Minutes Cumberland County Board of Commissioners June 14, 1999, 5:30PM Special Meeting - Budget Workshop

PRESENT: Chairman Thomas B. Bacote

Vice Chairman Ed Melvin

Commissioner Talmage Baggett Commissioner Breeden Blackwell

Commissioner Billy R. King

(arrived 6:15PM)

Commissioner H. Mac Tyson II Commissioner J. Lee Warren, Jr.

Cliff Strassenburg, County

Manager

James Martin, Deputy County

Manager

Juanita Pilgrim, Assistant County

Manager

Cliff Spiller, Assistant County

Manager

Amy Cannon, Finance Director

Howard Abner, Budget

Budget Staff

Grainger Barrett, Senior Staff

Attorney

Marsha Fogle, Clerk to the Board

Budget Work Session

Mr. Bob Campbell, Supervisor, Board of Elections, asked the Board to approve an Election Specialist position. Salary: \$30,188. He indicated if the Board could not approve the position for the whole year then perhaps they would consider funding it effective January 1, 2000.

Cliff Strassenburg, County Manager, continued his review of the proposed budget for fiscal year 2000. In his review of the vehicle requests, he noted the Sheriff wanted full-size vehicles for everyone. Mr. Strassenburg recommended full size for road deputies only.

At the budget work shop held on June 7, the Board discussed leasing of vehicles and requested some information about whether it would be less expensive to lease some

of our vehicles. Mr. Strassenburg reported that purchasing and/or leasing of vehicles for maintenance staff is not cost effective. At this time the County pays the Maintenance Staff \$5,400 annually, which is less than we would pay for the purchase and/or leasing of vehicles. An inquiry was made about whether we require a minimum amount of insurance on the personal vehicles used by Maintenance Staff. Mr. Strassenburg said he would report back to the Board.

COMMISSIONER KING ARRIVED AT THE MEETING.

Mr. Strassenburg also reviewed, as a result of an inquiry at the last meeting, funding sources for some of our outside agencies. SCAT, Windows of Opportunity, Salvation Army, and the Womens' Center are receiving county related funding from the following sources: HSTS, Juvenile Crime Prevention and CDBG.

At the last meeting the Board asked staff to come back with some information about a Grants Writer. Mr. Strassenburg told the Board this position would come under Administration with a salary range of \$31,975 - \$46,094 (Salary Grade 68). Essential functions of this proposed new position are as follows:

- n coordinates the County grants program;
- n identifies the needs of county agencies and researches available grants to match those needs;
- n disseminates grants information to appropriate county agencies;
- n writes grant applications, when appropriate;
- n assists departments in the development of grants applications;
- n serves as a clearinghouse for all grants submitted by the County;
- n maintains a library of grants available from government and private sources;
- n develops a catalog of existing and new grants received by the County and assists in the reporting requirements;
- n develops a database of demographic and other data used to support grant applications;
- n establishes and coordinates the activities of a grant committee.

This classification will be flagged for review in one year and the grants function will be evaluated after two years.

Mr. Strassenburg said this new position is not meant to replace those people who are currently writing grants for some of our departments. In addition, Mr. Strassenburg said additional requirements may be assigned to the Grants Coordinator, which may warrant an upgrade upon assignment of these duties. Also, this position may answer to our Finance Department as opposed to Administration, at some point in time, if it is felt that would be appropriate.

The consensus of the Board is that this new position would more than pay for itself.

In reviewing the capital outlay requests, the Board of Commissioners approved additional capital outlay funding in the amount of \$1322 for 2 laser jet printers for the Governing Body Department.

Mr. Strassenburg noted that included in his proposed budget is a cost of living increase in the amount of 2% and performance pay money. He also pointed out money was appropriated for the Reservoir Study, in case we need it.

Mr. Strassenburg updated the Board on Manager adjustments to the proposed budget.

Commissioner Blackwell said he thought the Animal Control Department could operate on a flex-time schedule. The Animal Control Board will discuss this issue.

Other items of concern discussed regarding the budget are as follows:

1. Institute of Government - Building fund request: \$23,620

The County Manager indicated this amount could be paid over a three year period. The Commissioners asked Grainger Barrett to find out who and how much has been donated to the Institute of Government for this building fund.

2. Governing Board - Travel

Commissioner Warren recommended adding \$10,000 to the travel line item in the Governing Board budget.

Following some discussion, the Board decided to add \$5,500 back to the line item (this will reflect a 10% decrease of the travel line item from the current fiscal year).

Commissioner Warren said he would like to see the County give some additional money to the Board of Education.

MOTION: Commissioner Warren moved to give the Board of Education an additional \$1,000,000.

SECOND: Commissioner Blackwell

DISCUSSION: Commissioner King asked if we know of any additional funding the Board

of Education will receive from outside sources. Mr.

Strassenburg indicated

they could receive up to \$350,000 in low wealth money from the State. In

response to a question, Mr. Strassenburg said this additional million would

minion would

reserve fund.

come from the reserve fund set aside to address our needs next fiscal year.

Commissioner King asked if the Board would consider giving them half a

million instead of one million so as not to decrease our

VOTE: UNANIMOUS

In discussing the request from the Board of Elections Supervisor, it was the consensus of the Board to add back into the budget the Elections Specialist position (\$30,188).

MOTION: Commissioner Tyson moved that the County Legal Department be limited

to three full-time attorneys, effective July 1, 1999, without renewal of any

partial contract for the county attorney.

SECOND: Commissioner King

DISCUSSION: Commissioner Baggett suggested that there may be a need to consider

the jail and other financing in which the County Attorney has been involved in

and perhaps retain some money in case we need him for consultation.

SUBSTITUTE

consultation

if needed.

good idea

MOTION: Commissioner Baggett moved to retain one-quarter of the amount of the

salary paid to the County Attorney in case we need to pay for

thru the jail financing project.

SECOND: Commissioner Warren

DISCUSSION: Commissioner King noted there is nothing in Commissioner Tyson's

motion to preclude the county from requesting consultation

Chairman Bacote pointed out that we are keeping the Financial team in

place until after the jail financing is completed and it may a

for Mr. Yarborough to stay on until completion of the financing. Chairman

Bacote asked Senior Staff Attorney Grainger Barrett how the

case load is

in the County Attorney's office. Mr. Barrett indicated there

are no major

heavy cases.

VOTE: FAVOR: Commissioners Baggett, Bacote and Warren

OPPOSED: Commissioners King, Blackwell, Tyson and Melvin

VOTE ON ORIGINAL

MOTION: FAVOR: Commissioners Blackwell, Melvin, Tyson, King

OPPOSED: Commissioners Baggett, Bacote, Warren

MOTION: Commissioner Tyson moved to name Grainger Barrett, County

Attorney, effective July 1, 1999 and that he assume control of all

county files.

SECOND: Commissioner King

DISCUSSION: Commissioner Blackwell asked about the compensation for Mr. Barrett. Commissioner Baggett suggested we delay discussion on this item and agenda it for our June 21 meeting as a Closed Session Personnel Matter.

SUBSTITUTE

MOTION: Commissioner Baggett moved to calendar this item for the

June 21, 1999 commissioners' meeting.

SECOND: Commissioner Melvin

VOTE: UNANIMOUS

It was suggested that the \$89,500 salary of the county attorney be removed from the Legal Department budget. Commissioner Warren suggested we consider appropriating it for a Senior Citizens Center. Cliff Strassenburg, County Manager, suggested we leave the money intact until we determine a compensation package for a county attorney.

The Board discussed payments to ABC Board members. Commissioner Blackwell said he did not think the County should pay anyone to be on one of our Boards/Committees.

MOTION: Commissioner Blackwell moved that effective July 1, 1999, the County discontinue the monetary compensation to the ABC Board members.

MOTION DIED FOR LACK OF A SECOND.

Commissioner Melvin said he would like to see a list of all the boards/committees for

which the County which pays compensation to their members.

MOTION: Commissioner Baggett moved to refer this issue to the Policy

Committee.

SECOND: Commissioner Tyson

VOTE: FAVOR: Commissioners Baggett, Tyson, Melvin, Warren,

Bacote, Blackwell

OPPOSED: Commissioner King

MOTION: Commissioner Warren moved to adopt the Budget Ordinance

for Fiscal Year 1999-2000.

SECOND: Commissioner Melvin

DISCUSSION: Commissioner Tyson noted the 2% COLA in the budget and asked if there was an interest in capping the amount paid. He noted we

have done it both ways.

VOTE: UNANIMOUS

Note: Commissioner Blackwell is voting for the Budget Ordinance; however, he states he is opposed to the Winding Creek Capital portion of

this budget ordinance.

BUDGET ORDINANCE FISCAL YEAR 2000

The Board of Commissioners hereby adopts and enacts the proposed 1999-00 fiscal year budget as recommended by the County Manager with the amendments incorporated herein as the County of Cumberland's budget for FY1999-00 under the following terms and conditions:

- 1. The Budget Ordinance shall govern only total dollar department appropriations as shown subject to the Resolution of September 7, 1982, after additional personnel costs are factored into each department's appropriation.
- 2. The amendments to the County Manager's recommended budget as approved by the Board of Commissioners from June 1, 1999 through adoption of the budget on June 14, 1999, as indicated below, and any subsequent adjustments approved through June 30, 1999.

AMENDMENTS/ADJUSTMENTS

GENERAL FUND

Recommended June 1, 1999

\$210,528,584

Manager Adjustments:

Sheriff's Department - S	- chool Law	1 SRO position/vehicle/equipment	
\$62,631		(71 st Classical Middle School)	
General Government Oth	aor.	JCP Transfer	
187,801	iei		
(32,674)		COLA Adjustments	
DSS Welfare Other (132,595)		Transfer JCP	
Governing Body		Institute of Government Dues	23,620
Health Department		Restore Mosquito control positio	n
6,684		3 certified salary adjustments	
\$ 1,488		Restore School Health nurse	
39,276		Restore Nurse Immunization	
18,041			
Public Buildings Other	Rent bu	uildings Contracted srvs janitorial	3,000
8,500		_	25 000
		Capital Outlay Exterminator	25,000
2,500		Furniture & equipment	10,000
		Utilities Patterson Storage	9,334
20,000			
Social Services 12,042		4 certified salary adjustments	
		Computer Sys Admin. + 60 mo.	
19,291	Day Care	Restore 2 SW II positions	
60,122			
392,886	Day Care	13 new SW II positions	

40,888	D 0	Destant 1 Asst Obselves the	04.444	
	Day Care Day Care	Restore 1 Acct. Clerk position 24,114 3 new Processing Asst. II positions		
72,840	Day Care	Equipment		
46,000	Day Care	Operating		
14,560		Contracted Services		
(220,930)	Day Care	Contracted Services		
Cooperative Extension		Beaver Control Program	4,000	
Emergency Dispatch 30,461		Telecom I position		
Animal Control	Overtime Salary 11,		11,642	
TOTAL MANAGER ADJUSTMENTS: General Fund \$ 760,522			760,522	
Commissioner Adjusti	ments to Budg	<u>et</u>		
Sheriff's Department \$14,500		Dive Team Boat		
		Personnel classifications		
5,000		Supplies		
16,295		Equipment		
20,000		Training		
10,000		Fuel		
25,000		Tuci		
Governing Body		Institute of Government Bldg. Fund		
7,873		(paid for over a 3 fiscal years) NACo Conference - Charlotte 2		
8,000		2 Printers	2000	
1,322		2 [1111613		

Travel Allowance addition

5,500 Administration **Grants Writer** 31,975 Fringe Benefits 6,607 Equipment 3,908 General Government Other Veterans Parade 500 Crop Specialist (75% county) Cooperative Extension 28,594 **Equipment Maintenance** Maintenance Tech II 30,743 Travel allowance 10,800 **Outside Agencies Arts Council** 25,000 Fayetteville Area Sentencing Ctr. 1,800 Women's Center 1,250 **Dogwood Festival** 500 Cape Fear Botanical Garden 1,000 Metrovisions 1,500 Sycamore Tree Senior Center 1,500 Restore School Health Nurse Health Department 39,276 Restore Environ. Health Spec. 36,335 Restore Disease Control Spec. 34,552 **Election Specialist Board of Elections** 30,188

Current Expense

\$

Board of Education

1,000,000

Total Commissioner Adjustments - General Fund 1,399,518

Total Adjustments 2,160,040

Total General Fund Budget

\$

212,688,624

Revenue

Recommended Budget - June 1, 1999

\$ 210,528,584

Additional Revenue

BOE SRO Reimbursement

17,907

Social Services Block Grant

115,183

Register of Deeds

14,410

CFVH Reimbursement

7,078

NC Child & Maternal Health

1,488

NC Smart Start

2,753

Foreign Language Subscriptions

477

Soil Conservation/Cost Share

538

Federal Erosion Control

1,159

Fund Balance Appropriated

1,999,047

Total Adjustments

2,160,040

Adopted General Fund Budget 212,688,624

In addition to the above adjustments, the Manager noted the following adjustments for some of the Separate Funds as follows:

Solid Waste Management Fund

Expenditures

Recommended Budget - June 1, 1999

10,762,145

White Goods Delete Maint. Worker II \$(26,636)

Maintenance Add Maint. Worker II 26,636

Contingency (26,636)

\$

Total Adjustments (26,636)

Adopted Solid Waste Management Fund Budget 10,735,509

\$

Revenue:

Recommended Budget - June 1, 1999 \$ 10,762,145

White Goods NC White Goods Disposal (26,636)

Total Adjustments

(26,636)

Adopted Solid Waste Management Fund Budget \$ 10,735,509

Community Development Fund

Expenditures:

Recommended Budget - June 1, 1999 \$ 2,461,600

CDBG Administration Fair Housing (2,000)

Reclassify Position 9,721

(Rec Personnel)

Contingency (7,721)

CDBG Public Facilities Public Facilities (100,000)

CDBG Housing Activities	Transitional Housing	80,000
CDBG Infrastructure	Zion Wall Town of Falcon	(67,077) 87,077
CDBG Emerg. Shelter Grant	Split position Contingency Salvation Army Cumberland Interfaith New Beginnings Operation Blessing City Rescue	4,000 9,580 8,095 27,842 (12,968) (52,200) 15,651

Total Adjustments 0

Adopted Community Development Fund Budget \$2,461,600

Community Development Home Fund

Expenditures

Recommended Budget - June 1, 1999 943,550

Housing Activity First Time Home Buyers 105,000
Transitional Housing (105,000)

Total Adjustments

Adopted Community Development Home Fund budget 943,550

Community Development Support Housing Fund

Expenditures

Recommended Budget - June 1, 1999 43,629

Support Housing Administration

Split Position Contingency (4,000)4,000

Total

Adjustments

Adopted Community Development Support Housing Fund budget 43,629

Revaluation Fund

Expenditures

Recommended Budget - June 1, 1999 417,812

Revaluation

Misc. Furniture/equipment (11,300)

Capital Outlay

6,081

11,300

Total Adjustments

6,081

Adopted Revaluation Fund Budget

423,893

COLA

Revenue

Recommended Budget - June 1, 1999

\$

417,812

Fund Balance Appropriated

6,081

Total **Adjustments** 6,081

Adopted Revaluation Fund Budget

423,893

Mental Health Fund

Expenditures

Recommended Budget - June 1, 1999

27,384,940

MH-MIS 2 Certified salary adjustments 4,881

Mental Health Spec. Entry Rate Plan for

80,731

\$

Certified Clinical SW

(rec Personnel)

COLA 144,849

Total Adjustments \$ 230,461

Adopted Mental Health Fund budget 27,615,401

\$

Revenue

Recommended Budget - June 1, 1999

\$

27,384,940

MH-MIS Mental Health Child & Youth Patient Fees

4,881

Fees 225,580

Total Adjustments

230,461

Adopted Mental Health Fund budget 27,615,401

\$

Juvenile Crime Prevention Fund

Expenditures

Recommended Budget - June 1, 1999

1,474,155

JCP Administration

2 new positions

41,596

(approved 6/7/99)

Operating/Capital Outlay Staff support & indirect

9,834 (71,436) JCP Programs

Program adjustments

66,151

Total Adjustments 46,145

Adopted Juvenile Crime Prevention Budget 1,520,300

\$

Revenue

Recommended Budget - June 1, 1999

\$ 1,474,155

JCP Administration

Indirect

(71,436)

Transfer Gen. Fund 51,430

JCP Programs

Transfer Gen. Fund Inkind

3,776 62,375

Total Adjustments

46,145

Adopted Juvenile Crime Prevention Budget 1,520,300

\$

Capital Project Ordinance Fund

ADA Improvements

Expenditures

Recommended Budget - June 1, 1999

596,437

ADA Improvements

Architect

(46,600) (549,837)

Total Adjustments

(596,437)

Adopted Capital Project Ordinance Fund Budget
0

Revenue

Recommended Budget - June 1, 1999

596,437

ADA Improvements

Prior year Transfer from

\$

General Fund

(596,437)

Total Adjustments (596,437)

Adopted Capital Project Ordinance Fund Budget

Emergency 911 Fund

0

Expenditures

Recommended budget - June 1,1999 \$ 1,586,631

Emergency 911

COLA

4,839

\$

Total Adjustments 4,839

Adopted Emergency 911 Fund Budget \$ 1,591,470

Revenue

Recommended budget - June 1, 1999 1,586,631

Emergency 911

Fund Balance Approp. 4,839

Total Adjustments 4,839

Adopted Emergency 911 Fund Budget 1,591,470

Work Force Development Administration Fund

Expenditures

Recommended Budget - June 1,1999

NC Grant

1,926,049

7,251

Adopted Work Force Development Fund Budget

Recommended Budget - June 1, 1999

Work Force Development Programs

7,251

Total Adjustments

1,933,300

Recreation Fund

Expenditures

Recommended Budget - June 1, 1999

\$ 2,871,918

Recreation COLA

23,568

Total Adjustments 23,568

Adopted Recreation Fund Budget 2,895,486

\$

Revenue

Recommended Budget - June 1, 1999

\$ 2,871,918

Recreation Fund Balance Approp. 23,568

Adopted Recreation Fund Budget 2,895,486

\$

2,093,400

Winding Creek Renovation Fund

Expenditures

Recommended Budget - June 1, 1999

0

Winding Creek Renovations

General Contractor Electrical 1,419,486 273,560 126,854

Plumbing

250

Mechanical 466,250

Total Adjustments 2,286,150

Adopted Winding Creek Renovation Fund Budget

2,286,150

Revenue

Recommended Budget - June 1, 1999

0

Winding Creek Renovations

Proceeds from Sale

of COPS

\$2,286,150

Total Adjustments 2,286,150

Adopted Winding Creek Renovation Fund Budget \$ 2,286,150

- 3. The County-wide Ad Valorem Tax Rate and levy of 84 cents per \$100 valuation is hereby adopted.
- 4. A two percent tax discount is approved for early payment of county property taxes prior to September 1st of each year.
- 5. The Special Recreation Tax Rate and levy of 5 cents per \$100 valuation is hereby adopted.
- 6. The Fire Tax District Rates as shown below are hereby adopted and taxes levied:

District \$100 Valuation

Beaver Dam Fire District

Approved Tax Rate per

10 cents

10 cents

.5 cents

Bethany Fire District	10 cents
Bonnie Doone Fire District	10 cents
Cotton Fire District	10 cents
Cumberland Road Fire District	10 cents
Eastover Fire District	10 cents
Godwin-Falcon Fire District	10 cents
Grays Creek Fire District	10 cents
Lafayette Village Fire District	10 cents
Lake Rim Fire District	10 cents
Manchester Fire District	10 cents
Pearces Mill Fire District	10 cents
Stedman Fire District	10 cents
Stoney Point Fire District	10 cents
Vander Fire District	10 cents
Wade Fire District	10 cents

7. The Cumberland County Board of Education's current expense appropriation is hereby adopted as follows:

Westarea District

Special Fire District Tax

REVENUES

State Appropriation	\$	2,187,311
Impact Aid Funds		2,200,000
ROTC		240,000
Fort Bragg Schools		15,000
Indian Education Act		92,226
Fines and Forfeitures		1,200,000
Rental of School Property	\$	50,000
Interest Earned	4	50,000
Summer School Fees		157,741
Indirect Cost		1,350,000
Sales Tax Revenue		200,000
County Appropriation	50,983	3,742
Fund Balance Appropriation		4,000,000
TOTAL REVENUES	\$ 63	3,126,020

EXPENDITURES

Current Expenses

\$63,126,020

8. The Cumberland County Board of Education's capital outlay budget appropriation is hereby adopted and allocated as to project as listed below:

REVENUES

NC School Bond Proceeds	\$ 45,991,841
Sales Tax ½ Sch Art 40	2,689,070
Sales Tax ½ Sch Art 42	5,802,900
NC School Building fund	2,120,040
NC School Bonds to be Provided	8,898,400

TOTAL REVENUE \$ 65,502,251

EXPENDITURES

Transfer to General Fund (Debt Service)	4,780,010
Category I	56,625,241
Category II	3,237,000
Category III	860,000

TOTAL EXPENDITURES \$ 65,502,251

- 9. The County Pay Plan for FY 1999-00 includes a cost of living for all employees effective July 4, 1999 and performance pay in an amount equal to \$847,734 to be effective January 2, 2000.
- 10. Encumbrances outstanding in the prior fiscal year will be included in the coming year (FY2000) budget.
- 11. A county general litigation fund is included containing \$300,000 to be used to pay outside counsel fees, claims, judgments, and costs.
- 12. Any shortfalls in revenues created by the above adopted budget shall be adjusted by a like amount appropriation from the fund balance of the County of Cumberland so that the 1999-00 fiscal year budget of the County of Cumberland is balanced pursuant to Chapter 159 of the NC General Statutes.
- 13. Based on FY99 audited financial data, a "reserve for future use" is hereby designated in an amount which reduces the remaining available undesignated Fund Balance to 8% of general fund expenditures.
- 14. A Cumberland County Animal Control Shelter Fee of \$7.00 per day is hereby adopted. Any additional animal control fees collected in excess of FY99 revenues would be set aside in a reserve account for future capital expansion.
- 15. Solid Waste Management fees are hereby adopted:
- A. Solid Waste Collection Fees:
 - (1) Container site user fee Imposed

\$ Not

- B. Solid Waste Disposal Fees:
 - (1) Household fee

48.00

(2) Yard Waste: limbs, brush, etc., not to exceed Imposed three inches in diameter, three feet in length, amount not to exceed four cubic yards per household per load.

Not

C. Collector's Fee (per ton)

37.00

D. Collector's fee in the event of scale failure charged per vehicle:

	(1) Automobiles, station wagons & passenger van	s 4.00
	(2) Pickup trucks, commercial vans, towed trailers (single axle)	10.00
	(a) with shingles	43.00
	(3) Small flatbed trucks (single axle), step vans	31.00
	(a) with shingles	43.00
	(4) Large flatbed trucks (double axle), fifth wheel trailers	141.00
	(a) with shingles	192.00
	(5) Roll-off trucks (container boxes):	
	(a) 20 yard box or smaller	282.00
	(b) 21-30 yard box	220.00
	(c) 31-40 yard box and larger	120.00
	(d) Compactor boxes (all)	210.00
	(6) Compactor Trucks	380.00
E.	Inert Waste (Rubble-Clean) (per ton)	23.00
F. 0	Collector's special handling fee, charged per vehicle trailer, or container load	
G.	Scrap tire disposal fees:	
	(1) Automobile tire, manufacturer fee per tire	1.00
	(2) Charge for rims and rim removal per tire	1.00
Н.	Resource Recovery Fees:	
	(1) All solid waste commingled with designated	Not Imposed

100.00

recyclable materials, per ton

(2) Unacceptable designated recyclable materials deposited at landfill, per ton

Not Imposed

16. Storm Water Utility Fee: The monthly service charge per equivalent service unit under the Storm Water Public Enterprise Ordinance shall be One Dollar (\$1.00) effective July 1, 1995, and shall remain in effect until subsequently amended by appropriate act of the governing body.

MEETING ADJOURNED: 9:05PM

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Page last updated 4/22/00