

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
PLANNING RETREAT
JANUARY 16, 2004, 8:00 AM

PRESENT: Chairman Jeannette Council
Vice Chairman John Henley
Commissioner Talmage Baggett
Commissioner Breeden Blackwell
Commissioner Billy King
Commissioner Kenneth Edge
Commissioner Ed Melvin
James Martin, County Manager
Juanita Pilgrim, Deputy County Manager
Amy Cannon, Assistant County Manager
Cliff Spiller, Assistant County Manager
Grainger Barrett, County Attorney
Mitzi Champion, Public Information Officer
Howard Abner, Budget Department
Marsha Fogle, Clerk to the Board
Ann Hymes, Deputy Clerk to the Board

Invocation: Chairman Jeannette Council

Chairman Council called the meeting to order.

1. Review and Approval of Agenda

MOTION: Commissioner Blackwell moved to approve the Agenda.

SECOND: Commissioner Melvin

VOTE: UNANIMOUS

2. Update on Financial Operations

A. FY 2005 Projections

James Martin, County Manager, reviewed the FY2005 Preliminary Budget Projections as follows:

Adopted budget 7/1/2003 (FY2004)	\$229,736,485
One-time adjustments	<u>(3,415,056)</u>
Base budget based on modified 7/1/03 budget	<u>\$226,321,429</u>

Additions

School current expense (2.16%)	\$ 1,269,540
FTCC current expense (2/16%)	127,256

Detention Facility Health Care	600,000
GIS	250,000
Deferred maintenance	250,000
SREMC/PWC loan	42,500
Audit	10,000
Medical insurance	875,208
Workers compensation	236,913
Annexation reductions	
Sheriff	<u>(725,000)</u>
	\$ 2,936,417

2% COLA (1%=620,401)	1,240,802
Sheriff vehicles	
Sheriff vehicles-new	-
Sheriff vehicles-refurbish	125,000
Library books and periodicals	<u>335,000</u>
	\$ 1,700,802

Total additions **\$ 4,637,219**

FY2005 projected expenditures **\$230,958,648**

FY2005 projected revenue	\$222,736,917
Less: Annexation	(1,926,562)
Projected available revenue	\$220,810,355

Projected deficit before fund balance appropriated	(10,873,293)
Fund balance appropriated at 3%	6,950,509
Additional revenue required to balance budget	(\$3,197,784)

Reconciliation of Adopted 2004 Revenue to Projected FY2005 Revenue

Adopted gross revenue budget 7/1/2003 (FY2004)	\$229,736,485
Fund balance appropriated	(8,572,437)

Adopted net revenue budget FY2004 **\$221,164,048**

Adjustments to net revenue base

<u>Ad valorem tax</u>	
Real, personal, public service, vehicles	2,071,914
Prior years	312,677
<u>Other taxes</u>	
Sales taxes	98,315
Other taxes	(42,229)
<u>Unrestricted intergovernmental</u>	209,471

<u>Restricted intergovernmental</u>	
Bioterrorism grants	(372,850)
Industrial recruitment grant	(400,000)
Other	(155,390)
<u>License & permits</u>	117,710
<u>Sales & service</u>	(8,407)
<u>Miscellaneous</u>	
Interest income	(215,136)
Other	46,331
<u>Other financing sources-transfers</u>	3,125
Total adjustments	1,572,869

Total revenue before annexation	<u>\$222,736,917</u>
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Annexation losses

Sales tax-county only	(3,044,323)
50% reimbursement	1,522,162
Beer & wine taxes	(182,220)
Cablevision	(222,180)
Total annexation losses	(1,926,562)

FY2005 projected revenue	\$220,810,356
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Mr. Martin projected the County's revenue is \$3.2 million short of expenditures. County departments have not yet submitted their budgets for the new fiscal year. Chairman Council noted there may be more additions to the budget to include: (1.) capital outlay increases for Cumberland County Schools and (2.) Fayetteville Technical Community College matching funds. Commissioner Blackwell suggested the Commissioners meet with members of the School Board to discuss their needs.

B. Revenue and Expenditure Budget vs. Actual Comparison for FY 2000-2003 and FY 2004 Estimates

The County Manager compared Actual and Final Budget figures for FY 2000 through FY 2004. Commissioner Henley noted the County never spent more than 94.85% of the budget expenditures. The FY2004 budget figures are:

	<u>Actual Jan. 9</u>	<u>Budget Jan. 9</u>
Total Revenue	\$132,260,723	\$234,302,154
Less: fund balance		(\$11,881,921)
Net Revenue	\$132,260,723	\$222,420,233
Total Expenditures	\$106,718,962	\$234,302,154

C. Discuss CFVHS Lease Payment of \$3.1M to Cumberland County

The Board briefly discussed the Management Lease Agreement between the County of Cumberland and Cumberland County Hospital System, Inc. (operating as Cape Fear Valley Health System). Commissioner Henley discussed the concept that if the County receives Medicaid relief from the state or federal government, perhaps it wouldn't be unfair to allow one-half of any realized savings be credited back to CFVHS to decrease their lease payment. Commissioner Blackwell proposed that the County Attorney prepare a resolution to send to the North Carolina legislators urging support of Medicaid relief funds.

D. Review of Crown Center Capital & Operational Needs

The County Manager then presented the FY2005 Preliminary Budget Projections for the Crown Complex capital needs as follows:

Crown Complex short-term projects	
Capital projects	\$2,500,000-5,000,000
Operating & promotions	\$500,000
Crown Complex long-term projects	\$10,110,500

Details for such projects are described in the December 17, 2003 memorandum to the Board of County Commissioners from James E. Martin.

Mr. Martin stated that \$1.5M of the \$3M capital projects funds could be used for proposed renovations to the Crown. Capital projects funds could also be used to reroof several County buildings.

3. Chairman's Goals

The Chairman's goals for the upcoming fiscal year are:

- Employee Compensation
- Economic Development
- Recognizing the Importance of Fort Bragg and Pope Air Force Base as the Board Considers County Business
- Welfare of our Community's Children
- Fostering Collaboration Among Elected Officials of the County's Municipalities

Chairman Council asked that a list of the goals be provided to Commissioners to consider, prioritize and return to her.

F. 2005 NCACC Conference – Cumberland County Host

Chairman Council stated that the N.C. Association of County Commissioners Conference will again be hosted by Cumberland County in August 2005. At that time, Commissioner Blackwell will be the outgoing president of the organization. It is time to begin planning activities for the event. Approximately 1000 people are expected to attend.

G. Update on Human Relations

James Martin spoke briefly on consideration of approval of a City/County Human Relation Commission. He plans to meet with the City Manager and will provide a report to the Commissioners by March 1, 2004.

4. County Seal Motto

The design and colors for the County seal have been selected. Chairman Council presented a list of suggestions for a motto to the Commissioners. They then voted on their motto choice. "Out of Many, One" was the motto chosen for the County seal.

5. 250th Anniversary Celebration

Ms. Fogle, Clerk to the Board, provided an update on the preparations for Cumberland County's 250th Anniversary Celebration. The event will be held March 26 – 28, 2004. Some of the events include: essay and poster contests for all Cumberland County Schools; an open-house at the Historic Courthouse on March 26th, a parade and carnival on March 27th, and a musical celebration at Snyder Baptist Church on March 28th.

6. Joint Land Use Study – Assessed Value of Critical and Important Lands Near Fort Bragg and Base Reduction and Closure (BRAC) Issue

The Commissioners discussed the issues pertaining to the Joint Land Use Study. In order to provide a voluntary incentive to delay development around Fort Bragg and Pope Air Force base, they directed the County Manager, the County Attorney and the County Planning Director to meet with property owners of critical and important tracts and offer reimbursement to offset their property taxes if they agreed not to develop their land.

MOTION: Commissioner Blackwell made a motion directing the County Attorney to prepare a resolution to ask the federal government to provide money to reimburse the property owners.

SECOND: Commissioner King

VOTE: UNANIMOUS

7. Jail Health

A. Discuss Legislation to Keep Medicaid Intact for Inmates

The County Manager reviewed the projected jail health budget for FY2005:

Total jail health budget for FY2004:	\$1,168,762
Projected spending in excess of budget:	\$345,150
Total projected jail expenditures:	\$1,513,912
Costs associated with the jail that are charged to other Health Dept. programs:	\$65,300
Total cost:	\$1,579,212

Since the new jail opened earlier this year (2004), the jail population has increased, which has caused an increase in inmate health care costs. A copy of a memorandum to the County Manager from Wayne Raynor, Health Director, was provided to the Commissioners. Mr. Martin supported the recommendations made by the Health Director:

1. Reclassify one (1) of the vacant Staff Nurse positions into a "Jail Health Administrator" position. This position would provide administrative oversight for the Jail Health Program. The salary for this position would be at or near the mid-point of the salary range, approximately \$42,000 per year.
2. Reclassify three (3) of the vacant Staff Nurse positions into CNA II (Certified Nursing Assistant) positions. The salary for these positions would be the mid-point of salary range. The projected cost would be approximately \$25,000 per year.
3. Increase the salary of existing Staff Nurses by a factor of ten percent (10%).
4. Increase the salary of all Practical Nurse II positions to the mid-point of the salary range.
5. Eliminate the one (1) remaining vacant Staff Nurse position.
6. Reclassify the one (1) remaining vacant part-time Practical Nurse II position into a full-time CNA II position.
7. For recruiting purposes, the beginning salary of Staff Nurses hired in the future should be at least ten percent (10%) above the established minimum salary for this position.
8. Increase the salary of the Nursing Supervisor by a factor of five percent (5%).
9. Initiate a rate of \$1.25 per hour (hazardous duty pay) for nursing staff.

MOTION: Commissioner Melvin made a motion to accept the recommendations.

SECOND: Commissioner Blackwell

DISCUSSION: Recruitment problems for the jail nursing positions were discussed.

SUBSTITUTE MOTION: Commissioner Blackwell made a substitute motion to delay action on the proposal and allow staff and the Health Director, along with Commissioner Henley's input, to review the matter further.

SECOND: Commissioner Henley

DISCUSSION: Discussion continued on the possibility of hiring a private firm to provide jail health services. The County Manager felt the County needed more historical data before submitting a Request for Proposal (RFP) to contract the services. Commissioner Henley said, before submitting an RFP, it was important to contact service providers and collect data on the services they provide. Commissioner Melvin asked the staff to review the Health Director's recommendation. Commissioner Edge commented that it was important to move forward on this issue.

Commissioner Blackwell then withdrew the substitute motion; and Commissioner Henley withdrew the second. Commissioner Melvin withdrew the original motion; and Commissioner Blackwell withdrew the second.

The County Manager has convened a committee to address jail health care costs with representatives from management, Health Department, Sheriff's Department, Legal, Probation and Parole, Day Reporting Center, and Mental Health. This committee has been meeting over the last four months and cost containment measures based on its work have already begun to be implemented.

8. Discuss Consolidating the County and City Planning and Inspections Departments and/or Community Development Departments

Commissioner Blackwell inquired on the status of consolidating the County and City Planning/Inspections Departments and the Community Development Departments. Commissioner King commented that the City of Fayetteville has expressed an interest in pursuing this course of action. Commissioner Council said she would like to see a One-Stop Shop operation with the Planning/Inspections Departments; however zoning matters should remain separate. The Commissioners agreed that the co-location of the County and City Planning/Inspections Departments and the consolidation of the Community Development Departments be added to the agenda of the upcoming City-County Liaison Meeting.

9. Other Matters of Interest

Commissioner Council announced that the American Heath Association is conducting a "Go Red for Women" Campaign. February 6, 2004 has been named "National Wear Red Day for Women." Employees who donate \$5 will be allowed to wear jeans to work that day. She asked the Commissioners for a \$5 donation which will go towards the County's goal for this year's Heart Walk in November.

10. Closed Session – Personnel Matter – Pursuant to NCGS 143-318.11(a)(6).

MOTION: Commissioner Baggett made a motion to go into Executive Session for the purpose noted above.

SECOND: Commissioner Blackwell

VOTE: UNANIMOUS

MOTION: Commissioner Blackwell made a motion to go back into Open Session.

SECOND: Commissioner Edge

VOTE: UNANIMOUS

MOTION: Commissioner Blackwell made a motion to adjourn.

SECOND: Commissioner Edge

VOTE: UNANIMOUS

Meeting adjourned: 1:35 PM

Deputy Clerk to the Board