
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE – ROOM 118
SEPTEMBER 18, 2017
6:45 PM

INVOCATION - Commissioner Glenn Adams, Chairman

Minister: Dr. Joanie T. Greene, Pastor of Christian Pentecostal Church of God, Hope Mills, NC

PLEDGE OF ALLEGIANCE: Monica Merritt Dow - Lillian Black Elementary School

Introduction of Fayetteville-Cumberland Youth Council Member: Victoria Carter

Introduction of Duane T. Holder, Assistant County Manager for Community Support Services

Recognition of Workforce Development Director Nedra Rodriguez for being honored by the Greater Fayetteville Chamber for her leadership role in the community.

PUBLIC COMMENT PERIOD (6:45 PM – 7:00 PM)

1. Approval of Agenda
2. Presentation of 2016-2017 Activities of the Fayetteville-Cumberland Human Relations Commission by Shelia Cuffee, Chair and Dr. Anthony Wade, Director of the Fayetteville-Cumberland Human Relations Department and Commission. **(Pg. 8)**
3. Consent Agenda
 - A. Approval of minutes of the September 5, 2017 regular meeting.
 - B. Approval of the North Carolina Governor’s Highway Safety Program Local Governmental Resolution for Continued Funding of the Grant for Cumberland County Sobriety Court (Funded at 100%) and the Associated Budget Ordinance Amendment B180062. **(Pg. 35)**

- C. Approval of Report on Disposal of Surplus Property Pursuant to N.C.G.S 160A-226(a). **(Pg. 37)**
- D. Approval of Request of a Former Owner to Redeem Foreclosed Properties Located at 4705 Belford Road, Fayetteville, with PIN #0417-11-6407; and at 2237 Jumalon Street, Fayetteville, with PIN #0426-92-7460. **(Pg. 39)**
- E. Approval of Offer to Purchase Surplus Property Located at 1700 Stanberry Street, Fayetteville Pursuant to the Upset Bid Process. **(Pg. 40)**
- F. Approval of Offer to Purchase Surplus Properties Being Lots 82, 84 & Pt 80; and Lot 78 & Pt Lot 80 of the Atkinson Property in the City of Fayetteville Pursuant to the Upset Bid Process. **(Pg. 41)**
- G. Approval of Payment of Prior Year Invoices: **(Pg. 42)**
 - 1) Administration **(Pg. 43)**
 - 2) Community Development **(Pg. 44)**
 - 3) Engineering & Infrastructure **(Pg. 45)**
 - 4) Health Department **(Pg. 46)**
 - 5) Risk Management **(Pg. 47)**
 - 6) Sheriff's Office **(Pg. 48)**
- H. Approval of Cumberland County Facilities Committee Report and Recommendations: **(Pg. 49)**
 - 1) Sublease Request from ServiceSource, Inc. to FTCC **(Pg. 58)**
 - 2) Bid Approval Process for Approved CIP Financed Projects **(Pg. 59)**
- I. Approval of Cumberland County Finance Committee Report and Recommendations: **(Pg. 60)**
 - 1) Centerplate Contract Extension through February 28, 2018 **(Pg. 70)**
 - 2) Audit Contract Items with Cherry Bekaert **(Pg. 72)**
 - A. Engagement of Cherry Bekaert for Census Data Testing for the Local Government Employee Retirement (LGERS) Employer Participants **(Pg. 72)**
 - B. Audit Contract Amendment with Cherry Bekaert **(Pg. 78)**

- J. Approval of Cumberland County Policy Committee Report and Recommendations: **(Pg. 83)**
 - 1) Interlocal Agreement with Bladen County Inspection Services **(Pg. 93)**
 - 2) Facilities Naming Policy **(Pg. 99)**
- K. Approval of a Proclamation Recognizing the 100th Anniversary of First Baptist Church Stedman. **(Pg. 104)**
- L. Approval of a Proclamation Acknowledging the Sesquicentennial (150th) Anniversary of Fayetteville State University (FSU). **(Pg. 105)**
- M. Approval of a Proclamation Recognizing the Celebration of 60 Years of Services of the Fayetteville/Cumberland Ministerial Council, Inc. **(Pg. 106)**
- N. Approval of Budget Ordinance Amendments: **(Pg. 107)**

General Fund 101

- 1) **Animal Control Grant - Budget Ordinance Amendment B181146 to recognize grant funds in the amount of \$25,000 from PETCO**

The Board is requested to approve Budget Ordinance Amendment B181146 to recognize grant funds in the amount of \$25,000 from PETCO. These funds will be used to purchase holding units for the cat adoption area in Animal Control.

Please note this amendment requires no additional county funds.

REGARDING ITEMS 2 - 3 PLEASE NOTE:

Each fiscal year County departments may have projects that are not complete by the fiscal year end (6/30/17) or items ordered that have not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2017 budget; however, the money was not spent by June 30, 2017.

The following amendments seek to bring those funds forward from FY 2017 into the current fiscal year, allowing departments to complete and pay for these items. These revisions are not using 'new' funds, but are recognizing the use of FY17 funds in FY18.

Workforce Investment Opportunity Act Fund 255

- 2) **Workforce Investment Opportunity Act - Budget Ordinance Amendment B180021 to recognize grant funds in the amount of \$2,008,813**

The Board is requested to approve Budget Ordinance Amendment B180021 to recognize grant funds in the amount of \$2,008,813 from the NC Division of Workforce Solutions. This amendment includes additional Plan Year 2017 allocations received in addition to carryover funds for Plan Year 2016. The funds are to be used for Workforce Innovation and Opportunity Act eligible expenses for Adult, Dislocated Worker and Youth Services.

Please note this amendment requires no additional county funds.

Eastover Sanitary District Fund 620

- 3) **Eastover Sanitary District Fund - Budget Ordinance Amendment B181006 to bring FY17 Eastover Sanitary District funds forward in the amount of \$1,593**

The Board is requested to approve Budget Ordinance Amendment B181006 to bring FY17 Eastover Sanitary District funds forward in the amount of \$1,593. These funds are for the water and sewer system mapping update which started in FY17 and will be finished in FY18.

Contingency Funds Report – FY18

The County Manager approved the following use of contingency funds.

- \$17,669 was used for the PATH Program within Community Development to fund employee transitional pay through August 4, 2017. This program was not funded for FY18.

4. Public Hearings **(Pgs. 109-200)**

Uncontested Rezoning Case

- A. **Case P15-31:** Rezoning of .73+/- acres from R10 Residential to O&I(P) Planned Office & Institutional or to a more restrictive zoning district, located at 2444 & 2448 Hope Mills Road, submitted by Raffaella Massa on behalf of Elizabeth Pizza - Hope Mills Road LLC (owner). **(Pg. 109)**

Planning Board Meeting Date: August 15, 2017
Planning Board Action: Approve the staff recommendation.
Staff Recommendation: 1st motion for Case P15-31: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P15-31: Move to approve the request for O&I(P) Planned Office zoning.

The motions passed unanimously.

- B. **Case P17-31:** Rezoning of 23.22+/- acres from M2 Heavy Industrial to R40 Residential or to a more restrictive zoning district; located at the southeast quadrant of SR 2000 (Sunnyside School Road) and SR 2010 (John B Carter Road); submitted by Steven R. Everett (owner) and J. Scott Berry (agent).
(Pg. 112)

Planning Board Meeting Date: August 15, 2017
Planning Board Action: Approve the staff recommendation.
Staff Recommendation: 1st motion for Case P17-31: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P17-31: Move to approve the request for R40 Residential Zoning.

The motions passed unanimously.

- C. **Case P17-36:** Rezoning of 2.03+/- acres from A1 Agricultural to R40A Residential or to a more restrictive zoning district, located at 7236 Butler Nursery Road, submitted by James Robert Wilson (owner). **(Pg. 115)**

Planning Board Meeting Date: August 15, 2017
Planning Board Action: Approve the staff recommendation.
Staff Recommendation: 1st motion for Case P17-36: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P17-36: Move to approve the request for R40A Residential Zoning.

The motions passed unanimously.

Other Public Hearings

- D. Public Hearing on the Vander Area Land Use Plan. **(Pg. 118)**
- E. Public Hearing on the Community Development Program Year 2016 Draft Consolidated Annual Performance and Evaluation Report (CAPER) **(Pg. 170)**

ITEMS OF BUSINESS (Pgs. 201-210)

5. Consideration of a Partnership Between the Public Health Department and Stedman/Wade Health Services, Inc. for Comprehensive Adult Health and Dentistry Services and Approval of the Associated Budget Ordinance Amendment B180187. **(Pg. 201)**
6. Consideration of an Agreement with Beaver Dam Fire Department for Funding of Staffing at Station 27. **(Pg. 202)**
7. Consideration of an Ordinance Allowing the Sale of Alcoholic Beverages Before Noon on Sundays (Second Reading). **(Pg. 209)**
8. Nominations to Boards and Committees **(Pgs. 211-218)**
- A. Fayetteville-Cumberland Parks and Recreation Advisory Commission (1 Vacancy) **(Pg. 211)**

9. Appointments to Boards and Committees **(Pgs. 219-220)**

A. Joint Planning Board (2 Vacancies) **(Pg. 219)**

Nominees: Diane Wheatley (Reappointment)
J. Carl Manning (Reappointment)

10. Closed Session:
- A. Economic Development Matter(s)
Pursuant to NCGS 143-318.11(a)(4)
 - B. Attorney Client Matter(s)
Pursuant to NCGS 143-318.11(a)(3)

ADJOURN

WATCH THE MEETING LIVE

THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.

THE MEETING WILL ALSO BE BROADCAST LIVE ON FAYETTEVILLE/CUMBERLAND EDUCATIONAL TV (FCETV), SPECTRUM CHANNEL 5.

THE MEETING VIDEO WILL BE AVAILABLE AT YOUTUBE.COM/CUMBERLANDCOUNTYNC ON WEDNESDAY, SEPTEMBER 20.

THE MEETING WILL BE REBROADCAST ON WEDNESDAY, SEPTEMBER 20, AT 7:00 P.M. AND FRIDAY, SEPTEMBER 22, AT 10:30 A.M.

REGULAR BOARD MEETINGS:

October 2, 2017 (Monday) – 9:00 AM
October 16, 2017 (Monday) – 6:45 PM
November 6, 2017 (Monday) – 9:00 AM
November 20, 2017 (Monday) – 6:45 PM

Fayetteville  Cumberland
HUMAN RELATIONS

August 18, 2017

Cumberland County Board of Commissioners
PO Box 1829
Fayetteville, NC 28302

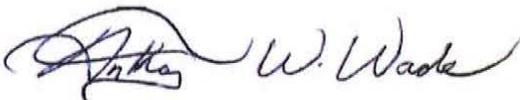
RE: Presentation of 2016-17 Activities of the Fayetteville-Cumberland Human Relations Commission To the Cumberland County Board of Commissioners

Dear Commissioners:

On behalf of Sheila Cuffee, the Chair of the Fayetteville-Cumberland Human Relations Commission, it is respectfully requested that the Fayetteville-Cumberland Human Relations Commission be allowed to present a brief overview of its 2016-17 activities to the County Commissioners at their September 18, 2017 regular meeting. If this request is granted, Chair Cuffee will make the presentation to the Board. A copy of the slideshow presentation has been provided by e-mail for your information and review.

If there are any questions and/or further information is required involving this request, please feel free to contact me at 910-433-1696 or at awade@ci.fay.nc.us. Thank you for your consideration of this request.

Sincerely,



Dr. Anthony W. Wade, SHRM-CP, APM, PHR
Director
Fayetteville-Cumberland Human Relations Department and Commission

c. Sheila Cuffee, Chair, Fayetteville-Cumberland Human Relations Commission
Jay Reinstein, Assistant City Manager, City of Fayetteville

Fayetteville  *Cumberland*
HUMAN RELATIONS

2016-2017
Annual Report

Fayetteville  Cumberland
HUMAN RELATIONS

The Fayetteville-Cumberland Human Relations Commission had a remarkable year. This brief overview summarizes who we are and what we have accomplished in support of our residents. It has been a pleasure to be involved with such a dedicated and hard working group of volunteers who are committed to quality-of-life issues for our community.

The Commission receives reliable staff support from the Human Relations Department. Without their participation and assistance, we would not have been able to accomplish many of our goals.

Thanks to the leadership of the City of Fayetteville and Cumberland County Government for strongly endorsing and supporting our existence and mission.

Sincerely,
Sheila Cuffee, Commission Chair





COMMISSIONERS

Sheila Cuffee, **Chair**

Warren Hahn, **Vice-Chair**

Kennon Jackson

Antoinette Morris

Ngozi Kamalu

Craig Wymer

Kevin Brooks

Linda Amos

Crystal McNair

Milette Harris

Robert McRae

William Bass

Melba Conley

Georgeanna Pinckney

Eric Olson

Wesley Fountain



OTHER COMMISSIONERS WHO SERVED DURING THIS PERIOD

Dr. Cathy Waddell
Rebecca Campbell
Technical Sergeant Mary Williams
Sergeant Major Jeffrey Wire
Dr. Muhammad Lodhi



2016-17 HIGHLIGHTS



Fayetteville  Cumberland
HUMAN RELATIONS

COMMUNITY ENGAGEMENT POLICE-COMMUNITY RELATIONS FORUM

The Commission, in collaboration with the Fayetteville Police Department, held a Police and Community Relations “**Public Trust**” Forum that engaged public safety officials, elected officials, academia, legal advisors and residents in dialogue regarding how to continue good police-community relations



Fayetteville  Cumberland
HUMAN RELATIONS

**2016 DR. MARTIN LUTHER KING JR.
SCHOLARSHIP RECIPIENTS**

In 2016 the Commission
awarded
Ten (10) \$1,000
Dr. Martin Luther King Jr.
Scholarships to
Cumberland County High
School students enrolled in
a program of
Higher Learning



Fayetteville  Cumberland
HUMAN RELATIONS

**2016 DR. MARTIN LUTHER KING JR.
SCHOLARSHIP RECIPIENTS**

Many of the MLK Jr. Scholarship Recipients were recognized at the Regular Meetings of the Fayetteville City Council and the Cumberland County Commissioners





COMMUNITY ENGAGEMENT AT CUMBERLAND COUNTY BOARD OF EDUCATION MEETINGS

Commissioners met with leadership and attended meetings to remain informed on issues and to identify potential opportunities for collaboration





COMMUNITY ENGAGEMENT AT 2017 ANNUAL AWARDS AND RECOGNITION RECEPTION

The Commission recognized ten (10) individuals, businesses and organizations based upon their service, contributions and impact on Human Relations in our community





THE COMMISSION'S COLLABORATION WITH FEDERAL AND STATE GOVERNMENT

The Commission collaborated with the Department of Housing and Urban Development and the N.C. Human Relations Commission to provide four (4) Fair Housing education workshops to Residents, Veterans, Housing Providers, Realtors and others



VETERANS Encouraged to Attend!
KNOW YOUR RESPONSIBILITIES, KNOW YOUR RIGHTS
FAIR HOUSING WORKSHOP

Date: November 10, 2016
Time: 10:00am-1:00pm
Place: Department of Social Services/Meeting Room B
1225 Ramsey Street, Fayetteville, North Carolina 28301
Presenters: Holly Stiles and Yasmin Farahi, Disability Rights NC

The program will provide attendees with the opportunities to learn about the following topics:

Introduction to Disability Rights Laws (ADA, FHA, Section 504 and State laws)
Duties of housing providers
Standard for reasonable accommodations/modifications
Examples of reasonable accommodations/modifications
The difference between service animals and emotional support animals
Advocacy
Best Practices

Free of charge and open to the public!

*To RSVP or for more information, please contact Lauren Kenion, Intake Specialist at (919) 807-4431 or by email at lauren.kenion@doa.nc.gov



Sponsored by the NC Human Relations Commission
Hosted by the
Fayetteville-Cumberland Human Relations Department





BILINGUAL CITY FAIR HOUSING ORDINANCE SESSION

The Commission and Staff also provided two (2) fair housing training sessions in Spanish in support of compliance with the City's Limited English Proficiency Policy, Title VI of the Civil Rights Act of 1964, and Community Development Block Grant requirements to affirmatively further fair housing

FAIR HOUSING WORKSHOP 	TALLER DE VIVIENDA EQUITATIVA 
Fair Housing 101	Vivienda Equitativa 101
Learn about your rights under the Fair Housing Act	Conozca sus derechos bajo el Acta de Vivienda Equitativa del Gobierno Federal
Presenter: Yamile Nazar, Former Fair Housing Enforcement Manager, Greensboro Human Relations Department	Presentador: Luis Collazo, Supervisor del Departamento de Relaciones Humanas de Fayetteville y el Condado de Cumberland
Location: Old Wilmington Road Resource Center, 229 Lincoln Drive, Fayetteville, NC 28301 (off Old Wilmington Road)	Localidad: Centro de Industria y Negocios (FTCC)
TUESDAY, NOVEMBER 8, 2016 9-11 A.M.	25 DE OCTUBRE DEL 2016 6 P.M.-8 P.M.
	
Fayetteville Cumberland HUMAN RELATIONS www.FayettevilleNC.gov/HumanRelations	Fayetteville Cumberland HUMAN RELATIONS www.FayettevilleNC.gov/HumanRelations

THE QUAKER HOUSE, NOW, AND CUMBERLAND COUNTY LIBRARIES COLLABORATIONS ON RACE RELATIONS



Seven (7) human and race relations workshops were held throughout Fayetteville in collaboration with The Quaker House, National Association for Women (NOW), and Cumberland County Libraries



THE QUAKER HOUSE, NOW, AND CUMBERLAND COUNTY LIBRARIES COLLABORATIONS ON RACE



Outreach and marketing flyers for the human and race relations workshops held throughout Fayetteville in collaboration with The Quaker House, NOW, and Cumberland County Libraries

CRACKING THE CODES

THE SYSTEM OF RACIAL INEQUITY
Understanding Each Other Through Cultural Awareness

Join us for this encore discussion series. Racism has been a part of our history from our country's inception and today it is still very much practiced against many ethnic groups. We invite you to view a documentary called *Cracking the Codes* which portrays many examples and stories that can begin a proactive discussion on the complex issues of race. This is a 3-part series that promotes important and timely conversation. Following the viewing, join a facilitated discussion on the topic of history, identity and ethnic aspects of racism. Adults and teens welcome. Refreshments will be provided.

Hosts: The Quaker House, NOW, and Cumberland County Libraries. For more information, call The Quaker House office, 323-2912 or email: qpr@quaker.org

PART 1
Monday, April 4
7 p.m.
Discussion Topic: history, identity and culture aspects of racism

PART 2
Monday, May 9
7 p.m.
Discussion Topic: bias, privilege and internalized racism

PART 3
Monday, June 6
7 p.m.
Discussion Topic: interpersonal relationships, professional practices and successful relationships

<http://crackingthecodes.org>

Headquarters Library - 300 Maiden Lane

MARCHING FORWARD:

JOIN THE DISCUSSION

Join members of your community for a conversation centering on the many issues that divide us—race, gender, religion, sexual orientation, hate speech—to begin to identify solutions that allow us to live work and play together in unity. These community conversations are a continuation of the recent race relations discussion series, *Cracking the Code and Mirrors of Privilege*. Didn't attend one of these series? Don't let that hold you back from joining the discussion. For more information, call The Quaker House office, 323-2912 or email: qpr@quaker.org

GRAYS CREEK RECREATION CENTER
2864 SCHOOL RD.
SUNDAY, MARCH 5 • 2 P.M.

COLLEGE LAKES RECREATION CENTER
4845 ROSEHILL RD.
MONDAY, MARCH 13 • 7 P.M.

KIWANIS RECREATION CENTER
382 DEWEERS ST.
TUESDAY, MARCH 21 • 7 P.M.

SMITH RECREATION CENTER
1620 SLATER AVE.
THURSDAY, MARCH 23 • 7 P.M.

Fayetteville Cumberland HUMAN RELATIONS



THE COMMISSION'S COLLABORATION WITH THE QUAKER HOUSE AND NOW



Alternatives to Violence Project Training January 13-15, 2017

The Alternatives to Violence Project (AVP) is a training program enabling participants to deal with potentially violent situations in new & creative ways.

Location: Quaker House, 223 Hillside Ave., Fayetteville, NC

THE COMMISSION'S COLLABORATION WITH GREATER FAYETTEVILLE UNITED (GFU)



In addition to serving on the Greater Fayetteville United Board for years, Commissioners were actively involved in the formulation of GFU's 2017 Social Capital Survey Project





“PARTNERING WITH BUSINESS” FAIR EMPLOYMENT TRAINING SESSIONS

Seven (7)
“Partnering with Business”
workshops/presentations have
been provided for local
employers since its inception
in January 2017 to help reduce
business liabilities, improve
workforce stability and
enhance employee retention





CITY HUMAN RELATIONS ORDINANCE PRESENTATION TO METHODIST UNIVERSITY BUSINESS LAW STUDENTS

Community engagement
with Higher Education
including presentations
at Fayetteville Technical
Community College and
Methodist University



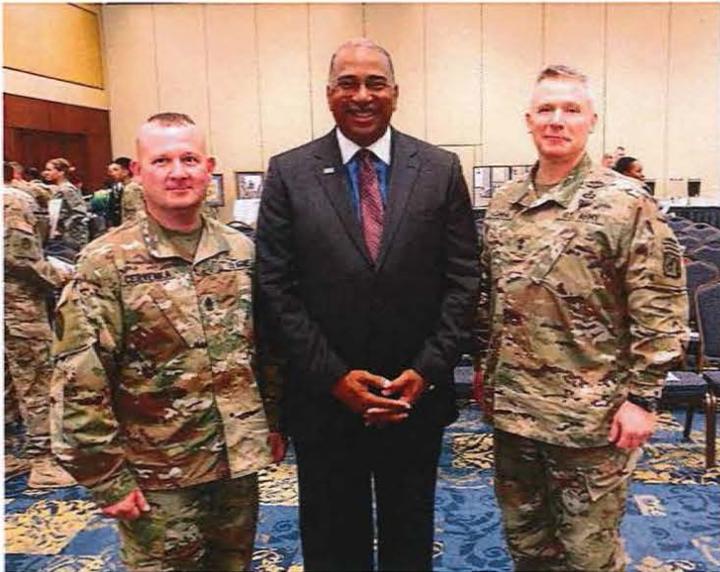
COLLABORATION WITH FAYETTEVILLE REGIONAL ASSOCIATION OF REALTORS



The Commission and Department staffed the Fair Housing informational table in support of the 2016 “REALTORS RALLY” sponsored by the Fayetteville Regional Association of Realtors



Fayetteville  Cumberland
HUMAN RELATIONS
COMMUNITY ENGAGEMENT WITH OUR MILITARY
FORT BRAGG





COMMUNITY ENGAGEMENT WITH THE CITY OF FAYETTEVILLE AND CUMBERLAND COUNTY



COMMUNITY ENGAGEMENT WITH LOCAL GOVERNMENT THE TOWNS OF HOPE MILLS, LINDEN, AND GODWIN



Fayetteville Cumberland
HUMAN RELATIONS

**COMMUNITY ENGAGEMENT WITH LOCAL GOVERNMENT
THE TOWN OF SPRING LAKE**



Fayetteville  Cumberland
HUMAN RELATIONS

**COMMUNITY ENGAGEMENT WITH DISTRICT ATTORNEY'S
OFFICE AND CUMBERLAND COUNTY REGISTER OF DEEDS**





OTHER COMMISSION AND STAFF HIGHLIGHTS

- Two (2) Bilingual Public Safety announcements (Winter Storm) in support of street maintenance
- Bilingual announcements on City Transit scheduled bus services, and Salvation Army “White Flag” shelters viewed over 11,000 times
- Four (4) recurring public service announcements on City social media platforms involving fair housing and access to services for limited English proficiency residents
- As of February 28, 2017, Human Relations Commissioners had contributed 1,480.5 hours of volunteer service resulting in a savings in terms of in-kind dollars of staff hours of \$32,393.34



2016-2017
Annual Report

AMY H. CANNON
County Manager

SALLY S. SHUTT
Assistant County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager



ITEM NO. 3B

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 18, 2017

TO: BOARD OF COMMISSIONERS

FROM: MELISSA CARDINALI, ASSISTANT COUNTY MANAGER

DATE: SEPTEMBER 8, 2017

SUBJECT: APPROVAL OF THE NORTH CAROLINA GOVERNOR'S HIGHWAY SAFETY PROGRAM LOCAL GOVERNMENTAL RESOLUTION FOR CONTINUED FUNDING OF THE GRANT FOR CUMBERLAND COUNTY SOBRIETY COURT (FUNDED AT 100%) AND THE ASSOCIATED BUDGET ORDINANCE AMENDMENT B180062

BACKGROUND

The attached Local Governmental Resolution needs to be approved by the Board of Commissioners to reflect the total allocation of federal dollars in the amount of \$91,095 to fund Cumberland County Sobriety Court for Fiscal Year 2107-18.

During the FY18 budget process, funds were estimated slightly higher than the approved allocation from the NC Governor's Highway Safety Program. Therefore, the associated budget revision needs to be approved so the grant award is accurately reflected in the budget for the program. The grant award is \$10,300 less than the prior fiscal year.

RECOMMENDATION

Recommend approval of the North Carolina Governor's Highway Safety Program Local Governmental Resolution for FY2017-18 and Budget Ordinance Amendment B180062 to reflect funds from the North Carolina Governor's Highway Safety Program.

This amendment requires no additional county funds.



ITEM NO. 3C

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 18, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR

THROUGH: TRACY JACKSON, ASSISTANT COUNTY MANAGER (TJ)

DATE: SEPTEMBER 11, 2017

**SUBJECT: REPORT ON THE DISPOSAL OF SURPLUS PROPERTY
PURSUANT TO N.C.G.S.160A-226(a)**

BACKGROUND:

On June 15, 1998, the Board adopted a resolution found in the statutes allowing disposal of County “personal property, worth less than \$5,000 per item or group of similar items, which have become obsolete, unusable, economically unrepairable, or otherwise surplus to the needs of the county.”

The Print, Mail & Design Services Department has several items that are outdated since the arrival of new technology and are no longer used by the department. The Cumberland County School System has expressed interest in obtaining this equipment. The attached list of equipment is being declared surplus and is requested to be transferred to the Cumberland County School System for their use.

RECOMMENDATION:

Staff recommends the Board of Commissioners adopt the attached report, transfer the items to the Cumberland County School System, and duly record the report in the official minutes.

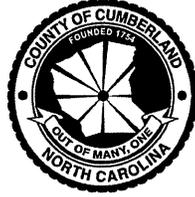
Attachment – Print, Mail, and Design Services Surplus List

Engineering & Public Utilities
130 Gillespie Street, Suite 214
Fayetteville, NC 28301
(910) 678-7636

Facilities Management
420 Mayview Street
Fayetteville, NC 28301
(910) 678-7699

Landscaping & Grounds
807 Grove Street
Fayetteville, NC 28301
(910) 678- 7560

RICKEY L. MOOREFIELD
County Attorney



ITEM NO. 3D

PHYLLIS P. JONES
Assistant County Attorney

ROBERT A. HASTY, JR.
Assistant County Attorney

OFFICE OF THE COUNTY ATTORNEY

5th Floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829
(910) 678-7762

**MEMORANDUM FOR THE AGENDA OF THE SEPTEMBER 18, 2017,
MEETING OF THE BOARD OF COMMISSIONERS**

TO: Board of Commissioners; County Manager; Myra Brooks
FROM: County Attorney, *R. Moorefield*
DATE: September 11, 2017
SUBJECT: Request of a Former Owner to Redeem Foreclosed Properties Located at 4705 Belford Rd, Fayetteville, with PIN 0417-11-6407; and at 2237 Jumalon St., Fayetteville, with PIN 0426-92-7460

BACKGROUND:

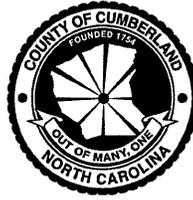
The County and the City of Fayetteville acquired the above-described properties at a tax foreclosure sale by a deed dated March 7, 2017, recorded in Book 10053 at page 0759. The amount of the foreclosure judgment is \$11,213.53. The properties were owned by Carmencita E. Bost and husband, Alfred J. Bost, Jr. Mr. Bost has deposited the full amount of the foreclosure judgment and requested to redeem the property. The City conveyed its interest in the property to the County by a quitclaim deed dated July 24, 2017, recorded in Book 10137 at page 0753.

North Carolina General Statute § 105-376(c) authorizes a purchasing taxing unit, in the discretion of its governing body, to resell such property to the former owner or to any other person formerly having an interest in the property at private sale for an amount not less than the taxing unit's interest therein if it holds the property as sole owner. The offer made by Alfred J. Bost, Jr., meets the statutory requirements.

PROPOSED RECOMMENDATION AND ACTION:

The county attorney recommends the Board to approve the offer of Alfred J. Bost, Jr., to redeem the properties as a former owner pursuant to G.S. 105-376(c) and for the Chairman to execute a quitclaim deed for this purpose.

RICKEY L. MOOREFIELD
County Attorney



ITEM NO. 3E

PHYLLIS P. JONES
Assistant County Attorney

ROBERT A. HASTY, JR.
Assistant County Attorney

OFFICE OF THE COUNTY ATTORNEY

5th Floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829
(910) 678-7762

**MEMO FOR THE AGENDA OF THE SEPTEMBER 18, 2017,
MEETING OF THE BOARD OF COMMISSIONERS**

TO: Board of Commissioners; County Manager; Myra Brooks
FROM: County Attorney *R. Moorefield*
DATE: September 12, 2017
SUBJECT: Offer to Purchase Surplus Property Located at 1700 Stanberry Street, Fayetteville

BACKGROUND:

The County acquired the real property with PIN 0438-27-2286 at a tax foreclosure sale in 2005 for a purchase price of \$4,143.77. It is located at 1700 Stanberry Street, Fayetteville. According to the county's tax records it is a vacant lot which is zoned SF6 and has a tax value of \$11,000. Mr. Albert Roberson has made an offer to purchase the property for \$4,143.77 and has submitted the required deposit to the Finance Department. If the Board proposes to accept this offer, the proposed sale must be advertised subject to the upset bid process of G. S. § 160A-269. The proposed advertisement is attached.

RECOMMENDATION/PROPOSED ACTION:

The County Attorney recommends that the Board consider the offer of Mr. Roberson and if the Board proposes to accept the offer, resolve that the described real property is not needed for governmental purposes and direct that it be advertised and sold pursuant to the upset bid process of G. S. § 160A-269.

**CUMBERLAND COUNTY BOARD OF COMMISSIONERS
ADVERTISEMENT OF PROPOSAL TO ACCEPT AN OFFER TO PURCHASE
CERTAIN REAL PROPERTY PURSUANT TO N.C.G.S § 160A-269**

Take notice that the Board of Commissioners finds the real property described herein is not needed for governmental purposes and proposes to accept an offer to purchase the property with PIN 0438-27-2866, located at 1700 Stanberry Street, Fayetteville, for a purchase price of \$4,143.77. Within 10 days of this notice any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder by making a five percent (5%) deposit of the bid with the Clerk. This procedure shall be repeated until no further qualifying upset bids are received. The Board of Commissioners may at any time reject any and all offers. Further details may be obtained from the Office of the County Attorney, Suite 551-Courthouse, Fayetteville, NC 28302.

September __, 2017

Candice White, Clerk to the Board

RICKEY L. MOOREFIELD
County Attorney



ITEM NO. 3F

PHYLLIS P. JONES
Assistant County Attorney

ROBERT A. HASTY, JR.
Assistant County Attorney

OFFICE OF THE COUNTY ATTORNEY

5th Floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829
(910) 678-7762

**MEMO FOR THE AGENDA OF THE SEPTEMBER 18, 2017,
MEETING OF THE BOARD OF COMMISSIONERS**

TO: Board of Commissioners; County Manager; Myra Brooks
FROM: County Attorney *R. Moorefield*
DATE: September 11, 2017
SUBJECT: Offer to Purchase Surplus Properties Being Lots 82, 84 & Pt 80; and Lot 78 & Pt Lot 80 of the Atkinson Property in the City of Fayetteville

BACKGROUND:

The County and the City of Fayetteville acquired the two parcels described below at a tax foreclosure sale in 2008 for a total purchase price of \$5,582.99. The City conveyed its interest in the property to the County by quitclaim deed recorded July 26, 2017, in Book 10137 at Page 753.

Description	Tax Value	Deed	PIN
Lots 82, 84 & Pt Lots 80 Atkinson Property, Plat Book 9, Page 35, with address of 1714 Long Street, Fayetteville, and PIN 0447-60-1256	\$5,625.00	7992/507	0447-60-1256
Lot 78 & Pt Lot 80 Atkinson Property, Plat Book 9, Page 35, with address of 1716 Long Street, Fayetteville, and PIN 0447-60-2207	\$3,750.00		0447-60-2207

According to the County's tax records, these parcels are vacant and are zoned residential. Ms. Sheryl Hussein has made an offer to purchase these parcels for a single price of \$5,582.99. If the Board proposes to accept this offer, the proposed sale must be advertised subject to the upset bid process of G.S. § 160A-269.

RECOMMENDATION/PROPOSED ACTION:

The County Attorney recommends that the Board consider the offer of Ms. Hussein and if the Board proposes to accept the offer, resolve that the described real property is not needed for governmental purposes and direct that it be advertised and sold pursuant to the upset bid process of G. S. § 160A-269. The proposed advertisement follows:

**CUMBERLAND COUNTY BOARD OF COMMISSIONERS
ADVERTISEMENT OF INTENT TO ACCEPT AN OFFER TO PURCHASE
CERTAIN REAL PROPERTY PURSUANT TO N.C.G.S § 160A-269**

Take notice that the Board of Commissioners finds the real property described herein is not needed for governmental purposes and proposes to accept an offer to purchase the properties being Lots 82, 84 & Pt Lots 80 Atkinson Property, Plat Book 9, Page 35, with address of 1714 Long Street, Fayetteville, and PIN 0447-60-1256; and Lot 78 & Pt Lot 80 Atkinson Property, Plat Book 9, Page 35, with address of 1716 Long Street, Fayetteville, and PIN 0447-60-2207, for a total purchase price of \$5,582.99. Within 10 days of this notice, any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder by making a five percent (5%) deposit of the bid with the Clerk. This procedure shall be repeated until no further qualifying upset bids are received. The Board of Commissioners may at any time reject any and all offers. Further details may be obtained from the Office of the County Attorney, Suite 551-Courthouse, Fayetteville, NC 28302.

September ____, 2017

Candice White, Clerk to the Board

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO. 3G

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 18, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: SEPTEMBER 11, 2017

SUBJECT: CONSIDERATION OF PRIOR FISCAL YEAR INVOICES

BACKGROUND

Vendor invoices that have not been paid in the fiscal year in which services were rendered or goods were received require approval for payment by the Board of Commissioners. The process has been for departments to forward the request to pay to the finance director. The prior year invoices are reviewed in finance for completeness and are then forwarded on to the consent agenda for consideration at the next scheduled Board of Commissioners meeting.

There is a period of time after the June 30th end of the fiscal year in which Finance will accept transactions of the previous fiscal year. For fiscal year 2017, that time frame ended one week earlier for invoice processing than was typical in the past. Although departments were sent notices and reminders of the cutoff date to inform of this change, invoices do arrive beyond the cutoff date and those invoices must be considered. There are more requests than usual for this Board meeting because this is the second scheduled Board meeting since the cutoff date passed. Based on history, we do expect additional requests to pay prior year invoices but there may not be this amount of volume during a single meeting.

Six separate memorandums are attached in which approval is being sought to pay vendor invoices from fiscal year 2017. The details are described within each memorandum.

RECOMMENDATION

Management is requesting review of the six attached memorandums requesting approval to pay prior years' invoices.

Celebrating Our Past...Embracing Our Future

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO. 3G(1)

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 18, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: SEPTEMBER 11, 2017

**SUBJECT: CONSIDERATION OF THE OFFICE OF THE COUNTY
MANAGER'S REQUEST FOR PAYMENT OF PRIOR YEAR
INVOICE**

BACKGROUND

The Office of the County Manager is requesting to pay KKJ Forensic and Psychological Services for supervision over Court Ordered Services totaling \$750.25. The County Manager's staff received the invoice on August 31, 2017 after the cut-off for paying Fiscal Year 2017 invoices. Staff have verified the invoice has not yet been paid and is in fact due. Sufficient funds are available in the current year budget to cover this expenditure.

RECOMMENDATION

Management is requesting approval to pay KKJ Forensic and Psychological Services for services rendered in June 2017 totaling \$750.25.

/tm

Celebrating Our Past...Embracing Our Future

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO. 30(2)

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 18, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: SEPTEMBER 11, 2017

**SUBJECT: CONSIDERATION OF THE COMMUNITY DEVELOPMENT
DEPARTMENT'S REQUEST FOR PAYMENT OF PRIOR YEAR
INVOICE**

BACKGROUND

The Community Development Department is requesting to pay Michigan Coalition Against Homelessness for June 2017 contracted services totaling \$2,445.80. The Community Development staff received notification on September 8, 2017 that the invoice was outstanding. Staff have verified the invoice was overlooked and has not yet been paid and is in fact due. Sufficient funds are available in the current year budget to cover this expenditure.

RECOMMENDATION

Management is requesting approval to pay Michigan Coalition Against Homelessness for invoice 2017-730 totaling \$2,445.80.

/tm

Celebrating Our Past...Embracing Our Future

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

ITEM NO. 36(3)

FINANCE OFFICE

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 18, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: SEPTEMBER 11, 2017

**SUBJECT: CONSIDERATION OF THE CUMBERLAND COUNTY
ENGINEERING & INFRASTRUCTURE DEPARTMENT'S
REQUEST FOR PAYMENT OF PRIOR YEAR INVOICES**

BACKGROUND

The Cumberland County Engineering & Infrastructure Department is requesting to pay the following prior year invoices:

<u>Vendor</u>	<u>Invoice</u>	<u>Amount Due</u>	<u>Invoice Received</u>
Public Works Commission	16570	\$10,660.46;	August 29, 2017
Thyssenkrupp Elevator Corp.	6000257479	\$780.00;	August 25, 2017
Baker Roofing	35429	\$2,206.80.	September 5, 2017

The invoices were all received after the cut-off for paying Fiscal Year 2017 invoices. Staff have verified the invoices have not yet been paid and are in fact due. Sufficient funds are available in the current year budget to cover these expenditures.

RECOMMENDATION

Management is requesting approval to pay: PWC for invoice 16570 totaling \$10,660.46; Thyssenkrupp Elevator Corp. for invoice 6000257479 totaling \$780.00; and Baker Roofing for invoice 35429 totaling \$2,206.80.

/tm

Celebrating Our Past...Embracing Our Future

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

4th Floor, Room No. 45I, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

ITEM NO. 3G(4)

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 18, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: AUGUST 31, 2017

**SUBJECT: CONSIDERATION OF THE DEPARTMENT OF PUBLIC
HEALTH'S REQUEST FOR PAYMENT OF PRIOR YEAR
INVOICES**

BACKGROUND

The Department of Public Health is requesting to pay two Health Department employees for travel reimbursement requests listed below:

<u>Reimbursement #</u>	<u>Reimbursement Amount</u>
1	\$271.03
2	\$32.10

The invoices were not received in Finance until August 31, 2017. Health Department staff has verified the invoices have not yet been paid and are in fact due. Sufficient funds are available in the current year budget to cover this expenditure.

RECOMMENDATION

Management is requesting approval to pay Health Department employees for travel reimbursements totaling \$303.13.

/tm

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VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO. 3G(5)

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 18, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: SEPTEMBER 11, 2017

**SUBJECT: CONSIDERATION OF RISK MANAGEMENT'S REQUEST FOR
PAYMENT OF PRIOR YEAR INVOICE**

BACKGROUND

Risk Management is requesting to pay Doctors Urgent Care/Nextcare for invoice 8521512199 for medical services totaling \$3,051.00. Risk Management staff received the invoice on September 1, 2017 after the cut-off for paying Fiscal Year 2017 invoices. Staff have verified the invoice has not yet been paid and is in fact due. Sufficient funds are available in the current year budget to cover this expenditure.

RECOMMENDATION

Management is requesting approval to pay Doctors Urgent Care/NextCare for invoice 8521512199 totaling \$3,051.00.

/tm

Celebrating Our Past...Embracing Our Future

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO. 3G(6)

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 18, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: SEPTEMBER 11, 2017

SUBJECT: CONSIDERATION OF THE CUMBERLAND COUNTY
SHERIFF'S OFFICE REQUEST FOR PAYMENT OF PRIOR
YEAR INVOICES

BACKGROUND

The Cumberland County Sheriff's Office is requesting to pay the following prior year invoices:

<u>Vendor</u>	<u>Invoice</u>	<u>Amount Due</u>	<u>Invoice Received</u>
Fed Ex	5-868-42469	\$18.22	July 26, 2017
Mechanical and Maintenance Supply	130051	\$251.45	September 8, 2017

The Sheriff's Office staff received the Fed Ex invoice on July 26, 2017 but did not get it processed before the year-end deadline due to the Deputy not being able to locate the original receipts for back-up. The Mechanical and Maintenance Supply invoice was received after the cut-off to pay Fiscal Year 2017 invoices. Staff have verified the invoices have not yet been paid and are in fact due. Sufficient funds are available in the current year budget to cover these expenditures.

RECOMMENDATION

Management is requesting approval to pay: Fed Ex for invoice 5-868-42469 totaling \$18.22; and Mechanical and Maintenance Supply for invoice 130051 totaling \$251.45.

/tm

Celebrating Our Past...Embracing Our Future

AMY H. CANNON
County Manager

MELISSA C. CARDINALI
Assistant County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

DUANE T. HOLDER
Assistant County Manager

TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

ITEM NO. 34

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 18, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER *AHC*

DATE: SEPTEMBER 12, 2017

SUBJECT: APPROVAL OF THE SEPTEMBER 7, 2017 CUMBERLAND COUNTY FACILITIES COMMITTEE REPORT AND RECOMMENDATIONS

BACKGROUND

The Cumberland County Facilities Committee met on Thursday, September 7, 2017 and discussed the following agenda:

- A. Sublease Request from ServiceSource to FTCC
- B. Bid Approval Process for Approved CIP Financed Projects

Separate memos for these items are attached for your convenience. Minutes of the Facilities Committee meeting are attached for your review.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Facilities Committee report and recommendations.

/ct
Attachments

CM091217-1

DRAFT

CUMBERLAND COUNTY FACILITIES COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
SEPTEMBER 7, 2017 - 8:30 A.M.
MINUTES

MEMBERS PRESENT: Commissioner Glenn Adams
 Commissioner Jeannette Council
 Commissioner Larry Lancaster

OTHER COMMISSIONERS PRESENT:
 Commissioner Jimmy Keefe
 Commissioner Michael Boose

OTHERS PRESENT: Amy Cannon, County Manager
 Melissa Cardinali, Assistant County Manager
 Sally Shutt, Assistant County Manager
 Tracy Jackson, Assistant County Manager
 Rick Moorefield, County Attorney
 Jeffery Brown, Engineering & Infrastructure Director
 Vicki Evans, Finance Director
 Brenda Jackson, Department of Social Services Director
 Deborah Shaw, Budget Analyst
 Heather Harris, Budget Analyst
 Jim Richter, ServiceSource
 Stephanie Schroeder, FTCC
 Candice White, Clerk to the Board
 Kellie Beam, Deputy Clerk to the Board
 Press

Commissioner Glenn Adams called the meeting to order.

1. APPROVAL OF MINUTES – AUGUST 3, 2017 FACILITIES COMMITTEE
 REGULAR MEETING

MOTION: Commissioner Lancaster moved to approve the minutes as presented.

SECOND: Commissioner Council

VOTE: UNANIMOUS (3-0)

2. PRESENTATION ON COUNTY GROUP HOME FACILITIES

BACKGROUND:

DRAFT

The Group Care Program addresses issues and other identified problems by providing youth & their parents or caregivers with a 24-hour program designed to strengthen their relationships. Right Track (boys) and Safe Landing (girls) Group Homes were created in Cumberland County through the use of Juvenile Crime Prevention Council, state/federal foster care and county funds to assist in addressing these needs in the community. The target population is youth aged 13-17 years and their families. The program works closely with Juvenile Court Counselors, Juvenile Assessment Centers, Mental Health professionals, DSS, Schools, Communicare and NC Department of Juvenile Justice affiliated programs. Both group homes are Community Based Alternative facilities, licensed by NC Department of Health and Human Services. The goal of the presentation is to discuss the effectiveness and efficiency of group home services and properties.

RECOMMENDATION/PROPOSED ACTION:

For information only. Proposed recommendations to be submitted at a future committee meeting(s).

Brenda Jackson, Department of Social Services Director, reviewed the background information and recommendation recorded above. Ms. Jackson provided the following presentation:

Overview of County Group Homes

Historical Perspective

- The Group Care Program addresses issues and other identified problems by providing youth and their parents or caregivers with a 24-hour program designed to strengthen their relationships.
- Right Track (boys) and Safe Landing (girls) Group Homes were created in Cumberland County through the use of Juvenile Crime Prevention Council, State/Federal Foster Care and County funds to assist in addressing these needs in the community.
- Both group homes are Community-Based Alternative facilities licensed by NC Department of Health and Human Services.
- Both group homes use the Goal Achievement Program (GAP) and Aggressive Replacement Training (ART) to work with at-risk youth who are referred to the program.
 - GAP is a behavior modification program that provides consequences or rewards based on positive and negative behaviors.
 - ART is designed to train adolescents to cope in an acceptable manner.
- Parents/caretakers and community service providers are encouraged to participate in all programs, medical appointments, school conferences, and be available for home visits.

DRAFT

- Target Population is youth aged 13-17 years and their families.
- The youth served are....
 - Those who have committed delinquent acts
 - At serious risk of entering the juvenile justice system
 - Runaways
 - At risk of gang activity
 - In need of out of home placement because of their home dynamics
- The program works closely with Juvenile Court Counselors, Juvenile Assessment Centers, Mental Health professionals, DSS, Schools, Communicare and NC Department of Juvenile Justice affiliated programs.
- The average annual cost to operate the group home is approximately:
 - Cost of Operations: FY 17-18
 - DPS/JCPC\$293,855
 - County (incl. State/Fed Rev sources, in-kind, match).....\$431,978
 - Total projected cost.....\$725,833

General Operations

Right Track Group Home (boys)

- Date Opened: March 14, 1979
- Lot Size: 1 acre
- Living Space: 2976 square feet
- Details: 3 bedrooms, 3 baths, 2 offices, full kitchen, dining & laundry room
- Outbuildings: detached garage and utility building

Safe Landing Group Home (girls)

- Date Opened: March 17, 1981
- Lot Size: 5.25 acres
- Living Space: 3,336 square feet
- Details: 4 bedrooms, 3 baths, 2 offices, 1 kitchen, 1 kitchenette, dining room, two car attached garage (624 square feet)
- Outbuildings: pool house with 2 bathrooms, kitchen & meeting area (760 square feet)

Support Services Team

- 1 Full Time Program Manager
- Teen/Delinquency Unit – 13 Total Positions
 - 2 – Full Time Social Work Supervisor III's
 - 11 – Social Workers III's
- Group Care Staff – 21 Total Positions
 - 1 – Full Time Social Work Supervisors III for group care and independent living programs

DRAFT

- 1 – Full Time Group Care & Delinquency Court Social Worker
- 2 – Full Time Group Home Supervisors (one at each home for day-to-day operations)
- 10 – Full Time Youth Program Assistant;
- 7 – Part Time Hourly Cottage Parents (on-call)

Group Care Staff are responsible for:

- 24-hour, 7 day a week care, including holidays.
- Administering the GAP & ART programs.
- Social Work Service ex. child & family team meetings, parent training, and visitations.
- Utilization of community resources ex: Juvenile Justice, Communicare, Court, Schools.
- After-care for up to one year after discharge.
- Day-to-day operations of the facility including meal prep, housekeeping, supervision, transportation.
- Providing outside programs and extra curriculum activities; such as group cookouts, amusement parks, beaches, historical sites and college tours.

Current Challenges

Over the past year there has been a decline in the number of referrals received for group care placements for girls. There is an average of two youth in the girl's group home per month. Challenges include:

- Placement of girls usually involves runaway behaviors including those involved in human trafficking.
- Under utilization of large property consisting of a separate pool house with a kitchen, two bathrooms and great room.

While the boy's group home referrals have averaged 4-6 referrals Challenges include:

- Court order placement of youth who don't meet the criteria to stay at the group home due to need for higher level placement services as a result of mental health needs.
- Increased need for emergency placement of non-delinquent DSS foster children.
- Youth with history of aggressive/destructive behavior.
- Need for repair/updating the current septic system. Estimated cost \$10,000 to \$15,000.

Risk Factors

Failure to re-evaluate and take action within the upcoming fiscal year will result in...

- The inability to maintain two single sex facilities in an efficient manner, both operationally and fiscally due to the decline in utilization of the girls group home.
- Increased financial needs to change the current operation of both facilities.

DRAFT

- Inability to address the increased need for emergency placements in the county for DSS foster children.
- Increased licensing and/or MCO requirements to change one facility to a unisex Level III or Emergency home.
 - Having no 24-hour, 7 day a week community alternatives facility in Cumberland County to serve at-risk youth and their parents caregivers.

Future Operations

Next Steps....

- Currently exploring options for changes to address the challenges while improving effectiveness and efficiency of the properties.
- Work involves consultation with County Management, Juvenile Crime Prevention Council, District Court, County Engineering & Infrastructure, NC DHHS-Licensing Unit and Alliance Behavioral Health.
- Recommendations will be submitted to Cumberland County Board of Commissioners through the committee structure.
- Fiscal Year 2017-2018 will be an exploration/transition year and upon approval from all stakeholders propose implementation in Fiscal Year 2018-2019.

Questions and discussion followed. Ms. Jackson stated this item is for information only and recommendations will be brought back to the Facilities Committee at a later date. No action taken.

3. CONSIDERATION OF SUBLEASE REQUEST FROM SERVICESOURCE TO FTCC

BACKGROUND:

ServiceSource is a 501(c) (3) nonprofit organization that leases property owned by Cumberland County located at 600 Ames Street. This property consists of multiple buildings located on a 12.96-acre tract. This organization provides employment, training, habilitation and support services to individuals with disabilities. ServiceSource entered into a ten-year lease with Cumberland County in April of 2012. ServiceSource leases the property for one dollar per year but is responsible for maintenance, improvements and utilities for the property. ServiceSource representatives have been approached by Fayetteville Technical Community College (FTCC) about utilizing the parking area between the metal and wood shop for parking and teaching truck driving. FTCC has also requested to use a portion of the sewing room as a training and storage area.

Paragraph #16 of the lease states: "Assignment: This Lease may not be assigned or subleased in whole or in part without the prior approval of the Cumberland County Board of Commissioners." Therefore, this request is being presented to the Facilities Committee for consideration. ServiceSource representatives have stated that they will

DRAFT

not be charging rent, but utilities and maintenance if needed. ServiceSource representatives will be present during the meeting to answer any questions that the Committee may have.

RECOMMENDATION/PROPOSED ACTION:

The Engineering & Infrastructure Director and County Management recommend that the Facilities Committee approve ServiceSource's request to allow Fayetteville Technical Community College to utilize space located at 600 Ames Street for truck parking and training and forward it to the Board of Commissioners for its consideration at their September 18, 2017 meeting.

Jeffery Brown, Engineering & Infrastructure Director, reviewed the background information and recommendation as recorded above.

Jim Richter, ServiceSource, and Mr. Brown discussed the location and specifics of the request to allow FTCC to use space at 600 Ames Street. Questions and discussion followed.

MOTION: Commissioner Council moved to recommend to the full board approval of ServiceSource's request to allow Fayetteville Technical Community College to utilize space located at 600 Ames Street for truck parking and training.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (3-0)

4. CONSIDERATION OF BID APPROVAL PROCESS FOR APPROVED CIP FINANCE PROJECTS

BACKGROUND

The Engineering & Infrastructure Department's protocol is to place the consideration of construction contracts on the Facilities Committee agenda and then forward them to the full Board of Commissioners for approval unless there are project deadlines that may necessitate going directly to the full Board of Commissioners.

The Engineering & Infrastructure Director requests that CIP projects that are part of the installment financing plan go directly to the full Board of Commissioners for approval of construction contracts if the timing for approval does not align with the scheduled Facilities Committee meetings. Our department's goal will be to move as many projects through our committee process as possible.

In addition, our Department feels that quarterly updates on CIP projects will be necessary to keep the Facilities Committee abreast of the status of the projects. This will provide staff an opportunity to discuss any changes in scope and provide scheduled updates for all projects.

DRAFT

RECOMMENDATION/PROPOSED ACTION:

The Engineering & Infrastructure Director along with County Management recommend that the Facilities Committee consider allowing requests for CIP projects that are part of the installment financing plan go directly to the full Board of Commissioners for approval of construction contracts if the timing for approval does not align with the scheduled Facilities Committee meetings.

Mr. Brown reviewed the background information and recommendation as recorded above. Mr. Brown stated the goal is to still bring all bid approvals directly to the Facilities Committee but this is just for the rare exceptions when the timing does not align with a scheduled meeting. Commissioner Keefe stated when something like this is passed the case by case basis becomes normal protocol over time. Commissioner Adams stated criteria could be set to do it on an emergency basis.

Commissioner Adams recommended that in the event CIP projects that are part of the installment financing plan do not have enough time to go through the approval process at a scheduled Facilities Committee meeting that a special Facilities Committee meeting be called to consider approval of the construction contract. The consensus of the Facilities Committee was to follow Commissioner Adams recommendation.

Mr. Brown stated moving forward he plans to provide a quarterly update to the Facilities Committee on capital improvement items to keep the board informed of the status of those projects.

5. UPDATE ON THE OVERHILLS PARK WATER AND SEWER DISTRICT SEWER CONSTRUCTION PROJECT

BACKGROUND

The Board of Commissioners (BOC) accepted and awarded the contract to construct the sanitary sewer system for the Overhills Park Water and Sewer extension at their August 1, 2016 meeting contingent upon Local Government Commission and USDA approval. The USDA approved the contract on October 26, 2016; therefore the Notice to Proceed (NTP) was not issued until November 14, 2016 giving Park Construction a substantial completion date of November 14, 2017. Construction of the project is approximately 75% complete with all the main sewer lines and manholes having been installed except for the lines on E. Manchester Road.

However, a delay is expected involving the sewer mains on E. Manchester as a redesign is necessary to avoid an existing 36-inch pressurized sewer force main that transfers

DRAFT

sewer from Fort Bragg to Harnett County. The only option at this point is to reroute the sewer mains and obtain easements for six properties along the new route.

Staff has met with the Legal Department to discuss the process to acquire the easements needed to provide sewer service to the six (6) properties on the east end of East Manchester. Once the easement plats are received from the design engineer, we will work diligently to obtain the necessary easements. If the easements can be secured in a timely manner and no other issues arise, the revised substantial completion date is January 23, 2018 with a revised completion date of February 22, 2018.

RECOMMENDATION/PROPOSED ACTION:

No action needed, this is for informational purposes only.

Mr. Brown reviewed the background information and recommendation as recorded above. Discussed and questions followed. Mr. Brown stated this item is for information only. No action taken.

6. OTHER ITEMS OF BUSINESS

No other items of business.

MEETING ADJOURNED AT 9:43 AM.



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ITEM NO. 34(1)

ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 18, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR

THROUGH: AMY H. CANNON, COUNTY MANAGER

DATE: SEPTEMBER 11, 2017

SUBJECT: CONSIDERATION OF SUBLEASE REQUEST FROM SERVICESOURCE TO FTCC

BACKGROUND:

ServiceSource is a 501(c) (3) nonprofit organization that leases property owned by Cumberland County located at 600 Ames Street. This property consists of multiple buildings located on a 12.96-acre tract. This organization provides employment, training, habilitation, and support services to individuals with disabilities. ServiceSource entered into a ten-year lease with Cumberland County in April of 2012. ServiceSource leases the property for one dollar per year but is responsible for maintenance, improvements and utilities for the property. ServiceSource representatives have been approached by Fayetteville Technical Community College (FTCC) about utilizing the parking area between the metal and wood shop for parking and teaching truck driving. FTCC has also requested to use a portion of the sewing room as a training and storage area.

Paragraph #16 of the lease states: "**Assignment:** This Lease may not be assigned or sub-leased in whole or in part without the prior approval of the Cumberland County Board of Commissioners." Therefore, this request is being presented to the Facilities Committee for consideration. ServiceSource representatives have stated that they will not be charging rent, but utilities and maintenance will be charged if needed. This item was presented and approved by the Facilities Committee on September 7th.

RECOMMENDATION:

The Engineering & Infrastructure Director, County Management and the Facilities Committee recommend that the Board of Commissioners approve ServiceSource's request to allow Fayetteville Technical Community College to utilize space located at 600 Ames Street for truck parking and training.



ITEM NO. 3H(2)

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 18, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR

THROUGH: AMY H. CANNON, COUNTY MANAGER

DATE: SEPTEMBER 11, 2017

SUBJECT: CONSIDERATION OF BID APPROVAL PROCESS FOR APPROVED CIP FINANCE PROJECTS

BACKGROUND:

Capital Improvement Projects (CIP) and related contracts for construction are typically submitted to the Facilities Committee for consideration and then forwarded to the full Board of Commissioners for approval unless there are project deadlines that may necessitate going directly to the full Board of Commissioners.

The Engineering & Infrastructure Department requested that CIP projects which are a part of an installment financing plan be allowed to go directly to the full Board of Commissioners for approval of construction contracts if the timing for approval did not align with the scheduled Facilities Committee meetings.

In addition, our Department feels that quarterly updates on CIP projects will be necessary to keep the Facilities Committee abreast to the status of each of the projects. This will provide staff an opportunity to discuss any changes in scope and provide project schedule updates for all projects.

This was presented to the Facilities Committee on September 7th. After discussion, it was determined by the Committee that all projects requiring approval by the Board of Commissioners should continue to be placed on a Facilities Committee agenda. The Committee agreed to hold a special called meeting for any CIP project needing approval outside of the regularly scheduled monthly meeting.

RECOMMENDATION:

Follow the recommendation of the Facilities Committee and present all CIP projects, requiring Board approval, at regularly scheduled or special called meetings of the Facilities Committee to expedite commencement of these projects.

AMY H. CANNON
County Manager

MELISSA C. CARDINALI
Assistant County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

DUANE T. HOLDER
Assistant County Manager

TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager

ITEM NO. 3-I

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 18, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER 

DATE: SEPTEMBER 12, 2017

SUBJECT: APPROVAL OF THE SEPTEMBER 7, 2017 CUMBERLAND COUNTY FINANCE COMMITTEE REPORT AND RECOMMENDATIONS

BACKGROUND

The Cumberland County Finance Committee met on Thursday, September 7, 2017 and discussed the following agenda:

1. Centerplate Contract Extension through February 28, 2018
2. Audit Contract Items with Cherry Bekaert
 - A. Engagement of Cherry Bekaert for Census Data Testing for the Local Government Employee Retirement (LGERS) Employer Participants
 - B. Audit Contract Amendment with Cherry Bekaert

Separate memos for these items are attached for your convenience. Minutes of the Finance Committee meeting are attached for your review.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Finance Committee report and recommendations.

/ct
Attachments

CM091217-2

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CUMBERLAND COUNTY FINANCE COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
SEPTEMBER 7, 2017 – 9:30 AM
REGULAR MEETING MINUTES

MEMBERS PRESENT: Commissioner Marshall Faircloth, Chairman
Commissioner Jeannette Council
Commissioner Jimmy Keefe

OTHER COMMISSIONERS
PRESENT:

Commissioner Glenn Adams
Commissioner Michael Boose
Commissioner Charles Evans
Commissioner Larry Lancaster

OTHERS:

Amy Cannon, County Manager
Melissa Cardinali, Assistant County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Rick Moorefield, County Attorney
Phyllis Jones, Assistant County Attorney
Vicki Evans, Finance Director
Deborah Shaw, Budget Analyst
Heather Harris, Budget Analyst
Ivonne Mendez, Financial Specialist
Tammy Gillis, Director of Internal Audit and Wellness Services
Jeffrey Brown, Engineering and Infrastructure Director
Rodney Jenkins, Health Department Interim Director
Candice H. White, Clerk to the Board

Commissioner Faircloth called the meeting to order.

1. APPROVAL OF MINUTES – AUGUST 3, 2017 REGULAR MEETING OF
FINANCE/AUDIT COMMITTEE

MOTION: Commissioner Keefe moved to approve the minutes of the August 3, 2017 regular meeting of the Finance/Audit Committee.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (3-0)

2. UPDATE ON THE HEALTH DEPARTMENT NOTIFICATION PROCESS BY
INTERIM HEALTH DIRECTOR RODNEY JENKINS

BACKGROUND:

The Cumberland County Health Department has made progress in its notification efforts.

DRAFT

Rodney Jenkins, Interim Health Director, will provide an update on the status of the Health Department's notification process.

RECOMMENDATION/PROPOSED ACTION:

No action required. This update is for information purposes only.

Rodney Jenkins, Interim Health Director, began his update by stating there were 159 patients to be contacted as the list as opposed to 160 because one patient had been counted twice. Mr. Jenkins stated as of 9:00 a.m. September 7, contact has been made with 65 patients who have responded and of the 65 patient contacts, 3 came into the Health Department and 63 were contacted by telephone. Mr. Jenkins stated there were 26 returned letters by U.S. mail and upon receiving the returned letters, the Health Department worked with Tammy Gillis, Director of Internal Audit and Wellness Services, to utilize an enhanced tracking system to locate a current or better address. Mr. Jenkins stated many letters were returned due to the transient nature of the patient population. Mr. Jenkins stated there are 67 patients who have not responded to the letter as of this date and the Health Department will endeavor to continue to reach out to these patients. Mr. Jenkins stated the Health Department will continue this process with systems and personnel dedicated to contacting these patients. Mr. Jenkins stated 93 certified letters, which represent the 26 returned letters and the 65 patients not yet heard from, have been sent to out to patients with whom the Health Department has not made contact with as of this date and the Health Department will monitor the receipt of the certified letters. Mr. Jenkins stated per the Health Department's notification guidelines, a certified letter represents the final step in attempting to notify a patient. Mr. Jenkins stated going forward, the Health Department will make every effort to reach all of these patients.

3. CONSIDERATION OF CENTERPLATE CONTRACT EXTENSION THROUGH FEBRUARY 28, 2018

BACKGROUND:

The Board of Commissioners (BOC) is party to a ten-year contract with Service American Corporation d/b/a Centerplate for food and beverage catering and concessions at the Crown Complex. The contract expires by its own terms on September 30, 2017. The Civic Center Commission issued a request for proposals for the services provided by Centerplate; however, no new contract will be entered prior to September 30, 2017.

The Civic Center Commission recommends continuation of the current contract through February 28, 2018 to ensure continued smooth operation of the food and beverage catering and concessions at the Crown.

RECOMMENDATION/PROPOSED ACTION:

Approve the contract amendment recorded below for continued food and beverage catering and concession at the Crown Complex by Centerplate through February 28, 2018.

**FIRST AMENDMENT TO
FOOD AND BEVERAGE SERVICES AGREEMENT**

DRAFT

The First Amendment (“Amendment”) is entered into as of September 1, 2017 and is by and between The Cumberland County Board of Commissioners (“Board”) and Service America Corporation d/b/a Centerplate (“Centerplate”).

WHEREAS, pursuant to that certain Food and Beverage Services Agreement made as of August, 2007 (with this Amendment, the “Agreement”), Centerplate provides certain food/beverage catering services and other related services for and on behalf of the Board at the Cumberland County Civic Center (“Crown Center”) or “Facility”); and

WHEREAS, the Board and Centerplate now desire to amend the Agreement to extend the term thereof;

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements set forth below and for good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged by the Board and Centerplate, the parties agree as follows:

1. Unless the context otherwise requires, the capitalized terms used herein shall have the respective meanings assigned thereto in the Agreement (such definitions to be equally applicable to both the singular and plural forms of the terms defined).
2. The Term is extended for a five (5) month period, such that now the Term shall expire on February 28, 2018.
3. Except as expressly set forth in this First Amendment, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, Centerplate and the Board have duly executed this First Amendment on the date last below written.

Phyllis Jones, Assistant County Attorney, reviewed the background information recorded above and noted even with the Civic Center Commission’s issuance of request for proposals, no contract will be in place prior to the expiration of the current contract. Ms. Jones stated the Civic Center Commission is asking that the contract be extended until February 28, 2018 to ensure continued smooth operation of the food and beverage catering and concessions at the Crown. Ms. Jones noted the ten-year contract was between the Board of Commissioners and Centerplate, which is why the extension is being presented to the Finance Committee for forward to the full Board. Rick Moorefield, County Attorney, explained the new contract for food and beverage services at the Crown will be between the Civic Center Commission and the vendor the Commission selects; the reason is not known as to why the ten-year contract with Centerplate was with the Board of Commissioners and not the Civic Center Commission.

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MOTION: Commissioner Keefe moved to approve the contract amendment for continued food and beverage catering and concession at the Crown Complex by Centerplate through February 28, 2018.

SECOND: Commissioner Council

VOTE: UNANIMOUS (3-0)

4. AUDIT CONTRACT ITEMS WITH CHERRY BEKAERT

A. CONSIDERATION OF ENGAGEMENT WITH CHERRY BEKAERT FOR CENSUS DATA TESTING FOR THE LOCAL GOVERNMENT EMPLOYEE RETIREMENT SYSTEM (LGERS) EMPLOYER PARTICIPANTS

BACKGROUND:

The Office of State Auditor (OSA) selected a sample of employer participants of the LGERS and has asked those units and their independent auditors to provide assurance to OSA on the accuracy of certain elements of the census data. This is the third year of testing for the state but the first encounter for the County with this process. The objective of the engagement is to provide assurance to OSA and the Department of State Treasurer that the census data being provided by employers is materially correct. This is a separate engagement from the contract to audit accounts at a cost of \$5,000.

RECOMMENDATION/PROPOSED ACTION:

Management recommends the Finance Committee approve and forward to the Board of Commissioners the following action:

Approve the engagement letter with Cherry Bekaert for a fee of \$5,000 for examination services of the data reported to the LGERS related to employees.

Vicki Evans, Finance Director, reviewed the background information recorded above and asked the Finance Committee to consider this item an unfunded mandate since Cumberland County is one of the employer participants selected by the OSA. Commissioner Keefe asked why it was assumed that the census data being provided by employers was not correct. Ms. Evans stated the State auditor's function is similar to the audit function associated with the 401(K) which to tests that withholdings are correct, the withholdings have been made at the proper percentages and for eligible employees as required by the plan.

MOTION: Commissioner Council moved to approve the engagement letter with Cherry Bekaert for a fee of \$5,000 for examination services of the data reported to the LGERS related to employees and move the item forward to the September 18 Board of Commissioners' meeting.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (3-0)

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B. CONSIDERATION OF AUDIT CONTRACT AMENDMENT WITH CHERRY BEKAERT

BACKGROUND:

One goal with financial system conversion was for the Finance Department to be able to complete the Comprehensive Annual Financial Report (CAFR) internally. However, the final set up is not yet complete.

The report writing function of CAFR completion has historically been completed by Cherry Bekaert. Cherry Bekaert has agreed to perform the report writing function for the fiscal year 2017 CAFR at the previously proposed cost of \$15,000, which brings the revised contract total to \$91,625.

Finance staff will continue to move forward in completing this project and an update will be provided to the finance committee before the fiscal year 2018 contract is presented for approval.

RECOMMENDATION/PROPOSED ACTION:

Management recommends the Finance Committee approve and forward to the Board of Commissioners the following action:

Approve the Amendment to Contract to Audit Accounts with Cherry Bekaert to now include the provision of Cherry Bekaert LLP preparing the financial statements for the FY2017 audit along with a fee increase of \$15,000.

Ms. Evans reviewed the background information recorded above and stated one of the goals of the Finance Department was that it would be able to perform the report writing function without having to contact that to Cherry Bekaert; however, the Finance Department is not ready and is at the point where action is needed to allow Cherry Bekaert to perform the function of the report writing. Ms. Evans stated the revised contract total of \$91,625 is still lower than the previous year total amount of \$111,500. Ms. Evans stated staff continue to work with the financial software to be able to write the report but additional time is needed to do that. In response to a question posed by Commissioner Faircloth, Ms. Evans stated this should not impair the excellency award.

MOTION: Commissioner Faircloth moved to approve the amendment to the Contract to Audit Accounts with Cherry Bekaert to now include the provision of Cherry Bekaert LLP preparing the financial statements for the FY2017 audit along with a fee increase of \$15,000.

SECOND: Commissioner Council

VOTE: PASSED (2-1) (Commissioners Faircloth and Council voted in favor; Commissioner Keefe voted in opposition)

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5. UPDATE ON RFP PROCESS FOR EMPLOYEE BENEFITS/INSURANCE BROKER AND CONSULTANT SERVICES

BACKGROUND:

The RFP for employee benefits/insurance broker and consultant services was approved by the Board of Commissioners on August 7, 2017.

The RFP was issued on August 8 through:

- Advertisement in the Fayetteville Observer
- Direct emails to vendors with 33 confirmed receipts (covering 20 potential vendors)
- Posting on the County’s vendor self-service site

The deadline for questions was August 16 at 3 PM

- Questions were received from three separate vendors before the deadline
- Questions were received from one vendor after the deadline
- Answers to questions received before the deadline were responded to by August 18

One local vendor emailed, stating they were declining to offer a quote because the timeline was not adequate to truly evaluate.

Responses were due by 3 PM on August 31 and six responses were received. Evaluators are scheduled to review proposals on September 8. The top proposers will be asked to make an oral presentation on September 18. It is anticipated a recommendation will be brought forward to the Finance Committee at its meeting on October 5, 2017.

RECOMMENDATION/PROPOSED ACTION

No action needed – for information purposes only.

Ms. Evans stated at the August meeting of the Finance Committee, Commissioner Keefe asked to have the Committee informed throughout the process. Ms. Evans reviewed the background information recorded above noting that seven proposals had been received but six were considered responsive. Commissioner Keefe stated with employee insurance/benefits being a big ticket item at 8% of the budget, he felt commissioners should be part of the review team because commissioners can sometimes see things differently from staff and there may be a better way. Questions and discussion followed.

Commissioner Faircloth inquired regarding the proposed contract period. Ms. Cannon stated a three-year contract with an option to renew for another year or two is reasonable but this is a relationship that needs to be reviewed on a periodic basis. Commissioner Faircloth asked why the RFP process was being conducted at this time. Ms. Cannon stated management feels this is the time to look at what the County is doing and meet with other brokers to hear their thoughts about health insurance and reducing healthcare costs. Ms. Cannon stated although not a respondent, conversations continue with the hospital but one troubling piece for the hospital was

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the retiree population. Ms. Cannon stated the intent is to follow up with the hospital. Questions and discussion continued.

Commissioner Faircloth asked what the situation would be if none of the respondents are chosen and the plan is scrapped. Ms. Cardinali stated Mark III will get the County through the enrollment period in April and she has no doubt Mark III will renew a contract for one year. Ms. Cannon suggested that staff review the information and provide the Finance Committee written summary of key provisions for the six responses. Ms. Cannon stated more will then be known and work can begin on the next steps. Commissioner Adams asked that in addition to the summary, the notebooks also be provided.

Commissioner Faircloth stated if this process is only going to engage another broker for a three-year period, then the County is locked in. Commissioner Faircloth stated it seems like this was put together in a way that goes down one line and excludes other possible paths, and the Committee is thinking there might be a better way. Ms. Cannon stated staff will continue to communicate before the next Committee meeting, even if it is just by email.

Commissioner Council asked what other counties of similar size are doing. Ms. Evans stated contact was made with six other local governments. Ms. Cannon stated that information will also be provided.

6. MONTHLY FINANCIAL REPORT

BACKGROUND:

The financial report is included as of the 13th period of fiscal year 2017.

Highlights of the general fund include:

- Revenues
 - Ad valorem taxes in total exceed budget by 1.78%, or just over \$3 million.
 - Sales tax total reflects only ten months of collections as shown for FY17; the year-end projection is in line with the budgeted total.
- Expenditures
 - Overall general fund expenditures continue to be in-line with budget and prior year amounts.

Crown center expense summary/prepared food and beverage and motel tax

- Spectra figures have not changed from last month's summary.

RECOMMENDATION/PROPOSED ACTION:

No action needed – for information purposes only.

Ms. Evans stated the 13th month is used for adjustment entries in preparation for the audit. Ms. Evans reviewed the information recorded above for the 13th period of fiscal year 2017 and stated

the majority of 1.78% ad valorem revenues are made up of motor vehicle tax collections. Ms. Evans stated the expectation is the sales tax revenues will come in just above the budgeted amount. Ms. Evans also pointed out that Spectra does not do a 13th month report so the figures are the same as in the prior month's report.

7. MONTHLY HEALTH INSURANCE REPORT

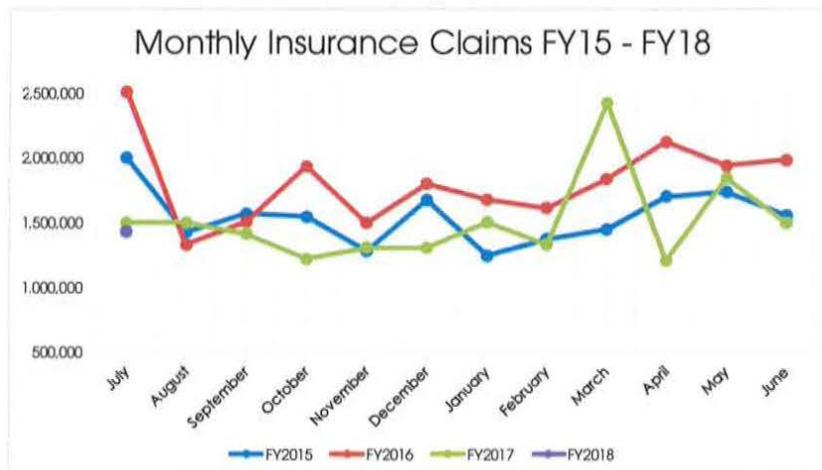
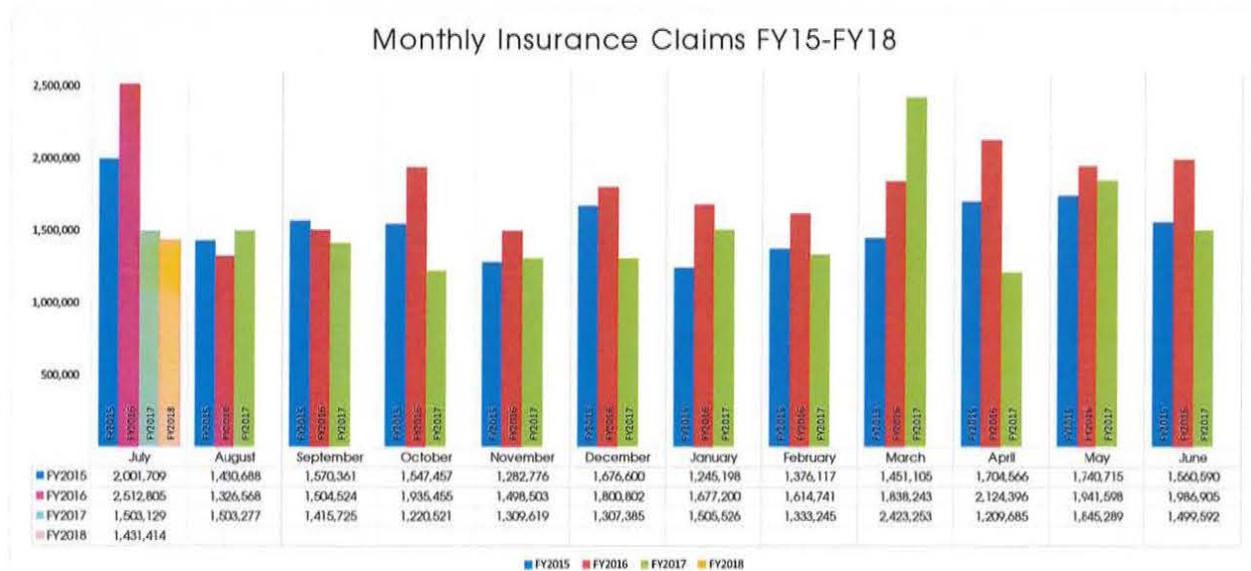
BACKGROUND:

Each month an update on health insurance trends will be provided to the Finance Committee.

Claims hit their highest mark of the past five years in Fiscal Year 2016. Since that time, claims have started to decline and are currently just below the average for Fiscal Year 2015.

RECOMMENDATION/PROPOSED ACTION:

No action needed – for information only.



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Ms. Cardinali stated presentation of the monthly health insurance report is a work in progress with the goal to broaden the presentation to include the wellness program, clinic and pharmacy for an overall picture. Ms. Cardinali stated claims hit their highest mark in 2016 and have declined since that time. Ms. Cardinali stated the year started off well with FY16 ending just below FY15 and some progress has been made on the claims side. Questions followed. Ms. Cardinali stated the IBNR has been recorded so the anticipated payout is book for FY17.

8. OTHER ITEMS OF BUSINESS

Commissioner Adams advised the invoice from the Greater Fayetteville Chamber raised the membership dues from \$500 to \$5,000. Ms. Cardinali stated staff are in contact with the Greater Fayetteville Chamber to determine what created the difference and to also be sure County departments are not also being charged and paying membership dues.

There being no further business, the meeting adjourned at 10:35 p.m.

RICKEY L. MOOREFIELD
County Attorney



PHYLLIS P. JONES
Assistant County Attorney

ROBERT A. HASTY, JR.
Assistant County Attorney

OFFICE OF THE COUNTY ATTORNEY

5th Floor, New Courthouse • P.O. Box 1829 • Suite 551 • Fayetteville, North Carolina 28302-1829
(910) 678-7762

MEMORANDUM FOR SEPTEMBER 18, 2017
BOARD OF COMMISSIONERS MEETING AGENDA

TO: The Board of Commissioners

FROM: Phyllis P. Jones, Assistant County Attorney, *Phyllis P. Jones*

SUBJECT: Amendment of Centerplate Contract

BACKGROUND:

The Board of Commissioners (BOC) is party to a ten-year contract with Service American Corporation d/b/a Centerplate for food and beverage catering and concessions at the Crown Complex. The contract expires by its own terms on September 30, 2017. The Civic Center Commission issued a request for proposals for the services provided by Centerplate; however, no new contract will be entered prior to September 30, 2017.

The Civic Center Commission recommended continuation of the current contract through February 28, 2018 to ensure continued smooth operation of the food and beverage catering and concessions at the Crown. The September 7, 2017 Finance Committee approved the recommendation.

RECOMENDATION

Approve the attached contract amendment for continued food and beverage catering and concession at the Crown Complex by Centerplate through February 28, 2018.

**FIRST AMENDMENT TO
FOOD AND BEVERAGE SERVICES AGREEMENT**

The First Amendment ("Amendment") is entered into as of September 1, 2017 and is by and between The Cumberland County Board of Commissioners ("Board") and Service America Corporation d/b/a Centerplate ("Centerplate").

WHEREAS, pursuant to that certain Food and Beverage Services Agreement made as of August, 2007 (with this Amendment, the "Agreement"), Centerplate provides certain food/beverage catering services and other related services for and on behalf of the Board at the Cumberland County Civic Center ("Crown Center") or "Facility"); and

WHEREAS, the Board and Centerplate now desire to amend the Agreement to extend the term thereof;

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements set forth below and for good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged by the Board and Centerplate, the parties agree as follows:

1. Unless the context otherwise requires, the capitalized terms used herein shall have the respective meanings assigned thereto in the Agreement (such definitions to be equally applicable to both the singular and plural forms of the terms defined).
2. The Term is extended for a five (5) month period, such that now the Term shall expire on February 28, 2018.
3. Except as expressly set forth in this First Amendment, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, Centerplate and the Board have duly executed this First Amendment on the date last below written.

**THE CUMBERLAND COUNTY BOARD
OF COMMISSIONERS**

**SERVICE AMERICAN CORPORATION
D/B/A CENTERPLATE**

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO.

3 I (2) A

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 18, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: SEPTEMBER 11, 2017

SUBJECT: **CONSIDERATION OF ENGAGEMENT WITH CHERRY
BEKAERT FOR CENSUS DATA TESTING FOR THE LOCAL
GOVERNMENT EMPLOYEES RETIREMENT SYSTEM (LGERS)
EMPLOYER PARTICIPANTS**

BACKGROUND

This item was presented during the Finance Committee meeting on September 7, 2017. It is required by the state and is an unfunded mandate.

The Office of State Auditor (OSA) selected a sample of employer participants of the LGERS and has asked those units and their independent auditors to provide assurance to OSA on the accuracy of certain elements of the census data. This is the third year of testing for the state but the first encounter for the County with this process. The objective of the engagement is to provide assurance to OSA and the Department of State Treasurer that the census data being provided by employers is materially correct. This is a separate engagement from the contract to audit accounts at a cost of \$5,000.

The finance committee unanimously recommended approval and moved that the item be brought to the Board of Commissioners' meeting for its consideration at the September 18, 2017 meeting.

RECOMMENDATION/PROPOSED ACTION

Approve the engagement letter with Cherry Bekaert for a fee of \$5,000 for examination services of the data reported to the LGERS related to employees.

Attachment – Engagement Letter dated August 18, 2017

Celebrating Our Past...Embracing Our Future



Cherry Bekaert^{LLP}

CPAs & Advisors

CPAs & Advisors

August 18, 2017

The Board of County Commissioners
Cumberland County, North Carolina
PO Box 1829
Fayetteville, North Carolina 28302-1829

Ladies and Gentlemen:

This engagement letter between Cumberland County (hereafter referred to as the "County") and Cherry Bekaert LLP (the "Firm") sets forth the nature and scope of the services we will provide, the County's required involvement and assistance in support of our services, the related fee arrangements and other Terms and Conditions, which are attached hereto and incorporated by reference, designed to facilitate the performance of our professional services and to achieve the mutually agreed upon objectives of the County.

SUMMARY OF SERVICES

We will examine data reported to the Local Governmental Employees' Retirement System ("LGERS") in ORBIT related to members who were employees of the County during the year ended December 31, 2016. The objectives of our examination are to (1) obtain reasonable assurance about whether the criteria or assertions below are free from material misstatement based on the criteria and (2) to express an opinion as to whether determination of eligibility, reporting of demographic data required by ORBIT, completeness of reporting of eligible members, timing of contribution payments to LGERS, and accuracy of calculation of member and employer contributions are presented in all material respects in accordance with State law or appropriate records maintained by the employer applicable to required input fields in ORBIT OR whether the assertions listed below are fairly stated in all material respects.

Assertions

1. Employees reported to LGERS are eligible (as General or Law Enforcement Officer, and correctly identified as such) in accordance with requirements of State law.
2. Data reported in ORBIT on eligible members (e.g., Date of Birth and gender) is complete in accordance with required fields identified in ORBIT input screens and accurate in accordance with information provided by the respective employees as documented in their personnel files or other appropriate records maintained by the employer.
3. All employees eligible for participation in LGERS (including re-hired retirees) are reported to LGERS in accordance with requirements of State law.
4. Member and employer contributions are paid timely to LGERS in accordance with requirements of State law.
5. Member and employer contributions paid to LGERS are accurately calculated in accordance with requirements of State law.

Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include examining, on a test basis, your records and other procedures to obtain evidence necessary to enable us to express our opinion. We will issue a written report upon completion of our examination. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from the engagement.

Because of the inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the examination is properly planned and performed in accordance with attestation standards.

We will plan and perform an examination to obtain reasonable assurance about whether data reported to the Local Governmental Employees' Retirement System in ORBIT related to members who were employees is free from material misstatement based on State law or appropriate records maintained by the employer applicable to required input fields in ORBIT. Our engagement will not include a detailed inspection of every item supporting the assertion and cannot be relied upon to disclose all material errors, or known and suspected fraud or noncompliance with laws or regulations, or internal control deficiencies that may exist. However, we will inform you of any known or suspected fraud and noncompliance with the laws and regulations, internal control deficiencies identified during the engagement and uncorrected misstatements that come to our attention unless clearly trivial.

We understand that you provide us with the information required for our examination and that you are responsible for the accuracy and completeness of that information. We may advise you about appropriate criteria, but the responsibility for the subject matter remains with you.

You are responsible for the presentation of data reported to the Local Governmental Employees' Retirement System in ORBIT related to members who were employees in accordance with the criteria or assertions described above; and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are also responsible for, and agree to provide us with, written assertions about whether determination of eligibility, reporting of demographic data required by ORBIT, completeness of reporting of eligible members, timing of contribution payments to LGERS, and accuracy of calculation of member and employer contributions are presented in accordance with State law or appropriate records maintained by the employer applicable to required input fields in ORBIT. Failure to provide such assertions will result in our withdrawal from the engagement.

You are also responsible for making all management decisions and performing all management functions; for designating an individual who possesses suitable skill, knowledge, or experience to oversee the services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

You are also responsible for making all management decisions and performing all management functions; for designating an individual who possesses suitable skill, knowledge, or experience to oversee the services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

YOUR EXPECTATIONS

The County recognizes that our professional standards require that we be independent from you in our examination and our accompanying report in order to ensure that our objectivity and professional skepticism have not been compromised. As a result, we cannot enter into a fiduciary relationship with you and you should not expect that we will act only with due regard to your interest in the performance of this examination and you should not impose on us special confidence that we will conduct this examination with only your interest in mind. Because of our obligation to be independent of you, no fiduciary relationship will be created by this engagement or examination.

The engagement will be led by April Adams, who will be responsible for assuring the overall quality, value, and timeliness of the services provided to you.

THE COUNTY'S MANAGEMENT'S RESPONSIBILITIES RELATED TO THE EXAMINATION

The County's management is responsible for:

- Providing us with the basic information required for our examination and for the accuracy and completeness of that information.
- If applicable, the fair presentation of the financial information included in the report in conformity with the acceptable financial framework or the criteria or assertions described on page one of the engagement letter.
- If applicable, the selection and application of accounting principles and the consistent application of those principles.
- Making all financial or other applicable records and related information available to us.
- Ensuring that all material information is disclosed to us.
- Granting unrestricted access to persons within the entity from whom we determine it necessary to obtain sufficient evidence to complete our examination.
- Identifying and ensuring that the County complies with the laws and regulations applicable to the criteria or assertions described on page one of the engagement letter.

The County's management is responsible for informing us of its views regarding the risk of fraud impacting the report at the County. The County's management must inform us of their knowledge of any allegations of fraud or suspected fraud affecting the County received in communications from employees, former employees, regulators, or others and for informing us about all known or suspected fraud affecting the County involving (a) Management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the report.

The County's management is responsible for the design, implementation and maintenance of programs and controls over the report and to prevent and detect fraud. Appropriate supervisory review procedures are necessary to provide reasonable assurance that adopted policies and prescribed procedures are adhered to and to identify errors and fraud or illegal acts.

At the conclusion of the engagement, the County's management will provide to us a representation letter that, among other things, addresses (1) the County's management's responsibilities related to the examination and confirms certain representations made to us during the examination, including, the County's management's acknowledgement of its responsibility for the design and implementation of programs and controls to prevent and detect fraud; (2) the County's management's responsibilities related to the monitoring of internal control over financial reporting; and (3) the County's management's knowledge,

directly or from allegations by others, of fraud or suspected fraud affecting the County. The Firm will rely on the County's management providing these representations to us, both in the planning and performance of the examination, and in considering the fees that we will charge to perform the examination. Because we will be relying on the County's management's representations, you agree to indemnify the Firm, and its partners and employees, and hold them harmless from all claims, liabilities, losses, and costs arising in circumstances where there has been a known misrepresentation by an officer or employee of the County regardless of whether such officer or employee was acting in the County's interest, and even if the Firm acted negligently or wrongfully in failing to uncover or detect such misrepresentation. This indemnification will survive termination of this letter.

CONDITIONS SUPPORTING FEE

As a result of our preliminary discussions, the County and the Firm have agreed to a fee, subject to the following conditions:

The estimated fee contemplates only the services described in the Summary of Services section of this letter. If Management requests additional services not listed above, we will provide an estimate of those fees prior to commencing additional work.

FEES

The following summarizes the fees for the services described above:

<u>Description of Services</u>	<u>Estimated Fee</u>
Examination services	
Examination of the data reported to the Local Governmental Employees' Retirement System (LGERS) in ORBIT related to members who were employees:	\$ 5,000
1. Employees reported to LGERS are eligible (as General or Law Enforcement Officer, and correctly identified as such) in accordance with requirements of State law.	
2. Data reported in ORBIT on eligible members (e.g., Date of Birth and gender) is complete in accordance with required fields identified in ORBIT input screens and accurate in accordance with information provided by the respective employees as documented in their personnel files or other appropriate records maintained by the employer.	
3. All employees eligible for participation in LGERS (including re-hired retirees) are reported to LGERS in accordance with requirements of State law.	
4. Member and employer contributions are paid timely to LGERS in accordance with requirements of State law.	
5. Member and employer contributions paid to LGERS are accurately calculated in accordance with requirements of State law.	
Total	<u>\$ 5,000</u>

Cumberland County, North Carolina

August 18, 2017

Page 5

The fees will be billed periodically. Invoices are due on presentation. A service charge will be added to past due accounts equal to 1½% per month (18% annually) on the previous month's balance less payments received during the month, with a minimum charge of \$2.00 per month.

If the foregoing is in accordance with your understanding, please sign a copy of this letter in the space provided and return it to us. If you have any questions, please call April Adams at 919.782.1040.

Sincerely,

CHERRY BEKAERT LLP

Cherry Bekaert LLP

ATTACHMENT – Engagement Letter Terms and Conditions

CUMBERLAND COUNTY

ACCEPTED BY: _____

TITLE: _____ DATE: _____

Date approved by the Board of County Commissioners: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

VICKI EVANS
Finance Director



ROBERT TUCKER
Accounting Supervisor

IVONNE MENDEZ
Accounting Supervisor

FINANCE OFFICE

ITEM NO. 3I(2)B

4th Floor, Room No. 451, Courthouse • PO Box 1829 • Fayetteville, North Carolina 28302-1829

**MEMORANDUM FOR BOARD OF COMMISSIONERS CONSENT AGENDA OF
SEPTEMBER 18, 2017**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR *VE*

DATE: SEPTEMBER 11, 2017

SUBJECT: CONSIDERATION OF AUDIT CONTRACT AMENDMENT WITH
CHERRY BEKAERT

BACKGROUND

This item was presented during the Finance Committee meeting on September 7, 2017. One goal with financial system conversion was for the Finance Department to be able to complete the Comprehensive Annual Financial Report (CAFR) internally. However, the final set up is not yet complete.

The report writing function of CAFR completion has historically been completed by Cherry Bekaert. Cherry Bekaert has agreed to perform the report writing function for the fiscal year 2017 CAFR at the previously proposed cost of \$15,000, which brings the revised contract total to \$91,625.

Finance staff will continue to move forward in completing this project and an update will be provided to the finance committee before the fiscal year 2018 contract is presented for approval.

The finance committee recommended approval by majority vote (Commissioners Faircloth and Council in favor; Commissioner Keefe opposed) and moved that the recommendation for the approval be brought to the Board of Commissioners' meeting for its consideration at the September 18, 2017 meeting.

RECOMMENDATION/PROPOSED ACTION

Approve the Amendment to Contract to Audit Accounts with Cherry Bekaert to include the provision of Cherry Bekaert preparing the financial statements for the FY2017 audit for \$15,000.

Attachment: Amendment to Contract to Audit Accounts

Celebrating Our Past...Embracing Our Future

AMENDMENT TO CONTRACT TO AUDIT ACCOUNTS

Whereas, Cherry Bekaert LLP and County of Cumberland, North Carolina
Audit Firm Primary Governmental Unit

and Cumberland County Tourism Development Authority entered into a contract dated May 26, 2017,
Discretely Presented Component Unit (DPCU) if applicable

in which the auditor agreed to audit the accounts of County of Cumberland, North Carolina and
Primary Governmental Unit

Cumberland County Tourism Development Authority for fiscal year ended June 30, 2017
Discretely Presented Component Unit (DPCU) if applicable

and to render its audit report on or before October 31, 2017. It is now necessary that the audit completion and report submission be delayed past this date for the following reason (s):

The County is requesting that Cherry Bekaert LLP prepare the draft financial statement schedules for the FY 2017 audit. The fee for this service will be \$15,000.

Multiple horizontal lines for additional text or signature.

The auditor, the Governmental Unit, and DPCU if applicable, agree that the time for completion of the audit and submission of the audit Report by the auditor to the Governmental Unit and the Local Government Commission is extended to

October 31, 2017.

Contract to Audit Accounts (cont.)

County of Cumberland, North Carolina

Governmental Unit

Cumberland County Tourism Development Authority

Discretely Presented Component Units (DPCU) if applicable

Audit Firm Signature:

Cherry Bekaert LLP

Name of Audit Firm

By April Adams

Authorized Audit firm representative name: Type or print

April Adams

Signature of authorized audit firm representative

Signature Date August 17, 2017

aadams@cbh.com

Email Address of Audit Firm

By W. Marshall Faircloth

Chair of Audit Committee - Type or print name

**Signature of Audit Committee Chairperson

Signature Date

** If Governmental Unit has no audit committee, mark this section "N/A"

N/A

Governmental Unit Signatures:

County of Cumberland, North Carolina

Name of Primary Government

By Glenn B. Adams, Chairman, Board of Commissioners

Mayor / Chairperson: Type or print name and title

Signature of Mayor/Chairperson of governing board

Signature Date

Date Primary Government Governing Body Approved
Amended Audit Contract - G.S. 159-34(a)

Pre-Audit Certificate to be completed if the Primary Government audit fee is changed in the Amended Contract:

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By Vicki Evans

Primary Governmental Unit Finance Officer:

Type or print name

Primary Government Finance Officer Signature

Date

(Pre-audit Certificate must be dated.)

vevans@co.cumberland.nc.us

Email Address of Finance Officer

Contract to Audit Accounts (cont.) County of Cumberland, North Carolina
Governmental Unit
Cumberland County Tourism Development Authority
Discretely Presented Component Units (DPCU) if applicable

**** This page to be completed by Discretely Presented Component Unit named in this Audit contract****

DPCU Governmental Unit Signatures:

Cumberland County Tourism Development Authority
Name of Discretely Presented Government

By Vivek Tandon, Chairman TDA
DPCU Board Chairperson: Type or print name and title

[Signature]
Signature of Chairperson of DPCU governing board

Signature Date _____

By N/A
Chair of Audit Committee - Type or print name

Signature of Audit Committee Chairperson

Signature Date _____

**** If Discretely Presented Government Unit has no audit committee, mark this section "N/A"**

Date DPCU Governing Body Approved Audit Contract - G.S. 159-34(a)

Pre-Audit Certificate to be completed if the DPCU audit fee is changed in the Amended Contract:

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)
This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

By Vicki Evans
DPCU Finance Officer:
Type or print name

DPCU Finance Officer Signature

Date _____
(Pre-audit Certificate must be dated.)

vevans@co.cumberland.nc.us
Email Address of Finance Officer

Steps to Completing the Amended Audit Contract

1. **Complete all parts of the Header Information** – Include the audit firm name, Unit name, Discretely Presented Component Unit (DPCU) name if applicable (indicate N/A if not applicable), original contract date, fiscal year end date, and original audit report due date.
2. **Explanation for Amending Audit contract** - Previously we required a separate letter of explanation to accompany amended audit contracts. The explanation is now to be included in the body of the amended audit contract detailing the reason for the extension of time request and the steps the unit and auditor will take to prevent a recurrence of lateness with subsequent year's audits.
3. **Signature Area** – The same people that signed the original audit contract must also sign the amended audit contract. If there has been a change in staff of the person(s) who signed the original audit contract, indicate this in the explanation area of the amended contract. Make sure all applicable signatures are evident and properly dated. NOTE - If the original audit contract named and included auditing a DPCU that is a *Public Authority under the Local Government Budget and Fiscal Control Act*, the Board chairperson (and finance officer if there is a fee change) of the DPCU **must also sign** the amended audit contract in the areas indicated on Page 3.
4. **Governing Board Approval** - Amended audit contracts must ALSO be approved by the Unit's governing board pursuant to G.S. 159-34(a). Indicate this new date on the amended contract under the signatures on Page 2. This includes the date the DPCU governing board approved the amended audit contract (if applicable) on page 3.
5. **Pre-Audit Certificate** is to be completed by the finance officers if there is a change in fee. This should be noted in the explanation.
6. **Reminders:**
 - a. Provide correct email addresses for the audit firm and Unit finance officer as these will be used to communicate official approval of the audit contract.
 - b. Has the name and title of the Mayor or Chairperson of the Unit's Governing Board and the DPCU's Chairperson (if applicable) been typed or legibly printed on the contract and has he/she signed in the correct area directly under the Auditor's signature?
7. **Sending amended audit contract** - After all the signatures have been obtained and the amended audit contract and is complete, please convert the signed contract into PDF form and submit it for LGC approval. Send the amended audit contract using the most current audit contract submission process. The current process will be found at the NC Treasurer's web site at the following link – <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.

AMY H. CANNON
County Manager

MELISSA C. CARDINALI
Assistant County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

DUANE T. HOLDER
Assistant County Manager

TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager

ITEM NO. _____

3J

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 18, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER *AK*

DATE: SEPTEMBER 12, 2017

SUBJECT: APPROVAL OF THE SEPTEMBER 7, 2017 CUMBERLAND COUNTY POLICY COMMITTEE REPORT AND RECOMMENDATIONS

BACKGROUND

The Cumberland County Policy Committee met on Thursday, September 7, 2017 and discussed the following agenda:

- 1) Interlocal Agreement with Bladen County Inspection Services
- 2) Facilities Naming Policy

Separate memos for these items are attached for your convenience. Minutes of the Policy Committee meeting are attached for your review.

RECOMMENDATION/PROPOSED ACTION

Accept the Cumberland County Policy Committee report and recommendations.

/ct
Attachments

CM091217-3

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CUMBERLAND COUNTY POLICY COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
SEPTEMBER 7, 2017 – 10:30 A.M.
MINUTES

MEMBERS PRESENT: Commissioner Charles Evans
Commissioner Michael Boose (arrived at 10:35 AM)
Commissioner Larry Lancaster

OTHER COMMISSIONERS
PRESENT: Commissioner Glenn Adams
Commissioner Jimmy Keefe
Commissioner Jeannette Council
Commissioner Marshall Faircloth

OTHERS PRESENT: Amy Cannon, County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Melissa Cardinali, Assistant County Manager
Rick Moorefield, County Attorney
Phyllis Jones, Assistant County Attorney
Tom Lloyd, Planning & Inspections Director
Cecil Combs, Planning & Inspections Deputy Director
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Commissioner Evans called the meeting to order.

1. APPROVAL OF MINUTES – AUGUST 3, 2017 SPECIAL MEETING

MOTION: Commissioner Lancaster moved to approve the minutes from the August 3, 2017 special meeting of the Policy Committee as presented.

SECOND: Commissioner Evans

VOTE: UNANIMOUS (2-0)

2. CONSIDERATION OF INTERLOCAL AGREEMENT WITH BLADEN COUNTY FOR INSPECTION SERVICES

BACKGROUND:

The Interlocal Agreement recorded below assigns the Cumberland County Planning & Inspections Department the responsibility for permitting and inspecting Innovative Solar 42, LLC. This solar farm project consists of 444.48 acres with access to the project site from Rufus Johnson Road and County Line Road entirely within Cumberland County. A

DRAFT

total of 288 acres are located within Cumberland County, and the remaining 157 acres located in Bladen County. This LLC will generate power for Duke Energy. Pursuant to NCGS 153A-353, an Interlocal Agreement is needed to permit Cumberland County Inspectors to provide inspection services within Bladen County. All permits and permitting fees for providing the inspection services associated with this project (Building, Electrical, Water Supply Watershed) will be issued and fees collected by Cumberland County.

RECOMMENDATION/PROPOSED ACTION:

Staff requests consideration by the Policy Committee and approval to move forward to the full Board of Commissioners as a Consent Agenda item at the September 18, 2017 regular meeting.

INTERLOCAL AGREEMENT BETWEEN CUMBERLAND COUNTY AND BLADEN COUNTY FOR BUILDING INSPECTION SERVICES FOR A SOLAR FARM PROJECT SITED IN BOTH COUNTIES

THIS INTERLOCAL AGREEMENT, is made and entered into by and between the County of Cumberland, a body politic and political subdivision of the State of North Carolina, hereinafter referred to as “Cumberland,” and the County of Bladen, a body politic and political subdivision of the State of North Carolina, hereinafter referred to as “Bladen,” to become effective upon the approval of the governing boards of each county in accordance with G.S. § 160A-461.

WITNESSETH:

WHEREAS, the Cumberland County Inspections Department has issued permits for the development of a solar farm project identified as IS 42 Solar Farm (the “Project,”) identified as follows: Watershed Permit issued to Innovative Solar 42, LLC; Building Permit B-17-170656 and Electrical Permit E-17-171043 issued to Canadian Solar; Building Permit B-17-172615 and Electrical Permit E-17-172617 issued to Grays Creek Properties LL; and

WHEREAS, the Project is sited on the Cumberland-Bladen county line and consists of approximately 288.27 acres with PIN 0339-87-3814 located in Cumberland; and approximately 156.21 acres with PIN 0339-00-55-3698, PIN 0339-00-75-1483, and PIN 0039-00-85-8763 located in Bladen (the Project Site); and

WHEREAS, the county line is not marked on the ground within the Project Site; and WHEREAS, highway access to the Project Site is from Rufus Johnson Road and County Line Road entirely within Cumberland; and

WHEREAS, because most of the Project Site and all of the highway access to the Project Site is within Cumberland, and the exact location of the county line is not marked on the

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ground in the Project Site, Bladen wishes to defer the plan review, permit issuance, inspections and closures of the Building, Electrical and Watershed Permits to Cumberland; and

WHEREAS, G.S. § 153A-353 provides that a county may designate an inspector from another county to serve as a member of the county inspection department, with the approval of the governing body of the other county; and,

WHEREAS, in order to provide inspection services for the Project in the most efficient manner, Cumberland and Bladen desire to enter into this interlocal agreement for inspection services for the Project.

THEREFORE, Cumberland and Bladen, by and through their respective Boards of Commissioners, enter into this Interlocal Agreement for the purposes stated herein.

ARTICLE 1

PURPOSE AND AUTHORITY FOR THE AGREEMENT

The purpose of this Agreement is for Bladen to designate Cumberland's inspectors as Bladen's inspectors for all inspection and permitting of the building, electrical and watershed permits for all portions of the Project and Project Site located in Bladen as described above. The authority for this Agreement is §§ 153A-11, 153A-353, and 160A-11 of the General Statutes of North Carolina.

ARTICLE 2

DURATION OF THE AGREEMENT

This Agreement shall become effective as of the date any inspection or permitting services are, or were, provided on the portion of the Project Site located in Bladen and shall continue until all building, electrical, and watershed permits for the portion of the Project Site located in Bladen are completed and issued.

ARTICLE 3

NO JOINT AGENCY

This Agreement shall not establish a joint agency between the parties.

ARTICLE 4

PERSONNEL

4.1. For purposes of this Agreement only, Bladen designates all inspectors assigned by Cumberland to conduct building and electrical inspections and issue building and electrical permits for the Project as inspectors for Bladen for all portions of the Project and Project Site located in Bladen as described above. This designation is made

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pursuant to G.S. § 153A-353.

4.2. For purposes of this Agreement only, Bladen appoints the Cumberland Watershed Administrator as Bladen's agent for the purposes of inspecting and issuing any watershed permit on behalf of Bladen for that portion of the Project and Project Site located in Bladen as described above.

4.3. For purposes of this Agreement only, the building, electrical and watershed permits issued by Cumberland for the portion of the Project or the Project Site located in Bladen as described above, shall be deemed to be permits issued by Bladen.

ARTICLE 5

PERMITTING FEES

For purposes of this Agreement only, all building, electrical, and watershed inspections and permitting fees for inspecting and permitting the portion of the Project and Project Site located in Bladen as described above, shall accrue to Cumberland in consideration of Cumberland providing these services on behalf of Bladen. All inspection and permitting fees shall be billed to and collected from the owner of the Project by Cumberland. Bladen shall have no obligation for the payment of any fees or other costs for these inspection and permitting services.

ARTICLE 6

NO PROPERTY TO BE ACQUIRED

No real or personal property shall be acquired by either party incident this agreement.

ARTICLE 7

AMENDMENT

This Agreement may only be amended by a writing approved by the governing boards of each party.

ARTICLE 8

TERMINATION

8.1 This Agreement may be terminated early by written notice from either party delivered to the county manager of the other party, subject to the further conditions of this Article.

8.2. In the event Cumberland should terminate this Agreement early, any fees that it has collected for inspection services that have not been completed shall be paid to Bladen. The amount of such fees owed to Bladen shall be determined as the percentage the amount of services which have not been completed bears to the total services for which the fee has been collected.

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8.3 In the event Bladen terminates this Agreement early, Cumberland shall retain all fees for inspection services that it has collected and shall have no obligation to pay any portion of the collected fees to Bladen. Upon notice of termination received from Bladen, Cumberland shall immediately cease to perform inspections or issue any permits for the portion of the Project or Project Site located in Bladen.

ARTICLE 9

DISPUTE RESOLUTION

If any dispute shall arise between the parties as to any term of this Agreement or any condition related to the performance of the services under this Agreement, the parties shall first make an effort to resolve the dispute by a committee consisting of a county commissioner, the county manager, and the chief inspections official from each county.

This Interlocal Agreement was approved by the Cumberland County Board of Commissioners at a meeting held _____, 2017, and entered into the minutes.

Tom Lloyd, Planning & Inspections Director, reviewed the background information, recommendation and proposed interlocal agreement as recorded above.

Tracy Jackson, Assistant County Manager, stated the Bladen County Board of Commissioners has approved the Interlocal Agreement. Rick Moorefield, County Attorney, stated he recommends the Cumberland County Board of Commissioners approve the Interlocal Agreement.

MOTION: Commissioner Lancaster moved to recommend to the full board approval to move the Interlocal Agreement forward as a Consent Agenda Item at the September 18, 2017 regular meeting.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (3-0)

3. REVIEW OF CUMBERLAND COUNTY TRAVEL POLICY

BACKGROUND:

A recent revision to the Travel Policy was most recently approved by the Board of Commissioners on June 16, 2008. The most recent procedure change within the document was on December 15, 2010, as approved by the former County Manager and County Attorney.

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RECOMMENDATION/PROPOSED ACTION:

For review and discussion as requested by Commissioner Boose.

Vicki Evans, Finance Director, reviewed the background information and recommendation as recorded above.

Commissioner Boose stated he added this item to the agenda because it has been 10 years since any changes have been made to the Travel Policy. Commissioner Boose asked if mileage and the daily rate are updated regularly. Ms. Evans stated mileage is updated as often as the IRS updates mileage reimbursement rates and meals are followed by GSA which are federal guidelines. Questions and discussion followed.

No action taken.

4. CONSIDERATION OF A FACILITIES NAMING POLICY

BACKGROUND

Cumberland County does not have a formal process or policy for naming facilities owned by the County. At the May 23, 2017, special Policy Committee Meeting, staff presented the proposed policy recorded below for the Committee's review and deliberation. By consensus, the committee requested that the draft policy be brought back to the committee for consideration to allow other commissioners who are not on the committee a chance to provide input.

Following the recommendation of the Policy Committee, the full Board of Commissioners approved naming the Courthouse in memory of Judge E. Maurice Braswell on June 5, 2017. The Courthouse, E. Newton Smith Building, and the Bacote House are the only County-owned facilities named for individuals.

RECOMMENDED/PROPOSED ACTION

Consider the draft policy recorded below for naming County-owned facilities and areas. The policy also includes guidance on how memorials are to be displayed at a County facility.

COUNTY OF CUMBERLAND FACILITY NAMING POLICY

I. PURPOSE

To establish a formal policy and process for naming public facilities owned by Cumberland County. A sound policy can add meaning and significance that embody the values and heritage of this County.

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II. AUTHORIZATION

The Board of County Commissioners will be responsible for considering and recommending the naming of facilities that are owned by the County.

III. OBJECTIVES

- A. Provide name identification wherever appropriate for public buildings, structures, facilities, and specified areas.
- B. Provide for citizen input into the process of naming facilities as described above.
- C. Ensure control for the naming of facilities by the Cumberland County Board of Commissioners.

IV. QUALIFYING NAMES

Names should provide some form of individual identity related to:

- A. The geographic location of the facility
- B. A geologic, historical, botanical, horticultural, or scientific feature inherent to the area
- C. An outstanding feature of the facility
- D. Commonly recognized historical event, group, or individual
- E. An adjoining subdivision, school, or street
- F. An individual, donor, or group who contributed significantly to the acquisition or development of the individual facility
- G. An individual who provided an exceptional service in the interest of the County as a whole
- H. An individual who has provided at least 25 years of service to the County
- I. An individual who has been deceased at least one year

V. NAMING PROCESS

- A. At the time land or a facility is acquired, but before development or occupancy occurs, the County Manager will assign a non-descript working name for the area or facility.
- B. Once development is initiated, or occupancy of the facility occurs, the County Policy Committee will receive naming applications in writing for review. If approved by the Policy Committee, the recommendation of a Qualifying Name will go on to the full Board of Commissioners for further consideration.
- C. For an individual (excluding historically significant individuals) to be considered, that person must have contributed significantly to the acquisition or development of the facility or the overall County. Substantial contribution may consist of volunteer services, the provision of land, or a monetary donation. The recommended name must be submitted by a group and accompanied by:
 - 1) a biographical sketch, which shall provide evidence of contributions to the department, facility, or County over all, and

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- 2) a petition demonstrating broad support for the person being recommended. The person must be of fine moral character with demonstrated leadership qualities.
- D. After a name is decided upon by the Board of Commissioners, public notice of the recommended Qualifying Name will occur twice in a 60-day public-notice period.

VI. RENAMING

- A. The renaming of a facility is strongly discouraged. It is recommended that efforts to change a name be subject to the most critical examination so as not to diminish the original justification for the name or discount the value of prior contributors.
- B. Facilities named after individuals should never be changed unless it is found that the individual's personal character is or was such that the continued use of their name for a facility would not be in the best interest of the County.
- C. In order for a facility to be considered for renaming, the recommended name must qualify according to Section V of this policy.

VII. OTHER NAMING ALTERNATIVES

- A. Real property may be donated to Cumberland County subject to any condition for naming the property as may be approved by the Board of Commissioners upon acceptance of the donated property.

VIII. PLAQUES, MARKERS, AND MEMORIALS

- A. All plaques, markers, and memorials are subject to the same naming criteria in Section V of this policy.
- B. Because of their proneness to vandalism and maintenance, plaques, markers, and memorials should be used sparingly.
- C. The Board of Commissioners shall determine the style, size, and placement of all plaques, signs, or markers on a case-by-case basis. In general, the plaques, signs, or markers shall blend or compliment their environment.

Mr. Jackson reviewed the background information and recommendation as recorded above. Mr. Jackson stated when the draft policy was put together he looked at other policies from around the state. Mr. Jackson stated reviewed the draft Facilities Naming Policy.

Commissioner Boose stated he recommends under the item II. AUTHORIZATION the word "re-naming" be added so it would read "The Board of County Commissioners will be responsible for considering and recommending the naming/*re-naming* of facilities that are owned by the County".

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Commissioner Boose stated under item VI. C. it states “the recommended name must be submitted by a group and accompanied by” he recommends deleting “by a group”. Commissioner Council recommended just changing the word “*must*” to the word “*should*”. The consensus of the committee was to change the word “*must*” to the word “*should*” instead of deleting “by a group” so it will read “the recommended name *should* be submitted by a group and accompanied by”.

Mr. Moorefield stated he will need to make some changes to the language under the item VII. OTHER NAMING ALTERNATIVES. Mr. Moorefield stated the changes to this section were minimal and would be made in time for the draft policy to go forward to the next full board meeting for consideration on September 18, 2017.

MOTION: Commissioner Boose moved to recommend to the full board approval of the draft policy for naming County-owned facilities and areas with the proposed revisions made.
SECOND: Commissioner Lancaster
VOTE: UNANIMOUS (3-0)

5. OTHER ITEMS OF BUSINESS

No other items of business.

MEETING ADJOURNED AT 11:02 AM

Charles Morris,
Chair
Town of Linden

Diane Wheatley,
Vice-Chair
Cumberland County

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin
Wade, Falcon & Godwin



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Carl Manning,
Cumberland County

Benny Pearce,
Town of Eastover

Patricia Hall,
Town of Hope Mills

ITEM NO. 35(1)

MEMORANDUM FOR THE AGENDA OF THE SEPTEMBER 18, 2017
MEETING OF THE BOARD OF COMMISSIONERS

TO: MEMBERS OF THE BOARD OF COMMISSIONERS

FROM: TOM LLOYD, PLANNING & INSPECTIONS DIRECTOR

THROUGH: AMY CANNON, COUNTY MANAGER

DATE: SEPTEMBER 11, 2017

**SUBJECT: CONSIDERATION OF AN INTERLOCAL AGREEMENT
WITH BLADEN COUNTY FOR INSPECTIONS SERVICES**

BACKGROUND:

The enclosed Interlocal Agreement assigns the Cumberland County Planning & Inspections Department the responsibility for permitting and inspecting Innovative Solar 42, LLC. This solar farm project consists of 444.48 acres located on, and obtaining access from County Line Road. A total of 288 acres are located within Cumberland County, and the remaining 157 acres located in Bladen County. This LLC will generate power for Duke Energy.

Pursuant to NCGS 153A-353 an Interlocal Agreement is needed to permit Cumberland County inspectors to provide inspection services within Bladen County. All permits and permitting fees for providing the inspection services associated with this project (Building, Electrical, Water Supply Watershed) will be issued and fees collected by Cumberland County.

Staff has been informed by Bladen County Manager Greg Martin that his Board of Commissioners approved the agreement at their September 5, 2017 meeting.

RECOMMENDATION/PROPOSED ACTION:

This item was reviewed and approved by the Policy Committee on September 7, 2017 for the consideration of the full Board of Commissioners at their September 18, 2017 regular meeting. Planning Staff and Legal recommend approval of the interlocal agreement.

**INTERLOCAL AGREEMENT BETWEEN CUMBERLAND COUNTY
AND BLADEN COUNTY FOR BUILDING INSPECTION SERVICES
FOR A SOLAR FARM PROJECT SITED IN BOTH COUNTIES**

THIS INTERLOCAL AGREEMENT, is made and entered into by and between the County of Cumberland, a body politic and political subdivision of the State of North Carolina, hereinafter referred to as “Cumberland,” and the County of Bladen, a body politic and political subdivision of the State of North Carolina, hereinafter referred to as “Bladen,” to become effective upon the approval of the governing boards of each county in accordance with G.S. § 160A-461.

WITNESSETH:

WHEREAS, the Cumberland County Inspections Department has issued permits for the development of a solar farm project identified as IS 42 Solar Farm (the “Project,”) identified as follows: Watershed Permit issued to Innovative Solar 42, LLC; Building Permit B-17-170656 and Electrical Permit E-17-171043 issued to Canadian Solar; Building Permit B-17-172615 and Electrical Permit E-17-172617 issued to Grays Creek Properties LL; and

WHEREAS, the Project is sited on the Cumberland-Bladen county line and consists of approximately 288.27 acres with PIN 0339-87-3814 located in Cumberland; and approximately 156.21 acres with PIN 0339-00-55-3698, PIN 0339-00-75-1483, and PIN 0039-00-85-8763 located in Bladen (the Project Site); and

WHEREAS, the county line is not marked on the ground within the Project Site; and

WHEREAS, highway access to the Project Site is from Rufus Johnson Road and County Line Road entirely within Cumberland; and

WHEREAS, because most of the Project Site and all of the highway access to the Project Site is within Cumberland, and the exact location of the county line is not marked on the ground in the Project Site, Bladen wishes to defer the plan review, permit issuance, inspections and closures of the Building, Electrical and Watershed Permits to Cumberland; and

WHEREAS, G.S. § 153A-353 provides that a county may designate an inspector from another county to serve as a member of the county inspection department, with the approval of the governing body of the other county; and,

WHEREAS, in order to provide inspection services for the Project in the most efficient manner, Cumberland and Bladen desire to enter into this interlocal agreement for inspection services for the Project.

THEREFORE, Cumberland and Bladen, by and through their respective Boards of Commissioners, enter into this Interlocal Agreement for the purposes stated herein.

ARTICLE 1

PURPOSE AND AUTHORITY FOR THE AGREEMENT

The purpose of this Agreement is for Bladen to designate Cumberland's inspectors as Bladen's inspectors for all inspection and permitting of the building, electrical and watershed permits for all portions of the Project and Project Site located in Bladen as described above. The authority for this Agreement is §§ 153A-11, 153A-353, and 160A-11 of the General Statutes of North Carolina.

ARTICLE 2

DURATION OF THE AGREEMENT

This Agreement shall become effective as of the date any inspection or permitting services are, or were, provided on the portion of the Project Site located in Bladen and shall continue until all building, electrical, and watershed permits for the portion of the Project Site located in Bladen are completed and issued.

ARTICLE 3
NO JOINT AGENCY

This Agreement shall not establish a joint agency between the parties.

ARTICLE 4
PERSONNEL

4.1. For purposes of this Agreement only, Bladen designates all inspectors assigned by Cumberland to conduct building and electrical inspections and issue building and electrical permits for the Project as inspectors for Bladen for all portions of the Project and Project Site located in Bladen as described above. This designation is made pursuant to G.S. § 153A-353.

4.2. For purposes of this Agreement only, Bladen appoints the Cumberland Watershed Administrator as Bladen's agent for the purposes of inspecting and issuing any watershed permit on behalf of Bladen for that portion of the Project and Project Site located in Bladen as described above.

4.3. For purposes of this Agreement only, the building, electrical and watershed permits issued by Cumberland for the portion of the Project or the Project Site located in Bladen as described above, shall be deemed to be permits issued by Bladen.

ARTICLE 5
PERMITTING FEES

For purposes of this Agreement only, all building, electrical, and watershed inspections and permitting fees for inspecting and permitting the portion of the Project and Project Site located in Bladen as described above, shall accrue to Cumberland in consideration of Cumberland providing these services on behalf of Bladen. All inspection and permitting fees shall be billed to and collected from the owner of the Project by Cumberland. Bladen shall have no obligation for the payment of any fees or other costs for these inspection and permitting services.

ARTICLE 6
NO PROPERTY TO BE ACQUIRED

No real or personal property shall be acquired by either party incident this agreement.

ARTICLE 7
AMENDMENT

This Agreement may only be amended by a writing approved by the governing boards of each party.

ARTICLE 8
TERMINATION

8.1 This Agreement may be terminated early by written notice from either party delivered to the county manager of the other party, subject to the further conditions of this Article.

8.2. In the event Cumberland should terminate this Agreement early, any fees that it has collected for inspection services that have not been completed shall be paid to Bladen. The amount of such fees owed to Bladen shall be determined as the percentage the amount of services which have not been completed bears to the total services for which the fee has been collected.

8.3 In the event Bladen terminates this Agreement early, Cumberland shall retain all fees for inspection services that it has collected and shall have no obligation to pay any portion of the collected fees to Bladen. Upon notice of termination received from Bladen, Cumberland shall immediately cease to perform inspections or issue any permits for the portion of the Project or Project Site located in Bladen.

ARTICLE 9
DISPUTE RESOLUTION

If any dispute shall arise between the parties as to any term of this Agreement or any

condition related to the performance of the services under this Agreement, the parties shall first make an effort to resolve the dispute by a committee consisting of a county commissioner, the county manager, and the chief inspections official from each county.

This Interlocal Agreement was approved by the Cumberland County Board of Commissioners at a meeting held _____, 2017, and entered into the minutes.

COUNTY OF CUMBERLAND

(SEAL)

By: _____
GLENN B. ADAMS, Chair
Board of Commissioners

Attest:

CANDICE H. WHITE, Clerk to the Board

This Interlocal Agreement was approved by the Cumberland County Board of Commissioners at a meeting held _____, 2017, and entered into the minutes.

COUNTY OF BLADEN

(SEAL)

By: _____
CHARLES RAY PETERSON, Chair
Board of Commissioners

Attest:

MARIA C. EDWARDS, Clerk to the Board

AMY H. CANNON
County Manager

MELISSA C. CARDINALI
Assistant County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

DUANE T. HOLDER
Assistant County Manager

TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

ITEM NO. 3 J (2)

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 18, 2017

TO: BOARD OF COUNTY COMMISSIONERS
FROM: TRACY JACKSON, ASST. COUNTY MANAGER 
THROUGH: AMY CANNON, COUNTY MANAGER
DATE: SEPTEMBER 13, 2017
SUBJECT: FACILITIES NAMING POLICY

BACKGROUND:

A Facilities Naming Policy has been researched, developed, and presented to the Policy Committee by Staff. The policy has been discussed multiple times and recently revised after the September 7, 2017 Policy Committee Meeting. Attached is a revised version with mark-ups resulting from the most recent Committee discussion. A clean version of the document is also included.

RECOMMENDATION/PROPOSED ACTION:

This item has been approved by the Policy Committee for consideration on the Consent Agenda of the full Board of Commissioners' September 18, 2017 regular meeting. Staff recommends approval of the proposed policy.

COUNTY OF CUMBERLAND FACILITY NAMING POLICY

I. PURPOSE

To establish a formal policy and process for naming public facilities owned by Cumberland County. A sound policy can add meaning and significance that embody the values and heritage of this County.

II. AUTHORIZATION

The Board of County Commissioners will be responsible for considering and recommending the naming/**re-naming** of facilities that are owned by the County.

III. OBJECTIVES

- A. Provide name identification wherever appropriate for public buildings, structures, facilities, and specified areas.
- B. Provide for citizen input into the process of naming facilities as described above.
- C. Ensure control for the naming of facilities by the Cumberland County Board of Commissioners.

IV. QUALIFYING NAMES

Names should provide some form of individual identity related to:

- A. The geographic location of the facility
- B. A geologic, historical, botanical, horticultural, or scientific feature inherent to the area
- C. An outstanding feature of the facility
- D. Commonly recognized historical event, group, or individual
- E. An adjoining subdivision, school, or street
- F. An individual, donor, or group who contributed significantly to the acquisition or development of the individual facility
- G. An individual who provided an exceptional service in the interest of the County as a whole
- H. An individual who has provided at least 25 years of service to the County
- I. An individual who has been deceased at least one year

V. NAMING PROCESS

- A. At the time land or a facility is acquired, but before development or occupancy occurs, the County Manager will assign a non-descript working name for the area or facility.
- B. Once development is initiated, or occupancy of the facility occurs, the County Policy Committee will receive naming applications in writing for review. If approved by the Policy Committee, the recommendation of a Qualifying Name will go on to the full Board of Commissioners for further consideration.

- C. For an individual (excluding historically significant individuals) to be considered, that person must have contributed significantly to the acquisition or development of the facility or the overall County. Substantial contribution may consist of volunteer services, the provision of land, or a monetary donation. The recommended name ~~must~~ **should** be submitted by a group and accompanied by:
 - 1) a biographical sketch, which shall provide evidence of contributions to the department, facility, or County over all, and
 - 2) a petition demonstrating broad support for the person being recommended. The person must be of fine moral character with demonstrated leadership qualities.
- D. After a name is decided upon by the Board of Commissioners, public notice of the recommended Qualifying Name will occur twice in a 60-day public-notice period.

VI. RENAMING

- A. The renaming of a facility is strongly discouraged. It is recommended that efforts to change a name be subject to the most critical examination so as not to diminish the original justification for the name or discount the value of prior contributors.
- B. Facilities named after individuals should never be changed unless it is found that the individual's personal character is or was such that the continued use of their name for a facility would not be in the best interest of the County.
- C. In order for a facility to be considered for renaming, the recommended name must qualify according to Section V of this policy.

VII. OTHER NAMING ALTERNATIVES

- A. ~~Facilities or land donated to Cumberland County can be named by deed restriction by the donor. The naming and acceptance of the facility or land is subject to approval by the Board of Commissioners.~~ **Real property may be donated to Cumberland County subject to any condition for naming the property as may be approved by the Board of Commissioners upon acceptance of the donated property.**

VIII. PLAQUES, MARKERS, AND MEMORIALS

- A. All plaques, markers, and memorials are subject to the same naming criteria in Section V of this policy.
- B. Because of their proneness to vandalism and maintenance, plaques, markers, and memorials should be used sparingly.
- C. The Board of Commissioners shall determine the style, size, and placement of all plaques, signs, or markers on a case-by-case basis. In general, the plaques, signs, or markers shall blend or compliment their environment.

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- E. An adjoining subdivision, school, or street
- F. An individual, donor, or group who contributed significantly to the acquisition or development of the individual facility
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 - 1) a biographical sketch, which shall provide evidence of contributions to the department, facility, or County over all, and
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COUNTY OF CUMBERLAND

NORTH CAROLINA

Proclamation

WHEREAS, because of the need and vision of Sister Cattie Hayes, Sister Emmalina Fort, Sister Sarah Owens and Sister Queenie Baldwin, the First Baptist Church Stedman was founded in 1917 with Reverend W. W. McGuire serving as the first Pastor; and

WHEREAS, the first church was a white wood framed building with a hand pump and outside toilets, no formal dining hall, no choir or musicians and slab pews with windows raised during the hot months and a wood burning heater to keep members warm during the cold months; and

WHEREAS, several years later the first choir was formed, a bell was installed inside the steeple, Sunday school was held every Sunday, morning worship services were held on the first Sundays only and members were baptized in the Black River in Autryville; and

WHEREAS, growth continued in the 70's, 80's and 90's with the addition of Sunday school rooms, a dining hall, kitchen, bathrooms, a Pastor's study, young adult choir and young adult ushers, a male and mass choir, a baptismal pool, new pews and carpet, a PA system, central heat and air, and second, third and fifth Sunday's worship services; and

WHEREAS, over the decades, an inspirational and youth choir were formed, a youth department was added, a fourth Sunday worship service was added, and the outside of the church was bricked, land for a second cemetery was purchased, a church sign was added, and land behind the church was purchased for a new fellowship and education hall; and

WHEREAS, First Baptist Church Stedman is affiliated with the East Cumberland Missionary Union, the Middle District Missionary Baptist Association and the General Baptist State Convention of North Carolina and since 1917, First Baptist Church Stedman has stood as a source of strength and spiritual direction to the community of Stedman.

NOW THEREFORE, the Cumberland County Board of Commissioners hereby recognizes the 100th anniversary of First Baptist Church Stedman and extends best wishes to Reverend Perry Melvin and members of the congregation, past and present, who have generously contributed their time and talent to reach this landmark occasion.

Adopted this 18th day of September, 2017.

GLENN B. ADAMS, Chairman
Cumberland County Board of Commissioners

COUNTY OF CUMBERLAND

NORTH CAROLINA

Proclamation

WHEREAS, Fayetteville State University (FSU), the second-oldest public institution of higher learning in the state of North Carolina, was founded on November 29, 1867 in Cumberland County as the Howard School; and

WHEREAS, Senate Bill 472, which provided for the establishment of a teacher training institution for African-American North Carolinians, was ratified on March 8, 1877; and

WHEREAS, the Howard School in Cumberland County became the first state-sponsored institution for the education of African-American teachers in the South and was renamed the State Colored Normal School in 1867, State Normal and Industrial School in 1916, State Normal School for the Negro Race in 1921, State Normal School in 1926, Fayetteville State Teachers College in 1939, Fayetteville State College in 1963 and Fayetteville State University in 1969, and in 1972, became a constituent institution of the University of North Carolina; and

WHEREAS, Fayetteville State University (FSU) currently offers 43 undergraduate programs, 23 master's degree programs and one doctoral program in educational leadership and has an enrollment of nearly 6,000 students to include those attracted to its international studies and exchange programs; and

WHEREAS, Cumberland County honors the memory of David A. Bryant, Nelson Carter, Andrew J. Chestnutt, George Grainger, Matthew Leary, Thomas Lomax and Robert Simmons for their vision and role in founding Fayetteville State University (FSU) in 1867; and

WHEREAS, Cumberland County is ever mindful that Fayetteville State University (FSU) is a dynamic educational entity in our community and plays a vital role in providing productive citizens and building the future, one student at a time.

NOW THEREFORE, the Cumberland County Board of Commissioners hereby acknowledges the 150th anniversary of Fayetteville State University (FSU) and encourages citizens of Cumberland County to participate in activities marking this historic occasion.

Adopted this 18th day of September, 2017.

GLENN B. ADAMS, Chairman
Cumberland County Board of Commissioners

COUNTY OF CUMBERLAND

NORTH CAROLINA

Proclamation

WHEREAS, the Fayetteville/ Cumberland County Ministerial Council, Inc. was organized in 1957 under the leadership of Dr. Aaron Johnson to be a stabilizing but active voice during the turbulence of the early Civic Rights Movement; and

WHEREAS, the Fayetteville/Cumberland County Ministerial Council, Inc. always sought to work together with all regardless of race, creed or socio-economic status by promoting unity in the community; and

WHEREAS, the Fayetteville/Cumberland County Ministerial Council, Inc. carries a legacy of *Heritage, History and a Tradition of Service*, and under the leadership of various boards over the years, has tried to remain true to its founding principles, particularly in service to the community; and

WHEREAS, the Fayetteville/Cumberland County Ministerial Council, Inc. has always promoted the belief that *We Are Better Together*, which eventually became the organization's motto; and

WHEREAS, based upon its heritage and tradition of service, the Fayetteville/Cumberland County Ministerial Council, Inc. continues to work and serve within the community with a long record of giving back to the community through voter initiatives, disaster relief, individual and group grants, with two areas of special interest being education and the family; and

WHEREAS, over the past few years, the Fayetteville/Cumberland County Ministerial Council, Inc. has awarded approximately \$115,000 in scholarships to local graduating high school students, which would not be possible without the support of faithful sponsors and attendees of the annual Martin Luther King Prayer Breakfast.

NOW THEREFORE, the Cumberland County Board of Commissioners hereby joins the Fayetteville/Cumberland Ministerial Council, Inc. in celebrating its 60 years of service and acknowledges all it has accomplished to promote unity in the Cumberland County community.

Adopted this 18th day of September 2017.

GLENN B. ADAMS, Chairman
Cumberland County Board of Commissioners

**Approval of Budget Ordinance Amendments for the September 18, 2017
Board of Commissioners' Agenda**

General Fund 101

- 1) **Animal Control Grant - Budget Ordinance Amendment B181146 to recognize grant funds in the amount of \$25,000 from PETCO**

The Board is requested to approve Budget Ordinance Amendment B181146 to recognize grant funds in the amount of \$25,000 from PETCO. These funds will be used to purchase holding units for the cat adoption area in Animal Control.

Please note this amendment requires no additional county funds.

REGARDING ITEMS 2 - 3 PLEASE NOTE:

Each fiscal year County departments may have projects that are not complete by the fiscal year end (6/30/17) or items ordered that have not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2017 budget; however, the money was not spent by June 30, 2017.

The following amendments seek to bring those funds forward from FY 2017 into the current fiscal year, allowing departments to complete and pay for these items. These revisions are not using 'new' funds, but are recognizing the use of FY17 funds in FY18.

Workforce Investment Opportunity Act Fund 255

- 2) **Workforce Investment Opportunity Act - Budget Ordinance Amendment B180021 to recognize grant funds in the amount of \$2,008,813**

The Board is requested to approve Budget Ordinance Amendment B180021 to recognize grant funds in the amount of \$2,008,813 from the NC Division of Workforce Solutions. This amendment includes additional Plan Year 2017 allocations received in addition to carryover funds for Plan Year 2016. The funds are to be used for Workforce Innovation and Opportunity Act eligible expenses for Adult, Dislocated Worker and Youth Services.

Please note this amendment requires no additional county funds.

Eastover Sanitary District Fund 620

3) Eastover Sanitary District Fund - Budget Ordinance Amendment B181006 to bring FY17 Eastover Sanitary District funds forward in the amount of \$1,593

The Board is requested to approve Budget Ordinance Amendment B181006 to bring FY17 Eastover Sanitary District funds forward in the amount of \$1,593. These funds are for the water and sewer system mapping update which started in FY17 and will be finished in FY18.

Contingency Funds Report – FY18

The County Manager approved the following use of contingency funds.

- \$17,669 was used for the PATH Program within Community Development to fund employee transitional pay through August 4, 2017. This program was not funded for FY18.

Charles Morris,
Chair
Town of Linden

Diane Wheatley,
Vice-Chair
Cumberland County

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
COUNTY
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Carl Manning,
Lori Epler,
Cumberland County

Stan Crumpler,
Town of Eastover

Patricia Hall,
Town of Hope Mills

SEPTEMBER 7, 2017

ITEM NO. 4A

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P15-31:** Rezoning of .73+/- acres from R10 Residential to O&I(P) Planned Office & Institutional or to a more restrictive zoning district, located at 2444 & 2448 Hope Mills Road, submitted by Raffaella Massa on behalf of Elizabeth Pizza - Hope Mills Road LLC (owner).

ACTION: 1st motion for Case P15-31: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P15-31: Move to approve the request for O&I(P) Planned Office zoning.

PROPERTY INFORMATION: **Frontage & Location:** 149.72'+/- on NC HWY 59 (Hope Mills Road); **Depth:** 211.40'+/- ; **Jurisdiction:** Cumberland County; **Adjacent Property:** Yes; **Current Use:** Residential (1 stick built & 1 manufactured home); **Initial Zoning:** R10 – August 1, 1975 (Area 3); **Nonconformities:** If approved, residential use would become nonconforming; **Zoning Violation(s):** None; **Surrounding Zoning:** North: CC, LC, OI, SF-15, SF-10, SF-6 (All FAY), R10 & R6A; South: C3 (HM), C(P), C2(P), RR, R10 & R6A (HM); East: C(P), CC (Fay) & C1(P); West: RR & R6A; **Surrounding Land Use:** Residential (including manufactured dwellings), mini-warehousing, manufactured home park, restaurant, shopping center, & bank; **2030 Land Use Plan:** Urban; **Southwest Cumberland Land Use Plan:** Mixed use development; **School Capacity/Enrolled:** Cumberland Mills Elementary: 630/632; Ireland Drive Middle: 340/314; Byrd Middle: 700/668; Byrd High: 1280/1148; **Special Flood Hazard Area (SFHA):** No; **Water/Sewer Availability:** PWC/PWC; **Soil Limitations:** None; **Municipal Influence Area:** Town of Hope Mills; **Average Daily Traffic Count (2014):** 29,000 on NC 59 (Hope Mills Road); **Highway Plan:** Hope Mills Road is identified as a boulevard needing improvement in the 2040 Metropolitan Transportation Plan. However, there are no constructions/improvements planned in the foreseeable future. The subject property will have no impact on the Transportation Improvement Plan; **Notes:** R10 is dormant and now follows the R7.5 district; Density: R10 – 4 lots/units; **Minimum Yard Setback Regulations: R10:** Front yard: 30', Side yard: 10', Rear yard: 35'; **O&I(P):** Front yard: 35', Side yard: 15', Rear yard: 20'.

MINUTES OF AUGUST 15, 2017

FIRST MOTION

The Planning and Inspections Staff recommends the board find that approval of the request is consistent with the adopted comprehensive plan designated as the *2030 Growth Vision Plan*, which calls for "urban" development at this location. The request is also consistent with the *Southwest Cumberland Land Use Plan*, which calls for "mixed use development" because it allows office uses.

The staff recommends the board further find that approval of this rezoning is reasonable and in the public interest because the district requested for the subject property meets or exceeds the location criteria of the adopted Land Use Policies Plan, in that: *public water and sewer desirable, PWC water and sewer exists in the area; should have a direct access to a collector street, Hope Mills Road is a principal arterial street; if not developed in an office park, should serve as a transition between commercial and residential uses, this area of Hope Mills Road is very much in transition with commercial almost surrounding the subject property; must be located on a sufficient site that provides adequate area for buffering, screening, and landscaping, the subject property is located on .73+/- acres.*

SECOND MOTION

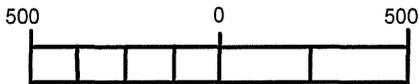
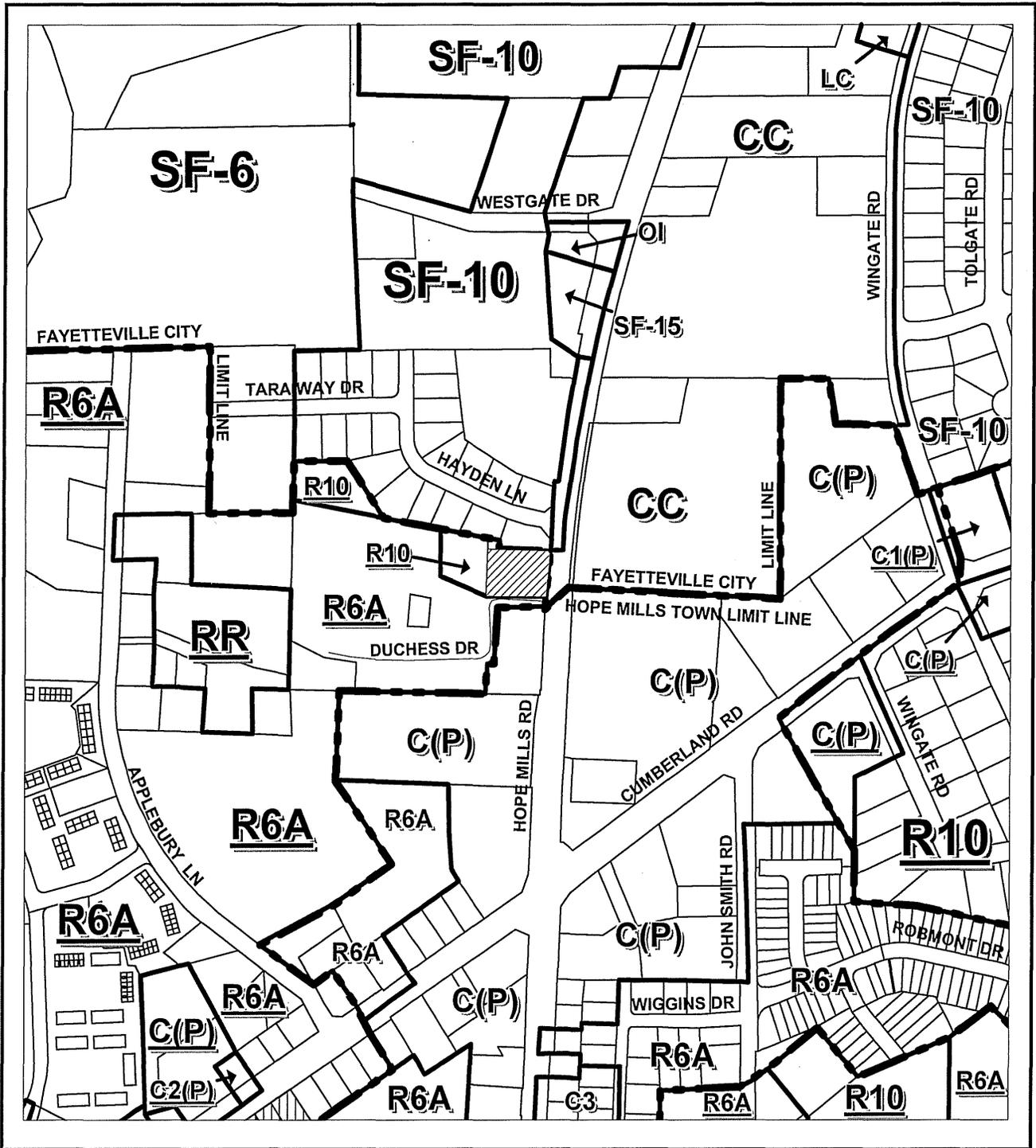
In addition to the above information, the Planning and Inspections Staff recommends the board approve Case No. P15-31 for O&I(P) Planned Office and Institutional based on the following:

- The district requested will allow for land uses that exist in the general area; and NC HWY 59 is a heavily travelled road in an area transitioning to non-residential uses since the road was widened to multiple lanes.

Mr. McLaurin made both motions referenced above, seconded by Mrs. Epler, to follow the staff recommendations and approve the O&I(P) rezoning request. The motions passed unanimously.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.



SCALE IN FEET

REQUESTED REZONING R10 TO O&I(P)

ACREAGE: 0.73 AC.+/-		HEARING NO: P15-31	
ORDINANCE: COUNTY	HEARING DATE	ACTION	
STAFF RECOMMENDATION			
PLANNING BOARD			
GOVERNING BOARD			

PIN: 0405-97-7852

MB

Charles Morris,
Chair
Town of Linden

Diane Wheatley,
Vice-Chair
Cumberland County

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
COUNTY
NORTH CAROLINA

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Deputy Director

Vikki Andrews,
Carl Manning,
Lori Epler,
Cumberland County

Stan Crumpler,
Town of Eastover

Patricia Hall,
Town of Hope Mills

SEPTEMBER 7, 2017

ITEM NO. 4B

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P17-31:** Rezoning of 23.22+/- acres from M2 Heavy Industrial to R40 Residential or to a more restrictive zoning district; located at the southeast quadrant of SR 2000 (Sunnyside School Road) and SR 2010 (John B Carter Road); submitted by Steven R. Everett (owner) and J. Scott Berry (agent).

ACTION: 1st motion for Case P17-31: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P17-31: Move to approve the request for R40 Residential Zoning.

PROPERTY INFORMATION: Frontage & Location: 410'+/- on SR 2000 (Sunnyside School Rd) & 1070'+/- on SR 2010 (John B. Carter Rd); **Depth:** 1120'+/-; **Jurisdiction:** County; **Adjacent Property:** None; **Current Use:** Vacant; **Initial Zoning:** R15 & A1 – September 14, 1979 (Area 9); rezoned to M2 on July 28, 1981; **Nonconformities:** None; **Zoning Violation(s):** None; **Surrounding Zoning:** North: M2, C(P), C3, C3/CU (allow manufactured home), LI (FAY), RR, RR/CU (allow outside storage), R15, SF-10 (FAY) & R6A; South: A1 & RR; East: A1; West: A1 & R15; **Surrounding Land Use:** Residential (including manufactured homes), motor vehicle sales, motor vehicle part sales, community park, religious worship (3); utility supply store, septic supply store, accounting office, hardware store, woodlands & shopping center; **2030 Growth Vision Plan:** Urban Fringe; **Proposed Vander Area Land Use Plan:** Suburban density residential; **School Capacity/Enrolled:** Sunnyside Elementary: 300/377; Mac Williams Middle: 1270/1165; Cape Fear High: 1425/1534; **Special Flood Hazard Area (SFHA):** No; **Water/Sewer Availability:** Well/PWC; **Municipal Influence Area:** Fayetteville; **Soil Limitations:** Yes, hydric – JT Johnston loam; **Municipal Influence Area:** City of Fayetteville; **Average Daily Traffic Count (2014):** 2,100 on SR 2000 (Sunnyside School Road) & 1,100 on SR 2010 (John B. Carter Road); **Highway Plan:** The subject property lies on the corner of Sunnyside School Road and John B. Carter Road. Sunnyside School Road is identified as an existing thoroughfare in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned. John B. Carter Road is identified as an existing thoroughfare in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned. The subject property will have no impact on the Transportation Improvement Plan; **Notes:** M2 is dormant and now follows the M(P) district; **Density (minus 15% for R/W):** R40 – 21 lots/units (25 lots/units without R/W); **Minimum Yard Setback Regulations:** **M(P):** Front yard: 100', Side yard: 50', Rear yard: 50'; **R40:** Front yard: 30', Side yard: 15', Rear yard: 35'.

MINUTES OF AUGUST 15, 2017

FIRST MOTION

The Planning and Inspections Staff recommends the board find that approval of the request is not entirely consistent with the adopted comprehensive plan designated as the *2030 Growth Vision Plan*, which calls for "urban fringe" development, but with the existence of poorly draining soils in this area run off from a larger scale development could become a concern. The request is also not entirely consistent with the *Proposed Vander Area Land Use Plan*, which calls for "suburban density residential" but could be considered appropriate as public water is not available and for the reason stated above. The staff recommends the board further find that approval of this rezoning is reasonable and in the public interest because the district requested for the subject property meets or exceeds the location criteria of the adopted Land Use Policies Plan, in that: *individual well and septic system allowed, only PWC sewer exists in the area, could be located in any defined critical area as defined by the Fort Bragg Small Area Study; desirable to be limited to one unit per acre in areas with hydric and severe septic tank limitations soils; desirable to not be located in an area that is a prime industrial site, the area is mostly residential in nature; may be outside the Sewer Service Area.*

SECOND MOTION

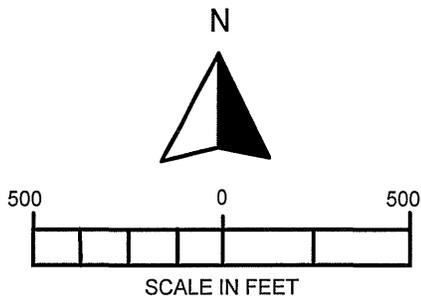
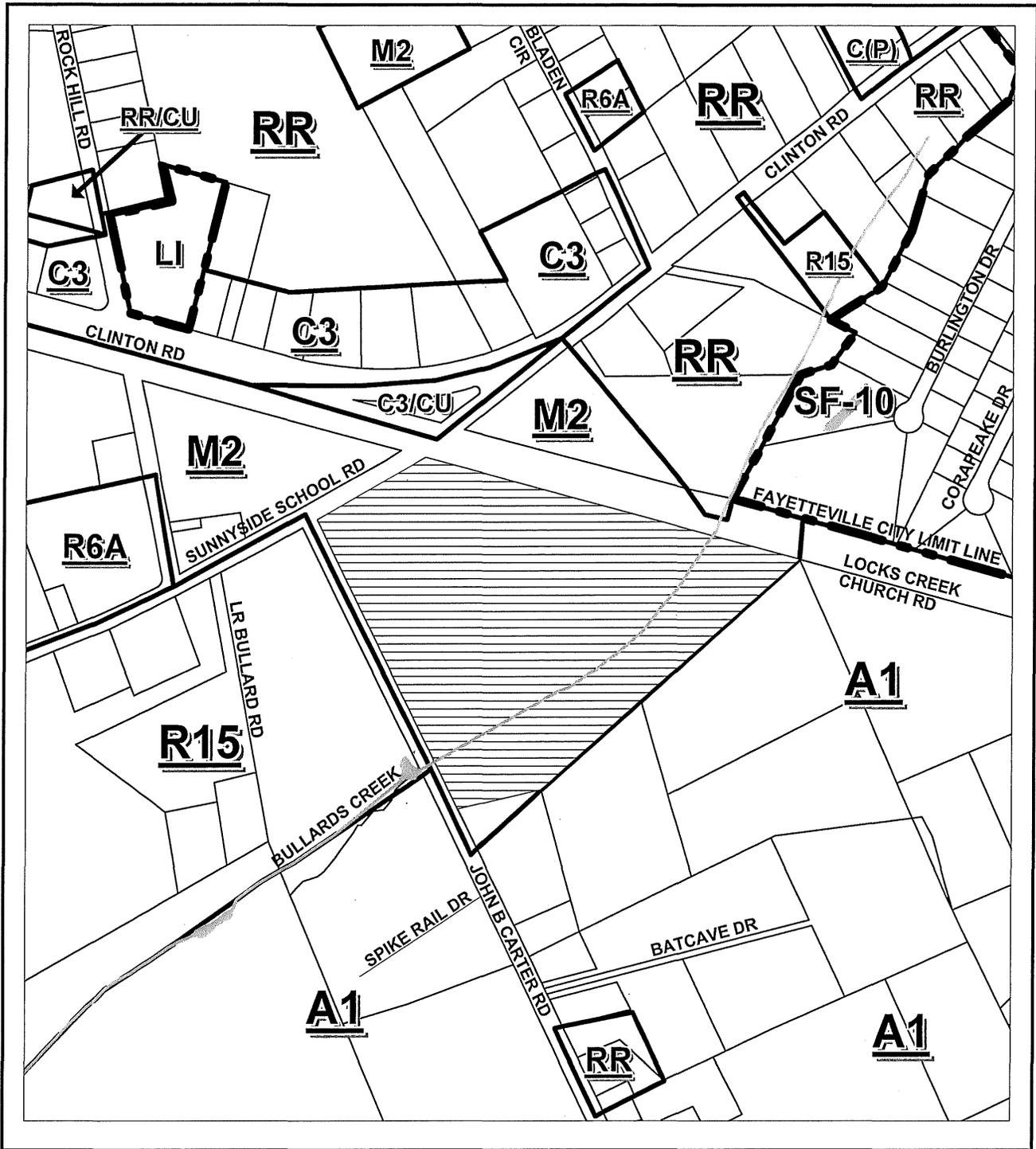
In addition to the above information, the Planning and Inspections Staff recommends the board approve Case No. P17-31 for R40 Residential based on the following:

The district requested will be keeping with the overall rural residential and agricultural nature of the area.

Mr. McLaurin made both motions referenced above, seconded by Mrs. Epler, to follow the staff recommendations and approve the R40 rezoning request. The motions passed unanimously.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.



REQUESTED REZONING M2 TO R40

ACREAGE: 23.22 AC.+/-

HEARING NO: P17-31

ORDINANCE: COUNTY	HEARING DATE	ACTION
STAFF RECOMMENDATION		
PLANNING BOARD		
GOVERNING BOARD		

PIN: 0466-25-9718

MB

Charles Morris,
Chair
Town of Linden

Diane Wheatley,
Vice-Chair
Cumberland County

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
COUNTY
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Carl Manning,
Lori Epler,
Cumberland County

Stan Crumpler,
Town of Eastover

Patricia Hall,
Town of Hope Mills

SEPTEMBER 7, 2017

ITEM NO. 4C

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **Case P17-36:** Rezoning of 2.03+/- acres from A1 Agricultural to R40A Residential or to a more restrictive zoning district, located at 7236 Butler Nursery Road, submitted by James Robert Wilson (owner).

ACTION: 1st motion for Case P17-36: Move to find the request for rezoning consistent with the 2030 Growth Vision Plan, and any other applicable land use plan, reasonable and in the public interest for the reasons stated in the recommendations of the Planning Staff.

2nd motion for Case P17-36: Move to approve the request for R40A Residential Zoning.

PROPERTY INFORMATION: **Frontage & Location:** 235'+/- on SR 2233 (Butler Nursery Rd); **Depth:** 324'+/-; **Adjacent Property:** No; **Current Use:** Residential (manufactured home); **Initial Zoning:** A1 – March 1, 1994 (Area 17); **Nonconformities:** None; **Zoning Violation(s):** None; **Surrounding Zoning:** North: A1, R40A & RR; South: A1, R40A & R6A; East: A1 & RR; West: A1; **Surrounding Land Use:** Residential (including manufactured homes), airport, utility substation, woodlands & manufactured home park; **2030 Growth Vision Plan:** Rural; **South Central Land Use Plan:** Rural; **School Capacity/Enrolled:** Gray's Creek Elementary: 495/440; Gray's Creek Middle: 1100/1076; Gray's Creek High: 1270/1440; **Special Flood Hazard Area (SFHA):** No; **Water/Sewer Availability:** Well/Septic; **Soil Limitations:** None; **Average Daily Traffic Count (2014):** 720 on SR 2233 (Butler Nursery Road); **Highway Plan:** Butler Nursery Road is identified as a local road in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned. The subject property will have no impact on the Transportation Improvement Plan; **Notes:** Density: A1 – 1 lot/unit, R40 & R40A – 2 lots/ units; Minimum Yard Setbacks: **A1:** Front yard: 50', Side yard: 20', Rear yard: 50'; **R40 & R40A:** Front yard: 30', Side yard: 15', Rear yard: 35'.

MINUTES OF AUGUST 15, 2017

FIRST MOTION

The Planning and Inspections Staff recommends the board find that approval of the request is consistent with the adopted comprehensive plan designated as the 2030 Growth Vision Plan, which calls for "rural" development at this location. The request is also consistent with the South Central Land Use Plan, which calls for "rural" development and R40A Residential will maintain the rural character of the area.

The staff recommends the board further find that approval of this rezoning is reasonable and in the public interest because the district requested for the subject property meets or exceeds the location criteria of the adopted Land Use Policies Plan, in that: *individual well and septic system allowed; could be located in any defined critical area as defined by the Fort Bragg Small Area Study; Desirable to be limited to one unit per acre in areas with hydric and severe septic tank limitations soils; Desirable to not be located in an area that is a prime industrial site; and may be outside the Sewer Service Area.*

SECOND MOTION

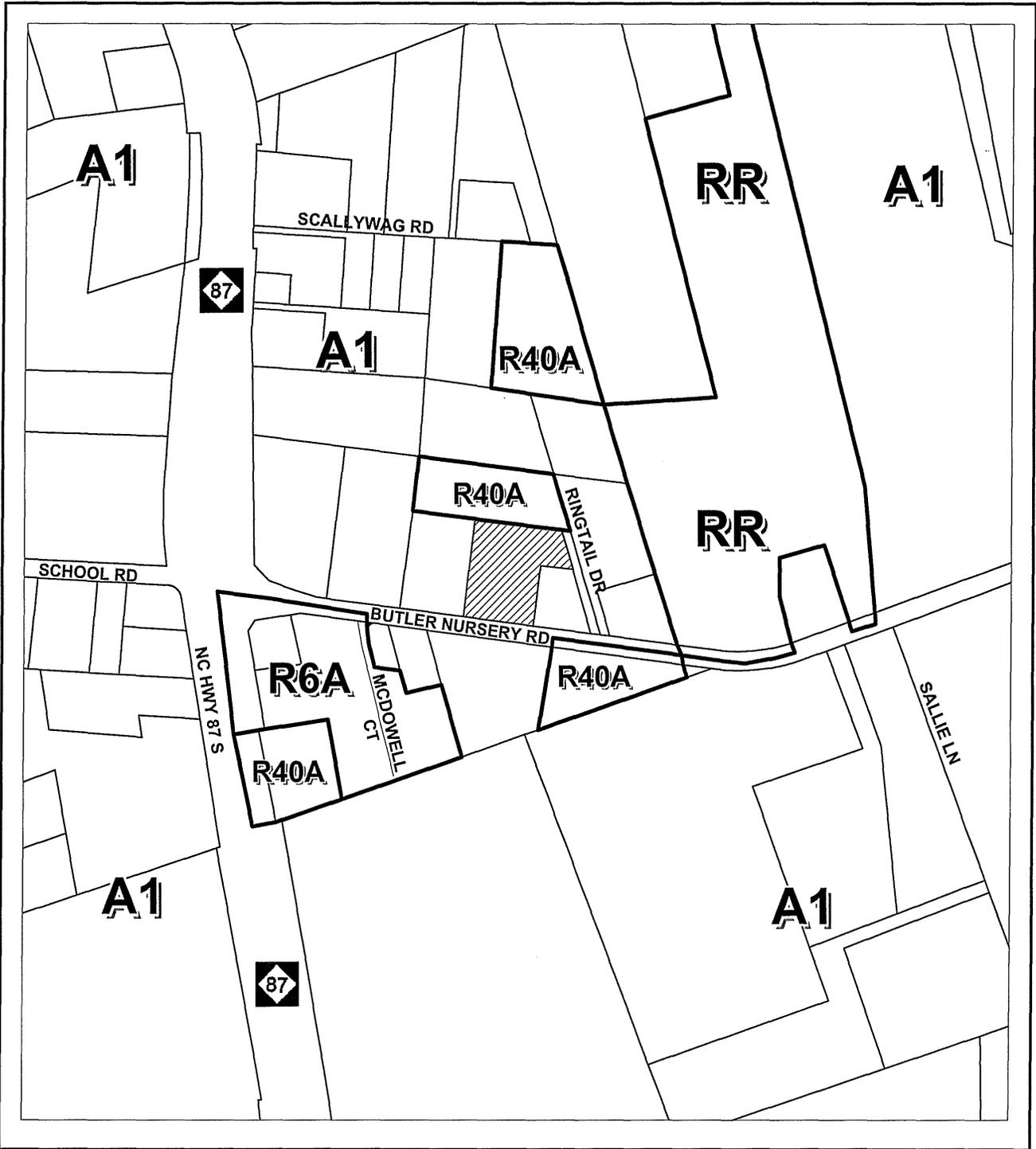
In addition to the above information, the Planning and Inspections Staff recommends the board approve Case No. P17-36 for R40A Residential based on the following:

The district requested will allow for land uses and lot sizes that exist in the general area.

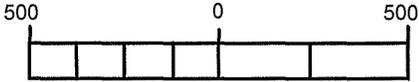
Mr. McLaurin made both motions referenced above, seconded by Mrs. Epler, to follow the staff recommendations and approve the R40A rezoning request. The motions passed unanimously.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.



N



SCALE IN FEET

REQUESTED REZONING A1 TO R40A

ACREAGE: 2.03 AC.+/-	HEARING NO: P17-36	
ORDINANCE: COUNTY	HEARING DATE	ACTION
STAFF RECOMMENDATION		
PLANNING BOARD		
GOVERNING BOARD		



Charles Morris,
Chair
Town of Linden

Diane Wheatley,
Vice-Chair
Cumberland County

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin
Wade, Falcon & Godwin

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Carl Manning,
Cumberland County

Benny Pearce,
Town of Eastover

Patricia Hall,
Town of Hope Mills

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

Planning & Inspections Department

ITEM NO. 4D

MEMORANDUM FOR THE AGENDA OF THE SEPTEMBER 18, 2017
MEETING OF THE BOARD OF COMMISSIONERS

TO: MEMBERS OF THE BOARD OF COMMISSIONERS

FROM: TOM LLOYD, PLANNING & INSPECTIONS DIRECTOR

THROUGH: AMY CANNON, COUNTY MANAGER

DATE: SEPTEMBER 11, 2017

SUBJECT: VANDER AREA LAND USE PLAN

BACKGROUND:

As part of the Joint Planning Board's ongoing efforts to develop detailed land use plans for the entire County and the member municipalities, the Staff along with residents in the area, have developed a land use plan for the Vander area of Cumberland County.

RECOMMENDATION/PROPOSED ACTION:

Staff requests that the Board of Commissioners hold a public hearing on the plan and approve the plan recommended by the Planning Board.

Charles Morris,
Chair
Town of Linden

Diane Wheatley,
Vice-Chair
Cumberland County

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
COUNTY
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Carl Manning,
Lori Epler,
Cumberland County

Stan Crumpler,
Town of Eastover

Patricia Hall,
Town of Hope Mills

AUGUST 10, 2017

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **Vander Area Land Use Plan:** This plan provides the location of proposed future land uses for the Vander area. The plan covers an area defined generally to north of the Cape Fear River; to the south of Hwy 24; to the east of the city limits of Fayetteville and to the west of the Town of Stedman.

ACTION: Move to forward to the Board of Commissioners, except that the two parcels owned by Mr. John Lennon at the intersection of Maxwell Road and Highway 24 be changed to reflect commercial.

MINUTES OF AUGUST 15, 2017

Mr. Trey Smith, Planning Manager for the Comprehensive Planning section of the Planning & Inspections Department introduced his staff and presented the Vander Area Land Use Plan. Mr. Smith went over the Public Input meetings, showed the existing land use, zoning, existing & proposed transportation, existing utilities, and demographics for the Vander area. He also presented some of the recommendations from the committee and went over the proposed Future Land Use Plan Map.

Mrs. Epler asked how they handled it when they look at a piece of property and the current use is commercial, what is the reasoning for you to recommend future use of residential at that location?

Mr. Smith said that more times than not they wouldn't, and if it was even in operation they would look back and base the recommendation on what existing type uses are in the area now.

Mrs. Epler gave an example on Maxwell Road and Highway 24, where the Food Lion is, across the street is a sizeable convenience store that is shown as residential and she doesn't understand that.

Mr. Smith said that specific property, was a misprint in the land use map and will be corrected.

Mrs. Epler said that the two specific properties are separated by the off ramp to Highway 24, both of those pieces of property are owned by the same person.

Mr. Lloyd said that when the motion is made a recommendation can be added that the parcel be changed to reflect commercial.

Mrs. Epler made a motion, seconded by Mr. Crumpler to move the Vander Land Use Plan forward to the Board of Commissioners, except that the two parcels owned by Mr. John Lennon at the intersection of Maxwell Road and Highway 24 be changed to reflect commercial. The motion passed unanimously.



Vander Area Land Use Plan

Cumberland County Planning Department
July 2017

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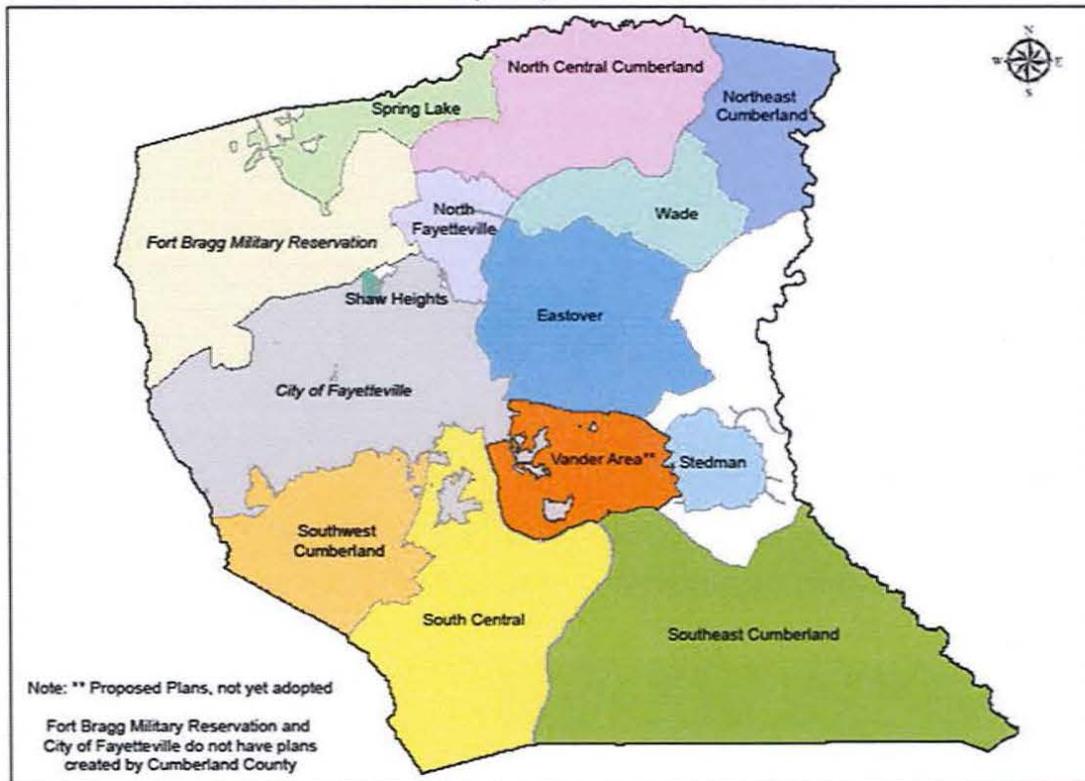
INTRODUCTION

INTRODUCTION

Plan Purpose

This plan is not a finite plan, rather a vision of the future of the area. The Vander Area Plan serves as a tool for elected officials, citizens, and other interested parties to assist in future development as well as assist in the decision-making process regarding future land use decisions. It should be noted that this Plan may be changed, modified, or altered if the basis for some or all of the land use decisions made within this document changes in the future. Factors that may precipitate this change include, but are not limited to, the extension of public or community water and sewer, road improvements or changes, the construction of a school or public facility, changes in the economic climate, land use policy changes, or the location of major employment in or near the area.

Map 1: Cumberland County Adopted Area Land Use Plans



This report is intended to provide a snapshot of the existing community conditions, isolate natural conditions and constraints, engage the residents and stakeholders to developing a shared vision, and provide a framework to guide future development for the Vander Area.

The Vander Area is one of the few remaining areas in the County that does not have an adopted area plan. This area is part of an ongoing project by the Cumberland County Joint Planning Board to complete detailed land use plans for the portions of the County under its jurisdiction. This includes the unincorporated portions of the County, the towns of Hope Mills, Spring Lake, Stedman, Falcon, Godwin, Wade, Eastover and Linden.

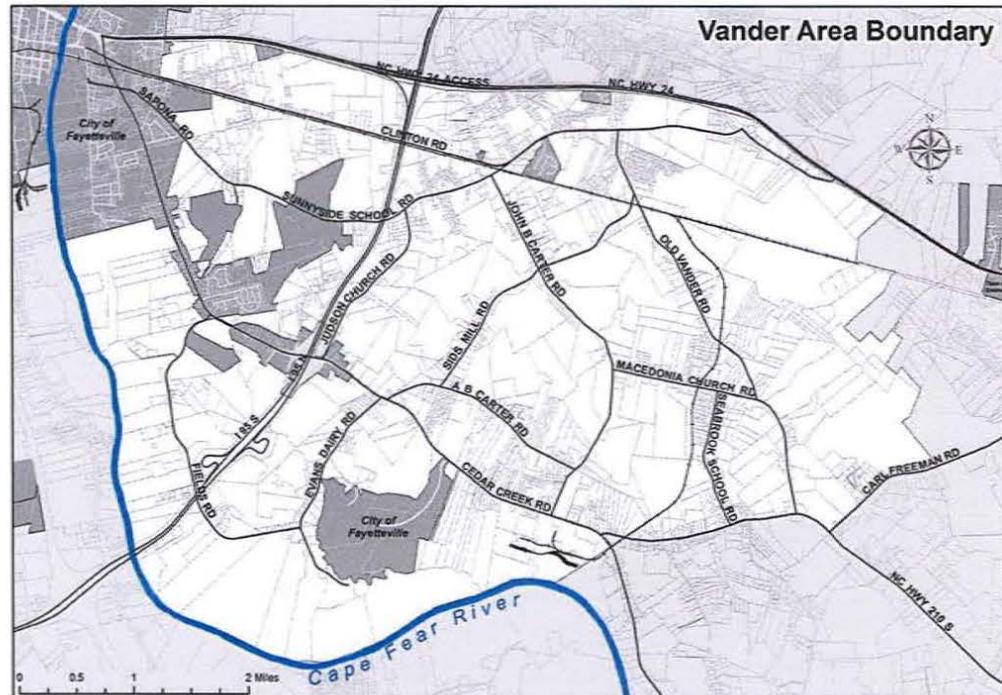
INTRODUCTION

Vander Area Overview

This plan focuses on the Vander Area, located in the central portion of Cumberland County, North Carolina. The Vander Area consists of 17,767 acres (approximately 28 square miles) and is generally defined to the north by NC Hwy 24, to the south by the Cape Fear River, to the east by the Town of Stedman, and to the west by the City of Fayetteville.

The Vander Area consists of a small concentration of non-residential developments clustered along Clinton Road with some additional residential development off this main artery. These non-residential uses include commercial retail, distribution, and manufacturing. A large portion of the Area is rural in character, consisting of farming and scattered residential development. Although the planning area is outside of Fayetteville City Limits, there are a few areas designated as satellite annexations. Satellite annexations or non-contiguous annexations have three primary limitations: the distance between the area to be annexed and the primary corporate limits of the city, the proximity of the property to the primary corporate limits of another city, and the size of the property as a percentage of the total size of the city. These annexations are voluntary and primarily requested by developers, businesses, or companies who need access to city services.

Map 2: Vander Area Boundary



Further, this detailed plan supplements the Cumberland County 2030 Growth Vision Plan (adopted in April 2009), which replaced the 2010 Cumberland County Land Use Plan (adopted in May 1995). While the policies and actions in the 2030 Plan are still valid and provide a framework for the future, detailed land use plans address and update the Cumberland County 2030 Vision Plan.



PLANNING PROCESS

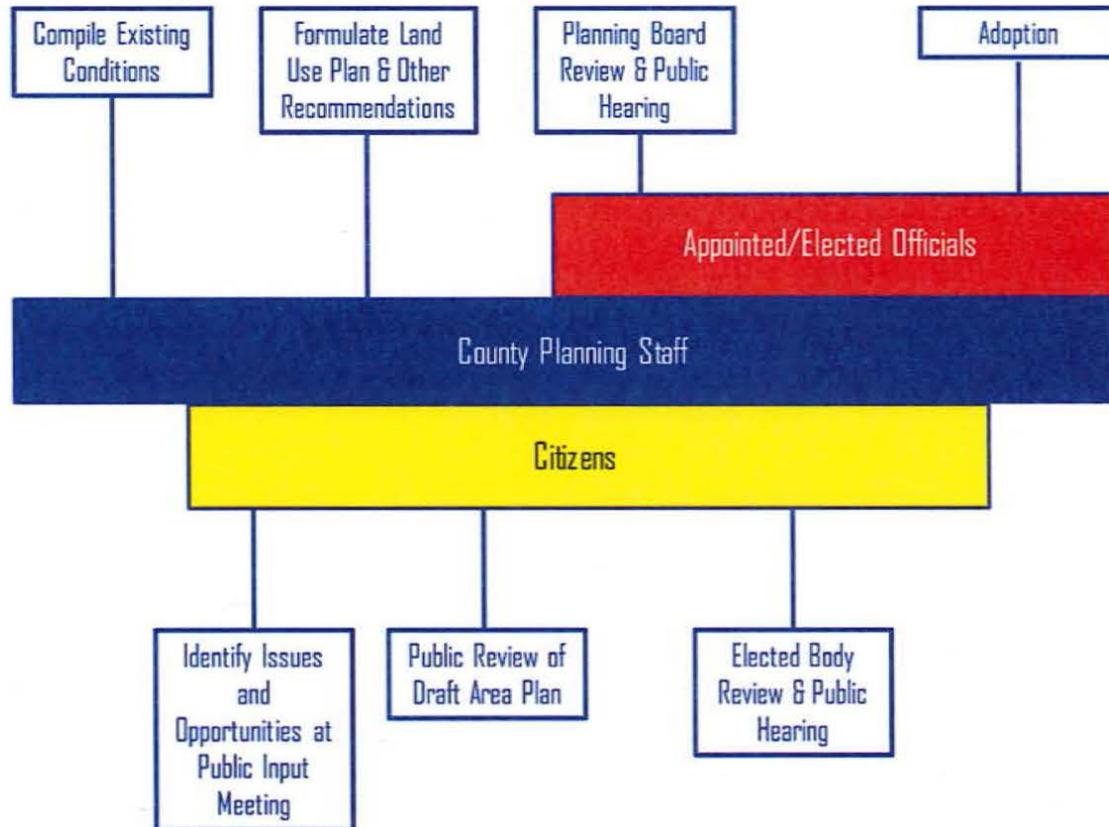
PLANNING PROCESS

The Process

The Vander Area Land Use Plan was formulated by first researching and analyzing census data and existing conditions as well as reviewing existing plans that affect the Vander Area. The gathering of this background information is crucial to the development of a land use plan because it helps to set the tone of the future land use discussion. This information helps measure the type and pace of growth that has occurred in the plan area over a certain period of time.

After background information was gathered, the planning staff engaged community members through committee meetings, surveys and other means. Public involvement is vital in order to ensure a complete and accurate depiction of the concerns and needs of the community.

Exhibit A: Planning Process Figure



PLANNING PROCESS

Public Input

The public input portion of the planning process began on November 17th 2016, with a “Kick Off Meeting” held at the East Regional Library. Property owners of record within the plan area were mailed a notice for the meeting. There were 1,833 notices mailed and approximately 115 citizens in attendance. Planning staff gave a presentation outlining the planning process and a survey was given in order to obtain feedback from the community. Four members of the Cumberland County Planning staff were in attendance in order to answer questions and address any concerns. A Vander Area Citizen’s Committee was formed from volunteers that attended the “Kick Off” meeting. Vander Area Citizen’s Committee meetings were held with attendance ranging from a low of six to a high of 18 individuals. The Vander Area Citizen’s Committee meetings were held on the following dates:

December 12th, 2016

January 9th, 2017

February 21st, 2017

April 26th, 2017

June 1st, 2017

A rough draft of the Vander Plan was presented to the Vander Area Citizen’s Committee at the June 1st, 2017 meeting. Comments were received by Planning Staff and incorporated into the draft. Exhibit C on page 16 includes a brief summary of the results of the Community Survey and Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis.

Vander Area Citizen’s Committee Members:

Joyce Beard

Ivy Blackman

Mildred Boykin

Donna Cooper

Anne Mitchell

John Evans

Paula Faircloth

Joseph Fort

David Gillis

Stanley Hann

Frances Jones

Teresa Jones

Petra Maurel

R. L. McLean

Augusta Newman

Letha Ray

Nancey Smith

Elicia Terrell

Frank Wyble

PLANNING PROCESS

Public Input

Vander Community Survey Summary

At the “Kick Off Meeting,” a five question, open response survey was conducted.

1. Describe your perspective of the Vander Community in one word.
2. Outside of work, school, and home; what is your favorite place in the Vander Community?
3. Outside of work, school, and home; what is your least favorite place in the Vander Community?
4. Do you envision yourself living in the area in 5 years? If so, what is the main reason why?
5. What would be your top priority for improving the quality of life in the Vander Community?

A total of 75 people completed the survey with age groups ranging from 25 to 75+. The following is a brief summary of the most popular responses received:

Exhibit B: Vander Community Survey Summary

Question #	
1	The majority of citizens surveyed conveyed a true sense of community and enjoy the quiet, rural atmosphere in the Vander area.
2	The Vander Civic Association’s walking track and park was the number one response to this question. Other places mentioned included: East Regional Library and various churches.
3	For this question the answers varied widely, although, two distinctive responses appear to be prevalent throughout the survey: areas with manufactured homes and roads that have seen an increase in traffic.
4	Over 75% of the people surveyed answered “YES.” Those who answered “No” or “Unsure” listed the following as reasons for leaving the area: retirement, job relocation, and lack of growth in community.
5	In the responses for this question the citizens expressed some very specific concerns, including: resisting annexation, the need for a recreational center/park, and the cleaning of roadways/areas around businesses

PLANNING PROCESS

Public Input

Study Area Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis

The SWOT method was originally developed for business and industry, but it is equally useful in the work of community planning and development. SWOT analysis provides a general idea of what is needed/wanted in the community in a simple, yet effective format. The following is a summary of input gathered at the Vander Citizen's Committee Meeting on December 12, 2016. These results reiterate some of the issues and concerns expressed in the Vander Community Survey.

Exhibit C: Vander Citizen's Committee SWOT Analysis

S	W	O	T
Strengths	Weaknesses	Opportunities	Threats
Strong, resilient community	Lack of law enforcement presence	Enforce existing ordinances/ increased code enforcement	Cost of utilities
School system	An excess of manufactured homes in area	Traffic improvements	Lack of medical facilities
Safety	Lack of public transportation	Increased residential development	Pollution of Cape Fear River and environmental degradation
Quiet, rural area	Very limited shopping and entertainment options	Kid-oriented recreation	Haphazard development
Proximity to Fayetteville	Lack of medical/urgent care facility	Extension and/or provision of public water	Potential for flooding
Lots of developable land	Lack of recreation facility/ community center	Increased entertainment opportunities and public facilities	Annexation

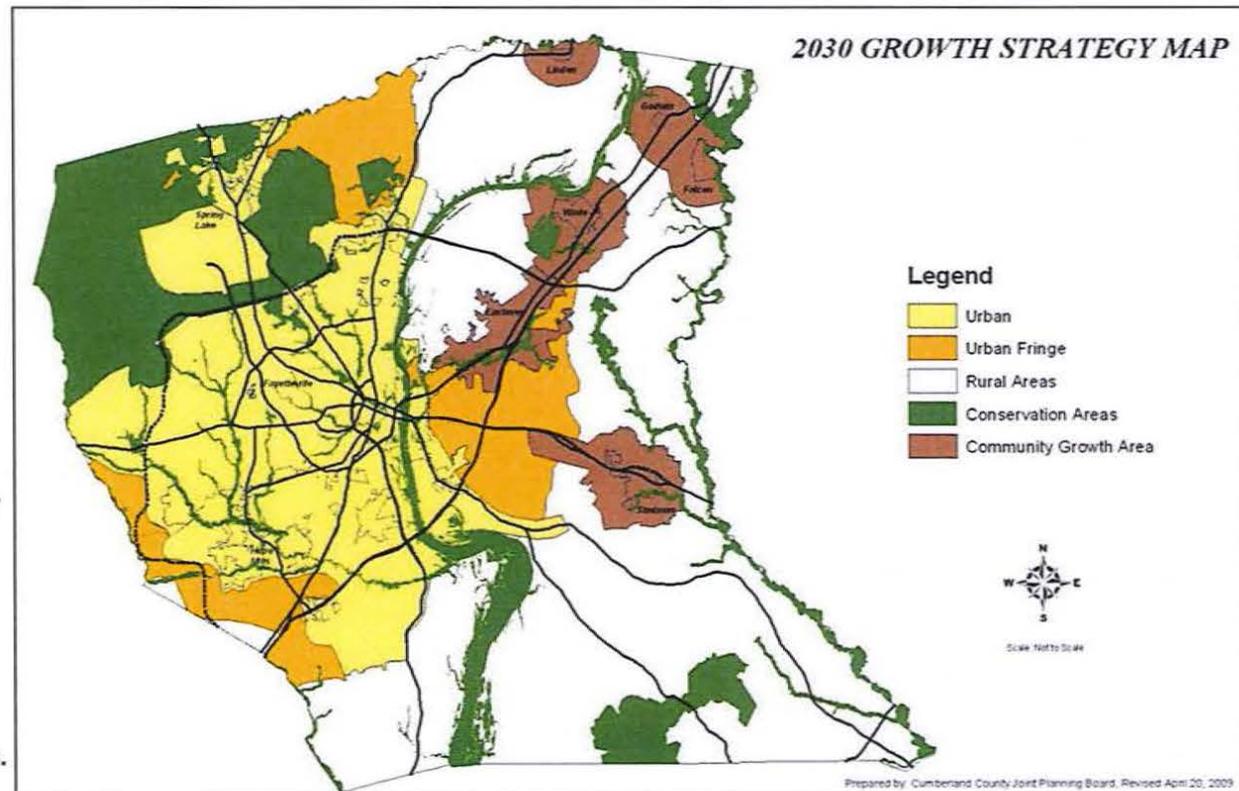
PLANNING PROCESS

Review of Existing Plans

An important step in the planning process is to assess existing plans that affect the study area. This allows planning staff to review current planning efforts in the area as well as past goals and recommendations for the study area, and whether these goals and recommendations have been met or are still relevant. The following is a summarization of the plans that exist for the Vander Area.

2030 Plan: The Cumberland County 2030 Vision Plan identifies the Vander area as Urban Fringe. Urban Fringe Areas include portions of the county that are not currently urban in character but, during the planning period, are likely to reach a level of development requiring urban services. These areas may have some services already in place including centralized water and sewer. Other services are likely to be in place here within the planning period. Urban Fringe Areas should be a secondary area for planning, programming and providing public urban services. While local governments will not discourage development in these areas, neither will the public sector provide incentives for development. Those parts of the Urban Fringe that have good soils and draining, are not in the floodplain, have road capacity available, and have sewer service nearby should generally be developed at 3 or more units per acre. Land areas constrained by poor soils and/or lack of topography and resulting flooding problems should generally be developed at lower densities.

Map 3: Cumberland County 2030 Growth Strategy Map



PLANNING PROCESS

Review of Existing Plans

Hazard Mitigation Plan & Recommendations: The 2016 Cumberland-Hoke County Regional Hazard Mitigation Plan was prepared in coordination with the Federal Emergency Management Agency (FEMA) and the North Carolina Division of Emergency Management (NCEM). The purpose of this plan is to identify, assess and mitigate risk in order to better protect the people and property of Cumberland and Hoke Counties from the effects of natural and man-made hazards. The creation of the regional HMP update involved a comprehensive review and update of each section of the existing plans and an assessment of the success of the counties and participating municipalities in evaluating, monitoring and implementing the mitigation strategy outlined in their existing plans. As part of the larger document, a Mitigation Action Plan was included that identifies new and/or revised mitigation actions for each participating jurisdiction. More specifically, a table that discusses action steps for Cumberland County Unincorporated Areas was included:

Exhibit D: Hazard Mitigation Plan Action Steps

Cumberland County Unincorporated Areas										
Action Number	Action Description	Issue/Background Statement	Responsible Agency	Anticipated Cost	Funding Source	Timeframe	Status	Address Current Development	Addresses Future Development	Hazard Addressed
1	Restrict Residential and Non- Compatible Uses within the Special Flood Hazard Area.	Prohibit developing within the Special Flood Hazard Area and promote the flood area as an environmental corridor and open space, while reducing potential losses during a flood hazard.	Cumberland County Planning and Inspections Department and Cumberland County Board of Commissioners	Staff Hours	Local Operating Budget	Short Range	Revised		X	Inland Flooding
2	Identify and map structures that are vulnerable to high winds.	By providing the location of structures that would be greatly impacted by high winds would assist in lessen the impact during a hazard event while also providing assistance to emergency responders.	Cumberland County Emergency Services	Unknown	Unknown	Short Range	Revised	X	X	Hurricane Wind, Thunderstorm Wind
3	Develop a tree ordinance to address clear cutting.	Provide more pervious area for natural drainage, while reducing the vulnerability to localized flooding and extreme heat.	Cumberland County Planning and Inspections Department and Cumberland County Board of Commissioners	Staff Hours \$5,000 - \$10,000	Local Operating Budget	Medium Range	Revised	X	X	Inland Flooding, Extreme Heat
4	Develop a greenway program as a means to protect natural resources	Provides a buffer from urban encroachment and reduces flooding and erosion.	Cumberland County and Fayetteville/Cumberland	Unknown	Unknown	Long Range	Revised		X	Inland Flooding

The complete list of Hazard Mitigation Plan Recommendations is included in the Appendix of this document



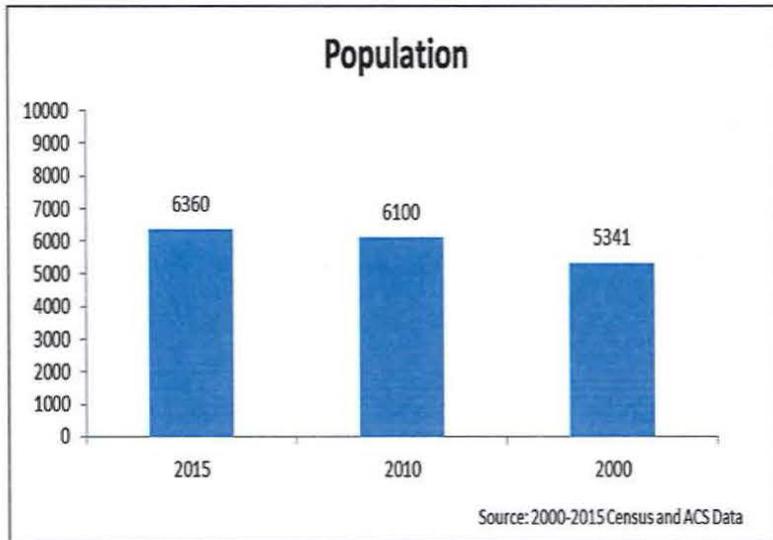
EXISTING CONDITIONS

EXISTING CONDITIONS

Demographics

The initial phases of plan development require an understanding of existing demographic, housing, economic and natural conditions. Understanding these conditions assists planning staff with the identification of future opportunities and limitations within the Study Area. Demographic and economic data was collected from the 2000-2010 Census and 2015 American Community Survey (ACS). This data was collected from two Census tracts and four Census block groups that most accurately reflect conditions in the area. The following graphs depict changes in demographics for the Vander Planning Area between 2000 and 2015.

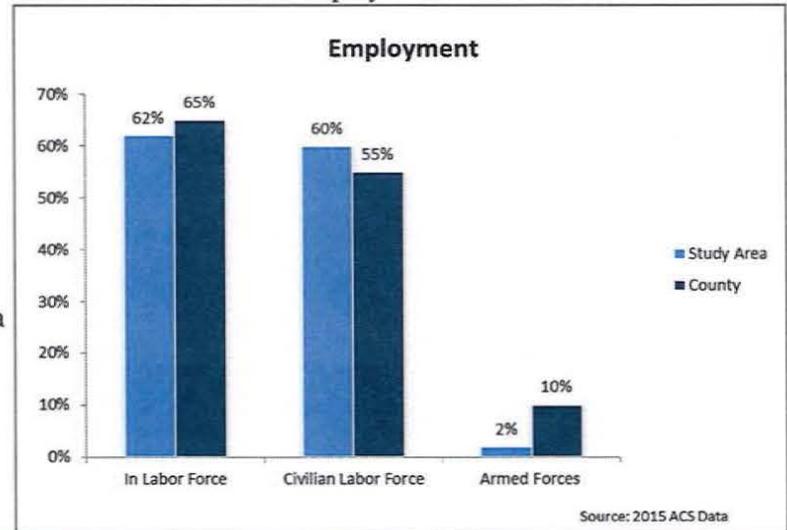
Exhibit E: Vander Area Population



Population: The Vander Area saw a population growth of roughly 4% from 2000-2015. As the population continues to grow, so will the demand for improved roads, public services as well as recreational and shopping opportunities. Following the recent construction of the 295 Outerloop, the Vander Area can expect the population to continue to grow, likely at a higher rate than years prior.

Employment: The term “labor force” refers to the total number of people employed or seeking employment. Based on the available Census data, there is a significant difference between the amount of people in the civilian labor force and Armed Forces within the study area and county.

Exhibit F: Vander Area Employment



EXISTING CONDITIONS

Demographics

Education: The educational attainment of people within an area is significant to its future. It can be a deciding factor in what employment opportunities are made available and can also highlight potential opportunities for improvements in educational systems. The majority of the population ages 25 and older has at least a high school diploma. Conversely, the percentage of the study area population 25 and older with a bachelor's degree or higher is roughly half that of the county.

Exhibit G : Vander Area Citizens 25 Years and Older with a Bachelor's Degree or Higher

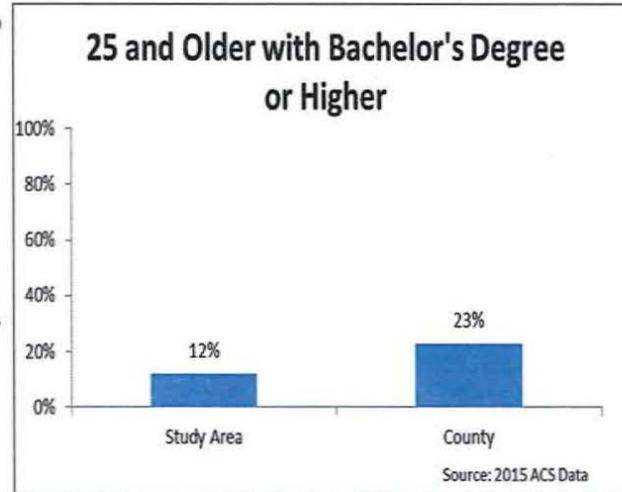


Exhibit H : Vander Area Citizens 25 Years and Older with a Diploma or Higher

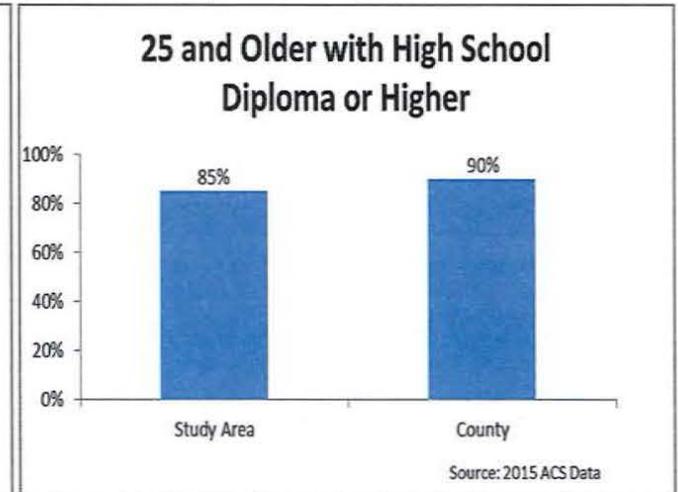
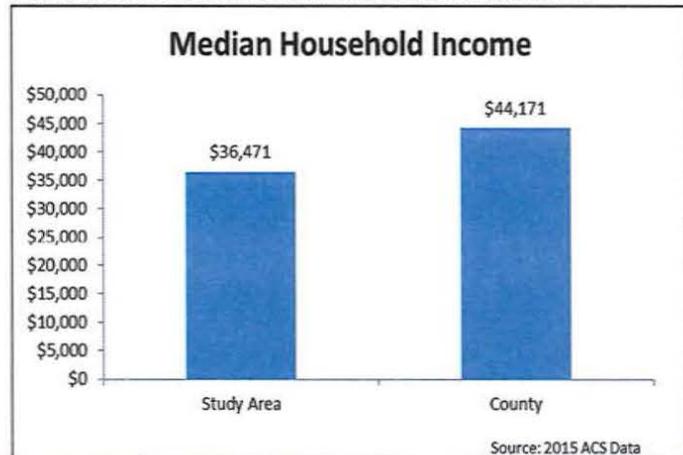


Exhibit I: Vander Area Median Household Income



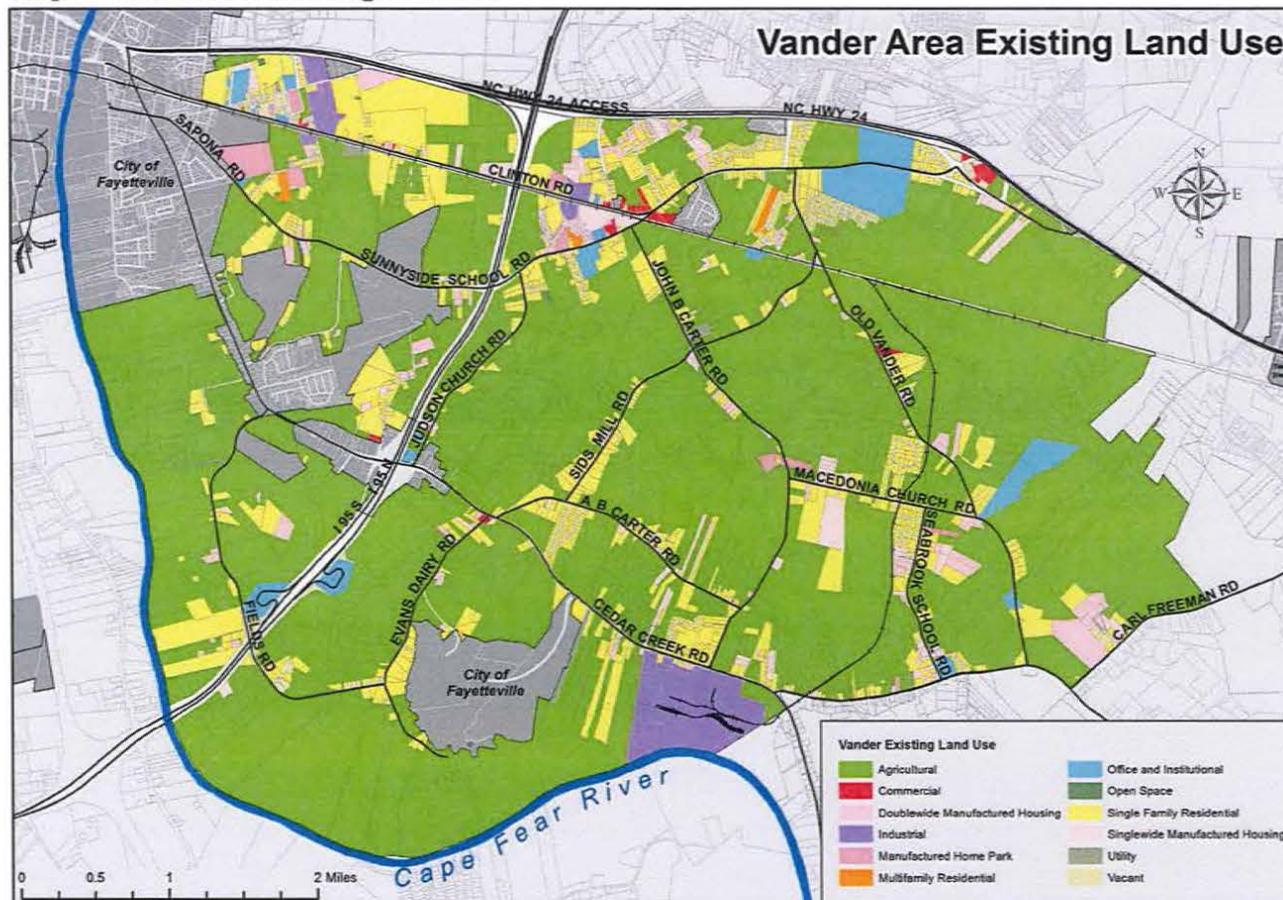
Income: Exhibit I portrays the median income per household for the study area. The study area average household income is considerably lower than the county median household income. The overall cost of living is lower than that of incorporated areas in the county.

EXISTING CONDITIONS

Land Use

In order to develop a land use plan, it is important to know what currently exists in the study area. Therefore, an inventory of existing land uses was compiled for the Vander Area. This information provides the development pattern and assists in determining future land use needs. The existing land use data was obtained from the Cumberland County tax records. It is important to note that though a parcel is identified as one land use, in some instances only a small portion of the parcel is used for that purpose. The primary purpose of this land use data is to give a general idea of the current uses of each parcel within the study area.

Map 4: Vander Area Existing Land Use

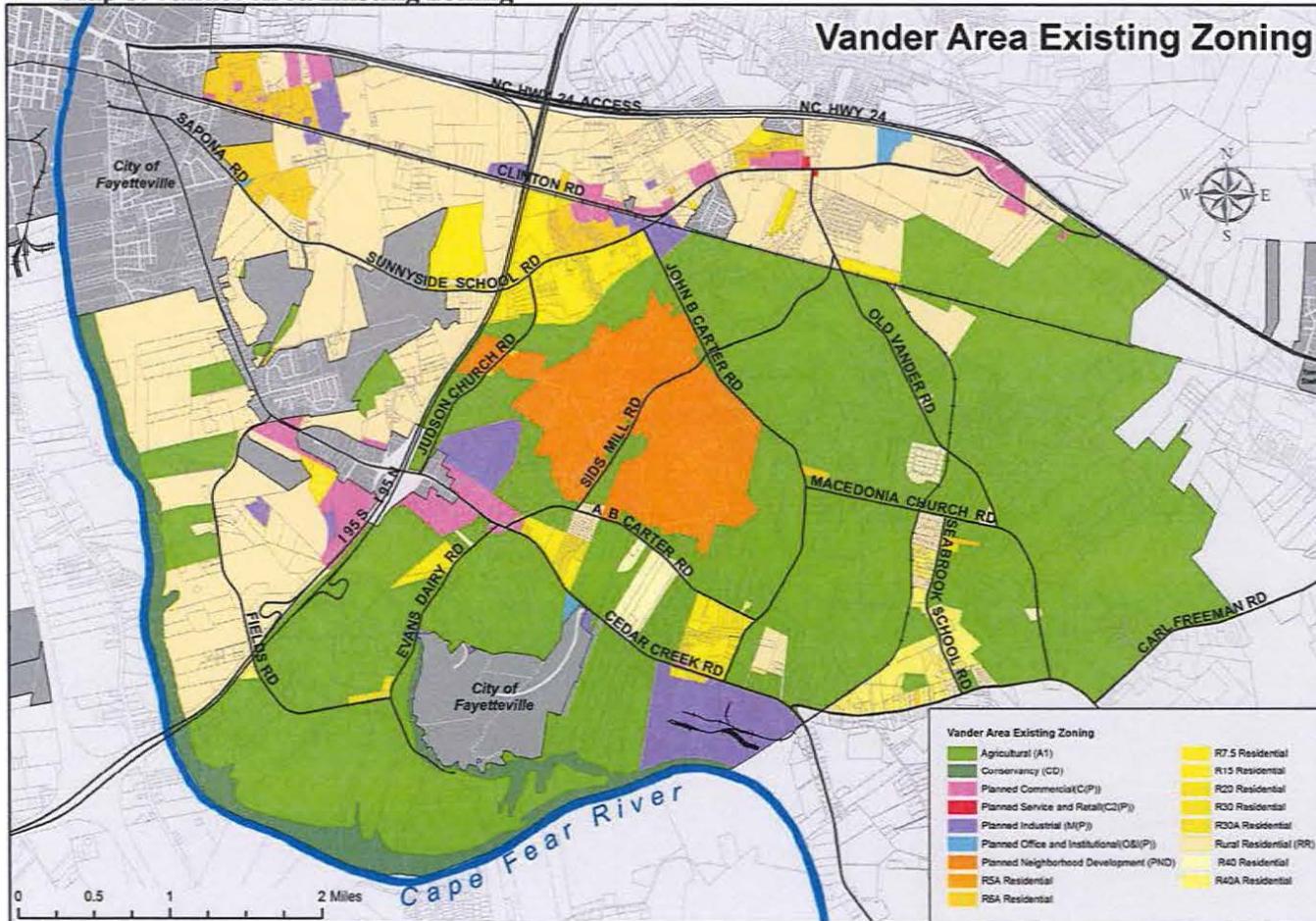


EXISTING CONDITIONS

Zoning

The majority of the Vander Plan area is zoned A1 Agricultural and is located primarily east of Interstate 95 and south of Clinton Road. The remainder of the Plan area located west of Interstate 95 and south of Hwy 24 is mostly zoned RR Rural Residential. There are small areas of C(P) Planned Commercial and M(P) Planned Industrial scattered throughout.

Map 5: Vander Area Existing Zoning



EXISTING CONDITIONS

Transportation

The Community Transportation Program is to provide safe, dependable, accessible and affordable transportation to Cumberland County residents. Listed below are programs that service rural portions of the County, but may be restricted by available funding.

EDTAP provides operating assistance funds for the transportation of the state's elderly and disabled citizens. This transportation assistance allows for the individual to reside for longer periods in their homes, thereby enhancing their quality of life

Rural General Public (RGP) funds are intended to provide transportation services to the general public in rural areas who do not qualify for transportation assistance under any other program.

The Mid Carolina (AAA) Nutrition & Medical Grant allows for transportation for seniors 60+ to doctors' appointments and to the certified senior centers to participate in the congregate nutrition program.

Employment Transportation Assistance Program (EMPL)

EMPL is intended to help the general public for travel to work, training and other employment-related destinations not served by the FAST system.

The purpose of the Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310) is to enhance mobility for seniors and individuals with disabilities throughout the country by removing barriers to transportation services, expanding the transportation mobility options available, and providing funds for programs to serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services.

Note: These projects and timelines are subject to change without notice

EXISTING CONDITIONS

Transportation

The Vander Area falls within the Fayetteville Area Metropolitan Planning Organization's (FAMPO) boundary. FAMPO is responsible for developing and coordinating plans that will provide the safest and most efficient transportation while protecting and enhancing the environment. FAMPO works closely with the North Carolina Department of Transportation (NCDOT) to address the transportation needs in the area. The following are future plans for the area, visually depicted on Map 6 on page 27.

East Coast Greenway: The East Coast Greenway, conceived in 1991, is the nation's most ambitious long-distance urban bicycle and walking route. By connecting existing and planned shared-use trails, we are creating a continuous, traffic-free route for self-powered users of all abilities and ages. Stretching 3,000 miles, the Greenway links Calais, Maine, at the Canadian border with Key West, Florida. Complementary routes add another 2,000 scenic miles to the Greenway network.

Projects identified in the **Transportation Improvement Program** or included in the **Strategic Prioritization Office of Transportation P5.0** projects

R-2303A: Widen to four lanes divided from Maxwell Road to John Nunnery Road. Anticipated completion date is September 22, 2017.

I-4917: Pavement repair for Interstate 95 from Mile Post 39 to Mile Post 56. Anticipated completion date is December 30, 2017.

Cape Fear River Greenway: Extend the Cape Fear River Trail from the Cape Fear Botanical Gardens to Arnette Park.

Facilities identified as "Needing Improvement" in the *Highway Plan*

I-95: Widen Roadway to 8 Lanes

Bicycle and Pedestrian improvements identified in the *Fayetteville Walks and Bikes Plan*

Cedar Creek Road: Proposed Sidewalks

Sunnyside School Road: Proposed Bicycle Facility

Clinton Road: Proposed Bicycle Facility and Sidewalks

Baywood Road: Proposed Bicycle Facility

Carl Freeman Road: Proposed Bicycle Facility

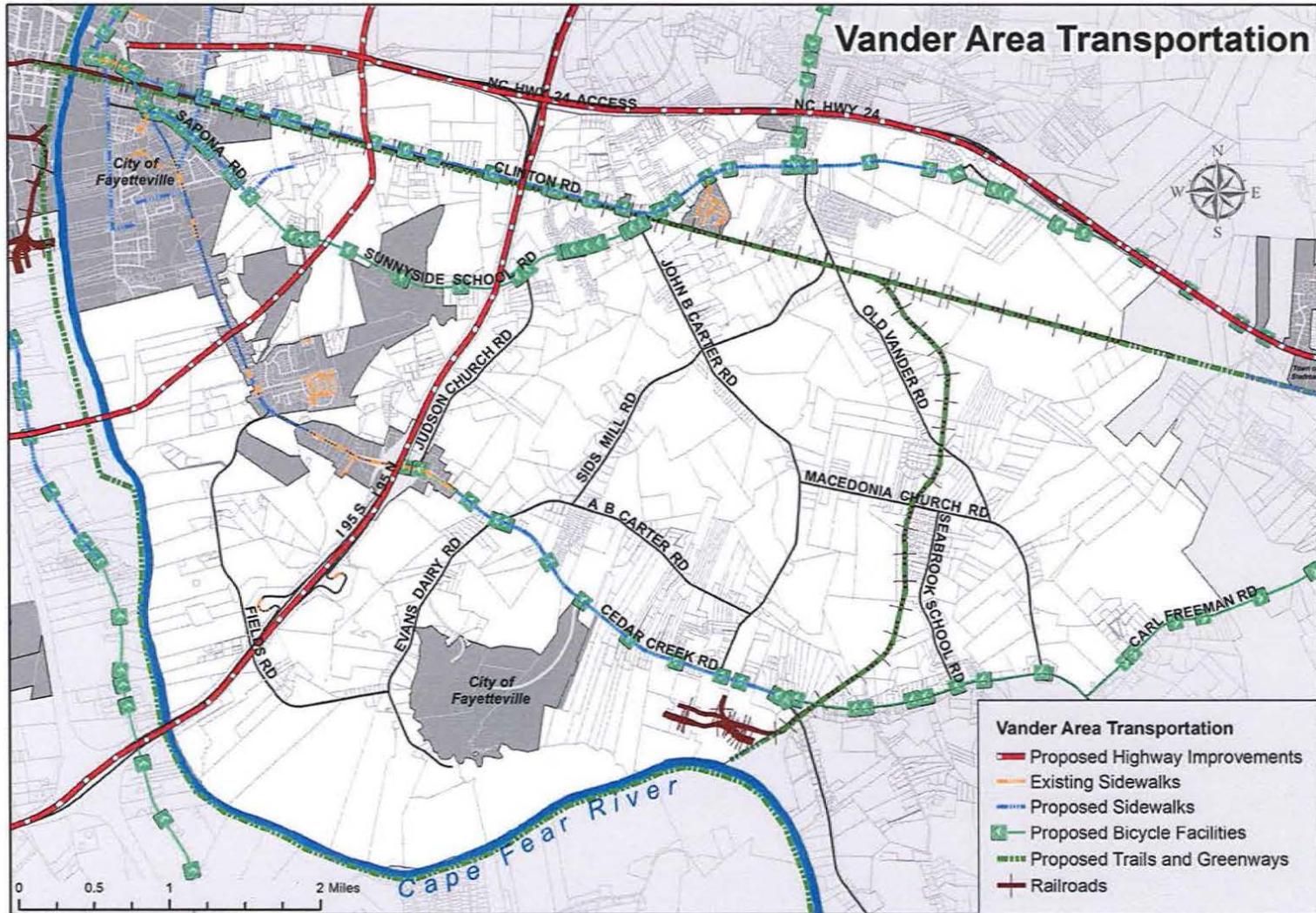
NC 210/53: Proposed Bicycle Facility

Note: These projects and timelines are subject to change without notice

EXISTING CONDITIONS

Transportation

Map 6: Vander Area Transportation



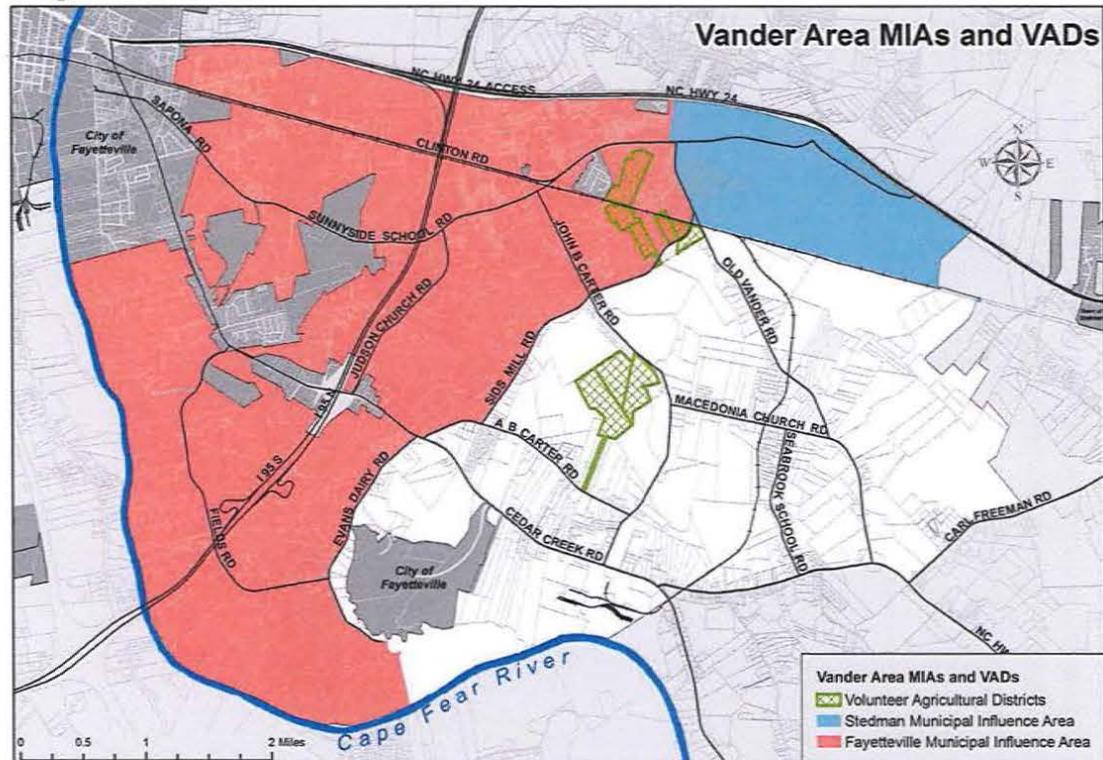
EXISTING CONDITIONS

Municipal Influence Areas & Voluntary Agricultural Districts

Municipal Influence Areas: The two Municipal Influence Areas (MIA) that affect the study area include: Fayetteville and Stedman. An MIA provides a platform for municipalities to plan and program the extension of public services and facilities. This forces municipalities to address future annexation and growth plans, and makes future annexations into the municipality more efficient and cost effective. A large portion of the Vander Study Area is included in the City of Fayetteville's MIA, while there is a smaller portion of the eastern part of the study area included in the Town of Stedman's MIA as shown in the Map 7.

Voluntary Agricultural Districts: The Voluntary Agricultural District Program encourages the preservation and protection of farmland from non-farm development. This is in recognition of the importance of agriculture to the economic and social well being of North Carolina. In Chapter 106, Article 61 of the North Carolina General Statutes, the North Carolina General Assembly authorized counties to undertake a series of programs to encourage the protection and preservation of farmland. As a result, many counties throughout the state of North Carolina have adopted Voluntary Agricultural District Ordinances (VAD) and Enhanced Voluntary Agricultural District Ordinances (EVAD).

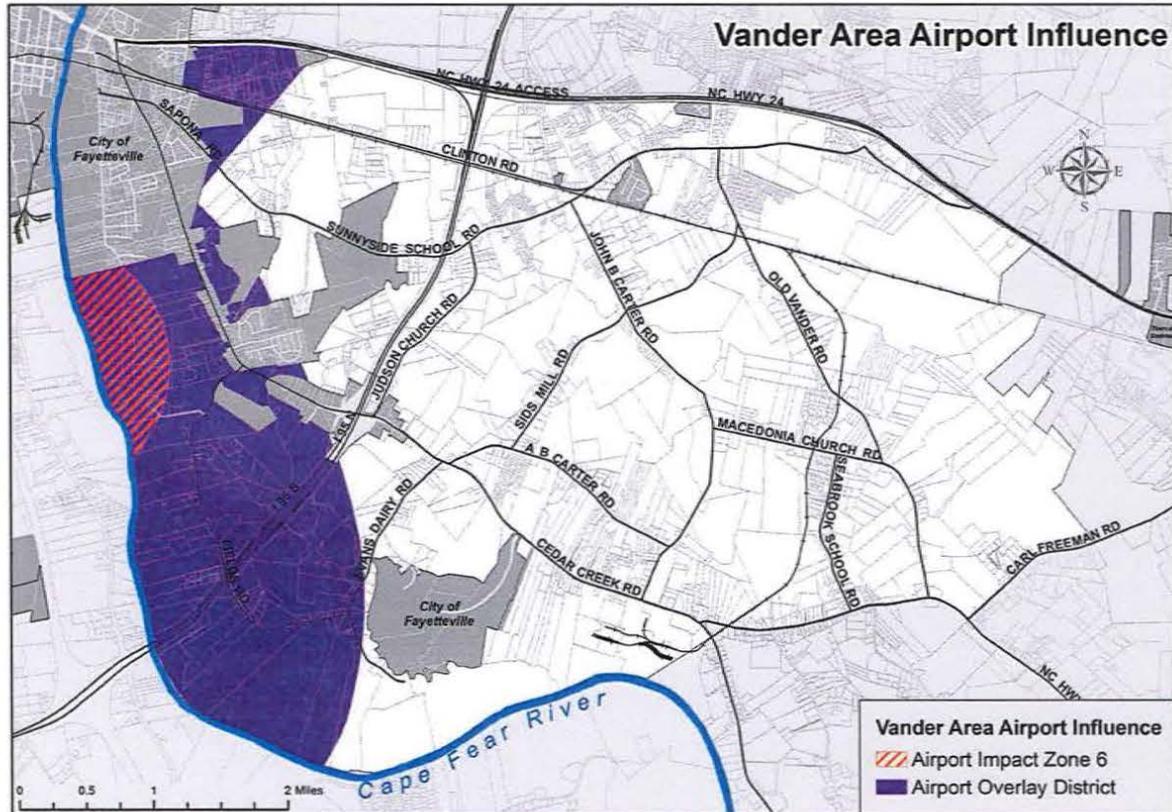
Map 7: Vander Area MIAs and VADS



EXISTING CONDITIONS

Airport Influence Area

Map 8: Vander Area Airport Influence



The Fayetteville Regional Airport is located to the southwest of the study area on the western side of the Cape Fear River. Airports pose unique challenges to the areas surrounding them by producing noise and contributing to poorer air quality. All airports, regardless of size or location, are regulated to some degree under local, state, tribal, or federal environmental requirements. The Cumberland County Airport Overlay District and Airport Impact Zones encourage certain restrictions on land use development such as: density, building heights and construction type, land use type, and noise-sensitive activities. A small portion of the plan area located adjacent to the Cape Fear river is in the Airport Impact Zone 6. Impact

Zone 6 allows for generally low density residential and nonresidential development accommodating fewer than 100 people per acre. It is important to note that any future development in or near these zones could potentially be affected by various airport activities.

EXISTING CONDITIONS

Utilities

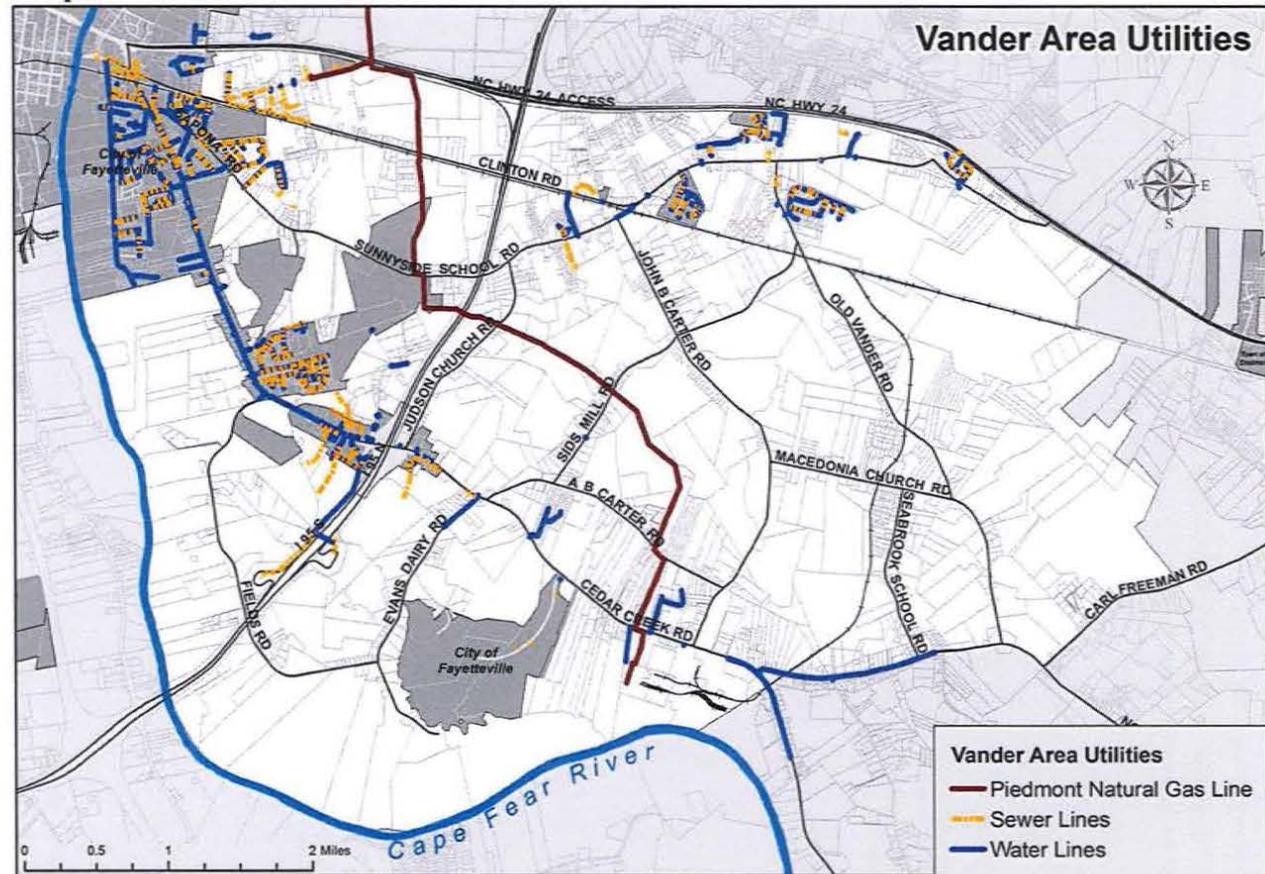
Water: Water service in the Study Area is provided by Fayetteville Public Works Commission (PWC) and primarily private wells. PWC serves only a small portion of the Study Area. Map 9 illustrates available water lines within the study area. Future growth and development will likely be located near these water lines, but is not limited to these areas. Commercial and industrial development is more likely to be located where public water is available. Alternatively, most residential development in the study area relies on well water.

Sewer: Sewer lines, which are essential to many forms of development, are mostly located within Fayetteville City Limits, with a few lines extending into the study area.

Gas: The Piedmont Natural Gas Line runs through the middle of the study area, as shown in Map 9.

Other utility providers in the study area include Duke Energy (electricity), South River EMC (electricity), Piedmont Natural Gas, and Spectrum (cable/internet)

Map 9: Vander Area Utilities



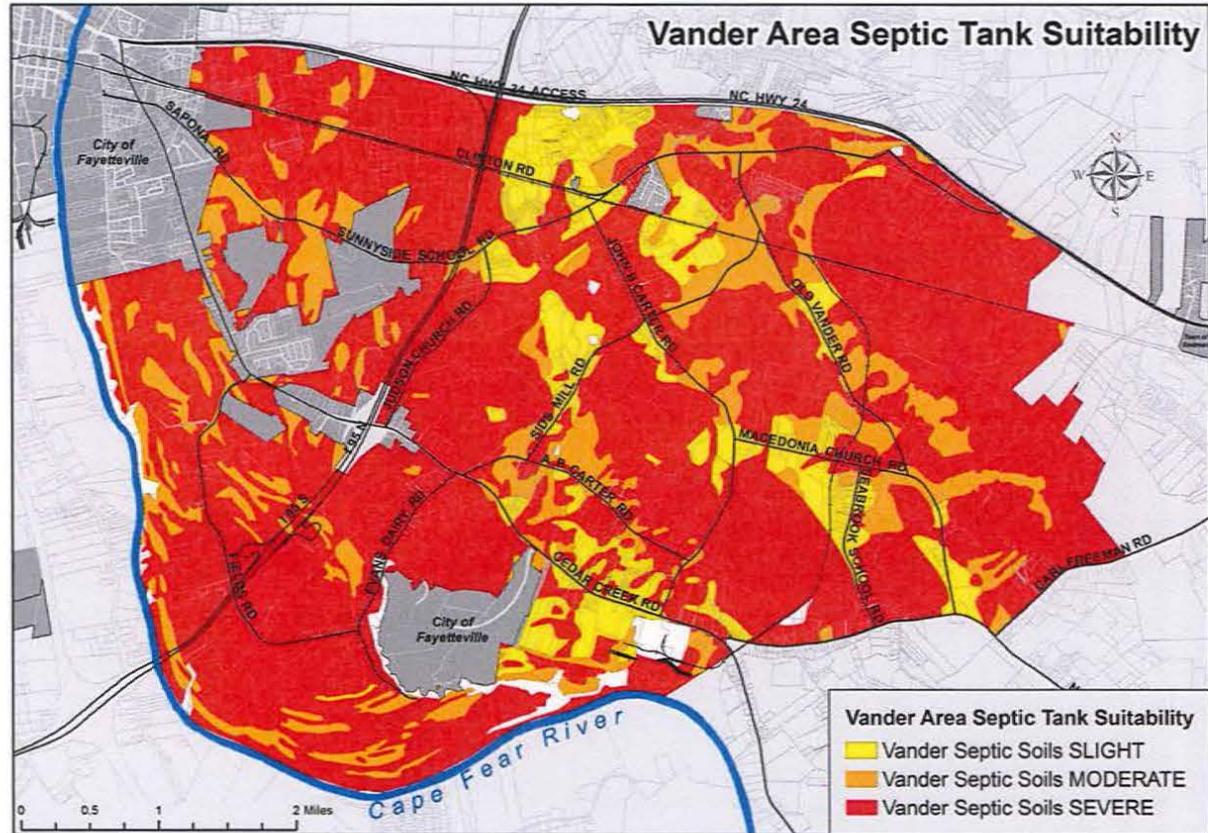
EXISTING CONDITIONS

With limited access to sewer lines, septic tanks are primarily used to process waste in the Vander Area. Therefore, the suitability of soils for septic tank use is critical for any new development in the area. Areas with slight or moderate soil limitations should be considered long before areas with severe soil conditions to limit inevitable septic absorption issues. Septic tank viability and longevity is very dependent on soil type.

The United States Department of Agriculture has established degrees of limitation for septic tank usage for the various soil types. “Slight” is a rating given to soils that have properties favorable for septic tank use. The degree in limitation is minor and can be overcome easily. Good performance and low maintenance can be expected. “Moderate” also means that the soils have properties favorable for septic tank use. The degree in limitation can be modified or overcome by special planning design or maintenance. Some of these moderate rated soils may require treatment such as artificial drainage, runoff control to reduce erosion, or extended sewage absorption fields. “Severe” is a rating given to soils that have one or more properties unfavorable for septic tank use, such as steep slopes, bedrock near surface, or high water table. The degree in limitation generally requires major soil reclamation, special design, or intensive maintenance. Some of these soils, however, can be improved by reducing or removing the soil feature that limits use; but in most cases it is difficult and costly to alter the soil or to design a structure so as to compensate for severe degree of limitation.

Septic Suitability

Map 10: Vander Area Septic Tank Suitability



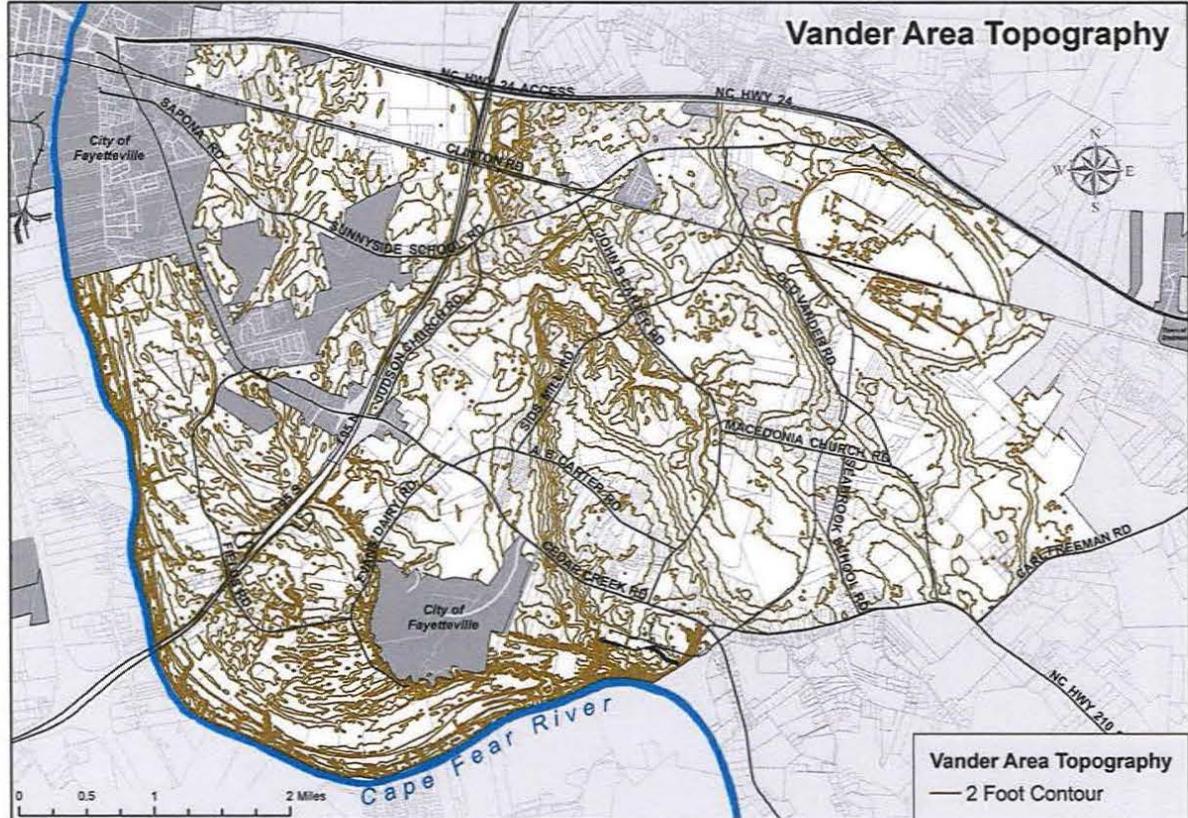
EXISTING CONDITIONS

Topography

Topographic information is very important in the determination of the suitability of areas for particular types of development. Overall, Cumberland County is part of a large, gently sloping plain having its highest elevation in the northwestern section (486 feet MSL on Fort Bragg to less than 100 feet MSL east of the Cape Fear River). Land most suitable for high intensity urban development is usually of a slope between 0 to 8 percent. Areas of rolling land in the 8-20 percent slope category typically present excellent opportunities for attractive development in low or intermediate intensity. Slopes over 20 percent are the most difficult and expensive to develop.

The topography in the Study Area is basically flat; therefore there are drainage problems due to undefined ditches, canals, streams, creeks, and other drainageways . These drainage facilities have become less effective over the years due to improper maintenance and siltation from development, farming operations, and debris. This ineffectiveness has contributed to the existence of swamps and ponding water at numerous locations making them unsuitable for farming or development.

Map 11:Vander Area Topography



EXISTING CONDITIONS

Wetlands & Floodplain

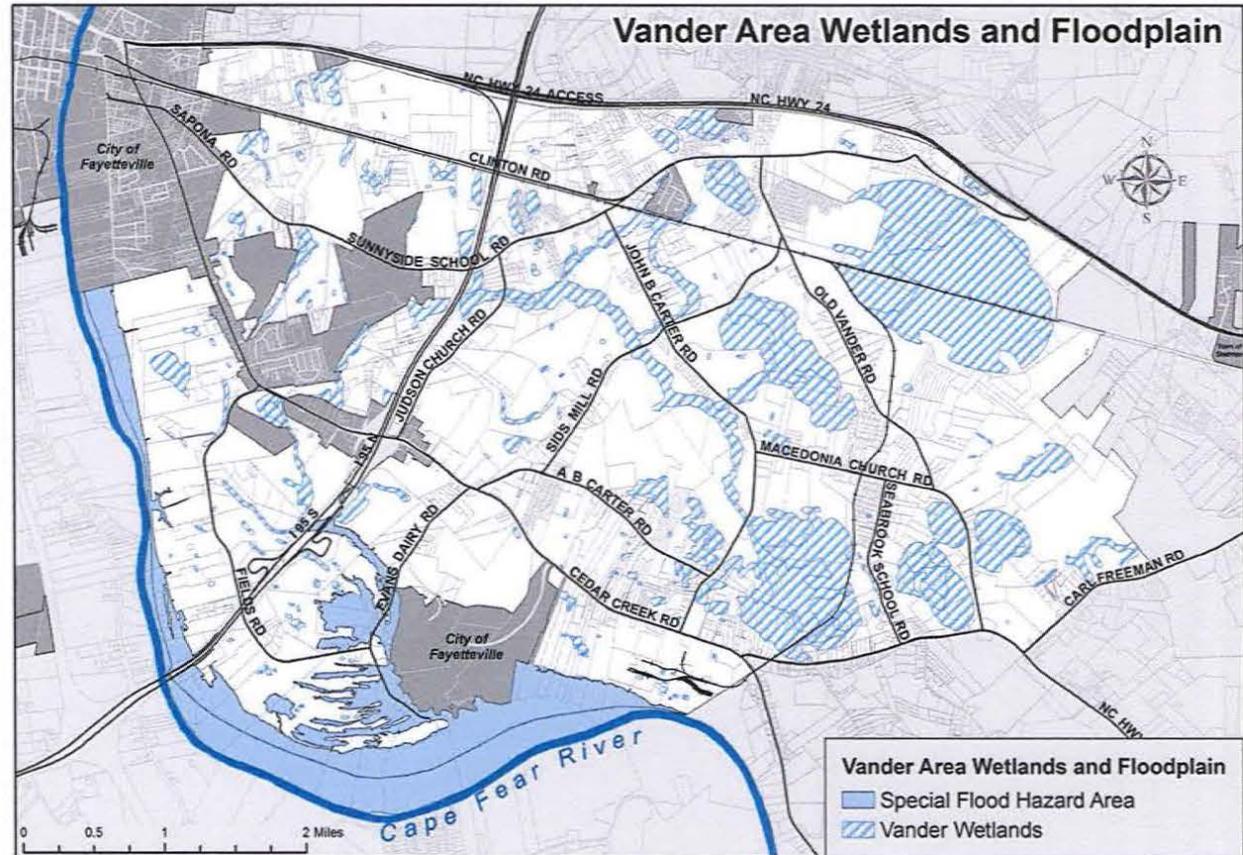
The Cape Fear River is an asset to the Vander Area and the entire Cape Fear region. It is located to the immediate west and northwest of the study area.

Although naturally occurring, flooding is a major concern for populations close to bodies of water. In September/October of 2016 Hurricane Matthew caused severe flooding in eastern North Carolina which affected thousands of people and caused millions of dollars in property damage.

The Special Flood Hazard Area includes the hundred year flood plain. Development in this area is regulated which, in turn, protects the safety of the general public, helps to maintain a stable tax base, and minimizes the need for rescue/relief efforts associated with flooding.

There are a considerable number of delineated wetlands in the eastern portion of the study area including a Carolina Bay in the northeast section. These wetlands protect and improve water quality, provide fish and wildlife habitats, store floodwaters and maintain surface water flow during dry periods. Consequently, developing in or near wetlands is strictly regulated by the United States Army Corps of Engineers and is generally prohibited.

Map 12: Vander Area Wetlands & Floodplain





LAND USE PLAN

FUTURE LAND USE PLAN

Land Use Plan Recommendations

The Vander Area Land Use Plan recommendations are based on the data collected on the Study Area which includes input from residents. Many of the recommendations can be addressed immediately, while some are further from fruition. The recommendations are divided into nine different categories: industrial, commercial, residential, farmland, open space and parks, transportation, community facilities, community appearance and community health and wellness. These recommendations should be used as a guide when making land use decisions and are a starting point to address the residents' immediate needs and concerns in order to chart a path for the future. They are measures that if implemented will move the area to achieve the type of growth the citizens of the area envision. Some of these recommendations are not meant to be used as a basis for land use decisions, but are an effort to improve the quality of life in the area. The "Responsible Party" for the actions listed is not an all-inclusive list as there may be federal and state agencies as well as other local organizations involved.



A list of possible grants and funding sources is included in the Appendix of this document.

RECOMMENDATIONS

Vander Area Land Use Plan

Exhibit J: Vander Area Land Use Plan Recommendations (Pages 37-41)

Open Space & Parks			
Provide a diversified parks and open space system that protects, preserves, and enhances environmentally sensitive areas, wildlife habitats, and agricultural lands, while providing new facilities such as greenways, parks, and similar amenities that will compliment and serve all citizens, rural and urban, in the study area.			
	Action Description	Responsible Agency	Time Frame
1	Support measures that protect the Special Flood Hazard Area, natural areas, wildlife habitats, endangered species, water quality, historic features, and scenic sites	Emergency Management, Planning Department	Ongoing
2	Co-locate parks and recreation facilities with other community facilities such as schools, fire and police stations, libraries, whenever feasible	Parks & Recreation Dept., Planning Department	Long Term
3	Provide a range of parks, recreation facilities, and open spaces near densely populated areas and commercial centers while providing connectivity to other facilities	Parks & Recreation Dept., Planning Department	Long Term
4	Consider using existing infrastructure for bicycle/pedestrian facilities as a linkage to the open space system in the Study Area, County, and region	Parks & Recreation Dept., Planning Department	Long Term
5	Promote incentives that will encourage developers to provide open space in developments	Parks & Recreation Dept., Planning Department	Long Term
6	Identify possible locations for future Cape Fear River access for recreational, boating and kayaking purposes	Parks & Recreation Dept., Planning Department	Long Term
Agricultural/Farmland			
Preserve and protect farmland to ensure the continued viability of the farming and agri-business industry in the study area.			
	Action Description	Responsible Agency	Time Frame
1	Support the establishment of a local farmers market and local roadside produce stands	Farm Advisory Board, Agricultural Extension, Planning Department	Ongoing
2	Support the Cumberland County Voluntary Agricultural District Program (VAD)	Farm Advisory Board, Agricultural Extension, Planning Department	Ongoing
3	Promote a natural or reforested buffer area between development and farming operations	Planning Department,	Ongoing
4	Promote awareness of the benefits of farmland to the environment and rural character of the area	Planning Department,	Ongoing

RECOMMENDATIONS

Vander Area Land Use Plan

Rural, Low, Medium, & Suburban Density Residential

Ensure the Vander area is comprised of well-planned, aesthetic and pedestrian-friendly residential developments that offer a variety of housing choices to persons of a variety of age and income groups.

	Action Description	Responsible Agency	Time Frame
1	Encourage the use of Low Impact Developments techniques	Planning Department	Ongoing
2	Strengthen and enforce minimum housing standards	Planning Department	Ongoing
3	Provide flexibility for Mixed Use and higher density developments close to existing or future commercial centers	Planning Department	Ongoing
4	Promote sidewalks and pedestrian facilities, where appropriate to provide access to facilities such as schools, commercial areas and recreation facilities	Planning Department, Fayetteville Area MPO	Ongoing
5	Provide and preserve natural vegetation buffer areas between single and multi-story residential and non-residential uses	Planning Department	Ongoing
6	Encourage more than one means of ingress and egress in new residential subdivisions and connectivity to existing subdivisions	Planning Department	Ongoing

Community Appearance

Provide an attractive living environment that encourages economic development and enhances the overall aesthetics of the area.

	Action Description	Responsible Agency	Time Frame
1	Enhance existing ordinances and regulations so that new commercial buildings will have specific architectural features that will match the character of the area	Planning Department	Long Term
2	Promote the provision of open spaces, urban spaces and landscaping to soften, beautify, and enhance the Area's image	Planning Department	Ongoing
3	Enforce Cumberland County Minimum Housing and Junk Car Ordinances to eliminate abandoned and neglected residential properties and vehicles	Planning Department	Ongoing
4	Enforce litter laws and promote other programs to clean up existing roadway litter, and educate the citizenry of the cost and impact of littering	Planning Department	Ongoing
5	Promote a center median with landscaping and street trees for any widening of an existing or new major thoroughfare in the area between I-95 and the Fayetteville City Limits	Planning Department, Fayetteville Area MPO, Mid-Carolina RPO	Long Term

RECOMMENDATIONS

Vander Area Land Use Plan

Office & Commercial			
Provide quality, attractive development that meets market demand, is harmonious with its surrounding area, has supporting infrastructure, preserves the natural environment, and is concentrated near major intersections and existing commercial development.			
	Action Description	Responsible Agency	Time Frame
1	Allow small concentrated commercial areas in the rural portion of the Study Area to serve the immediate needs of the residents	Planning Department	Ongoing
2	Promote the concentration of intense commercial development at the intersections of major thoroughfares and interchanges where water and sewer is provided	Planning Department	Ongoing
3	Strengthen existing landscape standards for commercial developments	Planning Department	Long Term
4	Protect established residential areas from the encroachment of non-residential developments	Planning Department	Ongoing
5	Mixed-use developments should be encouraged in or near intense commercial developments and large centers of population (urban area)	Planning Department	Ongoing
6	Encourage the reuse of vacant commercial structures	Planning Department	Ongoing
Industrial			
Provide areas for clean high-tech industries and manufacturing where infrastructure is adequate, that does not impact the environment or natural areas, utilizes existing vacant structures when feasible, complements existing industrial development, and is in harmony with surrounding development.			
	Action Description	Responsible Agency	Time Frame
1	Support efforts to retain or expand existing industries	Planning Department	Ongoing

RECOMMENDATIONS

Vander Area Land Use Plan

Community Facilities & Services

Support a range of community facilities and services that are accessible and cost effective to meet the needs of residents.

	Action Description	Responsible Agency	Time Frame
1	Develop a plan to extend water to the rural parts of the study area	Planning Department; Service Providers	Long Term
2	Develop a plan to provide water and sewer to the urban portion of the Study Area where it currently does not exist	Planning Department; Service Providers	Ongoing
3	Provide community facilities in a way that serves the underserved, and collocate them with other facilities such as schools, fire stations, law enforcement facilities, medical and social services, libraries and other compatible services	Planning Department Parks & Recreation Dept.	Long Term
4	Explore the possibility of expanding trash service, recycling, and other efforts to prevent roadway littering in the Study Area	Solid Waste Management	Long Term
5	Ensure an adequate level of fire and police protection	Sherriff's Department	Long Term
6	Evaluate the need for renovation and/or construction of educational facilities	Planning Department; Cumberland County Board of Education	Long Term
7	Facilitate the location of a 24hr medical facility and urgent care in the plan area	Private	Long Term

Community Health & Wellness

Encourage development, programs, and awareness that directly contribute to improved health and wellness in the study area.

	Action Description	Responsible Agency	Time Frame
1	Anticipate the short- and long-term impacts of decisions regarding the built environment on the health of residents, visitors, and the community at large by establishing improved health as a primary project or plan goal	Health Dept., Planning Department, Parks & Recreation Dept.	Ongoing
2	Implement planning and development solutions that improve opportunities for physical activity, access to healthy food, healthy indoor and outdoor environments, and social connect- edness	Health Dept., Planning Department, Parks & Recreation Dept.	Ongoing
3	Use green infrastructure to improve environmental quality for human health benefits	Planning Department, Parks & Recreation Dept.	Ongoing

RECOMMENDATIONS

Vander Area Land Use Plan

Transportation			
Provide safe, adequate, and accessible transportation facilities for the movement of people, goods, and services that meets the needs of residents while preserving the character of the study area.			
	Action Description	Responsible Agency	Time Frame
1	Ensure existing and new roadways are capable of handling expected traffic growth prior to development occurring.	Fayetteville Area MPO, Mid-Carolina RPO, Planning Department	Ongoing
2	Promote the construction of sidewalks on both sides of streets in new subdivisions, and along the frontage of any new commercial development. Also, locate sidewalks from Cedar Creek Rd to Slade, in the Kinlaw Supermarket area, near the High School and Food Lion	Fayetteville Area MPO, Mid-Carolina RPO, Planning Department	Long Term
3	Provide signalization and other improvements at major intersections and high traffic roads to alleviate traffic congestion.	Fayetteville Area MPO, Mid-Carolina RPO, Planning Department	Long Term
4	Restrict subdivision lots from having direct access along designated thoroughfares, freeways, expressways, and boulevards (based on FAMPO 2040 Highway Plan, 2014), and limited direct access for non-residential development.	Fayetteville Area MPO, Mid-Carolina RPO, Planning Department	Ongoing
5	Improve safety for cyclists by marking lanes, widening and hardening shoulders on designated bicycles connectors.	Fayetteville Area MPO, Mid-Carolina RPO, Planning Department	Ongoing
Community Involvement			
Provide organized method for citizens to be involved in the overall planning of the area			
	Action Description	Responsible Agency	Time Frame
1	Designate permanent Vander Area Citizen's Committee to serve as a continued liaison between Vander Area residents and County Government	Planning Department	Short Term

FUTURE LAND USE PLAN

Land Use Classifications

The land use plan map is a vital part of the recommendations. The ultimate goal of a successful land use map is to reflect a combination of land uses that enhance the community, preserve the existing natural environment and scheme the growth of the area systematically. This is done by indicating where the various land uses or proposed developments should occur, and how it will blend with existing conditions. The proposed land use map outlines the desired future land use for the Vander area. This future land use map takes into consideration the Vander Citizen's Committee recommendations and the existing or planned infrastructure for the area. The plan also acknowledges that it was developed in the absence of any future water and sewer extension plans that would have some significance in the placement of certain land uses. Whenever public water & sewer is extended, the plan should be re-evaluated for its proposed use and be changed or modified if necessary.

Exhibit K: Land Use Classifications (Pages 42-43)

Classification	Density Guideline	Map Color	General Description
OPEN SPACE	Not applicable		The Open Space classification is for land used for recreation, natural resource protection and buffer areas. The zoning district associated with this type of development is CD (Conservancy District), MXD/CZ (Mixed Use/Conditional Zoning), DD/CZ (Density Development/Conditional Zoning)
AGRICULTURAL	One unit per two acres		The Agricultural classification is defined as land being actively used for farming and/or forestry purposes. This classification also allows for stick built and manufactured housing. The associated zoning districts are A1 and A1A . The agricultural designated area supports some limited commercial uses that are oriented specifically for a rural community such as convenient general merchandise stores, farm supplies and machinery sales, etc. It is recommended that these allowed commercial uses be located at the intersection of two public roads.
RURAL DENSITY RESIDENTIAL	One or less unit per acre		Rural Density Residential should have a minimum lot size of 40,000 square feet. The zoning districts associated with this type of development include: R40 , R40A , A1 and A1A . Individual well and septic system will most likely be required.
SUBURBAN DENSITY RESIDENTIAL	Less than or equal to 2.2 units per acre and greater than one unit per acre (1/2 acre lots)		Suburban Density Residential should have a minimum lot size of 20,000 square feet. The zoning districts associated with this type of development include: R20 , RR , R20A , R30 and R30A . Septic systems are allowed based on soil type, lot size and distance from public sewer. Public water should be required.

FUTURE LAND USE PLAN

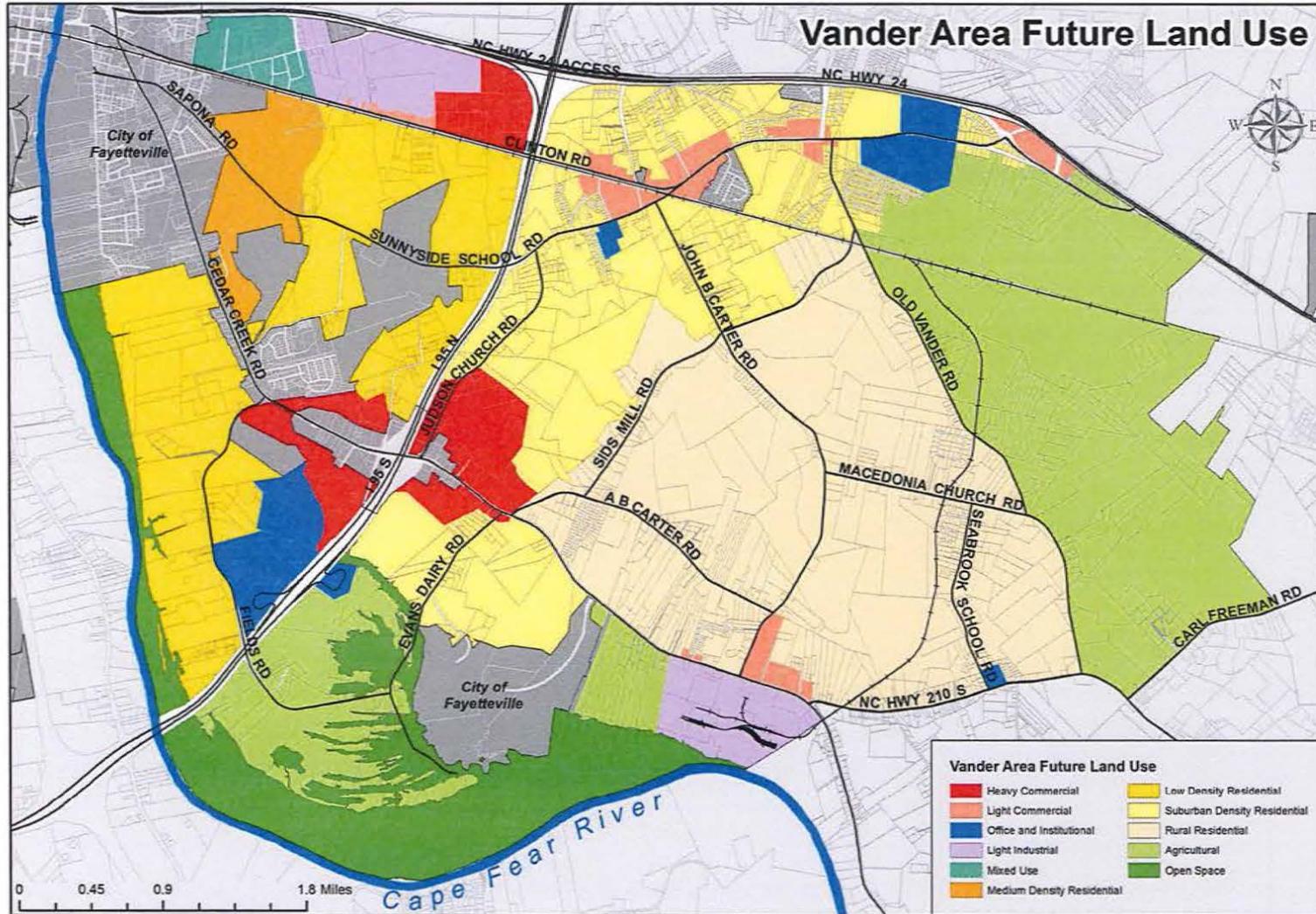
Land Use Classifications

Classification	Density Guide-line	Map Color	General Description
LOW DENSITY RESIDENTIAL	2.2 to 6 units per acre		Low Density Residential should have a minimum lot size of 7,500 square feet and allows a density of 2.2 to 6 units per acre. The zoning districts associated with this type of development include R7.5 , and R15 . Public water and sewer should be required.
MEDIUM DENSITY RESIDENTIAL	Greater than 6 and less than 15 units per acre		Medium Density Residential has a minimum lot size of 5,000 square feet. The zoning districts associated with this type of development are: R5A , R6 , and R6A Residential Districts. Public water and sewer should be required.
OFFICE AND INSTITUTIONAL	Not applicable		This area allows both general office uses such as doctor offices, banks, and institutional uses such as schools and government offices. These types of uses should be located in areas of transition between residential and commercial uses. There is no minimum lot size. Zoning districts associated with this type on use include O&I(P) .
MIXED –USE DEVELOPMENT	Not applicable		A Mixed-Use area allows a mixture of light and some heavy commercial, office and institutional and residential uses on the same parcel; and vertical mixed-use, which allows light commercial/office and institutional/residential uses in the same building. Zoning districts associated with this type of development are: MXD/CZ , . Public water and sewer is desired. There is a 10-acre minimum lot size.
LIGHT COMMERCIAL	Not applicable		Light Commercial caters to the ordinary needs of the immediate neighborhood with emphasis on convenient goods and services. Zoning districts associated with this type of development include: C1(P) & C(P) Commercial Districts. Public water and sewer is desired. There is no minimum lot size.
HEAVY COMMERCIAL	Not applicable		Heavy Commercial provides a wide variety of retail, wholesale and commercial businesses. The zoning districts associated with this type of development include: C(P) Commercial Districts. Public water and sewer is desired. There is no minimum lot size.
LIGHT INDUSTRIAL	Not applicable		Allows for a wide variety of industrial operations involving manufacturing, processing and fabrication of materials. This area also includes operations involving distribution, wholesaling and bulk storage, other non-retail uses and certain public assembly and recreational uses. Uses within this classification are generally not compatible with residential uses. There is no minimum lot size. The zoning district associated with this type of development is M1(P) .

FUTURE LAND USE PLAN

Future Land Use Map

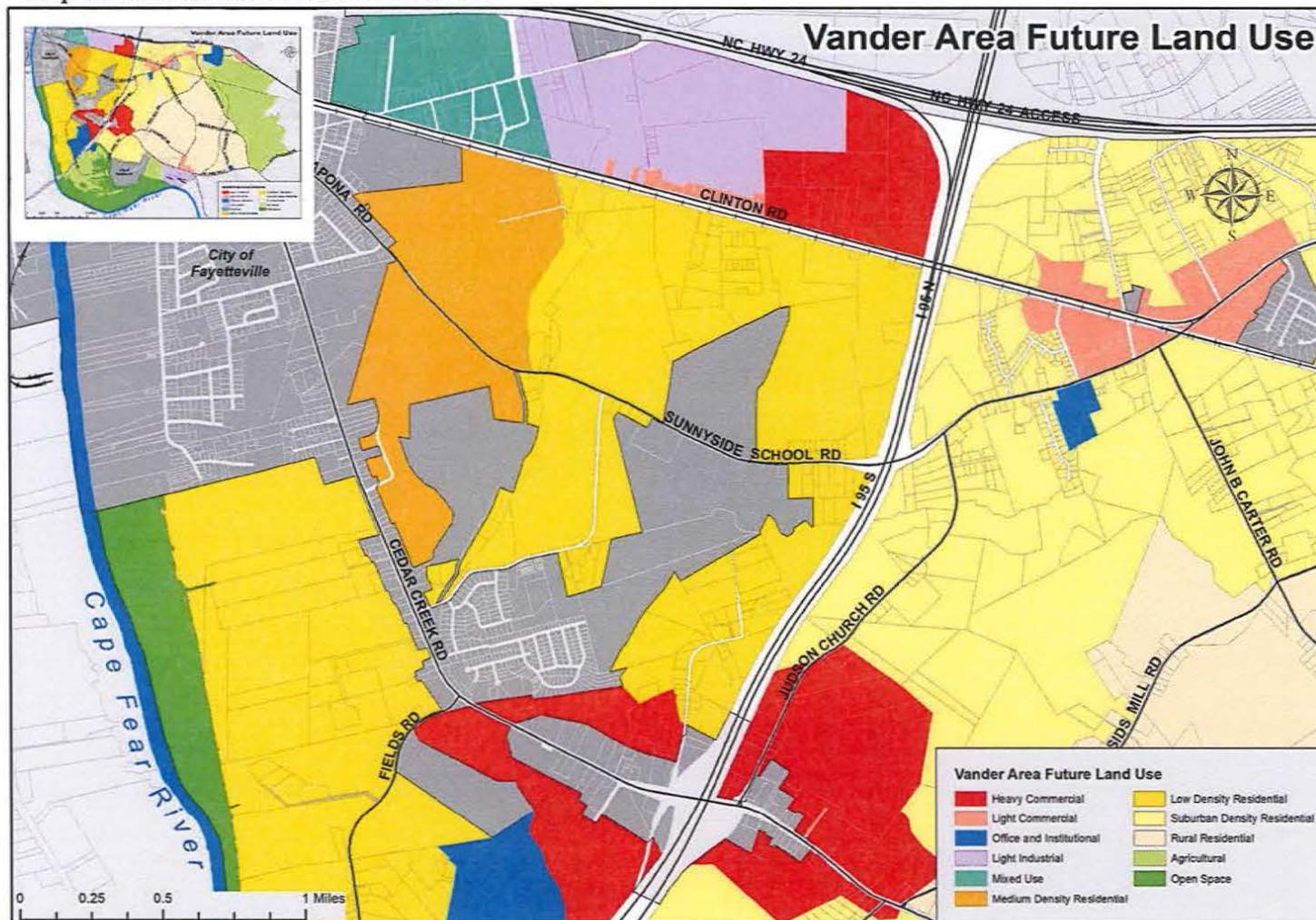
Map 13: Vander Area Future Land Use



FUTURE LAND USE PLAN

Future Land Use Map

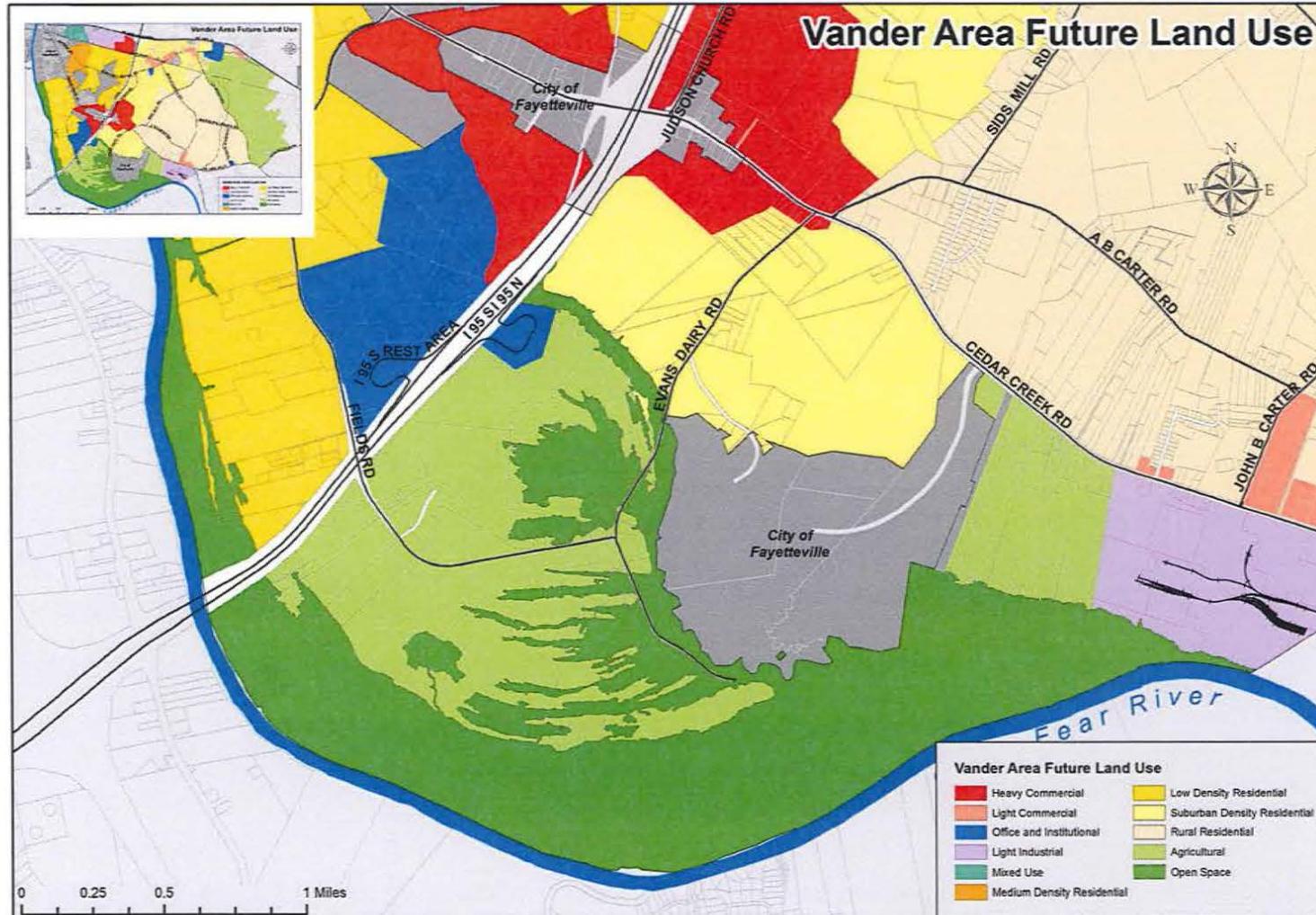
Map 13.1: Vander Area Future Land Use



FUTURE LAND USE PLAN

Future Land Use Map

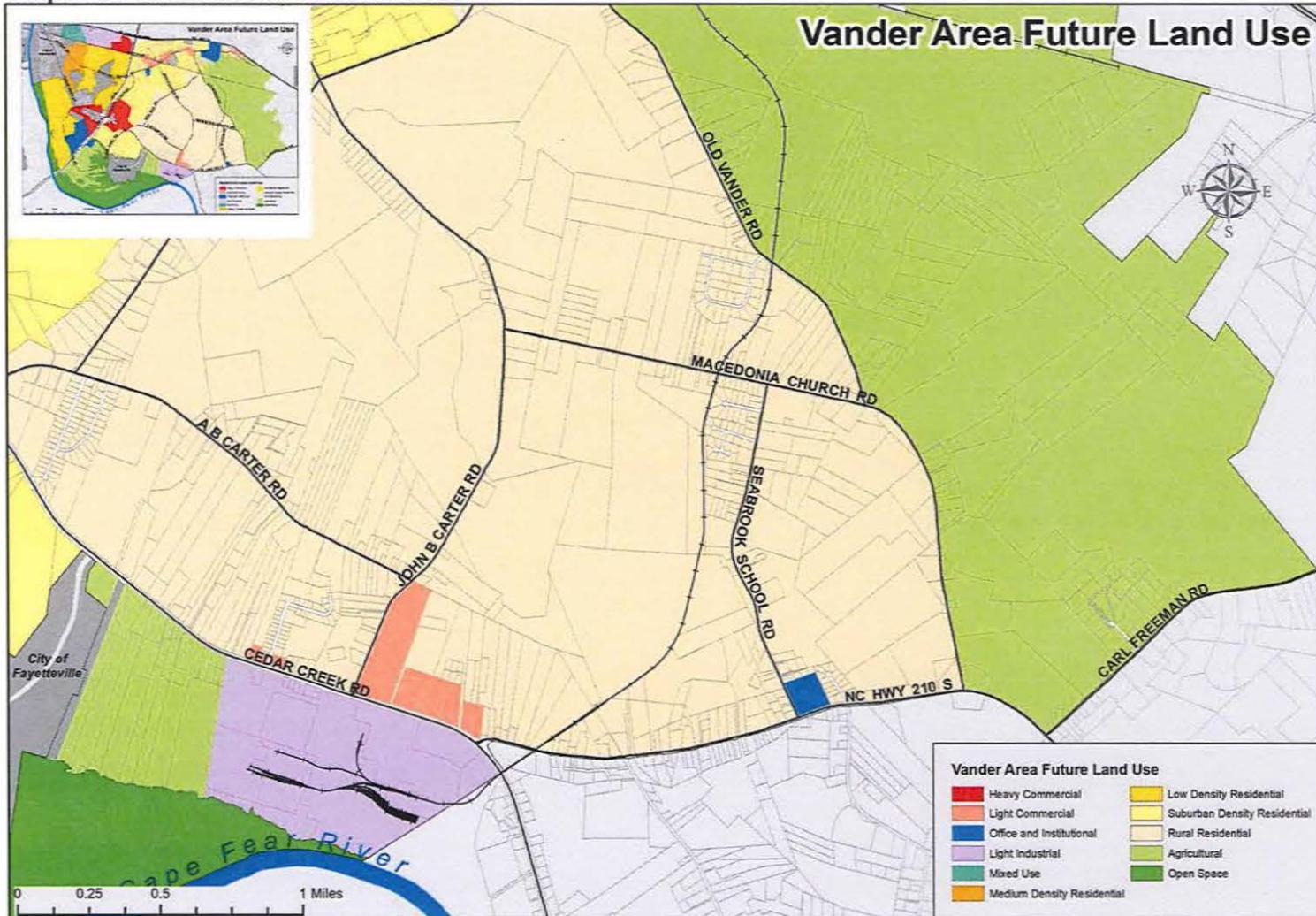
Map 13.2: Vander Area Future Land Use



FUTURE LAND USE PLAN

Future Land Use Map

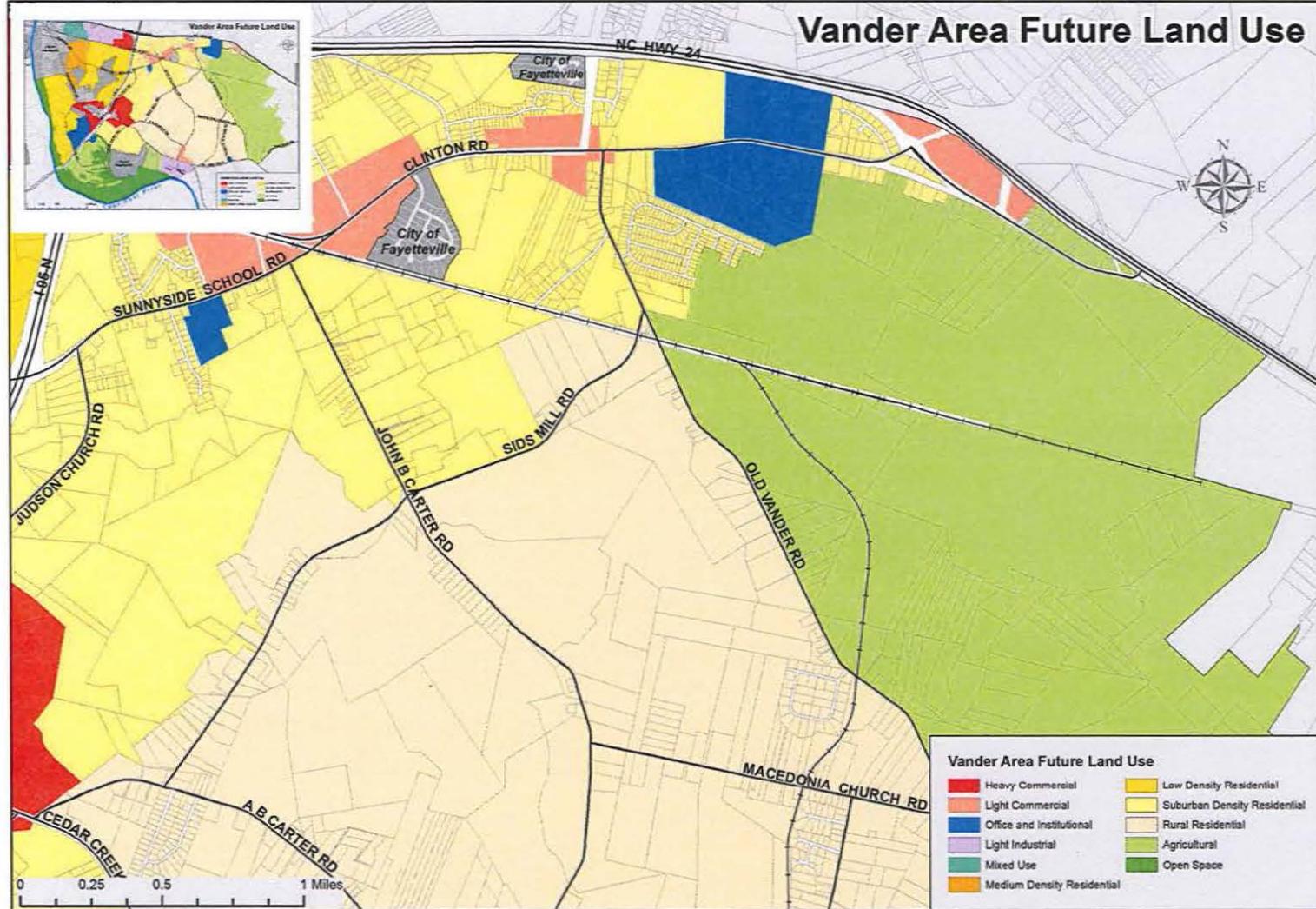
Map 13.3: Vander Area Future Land Use



FUTURE LAND USE PLAN

Future Land Use Map

Map 13.4: Vander Area Future Land Use



PLANNING BOARD

Cumberland County Joint Planning Board

Mr. Charles Morris, Chairman	Town of Linden
Mrs. Diane Wheatley, Vice-Chairman	Cumberland County
Mrs. Jami McLaughlin	Town of Spring Lake
Mr. Harvey Cain, Jr.	Town of Stedman
Mr. Donovan McLaurin	Towns of Falcon, Godwin & Wade
Dr. Vikki Andrews	Cumberland County
Mrs. Lori Epler	Cumberland County
Mr. Stan Crumpler	Town of Eastover
Ms. Patricia Hall	Town of Hope Mills

PLANNING STAFF

Administrative Staff

Mr. Thomas J. Lloyd
 Mr. Cecil P. Combs
 Mrs. Laverne Howard

Planning & Inspections Director
 Planning & Inspections Deputy Director
 Administrative Coordinator

Addressing/Street Naming

GIS & Community Assistance

Mr. William Phipps Senior Planner
 Mr. Ron Gonzalez Addressing Technician
 Ms. Diane Shelton Street/Naming Coordinator
 Mr. Philip Mulhall Sign Shop Supervisor
 Mr. Edward Bosler Street Sign Installation Tech

Mr. Matt Rooney Senior Planner

*Comprehensive Planning**

Graphic Services

Mr. Rufus (Trey) Smith, III Planning Manager
 Mrs. Jennifer Oppenlander Senior Planner
 Mr. Aaron Barnes Planner
 Ms. Katlyn Allen Planner

Ms. Annie Melvin GIS Technician II
 Mr. Mark Blackwell GIS Technician I

Land Use Codes

Transportation

Ms. Patti Speicher Planning Manager
 Mr. Ed Byrne Senior Planner
 Mr. Jeff Barnhill Planner
 Ms. Jaimie Melton Planner
 Mrs. Betty Lynd Planner
 Mrs. Hope Ward Page Senior Administrative Support Specialist

Mr. Joel Strickland FAMPO Executive Director
 Mrs. Deloma Graham Senior Planner, FAMPO
 Mr. Joshua Grandlienard Planner, FAMPO
 Mr. Greg Shermeto Planner, FAMPO
 Mr. Eric Vitale Planner, FAMPO
 Ms. Ifetayo Farrakhan Administrative Program Officer II, CTP
 Ms. Katrina Evans Transportation Program Assistant
 Ms. Susan Drewry Transportation Program Assistant

**Section responsible for this report*

APPENDIX

Potential Vander Area Grant Opportunities

1. *The NC Department of Commerce Industrial Development Fund*

North Carolina's Industrial Development Fund (IDF) provides incentive industrial financing grants and loans available to local municipal or county government applicants located in the 80 most economically distressed counties in the State

2. *HUD Community Development Block Grant Disaster Recovery Program*

HUD provides flexible grants to help cities, counties, and States recover from presidentially declared disasters, especially in low-income areas, subject to availability of supplemental appropriations.

3. *FEMA Community Assistance Program - State Support Services Element*

This program provides funding to states to provide technical assistance to communities in the National Flood Insurance Program (NFIP) and to evaluate community performance in implementing NFIP floodplain management activities

4. *North Carolina Cooperative Extension*

NC State Extension helps create prosperity for North Carolina through programs and partnerships focused on agriculture and food, health and nutrition, and 4-H youth development.

5. *Cumberland County Rural Operating Assistance Program Grant*

With this grant, the Community Transportation Program provides transportation assistance for several different types of riders, including the elderly and disabled, those needing assistance for job access, and the general public. It consists of three main funding parts: the *Elderly and Disabled Transportation Assistance Program*, as well as the *Urban Employment and Rural General Public allotments*.

6. *NC Rural Economic Development Center- Small Business Credit Initiative*

Helps make capital available for business startups and expansions across the state. With more business investment comes more jobs for North Carolinians.

APPENDIX

Complete Hazard Mitigation Plan Recommendations

Action Number	Action Description	Issue/Background Statement	Responsible Agency	Anticipated Cost	Funding Sources	Timeframe	Status	Addresses Current Development	Addresses Future Development	Hazard Addressed
Cumberland County and All Jurisdictions										
1	Maintain an all Hazards public education program to educate and prepare residents for all of the hazards that impact Cumberland County.	To educate, enhance preparedness, and resiliency of Cumberland County and its municipal residents through public education programs that included booths at fairs, festivals and special events, websites, brochures, school programs, and etc.	Cumberland County Emergency Management	\$90,000	Local Operating Budget	Short Range	New			All Hazards
2	Explore the Fire Adapted Communities concept implementation in Cumberland County.	To enhance the preparedness and resiliency of Cumberland County and its municipalities to the effects of wild land fire and urban interface, through education; programs such as Fire Wise, Ready Set Go, Community Wildfire Protection Plan; Fuel Management; local codes and ordinances.	Emergency Management, NC Forest Service and Fire Marshalls	Staff Hours	Local Operating Budget and Federal	Medium Range	New	X	X	Wildfire
3	Conduct a countywide infrastructure vulnerability assessment to identify priority needs for updating ill-designed or outdated critical structures.	It has been difficult to locate any comprehensive assessments of local infrastructure in Cumberland and Hoke Counties. With current and projected natural hazard occurrences, it is essential to have an accurate and comprehensive understanding of the current condition of critical facilities to ensure the ability to continue to provide for basic needs, such as water and electrical supplies, transportation routes, waste management, etc.	County/city structural and civil engineers in partnership with U.S. Army Corps of Engineers	Staff Hours	Local Operating Budget and Federal	Medium Range	New	X		All Hazards
4	Conduct social vulnerability analysis to identify priority needs and opportunities that will address the specific problems vulnerable populations face from a range of hazards, including barriers to evacuation, event-specific vulnerabilities, and impediments to recovery.	There exist various groups of individuals that have additional financial, social and/or environmental barriers to being resilient in the face of natural hazard events. In Cumberland County, for example, groups with significant number of people affected include about 10K outdoor workers with direct exposure to extreme heat days, elderly people and especially those with existing cardiovascular conditions, and other low-income and/or minority groups. As natural hazard events increase in intensity and frequency, these groups will find it harder to safely and efficiently get out of harm's way. These groups will also have difficulty in obtaining and paying for essential components to sustain life, such as medications, utilities, and transportation to/from a place of work, etc.	County Social Services Department and/or County Health Department	Staff Hours	Local Operating Budget	Medium Range	New			All Hazards
5	Collaborate with NC Cooperative Extension and NC Agriculture and Forestry Adaptation Working Group to provide more local support and encouragement of forest conservation and farmland preservation measures.	Forests and farmland provide a multitude of social, economic and environmental benefits, that when looked at comprehensively, far outweigh any profit/revenue projections of residential or commercial properties. Outside of development pressure, some of the other major health risks include: (1) increasing wildfire risk, (2) increasing number and types of insects and pests, (3) lack of sufficient water during the growing season for crops, and (4) increasing damage from strong winds and flooding. It is vital, especially in the face of a changing climate, to preserve these working lands and to support higher density development in already existing urban and suburban centers.	County Board of Commissioners, Conservation District Programs, and other land preservation organizations.	Unknown	NC Cooperative Extension, NC Forest Service, US Department of Agriculture and NC Wildlife Resources Commission.	Short Range	New		X	Wildfire, Inland Flooding
6	Include climate predictions from the Cumberland County Climate Resiliency Plan in the Regional Hazard Mitigation Plan.	To properly prepare for natural hazard occurrences, it is important to include predictions that warn of: (1) increasing temperatures and extreme heat days, (2) increasing frequency and strength of severe weather events, (3) more heavy rain/flooding, and (4) more frequent and prolonged drought. Although some climate	The Planning Department/ Planning Director for each jurisdiction in Cumberland County	None	Existing FEMA grant	Short Range	New	X	X	All Hazards

APPENDIX

Hazard Mitigation Plan Recommendations continued..

Action Number	Action Description	Issue/Background Statement	Responsible Agency	Anticipated Cost	Funding Sources	Timeframe	Status	Addresses Current Development	Addresses Future Development	Hazard Addressed
		projections do not pose an immediate threat, any comprehensive mitigation plan for emergency management should at the very least, and by the very nature of the definition of "mitigation", acknowledge the changing climate and possibility of increased extreme weather and flooding events.								
7	Provide financial assistance for low-income residents to help with power bills and support services during extended periods of high temperature and other extreme weather.	Low-income households face challenges in keeping up with utility bills. Some low-income utility assistance programs are offered, but funds are limited. Extreme weather and increasing temperatures will place even greater pressure on these programs' ability to provide assistance to all those in need, and citizen's lives will be increasingly at stake.	County Health Department	Unknown	NC Department of Health and Human Services and County Department of Health	Medium Range	New			Extreme Heat, Winter Weather
8	Analyze and update local development ordinances to make buildings safer from wind and flooding, more energy and water efficient, more tolerant of heat waves and healthier to live in. Also, provide incentives for making buildings safer from wind, flooding, more energy and water efficient, and healthier to live in.	Energy and water efficiency will be increasingly important to a community's resiliency in the face of natural hazards specifically because of projections of increasing temperatures and extreme heat days, and prolonged periods of drought. Climate projections also state that precipitation will continue to follow a seasonal pattern, whereby hot, Summer months are classified with less precipitation and Winters with more precipitation. Extreme heat days will be specially taxing on buildings with older A/C systems or inadequate insulation and in low-income households where upkeep with rising utility costs could become a burden.	Planning and Code Departments of each jurisdiction	Staff Hours	Local Operating Budget	Medium Range	New		X	Inland Flooding, Hurricane Wind, Thunderstorm Wind, Extreme Heat, Winter Storms
9	Use natural systems, more open space and green surfaces to manage stormwater in a more resilient fashion.	Impervious surfaces typically found in urban centers, such as paved roads, buildings, parking lots and pavement, drastically increase flash floods and urban flooding, which seems to be a common occurrence in Cumberland County. For instance, within a 90 day period (March 1 – June 30, 2015), three flooding incidents were reported due to heavy rainfall events. Use of LID stormwater management practices is mentioned only in summary in the Growth Factor Analysis, stating it "...should be emphasized in sensitive areas..." This, coupled with the naturally flat topography of the eastern portions of the County also help to create excess runoff and subsequent urban flooding issues, especially in the Special Flood Hazard Areas (SFHA) of the County, and specifically around Blounts and Cross Creek, as referenced in various resources.	Engineering Department of each jurisdiction	Staff Hours	Local Operating Budget	Short Range	New		X	Inland Flooding
10	Seek grant funding for mitigation opportunities eligible under the most current version of the UHMA Guidance and Public Assistance 406 mitigation Guidance at the time of application. Projects could include: acquisition, elevation, mitigation reconstruction, and wet/dry flood proofing to commercial and/or residential structures as applicable; redundant power to critical facilities, wind retrofits to critical facilities, storm shelters and other activities that reduce to the loss of life and property.	Federal Grant funding, historically, has been available to states for mitigation opportunities through annual grant funds and Presidentially Declared Disaster Funds. These opportunities include Pre-Disaster Mitigation Grant (PDM), Flood Mitigation Assistance (FMA), and Hazard Mitigation Grant Program (HMGP) all of which fall under the Unified Hazard Mitigation Assistance Program (UHMA). Two other funding streams for mitigation opportunities are the Community Development Block Grant – Disaster (CDBG-DR) and Public Assistance 406 Mitigation which are only available after a disaster. The purpose of these programs is to reduce the vulnerability to the loss of life and property from natural disasters and build a more resilient community through targeted projects and project areas. Participation in the programs is strictly voluntary.	Emergency Management, Engineering and/or Planning Departments of each jurisdiction	Project Cost, Staff Hours, and applicable cost share	Federal and State Grants, Local Operating Budget	Long Range	New	X		All hazards

RESOLUTION OF ADOPTION

VANDER AREA LAND USE PLAN

CUMBERLAND COUNTY JOINT PLANNING BOARD

WHEREAS, the Cumberland County Joint Planning Board is empowered to recommend plans for the County of Cumberland in accordance with G.S. 153A-321 of the North Carolina General Statutes; and

WHEREAS, the Planning Staff has prepared a specific document entitled the Vander Area Land Use Plan designed to provide the County of Cumberland a statement of desirable objectives to guide future growth, change, and development within the Vander Study Area; and

WHEREAS, the Vander Area Citizens Planning Committee consisting of citizens within the Study Area boundary developed and endorses the Vander Area Land Use Plan; and

WHEREAS, the Plan is subject to future re-evaluation or changes by existing and future Planning Boards and the Cumberland County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Joint Planning Board hereby recommends adoption of the Vander Area Land Use Plan.

On this _____ day of _____, 2017.

BY: _____

Diane Wheatley, Vice-Chairman
CUMBERLAND COUNTY JOINT PLANNING BOARD

ATTEST: _____

Thomas J. Lloyd, Director

RESOLUTION OF ADOPTION
VANDER AREA LAND USE PLAN
COUNTY OF CUMBERLAND

WHEREAS, the Cumberland County Joint Planning Board is empowered to recommend plans for the County of Cumberland in accordance with G.S. 153A-321 of the North Carolina General Statutes; and

WHEREAS, the Planning Staff has prepared a specific document entitled the Vander Area Land Use Plan designed to provide the County of Cumberland a statement of desirable objectives to guide future growth, change, and development within the Vander Study Area; and

WHEREAS, the Vander Area Citizens Planning Committee consisting of citizens within the Study Area boundary developed and endorses the Vander Area Land Use Plan ; and

WHEREAS, the Plan is subject to future re-evaluation or changes by existing and future Planning Boards, and the Cumberland County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Commissioners hereby adopts the Vander Area Land Use Plan
On this _____ day of _____, 2017.

BY: _____
Glenn B. Adams, Chairman
BOARD OF COUNTY COMMISSIONERS

ATTEST: _____
Candice White, Clerk to the Board

ITEM NO. 4E

**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

COMMUNITY DEVELOPMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPT. 18, 2017

TO: BOARD OF COUNTY COMMISSIONERS

THRU: AMY H. CANNON, COUNTY MANAGER

FROM: DEE TAYLOR, INTERIM DIRECTOR 

DATE: SEPTEMBER 7, 2017

SUBJECT: PUBLIC HEARING – FY2016 DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

BACKGROUND

Attached is the draft PY2016 Consolidated Annual Performance and Evaluation Report (CAPER) prepared by Community Development. This document is available for public review and comment during the period September 1, 2017 – September 15, 2017. Copies have also been distributed to several locations throughout the County in compliance with our Citizen Participation Plan (See attached Public Notice). The final CAPER is due to HUD by September 28, 2017, and will be available in the County Commissioners office and at the Community Development office beginning September 25, 2017.

The PY2016 CAPER details program accomplishments and an assessment of our efforts in meeting the goals and objectives set forth in our Annual Action Plan for the period July 1, 2016 through June 30, 2017. Performance reporting meets three basic purposes: 1) it provides HUD with necessary information for the Department to meet its statutory requirements to assess each grantee's ability to carry out relevant community development programs in compliance with all applicable rules and regulations; 2) it provides information necessary for HUD's Annual Report to Congress, also statutorily mandated; and 3) it provides grantees an opportunity to describe to citizens their successes in revitalizing deteriorated communities and meeting objectives outlined in the Consolidated Plan. This reporting tool assures that citizens, community groups, and other interest stakeholders in the community planning process are accurately informed of the use of these federal funds.

RECOMMENDATION AND PROPOSED ACTION

1. Receive the presentation on the Consolidated Annual Performance and Evaluation Report (CAPER)

2. Community Development requests that the Board of County Commissioners hold a public hearing on the draft PY2016 CAPER to offer input and comments, as well as receive comments from the public. No other action is necessary.

Attachments: Draft PY2016 Consolidated Annual Performance and Evaluation Report
Public Hearing Notice



CUMBERLAND COUNTY COMMUNITY DEVELOPMENT



Presents the

PROGRAM YEAR 2016 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)



Public Review Period: September 1, 2017 – September 15, 2017
Public Hearing: September 18, 2017 @ 6:45 p.m.
Cumberland County Courthouse, 117 Dick Street (Room 118), Fayetteville, NC

-DRAFT-

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CR-05 - GOALS AND OUTCOMES

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)
This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Program Year (PY) 2016 Consolidated Annual Performance and Evaluation Report (CAPER), prepared annually by Cumberland County (through Community Development), summarizes Community Development's (CD) progress toward achieving the goals and objectives established in the approved PY 2015-2019 Consolidated Plan. This CAPER covers the period beginning July 1, 2016 through June 30, 2017 and is the second report year of the Consolidated Plan period. As an entitlement jurisdiction, the County receives the Community Development Block Grant (CDBG) and the Home Investment Partnership Program (HOME) funds annually. For PY 2016, the County received \$741,860 in CDBG funds and \$279,302 in HOME funds.

Cumberland County continues to focus on addressing the priorities identified in the Consolidated Plan which includes affordable housing, homeless services, and non-community development activities such as public services and public facilities. During the PY 2016 period, goals that were established in this period's Action Plan were met in most areas. However, in the area of affordable housing, specifically housing rehabilitation, there were challenges due to unforeseen events. In October 2016, many Cumberland County residents suffered significant damages from Hurricane Matthew. Although Community Development conducted approximately 92 intakes during this period for housing rehabilitation, property owners who suffered severe damages were able to obtain aid from other funding streams made possible by the Federal Emergency Management Administration (FEMA) and the North Carolina Housing Finance Agency (NCHFA). In addition, many of the applicants either lived outside Cumberland County's service area or did not meet CDBG or HOME eligibility requirements.

Areas where Cumberland County made progress include expanding public services, public facilities, and homeless services for the residents within the service area. Despite the challenges faced during the PY 2016 due to Hurricane Matthew, Cumberland County was still able to:

1. Increase the number of affordable housing units available in the community through new construction;
2. Address the needs of the homeless by providing assistance through rapid re-housing, transitional housing, permanent supportive housing, and shelter services;
3. Expand public services to provide free prescription medications to residents;
4. Improve the quality of the housing and maintain affordability for homeowners and renters.

Overall, Cumberland County expended over \$2.3 million in federal, state, and local funds to provide affordable housing, improve access to public services and homeless services, and improve public facilities for low to moderate income residents.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Essential Services and Housing for the Homeless	Homeless	PATH: \$48,626 Homeless Initiative: \$2,034	Tenant-based rental assistance / Rapid Re-housing	Households Assisted	5	184	>100%	5	71	>100%
Essential Services and Housing for the Homeless	Homeless	Competitive McKinney-Vento Act: \$26,828	Homeless Person Overnight Shelter	Persons Assisted	5	570	>100%	0	234	>100%
Essential Services and Housing for the Homeless	Homeless		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	5	0	0%	0	0	0%
Essential Services and Housing for the Homeless	Homeless	Competitive McKinney-Vento Act: \$28,726	Homelessness Prevention	Persons Assisted	5	65	>100%	5	36	>100%
Essential Services and Housing for the Homeless	Homeless		Housing for Homeless added	Household Housing Unit	5	0	0%	0	0	0%
Expand Economic Opportunities for LMI Persons	Non-Housing Community Development		Jobs created/retained	Jobs	5	0	0%	0	0	0%
Expand Economic Opportunities for LMI Persons	Non-Housing Community Development		Businesses assisted	Businesses Assisted	2	0	0%	0	0	0%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Improve Access to Public Services (Human Services)	Non-Housing Community Development	CDBG: \$107,310	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	9,159	>100%	1000	4,689	>100%
Improve Public Facilities/Develop Infrastructure	Non-Housing Community Development	CDBG: \$98,954	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	10	15	>100%	1	15	>100%
Improve Public Facilities/Develop Infrastructure	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10	41	>100%	0	0	0%
Improve Public Facilities/Develop Infrastructure	Non-Housing Community Development		Facade treatment/business building rehabilitation	Business	1	0	0%	0	0	0%
Improve Public Facilities/Develop Infrastructure	Non-Housing Community Development		Buildings Demolished	Buildings	1	0	0%	0	0	0%
Increase Affordable Quality Housing	Affordable Housing		Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1	20	>100%	0	0	0%
Increase Affordable Quality Housing	Affordable Housing	HOME: \$138,231	Rental units constructed	Household Housing Unit	5	4	80%	0	2	>100%
Increase Affordable Quality Housing	Affordable Housing	HOME: \$185,396	Rental units rehabilitated	Household Housing Unit	15	4	26%	2	2	100%
Increase Affordable Quality Housing	Affordable Housing	HOME: \$81,424	Homeowner Housing Added	Household Housing Unit	10	4	40%	2	2	100%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Increase Affordable Quality Housing	Affordable Housing	CDBG: \$53,310 HOME: \$139,686	Homeowner Housing Rehabilitated	Household Housing Unit	115	46	40%	21	10	47%
Increase Affordable Quality Housing	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	5	0	0%	1	0	0%
Increase Affordable Quality Housing	Affordable Housing		Tenant-based rental assistance / Rapid Re-housing	Households Assisted	10	0	0%	0	0	0%
Increase Affordable Quality Housing	Affordable Housing		Housing for Homeless added	Household Housing Unit	5	0	0%	0	0	0%
Increase Affordable Quality Housing	Affordable Housing		Housing for People with HIV/AIDS added	Household Housing Unit	0	0	0%	0	0	0%
Increase Affordable Quality Housing	Affordable Housing		Buildings Demolished	Buildings	1	1	100.00%	0	0	0%
Increase Affordable Quality Housing	Affordable Housing		Housing for People with HIV/AIDS added	Household Housing Unit	0	0	0%	0	0	0%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Cumberland County accomplished the following goals:

Increasing Affordable Quality Housing

1. Cumberland County expended \$53,310 in CDBG funds and \$139,686 in HOME funds to provide housing rehabilitation assistance to 10 homeowners.
2. Two investor-owners were able to use CDBG funds in the amount of \$185,396 to acquire/rehabilitate two single family homes and lease to low to moderate income tenants.
3. HOME funds in the amount of \$219,655 were used to complete the construction four new single family homes in the Balsawood Subdivision.

Essential Services and Housing for the Homeless

1. Local homeless initiative funds in the amount of \$2,034 and Project for Assistance in Transitional from Homelessness (PATH) funds in the amount of \$48,626 were used to provide 71 households with housing assistance.
2. Emergency Solutions Grant (ESG) funds in the amount of \$26,828 were used to provide overnight shelter for 234 homeless persons.
3. ESG funds in the amount \$28,726 were used to provide 36 persons with homeless prevention assistance.
4. Through the Continuum of Care Program, Cumberland County expended \$164,771 to provide transitional and permanent housing as well as supportive services to homeless individuals and families.

Improve Access to Public Services

1. Cumberland County partnered with local nonprofit organizations to provide public services to a total of 4,689 low to moderate income residents. A total of \$107,310 in CDBG funds was expended. Of that amount, \$45,913 was used to provide homeless services to 71 persons.

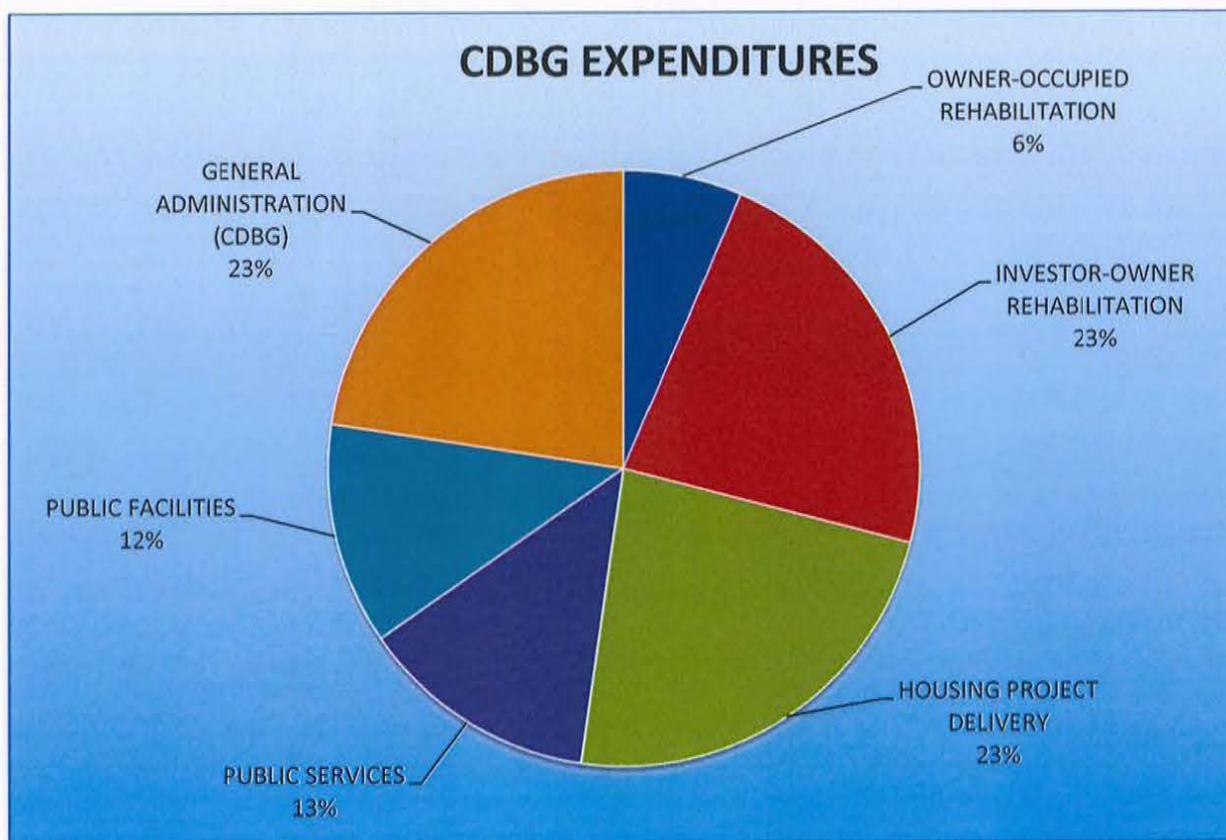
Improve Public Facilities/Develop Infrastructure

1. CDBG funds in the amount of \$98,954 were used to renovate the exterior and interior of transitional housing facility used to provide temporary housing for homeless families with children.

Community Development did not receive applications from businesses for economic development. Therefore, there were no expenditures for this type of activity.

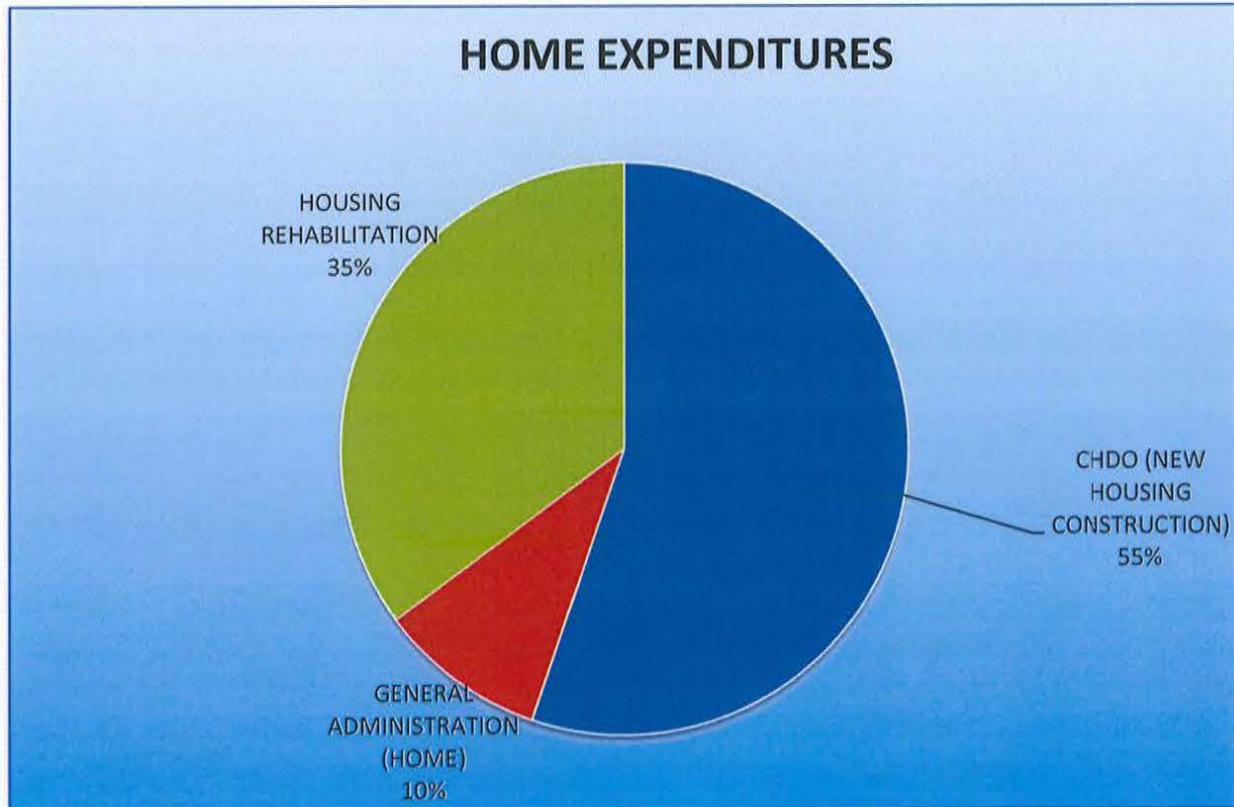
CDBG expenditures included:

1. Investor-Owner Housing Rehabilitation = 23%
2. Owner-occupied Housing Rehabilitation = 6%
3. Housing Project Delivery = 23%
4. Public Services = 13%
5. Public Facilities = 12%
6. General Administration = 23%



HOME expenditures included:

1. CHDO (New Construction) = \$219,655
2. Housing Rehabilitation = \$139,686
3. General Administration = \$38,144



CR-10 - RACIAL AND ETHNIC COMPOSITION OF FAMILIES ASSISTED

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME
White	1,547	3
Black or African American	2,526	2
Asian	79	0
American Indian or American Native	131	0
American Indian or American Native White	1	0
American Indian/Alaskan Native & Black/African American	7	0
Black African American & White	6	0
Asian & White	1	0
Other Multi-Racial	111	0
Total	4,409	5
Hispanic	344	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The majority of the households receiving assistance through CDBG and HOME consisted of minorities. Hispanics were under-represented with only 7% of individuals receiving assistance.

CR-15 - RESOURCES AND INVESTMENTS 91.520(A)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$2,445,335	\$821,569
HOME	HOME	\$1,372,017	\$398,484
HOPWA	HOPWA	\$0	\$0
ESG	ESG	\$0	\$0
General Fund	General Fund	\$235,526	\$126,077
Other	Other	\$995,087	\$409,609

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
-	-	-	-

Table 4 – Identify the geographic distribution and location of investments

Narrative

Funds are invested countywide which allows for flexible use of funds and other available resources to meet the needs of the community.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

During the 2016 program year, approximately \$357,764 of federal funds leveraged approximately \$126,077 in public/private dollars that impacted providing housing for the homeless.

The matching requirement was satisfied through the County's general fund in the amount of \$76,835 for the HOME Entitlement program.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	76,835
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	76,835
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	76,835

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
1376	10/24/2016	\$503	0	0	0	0	0	503

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	\$218,135	\$218,135	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	119,330	61,000	0	58,330	0	0
Number	2	1	0	1	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	119,330	61,000	58,330			
Number	2	1	1			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - AFFORDABLE HOUSING 91.520(B)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	5	71
Number of Non-Homeless households to be provided affordable housing units	27	31
Number of Special-Needs households to be provided affordable housing units	0	0
Total	32	102

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	10	107
Number of households supported through The Production of New Units	2	4
Number of households supported through Rehab of Existing Units	24	12
Number of households supported through Acquisition of Existing Units	0	2
Total	36	125

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

CCCD was not able to meet the goal for providing rehabilitation assistance for existing units due to the number of applicants not meeting eligibility requirements.

Discuss how these outcomes will impact future annual action plans.

Cumberland County Community Development made revisions to the program guidelines allowing more applicants to qualify for these programs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	3	0
Low-income	3	1
Moderate-income	3	6
Total	9	7

Table 13 – Number of Households Served



Before



After

CR-25 - HOMELESS AND OTHER SPECIAL NEEDS 91.220(D, E); 91.320(D, E); 91.520(C)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Through Community Development, Cumberland County served as the provider under the Projects for Assistance in Transition from Homelessness (PATH) which consisted of two Social Workers, a Benefits Specialist, and one Peer Support Specialist that conducted outreach and provided housing and supportive services to literally homeless individuals with severe mental illness.

In addition, Cumberland County also serves as the lead agency and grantee for administering the Emergency Solutions Grant (ESG) passed down by the State. To address the needs of the unsheltered population, Community Development subcontracted with a local nonprofit agency to provide rental assistance and other services through the rapid re-housing component.

Cumberland County's Community Development is an active member of the Fayetteville / Cumberland County Continuum of Care (CoC) on Homelessness and continues to serve as the lead agency for the CoC Notice of Funding Availability (NOFA) application process. Providers within the CoC network participate in a community-wide, coordinated intake/assessment system using the Vulnerability Index (VI) and Service Prioritization Decision Assistance Tool (SPDAT). This system allows the participating providers to assess and prioritize the households based on needs. Through this process, persons with higher needs are given priority to access housing and services from local providers.

Addressing the emergency shelter and transitional housing needs of homeless persons

As Grantee of ESG, Cumberland County subcontracts with agencies such as the Salvation Army and the CARE Family Violence Center to operate a homeless shelter for individuals/families and victims of domestic violence. Other programs (not funded through ESG) that provide shelter to homeless persons include the Hope Center (for single women) and Genesis (for individuals/families).

In addition, Cumberland County also serves as Grantee and provider of 2 transitional housing programs for homeless families and victims of domestic violence. Robin's Meadow Transitional Housing Program provides 12 units for homeless families with children and the Care Center Transitional Housing Program provides 7 units for victims of domestic violence. Other transitional housing programs in the community consists of Ashton Woods Transitional Housing Program for homeless families, Myrover-Reese Fellowship Homes for homeless persons with substance abuse disorders, and Sophia's Haven of Hope for homeless males, including veterans.



Robin's Meadow Transitional Housing for Homeless Families with Children

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

As lead agency, Cumberland County continues its efforts in applying for ESG Program funds and subcontracts with agencies to provide homeless prevention services. Services include assistance with rent (including arrears), security deposits, utility deposits/payments and case management services. Through the coordinated intake/assessment process, individuals and families will have access to other programs including those managed by partnering agencies.

Discharge planning- Formalized discharge protocols have been implemented statewide in the areas of foster care, health care, mental health and corrections. Through participation in the CoC efforts, the County continues to encourage compliance with these protocols at all levels.

Through the Housing Rehabilitation Program, homeowners are able to obtain assistance to prevent their homes from deteriorating into life-threatening, uninhabitable and condemned conditions, thereby preventing one of the lesser-known causes of homelessness.

The County's Community Services Specialist continues to promote fair housing practices to encourage the prevention of homelessness through the provision of housing counseling, mediation of landlord tenant

disputes, referrals, and training in fair housing law. The practical application of these services can prevent evictions and foreclosure which may result in homelessness.

Through the County's Homebuyers program, potential applicants are required to take a Homebuyer Workshop. Through this workshop, prospective homebuyers are able to gain the skills necessary to maintain homeownership and prevent foreclosure.

The County's Public Services funds support two programs which assist low-moderate income residents in paying for prescription medical and dental expenses because medical expenses are a major contributor to financial problems that may precede a loss of housing. Better Health of Cumberland County and the Cumberland County Medication Access Program purchases prescription drugs for County residents who have been denied assistance from all other sources and have a monthly household income at or below 200% of the federal poverty guidelines.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Cumberland County Community Development partners with other agencies within the network to coordinate housing and services that address these special populations.

Cumberland County Community Development serves as the grantee of a CoC Program (Safe Homes for New Beginnings) that provides permanent supportive housing program (5 units) for individuals who have substance abuse disorders and are literally homeless. This program designates 60% of its beds for chronically homeless individuals.

Bonanza (managed by Family Endeavors) is a permanent supportive housing program (7 units/9 beds) which targets individuals and families who are homeless with a disability.

Leath Commons (managed by Cumberland Interfaith Hospitality Network) serves as a permanent supportive housing program (5 units/10 beds) for families who are homeless and have a disability.

Through the ESG Program, Cumberland County subcontracts with Center for Economic Empowerment and Development (CEED) to provide short-term/medium term financial assistance to individuals and families.

To address the needs of homeless veterans, Family Endeavors, through the Supportive Services for Veteran Families Program, offers a permanent housing program that provides short-term/medium term financial assistance to veterans and their families.

The Fayetteville Metropolitan Housing Authority (FMHA), in partnership with the Fayetteville Veteran Affairs Medical Center, provides HUD-VASH vouchers to eligible homeless veterans.

In addition, each of these programs offer comprehensive case management and supportive services in the form of education assistance, life skills classes, employment assistance, medical/mental health assistance

and other vital services necessary to help individuals become self sufficient. Clients receiving financial assistance for security deposits, rental and/or utility assistance, were able to transition from being literally homeless to permanently housed.

Cumberland County will continue its efforts in partnering with local developers to expand the supply of affordable housing units by requiring developers to designate a percentage of units for extremely low income persons.

CR-30 - PUBLIC HOUSING 91.220(H); 91.320(J)

Actions taken to address the needs of public housing

Cumberland County continues to partner with FMHA and other agencies that provide affordable housing. CCCD has partnered with FMHA to provide additional affordable housing through the redevelopment of Grove View Terrace. FMHA will demolish the existing 216 units and construct 270 units. This will bring 54 additional affordable units in the community.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable.

Actions taken to provide assistance to troubled PHAs

Not applicable - FMHA has been designated as a high performing housing authority and is not considered troubled.

CR-35 - OTHER ACTIONS 91.220(J)-(K); 91.320(I)-(J)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

CCCD is not aware of any negative effects of public policies that may serve as barriers to affordable housing in our jurisdiction. Over the years, the department has been able to maintain and/or remove barriers to affordable housing by:

1. Partnering with eligible organizations designated as Community Housing Development Organizations (CHDOs) to increase the production and supply of affordable housing in the community;
2. Continuing to offer low interest loans to investor-owners for rehabilitation of rental property to rent to low and moderate income renters;
3. Providing loans, closing cost assistance grants, and mortgage credit certificates for potential low/moderate-income homebuyers; and
4. Encouraging the local CoC to use the Housing First Model to remove any barriers homeless persons may face while trying to access housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Cumberland County continues to engage with the local municipalities and residents throughout the geographic service area to identify any unmet needs. In addition, Cumberland County continues to seek other resources to create additional services or support existing programs. Unfortunately, CDBG funding has declined over the years, putting constraints on the County's ability to address certain needs such as public services.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

CCCD has been continuously proactive in addressing lead-based based paint hazards through education and training. The following actions are taken:

1. Implementation of lead-based paint hazard reduction measures as part of our housing programs to comply with 24 CFR 35.
2. Contractors who rehabilitate homes built prior to 1978 are required to attend safe work practices training for lead-based paint. Contractors may take the safe work practices training through any qualified training provider. Under our Housing Rehabilitation Program, a certificate of completion of a Safe Work Practice training is necessary to work on homes built prior to 1978. CCCD does accept certificates of completion for Safe Work Practice training conducted by any Safe Work Practice training provider.
3. Staff persons are trained in the new HUD/EPA regulations that require contractors to use Safe Work Practices to mitigate lead-based paint hazards in private homes and childcare centers.

4. Distribution of the brochure to all housing rehabilitation program applicants on the hazards of lead-based paint (“The Lead-Safe Certified Guide to Renovate Right”).

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

CCCD has been proactive in addressing poverty-level families in the community through its programs and partnering with other human services agencies to alleviate the problem of excessive rent burdens for the poor by providing assistance through programs such as housing rehabilitation, transitional housing and public services by providing access to medication for chronic illnesses and other medical needs.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

CCCD has years of experience and is well equipped to implement and coordinate activities among public, private and non-profit agencies. CCCD will continue strengthening existing partnerships and exploring new partnerships. Although the funding has decreased over the years, CCCD has streamlined its processes for efficiency and effectiveness, in addition to searching for additional funding resources to strengthen its ability to offer programs and services.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

CCCD enhanced coordination between agencies by providing funding through a request for proposal process to eligible agencies to improve access of services.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

CCCD continues to increase awareness of fair housing law for housing service providers serving minorities and special populations through mainstream networking, literature, workshops, and partnering with other agencies to promote and increase awareness.

1. CCCD partnered with Community Housing Development Organizations (CHDOs) to increase the production and supply of 4 additional affordable housing units in the Balsawood subdivision;
2. CCCD is partnering with FMHA to put CDBG funds in the demolition of old housing units for reconstruction of new subsidized housing units, of which 14 units will be designated for households whose incomes are 30% or below the area median income;
3. CCCD offered low interest loans to 2 investor-owners for rehabilitation of rental property to be rented to a low and moderate income household.

CR-40 - MONITORING 91.220 AND 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Cumberland County has standards in place to monitor activities for programmatic and contract compliance of the sub grantees. Projects and programs that are funded with CDBG, ESG, and HOME funds are subject to monitoring. All sub grantees receiving CDBG Public Services funds are monitored on a regular basis through the submittal of either monthly, quarterly, or one-time reports to the County, as identified in their funding agreements. For agencies that receive HOME or CDBG funds for development of housing, long-term affordability controls are monitored in accordance with the funding agreements.

Sub grantee monitoring includes:

Pre-disbursement / pre-monitoring conferences: To ensure that sub grantees understood the rules and requirements of the programs. During each conference, specific contract requirements, documentation and filing procedures, reporting requirements, and reimbursement procedures were explained to the sub grantee.

Desk reviews: Conducted periodically as requests for reimbursements are submitted by the sub grantees on a monthly basis to ensure timely expenditure of funds. The County disburses its funds via a reimbursement process. The County reimburses sub grantees only when a request for reimbursement was accompanied with supporting documentation such as copies of invoices, cancelled checks, receipts, time sheets, etc. Sub grantees were also required to submit budget summary reports so that these reports can be compared for accuracy. Activity summary reports are required to be submitted on a quarterly basis to monitor the sub grantee's progress towards meeting their goals.

Onsite monitoring visits: Performed during the program year on selected sub grantees. Some of the areas reviewed most often during onsite visits include:

- Compliance with participant eligibility, income certification requirements, and documentation guidelines;
- Acceptable and accurate internal control and financial management procedures, record keeping, file maintenance, and reporting;
- Confidentiality procedures;
- Progress towards meeting projected goals and timely use of funds;
- Compliance with specific contractual requirements; and
- Review of audit report.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Cumberland County Community Development encourages all citizens, public agencies, and other interested parties to review and comment on performance reports on housing and community development activities. The Department ensures that the public is provided with reasonable and timely access to meetings, information and records. A draft of the Consolidated Annual Performance and Evaluation Report (CAPER) is made available for public review for 15 days prior to submission to HUD. Notice of the comment period is published in the local newspaper and the draft is posted on the County's website. Hard copies are made available at 6 different locations to include Cumberland County Community Development's lobby and Town Halls. A public notice of the hearing is published at least two weeks prior to the hearing date. The hearing is held at the Cumberland County's Board meeting room.

The Public Hearing is held September 18, 2017 at the Cumberland County Board of Commissioners' meeting and no comments were received during the public hearing.

CR-45 - CDBG 91.520(C)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Cumberland County Community Development does not plan to make any changes to the program objectives. However, the Department may need to modify the certain program guidelines to ensure goals will be met and programs are carried out in an efficient manner.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(D)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

For the PY 2016, Cumberland County Community Development conducted onsite monitoring visits to the following apartment complexes:

- Blanton Green (United Management)
- Crosswinds I/II (United Management)
- Dogwood Manor (United Management)
- Golfview (United Management)
- Haymount Manor (United Management)
- Legion Crossings (United Management)
- Legion Manor (United Management)
- Southview Green (United Management)
- Southview Villas (United Management)
- Spring Lake Green (United Management)
- Sycamore Park (United Management)
- Pine Ridge Manor (Excel Property Management)

United Management apartment complexes were reviewed in July 2017. Excel Property Management was reviewed in August 2017. The period of review was between July 1, 2016 through June 30, 2017. Cumberland County Community Development staff also conducted a physical inspection on all apartment complexes. There were no findings and all minor issues were addressed prior to this report.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Affirmative Marketing:

Both companies use a marketing strategy which includes utilizing various outreach methods and newspaper advertisements. Outreach efforts are made through churches, personal visits, site signs, and community contacts. The waiting list for prospective tenants continues to grow for all apartment complexes.

Tenant Selection and Lease Term:

The criteria for selecting tenants are based on the gross household income, household size, credit check,

criminal background check, and monthly income for one, two, and three or more member households. The lease is effective for 12 months. At the end of the term, the lease is renewable month to month.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

HOME Program income for 2016 is detailed in the report PR09. Prior year program income funds were used for projects. The HOME program income receipts and program income vouchers numbers are depicted on the PR09.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Not Applicable.

PUBLIC NOTICE

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT PY2016 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

PUBLIC REVIEW AND COMMENT PERIOD

In continuing our efforts to enhance citizen participation among County residents, Cumberland County Community Development (CCCD) has made available for your review and comment a draft of the PY2016 Consolidated Annual Performance and Evaluation Report (CAPER).

The CAPER provides information on Cumberland County's use of the Community Development Block Grant and HOME Investment Partnership Act grant funds during the 2016 Program Year (July 1, 2016 - June 30, 2017). This allows the County an opportunity to evaluate its overall progress in carrying out the priorities and specific objectives identified in its 2016 Annual Action Plan. All citizens are encouraged to review the document and offer comments.

A draft copy of the CAPER will be available for public review and comment from **September 1, 2017 through September 15, 2017** at the following locations:

Cumberland County Community Development 707 Executive Place, Fayetteville, NC	Spring Lake Town Hall 300 Ruth Street., Spring Lake, NC
Hope Mills Town Hall 5770 Rockfish Road, Hope Mills, NC	Stedman Town Hall 5110 Front Street, Stedman, NC
Linden Town Hall 9456 Academy Street, Linden, NC	Wade Town Hall 7128 Main Street (Hwy 301 North), Wade, NC

The final version of the CAPER, as submitted to the U.S. Department of Housing and Urban Development, will be available at the County Commissioner's office, Cumberland County Courthouse – Room 554, 117 Dick Street, Fayetteville, NC 28301; and CCCD beginning September 25th.

PUBLIC HEARING

A public hearing on the PY2016 CAPER will be held on **September 18, 2017, 6:45 p.m.**, before the Cumberland County Board of Commissioners, Cumberland County Courthouse – Room 118, 117 Dick Street, Fayetteville, NC 28301.

For more information, please contact Cumberland County Community Development at (910) 323-6112 or visit the CCCD office at 707 Executive Place, Fayetteville, NC 28305. Office hours are 8 a.m. to 5 p.m., Monday through Friday.



ITEM NO. 5

**CUMBERLAND
COUNTY**
NORTH CAROLINA

DEPARTMENT OF PUBLIC HEALTH

**MEMO FOR THE AGENDA OF THE SEPTEMBER 18, 2017
BOARD OF COUNTY COMMISSIONER'S MEETING**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ROD JENKINS, INTERIM HEALTH DIRECTOR

DATE: SEPTEMBER 7, 2017

SUBJECT: CONSIDERATION OF A PARTNERSHIP BETWEEN THE PUBLIC HEALTH DEPARTMENT AND STEDMAN/WADE HEALTH SERVICES, INC. FOR COMPREHENSIVE ADULT HEALTH AND DENTISTRY SERVICES AND APPROVAL OF THE ASSOCIATED BUDGET ORDINANCE AMENDMENT B180187

Background:

The Health Department was awarded a grant in the amount of \$148,000 from the Office of Rural Health to provide primary care services to adult citizens of Cumberland County. The grant funds the partnership between the Health Department and Stedman Wade Health Services, Inc. Stedman Wade Health Services, Inc. will provide comprehensive adult primary care services and dentistry for both adults and children at the Health Department. Once the grant ends, Stedman Wade Health Services, Inc. plans to continue offering services at the Health Department. The partnership will provide a great benefit to uninsured and underinsured citizens of Cumberland County by providing affordable healthcare services.

Recommendation:

Approve Budget Ordinance Amendment B180187 in the amount of \$148,000 to recognize the grant award received.

AMY H. CANNON
County Manager

MELISSA C. CARDINALI
Assistant County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

DUANE T. HOLDER
Assistant County Manager

TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager

ITEM NO. 6

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF SEPTEMBER 18, 2017

TO: MEMBERS OF THE BOARD OF COMMISSIONERS

FROM: TRACY JACKSON, ASSISTANT COUNTY MANAGER TJ

THROUGH: AMY CANNON, COUNTY MANAGER

DATE: SEPTEMBER 18, 2017

SUBJECT: CONSIDERATION OF AN AGREEMENT WITH BEAVER
DAM FIRE DEPARTMENT FOR FUNDING OF STAFFING AT
STATION 27

BACKGROUND:

As Cumberland County's largest low-wealth fire district geographically, Beaver Dam Fire Department is the only low-wealth department that has attempted to improve its response to medical and fire calls by building a sub-station in its district (Station 27 - Turnbull). Staffing this sub-station has been challenging for many reasons including a lack of volunteers during day-time hours. Many meetings were held with the fire department and members of the community, and research was conducted to determine how best to staff Station 27 on a regular basis. As a short-term solution, additional funding from the special fire tax district for low-wealth departments was allocated in FY18 to address part-time staffing needs at the Turnbull substation. An agreement between the County and Beaver Dam Fire Department was developed (see attached) for the use and accounting of this one-time supplement. The County's expectations for FY18 as it relates to the Turnbull substation will be as follows:

1. Utilize the one-time supplement to provide staffing of two firefighter/EMT's, Monday through Friday, 9 a.m. to 7 p.m. with earlier start times in the morning if possible
2. Begin providing staffing coverage as soon as possible, but no later than September 2017.
3. Develop and submit a monthly schedule to the Emergency Services Department which will be reviewed and monitored.
4. Payment for staffing costs at the Turnbull substation will be reimbursed monthly after the submission and review of timesheets to the Emergency Services Department.

Longer-term solutions for improving staffing and response at low-wealth fire departments will be explored in greater detail with recommendations forthcoming for the FY19 Budget.

RECOMMENDATION/PROPOSED ACTION:

Staff recommends approval of the agreement.

NORTH CAROLINA

CUMBERLAND COUNTY

Approved by the Board of Commissioners _____

AMENDMENT TO FIRE PROTECTION CONTRACT
FOR THE BEAVER DAM FIRE DISTRICT OF CUMBERLAND COUNTY

This agreement is made by and between Cumberland County, a body corporate and politic (County), and Beaver Dam Volunteer Fire Department of Cumberland County, a North Carolina, non-profit corporation (Fire Department).

Whereas, the parties entered into a contract for the provision of fire protection services in the Beaver Dam Fire District of Cumberland County with an effective date of July 1, 1989 (the Existing Agreement).

In consideration of the additional consideration stated herein, the parties wish to amend the Existing Agreement as follows:

1. The terms and conditions stated in the letter dated July 23, 2017, from Tracy Jackson to Mike Ake, attached hereto, are incorporated fully herein except that staffing at the Turnbull Substation may be adjusted Monday through Friday during the hours of 7 a.m. to 9 a.m. depending on the availability of staff coming off-shift from other employers. These hours will be staffed if an employee is available to cover the hours without conflicting with other employment.
2. The terms and conditions stated in the Addendum to the General Terms and Conditions for the Provision of Fire Protection Services in Cumberland County for Those Fire Districts Designated as Low-Wealth, attached hereto, are incorporated fully herein.
3. This agreement shall be effective from August 1, 2017, as to any employees staffed at the Turnbull substation consistently with the requirements of this agreement.

Witness our hands and seals on the date indicated for each signature.

[Signature pages follow]

(SEAL)

Cumberland County

By:

Glenn Adams, Chairman, Bd. of Commissioners

Date: _____

ATTEST:

Candice White, Clerk to the Bd.

SEAL

Beaver Dam Volunteer Fire Department of Cumberland County
By:

Mike Ake, President

Date: _____

ATTEST:

(Assistant) Secretary

**ADDENDUM TO THE GENERAL TERMS AND CONDITIONS FOR THE PROVISION OF
FIRE PROTECTION SERVICES IN CUMBERLAND COUNTY FOR THOSE FIRE TAX
DISTRICTS DESIGNATED AS LOW-WEALTH**

A1.0 Special Fire Service District Tax Allocation: Commencing in FY2011, the Board of Commissioners levied an additional $\frac{3}{4}$ -cent increase to the existing $\frac{1}{2}$ -cent Special Fire Service District Tax and changed the distribution of the Special Fire Service District Tax to 70% to those fire tax districts designated as low-wealth, and 30% to the Fire Chiefs Association. The COUNTY'S goal with the Special Fire Service District Tax was to bring all fire departments to a minimum funding level of \$150,000 with the first $\frac{1}{2}$ -cent and to a minimum funding level of \$250,000 with the additional $\frac{3}{4}$ -cent, subject to certain restrictions on the use of these funds. To the extent that the COUNTY maintains the Special Fire Service District Tax for these purposes, any fire department designated as "low-wealth" and receiving an allocation from the Special Fire Service District Tax shall comply with the restrictions placed on the use of such Special Fire Service District Tax Funds by the Board of Commissioners from time to time.

A2.0 Restrictions on Use of Funds: Funds distributed to any low-wealth department from the additional $\frac{3}{4}$ -cent increase to the Special Fire Service District Tax shall be identified to the FIRE DEPARTMENT by the COUNTY Finance Officer. All such funds are restricted to use solely for new staff and related personnel and equipment costs for new staff. The requirement of new staff can be met through the addition of new paid full-time or paid part-time staff or additional paid hours performed by existing staff. The baseline for determining the addition of staff or hours shall be the FIRE DEPARTMENT'S verified payroll for the pay period that includes June 30, 2010. Related personnel shall include the employer's share of the cost of employee benefits, social security taxes, Medicare taxes, employment taxes and any other generally recognized personnel costs. Related equipment costs shall be the costs of turn-out gear and personal equipment necessary to place a new employee in service performing fire protection and emergency medical services.

A3.0 Accounting for Use of Funds: Any fire department receiving funds identified by the COUNTY Finance Officer as restricted to the uses described in Section A2.0 above, shall account for the use of those funds on such schedule and in such form as may be prescribed by the COUNTY Finance Officer from time to time. Such accounting may include the requirement that copies of employment tax forms and invoices for the purchase of employee benefits and personal equipment shall be provided to the

COUNTY Finance Officer.

A4.0 Misuse of Restricted Funds: If the FIRE DEPARTMENT receiving restricted funds fails to provide the accounting described in Section A3.0 above or if the COUNTY Finance Officer determines that the FIRE DEPARTMENT has used restricted funds for unauthorized purposes, the FIRE DEPARTMENT shall forfeit its allocation of any further restricted funds until such time as the COUNTY Finance Officer determines that the FIRE DEPARTMENT has established sufficient fiscal controls to insure compliance with the restrictions. Such forfeited funds may be: (a) held for the use of the FIRE DEPARTMENT for which the funds were allocated until such time as the COUNTY Finance Officer is satisfied that the FIRE DEPARTMENT will comply with the restrictions on use, (b) distributed to another low-wealth department, or (c) distributed to the Fire Chiefs Association. The COUNTY Finance Officer shall determine which of these alternative methods of distribution shall best serve the COUNTY'S goals for the use of these funds and make the alternative distribution accordingly.

AMY H. CANNON
County Manager

MELISSA C. CARDINALI
Assistant County Manager



CUMBERLAND
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NORTH CAROLINA

DUANE T. HOLDER
Assistant County Manager

TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager

ITEM NO. 7

OFFICE OF THE COUNTY MANAGER

MEMO FOR THE SEPTEMBER 18, 2017 BOARD OF COMMISSIONERS MEETING

TO: BOARD OF COMMISSIONERS

FROM: SALLY S. SHUTT, ASSISTANT COUNTY MANAGER *SS*

THROUGH: AMY H. CANNON, COUNTY MANAGER

DATE: SEPTEMBER 11, 2017

SUBJECT: CONSIDERATION OF AN ORDINANCE ALLOWING THE SALE OF ALCOHOLIC BEVERAGES BEFORE NOON ON SUNDAYS (SECOND READING)

BACKGROUND:

The North Carolina General Assembly approved Senate Bill 155 (An Act to Make Various Changes to the Alcoholic Beverage Control Commission Laws) in June. Commonly referred to as the "Brunch Bill," Section 4 of the legislation allows counties and cities to adopt ordinances allowing permittees to sell alcoholic beverages beginning at 10 a.m. on Sundays. Under current law, alcoholic beverages may not be sold or consumed on any licensed premises before noon on Sunday.

Commissioner Michael Boose requested the ordinance be considered on the September 5 Board of Commissioners meeting agenda. The board voted 6-1 to approve the ordinance. However, because the vote was not unanimous, it must be presented a second time on September 18 and can be adopted with a majority vote.

The City of Fayetteville adopted an ordinance on August 14 allowing sales to start at 10 a.m. on Sundays. No other municipalities in Cumberland County have adopted an ordinance permitting the earlier sales.

RECOMMENDATION/PROPOSED ACTION:

Consider whether Cumberland County should adopt the attached ordinance allowing for the sale of beer, wine and mixed beverages beginning at 10 a.m. on Sundays in the unincorporated areas.

An Ordinance to Allow the Sale of Alcoholic Beverages before Noon on Sundays at Licensed Premises Within the Unincorporated Area of Cumberland County

WHEREAS, on June 29, 2017, the North Carolina General Assembly enacted Senate Bill 155, entitled "An Act to Make Various Changes to the Alcoholic Beverage Control Commission Laws"; and

WHEREAS, Section 4 of Ratified Senate Bill 155 authorizes city and county governments to adopt an ordinance to allow alcohol sales beginning at 10 a.m. on Sundays; and

WHEREAS, Ratified Senate Bill 155 was signed into law by Governor Roy Cooper on the 30th day of June, 2017, and became effective on that date (Session Law 2017, Chapter 87); and

WHEREAS, by enacting Senate Bill 155, North Carolina joins 47 other States in allowing alcohol service before noon on Sunday; and

WHEREAS, Sunday morning alcohol service will allow the hospitality community and retail merchants in our county to meet consumer demands of their customers; and

WHEREAS, Sunday morning alcohol service will benefit the County's small business community, bring people into business districts earlier in the day, and generate increased tax revenues; and

WHEREAS, our County has a diverse population with different religious beliefs, each of which has various times and multiple days for worship.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of Cumberland County, North Carolina that:

Section 1. Pursuant to the authority contained in G.S. 153A – 145.7, the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages is allowed in the unincorporated areas of Cumberland County beginning at 10 a.m. on Sunday pursuant to the licensed premises' permit issued under G.S 18B – 1001.

Section 2. This ordinance is effective at 10:00 a.m. the first Sunday following its adoption by the Board of Commissioners. .

Adopted this _____ day of _____, 2017.

Glenn B. Adams, Chair

Attest: _____
Candice White, Clerk to the Board

GLENN B. ADAMS
Chairman

CHARLES E. EVANS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
JIMMY KEEFE
LARRY L. LANCASTER



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**
BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. 8A

September 13, 2017

September 18, 2017 Agenda Item

TO: Board of Commissioners

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

SUBJECT: Fayetteville-Cumberland Parks and Recreation Advisory
Commission

BACKGROUND: The Fayetteville-Cumberland Parks and Recreation Advisory
Commission has the following one (1) vacancy:

Scott Pope – completed first term. The Parks and Recreation Advisory
Commission Chairman does not recommend the reappointment of Scott
Pope. The Board of Commissioners forwarded this vacancy to the
September 18, 2017 meeting for nomination.

I have attached the current membership list and applicant list for this board.

**PROPOSED ACTION: Nominate individual to fill the one (1) vacancy
above.**

Attachments

pc: Michael Gibson, Parks and Recreation Director, City of Fayetteville

FAYETTEVILLE-CUMBERLAND
PARKS AND RECREATION ADVISORY COMMISSION
3 Year Terms
(Terms were initially 2 and 3 years)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Steven Harper (B/M) 5707 Bashford Court Fayetteville, NC 28304 910-425-9643	6/16	2nd	June/19 6/30/19	No
Iva Marie Kelly (-/F) 1844 Gola Drive Fayetteville, NC 28301 910-488-5302	6/16	1st	June/19 6/30/19	Yes
Antonio Gerald (B/M) 2830 Whisper Oaks Ct Fayetteville, NC 28306 779-0632	6/16	1st	June/19 6/30/19	Yes
Harold Smelcer 3209 Boone Trail Fayetteville, NC 28306 910-425-1769	6/16	1st	June/19 6/30/19	Yes
William McNeill (B/M) 702 Deep Creek Road Fayetteville, NC 28312 483-2402	6/16	2nd	June/19 6/30/19	No
Stacy Carr III (W/M) 560 Fred Hall Road Stedman, NC 28391 483-6856/813-5425	6/17	2nd	June/20 6/30/20	No
Scott Pope (W/M) 2922 Wycliffe Court Fayetteville, NC 28306 910-426-0863	6/14	1st	June/17 6/30/17	Yes

Commissioner Liaison: Commissioner Charles Evans

Meetings: 1st Tuesday of every month at 5:45 PM – Parks and Recreation Admin Bldg. 121 Lamon Street
Contact: Michael Gibson/Adrianna Thomas, City of Fayetteville, Phone 433-1547, Fax 433-1762

FAYETTEVILLE-CUMBERLAND PARKS AND RECREATION ADVISORY COMMISSION, PAGE 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
DOUGLAS, RYAN (B/M) 2031 RAYCONDA ROAD FAYETTEVILLE NC 28314 910-977-4041 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PHARMACEUTICAL SALES REP KOWA PHARMACEUTICAL	BS
DYKES, JOSEPH MICHAEL (B/M) 5764 PEPPERBUSH DR FAYETTEVILLE NC 28304 823-6075/823-6046 **SERVES ON THE BOARD OF ADJUSTMENT** Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	SALES/SECURITY BUS DRIVER FAY. PUBLISHING CO.	ASSOCIATES-POLITICAL SCIENCE
EISENBARTH, HENRY (OTHER/M) 786 ASHFIELD DRIVE FAYETTEVILLE NC 28311 480-0012/624-2304 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED ARMY OFFICER NA-KAO SOLUTIONS	CAMPBELL UNIVERSITY
FORD, STANLEY (B/M) 4013 POLK DRIVE HOPE MILLS, NC 28348 910-425-5639 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BANKING/MORTGAGES NOT LISTED	BACHELORS
GOODHEART, PERRY (W/M) 6408 ALGERIAN DRIVE HOPE MILLS, NC 28348 424-9596/462-4331 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NETWORK ADMINISTRATOR PUROLATOR	AS BSBE

FAYETTEVILLE-CUMBERLAND PARKS AND RECREATION ADVISORY COMMISSION, PAGE 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
HATCHER, GEORGE R. SR. (W/M) 3534 AB CARTER RD FAYETTEVILLE NC 28312 483-5896/818-8263	RETIRED CIVIL SERVICE	SOME COLLEGE
SERVES ON THE SENIOR CITIZENS ADVISORY COMMISSION		
Graduate-County Citizens' Academy: NO		
Graduate-Institute for Community Leadership: NO		
Graduate-Leadership Fayetteville: NO		
Graduate-United Way's Multi-Cultural Leadership Program: NO		
Graduate-other leadership academy: NO		
HERBERT, KASANDRA (B/F) 6323 ABERCARN WAY FAYETTEVILLE NC 28311 396-5731/922-0851 KASANDRA.HERBERT@HOTMAIL.COM	AUDITOR/ACCOUNTANT DEPT OF ARMY	MBA-FINANCE BSBA-LOGISTICS
Graduate-County Citizens' Academy: NO		
Graduate-Institute for Community Leadership: NO		
Graduate-Leadership Fayetteville: NO		
Graduate-United Way's Multi-Cultural Leadership Program: NO		
Graduate-other leadership academy: NO		
CATEGORY: GENERAL PUBLIC		
HODGE, OLIVER DR. (B/M) 537 OLD FARM RD FAYETTEVILLE, NC 28314 487-0886/483-0409	DENTIST DR. OLIVER HODGE DENTISTRY	BS DDS
SERVES ON THE BOARD OF HEALTH		
Graduate-County Citizens' Academy: NO		
Graduate-Institute for Community Leadership: NO		
Graduate-Leadership Fayetteville: NO		
Graduate-United Way's Multi-Cultural Leadership Program: NO		
Graduate-other leadership academy: NO		
HOYT, GEORGE (TREY) III 6086 MIDUS STREET HOPE MILLS, NC 28348 433-0001/723-6897/630-7620 TREYHOYT@CENTURYLINK.NET	PROFESSOR METHODIST UNIVERSITY	PHD MED
Graduate-County Citizens' Academy: NO		
Graduate-Institute for Community Leadership: YES		
Graduate-Leadership Fayetteville: NO		
Graduate-United Way's Multi-Cultural Leadership Program: NO		
Graduate-other leadership academy: NO		
CATEGORY: GENERAL PUBLIC		
ISON, ROGER (W/M) 2200 DUNN ROAD EASTOVER NC 28312 485-0639/580-3928	DISABLED	BS-BUSINESS ADMIN. BA-GEOGRAPHY AS-INFORMATION SYSTEMS AS-INTERNET TECH.
Graduate-County Citizens' Academy: YES		
Graduate-Institute for Community Leadership: NO		
Graduate-Leadership Fayetteville: NO		
Graduate-United Way's Multi-Cultural Leadership Program: NO		
Graduate-other leadership academy: NO		

FAYETTEVILLE-CUMBERLAND PARKS AND RECREATION ADVISORY COMMISSION, PAGE 3

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
JOHNSON, BROOKE (W/F) 305 SYLVAN ROAD FAYETTEVILLE NC 28305 484-0032/237-7865/745-1000 <u>BROOKEJOHNSON@ONSITEHOMESNC.COM</u> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	ONSITE HOMES	UNC-CHAPEL HILL
JONES, MONICA (B/F) 4640 DUDLEY ROAD FAYETTEVILLE NC 28312 486-7933/571-306-5600 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	RESEARCH ANALYST DELTEK, INC	NONE LISTED
LAWSON, BURTON (W/M) 895 MIDDLE ROAD FAYETTEVILLE NC 28312 723-2142/433-2161 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CONSTRUCTION SUPERVISOR OPERATION INASMUCH	BS
LODHI, MUHAMMAD DR. (ASIAN/M) 2008 ASHRIDGE DRIVE FAYETTEVILLE NC 28304 401-2137/651-983-3903 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COLLEGE PROFESSOR FTCC	PHD-PLANT BREEDING BIOMETRY MS-HORTICULTURE
LONG, STACY MICHAEL (W/M) 1909 PARTRIDGE DRIVE FAYETTEVILLE NC 28304 919-896-8970/919-633-8244 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PASTOR/CEO INGRESS MINISTRIES	BACHELORS-THEOLOGY

FAYETTEVILLE-CUMBERLAND PARKS AND RECREATION ADVISORY COMMISSION, PAGE 4

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
<p>MCGEACHY, JEREL (B/M) 1448 AVONCROFT DRIVE FAYETTEVILLE NC 28306 910-978-5814 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: POLICY ACADEMY</p>	<p>POLICE OFFICER NORTH CAROLINA</p>	<p>ASSO</p>
<p>MEEKINS, BRANDIE R (B/F) 360 BUBBLE CREEK COURT UNIT 11 FAYETTEVILLE, NC 28311 476-4453/678-2560 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>ASSISTANT DISPATCHER CC SCHOOLS</p>	<p>BS-CRIMINAL JUSTICE</p>
<p>MILES, LINDA H (W/F) 5608 PAR COURT HOPE MILLS, NC 28348 910-426-1606/910-818-1172 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>FINANCIAL SECRETARY</p>	<p>SOME COLLEGE</p>
<p>MINER, ARCHBISHOP JOHN ANTOINE SR. (B/M) 217 INGLESIDE DRIVE FAYETTEVILLE NC 28303 835-6177/364-9522 APOSTLE.MINER@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC</p>	<p>PASTOR RETIRED ARMY</p>	<p>DOCTOR OF PHILOSOPHY</p>
<p>MORRISON, SHERRYCE (B/F) 504 ANONA DRIVE FAYETTEVILLE, NC 28314 764-0200/224-1803 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO</p>	<p>N/A</p>	<p>HS SOME COLLEGE</p>

FAYETTEVILLE-CUMBERLAND PARKS AND RECREATION ADVISORY COMMISSION, PAGE 5

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
PREMAN, JANELLE A. (W/F) 4611 MORNING STAR LANE HOPE MILLS NC 28348 425-7814/584-2722/243-1086 <u>GIPREMAN@HOTMAIL.COM</u> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	CHIEF PERSONNEL SECURITY JOINT SPECIAL OPERATIONS COMMAND	BACHELORS
QUIGLEY, GEORGE (W/M) 616 BLAWELL CIRCLE STEDMAN, NC 28391 910-485-2980 / 910-286-5508 *SERVES ON THE JOINT APPEARANCE COMMISSION* Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: Facilitator Graduate-other leadership academy: No	RETIRED PART TIME INSTRUCTOR FTCC	BS MBA-FINANCE
SCHAEFER, EMILY K (W/F) 125 PARKVIEW AVE FAYETTEVILLE NC 28305 670-9007 <u>EKS1970@GMAIL.COM</u> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	HOMEMAKER	BA
SIMMONS, LAZARUS (B/M) 2323 CAITHNESS DR FAYETTEVILLE NC 28306 910-818-4891 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	BS-BUSINESS ADMIN.
STORY, PAMELA SUGGS (B/F) 631 WEST COCHRAN AVE FAYETTEVILLE, NC 28301 286-0783/678-2621 <u>VENUS_28301@YAHOO.COM</u> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	SOCIAL WORK COORDINATOR CC SCHOOLS	BSW

FAYETTEVILLE-CUMBERLAND PARKS AND RECREATION ADVISORY COMMISSION, PAGE 6

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
WHITE, LILLIE (B/F) 6496 TARRYTOWN DR FAYETTEVILLE NC 28314 910-867-3178 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	BS-BUSINESS ADMIN.
WILDERMAN, MARK (W/M) 222 QUEENSBERRY DRIVE FAYETTEVILLE NC 28303 964-2050/864-4633 MARK.WILDERMAN@YAHOO.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	PRESIDENT SAAM'S PARTY TENTS	SOME COLLEGE
CATEGORY: GENERAL PUBLIC		
WILLIAMS, TERRY (B/M) 674 BAYWOOD ROAD FAYETTEVILLE, NC 28312 435-0960/658-7586 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DISABLED VETERAN	MASTERS-COMPUTER SCIENCE BS-COMPUTER SCIENCE AS-COMPUTER STUDIES

GLENN B. ADAMS
Chairman

CHARLES E. EVANS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
JIMMY KEEFE
LARRY L. LANCASTER



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

BOARD OF COMMISSIONERS

CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

ITEM NO. _____

9A

September 13, 2017

September 18, 2017 Agenda Item

TO: Board of Commissioners
FROM: Kellie Beam, Deputy Clerk to the Board KB
SUBJECT: Joint Planning Board

BACKGROUND: On September 5, 2017, the Board of Commissioners nominated the following individuals to fill two (2) vacancies on the Joint Planning Board:

Diane Wheatley (reappointment)
J. Carl Manning (reappointment)

I have attached the current membership list for this board.

PROPOSED ACTION: Appoint individuals to fill the two (2) vacancies above.

Attachment

pc: Tom Lloyd, Planning/Inspections Director

JOINT PLANNING BOARD
4 Year Term
(Representing the County)

Bylaws specify that term of office shall be from July 1st until June 30th of the following year.

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Diane Wheatley (W/F) 9774 Ramsey Street Linden, NC 28356 980-0338/728-7126	6/13	1st	June/17 6/30/17	Yes
J. Carl Manning (B/M) 328 Kimberwicke Drive Fayetteville, NC 28311 818-9810/436-2426	6/13	1st	June/17 6/30/17	Yes
Dr. Vikki Andrews (B/F) 2913 Beringer Drive Fayetteville, NC 28306 964-5828	6/16	2nd	June/20 6/30/20	No
Lori S. Epler (W/F) 613 Eau Gallie Drive Fayetteville, NC 28311 977-3216/483-4300	6/16	1st	June/20 6/30/20	Yes

Meetings: 1st and 3rd Tuesday - 7:00 PM – Historic Cumberland County Courthouse, 130 Gillespie Street,
Second Floor Hearing Room

Contact: Laverne Howard, County Planning Department, 678-7610