board Room, DSS Building

**APPLICANTS FOR
SOCIAL SERVICES BOARD**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BLAKE, MICHAEL (W/M) 4174 LONGVIEW AVE HOPE MILLS, NC 28348 910-425-5933/797-9291 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	BLAKE'S LAWNCARE SERVICE OWNER	HS/2 YRS COLLEGE
DUKE, WILLIAM C. (B/M) 509 RODRIGUEZ COURT FAYETTEVILLE, NC 28303 910-822-2411 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED SOCIAL WORK PROGRAM ADMINISTRATOR	MASTERS-COUNSELING
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046 **SERVES ON THE BOARD OF ADJUSTMENT** Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
JOHNSON, ROSEMARY M. (B/F) 1323 OAK KNOLLS DRIVE FAYETTEVILLE NC 28314 910-336-0022/910-848-2377 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	HOUSING COUNSELOR BLUE SPRINGS COMMUNITY DEVELOPMENT	SOME COLLEGE
KROCH, SAROUN (A/F) 6409 WINTER PARK DRIVE FAYETTEVILLE NC 28304 489-1695/391-6993 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	RECEPTIONIST HILTON GARDEN INN	CMA-SECRETARY PROGRAM ONQ-HILTON HOTELS SYSTEM

SOCIAL SERVICES BOARD APPLICANTS – PAGE 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
<p>LAHUFFMAN, DONALD (B/M) 616 MCAPHIN DRIVE FAYETTEVILLE NC 28301 910-488-8130 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No</p>	<p>RETIRED ADMINISTRATOR FTCC</p>	<p>BA MA</p>
<p>LANE, PEGGY (/F) 2652 NOXON ST FAYETTEVILLE NC 28306 910-423-7127 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>RETIRED</p>	<p>HIGH SCHOOL</p>
<p>MITCHELL, RONNIE JR (B/M) 6430 MILFORD RD FAYETTEVILLE NC 28303 336-3037 (H) / 339-4959 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>RETIRED ARMY SELF EMPLOYED</p>	<p>BA HOTEL RESTAURANT MANAGEMENT</p>
<p>MORTON, DINEEN (B/F) 5835 PETTIGREW DRIVE FAYETTEVILLE, NC 28314 778-9107/258-1098 **SERVES ON THE CIVIC CENTER COMMISSION** Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>HEALTHCARE VP OF BUSINESS DEVELOPMENT</p>	<p>BS-SOCIOLOGY</p>
<p>OKHOMINA, DON DR. (B/M) 494 DUNLOE CT FAYETTEVILLE, NC 28311 868-1618/ 672-2148 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>PROFESSOR OF MANAGEMENT FSU</p>	<p>BS-BUSINESS ADMIN MBA & PHD - MANAGEMENT</p>

SOCIAL SERVICES BOARD APPLICANTS – PAGE 3

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
<p>RUFFIN, NAOMI 2019 SPRUCE ST FAYETTEVILLE NC 28303 910-486-6442 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>RETIRED</p>	<p>HIGH SCHOOL SOME COLLEGE</p>
<p>SOBERS, TOMECIA (B/F) 980 CREEK SIDE RUN FAYETTEVILLE NC 28303 494-6872 / 678-9805 *SERVES ON THE HUMAN RELATIONS COMMISSION* Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>INSTRUCTOR FTCC</p>	<p>MA-SOCIOLOGY</p>
<p>SPRINGFIELD, BEATRICE T. (-/F) 233 PROCTOR COURT FAYETTEVILLE NC 28311 580-3312/396-3428 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>ARMY NETWORK AUDIT ANALYST FT. BRAGG GROUND INTELLIGENCE</p>	<p>BS-INFORMATION TECH.</p>
<p>VITALE, CATHERINE (W/F) 2730 THURSBY CROSS FAYETTEVILLE NC 28306 772-359-6914 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CAMPBELL LEADERSHIP INDEX ACADEMY</p>	<p>HEALTHCARE CONSULTANT SELF-EMPLOYED</p>	<p>BACHELORS-PSYCHOLOGY & SOCIOLOGY MASTERS-BUSINESS HEALTHCARE ADMIN.</p>
<p>WILLIAMS, TERRY (B/M) 674 BAYWOOD ROAD FAYETTEVILLE, NC 28312 435-0960/658-7586 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>DISABLED VETERAN</p>	<p>MASTERS-COMPUTER SCIENCE BS-COMPUTER SCIENCE AS-COMPUTER STUDIES</p>

SOCIAL SERVICES BOARD APPLICANTS – PAGE 4

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
WIRE, DONALD DR (W /M) 540 NOTTINGHAM DR FAYETTEVILLE, NC 28311 910-223-1205 **SERVES ON THE HOME & COMMUNITY CARE COMMITTEE**	RETIRED	BA – POLITICAL SCIENCE MA-POLITICAL SCIENCE PHD-EDUCATION
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		



GLENN B. ADAMS
Chairman

CHARLES E. EVANS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
JIMMY KEEFE
LARRY L. LANCASTER

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

CUMBERLAND
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NORTH CAROLINA

ITEM NO. 8F

BOARD OF COMMISSIONERS

June 1, 2017

June 5, 2017 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Transportation Advisory Board

BACKGROUND: The Transportation Advisory Board has the following four (4) vacancies:

Workforce Development Center Director or Designee:

Jim Lott – Resigned. Recommendation of the Transportation Advisory Board is for the appointment of **Nedra Rodriguez**. (See attached.)

County Planning Department Director or Designee:

Tom Lloyd – completed second term. Not eligible for reappointment. Recommendation of the Transportation Advisory Board is for the appointment of **Cecil Combs**. (See attached.)

MPO Representative:

Deloma West-Graham – completed first full term. Eligible for reappointment. Recommendation of the Transportation Advisory Board is for the reappointment of **Deloma West-Graham**. (See attached.)

Dialysis Center Representative:

Antionette Wiggins – completed first term. Eligible for reappointment. Recommendation of the Transportation Advisory Board is for the reappointment of **Antionette Wiggins**. (See attached.)

I have attached the current membership list and applicant list for this board.

PROPOSED ACTION: Nominate individuals to fill the four (4) vacancies above.

pc: Ifetayo Farrakhan, Planning & Inspections

Transportation Advisory Board

The Transportation Advisory Board (TAB) is the County Commissioner-approved advisory board for the Community Transportation Program in Cumberland County. The organizational purpose of the TAB is to be a liaison between the Transportation Program Coordinator, the County Commissioners, and the public receiving service, to ensure that the transportation-related needs of the citizens of Cumberland County are and will continue to be met.

Member Specifications:

17 Members with Specific Categories

- City of Fayetteville Representative
- Urban Transit Provider Representative
- Mid-Carolina Council of Governments Director or Designee
- County DSS Director or Designee
- DSS Work First Representative
- Workforce Development Center Director or Designee
- Sheltered Workshop Director or Designee
- Aging Programs Representative
- County Mental Health Director or Designee
- Emergency Medical Services Representative
- County Representative
- County Planning Department Director or Designee
- County Health Director or Designee
- Private Transportation Provider Representative
- Vocational Rehab Director or Designee
- Private Citizen
- At-Large Representatives

Term: 2 Years

Compensation: None

Duties:

- Provides a safe, dependable, accessible and affordable transportation program for elderly and disabled Cumberland County residents in order to enhance their quality of life;
- Allocates funds received through the ROAP Grant to local agencies providing transportation to the elderly, disabled and rural residents of Cumberland County;
- Oversees the official actions of the Community Transportation Program and ensures that Federal and State requirements are met.

Meetings: The third Tuesday of the first month in the quarter, (January, April, July, and October) at 10:00 AM.

Meeting Location: Historic Cumberland County Courthouse 2nd Floor, Room 3 130 Gillespie Street Fayetteville, NC

Adolphus Thomas
Chairman

Kenneth Washington
Vice Chairman



Ifetayo Farrakhan
Transportation Coordinator

130 Gillespie Street
Fayetteville, NC 28301
910-678-7624
ifarrakhan@co.cumberland.nc.us

CUMBERLAND COUNTY

TRANSPORTATION ADVISORY BOARD

May 3, 2017

MEMORANDUM

TO: Kelly Beam, Deputy Clerk to the Board

FROM: Ifetayo Farrakhan, Transportation Program Coordinator

SUBJECT: TAB Member Nominations

The following Transportation Advisory Board members were unanimously nominated for reappointment at the May 2, 2017 meeting:

Deloma Graham – MPO Representative
Antionette Wiggins – Dialysis Center Representative

The Transportation Advisory Board voted unanimously at their May 2, 2017 meeting to nominate the following individual as the replacement for Jim Lott, Workforce Development Center Director/Designee on the TAB:

Nedra Rodriguez – Workforce Development Center Director/Designee

The Transportation Advisory Board voted unanimously at their January 10, 2017 meeting to nominate the following individual as the replacement for Tom Lloyd, County Planning Department Director/Designee on the TAB:

Cecil Combs – County Planning Department Director/ Designee

If you have any questions or need any additional information please contact me.

TRANSPORTATION ADVISORY BOARD

2 Year Term

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>City of Fayetteville Representative</u>				
Adolphus Thomas 820 Our Street Fayetteville, NC 28314 364-8515/433-1935	6/16	1st	June/18 6/30/18	Yes
<u>Urban Transit Provider Representative</u>				
James Roper Fayetteville City Transit 455 Grove Street Fayetteville, NC 28301 433-1476/391-9953	11/15	2nd	Nov/17 11/30/17	No
<u>Mid-Carolina Council of Governments Director or Designee</u>				
Carla Smith Mid-Carolina Council of Governments 1004 Willow Street Fayetteville, NC 28303 273-5124/323-4191	11/15	2nd	Nov/17 11/30/17	No
<u>County DSS Director or Designee</u>				
Lisa Chance 5309 Ballester Street Hope Mills, NC 28348 677-2356/425-5650	11/15	2nd	Nov/17 11/30/17	No
<u>DSS Work First Representative</u>				
Angelita Marable Cumberland County DSS 839 Abilene Road Fayetteville, North Carolina 28303 864-1108/677-2489	11/15	2nd	Nov/17 11/30/17	No
<u>Workforce Development Center Director or Designee</u>				
VACANT (Vacated by J. Lott)	6/16	1st	June/18 6/30/18	Yes

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Vocational Rehab Representative</u>				
Ellen Morales 3606 Wyatt Street Fayetteville, NC 28304 429-3001/486-1101	6/16	1st	June/18 6/30/18	Yes
<u>Sheltered Workshop Director or Designee</u>				
Dwayne D. Beason Sr. 5801 Rivercroft Rd Fayetteville, NC 28304 424-7170/751-3782	8/16	1st	June/18 6/30/18	Yes
serving unexpired term; eligible for two additional terms				
<u>Aging Programs Representative</u>				
Kenneth Dye 291 Steamboat Court Fayetteville, North Carolina 28314 308-6609/484-0111	11/15	1st	Nov/17 11/30/17	Yes
<u>Mental Health Representative</u>				
William H. Robinson 615 Riverfront Lane Fayetteville, NC 28314 910-491-4823	6/16	1st	June/18 6/30/18	Yes
<u>Emergency Medical Services Representative</u>				
Robyn McArdle 3618 Sugar Cane Circle Fayetteville, NC 28303 850-1156/615-3430	6/16	1 st	June/18 6/30/18	Yes
<u>County Planning Department Director or Designee</u>				
Tom Lloyd Cumberland County Planning Department P.O. Box 1829 Fayetteville, North Carolina 28302-1829 678-7606 (W)	11/14	2nd	Nov/16 11/30/16	No

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>County Health Director or Designee</u>				
Barbara Carraway 5027 Thackeray Drive Fayetteville, NC 28306 910-433-3893	8/16	1st	Nov/16 11/30/16	Yes
	serving unexpired term, eligible for two additional terms			
<u>At-Large Representatives</u>				
Anne Morrison 3061 Stone Carriage Cir #C Fayetteville, NC 28304 339-2123/973-943-3334	11/16	2nd	Nov/18 11/30/18	No
Kenneth Washington 1538 Cypress Lakes Rd Hope Mills, NC 28348 425-2242/424-2312	11/16	2nd	Nov/18 11/30/18	No
Joel Strickland 1611 Bluffside Drive #205 Fayetteville, NC 28312 853-8975/323-4191	11/16	2nd	Nov/18 11/30/18	No
Dawn McNair 2210 Hackney Loop Fayetteville NC 28304 910-677-2529	11/16	1st	Nov/18 11/30/18	Yes
<u>MPO Representative</u>				
Deloma West Cumberland County Planning Department 8355 Judy Drive Fayetteville, NC 28314 910-977-8146	11/14	1 st full term	Nov/16 11/30/16	Yes
	(serving unexpired term; eligible for one additional term)			
<u>Dialysis Center Representative</u>				
Antionette Wiggins 6210 Pinto Court Fayetteville, NC 28303 977-5871/867-2602	11/14	1 st	Nov/16 11/30/16	Yes

**Board was created by the Commissioners on 11/6/00.

Meetings: Third Tuesday in first month of each quarter (Jan., Apr., July, Oct.) at 10:00 AM – Special meeting held in June.

Location: Historic Courthouse, Courtroom 3B

Contact: Ifetayo Farrakhan (Planning & Inspections) x7624, fax # 678-7601

**APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BALDWIN, ALICE (B/F) 3218 MASTERS DRIVE HOPE MILLS, NC 28348 423-7012 / 317-1216 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	MASTERS-LIBRARY SCIENCE
BECK, REBECCA EILEEN (W/F) 3605 PERSIMMON RD HOPE MILLS NC 28348 286-0759/826-3045 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY	INFORMATION TECH MANAGER PARTNERSHIP FOR CHILDREN	PUBLIC ADMIN. DEGREE CURRENT STUDENT
BRYANT, STEPHEN (W/M) 539 NOTTINGHAM DR FAYETTEVILLE, NC 28311 757-515-8787 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	US NAVY RESERVES	HS NAVAL SCHOOLS
BULLETTE, SHERYL (B/F) 3425 STONECLAVE PLACE FAYETTEVILLE, NC 28304 867-0150 (H) / 570-5810 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ARMY MANAGEMENT STAFF COLLEGE	FINANCIAL MGT ANALYST HQS FORSCOM FT BRAGG	ATTENDING FTCC CRIMINAL JUSTICE
CAMPBELL, AUSTIN (W/M) 5316 SANDSTONE DRIVE FAYETTEVILLE NC 28311 488-6637/849-5768 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: Fayetteville Citizens Academy	ADMINISTRATIVE ASSISTANT BILL MAXWELL REAL ESTATE	NONE LISTED

**APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD PAGE 2**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
CHRISTIN, ELOUISE (B/F) 117 ALABAMA LN FAYETTEVILLE NC 28306 705-5983/864-5310 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	CUSTODIAN BRENTWOOD ELEMENTARY	SOME COLLEGE
COLEMAN, ARTHUR (B/M) 2633 PLUM RIDGE RD FAYETTEVILLE NC 28306 644-7599/868-9996 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	PROGRAM MANAGER FDR INC	BACHELORS-LIBERAL ARTS ASSOCIATES –CRIMINAL JUSTICE
COLLINS, RICKEY (-/M) 4876 US HWY 301 S HOPE MILLS NC 28348 910-425-9990 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED ELECTRICIAN	SOME COLLEGE
CUFFEE, OTIS (B/M) 6619 BRANNAN WAY FAYETTEVILLE NC 28314 568-3319/885-3583 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	BS-BUSINESS ADMIN
DECOSTA, JOSEPH (W/M) 7016 MARINERS LANDING DR FAYETTEVILLE NC 28306 286-9686/396-5724 **SERVES ON THE BOARD OF ADJUSTMENT** Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	US WARRANT OFFICER US ARMY	CURRENT STUDENT

**APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD PAGE 3**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
DUNLAP, ANNETTE MORITT (W/F) 3845 BEAVER DAM CHURCH RD ROSEBORO NC 28382 988-5576 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	AGRIBUSINESS DEVELOPER NC DEPT. OF AGRICULTURE	BA MBA
ENEAL, LESLIE (W/F) 425 SHARPSBURG ROAD FAYETTEVILLE NC 28311 488-5924/486-1101 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COUNSELOR NC DIV VOCATIONAL REHAB	BS-PSYCHOLOGY MS-REHAB COUNSELING
FORD, STANLEY (B/M) 4013 POLK DRIVE HOPE MILLS, NC 28348 910-425-5639 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ARMY NCO LEADERSHIP COURSE	NONE LISTED	BS-ADMIN./MGMT
GASTON, JAMES (B/M) 1101 TORREY DRIVE FAYETTEVILLE NC 28301 910-977-9037 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SELF EMPLOYED	FTCC
GREGGS, KATHY (-/F) 848 HILTON DRIVE FAYETTEVILLE, NC 28311 910-494-6914 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SENIOR HUMAN RESOURCE MANAGER	MASTERS-BUSINESS ADMIN BS-HUMAN RESOURCE MGT

**APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD PAGE 4**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
HERNANDEZ, ANTOINETTE (B/F) 7661 BEVERLY DRIVE FAYETTEVILLE, NC 28314 263-1833 (H) / 323-4424, 864-8085 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ADMIN. ASST & GENERAL MANAGER – CAPE FEAR ADULT DHCC, SYLVESTER LOVING, LLC.	HS FTCC-ACCOUNTING
HUFFAM, JEFFERSON (B/M) 3911 W. BENT GRASS DRIVE FAYETTEVILLE, NC 28312 910-485-3024 / 910-308-7404 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: MILITARY LEADERSHIP SCHOOLS	MINISTER UNION OAK AME ZION CHURCH	BS-SOCIAL SCIENCE MS-HUMAN RES. PHD-BUSINESS ADM.
JAMES, QUINSENTINA (-/F) 2441 CANFORD LANE FAYETTEVILLE, NC 28304 910-323-3421 EXT 2141 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EMPLOYMENT CASE MANAGER. FTCC – WORKFORCE DEVELOPMENT	MSM-MGMT HR & HEALTHCARE
LANTHORN, JOHNNY (W/M) 6841 MAIN STREET WADE, NC 28395 624-5728/223-4817 *SERVES ON THE AIR QUALITY STAKEHOLDERS COMMITTEE* Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	POWER PLANT SUPERVISOR PWC	SOME COLLEGE
LEE, JAMES SOK HUI (ASIAN/M) 810 CHERRY LAUREL DRIVE APT 303 FAYETTEVILLE NC 28314 583-1371/867-6857 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INSURANCE AIG FINANCIAL NETWORK	BA GRADUATE STUDY

**APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD PAGE 5**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
MCFADDEN, JENSON (B/M) 1717 SYKES POND RD FAYETTEVILLE NC 28304 868-9067/850-8409	PRES TRANSPORT SVC DM TRANSPORTATION	ASSOCIATE-BIBLICAL STUDIES
SERVES ON THE WORKFORCE DEVELOPMENT BOARD		
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
MCGEACHY, JEREL (B/M) 1448 AVONCROFT DRIVE FAYETTEVILLE NC 28306 910-978-5814	POLICE OFFICER NORTH CAROLINA	ASSO
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: POLICY ACADEMY		
MCKOY, WILLIE JR (B/M) 1632 GREENOCK AVE FAYETTEVILLE, NC 28304 273-2976/432-5571	CIVIL SERVICE FT. BRAGG	MA-HUMAN RESOURCES MANAGEMENT BS-EDUCATION
SERVES ON THE MID-CAROLINA AGING ADVISORY COUNCIL		
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
MEADOWS, GERALDINE (B/F) 235 ROSEMARY STREET FAYETTEVILLE, NC 28301 578-7273 / 919-718-4650	WORKFORCE DEVELOPMENT SPECIALIST – LEE COUNTY	MASTERS STUDENT BA-SOCIOLOGY
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
MEHTA, NAYNESH (ASIAN-INDIAN/M) 229 FOREST CREEK DRIVE FAYETTEVILLE NC 28303 910-494-2037	HOTEL MANAGEMENT FIVE POINTS HOSPITALITY	BS-COMPUTER ENGINEERING
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		

**APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD PAGE 6**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
MELLOTT, DENNIS PAUL JR (W/M) 1647 DUNN ROAD FAYETTEVILLE NC 28312 689-7983/689-6046 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DRYWALL FINISHER	HIGH SCHOOL
MORRISON, MARY (W/F) 557 JENNINGS FARM ROAD FAYETTEVILLE NC 28314 316-0510/487-4433 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RESIDENTIAL PROPERTY MANAGER ALL AMERICAN HOMES RENTAL	HIGH SCHOOL
MURRELL, CHARMAINE F (B/F) 313 BRYAN STREET FAYETTEVILLE, NC 28305 286-3533 (H) / 678-8363 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: Yes Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	ALUMNI RELATIONS & PROGRAM COORDINATOR FTCC	BA-COMMUNICATION MS-INTERNATIONAL RELATIONS
PAUL-KLAKOWICZ, ALISON (W/F) 626 GEORGETOWN CIRCLE FAYETTEVILLE NC 28314 622-8494/486-1101 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	REHABILITATION COUNSELOR NC DEPT OF HEALTH & HUMAN SVCS	MS-REHAB COUNSELING
PAYTON, JAMERUS R. (B/M) 1425 GENERAL LEE AVE FAYETTEVILLE NC 28305 214-274-0911/677-5388 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	PRODUCTION SUPERVISOR EATON	MS - MANAGEMENT BS-ELECTRONICS BS-MANUFACTURING SYSTEMS

**APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD PAGE 7**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
PITTMAN, RONALD (W/M) 813 KATIE STREET FAYETTEVILLE NC 28306 257-0754/850-5015 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EXECUTIVE DIRECTOR ARMS OF REFUGE INC	SOME COLLEGE
POOLE, CATHERINE (B/F) 541 PEARL STREET FAYETTEVILLE NC 28303 779-0700/797-8332 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BUSINESS OWNER	SOME COLLEGE
RAY, RODNEY (B/M) 5823 NESSEE STREET FAYETTEVILLE, NC 28314 910-587-7909 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SENIOR MANPOWER MANAGEMENT GOVERNMENT CONTRACTOR	BS-BUSINESS ADMIN. MBA
ROBBINS, SHARON (B/F) 5900 MOORGATE CIRCLE FAYETTEVILLE NC 28304 703-6553/391-8256 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	COMMUNITY SERVICES COORDINATOR AUTISM SOCIETY OF NC	NONE LISTED
ROSEN, DEBORAH L. (W/F) 317 SHARPSBURG ROAD FAYETTEVILLE, NC 28311 988-0493/243-9188 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EXECUTIVE ASSISTANT DEPT OF THE ARMY	BACHELORS DEGREE

**APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD PAGE 8**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SAULNIER, STEVEN MICHAEL (W/M) 117 GRANDE OAKS DRIVE UNIT 6 FAYETTEVILLE NC 28314 910-639-0602 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ASSISTANT PROJECT MANAGER CHIMES	NONE LISTED
SIMMONS, MICHAEL (B/M) 2720 CREEKDEW COURT FAYETTEVILLE NC 28306 443-866-0020/570-5426 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED MILITARY/PROJECT MANAGER FORSCOM, FT BRAGG	SOME COLLEGE
SULLIVAN, LARRY D. (B/M) 616 SPY GLASS DRIVE FAYETTEVILLE NC 28311 868-1227/273-8247 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	AAS-CRIMINAL JUSTICE
SWINK, MAE (W/F) 6707 CAMDEN ROAD FAYETTEVILLE NC 28306 491-6058/973-5632 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	TRANSPORTATION	SOME COLLEGE
THOMPSON, RUSSELL (W/M) 439 FOXLAIR DRIVE FAYETTEVILLE NC 28311 689-5460/919-552-2253 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CONSULTING ENGINEER HATCH MOTT MACDONALD	AAS-CIVIL

APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD PAGE 9

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
WALKER, AVA (B/F) 6420 TARBERT AVE FAYETTEVILLE, NC 28304 229-8031/978-5347 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	HOMEMAKER	BA-JOURNALISM BA-BROADCASTING
WARNER, TEDDY (W/M) 1440 PAISLEY AVE FAYETTEVILLE NC 28304 309-7774/633-0685 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	REGIONAL INDUSTRY MANAGER ECONOMIC DEVELOPMENT PARTNERSHIP	BS
WARREN, JONATHAN (H/M) 1585 RAINSFORD DRIVE FAYETTEVILLE NC 28311 910-354-0676 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BUSINESS OWNER DARKHORSE LLC	MBA BS-BUSINESS
SERVES ON THE WORKFORCE DEVELOPMENT BOARD		
WELCH, JARED (W/M) 4512 SPINEL DRIVE FAYETTEVILLE NC 28311 541-513-4306/432-7477 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FINANCIAL ANAYLYST BOOZ ALLEN HAMILTON	BBA-ACCOUNTING CURRENT MS & MBA STUDENT
WESLEY, WILLIAM L. (B/M) 1702 SEABROOK ROAD FAYETTEVILLE NC 28301 261-6468/483-3101 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	EDUCATOR CC SCHOOLS	COLLEGE

**APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD PAGE 10**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
WILLET, RONNIE (W/M) 8927 MAIN ST GODWIN, NC 28344 391-8093/433-1413	FIRE CAPTAIN CITY OF FAYETTEVILLE	MASTERS-PUBLIC ADMIN. BS-FIRE SCIENCE MGMT
SERVES ON THE LOCAL EMERGENCY PLANNING COMMITTEE		
Graduate-County Citizens' Academy: NO		
Graduate-Institute for Community Leadership: NO		
Graduate-Leadership Fayetteville: NO		
Graduate-United Way's Multi-Cultural Leadership Program: NO		
Graduate-other leadership academy: NO		
ZOLMAN, ZACHARY SCOTT (-/M) 718 SARAZEN DRIVE FAYETTEVILLE, NC 28303 419-566-7167	STUDENT/COMPUTER LAB COORDINATOR FT. BRAGG	CURRENT STUDENT
Graduate-County Citizens' Academy: NO		
Graduate-Institute for Community Leadership: NO		
Graduate-Leadership Fayetteville: NO		
Graduate-United Way's Multi-Cultural Leadership Program: NO		
Graduate-other leadership academy: NO		

GLENN B. ADAMS
Chairman

CHARLES E. EVANS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
JIMMY KEEFE
LARRY L. LANCASTER



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**
BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. 9A

June 1, 2017

June 5, 2017 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board *KB*
SUBJECT: ABC Board

BACKGROUND: On May 15, 2017, the Board of Commissioners nominated the following three individuals to fill **two (2) vacancies** on the ABC Board:

Appoint Two (2) Individuals:
Lee Boughman (new appointment)
Kenneth Edge (new appointment)
Tammy Sinclair (new appointment)

I have attached the current membership list for this board.

PROPOSED ACTION: Appoint two individuals to fill the two (2) vacancies above.

Attachment

pc: David Horne, ABC Board General Manager

ABC BOARD

3 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
VACANT (A. Chestnutt)	6/14	2nd	June/17 6/30/17	No
Wade Hardin (I/M) 1701 Ft. Bragg Road Fayetteville, NC 28303 483-7129/486-0334	6/15	2nd	June/18 6/30/18	No
Bob Lewis (W/M) 3011 Bankhead Drive Fayetteville, NC 28306 426-6999.	6/16	2nd	June/19 6/30/19	No
Frances Jackson (-/F) 5489 Robmont Drive Fayetteville, NC 28306 910-423-3649	6/16	1st	June/19 6/30/19	Yes
Terri Thomas (B/F) 508 Spaulding Street Fayetteville, NC 28301 485-4765/483-2719 (W)	6/14	2nd	June/17 6/30/17	No

Commissioner Liaison: Commissioner Jeannette Council

Regular Meetings: 2nd Monday of the month at 6:00 PM in the conference room at the ABC office at 1705 Owen Drive, Fayetteville, NC 28304.

Contact: ABC Board Director David Horne
PO Box 64957
Fayetteville, NC 28306
484-8167
carolyn.parker@cumberlandabc.com