

CUMBERLAND COUNTY FINANCE COMMITTEE
JUNE 4, 1998, 5:00PM
SPECIAL MEETING

PRESENT: Chairman H. Mac Tyson II
Commissioner Ed Melvin
Commissioner Rollin Shaw
Cliff Strassenburg, County Manager
James Martin, Deputy County Manager
Cliff Spiller, Asst. County manager
Amy Cannon, Finance Director
Marsha Fogle, Clerk

1. Approval of Minutes: April 2, 1998

MOTION: Commissioner Melvin offered a motion to approve the Minutes.

SECOND: Commissioner Shaw

VOTE: UNANIMOUS

2. Consideration of Proposed Purchasing Policy Changes

BACKGROUND: Effective July 1, 1997, the NC General Statutes which govern the purchasing policy were amended. The changes cover dollar limitations on purchasing without a purchase order and procedures for informal and formal bids.

PROPOSED ACTION: Adopt the new purchasing policy which mirrors the amended July 1, 1997 NC General Statutes.

NEW POLICY:

- Purchase without Purchase Order: \$250 or less
- Departments Receive Quotes: \$250 - \$5,000
- Informal Bids: \$5,000 - \$29,999; remain confidential until awarded
(Purchase Ordered issued)

*Purchasing will handle the bidding process. Selection of vendor decided by Purchasing & Department based on the lowest responsible bidder taking into consideration quality, performance and the time specified in the bids for the performance of the contract. NCGS 143-129.

- Formal Bids: \$30,000 and greater

*County Manager will award \$30,000 to \$100,000; greater than \$100,000 will be awarded by the Board of County Commissioners. Purchasing handles all formal bids. Selection of vendor decided by Purchasing and Department. Department makes recommendations to appropriate person, i.e., Board of Commissioners or County Manager.

MOTION: Commissioner Melvin offered a motion to approve and recommend adoption by the Board of Commissioners.

SECOND: Commissioner Shaw

VOTE: UNANIMOUS

3. Consideration of Revised Resolution for Disposal of Personal Property.

BACKGROUND: The Board of Commissioners currently allows the Assistant County Manager for General and Support Services to dispose of personal property of the county valued at less than \$500. The current proposal before the Committee allows the Assistant Manager to dispose of property valued at less than \$5,000.

PROPOSED ACTION: Adopt the Revised Resolution delegating authority and duty to the Assistant County Manager for General and Support Services to dispose of personal property of the County valued at less than \$5,000 per item or group of items. (Resolution Attached to Minutes)

MOTION: Commissioner Melvin offered a motion to approve the Amended Resolution further amending it to require the Assistant Manager to make a semi-annual report to the Board on the disposed items and recommend approval to the Board of Commissioners.

SECOND: Commissioner Shaw

VOTE: UNANIMOUS

4. Other Committee Concerns:

Chairman Tyson had requested a report from the County Manager as follows:

- Total Travel Allowance Cost for County Employees:(35 employees)\$ 131,121.84
- Utilities Cost for the County: (electrical, natural gas, water/sewer) \$1,926,457.00
- Utilities Cost for Board of Education: Electricity: \$3,758,323.95
Natural Gas: \$ 539,725.41
Water/sewer: \$ 402,436.64
- Power is purchased by the Schools from the following utilities:
 - 47 Schools - PWC
 - 25 Schools - CP&L
 - 6 Schools - South River
 - 1 School - Lumbee River

Chairman Tyson asked if there is any kind of wholesale rate offered to the schools for electricity. The Manager responded there was none. In addition in response to a question, the Manager indicated that to the best of his knowledge the City of Fayetteville does not provide any funding to the school system.

MOTION: Commissioner Melvin offered a motion to adjourn.

SECOND: Commissioner Shaw

VOTE: UNANIMOUS

MEETING ADJOURNED: 5:20PM