

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 6, 2017 – 9:00 AM
117 DICK STREET, 1ST FLOOR, ROOM 118
REGULAR MEETING MINUTES

PRESENT: Commissioner Glenn Adams, Chairman
Commissioner Charles Evans, Vice Chairman (departed 9:42 a.m.)
Commissioner Michael Boose
Commissioner Jeannette Council
Commissioner Marshall Faircloth
Commissioner Jimmy Keefe
Commissioner Larry Lancaster
Amy Cannon, County Manager
Melissa Cardinali, Assistant County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Deborah Shaw, Budget Analyst
Heather Harris, Budget Analyst
Joe Utley, Tax Administrator
Jeffrey Brown, Engineering and Infrastructure Director
Dr. John Lauby, Animal Control Director
Brenda Jackson, Social Services Director
Candice H. White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Chairman Adams called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE – Commissioner Council provided the invocation followed by the Pledge of Allegiance to the American Flag.

Recognition of Retired Cumberland County Employees:

Robert Flores, Cumberland County Sheriff's Office
On behalf of the Board of Commissioners, Commissioner Lancaster recognized Robert Flores with a plaque honoring his service with the Cumberland County Sheriff's Office from July 24, 1995 to January 1, 2017.

Linda Morrison, Cumberland County Animal Control
On behalf of the Board of Commissioners, Commissioner Evans recognized Linda Morrison with a plaque honoring her service with Cumberland County from August 16, 1985 to January 1, 2017.

Carol St. Louis, Cumberland County Finance Office
On behalf of the Board of Commissioners, Commissioner Faircloth recognized Carol St. Louis with a plaque honoring her service with the Cumberland County Finance Office from February 1, 1977 to January 1, 2017.

Amy Cannon, County Manager, requested removal from the consent agenda of Item 2.C. Approval of Sole Source and Purchase Request for Chiller for Law Enforcement Center to be taken to the March 9 meeting of the Finance Committee for discussion and then to the March 20 regular meeting, and Item 2.F. Approval of Resolution of the Cumberland County Board of Commissioners Supporting the Adoption of 2017 House Bill 109 to Add Certain Lands to the Corporate Limits of the City of Fayetteville. Ms. Cannon also requested removal from the agenda of Item 3. Presentation by Mr. Vivek Tandon on the Annual Tourism Development Authority Report of Receipts and Expenditures as of December 31, 2016 to be brought back to a future meeting.

1. Approval of Agenda

MOTION: Commissioner Keefe moved to approve the agenda with the removal of Item 2.C., Item 2.F. and Item 3. as requested.

SECOND: Commissioner Boose
VOTE: UNANIMOUS (7-0)

2. Consent Agenda

- A. Approval of minutes for the February 20, 2017 regular meeting
- B. Approval of Proposed Additions to the Secondary Road System:

BACKGROUND:

The North Carolina Department of Transportation has received petitions requesting the following streets be placed on the State Secondary Road System for maintenance:

The Gardens at Cypress Lakes Village Subdivision:

Blue Ribbon Lane (SR 3972 Ext.)

Debut Avenue (SR 4516 Ext.)

Seattle Slew Lane

Ruth's Place Subdivision: Ruth Bunce Lane

DOT has determined that the above streets are eligible for addition to the state system.

RECOMMENDATION / PROPOSED ACTION:

NCDOT recommends that the above named streets be added to the State Secondary Road System. County Management concurs. Approve the above listed streets for addition to the State Secondary Road System.

C. REMOVED FROM AGENDA

- D. Approval of Health Department's Request for Payment of Prior Year Invoices

BACKGROUND:

The Health Department is requesting payment of multiple fiscal year 2016 invoices as described below:

<u>Vendor</u>	<u>Public Health Section</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
Cumberland County Hospital	Jail Health	11/6/2015	\$ 279.66
Fayetteville Associates	Jail Health	5/25/2016	222.22
Cape Fear Valley OBGYN	Jail Health	5/27/2016	408.80
Red Wing Shoes	Environmental Health	8/6/2014	108.00
Red Wing Shoes	Environmental Health	8/16/2014	108.00
Red Wing Shoes	Environmental Health	8/31/2015	93.08
			<u>\$ 1,219.76</u>

Invoices were received within the current fiscal year. Staff have verified these invoices have not yet been paid and are past due. Sufficient funds are available in the current year budget to cover these expenditures.

RECOMMENDATION/PROPOSED ACTION:

Management is requesting approval to pay the prior year invoices totaling \$1,219.76.

- E. Approval of Grant Award and Associated Budget Ordinance Amendment B170676 in the amount \$10,000 from North Carolina Department of Public Safety-Homeland Security Grant Program, Hazardous Materials Emergency Preparedness Grant (HMEP)

BACKGROUND:

Emergency Services received notification that Cumberland County is awarded a grant through the 2016 Homeland Security Grant Program (HSGP) in the amount of \$10,000. The grant award is for the time period of October 1, 2016 through September 30, 2017. Cumberland County Emergency Services along with the Local Emergency Planning Committee propose a full scale hazardous materials transportation exercise. The incident will take place in the proximity of a major traffic interchange adversely affecting the

main artery to and from Fort Bragg due to chemical release. The scenario will test the coordination of federal, state and local agencies.

RECOMMENDATION/PROPOSED ACTION:

Staff recommends approval of Budget Ordinance Amendment B170676 to recognize grant funds in the amount of \$10,000 and acceptance of grant award from North Carolina Department of Public Safety-Homeland Security Grant Program, Hazardous Materials Emergency Preparedness Grant.

F. REMOVED FROM THE AGENDA

G. Approval of a Proclamation Declaring March 5-11, 2017 as “Severe Weather Preparedness Week” in Cumberland County

COUNTY OF CUMBERLAND

NORTH CAROLINA

**PROCLAMATION
SEVERE WEATHER PREPAREDNESS WEEK
MARCH 5-11, 2017**

WHEREAS, the National Weather Service and the North Carolina Department of Public Safety are teaming up to bring a severe weather safety campaign to all of North Carolina’s residents; and

WHEREAS, this year’s North Carolina Severe Weather Preparedness Week will focus on tornadoes, large hail, lightning, flash flooding and damaging straight-line winds; and

WHEREAS, Wednesday, March 8 is the designated day for tornado drills to be held statewide in schools, government buildings and private companies; and

WHEREAS, Cumberland County residents should take a few moments to learn about severe weather safety and implement an emergency safety plan for home, school and work so we will all be better off when severe thunderstorms and tornadoes inevitably strike our state and minimize the likelihood of injury and fatalities caused by severe weather; and

WHEREAS, Cumberland County residents should listen to local radio, television, a weather channel or a NOAA (National Oceanic and Atmospheric Administration) weather radio for information on severe weather and sign up for emergency alert systems such as CodeRED weather warnings; and

WHEREAS, the time to put an emergency kit together is before severe weather strikes so Cumberland County residents should have a disaster supply kit on hand that contains a first-aid kit, a battery-powered radio, flashlight with extra batteries, canned and other non-perishable foods, a hand operated can opener, bottled water, sturdy shoes and work gloves.

NOW THEREFORE, We, the Cumberland County Board of Commissioners, hereby proclaim March 5-11, 2017 as “SEVERE WEATHER PREPAREDNESS WEEK” in Cumberland County and call upon our residents to become weather ready and pledge to prepare for severe weather.

Adopted this 6th day of March, 2017.

H. Approval of Budget Ordinance Amendments:

General Fund 101

- 1) Department of Public Health - Budget Ordinance Amendment B170681 to recognize State funds in the amount of \$74,062 to support the delivery of Public Health Immunization services.

The Board is requested to approve Budget Ordinance Amendment B170681 in the amount of \$74,062 representing State Health funds received from North

Carolina Department and Human Services – Division of Public Health. These funds will support expenditures incurred in the Immunization Clinic.

Please note this amendment requires no additional county funds.

- 2) Emergency Services - Budget Ordinance Amendment B170710 to recognize grant funds of \$17,959 to upgrade Emergency Operations Center.

The Board is requested to approve Budget Ordinance Amendment B170710 in the amount of \$17,959 from North Carolina Department of Public Safety. This money will be used to upgrade wall monitors for the Emergency Operations Center, two overhead projectors, and a controller. Also, additional wall monitors will be purchased for the Joint Information Center.

Please note this amendment requires no additional county funds.

- 3) Library - Budget Ordinance Amendment B170850 to recognize E-Rate funds of \$36,059 from the State Library.

The Board is requested to approve Budget Ordinance Amendment B170850 in the amount of \$36,059 from the State Library. These funds will support library services.

Please note this amendment requires no additional county funds.

- 4) Contingency Funds Report

There was no usage of contingency funds to report this period.

MOTION: Commissioner Faircloth moved to approve consent agenda Items 2.A. – 2.H.4). with the exception of Item 2.C. and Item 2.F. as removed.
SECOND: Commissioner Council
VOTE: UNANIMOUS (7-0)

ITEMS OF BUSINESS

3. REMOVED FROM THE AGENDA
4. Presentation Announcing the 2017 Fort Bragg Joint Land Use Study (JLUS) Project) by Mr. Jason Epley, President of Benchmark Planning

BACKGROUND:

The Department of Defense has awarded a major planning grant to conduct a Joint Land Use Study (JLUS) in the Fort Bragg region. The purpose of the study is to assess the potential threat to the military training mission from incompatible urban growth and development that has occurred in the areas surrounding Fort Bragg and Camp Mackall since the completion of the 2005 BRAC process. The grant was awarded to the Mid-Carolina Council of Governments and will be managed through the Regional Land Use Advisory Commission (RLUAC) Board of Directors and Full Commission.

The study began with a project administration meeting in September 2016 and is expected to be completed by June 2018. Throughout that period the RLUAC Board of Directors, full Commission, and the planning consultant, Benchmark Planning, will conduct numerous meetings with local government officials and private citizens to obtain public input.

The JLUS will focus major attention on the following issues, concerns and needs:

- Conduct a major revision of the massive sandhillsgis.com database.
- Document the extent of new urban development that has occurred within five miles of Fort Bragg and Camp Mackall since 2005.
- Document the extent of forest loss within the five-mile boundary since 2005 and the impact on the Red Cockaded Woodpecker foraging areas.
- Inventory the location of telecom towers and military aircraft flight corridors.
- Identify climate change issues affecting the fort and region's utility infrastructure.

- Identify undeveloped areas surrounding the military installations that are of greatest risk of being developed in an incompatible manner with the military training needs.
- Identify the location of solar farms within the region to determine whether or not they pose a potential threat to military aircraft pilots.
- Identify potential threats to the quantity and quality of the Fort Bragg region's public water supply.
- Identify and protect the military airspace needs for the Army's Gray Eagle unmanned aerial vehicles that will be housed at Camp Mackall later this year.

RECOMMENDATIONS/PROPOSED ACTION:

This presentation is for information purposes only and no action is required at this time.

* * * * *

Tracy Jackson, Assistant County Manager, reviewed the background information recorded above and introduced Jason Epley, President of Benchmark Planning and the lead consultant who will conduct the kickoff. Mr. Epley stated he was present on behalf of the Regional Land Use Advisory Commission along with two board members Glenn Perlman and Mike Lynch. Mr. Epley provided the following presentation.

What is a Joint Land Use Study or JLUS?

A study funded by the DoD's Office of Economic Adjustment to help communities and military installations work together in achieving compatible growth and long-term sustainment of the military training mission.

Joint Land Use Studies 1985-2016 (130 Total)



Mr. Epley stated of the 130 land use studies completed across the country, four were completed at Ft. Bragg in 1991, 2003, 2008 and this study in 2017. Mr. Epley stated 1991 was one of the most significant studies in the country, 2003 was a major update, 2008 was a brief update and this study will be a major update to the JLUS.

Mr. Epley highlighted the JLUS purpose and goals as follows:

- Identify and mitigate barriers to the long term sustainability of the installation's training mission.
- Promote compatibility between civilian land use and military training / operational impacts.
- Strengthen coordination and communication between local governments and the installation.
- Raise public awareness and understanding of compatible growth issues.

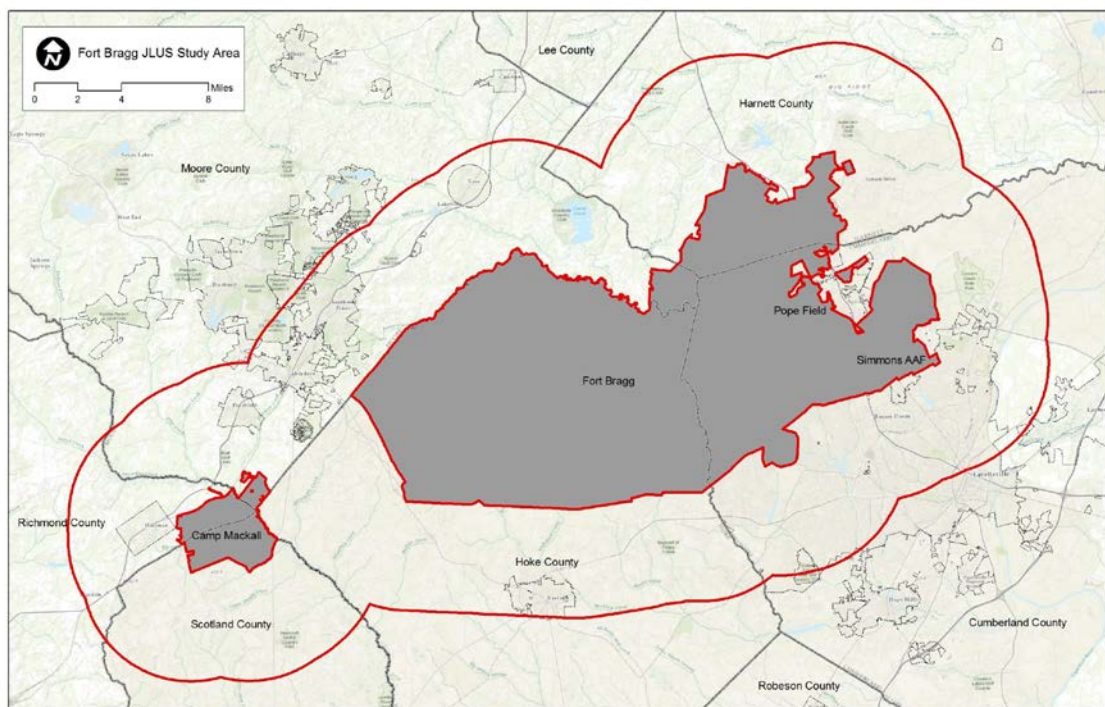
Mr. Epley stated another goal is to look at land use compatibility which includes the community's influence on the military's ability to train from things such as alternative energy sources, noise generation and abatement, endangered specific and provision of wildlife habitat, population encroachment and commercial development to name a few.



Mr. Epley stated the study area or five mile focus area outlined below is pertinent to legislative action taken in the mid 2000's that required communities to submit zoning and subdivision changes to the installation that occurred within that area.

- 5 mile Focus Area (around Fort Bragg)
- Counties: Cumberland, Harnett, Hoke, Moore, Richmond and Scotland
- Cities/Towns: Aberdeen, Eastover, Fayetteville, Hoffman, Pinebluff, Pinehurst, Raeford, Spring Lake, Southern Pines, Whispering Pines, Vass.
- Partner Organizations: Fort Bragg, Fort Bragg Regional Alliance, Mid-Carolina COG, NC Department Commerce, NC DEQ, Sustainable Sandhills, The Nature Conservancy, US Fish & Wildlife Service

5-Mile Study Area



Mr. Epley outlined the JLUS process and composition of the various committees below:

- TASK ONE: Project Initiation & Administration
 - Policy Committee Meetings (x7)
 - Technical Committee Meetings (x7)
 - Stakeholder Meetings (+80 to date)
 - 3 Rounds of Public Presentations
 - 6 counties each round
 1. Kick-off Presentation (x6)
 2. Interim Findings (x6)
 3. Draft JLUS (x6)
- TASK TWO: Review & Research
 - Existing plans, reports, studies

- Review land use policies and ordinances
 - Demographic information
 - Development trends and patterns
 - Environmental constraints
 - Climate change
 - GIS data collection & mapping
 - Existing conditions summary report (May 2017)
 - TASK THREE: Land Use Compatibility Analysis
 - Identify land development patterns
 - Identify areas of compatibility/incompatibility
 - Identify future conditions
 - Present Compatibility Analysis
 - Present Interim Findings (Sept/Oct 2017)
 - TASK FOUR: Prepare Draft & Final Study
 - Prepare Draft Study
 - Public Review of Draft (March 2018)
 - Final Draft Prepared
 - Final Presentation June 2018
 - TASK FIVE: Prepare Implementation Plan
 - Concurrent with the preparation and review of the Final Draft
- Final Presentation June 2018

Mr. Epley highlighted the consulting team associated with the JLUS and their areas of involvement:

- Benchmark Planning
 - Overall Project Management
 - Land Use Compatibility Analysis
 - Public Outreach
 - Local Government Policy
 - Regional Coordination
- White & Smith
 - Land Use Policy
 - Implementation Strategies
- Marstel-Day
 - Environmental, Noise & Energy
 - Climate Change, Policy Analysis

Mr. Epley concluded his presentation and provided contact information for Jim Dougherty, Executive Director of the Regional Land Use Advisory Commission, who was unable to be present. Questions and comments followed.

5. Nominations to Boards and Committees

A. Adult Care Home Community Advisory Committee (1 Vacancy)

Commissioner Council nominated Niokie Cunningham.

B. Nursing Home Advisory Board (2 Vacancies)

Commissioner Council nominated Niokie Cunningham and Brenda McArthur-Strong.

6. Appointment to Boards and Committees

A. Animal Control Board (2 Vacancies)

Nominees:

At-Large Positions: Shelly Bryant (Reappointment)
Cindy Jackson Collins (Reappointment)

There being an equal number of vacancies and nominees,

MOTION: Commissioner Evans moved to appoint all nominees to their respective positions.
SECOND: Commissioner Faircloth
VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Lancaster moved to recess the Board of Commissioners’ meeting to room 564.
SECOND: Commissioner Council
VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Lancaster moved to reconvene the Board of Commissioners’ meeting in room 564.
SECOND: Commissioner Council
VOTE: UNANIMOUS (6-0)

7. Budget Work Session

A. Known Budget Impacts for Fiscal Year 2017-2018

Melissa Cardinali, Assistant County Manager, provided a handout as a snapshot of how every \$1 in property tax is used to fund services.

Cumberland County Adopted Budget FY2017
How Are Your Tax Dollars Being Used?

The property tax rate for Cumberland County is .74 (cents per \$100 valuation). For example, if your property is assessed at \$100,000, the county would collect \$740 to be used towards programs and services.

Property taxes are comprised of real property, personal property, motor vehicles and represent over 52% of the general revenue for the county. During the compilation of the annual budget, the County Manager puts forth a recommendation on the amount of funding that will be allocated each fiscal year to ensure that taxpayer dollars are used in the most efficient and equitable manner.

The Board of County Commissioner may propose changes and will ultimately adopt the budget in a manner that will best serve the community.

Breakdown of Major Services Funded Through Your Tax Dollars

For every \$1 in property tax, the following services are funded:		
32 cents	Education	Cumberland County Schools and Fayetteville Technical Community College
31 cents	Human Services	Department of Social Services, Health Department, Veterans Services and Child Support Enforcement
18 cents	Public Safety	Sheriff’s Office, Jail, School Resource Officers, Emergency Services, Animal Control and Pre-Trial Services
13 cents	General Government	Facilities, Tax Administration, Register of Deeds, Information Services, Finance and Debt Service
4 cents	Cultural and Recreation	Libraries and various community agencies
2 cents	Economic and Physical Development	Planning, Engineering, Soil Conservation, Public Utilities, Cooperative Extension and Community Development

Ms. Cardinali then provided the following presentation of factors that have to be considered with the upcoming budget. Ms. Cardinali stated the three primary influences of Hurricane Matthew, revaluation and the potential expansion of veteran’s exemptions impacted the FY17 budget and will impact the FY18 budget.

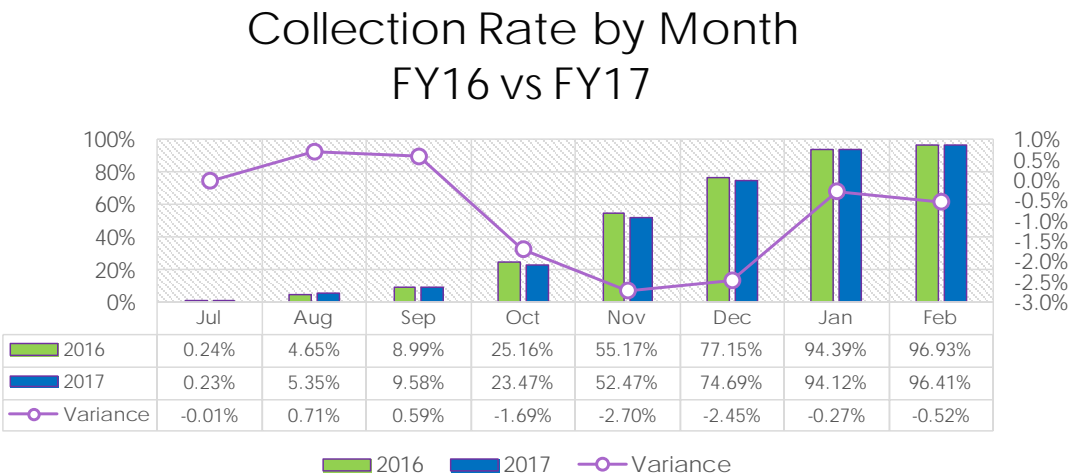
Revenue Impacts

AD VALOREM TAX

- FY17+ Impact
 - Collection rate is down, as we continue to recover from Hurricane Matthew
 - FY18 Impact
 - Initial revaluation estimates a loss of \$4.1 million dollars in tax revenue
 - Expansion of Veteran’s Exemption would result in \$2.7 million dollar loss
- HURRICANE MATTHEW

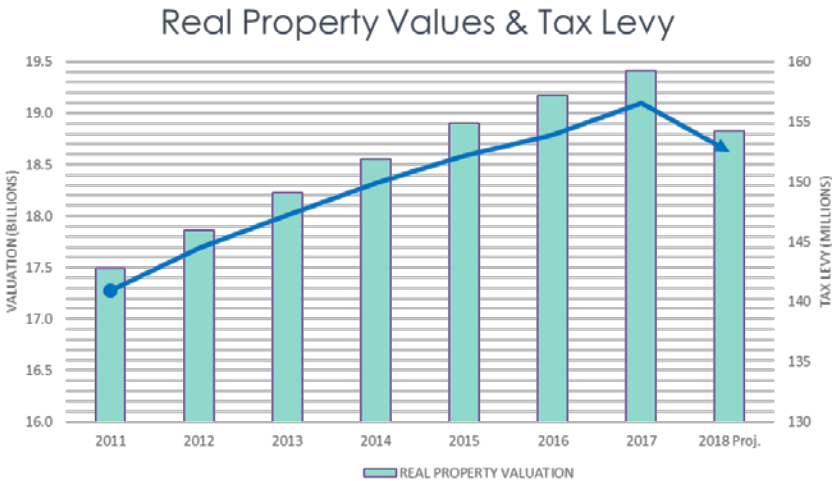
- REVALUATION
- EXPANSION OF VETERAN’S EXEMPTION
- FY17 and Ongoing – Hurricane Matthew
 - Collection rates began to decline in October and have continued to trend lower compared to this time last year
 - Some residents are still in the process of recovering, thus resulting in delayed collections

Ms. Cardinali reviewed the collection rate for FY16 and FY 17 depicted in the chart below and noted that collections went down when Hurricane Matthew hit in October when residents were focused on recovery. Ms. Cardinali stated the rate went back up in January and in February the collection rate still trended a little behind.



Ms. Cardinali reviewed the following and stated if the tax rate remains the same, there will be a potential funding gap of over \$4 million for next year and an additional loss of about \$3 million with the proposed legislation to increase exemption for disabled veterans to 100%.

- FY18 – Revaluation & Veteran’s Exemption
 - Real property values decreased by \$560.4 million (-\$41 million tax revenue based on the current rate of \$0.74)
 - Veteran’s Exemption is currently maxed at \$45,000 of assessed value, legislation would modify to a full exemption (-\$2.7 million dollars in tax revenue)



Ms. Cardinali provided highlights of expenditure impacts outlined below and stated there are no local cost impacts available at this time for the legislation to raise the juvenile age jurisdiction.

Expenditure Impacts

JUVENILE COURT

- FY18 Legislative Goal (priority #5): Support legislation and funding to raise the juvenile age jurisdiction from 16 to 18 for misdemeanors
- Currently, 16 and 17 year-olds are prosecuted as adults, regardless of the offense
- Without this new legislation, these juveniles would potentially have a record throughout adulthood – creating obstacles for employment and education

Ms. Cardinali stated the \$4.8 million potential funding gap for mental health had come from designated mental health fund balances; however, those dollars are now depleted.

Ms. Cardinali stated this brings the potential funding gap just under \$12 million or \$11.8 million for next year.

MENTAL HEALTH

- FY18
- Allocation of \$4.8 million for continuation of mental health services
 - \$2.4 million – Alliance Behavioral Healthcare
 - \$2.4 million – Cape Fear Valley Health System

Ms. Cardinali stated after FY18 and looking at future years, it is believed there will be significant federal impact in the distribution of federal entitlements. Ms. Cardinali provided the following highlights and stated block grant funding will potentially create an unfunded mandate for the county when additional assistance is needed, possibly pushing the effect out to FY19.

Future Expenditure Impacts

FEDERAL ENTITLEMENT PROGRAMS

- FY19 and Ongoing
- Discussions at the federal level suggests a change in the distribution of federal entitlements
- Affected programs will receive “block grant” type funds which will include a cap
- Counties will incur costs that exceed the capped amounts resulting in “unfunded mandates”
- The programs affected include:
 - Title IV-E – child welfare program/foster care
 - Medicaid
 - Food & Nutrition

Currently, these programs receive federal reimbursements that are not capped

B. Update on CIP Financing

Vicki Evans, Finance Director, provided a history of the CIP going back to the FY16 budget which included the three areas of roofs, parking lots and building exteriors. Ms. Evans stated the thought in FY16 was to move forward with financing of about \$10 million and financial advisors, DEC Associates, Inc., advised two methods of financing: traditional financing or a draw program for the three years of projects. Ms. Evans stated the LGC required contracts and permits to be in place for financing which turned out not to be a good option because of the number of projects on the list for the three year period. Ms. Evans stated a draw program was the better choice because permits and contracts are not required up front and once the financing was approved, credit would be established over the three years and funds would be drawn from the bank as invoices became due.

Ms. Evans stated the county met with the auditors because the LGC had a concern that a project on the CIP list was considered maintenance and not capital. Ms. Evans stated the list was then narrowed down and became about \$9.4 million. Ms. Evans stated county management, bond counsel and financial advisors went to the LGC, and bond counsel at that time provided an opinion that financing was in compliance with statute. Ms. Evans stated the LGC was not ready to deal with the type of financing the county was requesting because at that time, the LGC had only approved the draw program for large local governments. Ms. Evans stated the LGC did approve \$1.1 million for projects that had been started during FY16 or were to be started soon thereafter.

Ms. Evans stated the Board approved an RFP process for bond counsel following which McGuire Woods and The Charleston Group were selected and approved in January 2017, and work then resumed with financial advisors who have been speaking with the LGC and bond counsel on the remaining FY16 CIP amount of \$8.4 million. Ms. Evans stated recent discussions have been to include two additional projects on top of the \$8.4 million in the amount of \$2.5 million. Ms. Evans stated the hope is that the financing with the LGC will be approved; however, there is the risk that the LGC will not approve all of it and only approve some portion of the total. Ms. Evans stated meetings are still being held with financial advisors on the best approach going forward. Ms. Evans concluded her update and questions followed.

Commissioner Keefe inquired regarding the maintenance line item and the additional \$2.5 million. Ms. Cannon explained only a minor amount remains in the maintenance line item and over the years when the county went on a major building program, there was probably not enough money set aside for existing buildings exterior, caulking and parking lots. Ms. Cannon stated this list was generated after the building and parking assessments were conducted in order to be proactive versus reactive. Ms. Cannon stated the \$2.5 million is for projects at the Crown Coliseum Complex and the Coliseum will repay that portion of the debt.

C. Review of CIP Priorities for Fiscal Year 2017-2018

Jeffrey Brown, Infrastructure and Engineering Director, stated his presentation provide an update on capital improvement projects as of today and the purposes served by the CIP. Mr. Brown defined the CIP as follows and stated it is important to understand that the CIP is simply a plan or a living breathing document and just because projects are identified as needs it does not mean there is a funding source allocated.

- Five year plan of projects
- Projects equal to or greater than \$100,000
- The Capital Improvement Plan is simply that – a plan
 - Priorities change
 - New projects are identified
- Updated annually as part of the budget process
- Funding for projects to be considered and allocated as part of the annual budget process

Mr. Brown referenced Ms. Evans presentation on installment financing and stated when he began work with the county, there was more of a reactive versus a proactive approach with repair items. Mr. Brown stated former County Commissioner Kenneth Edge was a big proponent of bringing back the CIP and the following process was undertaken. Mr. Brown stated the first three years of the plan identified critical needs that needed to be moved forward with the installment financing option.

Mr. Brown highlighted the following installment financing projects for parking lots, building exteriors and roofs for both the General Fund and the Crown Complex. Mr. Brown stated the center hung scoreboard and coliseum ice floor were identified in a previous year and moved forward since the Crown Complex considered the projects a need versus waiting.

CAPITAL IMPROVEMENT NEEDS				
Projects	Prior Yrs Budgeted	FY2018	FY2019	FY2020
GENERAL FUND				
Parking Lot Repair/Resurfacing	\$ 259,465	\$ 1,147,130	\$ 341,330	\$ 92,800
Building Exterior Improvements	\$ 748,200	\$ 1,251,640	\$ 96,512	\$ 416,440
Roof Repair/Replacement	\$ 405,000	\$ 312,461	\$ 1,652,615	\$ 71,288
SEPARATE FUNDS				
Crown Complex				
Parking Lot Repair/Resurfacing	\$ -	\$ 570,952	\$ 641,480	\$ 481,381
Building Exterior Improvements	-	-	165,300	153,700
Roof Repair/Replacement	-	1,483,060	141,288	284,200
Center Hung Scoreboard	-	1,500,000	-	-
Coliseum Ice Floor	-	1,250,000	-	-

Ms. Cannon called on Jim Grafstrom, General Manager of the Crown Coliseum Complex, who addressed the need for the additional \$2.5 million to replace the ice floors or cooling system that flows underneath the concrete and replace the dated center hung scoreboard that would modernize the facility and give the Crown Complex the ability to generate revenue and provide an atmosphere to encourage patrons to attend events. Mr. Grafstrom stated this also encompasses replacement of LED ribbons on the north wall. Questions followed.

Mr. Brown highlighted the completed General Fund CIP projects to date as outlined below and stated approximately \$1.2 million dollars worth of projects have been completed.

COMPLETED GF CIP PROJECTS

Project	Category	Cost
Detention Center boilers (phase I)	Major Building Systems	\$154,161
Detention Center camera upgrade	Major Building Systems	349,987
Courthouse camera replacement (Phase 1)	Major Building Systems	40,000
Replace air cooled chiller at East Regional Library	Minor Building Systems	71,785
Replace air cooled chiller at Cliffdale Library	Minor Building Systems	70,829
Replace burner and controls on boiler at Historic Courthouse	Minor Building Systems	34,611
Replace 90 Ton chiller at Winding Creek	Minor Building Systems	185,675
Convention & Visitors Bureau roof	Roof/Repair Replacement	124,738
Replace metal siding and re-build compressor shed at CMF	Building Exterior Projects	155,991
	TOTAL	\$1,187,777

Mr. Brown displayed images of chillers and boilers located at various county facilities, camera replacements, roof repair at the Convention and Visitors Bureau and metal siding replacement. Questions followed about replacement of chillers. Mr. Brown stated it is important to keep in mind that chillers at the library also run on weekends. Chairman Adams asked to have the dates the chillers were purchased provided. Commissioner Boose asked to also have the vendor and the tonnage provided. Ms. Cannon stated her recollection is that most of the library chillers are over twenty years old.

Mr. Brown explained a new chiller was placed on top of the LEC in July 2015 and in January during an extremely cold period, one of the circuits froze and ruptured the barrel which put the circuit completely out of service. Mr. Brown stated at present the chiller is working at half capacity and it was determined that the flow switch was defective which allowed the chiller barrel to freeze. Mr. Brown stated the cost is \$200,000 for replacement and over \$300,000 for repairs. Mr. Brown stated that piece of equipment is insured and the insurance company will cover the cost of replacement and installation of the replacement chiller. Mr. Brown stated the insurance company is in the process of investigating to determine whether there is some liability on the design engineer, the installation contractor and the manufacturer of the equipment. Mr. Brown stated the insurance company indicated the county needs to go ahead and take care of the need for a chiller because the cooling demand for the LEC has already started and will only increase over time with the approaching spring and summer months. Questions followed.

- MOTION: Commissioner Keefe moved to approve a sole source exception based on standardization and compatibility requirements and to allow a budget revision to recognize revenue from the insurance company.
- SECOND: Commissioner Council
- VOTE: UNANIMOUS (6-0)

Mr. Brown provided the following status update on active General Fund CIP projects:

STATUS UPDATE ON ACTIVE GF CIP PROJECTS

Project	Status	Cost
Community Corrections Center roof	Project is 75% complete	\$277,625
Historic Courthouse parking lot	Engineering plans are 95% complete	17,500
Building exterior improvements for <ul style="list-style-type: none">• Building Maintenance Facility• Law Enforcement Center• North Regional Library• Sheriff Annex• Winding Creek Executive Place	Plans and specifications 98% complete	65,450

Mr. Brown highlighted General Fund priorities for FY18 as shown below:

GF PRIORITIES FOR FY 18

CAPITAL IMPROVEMENT NEEDS							
Projects	Prior Yrs Budgeted	FY2018	FY2019	FY2020	FY2021	FY2022+	Total Project Expenditures
GENERAL FUND							
Parking Lot Repair/Resurfacing	\$ 259,465	\$ 1,147,130	\$ 341,330	\$ 92,800	\$ 7,266	\$ 717,708	\$ 2,565,699
Building Exterior Improvements	\$ 748,200	\$ 1,251,640	\$ 96,512	\$ 416,440	\$ 99,900	\$ 82,592	\$ 2,695,284
Roof Repair/Replacement	\$ 405,000	\$ 312,461	\$ 1,652,615	\$ 71,288	\$ 341,274	\$ 1,816,716	\$ 4,599,354
Building Additions/Renovations							
DSS Carpet Replacement	\$ -	\$ -	\$ 280,000	\$ 280,000	\$ -	\$ -	\$ 560,000
Animal Control - Expansion of Building	-	-	-	-	-	480,000	480,000
Detention Center - Lobby Renovation	-	-	250,000	-	-	-	250,000
Total - Building Additions/Renovations	\$ -	\$ -	\$ 530,000	\$ 280,000	\$ -	\$ 480,000	\$ 1,290,000
Joint 911 Communication Center	\$ -	\$ 793,191	\$ 13,753,275	\$ -	\$ -	\$ -	\$ 14,546,466
Major Building Systems							
Detention Center Boilers	\$ 198,000	\$ 198,000	\$ -	\$ -	\$ -	\$ -	\$ 396,000
DSS - Replacement of Chillers	-	420,000	420,000	-	-	-	840,000
HVAC Replacements at C5 Building	-	45,000	45,000	45,000	-	-	135,000
DSS - Camera Replacement	-	-	125,000	-	-	-	125,000
Courthouse Camera Replacement	40,000	-	45,000	45,000	-	-	130,000
HVAC Replacement at Veterans Services	-	-	180,000	-	-	-	180,000
Total - Major Building Systems	\$ 238,000	\$ 663,000	\$ 815,000	\$ 90,000	\$ -	\$ -	\$ 1,806,000
Minor Building Systems	\$ 365,400	\$ 312,000	\$ 296,400	\$ -	\$ -	\$ -	\$ 973,800
Elevators	\$ -	\$ 680,000	\$ 875,000	\$ 815,000	\$ 450,000	\$ 270,000	\$ 3,090,000
Total - General Fund	\$ 2,016,065	\$ 5,159,422	\$ 18,360,132	\$ 1,765,528	\$ 898,440	\$ 3,367,016	\$ 31,566,603

Mr. Brown reviewed the following priorities for FY18 at \$2.4 million:

PRIORITIES FOR FY 18

General Fund	
Project	Cost
Joint 911 Communication Center (A/E services)	\$793,191
Detention Center boilers (Phase 2)	198,000
DSS replacement of chillers (Phase 1)	420,000
HVAC replacements at C5 Building (Phase 1)	45,000
Replace two boilers at Winding Creek	90,000
Replace air cooled chiller at North Regional Library	78,000
Animal Control HVAC evaluation	18,000
Replace Computer Room AC units in Courthouse	66,000
AC/Sheriff Training Drainage Improvements	60,000
E Newton Smith lobby elevators	300,000
LEC booking elevator	190,000
109 Bradford elevator	190,000
Total Recommended for Funding in FY 18	\$2,448,191

Mr. Brown highlighted the two FY18 CIP projects for public utilities and stated both projects are funded by USDA 75% grant 25% loan:

- Overhills Park Sewer Project
 - Project under construction
 - Final completion date – November 14, 2017
- Bragg Estates Sewer Project
 - Currently in design phase
 - Waiting on easement acquisition

Mr. Brown stated the Overhills project is ahead of schedule and if it continues, the completion will be in late August or early September. Commissioner Keefe posed questions about future opportunities to work with PWC on sewer.

Mr. Brown highlighted Solid Waste FY18 CIP projects as follows:

- Phase IV expansion of Subtitle D Landfill
 - Project currently out to bid
 - Final completion date – 300 days from date Notice to Proceed issued
- Partial closure of Subtitle D Landfill
 - Work will start at the conclusion of the Phase IV expansion
- Parking lot repair/resurfacing
 - FY17 needs will be bid within the next two months
 - Annual appropriation needed for maintenance

Mr. Brown reviewed the completed Crown Complex CIP projects:

COMPLETED CROWN COMPLEX CIP PROJECTS

Project	Category	Cost
Upgrade radio system at Coliseum	General Maintenance	\$137,213

Mr. Brown provided the following status update on active Crown Complex CIP projects and stated the \$250,000 for the ADA modifications needed may be carried over to the next fiscal year as projects are being balanced to be completed within the required timeframe.

STATUS UPDATE ON ACTIVE GF CIP PROJECTS

Project	Status	Cost
Community Corrections Center roof	Project is 75% complete	\$277,625
Historic Courthouse parking lot	Engineering plans are 95% complete	17,500
Building exterior improvements for <ul style="list-style-type: none">• Building Maintenance Facility• Law Enforcement Center• North Regional Library• Sheriff Annex• Winding Creek Executive Place	Plans and specifications 98% complete	65,450

Mr. Brown highlighted the following Crown Complex priorities for FY18:

CROWN COMPLEX PRIORITIES FOR FY 18

CAPITAL IMPROVEMENT NEEDS							
Projects	Prior Yrs Budgeted	FY2018	FY2019	FY2020	FY2021	FY2022+	Total Project Expenditures
SEPARATE FUNDS							
Crown Complex							
Parking Lot Repair/Resurfacing	\$ -	\$ 570,952	\$ 641,480	\$ 481,381	\$ 159,937	\$ -	\$ 1,853,750
Building Exterior Improvements	-	-	165,300	153,700	289,800	1,266,300	1,875,100
Roof Repair/Replacement	-	1,483,060	141,288	284,200	12,180	12,180	1,932,908
Center Hung Scoreboard	-	1,500,000	-	-	-	-	1,500,000
Coliseum Ice Floor	-	1,250,000	-	-	-	-	1,250,000
General Maintenance	250,000	250,000	300,000	400,000	500,000	739,850	2,439,850
Arena Elevator Replacement	-	-	-	150,000	-	-	150,000
Repair/Replacement Projects	332,000	1,778,400	1,488,000	1,470,000	618,000	1,980,000	7,666,400
Total - Crown Complex	\$ 582,000	\$ 6,832,412	\$ 2,736,068	\$ 2,939,281	\$ 1,579,917	\$ 3,998,330	\$ 18,668,008

Mr. Brown reviewed priorities for FY18 as follows at a total of \$1.8 million:

PRIORITIES FOR FY 18

Crown Complex	
Project	Cost
Replace air walls in Crown ballroom	\$180,000
Replace carpet in ballroom/pre-function areas	120,000
Replace carpet in suites	60,000
Replace dance floor	32,400
Suite wall resurfacing (concourse)	60,000
Replace chairs in Expo Center	150,000
New stage	180,000
Installation of double doors on concourse	48,000
Installation of double doors at entrance	48,000
Replace blue padded chairs	150,000
LED lighting upgrades (parking lots, Expo, etc.)	300,000
Fire alarm upgrade at Coliseum	60,000
Refrigerant lines and condenser units – Coliseum	90,000
Remodeling of team locker rooms and dressing rooms	300,000
General maintenance – ADA improvements	250,000
Total Recommended for Funding in FY 18	\$1,778,400

Commissioner Keefe asked whether any of the projects pertained to the theatre. Mr. Grafstrom responded in the negative stating the projects were predominately for the ballrooms and coliseum, and chairs in the Expo. Commissioner Keefe asked if monies could be pulled out of the alternative fund. Ms. Cannon responded in the affirmative and clarified that the \$2.4 million for FY18 priorities has not been funded and will have to go through the budget process. Ms. Cannon stated the \$1.8 million in projects presented above for the Crown Complex will be funded from Coliseum funds.

D. Review of Other Potential Projects

Ms. Cardinali reviewed the following list of potential projects that the county has been approached to help fund and stated the numbers reflect what staff believes to be the worst case. Ms. Cardinali stated the school capital needs may be sooner than later as it relates to a potential ask. Ms. Cardinali stated the number for the Performing Arts Center is the worst case number based on the study that was conducted and is for the largest potential facility. Ms. Cardinali stated water and sewer are a priority, but there are no numbers at this time. Ms. Cardinali stated the list reflects over \$200 million potentially over a span of a few years and these numbers are being brought forward to build a total picture rather than pieces of a picture.

County of Cumberland
List of Potential Projects

Projects	Project Cost
Potential Projects- General Fund	
Arts District	\$ 300,000
NC Civic War History Center	7,500,000
School Capital	108,670,000
Total Potential Projects-General Fund	\$ 116,470,000
Potential Projects-Enterprise Fund	
Performing Arts Center	\$ 80,200,000
Water and Sewer	
Total Potential Projects-Enterprise Fund	\$ 80,200,000
Total	\$ 196,670,000

Commissioner Keefe posed questions regarding the E911 Center. Ms. Cardinali stated those numbers are reflected in the CIP with \$793,000 for the architectural and engineering phase. Ms. Cannon stated the joint 911 Communications Center numbers are \$793,000 for the early phase and \$13.7 million for a total of \$14.5 million which is roughly half of the total projected cost. Mr. Jackson stated the committee is in the process of applying to the 911 Board for grant funds and will begin working on that amount moving forward.

8. Closed Session (If Needed)

No closed session was needed.

MOTION: Commissioner Lancaster moved to adjourn.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

There being no further business, the meeting adjourned at 10:53 a.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board