

CUMBERLAND COUNTY POLICY COMMITTEE
JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE
117 DICK STREET, 5TH FLOOR, ROOM 564
FEBRUARY 1, 2018
MINUTES

MEMBERS PRESENT: Commissioner Michael Boose
Commissioner Charles Evans
Commissioner Larry Lancaster

OTHER COMMISSIONERS
PRESENT: Commissioner Glenn Adams
Commissioner Jeannette Council
Commissioner Marshall Faircloth
Commissioner Jimmy Keefe

OTHERS PRESENT: Amy Cannon, County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Melissa Cardinali, Assistant County Manager
Duane Holder, Assistant County Manager
Rick Moorefield, County Attorney
Brenda Jackson, Social Services Director
Vicki Evans, Finance Director
Ivonne Mendez, Financial Specialist
Deborah Shaw, Budget Analyst
Heather Harris, Budget Analyst
Sheriff Ennis Wright, Sheriff's Office
Chief Deputy Richard Jenkins, Sheriff's Office
Ronnie Mitchell, Sheriff's Office Attorney
Jon Soles, Public Information Specialist
Mike Nagowski, Cape Fear Valley CEO
Rod Jenkins, Interim Public Health Director
Margaret Covington, Stedman-Wade Health Services
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Commissioner Evans called the meeting to order.

1. ELECTION OF 2018 POLICY COMMITTEE CHAIR

MOTION: Commissioner Evans moved to nominate Commissioner Lancaster as the
Policy Committee Chairman.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (3-0)

2. APPROVAL OF MINUTES – NOVEMBER 2, 2017 REGULAR MEETING

MOTION: Commissioner Evans moved to approve the November 2, 2017 minutes as presented.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (3-0)

3. CONSIDERATION OF CHANGES TO THE CUMBERLAND COUNTY HOSPITAL SYSTEM INC. ARTICLES OF INCORPORATION

BACKGROUND

The Board of Trustees for the Cumberland County Hospital System, Inc. d/b/a Cape Fear Valley Health updated and approved their Articles of Incorporation for the Cumberland Hospital System at their full Board meeting on December 6, 2017.

The Board of County Commissioners considered approval of said Articles during its regular meeting on December 18, 2017. As a result of that consideration and discussion, it was requested that this item be referred to the Policy Committee for further deliberation.

RECOMMENDED/PROPOSED ACTION

Consider a request for the Board of Trustees for the Cumberland County Hospital System for approval of changes to the Articles of Incorporation.

Rick Moorefield, County Attorney, reviewed the background information and recommendation as recorded above.

MOTION: Commissioner Boose moved to recommend to the full board approval of the proposed changes to the Cumberland County Hospital System, Inc. Articles of Incorporation.

SECOND: Commissioner Evans

VOTE: UNANIMOUS (3-0)

4. UPDATE AND DISCUSSION ON ENFORCEMENT MATTERS ON US 301 BUSINESS NEAR THE CUMBERLAND COUNTY COLISEUM COMPLEX

BACKGROUND

Commissioner Evans requested an update and discussion on enforcement matters on US 301 Business near the Cumberland County Coliseum Complex. In addition, he is

requesting background information from the County Attorney on Nuisance and Abatement as prescribed in the County Ordinance.

RECOMMENDATION/PROPOSED ACTION

For information and discussion only.

Sheriff Ennis Wright stated there are two hotels in the US 301 Business area that cause the main problems which are the Coliseum Inn and the Carolina Inn. Sheriff Wright handed out a call log of all Sheriff's Office activity that had been made at the two hotels in the past six months. Sheriff Wright stated there are families with children living in these hotels.

Commissioner Lancaster asked what the law enforcement officials could do regarding this issue. Ronnie Mitchell, Sheriff's Office Attorney, stated the preference of the Sheriff's Office would be to shut the places down because it takes so much time and energy of the Sheriff's Office. Mr. Mitchell stated he recommends the Sheriff's Office work as hard as they can with the County to bring some sort of action. Brenda Jackson, Department of Social Services Director, stated her department would join efforts with the Sheriff's Office and the County to help the children living in these hotels if the families meet certain criteria.

Commissioner Evans stated he would like to see movement towards nuisance/abatement because this has been an ongoing issue since he started on the Board of Commissioners. Commissioner Boose suggested the county attorney and the Sheriff's Office attorney get together to come up with a plan. The consensus of the Policy Committee was for the county attorney and Sheriff's Office attorney get together and bring back an action plan to the March 2018 Policy Committee meeting.

5. PUBLIC HEALTH ITEMS

**A. UPDATE ON PUBLIC HEALTH INTERNAL AUDIT NOTIFICATION
PROGRESS**

BACKGROUND

As was last reported to the Board, the Public Health Department, to date, has confirmed contact and response from 129 of the 159 women affected by the failed notifications in the Breast & Cervical Cancer Program (BCCCP). While we are pleased to have achieved more than an 81% success rate, it has been several weeks since we have had a patient to make contact with us in response to our efforts.

The Health Department continues to utilize and exhaust internal resources for locating and receiving a response from the remaining 30 women. In addition to another round of certified letters, staff will utilize available media resources in an effort to reach out to those affected. The following remaining steps will be taken:

1. Executing another round of certified letters for the remaining patients,

2. An assertive outreach to the media to update them on our notification progress, and articulation of internal process changes that have occurred as a result of the internal audit,
3. Utilization of internal County resources (e.g., County website) in coordination with PIO to provide information/outreach to remaining women.

Additionally, Health Department staff will continue to monitor for returned letters, research and track through utilization of the enhanced tracking software system, and receive phone call inquiries. Staff remain committed to successful contact of all remaining patients.

RECOMMENDATION/PROPOSED ACTION

This is for information only.

Duane Holder, Assistant County Manager, reviewed the background information and recommendation as recorded above. Mr. Holder stated through the notification process the Health Department has successfully received response from 129 out of the 159 women which is an 81% contact and response rate. Mr. Holder further stated the Health Department has exhausted all internal resources but will continue to monitor return mail. Mr. Holder stated they plan to reach out to the media so that people that may read the paper will know they are trying to reach women that received screenings between 2011-2015. Mr. Holder stated he would like direction if the board wants to think about using outside resources to contact the remaining women which could cost thousands of dollars.

Commissioner Lancaster stated he would like further information about what the cost may be to use outside resources. Commissioner Boose stated he thinks the response rate is good and he would not want to see the County spend thousands of dollars on top of all the efforts the Health Department has already made.

Commissioner Faircloth stated this issue initially came to the Audit Committee and he would like to see any further information brought back to the Audit Committee to bring closure to this matter. The consensus of the committee was for further information to be brought back to the Audit Committee. No action taken.

B. UPDATE ON ADULT HEALTH CLINIC SERVICES

BACKGROUND

The Health Department partnered with Stedman Wade Health Services, Inc. to provide Adult Health primary care services to uninsured and underserved Cumberland County citizens beginning October 2, 2017. An update on the partnership was provided to the Board of Health during their regular meeting held on December 19, 2017. The Interim Health Director will provide the same update to the Board of County Commissioner's Policy Committee.

RECOMMENDATION/PROPOSED ACTION

No action needed – for information only.

Mr. Holder reviewed the background information and recommendation as recorded above. Rod Jenkins, Interim Health Director, discussed the how patients are handled at Stedman Wade Health Services. Margaret Covington, Stedman Wade Health Services, stated they are excited about this collaboration and she hopes to see constant improvement in time. Commissioner Council stated she appreciated the update and asked the County Manager to update the committee on any new services or new times. No action taken.

C. DISCUSSION OF HEALTH DEPARTMENT QUALITY ASSURANCE REVIEW

BACKGROUND:

During the October 16, 2017, regular meeting of the Board of County Commissioners, Commissioner Evans expressed his desire for the Public Health Department to undergo an external quality assurance review. He requested Management to bring to the Policy Committee examples of other counties in the state that have undergone such reviews and to provide the names of the entities that conducted the reviews.

A statewide inquiry was made to all Local Health Directors to determine whether their agencies had undergone such a review and if so, to provide the organization(s) that conducted the reviews. Several Directors responded that their agencies had undergone the regular and routine external audits and reviews conducted by the State of North Carolina and/or the US Food & Drug Administration. For purposes of information, attached you will find a summary of the various audits and reviews that are currently conducted at the Cumberland County Department of Public Health.

There were three agencies that had external reviews conducted by entities other than the State or federal government. Those entities included:

- Rutherford-Polk-McDowell Health District: Dixon Hughes Goodman
- Guilford County Department of Health: Institute for Public Health
- Mecklenburg County Health Department
 - Clinical services review: Navigant
 - Organizational Structure & Organizational Culture: Praxis Partners

RECOMMENDATION/PROPOSED ACTION:

This is for information only.

Mr. Holder reviewed the background information and recommendation as recorded above. Mr. Holder stated Commissioner Evans requested a Health Department quality assurance

review. Commissioner Keefe stated he thinks the Board of Health should make a recommendation to the Board of Commissioners. Mr. Jenkins stated he has provided the Board of Health specific updates.

Ms. Cannon stated Management would work with the Public Health Director and the Board of Health to bring a detailed plan with options back to the Audit Committee.

6. UPDATE FROM PUBLIC INFORMATION AND GOVERNMENTAL AFFAIRS

Sally Shutt, Assistant County Manager, stated PIO purchased a new camcorder. Ms. Shutt further stated Citizen's Academy starts back on February 20, 2018. Ms. Shutt stated they have been busy with ongoing radio activities and the Fort Bragg community exchange. Ms. Shutt stated the recent inclement weather increased the County's Facebook posts and feedback. Ms. Shutt stated next month she would bring analytics from the new website.

Ms. Shutt stated she would come back to the February 15, 2018 Policy Committee with a detailed agenda and background information regarding Cumberland County's Goals and Action Plan and the State Legislative Agenda.

7. OTHER ITEMS OF BUSINESS

No other items of business.

MEETING ADJOURNED AT 11:19 AM