

CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
AND  
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES  
APRIL 16, 2012 - 12:00 PM  
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE (FTCC)  
TONY RAND CENTER - 2201 HULL ROAD – FAYETTEVILLE, NC  
SPECIAL MEETING MINUTES

COUNTY

PRESENT: Board of Commissioners:  
Commissioner Marshall Faircloth, Chairman  
Commissioner Kenneth Edge  
Commissioner Charles Evans  
Commissioner Jeannette Council  
Commissioner Billy King  
Commissioner Ed Melvin (left at 12:20 p.m.)  
James Martin, County Manager  
Amy Cannon, Deputy County Manager  
James Lawson, Assistant County Manager  
Sally Shutt, Communications and Strategic Initiatives Manager  
Candice H. White, Clerk to the Board  
Kellie Beam, Deputy Clerk to the Board

COUNTY

ABSENT: Board of Commissioners:  
Commissioner Jimmy Keefe, Vice Chairman  
Rick Moorefield, County Attorney

FTCC

PRESENT: FTCC Board of Trustee Members:  
William S. Wellons, Jr., Chairman  
Dr. Dallas M. Freeman, Vice Chairman  
Sheryl J. Lewis, Secretary  
Esther R. Thompson  
Dr. J. Breeden Blackwell  
Charles E. Koonce  
John Lennon  
David McCune  
Susie S. Pugh  
Ronald Crosby, Jr.  
Dr. Marye Jeffries  
Dr. J. Larry Keen, FTCC President  
Dr. Barbara Tansey, VP for Academic and Student Services  
Betty Smith, VP for Business and Finance  
Bob Ervin, VP for Learning Technologies

David Sullivan, VP for Legal Services and Risk Management  
Brent Michaels, VP for Institutional Advancement  
Carl Mitchell, VP for HR & Institutional Effectiveness/Assessment  
Betty Shackelford, Administrative Assistant to the President

OTHERS

PRESENT: Press

The Board of County Commissioners and the Fayetteville Technical Community College (FTCC) Board of Trustees gathered at the Tony Rand Student Center for a luncheon meeting and FTCC's annual report.

Mr. William S. Wellons, Jr., FTCC Board of Trustees Chairman, provided the welcome and opening remarks, and turned the meeting over to Dr. J. Larry Keen, FTCC President.

Dr. Keen provided the following report:

Curriculum:

- FTCC experienced a 7% increase in curriculum enrollment this year while many colleges are experiencing declining or flat enrollments.
- FTCC served 11,900 curriculum students during the spring.

Continuing Education:

- FTCC continues to have the largest continuing education program in the state.
- FTCC opened its own barber training program on campus.
- FTCC began offering the 550-hour therapeutic massage program for day and evening students.
- 2012 marks the 20<sup>th</sup> anniversary of FTCC's training partnership with American Management Association (AMA) and the Fayetteville-Cumberland Chamber of Commerce to offer supervisory/management training to local business and industry professionals.
- During the past year, there were 1,820 students enrolled in online courses offered in partnership with Career Step Med Online, Education2Go and 360Training.com.
- Registered Medical Assistant (RMA) and other health related programs continue to expand.
- Many continuing education classes have moved to the Spring Lake campus because of the need for space.
- There has been increased emphasis in working with military to provide training. In addition to the current classes, the Army is requesting a new class of 21 students in paramedic training to start in July 2012. Also, another request for training of approximately 110 paramedics to start in January 2013.
- FTCC received a grant from the Golden Leaf Foundation in the amount of \$463,046 for implementing an aviation program. In the fall of 2012, FTCC will begin classes in airframe/power plant technology and aviation management.
- The community services program ran 54 classes last year in the summerscapes program. This summer youth program is serving 578 youth between the ages of 6-16.

#### College and Career Readiness (formerly Basic Skills):

- From July 2011 until present, 4,146 students have enrolled in the college and career readiness program.
- The retention rate is 93%, while the federal standards require only 75%.
- In 2010-2011, FTCC awarded 254 students their General Education Development (GED) and 64 students were awarded their adult high school diploma.
- The North Carolina Community College (NCCC) system office performed a monitoring site visit and FTCC and the career readiness program received an outstanding review.

#### Facilities:

- Currently renovating the former Service Merchandise property, the renovated property will house the bookstore, campus security, classrooms of the future, faculty offices, and multi-purpose meeting space. Renovation is almost complete and classes are scheduled for the fall.
- In the last five years, FTCC campus facilities have increased by approximately 285,000 square feet.
- FTCC shares facilities with other non-profits and governmental agencies to include the county, city and state. In 2010-2011, the agencies used FTCC facilities for 635 hours during normal work hours and 243 hours during after hours or weekends.

#### Energy Reduction/Green Initiatives:

- Lighting upgrades are being done on a continuous basis by contracting replacement of T12 with T8 lighting as funds allow.
- All housekeeping products are “green rated”.
- In coordination with instructors, solar panels were installed at the Horace Sisk gym to heat water for bathroom water faucets.
- The general classroom building was constructed with existing steel to reduce costs and contribute to conservation of resources.
- The general classroom building was designed for maximum use of natural lighting to reduce lighting costs.
- Landscaping is done with drought tolerant plant materials.

#### 2012-2013 Budget Requests:

- Increased cost associated with the new general classroom building - \$368,429
  - Personnel Cost:
    - maintenance position
    - grounds position
    - janitorial contracted services
    - Increase in employee benefits (even with the same staff benefit cost will rise, retirement increases 7.6%, health insurance increases 5.3%)
  - Other Costs:
    - electricity and heating
    - gasoline
    - custodial supplies

- repairs to facilities
- Capital Costs:
  - 2011-2012 funded through installment financing:
    - Lafayette Hall mechanical system replacement  
\$2,500,000
    - replacement roofs for library, Neil Currie and YMCA  
\$1,000,000
    - TOTAL  
\$3,500,000

Proposed for 2012-2013:

- Replacement roof for Center of Business and Industry (23 years old - 1989)
- Replacement of student center previous parking lot (functioning at 15% capacity - not draining properly - around 23 years old)
- Recommendation is: \$561,000

Dr. Keen stated FTCC took over the Workforce Development Center on July 1, 2011. Dr. Keen stated the Workforce Development Center has accomplished the following in the last year:

- Hired a highly qualified director.
- Updated all job descriptions.
- Realigned the organizational chart comparable to duties of employees.
- Co-located accounting functions to work closely with programs.
- Created a challenging, yet realistic strategic plan – leading to doubling of services from previous year (duplicated services).
- Simplified the orientation and eligibility determination process.
- All Workforce Development Center staff attended customer service professional development class.
- Rotation of staff to national and state-level conferences.
- Redirected focus on quality customer service.
- Monthly reconciliation of budget shared with the board.
- Doubled the number of Cumberland County citizens obtaining services.
- Re-established the work experience program.
- PILOT Program with FTCC HRD – Reaching the homeless population for the first time with career exploration in trades such as masonry, plumbing and HVAC.
- Expending the full allocation of adult and dislocated worker funding.
- Managers are serving more people and more people are being placed in training.

Dr. Keen thanked the Board of Commissioners for the support they have given FTCC over the past year and stated none of the accomplishments could have been done without their support. Dr. Keen presented FTCC commemorative coins to the Board of Commissioners and county personnel.

Chairman Marshall Faircloth provided closing remarks and acknowledged the value FTCC brings to the community.

MEETING ADJOURNED: 1:10 PM

Respectfully submitted,

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Kellie Beam  
Deputy Clerk to the Board