

Policy Committee Meeting
December 5, 2002, 8:30AM

Members

Present: Chairman Jeannette Council
Commissioner Talmage Baggett
Commissioner John Henley
Others: Commissioner Kenneth Edge
James Martin, County Manager
Juanita Pilgrim, Deputy County Manager
Amy Cannon, Asst. County Manager
Grainger Barrett, County Attorney
Nena Wilson, Director, Community Development
Marsha Fogle, Clerk
Murray Duggins – United Realty
Jim Smith – United Realty
Terry Spell – Terry Spell Realty
Carl Manning – Kingdom Community Development

Additions to Agenda:

4A: Discussion: Joint Appearance Committee

4B. Discussion: Department Awards from County Manager

1. Call to Order: Chairman Council called the meeting to order.
2. Approval of Minutes: November 7, 2002

MOTION: Commissioner Henley moved to approve.

SECOND: Commissioner Baggett

VOTE: UNANIMOUS

3. Discussion of Procedures for awarding certain community development projects (referred by the Board of Commissioners)

BACKGROUND: Terry Spell of Terry Spell Realty submitted a project to community development for consideration of some HOME funding. The project was reviewed and approved by Community Development and forwarded to the Board of Commissioners for approval on November 18th. The Board deferred action and referred it to the Policy Committee for discussion and also asked the Policy Committee to consider a policy requiring Requests for Proposals for projects requiring HOME funding.

Nena Wilson, Director, Community Development Department, reviewed the current process. She noted that the project submitted by Terry Spell required some CDBG monies in addition to HOME funding. She said Mr. Spell's project was reviewed and deemed to be feasible and was ultimately recommended for funding to the Board. At this time her office does not send out Requests for Proposals and there is no point system for awarding the funding.

The Committee discussed drawing up a Policy which outlines procedures for advertising for HOME applications and criteria by which applications are reviewed.

Following some discussion regarding this issue, the following motion was offered:

MOTION: Commissioner Baggett moved that all future projects be subject to a competitive bid process.

SECOND: Commissioner Henley

DISCUSSION: Commissioner Henley said criteria should also be adopted by which applications are judged.

AMENDED

MOTION: Commissioner Baggett moved that all future projects be subject to a competitive bid process and that criteria be adopted by which applications are judged. Staff will draw up the bid process and criteria for review by the Policy Committee.

SECOND: Commissioner Henley

VOTE: UNANIMOUS

In addition, the Committee discussed the project that was deferred and referred to the Policy Committee by the Board of Commissioners, i.e., the Pine Ridge Manor Affordable Housing Development.

Mr. Murray Duggins, United Realty, noted he had no problems with the funding of Mr. Spell's project.

MOTION: Commissioner Henley moved that the Committee recommend to the Board of Commissioners that the Pine Ridge Manor project be approved.

SECOND: Commissioner Baggett

VOTE: UNANIMOUS

4. Other Committee Concerns

a. Discussion of Joint Appearance Commission

Commissioner Henley said he would like to make clear the county's intent as far as the Joint Appearance Commission is concerned. That is, the county will

appoint 9 members, 5 of whom will have some expertise in landscape design and the County will seek representation from among the municipalities in the county. He noted the importance of being able to choose from a large talent pool. He also noted that it is likely a number of the people being considered will come from the City of Fayetteville.

MOTION: Commissioner Henley moved that the Appearance Committee be comprised of 15 members, 9 to be appointed by the County, with 5 of those 9 having some expertise in landscape design, and the County will seek representation from among the municipalities in the county. The City will appoint 6 members, with 3 of those 6 having some expertise in landscape design.

SECOND: Commissioner Baggett

VOTE: UNANIMOUS

This matter will be discussed at the next City-County Liaison Committee meeting.

b. County Manager awards for departments

Commissioner Baggett noted that in Moore County, the County Manager recognizes a "Department of the Year". Commissioner Baggett said that may be a tradition that Cumberland County should consider. The County Manager indicated he would give this consideration.

c. Special Gift for visitors to our county

Commissioner Baggett suggested that the County develop something that we can present to dignitaries visiting our county as a remembrance. He suggested a gold medallion might be appropriate. He noted the county is named for the Duke of Cumberland and that we incorporate that into the medallion, or maybe once a new county seal is adopted it could be on the medallion.

Staff will work on this project.

Meeting Adjourned.